

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(02/06)

REGULAR MEETING – FEBRUARY 6, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
2. *Invocation – (Led by Pastor Richard Powell, Fountain of Life Church of God In Christ, Syracuse, New York)*
3. *Roll Call – (All Present – 9)*
4. *Minutes – January 23, 2023 – (Adopted 9 – 0)*
5. *Public Hearing – (Relative to the “Residents Input”, to DPW proposal to provide standardized sanitation carts to City residents as a requirement for trash disposal, an outline of the proposal is attached”. (Public Hearing held on Wednesday, February 1, 2023, at 5:30 P.M.) Tom Johnson; Kevin Spillane; Greg Smith; Petler Jacobs; David Rownd; Theresa Collins; Sam Gruber; Nicole Watts; Patrona Jones; Robert Frank; Mike Stanton; Luann Meyer; Jennifer Slifka; Derek Dunford; Catherine Cullivan; Steve Morgan; Ben Lockwood; Keith Gatling; Damian Rinaldi; Rick Destito; Saeboor Coleman; Dallas Bryson; Ruthnie Angrand (APPEARANCES); Dawn Bennett; Elinor Cramer; Starke Donnelly; Joseph C. Fischer; Karin Leary; Lee Macbeth; Jeff Romano (WRITTEN).*
6. *Petitions – (None)*
7. *Committee Reports – (Public Works (DPW & Transportation); Economic Development, Downtown and Metropolitan Planning; Airport (Public Transportation)*
8. *Communications – (From Assemblyman Magnarelli, a letter acknowledging receipt of Common Council Resolution No. 3-2023; From the Independent Redistricting Commission, their Final Report, dated February 1, 2023; From Empire State Development, the General Project Plan along with findings for the Central Association for the Blind Capital Project in Onondaga County)*

9. -----  
UNFINISHED BUSINESS  
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BY COUNCILOR GETHERS:

- 9-0 a. Local Law - Of the City of Syracuse to grant a permanent easement to Niagara Mohawk Power Corporation on the City's property at the Syracuse Hancock International Airport located at 1000 Col Eileen Collin Boulevard, for installation, operation and maintenance of an underground power line and a transformer and concrete pad for the Airport Glycol Recycling Facility at 7047 Thompson Road, North Syracuse (Easement Sketch 11-22-30555384) for \$1.00, as detailed in Exhibit "A". LL

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NEW BUSINESS  
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BY PRESIDENT HUDSON:

- 9-0 10. Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024. 5-R

BY COUNCILOR CALDWELL:

- 9-0 11. Appropriate Funds - From Account #541500.01.71400 in the amount of \$25,000 to the Syracuse Parks Conservancy for the fiscal year 2022-2023. 51
- 9-0 12. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022/2023 Capital Improvement Plan, for the 2022/2023 Parks Facility Improvements Program, as detailed in Schedule "A". Total amount not to exceed \$160,000. 52
- 9-0 13. Authorize- The 2022/2023 Capital Improvement Plan for the 2022/2023 Parks Facility Improvement Program, to conduct park improvements at the John Dunn Ice Rink (formerly known as Meachem Ice Rink) along with professional services, facility improvements, and purchases relative to the Onondaga Park Greenhouse in Lower Onondaga Park, as detailed in Schedule "A". Total cost not to exceed \$160,000. 53
- 9-0 14. Amend – Ord. #58 (02/28/2022), "Purchase – w/c/b - Agreement with RecDesk, for a recreational software program, on behalf of the Department of Parks, Recreation & Youth Programs, to offer online registration, 24/7 access to complete program information, permitting requests and full Parks calendar, for the period of February 1, 2022-January 31, 2023, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$9,300". Amend to authorize the first of two (2) one-year renewal options, from February 1, 2023-January 31, 2024. Total cost not to exceed \$9,300, from Account #01.16800.540530. All other terms and conditions remain the same. 54

BY COUNCILOR GREENE:

15. Approve – Settlement – Charles N. McLoughlin v. City of Syracuse Index No.: 2014EF1096). Settlement, relative to injuries from a motor vehicle accident, in the amount of \$49,500, from Account #599302.01.93000. **55**
16. Correct Tax Rolls - (526 Plum Street Commercial #1-3A and 229 Wolf Street, to correct the assessment roll, for tax year 2022/2023), as detailed in Appendix A. **56**

BY COUNCILOR GREENE & COUNCILOR MAJOK:

17. Local Law – Of the City of Syracuse to amend the July 1, 2022–June 30, 2023, City Budgets to reflect the salary increase pursuant to a Labor Agreement between the City of Syracuse and the Police Benevolent Association. **T**
18. Approve – Labor Agreement between the City of Syracuse and The Police Benevolent Association for the period of January 1, 2023–December 31, 2027. Effective 01/01/23 1.75% salary increase (retroactive). Effective 07/01/23 1.75%, 01/01/24 1.75%, 07/01/24 1.75%, 01/01/25 1.75%, 07/01/25 1.75%, 01/01/26 1.75%, 07/01/26 1.75%, 01/01/27 1.75%, and 07/01/27 1.75% salary increases, other terms as detailed in the ordinance. **H**

BY COUNCILOR GETHERS:

19. Authorize – Payment to ADT Commercial LLC., for professional services that were performed in Fiscal Year 2021/2022, on behalf of the Department of Public Works. The invoices were for emergency call outs to City Hall Commons for repairs and services on fire panel, smoke detectors and heating duct sensors, which were not received until January 2023. Total cost not to exceed \$8,932.86, to be charged to Building Services Account #01.16210.540511 **57**

BY COUNCILOR HOGAN:

20. Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$1,000,000 to establish a grant program, (ARPA Distressed Property Fund Program) managed by the Department of Neighborhood & Business Development, to redevelop vacant distressed commercial historic properties, located within the City eligible census tracts. The program outline is detailed in Exhibit "A" that explains the Program Eligibility Requirements, Eligible Use of Funds and Process/Timeline. There are no administrative costs. **58**

BY COUNCILOR MAJOK:

21. Application & Agreement - To and with The Federal Emergency Management Agency (FEMA) under the FY 2022 Assistance to Firefighter Grant (AFG) program, in an amount not to exceed \$1,000,000, on behalf of the Fire Department, to be used to fund critical fire/EMS training and/or equipment. There is a 10% local match required, charged to Account #34105.02.599802. **59**
22. Amend – The Revised General Ordinances of the City of Syracuse Chapter 15, Section 15-326 of the City of Syracuse Traffic Code, Part M, entitled “Miscellaneous”. Amend to increase the costs for the removal, towing and service of vehicles, on behalf of Syracuse Police Department, as detailed in the legislation. **Gen. #3**
23. Agreement – With MATRIX Consulting Group, for professional services that includes the Analysis of the Police Department Work Schedule and Task, along with Key Activities, and Staffing Recommendations. The complex project will be for the period of one (1) year from the date of execution. Total cost not to exceed \$300,000, to be charged to the Audit Account #540530.01.13200. **60**
24. Agreement – With Syracuse University (“SU”) for a field work program between the Police Athletic League (“PAL”) and SU. Falk College will provide students to work with PAL in exchange for PAL’s supervision and evaluation of the students work toward university credits, for a five (5) years term. There is no cost to the City. **61**
25. Lease Agreement – With Tipp Hill Community Center, located at 201 Hamilton Street, to facilitate the annual Syracuse Police Athletic League “PAL Presents March Madness” basketball tournament for local youth, on Friday, March 3, 2023-April 7, 2023, from 6:00pm-12am. Total cost not to exceed \$5,400, from Account #599808.08.31225 Project #800043021. **62**

