

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

REGULAR MEETING – APRIL 24, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes – April 10, 2023*
5. *Petitions*
6. *Committee Reports*
7. *Communications*
8. -----  
*UNFINISHED BUSINESS*  
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BY COUNCILOR HOGAN:

- a. *Local Law – Of the City of Syracuse to amend Sections 5-1801 of the City Charter, entitled “Functions” to include the support of the Planning Commission, Board of Zoning Appeal (BZA), Landmark Preservation Board, and other related zoning and long-term planning services. Also revise Section entitled 5-1803 entitled “Deputies” to change the number of deputies in Neighborhood and Business Development to read four (4), adding Deputy Commissioners of Code Enforcement and of Planning and Sustainability, detailed in the legislation. (Relative to the new IMA regarding planning services between the City of Syracuse and Onondaga County)*
- b. *Authorize – To establish a new Inter-municipal Agreement (IMA) with Onondaga County Planning regarding planning services between the City of Syracuse and Onondaga County. The new plans involve the creation of new City Administrators/positions to be included in the FY23-24 Budget to support Zoning Administration and the Planning Commission. The IMA of June 19, 2013, known as Syracuse-Onondaga County Planning Agency (SOCPA) will termination July 1, 2023, on the same date the new IMA will be effective, attached is a draft of the new IMA.*

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NEW BUSINESS  
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BY PRESIDENT HUDSON:

9. Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.

BY COUNCILOR CALDWELL:

10. Amend – Ord #374 (06/21/2022), “Appropriate Funds - From Cash Capital Account #70205.07.999999 in an amount not to exceed \$150,000, on behalf of the Department of Parks, Recreation and Youth Programs, for the 2022/2023 Green Infrastructure Improvements Project” Amend to transfer the remaining amount of \$120,400 to the Landscape Restoration & Repair Improvement Project #700381023.
11. Amend – Ord #501 (08/01/2022), “Authorize – The 2022/2023 Landscape Restoration & Repair Capital Improvement Project, on behalf of the Department of Parks, Recreation and Youth Programs as detailed in Appendix “A”. Total cost not to exceed \$50,000 from Cash Capital Account #70205.07.99999”. Amend to increase total costs by \$120,400, from the Green Infrastructure Improvement Project #700391023, for restoration efforts of Parks, detailed in the new Appendix A.
12. Amend – Ord #683 (10/11/2022), “Agreement - With Barton & Loguidice, D.P.C. for General Landscape Architectural Services, on behalf of the Department of Parks, Recreation, & Youth Programs, for the period of October 1, 2022-September 30, 2023, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$31,250, charged to Account #01.74100.541500”. Amend to increase the total cost not to exceed to \$37,500, from Account #541500.01.70205.

BY COUNCILOR GREENE:

13. Advertise Public Hearing – Relative to the Annual Estimate for the City of Syracuse and the Syracuse City School District for the Fiscal Year July 1, 2023-June 30, 2024. (Public Hearing to be held on Wednesday, May 3, 2023, at 5:30 P.M.)
14. Annual Estimate – For the City of Syracuse and the Syracuse City School District for the Fiscal Year July 1, 2023 – June 30, 2024. (Public Hearing to be held on Wednesday, May 3, 2023, at 5:30 P.M.)
15. Local Law - Of the City of Syracuse authorizing a real property tax levy in excess of the limit established in General Municipal Law §3-c, commencing on July 1, 2023.

16. Amend - Ord. #5 (01/09/2023), "Agreement - With M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communication, and Presidio, for consulting services, on behalf of the Department of IT, for a one-year period. Total cost not to exceed \$1,627,000, from Account #541500.01.16800". Amend to increase total cost not to exceed to \$1,827,000. All other terms remain the same.
17. Authorize – The Department of Assessment to retain an appraiser (CNY Pomeroy Appraisers, Inc.) – for property located at 2430-2450 James Street (Tax Parcel 024.-19-02.0) for property tax litigation for 2017/2018, 2018/2019, 2019/2020, 2020/2021, 2021/2022, 2022/2023 and 2023/2024 for tax years. Total cost not to exceed \$7,500 plus \$350 per hour for trial preparations and testimony, charged to Account #13550.01.541500.
18. Amend – Ord #515 (08/01/2022), "Lease Agreement - With Baruch Park Place, LLC (c/o Zamir Equities, LLC) to lease portions of the properties located at 300 South State Street and 345-367 East Onondaga Street, to accommodate employees who work in City Hall Commons, for the period of ten (10) years, expected to commence early 2023. Annual rent starting at \$404,125 from Account #9000.01.590810, as detailed in Appendix "A". Amend to lease an additional 6,834± square feet of Class A office space at 300 South State Street on the seventh floor. The general lease term would remain unchanged, but the first-year annual base rent would increase from \$371,000, to \$464,830, details are outlined in the new Appendix "A".
19. License Agreement – With the Syracuse Urban Food Forest Project, to allow the right of entry to properties located at 601-603 Craddock Street to plant trees and shrubs during the late Spring to establish an Urban Food Forest.
20. Amend – Ord #52 (02/07/1983), "Authorizing Sale of all the Right, Title, and Interest of the City of Syracuse in and to the premises known as 193 Fiscoe Avenue, as detailed, to George Chuposka for the sum \$1,150." Amend to change the name of the grantee from George Chuposka to the Executrix to the Estate of George Chuposka.

BY COUNCILOR GETHERS:

21. Amend –Ord. #70 (02/28/2022), "Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping, Preliminary & Detailed Design Phases, and additional Construction and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, Pin 3756.49. Total amount not to exceed \$2,230,000." Amend to add reimbursement of Marchiselli funds to cover 75% of the local share of \$60,000 (\$45,000). New local share \$15,000, from Account #07.599807.701080000.80405.

22. Amend – Ord. #71 (02/28/2022), “Agreement - With New York Department of Transportation for the Scoping, Preliminary & Detailed Design Phases, and additional Construction and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, Pin 3756.49, in an amount not to exceed \$2,230,000”. Amend to add reimbursement of Marchiselli funds to cover 75% of the local share of \$60,000 (\$45,000). New local share \$15,000, from Account #07.599807.701080000.80405.
23. Amend – Ord. #72 (02/28/2022), “Authorize - The Scoping, Preliminary & Detailed Design Phases add additional funds for the Construction and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, Pin 3756.49, in an amount not to exceed \$326,000. Total project cost not to exceed \$2,230,000. The City will incur all initial costs with subsequent 100% reimbursement from Federal funds through TIP”. Amend to add reimbursement of Marchiselli funds to cover 75% of the local share of \$60,000 (\$45,000). New local share \$15,000, from Account #07.599807.701080000.80405.
24. Amend – Ord. #415 (09/14/2020), “Authorize – Consultant Agreement with Barton & Loguidice, D.P.C. for the Preliminary & Detailed Design Phase, for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74, in an amount not to exceed \$193,000. To be paid on a time and expense basis for all services required with subsequent 80% reimbursement from the Federal Government and 20% local funding previously authorized by Ord. #454-2019”. Amend to add the Construction Inspection Phase and increase the amount by \$169,000. Total amount not to exceed \$362,000, from Account #07.599807.701231002.80405.
25. Accept – From City Thread, an invitation to the 2023 Accelerated Mobility Playbook (AMP) Leadership Gathering, on behalf of the Department of Public Works, as part of the grant all costs associated with the trip are fully prepaid or reimbursable to the participant. City staff from all nine participating cities will travel to Denver for a two-day workshop, from June 12-June 14, 2023.
26. Advertise Public Hearing – Relative to the 2023/2024 Unimproved Street Program (Slurry Seal), on behalf of the D.P.W. as detailed in Appendix “A”, cost thereof to be charged to the premises fronting thereon. Charged to the proceeds from the sale of bonds. Total cost not to exceed \$1,875,000. (Public Hearing to be held on Monday, May 22, 2023, at 1:00 P.M.)”
27. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the D.P.W. 2023/2024 Unimproved Street Program (Slurry Seal) for the streets as listed in Appendix “A”. Total amount not to exceed \$1,875,000.
28. Authorize – The 2023/2024 Unimproved Street Program (Slurry Seal), on behalf of the D.P.W. as detailed in Appendix “A”, cost thereof to be charged to the premises fronting thereon. Charged to the proceeds from the sale of bonds. Total cost not to exceed \$1,875,000. (Public Hearing to be held on Monday, May 22, 2023, at 1:00 P.M.)

29. *Advertise Public Hearing – Relative to the D.P.W. 2022/2023 Municipal Sidewalk Program, pursuant to Local Law 2-2021, for sidewalks as detailed in Exhibit “A”. Total cost not to exceed \$4,500,000. (Public Hearing to be held on Monday, May 8, 2023, at 1:00 P.M.)*
30. *Authorize – The 2022/2023 D.P.W. Municipal Sidewalk Program, for sidewalks as detailed in Exhibit “A”, pursuant to Local Law #2-2021. Special assessment details in the 2022/2023 proposed budget. The associated costs include labor, equipment, necessary legal fees, engineering costs, inspection fees, advertising fees, administrative costs, miscellaneous costs. Total cost not to exceed \$4,500,000. (Public Hearing to be held on Monday, May 8, 2023, at 1:00 P.M.)*

BY COUNCILOR HOGAN:

31. *Agreement - With Syracuse University (SU) Maxwell School’s Center for Policy Design & Governance, to provide support and inputs for the City’s larger procurement transformation initiative as it relates to the Minority and Women Business Enterprise (MWBE), details outlined in the legislation, for the term of three (3) months from May 1, 2023-August 1, 2023. Total cost not to exceed \$29,094, reimbursed by a Bloomberg Philanthropies grant. The Mayor has waived the RFP Process.*

BY COUNCILOR HOGAN & COUNCIL PRESIDENT HUDSON:

32. *Amend – “The Revised General Ordinances of the City of Syracuse, Chapter 42 entitled, “Minority and Women Business Enterprise Participation Program” amend to change any reference to “Department of Community Development” to say “Office of Management and Budget”, along with any reference to “Commissioner of Community Development” to be updated to say “Director of Management and Budget”, any reference of “Office of Minority Affairs”, “Division of Contract Compliance and Minority Affairs” to be updated to say “Division of Equity Compliance and Social Impact”. The intent: To become a division under the Office of Management and Budget, under the supervision of the Director of Management and Budget and to change the name to better represent the policy this Division implements.*

BY COUNCILOR MAJOK:

33. *Agreement – With WellNow Occupational Medicine, to retain a medical exam/testing provider, from the period of 2023-April 24, 2024. Total cost not to exceed \$150,000 from Account #590401.01.90400. All payments will be made through a third-party administrator (PMA). The Mayor has waived the RFP process.*

34. *Application & Agreement – To and with the New York State Governor's Traffic Safety Committee for the 2024 Police Traffic Services Program, in an amount not to exceed \$46,000 to increase seat belt usage and reduce aggressive, speeding, distracted and other dangerous driving behaviors in an effort to reduce severe injury and death from traffic crashes. No local match is required.*
35. *Authorize – Payment to Le Moyne College, for developing and delivering training on the history of racism in Syracuse and the United States, both in the police academy and during in-service training, 100% of the membership for SPD receives this training. Total cost not to exceed \$20,000, charged to Account #541500.01.31230.*

BY COUNCILOR ALLEN:

36. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 511 Ash Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 1)*
37. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 900 Bellevue Avenue & Malcolm Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
38. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 179 Bishop Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
39. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 560 Delaware Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
40. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 102 Elmhurst Avenue, a wood house and garage, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
41. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 108 Elmhurst Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)*
42. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 407 Emerson Avenue & Cayuga Street, a wood house and shed, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
43. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 901-917 Geddes Street South & Delaware Street, a wood block store, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*

44. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 321 Merriman Avenue, a wood house and garage, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
45. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 116 Putnam Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
46. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 212 Putnam Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*
47. *Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 216 Shonnard Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)*

(SUPPLEMENTAL AGENDA – APRIL 24, 2020)  
WAIVER OF THE RULES REQUIRED TO INTRODUCE:

BY COUNCILOR GETHERS:

48. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2023/2024 D.P.W. Road Reconstruction Program, as detailed in Schedule "A". Total amount not to exceed \$8,335,000.*
49. *Authorize - The 2023/2024 D.P.W. Road Reconstruction Program to complete roads listed, as detailed in Schedule "A". Total cost not to exceed \$8,335,000.*
50. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the purchase of equipment, as detailed in Schedule "B". Total amount not to exceed \$1,665,000.*
51. *Authorize - The 2023/2024 D.P.W. Road Reconstruction Program to purchase equipment listed, as detailed in Schedule "B". Total cost not to exceed \$1,665,000.*
52. *Purchase w/c/b - Agreement with Northern Asphalt LLC, on behalf of D.P.W., for the installation of the Americans with Disability Act (ADA) corners and street curbs, to comply with the federal guidelines under the ADA by replacing deteriorated corners with handicap accessible corners and curbing updates, from the date of execution through the end of the 2023/2024 construction season. The contractor will perform paving work under the existing County Contract. The work will cover all corners that do not meet current ADA requirements, as detailed in Attachment "A." Total cost not to exceed \$3,250,000 from Account #07.599807.14905.701029023.*

53. *Authorize - The 2023/2024 D.P.W. Corners and Street Curbs, for the installation of the Americans with Disability Act (ADA) corners and street curbs and Program, to comply with the federal guidelines under the by replacing deteriorated corners with handicap accessible corners and curbing updates, from the date of execution through the end of the 2023/2024 construction season. The contractor will perform paving work under the existing County Contract. The work will cover all corners that do not meet current ADA requirements, as detailed in Attachment "A." Total cost not to exceed \$3,250,000 from Account #07.599807.14905.701029023.*

DRAFT



8a. 2648

Local Law No.  
City of Syracuse

2023

**A LOCAL LAW OF THE CITY OF SYRACUSE  
AMENDING SECTIONS 5-1801 AND SECTION 5-  
1803 OF THE CHARTER OF THE CITY OF  
SYRACUSE-1960, AS AMENDED, RELATIVE TO  
THE DEPARTMENT OF NEIGHBORHOOD AND  
BUSINESS DEVELOPMENT FUNCTIONS AND  
AUTHORIZING ADDITIONAL DEPUTIES**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. Subdivision 1 of Section 5-1801 entitled Functions of the Charter of the City of Syracuse-1960, as amended, which reads as follows:

**Section 5-1801. Functions.**

The department of neighborhood and business development headed by the commissioner of neighborhood and business development shall:

- (1) Develop, conduct and coordinate neighborhood and business development, slum clearance, urban renewal, rehabilitation and conservation programs, and a comprehensive housing program.
- is amended to read as follows:

**Section 5-1801. Functions.**

- (1) Develop, conduct and coordinate neighborhood and business development, slum clearance, urban renewal, rehabilitation and conservation programs, and a comprehensive housing program.
- (a) Support and provide administrative services to the Planning Commission, Board of Zoning Appeals (BZA), Landmark Preservation Board and related zoning services and long-term planning services.

BE IT FURTHER ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 2. Section 5-1803 entitled Deputies of the Charter of the City of Syracuse-1960, as amended, which reads as follows:

**Section 5-1803. Deputies.**

The commissioner of the department of neighborhood and business development shall have two deputy commissioners. One of the deputy commissioners shall be designated as deputy commissioner of neighborhood development and the other deputy commissioner shall be designated as deputy commissioner of business development. The deputy commissioner of neighborhood development shall act for the commissioner during the absence or disability of the commissioner or during a vacancy in the office of commissioner until a successor is appointed. is amended to read as follows:

**Section 5-1803. Deputies.**

The commissioner of the department of neighborhood and business development shall have four deputy commissioners. One of the deputy commissioners shall be designated as deputy commissioner of neighborhood development and the other deputy commissioner shall be designated as deputy commissioner of business development. The deputy commissioner of neighborhood development shall act for the commissioner during the absence or disability of the commissioner or during a vacancy in the office of commissioner until a successor is appointed. The third deputy commissioner shall be designated as the deputy commissioner of Code Enforcement. The deputy commissioner of Code Enforcement shall be the Zoning Administrator or shall designate a qualified employee to act as Zoning Administrator under the Deputy Commissioner's supervision. The Deputy Commissioner of Code Enforcement shall be responsible for the proper administration of the property conservation code and related codes. The fourth deputy commissioner shall be designated as the deputy commissioner of Planning and Sustainability.

Section 3. This local law shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.



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# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

March 10, 2023

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

Ms. Patricia McBride, City Clerk  
City Hall, Room 231  
Syracuse, New York 13202

Dear Clerk McBride:

I am requesting a Local Law to amend Section 5-1801 and 5-1803 (related to Neighborhood and Business Development) to make the following changes:

Section 5-1801.-Functions, subsection 1: Create subparagraph (a) to include the support of the Planning Commission, Board of Zoning Appeals (BZA), Landmark Preservation Board and related zoning services and long term planning services.

Section 5-1803. -Deputies: Revise to state the department shall have four deputies. Please add the Deputy Commissioners of Code Enforcement and of Planning and Sustainability.

The purpose of these amendments is to ensure the capability and capacity of Neighborhood and Business Development to fully perform the duties previously performed by the Syracuse-Onondaga County Planning Agency.

I look forward to discussions with your office and the Common Council regarding this request. I can be reached at [mcollins@syr.gov](mailto:mcollins@syr.gov) or extension 8109.

Sincerely,

Michael Collins  
Commissioner

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syrgov.net](http://www.syrgov.net)

Cc: Sharon Owens, Deputy Mayor  
Joe Barry, 1<sup>st</sup> Assistant Corporation Counsel

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

21

86. 2743

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN  
INTERMUNICIPAL AGREEMENT BETWEEN  
THE CITY AND ONONDAGA COUNTY  
RELATIVE TO PLANNING SERVICES**

WHEREAS, the City and Onondaga County ("County") previously entered into an agreement dated June 19, 2013 regarding the provision of planning and zoning services for the City; and

WHEREAS, the City and County have mutually agreed to terminate this agreement effective July 1, 2023 and replace it with a new agreement commencing July 1, 2023 relative to planning services; and

WHEREAS, the City intends to provide zoning and planning services through the Department of Neighborhood and Business Development to the Planning Commission, Board of Zoning Appeals, and Landmark Preservation Board as of July 1, 2023;

WHEREAS, under the new agreement the County will provide one Planner II position to support City planning needs and other personnel from time to time as needed pursuant to the agreement; and

WHEREAS, the City and County mutually agree to terminate the Syracuse-Onondaga County Planning Board (SOCPA) pursuant to the terms of this new agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor is authorized to execute an Intermunicipal Agreement with Onondaga County authorizing the termination of the June 19, 2023 planning and zoning intermunicipal agreement between the City and the County; and

BE IT FURTHER ORDAINED, that the Mayor is authorized to execute a new planning Intermunicipal Agreement in substantially the same form as attached hereto as Appendix "A".

BE IT FURTHER ORDAINED, that such Agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content; and

BE IT FURTHER ORDAINED, that all costs associated with this Intermunicipal Agreement shall be charged to the City-County Abstract in the manner provided by law; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be from July 1, 2023 to December 31, 2024 with automatic bi-annual two-year renewals thereafter subject to termination by either the City or the County upon ninety (90) days' advance written notice.

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## Appendix "A"

### MUNICIPAL COOPERATION AGREEMENT

This Agreement, entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the County of Onondaga (the "County") and the City of Syracuse (the "City"), each being a municipal corporation within the State of New York.

#### W I T N E S S E T H

WHEREAS, the City and County are desirous of providing for respective material and financial contributions to continue certain long-term City planning operations, as authorized by the Common Council of the City on \_\_\_\_\_, 2023 and by the County Legislature on \_\_\_\_\_, 2023.

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. The Municipal Cooperation Agreement between the City and County, dated June 19, 2013 ("2013 Municipal Cooperation Agreement"), hereby is terminated effective July 1, 2023. The terms and conditions set forth in this Agreement shall control effective July 1, 2023. Provided, however, that the obligations to pay under the 2013 Municipal Cooperation Agreement shall survive and continue in effect until the County is paid in full for all services rendered under that 2013 Municipal Cooperation Agreement and overpayments by the City, if any, are adjusted; and, provided further, that the obligations to defend, indemnify and hold harmless shall survive the termination of said 2013 Municipal Cooperation Agreement.

2. The County, through its Onondaga County Department of Planning, shall cause the following services to be provided by the County on behalf of the City:

a. As resources may allow, general coordination of, and consultation and technical assistance on, long-term planning matters affecting the City, as permitted by the County and City Charters and County Administrative Code. Long-term planning services shall not include services related to City zoning such as operation and/or administration of the Landmark Preservation Board, operation and/or administration of the Board of Zoning Appeals, and operation and/or administration of the City Planning Commission. Such long-term planning services may include:

(i). Updates and amendments to the City's Comprehensive Plan;

(ii). Local Waterfront Revitalization Program plans;

(iii). City Park Planning;

(iv). Trail System Planning;

(v). Urban Greenway Planning;

(vi). Focused Area or Neighborhood Plans;

(vii). Brownfield Conceptual Plans; and

(viii). Other Similar planning projects that intend to affect the long-range condition and performance of the City and its neighborhoods.

b. From time to time, as resources may allow, the parties may agree in writing for the County to provide additional planning related services to the City. The parties will agree to the additional costs to be paid for such services, which will be billed and paid for through the City Abstract in the manner set forth below. Such services may include, but are not limited to:

(i). Day-to-Day Problem Resolution: Respond to requests for planning information;

(ii). Plan Review: Review building plans, project proposals and building permit applications for consistency with applicable plans; and

(iii). Ordinance/Code Updates: Update the City's codes and/or zoning ordinances.

3. Personnel required for the performance of such services shall be provided by the County and shall be an employee(s) of the County, reporting directly to the head of the County Department of Planning or their designee. The County shall provide for the management, oversight, and administration of its personnel.

Provided, however, that the aforementioned sentence shall not prevent the City from hiring City employees or retaining consultants that the City determines to be necessary to provide additional planning services for the benefit of the City.

The head of County Planning will be the liaison with the City's Commissioner of Neighborhood and Business Development ("NBD"), and all communication will go through the head of County Planning. The head of County Planning may designate an "on-call" point of contact for any issues, requests, and/or services arising under this Agreement. Once assigned to a City project the County will use best efforts to have its employee remain with that project until its conclusion.

4. The parties hereby terminate the association known as the Syracuse-Onondaga County Planning Agency (SOCPA).

5. Nothing in this Agreement shall be read to diminish the current powers and duties of Onondaga County officials regarding the functions of county planning. Nothing herein shall be read to diminish the current powers and duties of City of Syracuse officials regarding the functions of city planning. The County Director of Planning shall no longer serve as the Administrator of City Zoning. The City's Deputy Commissioner of NBD for Code Enforcement shall be the Zoning Administrator or shall designate a City officer to be Administrator of City Zoning,

6. Charge for Services: The City shall pay annually to the County an amount equal to the sum of the current year salary plus fringe benefits and other overhead costs for the following position: one Planner II position (collectively, "charge for services").

Nothing herein shall be interpreted to mean that the Planner II position shall be devoted exclusively to performing City planning services, and nothing herein shall be interpreted to mean that other positions within the County Planning Department are precluded from performing services under this Agreement.

The City shall pay the charge for services annually through the City Abstract (Chapter 690 of the Laws of the State of New York of 1937). Payment shall commence with the 2024 City Abstract, and shall continue until such time as the County has been paid in full for all services rendered under this Agreement. The City agrees to assess, levy, and collect the charge for services and cause the same to be

paid to the County. If, for any reason, the City fails to assess, levy, and collect said charge for services and cause the same to be paid to the County pursuant to applicable provisions of New York State Law, or if the County fails to charge the same to the annual City Abstract, or if, for any reason, payment in full is not made, then the City agrees to pay the County the full amount outstanding for said charge for services in four equal quarterly installments, on or before March 31, June 30, September 30 and December 31 of each calendar year until the County is paid in full for the services. The failure to pay the County within sixty days of any payment date shall be an event of default. The City Abstract for 2024 shall include charges for the estimated 2023 costs and projected costs for 2024. The 2025 City Abstract shall include projected costs for year 2025, plus budget to actual reconciliations for year 2023, and this shall continue until the County is paid in full and all costs are paid and/or reconciled.

Nothing contained in this Agreement shall be binding upon the County's annual budget determinations. All employment positions and budgetary items shall be subject to the County's annual budget review.

7. Term: This Agreement shall cover operations commencing July 1, 2023 and terminating December 31, 2024. Thereafter, the Agreement is renewed bi-annually for the ensuing two years without further action by either party. Either party may elect to terminate this Agreement at any time by providing to the other party ninety (90) days advance written notice of intent to terminate. The obligation to pay the charge for services shall continue and remain in effect after termination of this Agreement until the County is paid in full for all services rendered under this Agreement and overpayments by the City, if any, are adjusted.

8. HOLD HARMLESS: Regarding the operations and responsibilities concerning this Agreement, to the fullest extent permitted by law, the parties further covenant and agree to indemnify, defend and hold harmless each other, and therefore, the COUNTY shall indemnify, defend and hold harmless the CITY, its officers, employees or agents from and against any and all liability, damage, loss, cost or expense that may arise by reason of liability for injury or death to persons, damage to property or casual or continuing trespass or nuisance and any other claim for damages arising at law and equity alleged to have been caused or sustained by or because of any omission of duty, negligence or wrongful act on the part of the COUNTY, its officers, employees or agents and likewise the CITY shall indemnify, defend and hold harmless the COUNTY, its officers, employees or agents from and against any and all liability, damage, loss, cost or expense that may arise by reason of liability for injury or death to persons, damage to property or casual or continuing trespass or nuisance and any other claim for damages arising at law and equity alleged to have been caused or sustained by or because of any omission of duty, negligence or wrongful act on the part of the CITY, its officers, employees or agents. In addition, the City agrees to defend the County from any actions or proceedings brought against it relative to City Planning functions and the County likewise agrees to defend the City from any actions or proceedings brought against it relative to County Planning functions.

IN WITNESS WHEREOF, the parties hereto have set or caused to be set their hands and seals on the date hereinafter set forth.

COUNTY OF ONONDAGA

CITY OF SYRACUSE

---

By: J. Ryan McMahon, II

---

By: Ben Walsh



Its: County Executive

Its: Mayor

DRAFT



86 27 43

# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

March 10, 2023

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

Ms. Patricia McBride, City Clerk  
City Hall, Room 231  
Syracuse, New York 13202

Dear Clerk McBride:

Please prepare legislation for the next meeting of the Syracuse Common Council to terminate effective July 1, 2023 the existing Municipal Cooperation Agreement (IMA) of June 19, 2013 between the City of Syracuse and Onondaga County that defines the Syracuse-Onondaga County Planning Agency (SOCPA). Additionally, please include in the legislation the establishment of a new IMA defining the cooperation of the City and County related to planning services to be provided to the City by the County through the Onondaga County Department of Planning.

The attached new IMA has been created through thoughtful, deliberate planning and coordination with the County. As the planning of the comprehensive overhaul of City zoning nears its conclusion, the administration of the upcoming new zoning has been evaluated. New City positions will be created in the FY23-24 Budget to support Zoning Administration and the Planning Commission. Through negotiations with the County, it has also been determined best for much of the urban planning to also move from SOCPA into Neighborhood and Business Development.

I look forward to discussions with your office and the Common Council regarding this request. I can be reached at [mcollins@syr.gov](mailto:mcollins@syr.gov) or extension 8109.

Sincerely,

Michael Collins  
Commissioner

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Cc: Sharon Owens, Deputy Mayor  
Joe Barry, 1<sup>st</sup> Assistant Corporation Counsel

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov/net](http://www.syr.gov/net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** March 13, 2023  
**SUBJECT:** Intermunicipal Agreement – Onondaga County

**Timothy M. Rudd**  
Director


**Julie Castellitto**  
Assistant Director

On behalf of the Department of Neighborhood & Business Development, I am requesting to terminate effective July 1, 2023 the existing Municipal Cooperation Agreement (IMA) of June 19, 2013 between the City of Syracuse and Onondaga County that defines the Syracuse-Onondaga County Planning Agency (SOCPA). Additionally, please include in the legislation the establishment of a new IMA defining the cooperation of the City and County related to planning services to be provided to the City by the County through the Onondaga County Department of Planning.

The attached new IMA has been created through thoughtful, deliberate planning and coordination with the County. As the planning of the comprehensive overhaul of City zoning nears its conclusion, the administration of the upcoming new zoning has been evaluated. New City positions will be created in the FY23-24 Budget to support Zoning Administration and the Planning Commission. Through negotiations with the County, it has also been determined best for much of the urban planning to also move from SOCPA into Neighborhood and Business Development.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAR 15 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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10-11

# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 04, 2023

Julie LaFave  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – 2022/2023 CIP Account Amendment –  
22/23 Parks Green Infrastructure to FY23 Landscape Restoration & Repair**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the amendment of ordinance 374-2022, account 599807.07.70205, Project #700391023, for the transfer of remaining **22/23 Parks Green Infrastructure**, CIP cash capital funds in the amount of \$120,400.00, to **FY23 Landscape Restoration & Repair**, account 599807.07.70205, Project #700381023.

These funds will be used to support the restoration efforts at the Dr. E.M. Mills Rose Garden at Thornden Park, and other needed restoration projects throughout city parks as determined previously through authorized ordinance 374-2022. An updated Schedule A is attached.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

  
Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

**City of Syracuse | Department of Parks, Recreation, & Youth Programs  
2022/2023 – Capital Improvement Program  
22/23 Parks Green Infrastructure to FY23 Landscape Restoration & Repair**

**Schedule A – Parks with Restoration Needs**

1. Thornden Park
2. Hanover Square
3. Franklin Square
4. Sunnycrest Park
5. Lincoln Park
6. Loguen Park



**ORDINANCE AMENDING ORDINANCE NO. 683-2022 AUTHORIZING CONTRACT WITH BARTON & LOGUDICE, D.P.C. RELATIVE TO PROVIDING GENERAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION, AND YOUTH PROGRAMS**

BE IT ORDAINED, that Ordinance No. 683-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS a Request for Proposal (RFP) was conducted for General Landscape Architectural Services and the RFP Committee recommended that Barton & Logudice, D.P.C. be awarded the contract; and

WHEREAS, the Mayor has approved the retention of Barton & Logudice, D.P.C., under the following terms:

- (1) Barton & Logudice, D.P.C. shall provide general landscape architectural services for the Department of Parks, Recreation, and Youth Programs on an as-needed basis;
- (2) The City shall pay Barton & Logudice, D.P.C. an amount not to exceed \$37,500.00\* for all services under this agreement.
- (3) The City does not guarantee any minimum level of work orders to be issued as all work done under the agreement; and
- (4) This Agreement shall be for the period of October 1, 2022 through September 30, 2023, with the option for two (2) one (1) year extension periods subject to the approval of the Mayor and Common Council;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as herein above stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the Budget Account # 541500.01.70205\*\* or another appropriate account as designated by the Commissioner of Finance.

\_\_\_\_\_ = new material

\* previously read \$31,250.00

\*\* previously Budget Account # 01.74100.541500



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 04, 2023

Julie LaFave  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: Request for Legislation – Amend Ordinance #683-22, Authorizing Contract with Barton & Logudice, D.P.C., to Increase by \$6,250 to \$37,500.00 for Landscape Architectural General Services for the Department of Parks, Recreation, & Youth Programs**

Dear Ms. McBride,

On behalf of the Department of Parks, Recreation, & Youth Programs, please prepare legislation to be introduced at the next regularly scheduled Common Council meeting to amend Ordinance 683-2022, requesting authorization to increase the amount of the Contractual Landscape Architectural Services with Barton & Logudice, D.P.C. ("B&L") from \$31,250.00 to \$37,500.00. Account 541500.01.70205

Barton & Logudice was selected through RFP #23-008F General Landscape Architectural Services, in September, 2023. B&L has been contracted through the RFP process and a subsequent work order to assist with the development, design, and review of the future, Kirk Park African American and Minority Veterans Memorial Project.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

  
Julie LaFave,  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh

**FROM:** Timothy M. Rudd, Director of Management and Budget

**DATE:** April 10, 2023


**SUBJECT:** Amend Ordinance #683-2022 – Barton & Logudice, D.P.C.

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend Ordinance #683-2022. Requesting authorization to increase the amount of the Contractual Landscape Architectural Services with Barton & Logudice, D.P.C. ("B&L") from \$31,280 to \$37,500 and will be charged to account #541500.01.70205.

