

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

REGULAR MEETING – FEBRUARY 27, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes – February 6, 2023*
5. *Petitions*
6. *Committee Reports*
7. *Communications*
8. \_\_\_\_\_  
*UNFINISHED BUSINESS*  
\_\_\_\_\_

BY COUNCILOR GREENE & COUNCILOR MAJOK:

- a. *Local Law – Of the City of Syracuse to amend the July 1, 2022–June 30, 2023, City Budgets to reflect the salary increase pursuant to a Labor Agreement between the City of Syracuse and the Police Benevolent Association.*

\_\_\_\_\_  
*NEW BUSINESS*  
\_\_\_\_\_

BY PRESIDENT HUDSON:

9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.*

BY COUNCILOR CALDWELL:

10. Amend – Ord. #2, (01/10/2022), “Appropriate Funds - From the American Rescue Plan Act of 2021 in an amount not to exceed \$1,300,000, on behalf of the Department of Parks, Recreation and Youth Programs, to repair and restore the pool and the water feature at Burnet Park”. Amend to allocate the remaining balance of \$251,170 to be used for the saltwater conversion at Onondaga, Kirk and Schiller Parks outdoor pools. The Burnet Park project is complete.
11. Amend – Ord. #658, (10/25/2021), “Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$300,000, on behalf of the Parks, Recreation & Youth Programs, to repair and improve the Greenhouse, located in Lower Onondaga Park, to include roof replacement, structures repairs, mechanical upgrades, installation of irrigation system, ventilation upgrades, additional planting areas, seating, lighting, masonry repairs”. Amend to re-allocate the funds to be used for the saltwater conversion at Onondaga, Kirk and Schiller parks outdoor pools. Total cost not to exceed \$300,000. The Greenhouse Project cannot be completed within the frame of ARPA.
12. Amend – Ord. #424 (07/11/2022), “Purchase w/c/b - Veterinary Emergency Services from Veterinary Medical Center of CNY, on behalf of the Department of Parks Recreation & Youth Programs, for the first of two (2) one-year renewal options, for the period of July 1, 2022-June 30, 2023, with one (1) one-year renewal options remaining with the approval of the Mayor and the Common Council. Total cost not to exceed \$18,000, from Accounts #35100.01.541500 (\$15,000) and #31230.01.541500 (\$3,000)”. Amend to increase the cost not to exceed to \$30,000 to provide additional services, as detailed in the legislation.
13. Authorize – Payment to Six Flags Great Adventure, to purchase amusement park tickets for up to 130 youth and 15 chaperones, on behalf of the Department of Parks Recreation & Youth Programs, for a day trip in June 2023. Total cost not to exceed \$9,000 to be charged to Account #71400.01.541500.
14. Agreement – With Onondaga Coach, on behalf of the Department of Parks Recreation & Youth Programs, to provide three (3) passenger Coach buses for transportation of up to 130 youth, and 15 chaperones to Six Flags Great Adventure for a day trip in the month of June 2023. Total cost not to exceed \$14,000, (driver gratuity included) to be charged to Account #71400.01.540552.
15. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of 2022/2023 Capital Improvement Program – Parks Office Facility Improvements Projects. Total amount not to exceed \$40,000.
16. Authorize- 2022/2023 Capital Improvement Program – Parks Offices Facility Improvements Project, for overall improvements to 412 Spencer Street and 408 Spencer Street, as detailed in Schedule “A”. Total cost not to exceed \$40,000.

17. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of 2022/2023 Capital Improvement Program – Parks Recreation Vehicles. Total amount not to exceed \$150,000.*
18. *Authorize- 2022/2023 Capital Improvement Program – Parks Recreation Vehicles, for purchases of new and/or slightly used vehicles, as detailed in Schedule “A”, to expand Parks services and capabilities. Total cost not to exceed \$150,000.*
19. *Purchase w/c/b – Agreement with United Vending Service, on behalf of the Department of Parks, Recreation & Youth Programs, to provide ATMs machines at Clinton Square, for usage at the ice rink, festivals and events, for the period of March 1, 2023-February 29, 2024, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. United Vending Service will pay the City \$1/per transaction, to be deposited in a “Clinton Square Maintenance” account.*
20. *Purchase w/c/b – Agreement with TMI Sustainable Aquatics, for professional service and equipment, to work with the Parks Department to convert to salt pure chlorine and manage water chemistry at Onondaga, Schiller and Kirk Park outdoor pools, for the period of February 1, 2023-December 31, 2023. Total cost not to exceed \$580,000 from various accounts, as detailed in the legislation.*
21. *Purchase w/c/b – Agreement with Sundance Leisure, for professional service and equipment, to work with the Parks Department to convert to salt pure chlorine and manage water chemistry at Onondaga, Schiller and Kirk Park outdoor pools, for the period of February 1, 2023-December 31, 2023. Total cost not to exceed \$35,000 from various accounts, as detailed in the legislation.*

BY COUNCILOR GREENE & COUNCILOR MAJOK:

22. *Approve – Labor Agreement between the City of Syracuse and The Police Benevolent Association for the period of January 1, 2023–December 31, 2027. Effective 01/01/23 1.75% salary increase (retroactive). Effective 07/01/23 1.75%, 01/01/24 1.75%, 07/01/24 1.75%, 01/01/25 1.75%, 07/01/25 1.75%, 01/01/26 1.75%, 07/01/26 1.75%, 01/01/27 1.75%, and 07/01/27 1.75% salary increases, other terms as detailed in the ordinance.*

BY COUNCILOR GREENE:

23. *Agreement – With Fiscal Advisors & Marketing, Inc., to provide fiscal advisory services on behalf of the Department of Finance, for a period of three (3) years, with two (2) one-year renewal options subject to the approval of the Mayor and Common Council. All costs and fees, detailed in the legislation, charged to Account #90000.01.593260.*

24. *Agreement – Fust Charles Chamber, LLP, on behalf of the Department of Finance, to provide accounting and financial advisory services to support the ongoing needs of the department and to provide technical expertise for special one-time projects, for a period of twelve (12) months from the date of execution, with two (2) 12-month renewal options subject to the approval of the Mayor and Common Council. Total cost not to exceed \$300,000 charged to Account #90000.01.593260.*
25. *Agreement – With Verizon Communications, to install fiber optic cable in Verizon's conduit system. There is a one-time licensing fee. Total amount not to exceed \$7,500, from Account #595860, Fund 01, Department 90000.*
26. *Contract – With Syracuse Time and Alarm, for the installation of a burglar alarm system at the Westmoreland Community Center. There is a one-time installation fee of \$2,700 and a monthly fee not to exceed \$50/month (\$600 annually), to be charged to Account #595860, Fund 01, Department 90000.*
27. *Amend – Ord. #749 (11/07/2022), "Appropriate Funds - From the American Rescue Plan Act of 2021 in an amount not to exceed \$50,000 and enter into a professional service agreement with ERPOne, for AS400 retirement and conversion services, to expire February 3, 2023. Total cost not to exceed to \$90,000 from ARPA Funds - Accounts #800069321 and #541500.01.168000. The Mayor waived the RFP process". Amend to extend the contract through March 3, 2023, at no cost the City.*
28. *Authorize – To the Onondaga Historical Association (OHA) an in-kind donation of several years (1994-2000) of Common Council books (hardback). Zoning does not have the space to keep them. The City has reviewed the process and received approval from NYS Archives for this transfer the material.*
29. *Correct Tax Rolls – (3020 James Street & Nichols Avenue, to correct the assessment roll, for tax years 2021/2022 and 2022/2023) as detailed in Appendix "A."*
30. *Resolution – To appoint Bryn Lovejoy-Grinnell to the Citizen Review Board to fill the vacant seat of Clifford Ryan for the term ending December 31, 2025. This is a Councilor-At-Large appointment.*

BY COUNCILOR GETHERS:

31. *Authorize - The City of Syracuse to declare itself as Lead Agency, pursuant to the State Environmental Quality Review Act (SEQRA), to facilitate the conversion to City issued containers for the new Residential Cart Program for Solid Waste Collection.*
32. *Authorize – The City of Syracuse to adopt a Negative Declaration pursuant to the State Environmental Quality Review Act (SEQRA), for the rollout of the new Residential Cart Program for Solid Waste Collection.*



33. Amend - Chapter 14 of the Revised General Ordinances of the City of Syracuse, entitled "Health and Sanitation", amend to add a new Article 6 to be entitled "City of Syracuse Department of Public Works Program for Updating the City's Solid Waste and Recycling Collection System for Household Waste Generators" which will allow the Commissioner of the Department of Public Works to proceed with the rollout of the new City Issued Regulation Containers for properties with one to ten (10) residential units, as detailed in the legislation.
34. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 DPW Capital Equipment & Vehicles Program, as part of the 2023/2024 Capital Improvement Plan. Total amount not to exceed \$1,925,000.
35. Authorize – The 2023/2024 DPW Capital Equipment & Vehicles Program, as part of the 2023/2024 Capital Improvement Plan, detailed in Schedule "A". Total cost not to exceed \$1,925,000.
36. Amend – Ord. #45 (01/23/2023), "Purchase w/c/b - From Verdin Company, a new Carillon to be installed in the tower at City Hall, to expand the functionality of the equipment, on behalf of Department of Public Works. Total cost not to exceed \$12,195, from Accounts #01.16210.520620." Amend to increase the cost not to exceed to \$12,765.
37. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022/2023 Complete Streets Program. Total amount not to exceed \$450,000.
38. Authorize – The DPW 2022/2023 Complete Streets Program, as detailed in Appendix "A" for the construction of pedestrian infrastructure, traffic calming interventions, neighborhood greenways, adding and improving bicycle facilities and related streetscape and safety projects. Total cost not to exceed \$450,000.
39. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022/2023 Interstate Lighting Upgrades Program. Total amount not to exceed \$250,000.
40. Authorize – The 2022/2023 Interstate Lighting Upgrades Program, on behalf of the Department of Public Works, to replace end-of-lifespan and damaged interstate lighting equipment considered obsolete and past its useful life expectancy, install new replacement poles on I-690 and I-81, and replace wiring and fixtures as needed. Total cost not to exceed \$250,000.
41. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022/2023 Street Lighting Legacy Pricing Exceptions Replacement Program. Total amount not to exceed \$170,000.

42. *Authorize – The 2022/2023 Street Lighting Legacy Pricing Exceptions Replacement Program, on behalf of the Department of Public Works, to replace end-of-lifespan street lighting equipment that is considered obsolete and past its useful expectancy and to install new replacement poles in neighborhoods served by Legacy Pricing Exception equipment, as listed in the National Grid Street Lighting Tariff, PSC 214. Total cost not to exceed \$170,000.*
43. *Accept - Lining three (3) sewer manholes with replacement of their frames and covers along the 200 block of East Onondaga Street and 100 Block of Madison Street, by CenterState CEO, the owner of the Syracuse Tech Garden Building Addition project (235 Harrison Street) in accordance with Onondaga County's 1:1 offset requirement (Local Law No. 1, 2011).*
44. *Agreement - With C&S Engineers, Inc, Preliminary and Detailed Design Services and Fee for the Pedestrian Safety Action Plan (PSAP) Phase 2 Project – PIN 3756.79. Total cost not to exceed \$279,000, charged to Capital Account 07.599807.700375659.80405 and paid on a time and expense basis. The City will incur all initial costs with subsequent 95% reimbursement from Federal funds and 5% local funds previously authorize by Ord. #706-2021.*
45. *Agreement - With C&S Companies, for Facilities Assessment for City-Owned Buildings, which includes cursory walkthroughs and visual inspections and report, to use to evaluate critical facilities of concern. Total cost not to exceed \$200,000, from Account #07.599807.701422222.80405. The Mayor waived the RFP process.*
46. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. Total amount not to exceed \$2,863,000.*
47. *Amend – Ord. #298 (05/23/2022), “Agreement – With the New York State Department of Transportation, for the Scoping, Preliminary Design Phases, Detailed Design Phase and Construction and Inspection Phase of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24, on behalf of the Department of Engineering. Total amount not to exceed \$10,059,000 from Account #07.599807.701079000.80405” Amend to add additional funds for the Construction and Inspection Phase in the amount of \$2,863,000. Total amount not to exceed not to exceed \$12,922,000.*
48. *Amend – Ord. #299 (05/23/2022), “Authorize – The Scoping, Preliminary Design Phases, Detailed Design Phase, and Construction and Inspection Phase of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24, on behalf of the Department of Engineering, in an amount not to exceed \$10,059,000 from Account #07.599807.701079000.80405”. Amend to add additional funds for the Construction and Inspection Phase in the amount of \$2,863,000. Total amount not to exceed not to exceed \$12,922,000.*

49. *Permission – (revocable) To Syracuse University and CenTrio Energy Syracuse, LLC, to construct, own, operate and maintain an underground electrical ductbank, consisting of six (6) conduits crossing the Irving Avenue (900 Block) right of way and six (6) conduits crossing the Stadium Place (100 Block) right of way. Syracuse University and CenTrio shall pay an annual fee of \$2.61 per linear foot per 6" for a total payment of \$2,067.12 (annually).*

BY COUNCILOR HOGAN:

50. *Amend – Ord. #319 (07/13/2020), “Application – “Application – “To the US Department of Housing and Urban Development for the 2020-2021 (Year 46) Consolidated Action Plan: Community Development Block Grant (CDBG) (\$5,061,399); Emergency Solutions Grant (\$426,583); HOME Investment Partnership Grant (\$1,424,695). Housing Opportunities for Person with AIDS (HOPWA) \$399,497 and add to the Community Development Block Grant-Coronavirus (CDBG-CV) (\$2,977,548) and the Emergency Solutions Grant- Coronavirus (ESG-CV) (\$1,470,976)”. Amend to reallocate \$128,146 from the Rescue Mission Rapid Rehousing CV Program to the Salvation Army Rapid Rehousing Program CV, the need was led by constraints on ESG-CV funding.*
51. *Special Permit – To approve a Light-Duty Motor Vehicle Repair on property located at 1011 – 1055 (a/k/a 1031) West Genesee Street. No one spoke in favor of or in opposition to the proposal at the Planning Commission Hearing. The Planning Commission granted one (1) waiver in regard to signage regulations. Glass America Midwest, LLC, applicant. 100 W. Genesee St., LLC, owner.*

BY COUNCILOR MAJOK:

52. *Amend – Ord. #59 (02/06/2023), “Application & Agreement - To and with The Federal Emergency Management Agency (FEMA) under the FY 2022 Assistance to Firefighter Grant (AFG) program, in an amount not to exceed \$1,000,000, on behalf of the Fire Department, to be used to fund critical fire/EMS training and/or equipment. There is a 10% local match required, charged to Account #34105.02.599802”. Amend for a technical correction in the ordinance for the use of funds, if awarded.*
53. *Application & Agreement - To and with the Department of Homeland Security (DHS), under the FY 2022 Staffing for Adequate Fire and Emergency Response Program (SAFER), in an amount not to exceed \$9,000,000, to help increase the number of trained “front line” firefighters, by using funds to offset the salary and benefit costs for twenty (20) new firefighters for a period of three (3) years, to enhance the department’s ability to comply with staffing, response, and operational standards established by the National Fire Protection Association.*
54. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of emergency repairs to the Fire Department’s frontline aerial ladder apparatus (Truck 3). Total amount not to exceed \$140,000.*

55. *Authorize – Emergency Repairs by the Sutphen Corporation, to the Fire Department's frontline aerial ladder apparatus (Truck 3) that was recently involved in a motor vehicle accident. Total cost not to exceed \$140,000.*
56. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of replacement parts an emergency repair, for Fire Engine-SE8. Total amount not to exceed \$100,000.*
57. *Purchase w/c/b/ - From Bulldog Fire and Emergency Apparatus, for replacement parts and repairs to Fire Engine SE8, on behalf of the Fire Department, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed \$100,000.*
58. *Agreement – With Blue Line Research LLC., to provide effective team-based entry tactics to the Police Department to assist members of the SWAT team achieve high standards in all operational environments, from March 1, 2023-December 31, 2023. Total amount not to exceed \$10,250, to be charged to Account #599802.02.31225. The Mayor waived the RFP process.*
59. *Application & Agreement – To and with U.S. Department of Justice, from the Gifford Foundation as a subrecipient under the 2020 Project Safe Neighborhoods Program, in an amount not to exceed \$117,058, of behalf of the Police Department. In awarded funds will be used to purchase (24) body-worn cameras and related equipment and cover ongoing costs for (32) months of the (36) month contract, as part of its overall Body-worn Camera Program. The remaining (4) months will be included in Police operating budget for FY25 under Account #540530.01.31230.*
60. *Appropriate Funds - From the 2022/2023 Unallocated Cash Capital Account #599007.01.99999 in the amount of \$70,000, on behalf of the Department of Police, for Parking Ticket Scanners (equipment and installation).*

BY COUNCILOR ALLEN:

61. *Amend – Ord #845 (12/19/2022), "Accept – Four (4) qualified contractors, Ali Fix It Construction, Solid Rock Construction, Chiodo Heating & Air, GC Contracting, to perform emergency repairs, as it relates to the \$186,000 of ARPA Funds, previously approved by Ord. #295-2022, in which \$36,000 of that amount will be used by the Department of Neighborhood and Business Development for administrative costs. The contractors will be approved on a per project basis. All projects involve M/WBE compliance monitoring and reporting, in addition to local hiring requirements" Amend to add 24Seven HVAC, Cornell Bell, LLC., and Krell Inc., to the list for qualified contractors. All other term and conditions remain the same.*
62. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 415 Boston Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 5)*

63. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1422 – 1444 Burnet Avenue, a store, wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 1)*
64. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 924 – 926 Cannon Street & Pleasant Avenue, a wood building, to the Greater Syracuse Property Development Corporation for the total sum of \$326 (District 4)*
65. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1026 Colvin Street West, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
66. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 205 Crofton Avenue & Valley Drive, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
67. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 102 Elizabeth Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
68. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 625 Gifford Street, two wood houses, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
69. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 133 – 135 Hudson Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
70. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 118 Josephine Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 1)*
71. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 445 Kennedy Street West, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
72. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 230 Marguerite Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
73. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 2916 Midland Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
74. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1205 Milton Avenue Rear, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*

75. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 143 Nelson Street, a wood house unfinished, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
76. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1639 Salina Street North & Wolf Street, an attached row building, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 1)*
77. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 906 – 908 Westmoreland Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 3)*
78. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 801 Wolf Street & Grant Boulevard, a wood house & store unfinished, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 1)*

8A 17

**A LOCAL LAW OF THE CITY OF SYRACUSE  
TO AMEND THE ANNUAL BUDGET OF THE  
CITY OF SYRACUSE FOR THE YEAR 2022/2023  
TO REFLECT THE SALARY INCREASES  
PURSUANT TO A CONTRACT NEGOTIATED  
BETWEEN THE CITY OF SYRACUSE AND THE  
POLICE BENEVOLENT ASSOCIATION (PBA)**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. Pursuant to Ordinance No. \_\_\_\_\_ approving the negotiated contract between the Police Benevolent Association (PBA) and the City of Syracuse, effective January 1, 2023 through December 31, 2027, which includes wage and benefit increases for employees covered by said contract and which increases are retroactively effective as of January 1, 2023, as set forth in the labor contract on file with the City Clerk, and subject to the approval of the Mayor who shall have the power and authority to change and increase the salary, compensation and benefits of those employees covered by the aforementioned contract, said salary, compensation and benefits shall be paid from the Treasury of the City of Syracuse in the fiscal year 2022/2023 notwithstanding the fact that any such salary, compensation and benefits shall previously have been fixed or provided for in the budgets of said City for such fiscal year 2022/2023, provided, however, that any such increases shall be within the total amount contained in the budgets for such fiscal year and within such additional amounts as may be legally available therefor. The changes herein authorized shall be effective as of January 1, 2023.

Section 2. The annual budgets of the City of Syracuse for the year 2022/2023 be and the same are hereby amended to reflect the increases and changes for employees covered by the aforementioned contract.

Section 3. Article 2-C, Section 25 of the General City Law, insofar as it restricts or is inconsistent with the provisions of Section 1 through 2 of this Local Law is hereby superseded.

Section 4. This local law shall take effect immediately.

DRAFT





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

8a 17-18

January 30, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## Re: Request for Legislation

Dear Ms. McBride,

Please place on the agenda for the next meeting of the Common Council, a request for legislation to authorize a labor agreement between the City of Syracuse and the Police Benevolent Association (PBA). This five-year labor agreement runs from January 1, 2023 through December 31, 2027 and provides the general wage increases listed below. The City and the PBA have signed a tentative agreement, which is attached.

### Wages

Effective 1/1/23	1.75%
Effective 7/1/23	1.75%
Effective 1/1/24	1.75%
Effective 7/1/24	1.75%
Effective 1/1/25	1.75%
Effective 7/1/25	1.75%
Effective 1/1/26	1.75%
Effective 7/1/26	1.75%
Effective 1/1/27	1.75%
Effective 7/1/27	1.75%


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Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 27, 2023  
**SUBJECT:** Labor Agreement with the Police Benevolent Association (PBA)

On behalf of the Office of the Mayor, I am requesting the City to enter into a labor agreement between the City of Syracuse and the Police Benevolent Association (PBA). This five-year labor agreement runs from January 1, 2023 through December 31, 2027 and provides the general wage increases listed below. The City and the PBA have signed a tentative agreement, which is attached.

## Wages

Effective 1/1/23	1.75%
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Effective 7/1/25	1.75%
Effective 1/1/26	1.75%
Effective 7/1/26	1.75%
Effective 1/1/27	1.75%
Effective 7/1/27	1.75%

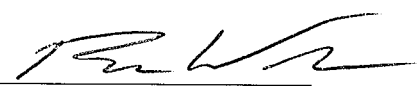
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Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
Mayor Ben Walsh  
City of Syracuse, New York

1/27/23  
Date

## **MEMORANDUM OF AGREEMENT**

### **2023-2027 Collective Bargaining Agreement**

This memorandum of agreement is entered into on January 24<sup>th</sup>, 2023 ("Agreement"), between the City of Syracuse ("City") and the Syracuse Police Benevolent Association, Inc. ("PBA").

**WHEREAS**, the City and PBA are parties to a collective bargaining agreement for the period 1998-1999 ("1998-99 CBA"); and

**WHEREAS**, since expiration of the 1998-99 CBA, the City and the PBA have been parties to a series of interest arbitration awards ("IA Award(s)") and memoranda of agreement ("MOA(s)"), all of which concern the terms and conditions of employment for PBA bargaining unit members for the period 2000 through 2022; and

**WHEREAS**, the parties met on September 16 and 28, October 20, November 2 and 30, and December 9 and 29, 2022, and January 6, 2023, and engaged in collective negotiations to reach an agreement that covers the period from December 31, 2022 forward; and

**WHEREAS**, the parties have reached this Agreement, subject to ratification by the membership of the PBA and by the Syracuse Common Council; and

**NOW, THEREFORE**, the parties agree to amend all affected articles of the 1998-99 CBA and provisions of the IA Awards and MOAs as follows:

**1. TERM OF AGREEMENT**

The term of this Agreement is January 1, 2023 through December 31, 2027.

## **2. GENERAL WAGE INCREASE**

Wages shall be increased as follows:

- a. Effective January 1, 2023: One and three-quarter percent (1.75%).
- b. Effective July 1, 2023: One and three-quarter percent (1.75%).
- c. Effective January 1, 2024: One and three-quarter percent (1.75%).
- d. Effective July 1, 2024: One and three-quarter percent (1.75%).
- e. Effective January 1, 2025: One and three-quarter percent (1.75%).
- f. Effective July 1, 2025: One and three-quarter percent (1.75%).
- g. Effective January 1, 2026: One and three-quarter percent (1.75%).
- h. Effective July 1, 2026: One and three-quarter percent (1.75%).
- i. Effective January 1, 2027: One and three-quarter percent (1.75%).
- j. Effective July 1, 2027: One and three-quarter percent (1.75%).

## **3. SCHEDULE**

Article 24, Miscellaneous Provisions, will be amended to provide for a 10-hour workday schedule, as follows:

- a. The City will implement the new schedules within 120 days of the date of the Agreement. If, due to logistical reasons, implementation cannot be accomplished by that date, the City will seek the PBA's consent to extend the implementation date for up to 60 additional days, which consent will not be unreasonably withheld. The City will provide the PBA with 30-days notice prior to the implementation of, any modifications to, or the abandonment of, the 10-hour workday schedule.

b. The City will provide affected members with 14-days notice prior to the implementation of, any modifications to, or the abandonment of, the 10-hour workday schedule.

c. For purposes of initial implementation, following a jointly agreed-upon bidding process, members will be assigned to 10-hour workday schedules in accordance with their unit assignment.

i. Patrol: Patrol members will follow a pattern of four (4) 10-hour days on duty, followed by three (3) days off duty, followed by four (4) 10-hour days on duty, followed by four (4) days off duty; this pattern will then repeat. The start and end times of the watches will be established, and may be adjusted periodically, by the City based upon its departmental needs and determination of public safety service needs and requirements.

ii. Non-Patrol: Members in non-patrol units will follow: *either* a pattern of four (4) 10-hour days on duty, followed by three (3) days off duty; *or* a traditional schedule of five (5) 8-hour days on duty followed by two days off, as currently maintained. The start and end times of the shifts, as well as the 4-3 or 5-2 designation, may be adjusted periodically by the City based upon its departmental needs and determination of public safety service needs and requirements.

d. The existing 5-2 (8-hour workday) bonus wheel will also apply to the new 4-3 (10-hour workday) schedule.

e. In the event the City determines that the 10-hour Patrol workday schedules outlined above do not meet the department's operational needs, the City may revert to the work schedules in effect prior to the implementation of the 10-hour workday schedules.