Syracuse Common Council  
Adjourned at 1:07pm

9A, 21

Local Law No.  
City of Syracuse

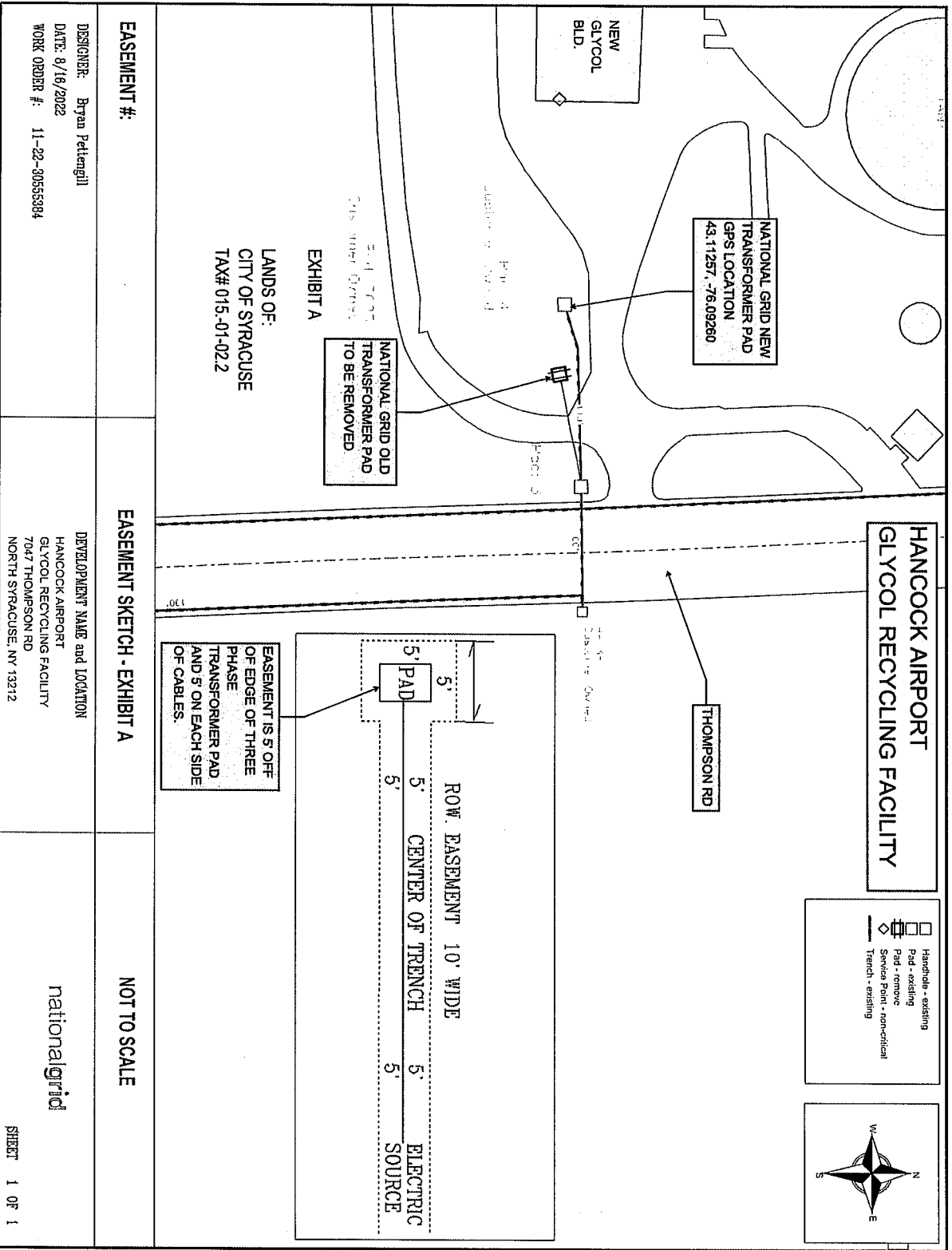
2023

**A LOCAL LAW OF THE CITY OF SYRACUSE  
AUTHORIZING THE MAYOR TO GRANT AND  
CONVEY TO NIAGARA MOHAWK POWER  
CORPORATION D/B/A NATIONAL GRID A  
PERMANENT EASEMENT ON CITY OWNED  
PROPERTY AT THE SYRACUSE HANCOCK  
INTERNATIONAL AIRPORT, 1000 COL. EILEEN  
COLLINS BOULEVARD, NORTH SYRACUSE,  
NEW YORK 13212, FOR THE INSTALLATION,  
OPERATION AND MAINTENANCE OF A NEW  
UNDERGROUND POWER LINE AND PAD  
MOUNT TRANSFORMER AS DETAILED IN  
EASEMENT SKETCH EXHIBIT "A" HANCOCK  
AIRPORT GLYCOL RECYCLING FACILITY 7047  
THOMPSON ROAD, N. SYRACUSE 13212, WORK  
ORDER #11-22-30555384 DATED AUGUST 16,  
2022**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. In accordance with the City Charter Section 6-202(3), the Mayor is hereby authorized and empowered to grant and convey to Niagara Mohawk Power Corporation d/b/a National Grid a permanent easement on City owned property at the Syracuse Hancock International Airport, 1000 Col. Eileen Collins Boulevard, North Syracuse, New York 13212, as more fully described in the Easement Sketch for Work Order #11-22-30555384 attached hereto as Exhibit A, in consideration of One Dollar (\$1.00), upon such terms and provisions and conditions as the Mayor may prescribe, in order for National Grid for installation, operation and maintenance underground power line and Pad Mount Transformer, and also granting to Niagara Mohawk the right of ingress and egress over said parcel to inspect, repair, maintain, and replace the new underground power line and Pad Mount Transformer, and associated appurtenances.

Section 2. This local law shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.





# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

9A. 21

**Mary E. Robison, PE**  
City Engineer

6 January 2023

**John Kivlehan**  
Design & Construction

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

**Re: Permanent Easement at Syracuse Hancock International Airport for Niagara Mohawk Power Corporation for installation, operation and maintenance of an underground power line and a transformer pad for the Hancock Airport Glycol Recycling Facility located at 7047 Thompson Road, N. Syracuse – Easement Sketch 11-22-30555384**

Dear Ms. McBride:

I request that you have prepared the following legislation for the next meeting of the Common Council:

The City of Syracuse and the Syracuse Airport Authority are requesting that Niagara Mohawk Power Corporation be granted a permanent easement on the City's property at the Syracuse Hancock International Airport for installation, operation and maintenance of an underground power line and a transformer and concrete pad for the Hancock Airport Glycol Recycling Facility. The easement will include a new underground power line and Pad Mount Transformer. The City will be granting the easement to Niagara Mohawk Power Corporation for consideration of one dollar, which is the standard procedure for utility easements.

The easement descriptions are detailed on the attached Easement Sketch - Exhibit A: Hancock Airport Glycol Recycling Facility 7047 Thompson Road, N. Syracuse, NY 13212, Work Order # 11-22-30555384 originally dated August 16, 2022.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

7



## GRANT OF EASEMENT

The CITY OF SYRACUSE, New York, a municipal corporation of the State of New York, of 1000 Col. Eileen Collins Boulevard, North Syracuse, New York 13212 (hereinafter referred to as "Grantor"), for consideration of One Dollar (\$1.00), and other valuable considerations paid, the receipt and sufficiency of which are hereby acknowledged under seal, hereby grants to NIAGARA MOHAWK POWER CORPORATION, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202 (hereinafter referred to as "Grantee"), for Grantee and its lessees, licensees, successors, and assigns, the perpetual right and easement as described in Section 1 below (the "Easement") in, under, through, over, across, and upon the Grantor's land, as described in Section 2 below (the "Grantor's Land")

**Section 1 – Description of the Easement.** The "Easement" granted by the Grantor to the Grantee consists of a perpetual easement and right-of-way, with the right, privilege, and authority to:

a. Construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at its pleasure, abandon or remove underground electric facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to underground wires, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other underground fixtures and appurtenances (collectively, the "Facilities"), which the Grantee shall require now and from time to time, for the transmission and distribution of high and low voltage electric current and for the transmission of intelligence and communication purposes, by any means, whether now existing or hereafter devised, for the benefit of the Syracuse Hancock International Airport under and through that portion of the Grantor's Land described in Section 3 below (the "Easement Area"), and the highways abutting or running through the Grantor's Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing necessary utility service to the Airport and its users;

b. From time to time, without further payment therefor, clear and keep cleared the Easement Area of any and all trees, vegetation, roots, aboveground or belowground structures, improvements, or other obstructions and trim and/or remove other trees, roots and vegetation within ten (10) feet of either side of the Easement Area that, in the reasonable opinion of the Grantee, may interfere with the construction, operation, and maintenance of the Facilities. The first clearing may be for less than the full width and may be widened from time to time to the full width of the Easement Area;

c. Excavate or change the grade of the Grantor's Land within the Easement Area as is reasonable, necessary, and proper for any and all purposes described in this Section 1; provided, however, that the Grantee will promptly and at its sole cost and expense, upon completion of its work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and

d. Pass and repass along the Easement Area to and from the adjoining lands and pass and repass over, across, and upon the Grantor's Land to and from the Easement Area, and construct, reconstruct, relocate, use, and maintain such footbridges, causeways, and ways of access, if any, thereon, as is reasonable and necessary in order to exercise to the fullest extent the Easement.

This Easement and all of the above rights, privileges and authority granted herein are at all times subject to the Grantor, the Syracuse Regional Airport Authority, the Federal Transportation Security Administration and any other applicable federal law and/or agency's laws, rules and regulations governing the use of Grantor's land. Access to the Easement Area may be limited or restricted at any time in accordance with said laws, rules and regulations.

**Section 2 – Description of Grantor's Land.** The "Grantor's Land" is described in a certain Deed recorded in the Onondaga County Clerk's Office on 03/29/1977 in Liber 2603 of Deeds at Page 246 and consists of land described as being part of Tax Parcel No. 015.-01-02.2 (FL 5 & 10) of the Town of Dewitt, County of Onondaga, New York, commonly known as Hancock Airport.

**Section 3 – Location of the Easement Area.** The "Easement Area" shall consist of a portion of the Grantor's Land 10 feet in width throughout its extent, the centerline of the Easement Area being the centerline of the Facilities. The general location of the Easement Area is shown on the sketches entitled 11-22-30555384, which sketches are attached hereto as Exhibit A and recorded herewith, copies of which are in the possession of the Grantor and the Grantees. The final and definitive location(s) of the Easement Area shall become established by and upon the final installation and erection of the Facilities by the Grantees in substantial compliance with Exhibit A hereto.

**Section 4 – Facilities Ownership.** It is agreed that the Facilities shall remain the property of the Grantee, its successors and assigns.

**Section 5 – General Provisions.** The Grantor, for itself, its heirs, legal representatives, successors, and assigns, hereby covenants and agrees with the Grantee that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantee, it being the intent that the Easement herein conveyed is intended to prohibit the longitudinal or parallel use or occupancy of said Easement Area by surface or subsurface activities or structures which might damage or interfere with the Facilities; the Easement shall not be modified nor the Easement Area relocated by the Grantor without the Grantee's prior written consent; the present grade or ground level of the Easement Area will not be changed by excavation or filling. Any agreed upon relocation of any or all of the facilities shall be at Grantor's sole cost and expense. In such event, Grantor and Grantee must execute, deliver and record an instrument in recordable form evidencing such relocation of the Easement Area.