Barton & Logudice was selected through RFP#23-008: General Landscape Architectural Services, in September, 2023. B&L has been contracted through the RFP process and a subsequent work order to assist with the development, design, and review of the future Kirk Park African American and Minority Veterans Memorial project.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

APR 12 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE DIRECTING PUBLIC HEARING  
OF THE PROPOSED COMBINED 2023/2024 CITY  
AND SCHOOL DISTRICT BUDGET**

BE IT ORDAINED, that pursuant to the Charter of the City of Syracuse--1960 and of any local law, act or acts amendatory thereof, this Common Council hereby fixes May 3, 2023, at 5:30 p.m. of that day as the time, for a public hearing to be held in the Common Council Chambers, Third Floor City Hall, 233 East Washington Street, Syracuse, New York 13202, in reference to the annual estimate of the City of Syracuse and City School District for 2023/2024 submitted to the Common Council on or prior to April 10, 2023, by the Mayor of said City, and in reference to the addition of one per cent (1%) of the aggregate amount thereof pursuant to law; and

BE IT FURTHER ORDAINED, that the City Clerk shall arrange for a stenographer to transcribe the public hearing; and

BE IT FURTHER ORDAINED, that the City Clerk be and she hereby is directed to cause a copy of this ordinance to be published in the official newspapers of the City on or prior to April 30, 2023; and

BE IT FURTHER ORDAINED, that the public notice shall be in substance as follows:

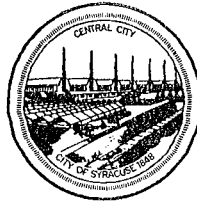
NOTICE IS GIVEN that citizens attending the hearing have the right to provide written and oral comments and to ask questions. A summary of the Budget document is scheduled for publication in the April 30, 2023 edition of the Syracuse Post Standard.

A copy of the combined 2023/2024 City and School District budget is available for public inspection at the following location: Office of the City Clerk, 230 City Hall, Syracuse, New York, 13202, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, and on the City of Syracuse website.

NOTICE IS FURTHER GIVEN that in accordance with the provisions of 31 CFR Part 51, the City of Syracuse does not discriminate on the basis of disability in admission or access to or treatment or employment in its programs and activities.

Persons with disability requiring special accommodations in visiting a City office, receiving a City service, or participating in a City program should contact: Morgan Raley, Personnel & Labor Relations, Room 312, 233 East Washington Street, Syracuse, New York, 448-8780, or the Office of Budget Administration, 213 City Hall, Syracuse, New York, 448-8252, for information and appropriate arrangements.

Pursuant to Section 51.55(d), Morgan Raley, Diversity, Equity, and Inclusion Officer, Personnel & Labor Relations, Room 312, 233 East Washington Street, Syracuse, New York, 448-8780, has been designated to coordinate City of Syracuse compliance with the provisions of 31 CFR Part 51.



**CITY OF SYRACUSE COMMON COUNCIL**

**MICHAEL GREENE**  
**Councilor-at-Large**  
**President Pro-Tempore**

April 13, 2023

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York

Dear Ms. McBride:

Please prepare legislation for the regularly scheduled Common Council Meeting of Monday, April 24, 2023 to advertise a Public Hearing relative to the 2023-2024 Annual City Estimate of the City of Syracuse and the Syracuse City School District.

The Public Hearing will be held on Wednesday, May 3, 2023 at 5:30 p.m. in the Common Council Chambers on the third floor of City Hall.

Thank you for your assistance in this regard.

Sincerely,

Michael Greene  
Councilor-at-Large  
President Pro-Tempore

Ordinance No.

2023

**ORDINANCE APPROVING THE 2023/2024  
ANNUAL CITY BUDGET**

BE IT ORDAINED, that the annual budget for the year 2023/2024 submitted by the Mayor, being an itemized statement of the estimated General Fund revenues of the City of Syracuse amounting to Seven Hundred and Nine Million Five Hundred and Thirty Seven Thousand Six Hundred and Seventy Three Dollars (\$709,537,673), which includes Four Hundred and Fifty Two Million Nine Hundred and Sixty Three Thousand Eight Hundred and Sixty Five Dollars (\$452,963,865) estimated revenue of the City School District, and itemized statement of the estimated General Fund expenditures for the City amounting to Eight Hundred and Thirty Million Eight Hundred and Sixty Thousand Eight Hundred and Seventy Five Dollars (\$830,860,875), which included Five Hundred and Twenty Million Nine Hundred and Nine Thousand Five Hundred and Eighty Eight Dollars (\$520,909,588) estimated expenditures for the City School District, making the tax budget of the City One Hundred and Twenty Million One Hundred and Twenty One Thousand Nine Hundred and Eighty Two Dollars (\$120,121,982) including Sixty Seven Million Two Hundred and Seventy Two Thousand Nine Hundred and Ninety Three Dollars (\$67,272,993) thereof for the City School District, and that

(a) The several sums in the budget of the City of Syracuse enumerated in the fourth column as "Proposed 2023/2024", together with separate salary schedule totals for each office, board, commission, bureau, department or other agency thereof, and the definite appropriations made for the specific purpose indicated, be and the same hereby is approved and adopted; and

(b) The several sums of the budget of the City School District, including the third column denoted as "Proposed 2023/2024", which are in the nature of estimates only, and the sum given as the total definite appropriation for the year 2023/2024 are approved accordingly; and

BE IT FURTHER ORDAINED, that there be and hereby is added to such budget a statement of estimated Water Fund revenues of the City of Syracuse amounting to Twenty-Seven Million Seven Hundred Ninety Thousand Five Hundred (\$27,790,500) and a statement of estimated Water Fund expenditures of Twenty-Seven Million Seven Hundred Ninety Thousand Five Hundred (\$27,790,500), a statement of estimated Sewer Fund revenues of Seven Million One Hundred Eighty-Nine Thousand Sixty-Six Dollars (\$7,189,066) and a statement of estimated Sewer Fund expenditures of Seven Million One Hundred Eighty-Nine Thousand Sixty-Six Dollars (\$7,189,066), a statement of estimated Municipal Sidewalk Fund revenues of Four Million Five Hundred Thousand Dollars (\$4,500,000) and a statement of estimated Municipal Sidewalk Fund expenditures of Four Million Five Hundred Thousand Dollars (\$4,500,000), and a statement of estimated Downtown Special Assessment Fund revenues of One Million Seventy Five Thousand Six Hundred and Twenty Dollars (\$1,075,620), and a statement of estimated Downtown Special Assessment Fund expenditures of One Million Seventy Five Thousand Six Hundred and Twenty Dollars (\$1,075,620), and a statement of estimated Crouse-Marshall Special Assessment Fund revenues of One Hundred and Twenty Seven Thousand Seven Hundred and Seventy Dollars (\$127,770) and a statement of estimated Crouse-Marshall Special Assessment Fund expenditures of One Hundred and Twenty Seven Thousand Seven Hundred and Seventy Dollars (\$127,770), and such addition be and is hereby approved; and

BE IT FURTHER ORDAINED, that there be and hereby is added to such budget one per cent (1%) of the aggregate amount of such budget, to wit: One Million Two Hundred and One Thousand Two Hundred and Twenty Dollars (\$1,201,220), which includes Six Hundred and Seventy Two Thousand Seven Hundred and Thirty Dollars (\$672,730) thereof for the City School District added pursuant to law, and that such addition to such aggregate amount be and is hereby approved.



14  
**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

April 13, 2023

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Request for Legislation – Approval of 2023-2024 Annual City Budget Proposal**

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing approval of the 2023-2024 proposed budget for the City of Syracuse and the Syracuse City School District.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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**A LOCAL LAW OF THE CITY OF SYRACUSE  
AUTHORIZING A PROPERTY TAX LEVY IN  
EXCESS OF THE LIMIT ESTABLISHED IN  
GENERAL MUNICIPAL LAW §3-C**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. It is the intent of this local law to allow the City of Syracuse to adopt a budget for the fiscal year commencing July 1, 2023 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 2. This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. The Common Council of the City of Syracuse, County of Onondaga, is hereby authorized to adopt a budget for the fiscal year commencing July 1, 2023 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or ordered shall be rendered.

Section 5. This local law shall take effect immediately upon filing with the Secretary of State.





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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

April 12, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York

**Re: Request for Legislation – 2023/2024 Property Tax Cap Waiver**

Dear Ms. McBride:

Please prepare a local law to waive the New York State municipal tax cap for the Common Council meeting of April 24<sup>th</sup> 2023 for the City-School District FY2023-24 Budget Estimate.

It is the intent of this local law to allow the City of Syracuse to adopt a budget for the fiscal year commencing on July 1, 2023 which will result in a real property tax levy in excess of the tax levy limit under General Municipal Law section 3-c.

Thank you.

Sincerely,

Timothy Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AMENDING ORDINANCE  
NO. 519-2021 AS LAST AMENDED BY  
ORDINANCE NO. 5-2023 AUTHORIZING  
CONTRACTS RELATIVE TO PROVIDING  
CONSULTING SERVICES ON AN AS NEEDED  
BASIS FOR THE CITY OF SYRACUSE ON  
BEHALF OF THE OFFICE OF INFORMATION  
TECHNOLOGY**

BE IT ORDAINED, that Ordinance No. 519-2021 as previously amended by Ordinance No. 5-2023 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the City issued a Request for Proposals (RFP) for consulting services for the Office of Information Technology and the Mayor approved the following six (6) firms that were recommended by the RFP Committee: M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presidio; and

WHEREAS, pursuant to this authorizing ordinance these six (6) firms will be eligible to be issued contracts in the form of purchase orders to provide consulting services on behalf of the Office of Information Technology on an as needed basis; and

WHEREAS, each of these firms was initially approved to be eligible to receive contracts in the form of purchase orders, for a one (1) year period with the option of two (2) additional one year renewal periods subject to the approval of the Mayor and the Common Council ; and

WHEREAS, the initial total not to exceed cost for all services to be provided by these firms was not to exceed \$125,000.00; and

WHEREAS, Ordinance No. 519-2021 was amended by Ordinance No. 643-2021 (to authorize the Syracuse Police Department to utilize the information technology consulting services of one of the selected firms, M.A. Polce, and issue contracts in the form of purchase orders on an as needed basis at a cost not to exceed \$363,000.00 for all services); by Ordinance No. 23-2022 (to increase the total not to exceed cost for all services to be provided by these firms on behalf of the Office of Information Technology by \$100,000.00 for a new total cost not to exceed of \$250,000.00); by Ordinance No. 377-2022 (to increase the total not to exceed cost for all services to be provided by these firms on behalf of the Office of Information Technology by \$94,000 for a new total cost not to exceed of \$344,000.00); by Ordinance No. 434-2022 (to increase the scope of services that these six (6) firms can provide to the Office of Information Technology to include expanded data technology services at a cost not to exceed \$620,000.00 utilizing funding from the American Rescue Plan Act (ARPA) of 2021) as authorized by Ordinance No. 433-2022; by Ordinance No. 579-2022 (to authorize the first one (1) year renewal period and to correct the amendment references so that the proper total cost not to exceed of to reflect that the new total amount not to exceed was \$964,000.00 when the ARPA funding for the expanded data technology services); and as last amended by Ordinance No. 5-2023 (to authorize an increase in the cost not to exceed for all services to be provided by these firms on behalf of the Office of Information Technology by \$300,000.00 for a new total cost not to exceed \$1,627,000.00; and

WHEREAS, the Office of Information Technology has requested to further amend Ordinance No. 519-2021 to increase the not to exceed cost by \$200,000.00 for a new total cost not to exceed \$1,827,000; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, the Director of the Office of Management and Budget, and the Director of the Office of Information Technology on behalf of the City of Syracuse, be and

they hereby are authorized to execute such purchase orders and/or contracts, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with the M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presidio contracts on behalf of the Office of Information Technology shall be charged to Budget Account #541500.01.16800, with the exception of the expanded data technology services to be provided by the Consultant pursuant to Ordinance No. 434-2022 utilizing ARPA funds, which shall be charged to the appropriate account designated by the Commissioner of Finance for the ARPA funds appropriated by Ordinance No. 433-2022; and with all costs associated with the M.A. Polce contract on behalf of the Syracuse Police Department shall be charged to Budget Account #541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

16

March 28, 2023

David Prowak  
Director

Ms. Patricia McBride City Clerk 231 City Hall  
Syracuse, NY 13202

## Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

On behalf of the Office of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council meeting amending Ordinance No. 519-2021, as most recently amended by Ordinance No. No. 5-2023, authorizing the City to enter into one year contracts (with two (2) one year renewal options) with six firms selected by the RFP Committee and the Office of Information Technology to perform consulting services on an as needed basis. The six firms selected are M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presidio.

The purpose of this amendment is to amend the total costs not to exceed amount from 1,627,000.00 to \$1,827,000.00.

All expenditures under these agreements shall be charged to Information Technology's operating budget line 541500.01.16800.

Sincerely,

A handwritten signature in black ink, appearing to read "David Prowak".

Director of Information Technology

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202  
Office 315 448-8431  
[www.syr.gov](http://www.syr.gov)

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**ORDINANCE AUTHORIZING THE  
COMMISSIONER OF ASSESSMENT TO  
RETAIN APPRAISERS FROM CNY POMEROY  
APPRAISERS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of the real estate appraiser listed below pursuant to the aforementioned section; NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment be and he hereby is authorized to retain the appraiser listed below for the specified appraisal service relative to tax certiorari litigation regarding the property at 2430-50 James Street, Syracuse, New York for tax years 2017/18, 2018/19, 2019/20, 2020/21, 2021/22, 2022/23, and 2023/24:

| <u>APPRAISER</u>                | <u>PROPERTY ADDRESS</u>                    | <u>PROPERTY TYPE</u> |
|---------------------------------|--|----------------------|
| CNY Pomeroy<br>Appraisers, Inc. | 2430-50 James Street<br>Syracuse, New York | Commercial           |

; and

BE IT FURTHER ORDAINED, that the authorized cost for the appraisal services shall include a fee of \$7,500.00 for a complete self-contained, trial ready appraisal, the additional fee of \$350.00 per hour authorized for pretrial preparation and Court testimony, and payments for reimbursement of necessary expenses relative to such appraisal; and

BE IT FURTHER ORDAINED, that all costs associated with this service shall be charged to Budget Account #13550.01.541500 or another appropriate account as designated by the Commissioner of Finance.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

17

April 6, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

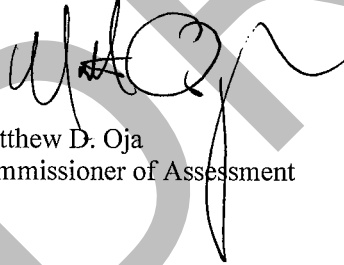
Re: **Request for Legislation**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to retain CNY Pomeroy Appraisers, Inc., to appraise the property at 2430-50 James Street (Tax Parcel 024.-19-02.0). For property tax litigation encompassing the 2017/2018, 2018/2019, 2019/2020, 2020/2021, 2021/2022, 2022/2023, and 2023/2024 tax years.

The ordinance should authorize a fee of \$7,500 for a self-contained, trial-ready report, as well as \$350.00 per hour for trial preparation and testimony. The fee will be charged to account number 13550.01.541500.

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

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9

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
515-2022 AUTHORIZING A LEASE AGREEMENT  
BETWEEN THE CITY OF SYRACUSE AND  
BARUCH PARK PLACE, LLC RELATIVE TO A  
PORTION OF THE PROPERTIES LOCATED AT  
300 SOUTH STATE STREET AND 345-67 EAST  
ONONDAGA STREET**

BE IT ORDAINED, that Ordinance No. 515-2022 is hereby amended to read as follows:

WHEREAS, the Commissioner of Assessment has requested that this Common Council authorize a lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) relative to portions of the properties located at 300 South State Street and 345-67 East Onondaga Street: and

WHEREAS, the lease shall be for a term of ten (10) years with annual rent starting at \$510,000.00\*, inclusive of utility costs and common area maintenance; subject to annual increases; the Landlord shall be responsible for most build-out and maintenance expenses;

NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment, on behalf of the City of Syracuse, be and he hereby is authorized to execute a lease agreement under the following terms:

- (1) A term of ten (10) years.
- (2) Annual rent starting at \$510,000\*, inclusive of utility costs and common area maintenance; subject to annual increases as set forth in the attached Appendix "A".
- (3) The Landlord shall be responsible for most build-out and maintenance expenses.

; and

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content.

\_\_\_\_\_ = new material

\*previously read \$404,125.00



## Appendix A

### Rent Schedule

Based upon 26,500 sf (23,910 sf 7<sup>th</sup> floor and 2,590 sf – 1<sup>st</sup> floor)

| Year | Month   | Rate (Per SF) | Monthly Rent | Annual Rent  |
|------|---------|---------------|--------------|--------------|
| 1*   | 1-12    | \$14.00       | \$30,916.67  | \$371,000.00 |
| 2    | 13-24   | \$14.25       | \$31,468.75  | \$377,625.00 |
| 3    | 25-36   | \$14.50       | \$32,020.83  | \$384,250.00 |
| 4    | 37-48   | \$14.75       | \$32,572.91  | \$390,875.00 |
| 5    | 49-60   | \$15.00       | \$33,125.00  | \$397,500.00 |
| 6    | 61-72   | \$15.25       | \$33,677.08  | \$404,125.00 |
| 7    | 73-84   | \$15.50       | \$34,229.16  | \$410,750.00 |
| 8    | 85-96   | \$15.75       | \$34,781.25  | \$417,375.00 |
| 9    | 97-108  | \$16.00       | \$35,333.33  | \$424,000.00 |
| 10   | 109-120 | \$16.25       | \$35,885.41  | \$430,625.00 |
| 11   | 121-126 | \$16.50       | \$36,437.80  | \$437,250.00 |

(\*) - Months 1 through 6 are Rent Free in year 1, please note this does not include electric charges and they will still apply.

Based upon 6,824 sf (7<sup>th</sup> floor Additional Space)

| Year | Month   | Rate (Per SF) | Monthly Rent | Annual Rent  |
|------|---------|---------------|--------------|--------------|
| 1*   | 1-12    | \$13.75       | \$7,819.17   | \$93,830.00  |
| 2    | 13-24   | \$14.00       | \$7,961.33   | \$95,536.00  |
| 3    | 25-36   | \$14.25       | \$8,103.50   | \$97,242.00  |
| 4    | 37-48   | \$14.50       | \$8,245.67   | \$98,948.00  |
| 5    | 49-60   | \$14.75       | \$8,387.83   | \$100,654.00 |
| 6    | 61-72   | \$15.00       | \$8,530.00   | \$102,360.00 |
| 7    | 73-84   | \$15.25       | \$8,672.17   | \$104,066.00 |
| 8    | 85-96   | \$15.50       | \$8,814.33   | \$105,772.00 |
| 9    | 97-108  | \$15.75       | \$8,956.50   | \$107,478.00 |
| 10   | 109-120 | \$16.00       | \$9,098.67   | \$109,184.00 |
| 11   | 121-126 | \$16.25       | \$9,240.83   | \$110,890.00 |

(\*) - Months 1 through 6 are Rent Free in year 1, please note this does not include electric charges and they will still apply.

Storage space in Garden Level is included at no charge.

- Commences upon occupancy.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

18

April 14, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – Amendment of Ordinance No. 515-2022**

Dear Ms. McBride:

The Department of Assessment requests that Ordinance Number 515 of 2022 be amended to reflect a change to the original lease agreement.

In order to accommodate two additional City departments and their staff the City wishes to lease an additional 6,834± square feet of Class A office space on the seventh floor of 300 South State Street.

General lease terms would remain unchanged, but the first-year annual base rent would increase from \$371,000 to \$464,830.

As a result, the first-year total rent of \$404,125 (inclusive of base rent, utilities, and operating expenses) initially authorized by Common Council in August 2022 would increase to an amount not to exceed \$510,000. Again, this not-to-exceed amount reflects the sum of base rent (now \$464,830) and utilities and operating expenses (yet to be determined but estimated to be approximately \$45,170).

Base annual rent would follow the attached rent schedule (attached as Appendix A) over the term of the lease, and utilities and operating expenses would be determined annually as additional rent.

Lease commencement is now expected to occur on or around July 1<sup>st</sup>, 2023.

All other portions of the item shall remain the same.

Sincerely,

Matthew D. Oja  
Commissioner of Assessment

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** April 7, 2023  
**SUBJECT:** Amend Ordinance #515-2022 – Lease Agreement

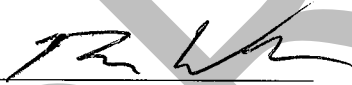
On behalf of the Department of Assessment, I am requesting the City amend Ordinance number 515-2022 to reflect a change to the original lease agreement.

In order to accommodate two additional City departments and their staff the City wishes to lease an additional 6,834± square feet of Class A office space on the seventh floor of 300 South State Street.

General lease terms would remain unchanged, but the first-year annual rent would increase from \$404,125 to an amount not to exceed \$510,000. Lease commencement is now expected to occur on or around July 1<sup>st</sup>, 2023.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

APR 12 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING A LICENSE  
AGREEMENT WITH THE SYRACUSE URBAN  
FOOD FOREST PROJECT FOR ACCESS TO  
CITY OWNED PROPERTIES FOR THE  
PURPOSE OF PLANTING TREES AND SHRUBS**

WHEREAS, the City of Syracuse wishes to establish an urban food forest and has allowed trees and shrubs to be planted on various City owned properties; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Assessment be and he is hereby authorized to enter into an Access (License) Agreement with the Syracuse Urban Food Forest Project for access to the following City owned property:

- 601 – 03 Craddock Street

; and

BE IT FURTHER ORDAINED, that this Agreement shall commence on the date of execution of the Access (License) Agreement and end upon the completion of said tree planting activity; and

BE IT FURTHER ORDAINED, that said agreement will have no cost to the City; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

19

April 4, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – License Agreement for Tree Plantings**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a license agreement to allow the Syracuse Urban Food Forest Project the right of entry to the following properties for the purpose of installing plantings to establish an urban food forest. The license agreement shall involve the property at 601-03 Craddock Street (Tax Parcel 079.-18-09.0).

The license agreement would allow this City partner right of entry for the purpose of planting trees and shrubs later this spring, weather permitting, and that right will be extinguished upon completion of the planting activity. Pending Council approval, the Department of Assessment and the Office of Corporation Counsel will negotiate and draft the terms of the license agreement.

Sincerely,

  
Matthew D. Oja  
Commissioner

**Department of  
Assessment**

233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov.net](mailto:assessment@syr.gov)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** April 7, 2023  
**SUBJECT:** License Agreement for Tree Planting


**Julie Castellitto**  
Assistant Director

On behalf of the Department of Assessment, I am requesting the City of Syracuse enter into a license agreement to allow the Syracuse Urban Food Forest Project the right of entry to the following properties for the purpose of installing plantings to establish an urban food forest. The license agreement shall involve the property at 601-03 Craddock Street (Tax Parcel 079.-18-09.0).

The license agreement would allow this City partner right of entry for the purpose of planting trees and shrubs later this spring, weather permitting, and that right will be extinguished upon completion of the planting activity. Pending Council approval, the Department of Assessment and the Office of Corporation Counsel will negotiate and draft terms of the license agreement.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

APR 12 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

20

April 6, 2023

**Matthew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

**Re: Request for Legislation – Amendment of Ordinance No. 52-1983**

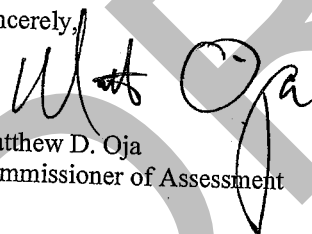
Dear Ms. McBride:

This department requests that Ordinance No. 52-1983 be amended to change the name of the grantee from "George Chuposka" to the "Executrix to the Estate of George Chuposka."

Ordinance No. 52-1983 authorized the sale of all the right, title and interest of the City of Syracuse in and to 193 Fiscoe Avenue Rear to George Chuposka for a total of \$1,150.00. On March 2, 1983, Mayor Lee Alexander signed a deed conveying the property to George Chuposka. This deed was never recorded in the Onondaga County Clerk's Office but a copy of the unrecorded deed was located in Assessment's files. Mr. Chuposka is deceased and his estate would like to sell the property but needs to address this title defect in order to do so. The City was able to provide a curative deed but the title company is requiring that the property be deeded to the Executrix to the Estate of George Chuposka.

All other portions of Ordinance No. 52-1983 shall remain the same.

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

21

07 April 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Ordinance No. 685 of 2018 as last amended by Ordinance No. 70 of 2022 Authorizing the Issuance and Sale of Bonds in the Amount of Two Million Two Hundred and Thirty Thousand Dollars (\$2,230,000.00) to Defray the Cost and Expense of the Scoping, Preliminary and Detailed Design, Construction, and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An ordinance amending Ordinance No. 685 of 2018 as last amended by Ordinance No. 70 of 2022 authorizing the issuance and sale of bonds in the amount of two million two hundred and thirty thousand dollars (\$2,230,000.00) to defray the cost and expense of the scoping, preliminary and detailed design, construction, and construction inspection phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.

The City is expected to incur all initial costs for this project, with subsequent 97.3% reimbursement from the Federal government and 2% State Marchiselli funding through the Transportation Improvement Program (TIP), and 0.7% local funding. Total project cost remains a total not to exceed \$2,230,000. Costs will be charged to Capital Account No. 07.599807.701080000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

*Mary E. Robison*  
Mary E. Robison, P.E., City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

|                      |  |             |             |
|----------------------|--|-------------|-------------|
| Date:                | 02/09/22   | Department: | Engineering |
| Project Name:        | City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49.               |             |             |
| Project Cost:        | \$2,230,000.00   |             |             |
| Contact Name:        | Mary E. Robison  |             |             |
| Project Description: | Pedestrian Safety Enhancements at signalized or uncontrolled intersections with pedestrian crossings |             |             |

**Projected Time Line & Funding Source(s)**

Est. Start Date: Fal Fall 2022 Estimated Completion Date: Fall 2023

| <u>Funding Source:</u>                                 | <u>Dollar Amount:</u> |
|--|-----------------------|
| Local Share: Cash Capital                              |                       |
| Local Share: Bonds (complete schedule below)           | \$ 15,000.00          |
| State Aid/Grant (identify) Marchiselli                 | \$ 45,000.00          |
| Federal Aid/Grant (identify) TIP Funding Reimbursement | \$ 2,170,000.00       |
| Other (identify) Local Match                           |                       |
| Other (identify)                                       |                       |
| Total Project Funding (must equal cost):\$             | 2,230,000.00          |

**Estimated Project Borrowing Timeline**

| <u>Year</u>  | <u>Fiscal Year</u> | <u>Estimated Amount to Borrow</u> |
|--|--------------------|-----------------------------------|
| 1  | 2018               | \$326,000.00                      |
| 2  | 2021               | \$1,304,000.00                    |
| 3  | 2022               | \$600,000.00                      |
| 4  | 2023               |                                   |
| 5  |                    |                                   |
| Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)   |                    | \$ 2,230,000.00                   |
| The City is expected to incur all initial costs for this project with subsequent 97.3% reimbursement from the Federal government through the Transportation Improvement Program (TIP), 2% NYS Marchiselli program funding, and 0.7% local share. |                    |                                   |

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No     

No additional money is being requested. We are receiving additional reimbursement of Marchiselli funds - \$45,000.

Director of Administration: 

Date:                     

Director of Management & Budget:                     

Date: 4-11-23

Commissioner of Finance:                     

Date: 4/11/23



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

22

7 April 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Ordinance No. 686 of 2018 as last amended by Ordinance No. 71 of 2022 Authorizing an Agreement with the New York State Department of Transportation Relative to Funding for the Scoping, Preliminary and Detailed Design, Construction and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Ordinance No. 686 of 2018 as last amended by Ordinance No. 71 of 2022 Authorizing an Agreement with the New York State Department of Transportation Relative to Funding for the Scoping, Preliminary and Detailed Design, Construction and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.

The City is expected to incur all initial costs for this project, with subsequent 97.3% reimbursement from the Federal government and 2% State Marchiselli funding through the Transportation Improvement Program (TIP), and 0.7% local funding. Total project cost remains a total not to exceed \$2,230,000. Costs will be charged to Capital Account No. 07.599807.701080000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E., City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** April 7, 2023  
**SUBJECT:** Amend Ordinance – New York State Department of Transportation


---

On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 686 of 2018 as last amended by Ordinance No. 71 of 2022 authorizing an Agreement with the New York State Department of Transportation relative to funding for the scoping, preliminary and detailed design, construction and construction inspection phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.

The City is expected to incur all initial costs for this project, with subsequent 97.3% reimbursement from the Federal government and 2% State Marchiselli funding through the Transportation Improvement Program (TIP), and 0.7% local funding. Total project cost remains a total not to exceed \$2,230,000. Costs will be charged to Capital Account No. 07.599807.701080000.80405.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

APR 12 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

23

07 April 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Ordinance No. 687 of 2018 as last amended by Ordinance No. 72 of 2022 Authorizing the Engineering Services for the Scoping, Preliminary and Detailed Design, Construction and Construction Inspection Phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49 for a total cost not to exceed \$2,230,000.00. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Ordinance No. 687 of 2018 as last amended by Ordinance No. 72 of 2022 authorizing the engineering services for the scoping, preliminary and detailed design, construction, and construction inspection phases of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49 for a total authorized amount not to exceed \$2,230,000.00. Amend to add reimbursement of Marchiselli funding to cover 75% of the local share of \$60,000 which will result in reimbursement of \$45,000 Marchiselli funding and a local share of \$15,000. Total project cost remains a total not to exceed \$2,230,000.

The City is expected to incur all initial costs for this project, with subsequent 97.3% reimbursement from the Federal government and 2% State Marchiselli funding through the Transportation Improvement Program (TIP), and 0.7% local funding. Total project cost remains a total not to exceed \$2,230,000. Costs will be charged to Capital Account No. 07.599807.701080000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E., City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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**ORDINANCE AMENDING ORDINANCE NO. 415-2020 AUTHORIZING CONTRACT WITH BARTON & LOGUIDICE, DPC RELATIVE TO PROVIDING SERVICES FOR THE PRELIMINARY AND DETAILED DESIGN PHASES FOR THE CREEKWALK IMPROVEMENT TAP 2018 PROJECT, PIN 3950.74**

BE IT ORDAINED, that Ordinance No. 415-2020 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Barton & Loguidice, DPC, under the following terms:

- (1) Barton & Loguidice, DPC shall provide all required services for the preliminary design, detailed design, and construction inspection phases for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74;
- (2) The City shall pay to Barton & Loguidice, DPC an amount not to exceed \$362,000.00\* (193,000.00 for the preliminary design and detail design phases; \$169,000.00 for the construction inspection phase) to be paid on a time-and-expense basis for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital Account #701231002.80405.07 or another appropriate account as designated by the Commissioner of Finance, with subsequent reimbursement of 80% of the cost from Federal funds and

the remaining 20% to be funded with existing local capital account funds previously authorized by Ordinance No. 454-2019.

\_\_\_\_\_ = new material

\* previously read \$193,000.00

DRAFT



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

6 April 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, NY 13202

**Request for Legislation: An Ordinance Amending Ordinance No. 415-2020 Authorizing a Consultant Agreement with Barton & Loguidice, D.P.C. for the Preliminary & Detailed Design Phase Fee for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74. Amend to add the Construction Inspection Phase for a fee not to exceed \$169,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Ordinance No. 415-2020 Authorizing a Consultant Agreement with Barton & Loguidice, D.P.C. for the Preliminary & Detailed Design Phase Fee for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74. Amend to add the Construction Inspection Phase for a fee not to exceed \$169,000.00, resulting in a total not to exceed fee of \$362,000.00 (the previous fee was \$193,000.00).

This project is being funded 80% with federal funds and 20% with existing local capital account funds previously authorized by ordinance No. 454 of 2019 as last amended by Ordinance No. 415-2022. Costs will be charged to Capital Account No. 07.599807.701231002.80405.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of Barton & Loguidice D.P.C. to the Mayor, and the Mayor approved the selection of Barton & Loguidice D.P.C. on May 08, 2020. Per the attached memorandum, the Mayor further approved the amended not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

**TO:** Ben Walsh, Mayor

**ATTN:** Tim Rudd, Office of Management and Budget

**FROM:** Mary Robison, P.E., City Engineer

**DATE:** 6 April 2023

**Re: Memorandum of Approval – Barton & Loguidice, D.P.C. for Construction Inspection Phase Services Fee for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74.**

On May 8, 2019, you approved the selection of Barton & Loguidice, D.P.C. for the Creekwalk Improvement TAP 2018 Project, PIN 3950.74. On September 2, 2020, you approved the fee of \$193,000.00 for the Preliminary and Detailed Design Phases of the project. We have now completed the negotiations of the scope of services and fee with Barton & Loguidice, D.P.C. for the Construction Inspection Phase Services of the project.

We have negotiated an estimated maximum total cost not to exceed of \$169,000.00 for Barton & Loguidice, D.P.C. to complete the construction inspection services of this project as detailed in their scope of services. Therefore, we would like to amend Barton & Loguidice, D.P.C. contract by \$169,000.00 for a total not to exceed fee of \$362,000.00.

Please advise if you approve Barton & Loguidice, D.P.C. proposed total additional fee not to exceed \$169,000.00 for construction inspection service during the Creekwalk Improvement TAP 2018 Project, PIN 3950.74 for a total amended fee not to exceed \$362,000.00. Upon your approval of the fee, we will present this to the Common Council for its approval.