The City will make any determination to revert based upon data and information regarding overtime utilization, "ordering-in" usage, the number calls for service and corresponding wait-times, or other such operational factors. Additionally, if a staffing study of the Police Department is conducted as a result of the pending Request for Proposals from the City of Syracuse Common Council, the results of that study will be utilized as an additional factor in determining the success of the schedule. In making any determination to revert, the City agrees to consider only the foregoing operational factors and staffing study results. Prior to making any final determination to revert, the City will consult with the PBA. The 30-day notice period set forth in subparagraph (a) above will commence upon completion of that consultation.

f. Nothing in this Agreement shall affect the extant management rights of the City to determine or change the number of members required to be on duty during any watch or work schedule.

#### **4. SICK LEAVE INCENTIVE**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave (including Section 19.4), will be amended and the existing sick leave incentive program set forth in the 2011-2015 IA Award will be eliminated and replaced by the following:

a. Sick leave instances and incentives accrued during the period of January 1, 2023 to the date of mutual ratification shall be waived by both parties and not considered in the sick leave incentive sell-back for calendar year 2023.

b. Sick leave will be analyzed and paid out on an annual basis rather than a quarterly review. Payouts will be made pursuant to the chart below and will continue to be

paid under the current schedule. Eligible sick leave hours will be paid out at the member's individual rate up to cap listed below:

<u>Annual Usage</u>	<u>Sell Back</u>
0 instances	up to 80 hours
1 instance	up to 50 hours
2 instances	up to 30 hours

An "instance" means the use of any sick time on a single or any consecutive work day(s).

c. To be eligible for sell-back, the member must meet the following criteria:

- i. The member must be active with the Syracuse Police Department for at least one year or have transferred from a lateral agency prior to March 31st of the calendar year under review.
- ii. The member must have two or fewer instances of sick time, which results in a different tiered sell-back.
- iii. The member may sell back time earned only during that calendar year. Time in "bank" is not eligible for sell-back under the incentive program.
- iv. A member must have the time available for use to sell it back (a member cannot sell back time the member does not have).
- v. A member must be current at the time of the sell-back and annual payout in order to qualify for sell-back.
- vi. A member may sell back less than the maximum number of eligible hours, provided the member makes timely notification to Syracuse Police Department Human Resources Department, Attn: Administrative Director. Absent such notification, all eligible hours will be included in the sell-back.

## 5. SICK LEAVE

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, will be amended to provide the following:

- a. The schedule for annual accrual of sick leave will be amended as follows:
  - i. Up to the first of January following date of hire 10 hours per full month of service
  - ii. From 1 through 9 years of service 160 hours
  - iii. From 10 or more years of service 208 hours
- b. If a member calls in sick, the member will be ineligible for any voluntary overtime for a period of forty-eight (48) hours. This provision does not apply to Family Sick Leave. The member may apply to the Chief's Office for a waiver, which may be granted in the Chief's, or their designee's, discretion.
- c. If a member submitted a time-off request that was denied, and then utilized sick leave for the date(s) previously denied, the member must provide a note from the member's physician or other qualified treatment provider before returning to work or may face disciplinary action, including but not limited to suspension or termination.
- d. If a member has more than two instances of sick leave within a rolling six-month period, a member must provide a note from the member's physician or other qualified treatment provider before returning to work.
- e. A member who has utilized sick leave for three (3) or more consecutive days must provide a note from the member's physician or other qualified treatment provider before returning to work.
- f. Members must utilize sick time on a last-earned, first-used basis.



**6. FAMILY MEDICAL LEAVE (Y DAYS)**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, and the 2011-2015 MOA will be amended to provide that:

- a. Up to thirty (30) hours may be used from sick leave accruals for family medical leave; and
- b. Family medical leave may be used in hourly increments.

**7. PARENTAL LEAVE**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, will be amended to provide that up to twenty (20) sick days may be utilized for parental leave. Parental leave will be deducted from the member's accrued sick leave (regardless of when accrued); its usage will not count as an "instance" for purposes of determining sick leave incentive eligibility. Members must abide by the City of Syracuse Police Department Parental Leave policy regarding requests for conversion of time and utilization.

**8. PAID LEAVE/ACCRUAL IN HOURS**

Effective upon mutual ratification, Article 7, Vacation & Holidays, and any other affected provisions will be amended to provide that all time accrued (furlough, bonus, personal, sick, etc.) will be converted from days to hours (at the rate of one (1) day equals eight (8) hours) and thereafter be applied based on the actual number of hours used by the member. Holiday pay will also be converted at the rate of one (1) day equals eight (8) hours and payout will remain on the current schedule. With the exception of sick leave, leave hours may be used in one-hour increments. Sick leave may be used only in full day increments.

**9. CALL-IN TIME**

Effective upon mutual ratification, Article 8, Overtime, will be amended, as follows:

8.5 The employer shall pay a minimum of four hours' work at overtime rates when an off-duty member is called in to work ordered overtime for a period of time which is not contiguous to that employee's regular tour of duty. Off-duty oral or written communications that last less than thirty minutes, and do not involve a physical response by the member, shall not qualify as a "call in" and are not eligible for overtime compensation.

**10. UNIFORM ALLOWANCE**

Effective January 1, 2024, Article 6, Uniforms, and the 2006-07 MOA, will be amended to replace the existing voucher portion of the uniform allowance with a flat \$750 allowance (taxable). Payment of the allowance will be made by January 31 of each year.

**11. RANK DIFFERENTIAL**

Effective April 1, 2023, Article 5, Salary and Wages, and Appendix A, and the 2018-19 IA Award concerning rank differentials will be amended to eliminate the first step (less than 3 years in the position) for each officer rank, such that a single salary applies to each officer rank.

**12. 207-c POLICY**

The parties will hold a separate negotiation over changes to the existing 207-c policy.

**13. ACCIDENT REVIEW COMMITTEE**

The parties will hold a separate negotiation over changes to the existing ARC rules.


**14. RETROACTIVE PAYMENTS**

Compensation affected by the terms of this Agreement shall be retroactive to the indicated effective dates. Retroactive payments shall be paid to all members or former members who were active during the period covered by this Agreement, including on a pro rata basis to those who were active for less than the full period. All retroactive payments shall be made within sixty (60) days of the later of the parties' respective ratifications of this Agreement.

**15. OTHER TERMS AND CONDITIONS REMAIN IN EFFECT**

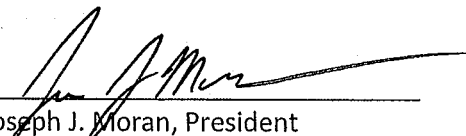
Except as modified herein, all other terms and conditions contained in the 1998-99 CBA and subsequent IA Awards and MOAs covering the period 2000 through 2022 shall remain in effect.

**CITY OF SYRACUSE**

By:   
Ben Walsh, Mayor

Dated: January 24, 2023

**SYRACUSE POLICE BENEVOLENT  
ASSOCIATION, INC.**

By:   
Joseph J. Moran, President

Dated: January 24<sup>th</sup>, 2023

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 421-2021 AS LAST AMENDED BY  
ORDINANCE NO. 2-2022 AUTHORIZING THE  
APPROPRIATION OF \$1,300,000 OF THE  
AMERICAN RESCUE PLAN ACT OF 2021  
(ARPA) FUNDS RECEIVED BY THE CITY OF  
SYRACUSE TO BE USED BY THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS TO REPAIR AND  
RESTORE THE POOLS, WATER FEATURES,  
AND CONVERT THE POOLS TO SALT WATER  
COMMERCIAL SANITIZING SYSTEMS AT  
BURNET, ONONDAGA, KIRK, AND SHILLER  
PARK**

BE IT ORDAINED, that Ordinance No. 421-2021 as last amended by Ordinance No. 2-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$1,300,000 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be used to repair and restore the pools, water features, and convert the pools from a chlorine based commercial sanitizing systems to salt water commercial sanitizing systems with water chemistry controllers at Burnet, Onondaga, Kirk, and Shiller Parks, in the manner provided by law.

\* \_\_\_\_\_ = new material



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

**Julie LaFave**  
Commissioner

Patricia McBride, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – Amend Ordinance 2/2022**

Dear Ms. McBride:

Please place on the next Common Council meeting agenda legislation to amend Ordinance 2/2022 allocating \$1,300,000 from the American Rescue Plan Act of 2021 to repair and restore the pool and water features at Burnet Park.

This project has been completed, but other pools are in need of upgrades. This amendment request is to re-allocate from project #800042121 the remaining balance of \$251,170.47 for the saltwater conversion of the following outdoor pools: Onondaga, Kirk and Shiller. The cost of chlorine has tripled in one year and the delivery of chlorine has become too inconsistent to rely on; saltwater is a healthier, greener and less expensive option to sanitize our pools.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Amend Ordinance #002-2022


---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend Ordinance #002-2022 allocating \$1,300,000 from the American Rescue Plan Act of 2021 to repair and restore the pool and water features at Burnet Park.

This project has been completed, but other pools are in need of upgrades. This amendment request is to re-allocate from project #800042121 the remaining balance of \$251,170.47 for the saltwater conversion of the following outdoor pools: Onondaga, Kirk and Schiller. The cost of chlorine has tripled in one year and the deliver of chlorine has become too inconsistent to rely on; saltwater is a healthier, greener and less expensive option to sanitize the City's pools.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

**ORDINANCE AMENDING ORDINANCE  
NO. 658-2021 AUTHORIZING THE  
APPROPRIATION OF \$300,000 OF THE  
AMERICAN RESCUE PLAN ACT OF 2021  
(ARPA) FUNDS RECEIVED BY THE CITY OF  
SYRACUSE TO BE USED BY THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS TO CONVERT THREE  
CITY OF SYRACUSE POOLS TO SALT WATER  
COMMERCIAL SANITIZING SYSTEMS**

BE IT ORDAINED, that Ordinance No. 658-2021 is hereby amended to read as follows:

WHEREAS, the repairs necessary to the Greenhouse located in lower Onondaga Park are more extensive than anticipated and the Commissioner of Parks, Recreation and Youth Programs has elected to suspend the use of these funds for Greenhouse repairs and reallocate them to continuing the conversion of City pools chlorine based commercial sanitizing systems to salt water commercial sanitizing systems with water chemistry controllers;

NOW, THEREFORE

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$300,000 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized for the conversion of three (3) City pools at Onondaga, Schiller and Kirk Park from chlorine based commercial sanitizing systems to salt water commercial sanitizing systems with water chemistry controllers, in the manner provided by law.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

**Julie LaFave**  
Commissioner

Patricia McBride, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – Amend Ordinance 658/2021**

Dear Ms. McBride:

Please place on the next Common Council meeting agenda legislation to amend Ordinance 658/2021 allocating \$300,000 from the American Rescue Plan Act of 2021 to repair and improve the Greenhouse, located in Onondaga Park.

Due to unexpected extensive repairs, the Greenhouse project cannot be completed within the timeframe of ARPA. The project will be funded through Parks CIP projects and accounts.

This amendment request is to re-allocate the \$300,000 for the saltwater conversion of the following outdoor pools: Onondaga, Kirk and Shiller. The cost of chlorine has tripled in one year and the delivery of chlorine has become too inconsistent to rely on; saltwater is a healthier, greener and less expensive option to sanitize our pools.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Amend Ordinance #658-2021 – ARPA Funding

---


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend Ordinance #658-2021 allocating \$300,000 from the American Rescue Plan Act of 2021 to repair and improve the Greenhouse, located in Onondaga Park.

Due to unexpected extensive repairs, the Greenhouse project cannot be completed within the timeframe of ARPA. The project will be funded through Parks CIP projects and accounts.

This amendment request is to re-allocate the \$300,000 for the saltwater conversion of the following outdoor pools: Onondaga, Kirk and Schiller. The cost of chlorine has tripled in one year and the delivery of chlorine has become too inconsistent to rely on; saltwater is a healthier, greener and less expensive option to sanitize the City's pools.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 750-2021 AS LAST AMENDED BY ORDINANCE NO. 424-2022 AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF EMERGENCY VETERINARY SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS**

BE IT ORDAINED, that Ordinance No. 750-2021 as last amended by Ordinance No. 424-2022 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of animal services, including but not limited to the cleansing and disinfecting of wounds and abrasions, relieving pain through medication and analgesics, providing fluids intravenously, euthanasia of severely injured and/or suffering animals with unknown owners, and necropsy, from Veterinary Medical Center of CNY for the Department of Parks, Recreation & Youth Programs at a cost not to exceed \$30,000.00\* for all services without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Veterinary Medical Center of CNY (previously Animal Emergency Clinic) has been the provider for several years and is the sole source for providing evening emergency care for animals in the Syracuse area; and

BE IT FURTHER ORDAINED, that the initial term of the contract shall be for the period January 1, 2022 through June 30, 2022 with an option of two (2) additional one year extensions for the periods of July 1, 2022 through June 30, 2023 and July 1, 2023 through June 30, 2024, subject to approval of the Mayor and Common Council; the contract is hereby extended for the first additional one year period from July 1, 2022 through June 30, 2023 at a cost not to exceed \$30,000.00\* for all services to be provided under the amended contract; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form, execution; and

BE IT FURTHER ORDAINED, that all costs associated with the purchase of emergency veterinary services shall be charged to the following accounts: \$21,000.00\*\* shall be charged to Budget Account #35100.01.541500 or another appropriate account as designated by the Commissioner of Finance and \$9,000.00\*\*\* shall be charged to Budget Account #31230.01.541500 or another appropriate account as designated by the Commissioner of Finance.

\_\_\_\_\_ = new material

\* previously \$18,000.00

\*\* previously \$15,000.00

\*\*\* previously \$3,000.00



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

**Julie LaFave**  
Commissioner

February 9, 2023

Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to amend ordinance 424-2022, in order to increase annual contract amount, to reflect actual services being provided to Veterinary Medical Center of CNY (VMC). The original ordinance was for VMC to "provide animal services, which includes cleansing and disinfecting wounds and abrasions; relieving pain through medication and analgesics; intravenous fluids, if needed; and euthanasia of severely injured and/or suffering animals with unknown owners and necropsy in extreme cases."

Veterinary Medical Center of CNY has been providing dependable and satisfactory service over a number of years and due to the fact that they have been the sole source for providing evening emergency care for animals.

Terms of this current contract will be for one year (July 1, 2022 – June 30, 2023), with one year extension remaining (July 1, 2023 – June 30, 2024).

The amended cost of this contract will not be exceed \$30,000. Expenditures will be charged to the following accounts:

\$21,000 to # 35100.01.541500

\$9,000 to # 31230.01.541500

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** February  
**SUBJECT:** Amend Ordinance – Veterinary Medical Center

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend ordinance 424-2022, in order to increase annual contract amount, to reflect actual services being provided to Veterinary Medical Center of CNY (VMC). The original ordinance was for VMC to “provide animal services, which includes cleansing and disinfecting wounds and abrasions; relieving pain through medication and analgesics; intravenous fluids, if needed; and euthanasia of severely injured and/or suffering animals with unknown owners and necropsy in extreme cases”.


Veterinary Medical Center of CNY has been providing dependable and satisfactory service over a number of years and due to the fact that they have been the sole source for providing evening emergency care for animals.

Terms of this contract extension will be for one year (July 1, 2022 – June 30, 2023), with one year extension remaining (July 1, 2023 – June 30, 2024).

The cost of this contract will not be exceed \$30,000. Expenditures will be charged to the following accounts:

\$21,000 to # 35100.01.541500  
\$9,000 to # 31230.01.541500

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT NOT  
TO EXCEED \$9,000 TO SIX FLAGS GREAT  
ADVENTURE FOR TICKETS TO THE  
AMUSEMENT PARK FOR UP TO 130 YOUTH  
PARTICIPANTS FROM CITY RUN  
COMMUNITY CENTERS AND UP TO 15 ADULT  
CHAPERONES TAKING PART IN THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS ONE-DAY FIELD TRIP IN  
JUNE 2023**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to process payments to Six Flags Great Adventure in an amount not to exceed \$9,000 for tickets to the amusement park for up to 130 youth participants from City run community centers and up to 15 adult chaperones taking part in the Department of Parks, Recreation and Youth Programs One-Day Field Trip in June 2023; and

BE IT FURTHER ORDAINED, that said payments shall be charged to Budget Account # 71400.01.541500 or another appropriate account as designated by the Commissioner of Finance.



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council to authorize payment to Six Flags Great Adventure for the purchase of amusement park tickets for up to 130 youth, plus up to 15 chaperones. Price includes cost of admission and lunch in the park. The youth will be participants from the city-run community centers, and accompanied by city employees. Trip will take place in June 2023.

The cost of the tickets will not exceed \$9,000, and will be charged to budget account #71400.01.541500

If you have any questions or comments regarding this, please contact our office.

Sincerely,

  
Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH ONONDAGA COACH FOR UP TO ONE  
HUNDRED THIRTY (130) YOUTH AND FIFTEEN  
(15) CHAPERONES FOR A ONE DAY FIELD  
TRIP TO SIX FLAGS GREAT ADVENTURE ON  
BEHALF OF THE CITY OF SYRACUSE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS IN JUNE 2023**

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Parks, Recreation, and Youth Programs be and she is hereby authorized to enter into an agreement on behalf of her Department with Onondaga Coach relative to providing three (3) passenger coach busses with drivers to transport up to one hundred thirty (130) youth and at least fifteen (15) chaperones to Six Flags Great Adventure for a one day field trip in June 2023; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$14,000 (inclusive of driver gratuity) to be charged to Budget Account # 71400.01.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.





14.

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council to allow the Department of Parks, Recreation and Youth Programs to enter into an agreement with Onondaga Coach for the transportation of up to 130 youth, and 15 chaperones to Six Flags Great Adventures in June 2023. Onondaga Coach will provide 3 passenger coach busses and drive participants and adults to Six Flags Great Adventure for a day field trip.

Additional quotes were requested from two local companies and came in at higher rates.

The amount of the contract will not exceed \$14,000 (which will include driver gratuity), and will be charged to budget account #71400.01.540552

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Agreement with the Onondaga Coach

---


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with Onondaga Coach for the transportation of up to 130 youth, and 15 chaperones to Six Flags Great Adventures in June 2023. Onondaga Coach will provide 3 passenger coach busses and drive participants and adults to Six Flags Great Adventure for a day field trip.

Additional quotes were requested from two local companies and came in at higher rates.

The amount of the contract will not exceed \$14,000 (which will include driver gratuity) and will be charged to budget account #71400.01.540552.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE DEPARTMENT OF PARKS,  
RECREATION AND YOUTH PROGRAMS TO  
PROCEED WITH THE 2022/2023 PARKS OFFICE  
IMPROVEMENTS CAPITAL IMPROVEMENT  
PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the City of Syracuse Department of Parks, Recreation and Youth Programs to proceed with the 2022/2023 Parks Office Improvements Capital Improvement Program to improve the Parks Department offices at 412 Spencer Street and 408 Spencer Street and purchase items for the office improvement projects at a total cost not to exceed \$40,000.00 and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$40,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

15-16

February 09, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## **RE: REQUEST FOR LEGISLATION – 2022/2023 CIP – Parks Office Facility Improvements**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2022/2023 Parks Office Improvements at a cost not to exceed \$40,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with 2022/2023 Parks Office Improvements capital improvement program at a cost not to exceed \$40,000.00.

These funds will be used to administer park improvements at the 412 Spencer Street, and 408 Spencer Street otherwise known as the Parks Offices facility improvements and purchases as they relate to the overall improvement of the building office environments.

Funds, not to exceed \$40,000.00, from the 2022/2023 Capital Improvement Program will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

City of Syracuse | Department of Parks, Recreation, & Youth Programs  
2022/2023 – Capital Improvement Program – Parks Office Facility Improvements  
Schedule A – Location Addresses

1. 412 Spencer Street, Office improvements
2. 408 Spencer Street, Office Improvements

DRAFT



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/09/23	Department:	Parks
Project Name:	22/23 Parks Offices Improvements		
Project Cost:	\$40,000		
Contact Name:	Julie LaFave		
Project Description:	These funds will be used to administer park improvements at the 412 Spencer Street, and 408 Spencer Street otherwise known has the Parks Offices facility improvements and purchases as they relate to the overall improvement of the building office environments.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Estimated Completion Date:

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 40,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$ 40,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 40,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes \_\_\_\_\_ No \_\_\_\_\_ Reason("No"):

Director of Administration: Chenne Durrell Durham Date: 2/14/23  
Director of Management & Budget: [Signature] Date: 2-14-23  
Commissioner of Finance: [Signature] Date: 2/14/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS TO PROCEED  
WITH THE 2022/2023 PARKS & RECREATION  
VEHICLES CAPITAL PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2022/2023 Parks and Recreation Vehicles Capital Improvement Program to purchase new and/or slightly used vehicles for use by the Parks and Recreation Division to expand their services and capabilities at a total cost not to exceed \$150,000.00; the vehicles to be purchased shall include two (2) passenger vans to transport youth and staff between events, centers and activities and two (2) passenger vehicles such as an SUV, midsize or compact vehicle for use by Parks Department staff for department operations; and the Director of Management & Budget is hereby authorized to purchase said vehicles and enter into a contract or contracts therefor in the manner provided by law; charging the cost thereof to proceeds of the sale of bonds in the amount of \$150,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

17-18

February 14, 2023

**Julie LaFave**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## **RE: REQUEST FOR LEGISLATION – 2022/2023 CIP – Parks Recreation Vehicles**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2022/2023 Parks Recreation Vehicles at a cost not to exceed \$150,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with 2022/2023 Parks Recreation Vehicles capital improvement program at a cost not to exceed \$150,000.00.

These funds will be used for the purchase of new and/or slightly used vehicles for the purpose of expanding the Parks Recreation divisions services and capabilities. Dependent on the results of the Office of General Services, NYS Vehicle Marketplace Mini-Bid process, parks will add up to two (2) passenger vans to transport youth and staff between events, centers, and activities. Additionally, Parks will add up to two (2) passenger SUV/midsize/compact vehicles for staff needs related to the parks department operations.

Funds, not to exceed \$150,000.00, from the 2022/2023 Capital Improvement Program will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/09/23	Department:	Parks
Project Name:	22/23 Parks Recreation Vehicles		
Project Cost:	\$150,000		
Contact Name:	Julie LaFave		
Project Description:	These funds will be used for the purchase of new and/or slightly used vehicles for the purpose of expanding the Parks Recreation divisions services and capabilities. Parks intends to add two (2) passenger vans to transport youth and staff between events, centers, and activities. Additionally, Parks will add up to two (2) passenger SUV/midsize/compact vehicles for staff needs related to the parks department operations.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date:

Estimated Completion Date:

**Funding Source:**

**Dollar Amount:**

Local Share: Cash Capital

Local Share: Bonds (complete schedule below)

State Aid/Grant (identify)

Federal Aid/Grant (identify)

Other (identify)

Other (identify)

Total Project Funding (must equal cost):\$

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$ 150,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 150,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes \_\_\_\_\_ No \_\_\_\_\_ Reason("No"):

Director of Administration: Cornie Dusioff Dunham

Date: 2/14/23

Director of Management & Budget: [Signature]

Date: 2-14-23

Commissioner of Finance: [Signature]

Date: 2/14/23

City of Syracuse | Department of Parks, Recreation, & Youth Programs  
2022/2023 – Capital Improvement Program – Parks Office Facility Improvements  
Schedule A – Vehicle Type

1. Passenger Vans (2)
2. SUV/Midsize/Compact Passenger Vehicles (2)

DRAFT

Ordinance No.

2023

**ORDINANCE AUTHORIZING AGREEMENT  
WITH UNITED VENDING SERVICE FOR ATM  
SERVICES**

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Parks, Recreation and Youth Programs be and she hereby is authorized to enter into an agreement with United Vending Service to provide an ATM machines at the Clinton Square for patrons at the ice rink as well as outdoor festivals and events without competitive bidding or formal advertising since it is impracticable to bid this service and at no cost to the City; and

BE IT FURTHER ORDAINED, that this agreement shall be for the period of March 1, 2023 through February 29, 2024 with an option of two (2) additional one year extensions for the periods of March 1, 2024 through February 28, 2025 and March 1, 2025 through February 28, 2026, subject to approval of the Mayor and Common Council; and

BE IT FURTHER ORDAINED, that United Vending Service will give the City of Syracuse \$1.00 per transaction for the convenience to have the machines in this location which will be deposited into an account to be set up by the Commissioner of Finance and solely dedicated to Clinton Square maintenance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Legislation Request**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of the competitive bid process to enter into an agreement with United Vending Service for the period March 1, 2023 through February 29, 2024, with the option of two one-year extension periods of March 1, 2024 to February 28, 2025 and March 1, 2025 to February 28, 2026.

United Vending Service will provide ATMs at Clinton Square for usage by patrons of the ice rink, as well as at all outdoor festivals and events. United Vending Service will pay \$1/per transaction to the City of Syracuse. There is no cost to this contract.

Funds collected will be deposited into an account to be set up by the Commissioner of Finance and solely dedicated to "Clinton Square Maintenance."

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2023

**Julie LaFave**  
Commissioner

Tim Rudd  
Budget Director  
231 City Hall  
Syracuse, NY 13202

RE: Request for Legislation

Please prepare legislation for the next meeting of the Common Council to authorize a waiver of the competitive bid to enter into an agreement with United Vending Service for the period March 1, 2023 through February 29, 2024, with the option of two one-year extension periods of March 1, 2024 to February 28, 2025 and March 1 2025 to February 28, 2026.

United Vending Service will provide ATMs at Clinton Square for usage by patrons of the ice rink, as well as at all outdoor festivals and events. United Vending Service will pay \$1/per transaction to the City of Syracuse. There is no cost to this contract.

Funds collected will be deposited into an account to be set up by the Commissioner of Finance and solely dedicated to "Clinton Square Maintenance."

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Waiver of Competitive Bid & Agreement – United Vending Service

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting a waiver of the competitive bid process to enter into an agreement with United Vending Service for the period March 1, 2023 through February 29, 2024, with the option of two one-year extension periods of March 1, 2024 to February 28, 2025 and March 1, 2025 to February 28, 2026.

United Vending Service will provide ATMs at Clinton Square for usage by patrons of the ice rink, as well as at all outdoor festivals and events. United Vending Service will pay \$1/per transaction to the City of Syracuse. There is no cost to this contract.