The Grantee, its successors and assigns, are hereby expressly given and granted the right to assign this Easement, or any part thereof, or interest therein, but the same shall not be divisible between or among two or more owners, as to any right or rights created hereunder without the express written consent of the Grantor which consent shall not be unreasonably withheld. This Grant of Easement shall at all times be deemed to be and shall be a continuing covenant running with the Grantor's Land and shall inure to and be binding upon the successors, heirs, legal representatives, and assigns of the parties named in this Grant of Easement.

IN WITNESS WHEREOF, Grantor has hereunto set its hand(s) and seal(s) this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF SYRACUSE**

By: \_\_\_\_\_  
Signature

Its: \_\_\_\_\_  
Title

State of New York                    )  
  )  
County of \_\_\_\_\_          )       ss:

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2022, before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

**Resolution No. 2023**

Resolved, that the following persons be and hereby are appointed Commissioners of Deeds, in and for the City of Syracuse, New York for a term to expire **DECEMBER 31, 2024**.

Beckford, Chad

HOME: 141 Hickok Avenue  
Syracuse, NY 13206

BUSINESS: 201 East Washington Street  
Syracuse, NY 13202

Ordinance No.

2023

**ORDINANCE APPROPRIATING FISCAL YEAR  
2022/2023 FUNDS FOR THE SYRACUSE PARKS  
CONSERVANCY AND AUTHORIZING THE  
MAYOR TO EXECUTE A CONTRACT OR  
WRITTEN INSTRUMENTS ASSOCIATED WITH  
THE APPROPRIATION AS NECESSARY**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$25,000.00 from Account #541500.01.71400 to an account to be determined by the Commissioner of Finance for the Syracuse Parks Conservancy; said funds are for their work promoting and improving the Syracuse Parks as well as Recreation Programming for the period of July 1, 2022 through June 30, 2023, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract with the Syracuse Parks Conservancy relative to this appropriation, subject to the approval of the Corporation Counsel as to terms, form and execution.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 20, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Approval of Payment

Dear Ms. McBride,

Please place on the agenda for the next meeting of the Common Council the necessary legislation to authorize the payment of \$25,000 to the Syracuse Parks Conservancy, as approved in the 2022/23 budget. This payment is for their work promoting and improving the Syracuse Parks, as well as Recreation programming.

Attached to this letter is the formal request and outline of previous funding.

Payment of this \$25,000 will be charged to account #541500.01.71400.

Please contact me if you have any questions.

Sincerely,

Julie LaFave  
Commissioner of Parks, Recreation & Youth Programs

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 23, 2023  
**SUBJECT:** Funding Agreement with Syracuse Parks Conservancy

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting the City enter into a funding agreement with Syracuse Parks Conservancy in an amount not to exceed \$25,000, as approved in the 2022/23 budget. This payment is for their work promoting and improving the Syracuse Parks, as well as Recreation programming.

Attached to this letter is a formal request and outline of previous funding.

Payment of this \$25,000 will be charged to account #541500.01.71400.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

1/25/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)



Syracuse Parks Conservancy  
PO Box 11384  
Syracuse, NY 13218

**Board of Trustees**

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Chris Wiles

**Vice President**

Kevin McClelland

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**Assistant Secretary**

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Tim Rudd

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Eleanor Krause

**Ex-Officio Trustees**

Julie Lafave

Corrine Driscoll Dunham

October 27, 2022

Patricia McBride

City Clerk

231 City Hall

Syracuse, NY 13202

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to request the payment of \$25,000 to the Syracuse Parks Conservancy, as approved in the 2022/2023 annual budget. As required, a complete summary of how 2022/2023 funds were spent can be seen below:

- Part Time Executive Director \$15,000
- Event and Program Insurance \$2883
- Website upkeep and Development \$1260
- Printing and promotional expenses, including event prizes, medals, postage and equipment purchase \$2704
- Parks and Rec City special projects \$4397

**TOTAL: \$26,244**

The mission of the Syracuse Parks Conservancy is to ensure that all Syracuse parks, public lands and the habitats therein are sustainably protected, restored, enhanced and developed for the educational, recreational and wellness uses of our citizens and their guests; we will accomplish this by directing and managing these lands and facilities in a public-private partnership with the City of Syracuse. All funds provided by the City will be used to support our mission.

If you have any questions or comments regarding this, please feel free to contact me.

Yours Truly,

Chris Wiles

President

Ordinance No.

2023

**BOND ORDINANCE OF THE CITY OF  
SYRACUSE AUTHORIZING THE  
ISSUANCE AND SALE OF BONDS IN THE  
AMOUNT OF ONE HUNDRED SIXTY  
THOUSAND DOLLARS (\$160,000.00) TO  
DEFRAY THE COST AND EXPENSE OF  
THE DEPARTMENT OF PARKS,  
RECREATION AND YOUTH PROGRAMS  
FISCAL YEAR 2022/2023 PARKS FACILITY  
IMPROVEMENTS CAPITAL IMPROVEMENT  
PROGRAM**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs Fiscal Year 2022/2023 Parks Facility Improvements Capital Improvement Program for park improvements at the John Dunn Ice Rink at Meachem Park (formerly known as Meachem Ice Rink) including asbestos abatement, materials cost, locker room and bathroom upgrades and for facility improvements and purchases for the Onondaga Park Greenhouse which is located in Lower Onondaga Park, which shall include security and storage upgrades, cost of materials for improvements, equipment and technology upgrades, at a cost not to exceed One Hundred Sixty Thousand Dollars (\$160,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Hundred Sixty Thousand Dollars (\$160,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Hundred Sixty Thousand Dollars



(\$160,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in

the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby

authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to

expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

**Ordinance No.**

**2023**

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE DEPARTMENT OF PARKS,  
RECREATION AND YOUTH PROGRAMS  
2022/2023 PARKS FACILITY IMPROVEMENTS  
CAPITAL IMPROVEMENT PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the City of Syracuse Department of Parks, Recreation and Youth Programs 2022/2023 Parks Facility Improvements Capital Improvement Program at a total cost not to exceed \$160,000.00; the funds shall be used to perform park improvements at the John Dunn Ice Rink at Meachem Park (formerly known as Meachem Ice Rink) including asbestos abatement, materials cost, locker room and bathroom upgrades and for facility improvements and purchases for the Onondaga Park Greenhouse which is located in Lower Onondaga Park, which shall include security and storage upgrades, cost of materials for improvements, equipment and technology upgrades; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$160,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

12-13

January 20, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – 2022/2023 CIP – Parks Facility Improvements**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2022/2023 Parks Facility Improvements at a cost not to exceed \$160,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with 2022/2023 Parks Facility Improvements capital improvement program at a cost not to exceed \$160,000.00.

These funds will be used to conduct park improvements at the John Dunn Ice Rink at Meachem Park, (formerly known as the Meachem Ice Rink, 121 W Seneca Turnpike, Syracuse, NY 13205), and for facility improvements, purchases as they relate to the Onondaga Park Greenhouse in Lower Onondaga Park.

Funds, not to exceed \$160,000.00, from the 2022/2023 Capital Improvement Program will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

City of Syracuse | Department of Parks, Recreation, & Youth Programs  
Proposed 2022/2023 – Capital Improvement Program – Parks Facility Improvements  
Schedule A – Repair & Service Needs

1. John Dunn Ice Rink at Meachem Park,

(formerly known as the Meachem Ice Rink, 121 W Seneca Turnpike, Syracuse, NY 13205)

- a. Asbestos Abatement
- b. Materials Cost
- c. Locker Room & Bathroom Upgrades

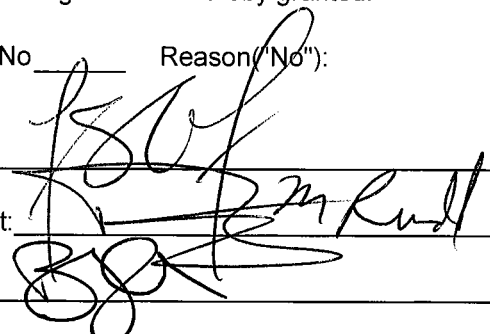
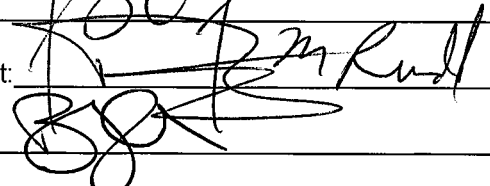
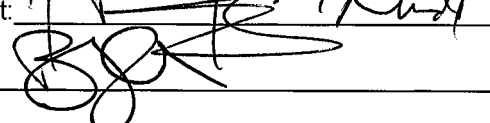
2. Onondaga Park Greenhouse

- a. Security & Storage Upgrades
- b. Building Materials
- c. Equipment & Technology Upgrades



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	01/20/23	Department:	Parks
Project Name:	22/23 Facility Improvements		
Project Cost:	\$160,000		
Contact Name:	Julie LaFave		
Project Description:	These funds will be used to conduct park improvements at the John Dunn Ice Rink at Meachem Park, (formerly known as the Meachem Ice Rink, 121 W Seneca Turnpike, Syracuse, NY 13205), and for professional services, facility improvements, purchases as they relate to the Onondaga Park Greenhouse in Lower Onondaga Park.		
<b>Projected Time Line &amp; Funding Source(s)</b>			
Estimated Start Date:	Estimated Completion Date:		
<b>Funding Source:</b>	<b>Dollar Amount:</b>		
Local Share: Cash Capital			
Local Share: Bonds (complete schedule below)	\$ 160,000.00		
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):\$			
<b>Estimated Project Borrowing Timeline</b>			
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>	
1	2023	\$ 160,000.00	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$	\$ 160,000.00
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason ("No"):			
Director of Administration:			Date: 1/25/23
Director of Management & Budget:			Date: 1-24-23
Commissioner of Finance:			Date: 1/25/23



Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 58-2022 AUTHORIZING CONTRACT WITH RECDESK RELATIVE TO PROVIDING A SOFTWARE PROGRAM FOR THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO OFFER ONLINE REGISTRATION FOR PARKS DEPARTMENT PROGRAMS AND PERMITS**

BE IT ORDAINED, that Ordinance No. 58-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and approved the retention of RecDesk, under the following terms:

- (1) RecDesk shall provide a software program for the Department of Parks, Recreation and Youth Programs that will allow the Department to offer online registration for Parks Department programs and permits, the program shall allow for 24/7 access to complete program information, permitting requests and the full Department calendar;
- (2) The term of the contract shall be for a one (1) year period effective as of February 1, 2022 through January 31, 2023, with the option for two (2) additional one (1) year extension periods, that would be effective February 1, 2023 through January 31, 2024 and February 1, 2024 through January 31, 2025, subject to the approval of the Mayor and the Common Council; this agreement is hereby extended for the first one-year renewal period effective February 1, 2023 through January 1, 2024;
- (3) The City shall pay to RecDesk an amount not to exceed \$9,300.00 per year for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Department of Parks, Recreation and Youth Programs' Budget Account #01.16800.540530\* or another appropriate budget account as designated by the Commissioner of Finance.