YES ☒

NO ☐

Comments: \_\_\_\_\_

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

Signature: \_\_\_\_\_

Date: **APR 12 2023**

[www.syr.gov](http://www.syr.gov)

Please return document to John Kivlehan, Department of Engineering

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



Ordinance No.

2023

**ORDINANCE AUTHORIZING MAYOR TO  
ACCEPT A GRANT TO SEND KEVAN BUSA TO  
THE 2023 AMP LEADERSHIP GATHERING ON  
BEHALF OF THE DEPARTMENT OF PUBLIC  
WORKS**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to accept from City Thread a grant in an amount not to exceed \$2,270.50; said funds will be used to cover all costs associated with Transportation Planner Kevan Busa participation in the 2023 AMP Leadership Gathering workshop taking place June 12<sup>th</sup> through June 14<sup>th</sup> in Denver, Colorado, on behalf of the Department of Public Works; no City matching funds are required; and

BE IT FURTHER ORDAINED, the Mayor be and he hereby is authorized to execute a contract or written instruments associated with the grant as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

**Jeremy Robinson**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13203

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

**Re: Request to Accept an Invitation to Kevan Busa to Attend the "2023 AMP Leadership Gathering"**

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to authorize the City of Syracuse, Department of Public Works to send Kevan Busa, Transportation Planner to the "2023 AMP Leadership Gathering" as part of a grant award provided to the City of Syracuse from City Thread. City Thread, a 501(c)(3) non-profit organization picked Syracuse to be a participant in the 2023 Accelerated Mobility Playbook (AMP) technical assistance program. Syracuse is one of nine successful applicants to be selected from a national competitive field. The AMP technical assistance program is a grant-supported initiative that provides a roadmap for accelerating project delivery, completing network-focused implementation plans, and conducting authentic community engagement. City staff from all nine participating cities will travel to Denver for this two-day workshop taking place June 12 – 14 in Denver, CO. Attendees will participate in learning sessions designed to facilitate conversation and knowledge sharing from peers in cities that have successfully implemented their own AMP action plans. City officials and community leaders from Austin, Denver, New Orleans, and Pittsburgh will be on hand to guide and lead the workshops. Identified in the original grant application guidelines, Mr. Busa's attendance at this event is an expected component of the technical assistance program, meant to serve as the conclusion of the grant. Over two days, he will attend seven workshops designed to provide him with the tools needed to implement components of the AMP action plan. Additionally, he will participate in peer learning sessions with his counterparts from other grant recipients to share and discuss best practices from throughout the U.S.

As part of Syracuse's participation in the AMP program, all costs associated with the trip are fully prepaid or reimbursable. Kevan will pay for any of the reimbursable costs and submit his receipts to City Thread for reimbursement directly to him.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

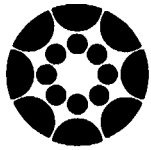
**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



**City  
Thread**

March 3, 2023

City of Syracuse, NY  
City Hall  
233 East Washington Street  
Syracuse, NY 13202

Re: Travel Request for Mr. Kevan Busa

To Whom It May Concern,

City Thread, a 501(c)(3) non-profit organization, is pleased to welcome Syracuse as a participant in the 2023 Accelerated Mobility Playbook (AMP) technical assistance program. Syracuse is one of nine successful applicants to be selected from a national competitive field.

The AMP technical assistance program is a grant-supported initiative that provides a roadmap for accelerating project delivery, completing network-focused implementation plans, and conducting authentic community engagement.

As part of grant award provided to the City of Syracuse, City Thread respectfully requests *Mr. Kevan Busa, Transportation Planner in the Department of Public Works*, be given permission to attend the "2023 AMP Leadership Gathering" taking place June 12-14 in Denver, CO.

City staff from all nine participating cities will travel to Denver for this two-day workshop. Attendees will participate in learning sessions designed to facilitate conversation and knowledge sharing from peers in cities that have successfully implemented their own AMP action plans. City officials and community leaders from Austin, Denver, New Orleans, and Pittsburgh will be on hand to guide and lead the workshops.

Identified in the original grant application guidelines, Mr. Busa's attendance at this event is an expected component of the technical assistance program, meant to serve as the conclusion of the grant. Over two days, he will attend seven workshops designed to provide him the tools needed to implement components of the AMP action plan. Additionally, he will participate in peer learning

**citythread.org**

1550 Larimer Street, #863  
Denver, CO 80202

info@citythread.org  
720.466.5228

sessions with his counterparts from other grant recipients to share and discuss best practices from throughout the U.S.

As part of Syracuse's participation in the AMP program, all costs associated with the trip are fully prepaid or reimbursable (following the presentation of receipts and completion of City Thread's travel reimbursement form). Airfare, hotel accommodations, ground transportation, meals, event registration, and all workshop supplies are covered under the grant. A detailed explanation of the expenses covered under this grant are provided below:

|                        |  |
|------------------------|--|
| Airfare:               | \$1,000.00 reimbursable maximum; roundtrip, economy fare |
| Lodging:               | \$398.00 prepaid (excluding taxes); 2-night stay         |
| Meals & Incidentals:   | \$197.50 prepaid   |
| Ground transportation: | \$50.00 reimbursable maximum                             |
| Workshop registration: | \$625.00 prepaid   |
| <b>Total:</b>          | <b>\$2,270.50</b>  |
|                        | (\$1,220.50 prepaid / \$1050.00 reimbursable maximum)    |

City Thread will share full event details, draft agenda, and reimbursement instructions with participants on March 17, 2023. We are excited the City of Syracuse applied for this grant opportunity and are eager to continue this partnership with the Department of Public Works.

Please direct any questions or responses related to the travel request to my email, [kyle@citythread.org](mailto:kyle@citythread.org).

Best Regards,



Kyle Wagenschutz  
Partner

Ordinance No.

2023

**ORDINANCE AUTHORIZING PUBLIC HEARING  
RELATIVE TO THE 2023/2024 UNIMPROVED  
STREET PROGRAM (SLURRY SEAL)**

BE IT ORDAINED, that this Common Council has determined and hereby declares its intention to order the 2023/2024 Unimproved Street Program (slurry seal) at a cost not to exceed One Million Eight Hundred Seventy-Five Thousand Dollars (\$1,875,000.00) in the following streets in the City of Syracuse, New York, as shown on Appendix "A", the cost of \$1,875,000.00 thereof to be assessed on the premises fronting thereon, pursuant to law and to the provisions of Chapter 684 of the Laws of 1905, as amended, and shall cause notice of the proposed improvement and its intention to order the same to be served upon all persons interested by causing a copy of such notice to be published in five (5) successive issues of the official paper, the last publication thereof to be at least ten (10) days before such improvement shall be ordered; and

BE IT FURTHER ORDAINED, that this Common Council shall consider ordering the aforementioned work at the Council meeting to be held on May 22, 2023, at 1:00 p.m. at the City Hall, Common Council Chambers.

# DEPARTMENT OF PUBLIC WORKS

## 2023/2024 SLURRY SEAL PLANNED WORK



4/12/2023

| Street Name       | From           | To          | Block | Ward |
|-------------------|----------------|-------------|-------|------|
| Barker Ave        | Tracy          | Wilkinson   | 100   | 2    |
| Clinton St N      | Kirkpatrick    | Court       | 1000  | 2    |
| Clinton St N      | Court          | Bear        | 1100  | 2    |
| Clinton St N      | Spencer        | Kirkpatrick | 900   | 2    |
| Cummings Ave      | N. Salina      | Lodi        | 100   | 2    |
| Dewey Ave         | W. Genesee     | Waite       | 100   | 2    |
| Division St W     | Clinton        | Solar       | 200   | 2    |
| Edison St         | Sand           | Geddes      | 100   | 2    |
| Edison St         | Geddes         | Liberty     | 200   | 2    |
| Evans St          | Leavenworth    | Maltbie     | 100   | 2    |
| Giminski          | Pulaski        | Spencer     | 100   | 2    |
| Hunter Ave        | Spencer        | Marquette   | 100   | 2    |
| Leavenworth Ave   | Tracy          | Wilkinson   | 100   | 2    |
| Maltbie St        | Spencer        | Evans       | 100   | 2    |
| Titus Alley       | Union Pl.      | dead end    | 100   | 2    |
| Van Rensselaer St | Belden         | bridge      | 500   | 2    |
| Van Rensselaer St | bridge         | Spencer     | 500   | 2    |
| Waite Ave         | St. Fair Blvd. | Dewey       | 100   | 2    |
| Wall St           | dead end       | Richmond    | 100   | 2    |
| Cayuga St         | Emerson        | Milton      | 100   | 7    |
| Cayuga St         | Milton         | Willis      | 200   | 7    |
| Cayuga St         | Willis         | Avery       | 300   | 7    |
| Cayuga St         | Avery          | Myrtle      | 400   | 7    |
| Charlotte St.     | Herkimer       | dead end    | 100   | 7    |
| Coykendall Ave    | Chemung        | dead end    | 100   | 7    |
| Crestview Terrace | Myrtle         | City Line   | 100   | 7    |
| Driscoll Ave      | Avery          | Hayden      | 100   | 7    |
| Driscoll Ave      | Hayden         | Myrtle      | 200   | 7    |
| Driscoll Ave      | Myrtle         | City Line   | 300   | 7    |
| Emerson Ave.      | Ulster         | Schuyler    | 200   | 7    |
| Emerson Ave.      | Schuyler       | Hamilton    | 300   | 7    |
| Emerson Ave.      | Hamilton       | Genesee     | 400   | 7    |
| Emerson Ave.      | Genesee        | Erie St.    | 500   | 7    |
| Emerson Ave.      | school         | Herkimer    | 600   | 7    |
| Emerson Ave.      | Herkimer       | Harbor      | 700   | 7    |
| Erie St           | Emerson        | Milton      | 100   | 7    |
| Erie St           | Milton         | Willis      | 200   | 7    |
| Erie St           | Willis         | Avery       | 300   | 7    |
| Erie St           | Avery          | dead end    | 400   | 7    |
| Essex St.         | Milton         | Willis      | 100   | 7    |
| Essex St.         | Willis         | Avery       | 200   | 7    |

|                 |              |              |     |   |
|-----------------|--------------|--------------|-----|---|
| Essex St.       | Avery        | City Line    | 300 | 7 |
| Gere Ave        | Avery        | West End Dr. | 100 | 7 |
| Gere Ave        | West End Dr. | Willis       | 200 | 7 |
| Hamilton St     | W. Fayette   | Lowell       | 200 | 7 |
| Hamilton St.    | Lowell       | Emerson      | 300 | 7 |
| Hamilton St.    | Emerson      | Milton       | 400 | 7 |
| Hamilton St.    | Milton       | Willis       | 500 | 7 |
| Hamilton St.    | Willis       | Avery        | 600 | 7 |
| Hamilton St.    | Avery        | Myrtle       | 700 | 7 |
| Hayden Ave      | Herkimer     | Driscoll     | 100 | 7 |
| Hayden Ave      | Driscoll     | Morton       | 200 | 7 |
| Hayden Ave      | Morton       | Essex        | 300 | 7 |
| Herkimer St     | Emerson      | Pharis       | 100 | 7 |
| Herkimer St     | Pharis       | Milton       | 200 | 7 |
| Herkimer St     | Milton       | Willis       | 300 | 7 |
| Herkimer St     | Willis       | Avery        | 400 | 7 |
| Herkimer St     | Avery        | Hayden       | 500 | 7 |
| Kane Rd         | Willis       | Emerson      | 100 | 7 |
| Kincaid Ave     | Avery        | city line    | 100 | 7 |
| Kingsley Pl.    | Lewis        | dead end     | 100 | 7 |
| Lewis St        | Emerson      | Pharis       | 100 | 7 |
| Lewis St        | Pharis       | Milton       | 200 | 7 |
| Lewis St        | Milton       | Willis       | 300 | 7 |
| Lowell Ave , N. | W. Genesee   | School       | 500 | 7 |
| Lowell Ave , N. | School       | St. Mark's   | 600 | 7 |
| Lowell Ave , N. | St. Mark's   | Williams     | 700 | 7 |
| Morgan Ave      | Avery        | City Line    | 100 | 7 |
| Morton St       | Avery        | Hayden       | 100 | 7 |
| Morton St.      | Hayden       | Myrtle       | 200 | 7 |
| Myrtle St.      | Ulster       | Schuyler     | 200 | 7 |
| Myrtle St.      | Schuyler     | Hamilton     | 300 | 7 |
| Myrtle St.      | Hamilton     | Cayuga       | 400 | 7 |
| Myrtle St.      | Cayuga       | Genesee      | 500 | 7 |
| Myrtle St.      | Genesee      | dead end     | 600 | 7 |
| Myrtle St.      | Driscoll     | Essex        | 900 | 7 |
| Olive St        | Chemung      | Essex        | 100 | 7 |
| Pear Alley      | Cayuga       | Genesee      | 100 | 7 |
| Pharis St       | Herkimer     | Lewis        | 100 | 7 |
| Pharis St       | Lewis        | dead end     | 200 | 7 |
| Rann Ave        | St. Mark's   | dead end     | 100 | 7 |
| School St       | St. Mark's   | Lowell       | 100 | 7 |
| School St       | Lowell       | Fayette St.  | 200 | 7 |
| Schuyler St     | Lowell       | Emerson      | 300 | 7 |
| Schuyler St     | Emerson      | Milton       | 400 | 7 |
| Schuyler St     | Milton       | Willis       | 500 | 7 |
| Schuyler St     | Willis       | Avery        | 600 | 7 |
| Schuyler St     | Avery        | Myrtle       | 700 | 7 |

|                |            |            |     |    |
|----------------|------------|------------|-----|----|
| Sidman Ave     | Gere       | dead end   | 100 | 7  |
| Ulster St      | W. Fayette | Lowell     | 200 | 7  |
| Ulster St.     | Lowell     | Emerson    | 300 | 7  |
| Ulster St.     | Emerson    | Milton     | 400 | 7  |
| Warner Ct      | Avery Ave. | City Line  | 100 | 7  |
| West End Dr    | Gere       | Willis     | 100 | 7  |
| Williams St    | Emerson    | Fayette    | 100 | 7  |
| Willis Ave     | Ulster     | Schuyler   | 200 | 7  |
| Willis Ave     | Schuyler   | Hamilton   | 300 | 7  |
| Willis Ave     | Hamilton   | Cayuga     | 400 | 7  |
| Willis Ave     | Cayuga     | W. Genesee | 500 | 7  |
| Amy St.        | Seymour    | Delaware   | 100 | 8  |
| Avoca St.      | Ulster     | Tompkins   | 100 | 8  |
| Belmont Ave.   | Otisco     | dead end   | 100 | 8  |
| Central Ave    | Ontario    | dead end   | 100 | 8  |
| Cody Ave       | Ulster     | Tompkins   | 100 | 8  |
| Coffey Dr      | Ulster     | dead end   | 100 | 8  |
| Crysler St     | Tompkins   | dead end   | 100 | 8  |
| Emerson Ave    | Tompkins   | Ulster     | 100 | 8  |
| Fabius St      | West       | Wyoming    | 200 | 8  |
| Fabius St      | Tioga      | Oswego     | 500 | 8  |
| Fenton St      | Delaware   | Cadwell    | 100 | 8  |
| Marcellus St W | Geddes     | dead end   | 100 | 8  |
| Marcellus St W | Nelson     | Wilbur     | 200 | 8  |
| Myrtle St      | Tompkins   | Ulster     | 100 | 8  |
| Ontario St     | Tully      | Gifford    | 400 | 8  |
| Orchard Rd     | Andrew     | Westvale   | 200 | 8  |
| Orchard Rd.    | W. Genesee | Andrews    | 100 | 8  |
| Orchard Rd.    | Westvale   | Salisbury  | 300 | 8  |
| Salisbury Rd.  | Avery Ave  | Benham     | 100 | 8  |
| Salisbury Rd.  | Benham     | Montrose   | 200 | 8  |
| Salisbury Rd.  | Montrose   | Fay        | 300 | 8  |
| Salisbury Rd.  | Fay        | Orchard    | 400 | 8  |
| Seneca St      | Marcellus  | Otisco     | 200 | 8  |
| Seneca St      | Otisco     | Tully      | 300 | 8  |
| Tioga St       | W. Fayette | Marcellus  | 100 | 8  |
| Tioga St       | Marcellus  | Otisco     | 200 | 8  |
| Tioga St       | Otisco     | Tully      | 300 | 8  |
| Willis Ave     | Tompkins   | Ulster     | 100 | 8  |
| Barrett Ave.   | Davis      | Merriman   | 100 | 10 |
| Barrett Ave.   | Merriman   | dead end   | 100 | 10 |
| Barrett Ave.   | Sabine     | Davis      | 200 | 10 |
| Congress Ave   | Grace      | Kellogg    | 100 | 10 |
| Congress Ave.  | Kellogg    | Holland    | 200 | 10 |
| Massena St     | Holland    | Kellogg    | 100 | 10 |
| Massena St.    | Kellogg    | Grace      | 200 | 10 |
| Massena St.    | Grace      | Sabine     | 300 | 10 |



|              |              |               |     |    |
|--------------|--------------|---------------|-----|----|
| Massena St.  | Sabine       | Merriman      | 400 | 10 |
| Massena St.  | Merriman     | dead end      | 500 | 10 |
| Sheridan Dr  | W. Onondaga  | Holland       | 100 | 10 |
| Alton St.    | Rockwood     | Westwood      | 100 | 11 |
| Alton St.    | Westwood     | C.L.          | 200 | 11 |
| Archer Rd.   | Bellevue     | Glenwood      | 100 | 11 |
| Arden Dr.    | S. Geddes    | Carlton       | 200 | 11 |
| Arden Dr.    | Carlton      | Hancock       | 300 | 11 |
| Argonne Dr.  | Hancock      | Reed          | 100 | 11 |
| Arthur St.   | Rowland      | Elliot        | 200 | 11 |
| Arthur St.   | Elliot       | Onondaga      | 300 | 11 |
| Arthur St.   | Onondaga     | Bellevue      | 400 | 11 |
| Arthur St.   | Bellevue     | Grant         | 500 | 11 |
| Arthur St.   | Grant        | Laforte       | 600 | 11 |
| Arthur St.   | Laforte      | Stolp         | 700 | 11 |
| Atkinson Ave | Wolcott      | Velasko       | 100 | 11 |
| Austin Ave.  | Bellevue     | Glenwood      | 100 | 11 |
| Bradley St   | Putnam       | Rowland       | 100 | 11 |
| Bradley St.  | Rowland      | Elliot        | 200 | 11 |
| Bradley St.  | Elliot       | Onondaga St.  | 300 | 11 |
| Bradley St.  | Onondaga St. | Bellevue      | 400 | 11 |
| Broadview Dr | City Line    | Highridge     | 100 | 11 |
| Broadview Dr | Highridge    | Winkworth     | 200 | 11 |
| Broadview Dr | Winkworth    | City Line     | 300 | 11 |
| Bungalow Ter | Bellevue     | Vieau Dr.     | 100 | 11 |
| Cadwell Pl.  | Cadwell St.  | dead end      | 100 | 11 |
| Cadwell St   | Grand Ave.   | Fenton        | 100 | 11 |
| Cadwell St   | Fenton       | Fitch         | 200 | 11 |
| Cadwell St   | Fitch        | dead end      | 300 | 11 |
| Calvin Rd    | Carlton Rd.  | Glenwood Ave. | 100 | 11 |
| Carlton Rd   | dead end     | Calvin        | 100 | 11 |
| De Palma Ave | Grand Av     | dead end      | 100 | 11 |
| Duane St     | Bellevue     | Grant Av      | 100 | 11 |
| Duane St     | Grant Av     | Laforte       | 200 | 11 |
| Duane St     | Laforte      | Stolp         | 300 | 11 |
| Elliot St    | Geddes       | Arthur        | 400 | 11 |
| Ethel Ave    | Velasko Rd.  | Dundee        | 100 | 11 |
| Ethel Ave    | Dundee       | dead end      | 200 | 11 |
| Fairdale Ave | Wolcott      | Velasko       | 100 | 11 |
| Fitch St.    | Lydell       | dead end      | 500 | 11 |
| Grant Ave    | Page         | Stinard       | 100 | 11 |
| Grant Ave    | Stinard      | Geddes        | 200 | 11 |
| Grant Ave    | Geddes       | Arthur        | 300 | 11 |
| Grant Ave    | Arthur       | Duane         | 400 | 11 |
| Grant Ave    | Duane        | Markland      | 500 | 11 |
| Hancock Dr   | Stolp        | Argonne       | 100 | 11 |
| Hancock Dr   | Calvin       | Arden         | 200 | 11 |

|               |               |               |        |    |
|---------------|---------------|---------------|--------|----|
| Hancock Dr.   | Argonne       | Calvin        | 100    | 11 |
| Hancock Pl.   | Arden         | dead end      | 200    | 11 |
| Hartson St    | Geddes        | Herriman      | 100    | 11 |
| Hartson St    | Herriman      | Lydell        | 200    | 11 |
| Hartson St    | Lydell        | Hoefler       | 300    | 11 |
| Hartson St    | Hoefler       | Holden        | 400    | 11 |
| Henesberry Rd | Wolcott       | Velasko       | 100    | 11 |
| Herriman St   | Grand Ave     | Fitch         | 100    | 11 |
| Herriman St   | Fitch         | Hartson       | 200    | 11 |
| Herriman St   | Hartson       | Rowland       | 300    | 11 |
| Highridge Dr  | Broadview     | Highridge Pl  | 100    | 11 |
| Highridge Dr  | Highridge Pl. | Sharon        | 200    | 11 |
| Highridge Dr  | Sharon        | dead end      | 300    | 11 |
| Highridge Pl  | Highridge Dr. | dead end      | 100    | 11 |
| Hilltop Rd    | Juneway       | dead end      | 100    | 11 |
| Hoefler St    | Grand         | Hartson       | 100    | 11 |
| Hoefler St    | Hartson       | Rowland       | 200    | 11 |
| Hoefler St    | Rowland       | Onondaga      | 300    | 11 |
| Hoefler St    | Onondaga      | Bellevue      | 400    | 11 |
| Holden St     | Grand         | Rowland       | 100    | 11 |
| Hubbell Ave   | Grandview     | Stolp         | 200    | 11 |
| Huntington Rd | Bellevue      | Merrill       | 100    | 11 |
| Huntington Rd | Merrill       | Inverness Pl. | 200    | 11 |
| Inverness Pl  | Huntington Rd | city line     | 100    | 11 |
| Juneway Rd    | Winkworth     | Westwood      | 100    | 11 |
| Kandace St    | W. Onondaga   | Bellevue      | 100    | 11 |
| Loehr Ave     | Hoefler       | dead end      | 100    | 11 |
| Lydell St     | Grand Av      | Hartson       | 100    | 11 |
| Lydell St.    | Hartson       | Rowland       | 200    | 11 |
| Lydell St.    | Rowland       | W. Onondaga   | 300    | 11 |
| Markland Ave  | Bellevue      | Grant Av      | 100    | 11 |
| Markland Ave  | Grant Av      | Stolp         | 200    | 11 |
| Merrill Rd    | Bellevue      | Huntington    | 100    | 11 |
| Overlook Rd   | Velasko       | Stolp         | 100200 | 11 |
| Overlook Rd   | Stolp         | dead end      | 300    | 11 |
| Reed Ave      | Bellevue      | Stolp         | 100    | 11 |
| Reed Ave      | Stolp         | Argonne       | 200    | 11 |
| Reed Ave      | Argonne       | Glenwood      | 300    | 11 |
| Richard Rd    | Winkworth     | City Line     | 100    | 11 |
| Rider Ave     | Bellevue      | Stolp         | 100    | 11 |
| Rider Ave     | Stolp         | Hancock       | 200    | 11 |
| Rockwood Pl   | Rockwood Rd.  | City Line     | 100    | 11 |
| Rockwood Rd   | Broadview     | Alton         | 100    | 11 |
| Rowland St    | Elliot        | Bradley       | 100    | 11 |
| Rowland St    | Bradley       | Geddes        | 200    | 11 |
| Rowland St    | Geddes        | Herriman      | 300    | 11 |
| Rowland St    | Herriman      | Lydell        | 400    | 11 |

|                 |              |               |      |    |
|-----------------|--------------|---------------|------|----|
| Rowland St      | Lydell       | Hoeftler      | 500  | 11 |
| Rowland St      | Hoeftler     | Holden        | 600  | 11 |
| Sharon Dr       | Winkworth    | Highridge     | 100  | 11 |
| Stolp Ave       | Reed         | Wolcott       | 1200 | 11 |
| Stolp Ave       | Wolcott      | Velasko       | 1300 | 11 |
| Stolp Ave       | Velasko      | Overlook      | 1600 | 11 |
| Sunhill Ter     | Bellevue     | Glenwood      | 100  | 11 |
| Upland Rd       | Bellevue     | Vieau         | 100  | 11 |
| Vieau Dr        | Wolcott      | Bungalow      | 100  | 11 |
| Westwood Rd     | Juneway      | Winkworth     | 100  | 11 |
| Westwood Rd     | Winkworth    | Alton         | 200  | 11 |
| Will Ave        | Roberts      | Page          | 100  | 11 |
| Winkworth Pkwy  | Bellevue     | Juneway       | 100  | 11 |
| Winkworth Pkwy  | Juneway      | divided pvmt  | 200  | 11 |
| Winkworth Pkwy  | divided pvmt | Westwood      | 300  | 11 |
| Winkworth Pkwy  | Westwood     | Sharon        | 400  | 11 |
| Winkworth Pkwy  | Sharon       | Broadview     | 500  | 11 |
| Winkworth Pkwy  | Broadview    | Richard       | 600  | 11 |
| Winkworth Pkwy  | Richard      | City Line     | 700  | 11 |
| Alanson Rd.     | Twin Hills   | Stinard       | 200  | 12 |
| Arden Dr.       | Stinard      | S. Geddes     | 100  | 12 |
| Ballard Ave.    | Castle       | Cortland      | 100  | 12 |
| Bellair Pl.     | Parkway      | dead end      | 100  | 12 |
| Bissell St., E  | South        | Rockland      | 100  | 12 |
| Bissell St., W  | South        | Onondaga Av.  | 100  | 12 |
| Castle St., W.  | South        | Hudson        | 700  | 12 |
| Chester St      | Bellevue     | Hovey         | 100  | 12 |
| Hovey St        | Midland      | Huron         | 100  | 12 |
| Hovey St        | Huron        | Chester       | 200  | 12 |
| Hovey St        | Chester      | South         | 300  | 12 |
| Hubbell Ave     | Stolp        | Gordon        | 300  | 12 |
| Hubbell Ave     | Gordon       | Crossett      | 400  | 12 |
| Hudson St       | W. Castle    | Crescent      | 400  | 12 |
| Kennedy St., W. | South        | Crescent      | 400  | 12 |
| Marginal St     | South        | Rich          | 100  | 12 |
| Parkview Ave    | Onondaga Av  | dead end      | 100  | 12 |
| Rockland Ave    | Hunt         | E. Bissell    | 100  | 12 |
| Rockland Ave    | E. Bissell   | South Ave     | 200  | 12 |
| Shelbourne Pl   | Parkway Dr.  | dead end      | 100  | 12 |
| Sterling Ave    | South        | Hudson        | 100  | 12 |
| Sterling Ave    | Hudson       | Rich          | 200  | 12 |
| Sterling Ave    | Rich         | Palmer        | 300  | 12 |
| Sterling Ave    | Palmer       | Coolidge      | 400  | 12 |
| Sterling Ave    | Coolidge     | Onondaga Ave  | 500  | 12 |
| Stinard Ave.    | Twin Hills   | Arden/Alanson | 700  | 12 |
| Temple Pl       | Parkway      | dead end      | 100  | 12 |
| Alden St.       | Thurber      | Vincent       | 100  | 19 |

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|                 |               |               |      |    |
|-----------------|---------------|---------------|------|----|
| Andover Rd      | Lancaster     | Buckingham    | 100  | 19 |
| Andover Rd.     | Buckingham    | Kensington    | 200  | 19 |
| Andover Rd.     | Kensington    | dead end      | 300  | 19 |
| Arnold Ave.     | Thurber       | Holmes        | 100  | 19 |
| Arnold Ave.     | Holmes        | Thayer        | 200  | 19 |
| Arnold Ave.     | Thayer        | Pine Grove    | 300  | 19 |
| Benedict Ave.   | E. Colvin     | dead end      | 100  | 19 |
| Berwyn Ave.     | E. Colvin St. | dead end      | 100  | 19 |
| Buckingham Ave  | Broad         | Andover       | 300  | 19 |
| Buckingham Ave  | Andover       | Meadowbrook   | 400  | 19 |
| Buckingham Ave  | Meadowbrook   | Colvin        | 500  | 19 |
| Burten St       | Vincent       | dead end      | 100  | 19 |
| Butler St       | Jamesville    | Comstock      | 100  | 19 |
| Chennault Dr.   | Meadowbrook   | dead end      | 100  | 19 |
| Crehange St     | Hatch         | Kirk Park Dr. | 100  | 19 |
| Cumberland Ave. | Spaid         | Tecumseh      | 1000 | 19 |
| Cumberland Ave. | Tecumseh      | Sherman       | 1100 | 19 |
| Cumberland Ave. | Sherman       | Lewiston      | 1200 | 19 |
| Cumberland Ave. | Lewiston      | Colvin        | 1300 | 19 |
| Cumberland Ave. | Colvin        | dead end      | 1400 | 19 |
| Cumberland Ave. | Broad St.     | Spaid         | 900  | 19 |
| Dodge Dr        | Buckingham    | dead end      | 100  | 19 |
| Dougall Ave     | Colvin        | Elk           | 100  | 19 |
| Forest Ave      | Cannon        | Midland       | 100  | 19 |
| Forest Ave      | Midland       | Hope          | 200  | 19 |
| Goodrich Ave    | Vincent       | Thurber       | 100  | 19 |
| Goodrich Ave    | Thurber       | Holmes        | 200  | 19 |
| Goodrich Ave    | Holmes        | Thayer        | 300  | 19 |
| Haffenden Rd    | Hertford      | Lancaster Pl. | 100  | 19 |
| Haffenden Rd    | Lancaster Pl. | dead end      | 200  | 19 |
| Harriette Ave   | Colvin        | Vincent       | 200  | 19 |
| Hatch St        | W. Colvin     | Crehange      | 100  | 19 |
| Hatch St        | Crehange      | Elmhurst      | 200  | 19 |
| Hatch St        | Elmhurst      | W. Brighton   | 300  | 19 |
| Hertford St     | Lancaster     | Morningside   | 100  | 19 |
| Holmes St       | Goodrich      | Arnold        | 200  | 19 |
| Holmes St       | Arnold        | Roe           | 300  | 19 |
| Hope Ave        | W. Colvin     | Warner        | 100  | 19 |
| Hope Ave        | Warner        | Forest        | 200  | 19 |
| Hope Ave        | Forest        | Brighton      | 300  | 19 |
| Hughes Pl N     | Colvin        | dead end      | 100  | 19 |
| Hughes Pl S     | Colvin        | dead end      | 100  | 19 |
| Jamesville Ave  | dead end      | Colvin        | 100  | 19 |
| Jamesville Ave  | Thurber       | Butler        | 800  | 19 |
| Jamesville Ave  | Butler        | Comstock      | 900  | 19 |
| Kensington Pl   | Andover       | Meadowbrook   | 300  | 19 |
| Lewiston Dr     | Westmoreland  | Cumberland    | 100  | 19 |

|                  |              |            |        |    |
|------------------|--------------|------------|--------|----|
| Lewiston Dr      | Cumberland   | Nottingham | 200    | 19 |
| McLennan Ave.    | Midland      | Argyle     | 300    | 19 |
| Meadowbrook Dr   | Lancaster    | Buckingham | 100    | 19 |
| Meadowbrook Dr.  | Buckingham   | Kensington | 200    | 19 |
| Meadowbrook Dr.  | Kensington   | Wescott    | 300    | 19 |
| Meadowbrook Dr.  | Wescott      | Broad      | 400500 | 19 |
| Morningside Ter  | Hertford     | dead end   | 100    | 19 |
| Nottingham Rd    | Lewiston     | Colvin     | 600    | 19 |
| Pine Grove St    | Arnold       | Jamesville | 200    | 19 |
| Roe Ave          | Thurber      | Holmes     | 100    | 19 |
| Roe Ave          | Holmes       | Thayer     | 200    | 19 |
| Ruth Ave         | Vincent      | Boise      | 100    | 19 |
| Sherman St       | Westmoreland | Cumberland | 100    | 19 |
| Sherman St       | Cumberland   | Nottingham | 200    | 19 |
| Spaid St         | Westmoreland | Nottingham | 100    | 19 |
| Stevens Pl       | Thurber      | dead end   | 100    | 19 |
| Tecumseh Rd      | Westmoreland | Cumberland | 100    | 19 |
| Tecumseh Rd      | Cumberland   | Nottingham | 200    | 19 |
| Tejah Ave        | Thayer       | Jamesville | 100    | 19 |
| Thayer St.       | Jamesville   | Goodrich   | 200    | 19 |
| Thayer St.       | Goodrich     | Arnold     | 300    | 19 |
| Thayer St.       | Arnold       | Roe        | 400    | 19 |
| Thurber St       | Remington    | Jamesville | 300    | 19 |
| Thurber St       | Jamesville   | Comstock   | 400    | 19 |
| Thurber St       | Comstock     | Goodrich   | 500    | 19 |
| Thurber St       | Goodrich     | Arnold     | 600    | 19 |
| Thurber St       | Arnold       | Roe        | 700    | 19 |
| Vincent St       | dead end     | Jamesville | 100    | 19 |
| Vincent St       | Jamesville   | Lorraine   | 200    | 19 |
| Vincent St       | Lorraine     | Ruth       | 300    | 19 |
| Vincent St       | Ruth         | Harriet    | 400    | 19 |
| Vincent St       | Harriet      | Comstock   | 500    | 19 |
| Vincent St       | Comstock     | Goodrich   | 600    | 19 |
| Vincent St       | Goodrich     | dead end   | 700    | 19 |
| Warner Ave       | Midland      | Hope       | 400    | 19 |
| Westmoreland Ave | Broad        | Spaid      | 1200   | 19 |
| Westmoreland Ave | Spaid        | Tecumseh   | 1300   | 19 |
| Westmoreland Ave | Tecumseh     | Sherman    | 1400   | 19 |
| Westmoreland Ave | Lewiston     | Colvin     | 1500   | 19 |
| Westmoreland Ave | Sherman      | Lewiston   | 1500   | 19 |
| Westmoreland Ave | Colvin       | dead end   | 1600   | 19 |

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE UNIMPROVED  
STREET PROGRAM (SLURRY SEAL) IN THE  
CITY OF SYRACUSE IN THE YEAR 2023/2024**

BE IT ORDAINED, that this Common Council hereby authorizes the Unimproved Street Program (Slurry Seal) in the City of Syracuse in the year 2023/2024 in the unimproved streets as shown on Appendix "A" attached hereto, by or under the jurisdiction of the Commissioner of Public Works, and the Commissioner of Public Works is hereby authorized to perform the necessary work therefor, in whole or in part with his own forces, or in whole or in part by contract or contracts entered into in the manner provided by law, at a total cost not to exceed One Million Eight Hundred Seventy-Five Thousand Dollars (\$1,875,000.00) charging the cost thereof to proceeds of the sale of bonds authorized contemporaneously by ordinance of this Common Council, and thereafter to be assessed against abutting property owners by local assessment as provided by law.