Funds collected will be deposited into an account to be set up by the Commissioner of Finance and solely dedicated to "Clinton Square Maintenance."

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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20

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PROFESSIONAL SERVICES AND  
EQUIPMENT FROM TMI SUSTAINABLE  
AQUATICS FOR THE DEPARTMENT OF  
PARKS, RECREATION AND YOUTH  
PROGRAMS TO CONVERT THREE CITY OF  
SYRACUSE POOLS TO SALT WATER  
COMMERCIAL SANITIZING SYSTEMS**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of professional services and equipment from TMI Sustainable Aquatics for the Department of Parks, Recreation and Youth Programs from February 1, 2023 through December 31, 2023 relative to the conversion of three (3) City pools at Onondaga, Schiller and Kirk Park from chlorine based commercial sanitizing systems to salt water commercial sanitizing systems with water chemistry controllers at a cost not to exceed \$580,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialized nature of the services; and

BE IT FURTHER ORDAINED, that the Department of Parks is hereby authorized to purchase said professional services from TMI Sustainable Aquatics at a cost not to exceed \$580,000.00, charging the cost thereof to Budget Accounts #70205.08.800019022, #70205.08.800065821, #70205.08.800042121, #70205.07.700401018, #70205.07.700401019, #70205.07.700401022, #70205.07.700401023, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

## Re: Legislation Request

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of the competitive bid process to enter into an agreement and purchase equipment for a period of February 1, 2023 to December 31, 2023 from TMI Sustainable Aquatics.

TMI is a company dedicated to the need for sustainability in recreational water and aquatic centers. They specialize in the conversion to salt pure chlorine generation equipment, with ability to manage water chemistry through one device. TMI will work with the Parks department to convert Onondaga, Schiller and Kirk outdoor pools.

Expenditures will not exceed \$580,000 and will be billed to the following accounts:

\*70205.08.800019022  
\*70205.08.800065821  
\*70205.08.800042121  
\*70205.07.700401018  
\*70205.07.700401019  
\*70205.07.700401022  
\*70205.07.700401023

Office of Management  
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233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management & Budget

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Waiver of Competitive Bid & Agreement – TMI Sustainable Aquatics

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting a waiver of the competitive bid process to enter into an agreement and purchase equipment for a period of February 1, 2023 to December 31, 2023 from TMI Sustainable Aquatics.

TMI is a company dedicated to the need for sustainability in recreational water and aquatic centers. They specialize in the conversion to salt pure chlorine generation equipment, with ability to manage water chemistry through on device. TMI will work with the Parks department to convert Onondaga, Schiller and Kirk outdoor pools.

Expenditures will not exceed \$580,000 and will be billed to the following accounts:

\*70205.08.800019022  
\*70205.08.800065821  
\*70205.08.800042121  
\*70205.07.700401018  
\*70205.07.700401019  
\*70205.07.700401022  
\*70205.07.700401023

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023

Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 20, 2023

**Julie LaFave**  
Commissioner

Tim Rudd  
Budget Director  
231 City Hall  
Syracuse, NY 13202

RE: Waiver of Competitive Bid – TMI Sustainable Aquatics

Dear Mr. Rudd:

Please prepare legislation for the next Common Council Meeting for a waiver of the competitive bid process to enter into agreement and purchase equipment for a period of February 1, 2023 to December 31, 2023 from TMI Sustainable Aquatics on behalf of the Department of Parks, Recreation and Youth Programs.

TMI is a company dedicated to the need for sustainability in recreational water and aquatic centers. They specialize in the conversion to salt pure chlorine generation equipment, with ability to manage water chemistry through one device. TMI will work with the Parks department to convert Onondaga, Schiller and Kirk outdoor pools.

**Expenditures will not exceed \$580,000 and will be billed to the following accounts:**

\*70205.08.800019022  
\*70205.08.800065821  
\*70205.08.800042121  
\*70205.07.700401018  
\*70205.07.700401019  
\*70205.07.700401022  
\*70205.07.700401023

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PROFESSIONAL SERVICES AND  
EQUIPMENT FROM SUNDANCE LEISURE FOR  
THE DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS TO CONVERT  
THREE CITY OF SYRACUSE POOLS TO SALT  
WATER COMMERCIAL SANITIZING SYSTEMS**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of professional services and equipment from Sundance Leisure for the Department of Parks, Recreation and Youth Programs from February 1, 2023 through December 31, 2023 relative to the conversion of three (3) City pools at Onondaga, Schiller and Kirk Park from chlorine based commercial sanitizing systems to salt water commercial sanitizing systems with water chemistry controllers at a cost not to exceed \$35,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialized nature of the services; and

BE IT FURTHER ORDAINED, that the Department of Parks is hereby authorized to purchase said professional services from Sundance Leisure at a cost not to exceed \$35,000.00, charging the cost thereof to Budget Accounts #70205.08.800019022, #70205.08.800065821, #70205.08.800042121, #70205.07.700401018, #70205.07.700401019, #70205.07.700401022, #70205.07.700401023, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution.



21

# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Legislation Request**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of the competitive bid process to enter into an agreement and purchase equipment for a period of February 1, 2023 to December 31, 2023 with Sundance Leisure.

Sundance is a company dedicated to the need for sustainability in recreational water and aquatic centers. They specialize in the conversion to salt pure chlorine generation equipment, with ability to manage water chemistry through one device. Sundance will work with the Parks department to convert Onondaga, Schiller and Kirk outdoor pools.

Expenditures will not exceed \$35,000 and will be billed to the following accounts:

\*70205.08.800019022  
\*70205.08.800065821  
\*70205.08.800042121  
\*70205.07.700401018  
\*70205.07.700401019  
\*70205.07.700401022  
\*70205.07.700401023

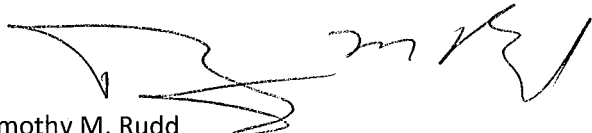
Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management & Budget



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget *TR*  
**DATE:** February 13, 2023  
**SUBJECT:** Waiver of Competitive Bid & Agreement – Sundance Leisure

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting a waiver of the competitive bid process to enter into an agreement and purchase equipment for a period of February 1, 2023 to December 31, 2023 from Sundance Leisure.

Sundance is a company dedicated to the need for sustainability in recreational water and aquatic centers. They specialize in the conversion to salt pure chlorine generation equipment, with ability to manage water chemistry through on device. Sundance will work with the Parks department to convert Onondaga, Schiller and Kirk outdoor pools.

Expenditures will not exceed \$35,000 and will be billed to the following accounts:

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\*70205.07.700401018  
\*70205.07.700401019  
\*70205.07.700401022  
\*70205.07.700401023

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council meeting.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you for your attention regarding this matter.

*Ben Walsh*  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

Date FEB 17 2023



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 20, 2023

**Julie LaFave**  
Commissioner

Tim Rudd  
Budget Director  
231 City Hall  
Syracuse, NY 13202

RE: Waiver of Competitive Bid – Sundance

Dear Mr. Rudd:

Please prepare legislation for the next Common Council Meeting for a waiver of the competitive bid process to enter into agreement and purchase equipment for a period of February 1, 2023 to December 31, 2023 with Sundance Leisure on behalf of the Department of Parks, Recreation and Youth Programs.

Sundance is a company dedicated to the need for sustainability in recreational water and aquatic centers. They specialize in the conversion to salt pure chlorine generation equipment, with ability to manage water chemistry through one device. Sundance will work with the Parks department to convert Onondaga, Schiller and Kirk outdoor pools.

**Expenditures will not exceed \$35,000 and will be billed to the following accounts:**

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\*70205.08.800042121  
\*70205.07.700401018  
\*70205.07.700401019  
\*70205.07.700401022  
\*70205.07.700401023

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave  
Commissioner

2218

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
BETWEEN THE CITY OF SYRACUSE AND THE  
POLICE BENEVOLENT ASSOCIATION (PBA)  
FOR A FIVE YEAR PERIOD FROM JANUARY 1,  
2023 THROUGH DECEMEBER 31, 2027**

BE IT ORDAINED, that the tentative agreement between the City of Syracuse and the Police Benevolent Association, effective January 1, 2023 through December 31, 2027, which is on file with the City Clerk and before this Common Council at the time of the adoption of this ordinance be and the same is hereby in all respects ratified, confirmed and approved; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and he hereby is authorized and directed to execute such agreement for and on behalf of the City of Syracuse in the manner provided by law; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other and further provisions as may be deemed by the Corporation Counsel to be in the best interest of the City and as shall be approved by her as to legality, form and manner of execution.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

22 17-18

January 30, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

Dear Ms. McBride,

Please place on the agenda for the next meeting of the Common Council, a request for legislation to authorize a labor agreement between the City of Syracuse and the Police Benevolent Association (PBA). This five-year labor agreement runs from January 1, 2023 through December 31, 2027 and provides the general wage increases listed below. The City and the PBA have signed a tentative agreement, which is attached.

**Wages**

Effective 1/1/23	1.75%
Effective 7/1/23	1.75%
Effective 1/1/24	1.75%
Effective 7/1/24	1.75%
Effective 1/1/25	1.75%
Effective 7/1/25	1.75%
Effective 1/1/26	1.75%
Effective 7/1/26	1.75%
Effective 1/1/27	1.75%
Effective 7/1/27	1.75%

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116  
[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** January 27, 2023  
**SUBJECT:** Labor Agreement with the Police Benevolent Association (PBA)

**Julie Castellitto**  
Assistant Director

On behalf of the Office of the Mayor, I am requesting the City to enter into a labor agreement between the City of Syracuse and the Police Benevolent Association (PBA). This five-year labor agreement runs from January 1, 2023 through December 31, 2027 and provides the general wage increases listed below. The City and the PBA have signed a tentative agreement, which is attached.

## Wages

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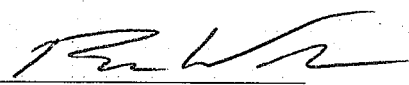
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Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
Mayor Ben Walsh  
City of Syracuse, New York

1/27/23  
Date

**MEMORANDUM OF AGREEMENT**

**2023-2027 Collective Bargaining Agreement**

This memorandum of agreement is entered into on January 24<sup>th</sup>, 2023 ("Agreement"), between the City of Syracuse ("City") and the Syracuse Police Benevolent Association, Inc. ("PBA").

**WHEREAS**, the City and PBA are parties to a collective bargaining agreement for the period 1998-1999 ("1998-99 CBA"); and

**WHEREAS**, since expiration of the 1998-99 CBA, the City and the PBA have been parties to a series of interest arbitration awards ("IA Award(s)") and memoranda of agreement ("MOA(s)"), all of which concern the terms and conditions of employment for PBA bargaining unit members for the period 2000 through 2022; and

**WHEREAS**, the parties met on September 16 and 28, October 20, November 2 and 30, and December 9 and 29, 2022, and January 6, 2023, and engaged in collective negotiations to reach an agreement that covers the period from December 31, 2022 forward; and

**WHEREAS**, the parties have reached this Agreement, subject to ratification by the membership of the PBA and by the Syracuse Common Council; and

**NOW, THEREFORE**, the parties agree to amend all affected articles of the 1998-99 CBA and provisions of the IA Awards and MOAs as follows:

**1. TERM OF AGREEMENT**

The term of this Agreement is January 1, 2023 through December 31, 2027.

## **2. GENERAL WAGE INCREASE**

Wages shall be increased as follows:

- a. Effective January 1, 2023: One and three-quarter percent (1.75%).
- b. Effective July 1, 2023: One and three-quarter percent (1.75%).
- c. Effective January 1, 2024: One and three-quarter percent (1.75%).
- d. Effective July 1, 2024: One and three-quarter percent (1.75%).
- e. Effective January 1, 2025: One and three-quarter percent (1.75%).
- f. Effective July 1, 2025: One and three-quarter percent (1.75%).
- g. Effective January 1, 2026: One and three-quarter percent (1.75%).
- h. Effective July 1, 2026: One and three-quarter percent (1.75%).
- i. Effective January 1, 2027: One and three-quarter percent (1.75%).
- j. Effective July 1, 2027: One and three-quarter percent (1.75%).

## **3. SCHEDULE**

Article 24, Miscellaneous Provisions, will be amended to provide for a 10-hour workday schedule, as follows:

- a. The City will implement the new schedules within 120 days of the date of the Agreement. If, due to logistical reasons, implementation cannot be accomplished by that date, the City will seek the PBA's consent to extend the implementation date for up to 60 additional days, which consent will not be unreasonably withheld. The City will provide the PBA with 30-days notice prior to the implementation of, any modifications to, or the abandonment of, the 10-hour workday schedule.

b. The City will provide affected members with 14-days notice prior to the implementation of, any modifications to, or the abandonment of, the 10-hour workday schedule.

c. For purposes of initial implementation, following a jointly agreed-upon bidding process, members will be assigned to 10-hour workday schedules in accordance with their unit assignment.

i. Patrol: Patrol members will follow a pattern of four (4) 10-hour days on duty, followed by three (3) days off duty, followed by four (4) 10-hour days on duty, followed by four (4) days off duty; this pattern will then repeat. The start and end times of the watches will be established, and may be adjusted periodically, by the City based upon its departmental needs and determination of public safety service needs and requirements.

ii. Non-Patrol: Members in non-patrol units will follow: *either* a pattern of four (4) 10-hour days on duty, followed by three (3) days off duty; *or* a traditional schedule of five (5) 8-hour days on duty followed by two days off, as currently maintained. The start and end times of the shifts, as well as the 4-3 or 5-2 designation, may be adjusted periodically by the City based upon its departmental needs and determination of public safety service needs and requirements.

d. The existing 5-2 (8-hour workday) bonus wheel will also apply to the new 4-3 (10-hour workday) schedule.

e. In the event the City determines that the 10-hour Patrol workday schedules outlined above do not meet the department's operational needs, the City may revert to the work schedules in effect prior to the implementation of the 10-hour workday schedules.

The City will make any determination to revert based upon data and information regarding overtime utilization, "ordering-in" usage, the number calls for service and corresponding wait-times, or other such operational factors. Additionally, if a staffing study of the Police Department is conducted as a result of the pending Request for Proposals from the City of Syracuse Common Council, the results of that study will be utilized as an additional factor in determining the success of the schedule. In making any determination to revert, the City agrees to consider only the foregoing operational factors and staffing study results. Prior to making any final determination to revert, the City will consult with the PBA. The 30-day notice period set forth in subparagraph (a) above will commence upon completion of that consultation.

f. Nothing in this Agreement shall affect the extant management rights of the City to determine or change the number of members required to be on duty during any watch or work schedule.

#### **4. SICK LEAVE INCENTIVE**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave (including Section 19.4), will be amended and the existing sick leave incentive program set forth in the 2011-2015 IA Award will be eliminated and replaced by the following:

a. Sick leave instances and incentives accrued during the period of January 1, 2023 to the date of mutual ratification shall be waived by both parties and not considered in the sick leave incentive sell-back for calendar year 2023.

b. Sick leave will be analyzed and paid out on an annual basis rather than a quarterly review. Payouts will be made pursuant to the chart below and will continue to be

paid under the current schedule. Eligible sick leave hours will be paid out at the member's individual rate up to cap listed below:

<u>Annual Usage</u>	<u>Sell Back</u>
0 instances	up to 80 hours
1 instance	up to 50 hours
2 instances	up to 30 hours

An "instance" means the use of any sick time on a single or any consecutive work day(s).

c. To be eligible for sell-back, the member must meet the following criteria:

- i. The member must be active with the Syracuse Police Department for at least one year or have transferred from a lateral agency prior to March 31st of the calendar year under review.
- ii. The member must have two or fewer instances of sick time, which results in a different tiered sell-back.
- iii. The member may sell back time earned only during that calendar year. Time in "bank" is not eligible for sell-back under the incentive program.
- iv. A member must have the time available for use to sell it back (a member cannot sell back time the member does not have).
- v. A member must be current at the time of the sell-back and annual payout in order to qualify for sell-back.
- vi. A member may sell back less than the maximum number of eligible hours, provided the member makes timely notification to Syracuse Police Department Human Resources Department, Attn: Administrative Director. Absent such notification, all eligible hours will be included in the sell-back.

## 5. SICK LEAVE

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, will be amended to provide the following:

- a. The schedule for annual accrual of sick leave will be amended as follows:
  - i. Up to the first of January following date of hire 10 hours per full month of service
  - ii. From 1 through 9 years of service 160 hours
  - iii. From 10 or more years of service 208 hours
- b. If a member calls in sick, the member will be ineligible for any voluntary overtime for a period of forty-eight (48) hours. This provision does not apply to Family Sick Leave. The member may apply to the Chief's Office for a waiver, which may be granted in the Chief's, or their designee's, discretion.
- c. If a member submitted a time-off request that was denied, and then utilized sick leave for the date(s) previously denied, the member must provide a note from the member's physician or other qualified treatment provider before returning to work or may face disciplinary action, including but not limited to suspension or termination.
- d. If a member has more than two instances of sick leave within a rolling six-month period, a member must provide a note from the member's physician or other qualified treatment provider before returning to work.
- e. A member who has utilized sick leave for three (3) or more consecutive days must provide a note from the member's physician or other qualified treatment provider before returning to work.
- f. Members must utilize sick time on a last-earned, first-used basis.

**6. FAMILY MEDICAL LEAVE (Y DAYS)**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, and the 2011-2015 MOA will be amended to provide that:

- a. Up to thirty (30) hours may be used from sick leave accruals for family medical leave; and
- b. Family medical leave may be used in hourly increments.

**7. PARENTAL LEAVE**

Effective upon mutual ratification, Article 19, Non-Job Related Sick Leave, will be amended to provide that up to twenty (20) sick days may be utilized for parental leave. Parental leave will be deducted from the member's accrued sick leave (regardless of when accrued); its usage will not count as an "instance" for purposes of determining sick leave incentive eligibility. Members must abide by the City of Syracuse Police Department Parental Leave policy regarding requests for conversion of time and utilization.

**8. PAID LEAVE/ACCRUAL IN HOURS**

Effective upon mutual ratification, Article 7, Vacation & Holidays, and any other affected provisions will be amended to provide that all time accrued (furlough, bonus, personal, sick, etc.) will be converted from days to hours (at the rate of one (1) day equals eight (8) hours) and thereafter be applied based on the actual number of hours used by the member. Holiday pay will also be converted at the rate of one (1) day equals eight (8) hours and payout will remain on the current schedule. With the exception of sick leave, leave hours may be used in one-hour increments. Sick leave may be used only in full day increments.



**9. CALL-IN TIME**

Effective upon mutual ratification, Article 8, Overtime, will be amended, as follows:

8.5 The employer shall pay a minimum of four hours' work at overtime rates when an off-duty member is called in to work ordered overtime for a period of time which is not contiguous to that employee's regular tour of duty. Off-duty oral or written communications that last less than thirty minutes, and do not involve a physical response by the member, shall not qualify as a "call in" and are not eligible for overtime compensation.

**10. UNIFORM ALLOWANCE**

Effective January 1, 2024, Article 6, Uniforms, and the 2006-07 MOA, will be amended to replace the existing voucher portion of the uniform allowance with a flat \$750 allowance (taxable). Payment of the allowance will be made by January 31 of each year.

**11. RANK DIFFERENTIAL**

Effective April 1, 2023, Article 5, Salary and Wages, and Appendix A, and the 2018-19 IA Award concerning rank differentials will be amended to eliminate the first step (less than 3 years in the position) for each officer rank, such that a single salary applies to each officer rank.

**12. 207-c POLICY**

The parties will hold a separate negotiation over changes to the existing 207-c policy.

**13. ACCIDENT REVIEW COMMITTEE**

The parties will hold a separate negotiation over changes to the existing ARC rules.

**14. RETROACTIVE PAYMENTS**

Compensation affected by the terms of this Agreement shall be retroactive to the indicated effective dates. Retroactive payments shall be paid to all members or former members who were active during the period covered by this Agreement, including on a pro rata basis to those who were active for less than the full period. All retroactive payments shall be made within sixty (60) days of the later of the parties' respective ratifications of this Agreement.

**15. OTHER TERMS AND CONDITIONS REMAIN IN EFFECT**

Except as modified herein, all other terms and conditions contained in the 1998-99 CBA and subsequent IA Awards and MOAs covering the period 2000 through 2022 shall remain in effect.

**CITY OF SYRACUSE**

By: 

Ben Walsh, Mayor

Dated: January 24, 2023

**SYRACUSE POLICE BENEVOLENT  
ASSOCIATION, INC.**

By: 

Joseph J. Moran, President

Dated: January 24<sup>th</sup>, 2023



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

23

February 10, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Legislative Request**


Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council meeting requesting to enter into an agreement with Fiscal Advisors & Marketing, Inc. to provide fiscal advisory services. The choice of Fiscal Advisors & Marketing, Inc. was the result of an RFP issued in January 2023.

Fiscal Advisors & Marketing, Inc. would act as the fiscal advisor of record for all the City's public debt issuances. In that role they will provide technical direction on the City's bond and note sales and reporting. The contract shall be for a period of three (3) years covering the years 2023, 2024, and 2025. The City reserves the right to extend the period of the contract for an additional two (2) one-year periods subject to Mayoral and Common Council approval. The fees and costs associated with these services are described on the next page.

All costs associated with the agreement shall be charged to account 90000.01.593260.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# **FEE SCHEDULE <sup>(1)(2)(3)(4)(5)</sup>**

<u>SERVICE</u>	<u>FEE</u>
<b>SHORT-TERM FINANCINGS:</b>	
<b><u>Competitive and/or Negotiated:</u> Bond, Revenue, and Tax Anticipation Notes, Etc.</b>	
Par amount:	
Under \$1,000,000 (Notice of Sale Only)	\$2,400
\$1,000,001 to \$5,000,000 (Official Statement)	\$5,500
<i>(Note fee increases based on size - \$250 per every \$1 million above \$5 million, not to exceed \$17,500)</i>	
Maximum Fee for Short Term Financing	\$17,500
<b>LONG-TERM FINANCINGS:</b>	
<b><u>Competitive:</u> Serial Bonds, Energy Performance Contracts, Etc.</b>	
Par amount:	
Under \$1,000,000 (Notice of Sale Only)	\$3,900
\$1,000,001 to \$5,000,000 (Official Statement, Rating)	\$9,500
<i>(Bond fee increases based on size - \$500 per every \$1 million above \$5 million, not to exceed \$27,500)</i>	
Maximum Fee for Competitive Issues	\$27,500
<b><u>Negotiated Issues and/or Refunding Serial Bonds</u></b>	
Par amount:	
Under \$1,000,000 (Notice of Sale Only)	\$4,500
\$1,000,001 to \$5,000,000 (Official Statement, Rating)	\$19,500
<i>(Bond fee increases based on size - \$950 per every \$1 million above \$5 million)</i>	
<b>HOURLY FEE:</b>	\$185
<b>CONTINUING DISCLOSURE:</b>	
Annual Continuing Disclosure	\$2,500
Material Event Notices	\$500

**Notes:**

- <sup>(1)</sup> Actual Fees will be based on actual work performed; Fees may be affected by additional hourly fees charged for additional services specifically requested by the client.
- <sup>(2)</sup> This fee schedule is proprietary information provided to the client only; It is not for dissemination.
- <sup>(3)</sup> Fees may adjust yearly based on Consumer Price Index (CPI) beginning July 1, 2024, and annually thereafter.
- <sup>(4)</sup> The Client will also incur charges from Bond Counsel, Rating Agency (as applicable), and Premier Printing, Inc. for printing/mailling services and publication of Preliminary Official Statement and/or Notice of Sale.
- <sup>(5)</sup> FA does NOT charge for out of pocket expenses.

Premier Printing is a wholly owned subsidiary of FA. Premier Printing provides printing/electronic distribution/mailling services related to the Official Statements and Notices of Sale as well as the electronic bidding portal related to the sales.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** February 10, 2023  
**SUBJECT:** Agreement – Fiscal Advisors & Marketing, Inc.

---

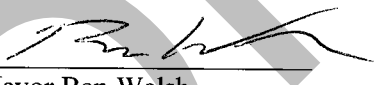
On behalf of the Department of Finance, I am requesting the City of Syracuse to enter into an agreement with **Fiscal Advisors & Marketing, Inc.** to provide fiscal advisory services. The choice of Fiscal Advisors & Marketing, Inc. was the result of an RFP issued in January 2023.

Fiscal Advisors & Marketing, Inc. would act as the fiscal advisor of record for all the City's public debt issuances. In that role they will provide technical direction on the City's bond and note sales and reporting. The contract shall be for a period of three (3) years covering the years 2023, 2024, and 2025. The City reserves the right to extend the period of the contract for an additional two (2) one-year periods subject to Mayoral and Common Council approval. The fees and costs associated with these services are described on the next page.

All costs associated with the agreement shall be charged to account 90000.01.593260.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
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# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

**Bradley O'Connor CPA**  
Commissioner of Finance

**Michael Cannizzaro, CPA**  
First Deputy Commissioner

**Veronica H. Voss**  
Deputy Commissioner

Mr. Timothy Rudd, Director of Budget  
213 City Hall  
Syracuse, New York

**RE: Request for Mayoral Approval to enter into a contract with Fiscal Advisors & Marketing, Inc. to provide Fiscal Advisory Services**

Dear Mr. Rudd:

The Department of Finance is requesting mayoral approval to enter into an agreement with Fiscal Advisors & Marketing, Inc. to provide fiscal advisory services. The choice of Fiscal Advisors & Marketing, Inc. was the result of an RFP issued in January 2023.

Fiscal Advisors & Marketing, Inc would act as the fiscal advisor of record for all the City's public debt issuances. In that role they will provide technical direction on the City's bond and note sales and reporting. The contract shall be for a period of three (3) years covering the years 2023, 2024, and 2025. The City reserves the right to extend the period of the contract for an additional two (2) one-year periods subject to Mayoral and Common Council approval. The fees and costs associated with these services are described on the next page.

All costs associated with the agreement shall be charged to account 90000.01.593260.

Thank you.

