ST Meeting #46 – 05/16/2023

**Participants:**
Nico Diaz
1st Deputy Chief Shoff
Valerie Didamo
Daniel Schwarz
Jawwaad Rasheed
Johannes Himmelreich
Ocesa Keaton
Jason Scharf
Chief Tim Gleeson
Deputy Mayor Sharon Owens
Tim Liles
Martha Grabowski
Mark King
Michelle Sczpanski

**Absent**
Jennifer Tifft (Excused)

**Agenda/Notes:**

* New Member Introduction (Bradford Morse – Archangel Imaging)
* ALPR – Public Comments Data Visualization (10 min.)
	+ Dilpreet Singh Arora (Lemoyne MIS Student)
	+ Prof. Yue Han (Asst. Professor of Information Systems)
	+ Reviewed the visualization
	+ Comments shared were that Deputy Mayor asked for this to be emailed.
	+ Johannes asked if we might be able to include a link to this on when we do a new comment.
* ALPR Guidelines Update
	+ Nico shared that he emailed out the draft for comments.
	+ Also mentioned that we are still waiting on voting for one member.
* Body Worn Camera (Public Comment Update)
	+ Discussed the flyers
		- Mark mentioned that he felt the flyer was a little misleading thinking that the STWG is the one proposing this technology.
		- Daniel asked if we might be able to extend the comment period for another week.
		- Martha mentioned that that we could revise the wording to, start it off with what do you think?
	+ Discussion
		- Do we have more research that we want to do?
		- Do we have more questions for Code Enforcement?
			* Deputy Mayor asked if Jake knows about any other municipality that is using this technology. Maybe getting best practices, lessons learned, or ideas from them.
			* Daniel stated that he had question about if Code Enforcement inspectors were going to obtain consent.
			* Deputy Mayor stated that in most cases this is tenant generated, that the inspectors are scheduling appointments with the tenants. Deputy Mayor stated that she wasn’t sure about this.
			* Chief Shoff stated that SPD does not get involved with any sort of search warrants for Codes, but that Sheriff’s Office might.
			* Bradford mentioned that since it is customer requested, this is helpful to know.
			* Under what conditions might Code Enforcement make body worn camera footage public.
				+ What might the policies be that would govern this
			* Deputy Mayor stated that this footage would probably be FOILable.
				+ Would probably need to be redacted.
				+ Deputy Mayor shared that she is a little concerned about the amount of data that would need to be stored.
				+ SPD has dedicated staff for redacting body worn camera footage.
	+ List of Comments identified for Code Enforcement:
		- What other cities have done this? What lessons have been learned?
		- How is consent to enter the home and document conditions requested? What is the process to conduct a search? What happens if people fail to give us access?
		- What is the scope of these body worn cameras? Which type of inspectors would fall into this?
		- Under what conditions would code enforcement make the camera footage available?
* Coming Up
* Questions

**Previous Action Items:**

* Create a survey for different retention periods and send to the members so that we will have this for our next meeting - @Scharf, Jason
* Follow up with Jake Dishaw regarding the Body Worn Camera being a type of Surveillance Tech and moving forward with next steps regarding this.

**New Action Items:**

* Invite Jake to come back for next STWG meeting, and draft a list of questions