\_\_\_\_\_ = new material

\* previously read Budget Account #01.71400.540530



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 20, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
231 City Hall  
Syracuse, NY 13202

RE: Amend Ordinance 58/2022

Dear Ms. McBride:

Please prepare legislation for the next Common Council Meeting to amend ordinance 58/2022 in order to extend the contract with RecDesk on behalf of the Department of Parks, Recreation and Youth Programs.

The contract extension shall cover the time period of February 1, 2023 – January 31, 2024, with one remaining extension allowed covering the time period of February 1, 2024 – January 31, 2025, at the approval of the Mayor and Common Council.

RecDesk is a Recreation-dedicated software company that will allow the department to offer online registration, 24/7 access to complete program information, permitting requests, full department calendar, etc.

**Expenditures will not exceed \$9,300 per year. Expenditures will be charged to the Budget Account: # 01.16800.540530.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 23, 2023  
**SUBJECT:** Amend Ordinance #58-2022 - RecDesk

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend ordinance #58-2022 in order to extend the contract with RecDesk.

The contract extension shall cover the time period of February 1, 2023 – January 31, 2024, with one remaining extension allowed covering the time period of February 1, 2024 – January 31, 2025.

RecDesk is a Recreation-dedicated software company that will allow the department to offer online registration, 24/7 access to complete program information, permitting requests, full department calendar, etc.

Expenditures will not exceed \$9,300 per year. Expenditures will be charged to the Budget Account #01.16800.540530.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

1/25/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

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Ordinance No.

2023

**ORDINANCE COMPROMISING CLAIM  
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Charles N. McLoughlin v. City of Syracuse;  
Index No. 2014EF1096  
Settlement Amount - \$49,500.00

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned claim; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the proceeds of the sale of bonds in the amount of \$49,500.00 authorized contemporaneously herewith by ordinance of this Common Council or to the Judgments and Claims Budget Account No. 599302.01.93000 or another appropriate account as designated by the Commissioner of Finance.



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# DEPARTMENT OF LAW

## OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

January 20, 2023

**Susan R. Katzoff**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Lee R. Terry**  
Senior Assistant  
Corporation Counsel

**Todd M. Long**  
Senior Assistant  
Corporation Counsel

Catherine E. Carnrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Ramona L. Rabeler  
Sarah M. Knickerbocker  
Danielle B. Pires  
Patrick J. Parkinson  
Danielle R. Smith  
Zachary A. Waksman  
John J. Connor  
Gregory P. Fair  
Darienn P. Balin  
Trevor McDaniel  
Meir Teitelbaum  
Meira N. Hertzberg  
Valerie T. Didamo

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email [law@syr.gov](mailto:law@syr.gov)

[www.syr.gov](http://www.syr.gov)

Patricia McBride, City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Charles N. McLoughlin v. City of Syracuse**  
**Index No.: 2014EF1096**

Dear Ms. McBride:

Please place a proposed settlement of the above referenced lawsuit on the Common Council agenda for the February 6, 2023 meeting. This action involves an allegation that plaintiff sustained serious injuries as a result of a motor vehicle accident involving a police vehicle. We believe that this settlement is in the best financial interest of the City of Syracuse.

The proposed settlement amount is Forty-Nine Thousand Five Hundred dollars (\$49,500.00). The payment will be charged to the Judgment and Claims Account, No. #599302.01.93000.

Being that this matter involves matters subject to privilege, the Office of the Corporation Counsel requests that any details regarding this matter be discussed with the Common Council in executive session. Thank you for your assistance.

Very truly yours,

Susan R. Katzoff, Esq.  
Corporation Counsel

SRK/dbp

16

**Ordinance No.**

**2023**

**ORDINANCE AUTHORIZING CORRECTION OF  
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

CORRECT 2022/23 ASSESSMENT ROLL

Appendix "A"

IS

SHOULD BE

Calkus Properties, LLC  
526 Plum St. Comm. #1-3A  
0270002155  
118.-08-07.0/1  
LAND - \$10,700  
FULL - \$180,500  
CITY TAXABLE - \$180,500  
COUNTY TAXABLE - \$180,500  
SCHOOL TAXABLE - \$180,500  
WATER TAXABLE - \$180,500  
COUNTY SEWER - 20.61 UNITS - \$9,337.98

Calkus Properties, LLC  
526 Plum St. Comm. #1-3A  
0270002155  
118.-08-07.0/1  
LAND - \$10,700  
FULL - \$180,500  
CITY TAXABLE - \$180,500  
COUNTY TAXABLE - \$180,500  
SCHOOL TAXABLE - \$180,500  
WATER TAXABLE - \$180,500  
COUNTY SEWER - 1 UNIT - \$453.08

Fire Museum and Safety Education  
229 Wolf Street  
0198000500  
002.-03-01.0  
LAND - \$14,600  
FULL - \$90,000  
CITY TAXABLE - \$90,000  
COUNTY TAXABLE - \$90,000  
SCHOOL TAXABLE - \$90,000  
WATER TAXABLE - \$90,000  
COUNTY SEWER - 1.75 UNITS - \$792.89

Fire Museum and Safety Education  
229 Wolf Street  
0198000500  
002.-03-01.0  
LAND - \$14,600  
FULL - \$180,500  
CITY TAXABLE - \$90,000  
COUNTY TAXABLE - \$90,000  
SCHOOL TAXABLE - \$90,000  
WATER TAXABLE - \$90,000  
COUNTY SEWER - 1 UNIT - \$453.08





# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

16

January 20, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

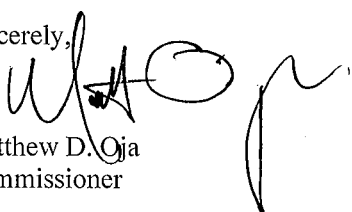
**Re: Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2022/2023 assessment roll outlined in Appendix "A" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,

  
Matthew D. Oja  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

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4/

**A LOCAL LAW OF THE CITY OF SYRACUSE  
TO AMEND THE ANNUAL BUDGET OF THE  
CITY OF SYRACUSE FOR THE YEAR 2022/2023  
TO REFLECT THE SALARY INCREASES  
PURSUANT TO A CONTRACT NEGOTIATED  
BETWEEN THE CITY OF SYRACUSE AND THE  
POLICE BENEVOLENT ASSOCIATION (PBA)**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. Pursuant to Ordinance No. \_\_\_\_\_ approving the negotiated contract between the Police Benevolent Association (PBA) and the City of Syracuse, effective January 1, 2023 through December 31, 2027, which includes wage and benefit increases for employees covered by said contract and which increases are retroactively effective as of January 1, 2023, as set forth in the labor contract on file with the City Clerk, and subject to the approval of the Mayor who shall have the power and authority to change and increase the salary, compensation and benefits of those employees covered by the aforementioned contract, said salary, compensation and benefits shall be paid from the Treasury of the City of Syracuse in the fiscal year 2022/2023 notwithstanding the fact that any such salary, compensation and benefits shall previously have been fixed or provided for in the budgets of said City for such fiscal year 2022/2023, provided, however, that any such increases shall be within the total amount contained in the budgets for such fiscal year and within such additional amounts as may be legally available therefor. The changes herein authorized shall be effective as of January 1, 2023.

Section 2. The annual budgets of the City of Syracuse for the year 2022/2023 be and the same are hereby amended to reflect the increases and changes for employees covered by the aforementioned contract.

Section 3. Article 2-C, Section 25 of the General City Law, insofar as it restricts or is inconsistent with the provisions of Section 1 through 2 of this Local Law is hereby superseded.

Section 4. This local law shall take effect immediately.

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
BETWEEN THE CITY OF SYRACUSE AND THE  
POLICE BENEVOLENT ASSOCIATION (PBA)  
FOR A FIVE YEAR PERIOD FROM JANUARY 1,  
2023 THROUGH DECEMBER 31, 2027**

BE IT ORDAINED, that the tentative agreement between the City of Syracuse and the Police Benevolent Association, effective January 1, 2023 through December 31, 2027, which is on file with the City Clerk and before this Common Council at the time of the adoption of this ordinance be and the same is hereby in all respects ratified, confirmed and approved; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and he hereby is authorized and directed to execute such agreement for and on behalf of the City of Syracuse in the manner provided by law; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other and further provisions as may be deemed by the Corporation Counsel to be in the best interest of the City and as shall be approved by her as to legality, form and manner of execution.