Sincerely,

Brad O'Connor  
Commissioner of Finance

**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

February 13, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Legislative Request**

Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council meeting requesting to enter into an agreement with Fust Charles Chambers, LLP as a Consultant for Accounting and Financial Advisory Services. The choice of Fust Charles Chambers was the result of an RFP issued in January 2023.

The consultant will be engaged in specialized accounting and finance services to support the ongoing needs of the department and will provide technical expertise for special one-time projects. The contract shall be for a period of 12 months from the date of execution with the option to renew for an additional two (2) 12-month periods subject to the Mayoral and Common Council approval. The total cost for all services under the first 12-month term of this agreement shall not exceed \$300,000.

All costs associated with the agreement shall be charged to account 90000.01.593260.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Agreement – Fust Charles Chambers, LLP

---


On behalf of the Department of Finance, I am requesting the City of Syracuse to enter into an agreement with **Fust Charles Chambers, LLP** as a Consultant for Accounting and Financial Advisory Services. The choice of Fust Charles Chambers was the result of an RFP issued in January 2023.

The consultant will be engaged in specialized accounting and finance services to support the ongoing needs of the department, and will provide technical expertise for special one-time projects. The contract shall be for a period of 12 months from the date of execution with the option to renew for an additional two (2) 12-month periods subject to Mayoral and Common Council approval. The total cost for all services under the first 12-month term of this agreement shall not exceed \$300,000.

All costs associated with the agreement shall be charged to account 90000.01.593260.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

**FEB 17 2023**  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
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# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

**Bradley O'Connor CPA**  
Commissioner of Finance

**Michael Cannizzaro, CPA**  
First Deputy Commissioner

**Veronica H. Voss**  
Deputy Commissioner

Mr. Timothy Rudd, Director of Budget  
213 City Hall  
Syracuse, New York

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Thank you.

Sincerely,

Brad O'Connor  
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# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

25

February 10, 2023

Ms. Patricia K. McBride City Clerk 231 City Hall Syracuse,  
NY 13202

David Prowak  
Director

Re: Request to Legislation

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with Verizon Communications so that the City can install fiber optic cable in Verizon's conduit system.

I.T. will be paying an amount not to exceed \$7,500 for the one-time licensing fee and make ready work from Account 595860, Fund 01, Dept 90000.

Sincerely,

A handwritten signature in black ink, appearing to read "David Prowak".

David Prowak

Director of Information Technology

Office of Information  
Technology  
233 E Washington St  
Room 423

Syracuse, N.Y. 13202

Office 315 448-8431

[www.syr.gov.net](http://www.syr.gov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 14, 2023  
**SUBJECT:** Agreement – Verizon Communications


---

On behalf of the Department of Information Technology, I am requesting the City enter into an agreement with Verizon Communications so that the City can install fiber optic cable in Verizon's conduit system.

IT will be paying an amount not to exceed \$7,500 for the one-time licensing fee and make ready work from Account 595860, Fund 01, Dept 90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

**David Prowak**  
Director

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request to Legislation**

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council Meeting authorizing a new contract between the City of Syracuse and Syracuse Time and Alarm for the installation of a burglar alarm system at the Westmoreland Community Center.

I.T. will be paying the one-time installation fee of \$2,700 and the monthly fee not to exceed \$50/month, (\$600 annually) from Account 595860, Fund 01, Dept 90000 on a month-to-month term.

Sincerely,

A handwritten signature in black ink, appearing to read "David Prowak".

David Prowak

Director of Information Technology

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202

Office 315 448-8431

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 14, 2023  
**SUBJECT:** Agreement – Syracuse Time and Alarm


---

On behalf of the Department of Information Technology, I am requesting the City enter into an agreement with Syracuse Time and Alarm for the installation of a burglar alarm system at the Westmoreland Community Center.

IT will be paying the one-time installation fee of \$2,700 and the monthly fee not to exceed \$50/month, (\$600 annually) from Account 595860, Fund 01, Dept 90000 on a month-to-month term.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 392-2022 AS LAST AMENDED BY ORDINANCE NO. 749-2022 AUTHORIZING THE APPROPRIATION OF \$50,000 OF THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) FUNDS RECEIVED BY THE CITY OF SYRACUSE TO ENTER INTO AN AGREEMENT WITH ERPONE FOR AS400 RETIREMENT AND CONVERSION CONSULTANT SERVICES**

BE IT ORDAINED, that Ordinance No. 392-2022 as last amended by Ordinance No. 749-2022 is hereby amended to read as follows:

WHEREAS, the Mayor waived the RFP process and approved of the City entering into an agreement with ERPOne for the Bureau of Information Technology under the terms set forth below;  
NOW, THEREFORE

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$50,000.00 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to Account #800069321 or another appropriate account to be determined by the Commissioner of Finance for the Bureau of Information Technology; said funds are to be used to enter into an agreement with ERPOne to provide consulting services for AS400 retirement activities through the Kronos conversion hypercare phase; and

BE IT FURTHER ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes executing an agreement with ERPOne for the Bureau of Information Technology relative to providing consulting services for AS400 retirement activities through the Kronos conversion hypercare phase at a cost not to exceed \$50,000.00, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the term of this agreement shall be extended through

March 3, 2023\* at an additional cost not to exceed \$40,000.00; and

BE IT FURTHER ORDAINED, that the total cost for all services authorized under this agreement shall not exceed \$90,000.00, \$50,000.00 of which shall be charged to ARPA Account #800069321 or another appropriate account as designated by the Commissioner of Finance, and the remaining \$40,000.00 of which shall be charged to Budget Account #541500.01.16800 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that upon execution of the aforementioned agreement, the ARPA funds will be expended, subject to the approval of the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution.

\_\_\_\_\_ = new material

\*previously February 3, 2023



# BUREAU OF INFORMATION TECHNOLOGY

CITY OF SYRACUSE, MAYOR BEN WALSH

**Kelsey May**  
Director of Digital  
Services

10 February 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Amend Ordinance 749-2022 to extend contract with ERPOne for AS400 retirement and conversion services at no additional cost;

Ms. McBride,

Please prepare legislation for the next meeting of the Common Council authorizing the City for to increase the cost of a contract with ERPOne so as to extend the agreement through March 3, 2023.

The City previously authorized an agreement with ERPOne to provide oversight of AS400 retirement activities. This request is for an extension of that work through March 3, 2023. There is no additional cost associated with this extension.

Total costs for all services under this agreement shall not exceed \$90,000.00 and shall be paid for by an appropriation of \$50,000.00 of ARPA funds into Account # 800069321 and \$40,000.00 from Budget Account # 541500.01.16800, or another appropriate account as determined by the Commissioner of Finance.

X

A handwritten signature in black ink that reads "Kelsey May".

Kelsey May  
Director of Digital Services

Information Technology  
233 E. Washington St.  
City Hall, Room 415  
Syracuse, N.Y. 13202

Office 315 448 8250  
Fax 315 448 8008

[www.syr.gov.net](http://www.syr.gov.net)

CC: Frank Caliva, Chief Administrative Officer  
CC: Timothy Rudd, Budget Director





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 21, 2023  
**SUBJECT:** Amend Ordinance #749-2022 - ERPOne


On behalf of the Department of Information Technology, I am requesting the City of Syracuse amend Ordinance No. 749-2022, authorizing the City to increase the cost of a contract, with ERPOne so as to extend the agreement through March 3, 2023.

The City previously authorized an agreement with ERPOne to provide oversight of AS400 retirement activities. This request is for an extension of that work through March 3, 2023. There is no additional cost associated with this extension.

Total costs for all services under this agreement shall not exceed \$90,000 and shall be paid for by an appropriation of \$50,000 of ARPA funds into Account #800069321 and \$40,000 from Budget Account #541500.01.16800, or another appropriate account as determined by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

**FEB 21 2023**  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING DONATION OF  
COMMON COUNCIL LEGISLATION BOOKS  
FROM THE YEARS 1994 THROUGH 2000 TO  
THE ONONDAGA HISTORICAL ASSOCIATION**

BE IT ORDAINED, that this Common Council hereby authorizes the donation of Common Council Legislation Books from the years 1994 through 2000 from the Zoning Department to the Onondaga Historical Association; the Onondaga Historical Association will ensure these books are properly maintained for future generations; the City has reviewed this donation with and has received approval from the New York State Archives as to the transfer of this material.

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# Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke  
Director, Bureau of  
Research

January 25, 2023

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, NY 13202

RE: Requesting to donate to Onondaga Historical Association

Dear Clerk McBride:

Please accept this letter as a request for legislation to have the Common Council authorize a donation of hard covered Common Council books from the years 1994 to 2000 to the Onondaga Historical Association.

These books have been kept in storage by the Zoning Department and they have requested that the City's Records Management Officer facilitate the donation of books to the OHA to clear space in their department and to ensure that the books will continue to be properly maintained. The City has reviewed this donation with and has received approval from NYS Archives for this transfer of material.

If you have any questions or concerns with this donation, please contact me.

Respectfully,

A handwritten signature in cursive script that reads "Janet L. Burke".

Janet L. Burke  
Director of Research  
Records Management Officer

Bureau of Research  
233 E Washington St.  
Room 419  
Syracuse, N.Y. 13202

Office 315 448-8020  
Fax 315 448-8008

[www.syr.gov.net](http://www.syr.gov.net)

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**Ordinance No.**

**2023**

**ORDINANCE AUTHORIZING CORRECTION OF  
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

DRAFT

CORRECT 2021/22 ASSESSMENT ROLL

IS

American Legion Post #1276  
3020 James St & Nichols Ave  
0544011900  
024.-13-04.0  
LAND - \$101,000  
FULL - \$837,000  
CITY TAXABLE - \$30,000  
COUNTY TAXABLE - \$30,000  
SCHOOL TAXABLE - \$30,000  
WATER TAXABLE - \$837,000

SHOULD BE

American Legion Post #1276  
3020 James St & Nichols Ave  
0544011900  
024.-13-04.0  
LAND - \$101,000  
FULL - \$837,000  
CITY TAXABLE - \$0  
COUNTY TAXABLE - \$0  
SCHOOL TAXABLE - \$0  
WATER TAXABLE - \$837,000

CORRECT 2022/23 ASSESSMENT ROLL

IS

American Legion Post #1276  
3020 James St & Nichols Ave  
0544011900  
024.-13-04.0  
LAND - \$101,000  
FULL - \$837,000  
CITY TAXABLE - \$30,000  
COUNTY TAXABLE - \$30,000  
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WATER TAXABLE - \$837,000

SHOULD BE

American Legion Post #1276  
3020 James St & Nichols Ave  
0544011900  
024.-13-04.0  
LAND - \$101,000  
FULL - \$837,000  
CITY TAXABLE - \$0  
COUNTY TAXABLE - \$0  
SCHOOL TAXABLE - \$0  
WATER TAXABLE - \$837,000



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2021/2022 and 2022/2023 assessment roll outlined in Appendix "A" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,

  
Matthew D. Oja  
Commissioner

**Department of  
Assessment**

233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

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29  
40

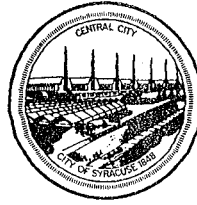
Resolution No.

2023

**RESOLUTION APPOINTING BRYN LOVEJOY-  
GRINNELL TO THE CITIZEN REVIEW BOARD**

BE IT RESOLVED, by this Common Council that Bryn Lovejoy-Grinnell of 1 412 Robineau Road, Syracuse, New York 13207 be and she hereby is appointed to the Citizen Review Board for a term effective through December 31, 2025. This appointment fills a position to be nominated by a Councilor-at-Large.

DRAFT



**CITY OF SYRACUSE COMMON COUNCIL**

**MICHAEL GREENE  
Councilor-at-Large  
President Pro-Tempore**

February 17, 2023

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York

Dear Ms. McBride

Please prepare legislation for the regularly scheduled Common Council meeting of Monday, February 27, 2023 nominating Ms. Bryn Lovejoy-Grinnell, to fill the at-large appointment vacancy on the Citizen Review Board for the term of January 1, 2023 – December 31, 2025.

Ms. Lovejoy-Grinnell will fill the seat previously held by Clifford Ryan.

I have attached Ms. Lovejoy-Grinnell's resume.

Thank you for your attention in this matter.

Sincerely,

*Michael Greene /NG*

Michael Greene  
Councilor-at-Large

*Rita Paniagua /CC*

Rita Paniagua  
Councilor-at-Large

*Amir Gethers /CC*

Amir Gethers  
Councilor-at-Large

*Rasheada Caldwell /NG*

Rasheada Caldwell  
Councilor-at-Large



# BRYN LOVEJOY-GRINNELL

412 Robineau Road  
Syracuse, NY 13207

brynlgesq@gmail.com  
(315) 760-4519

## EDUCATION

**Cornell Law School**, Ithaca, NY

Juris Doctorate, 2008

**Harvard University**, Cambridge, MA

Bachelor's Degree, cum laude, 2002

## PROFESSIONAL EXPERIENCE

**Title IX Hearing Officer, Advisor, and Investigator** November 2020—present

As hearing officer, conduct hearings and make determinations of responsibility for allegations of sexual harassment, sexual assault, and relationship violence made by and against students, employees, and faculty. Serve as university-assigned procedural advisor. Conduct investigations and draft reports. (*various colleges; part-time*)

**Appellate Division, Fourth Department**

*Attorney for the Child (part-time)*

2017—present

Represent children in abuse, neglect, juvenile delinquent, divorce, custody, and family offense matters.

**City of Syracuse, Bureau of Administrative Adjudication**

*Administrative Law Judge, Appeals Panel (part-time)*

April 2021—present

Hear and make determination on appeals of decisions of property owners in connection with housing violations.

**Assigned Counsel for Mental Hygiene Legal Services** September 2021—present

Represent convicted sex offenders in Mental Hygiene Law Article 10 annual review of confinement (*part-time*).

**Vera House, Inc.**

*Director of Legal Services*

November 2018—September 2020

Represented clients in divorce, family offense, custody, child support, spousal support, Title IX, and other proceedings. Supervised law students, attorney volunteers, and nonlegal staff.

**Hiscock Legal Aid Society**

*Senior Attorney*

October 2008—December 2016

Represented clients in Onondaga Family Court and Supreme Court in divorce, custody, family offense, neglect, and child support proceedings, represented claimants in unemployment insurance benefits administrative law hearings, and represented tenants in summary eviction proceedings in Syracuse City Court. Supervised law students.

## COMMUNITY ENGAGEMENT

**Councilor for the Third District**

*Syracuse Common Council*

March 2020—December 2020

**Central New York Women's Bar Assn.**

*President: 2017-2018*

2009—present

**Volunteer Lawyers Project of Central New York**

2013—present

*Board of Directors, 2013-2014; Member, Long Range Planning Committee, 2014-present*

*Volunteer Attorney, Emmaus Ministry Clinic; Family Law Clinic; Tel-Law Clinic*

**Human Rights Commission, Tompkins County**

*Commissioner*

April 2004—April 2005

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE TO ACT AS LEAD AGENCY  
PURSUANT TO THE NEW YORK STATE  
ENVIRONMENTAL QUALITY REVIEW ACT  
(SEQRA) TO EVALUATE THE  
ENVIRONMENTAL IMPACT OF THE  
AMENDMENTS TO CHAPTER 14 OF THE  
REVISED GENERAL ORDINANCES RELATIVE  
TO THE CONVERSION OF SOLID WASTE  
COLLECTION TO CITY ISSUED CONTAINERS**

WHEREAS, the City is considering amendments to Chapter 14 of the Revised General Ordinances of the City of Syracuse relative to converting solid waste collection in the City to the use of City issued waste containers (the "Project") to protect the public health and welfare; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively, "SEQRA"), the City is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the City, and the conversion to City required containers for solid waste collection constitutes such an action (the "Action"); NOW, THEREFORE,

BE IT ORDAINED, that the City hereby designates itself as lead agency under SEQRA for purposes of the amending Chapter 14 of the Revised General Ordinances of the City of Syracuse (the "Project") relative to requiring City issued containers for solid waste collection; and

BE IT FURTHER ORDAINED, that the City, acting through its Department of Public Works, shall conduct an environmental review of the Project in accordance with SEQRA and notify any involved or interested agencies.

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY TO  
ADOPT A NEGATIVE DECLARATION  
PURSUANT TO SEQRA FOR THE AMENDMENTS  
TO CHAPTER 14 OF THE REVISED GENERAL  
ORDINANCES OF THE CITY OF SYRACUSE  
RELATIVE TO THE CONVERSION OF SOLID  
WASTE COLLECTION TO THE USE OF CITY  
ISSUED CONTAINERS**

WHEREAS, the City of Syracuse, Department of Public Works (the "DPW") is requesting amendments to Chapter 14 of the Revised General Ordinances of the City of Syracuse to convert DPW's solid waste collection in the City to the use of City issued containers (the "Project"); and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City of Syracuse (the "City") desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, in furtherance of this objective, the DPW prepared a Short Environmental Assessment Form ("SEAF") for the Project (a copy of the SEAF is attached hereto as Appendix "A"); and

WHEREAS, the City has determined to conduct an uncoordinated review of the Project, and therefore, will proceed as if it were the only "involved agency" (as the quoted term is defined in the Regulations); and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the SEAF for the Project, together with other available

supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of relevant environmental concern; NOW, THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council authorizes the following findings and determinations:

Based upon an examination of the SEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

1. The Project is described on Appendix "A"; and
2. The Project constitutes a "Unlisted Action" (as the quoted term is defined in the Regulations); and
3. No significant adverse environmental impacts are noted in the SEAF for the Project and none are known to the City. Therefore, the City hereby determines that the Project will not have a significant adverse environmental impact, and the City will not require the preparation of an environmental impact statement with respect to the Project.

; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the Commissioner of DPW to prepare and file a Negative Declaration; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

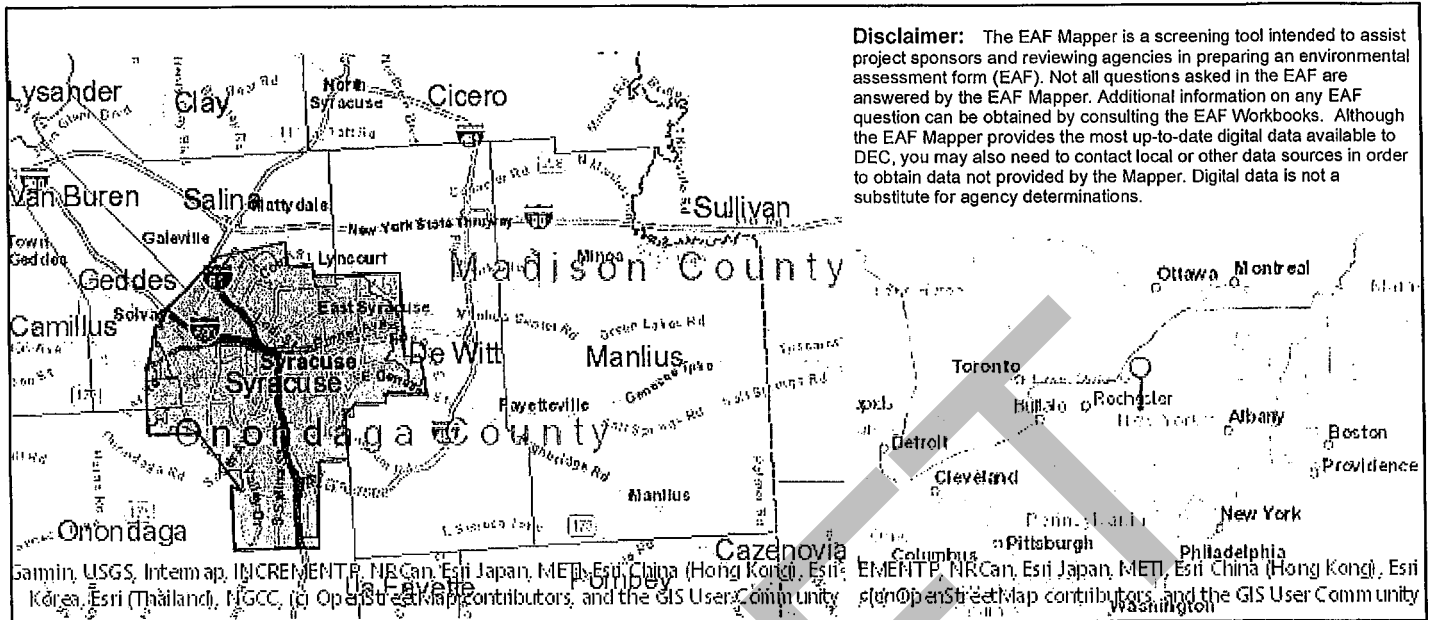
**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part I based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>							
City of Syracuse							
Name of Action or Project: General Ordinance Amendment to Chapter 14 Entitled Health and Sanitation							
Project Location (describe, and attach a location map): Syracuse, NY							
Brief Description of Proposed Action: GENERAL ORDINANCE AMENDING CHAPTER 14 OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SYRACUSE, AS AMENDED, ENTITLED HEALTH AND SANITATION TO ADD A NEW ARTICLE 6 TO BE ENTITLED PHASED APPROACH FOR THE CITY' S SOLID WASTE AND/OR RECYCLING COLLECTION SYSTEM FOR RESIDENTIAL PROPERTIES							
Name of Applicant or Sponsor: Corey Driscoll Dunham		Telephone: 315-448-8051 E-Mail: cdunham@syrgov.net					
Address: 219 City Hall, 233 East Washington Street							
City/PO: Syracuse		State: NY	Zip Code: 13202				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input type="checkbox"/>						
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres							
4. Check all land uses that occur on, are adjoining or near the proposed action:							
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland							

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? Lake Sturgeon, Indiana Bat,...	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Ann Fordock</u> Date: <u>2/21/23</u>		
Signature: <u>[Signature]</u> Title: <u>1<sup>st</sup> Deputy Commissioner</u>		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Lake Sturgeon, Indiana Bat, Northern Long-eared Bat, Peregrine Falcon, Bald Eagle
Part 1 / Question 16 [100 Year Flood Plain]	Yes
Part 1 / Question 20 [Remediation Site]	Yes



Project:

Date:

***Short Environmental Assessment Form***  
***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Agency Use Only [If applicable]

Project:

Date:

### Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The addition of Article 6 to the General Ordinance Chapter 14 Entitled Health and Sanitation is intended to benefit the City of Syracuse and their residents through providing wheeled carts for trash and recycling. The carts will reduce litter and provide consistency along the City's streets. City personnel will have a safer work environment by removing manual collection operations. Overall there are no environmental impacts associated with implementing a cart program in the City of Syracuse.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse DPW

Name of Lead Agency

2/21/23

Date

John FORDOC

Print or Type Name of Responsible Officer in Lead Agency

1st Deputy Commissioner

Title of Responsible Officer

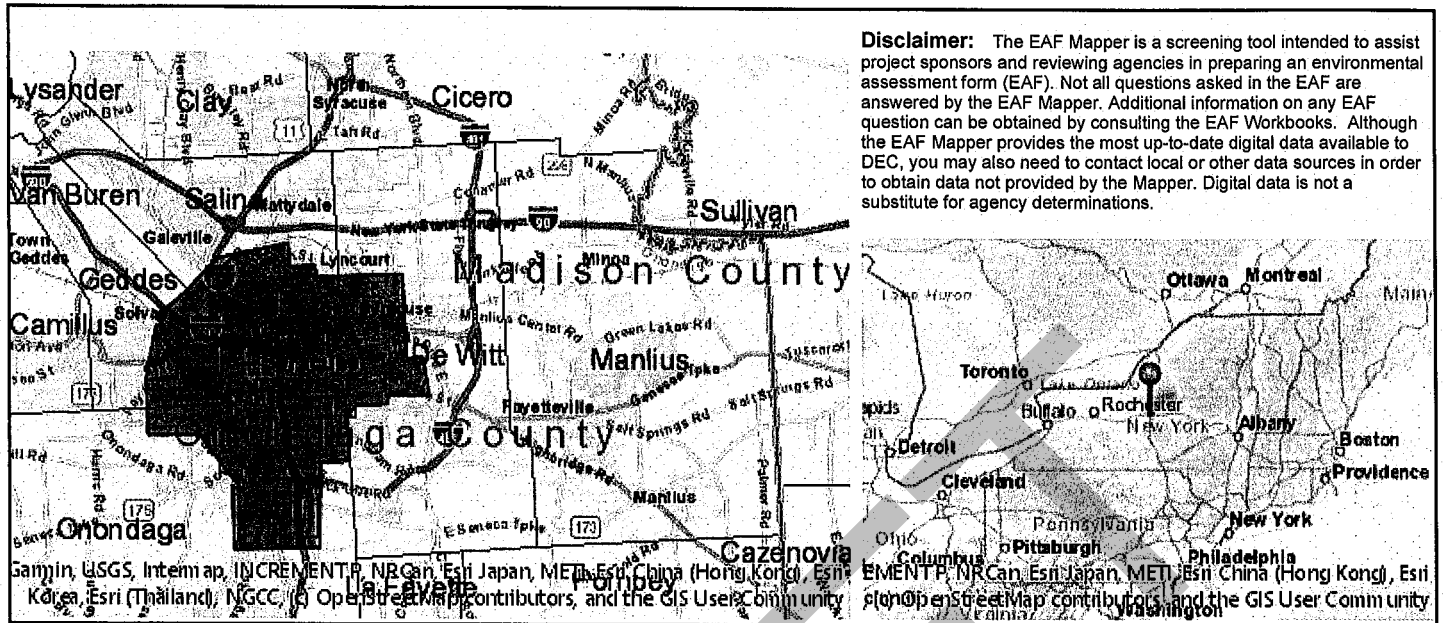
John FORDOC

Signature of Responsible Officer in Lead Agency

Guann-Meyer of Barton & Loguidice

Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Lake Sturgeon, Indiana Bat, Northern Long-eared Bat, Peregrine Falcon, Bald Eagle
Part 1 / Question 16 [100 Year Flood Plain]	Yes
Part 1 / Question 20 [Remediation Site]	Yes

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson  
Commissioner

Ann Fordock  
Deputy Commissioner

Martin E. Davis, L.S.  
Deputy Commissioner

February 14, 2023

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation to declare Lead Agency Status in accordance with the State Environmental Quality Review Act (SEQRA) and issue a determination of Negative Declaration for the Amendments to Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Health and Sanitation to facilitate the conversion by the Department of Public Works to City issued containers for residential solid waste collection**

Dear Ms. McBride:

Please place on the agenda for a regular meeting of the Common Council a request for legislation authorizing the City of Syracuse to declare itself Lead Agency in accordance with the State Environmental Quality Review Act (SEQRA) and issue a determination of Negative Declaration with respect to the necessary Amendments to Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Health and Sanitation in order to facilitate the conversion by the Department of Public Works to City issued containers for residential solid waste collection (hereinafter referred to as "the Project").

