

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(06/13)

REGULAR MEETING – JUNE 20, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes –*
5. *Public Hearing - (Relative to Item #??, "Rezone Syracuse, a Citywide Rewrite and Codification of the City of Syracuse Zoning Rules and Regulations and Official Zoning Map". Public Hearing was held on Wednesday, June 7, 2023, at 5:30 P.M. (Steve Martell, Mary Grace Martell, Vickie A Rollins, Jim Calocerinos, Paula Calocerinos, James Calocerinos, Phil Prehn, Victoria Coit, Peter McCarthy, Kevin Brown, George Matthews, Ben Lockwood, Sheldon Williams, Mary Cunningham, Aggie Lane, Barry Gordon, Milce Stanton, Gary Nastasi, Sally Santangelo, David Appleton, Cathy Stribley, Danielle Calocerinos, Jackie Lasonde, Nicole Odom, Joe Bennett, Aye Montgomery, Desire Ndagijimana, Mark Kuney, Megan Stewart, Andrew Lunetta, Catherine Landis, Peter King, Maura Ackerman, Nicole Watts, Bob Haley, Rhonda Vesey, Dallas Bryson, Sam Eschenbrenner, Palmer Harvey, Dewayne Comer)*
6. *Petitions*
7. *Committee Reports*
8. *Communications*

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*NEW BUSINESS*  
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BY PRESIDENT HUDSON:

9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/224.*

BY COUNCILOR CALDWELL:

10. *Agreement – With the Everson Museum of Art, for services related to a series of art-based educational programs at Burnet, Thornden, Kirk, Schiller, Wilson, and Westmoreland Parks, as part of the 2023 Summer Recreation Program, from July 1, 2023 – August 31, 2023, on behalf of the Department of Parks, Recreation & Youth Programs. The Everson Museum of Art will provide all educational staff as well as all necessary supplies and materials. There is no cost to the City.*
11. *Agreement – With Friends of the Zoo/Rosamond Gifford Zoo, for services related to a series of educational programs, as part of the City's 2023 Summer Recreation Program, to include the delivery of up to 12 "Zoo to You" educational workshops, between July 1, 2023 – August 30, 2023, for youth in the summer playground programs at Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson Parks. Total cost not to exceed \$1,800, charged to Account #01.71400.541500.*
12. *Agreement – With Eastwood Neighborhood Association, to offer recreational activities in the Eastwood area parks, as part of the City's 2023-2024 Recreation Program, to include planned sessions in consultation with Parks staff, with supplies and qualified instructors to lead activities, in necessary stipends will be provided at a rate not to exceed \$50 per hour, for programs such as youth skateboarding clinics, fitness & wellness classes, along with workshops, for the period of July 1, 2023–June 30, 2024. Total cost not to exceed \$1,000, charged to Account #01.71400.541500.*
13. *Amend – Ord. #424 (07/11/2022) "Purchase w/c/b - Veterinary Emergency Services from Veterinary Medical Center of CNY, on behalf of the Department of Parks, for the period of January 1, 2022-June 30, 2023, with one (1) 1-year renewal option with the approval of the Mayor and the Common Council. Total cost not to exceed \$18,000, from Accounts #35100.01.541500 (\$15,000) and #31230.01.541500 (\$3,000)". Amend to authorize the second of two (2) one-year renewal options, for the period of July 1, 2023-June 30, 2024.*
14. *Authorize – An Intermunicipal Agreement with Onondaga County, on behalf of the Department of Parks Recreation & Youth Programs. The County will reimburse a portion of payments made in association with the City's adopted Tick and Deer Management Program. The amount expended for the 2022/2023 program will not exceed \$41,506, to be deposited in Account #549100.01.71100.*
15. *Authorize - Payment for various individuals for services such as refereeing, officiating department leagues and tournaments, for the period of July 1, 2023-June 30, 2024, on behalf of Parks, Recreation & Youth Programs. Total cost not to exceed \$19,000 charged to Account #01.71400.541500.*

16. *Authorize - Payment to Edward Cole for Rhythm n' Shoes for musical performances at Senior Centers, on behalf of the Department of Parks, Recreation & Youth Programs, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$2,000 from Account #01.71400.540552.*
17. *Appropriate Funds – From Cash Capital Account #599007.01.99999, in an amount not to exceed \$140,000, for the 2023/2024 Capital Improvement Program, Parks Replacement Equipment, as detailed in Appendix "A".*
18. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2023/2024 Splashpads Repair, Replacement, Enhancements, and New Construction Program. Total amount not to exceed \$400,000.*
19. *Authorize – The 2023/2024 Splashpads Repair, Replacement, Enhancements, and New Construction Program, on behalf of the Department of Parks, Recreation & Youth Programs, to replace, repair and enhance City Park's splashpads and water recreation features, that includes new construction and purchase of parts at various splashpads locations, as detailed in Schedule "A." Total cost not to exceed \$400,000.*
20. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2023/20204 Vehicle Replacement Program. Total amount not to exceed \$280,000.*
21. *Authorize – The 2023/2024 Vehicle Replacement Program, on behalf of the Department of Parks, Recreation & Youth Programs, as detailed in Schedule "A." Total cost not to exceed \$280,000.*

BY COUNCILOR GREENE:

22. *Amend – Ord. #516 (08/01/2022), "Agreement – With IPT, LLC d/b/a Paylock, for professional services, on behalf of the Department of Finance/Parking Violations Bureau, to assist with parking ticket enforcement services, the contract will include street patrol and immobilization of vehicles, the supply of boots and related software and equipment relative to booting operation, payment services and a 24/7 Help Center, for the period of three (3) years July 1, 2022 – June 30, 2025. Total cost not to exceed \$50 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot, to be charged to Account #541500.01.13310. The Mayor has waived the RFP process". Amend "Section 3" of the legislation to read, "Paylock will be compensated based on a fee of \$161 per boot application to be paid by the registered owner of the vehicle". This will remove the taxpayer supported subsidy. All nonresidents will pay an additional \$50.*
23. *Levy - Tax for the City of Syracuse (\$47,583,565) and the Syracuse City School District (\$67,945,723) for the period of July 1, 2023-June 30, 2024.*

24. Amend - Ord. #5 (01/09/2023), "Agreement - With M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communication, and Presidio, for consulting services, on behalf of the Department of Information Technology, for the period of one (1) year. Total cost not to exceed \$1,627,000, from Account #541500.01.16800". Amend to increase contract by \$625,000, from July 1, 2023-June 30, 2024. Total amount not to exceed to \$2,252,000. All other terms remain the same.
25. Appropriate Funds - From the American Rescue Plan Act (ARPA) in an amount not to exceed \$17,000, to have work performed on the Firebarn radio tower located at 500 Summit Avenue,
26. Agreement – With Northeast Site and Tower Inc., for painting, routine maintenance, and installation of missing locking hardware on the Firebarn radio tower, effective upon completion. Total amount not to exceed \$8,000.
27. Agreement – With Towerkraft Engineering P.C., for an engineering study to determine load capacity, as the City plans to utilize the Firebarn 140-foot radio tower as part of the City's Broadband Plan, effective upon completion. Total amount not to exceed \$9,000.
28. Authorize – An Intermunicipal Agreement with Syracuse Housing Authority, to establish fixed wireless points utilizing the rooftop and fiber connection available at two SHA properties, (Toomey Abbott Towers & James Geddes Housing) to support the City's fixed wireless municipal broadband network. SHA will enable the City's Contractor for the Community Broadband Program and through the program there will be no cost internet for SHA residents.
29. Agreement – With CenterState CEO, to assist with the planning and implementation of the Open Data Day event, for the period of (6) six months from June 1, 2023-November 30, 2023. The event will be held on November 4, 2023. Total cost not to exceed \$10,000, to be reimbursed by an I-team grant from Bloomberg Philanthropies. The Mayor waived the RFP process.
30. Authorize – The adoption of a new City Flag, as part of the community-led Syracuse Flag Initiative facilitated by Adapt CNY. The recommended finalist will be presented to the Common Council following a feedback period conducting community engagement, that concluded on June 10, 2023, after four (4) semifinalists were selected.
31. Amend - Ord. #346 (06/06/2022), "Authorize – To Implement a new Infrastructure Improvement Fee to be included on all water customer bills effective July, 1, 2020, to be solely utilized for the purchase of materials to improve and or replace the aging infrastructure, The base monthly fee is estimated at \$0.25 and would be escalated according to meter size and by a factor of 1.5 for outside City retail customers, as detailed in the Ordinance". Amend to increase the water fee, as detailed in the revised Schedule "A", effective July 1, 2023.

32. *Approve – Settlement – Tyrone LeFlore v. City of Syracuse, (Index No. 009174/2021), relative to a motorcycle accident on August 4, 2020, in the amount of \$25,000, from Account #599300.01.93000.*
33. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of a settlement with Tony Jennings. Total amount not to exceed \$500,000.*
34. *Approve – Settlement – Tony Jennings vs. City of Syracuse, et al., Federal Civil Action No. 5:17-CV-0054 (LEK/TWD), U.S. District Court, N.D.N.Y., relative to an alleged violation of plaintiff's constitutional rights. Settlement in the amount of \$500,000, from Account #599302.01.93000.*
35. *Purchase w/c/b – From Counsel Press, the service of printing certain appellate court submissions for various legal actions on behalf of the Law Department, for the period of July 1, 2023-June 30, 2024. Total cost not to exceed \$15,000 to be charged to Account #540310.01.14200.*
36. *Purchase w/c/b – From Aaron Nuzzo, Albany Investigators and Metro Attorneys, process serving services for various legal actions, on behalf of the Department of Law, for the period of July 1, 2023-June 30, 2024. Total cost not to exceed \$17,000 to be charged to Account #540552.01.14200.*
37. *Correct Tax Rolls – (324 North Beech Stret, to correct the assessment roll, for tax year 2023/2024) as detailed in Appendix “A.”*

BY COUNCILOR GETHERS:

38. *Amend – Ord. #430 (05/22/2017) “Establish – Parking Rates at various parking garages owned and managed by the City of Syracuse Department of Public Works, to establish new parking garage rates effective July 1, 2017, per attached Schedule A.” Amend City-operated parking garage hourly, daily and monthly rates effective July 1, 2023, per the attached Schedule “A”.*
39. *Authorize – The DPW 2023/2024 Sweeping Program as detailed in Appendix “A”. Cost thereof to be charged to the premises fronting thereon as detailed in Appendix “B”. The program is charged initially to Account #09.00526. Total cost not to exceed \$1,169,605. (Public Hearing to be held on Monday July 3, 2023, at 1:00 PM)*
40. *Authorize – The City of Syracuse to declare the 2022/2023 Creekwalk Security Cameras Project to be a Type II Action, pursuant to the State Environmental Quality Review Act (SEQRA). The scope of the project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake.*

41. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2022/2023 Creekwalk Security Cameras Project. Total amount not to exceed \$400,000.*
42. *Authorize – The 2022/2023 Creekwalk Security Cameras Project, to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake, on behalf of the Department of Engineering. Total cost not to exceed \$400,000, charged to an account to be determined by the Commissioner of Finance.*
43. *Accept – From Le Moyne College, a reimbursement in the amount of \$11,000, for purchase and installation of two rectangular rapid flashing beacon units (RRFBs) as part of the City Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49, for a pedestrian crossing at Salt Springs Road in the City right-of-way between the Le Moyne College academic buildings and dormitories under an understanding with Le Moyne to reimburse for equipment and installation costs, to be deposited in Capital Account #07.59807.701080000.80405.*
44. *Amend - Ord. #520 (08/01/2022), "Permission - To Onondaga County and the Onondaga County Sanitary District, pursuant to Section 3.4 of the Inter-municipal Agreement from 2007, to install and maintain green infrastructure to include landscape, porous concrete sidewalks and other green related improvements, add the 2019 Green Infrastructure Candidate Project List, 2020 Green Infrastructure Candidate Project List, 2021 Green Infrastructure Candidate Project List, 2022 Green Infrastructure CSO Candidate Project List, for the period of five years with (3) five-year renewal options with the approval of the Mayor and the Common Council. At no cost to the City". Amend to add the Green Infrastructure 2023 CSO Candidate Project List. All other provisions remain the same.*
45. *Authorize - The City of Syracuse to declare itself as Lead Agency, pursuant to the State Environmental Quality Review Act (SEQRA), for the Rann Avenue and St. Mark's Avenue Sanitary Sewer Installation to provide sanitary sewer service to six residences.*
46. *Amend – Ord. #32 (01/25/2021), "Agreement - With Barton & Loguidice, D.P.C. for the Preliminary, Detail Design, and Construction Inspection Services Phases Fee, the Downtown Mill & Pave Project PIN 3756.25, which will include South Clinton Street (W. Genesee Street to West Jefferson), South Warren Street (Erie Boulevard East to East Adams Street) and Jefferson Street (South Clinton Street to Montgomery Street), on behalf of Engineering. The City will incur all initial costs with subsequent 100% reimbursement, Federal (80%) and NY State (20%) through TIP funds. Total cost not to exceed \$832,000 from Capital Account #701071000.07.599807.80405." Amend to provide additional Construction Inspection Services at the cost of \$20,000. Total cost not to exceed \$852,000.*

47. Amend - Ord. #703 (11/22/2021), "Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80. Total amount not to exceed \$426,000" Amend to add the Detailed Design Phase and increase the amount not to exceed to \$859,000.
48. Amend - Ord. #704 (11/22/2021), "Agreement - With New York Department of Transportation for the Scoping, Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80, in an amount not to exceed \$426,000. Total project cost not to exceed \$7,428,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 15% Marchiselli funds". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$859,000. Total Project cost not to exceed \$7,428,000.
49. Amend - Ord. #705 (11/22/2021), "Authorize - The Scoping, Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80, in an amount not to exceed \$426,000. Total project cost not to exceed \$7,428,000. The City will incur all costs with subsequent 80% reimbursement from Federal funds through TIP and 15% Marchiselli funds". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$859,000. Total Project cost not to exceed \$7,428,000.
50. Amend - Ord. #300 (05/23/2022), "Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the Scoping & Preliminary Design Phases, of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (West Seneca Turnpike), PIN 3756.83, on behalf of Engineering. Total amount not to exceed \$256,000." Amend to add the Detailed Design Phase and increase the amount not to exceed to \$601,000.
51. Amend - Ord. #301 (05/23/2022), "Agreement - With the New York State Department of Transportation for the Scoping & Preliminary Design Phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (West Seneca Turnpike), PIN 3756.83, on behalf of Engineering, in an amount not to exceed \$256,000. The City incurs all initial costs for this project with subsequent 80% Federal reimbursement through TIP, Marchiselli Funds of 15% is included. Total project cost \$4,666,000". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$601,000. Total Project cost not to exceed \$4,666,000.