# DEPARTMENT OF PUBLIC WORKS

## 2023/2024 SLURRY SEAL PLANNED WORK



4/12/2023

| Street Name       | From           | To          | Block | Ward |
|-------------------|----------------|-------------|-------|------|
| Barker Ave        | Tracy          | Wilkinson   | 100   | 2    |
| Clinton St N      | Kirkpatrick    | Court       | 1000  | 2    |
| Clinton St N      | Court          | Bear        | 1100  | 2    |
| Clinton St N      | Spencer        | Kirkpatrick | 900   | 2    |
| Cummings Ave      | N. Salina      | Lodi        | 100   | 2    |
| Dewey Ave         | W. Genesee     | Waite       | 100   | 2    |
| Division St W     | Clinton        | Solar       | 200   | 2    |
| Edison St         | Sand           | Geddes      | 100   | 2    |
| Edison St         | Geddes         | Liberty     | 200   | 2    |
| Evans St          | Leavenworth    | Maltbie     | 100   | 2    |
| Giminski          | Pulaski        | Spencer     | 100   | 2    |
| Hunter Ave        | Spencer        | Marquette   | 100   | 2    |
| Leavenworth Ave   | Tracy          | Wilkinson   | 100   | 2    |
| Maltbie St        | Spencer        | Evans       | 100   | 2    |
| Titus Alley       | Union Pl.      | dead end    | 100   | 2    |
| Van Rensselaer St | Belden         | bridge      | 500   | 2    |
| Van Rensselaer St | bridge         | Spencer     | 500   | 2    |
| Waite Ave         | St. Fair Blvd. | Dewey       | 100   | 2    |
| Wall St           | dead end       | Richmond    | 100   | 2    |
| Cayuga St         | Emerson        | Milton      | 100   | 7    |
| Cayuga St         | Milton         | Willis      | 200   | 7    |
| Cayuga St         | Willis         | Avery       | 300   | 7    |
| Cayuga St         | Avery          | Myrtle      | 400   | 7    |
| Charlotte St.     | Herkimer       | dead end    | 100   | 7    |
| Coykendall Ave    | Chemung        | dead end    | 100   | 7    |
| Crestview Terrace | Myrtle         | City Line   | 100   | 7    |
| Driscoll Ave      | Avery          | Hayden      | 100   | 7    |
| Driscoll Ave      | Hayden         | Myrtle      | 200   | 7    |
| Driscoll Ave      | Myrtle         | City Line   | 300   | 7    |
| Emerson Ave.      | Ulster         | Schuyler    | 200   | 7    |
| Emerson Ave.      | Schuyler       | Hamilton    | 300   | 7    |
| Emerson Ave.      | Hamilton       | Genesee     | 400   | 7    |
| Emerson Ave.      | Genesee        | Erie St.    | 500   | 7    |
| Emerson Ave.      | school         | Herkimer    | 600   | 7    |
| Emerson Ave.      | Herkimer       | Harbor      | 700   | 7    |
| Erie St           | Emerson        | Milton      | 100   | 7    |
| Erie St           | Milton         | Willis      | 200   | 7    |
| Erie St           | Willis         | Avery       | 300   | 7    |
| Erie St           | Avery          | dead end    | 400   | 7    |
| Essex St.         | Milton         | Willis      | 100   | 7    |
| Essex St.         | Willis         | Avery       | 200   | 7    |

|                 |              |              |     |   |
|-----------------|--------------|--------------|-----|---|
| Essex St.       | Avery        | City Line    | 300 | 7 |
| Gere Ave        | Avery        | West End Dr. | 100 | 7 |
| Gere Ave        | West End Dr. | Willis       | 200 | 7 |
| Hamilton St     | W. Fayette   | Lowell       | 200 | 7 |
| Hamilton St.    | Lowell       | Emerson      | 300 | 7 |
| Hamilton St.    | Emerson      | Milton       | 400 | 7 |
| Hamilton St.    | Milton       | Willis       | 500 | 7 |
| Hamilton St.    | Willis       | Avery        | 600 | 7 |
| Hamilton St.    | Avery        | Myrtle       | 700 | 7 |
| Hayden Ave      | Herkimer     | Driscoll     | 100 | 7 |
| Hayden Ave      | Driscoll     | Morton       | 200 | 7 |
| Hayden Ave      | Morton       | Essex        | 300 | 7 |
| Herkimer St     | Emerson      | Pharis       | 100 | 7 |
| Herkimer St     | Pharis       | Milton       | 200 | 7 |
| Herkimer St     | Milton       | Willis       | 300 | 7 |
| Herkimer St     | Willis       | Avery        | 400 | 7 |
| Herkimer St     | Avery        | Hayden       | 500 | 7 |
| Kane Rd         | Willis       | Emerson      | 100 | 7 |
| Kincaid Ave     | Avery        | city line    | 100 | 7 |
| Kingsley Pl.    | Lewis        | dead end     | 100 | 7 |
| Lewis St        | Emerson      | Pharis       | 100 | 7 |
| Lewis St        | Pharis       | Milton       | 200 | 7 |
| Lewis St        | Milton       | Willis       | 300 | 7 |
| Lowell Ave , N. | W. Genesee   | School       | 500 | 7 |
| Lowell Ave , N. | School       | St. Mark's   | 600 | 7 |
| Lowell Ave , N. | St. Mark's   | Williams     | 700 | 7 |
| Morgan Ave      | Avery        | City Line    | 100 | 7 |
| Morton St       | Avery        | Hayden       | 100 | 7 |
| Morton St.      | Hayden       | Myrtle       | 200 | 7 |
| Myrtle St.      | Ulster       | Schuyler     | 200 | 7 |
| Myrtle St.      | Schuyler     | Hamilton     | 300 | 7 |
| Myrtle St.      | Hamilton     | Cayuga       | 400 | 7 |
| Myrtle St.      | Cayuga       | Genesee      | 500 | 7 |
| Myrtle St.      | Genesee      | dead end     | 600 | 7 |
| Myrtle St.      | Driscoll     | Essex        | 900 | 7 |
| Olive St        | Chemung      | Essex        | 100 | 7 |
| Pear Alley      | Cayuga       | Genesee      | 100 | 7 |
| Pharis St       | Herkimer     | Lewis        | 100 | 7 |
| Pharis St       | Lewis        | dead end     | 200 | 7 |
| Rann Ave        | St. Mark's   | dead end     | 100 | 7 |
| School St       | St. Mark's   | Lowell       | 100 | 7 |
| School St       | Lowell       | Fayette St.  | 200 | 7 |
| Schuyler St     | Lowell       | Emerson      | 300 | 7 |
| Schuyler St     | Emerson      | Milton       | 400 | 7 |
| Schuyler St     | Milton       | Willis       | 500 | 7 |
| Schuyler St     | Willis       | Avery        | 600 | 7 |
| Schuyler St     | Avery        | Myrtle       | 700 | 7 |



|                |            |            |     |    |
|----------------|------------|------------|-----|----|
| Sidman Ave     | Gere       | dead end   | 100 | 7  |
| Ulster St      | W. Fayette | Lowell     | 200 | 7  |
| Ulster St.     | Lowell     | Emerson    | 300 | 7  |
| Ulster St.     | Emerson    | Milton     | 400 | 7  |
| Warner Ct      | Avery Ave. | City Line  | 100 | 7  |
| West End Dr    | Gere       | Willis     | 100 | 7  |
| Williams St    | Emerson    | Fayette    | 100 | 7  |
| Willis Ave     | Ulster     | Schuyler   | 200 | 7  |
| Willis Ave     | Schuyler   | Hamilton   | 300 | 7  |
| Willis Ave     | Hamilton   | Cayuga     | 400 | 7  |
| Willis Ave     | Cayuga     | W. Genesee | 500 | 7  |
| Amy St.        | Seymour    | Delaware   | 100 | 8  |
| Avoca St.      | Ulster     | Tompkins   | 100 | 8  |
| Bellmont Ave.  | Otisco     | dead end   | 100 | 8  |
| Central Ave    | Ontario    | dead end   | 100 | 8  |
| Cody Ave       | Ulster     | Tompkins   | 100 | 8  |
| Coffey Dr      | Ulster     | dead end   | 100 | 8  |
| Crysler St     | Tompkins   | dead end   | 100 | 8  |
| Emerson Ave    | Tompkins   | Ulster     | 100 | 8  |
| Fabius St      | West       | Wyoming    | 200 | 8  |
| Fabius St      | Tioga      | Oswego     | 500 | 8  |
| Fenton St      | Delaware   | Cadwell    | 100 | 8  |
| Marcellus St W | Geddes     | dead end   | 100 | 8  |
| Marcellus St W | Nelson     | Wilbur     | 200 | 8  |
| Myrtle St      | Tompkins   | Ulster     | 100 | 8  |
| Ontario St     | Tully      | Gifford    | 400 | 8  |
| Orchard Rd     | Andrew     | Westvale   | 200 | 8  |
| Orchard Rd.    | W. Genesee | Andrews    | 100 | 8  |
| Orchard Rd.    | Westvale   | Salisbury  | 300 | 8  |
| Salisbury Rd.  | Avery Ave  | Benham     | 100 | 8  |
| Salisbury Rd.  | Benham     | Montrose   | 200 | 8  |
| Salisbury Rd.  | Montrose   | Fay        | 300 | 8  |
| Salisbury Rd.  | Fay        | Orchard    | 400 | 8  |
| Seneca St      | Marcellus  | Otisco     | 200 | 8  |
| Seneca St      | Otisco     | Tully      | 300 | 8  |
| Tioga St       | W. Fayette | Marcellus  | 100 | 8  |
| Tioga St       | Marcellus  | Otisco     | 200 | 8  |
| Tioga St       | Otisco     | Tully      | 300 | 8  |
| Willis Ave     | Tompkins   | Ulster     | 100 | 8  |
| Barrett Ave.   | Davis      | Merriman   | 100 | 10 |
| Barrett Ave.   | Merriman   | dead end   | 100 | 10 |
| Barrett Ave.   | Sabine     | Davis      | 200 | 10 |
| Congress Ave   | Grace      | Kellogg    | 100 | 10 |
| Congress Ave.  | Kellogg    | Holland    | 200 | 10 |
| Massena St     | Holland    | Kellogg    | 100 | 10 |
| Massena St.    | Kellogg    | Grace      | 200 | 10 |
| Massena St.    | Grace      | Sabine     | 300 | 10 |

|              |              |               |     |    |
|--------------|--------------|---------------|-----|----|
| Massena St.  | Sabine       | Merriman      | 400 | 10 |
| Massena St.  | Merriman     | dead end      | 500 | 10 |
| Sheridan Dr  | W. Onondaga  | Holland       | 100 | 10 |
| Alton St.    | Rockwood     | Westwood      | 100 | 11 |
| Alton St.    | Westwood     | C.L.          | 200 | 11 |
| Archer Rd.   | Bellevue     | Glenwood      | 100 | 11 |
| Arden Dr.    | S. Geddes    | Carlton       | 200 | 11 |
| Arden Dr.    | Carlton      | Hancock       | 300 | 11 |
| Argonne Dr.  | Hancock      | Reed          | 100 | 11 |
| Arthur St.   | Rowland      | Elliot        | 200 | 11 |
| Arthur St.   | Elliot       | Onondaga      | 300 | 11 |
| Arthur St.   | Onondaga     | Bellevue      | 400 | 11 |
| Arthur St.   | Bellevue     | Grant         | 500 | 11 |
| Arthur St.   | Grant        | Laforte       | 600 | 11 |
| Arthur St.   | Laforte      | Stolp         | 700 | 11 |
| Atkinson Ave | Wolcott      | Velasko       | 100 | 11 |
| Austin Ave.  | Bellevue     | Glenwood      | 100 | 11 |
| Bradley St   | Putnam       | Rowland       | 100 | 11 |
| Bradley St.  | Rowland      | Elliot        | 200 | 11 |
| Bradley St.  | Elliot       | Onondaga St.  | 300 | 11 |
| Bradley St.  | Onondaga St. | Bellevue      | 400 | 11 |
| Broadview Dr | City Line    | Highridge     | 100 | 11 |
| Broadview Dr | Highridge    | Winkworth     | 200 | 11 |
| Broadview Dr | Winkworth    | City Line     | 300 | 11 |
| Bungalow Ter | Bellevue     | Vieau Dr.     | 100 | 11 |
| Cadwell Pl.  | Cadwell St.  | dead end      | 100 | 11 |
| Cadwell St   | Grand Ave.   | Fenton        | 100 | 11 |
| Cadwell St   | Fenton       | Fitch         | 200 | 11 |
| Cadwell St   | Fitch        | dead end      | 300 | 11 |
| Calvin Rd    | Carlton Rd.  | Glenwood Ave. | 100 | 11 |
| Carlton Rd   | dead end     | Calvin        | 100 | 11 |
| De Palma Ave | Grand Av     | dead end      | 100 | 11 |
| Duane St     | Bellevue     | Grant Av      | 100 | 11 |
| Duane St     | Grant Av     | Laforte       | 200 | 11 |
| Duane St     | Laforte      | Stolp         | 300 | 11 |
| Elliot St    | Geddes       | Arthur        | 400 | 11 |
| Ethel Ave    | Velasko Rd.  | Dundee        | 100 | 11 |
| Ethel Ave    | Dundee       | dead end      | 200 | 11 |
| Fairdale Ave | Wolcott      | Velasko       | 100 | 11 |
| Fitch St.    | Lydell       | dead end      | 500 | 11 |
| Grant Ave    | Page         | Stinard       | 100 | 11 |
| Grant Ave    | Stinard      | Geddes        | 200 | 11 |
| Grant Ave    | Geddes       | Arthur        | 300 | 11 |
| Grant Ave    | Arthur       | Duane         | 400 | 11 |
| Grant Ave    | Duane        | Markland      | 500 | 11 |
| Hancock Dr   | Stolp        | Argonne       | 100 | 11 |
| Hancock Dr   | Calvin       | Arden         | 200 | 11 |

|               |               |               |        |    |
|---------------|---------------|---------------|--------|----|
| Hancock Dr.   | Argonne       | Calvin        | 100    | 11 |
| Hancock Pl.   | Arden         | dead end      | 200    | 11 |
| Hartson St    | Geddes        | Herriman      | 100    | 11 |
| Hartson St    | Herriman      | Lydell        | 200    | 11 |
| Hartson St    | Lydell        | Hoefler       | 300    | 11 |
| Hartson St    | Hoefler       | Holden        | 400    | 11 |
| Henesberry Rd | Wolcott       | Velasko       | 100    | 11 |
| Herriman St   | Grand Ave     | Fitch         | 100    | 11 |
| Herriman St   | Fitch         | Hartson       | 200    | 11 |
| Herriman St   | Hartson       | Rowland       | 300    | 11 |
| Highridge Dr  | Broadview     | Highridge Pl  | 100    | 11 |
| Highridge Dr  | Highridge Pl. | Sharon        | 200    | 11 |
| Highridge Dr  | Sharon        | dead end      | 300    | 11 |
| Highridge Pl  | Highridge Dr. | dead end      | 100    | 11 |
| Hilltop Rd    | Juneway       | dead end      | 100    | 11 |
| Hoefler St    | Grand         | Hartson       | 100    | 11 |
| Hoefler St    | Hartson       | Rowland       | 200    | 11 |
| Hoefler St    | Rowland       | Onondaga      | 300    | 11 |
| Hoefler St    | Onondaga      | Bellevue      | 400    | 11 |
| Holden St     | Grand         | Rowland       | 100    | 11 |
| Hubbell Ave   | Grandview     | Stolp         | 200    | 11 |
| Huntington Rd | Bellevue      | Merrill       | 100    | 11 |
| Huntington Rd | Merrill       | Inverness Pl. | 200    | 11 |
| Inverness Pl  | Huntington Rd | city line     | 100    | 11 |
| Juneway Rd    | Winkworth     | Westwood      | 100    | 11 |
| Kandace St    | W. Onondaga   | Bellevue      | 100    | 11 |
| Loehr Ave     | Hoefler       | dead end      | 100    | 11 |
| Lydell St     | Grand Av      | Hartson       | 100    | 11 |
| Lydell St.    | Hartson       | Rowland       | 200    | 11 |
| Lydell St.    | Rowland       | W. Onondaga   | 300    | 11 |
| Markland Ave  | Bellevue      | Grant Av      | 100    | 11 |
| Markland Ave  | Grant Av      | Stolp         | 200    | 11 |
| Merrill Rd    | Bellevue      | Huntington    | 100    | 11 |
| Overlook Rd   | Velasko       | Stolp         | 100200 | 11 |
| Overlook Rd   | Stolp         | dead end      | 300    | 11 |
| Reed Ave      | Bellevue      | Stolp         | 100    | 11 |
| Reed Ave      | Stolp         | Argonne       | 200    | 11 |
| Reed Ave      | Argonne       | Glenwood      | 300    | 11 |
| Richard Rd    | Winkworth     | City Line     | 100    | 11 |
| Rider Ave     | Bellevue      | Stolp         | 100    | 11 |
| Rider Ave     | Stolp         | Hancock       | 200    | 11 |
| Rockwood Pl   | Rockwood Rd.  | City Line     | 100    | 11 |
| Rockwood Rd   | Broadview     | Alton         | 100    | 11 |
| Rowland St    | Elliot        | Bradley       | 100    | 11 |
| Rowland St    | Bradley       | Geddes        | 200    | 11 |
| Rowland St    | Geddes        | Herriman      | 300    | 11 |
| Rowland St    | Herriman      | Lydell        | 400    | 11 |

|                 |              |               |      |    |
|-----------------|--------------|---------------|------|----|
| Rowland St      | Lydell       | Hoefler       | 500  | 11 |
| Rowland St      | Hoefler      | Holden        | 600  | 11 |
| Sharon Dr       | Winkworth    | Highridge     | 100  | 11 |
| Stolp Ave       | Reed         | Wolcott       | 1200 | 11 |
| Stolp Ave       | Wolcott      | Velasko       | 1300 | 11 |
| Stolp Ave       | Velasko      | Overlook      | 1600 | 11 |
| Sunhill Ter     | Bellevue     | Glenwood      | 100  | 11 |
| Upland Rd       | Bellevue     | Vieau         | 100  | 11 |
| Vieau Dr        | Wolcott      | Bungalow      | 100  | 11 |
| Westwood Rd     | Juneway      | Winkworth     | 100  | 11 |
| Westwood Rd     | Winkworth    | Alton         | 200  | 11 |
| Will Ave        | Roberts      | Page          | 100  | 11 |
| Winkworth Pkwy  | Bellevue     | Juneway       | 100  | 11 |
| Winkworth Pkwy  | Juneway      | divided pvmt  | 200  | 11 |
| Winkworth Pkwy  | divided pvmt | Westwood      | 300  | 11 |
| Winkworth Pkwy  | Westwood     | Sharon        | 400  | 11 |
| Winkworth Pkwy  | Sharon       | Broadview     | 500  | 11 |
| Winkworth Pkwy  | Broadview    | Richard       | 600  | 11 |
| Winkworth Pkwy  | Richard      | City Line     | 700  | 11 |
| Alanson Rd.     | Twin Hills   | Stinard       | 200  | 12 |
| Arden Dr.       | Stinard      | S. Geddes     | 100  | 12 |
| Ballard Ave.    | Castle       | Cortland      | 100  | 12 |
| Bellair Pl.     | Parkway      | dead end      | 100  | 12 |
| Bissell St., E  | South        | Rockland      | 100  | 12 |
| Bissell St., W  | South        | Onondaga Av.  | 100  | 12 |
| Castle St., W.  | South        | Hudson        | 700  | 12 |
| Chester St      | Bellevue     | Hovey         | 100  | 12 |
| Hovey St        | Midland      | Huron         | 100  | 12 |
| Hovey St        | Huron        | Chester       | 200  | 12 |
| Hovey St        | Chester      | South         | 300  | 12 |
| Hubbell Ave     | Stolp        | Gordon        | 300  | 12 |
| Hubbell Ave     | Gordon       | Crossett      | 400  | 12 |
| Hudson St       | W. Castle    | Crescent      | 400  | 12 |
| Kennedy St., W. | South        | Crescent      | 400  | 12 |
| Marginal St     | South        | Rich          | 100  | 12 |
| Parkview Ave    | Onondaga Av  | dead end      | 100  | 12 |
| Rockland Ave    | Hunt         | E. Bissell    | 100  | 12 |
| Rockland Ave    | E. Bissell   | South Ave     | 200  | 12 |
| Shelbourne Pl   | Parkway Dr.  | dead end      | 100  | 12 |
| Sterling Ave    | South        | Hudson        | 100  | 12 |
| Sterling Ave    | Hudson       | Rich          | 200  | 12 |
| Sterling Ave    | Rich         | Palmer        | 300  | 12 |
| Sterling Ave    | Palmer       | Coolidge      | 400  | 12 |
| Sterling Ave    | Coolidge     | Onondaga Ave  | 500  | 12 |
| Stinard Ave.    | Twin Hills   | Arden/Alanson | 700  | 12 |
| Temple Pl       | Parkway      | dead end      | 100  | 12 |
| Alden St.       | Thurber      | Vincent       | 100  | 19 |

|                 |               |               |      |    |
|-----------------|---------------|---------------|------|----|
| Andover Rd      | Lancaster     | Buckingham    | 100  | 19 |
| Andover Rd.     | Buckingham    | Kensington    | 200  | 19 |
| Andover Rd.     | Kensington    | dead end      | 300  | 19 |
| Arnold Ave.     | Thurber       | Holmes        | 100  | 19 |
| Arnold Ave.     | Holmes        | Thayer        | 200  | 19 |
| Arnold Ave.     | Thayer        | Pine Grove    | 300  | 19 |
| Benedict Ave.   | E. Colvin     | dead end      | 100  | 19 |
| Berwyn Ave.     | E. Colvin St. | dead end      | 100  | 19 |
| Buckingham Ave  | Broad         | Andover       | 300  | 19 |
| Buckingham Ave  | Andover       | Meadowbrook   | 400  | 19 |
| Buckingham Ave  | Meadowbrook   | Colvin        | 500  | 19 |
| Burten St       | Vincent       | dead end      | 100  | 19 |
| Butler St       | Jamesville    | Comstock      | 100  | 19 |
| Chennault Dr.   | Meadowbrook   | dead end      | 100  | 19 |
| Crehange St     | Hatch         | Kirk Park Dr. | 100  | 19 |
| Cumberland Ave. | Spaid         | Tecumseh      | 1000 | 19 |
| Cumberland Ave. | Tecumseh      | Sherman       | 1100 | 19 |
| Cumberland Ave. | Sherman       | Lewiston      | 1200 | 19 |
| Cumberland Ave. | Lewiston      | Colvin        | 1300 | 19 |
| Cumberland Ave. | Colvin        | dead end      | 1400 | 19 |
| Cumberland Ave. | Broad St.     | Spaid         | 900  | 19 |
| Dodge Dr        | Buckingham    | dead end      | 100  | 19 |
| Dougall Ave     | Colvin        | Elk           | 100  | 19 |
| Forest Ave      | Cannon        | Midland       | 100  | 19 |
| Forest Ave      | Midland       | Hope          | 200  | 19 |
| Goodrich Ave    | Vincent       | Thurber       | 100  | 19 |
| Goodrich Ave    | Thurber       | Holmes        | 200  | 19 |
| Goodrich Ave    | Holmes        | Thayer        | 300  | 19 |
| Haffenden Rd    | Hertford      | Lancaster Pl. | 100  | 19 |
| Haffenden Rd    | Lancaster Pl. | dead end      | 200  | 19 |
| Harriette Ave   | Colvin        | Vincent       | 200  | 19 |
| Hatch St        | W. Colvin     | Crehange      | 100  | 19 |
| Hatch St        | Crehange      | Elmhurst      | 200  | 19 |
| Hatch St        | Elmhurst      | W. Brighton   | 300  | 19 |
| Hertford St     | Lancaster     | Morningside   | 100  | 19 |
| Holmes St       | Goodrich      | Arnold        | 200  | 19 |
| Holmes St       | Arnold        | Roe           | 300  | 19 |
| Hope Ave        | W. Colvin     | Warner        | 100  | 19 |
| Hope Ave        | Warner        | Forest        | 200  | 19 |
| Hope Ave        | Forest        | Brighton      | 300  | 19 |
| Hughes Pl N     | Colvin        | dead end      | 100  | 19 |
| Hughes Pl S     | Colvin        | dead end      | 100  | 19 |
| Jamesville Ave  | dead end      | Colvin        | 100  | 19 |
| Jamesville Ave  | Thurber       | Butler        | 800  | 19 |
| Jamesville Ave  | Butler        | Comstock      | 900  | 19 |
| Kensington Pl   | Andover       | Meadowbrook   | 300  | 19 |
| Lewiston Dr     | Westmoreland  | Cumberland    | 100  | 19 |

|                  |              |            |        |    |
|------------------|--------------|------------|--------|----|
| Lewiston Dr      | Cumberland   | Nottingham | 200    | 19 |
| McLennan Ave.    | Midland      | Argyle     | 300    | 19 |
| Meadowbrook Dr   | Lancaster    | Buckingham | 100    | 19 |
| Meadowbrook Dr.  | Buckingham   | Kensington | 200    | 19 |
| Meadowbrook Dr.  | Kensington   | Wescott    | 300    | 19 |
| Meadowbrook Dr.  | Wescott      | Broad      | 400500 | 19 |
| Morningside Ter  | Hertford     | dead end   | 100    | 19 |
| Nottingham Rd    | Lewiston     | Colvin     | 600    | 19 |
| Pine Grove St    | Arnold       | Jamesville | 200    | 19 |
| Roe Ave          | Thurber      | Holmes     | 100    | 19 |
| Roe Ave          | Holmes       | Thayer     | 200    | 19 |
| Ruth Ave         | Vincent      | Boise      | 100    | 19 |
| Sherman St       | Westmoreland | Cumberland | 100    | 19 |
| Sherman St       | Cumberland   | Nottingham | 200    | 19 |
| Spaid St         | Westmoreland | Nottingham | 100    | 19 |
| Stevens Pl       | Thurber      | dead end   | 100    | 19 |
| Tecumseh Rd      | Westmoreland | Cumberland | 100    | 19 |
| Tecumseh Rd      | Cumberland   | Nottingham | 200    | 19 |
| Tejah Ave        | Thayer       | Jamesville | 100    | 19 |
| Thayer St.       | Jamesville   | Goodrich   | 200    | 19 |
| Thayer St.       | Goodrich     | Arnold     | 300    | 19 |
| Thayer St.       | Arnold       | Roe        | 400    | 19 |
| Thurber St       | Remington    | Jamesville | 300    | 19 |
| Thurber St       | Jamesville   | Comstock   | 400    | 19 |
| Thurber St       | Comstock     | Goodrich   | 500    | 19 |
| Thurber St       | Goodrich     | Arnold     | 600    | 19 |
| Thurber St       | Arnold       | Roe        | 700    | 19 |
| Vincent St       | dead end     | Jamesville | 100    | 19 |
| Vincent St       | Jamesville   | Lorraine   | 200    | 19 |
| Vincent St       | Lorraine     | Ruth       | 300    | 19 |
| Vincent St       | Ruth         | Harriet    | 400    | 19 |
| Vincent St       | Harriet      | Comstock   | 500    | 19 |
| Vincent St       | Comstock     | Goodrich   | 600    | 19 |
| Vincent St       | Goodrich     | dead end   | 700    | 19 |
| Warner Ave       | Midland      | Hope       | 400    | 19 |
| Westmoreland Ave | Broad        | Spaid      | 1200   | 19 |
| Westmoreland Ave | Spaid        | Tecumseh   | 1300   | 19 |
| Westmoreland Ave | Tecumseh     | Sherman    | 1400   | 19 |
| Westmoreland Ave | Lewiston     | Colvin     | 1500   | 19 |
| Westmoreland Ave | Sherman      | Lewiston   | 1500   | 19 |
| Westmoreland Ave | Colvin       | dead end   | 1600   | 19 |



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

26-28

April 12, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
City Hall, Room 231  
Syracuse, New York 13202

**Re: Request for Legislation: 2023/2024 Unimproved Street Program – Slurry Seal**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Authorize the advertising of a public hearing to be scheduled for the applicable Common Council meeting, for the owners of the premises fronting the attached listing of streets who are receiving this service.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Unimproved Street Program – Slurry Seal at a cost not to exceed \$1,875,000.00.
- Authorize the costs of labor, equipment, necessary legal fees, engineering costs, inspection fees and miscellaneous costs as required for the 2023/2024 Unimproved Street Program-Slurry Seal at a cost not to exceed \$1,875,000.00 and charging the cost thereof the premises fronting on the attached listing of streets.

The Capital account to be used will be determined by the Commissioner of Finance. Funds to be used are from **unallocated cash capital**.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

37



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

|                      |   |             |              |
|----------------------|---|-------------|--------------|
| Date:                | 4/12/2023   | Department: | Public Works |
| Project Name:        | Unimproved Street Program - Slurry Seal   |             |              |
| Project Cost:        | \$1,875,000.00  |             |              |
| Contact Name:        | Jeremy Robinson, Commissioner   |             |              |
| Project Description: | Apply slurry seal to a determined number of streets within the City of Syracuse |             |              |

**Projected Time Line & Funding Source(s)**

Estimated Start Date:

Estimated Completion Date:

| <b>Funding Source:</b>  | <b>Dollar Amount:</b> |
|---|-----------------------|
| Local Share: Cash Capital   |                       |
| Local Share: Bonds (complete schedule below) (costs will be recouped fees to taxpayers) | \$1,875,000           |
| State Aid/Grant (identify)  |                       |
| Federal Aid/Grant (identify)  |                       |
| Other (identify)  |                       |
| Other (identify)  |                       |
| Total Project Funding (must equal cost):  | \$1,875,000           |

**Estimated Project Borrowing Timeline**

| <u>Year</u>  | <u>Fiscal Year</u> | <u>Estimated Amount to Borrow</u> |
|--|--------------------|-----------------------------------|
| 1  | 2024               | \$1,875,000                       |
| 2  |                    |                                   |
| 3  |                    |                                   |
| 4  |                    |                                   |
| 5  |                    |                                   |
| Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) |                    |                                   |

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: X No: Reason("No"):

Director of Administration: \_\_\_\_\_

Date: \_\_\_\_\_ *AR*

Director of Management & Budget: \_\_\_\_\_

Date: *4-13-23*

Commissioner of Finance: \_\_\_\_\_

Date: *4/18/23*



Ordinance No.