Please let me know if you have any questions relative to the request.

Sincerely,

A handwritten signature in cursive script that reads "Jeremy Robinson".

Dept. of Public Works  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Jeremy Robinson  
Commissioner of Public Works

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**GENERAL ORDINANCE AMENDING  
CHAPTER 14 OF THE REVISED GENERAL  
ORDINANCES OF THE CITY OF SYRACUSE,  
AS AMENDED, ENTITLED “HEALTH AND  
SANITATION” TO ADD A NEW ARTICLE 6  
TO BE ENTITLED “ CITY OF SYRACUSE  
DEPARTMENT OF PUBLIC WORKS  
PROGRAM FOR UPDATING THE CITY’S  
SOLID WASTE AND RECYCLING  
COLLECTION SYSTEM FOR HOUSEHOLD  
WASTE GENERATORS”**

BE IT ORDAINED, that Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, is hereby amended to add a new Article 6 to be entitled “City of Syracuse Department of Public Works Program for Updating the City’s Solid Waste and Recycling Collection System for Household Waste Generators” which shall read as follows:

**Chapter 14. Health and Sanitation**

**Article 6. City of Syracuse Department of Public Works Program for Updating the City’s Solid Waste and Recycling Collection System for Household Waste Generators**

**Section 14-65. Title**

This Article shall be known as the “City of Syracuse Department of Public Works Program for Updating the City’s Solid Waste and Recycling Collection System for Household Waste Generators”.

**Section 14-66. Definitions**

For purposes of this Article the definitions shall be the same as those listed in Section 14-14 of this Chapter except for the following terms which for the purposes of this Article shall be defined as follows:

*City Issued Regulation Container* shall be defined as a 96-gallon wheeled cart owned by the City and issued by the City to residential property owners or their representatives in the City of Syracuse for the sole purpose of storage, collection and disposal of source separated solid waste.

*Commissioner* shall be defined as the Commissioner of the Department of Public Works.

*Corporation Counsel* shall be defined as the Corporation Counsel of the City of Syracuse.

*Route(s)* shall be defined as a route or routes selected by the Commissioner on a rolling basis to participate in the Program to update the City's Solid Waste and Recycling Collection System for Household Waste Generators.

#### **Section 14-67. Purpose**

The purpose of this Article is to authorize the Commissioner to establish a Program for updating the City's Solid Waste and Recycling Collection System for Household Waste Generators.

#### **Section 14-68. Program to Update the City's Solid Waste and Recycling Collection System for Household Waste Generators**

The Commissioner is hereby authorized to establish a Program for updating the City's Solid Waste and Recycling Collection System for Household Waste Generators.

- (a) Pursuant to this Ordinance the Department of Public Works will convert its Solid Waste Collection System for Household Waste Generators from the current system of using Regulation Containers owned and supplied by individual Household Waste Generators to a new system of using City Issued Regulation Containers. This Program will initially focus only on the Solid Waste that is not classified as Recyclable, with the intention to convert to a similar system for the collection of recyclables at a later date.
- (b) The Commissioner shall be responsible for the creation of a plan to coordinate the distribution of City Issued Regulation Containers to Household Waste Generators in the City of Syracuse.
- (c) The Commissioner will be responsible for designating the Routes for this Program. The Routes selected by the Commissioner shall be reflective of conditions across the City of Syracuse in order to collect data that will help determine how to successfully complete a City-wide conversion to City Issued Regulation Containers. Once the Program is underway the Commissioner shall determine any changes that need to be made to the initial list of designated Routes and when additional Routes will be added to the Program. The Initial Routes selected by the Commissioner shall cover various collection days in order to represent the City's normal waste collection schedule.
- (d) The Department of Public Works, pursuant to the necessary authorizations from the Mayor and the Common Council, has purchased an initial supply of City Issued Regulations Containers. As the Routes are designated by the Commissioner, the Department of Public Works will deliver a City Issued Regulation Container to Eligible Household Waste Generators on the designated Route. The selection of Routes and distribution of the City Issued Regulation Containers will be done in Phases until the Program has become City-wide.

- (e) The number of City Issued Regulation Containers provided for use by a property classified as a Household Waste Generator shall be as follows:
- Properties containing one (1) to four (4) Units, shall be issued one (1) individual City Issued Regulation Containers per unit.
  - Properties containing five (5) to ten (10) Units shall be issued a total of four (4) City Issued Regulation Containers that shall be shared by all residents of the property.
  - If a Property with five (5) to ten (10) units is unable to meet the requirements for the disposal of household waste with the four (4) City Issued Regulation Containers, then the Property Owner must arrange for private collection services as outlined for commercial waste generators in Section 14-19 of Article 2 of this Chapter.
- (f) For areas of the City that have been determined by the Commissioner to be topographically unsuitable for the use of the City Issued Regulation Containers, the Household Waste Generators will continue to use their own Regulation Containers in accordance with the requirements of Article 2 of this Chapter.
- (g) Property owners and/or their authorized representatives for non-owner occupied properties will receive notice from the Commissioner of the designation of their neighborhood as a Route participating in the program. Such notice will also provide information regarding the delivery of the City Issued Container and the date that the property owner or tenants of the residential property shall be required to cease using their current Regulation Container and begin to use the City Issued Regulation Container. The Notice will provide information on the specifics of the Program and provide contact information for questions or concerns. Individuals who require special accommodations should contact the Department of Public Works as soon as possible after receipt of the Notice.
- (h) The following Operating Rules and Regulations shall apply to the Program:
- (1) Household Waste shall be collected every seventh day in accordance with the assigned schedule for the residential neighborhood. The pickup day shall be set by the Department of Public Works. Pickup will be conducted by the Department of Public Works. Unless otherwise determined by the Commissioner, the Program shall follow the City's normal one day delay pickup schedule for the following holidays: Christmas, New Year's Day, Martin Luther King, Jr.'s Birthday; Memorial Day, Independence Day, Labor Day, and Thanksgiving Day.
  - (2) The City will provide the appropriate number of City Issued Regulation Containers for the Eligible Households located on one of the Routes participating in the Program, in accordance with subsection (e) of this Section.

- (3) The City Issued Regulation Container shall be used by the Household Waste Generator solely for storage and collection of household waste by the City of Syracuse. Other uses of the City Issued Regulation Container are prohibited.
- (4) Once the City Issued Regulation Container has been provided, this is the only container that should be used for disposal of non-recyclable solid waste at the Property. Failure to use the City Issued Regulation Container will initially result in the Commissioner or an authorized representative of the City of Syracuse, including but not limited to the Director of the City of Syracuse Division of Code Enforcement, providing a warning to the property owner that City Issued Regulation Containers must be used. Continued noncompliance with the provisions of this Article will result in the City enforcing the provisions of Section 14-70 below.
- (5) The City Issued Regulation Container shall be owned by the City but it shall be the responsibility of the property owner and all Household Waste Generators at the premises to maintain the City Issued Regulation Container in a safe and sanitary condition.
- (6) The City Issued Regulation Container must remain at the address of the residential property for which it was issued and shall be left for use by the new owner or occupant should the residential property be sold or transferred during the Program.
- (7) No City Issued Regulation Container shall be set out before 6:00 p.m. of the day preceding the scheduled pickup.
- (8) All City Issued Regulation Containers must be set out in plain view from the street and must be set adjacent to the curb line or edge of the road unless otherwise directed by the City.
- (9) All City Issued Regulation Containers must be removed from plain view from the street following collection of the household waste no later than 7:00 p.m. on the date of scheduled pickup.
- (10) With the exception of the references to Regulation Containers which are not applicable to the Routes participating in this Program, Household Waste Generators provided a City Issued Regulation Container pursuant to this Article shall continue to follow the Operating Rules and Regulations for Household Waste Generators as detailed in Section 14-18 of Article 2 of this Chapter.
- (11) No Refuse shall be placed or stored on any premises within the City except as permitted by this Chapter.
- (12) Household Waste and Refuse shall be placed in bags, deposited promptly and stored in City Issued Regulation Containers.
- (13) City Issued Regulation Containers must not be filled over their level capacity.



- (14) City Issued Regulation Containers shall be placed by the owner and/or occupant of the premises where such Refuse originated at the rear or side yard of the main building on such premises. Such Refuse shall be stored in a manner so as not to create a health hazard or public nuisance.
- (15) Any substantial accumulation of refuse or waste is hereby declared to be a sanitary health hazard and a public nuisance.
- (16) Refuse shall not be placed or stored in the street, sidewalk or gutters or in any public place except as directed herein or by the Commissioner.
- (17) The Commissioner shall have the authority to abate any sanitary health hazard or public nuisance and to impose the fees, charges and penalties of this Chapter as well as the cost of disposal for such abatement.
- (18) During the Program, circumstances may arise where it is necessary for the City Issued Regulation Container to be replaced. In such circumstances the property owner or their authorized representative shall contact the City of Syracuse Department of Public Works to request delivery of a replacement City Issued Regulation Container. Requests for replacements should be made as soon as possible so that the property can dispose of household waste on schedule. Upon enactment of this legislation the replacement City Issued Regulation Container shall be provided at no cost to the property owner; however, the Commissioner reserves the right to establish a fee schedule for replacement of City Issued Regulation Containers should such charges be deemed necessary.
- (19) Until the Commissioner has included their neighborhood as a designated Route and provided a City Issued Regulation Container, Household Waste Generators shall continue to use their own Regulation Containers and follow the Operating Rules and Regulations for Household Waste Generators as detailed in Section 14-18 of Article 2 of this Chapter.

#### **Section 14-69. Report on the Program**

The Commissioner shall provide the Mayor and the Common Council with a report detailing the data collected during the rollout of the Program following the completion of the first year of the conversion to the City Issued Regulation Containers. This report shall include any issues that were encountered during the rollout of the Program and the Commissioner's recommendations for continuation, expansion or changes to the Program. The Mayor and Common Council may request a formal report on the Program at any time during the course of the Program.

#### **Section 14-70. Penalties and remedies for violation**

- (a) Except as otherwise provided herein, any person or Waste Generator who shall knowingly and willfully violate or assist in the violation of this article shall be guilty of an offense and

upon conviction shall be subject to a fine of two hundred fifty dollars (\$250.00). Each day such violation shall continue shall be deemed a separate violation subject to a separate fine.

(b) Except as otherwise provided herein, a violation of any provision of this article which shall result in the discharge or accumulation of solid waste shall be deemed a nuisance for purposes of civil remedies and shall be deemed to constitute a threat to public health and safety. Upon discovery of a discharge or accumulation of solid waste at a residential property it shall be the duty and responsibility of the Commissioner to: (i) provide notice of the condition to the Waste Generator and/or property owner where the violation has occurred by having a prominent marker placed at the site of the discharge or accumulation; (ii) mail notice of such condition to the Waste Generator and/or property owner where the violation has occurred to the address on file in the office of the department of finance, and if an address is not so filed, then notice shall be sent by certified mail to their last known address or place of residence; (iii) if the condition remains uncorrected for twenty-four (24) hours after the placement of a marker, the Commissioner shall take such actions as necessary to correct the condition, the cost of which shall be charged to the waste generator and/or property owner; (iv) a bill for the reasonable cost of the corrective action plus an administrative surcharge of the greater of one hundred dollars (\$100.00) or fifty (50) percent of the cost of the corrective action shall be delivered to the Waste Generator and/or the property owner where the violation has occurred; and the commissioner of assessment shall be authorized to add any unpaid amount of said bill to the next succeeding property tax bill as a "special solid waste charge" which shall be a lien against the property.

(c) In addition to the above-provided penalties and revocations, or in lieu thereof, the Corporation Counsel may also institute and maintain an action or proceeding in the name of the City of Syracuse in a court of competent jurisdiction to compel compliance with or to restrain by temporary restraining order, preliminary and/or permanent injunction, any violation of this ordinance.

; and

BE IT FURTHER ORDAINED, that these amendments to Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, shall be effective immediately, provided that those provisions of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, which are unchanged by these amendments shall remain in full force and effect and shall be regarded for all purposes as having been in effect continuously and any new provisions shall be applied prospectively.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 16, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation to amend Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended to add a new Article 6 to establish a City Issued Regulation Container Program**

Dear Ms. McBride:

Please prepare legislation for the next regular meeting of the Common Council to amend Article 2 of Chapter 14 of the Revised General Ordinances entitled "Solid Waste Collection and Disposal" to authorize the Commissioner to establish a Program for updating the City's Solid Waste and Recycling Collection System for Household Waste Generators.

The amended General Ordinance will add new sections to facilitate the rollout of the new residential cart program for waste collection. Specifically, these sections will deal with:

- (a) Converting DPW's Solid Waste Collection System for Household Waste Generators from the current system of using Regulation Containers owned and supplied by residential property owners to a new system of using City Issued Regulation Containers. This Program will initially focus only on the Solid Waste that is not classified as Recyclable, with the intention to convert to a similar system for the collection of recyclables at a later date.
- (b) The Commissioner shall be responsible for the creation of a plan to coordinate the distribution of City Issued Regulation Containers to Household Waste Generators in the City of Syracuse.
- (c) The Commissioner will be responsible for designating the Routes for this Program. The Commissioner will designate at least five (5) Routes for participation in the initial rollout of the Program. The Routes selected by the Commissioner shall be reflective of conditions across the City of Syracuse in order to collect data that will help determine how to successfully complete a City-wide conversion to City Issued Regulation Containers. Once the Program is underway the Commissioner shall determine any changes that need to be made to the initial list of designated

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

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Routes and when additional Routes will be added to the Program. The Initial Routes selected by the Commissioner shall cover various collection days in order to represent the City's normal waste collection schedule.

- (d) The Department of Public Works, pursuant to the necessary authorizations from the Mayor and the Common Council, has purchased an initial supply of City Issued Regulations Containers. As the Routes are designated by the Commissioner, the Department of Public Works will deliver a City Issued Regulation Container to each residential property on the designated Route. The selection of Routes and distribution of the City Issued Regulation Containers will be done in Phases until the Program has become City-wide.
- (e) For areas of the City that have been determined by the Commissioner to be topographically unsuitable for the use of the City Issued Regulation Containers, the Household Waste Generators will continue to use their own Regulation Containers in accordance with the requirements of Article 2 of this Chapter.
- (f) Property owners and/or their authorized representatives for non-owner occupied properties will receive notice of the designation of their neighborhood as a Route participating in the program. Such notice will also provide information regarding the delivery of the City Issued Container and the date that the property owner or tenants of the residential property shall be required to cease using their current Regulation Container and begin to use the City Issued Regulation Container. The Notice will provide information on the specifics of the Program and provide contact information for questions or concerns. Individuals who require special accommodations should contact the Department of Public Works as soon as possible after receipt of the Notice.

Existing sections and definitions of the current Solid Waste Ordinance will continue to apply to those neighborhoods where the rollout has not occurred.

Please let me know if you have any questions relative to the request.

Sincerely,



Jeremy Robinson  
Commissioner of Public Works

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PUBLIC WORKS TO  
PROCEED WITH THE 2023/2024 CAPITAL  
EQUIPMENT AND VEHICLE PROGRAM TO  
PURCHASE EQUIPMENT AND VEHICLES  
AT A COST NOT TO EXCEED \$1,925,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2023/2024 Capital Equipment and Vehicle Program which shall include the purchase of the following: Two (2) Auto Lifts; Seventy-Two (72) Radios; Three (3) Floor Jacks; Two (2) Roll Off Trucks; One (1) Four Door Crew Cab Packer; Twenty (20) Tippers; One (1) Mini-Dump Truck; One (1) Bucket Truck; Ten (10) Pickup Trucks; and Six (6) Small SUVs (City Hall) at a total cost not to exceed \$1,925,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,925,000 authorized contemporaneously herewith by ordinance of this Common Council.

## **“Schedule A”**

- (2) Auto Lifts
- (72) Radios
- (3) Floor Jacks
- (2) Roll Off Trucks
- (1) 4-Door Crew Cab Packer
- (20) Tippers
- (1) Mini Dump
- (1) Bucket Truck
- (10) Pickup Trucks
- (6) Small SUV's (City Hall)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

34-35

February 9, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

## Re: Request for Legislation: 2023/2024 DPW Capital Equipment & Vehicles Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 DPW Capital Equipment & Vehicles Program at a cost not to exceed \$1,925,000.00.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 DPW Capital Equipment & Vehicles Program at a cost not to exceed \$1,925,000.00.

The equipment and vehicles that will be purchased through this program are listed in the attached "Schedule A." The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this program.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Dept. of Public Works  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

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Fax 315 448-8531

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**Department:** DPW 9  
**Project Name:** Equipment Replacement  
**Purpose:** Update equipment



**Project Description:**

This annual program will replace, or add, to the St Repair - Road Reconstruction equipment and fleet.

**Project Cost Summary:**

Funding Source	2024	2025	2026	2027	2028	2029	Total
Cash Capital	-	-	-	-	-	-	-
Authorized Borrowing	1,750,000	1,800,000	1,854,000	1,909,620	1,966,909	2,025,916	11,306,444
Other	-	-	-	-	-	-	-
<b>Total</b>	<b>1,750,000</b>	<b>1,800,000</b>	<b>1,854,000</b>	<b>1,909,620</b>	<b>1,966,909</b>	<b>2,025,916</b>	<b>11,306,444</b>

**Justification:**

To replace equipment and vehicles that have outlived their usefulness

**Project Details and Status:**

	Quantity	Useful Life	Quantity Replace	Unit Price	Total Price	Notes
Auto Lift	10	25 years	1	56,000	56,000	
Radios	400	10-15 years	75	2,730	204,750	
Jacks	10	5 years	4	3,850	15,400	
Roll Off Trucks	3	10 years	2	234,826	469,652	replace 1, adding 1
4-Door Crew Cab Packer	2	10 years	1	190,000	190,000	adding 1
Tipppers	2	10 years	20	3,850	77,000	adding 20
Mini Dump	1	10 years	1	70,000	70,000	
Bucket Truck	3	10 years	1	115,000	115,000	
Pickup trucks	50	10 years	10	55,000	550,000	
<b>Total Price</b>	<b>481</b>		<b>115</b>		<b>1,747,802</b>	

	Unit Replacing	Unit Year	Notes
Auto Lift		@1992	
Radios			radios will replace radios that are becoming obsolete
Jacks			jacks are replacing old models that can no longer be fixed
Roll Off Trucks	187	2004	
Roll Off Trucks	198	2014	
4-Door Crew Cab Packer			packer needed for additional city trash can pick ups
Tipppers			tipppers needed for packer retrofit
Mini Dump	E95	2007	
Bucket Truck	E45	2006	
Pickup truck	007	2006	
Pickup truck	064	2003	
Pickup truck	020	2009	
Pickup truck	028	2013	
Pickup truck	037	2014	
Pickup truck	047	2014	
Pickup truck	049	2014	
Pickup truck	069	2013	
Pickup truck	071	2009	
Pickup truck	073	2013	



**Department:** DPW 10  
**Project Name:** City Hall Vehicles  
**Purpose:** Update Equipment



**Project Description:**

This annual program will replace, or add, to the City fleet (as needed) for the smaller departments.

**Project Cost Summary:**

Funding Source	2024	2025	2026	2027	2028	2029	Total
Cash Capital	-	-	-	-	-	-	-
Authorized Borrowing	175,000	-	-	-	-	-	175,000
Other	-	-	-	-	-	-	-
<b>Total</b>	<b>175,000</b>	-	-	-	-	-	<b>175,000</b>

**Justification:**

Replacing old vehicles, we have no hand me downs available from other departments which is how they would usually receive vehicles

Vehicles	Quantity	Unit Price	Total Price
Car	5	35,000	175,000
<b>Total</b>	<b>5</b>		<b>175,000</b>

**Project Details and Status:**

Department	Quantity
Human Resources	2
NBD	2
Assessment	1
<b>Total</b>	<b>5</b>

# 2024 CAPITAL IMPROVEMENT PROGRAM

Program/Project	Total Cost	Method of Financing			Source of "Other"
		Cash Capital	Borrowed Funds	Other	
PUBLIC WORKS					
Radar Signs	\$55,000	\$0	\$55,000	\$0	
Traffic Signal Replacement	\$300,000	\$0	\$300,000	\$0	
Complete Streets	\$375,000	\$0	\$375,000	\$0	
Road Reconstruction	\$10,000,000	\$0	\$0	\$10,000,000	NYS CHIPS
Unimproved Street Program-Slurry Seal	\$2,063,671	\$0	\$0	\$2,063,671	Special Fund
City-Owned Sidewalks	\$350,000	\$0	\$350,000	\$0	
Parking Garage Rehab	\$2,988,000	\$0	\$2,988,000	\$0	
Traffic Management Center Operation	\$30,000	\$0	\$30,000	\$0	
Equipment & Vehicles	\$1,750,000	\$0	\$1,750,000	\$0	NYS CHIPS
City Hall Vehicles	\$175,000	\$0	\$175,000	\$0	
Sanitation and Recycling Carts and Arms	\$4,468,924	\$0	\$475,000	\$3,993,924	ARPA & NYS FRB
Fencing	\$100,000	\$0	\$100,000	\$0	
Sail Building	\$500,000	\$0	\$500,000	\$0	
Genesee Dig Once	\$165,000	\$0	\$165,000	\$0	
Greenspace Reclamation	\$250,000	\$0	\$250,000	\$0	
Center Armory Garage Rehab	\$1,154,000	\$0	\$1,154,000	\$0	
MEM HVAC Upgrades	\$600,000	\$0	\$600,000	\$0	
Street Lighting Legacy Pricing	\$200,000	\$0	\$200,000	\$0	
Interstate Lighting Upgrades	\$405,000	\$0	\$405,000	\$0	
Lighting Upgrades in Parks	\$171,000	\$0	\$171,000	\$0	
Inner Harbor Elec Upgrades	\$350,000	\$0	\$350,000	\$0	
Market Area Pathway	\$425,000	\$0	\$425,000	\$0	
TOTAL:	\$26,875,595		\$10,818,000	\$16,057,595	
ENGINEERING					
Infrastructure Improvements & Stormwater Maint.	\$325,000	\$0	\$325,000	\$0	
Intersection Improvements, PSAP #2	\$1,518,000	\$0	\$152,000	\$1,366,000	Local (90%), TIP (10%)
Paving, E Brighton Ave, Thurber to City Line	\$6,569,000	\$0	\$1,314,000	\$5,255,000	Local (20%), TIP (80%)
Paving, E Colvin St, Comstock to City Line	\$4,611,000	\$0	\$922,000	\$3,689,000	Local (20%), TIP (80%)
Paving, Midland Ave, W Ostrander to Route 173	\$0	\$0	\$0	\$0	Local (20%), TIP (80%)
W Fayette St Bridge over Abandoned RR Spur Hazard	\$150,000	\$0	\$150,000	\$0	
Onondaga Creek Sediment Overgrowth Removal	\$0	\$0	\$0	\$0	Local (50%), TIP (50%)
City Hall Elevator Modernization	\$150,000	\$0	\$150,000	\$0	
Equipment/Vehicles	\$64,000	\$64,000	\$0	\$0	
NSEW Traffic Signal Interconnect Phase 2	\$300,000	\$0	\$60,000	\$240,000	Local (20%), TIP (80%)
Erie Boulevard West Multi Use Path and Sidewalks	\$335,000	\$0	\$67,000	\$268,000	Local (20%), TIP (80%)
Kirk Park Pedestrian Bridge Replacement	\$195,000	\$0	\$39,000	\$156,000	Local (20%), TIP (80%)
South Avenue Bridge Rehabilitation	\$150,000	\$0	\$30,000	\$120,000	Local (20%), TIP (80%)
West Brighton Ave Bridge Deck Replacement	\$330,000	\$0	\$66,000	\$264,000	Local (20%), TIP (80%)
Walton St Sewer & Water	\$800,000	\$0	\$160,000	\$640,000	Unfunded Need
Walton St Streetscape	\$500,000	\$0	\$100,000	\$400,000	Legislative Request
City Owned Building Repairs and Improvements	\$300,000	\$0	\$300,000	\$0	
Erie Blvd West Improvements (PIN 375709)	\$0	\$0	\$0	\$0	Local (20%), TIP (80%)
Creekwalk Phase III (PIN 375710)	\$1,938,000	\$0	\$387,600	\$1,550,400	Local (20%), TIP (80%)
James Street Improvements (PIN 375711)	\$624,000	\$0	\$124,800	\$499,200	Local (20%), TIP (80%)
South Geddes Street Improvements (PIN375712)	\$0	\$0	\$0	\$0	Local (20%), TIP (80%)
Teall Avenue Improvements (PIN 375713)	\$0	\$0	\$0	\$0	Local (20%), TIP (80%)
Erie Boulevard East Improvements (PIN 375714)	\$311,000	\$0	\$62,200	\$248,800	Local (20%), TIP (80%)
NYS&W Bridge Rehabilitation (PIN 3935.78.301)	\$105,000	\$0	\$10,500	\$94,500	Local (10%), TIP (90%)
Sewer Infrastructure Inspection	\$250,000	\$250,000	\$0	\$0	
Cold Brook Improvements	\$800,000	\$0	\$800,000	\$0	
Culvert Replacement	\$400,000	\$0	\$80,000	\$320,000	Local (20%), TIP (80%)
Regional Market Transportation Network Improvements	\$300,000	\$0	\$60,000	\$240,000	Local (20%), TIP (80%)
Future TIP Project A	\$0	\$0	\$0	\$0	
Future TIP Project B	\$0	\$0	\$0	\$0	
Future TIP Project C	\$0	\$0	\$0	\$0	
Future TIP Project D	\$0	\$0	\$0	\$0	
Future TIP Project E	\$0	\$0	\$0	\$0	
Future TIP Project F	\$0	\$0	\$0	\$0	
Furnace Brook- Elmwood Park Sediment Removal/channel repairs	\$300,000	\$0	\$54,000	\$246,000	
Building Assessment RFP	\$200,000	\$0	\$200,000	\$0	
TOTAL:	\$21,525,000	\$314,000	\$5,614,100	\$15,596,900	



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/09/23	Department:	Public Works
Project Name:	DPW Equipment & Vehicles - Bonded		
Project Cost:	\$1,925,000.00		
Contact Name:	Jeremy Robinson, Commissioner		
Project Description:	(2) Auto Lifts, (72) Radios, (3) Floor Jacks, (2) Roll Off Trucks, (1) 4-Door Crew Cab Packer, (20) Tippers, (1) Mini Dump, (1) Bucket Truck, (10) Pickup Trucks (6) Small SUV's (City Hall)		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 3/1/2023

Estimated Completion Date:

6/30/2024

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	1,925,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	\$1,925,000.00

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	1,925,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$1,925,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: ☒ No: ☐ Reason("No"):

Director of Administration: Cornie Dunsell Dunham

Date: 2/14/23

Director of Management & Budget: [Signature]

Date: 2-14-23 OC

Commissioner of Finance: [Signature]

Date: 2/14/23



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

36

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

February 14, 2023

Ms. Patricia K. McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Legislation Request**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting to amend Ordinance #45-2023 authorizing a waiver of competitive bid to purchase a new carillon from The Verdin Company to reflect an amended not to exceed amount of \$12,765.