52. Amend - Ord. #302 (05/23/2022), "Authorize – The Scoping & Preliminary Design Phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (West Seneca Turnpike), PIN 3756.83, on behalf of Engineering, in an amount not to exceed \$256,000. The City incurs all initial costs for this project with subsequent 80% Federal reimbursement through TIP, Marchiselli Funds of 15% is included. Total project cost \$4,666,000". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$601,000. Total Project cost not to exceed \$4,666,000.
53. Amend – Ord. #589 (08/22/2022), "Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping & Preliminary Design Phases and additional Scoping and Preliminary Design Phase of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81. Total amount not to exceed \$458,000". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$833,000.
54. Amend – Ord. #590 (08/22/2022), "Agreement - With New York Department of Transportation for the Scoping, Preliminary Design Phases and additional Scoping and Preliminary Design Phase of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81, in an amount not to exceed \$458,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 15% Marchiselli funds". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$833,000. Total project cost not to exceed \$5,351,000.
55. Amend – Ord. #591 (08/22/2022), "Authorize – The Scoping & Preliminary Design Phases and additional Scoping and Preliminary Design Phase of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81, in an amount not to exceed \$458,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 15% Marchiselli funds". Amend to add the Detailed Design Phase and increase the cost not to exceed to \$833,000. Total project cost not to exceed \$5,351,000.
56. Purchase w/c/b – From PBS (Pat's Brake Supply), repair service and parts for relining of heavy brake shoes for large vehicles for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$50,000 to be charged to Account #01.51320.540210 or Account #01.51320.540220.
57. Purchase w/c/b – From Cummings Engines, repair services and parts for various trucks, on behalf of the Department of Public Works, for the period of July 1, 2023 - June 30, 2024. Total cost not to exceed \$25,000 to be charged to Account #01.51320.540210 or Account #01.51320.540220.

58. *Purchase w/c/b – From Echelon Supply & Service Inc. and/or OMNI Services Inc., hydraulic repair service and parts for various trucks, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$30,000 charged to Accounts #01.51320.540210 and #01.51230.540220.*
59. *Purchase w/c/b – From Hacker's Packers Inc., parts and/or repair services for various packers, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$50,000 charged to Accounts #01.51320.540210 and #01.51320.540220.*
60. *Purchase w/c/b – From Nu-way Concrete Equipment Sales, repair service and parts for Hydraulic Cylinders and PTO Pumps, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$50,000 charged to Account #01.51320.540210 or Account #01.51320.540220.*
61. *Purchase w/c/b – From Penn Power Group, repair services and parts for transmissions on various heavy trucks, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$25,000 charged to Account #01.51320.540210 and #01.51320.540220.*
62. *Purchase w/c/b – From S & W Fuel Island, repair services, parts, and fuel keys, for the period of July 1, 2023 – June 30, 2024 on behalf of the Department of Public Works. Total cost not to exceed \$70,000 charged to Account #01.51320.540210 or Account #01.51320.540220 and Account #01.51320.540511.*
63. *Purchase w/c/b – From Safety-Kleen Systems Inc., environmental and maintenance services to collect used oil and maintenance on the parts cleaning stations, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$20,000 charged to Account #01.51320.540552*
64. *Purchase w/c/b – From Syracuse Truck and Trailer, parts and repair services on open and enclosed trailers, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$25,000 charged to Accounts #01.51320.540210 and #01.51320.540220.*
65. *Purchase w/c/b – From Tracey Road Equipment, Inc., repair services and parts for heavy equipment, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$200,000 charged to Accounts #01.51320.540210 and #01.51320.540220.*

BY COUNCILOR HOGAN:

66. *Amend – General Ordinance of the City of Syracuse, To adopt “Rezone Syracuse,” a Citywide Rewrite and Codification of the City of Syracuse Zoning Rules and Regulations and Official Zoning Map, as set forth in the Planning Commission Resolution on file with the City Clerk. (Public Hearing was held on Wednesday, June 7, 2023, at 5:30 P.M.)*
67. *Agreement – With Camino Technologies, for next generation permit management software, to assist permit applicants in navigating the City’s building permit requirements, for the period of one (1) year. Total cost not to exceed \$30,000, charged to Account #540530.01.16800. The Mayor waived the RFP process.*
68. *Local Law - Of the City of Syracuse, to add a new Article 16 entitled “Tobacco Retail License” to Chapter 9 of the Revised General Ordinances, as amended entitled “Business: Mercantile, Transient, Itinerant, requiring a business to have a Tobacco Retail License to sell tobacco products, electronic smoking devices and all other products regulated by NYS Public Health Law Article 13-F in the City of Syracuse, details outlined in the legislation.*
69. *Zone Change – Expand the Ainsley Sub-District Plan for a Planned Institutional District to include the property located at 195 Ainsley Drive. No one spoke in favor of or in opposition to the proposal at the Planning Commission meeting. Syracuse University c/o Jennifer Champa Bybee, owner/ petitioner.*
70. *Zone Change - For property located at 195 Ainsley Drive from Commercial, Class B to Planned Institutional District. No one spoke in favor of or in opposition to the proposal at the Planning Commission meeting. Syracuse University c/o Jennifer Champa Bybee, owner/ petitioner.*
71. *Agreement – With Syracuse University, for the UNSAAC 2023-2024 Allocation, on behalf of the Department of Neighborhood & Business Development, for the period of July 1, 2023 - June 30, 2024, in the amount of \$375,000. The Syracuse University Service Agreement will fund: Boys & Girls Club, Focusing Our Resources for Community Enlightenment, Inc. (F.O.R.C.E.), Outer Comstock Neighborhood Association, Planned Parenthood of Central and Western New York, Southside TNT, University Neighborhood Preservation Association, Westcott Area Cultural Coalition, and Westcott Community Center, relative to Ord. #22-2022.*

72. Amend – Ord. #594 (09/13/2021), “Appropriate Funds – From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$824,000 and enter into an agreement with CenterState CEO to administer the funds, recruit unemployed and underemployed Syracuse residents for specialized training/certification and/or apprenticeship programs that includes Electrical/Mechanical Maintenance, HVAC, Sidewalk, construction & CDL, Advanced Manufacturing, and Software Development, supportive services during the training to include transportation and stipends.”. Amend to extend the contract to expire December 31, 2023, to train an additional 42-60 City residents in high demand construction and technology fields.

BY COUNCILOR MAJOK:

73. Agreement – With Global Perspectives Consulting, LLC, on behalf of the Department of Police, to provide training services including but not limited to cultural competence, to create understanding, strengthen relationships, reduce risk, and increase project success across cultures, for the period of June 2023-January 2024. Total cost not to exceed \$7,500, to be charged to Account #541500.01.31220. The Mayor waived the RFP process.
74. Agreement - With Timothy J. Downes for services related to the mandatory EMS Training programs and web-conference presentations for the period of July 1, 2023-June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$38,000 to be charged to Account #541500.01.34100.
75. Purchase w/c/b – From Andrew Venditti dba Syracuse Fitness, maintenance, and repair service for fitness equipment for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$12,000 to be charged to Account #34100.01.540552
76. Purchase w/c/b – From Churchville Fire Equipment Corporation, apparatus replacement parts and components, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$30,000 charged to Accounts #34100.01.540210 and #34100.01.540220.
77. Purchase w/c/b – From Churchville Fire Equipment Corporation, turnout gear repairs for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$30,000 charged to Account #540520.01.34100.
78. Purchase w/c/b – From Colden Enterprises, replacement parts and preventative maintenance service for the Holmatro Rescue System, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$12,000 charged to Account #34100.01.540720.
79. Purchase w/c/b – From E-ONE Inc., owned by REV Group, fire apparatus parts and components for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$100,000 to be charged to Accounts #34100.01.540210 and #34100.01.540220.

80. *Purchase w/c/b – From Jerome Fire Equipment, MSA Self-Contained Breathing Apparatus (SCBA) supplies and repair services for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$100,000 to be charged to Accounts #34100.01.540542 and Account #34100.01.540552.*
81. *Purchase w/c/b – From Jerome Fire Equipment, replacement parts and preventative maintenance services for the Amkus Rescue System for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$5,000 to be charged to Account #34100.01.540720*
82. *Purchase w/c/b – From PBS Brake and Supply Corporation, brake parts and repair services for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$20,000 to be charged to Account #34100.01.540210.*
83. *Purchase w/c/b – From Sutphen Corporation and Vandermolen Fire Company, fire apparatus parts and components for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$45,000 to be charged to Accounts #34100.01.540210 and #34100.01.540220.*

BY COUNCILOR ALLEN:

84. *Application & Agreement – To and with the New York State Department of Parks, Recreation & Historic Preservation – Certified Local Government Program, in an amount not to exceed \$40,000, on behalf of the Department of Parks, Recreation & Youth Programs. Funds will be used to prepare a new NYS Certified Local Government (CLG) Handbook for historic preservation committee members and municipal staff to explain the CLG program, benefits, best practices, requirements, and compliance policies. There is no local match.*
85. *Approve – The request for the construction of an Honorary Street Sign, located on the two (2) corners of Taylor Street and South Salina Street, in honor of Dr. Diane Green-El. Dr. Greene-El's career as a pediatrician and healthcare administrator, began at the Syracuse Community Health Center (SCH). She advocated for quality healthcare for children, adults, the elderly, including access to prenatal care for young women and mental health services. Dr. Greene-El served multiple terms as Medical Director, and later the Chief Clinical Officer. Amongst her accomplishments was the expansion of primary care services for children and adults. She provided the clinical oversight for the establishment of one of the first seven days a week urgent care programs in the County called Extended Hours Services. Under her clinical leadership, Syracuse Community Health Center became one of the first healthcare providers to be certified by the Joint Commission on Health Care Organizations. Dr. Green-El was a true pioneer, skilled clinician, executive leader, and cornerstone of SCH success and growth in Central New York.*

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE EVERSON MUSEUM OF ART FOR  
SERVICES TO BE PROVIDED AS PART OF THE  
CITY'S 2023 SUMMER RECREATION  
PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Everson Museum of Art ("Everson") to provide arts-based educational programs (the "Programming") within Burnet, Kirk, Schiller, Thornden, Westmoreland, and Wilson Parks between July 1, 2023 and August 31, 2023 as part of the City's 2023 Summer Recreation Program; and

BE IT FURTHER ORDAINED, that Everson agrees to provide all education staff, as well as any and all necessary supplies and materials for the Programming; and

BE IT FURTHER ORDAINED, that there shall be no cost to the City for the Programming provided pursuant to said agreement; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with the Everson Museum of Art for services related to a series of arts-based educational programs held within city parks, as part of the city's youth recreation program.

This agreement includes delivery of a free arts education program at city summer recreation sites, to be scheduled between the dates of July 1, 2023 and August 31, 2023. The Everson Museum of Art will provide all education staff, as well as all necessary supplies and materials. The programs will be open to youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, and Schiller, Wilson, and Westmoreland.

There is no cost to the city for programming delivered by the Everson Museum of Art under this agreement.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Agreement – Everson Museum of Arts

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the Everson Museum of Arts for services related to a series of arts-based educational programs held within City Parks, as part of the City's Youth Recreation Program.

This agreement includes delivery of a free arts education program at City summer recreation sites, to be scheduled between the dates of July 1, 2023 and August 31, 2023. The Everson Museum of Art will provide all education staff, as well as all necessary supplies and materials. The program will be open to youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, Schiller, Wilson, and Westmoreland.