17-18

# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

January 30, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

Dear Ms. McBride,

Please place on the agenda for the next meeting of the Common Council, a request for legislation to authorize a labor agreement between the City of Syracuse and the Police Benevolent Association (PBA). This five-year labor agreement runs from January 1, 2023 through December 31, 2027 and provides the general wage increases listed below. The City and the PBA have signed a tentative agreement, which is attached.

Wages

Effective 1/1/23	1.75%
Effective 7/1/23	1.75%
Effective 1/1/24	1.75%
Effective 7/1/24	1.75%
Effective 1/1/25	1.75%
Effective 7/1/25	1.75%
Effective 1/1/26	1.75%
Effective 7/1/26	1.75%
Effective 1/1/27	1.75%
Effective 7/1/27	1.75%

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget


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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** January 27, 2023  
**SUBJECT:** Labor Agreement with the Police Benevolent Association (PBA)

---

**Julie Castellitto**  
Assistant Director

On behalf of the Office of the Mayor, I am requesting the City to enter into a labor agreement between the City of Syracuse and the Police Benevolent Association (PBA). This five-year labor agreement runs from January 1, 2023 through December 31, 2027 and provides the general wage increases listed below. The City and the PBA have signed a tentative agreement, which is attached.

## Wages

Effective 1/1/23	1.75%
Effective 7/1/23	1.75%
Effective 1/1/24	1.75%
Effective 7/1/24	1.75%
Effective 1/1/25	1.75%
Effective 7/1/25	1.75%
Effective 1/1/26	1.75%
Effective 7/1/26	1.75%
Effective 1/1/27	1.75%
Effective 7/1/27	1.75%

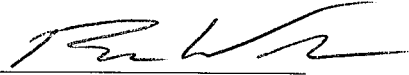
Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

1/27/23  
Date

## **MEMORANDUM OF AGREEMENT**

### **2023-2027 Collective Bargaining Agreement**

This memorandum of agreement is entered into on January 24<sup>th</sup>, 2023 ("Agreement"), between the City of Syracuse ("City") and the Syracuse Police Benevolent Association, Inc. ("PBA").

**WHEREAS**, the City and PBA are parties to a collective bargaining agreement for the period 1998-1999 ("1998-99 CBA"); and

**WHEREAS**, since expiration of the 1998-99 CBA, the City and the PBA have been parties to a series of interest arbitration awards ("IA Award(s)") and memoranda of agreement ("MOA(s)"), all of which concern the terms and conditions of employment for PBA bargaining unit members for the period 2000 through 2022; and

**WHEREAS**, the parties met on September 16 and 28, October 20, November 2 and 30, and December 9 and 29, 2022, and January 6, 2023, and engaged in collective negotiations to reach an agreement that covers the period from December 31, 2022 forward; and

**WHEREAS**, the parties have reached this Agreement, subject to ratification by the membership of the PBA and by the Syracuse Common Council; and

**NOW, THEREFORE**, the parties agree to amend all affected articles of the 1998-99 CBA and provisions of the IA Awards and MOAs as follows:

#### **1. TERM OF AGREEMENT**

The term of this Agreement is January 1, 2023 through December 31, 2027.

## **2. GENERAL WAGE INCREASE**

Wages shall be increased as follows:

- a. Effective January 1, 2023: One and three-quarter percent (1.75%).
- b. Effective July 1, 2023: One and three-quarter percent (1.75%).
- c. Effective January 1, 2024: One and three-quarter percent (1.75%).
- d. Effective July 1, 2024: One and three-quarter percent (1.75%).
- e. Effective January 1, 2025: One and three-quarter percent (1.75%).
- f. Effective July 1, 2025: One and three-quarter percent (1.75%).
- g. Effective January 1, 2026: One and three-quarter percent (1.75%).
- h. Effective July 1, 2026: One and three-quarter percent (1.75%).
- i. Effective January 1, 2027: One and three-quarter percent (1.75%).
- j. Effective July 1, 2027: One and three-quarter percent (1.75%).

## **3. SCHEDULE**

Article 24, Miscellaneous Provisions, will be amended to provide for a 10-hour workday schedule, as follows:

- a. The City will implement the new schedules within 120 days of the date of the Agreement. If, due to logistical reasons, implementation cannot be accomplished by that date, the City will seek the PBA's consent to extend the implementation date for up to 60 additional days, which consent will not be unreasonably withheld. The City will provide the PBA with 30-days notice prior to the implementation of, any modifications to, or the abandonment of, the 10-hour workday schedule.



b. The City will provide affected members with 14-days notice prior to the implementation of, any modifications to, or the abandonment of, the 10-hour workday schedule.

c. For purposes of initial implementation, following a jointly agreed-upon bidding process, members will be assigned to 10-hour workday schedules in accordance with their unit assignment.

i. Patrol: Patrol members will follow a pattern of four (4) 10-hour days on duty, followed by three (3) days off duty, followed by four (4) 10-hour days on duty, followed by four (4) days off duty; this pattern will then repeat. The start and end times of the watches will be established, and may be adjusted periodically, by the City based upon its departmental needs and determination of public safety service needs and requirements.

ii. Non-Patrol: Members in non-patrol units will follow: *either* a pattern of four (4) 10-hour days on duty, followed by three (3) days off duty; *or* a traditional schedule of five (5) 8-hour days on duty followed by two days off, as currently maintained. The start and end times of the shifts, as well as the 4-3 or 5-2 designation, may be adjusted periodically by the City based upon its departmental needs and determination of public safety service needs and requirements.

d. The existing 5-2 (8-hour workday) bonus wheel will also apply to the new 4-3 (10-hour workday) schedule.

e. In the event the City determines that the 10-hour Patrol workday schedules outlined above do not meet the department's operational needs, the City may revert to the work schedules in effect prior to the implementation of the 10-hour workday schedules.

The City will make any determination to revert based upon data and information regarding overtime utilization, "ordering-in" usage, the number calls for service and corresponding wait-times, or other such operational factors. Additionally, if a staffing study of the Police Department is conducted as a result of the pending Request for Proposals from the City of Syracuse Common Council, the results of that study will be utilized as an additional factor in determining the success of the schedule. In making any determination to revert, the City agrees to consider only the foregoing operational factors and staffing study results. Prior to making any final determination to revert, the City will consult with the PBA. The 30-day notice period set forth in subparagraph (a) above will commence upon completion of that consultation.

f. Nothing in this Agreement shall affect the extant management rights of the City to determine or change the number of members required to be on duty during any watch or work schedule.

#### **4. SICK LEAVE INCENTIVE**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave (including Section 19.4), will be amended and the existing sick leave incentive program set forth in the 2011-2015 IA Award will be eliminated and replaced by the following:

a. Sick leave instances and incentives accrued during the period of January 1, 2023 to the date of mutual ratification shall be waived by both parties and not considered in the sick leave incentive sell-back for calendar year 2023.

b. Sick leave will be analyzed and paid out on an annual basis rather than a quarterly review. Payouts will be made pursuant to the chart below and will continue to be

paid under the current schedule. Eligible sick leave hours will be paid out at the member's individual rate up to cap listed below:

<u>Annual Usage</u>	<u>Sell Back</u>
0 instances	up to 80 hours
1 instance	up to 50 hours
2 instances	up to 30 hours

An "instance" means the use of any sick time on a single or any consecutive work day(s).

- c. To be eligible for sell-back, the member must meet the following criteria:
  - i. The member must be active with the Syracuse Police Department for at least one year or have transferred from a lateral agency prior to March 31st of the calendar year under review.
  - ii. The member must have two or fewer instances of sick time, which results in a different tiered sell-back.
  - iii. The member may sell back time earned only during that calendar year. Time in "bank" is not eligible for sell-back under the incentive program.
  - iv. A member must have the time available for use to sell it back (a member cannot sell back time the member does not have).
  - v. A member must be current at the time of the sell-back and annual payout in order to qualify for sell-back.
  - vi. A member may sell back less than the maximum number of eligible hours, provided the member makes timely notification to Syracuse Police Department Human Resources Department, Attn: Administrative Director. Absent such notification, all eligible hours will be included in the sell-back.

## 5. SICK LEAVE

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, will be amended to provide the following:

- a. The schedule for annual accrual of sick leave will be amended as follows:
  - i. Up to the first of January following date of hire 10 hours per full month of service
  - ii. From 1 through 9 years of service 160 hours
  - iii. From 10 or more years of service 208 hours
- b. If a member calls in sick, the member will be ineligible for any voluntary overtime for a period of forty-eight (48) hours. This provision does not apply to Family Sick Leave. The member may apply to the Chief's Office for a waiver, which may be granted in the Chief's, or their designee's, discretion.
- c. If a member submitted a time-off request that was denied, and then utilized sick leave for the date(s) previously denied, the member must provide a note from the member's physician or other qualified treatment provider before returning to work or may face disciplinary action, including but not limited to suspension or termination.
- d. If a member has more than two instances of sick leave within a rolling six-month period, a member must provide a note from the member's physician or other qualified treatment provider before returning to work.
- e. A member who has utilized sick leave for three (3) or more consecutive days must provide a note from the member's physician or other qualified treatment provider before returning to work.
- f. Members must utilize sick time on a last-earned, first-used basis.

**6. FAMILY MEDICAL LEAVE (Y DAYS)**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, and the 2011-2015 MOA will be amended to provide that:

- a. Up to thirty (30) hours may be used from sick leave accruals for family medical leave; and
- b. Family medical leave may be used in hourly increments.