The new carillon will be installed in the tower at City Hall and will significantly expand the functionality of the equipment. The new carillon will offer an expanded and more diverse music selection and can more easily be controlled by City staff.

The total cost of this purchase is not to exceed \$12,765 and will be charged to account #01.16210.520620.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 14, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management & Budget  
City Hall, Room 213  
Syracuse, New York 13202

**Re: Amend Ordinance #45-2023 a Waiver of Competitive Bid to purchase a new carillon from The Verdin Company**

Dear Mr. Rudd:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to amend Ordinance 45-2023 authorizing a waiver of competitive bid to purchase a new carillon from The Verdin Company to reflect an amended not to exceed amount of \$12,765.00.

The new carillon will be installed in the tower at City Hall and will significantly expand the functionality of the equipment. The new carillon will offer an expanded and more diverse music selection and can more easily be controlled by City staff.

The total cost of this purchase is not to exceed \$12,765.00 and will be charged to account #01.16210.520620.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Jeremy Robinson  
Commissioner of Public Works

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Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
ENGINEERING SERVICES AND  
CONSTRUCTION NEEDED FOR THE  
DEPARTMENT OF PUBLIC WORKS  
2022/2023 COMPLETE STREETS PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the 2022/2023 Complete Streets Program for the Department of Public Works, at a total cost not to exceed \$450,000.00; said program shall include construction of pedestrian infrastructure, implementation of traffic calming interventions, development of neighborhood greenways, adding and improving bicycle facilities and related streetscape and safety projects; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$450,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

## **SCHEDULE A**

**Project Name:** '22-'23 COMPLETE STREETS PROGRAM

**Related items:** Syracuse 2040 masterplan, Bike Infrastructure Masterplan, SMTC UPWP study items, Pedestrian Safety Action Plan.

### **Project Details and Status:**

Projects seek to utilize existing city contracts where applicable for procuring equipment, materials and construction. Multiple separate projects are completed using Complete Streets funding each fiscal year.

#### **Projected breakdown:**

- Pedestrian Safety Updates 35%
- Traffic Calming Interventions 20%
- Bike Lane Development 20%
- Streetscape Adjustments 15%
- Additional Items/Cont. 10%

#### **Select Projects:**

- School Zone Crosswalks Refresh
- Brighton Avenue Crossing Update
- Van Rensselaer Street Bike Lane
- Salt Springs Traffic Calming
- Speed Cushion Pilot Continuation



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

## Re: Request for Legislation: 2022/2023 Complete Streets Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issuance of bonds to defray the costs of the 2022/2023 Complete Streets Program at a cost not to exceed \$450,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2022/2023 Complete Streets Program at a cost not to exceed \$450,000.

Said funds are to be used for the construction of pedestrian infrastructure, implementation of traffic calming interventions, development of neighborhood greenways, adding and improving bicycle facilities and related streetscape and safety projects.

The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this program.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/09/23	Department:	Public Works
Project Name:	2022/2023 Complete Streets Program		
Project Cost:	\$450,000		
Contact Name:	Jeremy Robinson		
Project Description:	The Complete Streets program includes the construction of pedestrian infrastructure, implementation of traffic calming interventions, development of neighborhood greenways, adding and improving bicycle facilities and related streetscape and safety projects.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 3/1/2023 Estimated Completion Date: 6/30/2024

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	450,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	\$ 450,000

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$450,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 450,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Y Yes X NO

Director of Administration: Cornie Descell Denham  
Director of Management & Budget: [Signature]  
Commissioner of Finance: [Signature]

Date: 2/14/23  
Date: 2-14-23  
Date: 2/14/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PUBLIC WORKS  
TO PROCEED WITH THE 2022/2023  
INTERSTATE LIGHTING UPGRADES  
PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2022/2023 Interstate Lighting Upgrades Program to replace end of lifespan and damaged interstate lighting equipment that is considered obsolete and past its useful life expectancy at a total cost not to exceed \$250,000.00. The 2022/2023 Program shall include the installation of new replacement poles on Interstate 690 and Interstate 81, including the on and off ramps, with the wiring and fixtures being replaced as needed; the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$250,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

39-40

January 24, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Re: 2022/2023 Interstate Lighting Upgrades Program**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issue of bonds to defray the costs of the 2022-2023 Interstate Lighting Upgrades at a cost not to exceed \$250,000.00.
- Ordinance authorizing the Department of Public Works to proceed with the 2022-2023 Interstate Lighting Upgrades at a cost not to exceed \$250,000.00.

Funds will be used to replace end-of-lifespan and damaged Interstate lighting equipment that is considered obsolete and past its useful life expectancy. New replacement poles will be installed on Interstate 690 and 81 including on and off ramps. Wiring and fixtures will be replaced as needed.

These funds will be appropriated to an account to be determined by the Commissioner of Finance within the Department of Public Works

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	02/09/23	Department:	Public Works
Project Name:	2022/2023 Interstate Lighting Upgrade Program		
Project Cost:	\$250,000.00		
Contact Name:	Jeremy Robinson, Commissioner		
Project Description:	Replace end-of-lifespan damaged interstate lighting equipment that is considered obsolete and past its useful life expectancy. New replacement poles will be installed on interstate 690 and 81, including on and off ramps.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 3/1/2023

Estimated Completion Date:

<b><u>Funding Source:</u></b>	<b><u>Dollar Amount:</u></b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	250,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify) From appropriated & unallocated cash capital	
Other (identify) (costs will be recouped by fees assessed to taxpayers)	
Total Project Funding (must equal cost):	\$250,000.00

**Estimated Project Borrowing Timeline**

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2023	250,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: X No: Reason("No"): Reallocating funds from under spent projects in order to fund this purchase

Director of Administration: Cecilia Durall Denham Date: 2/14/23  
 Director of Management & Budget: [Signature] Date: 2-14-23  
 Commissioner of Finance: [Signature] Date: 2/14/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PUBLIC WORKS  
TO PROCEED WITH THE 2022/2023  
STREET LIGHTING LEGACY PRICING  
EXCEPTIONS REPLACEMENT PRICING  
PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2022/2023 Street Lighting Legacy Pricing Exceptions Replacement Pricing Project to replace end of lifespan street lighting equipment that is considered obsolete and past its useful life expectancy at a total cost not to exceed \$170,000.00. The 2022/2023 Project shall include the installation of new replacement poles in neighborhoods served by Legacy Pricing Exception equipment as listed in the National Grid Lighting Tariff PSC 214; the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$170,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 24, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Re: 2022/2023 Street Lighting Legacy Pricing Exceptions Replacement Program**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issue of bonds to defray the costs of the 2022-2023 Street Lighting Legacy Pricing Exceptions Replacement Pricing Project at a cost not to exceed \$170,000.00.
- Ordinance authorizing the Department of Public Works to proceed with the 2022-2023 Street Lighting Legacy Pricing Exception Replacement Pricing Project at a cost not to exceed \$170,000.00.

Funds will be used to replace end-of-lifespan street lighting equipment that is considered obsolete and past its useful life expectancy. The project will drastically reduce facility charges over its lifespan. New replacement poles will be installed in neighborhoods served by Legacy Pricing Exception equipment as listed in the National Grid Street Lighting Tariff, PSC 214.

These funds will be appropriated to an account to be determined by the Commissioner of Finance within the Department of Public Works

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

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Fax 315 448-8531

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	02/09/23	Department:	Public Works
Project Name:	2022/2023 Street Lighting Legacy		
Project Cost:	\$170,000.00		
Contact Name:	Jeremy Robinson, Commissioner		
Project Description:	Replace end-of-lifespan street lighting equipment that is considered obsolete and past its useful life expectancy		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 3/1/2023

Estimated Completion Date:

<b><u>Funding Source:</u></b>	<b><u>Dollar Amount:</u></b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	170,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify) From appropriated & unallocated cash capital	
Other (identify) (costs will be recouped by fees assessed to taxpayers)	
Total Project Funding (must equal cost):	\$170,000.00

**Estimated Project Borrowing Timeline**

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2023	170,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: X No: Reason("No"): Reallocating funds from under spent projects in order to fund this purchase

Director of Administration: Celine Dusiole-Dunham Date: 2/14/23

Director of Management & Budget: [Signature] Date: 2-14-23 ae

Commissioner of Finance: [Signature] Date: 2/14/23



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

09 February 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design and Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping and  
Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
233 E. Washington Street, Room 231  
Syracuse, N.Y. 13202

**Re: Legislation Request – Accept the lining of three sewer manholes and the replacement of their frames & covers by CenterState CEO, the owner of the Syracuse Tech Garden Building Addition project (235 Harrison Street) at No Cost to the City. The three sewer manholes to be lined and the frames & covers replaced shall be located along the 200 block of East Onondaga Street and the 100 Block of Madison Street. This is a result of the Onondaga County's 1:1 offset requirement (Local Law No.1, 2011).**

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance authorizing the City of Syracuse to Accept the lining of three sewer manholes and the replacement of their frames & covers by CenterState CEO, the owner of the Syracuse Tech Garden Building Addition project (235 Harrison Street) at No Cost to the City. The three sewer manholes to be lined and the frames & covers replaced shall be located along the 200 block of East Onondaga Street and the 100 Block of Madison Street. This is a result of the Onondaga County's 1:1 offset requirement (Local Law No.1, 2011).

This department has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the City Engineer's office are to the benefit of the public use of the streets. It is therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting the Department of Public Works to accept own and maintain the above described infrastructure improvements constructed in the City Right of Way's by CenterState CEO as part of the Onondaga County's 1:1 offset requirement as shown on the plans as forwarded to the Department of Engineering prepared for CenterState CEO by CHA and titled "Sewer Lining Plan", dated October 11, 2022.

**Department of  
Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

1. CenterState CEO shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer, and the Commissioner of Public Works, the lining and replacement of frames & covers of three sewer manholes along the 200 block of East Onondaga Street and the 100 Block of Madison Street which are the subjects of this action.

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2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. **The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work.** CenterState CEO shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
5. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
6. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.
7. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.
9. That CenterState CEO shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, CenterState CEO, or its successors and assigns, shall be responsible for replacement to

the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

10. That CenterState CEO, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.
11. That CenterState CEO, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the CIPP lining and spot repairs and associated improvements in said streets and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained.
12. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and CenterState CEO.
13. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
14. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by CenterState CEO.
15. Follow all weather and seasonal limitations per City/NYS DOT specifications for all construction in the City R.O.W.. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of CenterState CEO. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the lining of the three manholes shall revert to the City.

16. The City reserves the right to reject any and all materials, workmanship of the planned work at any time during construction.
17. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.
18. CenterState CEO shall provide full-time consultant engineering inspection during the lining of the three sewer manholes to be accepted by the City of Syracuse. The Consultant Inspector shall have experience in sewer manhole lining in the public R.O.W. The Consultant shall keep daily inspection records and provide them to the City of Syracuse. All construction in the City's R.O.W. shall meet current ADA regulations. All construction and inspection documentation including but not limited to shop drawings, pre and post TV inspection logs and digital copies of the videos, and as-built drawings shall be handed over to the City for their review and approval prior to the City's acceptance of the work.
19. Prior to acceptance of any construction to be handed over to the City, the independent Inspector and the City shall inspect the work. The contractor shall then complete all items on the punch list.
20. The completed work shall be subject to approval by the Commissioner of Public Works and the City Engineer, and CenterState CEO shall warranty the same for two (2) years from the date of acceptance.
21. Failure or refusal of the CenterState CEO to complete the work as required by this ordinance shall result in City of Syracuse holding the temporary certificate of occupancy and the certificate of occupancy for the Syracuse Tech Garden Building Addition Project located at 235 Harrison Street until the work is complete.

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,

*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

10 February 2023

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request to Authorize a Consultant Agreement with C&S Engineers, Inc. for Preliminary and Detailed Design Services and Fee for the Pedestrian Safety Action Plan (PSAP) Phase 2 Project - PIN 3756.79**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance authorizing an Agreement with C&S Engineers, Inc. for an amount not to exceed \$279,000.00 to be paid on a time and expense basis for all services required to produce preliminary & detailed design plans for the Pedestrian Safety Action Plan (PSAP) Phase 2 Project PIN 3756.79.

The preliminary & detailed design phase of the project is being funded 95% with federal funds and 5% with existing local capital account funds previously authorized by ordinance No. 706 of 2021. Costs will be charged to Capital Account No. 07.599807.700375659.80405.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of C&S Engineers, Inc. to the Mayor, and the Mayor approved of the selection of C&S Engineers, Inc. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

Please let me know if you have any questions related to this request.

Very Truly Yours,

*Mary E. Robison*

Mary E. Robison, P.E.,  
City Engineer

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

**TO: Ben Walsh, Mayor**

**ATTN: Tim Rudd, Office of Management and Budget**

**FROM: Mary Robison, P.E., City Engineer** *Mary E. Robison*

**DATE: 10 February 2023**

**RE: Memorandum of Approval – C&S Engineers, Inc. - Preliminary and Detailed Design Service Fee for Pedestrian Safety Action Plan (PSAP) Phase 2 Project - PIN 3756.79**

In March 2022, you approved the selection of C&S Engineers, Inc. for the preliminary & detailed design of the Pedestrian Safety Action Plan (PSAP) Phase 2 Project, PIN 3756.79. We have now completed the negotiations of the scope of services and fee with C&S Engineers, Inc. for Preliminary & Detailed Design.

We have negotiated an estimated maximum total cost not to exceed of \$279,000.00 for C&S Engineers, Inc. to complete the Preliminary & Detailed Design of this project as specified in their scope of services. We will negotiate a fee for construction inspection services with C&S Engineers, Inc. once the preliminary & detailed design process is complete. This will require amending this agreement at a later date.

Please advise if you approve C&S Engineers, Inc. proposed total maximum fee not to exceed \$279,000.00 for the Preliminary & Detailed Design of the Pedestrian Safety Action Plan (PSAP) Phase 2 Project, PIN 3756.79. Upon your approval of the fee, we will present this to the Common Council for its approval.

YES ☒

NO ☐

Comments: \_\_\_\_\_

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

Signature: \_\_\_\_\_

Date: **FEB 17 2023**

[www.syr.gov.net](http://www.syr.gov.net)

Please return document to Russell Houck, Department of Engineering

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

10 February 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request to Authorize Consultant Agreement with C & S Companies, Facilities Assessment for City Owned Buildings.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- An Ordinance authorizing an Agreement with C & S Companies for an amount not to exceed \$200,000.00 for Facilities Assessment for City Owned Buildings.

This fee will cover the cursory walkthroughs and the visual inspections and report. Once this work is completed, we will negotiate a fee to add the full evaluation of the critical facilities of concern and request your approval for a contract amendment to add these services to their contract which were all part of the Request for Proposal. Costs will be charged to Capital Account No. 07.599807.701422222.80405.

The RFP Committee selected the Consultant on November 10, 2022, made the recommendation of C&S Companies to the Mayor, and the Mayor approved of the selection which is attached. The selection of the Consultant was in accordance with the City's RFP procedure. Please let me know if you have any questions relative to this request.

Very truly yours,

*Mary E. Robison*

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

Mary E. Robison, P.E.  
City Engineer

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

TO: Ben Walsh, Mayor

FROM: Mary E. Robison, P.E., City Engineer *Mary E. Robison*

DATE: February 10, 2023

RE: **MEMORANDUM OF APPROVAL – Request for Proposal – Approval Selection of the following Consultant: C & S Companies.**

On November 10, 2022, the RFP committee met to discuss submitted proposals for the Facilities Assessment for City Owned Buildings request. The following Architectural/Engineering firms submitted – Bureau Veritas, C & S Companies, Holmes King Kallquist & Associates, and NK Bhandari Architecture and Engineering.

The RFP committee selected the following consultant: C & S Companies and intend to award the agreement as follows –

C & S Companies - \$200,000 (maximum fee not to exceed)

This fee will cover the cursory walkthroughs and the visual inspections and report. Once this work is completed, we will negotiate a fee to add the full evaluation of the critical facilities of concern and request your approval for a contract amendment to add these services to their contract which were all part of the Request for Proposal.

Please advise if you approve the selection and award of agreement to C&S Companies for a fee not to exceed \$200,000. If you approve of the selection of C & S Companies, we will present this to the Common Council for their approval.

YES ☒

NO ☐

Comments: \_\_\_\_\_

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

Signature: *Ben Walsh*

Date: **FEB 17 2023**

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

10 February 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Construction and Inspection Phase of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. in the amount of \$2,863,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 in the amount of \$2,863,000.00.

This project has been bid and the project bids came in above our project budget. This project had previous bond authorization in the amount not to exceed \$10,059,000 per original bond ordinance No. 802-2018 as last amended by ordinance No. 297-2022. Therefore, the total budget is not to exceed \$12,922,000.00 for the TIP project. The total project cost is estimated to be \$15,568,000.00 (TIP Project Funds = \$12,922,000.00 and existing local project funds for betterments (Water, Sewer and Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement government and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date: 02/09/23	Department: Engineering	
Project Name: West Genesee Street Road Improvement Project, PIN 3756.24		
Project Cost:	\$12,922,000.00	Total TIP project amount
Contact Name:	Mary E. Robison	
Project Description:	2R Mill & Pave West Genesee Street from Western City line (Myrtle Ave) to Salina Street	
<b>Projected Time Line &amp; Funding Source(s)</b>		
Estimated Start Date: Spring 2023	Estimated Completion Date: Fall 2024	
<b>Funding Source:</b>	<b>Dollar Amount:</b>	
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)	\$ 143,150.00	
State Aid/Grant (identify) Marchiselli	\$ 429,450.00	
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 2,290,400.00	
Other (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		2,863,000.00
<b>Estimated Project Borrowing Timeline</b>		
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2023	\$2,863,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 2,863,000.00
This Bond is in addition to the Bond in the amount of \$10,059,000.00 that previously authorized and issued for this Project pursuant to Ordinance No. 297-2022. The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government & State through the Transportation Improvement Program (TIP).		
Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No"):		
Project bids came in above budget. Additional TIP money secured.		
Director of Administration:	<i>Claire Dussell Denham</i>	Date: 2/14/23
Director of Management & Budget:	<i>[Signature]</i>	Date: 2-14-23
Commissioner of Finance:	<i>[Signature]</i>	Date: 2/14/23

N/N

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 803-2018 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 514-2020 AND AS LAST AMENDED BY ORDINANCE NO. 298-2022 AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING AND PRELIMINARY DESIGN PHASES OF THE WEST GENESEE STREET (SALINA STREET TO CITY LINE) ROAD IMPROVEMENT PROJECT, PIN 3756.24**

BE IT ORDAINED, that Ordinance No. 803-2018 as previously amended by Ordinance No. 514-2020 and as last amended by Ordinance No. 298-2022 is hereby further amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the scoping, preliminary design and detailed design phases and the construction and construction inspection phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project (PIN 3756.24) (hereinafter referred to as the "Project") at a cost not to exceed \$12,922,000\* to be initially funded with bond proceeds with repayment expected to be funded 80% from Federal funds (Transportation Improvement Program) and 15% from State funds (Marchiselli); NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the scoping, preliminary design, and detailed design phases and the construction and construction inspection phases of the Project at a cost not to exceed \$12,922,000\* with the Project

having an estimated total cost not to exceed \$12,922,000 to be funded through future agreements with the NYSDOT; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping, preliminary design, and detailed design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

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= new material

\* previously read \$684,000



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

10 February 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Original Ordinance No. 803-2018 as last amended by Ordinance No. 298-2022 Authorizing an Agreement with the New York State Department of Transportation for the Scoping, Preliminary, Detailed Design, Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. Amend to add additional funds for Construction and Inspection Phase in the amount of \$2,863,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 803-2018 as last amended by Ordinance No. 298-2022 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary, detailed design, construction and inspection phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 for an amount not to exceed \$10,059,000.00. Amend to add additional funds for Construction and Inspection Phase in the amount of \$2,863,000.00 for an amended amount not to exceed of \$12,922,000.00 for the TIP project. This project has been bid and the bids came in above our project budget. The total project cost is estimated to be \$15,568,000.00 (TIP Project Funds = \$12,922,000.00 and existing local project funds for betterments (Water, Sewer & Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Amend Ordinance – New York State Department of Transportation

On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 803-2018 as last amended by Ordinance No. 298-2022 to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary, detailed design, construction and inspection phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 for an amount not to exceed \$10,059,000.00. Amend to add additional funds for Construction and Inspection Phase in the amount of \$2,863,000.00 for an amended amount not to exceed of \$12,922,000.00 for the TIP project. This project has been bid and the bids came in above our project budget. The total project cost is estimated to be \$15,568,000.00 (TIP Project Funds = \$12,922,000.00 and existing local project funds for betterments (Water, Sewer, & Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. I8Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

**FEB 17 2023**  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
804-2018 AS PREVIOUSLY AMENDED BY  
ORDINANCE NO. 515-2020 AND AS LAST  
AMENDED BY ORDINANCE NO. 299-2022  
AUTHORIZING THE ENGINEERING SERVICES  
FOR THE SCOPING AND PRELIMINARY  
DESIGN PHASES NEEDED FOR THE WEST  
GENESEE STREET (SALINA STREET TO CITY  
LINE) ROAD IMPROVEMENT PROJECT, PIN  
3756.24**

BE IT ORDAINED, that Ordinance No. 804-2018 as previously amended by Ordinance No. 515-2020 and last amended by Ordinance No. 297-2022 is hereby further amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services for the scoping, preliminary design and detailed design phases and the construction and construction inspection phases needed for the West Genesee Street (Salina Street to City Line) Road Improvement Project (PIN 3756.24) at a total cost not to exceed \$12,922,000\* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$10,059,000 previously authorized to be issued by Ordinance No. 298-2022 and \$2,863,000 authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$10,059,000



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

10 February 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Original Ordinance No. 804-2018 as last Amended by Ordinance No. 299-2022 Authorizing Scoping, Preliminary, Detailed Design, Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. Amend to add additional funds for Construction and Inspection Phase in the amount of \$2,863,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 804-2018 as last amended by Ordinance No. 299-2022 Authorizing the Department of Engineering to proceed with the Scoping, Preliminary, Detailed Design, Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 for an amount not to exceed \$10,059,000.00. Amend to add additional funds for Construction and Inspection Phase in the amount of \$2,863,000.00 for an amended amount not to exceed of \$12,922,000.00 for the TIP project. This project has been bid and the bids came in above our project budget. The total project cost is estimated to be \$15,568,000.00 (TIP Project Funds = \$12,922,000.00 and existing local project funds for betterments (Water, Sewer & Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,  
*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

10 February 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
233 E. Washington Street, Room 231  
Syracuse, N.Y. 13202

**Request for Legislation: An Ordinance Granting Syracuse University and CenTrio Energy Syracuse, LLC a Revocable Permission to construct, own, operate and maintain an underground electrical ductbank, consisting of six 6" conduits crossing the Irving Avenue (900 Block) Right of Way and six 6" conduit crossing the Stadium Place (100 Block) Right of Way.**

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance Granting Syracuse University and CenTrio Energy Syracuse, LLC a Revocable Permission to construct, own, operate and maintain an underground electrical ductbank, consisting of six 6" conduits crossing the Irving Avenue (900 Block) Right of Way and six 6" conduit crossing the Stadium Place (100 Block) Right of Way. Sections in the City Right of Way are part of larger ductbank system being built on lands owned by Syracuse University. The approximate length of each ductbank crossing in the R.O.W. is sixty-six feet (66'). Syracuse University (University) entered into a long-term concession and operating agreement with CenTrio Energy Syracuse, LLC. This agreement does not transfer ownership rights, nor does it constitute a lease. Rather, it obligates CenTrio Energy Syracuse, LLC to operate, maintain, control, and improve the existing utility systems for steam and chilled water and electric including assets located at the plants and the distribution systems. With this agreement in place, CenTrio Energy Syracuse, LLC will now be responsible for completion of maintenance and capital improvements on these utility systems. CenTrio Energy Syracuse, LLC hold the contracts for both design and construction of this work.