There is no cost to the City for programming delivered by the Everson Museum of Art under this agreement.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH FRIENDS OF THE ZOO/ROSEMOND  
GIFFORD ZOO FOR SERVICES TO BE  
PROVIDED AS PART OF THE CITY'S 2023  
SUMMER RECREATION PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Friends of the Zoo/Rosemond Gifford Zoo at Burnet Park (hereinafter collectively referred to as "Rosemond Gifford Zoo") to provide a series of educational programs (the "Programming"), including but not limited to twelve (12) "Zoo To You" educational workshops, within Burnet, Kirk, Schiller, Thornden, Westmoreland, and Wilson Parks between July 1, 2023 and August 30, 2023 as part of the City's 2023 Summer Recreation Program; and

BE IT FURTHER ORDAINED, that Rosemond Gifford Zoo agrees to provide all education and teaching staff, as well as any and all necessary supplies and materials for the Programming; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$1,800.00 to be charged to Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



**DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with the Friends of the Zoo / Rosemond Gifford Zoo at Burnet Park for services related to a series of educational programs held within city parks, as part of the city's 2023 Summer Recreation Program.

This agreement includes delivery of up to 12 "Zoo To You" educational workshops at summer recreation sites between the dates of July 1, 2023 and August 30, 2023. The programs will be open to youth attending summer recreation programs in the following playground programs in parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$1,800.00, will be charged to budget account # 01.71400.541500.

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)

Sincerely,

Corey Driscoll Dunham  
Commissioner



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Agreement with the Friends of the Zoo/Rosemond Gifford Zoo at Burnet Park


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the Friends of the Zoo / Rosemond Gifford Zoo at Burnet Park for services related to a series of educational programs held within City parks, as part of the City's 2023 Summer Recreation Program.

This agreement includes delivery of up to 12 "Zoo To You" educational workshops at summer recreation sites between the dates of July 11, 2023 and August 30, 2023. The programs will be open to youth attending summer recreation programs in the following playground programs in parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$1,800.00, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE EASTWOOD NEIGHBORHOOD  
ASSOCIATION FOR SERVICES TO BE  
PROVIDED AS PART OF THE CITY'S 2023/2024  
RECREATION PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Eastwood Neighborhood Association to provide various recreational activities (the "Programming"), including but not limited to youth skateboarding clinic, fitness and wellness classes, and workshops arts-based educational programs, within Eastwood area City Parks between July 1, 2023 and June 30, 2024 as part of the City's 2023/2024 Recreation Program; and

BE IT FURTHER ORDAINED, that Eastwood Neighborhood Association agrees to provide qualified instructors to lead activities at a cost not to exceed \$50.00 per hour, as well as any and all necessary supplies and materials for the Programming; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$1,000.00 to be charged to Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with the Eastwood Neighborhood Association to offer recreational activities in Eastwood area parks, as part of the City's 2023-2024 recreation program.

Under this agreement the Eastwood Neighborhood Association will plan sessions in consultation with Parks staff, and provide qualified instructors to lead activities. Programs may include youth skateboarding clinics, fitness and wellness classes, and workshops. Programs may be scheduled and offered from July 1, 2023 – June 30, 2024. This agreement will cover provision of stipends if necessary for instructors and other supplies, at a rate of up to \$50 per hour.

Programs will be offered to participants at no cost.

The total cost of this agreement, not to exceed \$1000.00, will be charged to budget account # 01.71400.541500.

Please call me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Corey Driscoll Dunham".

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513  
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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Agreement with the Eastwood Neighborhood Association

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the Eastwood Neighborhood Association to offer recreational activities in Eastwood area parks, as part of the City's 2023/2024 recreation program.


Under this agreement the Eastwood Neighborhood Association will plan sessions in consultation with Parks staff and provide qualified instructors to lead activities. Programs may include youth skateboarding clinics, fitness and wellness classes, and workshops. Programs may be scheduled and offered from July 1, 2023 – June 30, 2024. This agreement will cover provision of stipends if necessary for instructors and other supplies, at a rate of up to \$50 per hour.

Programs will be offered to participants at no cost.

The total cost of this agreement, not to exceed \$1,000, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 750-2021 AS LAST AMENDED BY ORDINANCE NO. 424-2022 AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF EMERGENCY VETERINARY SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS**

BE IT ORDAINED, that Ordinance No. 750-2021 as last amended by Ordinance No. 424-2022 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of emergency veterinary services, euthanasia of severely injured and/or suffering animals and necropsies from Veterinary Medical Center of CNY for the Department of Parks, Recreation & Youth Programs at a cost not to exceed \$18,000.00 for all services without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Veterinary Medical Center of CNY (previously Animal Emergency Clinic) has been the provider for several years and is the sole source for providing evening emergency care for animals in the Syracuse area; and

BE IT FURTHER ORDAINED, that the initial term of the contract shall be for the period January 1, 2022 through June 30, 2022 with an option of two (2) additional one year extensions for the periods of July 1, 2022 through June 30, 2023 and July 1, 2023 through June 30, 2024, subject to approval of the Mayor and Common Council; the contract was extended for the first additional one year period from July 1, 2022 through June 30, 2023 at a cost not to exceed \$18,000.00 for all services to be provided under the amended contract; the contract is hereby extended for the second and final one year period from July 1, 2023 through June 30, 2024 at a cost not to exceed \$18,000.00 for all services to be provided under the amended contract; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form, execution; and

BE IT FURTHER ORDAINED, that all costs associated with the purchase of emergency veterinary services shall be charged to the following accounts: \$15,000 shall be charged to Budget Account #35100.01.541500 or another appropriate account as designated by the Commissioner of Finance and \$3000 shall be charged to Budget Account #31230.01.541500 or another appropriate account as designated by the Commissioner of Finance.

\* \_\_\_\_\_ = new material



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to amend ordinance 424-2022, in order to authorize the first one-year extension to an agreement with Veterinary Medical Center of CNY. The original ordinance was to "provide animal services, which includes cleansing and disinfecting wounds and abrasions; relieving pain through medication and analgesics; intravenous fluids, if needed; and euthanasia of severely injured and/or suffering animals with unknown owners and necropsy in extreme cases."

Veterinary Medical Center of CNY has been providing dependable and satisfactory service over a number of years and due to the fact that they have been the sole source for providing evening emergency care for animals.

This is the second and final one-year extension (July 1, 2023 – June 30, 2024), as established in the terms of the contract.

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

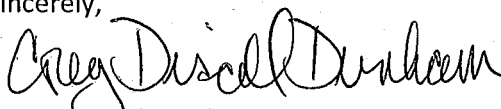
The cost of this contract will not be exceed \$18,000. Expenditures will be charged to the following accounts  
\$15,000 to # 35100.01.541500  
\$3,000 to # 31230.01.541500

Office 315 473 4330  
Fax 315 428 8513

If you have any questions or comments regarding this, please contact our office.

[www.syr.gov.net](http://www.syr.gov.net)

Sincerely,

  
Corey Driscoll Dunham  
Commissioner




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** June 5, 2023  
**SUBJECT:** Amend Ordinance – Veterinary Medical Center of CNY

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On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend ordinance 424-2022, in order to authorize the first one-year extension to an agreement with Veterinary Medical Center of CNY. The original ordinance was to “provide animal services, which includes cleansing and disinfecting wounds and abrasions; relieving pain through medication and analgesics; intravenous fluids, if needed; and euthanasia of severely injured and/or suffering animals with unknown owners and necropsy in extreme cases”.

Veterinary Medical Center of CNY has been providing dependable and satisfactory service over a number of years and due to the fact that they have been the sole source for providing evening emergency care for animals.


Terms of the second and final one-year extension (July 1, 2023 – June 30, 2024), as established in the terms of the contract.

The cost of this contract will not exceed \$18,000. Expenditures will be charged to the following accounts:

\$15,000 to # 35100.01.541500

\$3,000 to # 31230.01.541500

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING AN  
INTERMUNICIPAL AGREEMENT WITH  
ONONDAGA COUNTY RELATIVE TO RECEIPT  
BY THE CITY OF FUNDS FROM ONONDAGA  
COUNTY TO REIMBURSE FOR ALL  
PAYMENTS MADE BY THE CITY RELATIVE  
TO THE CITY'S TICK AND DEER  
MANAGEMENT PROGRAM DURING THE  
2022/2023 PROGRAM**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to enter an intermunicipal agreement with Onondaga County relative to receipt by the City of funds in an amount not to exceed \$41,506.08; said funds will be used to reimburse the City for all payments made by the City relative to the City's Tick and Deer Management Program during the 2022/2023 Program; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said agreement authorized herein, the Commissioner of Finance is authorized and directed to deposit the same into the City's General Fund.



DEPARTMENT OF PARKS,  
RECREATION & YOUTH PROGRAMS  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation**

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to enter into an intermunicipal agreement with Onondaga County for the City's adopted Tick and Deer Management Program. Under this IMA, the County will reimburse a portion of payments made in association with the program, based off their approved budget. The amount expended for the 2022/23 program was \$41,506.08.

These funds will be deposited into account #549100.01.71100 by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 6, 2023  
**SUBJECT:** Intermunicipal Agreement with Onondaga County

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an intermunicipal agreement (IMA) with Onondaga County for the City's adopted Tick and Deer Management Program. Under this IMA, the County will reimburse a portion of payments made in association with the program, based off their approved budget. The amount expended for the 2022/23 program was \$41,506.08.

These funds will be deposited into account #549100.01.71100 by the Commissioner of Finance.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT TO  
VARIOUS QUALIFIED PERSONS FOR SERVICES  
PROVIDED AS REFEREES/OFFICIALS FOR  
LEAGUES AND TOURNAMENTS ON BEHALF OF  
THE DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS DURING FISCAL  
YEAR 2023/2024**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to various qualified individuals to cover the costs for services provided as referees/officials for tournaments and leagues offered from July 1, 2023 through June 30, 2024 at various City parks and related facilities; and

BE IT FURTHER ORDAINED, that individuals providing the services will complete a Claimant's Invoice for services performed and an IRS Form W-9; and

BE IT FURTHER ORDAINED, that the total cost for all services related to the aforementioned services shall not exceed \$19,000.00 to be charged to Budget Account #01.71400.541500; and

BE IT FURTHER ORDAINED, that the Mayor be and hereby is authorized to execute any necessary documents or agreements associated with the provision of the above-referenced services; and

BE IT FURTHER ORDAINED, that any agreements associated with the provision of the above-referenced services shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to issue payments to various qualified individuals for refereeing/officiating department leagues/tournaments offered between July 1, 2023 to June 30, 2024.

All individuals will complete a Claimant's Invoice and an IRS-W9 form for services performed. The programs requiring these services will be offered to youth attending and participating in department run programs and/or community centers.

The total cost of these payments, not to exceed \$19,000, will be charged to budget account # 01.71400.541500.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT TO  
EDWARD COLE FOR SERVICES RELATIVE TO  
MUSICAL PERFORMANCES BY THE RHYTHM  
& SHOES**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with musical performances by the Rhythm & Shoes at the Magnarelli and Cecile Senior Centers, and/or other similar venues, during the Fiscal Year 2023/2024:

- Edward Cole, \$2,000.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged to Recreation Account # 01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

Patricia McBride, City Clerk  
Room 231  
City Hall  
Syracuse, N.Y. 13202

RE: REQUEST FOR LEGISLATION

Dear Miss McBride:

Please prepare legislation for the next meeting of the Common Council allowing the Department of Parks, Recreation & Youth Programs to authorize payment to Edward Cole for Rhythm & Shoes to perform at the Magnarelli and Cecile Senior Centers, or similar venue, between July 1, 2023 and June 30, 2024.

The total cost will not exceed \$2000.00 and will be charged to budget account #01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS TO PROCEED  
WITH THE PURCHASE OF VARIOUS GROUND  
MAINTENANCE EQUIPMENT AT A TOTAL  
COST NOT TO EXCEED \$140,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$140,000 from the 2023/2024 Unallocated Cash Capital to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds shall be used to cover the costs associated with purchasing various Parks ground maintenance equipment, including but not limited to mowers, blowers, aerators, backhoes, compact utility tractors, compact utility loaders, and any necessary attachments, as well as the replacement vehicles as shown in Appendix "A" attached hereto, in the manner provided by law.

Department of Parks, Recreation, & Youth Programs

Proposed 2023/2024 – Capital Improvement Program

Replacement Equipment – Schedule A

1. All-Terrain, Versatile Utility Cart
2. Skid Steer Compact Front Loader
3. Replacement Various Golf-course Mowers
4. Additional Utility Vehicles & Golfcarts as Needed for Creekwalk Maintenance, Special Events, & Golf Course Use
5. Additional Tractors as Needed for Parks Snow Removal
6. Additional Trailers, Attachments, & Accessories for existing parks maintenance vehicles.





# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

06/02/2023

**Corey Driscoll  
Dunham**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Replacement Equipment

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize the Department of Parks, Recreation, & Youth Programs to allocate \$140,000.00 for the 2023/2024 Replacement Equipment Capital Improvement Program, for the replacement of various Parks Grounds maintenance equipment including but not limited to mowers, blowers, aerators, backhoes, compact utility tractors, compact utility loaders, and any necessary attachments.

A list of vehicles and types to be purchased as replacements are in the accompanying appendix A.