**7. PARENTAL LEAVE**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, will be amended to provide that up to twenty (20) sick days may be utilized for parental leave. Parental leave will be deducted from the member's accrued sick leave (regardless of when accrued); its usage will not count as an "instance" for purposes of determining sick leave incentive eligibility. Members must abide by the City of Syracuse Police Department Parental Leave policy regarding requests for conversion of time and utilization.

**8. PAID LEAVE/ACCRUAL IN HOURS**

Effective upon mutual ratification, Article 7, Vacation & Holidays, and any other affected provisions will be amended to provide that all time accrued (furlough, bonus, personal, sick, etc.) will be converted from days to hours (at the rate of one (1) day equals eight (8) hours) and thereafter be applied based on the actual number of hours used by the member. Holiday pay will also be converted at the rate of one (1) day equals eight (8) hours and payout will remain on the current schedule. With the exception of sick leave, leave hours may be used in one-hour increments. Sick leave may be used only in full day increments.

**9. CALL-IN TIME**

Effective upon mutual ratification, Article 8, Overtime, will be amended, as follows:

8.5 The employer shall pay a minimum of four hours' work at overtime rates when an off-duty member is called in to work ordered overtime for a period of time which is not contiguous to that employee's regular tour of duty. Off-duty oral or written communications that last less than thirty minutes, and do not involve a physical response by the member, shall not qualify as a "call in" and are not eligible for overtime compensation.

**10. UNIFORM ALLOWANCE**

Effective January 1, 2024, Article 6, Uniforms, and the 2006-07 MOA, will be amended to replace the existing voucher portion of the uniform allowance with a flat \$750 allowance (taxable). Payment of the allowance will be made by January 31 of each year.

**11. RANK DIFFERENTIAL**

Effective April 1, 2023, Article 5, Salary and Wages, and Appendix A, and the 2018-19 IA Award concerning rank differentials will be amended to eliminate the first step (less than 3 years in the position) for each officer rank, such that a single salary applies to each officer rank.

**12. 207-c POLICY**

The parties will hold a separate negotiation over changes to the existing 207-c policy.

**13. ACCIDENT REVIEW COMMITTEE**

The parties will hold a separate negotiation over changes to the existing ARC rules.

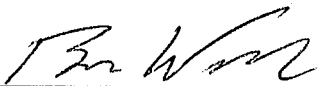
**14. RETROACTIVE PAYMENTS**

Compensation affected by the terms of this Agreement shall be retroactive to the indicated effective dates. Retroactive payments shall be paid to all members or former members who were active during the period covered by this Agreement, including on a pro rata basis to those who were active for less than the full period. All retroactive payments shall be made within sixty (60) days of the later of the parties' respective ratifications of this Agreement.

**15. OTHER TERMS AND CONDITIONS REMAIN IN EFFECT**

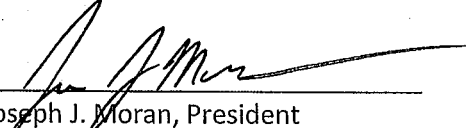
Except as modified herein, all other terms and conditions contained in the 1998-99 CBA and subsequent IA Awards and MOAs covering the period 2000 through 2022 shall remain in effect.

**CITY OF SYRACUSE**

By:   
Ben Walsh, Mayor

Dated: January 24, 2023

**SYRACUSE POLICE BENEVOLENT  
ASSOCIATION, INC.**

By:   
Joseph J. Moran, President

Dated: January 24<sup>th</sup>, 2023

Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT OF  
\$8,932.86 FOR THE DEPARTMENT OF PUBLIC  
WORKS FOR THE PAYMENT OF INVOICES  
FROM THE ADT SECURITY CORPORATION  
RELATED TO FISCAL YEAR 2021/2022 FROM  
FISCAL YEAR 2022/2023 FUNDS**

BE IT ORDAINED, that this Common Council hereby authorizes payment of the sum of \$8,932.86 from Account #01.16210.540511 to an account to be determined by the Commissioner of Finance for the Department of Public Works; said funds are to be utilized for the payment of invoices from the ADT Security Corporation/ADT Commercial LLC for emergency call outs to City Hall Commons for repairs and services on fire panel, smoke detectors and heating duct sensors from Fiscal Year 2021/2022 to be paid from Fiscal Year 2022/2023 funds, in the manner provided by law.





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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 17, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request to Pay Fiscal Year 2021/2022 Invoices from The ADT Security Corporation/ ADT Commercial LLC from Fiscal Year 2022/2023 Budget**

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the Department of Public Works to pay Fiscal Year 2021/2022 invoices from The ADT Security Corporation/ ADT Commercial LLC from Fiscal Year 2022/2023 Budget. These invoices were being sent somewhere other than 1200 Canal Street and were not received until January 2023. Invoices are for emergency call outs to City Hall Commons for repairs and services on fire panel, smoke detectors and heating duct sensors. ADT Security Corporation/ ADT Commercial LLC is on an Omnia Contract for these services.

These invoices totaling \$8,932.86 will be paid out of Building Services account number 01.16210.540511.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

A handwritten signature in cursive script that reads "Jeremy Robinson".

Jeremy Robinson  
Commissioner of Public Works

Dept. of Public Works  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 17, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management & Budget  
City Hall, Room 213  
Syracuse, New York 13202

**Re: Request to Pay Fiscal Year 2021/2022 Invoices from The ADT Security Corporation/ ADT Commercial LLC from Fiscal Year 2022/2023 Budget**

Dear Mr. Rudd:

Please prepare legislation for the next meeting of the Common Council authorizing the Department of Public Works to pay Fiscal Year 2021/2022 invoices from The ADT Security Corporation/ ADT Commercial LLC from Fiscal Year 2022/2023 Budget. These invoices were being sent somewhere other than 1200 Canal Street and were not received until January 2023. Invoices are for emergency call outs to City Hall Commons for repairs and services on fire panel, smoke detectors and heating duct sensors. ADT Security Corporation/ ADT Commercial LLC is on an Omnia Contract for these services.

These invoices totaling \$8,932.86 will be paid out of Building Services account number 01.16210.540511.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

Jeremy Robinson  
Commissioner of Public Works

Dept. of Public Works  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
APPROPRIATION OF \$1,000,000 OF THE  
AMERICAN RESCUE PLAN ACT OF 2021  
(ARPA) FUNDS RECEIVED BY THE CITY OF  
SYRACUSE TO BE USED BY THE  
DEPARTMENT OF NEIGHBORHOOD AND  
BUSINESS DEVELOPMENT TO ESTABLISH A  
CITY GRANT PROGRAM TO BE KNOWN AS  
THE ARPA DISTRESSED PROPERTY FUND  
WHICH SHALL INVEST IN CAPITAL  
IMPROVEMENTS FOR EXISTING VACANT  
AND HISTORIC PROPERTIES LOCATED IN  
ELIGIBLE CENSUS TRACTS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$1,000,000.00 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Neighborhood and Business Development; said funds are to be used establish a City grant program to be managed by the Department of Neighborhood and Business Development to be known as "The ARPA Distressed Property Fund"; and

BE IT FURTHER ORDAINED, that the ARPA Distressed Property Fund shall be substantially the same as described in the attached Exhibit "A" and the funds will be used to invest in capital improvements for existing vacant distressed commercial and historic properties located within eligible census tracts within the City of Syracuse; and

BE IT FURTHER ORDAINED, that such grant agreements shall be subject to the approval of the Corporation Counsel as to terms, form and content.



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

## ARPA Distressed Property Fund Program Outline | January 2023

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### INTRODUCTION & PURPOSE:

The ARPA Distressed Property Fund was included as part of the City of Syracuse Framework Plan unveiled for its American Rescue Plan Act allocation. The program will allocate \$1 Million of ARPA funds in order to redevelop vacant distressed commercial and historic properties located within eligible census tracts within the City of Syracuse. Below you will find an overview of the program and its intended use to facilitate the redevelopment of strategic vacant and distressed properties in need of investment and rehabilitation. The program will be managed and staffed by the Department of Neighborhood & Business Development.

### PROGRAM ELIGIBILITY REQUIREMENTS:

1. Intended for existing properties/structures that are fully vacant
2. Estimated total project cost for redevelopment is at least \$10 Million  
Note: Additional eligibility will be permitted for projects that meet the following criteria:
  - a. Projects involving a property that is already listed on the Federal National Register of Historic Places
  - b. The property is owned by the Greater Syracuse Land Bank or the City of Syracuse and is under contract to be purchased.
3. Maximum award size: eligible properties may be awarded up to \$250,000 per project. No more than 50% of the total project cost will be funded by this program.
4. Timeline: Projects must be feasible to complete within 2 years

### ELIGIBLE USE OF FUNDS:

1. All funds must be used toward building stabilization, structural repairs, and interior/exterior improvements in order to facilitate successful redevelopment of a property and return it to productive use.

### PROCESS / TIMELINE:

- Step 1: Draft program guidelines + FAQ, secure Council Authorization – February 2023
- Step 2: Announce program + release call for applications – February 2023
- Step 3: Create application window – 5 to 6 week period
- Step 4: Convene review committee – April/May 2023
- Step 5: Approve projects and notify award of funds – May 2023

All funds would need to be drawn within 2 years of the award date (approximately May 2025).

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# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

January 20, 2023

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

Ms. Patricia McBride  
City Clerk  
213 City Hall  
Syracuse, New York 13202

Re: Request for Legislation – ARPA Distressed Properties Fund

Dear Ms. McBride:

Please prepare legislation for the next meeting of the common council to approve the City of Syracuse to authorize American Rescue Plan Act (ARPA) funding for the allocation of up to \$1,000,000 to establish a grant program managed by the Department of Neighborhood & Business Development. The funds will be used to invest in capital improvements for existing vacant and historic properties within eligible ARPA-qualified census tracts. Funding will be provided to projects in order to spur new investment and economic opportunity, and support preservation of the city's existing stock of commercial and mixed-use buildings.