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This department has reviewed, coordinated with other City departments and is of the opinion that the installation of the facilities described in the plans and specifications on file at our office will not interfere with the public use of the streets. It is, therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting Syracuse University & CenTrio Energy Syracuse, LLC to own and operate the above described ductbank in and across the Right-of-way as shown on the drawings and specifications as forwarded to the Department of Engineering prepared by Peterson Guadagnolo Consulting Engineers PC; titled "Syracuse Energy Concessionaire, LLC/Syracuse University Hillside Lot – Raynor Lot" dated January 06, 2023.

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The revocable permission for the underground ductbank will be subject to the following:

1. Syracuse University and CenTrio Energy Syracuse, LLC shall construct, without cost to the City, and in accordance with plans, specifications, and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the ductbank and appurtenances (the "Work") which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Syracuse University and CenTrio Energy Syracuse, LLC shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University and CenTrio Energy Syracuse, LLC their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such utility lines in said streets or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.
5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.

7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.
8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
9. Subject to the City Engineer, review and approval, permission may be granted by the City for other utilities to cross the area to be occupied by the proposed facilities.
10. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers, and drainage courses.
11. That Syracuse University and CenTrio Energy Syracuse, LLC shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University and CenTrio Energy Syracuse, LLC, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
12. That Syracuse University and CenTrio Energy Syracuse, LLC, its successors, assigns, and agents shall, upon request by the City, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and Syracuse University and CenTrio Energy Syracuse, LLC shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.
13. That Syracuse University and CenTrio Energy Syracuse, LLC, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.
14. That Syracuse University and CenTrio Energy Syracuse, LLC, its successors, assigns, and agents shall agree that the City, acting through its City Engineer shall have the authority to request any on site investigations, excavations, or actions, to be taken at the sole expense of Syracuse University and

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CenTrio Energy Syracuse, LLC, which are necessary to ensure that the excavation of these City Streets does not damage or impair City utilities.

15. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.
16. Syracuse University and CenTrio Energy Syracuse, LLC, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.
17. All utility installations must maintain a minimum of five (5) foot separation from the water main joints, tees, and valves. All utilities shall be installed in accordance with Ten State Standards which require 10-foot horizontal clearance from water main and service lateral and 18-inch vertical clearance at crossing of water main.
18. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, and Syracuse University and CenTrio Energy Syracuse, LLC.
19. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
20. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Syracuse University and CenTrio Energy Syracuse, LLC.
21. Vertical clearances of 18" or less and horizontal clearances of 5' or less between any proposed structure / utility and Syracuse sewer mains requires approval of the City Engineer.
22. Upon completion of the facilities and acceptance and approval of the roadway restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the roadway and utilities located therein will be subject to all laws, rules, ordinances, and procedures which apply to streets and utilities throughout the City.
23. Syracuse University and CenTrio Energy Syracuse, LLC shall replace a section of the 15" sewer main along Stadium place as required as shown on the referenced plans prepared by Peterson Guadagnolo at no cost to the City of Syracuse. Syracuse University and CenTrio shall provide full time Engineering Inspection Services during the construction on the sewer. Sewer flows shall be

maintained during the work. The sewer shall be TV inspected prior to the start of the construction and at the completion of the sewer replacement, a digital copy of the pre & post TV inspection shall be provided to the City to review, any defects in the sewer replacement section, or defects in the existing sewer attributable to the construction by Syracuse University and CenTrio Energy Syracuse, LLC, and their contractor shall be repaired as ordered by the City Engineer at no cost to the City of Syracuse.

24. Syracuse University and CenTrio Energy Syracuse, LLC shall relocate & replace the 10" water main & associated fittings as required and as shown the plans prepared by Peterson Guadagnolo at no cost to the City of Syracuse. Sections of existing pipe to remain shall be protected & supported as required. All construction shall meet Syracuse Water Departments standards and specifications, Syracuse Department of Water shall be notified when the water mains are exposed so their condition may be inspected.
25. **Fees-** Syracuse University and CenTrio Energy Syracuse, LLC shall pay an annual fee of Two Dollars Sixty-One Cents (\$2.61) per linear foot per 6" conduit placed underground in the City's Public Right-of-Way. The per linear foot per conduit charge shall be calculated based on the as built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. (Estimated fee: Irving Avenue, six 6" conduits @ 66' ea. for an estimated fee of \$1033.56 and Stadium Place, six 6" conduits @ 66', for an estimated fee of \$1033.56; for a total estimated fee of \$2067.12)

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,

*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

February 10, 2023

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request to Amend Ordinance to Reallocate ESG-CV Funds**

Dear Ms. McBride:

Please prepare legislation for the upcoming meeting of the Common Council to amend **Ordinance #319-2020** which approved the ESG-CV budget. Constraints on ESG-CV funding led to the need to reallocate funding within the contract. I request that \$128,146 be reallocated from the Rescue Mission Rapid Rehousing CV program to the Salvation Army Rapid Rehousing Program CV. Both agencies support this reallocation, and the Salvation Army program has a waitlist of families to serve.

If you have any questions please contact me at [mcollins@syr.gov](mailto:mcollins@syr.gov) or 315.448.8019

Sincerely,

Michael Collins  
Commissioner

Cc: Sharon Owens, Deputy Mayor  
Michelle Sczpanski, Deputy Commissioner of NBD

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov](http://www.syr.gov)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Amend Ordinance – Reallocate ESG-CV Funds


**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

On behalf of the Department of Neighborhood & Business Development, I am requesting to amend Ordinance #319-2020 which approved the ESG-CV budget. Constraints on ESG-CV funding led to the need to reallocate funding within the contract. The Department of Neighborhood & Business Development requests that \$128,146 be reallocated from the Rescue Mission Rapid Rehousing CV program to the Salvation Army Rapid Rehousing Program CV. Both agencies support this reallocation, and the Salvation Army program has a waitlist of families to serve.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)



# Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola  
Zoning Administrator

January 31, 2023

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: SP-23-01 Special Permit for Light-Duty Motor Vehicle Repair Situated at  
1011-1055 (aka 1031) West Genesee Street

Dear Ms. McBride;

On January 30, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of or in opposition to the proposal.

The Commission granted one waiver from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the sign regulations as part of this approval.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Jeffery L. Harrop  
City of Syracuse Office of Zoning Administration

Ends: (6)

Owner; 1001 W. Genesee St, LLC  
450 Tracy Street  
Syracuse, New York 13204

Applicant: Glass America Midwest, LLC  
977 North Lawn Avenue  
Elmhurst, Illinois 60126

Office of Zoning  
Administration  
201 E. Washington St.  
Room 500  
Syracuse, N.Y. 13202  
Office 315 448 8640  
zoning@syr.gov.net

www.syr.gov.net

A RESOLUTION APPROVING WITH CONDITION(S)  
A SPECIAL PERMIT FOR LIGHT-DUTY MOTOR VEHICLE REPAIR  
ON PROPERTY SITUATED AT 1011-1055 (AKA 1031) WEST GENESEE STREET

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 30<sup>th</sup> day of January, 2023, adopt the following resolution:

- WHEREAS, the applicant, Glass America, is requesting a Special Permit for Light-Duty Motor Vehicle Repair in order to establish a motor vehicle glass repair shop on property situated at 1011-1055 (aka 1031) West Genesee Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a Public Hearing on the request on January 30, 2023, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the subject property is irregular in shape with 500.23 feet of frontage on West Genesee Street, 172.04 feet of frontage on North Geddes Street, and 99 feet of frontage on Park Avenue; and
- WHEREAS, the property lies within a Business, Class A zoning district, as do the adjacent and neighboring properties to the north and southeast; adjacent and neighboring properties to the west, south and east lie within a Residential, Class A zoning district; adjacent and neighboring properties to the east and north lie within a Commercial, Class A zoning district; and
- WHEREAS, land use in the area consists primarily of commercial, office, and retail uses along West Genesee Street; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Westside neighborhood, as Adapted Mansion Corridor and Suburban Commercial; and
- WHEREAS, the City Planning Commission approved a Special Permit for Indoor Amusement and Recreation (SP-15-18) on September 21, 2015, in order to establish an indoor fitness facility (The Edge Fitness); the proposed use will occupy the floor space previously occupied by The Edge Fitness, which is no longer occupying the building; as a result, SP-15-18 is considered null and void; and
- WHEREAS, additional land uses on the site include ten retail spaces consisting of Dollar Tree, EarQ, Smoker's Choice, Jreck's Sub, Cingular Wireless, a liquor store, Aldi's, and three unidentified retail spaces; and a child day care center, and Avis Car Rental, both of which are located within the subject building known as 1031 West Genesee Street; and



- WHEREAS, the hours of operation will be from 7:30 a.m. until 5:30 p.m. Monday through Friday and from 8:00 a.m. until 12:00 p.m. on Saturday, with a maximum of 8 employees on premises at one time; and
- WHEREAS, the applicant is proposing to maintain "existing" signage, presumably changing the text or copy of the existing signage, but has not submitted any sign specifications; existing signage that was approved as part of the Special Permit for Indoor Amusement and Recreation (SP-15-18) included two, non-illuminated wall signs totaling 48 square feet consisting of a 6-foot by 3-foot wall sign on the east elevation and a 10-foot by 3-foot wall sign on the west elevation; and
- WHEREAS, the applicant submitted a site plan (Sheet SP) dated January 19, 2023, which illustrates 331 off-street parking spaces; and
- WHEREAS, the applicant submitted a floor plan (Sheet A-1) dated 1/83/2023 (sic) for Glass America at 1031 West Genesee Street which illustrates the proposed tenant, Glass America, with a total area of 2,709 square feet consisting of a vehicle workshop with an existing overhead door and a customer waiting area and reception office; and
- WHEREAS, the floor plan illustrates two additional tenants, a daycare center known as "All about Me Child Care", and a car rental tenant (Avis Car Rental); and
- WHEREAS, pursuant to Part C, Section III, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, in the case of a use not specifically mentioned, the requirement for off-street parking shall be the same as for the most nearly similar use as determined by the Division of Buildings and Property Rehabilitation where the permits are issued; said Division has determined that the parking requirements set forth in paragraph 1.n. of said Section are appropriate; as such, the proposed use requires five off-street parking spaces; and
- WHEREAS, existing and proposed land uses on the property necessitate 246 off-street parking spaces; the site plan illustrates 331 parking spaces, an excess of 85 spaces; and
- WHEREAS, the proposal deviates from Part C, Section VI, Article 14 of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposed use may be identified by one ground and one wall sign, neither to exceed 40 square feet; the applicant is proposing to maintain two existing, non-illuminated wall signs totaling 48 square feet, which the Planning Commission approved as part of a previous Special Permit for Indoor Amusement and Recreation (SP-15-18); and
- WHEREAS, the proposal necessitates one waiver from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the number of wall signs; and
- WHEREAS, the proposal was submitted to the City of Syracuse Departments of Engineering and Public Works, and the Division of City Planning for review; and

WHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-1, m and n; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

WHEREAS, due consideration was given to the necessity, adequacy, and character of the proposed development, and vehicular and pedestrian circulation within the immediate vicinity; and

WHEREAS, the proposed use is so located as not to be detrimental to adjoining zoning districts and permitted uses; and

WHEREAS, the proposed use will not create hazardous or obnoxious conditions, and the public health, welfare, and safety will be protected; and

WHEREAS, the proposal was found to be in character with the adjoining land use;

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 30<sup>th</sup> day of January, 2023, APPROVE WITH CONDITION(S) the request of Glass America for a Special Permit for Light-Duty Motor Vehicle Repair in order to establish a motor vehicle glass repair shop on property situated at 1011-1055 (aka 1031) West Genesee Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended;

BE IT FURTHER RESOLVED that said application be approved subject to compliance with the following conditions:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;

2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void; administrative extensions to this requirement for up to one year may be obtained from the Zoning Administrator at any time within the first twelve (12) months, after which, any and all extensions require approval from the City Planning Commission;

3. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:

- Site Layout Plan (Sheet SP); Glass America, 1031 W. Genesee Street; prepared by: James Francis Trasher, Licensed Professional Engineer; dated: 1/19/23; scaled: as shown;

- Glass America Main Floor Plan (color coded); 1011-1055 Genesee Street W. (Genesee Plaza); dated: 12-19-22; scaled: 3/32"=1'-0";
- Floor Plan (Sheet A-1); United Auto Supply, Glass America-New Location, Tenant Change of Occupancy (sic), 1031 West Genesee Street; prepared by: Sheila A. Weed, Registered Architect; dated: 1/83/2023 (sic); scaled: as noted;
- Key Plan and Code Review (Sheet A-2); United Auto Supply, Glass America-New Location, Tenant Change of Occupancy, 1031 West Genesee Street; prepared by: Sheila A. Weed, Registered Architect; dated: 1/18/2023; scaled: as noted;

4. Signage for the proposal is limited to two, non-illuminated wall signs totaling 48 square feet, as noted in the preamble to this resolution;

5. Any exterior lighting of the subject proposal shall be designed, located and maintained so as to prevent any direct rays of light from shining beyond the boundaries of the subject property;

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waiver from Part C, Section VI, Article 14 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the sign regulations as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that this approval is subject to the following **CONDITION(S)**:

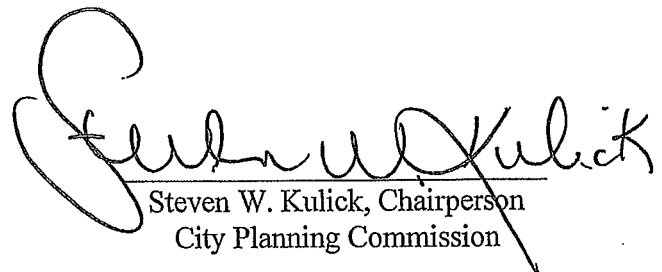
- there shall be no access for the subject use to or from Park Avenue;

BE IT FURTHER RESOLVED that the applicant shall abide by the hours of operation as identified in the preamble to this resolution;

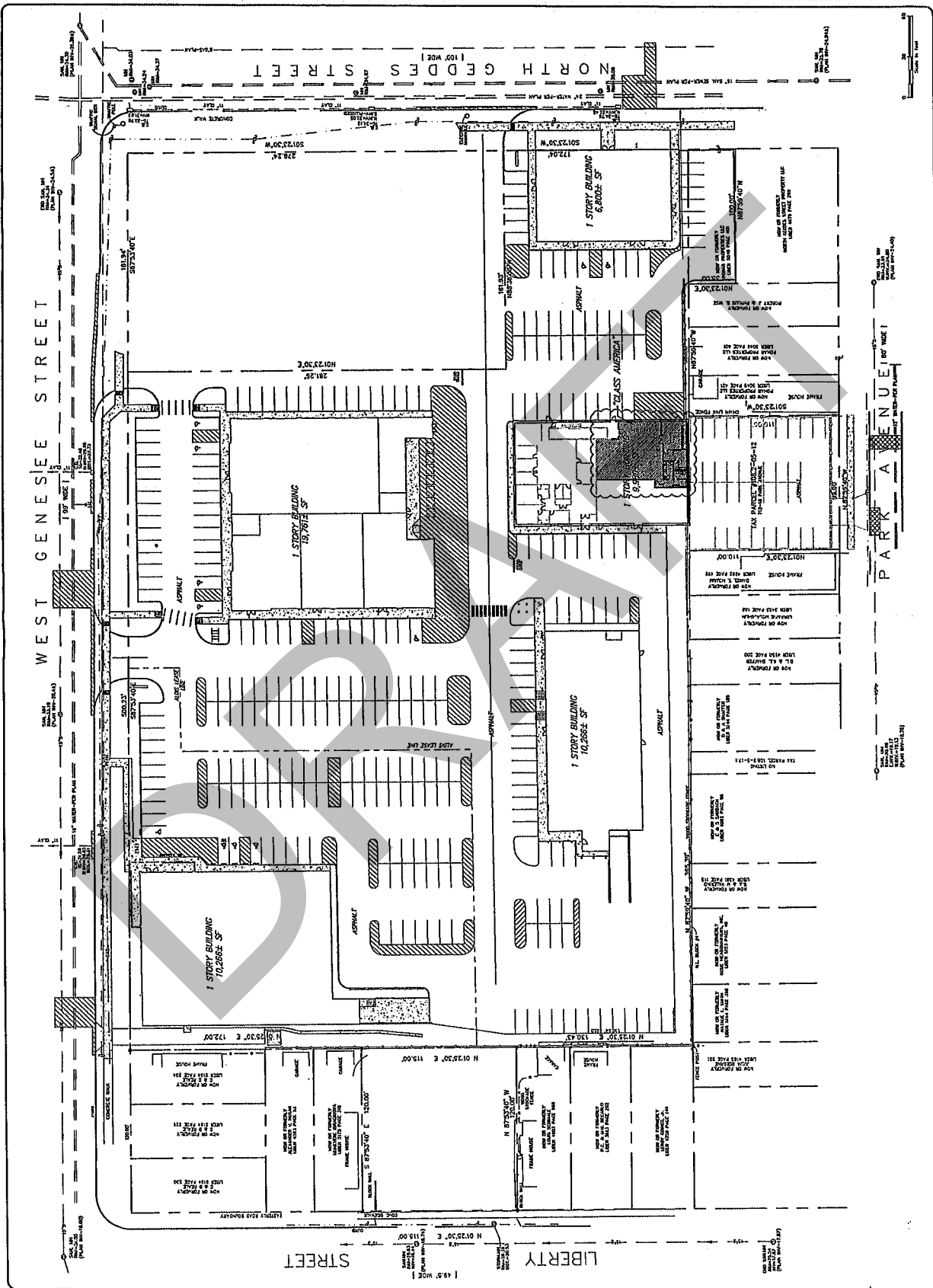
BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Code Enforcement Office;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this Special Permit shall be subject to revocation;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.



Steven W. Kulick, Chairperson  
City Planning Commission



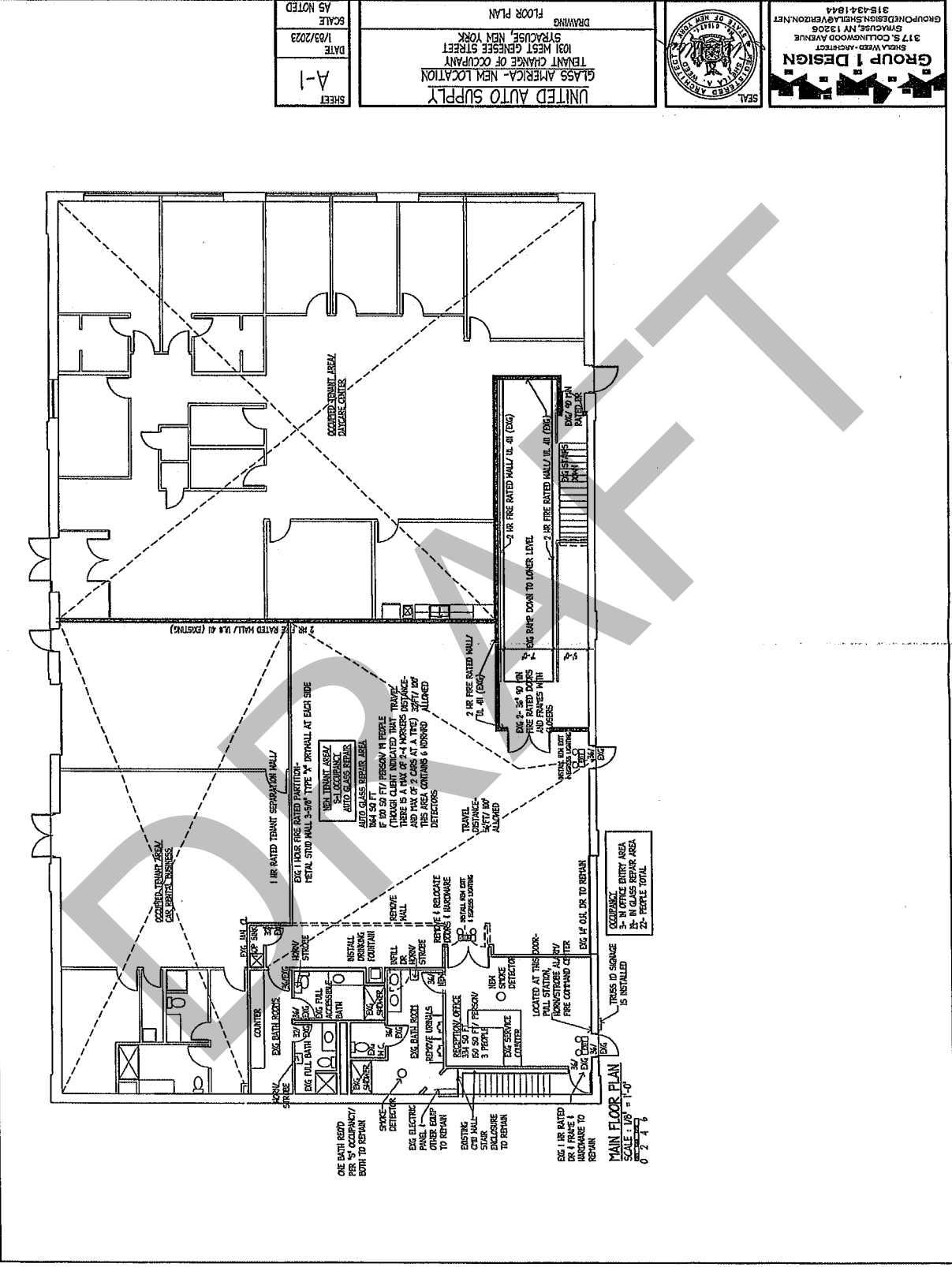


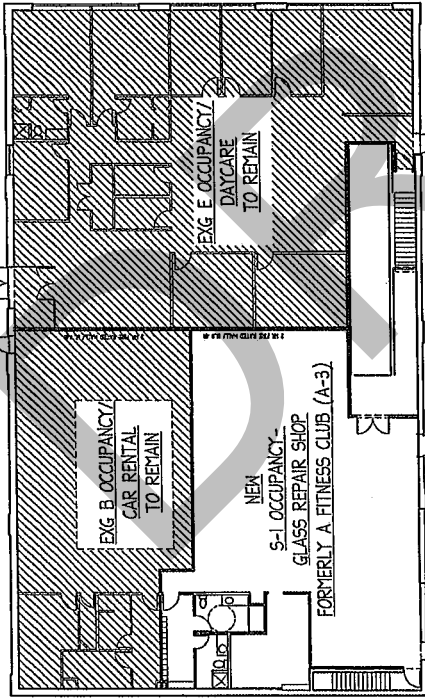
**GROUP 1 DESIGN**  
 317 S. COLLINGSWOOD AVENUE  
 SYRACUSE, NY 13208  
 315-434-1844  
 GROUPFOUNDER@G1DESIGN.COM



**UNITED AUTO SUPPLY**  
 GLASS AMERICA - NEW LOCATION  
 TRAMONTA CHANCE OF OCCUPANCY  
 103 WEST GENESSEE STREET  
 SYRACUSE, NEW YORK  
 DRAWING FLOOR PLAN

SHEET A-1  
 DATE 1/03/2023  
 SCALE AS NOTED





KEY PLAN OF OCCUPANCIES  
SCALE: NO SCALE

- THE EXISTING CORE REVEAL  
CHANGES TO OCCUPANCY CODE PROHIBIT  
A-3 ASSEMBLY (Form without seating and/or  
TO S-I STORAGE) ARE INVOLVED.  
ALTERATIONS LEVEL-3  
CHANGES TO OCCUPANCY  
BUILDING CONSTRUCTION UNPROHIBITED -  
BUILDING IS TYPE 2B CONSTRUCTION UNPROHIBITED -  
THIS AREA WAS OCCUPIED IN THE PAST BY A FITNESS CLUB (A-3)  
THE AREA WILL BE USED FOR AN AUTO GLASS REPAIR BUSINESS (S-I)  
GROUP S-I-BUSINESS  
IF ALLOWED- 50'  
STORIES ABOVE GRADE PLANE- 2  
AREA ALLOWED- 17500 SQ FT  
EXISTING 2 HOUR TENANT SEPARATION WALL TO REMAIN BETWEEN  
EXISTING E OCCUPANCY AND NEW S-I OCCUPANCY  
THERE IS A 1 HOUR RATING BETWEEN THE EXG B OCCUPANCY AND THE  
NEW S-I OCCUPANCY, NO SEPARATION IS REQUIRED BY THE CODE  
FIRE PROTECTION  
STAIRWELLS ARE NOT REQUIRED IN THIS S-I OCCUPANCY.  
OR IF AREA IS 3 STORIES ABOVE GRADE  
OR IF COVERED AREAS - OR 3 STORIES 50 FT  
OR IF COVERED AREAS - OR 3 STORIES 50 FT  
OR USED FOR STORAGE OF FURNITURE  
OR USED FOR STORAGE OF FURNITURE  
VENTILATION  
PROVIDE MECHANICAL VENTILATION  
PROVIDE GAS DETECTION SYSTEM  
AUTOMATICALLY HAS HUNDREDS SMOKE DETECTION TIED INTO THE BLDG SYSTEM  
THERE IS A FIRE ALARM SYSTEM WITH ALARMS AND STROBES INSTALLED  
THERE IS A MANUAL PULL STATION AT THE MAIN ENTRY/ EXIT DOOR  
LEAVE OF EGRESS  
THERE ARE 2 EXIT WAYS OF EGRESS, EACH EXIT LEADS DIRECTLY TO  
THE STREET  
ACCESSIBILITY  
A CLEAR PATH OF TRAVEL/ ENTRYWAY 12' BATHROOM ALL EXISTING  
ARE FULLY ACCESSIBLE  
ELEVATOR STAIRWAYS ARE EXISTING/ ONE IS REQUIRED BY CODE FOR THIS  
OCCUPANT LOAD  
A NEW SINK IS EXISTING  
A DRINKING FOUNTAIN WILL BE INSTALLED  
EXISTING EXISTING EXISTING EXISTING EXISTING  
FROM A (3) TO S-I (4) IS A LESSER HAZARD  
EGRESS SHALL COMPLY W/ 40% OF THE CODE  
2- URGENT AND AREA HAZARD  
FROM A (3) TO S-I (3) IS A LESSER HAZARD  
ALL EXISTING EXISTING EXISTING EXISTING EXISTING  
FROM A (3) TO S-I (2) IS A GREATER HAZARD  
ALL EXTERIOR WALLS AND OPENINGS ARE REQUIRED TO MEET  
THE REQUIREMENTS OF TABLE 606

SHEET  
A-2  
DATE  
1/18/2023  
SCALE  
AS NOTED

UNITED AUTO SUPPLY  
GLASS AMERICA- NEW LOCATION  
TENANT CHANGE OF OCCUPANCY  
101 WEST CENISEER STREET  
SYRACUSE, NEW YORK  
DRAWINGS  
KEY PLAN AND CODE REVIEW



GROUP 1 DESIGN  
317 S. COLLINGWOOD AVENUE  
SYRACUSE, NY 13206  
315-434-1844  
GROUP/ENGINEER/SHIM WEEB-MCHUGH

Project: SP-23-01Date: 1/30/2023

**Short Environmental Assessment Form**  
**Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Agency Use Only [If applicable]	
Project:	SA-23-01
Date:	1/30/2023

### Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
City of Syracuse Planning Commission	1/30/2023
Name of Lead Agency	Date
Dan Kwasnowski	Director, Syracuse-Onondaga County Planning Agency
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 59-2023 AUTHORIZING MAYOR TO SUBMIT AN APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY UNDER THE FISCAL YEAR 2022 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM (AFG) AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY**

BE IT ORDAINED, that Ordinance No. 59-2023 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the Federal Emergency Management Agency under the Fiscal Year 2022 Assistance to Firefighters Grant Program (AFG) for a grant in an amount not to exceed \$1,000,000.00; said funds will be used by the Syracuse Fire Department to fund critically needed resources to equip and train emergency personnel, enhance efficiencies, and support community resilience; a ten percent (10%) local match is required and will be provided from Fire Department Budget Account # 34105.02.599802; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



52

**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
CITY OF SYRACUSE, MAYOR BEN WALSH

February 14, 2023

**Susan R. Katzoff**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Lee R. Terry**  
Senior Assistant  
Corporation Counsel

**Todd M. Long**  
Senior Assistant  
Corporation Counsel

Catherine E. Camrike  
Meghan E. Ryan  
Amanda R. Harrington  
John C. Black Jr.  
Ramona L. Rabeler  
Sarah M. Knickerbocker  
Danielle B. Pires  
Patrick J. Parkinson  
Danielle R. Smith  
Zachary A. Waksman  
John J. Connor  
Gregory P. Fair  
Darienn P. Balin  
Trevor McDaniel  
Meir Teitelbaum  
Meira N. Hertzberg  
Valerie T. Didamo

Hon. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation – Amendment to Ordinance No. 59-2023**

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the regularly scheduled Common Council meeting of February 27, 2023, for a technical amendment to Ordinance No. 59-2023 relative to the stated use of the funds.