2023

**ORDINANCE DIRECTING PUBLIC HEARING  
FOR THE PROPOSED FISCAL YEAR 2023/2024  
CITY MUNICIPAL SIDEWALK PROGRAM**

BE IT ORDAINED, that pursuant to the Charter of the City of Syracuse—1960, Local Law No. 2-2021 and of any local law, act or acts amendatory thereof, this Common Council hereby fixes May 8, 2023, at 1:00 p.m. of that day as the time, for a public hearing to be held in the Common Council Chambers, Third Floor City Hall, 233 East Washington Street, Syracuse, New York 13202, in reference to the proposed fiscal year 2023/2024 City of Syracuse Municipal Sidewalk Program as submitted to the Common Council on or prior to April 10, 2023, by the Mayor of said City, and in reference to the fees to be imposed in accordance with Exhibit “A” attached hereto; and

BE IT FURTHER ORDAINED, that the City Clerk be and he hereby is directed to cause a copy of this ordinance to be published in the official newspapers of the City on or prior to April 27, 2023; and

BE IT FURTHER ORDAINED, that the public notice shall be in substance as follows:

NOTICE IS GIVEN that citizens attending the hearing have the right to provide written and oral comments and to ask questions. A summary of the proposed program is scheduled to be published in the April 27, 2023 edition of the Post-Standard. The program’s proposed cost for Fiscal Year 2023/2024 is \$4,500,000 with City taxpayers assessed a fee of \$40.00 per year for residential parcels and \$120.00 per year for commercial parcels.

A copy of the fiscal year 2023/2024 City of Syracuse Municipal Sidewalk Program is available for public inspection at the following location: Office of the City Clerk, 230 City Hall, 233 East Washington Street, Syracuse, New York, 13202, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, and on the City of Syracuse website.

# DEPARTMENT OF PUBLIC WORKS

## 2023/2024 MUNICIPAL SIDEWALK PROGRAM PLANNED WORK

4/11/2023

| STREET NAME    | BLOCK |
|----------------|-------|
| 1st north      | 1600  |
| 1st north      | 1500  |
| 1st north      | 1400  |
| 1st north      | 1300  |
| 1st north      | 1200  |
| beacon rd      | 200   |
| broad st       | 800   |
| broad st       | 900   |
| broad st       | 1000  |
| broad st       | 1000  |
| burnet st      | 100   |
| burnet st      | 200   |
| burnet st      | 300   |
| burnet st      | 400   |
| burnet st      | 500   |
| burnet st      | 600   |
| burnet st      | 700   |
| burnet st      | 800   |
| caleb ave      | 500   |
| caleb ave      | 800   |
| carbon st      | 200   |
| carbon st      | 1300  |
| catawba st     | 200   |
| colvin st w    | 100   |
| colvin st w    | 200   |
| coughlin ave   | 200   |
| coughlin ave   | 300   |
| coughlin ave   | 400   |
| coughlin ave   | 500   |
| coughlin ave   | 600   |
| delaware st    | 500   |
| delaware st    | 400   |
| delaware st    | 300   |
| delaware st    | 200   |
| erie blvd e    | 700   |
| essex st       | 100   |
| essex st       | 200   |
| fayette st     | 1100  |
| florence ave w | 100   |
| forest hill dr | 100   |

|                |      |
|----------------|------|
| forest hill dr | 200  |
| forest hill dr | 300  |
| genesee st e   | 1100 |
| glenwood ave   | 100  |
| glenwood ave   | 400  |
| glenwood ave   | 500  |
| grant blvd     | 400  |
| hawley ave     | 100  |
| hawley ave     | 500  |
| hughes pl      | 100  |
| jamesville ave | 400  |
| jamesville ave | 500  |
| jamesville ave | 600  |
| kennedy st e   | 100  |
| kennedy st e   | 200  |
| kennedy st w   | 300  |
| lea ln         | 100  |
| lillian ave    | 100  |
| lillian ave    | 200  |
| lodi st        | 1000 |
| lodi st        | 1100 |
| mlk w          | 100  |
| newell st w    | 100  |
| nottingham rd  | 300  |
| nottingham rd  | 200  |
| oak st         | 800  |
| onondaga ave   | 100  |
| onondaga st w  | 1700 |
| onondaga st w  | 700  |
| onondaga st w  | 600  |
| peat st        | 200  |
| peat st        | 300  |
| peat st        | 400  |
| peat st        | 500  |
| plymouth dr    | 400  |
| plymouth dr    | 100  |
| plymouth dr    | 200  |
| plymouth dr    | 300  |
| raynor ave e   | 100  |
| raynor ave e   | 200  |
| salina st s    | 5800 |
| salina st s    | 5900 |
| salina st s    | 5700 |
| salina st s    | 5600 |
| salina st s    | 5300 |
| salina st s    | 4400 |
| salina st s    | 4500 |

|                  |      |
|------------------|------|
| salina st s      | 4300 |
| salina st s      | 3400 |
| salt springs rd  | 800  |
| salt springs rd  | 1100 |
| salt springs rd  | 1000 |
| salt springs rd  | 900  |
| seymour st       | 600  |
| seymour st       | 500  |
| seymour st       | 400  |
| seymour st       | 300  |
| seymour st       | 200  |
| springfield rd   | 200  |
| swansea dr       | 100  |
| teall ave        | 1500 |
| teall ave        | 1600 |
| tompkins st      | 600  |
| tompkins st      | 500  |
| valley dr        | 1600 |
| valley dr        | 1700 |
| valley dr        | 1800 |
| wadsworth st     | 1000 |
| wadsworth st     | 1100 |
| wadsworth st     | 1200 |
| wadsworth st     | 900  |
| wadsworth st     | 800  |
| wadsworth st     | 700  |
| walnut ave       | 300  |
| walnut ave       | 200  |
| water st         | 400  |
| westcott st      | 100  |
| westmoreland ave | 500  |
| westmoreland ave | 600  |
| westmoreland ave | 100  |
| wilbur ave s     | 600  |
| woodlawn ter     | 200  |



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

29-30

April 12, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: Public Hearing for 2023/2024 Municipal Sidewalk Program**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the advertising of a public hearing, to be scheduled for May 8<sup>th</sup> at 1:00 p.m., related to authorization of the 2023/2024 Municipal Sidewalk Program, for all four quadrants of the City.
- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Municipal Sidewalk Program at a cost not to exceed \$4,500,000.

Pursuant to Local Law No. 2-2021, The Commissioner of Public Works will make such improvements by the use of City forces or by contract with a private entity entered into in the manner provided by law. Attached please find the detailed work plan for the City Municipal Sidewalk Program for FY2023-24 as set forth in Exhibit A.

The associated costs of this program include labor, equipment, necessary legal fees, engineering costs, inspection fees, advertising fees, administrative costs and miscellaneous costs totaling \$4,500,000. The program costs are incorporated into the proposed City Budget for FY2023-24. The first year of this program, FY2022-23 City taxpayers were assessed a fee equivalent to \$20.00/year for residential parcels and \$60.00/year for commercial parcels. The second year of this program, FY2023-24 City taxpayers will be assessed a fee equivalent to \$40.00/year for residential parcels and \$120.00/year for commercial parcels.

The cost of the program will be funded by the fee and general obligation bonding. The fee will raise \$1,817,480 and the other \$2,682,520 will be bonded totaling \$4,500,000. Funds will be deposited into 12.81200.510100/540543/540551 on July 1, 2023.

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

|                      |   |             |              |
|----------------------|---|-------------|--------------|
| Date:                | 4/13/2023   | Department: | Public Works |
| Project Name:        | 2023/2024 Municipal Sidewalk Program                                    |             |              |
| Project Cost:        | \$4,500,000.00  |             |              |
| Contact Name:        | Jeremy Robinson, Commissioner   |             |              |
| Project Description: | Creating, repairing and replacing Sidewalks within the City of Syracuse |             |              |

**Projected Time Line & Funding Source(s)**

Estimated Start Date:

Estimated Completion Date:

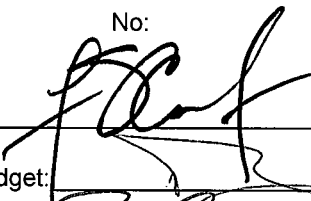
| <b>Funding Source:</b>  | <b>Dollar Amount:</b> |
|---|-----------------------|
| Local Share: Cash Capital   |                       |
| Local Share: Bonds (complete schedule below) (costs will be recouped fees to taxpayers) | \$2,682,520           |
| State Aid/Grant (identify)  |                       |
| Federal Aid/Grant (identify)  |                       |
| Other (identify) Tax Revenue  | \$1,817,480.00        |
| Other (identify)  |                       |
| Total Project Funding (must equal cost):  | \$4,500,000           |

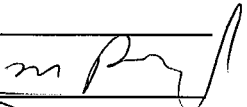
**Estimated Project Borrowing Timeline**

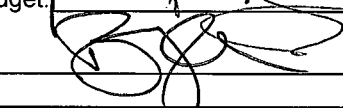
| Year   | Fiscal Year | Estimated Amount to Borrow |
|--|-------------|----------------------------|
| 1  | 2024        | \$4,500,000                |
| 2  |             |                            |
| 3  |             |                            |
| 4  |             |                            |
| 5  |             |                            |
| Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) |             |                            |

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: X No: Reason("No"):

Director of Administration:  Date: 14 APR 23

Director of Management & Budget:  Date: 4-13-23

Commissioner of Finance:  Date: 4/13/23

**ORDINANCE AUTHORIZING CONTRACT  
WITH SU MAXWELL SCHOOL'S CENTER FOR  
POLICY DESIGN & GOVERNANCE TO  
PROVIDE VARIOUS SERVICES ON BEHALF OF  
THE OFFICE OF ACCOUNTABILITY,  
PERFORMANCE, & INNOVATION**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Syracuse University Maxwell School's Center for Policy Design & Governance ("SU") under the following terms:

- (1) SU shall provide the Office of Accountability, Performance, & Innovation ("API") various services as to the following projects: review best practices for MWBE programs; assess minority and women-owned business landscape in the Syracuse area; collect feedback from current MWBE vendors and potential vendors; evaluate the design of the MWBE program; and provide recommendations as to how to develop a vendor pipeline program.
- (2) The term of this contract shall be for the period of May 1, 2023 to August 1, 2023.
- (3) The City shall pay SU an amount not to exceed \$29,094.00 for these services.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to an appropriate account as designated by the Commissioner of Finance, which shall be reimbursed from previously awarded grant funds from Bloomberg Philanthropies.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

31

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

April 6, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Waiver of the RFP process to enter an Agreement – SU Maxwell School's Center for Policy Design & Governance

Dear Ms. McBride:

On behalf of the Office of Accountability, Performance, & Innovation, please prepare legislation to be introduced at the next scheduled Common Council Meeting requesting a waiver of the RFP process and to enter into an agreement with SU Maxwell School's Center for Policy Design & Governance. The scope of work included in this agreement will provide support and inform other inputs for our larger procurement transformation initiative.

Under the agreement the Center for Policy Design & Governance will perform five activities under the proposed scope of work which include:

- Review of best practices for MWBE programs
- Assess the minority and women-owned business landscape in the Syracuse area
- Collect feedback from current MWBE vendors and potential vendors
- Evaluate the design of the MWBE program
- Develop recommendations on the design of a vendor pipeline program

The term for the agreement will be for 3 months, from May 1, 2023 to August 1, 2023. Fees for the service shall not exceed \$29,094.00 and will be charged to an account designated by the Commissioner of Finance. All costs associated by this project will be reimbursed by the grant from Bloomberg Philanthropies that the City was awarded in 2022 to improve the City's procurement processes.

If you have any questions or comments regarding this, please contact our office.  
Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** April 6, 2023  
**SUBJECT:** Waiver of RFP Process & Agreement – SU Maxwell School's Center for Policy Design & Governance

On behalf of the Office of Accountability, Performance, & Innovation, I am requesting a waiver of the RFP process to enter into an agreement with SU Maxwell School's Center for Policy Design & Governance. The scope of work included in this agreement will provide support and inform other inputs for our larger procurement transformation initiative.

Under the agreement the Center for Policy Design & Governance will perform five activities under the proposed scope of work which included:

- Review of best practices for MWBE programs
- Assess the minority and women-owned business landscape in the Syracuse area
- Collect feedback from current MWBE vendors and potential vendors
- Evaluate the design of the MWBE Program
- Develop recommendations on the design of a vendor pipeline program

The term of the agreement will be for 3 months, from May 1, 2023 to August 1, 2023. Fees for the service shall not exceed \$29,094.00 and will be charged to an account designated by the Commissioner of Finance. All costs associated by this project will be reimbursed by the grant from Bloomberg Philanthropies that the City was awarded in 2022 to improve our procurement process.


Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

APR 12 2023  
Date



# OFFICE OF ACCOUNTABILITY, PERFORMANCE & INNOVATION

CITY OF SYRACUSE, MAYOR BEN WALSH

**Nicolas Diaz**  
Chief Innovation  
& Data Officer

**Conor Muldoon**  
Deputy Chief  
Innovation &  
Data Officer

Timothy Rudd  
Director of Management & Budget  
233 E. Washington Street  
Syracuse, NY 13202

RE: Waiver of the RFP Process - Maxwell School's Center for Policy Design & Governance


Dear Mr. Rudd,

Please submit legislation to request a waiver of RFP process to enter into an agreement with SU Maxwell School's Center for Policy Design & Governance. The scope of work included in this agreement will provide support and inform other inputs for our larger procurement transformation initiative.

Under the agreement the Center for Policy Design & Governance will perform five activities under the proposed scope of work which include:

- Review of best practices for MWBE programs
- Assess the minority and women-owned business landscape in the Syracuse area
- Collect feedback from current MWBE vendors and potential vendors
- Evaluate the design of the MWBE Program
- Develop recommendations on the design of a vendor pipeline program

The term for the agreement will be for 4 months, from May 1, 2023 to August 1, 2023. Fees for the service shall not exceed \$29,094.00 and will be charged to an account designated by the Commissioner of Finance. All costs associated by this project will be reimbursed by the grant from Bloomberg Philanthropies that the City was awarded in 2022 to improve our procurement processes.



Nicolas Diaz-Amigo  
Chief Innovation & Data Officer  
Office of Accountability, Performance and Innovation

**ORDINANCE AMENDING CHAPTER 42 OF  
THE REVISED GENERAL ORDINANCES OF  
THE CITY OF SYRACUSE, AS AMENDED,  
ENTITLED MINORITY AND WOMEN BUSINESS  
ENTERPRISE PARTICIPATION PROGRAM AS  
LAST AMENDED BY GENERAL ORDINANCE  
NO. 36-2019**

BE IT ORDAINED, that Chapter 42 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Minority and Women Business Enterprise Participation Program as last amended by General Ordinance No. 36-2019 is hereby amended to read as follows:

**Sec. 42-1. Definitions.**

For purposes of this chapter, the following terms shall have the meaning defined in this section, unless otherwise apparent from the context:

- (a) *Bid* shall mean an offer by a business to enter into a public construction contract.
- (b) *Bidder* shall mean a business that submits a bid.
- (c) *Certification* shall mean the process by which the City of Syracuse, through its Division of Contract Compliance and Social Impact, determines that a business entity should be recognized as a minority-owned and/or women-owned business enterprise for the purposes of this chapter.
- (d) *City* shall mean the City of Syracuse, New York.
- (e) *Contractor* or *prime contractor* shall mean a business that is awarded a public construction contract or a professional services contract as defined herein.
- (f) *Minority-owned business enterprise (MBE)* shall mean a business that is periodically certified by the City Division of Equity Compliance and Social Impact as satisfying the following criteria: (i) at least fifty-one (51) percent of the business is owned and controlled by minority group members who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by minority group members who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the minority group members who own it; and (iii) the business has its principal operations, or has permanently staffed offices, located within Onondaga County.

(g) *Minority group members* shall mean: (1) Black persons, meaning persons having origin in any of the Black African racial groups; (2) Hispanic Americans, meaning persons of Mexican, Puerto Rican, Cuban, Central or South American origin regardless of race; (3) Asian Americans, meaning persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands; and/or (4) American Indians, meaning persons having origin in any of the original peoples of North America and who are recognized as American Indian by either a tribe, tribal organization, or a suitable authority in the community.

(h) *Positive efforts* by a contractor shall include all of the following:

- (1) Identification of MBEs and WBEs that may be able to perform specific subcontracts, by:
  - a. Perusing the Syracuse directory of MBEs and WBEs; and/or
  - b. Sending appropriate representatives to pre-bid and pre-award meetings conducted by representatives of the Division of Equity Compliance and Social Impact, to inform prime contractors and subcontractors of MBE and WBE requirements and subcontracting opportunities; and/or
  - c. Placing advertisements in general circulation, trade association, and minority/female focus media located within reasonable proximity to the construction project, that solicit bids for identified subcontracting opportunities; and/or
  - d. Contacting minority and women's organizations, contractors' groups and local, state and federal minority and women business assistance offices and other organizations that provide assistance to and promote opportunities for MBEs and WBEs; and/or
  - e. Any other method(s) that in fact results in the identification of MBEs and WBEs qualified to bid on subcontracting opportunities.
- (2) Where technically feasible, and consistent with the efficient performance of the prime contract, dividing the prime contract into segments that create subcontracting opportunities for qualified and available MBEs and WBEs.
- (3) Notifying a reasonable number of specific MBEs and WBEs in writing, that their interest in specified subcontracts is being solicited in sufficient time to allow them to participate effectively; such notice must include complete and accurate information about the plans, specifications, change orders and other requirements of a given subcontract, and must state the date bids and a response to the notice are due.
- (4) Following-up initial solicitations of interest by contacting MBEs and WBEs to determine with certainty whether they are interested and whether they need additional information to make a bid.

- (5) Negotiating with, and considering and awarding subcontracts to interested MBEs and WBEs in the same manner and subject to the same procedures, standards and requirements the contractor follows with companies that are not MBEs and WBEs (e.g., it may not negotiate more demanding contract terms with MBEs and WBEs; or, in evaluating the merits of a bid by an MBE or a WBE, a commercially insignificant difference in price shall not be a basis for rejecting the bid).
- (6) After awarding a subcontract to an MBE or a WBE, imposing requirements and performance standards no more stringent than those imposed on companies that are not MBEs or WBEs.
- (i) *Professional services contract* shall mean the definition set forth in Section 1201(b) of the New York Limited Liability Company Law, which includes any practice as an attorney and counselor-at-law, or as a licensed physician, and those occupations designated in Title Eight of the Education Law. Title Eight of the New York Education Law includes the following professions: acupuncture, architecture, athletic training, audiology, certified shorthand reporting, chiropractic, dentistry, dietetics and nutrition, engineering, interior design, land surveying, landscape architecture, massage therapy, medical physics, medicine, midwifery, nursing, occupational therapy, ophthalmic dispensing, optometry, pharmacy, physical therapy, podiatry, psychology, public accountancy, respiratory therapy, social work, speech-language pathology and veterinary medicine. Notwithstanding the foregoing, the selection of Special Counsel (attorneys) for the city of Syracuse shall continue to be governed by Section 5-1102(2) of the City Charter.
- (j) *Public Construction contract* or *prime contract* shall mean: (a) any contract, in the amount of at least fifty thousand dollars (\$50,000.00), awarded by the city for the construction, rehabilitation, alteration, conversion, extension, repair or demolition of city buildings, streets or other improvements to its real property whereby the city is committed to expend or does expend its funds in return for such construction, rehabilitation, alteration, conversion, extension, repair or demolition; or (b) any contract or loan, in the amount of at least fifty thousand (\$50,000.00), for the rehabilitation or construction of buildings administered by the Department of Neighborhood and Business Development and/or the Office of Management and Budget; provided, however, that the term shall not include any contract under which federal or state authorities expressly prohibit the city from imposing the requirements of this chapter.
- (k) *Service disability veterans business meaning (SDVB)* shall mean "Service-disabled veteran" shall mean (a) in the case of the United States army, navy, air force, marines, coast guard, army national guard or air national guard and/or reserves thereof, a veteran who received a compensation rating of ten (10) percent or greater from the United States department of veterans affairs or from the United States department of defense because of a service-connected disability incurred in the line of duty, and (b) in the case of the New York guard or the New York naval militia and/or reserves thereof, a veteran who certifies, pursuant to the rules and regulations promulgated by the director, to having incurred an injury equivalent to a compensation rating of ten percent or greater from the United States

department of veterans affairs or from the United States department of defense because of a service-connected disability incurred in the line of duty.

#### Service Disability Veteran Business Guidelines (SDVB)

- (1) The Service Disabled Veteran Business (SDVB) must have a service-connected disability as determined by the VA or Department of Defense (DoD).
  - (2) The Service Disabled Veteran Business (SDVB) must be small business as defined by Small Business Administration (SBA).
  - (3) One or more service disabled veterans must unconditionally own fifty-one (51) percent of the business, control its management - including long-term decision making - and daily operations, and hold the highest officer position.
  - (4) Ownership by one or more service disabled veterans must be direct ownership. A company owned principally by another business entity that is in turn owned and controlled by one or more service-disabled veterans does not meet the requirements.
  - (5) The service disabled veteran business (SDVB) must demonstrate authority to control independently the day-to-day business decisions of the enterprise; an enterprise authorized to do business in this state and is independently-owned and operated.
  - (6) Must be Certified by New York State or the City of Syracuse, Division of Equity Compliance and Social Impact as a SDVB.
- (l) *Subcontract* shall mean a contract between a contractor and any other business unrelated to the contractor, through which the other business (i.e. the subcontractor) provides a distinct element of the work, services, goods, supplies, equipment or materials contemplated by, and required for the completion of, the public construction project.
- (m) *Women-owned business enterprise (WBE)* shall mean a business that is periodically certified by the City Division of Equity Compliance and Social Impact as satisfying the following criteria: (i) At least fifty-one (51) percent of the business is owned and controlled by women who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by women who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the women who own it; and (iii) the business has its principle operations or has permanently staffed offices located within Onondaga County.

#### **Sec. 42-2. Administration.**

The City Division of Equity Compliance and Social Impact, a unit of the Office of Management and Budget ("Division of Equity Compliance and Social Impact"), in addition to the specific powers and duties set forth elsewhere in this chapter shall:

- (1) Develop techniques, materials and procedures consistent with this chapter, to facilitate the participation of WBEs and MBEs in public contracting opportunities and to facilitate compliance with this chapter by contractors;
- (2) Subject to the prior approval of the Director of the Office of Management and Budget, adopt administrative rules and procedures to implement its responsibilities under this chapter (e.g., to certify companies as MBEs and WBEs);
- (3) For each public construction contract, conduct a pre-bid meeting and a pre-award meeting to inform WBEs and MBEs of subcontracting opportunities and to review with the successful bidder its MBE and WBE responsibilities;
- (4) Maintain and periodically update a directory of businesses that have been certified as MBEs and WBEs under this chapter;
- (5) Develop and implement internal auditing and reporting systems to determine the effectiveness of this chapter in preventing discrimination against MBEs and WBEs.

**Sec. 42-3. Establishment of MBE and WBE participation goals.**

- (a) *Overall goal.* Goals for MBE and WBE participation in public construction contracts and professional service contracts are as follows: Ten (10) percent minority workforce and ten (10) percent women workforce for a total of twenty (20) percent (EEO) for project personnel used by the contractor awarded public construction contracts or professional service contracts by the city of Syracuse. MBE goal, twelve (12) percent of the total amount of all public construction contracts or professional service contracts; WBE goal, eight (8) percent of the total amount of all public construction contracts or professional service contracts.
- (b) *Contract goals.*
  - (1) *Public construction:* The Division of Equity Compliance and Social Impact shall apply the overall goals set forth in section 42-3(a) to all public construction contracts regardless of the type and nature of the work to be performed. The goals shall be submitted to the Division of Purchase, Office of Management and Budget, as the MWBE utilization plan upon notice of contract award in conjunction with the submittal of insurance and performance bond documentation. Projects that are being funded by federal and state grants shall follow the utilization goals, if any, required by the grant agreement.
  - (2) *Professional services:* In addition, the Division of Equity Compliance and Social Impact shall implement a minority and women enterprise participation program for professional services in consultation with the director of management and budget. The MWBE professional program will require that firms submitting proposals to the city's RFP committee to have either a diverse workforce or to utilize subcontractors from a

certified list to be provided by the division of contract compliance and minority affairs. All city funded professional service contracts in excess of fifty thousand dollars (\$50,000.00) will require minority or women business participation goals either in the form of meeting the EEO goals or utilizing subcontractors. The goals for subcontracting will be nine (9) percent minority and six (6) percent women. The EEO goals shall be ten (10) percent minority workforce and ten (10) percent women workforce for a total of twenty (20) percent (EEO). Any business used as a subcontractor by a professional service firm to meet these goals must be certified by the City of Syracuse Division of Equity Compliance and Social Impact to count towards the goals. The program to be established shall be in accordance with the City Charter specifically, section 5-205A(8)(a), (b) and (c) which sets forth the procedure for the selection of professional service contracts.

- (3) *Service disability veterans business (SDVB)*: Sincere good faith efforts will be required by prime contractors to utilize city of Syracuse certified Service Disability Veteran Business's (SDVB) goals in the amount of five (5) percent per contract for city funded public work projects (construction contracts) under the following circumstances:
- a. In the event MWBE participation is not available for contracts awarded in excess of \$50,000.00—\$500,000.00 or when the project awarded has six (6) or more scopes of work available. At no time can the SDVB be utilized to exclude the MWBE requirements.
  - b. When a contract is awarded in the amount of five hundred thousand dollars (\$500,000.00) or greater, the SDVB will be a 3<sup>rd</sup> category of contract inclusion requiring a good faith effort along with the MBE and WBE categories. At no time can the SDVB be utilized to exclude the MWBE requirements.
- (c) *Modification of contract goal*. A contract goal may be modified by the Division of Equity Compliance and Social Impact, with the prior approval of the Director of the Office of Management and Budget, and after consultations with a representative of the Engineering Department, the Division of Purchase, the Office of Management and Budget and the department for which the contract is being awarded, based on:
- (1) Changes in the plans, specifications or other relevant terms of the contract;
  - (2) The receipt of relevant information not available or considered when the contract goal was first established;
  - (3) The receipt of an objection to the goal urged by any potential contractor or subcontractor on the grounds that: (a) The goal will result in inadequate competition for a subcontract or for a group of subcontractors; or (b) the goal for the specific public construction contract and the goal for similar prior contracts has necessarily excluded a particular company from consideration for subcontracting opportunities. Such an objection shall be made in writing to the office of minority affairs, prior to the deadline for the submission of bids on the contract, and shall fully explain the basis for, and



establish the soundness of, the objection.

- (d) *Standards controlling whether MBE and WBE goals have been achieved.* The dollar amount of all subcontracts awarded to certified MBEs and WBEs will be credited toward the satisfaction of the MBE and the WBE goals, subject to the following limitations:
- (1) A contractor that awards a subcontract to a business certified as both an MBE and a WBE must elect to apply the amount of that subcontract to either the MBE or the WBE goal.
  - (2) A contractor that awards a subcontract to a joint venture may apply toward the MBE or WBE goal, the percentage of the total dollar amount of the subcontract equal to the percentage of the joint venture in fact owned and controlled by the MBE or WBE joint venturer(s).
  - (3) A contractor will be given credit for a subcontract only if it serves a commercially useful function. To determine whether a subcontract satisfies this requirement, the office of minority affairs will consider the nature and amount of the subcontract, customary industry subcontracting practices for the given public construction contract, and such other factors it finds relevant.
  - (4) A contractor will receive credit for the full amount of a subcontract even if the MBE or the WBE subcontractor enters into subcontracts with businesses that are not MBEs or WBEs. However, if an MBE or WBE subcontractor, sub-subcontracts a significantly greater portion of the work of the subcontract than would be expected under customary industry practices, the contractor will not receive credit for the subcontract.
  - (5) A contractor will receive credit for a subcontract that entails the supplying of materials or products only if the subcontractor is regularly engaged in the business of supplying materials or products and has a warehouse or other storage facility where the materials or products provided through the subcontract are regularly stored.
  - (6) In addition to credit received through subcontracts, a prime contractor that is certified as an MBE or WBE shall receive credit toward the MBE or WBE goal equal to the percentage of the total contract amount that it undertakes and completes, i.e., that it does not perform through subcontracts.

**Sec. 42-4. Obligations of successful bidders and contractors.**

- (a) Every successful bidder shall, as a condition precedent to the award of the prime contract, submit to the Division of Equity Compliance and Social Impact, within ten (10) business days of being notified that it is the successful bidder, an MBE and WBE utilization plan, executed before a notary by the appropriate officer of the bidder, which shall:

- (1) State the name, title and telephone number of the individual(s) responsible for:  
Assuring compliance with this chapter; supervising efforts to identify subcontractors;  
negotiating and awarding subcontracts; and monitoring performance of subcontracts;
  - (2) Provide a brief description of each item of work, services, goods, supplies, equipment  
or material that it expects to complete or provide through subcontracts and the dollar  
amount of each such subcontract;
  - (3) State the month the work under each subcontract will likely commence or the month  
the services, goods, supplies, equipment or materials under each subcontract will likely  
be provided;
  - (4) Identify each subcontract listed in response to paragraphs (2) and (3), immediately  
above, that it expects to award to an MBE or WBE; the name, address and telephone  
number of each such MBE or WBE; the name, race (or ethnicity) and sex of the chief  
executive officer of each such MBE or WBE;
  - (5) Contain a promise by the bidder that it will satisfy the MBE and WBE contract goals or  
will make positive efforts to do so.
- (b) Every contractor shall be required to agree, by contract, as fully set forth in "Appendix A" to  
this chapter:
- (1) That it will not discriminate against MBEs or WBEs in the identification of potential  
subcontractors and in the negotiation, awarding and performance of subcontracts.
  - (2) That it will document that it in fact satisfied the MBE and WBE goals set for the  
contract, or document that it was unable to do so despite positive efforts. More  
specifically, it will file monthly reports with the office of minority affairs, on the  
fifteenth day of each month following the signing of the public construction contract,  
providing the following documents and information:
    - a. A copy of each written subcontract for work or services—including a copy of  
each agreement or order for goods, supplies, equipment or materials—executed  
during the previous month;
    - b. The name of each company that was awarded a subcontract; whether the company  
is an MBE or a WBE; the date the subcontract was awarded; the dollar amount of  
the subcontract; the trade or specialty involved; the date work or services under  
the subcontract will (or has) commence(d) and will be (or has been) completed or  
the date the goods, supplies, equipment or materials will be or have been  
provided;

If the successful company is an MBE or WBE not listed in the utilization plan, the  
race or ethnicity and sex of the individual(s) who own and manage the company

(e.g., Black, Hispanic American, Asian-American, American Indian, Woman);

- c. In the event a contractor has not awarded a subcontract to an MBE or WBE that was specifically identified in the contractor's utilization plan as likely to receive the subcontract, the reasons the subcontract was not awarded as originally contemplated by the utilization plan;
  - d. In the event a company was found by the contractor to be unqualified or unable to perform a subcontract after the subcontract had been awarded to that company, the name of each such company; the reason the company was found unqualified to perform the subcontract; whether the company is an MBE or a WBE and, if either an MBE or a WBE, the race or ethnicity and sex of the individuals who own and manage the company;
  - e. The percentage of each subcontract completed; the amount paid to each subcontractor and the balance due each subcontractor under each subcontract;
  - f. All revisions to the utilization plan, in the form and with all information required for the initial utilization plan;
  - g. If the utilization plan, as originally tendered or as revised, reveals that the contract goals will not be satisfied, then a detailed statement and documentary proof of the positive efforts that the contractor has made and will make to satisfy the goals. Included in the report shall be a listing of MBEs and/or WBEs, if any, that were considered for each subcontracting opportunity, the race or ethnicity of the individuals who own and manage each of those companies, the name and title of the person at each of those companies with whom the contractor dealt or negotiated, and the reason(s) such companies were denied the subcontracting opportunity.
- (3) That it will retain, and make available to the city upon request, for a period of three (3) years subsequent to the completion of the contract all records relied upon for the compilation of each monthly report.

#### **Sec. 42-5. Enforcement provisions.**

- (a) The Division of Equity Compliance and Social Impact, upon concluding that a contractor has failed to comply with any requirement of this chapter, shall report its findings, with specificity and in writing to the Director of the Office of Management and Budget with a copy to the Corporation Counsel. The Director of the Office of Management and Budget shall then give notice of the specific deficiencies to the prime contractor who shall then be given ten (10) days to appear at a hearing before a city hearing officer, designated by the Director of the Office of Management and Budget, to explain why a determination of noncompliance should not be entered. The Office of Corporation Counsel shall assist as needed.