Included with the letter is a draft outline of the program providing more details on this proposed program. Please contact me with any questions and thank you for your assistance.

Sincerely,

Eric Ennis  
Deputy Commissioner

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 23, 2023  
**SUBJECT:** Appropriation of Funds – Distressed Properties Fund

On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate funds in an amount not to exceed \$1,000,000 from the American Rescue Plan Act (ARPA) funds to establish a grant program managed by the Department of Neighborhood & Business Development. The funds will be used to invest in capital improvements for existing vacant and historic properties within eligible ARPA – qualified census tracts. Funding will be provided to projects in order to spur new investment and economic opportunity, and support preservation of the City's existing stock of commercial and mixed-use buildings.

Included with the letter is a draft outline of the program providing more details on this proposed program.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

1/25/23  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING MAYOR TO  
SUBMIT AN APPLICATION TO THE FEDERAL  
EMERGENCY MANAGEMENT AGENCY  
UNDER THE FISCAL YEAR 2022 ASSISTANCE  
TO FIREFIGHTERS GRANT PROGRAM (AFG)  
AND EXECUTE A CONTRACT OR WRITTEN  
INSTRUMENTS ASSOCIATED WITH THE  
GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the Federal Emergency Management Agency under the Fiscal Year 2022 Assistance to Firefighters Grant Program (AFG) for a grant in an amount not to exceed \$1,000,000.00; said funds will be used by the Syracuse Fire Department to purchase firefighting hoses and nozzles; a ten percent (10%) local match is required and will be provided from Fire Department Budget Account # 34105.02.599802; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

January 16, 2023

Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202  
Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the Federal Emergency Management Agency (FEMA), under the (FY) 2022 Assistance to Firefighters Grant (AFG) program in an amount not to exceed \$1,000,000.

The Fiscal Year (FY) 2022 Assistance to Firefighters Grant (AFG) Program is one of three grant programs that constitute the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA's) focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. Fire safety grants, such as the Assistance to Firefighters Grants program, fund critically needed resources to equip and train emergency personnel, enhance efficiencies, and support community resilience. If awarded, the requested funds will be used to fund critical fire/EMS training and/or equipment. A local match of 10% is required and the accounting for this grant will be utilized from Fire Department Budget Account # 34105.02.599802.

Thank you for your consideration.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

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**ORDINANCE AMENDING SECTION 15-326  
OF CHAPTER 15, THE CITY OF SYRACUSE  
TRAFFIC CODE, OF PART M,  
MISCELLANEOUS TO INCREASE THE COSTS  
FOR REMOVAL, TOWING AND SERVICE OF  
VEHICLES MADE AT THE REQUEST OF THE  
SYRACUSE POLICE DEPARTMENT**

BE IT ORDAINED, that Section 15-326 of Chapter 15, entitled City of Syracuse Traffic Code, of Part M, Miscellaneous, as amended, is amended to read as follows:

**Section 15-326. Removal and impounding of vehicles.**

(a) The Department of Police of the City of Syracuse is hereby authorized to remove or cause the removal of any vehicle left parked or standing on any street in violation of any provision of the traffic ordinance of the city or rules or regulations adopted pursuant to the provisions thereof.

(b) When any such vehicle is so removed it shall be transported to a suitable storage space or garage within the city, a record shall be made of the license number of the vehicle, the location at which the vehicle is stored, and the owner thereof shall, with due diligence, be notified by the department of police of the place where said vehicle is located.

(c) The cost of removal or towing of two axle passenger vehicles, trucks, van and motorcycles shall not exceed one hundred seventy-five dollars (\$175.00) when towed between 8:00 a.m. and 5:00 p.m. Monday through Friday, two hundred ten dollars (\$210.00) when towed at night between 5:00 p.m. and 8:00 a.m. Monday through Thursday or from 5:00 p.m. on a Friday until 8:00 a.m. on a Monday including storage up to twenty-four (24) hours, and the cost of storage shall not exceed forty-eight dollars (\$48.00) per day or fraction thereof for each day after the said twenty-four (24) hours, and such cost of removal or towing and storage shall be a charge against the owner of such vehicle, including the following fees: flatbed, or four wheel drive vehicle, or

dolly fee, seventy-five dollars (\$75.00); winching fee (not to include winching onto a flatbed), seventy-five dollars (\$75.00) for the first fifty (50) minutes and fifty dollars (\$50.00) for each additional fifteen (15) minutes thereafter; and extenuating circumstances pertaining to extra cleanup/oil dry charge sixty dollars (\$60.00) per thirty (30) minutes, and vehicle without keys available prior to tow shall have a fee of twenty-five dollars (\$25.00). A mileage charge of five dollars seventy-five cents (\$5.75) per mile shall be imposed after the first five (5) miles traveled with the vehicle attached. Service calls made at the request of the Syracuse Police Department shall be charged at the following rates: during the day (between 8:00 a.m and 5:00 p.m) Monday through Friday the cost shall not exceed one hundred twenty-five dollars (\$125.00) and for service calls made at night (between 5:00 p.m. and 8:00 a.m.), on Saturdays, Sundays and Holidays the cost shall not exceed one hundred fifty dollars (\$150.00). Before the owner or person in charge of such vehicle shall be entitled to remove the same he shall pay the towing or storage charges, furnish evidence of his identity and ownership and give a proper receipt thereof. In the event the owner or person in charge of such vehicle has not paid any of the aforementioned fees, the cost of the removal of any vehicle to which a ticket has been affixed pursuant to section 16-54 of the Revised General Ordinances of the city of Syracuse, as amended, shall be sixty dollars (\$60.00) for a normal tow and sixty-five dollars (\$65.00) for a tow which would qualify for any of the additional fees set forth above. Larger vehicles, which require a heavy tow are not restricted to this rate schedule.

(d) The owner or keeper of any garage or other storage space where such vehicle shall be stored shall have a lien upon the same for his towing and storage charges at not to exceed the rates above described.

(e) The removal and storage of such vehicle shall in no way prevent prosecution for the

violation of any provision of the traffic ordinance upon which such removal was based.

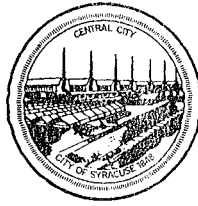
(f) Any person engaged in the business of removal or towing of vehicles who removes or tows a vehicle situated on public or private property within the city of Syracuse without the written consent of the registered owner shall notify the chief of police or his designee with the information hereinafter enumerated within sixty (60) minutes from the time control over the vehicle is obtained; i.e., affixes a hook or other equipment onto the vehicle to be towed or physically takes control of the vehicle by any other means. The chief of police or his designee shall be provided with the following:

1. Date, time and location, from where the said vehicle was removed;
2. Make, model, year, color and registration number of the said vehicle;
3. The name and address of the towing company, individual or corporation;
4. The name of the individual operating the tow truck or vehicle;
5. The reason for the towing or removal of said vehicle; and
6. The location where the vehicle can be claimed.

; and

BE IT FURTHER ORDAINED, that except as amended hereby, Chapter 15 of the Traffic Code of the City of Syracuse, as amended, shall remain in full force and effect as previously adopted; and

BE IT FURTHER ORDAINED, that this General Ordinance shall be effective immediately.



## CITY OF SYRACUSE COMMON COUNCIL

**CHOL MAJOK**  
**Councilor – 3<sup>rd</sup> District**

January 26, 2023

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation to Amend Section 15-326 of Chapter 15, the City of Syracuse Traffic Code, of Part M, Miscellaneous**

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council a request for legislation to amend Section 15-326 of Chapter 15, the City of Syracuse Traffic Code, of Part M, Miscellaneous to increase the costs for the removal, towing, and service of vehicles requested by the Syracuse Police Department. The new fees shall be as follows:

- \$175.00 When towed during the day between 8:00 a.m. and 5:00 p.m. Monday through Friday
- \$210.00 When towed at night between 5:00 p.m. and 8:00 a.m. Monday through Thursday, or from 5:00 p.m. on a Friday until 8:00 a.m. on a Monday, including storage of up to twenty-four hours, and the cost of storage shall not exceed \$48.00 per day or fraction thereof for each day after the said twenty-four hours
- The cost of removal or towing and storage shall be a charge against the owner of such vehicle, including the following fees:
- \$75.00 Flatbed, or four wheel drive, or dolly fee
- \$75.00 Winching Fee (not to include winching onto a flatbed) for the first fifty (50) minutes and \$50.00 for each additional fifteen (15) minutes thereafter
- \$60.00 per thirty (30) minutes for extenuating circumstances pertaining to extra cleanup/oil dry charge
- \$25.00 for vehicles without keys available prior to tow
- A new mileage charge shall be added to the fees in this section. A mileage charge of \$5.75 per

mile shall be imposed after the first five (5) miles traveled with the vehicle attached.

- A new charge for service calls made at the request of the Syracuse Police Department. \$125.00 during the day between 8:00 a.m. and 5:00 p.m. Monday through Friday and \$150.00 for calls at night between 5:00 p.m. and 8:00 a.m. on Saturdays, Sundays, and Holidays.
- The remaining fees in this Section relative to vehicles to which a ticket has been affixed pursuant to section 16-54 of the Revised General Ordinances of the City of Syracuse, as amended shall remain \$60.00 for a normal tow and \$65.00 for a tow which would qualify for any of the additional fees set forth above.
- Larger vehicles, which require a heavy tow are not restricted to this new schedule.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Chol Majok" followed by a small flourish or mark.