As currently written, the Ordinance indicates the funds will be used by Syracuse Fire Department to “purchase firefighting hoses and nozzles;” however, the intended use of the funds is to “equip and train emergency personnel, enhance efficiencies, and support community resilience.”

The proposed technical amendment will bring this Ordinance in line with its intended purpose.

Sincerely,

Joseph W. Barry III  
First Assistant Corporation Counsel

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email: law@syr.gov.net

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

February 6, 2023

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the Department of Homeland Security (DHS), under the FY 2022 Staffing for Adequate Fire and Emergency Response Program (SAFER), in an amount not to exceed \$9,000,000.

The grant will provide direct funding to fire departments to help increase the number of trained "front line" firefighters. The Fire Department will use the funds to offset the salary and benefit costs for twenty (20) new firefighters, for a period of three (3) years, to enhance the department's ability to comply with staffing, response, and operational standards established by the National Fire Protection Association.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF FIRE TO PROCEED  
WITH THE PURCHASE OF EMERGENCY  
REPAIRS FOR FIRE TRUCK 3 AT A  
COST NOT TO EXCEED \$140,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Fire to proceed with the purchase of emergency repairs for Fire Truck 3 from Bulldog Fire and Emergency Apparatus, at a total cost not to exceed \$140,000; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts with Bulldog Fire and Emergency Apparatus to provide the emergency repair services in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$140,000 authorized contemporaneously herewith by ordinance of this Common Council.

54-55



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

February 1, 2023

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

The Department of Fire requests the preparation of legislation for submission to the Common Council for action at their next scheduled meeting to authorize the use of the following funds:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of emergency repairs for Syracuse Fire Department's Truck 3, not to exceed \$140,000.
- Ordinance to authorize the Fire Department to proceed with utilizing funds, not to exceed \$140,000, to pay for the required emergency repairs to Truck 3, to be performed by the Sutphen Corporation.

It is the intent of the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Truck 3. Truck 3 is a frontline aerial ladder apparatus that was recently involved in a motor vehicle accident. The repairs will take an estimated four to seven months to complete. The current estimated repair cost is \$96,843.51 but we are requesting \$140,000, as further damage may be assessed once they begin the repair process. Sutphen Corporation is the authorized dealer for repairs of Truck 3. The Commissioner of Finance will determine a capital account to utilize for the costs of the repairs.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds  
Chief of Fire



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/09/23	Fire
Project Name:	Emergency Repairs SFD Truck 3	
Project Cost:	\$100,000	
Contact Name:	Chief Michael Monds	
Project Description:	It is the intent of the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Truck 3. Truck 3 was recently involved in a motor vehicle accident.	
<b>Projected Time Line &amp; Funding Source(s)</b>		
Estimated Start Date:	Estimated Completion Date:	
<b>Funding Source:</b>	<b>Dollar Amount:</b>	
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)	\$140,000.0	
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		\$140,000.0
<b>Estimated Project Borrowing Timeline</b>		
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2023	\$140,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$140,000
Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes _____ No _____ Reason("No"):		
Director of Administration:	<i>Cornie Dussell Denham</i>	Date: 2/14/23
Director of Management & Budget:	<i>[Signature]</i>	Date: 2-14-23 <i>AK</i>
Commissioner of Finance:	<i>[Signature]</i>	Date: 2/14/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF FIRE TO PROCEED  
WITH THE PURCHASE OF EMERGENCY  
REPAIRS FOR FIRE ENGINE – SE8 AT A  
COST NOT TO EXCEED \$100,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Fire to proceed with the purchase of emergency repairs for Fire Engine – SE8 from Bulldog Fire and Emergency Apparatus, at a total cost not to exceed \$100,000; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts with Bulldog Fire and Emergency Apparatus to provide the emergency repair services in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$100,000 authorized contemporaneously herewith by ordinance of this Common Council.





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

56-57

February 16, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Request for Legislation**

Dear Ms. McBride:

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus replacement parts and repairs from Bulldog Fire and Emergency Apparatus.

The Department of Fire requests the preparation of legislation for submission to the Common Council for action at their next scheduled meeting to authorize use of the following funds:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of emergency repairs for Syracuse Fire Department's Fire Engine-SE8, not to exceed \$100,000.
- Ordinance to authorize the Fire Department to proceed with utilizing funds, not to exceed \$100,000, to pay for the required emergency repairs to Fire Engine-SE8, to be performed by Bulldog Fire and Emergency Apparatus.

It is the intent to the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Fire Engine-SE8. Fire Engine-SE8 was recently involved in a motor vehicle accident. The current estimated repair cost is \$53,951 but we are requesting \$100,000, as further damage may be assessed once they begin the repair process. Bulldog Fire and Emergency Apparatus is the authorized dealer for repairs to Fire Engine-SE8.

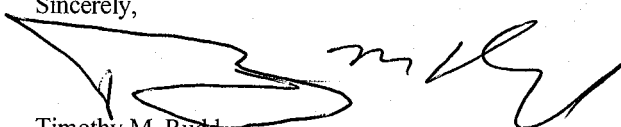
Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

The capital account to be used will be determined by the Commissioner of Finance.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/09/23	Fire
Project Name:	Emergency Repairs SFD Fire Engine-SE8	
Project Cost:	\$100,000	
Contact Name:	Chief Michael Monds	
Project Description:	It is the intent of the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Fire Engine-SE8. Fire Engine-SE8 was recently involved in a motor vehicle accident.	
<b>Projected Time Line &amp; Funding Source(s)</b>		
Estimated Start Date:	Estimated Completion Date:	
<b>Funding Source:</b>		
		<b>Dollar Amount:</b>
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)		\$100,000.0
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		\$100,000.0
<b>Estimated Project Borrowing Timeline</b>		
Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$100,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$100,000
Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes _____ No _____ Reason("No"):		
Director of Administration:	<i>Carmine Dusell Denham</i>	Date: 2/14/23
Director of Management & Budget:	<i>[Signature]</i>	Date: 2-14-23 <i>AR</i>
Commissioner of Finance:	<i>[Signature]</i>	Date: 2/14/23

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**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

February 10, 2023

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

RE: REQUESTING A WAIVER OF RFP – Blue Line Research, LLC

Dear Ms. McBride,

Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting on behalf of the Department of Police to enter into an agreement with Blue Line Research LLC. Blue Line Research LLC will provide effective team-based entry tactics to the Police Department. This training will assist members of the SWAT team achieve high standards in all operational environments. The training was previously approved by the council through a different vendor. The department's choice of vendor changed to ensure continuity of training throughout the department. In 2022, Blue Line Research LLC curriculum was implemented in department wide in-service training.

The agreement is requested for the period of March 1, 2023 through December 31, 2023. Expenditures not to exceed \$10,250 will be charged to the 2021 NYS DHSES SHSP Grant - Account # 599802.02.31225 Project# 230970221.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Handwritten signature of Richard Shoff, 1st Deputy Chief of Police, with the number "30" written next to it.

Richard Shoff  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

www.syr.gov/police

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 16, 2023  
**SUBJECT:** Agreement & Waiver of RFP Process – Team Tactics CQB

**Julie Castellitto**  
Assistant Director

On behalf of the Department of Police, I am requesting the City of Syracuse authorize a waiver of the RFP process to enter into an agreement with Blue Line Research LLC. Blue Line Research LLC will provide effective team-based entry tactics to the Police Department. This training will assist members of the SWAT team achieve high standards in all operational environments. The training was previously approved by the council through a different vendor. The department's choice of vendor changed to ensure continuity of training throughout the department. In 2022, Blue Line Research LLC curriculum was implemented in department wide in-service training.

The agreement is requested for the period of March 1, 2023 through December 31, 2023. Expenditures not to exceed \$10,250 will be charged to the 2023 NYS DHSES SHSP Grant – Account #599802.02.31225 Project #230970221.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

**FEB 16 2023**  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

February 7, 2023

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Ms. McBride;

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council authorizing the City to apply for, enter into an agreement with and accept funding from the Gifford Foundation as a subrecipient under the 2020 Project Safe Neighborhoods Program from the US Department of Justice in an amount not to exceed \$117,058. If awarded, the Syracuse Police Department will use the funds to purchase (24) body-worn cameras and related equipment and cover ongoing costs for (32) months of the (36) month contract, as part of its overall Body-Worn Camera Program. The additional ongoing costs for the remaining (4) months will be included in the Police Department operating budget for FY 25 under account 540530.01.31230.

There is no local match for the grant.

Sincerely,

Handwritten signature of Richard Shoff, Jr. in black ink, appearing to read "DC RY Shoff 2/7/23".  
Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

60

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

February 7, 2023

Ms. Patricia McBride,  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

RE: Authorization to proceed with Capital Improvement Project – Parking Ticket Scanners

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled meeting of the Syracuse Common Council on behalf of the Department of Police to appropriate \$70,000 for Parking Ticket Scanners (equipment and installation) from the 2022/2023 unallocated cash capital account #599007.01.99999.

These funds shall be placed in an account or accounts to be determined by the Commissioner of Finance. The total Capital Appropriation for the project shall not exceed \$70,000.

Very truly yours,

DC RFS Shoff #30

Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/07/23	
Project Name:	Parking Ticket Scanners	
Project Cost:	\$70,000	
Contact Name:	Lt. Brian Lutz	
Project Description:	Purchase of parking ticket scanners (equipment and installation).	
<b>Projected Time Line &amp; Funding Source(s)</b>		
Estimated Start Date:	03/01/23	Estimated Completion Date: 12/31/23
<b>Funding Source:</b>	<b>Dollar Amount:</b>	
Local Share: Cash Capital	\$70,000	
Local Share: Bonds (complete schedule below)		
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		\$70,000
<b>Estimated Project Borrowing Timeline</b>		
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1		
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		
Approval to proceed with request for legislation is hereby granted. <span style="float: right;">N/N</span>		
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No"):		
Director of Administration:	<i>Cherene Descoll Dunham</i>	Date: 2/14/23
Director of Management & Budget:	<i>[Signature]</i>	Date: 2-14-23
Commissioner of Finance:	<i>[Signature]</i>	Date: 2/14/23



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

February 13, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York 13202

## RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

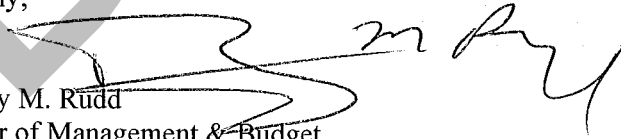
On behalf of the Department of Neighborhood & Business Development, please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of competitive bid to authorize the City to enter into a contract for emergency repair services with approved contractors on a per-project basis as approved by ordinance 294-2022:

- 24Seven HVAC
- Cornell Bell LLC
- Krell, Inc.

The entities listed above were recently used for contract services under the City's Emergency Repair Program that could not be procured from contractors already authorized as part of ordinance 845-2022. In order to continue to build capacity within the program to complete repairs as efficiently as possible, we request that the list of qualified contractors as approved by ordinance 845-2022 also be amended to include the aforementioned entities. All other provisions out lines in ordinance 845-2022 remain in effect.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** February 13, 2023  
**SUBJECT:** Amend Ordinance #845-2022 – Emergency Repair Services

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


On behalf of the Department of Neighborhood & Business Development, I am requesting a waiver of the competitive bid process to authorize the City to enter into a contract for emergency repair services with approved contractors on a per-project basis as approved by Ordinance #294-2022:

- 24Seven HVAC
- Cornell Bell LLC
- Krell, Inc.

The entities listed above were recently used for contract services under the City's Emergency Repair Program that could not be procured from contractors already authorized as part of ordinance #845-2022. In order to continue to build capacity within the program to complete repairs as efficiently as possible, we request that the list of qualified contractors as approved by ordinance #845-2022 also be amended to include the aforementioned entities. All other provisions outlined in ordinance #845-2022 remain in effect.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
Mayor Ben Walsh  
City of Syracuse, New York

FEB 17 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Ms. Patricia McBride  
City Clerk  
Room 231, City Hall  
Syracuse, NY 13202

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

**Re: Legislation Request – Request for Waiver of Competitive Bid and to Amend Ordinance 2022-845**

Dear Clerk McBride:

Please prepare legislation to be introduced at the February 27, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development to request a waiver of competitive bid to authorize the city to enter into contract for emergency repair services with approved contractors on a per-project basis as approved by ordinance 2022-294:

- 24Seven HVAC
- Cornell Bell LLC
- Krell, Inc

The entities listed above were recently used for contract services under the City's Emergency Repair Program that could not be procured from contractors originally already authorized as part of ordinance 2022-845. In order to continue to build capacity within the program to complete repairs as efficiently as possible, we request that the list of qualified contractors as approved by ordinance 2022-845 also be amended to include the aforementioned entities. All other provisions outlined in ordinance 2022-845 remain in effect.

I am happy to answer any questions at x8743 or via email at [msczpanski@syr.gov](mailto:msczpanski@syr.gov).

Sincerely,

Michelle Sczpanski  
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor  
Michael Collins, NBD Commissioner

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

[https://cityofsyrauseny-my.sharepoint.com/personal/msczpanski\\_syr\\_gov/Documents/Legislative Request Letters/Legislative Letter - HUD Y49 Allocations and 4th Annual Action Plan - 02.10.2023.docx](https://cityofsyrauseny-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Legislative Request Letters/Legislative Letter - HUD Y49 Allocations and 4th Annual Action Plan - 02.10.2023.docx)

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 415 BOSTON  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 415 Boston Street, being Lot 20, Block 3095, Tract Eastwood Heights, Section 026, Block -12, Lot -26.0 (026.-12-26.0), Property No. 0510006600, 40 x 206, Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

62

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 415 Boston St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

415 Boston St.

Lot 2o Bl3o95 Tr East Hgt  
026.-12-26.0

Property #: 0510006600

4ox2o6 Vac Fp146

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

44

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1442-44  
BURNET AVENUE FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1442-44 Burnet Avenue, being Lot E, ½ of 7, Block 630, Tract Riegel, Section 028, Block -12, Lot -10.0 (028.-12-10.0), Property No. 0613024100, 33 x 125.76 Store & Wood House & Garage to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

63

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1442 - 44 Burnet Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

1442 - 44 Burnet Ave.

Lot E 1x2 7 Bl63o Tr Rieg L  
028.-12-10.0

Property #: 0613024100

33x125.76 Storexwhxgar Fp

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

45

64

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 924-26  
CANNON STREET & PLEASANT AVENUE FOR  
AN AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 924-26 Cannon Street & Pleasant Avenue, Tract TM Wood Fl Sub 5, Section 076, Block -18, Lot -15.0 (076.-18-15.0), Property No. 1414302000, 52.50 x 129.35 Wood Building to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 924 - 26 Cannon St & Pleasant Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

924 - 26 Cannon St. & Pleasant Ave.

Tr T M Wood Fl Sub 5

076.-18-15.0

Property #: 1414302000

52.50x129.35 W Bldg

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

55



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1026 COLVIN  
STREET WEST FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1026 Colvin Street West, being Lot 39, Block 5, Tract Bissell & Hunt, Section 083, Block -11, Lot -29.0 (083.-11-29.0), Property No. 1318101600, 33 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT,  
TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES  
KNOWN AS: 1026 Colvin St W TO GREATER SYRACUSE PROPERTY  
DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1026 Colvin St. West

Lot 39 Bl 5 Tr B&H

083.-11-29.0

Property #: 1318101600

33x132 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

51

66

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 205 CRAFTON  
AVENUE AT VALLEY DRIVE FOR AN AMOUNT  
NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 205 Crafton Avenue at Valley Drive, being Tract P Tract Fl Brooklea, Section 066, Block -09, Lot -01.0 (066.-09-01.0), Property No. 1320100600, 125 x 35 Triangular Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



66

**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT,  
TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES  
KNOWN AS: 205 Crafton Ave At Valley Dr TO GREATER SYRACUSE PROPERTY  
DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

205 Crafton Ave. At Valley Dr.

Tr P Tr Fl Brooklea

066.-09-01.0

Property #: 1320100600

125x35 Triang Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

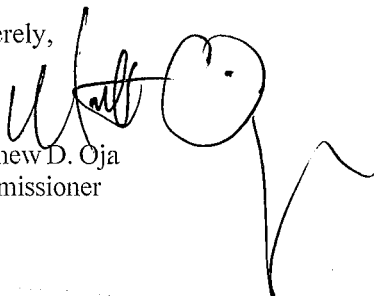
Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-rata shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

52

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 102  
ELIZABETH STREET FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 102 Elizabeth Street, being Lot 5, Block C, Tract Field Amended, Section 084, Block -16, Lot -02.1 (084.-16-02.1), Property No. 1926000401, 40 x 102.74 Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 102 Elizabeth St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

102 Elizabeth St.

Lot 5 Blk C Tr Field Amd

084.-16-02.1

Property #: 1926000401

40x102.74 Wh

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 625 GIFFORD  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 625 Gifford Street, being Lot P 12, Block 301, Section 097, Block -01, Lot -20.0 (097.-01-20.0), Property No. 0832009100, 33 x 132 Two Wood Houses to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 625 Gifford St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

625 Gifford St.

Lot P12 Bl 3o1

097.-01-20.0

Property #: 0832009100

33x132 2whs

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

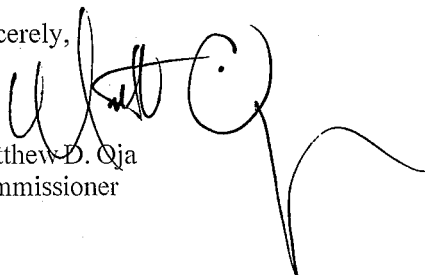
Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

47



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 133-35  
HUDSON STREET FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 133-35 Hudson Street, being Lot P 7 & 9, Block 339, Tract F & S, Section 093, Block -10, Lot -28.0 (093.-10-28.0), Property No. 1242100700, 38 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



69

**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**Re: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 133 - 35 Hudson St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

133 - 35 Hudson St.

Lot P7&9 B1339 Tr F&S

093.-10-28.0

Property #: 1242100700

38x132 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

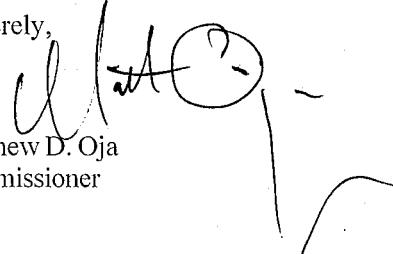
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

49

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 118  
JOSEPHINE STREET FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 118 Josephine Street, being Lot 12, Block 122C, Tract W & P Sub, Section 009, Block -27, Lot -31.0 (009.-27-31.0), Property No. 0345102100, 33 x 100 Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

70

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 118 Josephine St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

118 Josephine St.

Lot 12 Bl122c Tr W&P Sub

009.-27-31.0

Property #: 0345102100

33x100 Wh

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.


The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

41

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 445 KENNEDY  
STREET WEST FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 445 Kennedy Street West, being Lot P 12, Block 1026A, Tract Union, Section 086, Block -17, Lot -11.0 (086.-17-11.0), Property No. 1247003800, 33.33 x 75, L 27.33 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

71

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**Re: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 445 Kennedy St W TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

445 Kennedy St. West  
Lot P12 B11o26a Tr Union  
086.-17-11.0  
Property #: 1247003800  
33.33x75.L27.33 Vac Lot  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-rata shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,



Matthew D. Oja  
Commissioner

50

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 230  
MARGUERITE AVENUE FOR AN AMOUNT  
NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 230 Marguerite Avenue, being Lot 2, Block 3, Tract Cliff Revised, Section 078, Block -12, Lot -31.0 (078,-12-31.0), Property No. 1356002500, 41 x 157 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

72

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 230 Marguerite Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

230 Marguerite Ave.

Lot2b13tr Clift Rvsd

078.-12-31.0

Property #: 1356002500

41x157 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

53



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 2619 MIDLAND  
AVENUE FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 2619 Midland Avenue, being Lot 5, Block B, Tract Loomis, Section 076, Block -15, Lot -38.0 (076.-15-38.0), Property No. 1461003900, 40 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

73

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**Re: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 2619 Midland Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

2619 Midland Ave.

Lot 5 Bl B Tr Loomis

076.-15-38.0

Property #: 1461003900

40x132 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

Matthew D. Oja  
Commissioner

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1205 MILTON  
AVENUE REAR FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1205 Milton Avenue Rear, being Lot 2 Resub, Block 5, Section 113, Block -07, Lot -03.2 (113.-07-03.2), Property No. 0761012701, 50 x 35.77 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

74

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT,  
TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES  
KNOWN AS: 1205 Milton Ave Rear TO GREATER SYRACUSE PROPERTY  
DEVELOPMENT CORPORATION AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

1205 Milton Ave. Rear  
Lot 2 Resub Blk 5  
113.-07-03.2  
Property #: 0761012701  
50x35.77 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

46

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 143 NELSON  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 143 Nelson Street, being Lot P 14, Block 5, Tract G & G, Section 099, Block -02, Lot -27.0 (099.-02-27.0), Property No. 0864001300, 39.20 x 77.10 Angular Wood House Unfinished to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

75

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 143 Nelson St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

143 Nelson St.

Lot P14 B15 Tr G&G

099.-02-27.0

Property #: 0864001300

39.20x77.10 Ang Wh Unf

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

48

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1639 SALINA  
STREET NORTH & WOLF STREET FOR AN  
AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1639 Salina Street North & Wolf Street, being Lot P 18, Block 24, Section 002, Block -13, Lot -06.0 (002.-13-06.0), Property No. 0279111600, 20.50 x 78.50, L 10.50 x 20.50 to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00;

NOW, THEREFORE, BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

76

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1639 Salina St N & Wolf St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

1639 Salina St. North & Wolf St.

Lot P 18 Bl 24

002.-13-06.0

Property #: 0279111600

20.50x78.50.L10.50x20.50

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

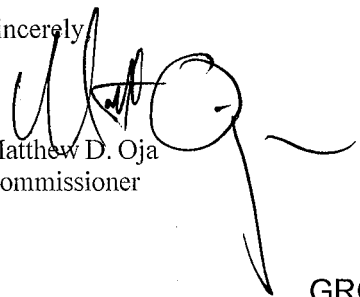
Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

63



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 906-08  
WESTMORELAND AVENUE FOR AN AMOUNT  
NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 906-08 Westmoreland Avenue, being Lot P 3, Block 30, Tract East Sub, Section 053, Block -04, Lot -06.0 (053.-04-06.0), Property No. 1795316600, 48.24 x 43 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

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February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 906 - 08 Westmoreland Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

906 - 08 Westmoreland Ave.

Lot P 3 Bl 3o Tr East Sub

053.-04-06.0

Property #: 1795316600

48.24 X 43 Vac Fp 74

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.


The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

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Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 801 WOLF  
STREET & GRANT BOULEVARD FOR AN  
AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 801 Wolf Street & Grant Boulevard, being Lot 5, Block 19, Section 003, Block -03, Lot -17.0 (003.-03-17.0), Property No. 0198011000, 49.50 x 132 Wood House & Store Unfinished to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 10, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

Re: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 801 Wolf St & Grant Blvd TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

801 Wolf St. & Grant Blvd.

Lot5 Bl19

003.-03-17.0

Property #: 0198011000

49.5x132 Whxstore Unfin

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325.00 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

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