

ST Meeting #31 - 8.30.22

Participants:

Nico Diaz
Jason Scharf
Martha Grabowski
Johannes Himmelreich
Ken Stewart
Mark King
Chief Tim Gleeson
Tim Liles
Mujtaba Tirmizey
Daniel Schwarz
Deputy Mayor Sharon Owens
1st Deputy Chief Shoff
Jennifer Tift
Ocesa Keaton

Absent

Michelle Sczpanski (Excused)

Agenda:

- Technology Audit Update
- Coming Up
- Questions

Meeting Notes:

- Reviewed the slides.
- Began to review the list of Software products provide by the Digital Services team to make an initial determination about technologies that had the potential to be a form of surveillance and that the group would like more information on. These were the following:
 - Chemira (Russel from Engineering - would have more information)
 - Wired in to 911
 - Collecting that information
 - Bitly (Check with Ruthnie about tracking)
 - Camino (How is that information captured, tracked, maintained, shared with other applications)
 - Check with Mediha or other Permitting staff
 - OpenCounter, E-Plan Soft, - Other Permitting tools that the group requested more information on
 - Communications Software Media Monitoring and communications software - Group requested more information on this
- SeeClickFix (What storage requirements and practices are regarding pictures that residents upload to SeeClickFix, capturing peoples likeness, License Plate information)
- Finance AIMS- Group requested more information on this.
- For the Record FTR BAA - Software that BAA uses, that the group requested for more information on.
- The group was able to go through the first 29 technologies on the Digital Services list (which includes 83 total)

Other notes:

- Chief Gleeson asked about if the group could give recommendations regarding best practices for file sharing, with most secure software types.
- Jen Tift asked about whether Smart City technologies are being included in this.
 - Nico shared that Rebecca did give us a list of these technologies, which will be included in this process also.

Action Items:

- Jason and Nico to reach out to departments asking them for more information regarding flagged technology (requesting that staff complete the Citywide Data inventory form that the Surv. Tech. Team developed previously)