Chol Majok  
3rd District Councilor

Ordinance No.

2023

**ORDINANCE AUTHORIZING CONTRACT  
WITH MATRIX CONSULTING GROUP  
TO PROVIDE CONSULTATION AND ANALYSIS  
SERVICES AS TO SYRACUSE POLICE  
DEPARTMENT WORK SCHEDULES, TASK  
ANALYSIS, KEY ACTIVITIES, AND STAFFING  
RECOMMENDATION ON BEHALF OF THE  
OFFICE OF THE CITY AUDITOR**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides that the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) was conducted for consultation and analyzation services as to Syracuse Police Department work schedules, task analysis, key activities, and staffing recommendations and the RFP Committee recommended that MATRIX Consulting Group be awarded the contract; and

WHEREAS, the Mayor has approved the retention of MATRIX Consulting Group, under the following terms:

- (1) MATRIX Consulting Group shall provide all required consultation and analyzation services relative to Syracuse Police Department work schedules, task analysis, key activities, and staffing recommendations on behalf of the Office of the City Auditor. The services to be provided shall be in accordance with the Scope of Services included in the City's Request for Proposal;
- (2) The contract shall be for a term of one (1) year and shall be effective on the date the contract is fully executed; and
- (3) The City shall pay to MATRIX Consulting Group an amount not to exceed \$300,000 for all services to be provided under the agreement authorized herein. The payments shall be made using a time and expense method of payment;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, the all costs associated with this contract shall be charged to Audit Account #540530.01.13200 or another appropriate account as designated by the Commissioner of Finance.



23

# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

January 18, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Legislative Request**

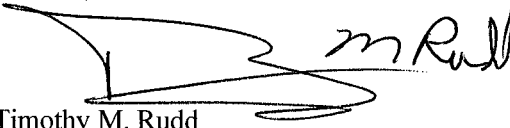
Dear Ms. McBride:

On behalf of the Office of the City Auditor, please prepare legislation to be introduced at the next meeting of the Common Council to authorize an agreement with MATRIX Consulting Group. The Request for Proposal (RFP#23-078) Committee has reviewed the proposals submitted for the Analysis of the Syracuse Police Department Work Schedule, Task Analysis, Key Activities and Staffing Recommendations and request approval from the Common Council and Mayor to enter into an agreement with MATRIX Consulting Group.

This recommendation is based upon the program project the MATRIX Consulting Group submitted to the Committee. This is a complex project requiring extensive law enforcement analytical experience with proven results in the prior work. The MATRIX Consulting Group is comprised of highly experienced consultants who specialize in analysis of police services with a track record of implemented change.

The cost of these services will not exceed the \$300,000 and will be charged to Audit Account #540530.01.13200. The term of the contract will be one (1) year from the date of execution.

Sincerely,



Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)





# OFFICE OF THE CITY AUDITOR

CITY OF SYRACUSE, CITY AUDITOR NADER P. MAROUN

**Date:** January 18, 2023  
**To:** Tim Rudd  
**Department:** Office of Management and Budget  
**From:** Office of the Syracuse City Auditor  
**RE:** Analysis of the Syracuse Police Department Work Schedule, Task Analysis, Key Activities and Staffing Recommendations

The Request for Proposal (RFP Reference #23-078) committee has reviewed the proposals submitted for the Analysis of the Syracuse Police Department Work schedule, Task Analysis, Key Activities and Staffing Recommendations, and requests approval from the Mayor to enter into an Agreement with MATRIX Consulting Group.

This recommendation is based upon the program project the MATRIX Consulting Group submitted to the Committee. This is a complex project requiring extensive law enforcement analytical experience with proven results in prior work. The MATRIX Consulting Group is comprised of highly experienced consultants who specialize in analysis of police services with a track record of implemented change.

The cost of these services will not exceed the \$300,000 and will be charged to Audit Account #540530.01.13200. The term of the contract will be one (1) year from the date of execution.

Approved \_\_\_\_\_

Date \_\_\_\_\_

**Office of the City Auditor**  
233 E. Washington St.  
City Hall, Room 431  
Syracuse, N.Y. 13202

Office (315)448-8477  
Fax (315)448-8475

E-Mail  
nmaroun@syr.gov.net




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** January 23, 2023  
**SUBJECT:** Agreement RFP#23-078 – MATRIX Consulting Group

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On behalf of the Office of the City Auditor, I am requesting to enter into an agreement with MATRIX Consulting Group. The Request for Proposal (RFP#23-078) Committee has reviewed the proposals submitted for the Analysis of the Syracuse Police Department Work Schedule, Task Analysis, Key Activities and Staffing Recommendations and request approval from the Common Council and Mayor to enter into an agreement with MATRIX Consulting Group.

This recommendation is based upon the program project the MATRIX Consulting Group submitted to the Committee. This is a complex project requiring extensive law enforcement analytical experience with proven results in the prior work. The MATRIX Consulting Group is comprised of highly experienced consultants who specialize in analysis of police services with a track record of implemented change.

The cost of these services will not exceed the \$300,000 and will be charged to Audit Account #540530.01.13200. The term of the contract will be one (1) year from the date of execution.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

1/25/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
BETWEEN THE CITY OF SYRACUSE AND  
SYRACUSE UNIVERSITY RELATIVE TO A  
FIELD WORK PLACEMENT PROGRAM**

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, is hereby authorized to enter into an agreement with Syracuse University to allow the for placement of students from the Falk College of Sport and Human Dynamics into a field work program with the Police Athletic League (“PAL”); and

BE IT FURTHER ORDAINED, the agreement shall be for a term of five (5) years; and

BE IT FURTHER ORDAINED, that all services provided as part of the field work program are in exchange for PAL’s supervision and evaluation of the students work; the program shall be conducted at no cost to the City; and

BE IT FURTHER ORDAINED, that the terms and conditions of the agreement shall be subject to the approval of the Corporation Counsel and the Memorandum.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

January 17, 2023

Hon. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

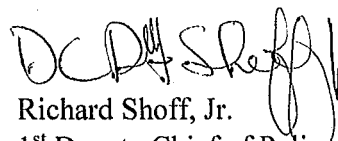
Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a new agreement with Syracuse University ("SU") for a field work program between the Police Athletic League ("PAL") and SU.

The University's Falk College of Sport and Human Dynamics will provide students to work with PAL in exchange for PAL's supervision and evaluation of the students work towards University credits. The term of the agreement shall be five years with no cost to the City.

Please contact me if you have any questions.

Sincerely,

 #310  
Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 23, 2023  
**SUBJECT:** Agreement – Syracuse University (“SU”)

On behalf of the Department of Police, I am requesting the City of Syracuse enter into an agreement with Syracuse University (“SU”) for a field work program between the Police Athletic League (“PAL”) and SU.

The University’s Falk College of Sport and Human Dynamics will provide students to work with PAL in exchange for PAL’s supervision and evaluation of the students work towards University credits. The term of the agreement shall be five years with no cost to the City.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

1/25/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
BETWEEN THE CITY OF SYRACUSE AND TIPP  
HILL COMMUNITY CENTER RELATIVE TO  
THE USE OF THE SPORTS COMPLEX  
LOCATED AT 201 HAMILTON STREET,  
SYRACUSE, NEW YORK FOR THE PAL  
PRESENTS MARCH MADNESS BASKETBALL  
TOURNAMENT WITH THE SYRACUSE POLICE  
ATHLETIC LEAGUE**

WHEREAS, the Syracuse Police Department has requested that this Common Council authorize an agreement with the Tipp Hill Community Center relative to the use of the sports complex located at 201 Hamilton Street, Syracuse, New York, for the annual "PAL Presents March Madness" basketball tournament for local youth with the Syracuse Police Athletic League (PAL); NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute an agreement under the following terms:

1. Pursuant to this lease agreement the City of Syracuse shall be able to use the sports complex, located at 201 Hamilton Street, Syracuse, New York 13204, for the Pal Presents March Madness event associated with the Syracuse Police Athletic League;
2. The lease shall be for Fridays from 6:00PM to 12:00AM for the period of March 3, 2023 through April 7, 2023; and
3. The total cost to the City for use of the sports complex shall not exceed \$5,400.00.

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to Budget Account # 599808.08.31225 Project # 800043021 or another appropriate account as designated by the Commissioner of Finance.

25  
**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

January 17, 2023

Hon. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a new lease agreement with the Tipp Hill Community Center located at 201 Hamilton Street, Syracuse, NY 13204.

This lease would facilitate the annual "PAL Presents March Madness" basketball tournament for local youth which is scheduled to run on Friday evenings from 6 p.m. to 12:00 a.m. for the period of March 3, 2023 through April 7, 2023.

The cost of the agreement will not exceed \$5,400. All expenditures will be charged to account 599808.08.31225 Project #800043021.

Please contact me if you have any questions.

Sincerely,

DC R F Shoff #310  
Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 23, 2023  
**SUBJECT:** Agreement – Tipp Hill Community Center

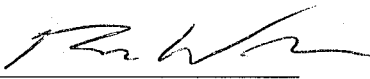
On behalf of the Department of Police, I am requesting the City of Syracuse enter into a lease agreement with the Tipp Hill Community Center located at 201 Hamilton Street, Syracuse, NY 13204.

This lease would facilitate the annual "PAL Presents March Madness" basketball tournament for local youth which is scheduled to run on Friday evenings from 6 p.m. to 12:00 a.m. for the period of March 3, 2023 through April 7, 2023.

The cost of the agreement will not exceed \$5,400. All expenditures will be charged to account #599808.08.31225 Project #800043021.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

1/25/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

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