Funds, not to exceed \$140,000.00, from the 2023/2024 Capital Improvement Program will be established in an account, as determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

  
Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	06/02/23	Department:	Parks
Project Name:	22/23 Parks Replacement Equipment		
Project Cost:	\$ 140,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	Replacement Equipment Capital Improvement Program, for the replacement of various Parks Grounds equipment including but not limited to mowers, blowers, aerators, backhoes, compact utility tractors, compact utility loaders, and necessary attachments.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Estimated Completion Date:

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$ 140,000.00
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration: \_\_\_\_\_

Date: 7 June 23

Director of Management & Budget: \_\_\_\_\_

Date: 6-6-23

Commissioner of Finance: \_\_\_\_\_

Date: 6/6/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS TO PROCEED  
WITH THE 2023/2024 PARKS SPLASHPADS  
REPAIR, REPLACEMENT, ENHANCEMENT,  
AND NEW CONSTRUCTION BCAPITAL  
IMPROVEMENT PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Parks Splashpads Repair, Replacement, Enhancement and New Construction Capital Improvement Program to repair, replace, and enhance the Splashpads and recreation water features in City of Syracuse Parks, including any new construction and purchase of parts necessary for their continual operation and maintenance. Projects will include but are not limited to purchasing, construction and engineering services related to repairs and upgrades for any of the Splashpads at the parks listed in Schedule "A"; and the Director of Management & Budget is hereby authorized to purchase said vehicles and enter into a contract or contracts therefor in the manner provided by law; charging the cost thereof to proceeds of the sale of bonds in the amount of \$400,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

Department of Parks, Recreation, & Youth Programs

Proposed 2023/2024 – Capital Improvement Program

**Splashpads - Repair, Replacement, Enhancement and New Constructions – Schedule A**

1. Burnet Park
2. Clinton Square
3. Cummings Field
4. Comfort Tyler Park
5. Dunbar Center
6. Frazer Park
7. Grace-Messina Playground
8. Lewis Park
9. Lincoln Park
10. Loguen Park
11. Libba Cotton Grove
12. McKinley Park
13. Onondaga Park (Lower)
14. Onondaga Park (Upper)
15. Ormand Spencer Park
16. Schiller Park
17. Skiddy Park
18. Sunnycrest Park
19. Roessler Park
20. Thornden Park
21. Union Park
22. Washington Square Park
23. Westmoreland Park
24. Wilson Park





18-19

# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

06/02/2023

**Corey Driscoll  
Dunham**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Splashpads - Repair, Replacement,  
Enhancement and New Constructions**

Dear Ms. McBride:

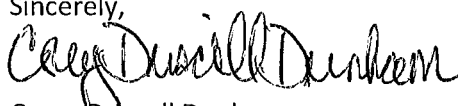
Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Parks Splashpads Repair, Replacement, Enhancements, and New Construction, capital improvement program at a cost not to exceed \$400,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 Parks 2024 Parks Splashpads Repair, Replacement, Enhancements, and New Construction capital improvement program at a cost not to exceed \$400,000.00.

These funds will be used to repair, replace, and enhance City of Syracuse Parks Splashpads and recreation water features, including any new construction and purchase of parts necessary for their continual operation and maintenance. Projects will include but are not limited to the purchasing, construction, and engineering services related to repairs and upgrades, including additional needed funds for any of the listed Splashpads attached as a 'Schedule A'.

Funds, not to exceed \$400,000.00, from the 2023/2024 Capital Improvement Program and will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,  
  
Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	06/05/23	Department:	Parks
Project Name:	22/23 Parks Splashpads		
Project Cost:	\$ 400,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	These funds will be used to repair, replace, and enhance City of Syracuse Parks Splashpads and recreation water features, including any new construction and purchase of parts necessary for their continual operation and maintenance. Projects will include but are not limited to the purchasing, construction, and engineering services related to repairs and upgrades, including additional needed funds.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date:	Estimated Completion Date:
<b>Funding Source:</b>	<b>Dollar Amount:</b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 400,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$400,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 400,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No")	
Director of Administration:	Date: 8 June 23
Director of Management & Budget:	Date: 6-6-23
Commissioner of Finance:	Date: 6/6/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF PARKS, RECREATION  
AND YOUTH PROGRAMS TO PROCEED  
WITH THE 2023/2024 PARKS VEHICLE  
REPLACEMENT CAPITAL IMPROVEMENT  
PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Parks Vehicle Replacement Capital Improvement Program to purchase Class 1-5 Light and Medium Duty Trucks, Sport Utility Vehicles and additional motorized utility equipment, including a forklift that will be shared with the City's Building Services Division, to improve the operation and maintenance of City of Syracuse parks as detailed in the attached Schedule "A"; and the Director of Management & Budget is hereby authorized to purchase said vehicles and enter into a contract or contracts therefor in the manner provided by law; charging the cost thereof to proceeds of the sale of bonds in the amount of \$280,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

Department of Parks, Recreation, & Youth Programs

Proposed 2023/2024 – Capital Improvement Program

Vehicle Replacement Appropriations – Schedule A

1. Medium Duty Trucks – Replacement for Trucks:
  - a. Truck 342 (2008)
  - b. Truck 17 (2009)
  - c. Truck 305 (2011)
2. Light Duty Trucks – Grounds & Operations Crew Leaders
3. Sport Utility Vehicles – Facilities Custodian Staff
4. Additional Multi-use Utility Vehicles – Trails and Winter Operations
5. Forklift Replacement – Shared Equipment with Building Services Division





# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

06/02/2023

**Corey Driscoll  
Dunham**  
Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Vehicle Replacement

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Parks Vehicle Replacement capital improvement program at a cost not to exceed \$280,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 Parks Vehicle Replacement capital improvement program at a cost not to exceed \$280,000.00.

Equipment will include items such as Class 1-5, Light and Medium Duty Trucks, Sport Utility Vehicles, and additional motorized utility equipment to improve the operations and maintenance of the City of Syracuse Parks.

A list of vehicles and their type is attached as 'Schedule A'.

Funds, not to exceed \$280,000.00, from the 2023/2024 Capital Improvement Program and will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	06/02/23	Department:	Parks
Project Name:	22/23 Parks Replacement Vehicles		
Project Cost:	\$ 280,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	Equipment will include items such as Class 1-5, Light and Medium Duty Trucks, Sport Utility Vehicles, and additional motorized utility equipment to improve the operations and maintenance of the City of Syracuse Parks.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Estimated Completion Date:

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 280,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

**Estimated Project Borrowing Timeline**

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2023	\$280,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 280,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason ("No"):

Director of Administration: 

Date: <sup>for</sup> 7 June 23 

Director of Management & Budget: 

Date: 6-6-23

Commissioner of Finance: 

Date: 6/6/23

22 44

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
516-2022 AUTHORIZING A CONTRACT WITH  
IPT, LLC (D/B/A PAYLOCK) FOR PARKING  
TICKET ENFORCEMENT SERVICES AND  
EQUIPMENT ON BEHALF OF THE  
DEPARTMENT OF FINANCE – PARKING  
VIOLATIONS BUREAU**

BE IT ORDAINED, that Ordinance No. 516-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Director of the Office of the Management and Budget on behalf of the Department of Finance – Parking Violations Bureau has requested a waiver of the Request for Proposal process relative to parking ticket enforcement services due to the proprietary nature of the equipment and software and the specialized booting and supporting equipment and software and payment services relative to said booting operation, and has requested retention of IPT, LLC (d/b/a PayLock) to assist the City with Parking Ticket Enforcement, as they have provided these services to the City since 2007; and

WHEREAS, the Mayor has approved the waiver of the Request for Proposal process and the retention of IPT, LLC (d/b/a PayLock), under the following terms:

1. PayLock shall provide the City with services to assist the Department of Finance – Parking Violations Bureau with parking ticket enforcement. Under this agreement PayLock will be responsible for street patrol and immobilization of vehicles, supply of the boots and related software and equipment necessary for the booting operation at no cost to the City. PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees. PayLock will provide customer assistance over the phone through its 24/7 Help Center and will supplement the Help Center with a Web App that can be used with smart phones and tablets.

2. The term of the Agreement shall be for a three (3) year period effective as of July 1, 2022 through June 30, 2025.

3. PayLock will be compensated based on a fee of \$161.00\* per boot application, plus an additional \$50.00 administrative fee for non-City residents, which will be paid by the registered owner of the vehicle which has been booted.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to collect parking fines, penalties, surcharges and boot fees by credit card, debit card, or e-check provided such payments are made directly to PayLock and nothing in this Ordinance or the agreement authorized herein shall authorize the acceptance of credit cards, debit cards, or e-checks in the Department of Finance including but not limited to the Parking Violations Bureau; and

BE IT FURTHER ORDAINED, that the payments to PayLock will be funded from the actual collections of parking fines, penalties, and surcharges and any other expenses will be funded from Department of Finance Budget Account #13100.01.541500 or such other Finance account as determined by the Commissioner of Finance.

\_\_\_\_\_ = new material

\* previously read \$50.00 per boot application, plus 28% of the parking fines, penalties and surcharges collected based on the application of a boot.



# CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE  
CITY OF SYRACUSE, MAYOR BEN WALSH

22 44

May 15, 2023

**Bradley O'Connor, CPA**  
Commissioner of Finance

**Veronica H. Voss**  
Deputy Commissioner

Ms. Patricia K. McBride  
City Clerk  
213 City Hall  
Syracuse, NY 13202

Dear Ms. McBride:

Please prepare legislation for the regularly scheduled Common Council meeting of June 5, 2023:

We are looking to amend Ordinance 516, adopted by the Council on August 1, 2022. The contract will remain with the existing vendor, however, we are looking to change the terms outlined under item 3 to read:

- Paylock will be compensated based on a fee of \$161.00 per boot application to be paid by the registered owner of the vehicle

Currently the City is paying 28% of the parking fines, penalties and surcharges (an average of \$111 per boot). We are looking to remove this taxpayer supported subsidy and have the person who committed the parking violation pay the entirety of the boot fees.

- The City of Syracuse will charge all non-city residents an administrative fee of \$50.00 in addition to the \$161.00 boot fee.

Thank you for your attention to this matter.

Sincerely,

Veronica H. Voss  
Deputy Commissioner of Finance

/vv

**City Payment Center**  
233 E. Washington St  
Room 122  
Syracuse, NY 13202

Office 315 448 8310  
Fax 315 471 6024  
[www.syr.gov.net](http://www.syr.gov.net)

[CityPayments@SyrGov.net](mailto:CityPayments@SyrGov.net)  
.net



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 19, 2023  
**SUBJECT:** Amend Ordinance #516-2022 – Paylock

---

On behalf of the Department of Finance, I am requesting the City of Syracuse amend ordinance #516-2022, adopted by the Council on August 1, 2022. The contract will remain with the existing vendor, however, we are looking to change the terms outlined under item 3 to read:


- Paylock will be compensated based on a fee of \$161.00 per boot application to be paid by the registered owner of the vehicle

Currently the City is paying 28% of the parking fines, penalties, and surcharges (an average of \$111 per boot). We are looking to remove this taxpayer supported subsidy and have the person who committed the parking violation pay the entirety of the boot fee.

- The City of Syracuse will charge all non-city residents an administrative fee of \$50.00 in addition to the \$161.00 boot fee.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2023

**ORDINANCE LEVYING ANNUAL TAX FOR CITY  
AND CITY SCHOOL DISTRICT**

BE IT ORDAINED, that the amount of the annual budget estimate be raised by tax for general City purposes pursuant to statute and the Charter for the year July 1, 2023-June 30, 2024, submitted by the Mayor, as amended, to wit: One Hundred Fourteen Million Three Hundred Eighty- Five Thousand Four Hundred Thirty-Four Dollars (\$114,385,434) which includes Sixty-Seven Million Two Hundred Seventy-Two Thousand Nine Hundred Ninety-Three Dollars (\$67,272,993) for the City School District and in addition thereto one percentum (1%) thereof estimated to be necessary to provide for deficiencies in the collection thereof, to wit: One Million One Hundred Forty-Three Thousand Eight Hundred Fifty-Four Dollars (\$1,143,854) thereof which includes Six Hundred Seventy-Two Thousand Seven Hundred Thirty Dollars (\$672,730) thereof for the City School District making an aggregate amount of One Hundred Fifteen Million Five Hundred Twenty-Nine Thousand Two Hundred Eighty-Eight Dollars (\$115,529,288) which includes Sixty-Seven Million Two Hundred Seventy-Two Thousand Nine Hundred Ninety-Three Dollars (\$67,272,993) for the City School District, be and is hereby imposed and levied upon the owners of and upon the real and personal property liable to taxation within the City and the proper officials of the City shall and hereby are directed to levy and assess and cause to be raised by tax upon such property liable to taxation in the City of Syracuse the amount of One Hundred Fifteen Million Five Hundred Twenty-Nine Thousand Two Hundred Eighty-Eight Dollars (\$115,529,288) including Sixty-Seven Million Nine Hundred Forty-Five Thousand Seven Hundred Twenty-Three Dollars (\$67,945,723) thereof for the City School District in the manner provided by law; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately.



# CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 7, 2023

**Bradley O'Connor, CPA**  
Commissioner of Finance

**Veronica Voss**  
Deputy Commissioner

Mrs. Patricia McBride, City Clerk  
230 City Hall  
Syracuse, New York 13202

**RE: Request for Legislation – 2023-2024 City and School Tax Levies**

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting **authorizing the 2023 – 2024 tax levies for the City of Syracuse and the Syracuse City School District**. The figures for these levies are as follows:

**City Taxes:**

Tax Levy	\$47,583,565
Assessment Base	\$4,149,178,292
Tax Rate	1.14682%

**School Taxes:**

Tax Levy	\$67,945,723
Assessment Base	\$4,184,136,940
Tax Rate	1.62389%

Prompt approval of these levies will facilitate the processing and checking of the tax bills prior to mailing in June.

Thank you for your time and consideration regarding this matter.

Sincerely,

Brad O'Connor  
Commissioner of Finance

**City Payment Center**  
233 E. Washington St  
Room 122  
Syracuse, NY 13202

Office 315 448 8310  
Fax 315 471 6024  
[www.syr.gov](http://www.syr.gov)

[citypayments@syr.gov](mailto:citypayments@syr.gov)

cc: Frank Caliva, Chief Administrative Officer  
Timothy Rudd, Director of Budget  
Matthew Oja, Commissioner of Assessment  
Veronica Voss, Deputy Commissioner of Finance

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Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 519-2021 AS LAST AMENDED BY  
ORDINANCE NO. 5-2023 AUTHORIZING  
CONTRACTS RELATIVE TO PROVIDING  
CONSULTING SERVICES ON AN AS NEEDED  
BASIS FOR THE CITY OF SYRACUSE ON  
BEHALF OF THE OFFICE OF INFORMATION  
TECHNOLOGY**

BE IT ORDAINED, that Ordinance No. 519-2021 as last amended by Ordinance No. 5-2023 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the City issued a Request for Proposals (RFP) for consulting services for the Office of Information Technology and the Mayor approved the following six (6) firms that were recommended by the RFP Committee: M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presidio; and

WHEREAS, pursuant to this authorizing ordinance these six (6) firms will be eligible to be issued contracts in the form of purchase orders to provide consulting services on behalf of the Office of Information Technology on an as needed basis; and

WHEREAS, each of these firms was initially approved to be eligible to receive contracts in the form of purchase orders, for a one (1) year period with the option of two (2) additional one year renewal periods subject to the approval of the Mayor and the Common Council; and

WHEREAS, the initial total not to exceed cost for all services to be provided by these firms was not to exceed \$125,000.00; and

WHEREAS, Ordinance No. 519-2021 was amended by Ordinance No. 643-2021 (to authorize the Syracuse Police Department to utilize the information technology consulting services of one of the selected firms, M.A. Polce, and issue contracts in the form of purchase orders on an as needed basis at a cost not to exceed \$363,000.00 for all services); by Ordinance No. 23-2022 (to increase the total not to exceed cost for all services to be provided by these firms on behalf of the Office of Information Technology by \$125,000.00 for a new total cost not to exceed of \$250,000.00); by Ordinance No. 327-2022 (to increase the total not to exceed cost for all services to be provided by these firms on behalf of the Office of Information Technology by \$94,000 for a new total cost not to exceed of \$344,000.00); by Ordinance No. 434-2022 (to increase the scope of services that these six (6) firms can provide to the Office of Information Technology to include expanded data technology services at a cost not to exceed \$620,000.00 utilizing funding from the American Rescue Plan Act (ARPA) of 2021) as authorized by Ordinance No. 433-2022; Ordinance No. 579-2022 (to authorize the first one (1) year renewal period and to correct the amendment references so that the total not to exceed cost for all services to be provided by these six (6) firms on behalf of the Office of Information Technology reflects the accurate total amount not to exceed of \$964,000.00 when the ARPA funding for the expanded data technology services); and was last amended by Ordinance No. 5-2023 (to increase not to exceed cost for all services to be provided by these six (6) firms on behalf of the Office of Information Technology by \$300,000.00 for a new total cost not to exceed \$1,264,000.00, thereby increasing the cumulative total not to exceed costs for all services authorized for both the Office of Information Technology and Syracuse Police Department by this Ordinance to a total cost not to exceed \$1,627,000.00); and

WHEREAS, the Office of Information Technology has requested to further amend Ordinance No. 519-2021 to increase the cost not to exceed for all services to be provided by these six (6) firms

on behalf of the Office of Information Technology by \$625,000.00 for a new total cost not to exceed \$1,889,000.00\*; and

WHEREAS, this requested to further amend Ordinance No. 519-2020 will increase the cumulative total not to exceed costs for all services authorized for both the Office of Information Technology and Syracuse Police Department by this Ordinance to a new total cost not to exceed \$2,252,000.00\*\*; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, the Director of the Office of Management and Budget, and the Director of the Office of Information Technology on behalf of the City of Syracuse, be and he hereby is authorized to execute such purchase orders and/or contracts, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with the M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presidio contracts on behalf of the Office of Information Technology shall be charged to Budget Account #541500.01.16800, with the exception of the expanded data technology services to be provided by the Consultant pursuant to Ordinance No. 434-2022 utilizing ARPA funds, which shall be charged to the appropriate account designated by the Commissioner of Finance for the ARPA funds appropriated by Ordinance No. 433-2022; and with all costs associated with the M.A. Polce contract on behalf of the Syracuse Police Department shall be charged to Budget Account #541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.

\_\_\_\_\_ =new material

\*previously read: \$1,264,000.00

\*\*previously read: \$1,627,000.00

24



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

David Prowak  
Director

Ms. Patricia McBride City Clerk 231 City Hall  
Syracuse, NY 13202

## Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

On behalf of the Office of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council meeting amending Ordinance No. 519-2021, as most recently amended by Ordinance No. 5-2023, authorizing the City to enter into one year contracts (with two (2) one year renewal options) with six firms selected by the RFP Committee and the Office of Information Technology to perform consulting services on an as needed basis. The six firms selected are M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presidio.

The purpose of this amendment is to amend the total costs not to exceed amount from \$1,627,000.00 to \$2,252,000 for the FY 23 year and FY 24 years.

All expenditures under these agreements shall be charged to Information Technology's operating budget line 541500.01.16800.

Sincerely,

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202  
Office 315 448-8431  
[www.syr.gov](http://www.syr.gov)

A handwritten signature in black ink, appearing to read "David Prowak", written over a large, faint, diagonal watermark that says "DRAFT".

David Prowak  
Director of Information Technology

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11



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** June 7, 2023  
**SUBJECT:** Amend Agreement – Consulting Services


On behalf of the Department of Information Technology, I am requesting the City of Syracuse amend Ordinance No. 519-2021, as most recently amended by Ordinance No. 005-2023, authorizing the City to enter into one-year contracts (with two (2) one year renewal options) with six firms selected by the RFP Committee and the Office of Information Technology to perform consulting services on an as needed basis. The six firms selected are M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communications, and Presido.

The purpose of this amendment is to amend the total costs not to exceed amount from \$1,627,000 to \$2,252,000 for the FY23 year and FY24 year.

All expenditures under these agreements shall be charged to Information Technology's operating budget line 541500.01.16800.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

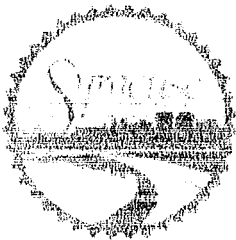
  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

25-27



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

David Prowak  
Director

Office of Information Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202  
Office 315 448-8431

June 2, 2023

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## Re: Request to authorize ARPA funds

Dear Ms. McBride

Please prepare legislation for the next meeting of the Syracuse Common Council to appropriate \$17,000 of the American Rescue Plan Act (ARPA) fund balance and enter into an agreement to have work performed on the Firebam (500 Summit Ave) radio tower. The scheduled work includes:

- Painting and routine maintenance on the radio tower and installation of missing locking hardware. This work would be performed by Northeast Site and Tower Inc in an amount not to exceed \$8,000.
- An engineering study to determine load capacity as we plan to utilize the 140 foot radio tower as part of the City's broadband plan. This study would be conducted by Towerkraft Engineering, P.C., in an amount not to exceed \$9,000.

Sincerely,

David Prowak  
Director of Information Technology



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** June 13, 2023  
**SUBJECT:** Appropriation of Funds, Waiver of RFP Process & Enter Agreements – Northeast Site and Tower Inc & Towerkraft Engineering, P.C.

On behalf of the Bureau of Information Technology, I am requesting to appropriate funds in an amount not to exceed \$17,000 from the American Rescue Plan Act (ARPA) fund balance, waive the RFP process and enter into an agreement to have work performed on the Firebarn (500 Summit Ave) radio tower. The scheduled work includes:

- Painting and routine maintenance on the radio tower and installation of missing locking hardware. This work would be performed by Northeast Site and Tower Inc in an amount not to exceed \$8,000,
- An engineering study to determine load capacity as we plan to utilize the 140 foot radio tower as part of the City's broadband plan. This study would be conducted by Towerkraft Engineering, P.C., in an amount not to exceed \$9,000.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/13/23  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council to enter into an Intermunicipal Agreement with the Syracuse Housing Authority.

The purpose of this Agreement is to have SHA and the City work together to establish fixed wireless points utilizing the rooftop and fiber connections available at two SHA properties, in order to support the City's fixed wireless municipal broadband network. Pursuant to this Agreement SHA will enable the City's Contractor for the Community Broadband Program, CBN Geneva LLC d/b/a CBN-Syracuse Municipal LLC to install wireless communications network equipment and access fiber to create a "Point of Presence" (POP) at the Syracuse Housing Authority properties of Toomey Abbott Towers, located 1207 Almond Street, Syracuse, New York 13210 and James Geddes Housing, located at 338 Gifford Street, Syracuse, New York 13204. This arrangement will include no cost internet for SHA residents through the Community Broadband Program.

Sincerely,

Tim Rudd  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget ✓  
**DATE:** June 1, 2023  
**SUBJECT:** Intermunicipal Agreement – Syracuse Housing Authority

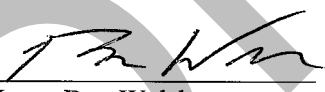
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On behalf of the Office of the Mayor, I am requesting the City to enter into an Intermunicipal Agreement with the Syracuse Housing Authority.

The purpose of this Agreement is to have SHA and the City work together to establish fixed wireless points utilizing the rooftop and fiber connections available at two SHA properties, in order to support the City's fixed wireless municipal broadband network. Pursuant to this Agreement SHA will enable the City's Contractor for the Community Broadband Program, CBN Geneva LLC d/b/a CBN-Syracuse Municipal LLC to install wireless communications network equipment and access fiber to create a "Point of Presence" (POP) at the Syracuse Housing Authority properties of Toomey Abbott Towers, located 1207 Almond Street, Syracuse, New York 13210 and James Geddes Housing, located at 338 Gifford Street, Syracuse, New York 13204. This arrangement will include no cost internet for SHA residents through the Community Broadband Program.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH CENTERSTATE CEO TO ASSIST WITH  
THE PLANNING AND IMPLEMENTATION OF  
THE OPEN DATA DAY EVENT TO BE HELD ON  
SATURDAY NOVEMBER 4, 2023**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of CenterState CEO under the following terms:

1. CenterState CEO shall provide management support for the planning of Open Data Day event and the supply of related materials to make the event a success;
2. The term of the Agreement shall be from June 1, 2023 through November 30, 2023; and
3. The City shall pay CenterState CEO an amount not to exceed \$10,000.00 for all services under this agreement, which shall be reimbursed by a grant provided by Bloomberg Philanthropies relative to the I-team;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to an appropriate account designated by the Commissioner of Finance.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

29

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

June 1, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Request for Legislation

Dear Ms. McBride:

On behalf of the Office of Accountability, Performance, & Innovation, please prepare legislation to be introduced at the next scheduled Common Council Meeting to waive the RFP process and to enter into an agreement with CenterState CEO to assist with the planning and implementation of the Open Data Day event to be held on Saturday, November 4<sup>th</sup>. The scope of work included in the agreement will be to support the planning efforts and supply the materials and services required for a superb execution of the event.

The term of the agreement will be for 6 months, from June 1, 2023 to November 30, 2023. Fees for the service shall not exceed \$10,000 and will be charged to an account designated by the Commissioner of Finance. All costs associated with this project will be reimbursed by funds from the i-team grant provided by Bloomberg Philanthropies.

If you have any questions or comments regarding this, please contact our office.  
Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** April 6, 2023  
**SUBJECT:** Waiver of RFP Process & Agreement – CenterState CEO

On behalf of the Office of Accountability, Performance, & Innovation, I am requesting a waiver of the RFP process and to enter into an agreement with CenterState CEO to assist with the planning and implementation of the Open Data Day event to be held on Saturday, November 4<sup>th</sup>. The scope of work included in the agreement will be to support the planning efforts and supply the materials and services required for a superb execution of the event.