- (b) A determination of noncompliance by the city hearing officer shall constitute a finding by the city that the contractor breached the contract. The city hearing officer shall then recommend to the Director of the Office of Management and Budget one or more of the appropriate remedies for noncompliance set forth below:
- (1) Directing that part or all of the payments to the contractor be withheld until noncompliance is cured;
  - (2) Directing that the contract be terminated;
  - (3) Directing that the contractor be barred from bidding on future contracting opportunities with the city;
  - (4) Imposing a requirement that the contractor, in future bidding for city contracts, guarantee that it will meet a specific MBE or WBE goal;
  - (5) If it is determined that a particular MBE or WBE subcontractor has been victimized by discrimination, directing that a specific subcontract be awarded to that subcontractor;
  - (6) Any other remedy that the commissioner finds appropriate given the facts and circumstances of the particular case.

**Sec. 42-6. Annual review and evaluation of program.**

The Division of Equity Compliance and Social Impact with the assistance of, and after consultation with, all other appropriate city departments, shall issue a report to the Common Council stating the levels of MBE and WBE participation attained for Public Construction Contracts awarded during the previous year; whether and to what extent the Division of Equity Compliance and the Office of the Corporation Counsel have found violations of this Chapter; whether, in light of the city's experiences under this chapter, including reports submitted by contractors, any modifications to this chapter should be adopted.

**Sec. 42-7. Effective and expiration dates.**

This chapter shall take effect immediately upon its adoption. It shall be applicable to solicitations for bids issued from and after the effective date. Gen. Ord. No. 22-1991, as last amended by Gen. Ord. No. 23-2015, is hereby made permanent by this common council until such time that a future council determines that it is no longer necessary.

**APPENDIX A TO CHAPTER 42  
AWARDING OF SUBCONTRACTS  
EQUAL OPPORTUNITY PROVISIONS**

**A. Statement of policy and assurance of equal opportunity.**

It is the policy of the city of Syracuse that minority-owned business enterprises (MBEs), and women-owned business enterprises (WBEs), as defined in paragraph B, below, may not be discriminated against based on race, color, national origin or sex: (i) in the process leading to the identification of potential subcontractors; (ii) in the negotiation of terms and conditions to be included in subcontracts; and (iii) in the standards for measuring performance by subcontractors.

The contractor agrees to take the steps set forth below to assure implementation of and compliance with this policy.

**B. Definitions.**

- (1) *Minority-owned business enterprise (MBE)* shall mean a business that is periodically certified by the City Division of Equity Compliance and Social Impact as satisfying the following criteria: (i) At least fifty-one (51) percent of the business is owned and controlled by minority group members who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by minority group members who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the minority group members who own it; and (iii) the business has its principal operations, or has permanently staffed offices, located within Onondaga County.
- (2) *Minority group members* shall mean the following: (1) Black persons, meaning persons having origin in any of the Black African racial groups; (2) Hispanic Americans, meaning persons of Mexican, Puerto Rican, Cuban, Central or South American origin regardless of race; (3) Asian Americans, meaning persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands; and/or (4) American Indians, meaning persons having origin in any of the original peoples of North America and who are recognized as American Indian by either a tribe, tribal organization, or a suitable authority in the community.
- (3) *Subcontract* shall mean a contract between a contractor and any other business unrelated to the contractor, through which the other business (i.e., the subcontractor) provides a distinct element of the work, services, goods, supplies, equipment or materials contemplated by, and required for the completion of, the public construction contract.
- (4) *Women-owned business enterprise (WBE)* shall mean a business that is periodically certified by the City Division of Equity Compliance and Social Impact as satisfying the following criteria: (i) At least fifty-one (51) percent of the business is owned and controlled by women who are United States citizens or permanent resident aliens, or in the case of a publicly

owned business, at least fifty-one (51) percent of the stock of the business is owned by women who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the women who own it; and (iii) the business has its principal operations, or has permanently staffed offices, located within Onondaga County.

**C. Directory of MBEs and WBEs.**

The Division of Equity Compliance and Social Impact compiles and keeps current a directory of certified MBEs and WBEs. Interested persons may obtain a copy by writing or calling the Division of Equity Compliance and Social Impact (address/phone number). The directory does not purport to record all companies eligible for certification. Bidders and contractors are urged to compile their own lists of MBEs and WBEs and to take steps to promote certification of such companies as MBEs and WBEs by the Division of Equity Compliance and Social Impact.

**D. MBE and WBE utilization plan.**

Within seven (7) days of being notified that it was the successful bidder, an officer of the contractor executed an MBE and WBE utilization plan. A copy of this plan is annexed hereto and made a part of this contract.

**E. MBE and WBE goals.**

The goals established for this contract — expressed as a percentage of the total contract price — are:

MBE \_\_\_\_ percent.

WBE \_\_\_\_ percent.

These goals represent the city's best estimate of the level of MBE and WBE participation in the contract that will likely occur if MBEs and WBEs are given an equal opportunity to compete for subcontracts available under this contract.

**F. Attainment of MBE and WBE goals and positive efforts to attain goals.**

The contractor agrees to satisfy these goals or document that it was unable to do so despite positive efforts. Positive efforts shall include all of the following:

- (1) Identification of MBEs and WBEs that may be able to perform specific subcontracts, by:
  - a. Perusing the Syracuse directory of MBEs and WBEs; and/or
  - b. Sending appropriate representatives to pre-bid and pre-award meetings conducted by representatives of the Division of Equity Compliance and Social Impact, to

inform prime contractors and subcontractors of MBE and WBE requirements and subcontracting opportunities; and/or

- c. Placing advertisements in general circulation, trade association, and minority/female focus media located within reasonable proximity to the construction project, that solicit bids for identified subcontracting opportunities; and/or
  - d. Contacting minority and women's organizations, contractors' groups and local, state and federal minority and women business assistance offices and other organizations that provide assistance to and promote opportunities for MBEs and WBEs; and/or
  - e. Any other methods that in fact result in the identification of MBEs and WBEs qualified to bid on subcontracting opportunities.
- (2) Where technically feasible, and consistent with the efficient performance of the prime contract, dividing the prime contract into segments that create subcontracting opportunities for qualified and available MBEs and WBEs.
  - (3) Notifying a reasonable number of specific MBEs and WBEs in writing, that their interest in specified subcontracts is being solicited in sufficient time to allow them to participate effectively; such notice must include complete and accurate information about the plans, specifications, change orders and other requirements of a given subcontract, and must state the date bids and a response to the notice are due.
  - (4) Following-up initial solicitations of interest by contacting MBEs and WBEs to determine with certainty whether they are interested and whether they need additional information to make a bid.
  - (5) Negotiating with, and considering and awarding subcontracts to interested MBEs and WBEs in the same manner and subject to the same procedures, standards and requirements the contractor follows with companies that are not MBEs and WBEs (e.g., it may not negotiate more demanding contract terms with MBEs and WBEs; or, in evaluating the merits of a bid by an MBE or WBE, a commercially insignificant difference in price shall not be a basis for rejecting the bid).
  - (6) After awarding a subcontract to an MBE or a WBE, imposing requirements and performance standards no more stringent than those imposed on companies that are not MBEs or WBEs.
  - (7) Such additional measures that assure nondiscriminatory treatment of MBEs and WBEs.

## **G. Reporting and record keeping.**

The contractor will file monthly reports with the Division of Equity Compliance and Social Impact documenting that it will satisfy the MBE and WBE goals or that it is unable to do so despite positive efforts. More specifically, the contractor shall on the fifteenth day of each month following the signing of this contract provide the following documents and information:

- (1) A copy of each written subcontract for work or services — including a copy of each agreement or order for goods, supplies, equipment or materials — executed during the previous month;
- (2) The name of each company that was awarded a subcontract; whether the company is an MBE or WBE; the date the subcontract was awarded; the dollar amount of the subcontract; the trade or specialty involved; the date work or services under the subcontract will (or has) commence(d) and will be (or has been) completed or the date the goods, supplies, equipment or materials will be or have been provided; If the successful company is an MBE or a WBE not listed in the Utilization Plan, the race or ethnicity and sex of the individual(s) who own and manage the company (e.g., Black, Hispanic American, Asian-American, American Indian, Woman);
- (3) In the event a contractor has not awarded a subcontract to an MBE or WBE that was specifically identified in the contractor's Utilization Plan as likely to receive the subcontract, the reasons the subcontract was not awarded as originally contemplated by the Utilization Plan;
- (4) In the event a company was found by the contractor to be unqualified or unable to perform a subcontract after the subcontract had been awarded to that company, the name of each such company; the reason the company was found unqualified to perform the subcontract; whether the company is an MBE or WBE and, if either an MBE or a WBE, the race or ethnicity and sex of the individuals who own and manage the company;
- (5) The percentage of each subcontract completed; the amount paid to each subcontractor and the balance due each subcontractor under each subcontract;
- (6) All revisions to the Utilization Plan, in the form and with all information required for the initial Utilization Plan;
- (7) If the Utilization Plan, as originally tendered or as revised, reveals that the contract goals will not be satisfied, then a detailed statement and documentary proof of the positive efforts that the contractor has made and will make to satisfy the goals. Included in the report shall be a listing of MBEs and/or WBEs, if any, that were considered for each subcontracting opportunity, the race or ethnicity of the individuals who own and manage each of those companies, the name and title of the person at each of those companies with whom the contractor dealt or negotiated, and the reason(s)



such companies were denied the subcontracting opportunity.

#### **H. Retention of records.**

The contractor shall retain, and make available to the city upon request, for a period of three (3) years subsequent to the completion of the contract all records relied upon for the compilation of each report. Appropriate legal action will be taken against a contractor that willfully makes false statements or that provides incorrect information.

#### **I. Determination of compliance or noncompliance.**

Upon request of the Division of Equity Compliance and Social Impact, the Office of the Corporation Counsel shall determine whether the contractor has failed to comply with any requirement of the Equal Opportunity Provisions of this contract.

The Office of the Corporation Counsel shall give notice to the contractor of a proposed finding of noncompliance. The contractor shall be afforded a hearing, upon ten (10) days notice, to show cause why a finding of noncompliance by the Office of the Corporation Counsel should not be entered.

#### **J. Effect of determination of noncompliance.**

A determination of noncompliance by the Office of the Corporation Counsel shall constitute a finding by the city that the contractor breached the contract. The Office of the Corporation Counsel may impose appropriate remedies for noncompliance such as:

- (1) Directing that part or all of the payments to the contractor be withheld until noncompliance is cured;
- (2) Directing that the contract be terminated;
- (3) Directing that the contractor be barred from bidding on future contracting opportunities with the city;
- (4) Imposing a requirement that the contractor, in future bidding for city contracts, guarantee that it will meet a specific MBE or WBE goal;
- (5) If it is determined that a particular MBE or WBE subcontractor has been victimized by discrimination, directing that a specific subcontract be awarded to that subcontractor;
- (6) Any other remedy that the corporation counsel finds appropriate given the facts and circumstances of the particular case;
- (7) Such additional measures found appropriate by the contractor that assure nondiscriminatory treatment of MBEs and WBEs.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

April 7, 2023

**Timothy M. Rudd**  
Director

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Julie Castellitto**  
Assistant Director

Dear Ms. McBride:

I am requesting a Local Law to amend Chapter 42 Minority and Women Business Enterprise Participation Program to make the following changes:

Chapter 42 any reference to "Department of Community Development", please update all references to say "Office of Management and Budget".

Chapter 42 any reference to "Commissioner of Community Development", please update all references to say "Director of Management and Budget".

Chapter 42 any reference to "Office of Minority Affairs", "Division of Contract Compliance and Minority Affairs" please update all references to the division to say "Division of Equity Compliance and Social Impact".

The purpose of these amendments is for the Division of Equity Compliance and Social Impact to become a division under the Office of Management and Budget, under the supervision of the Director of Management and Budget. The purpose of the name change of the division to "Division of Equity Compliance and Social Impact" is to better represent the policy this Division implements. Equity means "fairness and justice" and our policy was created in recognition that vendors do not all start from the same place and we must acknowledge and make adjustments to imbalances. Social Impact means "the effect on people and communities that solves or addresses social injustices and challenges resulting from an action or inaction, activity, project, or policy", which is what we want to drive toward and measure for.

I look forward to discussion with your office and the Common Council regarding this request. Please feel free to reach me at [TRudd@syr.gov](mailto:TRudd@syr.gov) or extension 8080.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Thank you.

Sincerely,



Timothy Rudd  
Director of Management and Budget

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

## Chapter 42 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION PROGRAM<sup>1</sup>

### Sec. 42-1. Definitions.

For purposes of this chapter, the following terms shall have the meaning defined in this section, unless otherwise apparent from the context:

- (a) *Bid* shall mean an offer by a business to enter into a public construction contract.
- (b) *Bidder* shall mean a business that submits a bid.
- (c) *Certification* shall mean the process by which the city's office of minority affairs determines that a business entity should be recognized as a minority-owned and/or women-owned business enterprise for the purposes of this chapter.
- (d) *City* shall mean the city of Syracuse, New York.
- (e) *Contractor* or *prime contractor* shall mean a business that is awarded a public construction contract or a professional services contract as defined herein.
- (f) *Minority-owned business enterprise (MBE)* shall mean a business that is periodically certified by the city division of contract compliance and minority affairs as satisfying the following criteria: (i) at least fifty-one (51) percent of the business is owned and controlled by minority group members who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by minority group members who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the minority group members who own it; and (iii) the business has its principal operations, or has permanently staffed offices, located within Onondaga County.
- (g) *Minority group members* shall mean the following:
  - (1) Black persons, meaning persons having origin in any of the Black African racial groups.
  - (2) Hispanic Americans, meaning persons of Mexican, Puerto Rican, Cuban, Central or South American origin regardless of race.
  - (3) Asian Americans, meaning persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.
  - (4) American Indians, meaning persons having origin in any of the original peoples of North America and who are recognized as American Indian by either a tribe, tribal organization, or a suitable authority in the community.

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<sup>1</sup>Editor's note(s)—Gen. Ord. No. 19-1994, adopted June 20, 1994, extended the provisions of Ch. 42, as amended, for three (3) years following the adoption of said ordinance. Chapter 42 derives from Gen Ord. No. 9-1991, adopted Feb. 11, 1991, and extensions in the expiration date were enacted by Gen. Ord. No. 2-1994 (from April 4, 1994 to May 19, 1994) and Gen. Ord. No. 9-1994 (from May 19, 1994 to June 30, 1994).

Cross reference(s)—Affirmative action plan, Pt. O, Ch. 39.

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(h) *Positive efforts* by a contractor shall include all of the following:

- (1) Identification of MBEs and WBEs that may be able to perform specific subcontracts, by:
    - a. Perusing the Syracuse directory of MBEs and WBEs; and/or
    - b. Sending appropriate representatives to pre-bid and pre-award meetings conducted by representative of the office of minority affairs, to inform prime contractors and subcontractors of MBE and WBE requirements and subcontracting opportunities; and/or
    - c. Placing advertisements in general circulation, trade association, and minority/female focus media located within reasonable proximity to the construction project, that solicit bids for identified subcontracting opportunities; and/or
    - d. Contacting minority and women's organizations, contractors' groups and local, state and federal minority and women business assistance offices and other organizations that provide assistance to and promote opportunities for MBEs and WBEs; and/or
    - e. Any other method(s) that in fact results in the identification of MBEs and WBEs qualified to bid on subcontracting opportunities.
  - (2) Where technically feasible, and consistent with the efficient performance of the prime contract, dividing the prime contract into segments that create subcontracting opportunities for qualified and available MBEs and WBEs.
  - (3) Notifying a reasonable number of specific MBEs and WBEs in writing, that their interest in specified subcontracts is being solicited in sufficient time to allow them to participate effectively; such notice must include complete and accurate information about the plans, specifications, change orders and other requirements of a given subcontract, and must state the date bids and a response to the notice are due.
  - (4) Following-up initial solicitations of interest by contacting MBEs and WBEs to determine with certainty whether they are interested and whether they need additional information to make a bid.
  - (5) Negotiating with, and considering and awarding subcontracts to interested MBEs and WBEs in the same manner and subject to the same procedures, standards and requirements the contractor follows with companies that are not MBEs and WBEs (e.g., it may not negotiate more demanding contract terms with MBEs and WBEs; or, in evaluating the merits of a bid by an MBE or a WBE, a commercially insignificant difference in price shall not be a basis for rejecting the bid).
  - (6) After awarding a subcontract to an MBE or a WBE, imposing requirements and performance standards no more stringent than those imposed on companies that are not MBEs or WBEs.
- (i) *Professional services contract* shall mean the definition set forth in Section 1201(b) of the New York Limited Liability Company Law, which includes any practice as an attorney and counselor-at-law, or as a licensed physician, and those occupations designated in Title Eight of the Education Law. Title Eight of the New York Education Law includes the following professions: acupuncture, architecture, athletic training, audiology, certified shorthand reporting, chiropractic, dentistry, dietetics and nutrition, engineering, interior design, land surveying, landscape architecture, massage therapy, medical physics, medicine, midwifery, nursing, occupational therapy, ophthalmic dispensing, optometry, pharmacy, physical therapy, podiatry, psychology, public accountancy, respiratory therapy, social work, speech-language pathology and veterinary medicine. Notwithstanding the foregoing, the selection of Special Counsel (attorneys) for the city of Syracuse shall continue to be governed by Section 5-1102(2) of the City Charter.
- (j) *Public Construction contract* or *prime contract* shall mean: (a) any contract, in the amount of at least fifty thousand dollars (\$50,000.00), awarded by the city for the construction, rehabilitation, alteration, conversion, extension, repair or demolition of city buildings, streets or other improvements to its real

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property whereby the city is committed to expend or does expend its funds in return for such construction, rehabilitation, alteration, conversion, extension, repair or demolition; or (b) any contract or loan, in the amount of at least fifty thousand (\$50,000.00), for the rehabilitation or construction of buildings administered by the department of community development; provided, however, that the term shall not include any contract under which federal or state authorities expressly prohibit the city from imposing the requirements of this chapter.

- (k) *Service disability veterans business meaning (SDVB)* shall mean "Service-disabled veteran" shall mean (a) in the case of the United States army, navy, air force, marines, coast guard, army national guard or air national guard and/or reserves thereof, a veteran who received a compensation rating of ten (10) percent or greater from the United States department of veterans affairs or from the United States department of defense because of a service-connected disability incurred in the line of duty, and (b) in the case of the New York guard or the New York naval militia and/or reserves thereof, a veteran who certifies, pursuant to the rules and regulations promulgated by the director, to having incurred an injury equivalent to a compensation rating of ten percent or greater from the United States department of veterans affairs or from the United States department of defense because of a service-connected disability incurred in the line of duty.

Service Disability Veteran Business Guidelines (SDVB)

- (1) The Service Disabled Veteran Business (SDVB) must have a service-connected disability as determined by the VA or Department of Defense (DoD).
  - (2) The Service Disabled Veteran Business (SDVB) must be small business as defined by Small Business Administration (SBA).
  - (3) One or more service disabled veterans must unconditionally own fifty-one (51) percent of the business, control its management - including long-term decision making - and daily operations, and hold the highest officer position.
  - (4) Ownership by one or more service disabled veterans must be direct ownership. A company owned principally by another business entity that is in turn owned and controlled by one or more service-disabled veterans does not meet the requirements.
  - (5) The service disabled veteran business (SDVB) must demonstrate authority to control independently the day-to-day business decisions of the enterprise; an enterprise authorized to do business in this state and is independently-owned and operated.
  - (6) Must be Certified by New York State or the City of Syracuse, Office of Minority Affairs as a SDVB.
- (l) *Subcontract* shall mean a contract between a contractor and any other business unrelated to the contractor, through which the other business (i.e. the subcontractor) provides a distinct element of the work, services, goods, supplies, equipment or materials contemplated by, and required for the completion of, the public construction project.
- (m) *Women-owned business enterprise (WBE)* shall mean a business that is periodically certified by the city office of minority affairs as satisfying the following criteria: (i) At least fifty-one (51) percent of the business is owned and controlled by women who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by women who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the women who own it; and (iii) the business has its principle operations or has permanently staffed offices located within Onondaga County.

(Gen. Ord. No. 22-1991, 3-25-91; Gen. Ord. No. 24-2013, 5-28-13; Gen. Ord. No. 36-2019, 8-19-19, eff. 1-1-20)

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## Sec. 42-2. Administration.

The city office of minority affairs, a unit of the department of community development ("Office of Minority Affairs"), in addition to the specific powers and duties set forth elsewhere in this chapter shall:

- (1) Develop techniques, materials and procedures consistent with this chapter, to facilitate the participation of WBEs and MBEs in public contracting opportunities and to facilitate compliance with this chapter by contractors;
- (2) Subject to the prior approval of the commissioner of community development, adopt administrative rules and procedures to implement its responsibilities under this chapter (e.g., to certify companies as MBEs and WBEs);
- (3) For each public construction contract, conduct a pre-bid meeting and a pre-award meeting to inform WBEs and MBEs of subcontracting opportunities and to review with the successful bidder its MBE and WBE responsibilities;
- (4) Maintain and periodically update a directory of businesses that have been certified as MBEs and WBEs under this chapter;
- (5) Develop and implement internal auditing and reporting systems to determine the effectiveness of this chapter in preventing discrimination against MBEs and WBEs.

(Gen. Ord. No. 22-1991, 3-25-91)

## Sec. 42-3. Establishment of MBE and WBE participation goals.

- (a) *Overall goal.* Goals for MBE and WBE participation in public construction contracts and professional service contracts are as follows: Ten (10) percent minority workforce and ten (10) percent women workforce for a total of twenty (20) percent (EEO) for project personnel used by the contractor awarded public construction contracts or professional service contracts by the city of Syracuse. MBE goal, twelve (12) percent of the total amount of all public construction contracts or professional service contracts; WBE goal, eight (8) percent of the total amount of all public construction contracts or professional service contracts.
- (b) *Contract goals.*
  - (1) *Public construction:* The division of contract compliance and minority affairs shall apply the overall goals set forth in section 42-3(a) to all public construction contracts regardless of the type and nature of the work to be performed. The goals shall be submitted to the division of purchase as the MWBE utilization plan upon notice of contract award in conjunction with the submittal of insurance and performance bond documentation. Projects that are being funded by federal and state grants shall follow the utilization goals, if any, required by the grant agreement.
  - (2) *Professional services:* In addition, the division of contract compliance and minority affairs shall implement a minority and women enterprise participation program for professional services in consultation with the director of management and budget. The MWBE professional program will require that firms submitting proposals to the city's RFP committee to have either a diverse workforce or to utilize subcontractors from a certified list to be provided by the division of contract compliance and minority affairs. All city funded professional service contracts in excess of fifty thousand dollars (\$50,000.00) will require minority or women business participation goals either in the form of meeting the EEO goals or utilizing subcontractors. The goals for subcontracting will be nine (9) percent minority and six (6) percent women. The EEO goals shall be ten (10) percent minority workforce and ten (10) percent women workforce for a total of twenty (20) percent (EEO). Any business used as a subcontractor by a professional service firm to meet these goals must be certified by the City of

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Syracuse Office of Minority Affairs to count towards the goals. The program to be established shall be in accordance with the City Charter specifically, section 5-205A(8)(a), (b) and (c) which sets forth the procedure for the selection of professional service contracts.

- (3) *Service disability veterans business (SDVB)*: Sincere good faith efforts will be required by prime contractors to utilize city of Syracuse certified Service Disability Veteran Business's (SDVB) goals in the amount of five (5) percent per contract for city funded public work projects (construction contracts) under the following circumstances:
- a. In the event MWBE participation is not available for contracts awarded in excess of \$50,000.00—\$500,000.00 or when the project awarded has six (6) or more scopes of work available. At no time can the SDVB be utilized to exclude the MWBE requirements.
  - b. When a contract is awarded in the amount of five hundred thousand dollars (\$500,000.00) or greater, the SDVB will be a 3<sup>rd</sup> category of contract inclusion requiring a good faith effort along with the MBE and WBE categories. At no time can the SDVB be utilized to exclude the MWBE requirements.
- (c) *Modification of contract goal*. A contract goal may be modified by the office of minority affairs, with the prior approval of the commissioner of community development, and after consultations with a representative of the Engineering Department, the purchasing department and the department for which the contract is being awarded, based on:
- (1) Changes in the plans, specifications or other relevant terms of the contract;
  - (2) The receipt of relevant information not available or considered when the contract goal was first established;
  - (3) The receipt of an objection to the goal urged by any potential contractor or subcontractor on the grounds that: (a) The goal will result in inadequate competition for a subcontract or for a group of subcontractors; or (b) the goal for the specific public construction contract and the goal for similar prior contracts has necessarily excluded a particular company from consideration for subcontracting opportunities. Such an objection shall be made in writing to the office of minority affairs, prior to the deadline for the submission of bids on the contract, and shall fully explain the basis for, and establish the soundness of, the objection.
- (d) *Standards controlling whether MBE and WBE goals have been achieved*. The dollar amount of all subcontracts awarded to certified MBEs and WBEs will be credited toward the satisfaction of the MBE and the WBE goals, subject to the following limitations:
- (1) A contractor that awards a subcontract to a business certified as both an MBE and a WBE must elect to apply the amount of that subcontract to either the MBE or the WBE goal.
  - (2) A contractor that awards a subcontract to a joint venture may apply toward the MBE or WBE goal, the percentage of the total dollar amount of the subcontract equal to the percentage of the joint venture in fact owned and controlled by the MBE or WBE joint venturer(s).
  - (3) A contractor will be given credit for a subcontract only if it serves a commercially useful function. To determine whether a subcontract satisfies this requirement, the office of minority affairs will consider the nature and amount of the subcontract, customary industry subcontracting practices for the given public construction contract, and such other factors it finds relevant.
  - (4) A contractor will receive credit for the full amount of a subcontract even if the MBE or the WBE subcontractor enters into subcontracts with businesses that are not MBEs or WBEs. However, if an MBE or WBE subcontractor, sub-subcontracts a significantly greater portion of the work of the subcontract than would be expected under customary industry practices, the contractor will not receive credit for the subcontract.



- (5) A contractor will receive credit for a subcontract that entails the supplying of materials or products only if the subcontractor is regularly engaged in the business of supplying materials or products and has a warehouse or other storage facility where the materials or products provided through the subcontract are regularly stored.
- (6) In addition to credit received through subcontracts, a prime contractor that is certified as an MBE or WBE shall receive credit toward the MBE or WBE goal equal to the percentage of the total contract amount that it undertakes and completes, i.e., that it does not perform through subcontracts.

(Gen. Ord No. 22-1991, 3-25-91; Gen Ord. No. 19-1994, 6-20-94; Gen. Ord. No. 24-2013, 5-28-13; Gen. Ord. No. 10-2017, 6-19-17; Gen. Ord. No. 36-2019, 8-19-19, eff. 1-1-20)

#### **Sec. 42-4. Obligations of successful bidders and contractors.**

- (a) Every successful bidder shall, as a condition precedent to the award of the prime contract, submit to the office of minority affairs, within ten (10) business days of being notified that it is the successful bidder, an MBE and WBE utilization plan, executed before a notary by the appropriate officer of the bidder, which shall:
  - (1) State the name, title and telephone number of the individual(s) responsible for: Assuring compliance with this chapter; supervising efforts to identify subcontractors; negotiating and awarding subcontracts; and monitoring performance of subcontracts;
  - (2) Provide a brief description of each item of work, services, goods, supplies, equipment or material that it expects to complete or provide through subcontracts and the dollar amount of each such subcontract;
  - (3) State the month the work under each subcontract will likely commence or the month the services, goods, supplies, equipment or materials under each subcontract will likely be provided;
  - (4) Identify each subcontract listed in response to paragraphs (2) and (3), immediately above, that it expects to award to an MBE or WBE; the name, address and telephone number of each such MBE or WBE; the name, race (or ethnicity) and sex of the chief executive officer of each such MBE or WBE;
  - (5) Contain a promise by the bidder that it will satisfy the MBE and WBE contract goals or will make positive efforts to do so.
- (b) Every contractor shall be required to agree, by contract, as fully set forth in "Appendix A" to this chapter:
  - (1) That it will not discriminate against MBEs or WBEs in the identification of potential subcontractors and in the negotiation, awarding and performance of subcontracts.
  - (2) That it will document that it in fact satisfied the MBE and WBE goals set for the contract, or document that it was unable to do so despite positive efforts. More specifically, it will file monthly reports with the office of minority affairs, on the fifteenth day of each month following the signing of the public construction contract, providing the following documents and information:
    - a. A copy of each written subcontract for work or services—including a copy of each agreement or order for goods, supplies, equipment or materials—executed during the previous month;
    - b. The name of each company that was awarded a subcontract; whether the company is an MBE or a WBE; the date the subcontract was awarded; the dollar amount of the subcontract; the trade or specialty involved; the date work or services under the subcontract will (or has) commence(d) and will be (or has been) completed or the date the goods, supplies, equipment or materials will be or have been provided;

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If the successful company is an MBE or WBE not listed in the utilization plan, the race or ethnicity and sex of the individual(s) who own and manage the company (e.g., Black, Hispanic American, Asian-American, American Indian, Woman);

- c. In the event a contractor has not awarded a subcontract to an MBE or WBE that was specifically identified in the contractor's utilization plan as likely to receive the subcontract, the reasons the subcontract was not awarded as originally contemplated by the utilization plan;
  - d. In the event a company was found by the contractor to be unqualified or unable to perform a subcontract after the subcontract had been awarded to that company, the name of each such company; the reason the company was found unqualified to perform the subcontract; whether the company is an MBE or a WBE and, if either an MBE or a WBE, the race or ethnicity and sex of the individuals who own and manage the company;
  - e. The percentage of each subcontract completed; the amount paid to each subcontractor and the balance due each subcontractor under each subcontract;
  - f. All revisions to the utilization plan, in the form and with all information required for the initial utilization plan;
  - g. If the utilization plan, as originally tendered or as revised, reveals that the contract goals will not be satisfied, then a detailed statement and documentary proof of the positive efforts that the contractor has made and will make to satisfy the goals. Included in the report shall be a listing of MBEs and/or WBEs, if any, that were considered for each subcontracting opportunity, the race or ethnicity of the individuals who own and manage each of those companies, the name and title of the person at each of those companies with whom the contractor dealt or negotiated, and the reason(s) such companies were denied the subcontracting opportunity.
- (3) That it will retain, and make available to the city upon request, for a period of three (3) years subsequent to the completion of the contract all records relied upon for the compilation of each monthly report.

(Gen. Ord. No. 22-1991, 3-25-91)

#### **Sec. 42-5. Enforcement provisions.**

- (a) The office of minority affairs, upon concluding that a contractor has failed to comply with any requirement of this chapter, shall report its findings, with specificity and in writing to the commissioner of community development (NBD) with a copy to the corporation counsel. The commissioner of community development (NBD) shall then give notice of the specific deficiencies to the prime contractor who shall then be given ten (10) days to appear at a hearing before a city hearing officer, designated by the commissioner, to explain why a determination of noncompliance should not be entered. The office of corporation counsel shall assist as needed.
- (b) A determination of noncompliance by the city hearing officer shall constitute a finding by the city that the contractor breached the contract. The city hearing officer shall then recommend to the commissioner one or more of the appropriate remedies for noncompliance set forth below:
  - (1) Directing that part or all of the payments to the contractor be withheld until noncompliance is cured;
  - (2) Directing that the contract be terminated;
  - (3) Directing that the contractor be barred from bidding on future contracting opportunities with the city;
  - (4) Imposing a requirement that the contractor, in future bidding for city contracts, guarantee that it will meet a specific MBE or WBE goal;

- (5) If it is determined that a particular MBE or WBE subcontractor has been victimized by discrimination, directing that a specific subcontract be awarded to that subcontractor;
- (6) Any other remedy that the **commissioner** finds appropriate given the facts and circumstances of the particular case.

(Gen. Ord. No. 22-1991, 3-25-91; Gen. Ord. No. 36-2019, 8-19-19, eff. 1-1-20)

#### **Sec. 42-6. Annual review and evaluation of program.**

**The office of minority affairs** with the assistance of, and after consultation with, all other appropriate city departments, shall issue a report to the common council stating the levels of MBE and WBE participation attained for public construction contracts awarded during the previous year; whether and to what extent **the office of minority affairs** and the office of the corporation counsel have found violations of this chapter; whether, in light of the city's experiences under this chapter, including reports submitted by contractors, any modifications to this chapter should be adopted.

(Gen. Ord. No. 22-1991, 3-25-91)

#### **Sec. 42-7. Effective and expiration dates.**

This chapter shall take effect immediately upon its adoption. It shall be applicable to solicitations for bids issued from and after the effective date. Gen. Ord. No. 22-1991, as last amended by Gen. Ord. No. 23-2015, is hereby made permanent by this common council until such time that a future council determines that it is no longer necessary.