The term of the agreement will be for 6 months, from June 1, 2023 to November 30, 2023. Fees for the service shall not exceed \$10,000 and will be charged to an account designated by the Commissioner of Finance. All costs associated with this project will be reimbursed by funds from the i-team grant provided by Bloomberg Philanthropies.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF ACCOUNTABILITY, PERFORMANCE & INNOVATION

CITY OF SYRACUSE, MAYOR BEN WALSH

**Nicolas Diaz**  
Chief Innovation  
& Data Officer

Timothy Rudd  
Director of Management & Budget  
233 E. Washington Street  
Syracuse, NY 13202

**Conor Muldoon**  
Deputy Chief  
Innovation &  
Data Officer

RE: Waiver of the RFP Process - Open Data Day Syracuse

Dear Mr. Rudd,

Please submit legislation to request a waiver of the RFP process to enter into an agreement with CenterState CEO to assist with the planning and implementation of the Open Data Day event to be held on Saturday November 4th. The scope of work included in this agreement will be to support the planning efforts and supply the materials and services required for a superb execution of the event.

The term for the agreement will be for 6 months, from June 1, 2023 to November 30, 2023. Fees for the service shall not exceed \$10,000 and will be charged to an account designated by the Commissioner of Finance. All costs associated by this project will be reimbursed by funds from the i-team grant provided by Bloomberg Philanthropies.

  
Nicolas Diaz Amigo  
Chief Innovation & Data Officer  
Office of Accountability, Performance and Innovation



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood  
Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

Patricia McBride, City Clerk  
Office of the City Clerk  
Room 231, City Hall  
Syracuse, NY 13202

**Re: Legislation Request – Adoption of the New Syracuse City Flag as part of the  
Syracuse Flag Initiative**

Dear Ms. McBride,

Please prepare legislation for the June 20, 2023 meeting of the Syracuse Common Council authorizing the adoption and replacement of the Syracuse City Flag, as part of the community-led Syracuse Flag Initiative facilitated by Adapt CNY, a volunteer organization to undertake the flag redesign process.

The recommended finalist for the flag redesign will be presented to the Common Council following a feedback period conducting community engagement that will conclude on June 10, 2023, after four (4) semifinalists were selected by the Syracuse Flag Committee.

The Flag Committee is an entirely volunteer-led group of 14 community members who were chosen through an application and interview process organized by Adapt CNY in mid-2022. Nearly 300 redesign submissions were received from all over the world during a three-month period this winter which included several public forums. Flag designs were evaluated based on the Five Principles of Good Flag Design: meaningful symbolism, 2-3 basic colors, a lack of lettering/seals, relative simplicity, and distinctiveness.

Please contact me if you have any questions, and thank you for your assistance.

Sincerely,

Eric Ennis  
Deputy Commissioner

**Department of  
Neighborhood &  
Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

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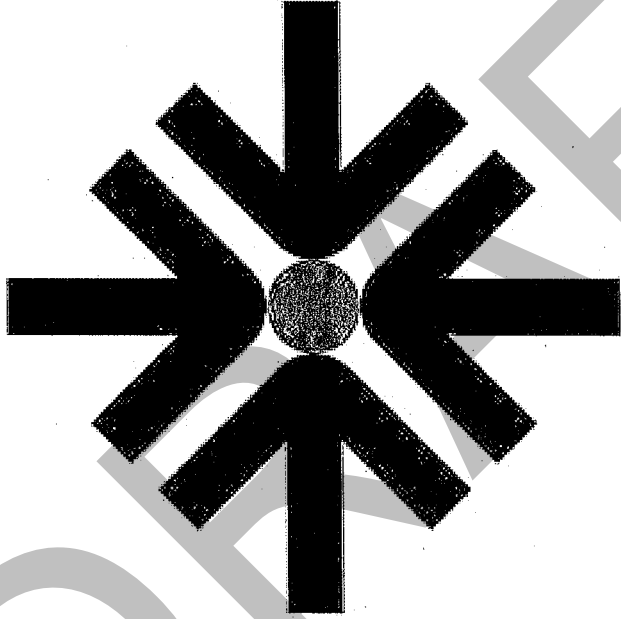
Cc: Greg Loh, Chief Policy Officer  
Ruthnie Angrand, Director of Marketing & Communications  
Sharon Owens, Deputy Mayor

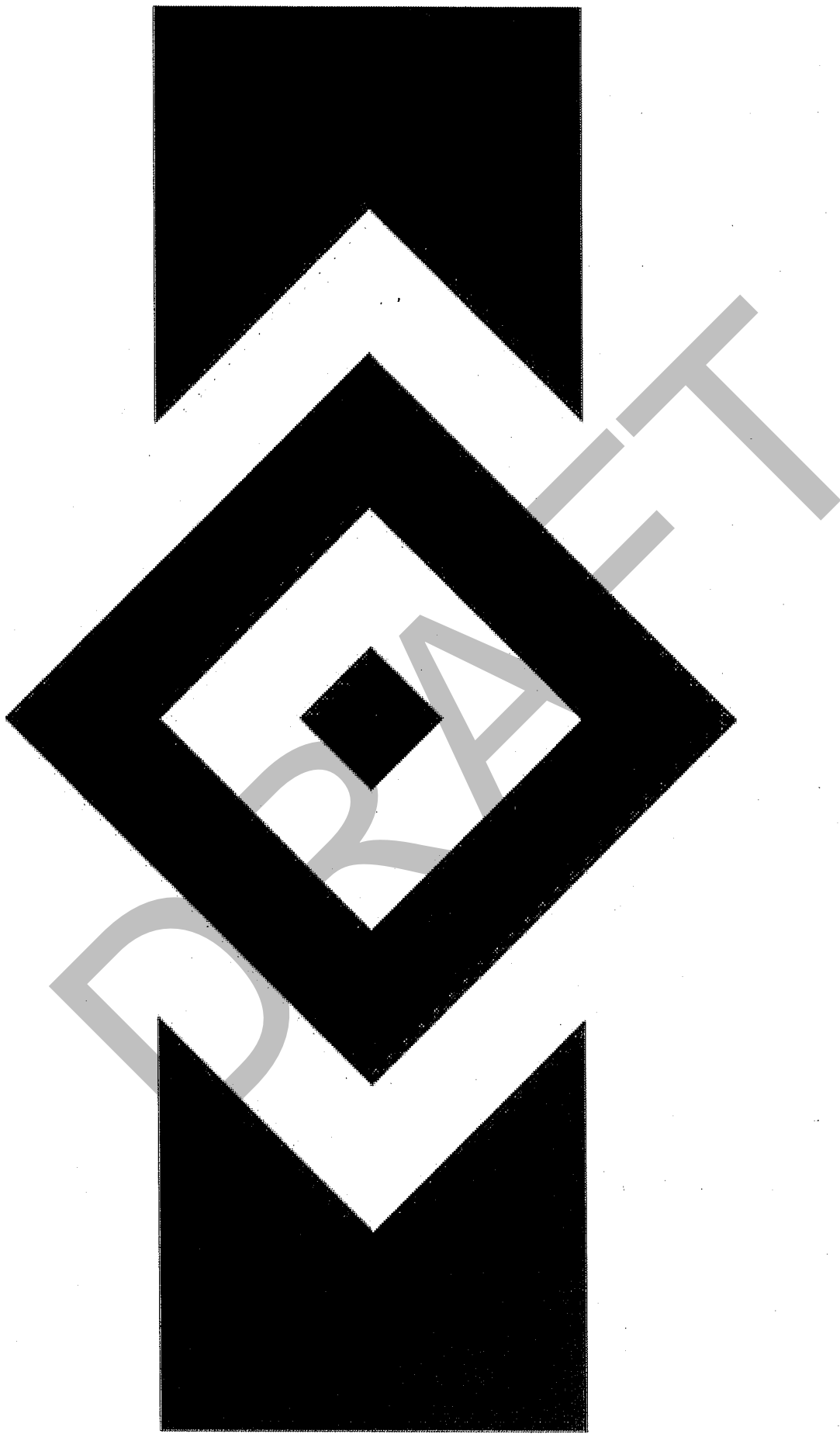
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30

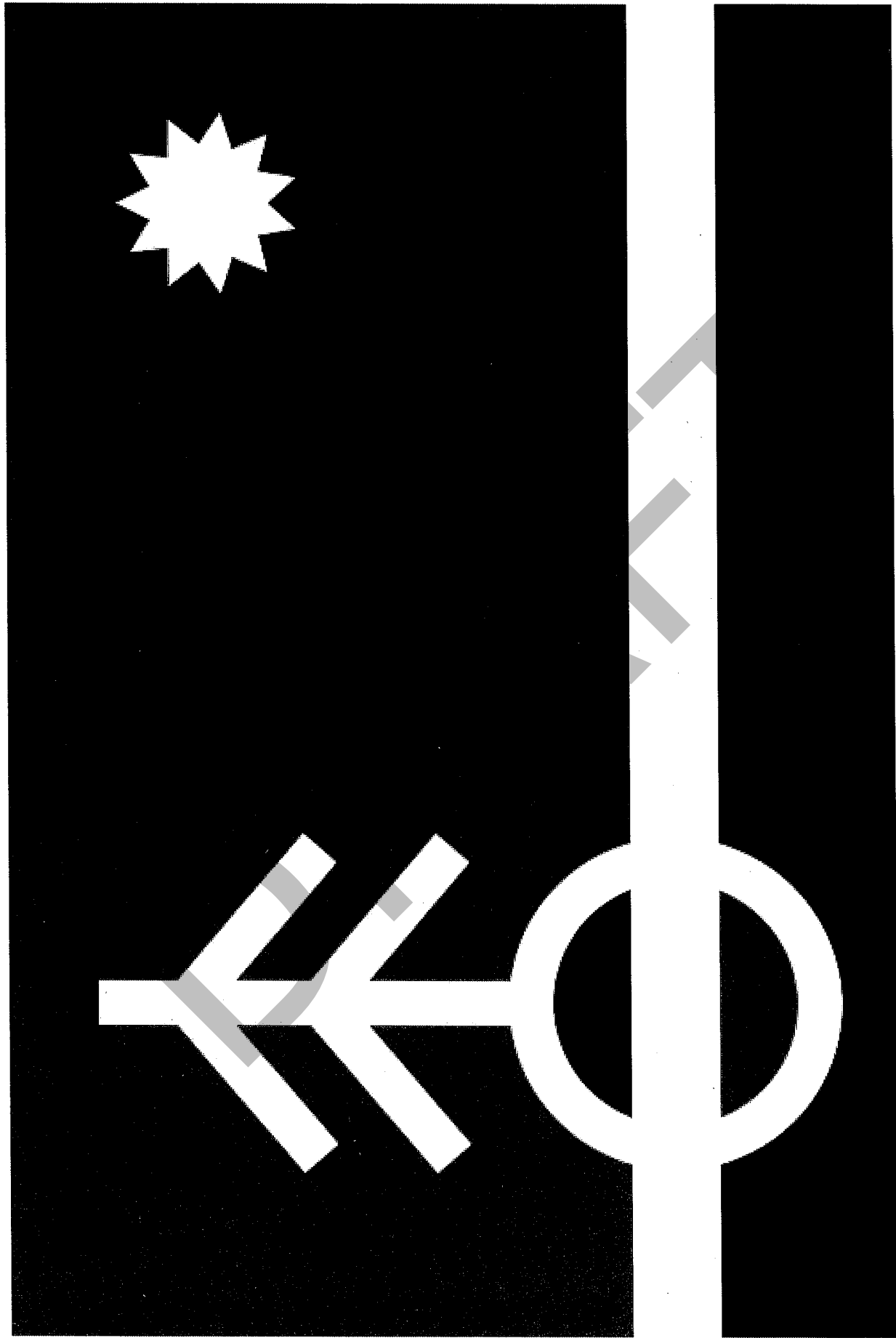
45

**THE UNITY FLAG**





**THE GRAIN OF GLORY**



**THE EVENING TREE**



**THE FIRST LIGHT FLAG**

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
171-2009 AS LAST AMENDED BY ORDINANCE  
NO. 347-2022 AMENDING WATER RATE  
SCHEDULE ESTABLISHED BY "RULES,  
REGULATIONS AND RATES," DEPARTMENT  
OF WATER, TO BE EFFECTIVE JULY 1, 2023**

BE IT ORDAINED, that Ordinance No. 171-2009 as last amended by Ordinance No. 347-2022 is hereby amended to read as follows:

BE IT ORDAINED, that Ordinance No. 206 adopted by this Common Council on April 9, 1974, as amended by Ordinance No. 571-1990, and as amended by Ordinance No. 493-1993, and as amended by Ordinance No. 191-1996, and as amended by Ordinance No. 166-1999, and as amended by Ordinance No. 197-2000, and as amended by Ordinance No. 198-2004, and as amended by Ordinance No. 194-2006, and as amended by Ordinance No. 189-2008, and as amended by Ordinance No. 171-2009, and as amended by Ordinance No. 173-2010, and as amended by Ordinance No. 397-2017, and as amended by Ordinance No. 255-2019, and as last amended by Ordinance No. 271-2020, and as last amended by Ordinance No. 347-2022 relative to "Rules, Regulations and Rates," Department of Water, be and is hereby amended as follows:

The "City Water Rate Schedule" in paragraph 69, as last amended by Ordinance No. 347-2022, is amended to read as shown on Appendix "A" attached hereto; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect on July 1, 2023.

\* \_\_\_\_\_ = new material

## ATTACHMENT "A"

### PROPOSED WATER RATES EFFECTIVE JULY 1, 2023

(All bills issued after July 1, 2023)

#### City of Syracuse:

Minimum rate per quarter (based on 1,300 cu. ft.)	\$43.81/ unit
First 60,000 cubic feet per quarter	\$3.37/ 100 cu. ft.
All over 60,000 cubic feet per quarter	\$2.72/ 100 cu. ft.

Minimum rate per month (based on 433.3 cu. ft.)	\$14.61/ unit
First 20,000 cubic feet per quarter	\$3.50/ 100 cu. ft.
All over 20,000 cubic feet per quarter	\$2.72/ 100 cu. ft.

#### SUBURBAN (Except for the Town of Dewitt):

Minimum rate per quarter (based on 1,300 cu. ft.)	\$65.85/ unit
First 60,000 cubic feet per quarter	\$5.07/ 100 cu. ft.
All over 60,000 cubic feet per quarter	\$4.05/ 100 cu. ft.

Minimum rate per month (based on 433.3 cu. ft.)	\$21.95/ unit
First 20,000 cubic feet per quarter	\$5.07/ 100 cu. ft.
All over 20,000 cubic feet per quarter	\$4.05/ 100 cu. ft.



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE  
Commissioner

June 1, 2023

Ms. Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Water Rate Increase  
Amendment**

Dear Ms. McBride:

Please prepare legislation for consideration at the next meeting of the Common Council to amend ordinance 346-2022 "Ordinance amending water rate schedule established by Rules, Regulations and Rates." The Water Department is requesting an increase in the water rates effective July 1, 2023.

The new rates will be increased by tiers of the current declining block system. The amount of 4% will be applied within the declining blocks (see Attachment "A"). The last increase in water rates was in fiscal year 2022.

The additional revenue, approximately \$1,200,000, will assist in paying the debt service increase and contractual obligations. This increase will also assist in meeting increased operating expenses and fund capital improvements.

Very truly yours,

Department Of Water  
101 N. Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608  
Emergency 24 Hours  
315 473-8360

Joseph Awald, P.E.  
Commissioner of Water

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2023

**ORDINANCE COMPROMISING CLAIM  
AGAINST THE CITY OF SYRACUSE**

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Tyrone LeFlore v. City of Syracuse;  
Index No. 009174/2021  
Settlement Amount - \$25,000.00

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned claim; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account No. 599300.01.93000 or another appropriate account as designated by the Commissioner of Finance.



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**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Corporation Counsel**  
Susan R. Katzoff

June 5, 2023

**First Assistant  
Corporation Counsel**  
Joseph W. Barry III

Ms. Patricia K. McBride, City Clerk  
231 City Hall  
Syracuse, New York 13202

**Senior Corporation  
Counsels**  
Lee R. Terry  
Todd M. Long

**Re: Tyrone LeFlore v. City of Syracuse (Index No. 009174/2021)**

**First Assistant Senior  
Corporation Counsels:**  
John C. Black Jr.  
Catherine E. Carnrike  
Amanda R. Harrington  
Danielle B. Pires  
Meghan E. Ryan  
Danielle R. Smith

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City to pay \$25,000.00 to the Claimant in connection with the above-referenced claim. This claim arises from a motor vehicle accident in which the Claimant, a City employee, was a front seat passenger in a DPW vehicle that was struck by an uninsured vehicle on August 4, 2020.

**Assistant Corporation  
Counsels:**  
Darienn P. Balin  
John J. Connor  
Valerie T. Didamo  
Gregory P. Fair  
Meira N. Hertzberg  
Trevor McDaniel  
Patrick J. Parkinson  
Meir Teitelbaum  
Zachary A. Waksman

The payment will be charged to the Judgment and Claims Account No. 599300.01.93000.

Thank you for your assistance.

Very truly yours,

Susan R. Katzoff, Esq.

**Department of Law  
Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syr.gov.net

**www.syr.gov**



**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
 CITY OF SYRACUSE, MAYOR BEN WALSH

**Corporation Counsel**  
 Susan R. Katzoff

**First Assistant  
 Corporation Counsel**  
 Joseph W. Barry III

**Senior Corporation  
 Counsels**  
 Lee R. Terry  
 Todd M. Long

**First Assistant Senior  
 Corporation Counsels:**  
 John C. Black Jr.  
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 Meira N. Hertzberg  
 Trevor McDaniel  
 Patrick J. Parkinson  
 Meir Teitelbaum  
 Zachary A. Waksman

**Department of Law  
 Office of Corp. Counsel**  
 233 E. Washington St.  
 City Hall, Room 300  
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Office 315 448-8400  
 Fax 315 448-8381  
 Email [law@syr.gov](mailto:law@syr.gov)

[www.syr.gov](http://www.syr.gov)

June 8, 2023

**VIA HAND DELIVERY**

Patricia McBride, City Clerk  
 231 City Hall  
 Syracuse, New York 13202

**Re: *Tony Jennings v. City of Syracuse, et al.***  
**Federal Civil Action in the US District Court, Northern District of New York**  
**Index No.: 5:17-CV-0054 (LEK/TWD)**

Dear Ms. McBride:

Please place on the Common Council agenda for its meeting of June 20, 2023, a proposed settlement agreement for the above lawsuit. This action involves an allegation by the plaintiff that his constitutional rights were violated. While the City of Syracuse denies the allegations in the lawsuit, we believe that this settlement is in the best financial interest of the City of Syracuse.

The proposed settlement value is for \$500,000.00 ("Settlement Sum"), which will be charged to the Judgement and Claims Account No. 599302.01.93.000, but may also be paid using a bond ordinance to be adopted contemporaneously with the authorization. To that end we are also requesting a new bond to fund the Settlement Sum. Attached is the CIP form.

Being that this matter involves matters subject to privilege, the Office of the Corporation Counsel requests that any details regarding this matter be discussed with the Common Council in executive session.

Thank you for your assistance.

Very truly yours,

Susan R. Katzoff, Esq.  
 Corporation Counsel

SRK/dpb



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	06/8/2023	Department:	Law
Project Name:	Settlement in <i>Tony Jennings v. City of Syracuse, et al.</i> (5:17-CV-0054), a federal civil lawsuit in the U.S. District Court for the Northern District of New York.		
Project Cost:	<b>\$500,000.00</b>		
Contact Name:	Susan R. Katzoff, Esq., Corporation Counsel		
Project Description:	Settlement of a 42 U.S.C. § 1983 lawsuit against defendants in the above-referenced action.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date:	N/A	Estimated Completion Date:	N/A
		Upon payment	
Funding Source:		Dollar Amount:	
Local Share: Cash Capital			
Local Share: Bonds (complete schedule below)		<b>\$500,000.00</b>	
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding(must equal cost):		<b>\$ 500,000.00</b>	

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2022-2023	<b>\$500,000.00</b>
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		<b>\$500,000.00</b>

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason("No"):

Director of Administration:

Date:

Director of Management & Budget:

Date:

Commissioner of Finance:

Date:

9/1/23

6/9/23

6/9/23



35

# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 9, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Appellate Court Submissions**

Dear Ms. McBride:

On behalf of the Department of Law, please prepare the following legislation to be introduced at the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2023/2024 from Counsel Press at a cost not to exceed \$15,000.

All costs will be charged to the Department of Law Printing Expenses Account #540310.01.14200.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Corporation Counsel**  
Susan R. Katzoff

**First Assistant  
Corporation Counsel**  
Joseph W. Barry III

**Senior Corporation  
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Lee R. Terry  
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**First Assistant Senior  
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Patrick J. Parkinson  
Meir Teitelbaum  
Zachary A. Waksman

**Department of Law  
Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email [law@syr.gov](mailto:law@syr.gov)

[www.syr.gov](http://www.syr.gov)

June 9, 2023

Mr. Timothy M. Rudd  
Director of the Office of Management and Budget  
Room 213 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Mr. Rudd:

I am requesting that legislation authorizing the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2023/2024 from Counsel Press at a cost not to exceed \$15,000.00.

All costs will be charged to the Department of Law Printing Expenses Budget Account #540310.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Susan R. Katzoff  
Corporation Counsel



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

36

June 9, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Law Department Process Servers**

Dear Ms. McBride:

On behalf of the Department of Law, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2023/2024 from the following process servers:

- Aaron Nuzzo
- Albany Process Service & Investigative Consultants
- Metro Attorneys

It is requested that a total of \$17,000 be authorized for use by the Corporation counsel to pay the above referenced vendors for services on an as needed basis.

All costs will be charged to Department of Law Operating Supplies and Expense Budget Account #540552.01.14200.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Corporation Counsel**  
Susan R. Katzoff

**First Assistant  
Corporation Counsel**  
Joseph W. Barry III

**Senior Corporation  
Counsels**  
Lee R. Terry  
Todd M. Long

**First Assistant Senior  
Corporation Counsels:**  
John C. Black Jr.  
Catherine E. Carnrike  
Amanda R. Harrington  
Danielle B. Pires  
Meghan E. Ryan  
Danielle R. Smith

**Assistant Corporation  
Counsels:**  
Darienn P. Balin  
John J. Connor  
Valerie T. Didamo  
Gregory P. Fair  
Meira N. Hertzberg  
Trevor McDaniel  
Patrick J. Parkinson  
Meir Teitelbaum  
Zachary A. Waksman

**Department of Law  
Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syr.gov.net

[www.syr.gov](http://www.syr.gov)

June 9, 2023

Mr. Timothy M. Rudd  
Director of the Office of Management and Budget  
Room 213 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Mr. Rudd:

I am requesting legislation authorizing the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2023/2024 from the following process servers:

- Aaron Nuzzo
- Albany Process Service & Investigative Consultants
- Metro Attorneys

It is requested that a total of \$17,000 be authorized for use by the Corporation Counsel to pay the above referenced vendors for services on an as needed basis.

All costs will be charged to the Department of Law Operating Supplies and Expense Budget Account #540552.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Susan R. Katzoff  
Corporation Counsel

**Ordinance No.**

**2023**

**ORDINANCE AUTHORIZING CORRECTION OF  
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

DRAFT

# Appendix "A"

## CORRECT 2023/24 ASSESSMENT ROLL

IS

SHOULD BE

Limosa, LLC  
 324 North Beech St.  
 0607004100  
 029.-13-12.0  
 DESCRIPTION - House  
 STATE CODE - 210  
 LAND - \$7,300  
 FULL - \$37,300  
 CITY TAXABLE - \$37,300  
 COUNTY TAXABLE - \$37,300  
 SCHOOL TAXABLE - \$37,300  
 WATER TAXABLE - \$37,300  
 MISC. CHARGE DEMOLITION - \$0  
 ALL OTHER CHARGES AS BILLED

Limosa, LLC  
 324 North Beech St.  
 0607004100  
 029.-13-12.0  
 DESCRIPTION - Vacant Lot  
 STATE CODE - 311  
 LAND - \$10,000  
 FULL - \$10,000  
 CITY TAXABLE - \$10,000  
 COUNTY TAXABLE - \$10,000  
 SCHOOL TAXABLE - \$10,000  
 WATER TAXABLE - \$10,000  
 MISC. CHARGE DEMOLITION - \$27,025  
 ALL OTHER CHARGES AS BILLED

DRAFT



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

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June 5, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

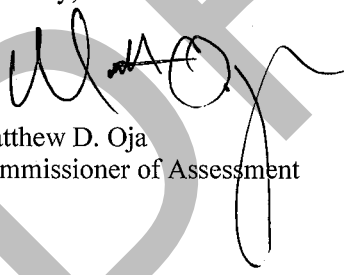
**Re: Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2023/2024 assessment roll outlined in Appendix "A" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

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Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
184-2009 AS LAST AMENDED BY ORDINANCE  
NO. 430-2017 ESTABLISHING PARKING RATES  
FOR VARIOUS PARKING GARAGES OWNED  
AND MANAGED BY THE CITY OF SYRACUSE**

BE IT ORDAINED, that Ordinance No. 184-2009, as last amended by Ordinance No. 430-2017, is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby establishes parking rates for various parking garages owned and managed by the City of Syracuse as set forth in the revised and amended Schedule "A" attached hereto and made a part of this Ordinance; and

BE IT FURTHER ORDAINED, that any previous Ordinance(s) relative to parking rates as set forth in the revised and amended Schedule "A" are hereby superseded by this new rate schedule effective July 1, 2023.

\* \_\_\_\_\_ = new material

## Schedule A

### Current Rates

	Center Armory Parking Garage	Fayette Street Parking Garage	Madison-Irving Parking Garage	Washington Street Parking Garage
Up to 1 Hour	\$3.00	\$2.00	\$2.00	\$2.00
Up to 2 Hours	\$5.00	\$4.00	\$4.00	\$4.00
Up to 3 Hours	\$7.00	\$6.00	\$6.00	\$6.00
3 + Hours	\$8.00	\$8.00	\$8.00	\$8.00
Overnight	\$15.00	\$23.00	\$23.00	\$15.00
Monthly Rate	n/a	\$90.00	\$80.00	\$90.00
Monthly Rate - Daytime	\$100.00	n/a	n/a	n/a
Monthly Rate - Tenants	\$100.00	n/a	n/a	n/a

New Rates Effective July 1, 2023. All prices include taxes.