(Gen. Ord. No. 22-1991, 3-25-91; Gen. Ord. No. 19-1994, 6-20-94; Gen. Ord. No. 17-1997, 5-27-97; Gen. Ord. No. 21-2001, 5-7-01; Gen. Ord. No. 27-2003, 8-18-03; Gen. Ord. No. 48-2004, 11-8-04; Gen. Ord. No. 8-2008, 3-24-08; Gen. Ord. No. 16-2009, 5-11-09; Gen. Ord. No. 25-2011, 5-23-11; Gen. Ord. No. 24-2013, 5-28-13; Gen. Ord. No. 23-2015, 6-22-15; Gen. Ord. No. 10-2017, 6-19-17)

### **APPENDIX A TO CHAPTER 42 AWARDING OF SUBCONTRACTS EQUAL OPPORTUNITY PROVISIONS**

#### **A. Statement of policy and assurance of equal opportunity.**

It is the policy of the city of Syracuse that minority-owned business enterprises (MBEs), and women-owned business enterprises (WBEs), as defined in paragraph B, below, may not be discriminated against based on race, color, national origin or sex: (i) In the process leading to the identification of potential subcontractors; (ii) in the negotiation of terms and conditions to be included in subcontracts; and (iii) in the standards for measuring performance by subcontractors.

The contractor agrees to take the steps set forth below to assure implementation of and compliance with this policy.

#### **B. Definitions.**

- (1) **Minority-owned business enterprise (MBE)** shall mean a business that is periodically certified by the City **Office of Minority Affairs** as satisfying the following criteria: (i) At least fifty-one (51) percent of the business is owned and controlled by minority group members who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by minority group members who are United States citizens or permanent resident aliens; (ii) the

management and daily operations of the business are controlled by one or more of the minority group members who own it; and (iii) the business has its principal operations, or has permanently staffed offices, located within Onondaga County.

- (2) *Minority group members* shall mean the following:
- (1) Black persons, meaning persons having origin in any of the Black African racial groups.
  - (2) Hispanic Americans, meaning persons of Mexican, Puerto Rican, Cuban, Central or South American origin regardless of race.
  - (3) Asian Americans, meaning persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.
  - (4) American Indians, meaning persons having origin in any of the original peoples of North America and who are recognized as American Indian by either a tribe, tribal organization, or a suitable authority in the community.
- (3) *Subcontract* shall mean a contract between a contractor and any other business unrelated to the contractor, through which the other business (i.e., the subcontractor) provides a distinct element of the work, services, goods, supplies, equipment or materials contemplated by, and required for the completion of, the public construction contract.
- (4) *Women-owned business enterprise (WBE)* shall mean a business that is periodically certified by the City Office of Minority Affairs as satisfying the following criteria: (i) At least fifty-one (51) percent of the business is owned and controlled by women who are United States citizens or permanent resident aliens, or in the case of a publicly owned business, at least fifty-one (51) percent of the stock of the business is owned by women who are United States citizens or permanent resident aliens; (ii) the management and daily operations of the business are controlled by one or more of the women who own it; and (iii) the business has its principal operations, or has permanently staffed offices, located within Onondaga County.

**C. Directory of MBEs and WBEs.**

The Syracuse Office of Minority Affairs compiles and keeps current a directory of certified MBEs and WBEs. Interested persons may obtain a copy by writing or calling The Office of Minority Affairs, (address/phone number). The directory does not purport to record all companies eligible for certification. Bidders and contractors are urged to compile their own lists of MBEs and WBEs and to take steps to promote certification of such companies as MBEs and WBEs by the Office of Minority Affairs.

**D. MBE and WBE utilization plan.**

Within seven (7) days of being notified that it was the successful bidder, an officer of the contractor executed an MBE and WBE utilization plan. A copy of this plan is annexed hereto and made a part of this contract.

**E. MBE and WBE goals.**

The goals established for this contract — expressed as a percentage of the total contract price — are:

MBE \_\_\_\_percent.

WBE \_\_\_\_percent.

These goals represent the city's best estimate of the level of MBE and WBE participation in the contract that will likely occur if MBEs and WBEs are given an equal opportunity to compete for subcontracts available under this contract.

**F. Attainment of MBE and WBE goals and positive efforts to attain goals.**

The contractor agrees to satisfy these goals or document that it was unable to do so despite positive efforts.

Positive efforts shall include all of the following:

- 
- (1) Identification of MBEs and WBEs that may be able to perform specific subcontracts, by:
    - a. Perusing the Syracuse directory of MBEs and WBEs; and/or
    - b. Sending appropriate representatives to pre-bid and pre-award meetings conducted by representatives of the Office of Minority Affairs, to inform prime contractors and subcontractors of MBE and WBE requirements and subcontracting opportunities; and/or
    - c. Placing advertisements in general circulation, trade association, and minority/female focus media located within reasonable proximity to the construction project, that solicit bids for identified subcontracting opportunities; and/or
    - d. Contacting minority and women's organizations, contractors' groups and local, state and federal minority and women business assistance offices and other organizations that provide assistance to and promote opportunities for MBEs and WBEs; and/or
    - e. Any other methods that in fact result in the identification of MBEs and WBEs qualified to bid on subcontracting opportunities.
  - (2) Where technically feasible, and consistent with the efficient performance of the prime contract, dividing the prime contract into segments that create subcontracting opportunities for qualified and available MBEs and WBEs.
  - (3) Notifying a reasonable number of specific MBEs and WBEs in writing, that their interest in specified subcontracts is being solicited in sufficient time to allow them to participate effectively; such notice must include complete and accurate information about the plans, specifications, change orders and other requirements of a given subcontract, and must state the date bids and a response to the notice are due.
  - (4) Following-up initial solicitations of interest by contacting MBEs and WBEs to determine with certainty whether they are interested and whether they need additional information to make a bid.
  - (5) Negotiating with, and considering and awarding subcontracts to interested MBEs and WBEs in the same manner and subject to the same procedures, standards and requirements the contractor follows with companies that are not MBEs and WBEs (e.g., it may not negotiate more demanding contract terms with MBEs and WBEs; or, in evaluating the merits of a bid by an MBE or WBE, a commercially insignificant difference in price shall not be a basis for rejecting the bid).
  - (6) After awarding a subcontract to an MBE or a WBE, imposing requirements and performance standards no more stringent than those imposed on companies that are not MBEs or WBEs.
  - (7) Such additional measures that assure nondiscriminatory treatment of MBEs and WBEs.

**G. Reporting and record keeping.**

The contractor will file monthly reports with the Office of Minority Affairs documenting that it will satisfy the MBE and WBE goals or that it is unable to do so despite positive efforts. More specifically, the contractor shall on the fifteenth day of each month following the signing of this contract provide the following documents and information:

- (1) A copy of each written subcontract for work or services — including a copy of each agreement or order for goods, supplies, equipment or materials — executed during the previous month;
- (2) The name of each company that was awarded a subcontract; whether the company is an MBE or WBE; the date the subcontract was awarded; the dollar amount of the subcontract; the trade or specialty involved; the date work or services under the subcontract will (or has) commence(d) and will be (or has been) completed or the date the goods, supplies, equipment or materials will be or have been provided;

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If the successful company is an MBE or a WBE not listed in the Utilization Plan, the race or ethnicity and sex of the individual(s) who own and manage the company (e.g., Black, Hispanic American, Asian-American, American Indian, Woman);

- (3) In the event a contractor has not awarded a subcontract to an MBE or WBE that was specifically identified in the contractor's Utilization Plan as likely to receive the subcontract, the reasons the subcontract was not awarded as originally contemplated by the Utilization Plan;
- (4) In the event a company was found by the contractor to be unqualified or unable to perform a subcontract after the subcontract had been awarded to that company, the name of each such company; the reason the company was found unqualified to perform the subcontract; whether the company is an MBE or WBE and, if either an MBE or a WBE, the race or ethnicity and sex of the individuals who own and manage the company;
- (5) The percentage of each subcontract completed; the amount paid to each subcontractor and the balance due each subcontractor under each subcontract;
- (6) All revisions to the Utilization Plan, in the form and with all information required for the initial Utilization Plan;
- (7) If the Utilization Plan, as originally tendered or as revised, reveals that the contract goals will not be satisfied, then a detailed statement and documentary proof of the positive efforts that the contractor has made and will make to satisfy the goals. Included in the report shall be a listing of MBEs and/or WBEs, if any, that were considered for each subcontracting opportunity, the race or ethnicity of the individuals who own and manage each of those companies, the name and title of the person at each of those companies with whom the contractor dealt or negotiated, and the reason(s) such companies were denied the subcontracting opportunity.

#### **H. Retention of records.**

The contractor shall retain, and make available to the city upon request, for a period of three (3) years subsequent to the completion of the contract all records relied upon for the compilation of each report. Appropriate legal action will be taken against a contractor that willfully makes false statements or that provides incorrect information.

#### **I. Determination of compliance or noncompliance.**

Upon request of the Office of Minority Affairs, the Office of the Corporation Counsel shall determine whether the contractor has failed to comply with any requirement of the Equal Opportunity Provisions of this contract.

The office of the Corporation Counsel shall give notice to the contractor of a proposed finding of noncompliance. The contractor shall be afforded a hearing, upon ten (10) days notice, to show cause why a finding of noncompliance by the Office of the Corporation Counsel should not be entered.

#### **J. Effect of determination of noncompliance.**

A determination of noncompliance by the Office of the Corporation Counsel shall constitute a finding by the city that the contractor breached the contract. The Office of the Corporation Counsel may impose appropriate remedies for noncompliance such as:

- (1) Directing that part or all of the payments to the contractor be withheld until noncompliance is cured;
- (2) Directing that the contract be terminated;
- (3) Directing that the contractor be barred from bidding on future contracting opportunities with the city;

- 
- (4) Imposing a requirement that the contractor, in future bidding for city contracts, guarantee that it will meet a specific MBE or WBE goal;
  - (5) If it is determined that a particular MBE or WBE subcontractor has been victimized by discrimination, directing that a specific subcontract be awarded to that subcontractor;
  - (6) Any other remedy that the corporation counsel finds appropriate given the facts and circumstances of the particular case;
  - (7) Such additional measures found appropriate by the contractor that assure nondiscriminatory treatment of MBEs and WBEs.

DRAFT



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

April 3, 2023

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Fire Department, authorizing a waiver of the RFP process to enter into an agreement with Wellnow Occupational Medicine located at 961 Canal Street, Syracuse, NY.

It is the intention of the Syracuse Fire Department to retain a medical exam/testing provider for the period of April 24, 2023 through April 24, 2024. The Wellnow Occupational Medicine - IMA is licensed, experienced and is duly qualified to evaluate and treat firefighters.

This will be for a one-year contract with one-year renewable options. Expenditures not to exceed \$150,000 will be charged to account 590401.01.90400. Payments will be made through our Third-Party Administrator, currently PMA.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766






# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** April 3, 2023  
**SUBJECT:** Waiver of RFP Process & Enter Agreement – Wellnow Occupational Medicine

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The Department of Fire is requesting a waiver of the RFP process to enter into an agreement with Wellnow Occupational Medicine located at 961 Canal Street, Syracuse NY.

It is the intention of the Syracuse Fire Department to retain a medical exam/testing provider for the period of April 24, 2023 through April 24, 2024. The Wellnow Occupational Medicine – IMA is licensed, experienced and is duly qualified to evaluate and treat firefighters.

This will be for a one-year contract with one-year renewable options. Expenditures not to exceed \$150,000 will be charged to account 590401.01.90400. Payments will be made through the Cities Third-Party Administrator, currently PMA.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

APR 12 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING MAYOR TO  
SUBMIT AN APPLICATION TO THE NEW  
YORK STATE GOVERNOR'S TRAFFIC SAFETY  
COMMITTEE FOR A GRANT FROM THE 2024  
POLICE TRAFFIC SERVICES PROGRAM AND  
EXECUTE A CONTRACT OR WRITTEN  
INSTRUMENTS ASSOCIATED WITH THE  
GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Governor's Traffic Safety Committee for a grant from the 2024 Police Traffic Services Program for an amount not to exceed \$46,000.00; if awarded the grant funds will be used by the Syracuse Police Department to increase seat belt usage and reduce aggressive driving, speeding, distracted driving and other dangerous driving behaviors, in an effort to reduce serious injury and death from traffic crashes; no local match is required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



# Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

34

April 7, 2023

**Janet L. Burke**  
Director, Bureau of  
Research

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the upcoming meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the New York State Governor's Traffic Safety Committee for the 2024 Police Traffic Services Program.

These annual funds will be used by the Syracuse Police Department to increase seat belt usage and to reduce aggressive, speeding, distracted and other dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes.

The amount of the grant is not to exceed \$46,000.00. No local match is required.

Sincerely,

Janet L. Burke  
Director, Bureau of Research

**Bureau of Research**  
233 E Washington St.  
Room 419  
Syracuse, N.Y. 13202

Office 315 448-8020  
Fax 315 448-8008

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT OF  
\$20,000 TO LE MOYNE COLLEGE FOR FOUR (4)  
EDUCATIONAL MODULES ON BEHALF OF  
THE SYRACUSE POLICE DEPARTMENT**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to process payments in order to pay invoices due to Le Moyne College in an amount not to exceed \$20,000.00 for the production of four (4) educational modules entitled “Implicit Bias”, “Social Structure Theory - the Basics”, “Social Structure & Syracuse - Application”, and “Trauma Informed Approaches to Criminal Justice” on behalf of the Syracuse Police Department; and

BE IT FURTHER ORDAINED, that said payments shall be charged to Budget Account #541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

**SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

March 30, 2023

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

RE: REQUESTING AUTHORIZATION TO PAY – Le Moyne College

Dear Ms. McBride,

On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize payment of an open invoice due to Le Moyne College.

At the direction of Chief Buckner and in response to Mayor Walsh's Executive Order on Police Reform (effective 06/19/20) Item 13, Le Moyne College Faculty were asked to "Develop and deliver training on the history of racism in Syracuse and the United States, both in the police academy and during in-service training, such that 100% of the membership of SPD receives this training. Additionally, deliver department-wide training in cultural competency for law enforcement." As a result of this request Le Moyne College Faculty created (4) educational modules for the Syracuse Regional Police Academy entitled: Implicit Bias, Social Structure Theory – the Basics, Social Structure & Syracuse – Application, and Trauma Informed Approaches to Criminal Justice.

This service was provided by Le Moyne College without a purchase order or contract in place. The City of Syracuse Finance Department is unable to approve payment of these invoices without a purchase order. The goods rendered by the vendor have been verified and payment for the outstanding invoice is due.

Expenditures not to exceed \$20,000.00 will be charged to account 541500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

DC R Shoff h#310  
Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 511 ASH  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 511 Ash Street, being Lot 4, Block 122 A, Tract W & P Sub, Section 009, Block -29, Lot -34.0 (009.-29-34.0), Property No. 0304003100, 33 x 99 Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 511 Ash St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

511 Ash St.  
Lot 4 B1122a Tr W&P Sub  
009.-29-34.0  
Property #: 0304003100  
33x99 Wh Fp23  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

HA

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 900 BELLEVUE  
AVENUE & MALCOLM STREET FOR AN  
AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 900 Bellevue Avenue & Malcolm Street, being Lot P 18, Block 481, Tract F & P, Section 092, Block -14, Lot -29.0 (086.-07-27.0), Property No. 1107000600, 99.88 x 66 Angular Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse



Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT



DEPARTMENT OF ASSESSMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

37

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 900 Bellevue Ave & Malcolm St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

900 Bellevue Ave. & Malcolm St.  
Lot P18 B1481 Tr F&P  
092.-14-29.0

Property #: 1107000600

99.88x66 Ang Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

25

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 179 BISHOP  
AVENUE FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 179 Bishop Avenue, being Lot Sub 31 1 x 2 of Lots 29 to 31, Block 18, Tract B & H Amended, Section 078, Block -02, Lot -33.0 (078.-02-33.0), Property No. 1309001700, 34.70 x 99 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse

Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

38

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 179 Bishop Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

179 Bishop Ave.

Lot Sub 31 1x2 Of Lots 29 To 31 Bl8 Tr B&H Amd

078.-02-33.0

Property #: 1309001700

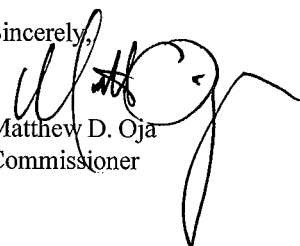
34.70x99 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,



Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

15

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 560  
DELAWARE STREET FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 560 Delaware Street, being Lot P 29, Block 322, Tract Kellogg, Section 092, Block -06, Lot -35.0 (092.-06-35.0), Property No. 1022007800, 42 x 115 Angular Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee. not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



DEPARTMENT OF ASSESSMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

39

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 560 Delaware St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

560 Delaware St.  
Lot P29 B1322 Tr Kellogg  
092.-06-35.0  
Property #: 1022007800  
42x115 Ang Wh  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 102  
ELMHURST AVENUE FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 102 Elmhurst Avenue, being Lot P 31, Block 9, Tract B & H Amended, Section 078, Block -03, Lot -21.0 (078.-03-21.0), Property No. 1326002300, 33 x 98 Angular Wood House and Garage to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse



Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT



40

**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

**Matthew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 102 Elmhurst Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

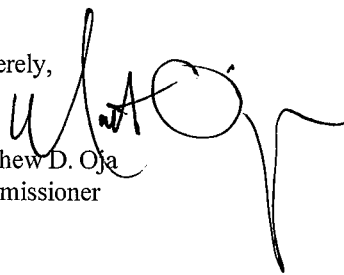
This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

102 Elmhurst Ave.  
Lot P31 B19 Tr B&H Amd  
078.-03-21.0  
Property #: 1326002300  
33x98 Ang Whxgar  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

17

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 108  
ELMHURST AVENUE FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 108 Elmhurst Avenue, being Lot 28, Block 9, Tract B & H Amended, Section 078, Block -03, Lot -24.0 (078.-03-24.0), Property No. 1326002600, 33 x 127 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

41

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 108 Elmhurst Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

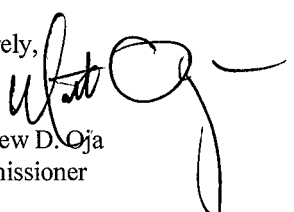
This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

108 Elmhurst Ave.  
Lot 28 Bl 9 Tr B&H Amd  
078.-03-24.0  
Property #: 1326002600  
33x127 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

18

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 407 EMERSON  
AVENUE & CAYUGA STREET FOR AN  
AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 407 Emerson Avenue & Cayuga Street, being Block 45, Section 111, Block -22, Lot -05.0 (111.-22-05.0), Property No. 0726002700, 140 x 270.80 Wood House and Shed to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00. deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

42

April 5, 2023

**Matthew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 407 Emerson Ave & Cayuga St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

407 Emerson Ave. & Cayuga St.

Bl 45

111.-22-05.0

Property #: 0726002700

14ox27o.8o Whx Shed Fp54

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

19

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 901-917  
GEDDES STREET SOUTH & DELAWARE  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 901-917 Geddes Street South & Delaware Street, being Lot P 1, Block 131, Tract F & P, Section 092, Block -05, Lot -59.0 (092.-05-59.0), Property No. 1031001000, 89 x 91.30 Angular Wood Block Store to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse

Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT





**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

43

April 5, 2023

**Matthew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 901-17 Geddes St S & Delaware St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

901-17 Geddes St. S. & Delaware St.

Lot P1 B1131 Tr F&P

092.-05-59.0

Property #: 1031001000

89x91.30 Ang W Blk.Store

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

20

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 321  
MERRIMAN AVENUE FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 321 Merriman Avenue, being Lot 2, Block 319 B, Tract D & W, Section 097, Block -13, Lot -02.0 (097.-13-02.0), Property No. 1060005800, 50 x 132 Wood House and Garage to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



44

**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 321 Merriman Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

321 Merriman Ave.

Lot 2 B1319b Tr D&W

097.-13-02.0

Property #: 1060005800

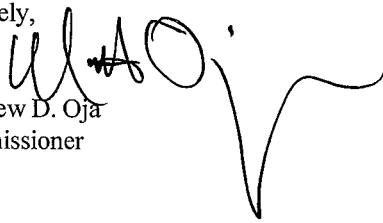
50x132 Wh & Gar

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

21

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 116 PUTNAM  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 116 Putnam Street, being Lot W P 44, Block 132A, Tract F & P, Section 092, Block -12, Lot -29.0 (092.-12-29.0), Property No. 1172001600, 33 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



45

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 116 Putnam St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

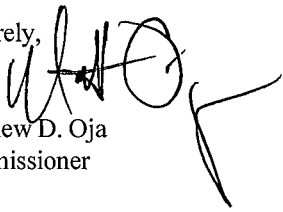
This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

116 Putnam St.  
Lot W P44 Bl 132a Tr F.P  
092.-12-29.0  
Property #: 1172001600  
33x132 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

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Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 212 PUTNAM  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 212 Putnam Street, being Lot E P62, Block 132, Tract F & P, Section 092, Block -04, Lot -35.0 (092.-04-35.0), Property No. 1172004700, 33 x 132 Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: **REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 212 Putnam St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

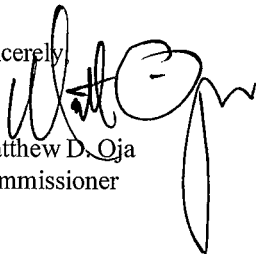
This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

212 Putnam St.  
Lot E P62 Bl 132 Tr F.P  
092.-04-35.0  
Property #: 1172004700  
33x132 Wh  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

23

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 216  
SHONNARD STREET FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 216 Shonnard Street, being Lot P 42, Block 314, Section 097, Block -03, Lot -27.0 (097.-03-27.0), Property No. 1082004500, 44 x 132 Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee not to exceed \$325.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.





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**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

April 5, 2023

**Matthew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 216 Shonnard St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

216 Shonnard St.

Lot P42 B1314

097.-03-27.0

Property #: 1082004500

44x132 Wh

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

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## CITY OF SYRACUSE COMMON COUNCIL

**AMIR GETHERS**  
**Councilor-at-Large**

April 18, 2023

Patricia K. McBride  
City Clerk  
City Hall Room 231  
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation for the April 24, 2023 Common Council Meeting Waiver Agenda authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2023/2024 Road Reconstruction Program and the purchase of equipment, as detailed in Schedule "A" and Schedule "B". The total amount is not to exceed \$10,000,000.

Additionally, please prepare legislation authorizing the Department of Public Works to proceed with the 2023/2024 Road Reconstruction Program, to complete roads and purchase equipment as detailed in "Schedule "A" and Schedule "B", at a cost not to exceed \$10,000,000.

Thank you for your assistance.

Amir Gethers  
Councilor-at-Large

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 12, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Patricia McBride  
City Clerk  
City Hall, Room 230  
Syracuse, New York 13202

**Re: Requesting Authorization to Proceed with the 2023/2024 Road Recon Capital Improvement Program using Unallocated Cash Capital that will be reimbursed through the NYS DOT Programs**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Road Recon Program and set up a Capital Project Account using Unallocated Cash Capital in the amount of \$10,000,000 to complete roads listed in the attached "Schedule A" and purchase equipment listed in the attached "Schedule B."

The Commissioner of Public Works may adjust this list as necessary in order to receive full NYS DOT reimbursement. The Commissioner of Finance has identified monies available to set up this account. The amount of \$10,000,000 shall be deposited into a capital project account designated by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

|                      |   |             |              |
|----------------------|---|-------------|--------------|
| Date:                | 04/12/23  | Department: | Public Works |
| Project Name:        | 2023/2024 Road Recon                              |             |              |
| Project Cost:        | \$10,000,000                                      |             |              |
| Contact Name:        | Michael Cannizaro                                 |             |              |
| Project Description: | Funds will be used to perform road reconstruction |             |              |

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Estimated Completion Date:

| <u>Funding Source:</u>                       | <u>Dollar Amount:</u> |
|--|-----------------------|
| Local Share: Cash Capital                    |                       |
| Local Share: Bonds (complete schedule below) | \$10,000,000          |
| State Aid/Grant (identify)                   |                       |
| Federal Aid/Grant (identify)                 |                       |
| Other (identify)                             |                       |
| Other (identify)                             |                       |
| Total Project Funding (must equal cost):\$   | \$ 10,000,000         |

**Estimated Project Borrowing Timeline**

| <u>Year</u>  | <u>Fiscal Year</u> | <u>Estimated Amount to Borrow</u> |
|--|--------------------|-----------------------------------|
| 1  | 2024               | \$10,000,000                      |
| 2  |                    |                                   |
| 3  |                    |                                   |
| 4  |                    |                                   |
| 5  |                    |                                   |
| Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) |                    | \$                                |

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Y Yes X NO

Director of Administration: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Management & Budget: \_\_\_\_\_

Date: 4-13-23 AC

Commissioner of Finance: \_\_\_\_\_

Date: 4/13/23

"Schedule A"

# DEPARTMENT OF PUBLIC WORKS



## 2023/2024 ROAD RECON PLANNED WORK

4/12/2023

| STREET NAME      | FROM             | TO           | BLOCK | WARD | Miles | Feet |
|------------------|------------------|--------------|-------|------|-------|------|
| Ash St.          | N. State/Rte.81  | Prospect     | 100   | 3    | 0.07  | 386  |
| Ash St.          | Prospect         | Townsend     | 200   | 3    | 0.07  | 383  |
| Ash St.          | Townsend         | McBride      | 300   | 3    | 0.07  | 357  |
| Belden Avenue E. | Pearl            | North State  | 200   | 9    | 0.04  | 224  |
| Bishop Ave.      | W. Colvin        | Elmhurst     | 100   | 13   | 0.16  | 824  |
| Carbon St.       | Butternut        | Oberst       | 100   | 3    | 0.04  | 208  |
| Carbon St.       | Oberst           | John         | 200   | 3    | 0.13  | 710  |
| Carbon St.       | John             | Division     | 300   | 3    | 0.05  | 281  |
| Carbon St.       | Division         | Curtis       | 400   | 3    | 0.09  | 479  |
| Carbon St.       | Curtis           | Pond         | 500   | 3    | 0.11  | 559  |
| Carbon St.       | Pond             | Kirkpatrick  | 600   | 1    | 0.19  | 1013 |
| Carbon St.       | Kirkpatrick      | Danforth     | 700   | 1    | 0.09  | 496  |
| Carbon St.       | Danforth         | Court        | 800   | 1    | 0.09  | 500  |
| Carbon St. S.    | Butternut        | Highland     | 100   | 4    | 0.09  | 486  |
| Carbon St. S.    | Highland         | Hier         | 200   | 4    | 0.05  | 264  |
| Carbon St. S.    | Hier             | Grumbach     | 300   | 4    | 0.05  | 259  |
| Castle St., W.   | Cortland         | Midland      | 300   | 18   | 0.05  | 258  |
| Colvin St., W.   | Onon. Crk. Blvd. | Hunt         | 900   | 13   | 0.03  | 138  |
| Coolidge Ave     | Tallman          | Bellevue     | 100   | 12   | 0.15  | 803  |
| Coolidge Ave     | Bellevue         | Sterling     | 200   | 12   | 0.11  | 584  |
| Coolidge Ave     | Sterling         | Cheney       | 300   | 12   | 0.12  | 623  |
| Cortland Ave E   | Oxford           | Castle (MLK) | 300   | 18   | 0.15  | 800  |
| Croly St         | Dakin            | E. Fayette   | 100   | 17   | 0.16  | 846  |
| Croly St.        | E. Fayette       | E. Genesee   | 200   | 17   | 0.23  | 1213 |
| Crouse Ave., N.  | Burnet           | Hawley       | 200   | 6    | 0.07  | 388  |
| Crouse Ave., N.  | Hawley           | Lodi         | 300   | 6    | 0.06  | 340  |
| Dakin St         | Westmoreland     | Croly        | 100   | 17   | 0.11  | 560  |
| Douglas St       | Lodi             | Rosewood     | 100   | 6    | 0.08  | 435  |
| Douglas St       | Rosewood         | Highland     | 200   | 6    | 0.10  | 526  |
| Douglas St       | Highland         | Graves       | 300   | 6    | 0.13  | 674  |
| Douglas St       | Graves           | Oak          | 400   | 4    | 0.17  | 905  |
| Elk St           | S. Salina        | S. State     | 100   | 19   | 0.10  | 540  |
| Elk St           | S. State         | Dougall      | 200   | 19   | 0.12  | 656  |
| Elmhurst Ave E   | Hatch            | creek        | 100   | 19   | 0.12  | 627  |
| Elmhurst Ave W   | creek            | Randall      | 100   | 13   | 0.09  | 456  |
| Elmhurst Ave W   | Randall          | Bishop       | 200   | 13   | 0.06  | 310  |
| Elmhurst Ave W   | Bishop           | South Av     | 300   | 13   | 0.07  | 364  |
| Elmhurst Ave W   | Randall          | Bishop       | 200   | 13   | 0.06  | 310  |
| Elmhurst Ave W   | Bishop           | South Av     | 300   | 13   | 0.07  | 364  |
| Eloise Ter       | Onondaga Ave     | dead end     | 100   | 12   | 0.09  | 470  |
| Fabius St        | West             | Wyoming      | 200   | 8    | 0.03  | 166  |
| Fabius St        | Wyoming          | Niagara      | 300   | 8    | 0.08  | 418  |
| Fabius St        | Niagara          | Tioga        | 400   | 8    | 0.09  | 468  |
| Fabius St        | Tioga            | Oswego       | 500   | 8    | 0.09  | 478  |
| Fayette St., E.  | Almond           | Forman       | 700   | 15   | 0.11  | 596  |
| Fayette St., E.  | Forman           | Irving       | 800   | 15   | 0.11  | 592  |

|                 |              |              |      |    |      |      |
|-----------------|--------------|--------------|------|----|------|------|
| Fayette St., E. | Irving       | Crouse       | 900  | 15 | 0.06 | 320  |
| Fayette St., E. | Crouse       | University   | 1000 | 15 | 0.11 | 597  |
| Fayette St., E. | University   | Walnut       | 1100 | 15 | 0.11 | 593  |
| Fayette St., E. | Walnut       | Pine         | 1200 | 16 | 0.12 | 614  |
| Fayette St., E. | Pine         | Beech        | 1300 | 16 | 0.11 | 561  |
| Fayette St., E. | Allen        | Westmoreland | 1900 | 17 | 0.12 | 631  |
| Fayette St., E. | Westmoreland | Ellis        | 2000 | 17 | 0.05 | 283  |
| Fayette St., W. | Nelson       | Wilbur       | 1300 | 8  | 0.15 | 794  |
| Fayette St., W. | Ulster       | Schuyler     | 1500 | 7  | 0.09 | 484  |
| Fayette St., W. | Schuyler     | Hamilton     | 1600 | 7  | 0.08 | 397  |
| Fayette St., W. | Hamilton     | W. Genesee   | 1700 | 7  | 0.03 | 150  |
| Garfield Ave    | Oakwood      | Woodland     | 100  | 18 | 0.06 | 341  |
| Garfield Ave    | Woodland     | Borden       | 200  | 19 | 0.11 | 558  |
| Garfield Ave    | Borden       | Elizabeth    | 300  | 19 | 0.11 | 585  |
| Garfield Ave    | Elizabeth    | Colvin       | 400  | 19 | 0.05 | 243  |
| Garfield Ave    | Colvin       | Elk          | 500  | 19 | 0.07 | 392  |
| Glahn Ave       | W. Beard     | Colvin       | 100  | 19 | 0.10 | 527  |
| Hartley St      | Butternut    | Highland     | 100  | 4  | 0.07 | 374  |
| Hawley Ave.     | McBride      | Catherine    | 200  | 6  | 0.09 | 466  |
| Hawley Ave.     | Catherine    | Howard       | 300  | 6  | 0.15 | 806  |
| Hawley Ave.     | Howard       | N. Crouse    | 400  | 6  | 0.14 | 729  |
| Hawley Ave.     | N. Crouse    | Lodi         | 500  | 6  | 0.08 | 431  |
| Hawley Ave.     | N. Crouse    | Lodi         | 500  | 6  | 0.08 | 431  |
| Hawley Ave.     | Lodi         | Oak          | 600  | 6  | 0.13 | 696  |
| Hawley Ave.     | Oak          | Delhi        | 700  | 6  | 0.06 | 335  |
| Hawley Ave.     | Delhi        | Elm          | 800  | 6  | 0.09 | 453  |
| Hickory St      | Pearl        | State        | 200  | 9  | 0.04 | 233  |
| Highland Ave.   | Highland St. | Graves       | 100  | 6  | 0.13 | 673  |
| Highland Ave.   | Graves       | Oak          | 200  | 4  | 0.13 | 663  |
| Highland Ave.   | Oak          | Dewitt       | 300  | 4  | 0.19 | 1005 |
| Highland St     | James        | Willow       | 100  | 6  | 0.07 | 350  |
| Highland St.    | Willow       | Highland Av. | 200  | 6  | 0.06 | 321  |
| Highland St.    | Highland Av. | Douglas      | 300  | 6  | 0.08 | 426  |
| Highland St.    | Park         | Carbon       | 800  | 4  | 0.07 | 388  |
| Highland St.    | Carbon       | Knaul        | 900  | 4  | 0.17 | 886  |
| Highland St.    | Knaul        | Hartley      | 1000 | 4  | 0.15 | 768  |
| Hillview Ave    | South        | May          | 100  | 13 | 0.06 | 333  |
| Hillview Ave    | May          | Craddock     | 200  | 13 | 0.10 | 521  |
| Hillview Ave    | Craddock     | Summitt      | 300  | 13 | 0.14 | 766  |
| Jasper St.      | Highland     | Beecher      | 100  | 4  | 0.20 | 1045 |
| Jasper St.      | Beecher      | Oak          | 200  | 4  | 0.09 | 465  |
| Kirk Park Dr.   | W. Colvin    | Crehange     | 200  | 19 | 0.08 | 443  |
| Kirk Park Dr.   | Crehange     | Elmhurst     | 300  | 19 | 0.08 | 447  |
| Kirk Park Dr.   | Elmhurst     | Brighton     | 400  | 19 | 0.11 | 599  |
| Kirkwood Pl     | W. Colvin    | Beard Ave W  | 100  | 19 | 0.10 | 521  |
| Laurel St.      | Lodi         | Alvord       | 700  | 6  | 0.17 | 914  |
| Lexington Ave   | Westmoreland | Ellis        | 500  | 17 | 0.05 | 279  |
| Lodi St         | Butternut    | Ash          | 1400 | 3  | 0.11 | 567  |
| Lodi St         | Ash          | John         | 1500 | 3  | 0.05 | 244  |
| Lodi St         | John         | Division     | 1600 | 3  | 0.06 | 314  |
| Lodi St         | Division     | Mary         | 1700 | 3  | 0.05 | 252  |
| Lodi St         | Mary         | Catawba      | 1800 | 3  | 0.06 | 321  |
| Lodi St         | Catawba      | Pond         | 1900 | 3  | 0.08 | 445  |
| Lodi St         | Pond         | Union Pl.    | 2000 | 2  | 0.13 | 667  |

|                 |              |                   |        |    |      |      |
|-----------------|--------------|-------------------|--------|----|------|------|
| Lodi St         | Union Pl.    | Kirkpatrick       | 2100   | 2  | 0.07 | 355  |
| Lowell Ave , N. | Tompkins     | Ulster            | 100    | 8  | 0.09 | 501  |
| Lowell Ave , N. | Ulster       | Schuyler          | 200    | 7  | 0.09 | 499  |
| Lowell Ave , N. | Schuyler     | Hamilton          | 300    | 7  | 0.08 | 399  |
| Lowell Ave , N. | Hamilton     | W. Genesee        | 400    | 7  | 0.07 | 395  |
| Marcellus St    | Wyoming      | Niagara           | 200    | 8  | 0.08 | 428  |
| Marcellus St    | Niagara      | Tioga             | 300    | 8  | 0.09 | 463  |
| Marcellus St    | Tioga        | Oswego            | 400    | 8  | 0.09 | 466  |
| Marcellus St    | Oswego       | Seneca            | 500    | 8  | 0.09 | 462  |
| Marcellus St    | Seneca       | Ontario           | 600    | 8  | 0.09 | 461  |
| Marcellus St    | Ontario      | Geddes            | 700    | 8  | 0.13 | 709  |
| Mcallister Ave  | S. Salina    | S. State          | 100    | 19 | 0.10 | 550  |
| Mcallister Ave  | S. State     | dead end          | 200    | 19 | 0.04 | 205  |
| McBride St N    | Willow       | Hickory           | 500    | 9  | 0.06 | 329  |
| McBride St N    | Hickory      | Union Av          | 600    | 9  | 0.08 | 397  |
| McBride St N    | Union Av     | Laurel            | 700    | 9  | 0.19 | 989  |
| McBride St N    | Laurel       | Butternut         | 800    | 9  | 0.10 | 516  |
| McClure Ave     | S. State     | S. Salina         | 100    | 19 | 0.09 | 497  |
| McKinley Ave    | S. Salina    | S. State          | 100    | 19 | 0.10 | 550  |
| McKinley Ave    | S. State     | dead end          | 200    | 19 | 0.09 | 498  |
| Midland Ave     | Bellevue     | Blaine            | 500    | 12 | 0.07 | 362  |
| Midland Ave     | Blaine       | Castle            | 600    | 12 | 0.09 | 473  |
| Milton Ave      | Emerson      | Willis            | 1100   | 7  | 0.17 | 892  |
| Milton Ave      | Willis       | West End Dr.      | 1200   | 7  | 0.05 | 288  |
| Milton Ave      | West End Dr. | Avery / City Line | 1300   | 7  | 0.08 | 427  |
| Milton Ave ext  | Emerson      | Milton            | 900    | 7  | 0.04 | 234  |
| Oak Pl.         | Oak          | Delhi             | 100    | 6  | 0.06 | 338  |
| Oak St          | Gertrude     | Lincoln Pk. Dr.   | 300    | 6  | 0.11 | 556  |
| Oak St          | Hawley       | Gertrude          | 200    | 6  | 0.07 | 381  |
| Oak St          | Lodi         | Hawley            | 100    | 6  | 0.21 | 1120 |
| Oak St          | Hawley       | Gertrude          | 200    | 6  | 0.07 | 381  |
| Oak St          | Highland Ave | Jasper            | 600    | 4  | 0.11 | 579  |
| Oak St          | James        | Highland Ave      | 500    | 4  | 0.13 | 679  |
| Oneida St       | Temple       | Taylor            | 400    | 18 | 0.10 | 512  |
| Oneida St       | Taylor       | King              | 500    | 18 | 0.06 | 326  |
| Oneida St       | King         | Tallman           | 600    | 18 | 0.10 | 547  |
| Onondaga Ave.   | Parkview     | Eloise            | 600    | 12 | 0.05 | 240  |
| Onondaga Ave.   | Eloise       | Parkside          | 700    | 12 | 0.07 | 364  |
| Onondaga Ave.   | Parkside     | South             | 800    | 12 | 0.09 | 497  |
| Onondaga Cr Bl  | South Ave    | Hunt              | 1100   | 12 | 0.24 | 1260 |
| Oxford St       | Cortland     | dead end          | 100    | 18 | 0.10 | 552  |
| Parkside Ave    | W. Beard     | Onondaga Pk Dr.   | 100    | 12 | 0.21 | 1118 |
| Peat St         | Erie Blvd    | Kidd              | 100    | 6  | 0.05 | 280  |
| Peat St         | Kidd         | Canal             | 200300 | 6  | 0.15 | 777  |
| Peat St         | Canal        | Burnet            | 400500 | 6  | 0.12 | 647  |
| Randall Ave     | Elmhurst     | Colvin            | 100    | 13 | 0.15 | 818  |
| Robineau Rd     | Crossett     | Strathmore/Colvin | 100200 | 12 | 0.35 | 1845 |
| Schneider St.   | Butternut    | Seward            | 100    | 4  | 0.12 | 629  |
| Seneca St       | W. Fayette   | Marcellus         | 100    | 8  | 0.07 | 368  |
| Seneca St       | Otisco       | Tully             | 300    | 8  | 0.07 | 364  |
| South Ave       | Cortland     | Kennedy           | 900    | 12 | 0.04 | 200  |
| South Ave       | Kennedy      | Kirk              | 1000   | 12 | 0.03 | 184  |
| South Ave       | W. Brighton  | Valley Dr.        | 1900   | 13 | 0.06 | 324  |
| South Ave       | Marguerite   | W. Brighton       | 1800   | 13 | 0.07 | 365  |

|                  |                 |                 |        |    |      |      |
|------------------|-----------------|-----------------|--------|----|------|------|
| South Ave        | Elmhurst        | Marguerite      | 1700   | 13 | 0.06 | 300  |
| Spencer St.      | Solar           | Maltbie         | 300    | 2  | 0.23 | 1200 |
| Spencer St.      | Maltbie         | Van Rennselaer  | 400    | 2  | 0.15 | 773  |
| Spencer St.      | Maltbie         | Van Rennselaer  | 400    | 2  | 0.15 | 773  |
| Spencer St.      | Van Rennselaer  | Hunter          | 500    | 2  | 0.17 | 900  |
| Spencer St.      | Hunter          | Geddes          | 600    | 2  | 0.06 | 297  |
| Springfield Rd   | Salt Springs Rd | Fayette Blvd.   | 100    | 17 | 0.13 | 689  |
| Springfield Rd   | Fayette Blvd.   | Mountainview    | 200    | 17 | 0.16 | 849  |
| State St N.      | Hickory         | E. Belden       | 400    | 9  | 0.03 | 172  |
| State St., N.    | E. Belden       | Laurel          | 500    | 9  | 0.17 | 903  |
| State St., N.    | Willow          | Hickory         | 300    | 9  | 0.08 | 396  |
| State St., S.    | McLure          | E. Brighton     | 2500   | 19 | 0.08 | 420  |
| Tallman St.      | Midland         | Lincoln         | 500    | 10 | 0.06 | 330  |
| Tex Simone Dr.   | Hiawatha        | P&C Pkwy        | 100    | 1  | 0.14 | 720  |
| Tex Simone Dr.   | P&C Pkwy        | cul-de-sac      | 200    | 1  | 0.17 | 890  |
| Townsend Pl      | Ash             | Butternut       | 100    | 3  | 0.10 | 518  |
| Townsend St N    | Laurel          | Butternut       | 700    | 9  | 0.10 | 514  |
| Townsend St N    | Butternut       | Ash             | 800    | 3  | 0.10 | 518  |
| Walton St        | Clinton         | Franklin        | 100    | 9  | 0.10 | 524  |
| Walton St.       | Franklin        | Fayette         | 200    | 9  | 0.16 | 827  |
| Water St E       | State           | Townsend        | 400    | 15 | 0.09 | 482  |
| Water St E       | Townsend        | McBride         | 500    | 15 | 0.09 | 458  |
| Water St E       | McBride         | Almond          | 600    | 15 | 0.09 | 464  |
| Water St E       | Almond          | Forman          | 700    | 15 | 0.11 | 595  |
| Westcott St      | Fayette         | Lexington       | 100    | 17 | 0.08 | 420  |
| Westcott St      | Lexington       | E. Genesee      | 200    | 17 | 0.11 | 582  |
| Westmoreland Ave | E. Genesee      | Harvard         | 500    | 17 | 0.26 | 1399 |
| Whittier Ave     | Wilbur          | Lowell          | 100    | 8  | 0.11 | 597  |
| Whittier Ave     | Lowell          | Burnet Park Dr. | 200300 | 8  | 0.25 | 1329 |
| Whittier Ave     | Burnet Park Dr. | Avery           | 400    | 8  | 0.24 | 1263 |
| Wilkinson St.    | N. Geddes       | dead end        | 500    | 2  | 0.09 | 452  |
| Willow St. E.    | Lodi            | Highland        | 900    | 6  | 0.13 | 690  |
| Wolf St.         | Carbon          | Spring          | 400    | 1  | 0.09 | 481  |
| Wolf St.         | Spring          | First North     | 500    | 1  | 0.09 | 489  |
| Wolf St.         | First North     | Second North    | 600    | 1  | 0.09 | 501  |
| Wolf St.         | Second North    | Grant Blvd.     | 700    | 1  | 0.09 | 501  |
| Wolf St.         | Grant Blvd.     | Fourth North    | 800    | 1  | 0.09 | 499  |
| Wolf St.         | Fourth North    | Willumae        | 900    | 1  | 0.09 | 501  |
| Wolf St.         | Willumae        | Sixth North     | 1000   | 1  | 0.10 | 504  |
| Wolf St.         | Sixth North     | Seventh North   | 1100   | 1  | 0.10 | 533  |



## "Schedule B"

|                            | <i>Cost</i>  | <i>Total Cost</i>     |
|----------------------------|--------------|-----------------------|
| (1) Paint Striping Machine | \$375,000.00 | \$375,000.00          |
| (2) Trucks with Plows      | \$275,000.00 | \$550,000.00          |
| (1) Payloader              | \$290,000.00 | \$290,000.00          |
| (2) Rollers                | \$60,000.00  | \$120,000.00          |
| (2) Patch Trucks           | \$165,000.00 | \$330,000.00          |
|                            |              | <b>\$1,665,000.00</b> |



52-53

## CITY OF SYRACUSE COMMON COUNCIL

**AMIR GETHERS**  
Councilor-at-Large

April 18, 2023

Patricia K. McBride  
City Clerk  
City Hall Room 231  
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation for the April 24, 2023 Common Council Meeting Waiver Agenda authorizing a waiver of competitive bid to enter into an agreement with Northern Asphalt LLC for the installation of Americans with Disabilities Act street corners and curbs updates as part of the Road Reconstruction work, on behalf of the Department of Public Works.

Additionally, please prepare legislation authorizing the Department of Public Works to proceed with the street corner and curbs updates, which will cover all corners that do not currently meet ADA requirements. Total cost not to exceed \$3,250,000, and will be charged to Account #07.599807.14905.701029023.

Thank you for your assistance.

Amir Gethers  
Councilor-at-Large

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# DEPARTMENT OF PUBLIC WORKS



## 2023/2024 ROAD RECON - PLANNED CONTRACT WORK

4/13/2023

| STREET NAME     | FROM        | TO          | BLOCK | Miles | Feet  | ADA Corners |
|-----------------|-------------|-------------|-------|-------|-------|-------------|
| Carbon St.      | Butternut   | Oberst      | 100   | 0.039 | 208   | 2           |
| Carbon St.      | Oberst      | John        | 200   | 0.134 | 710   | 2           |
| Carbon St.      | John        | Division    | 300   | 0.053 | 281   | 0           |
| Carbon St.      | Division    | Curtis      | 400   | 0.091 | 479   | 4           |
| Carbon St.      | Curtis      | Pond        | 500   | 0.106 | 559   | 4           |
| Carbon St.      | Pond        | Kirkpatrick | 600   | 0.192 | 1,013 | 5           |
| Carbon St.      | Kirkpatrick | Danforth    | 700   | 0.094 | 496   | 0           |
| Carbon St.      | Danforth    | Court       | 800   | 0.095 | 500   | 0           |
| Carbon St. S.   | Butternut   | Highland    | 100   | 0.092 | 486   | 4           |
| Carbon St. S.   | Highland    | Hier        | 200   | 0.050 | 264   | 4           |
| Carbon St. S.   | Hier        | Grumbach    | 300   | 0.049 | 259   | 2           |
| Coolidge Ave    | Tallman     | Bellevue    | 100   | 0.152 | 803   | 2           |
| Coolidge Ave    | Bellevue    | Sterling    | 200   | 0.111 | 584   | 4           |
| Coolidge Ave    | Sterling    | Cheney      | 300   | 0.118 | 623   | 4           |
| Elmhurst Ave E  | Hatch       | creek       | 100   | 0.119 | 627   | 2           |
| Elmhurst Ave W  | creek       | Randall     | 100   | 0.086 | 456   | 8           |
| Elmhurst Ave W  | Randall     | Bishop      | 200   | 0.059 | 310   | 2           |
| Elmhurst Ave W  | Bishop      | South Av    | 300   | 0.069 | 364   | 2           |
| Fabius St       | West        | Wyoming     | 200   | 0.031 | 166   | 0           |
| Fabius St       | Wyoming     | Niagara     | 300   | 0.079 | 418   | 4           |
| Fabius St       | Niagara     | Tioga       | 400   | 0.089 | 468   | 2           |
| Fabius St       | Tioga       | Oswego      | 500   | 0.090 | 478   | 2           |
| Fayette St., E. | Almond      | Forman      | 700   | 0.113 | 596   | 3           |
| Fayette St., E. | Forman      | Irving      | 800   | 0.112 | 592   | 4           |
| Fayette St., E. | Irving      | Crouse      | 900   | 0.061 | 320   | 0           |
| Fayette St., E. | Crouse      | University  | 1000  | 0.113 | 597   | 0           |
| Fayette St., E. | University  | Walnut      | 1100  | 0.112 | 593   | 4           |
| Fayette St., E. | Walnut      | Pine        | 1200  | 0.116 | 614   | 0           |
| Fayette St., E. | Pine        | Beech       | 1300  | 0.106 | 561   | 4           |
| Fayette St., W. | Nelson      | Wilbur      | 1300  | 0.150 | 794   | 1           |
| Fayette St., W. | Ulster      | Schuyler    | 1500  | 0.092 | 484   | 1           |
| Fayette St., W. | Schuyler    | Hamilton    | 1600  | 0.075 | 397   | 1           |
| Fayette St., W. | Hamilton    | W. Genesee  | 1700  | 0.028 | 150   | 2           |
| Hawley Ave.     | McBride     | Catherine   | 200   | 0.088 | 466   | 3           |
| Hawley Ave.     | Catherine   | Howard      | 300   | 0.153 | 806   | 1           |
| Hawley Ave.     | Howard      | N. Crouse   | 400   | 0.138 | 729   | 5           |
| Hawley Ave.     | N. Crouse   | Lodi        | 500   | 0.082 | 431   | 4           |
| Lodi St         | Butternut   | Ash         | 1400  | 0.107 | 567   | 0           |
| Lodi St         | Ash         | John        | 1500  | 0.046 | 244   | 0           |
| Lodi St         | John        | Division    | 1600  | 0.059 | 314   | 0           |
| Lodi St         | Division    | Mary        | 1700  | 0.048 | 252   | 0           |
| Lodi St         | Mary        | Catawba     | 1800  | 0.061 | 321   | 2           |
| Lodi St         | Catawba     | Pond        | 1900  | 0.084 | 445   | 2           |
| Lodi St         | Pond        | Union Pl.   | 2000  | 0.126 | 667   | 4           |
| Lodi St         | Union Pl.   | Kirkpatrick | 2100  | 0.067 | 355   | 3           |

|                 |                 |                   |        |       |       |   |
|-----------------|-----------------|-------------------|--------|-------|-------|---|
| Lowell Ave , N. | Tompkins        | Ulster            | 100    | 0.095 | 501   | 3 |
| Lowell Ave , N. | Ulster          | Schuyler          | 200    | 0.094 | 499   | 4 |
| Lowell Ave , N. | Schuyler        | Hamilton          | 300    | 0.076 | 399   | 4 |
| Lowell Ave , N. | Hamilton        | W. Genesee        | 400    | 0.075 | 395   | 4 |
| Peat St         | Erie Blvd       | Kidd              | 100    | 0.053 | 280   | 1 |
| Peat St         | Kidd            | Canal             | 200300 | 0.147 | 777   | 3 |
| Peat St         | Canal           | Burnet            | 400500 | 0.123 | 647   | 2 |
| Robineau Rd     | Crossett        | Strathmore/Colvin | 100200 | 0.349 | 1,845 | 2 |
| Spencer St.     | Solar           | Maltbie           | 300    | 0.227 | 1,200 | 0 |
| Spencer St.     | Maltbie         | Van Rennselaer    | 400    | 0.146 | 773   | 0 |
| Water St E      | State           | Townsend          | 400    | 0.091 | 482   | 0 |
| Water St E      | Townsend        | McBride           | 500    | 0.087 | 458   | 0 |
| Water St E      | McBride         | Almond            | 600    | 0.088 | 464   | 0 |
| Water St E      | Almond          | Forman            | 700    | 0.113 | 595   | 0 |
| Whittier Ave    | Wilbur          | Lowell            | 100    | 0.113 | 597   | 0 |
| Whittier Ave    | Lowell          | Burnet Park Dr.   | 200300 | 0.252 | 1,329 | 5 |
| Whittier Ave    | Burnet Park Dr. | Avery             | 400    | 0.239 | 1,263 | 4 |

| STREET NAME      | FROM            | TO          | BLOCK | Miles | Feet | ADA Corners |
|------------------|-----------------|-------------|-------|-------|------|-------------|
| Ash St.          | N. State/Rte.81 | Prospect    | 100   | 0.073 | 386  | 0           |
| Ash St.          | Prospect        | Townsend    | 200   | 0.072 | 383  | 4           |
| Ash St.          | Townsend        | McBride     | 300   | 0.068 | 357  | 0           |
| Townsend Pl      | Ash             | Butternut   | 100   | 0.098 | 518  | 0           |
| McBride St N     | Willow          | Hickory     | 500   | 0.062 | 329  | 4           |
| McBride St N     | Hickory         | Union Av    | 600   | 0.075 | 397  | 4           |
| McBride St N     | Union Av        | Laurel      | 700   | 0.187 | 989  | 2           |
| McBride St N     | Laurel          | Butternut   | 800   | 0.098 | 516  | 1           |
| Townsend St N    | Laurel          | Butternut   | 700   | 0.097 | 514  | 0           |
| Townsend St N    | Butternut       | Ash         | 800   | 0.098 | 518  | 0           |
| State St., N.    | E. Belden       | Laurel      | 500   | 0.171 | 903  | 1           |
| State St., N.    | Willow          | Hickory     | 300   | 0.075 | 396  | 0           |
| State St N.      | Hickory         | E. Belden   | 400   | 0.033 | 172  | 2           |
| Hickory St       | Pearl           | State       | 200   | 0.044 | 233  | 3           |
| Belden Avenue E. | Pearl           | North State | 200   | 0.042 | 224  | 0           |

| STREET NAME     | FROM      | TO              | BLOCK | Miles | Feet  | ADA Corners |
|-----------------|-----------|-----------------|-------|-------|-------|-------------|
| Oak St          | Gertrude  | Lincoln Pk. Dr. | 300   | 0.105 | 556   | 2           |
| Oak St          | Hawley    | Gertrude        | 200   | 0.072 | 381   | 4           |
| Oak St          | Lodi      | Hawley          | 100   | 0.212 | 1,120 | 1           |
| Oak St          | Hawley    | Gertrude        | 200   | 0.072 | 381   | 1           |
| Hawley Ave.     | N. Crouse | Lodi            | 500   | 0.082 | 431   | 4           |
| Hawley Ave.     | Lodi      | Oak             | 600   | 0.132 | 696   | 4           |
| Hawley Ave.     | Oak       | Delhi           | 700   | 0.063 | 335   | 1           |
| Hawley Ave.     | Delhi     | Elm             | 800   | 0.086 | 453   | 3           |
| Oak Pl.         | Oak       | Delhi           | 100   | 0.064 | 338   | 2           |
| Crouse Ave., N. | Burnet    | Hawley          | 200   | 0.074 | 388   | 0           |
| Crouse Ave., N. | Hawley    | Lodi            | 300   | 0.064 | 340   | 1           |

| STREET NAME | FROM | TO | BLOCK | Miles | Feet | ADA Corners |
|-------------|------|----|-------|-------|------|-------------|
|-------------|------|----|-------|-------|------|-------------|

|                |              |               |      |       |     |   |
|----------------|--------------|---------------|------|-------|-----|---|
| Wolf St.       | Carbon       | Spring        | 400  | 0.091 | 481 | 0 |
| Wolf St.       | Spring       | First North   | 500  | 0.093 | 489 | 0 |
| Wolf St.       | First North  | Second North  | 600  | 0.095 | 501 | 4 |
| Wolf St.       | Second North | Grant Blvd.   | 700  | 0.095 | 501 | 4 |
| Wolf St.       | Grant Blvd.  | Fourth North  | 800  | 0.095 | 499 | 6 |
| Wolf St.       | Fourth North | Willumae      | 900  | 0.095 | 501 | 4 |
| Wolf St.       | Willumae     | Sixth North   | 1000 | 0.095 | 504 | 2 |
| Wolf St.       | Sixth North  | Seventh North | 1100 | 0.101 | 533 | 4 |
| Tex Simone Dr. | Hiawatha     | P&C Pkwy      | 100  | 0.136 | 720 | 0 |
| Tex Simone Dr. | P&C Pkwy     | cul-de-sac    | 200  | 0.169 | 890 | 1 |

| STREET NAME   | FROM           | TO             | BLOCK | Miles | Feet | ADA Corners |
|---------------|----------------|----------------|-------|-------|------|-------------|
| Wilkinson St. | N. Geddes      | dead end       | 500   | 0.086 | 452  | 0           |
| Seneca St     | W. Fayette     | Marcellus      | 100   | 0.070 | 368  | 4           |
| Seneca St     | Otisco         | Tully          | 300   | 0.069 | 364  | 4           |
| Marcellus St  | Wyoming        | Niagara        | 200   | 0.081 | 428  | 0           |
| Marcellus St  | Niagara        | Tioga          | 300   | 0.088 | 463  | 0           |
| Marcellus St  | Tioga          | Oswego         | 400   | 0.088 | 466  | 0           |
| Marcellus St  | Oswego         | Seneca         | 500   | 0.088 | 462  | 4           |
| Marcellus St  | Seneca         | Ontario        | 600   | 0.087 | 461  | 0           |
| Marcellus St  | Ontario        | Geddes         | 700   | 0.134 | 709  | 4           |
| Spencer St.   | Maltbie        | Van Rennselaer | 400   | 0.146 | 773  | 2           |
| Spencer St.   | Van Rennselaer | Hunter         | 500   | 0.171 | 900  | 6           |
| Spencer St.   | Hunter         | Geddes         | 600   | 0.056 | 297  | 2           |

| STREET NAME    | FROM         | TO              | BLOCK | Miles | Feet  | ADA Corners |
|----------------|--------------|-----------------|-------|-------|-------|-------------|
| South Ave      | Cortland     | Kennedy         | 900   | 0.038 | 200   | 2           |
| South Ave      | Kennedy      | Kirk            | 1000  | 0.035 | 184   | 2           |
| Onondaga Cr Bl | South Ave    | Hunt            | 1100  | 0.239 | 1,260 | 0           |
| Kirkwood Pl    | W. Colvin    | Beard Ave W     | 100   | 0.099 | 521   | 0           |
| Glahn Ave      | W. Beard     | Colvin          | 100   | 0.100 | 527   | 1           |
| Parkside Ave   | W. Beard     | Onondaga Pk Dr. | 100   | 0.212 | 1,118 | 2           |
| Eloise Ter     | Onondaga Ave | dead end        | 100   | 0.089 | 470   | 2           |
| Onondaga Ave.  | Parkview     | Eloise          | 600   | 0.045 | 240   | 0           |
| Onondaga Ave.  | Eloise       | Parkside        | 700   | 0.069 | 364   | 2           |
| Onondaga Ave.  | Parkside     | South           | 800   | 0.094 | 497   | 2           |

| STREET NAME      | FROM         | TO           | BLOCK | Miles | Feet  | ADA Corners |
|------------------|--------------|--------------|-------|-------|-------|-------------|
| Croly St         | Dakin        | E. Fayette   | 100   | 0.160 | 846   | 1           |
| Croly St.        | E. Fayette   | E. Genesee   | 200   | 0.230 | 1,213 | 0           |
| Dakin St         | Westmoreland | Croly        | 100   | 0.106 | 560   | 1           |
| Fayette St., E.  | Allen        | Westmoreland | 1900  | 0.119 | 631   | 0           |
| Lexington Ave    | Westmoreland | Ellis        | 500   | 0.053 | 279   | 1           |
| Westmoreland Ave | E. Genesee   | Harvard      | 500   | 0.265 | 1,399 | 2           |
| Westcott St      | Fayette      | Lexington    | 100   | 0.079 | 420   | 4           |
| Westcott St      | Lexington    | E. Genesee   | 200   | 0.110 | 582   | 0           |
| Fayette St., E.  | Westmoreland | Ellis        | 2000  | 0.054 | 283   | 0           |

| STREET NAME  | FROM      | TO       | BLOCK | Miles | Feet | ADA Corners |
|--------------|-----------|----------|-------|-------|------|-------------|
| Elk St       | S. Salina | S. State | 100   | 0.102 | 540  | 0           |
| Elk St       | S. State  | Dougall  | 200   | 0.124 | 656  | 3           |
| McKinley Ave | S. Salina | S. State | 100   | 0.104 | 550  | 0           |

|                |           |             |      |       |     |   |
|----------------|-----------|-------------|------|-------|-----|---|
| McKinley Ave   | S. State  | dead end    | 200  | 0.094 | 498 | 0 |
| Mcallister Ave | S. Salina | S. State    | 100  | 0.104 | 550 | 0 |
| Mcallister Ave | S. State  | dead end    | 200  | 0.039 | 205 | 0 |
| State St., S.  | McLure    | E. Brighton | 2500 | 0.080 | 420 | 1 |
| Garfield Ave   | Oakwood   | Woodland    | 100  | 0.065 | 341 | 2 |
| Garfield Ave   | Woodland  | Borden      | 200  | 0.106 | 558 | 4 |
| Garfield Ave   | Borden    | Elizabeth   | 300  | 0.111 | 585 | 0 |
| Garfield Ave   | Elizabeth | Colvin      | 400  | 0.046 | 243 | 0 |
| Garfield Ave   | Colvin    | Elk         | 500  | 0.074 | 392 | 3 |
| McClure Ave    | S. State  | S. Salina   | 100  | 0.094 | 497 | 0 |

| STREET NAME    | FROM            | TO                | BLOCK | Miles | Feet | ADA Corners |
|----------------|-----------------|-------------------|-------|-------|------|-------------|
| Walton St      | Clinton         | Franklin          | 100   | 0.099 | 524  | 0           |
| Walton St.     | Franklin        | Fayette           | 200   | 0.157 | 827  | 0           |
| Milton Ave     | Emerson         | Willis            | 1100  | 0.169 | 892  | 0           |
| Milton Ave     | Willis          | West End Dr.      | 1200  | 0.054 | 288  | 4           |
| Milton Ave     | West End Dr.    | Avery / City Line | 1300  | 0.081 | 427  | 6           |
| Milton Ave ext | Emerson         | Milton            | 900   | 0.044 | 234  | 1           |
| Springfield Rd | Salt Springs Rd | Fayette Blvd.     | 100   | 0.131 | 689  | 1           |
| Springfield Rd | Fayette Blvd.   | Mountainview      | 200   | 0.161 | 849  | 2           |



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

April 13, 2023

Ms. Patricia K. McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Waiver of the Competitive Bid Process to Enter into an Agreement**

Dear Ms. McBride:

On behalf of the Common Council Office, please prepare legislation to be introduced at the next Common Council Meeting authorizing a waiver of the competitive bid process to enter into an agreement with Northern Asphalt LLC for installation of Americans with Disabilities Act corners and street curbing updates as part of Road Recon work. The agreement will be from the date of execution through the end of the 2023/2024 construction season.

The contractor will perform paving work under the existing County Contract. The County contract does not include ADA corners and street curbing, which are required to be eligible to receive reimbursement under the New York State CHIPS program. The work will cover all corners that do not meet current ADA requirements on streets that will be paved by the contractor.

Expenditures are not to exceed \$3,250,000 and will be charged to account 07.599807.14905.701029023 or another appropriate account as designated by the Commissioner of Finance.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

April 13, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management and Budget  
City Hall, Room 213  
Syracuse NY 13202

**RE: Request to Waive Competitive Bidding Process and enter into a Contract with Northern Asphalt LLC for installation of Americans with Disabilities Act Corners and Street Curbing**

Dear Mr. Rudd:

Please prepare a letter to the mayor requesting authorization for the City of Syracuse, Department of Public Works to waive competitive bidding and enter into an agreement with Northern Asphalt LLC for installation of Americans with Disabilities Act corners and street curbing updates as part of Road Recon work. The agreement will be from the date of execution through the end of the 2023/2024 construction season.

The contractor will perform paving work under the existing County Contract. The County contract does not include ADA corners and street curbing, which are required to be eligible to receive reimbursement under the New York State CHIPS program. The work will cover all corners that do not meet current ADA requirements on streets that will be paved by the contractor.

Expenditures are not to exceed \$3,250,000.00 and will be charged to account 07.599807.14905.701029023 or another appropriate account as designated by The Commissioner of Finance.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

Jeremy Robinson  
Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Tim Rudd, Director of Management and Budget  
**DATE:** April 13, 2023  
**SUBJECT:** WCB to Enter a Agreement – Northern Asphalt LLC


The Department of Public Works is requesting a waiver of the competitive bid process to enter into an agreement with Northern Asphalt LLC for installation of Americans with Disabilities Act corners and street curbing updates as part of Road Recon work. The agreement will be from the date of execution through the end of the 2023/2024 construction season.

The contractor will perform paving work under the existing County Contract. The County contract does not include ADA corners and street curbing, which are required to be eligible to receive reimbursement under the New York State CHIPS program. The work will cover all corners that do not meet current ADA requirements on streets that will be paved by the contractor.

Expenditures are not to exceed \$3,250,000 and will be charged to account 07.599807.14905.701029023 or another appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
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Mayor Ben Walsh  
City of Syracuse, New York

APR 13 2023  
Date

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