	Center Armory Parking Garage	Fayette Street Parking Garage	Madison-Irving Parking Garage	Washington Street Parking Garage
Up to 1 Hour	\$4.00	\$3.00	\$3.00	\$3.00
Up to 2 Hours	\$6.00	\$5.00	\$5.00	\$5.00
Up to 3 Hours	\$8.00	\$7.00	\$7.00	\$7.00
3 + Hours	\$9.00	\$9.00	\$9.00	\$9.00
Overnight	\$25.00	\$25.00	\$25.00	\$23.00
Monthly Rate	n/a	\$100.00	\$90.00	\$100.00
Monthly Rate - Daytime	\$110.00	n/a	n/a	n/a
Monthly Rate - Tenants	\$125.00	n/a	n/a	n/a



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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13203

**Re: Amend Ordinance 430-2017 as last amended by 184-2009 as last amended by 209-2015 Establishing Parking Rates for Various Parking Garages Owned by The City of Syracuse**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to amend Ordinance 430-2017 as last amended by 184-2009 as last amended by 209-2015 establishing parking rates for Center Armory Parking Garage, Fayette Street Parking Garage, Madison-Irving Parking Garage and Washington Street Parking Garage. The proposed rates are detailed in the attached "Schedule A" and would take effect July 1, 2023.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Very truly yours,

Martin Davis  
Deputy Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING SWEEPING OF  
CERTAIN STREETS - 2023/2024**

BE IT ORDAINED, that the following improvements be and hereby are ordered: the sweeping of any street or part thereof for the fiscal year 2023/2024 in the following streets as shown in Appendix "A" in the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Commissioner of Public Works shall make such improvements by use of City forces or by contract with private entity entered into in the manner provided by law at a cost not to exceed \$1,169,605.00, initially charging the cost to the annual appropriation account # 09.00526 and that the cost thereof shall then be assessed on the premises fronting thereon as shown on Appendix "B" and the proceeds of such assessment in accordance with the provisions of law, Chapter 684 of the Laws of 1905, as amended shall be used to reimburse the City for the cost of the program as determined by the Commissioner of Finance.

# Appendix "A"

## 2023-2024 Sweeping

### STREET

Adams St.  
Ackerman Ave.  
Ainsley Dr.  
Alanson Rd.  
Alexander Ave.  
Allen St.  
Alliance Bank Parkway  
Almond St.  
Alvord St., N.  
Alvord St., S.  
Amherst Ave.  
Annetta St.  
Apple St.  
Argyle Terrace  
Arlington Ave.  
Ash St.  
Ashworth Pl.  
Avery Ave.  
Avondale Pl.

Baker Ave.  
Ballantyne Rd.  
Ballard Ave  
Bank St.  
Barker Ave.  
Basin St.  
Bassett St.  
Beacon Rd.  
Bear St.  
Beard Pl.  
Beard Ave.  
Beech St.  
Beecher St.  
Beecher St.  
Belden Ave.  
Belden Ave., E.  
Bellevue Ave.  
Bennington Ave.

### FROM

Oneida St.  
Clarendon St.  
Brighton Ave., E.  
Twin Hills Dr.  
Castle St., E.  
Fayette St., E.  
Park Street  
Erie Blvd., E.  
Salina St., N.  
John St.  
Salina St., S.  
Craddock St.  
Lakeview Ave.  
Borden Ave., W.  
Glenwood Ave.  
Lodi St.  
Pine St.  
Milton Ave.  
Westcott St.

Kennedy St., E.  
Salina St., S.  
Castle  
Washington St., E.  
Park Ave.  
Sunset Ave.  
Genesee St., E.  
Fobes Ave.  
Spencer St.  
Beard Ave., E.  
State St., S.  
Hawley Ave.  
Graves St.  
Rosewood St.  
Plum St.  
Pearl St.  
Midland Ave.  
Salina St., S.

### TO

Ostrom Ave.  
Broad St.  
Ball Circle  
Robineau Rd. (both upper & lower)  
Cortland Ave.  
Euclid Ave.  
Tex Simone Drive  
Renwick Ave.  
Pond St.  
Beecher St.  
Rt. #81 - Dead End  
Summit Ave.  
Harbor Brook - Dead End  
Kirk Ave.  
Onondaga Park Ent.  
Rt. #81 - Dead End  
University Ave.  
Whittier Ave.  
Greenwood Pl.

Elizabeth St.  
Coral Ave.  
Cortland  
Jefferson St., E.  
Wilkinson St.  
Catawba St.  
Beech St., S.  
Taft Ave.  
Grant Blvd.  
Colvin St., E.  
Glahn Ave.  
Westcott St.  
Jasper St.  
Highland St.  
Eureka St.  
State St., N.  
City Line  
Menlo Drive

## 2023-2024 Sweeping

Berkeley Dr.  
Berkshire Ave.  
Beverly Rd.  
Bishop Ave.  
Blaine St.  
Boise Dr.  
Borden Ave.  
Boyden Ave.  
Bradford Pkwy.  
Brattle Rd.  
Brighton Ave.  
Bristol Pl.  
Broad St.  
Brookford Rd.  
Bruce St.  
Bryant Ave.  
Buckingham Ave.  
Bunker Hill Way  
Burnet Ave.  
Burnet Park Drive  
Burt St.  
Butternut St.

Calthrop Ave.  
Cambridge St.  
Canal St.  
Cannon St.  
Carlton Rd.  
Carlton Rd  
Carbon St.  
Castle St.  
Catawba St.  
Catherine St.  
C-D Road  
Cedar St.  
Cetennial Dr.  
Charmouth Dr.  
Chatham Rd.  
Chemung St.  
Cheney St.  
Cherry St.  
Cherry St.

Stratford St.  
Butternut St.  
Stolp Ave.  
Elmhurst Ave.  
Cortland Ave.  
Lorraine Ave.  
Garfield Ave.  
Pattison St.  
Genesee St., E.  
Dewitt St.  
South Ave.  
Beech St., S.  
Berkeley Dr.  
Genesee St., E.  
Fayette St., E.  
Wilbur Ave., S.  
Lancaster Ave.  
Glenwood  
State St., N.  
Tompkins St.  
Salina St., S.  
Franklin St., N.

Midland Ave.  
Genesee St., E.  
438 ft. West of Crouse Ave.  
Colvin St., W.  
Geddes St., S.  
Glenwood  
Grumbach Ave.  
Renwick Ave.  
State St., N.  
Erie Blvd., E.  
Harrison St.  
Almond St.  
Onondaga Ave.  
Robineau Rd.  
Durstun Ave.  
Milton Ave.  
Rich St.  
Fayette St., E.  
Beech St., S.

Broad St.  
Wadsworth St.  
Crossett St.  
Colvin St., W.  
Midland Ave.  
Harriette Ave.  
Argyle Terr.  
Teall Ave.  
Euclid Ave.  
Grant Blvd.  
Seneca Tnpk., E.  
Greenwood Pl.  
Nottingham Rd.  
Euclid Ave.  
Salt Springs Rd.  
Avery Ave.  
Broad St.  
Dead End  
Thompson Rd.  
Coleridge Ave.  
Almond St.  
Hillside St.

Salina St., S.  
Harvard Pl.  
Teall Ave.  
Ostrander Ave., W.  
200 ft. North of Calvin Rd.  
House 110  
Hiawatha Blvd., E.  
South Ave.  
Lodi St.  
Butternut St.  
Adams St., E.  
Irving Ave.  
South Ave.  
Stinard Ave.  
Hampton Rd.  
West City Line  
Onondaga Ave.  
Genesee St., E.  
Madison St.

2023-2024 Sweeping

Circle Rd.  
Churchill Ave.  
Clairmonte Ave.  
Clarendon St.  
Clark St.  
Cleveland Ave.  
Clifton Pl.  
Clinton St. N.  
Clinton St.  
Clover St.  
Coleridge Ave.  
Columbia Ave.  
Columbus Ave.  
Colvin St.  
Comstock Ave.  
Concord Pl.  
Cook Ave.  
Coolidge Ave.  
Corning Ave., E.  
Cortland Ave.  
Court St.  
Court Terr.  
Coyne Terr.  
Craddock St.  
Craton St.  
Crawford Ave.  
Croly St.  
Crossett St.  
Crouse Ave.  
Cumberland Ave.

Daisy St.  
Dakin St.  
Dale St.  
Danforth St.  
Davis St.  
Dearborn Pl.  
Delaware St.  
Dell St.  
Dewitt St.  
Dickerson St.  
Division St W

Berkeley Dr.  
Fillmore Ave.  
Bellevue Ave.  
Westcott St.  
Westcott St.  
Griffiths St.  
James St.  
Court  
Rt. #81  
South Ave.  
Wilbur Ave., S.  
Colvin St., W.  
Erie Blvd., E.  
Wellesley Rd.  
Genesee St., E.  
Westcott St.  
James St.  
Cheney St.  
Salina St., S.  
Salina St., S.  
Kirkpatrick St.  
Court St.  
Tallman St.  
Colvin St., W.  
Sherwood Ave.  
Scottholm Terr.  
Dakin St.  
Summit Ave.  
Lodi St.  
Genesee St., E.

South Ave.  
Westmoreland Ave.  
Butternut St.  
Sunset Ave.  
Sabine St.  
Cortland Ave.  
Wilbur Ave., S.  
Beech St., S.  
James St.  
Granger St.  
Genant

End  
150 ft. South to Bernadine Apts.  
Crossett St.  
Ostrom Ave.  
Fellows Ave.  
Grant Blvd.  
Sunnycrest Park - Dead End  
Bear  
Tallman St.  
Lincoln Ave.  
Whittier Ave.  
Glenwood Ave.  
Dell St.  
Nottingham Rd.  
Vincent Ave.  
Allen St.  
Melrose Ave.  
Tallman St.  
Rt. #81 - Dead End  
South Ave.  
City Line  
Turtle St.  
Dead End  
Glenwood Ave.  
Teall Ave.  
Meadowbrook Dr.  
Genesee St., E.  
Geddes St., S.  
University Pl.  
South Dead End

Dead End East  
Croly St.  
Court St.  
Grant Blvd.  
Geddes St., S.  
Castle St., W.  
Onondaga St., W.  
Westcott St.  
Grant Blvd.  
Clinton St., S.  
Clinton

## 2023-2024 Sweeping

Division St., E.  
Dorchester Ave.  
Dorset Rd.  
Dorwin Ave.

State St., N.  
Rugby Rd.  
Berkeley Dr.  
Salina St., S.

Lodi St.  
Fordham Ave.  
Stratford St.  
Brookside  
Oak St.

Douglas St.  
Dudley St.  
Dunlap Ave.  
Durstun Ave.  
Dorothy St  
Dorothy St  
East Ave.  
Eastman Ave.  
Eastwood Rd.  
Edtim Rd.  
Elizabeth St.  
Elk St.  
Elliott St.  
Ellis St.  
Elizabeth Blackwell St.  
Elm St.  
Elmhurst Ave.  
Eloise Terr.  
Emerson Ave.  
Erie Blvd., E.  
Erie Blvd., E.  
Erie Blvd., W.  
Euclid Ave.  
Euclid Terr.  
Eureka St.  
Evans St  
Evans St  
Exchange St

Lodi St.  
Delaware St.  
Taft Ave.  
James St.  
Sedgwick  
Vine  
Genesee St., E.  
South Ave.  
Grant Blvd.  
Eastwood Rd.  
State St., S.  
Salina St., S.  
Putnam St.  
Fayette St., E.  
Harrison St.  
Burnet Ave.  
South Ave.  
Onondaga Ave.  
Harbor St.  
Salina St., S.  
Teall Ave.  
Salina St., S.  
Comstock Ave  
Euclid Ave.  
Genesee St., W.  
Maltbie  
Plum  
N. Salina

Bellevue Ave.  
Fobes Ave.  
Grant Blvd.  
Vine  
Wilson  
Salt Springs Rd.  
May Ave.  
North Ave.  
Village Dr.  
Rt. #81 - Dead End  
Dougall St.  
Geddes St., S.  
Genesee St., E.  
Adams St., E.  
Sedgwick St.  
Hatch St.  
End  
Kane Rd.  
Teall Ave.  
Thompson Rd. (N & S lanes)  
Willis St.  
Meadowbrook Dr.  
End  
N. Dead End  
Plum  
Franklin  
Park

Fabius St.  
Fage Ave.  
Farmer St.  
Fayette St.  
Fayette St.  
Fellows Ave.  
Fernwood Ave.

Tioga St.  
Cannon St.  
Dewitt St.  
Seeley Rd.  
Ulster St.  
Genesee St., E.  
Midland Ave.

Dead End  
Midland Ave.  
Sedgwick Dr.  
Wilbur Ave., S.  
Erie Blvd., W.  
Dakota St.  
Cannon St.

## 2023-2024 Sweeping

Fillmore Ave.  
Fineview Pl.  
First North St.  
First North St.  
Fourth North St.  
Fitch St.  
Fitch St  
Fobes Ave.  
Ford Ave.  
Fordham  
Forest Hill Dr.  
Forman St.  
Franklin St.  
Furman St.

Garfield Ave.  
Garfield Pl.  
Gebhardt Ave.  
Geddes St.  
Genant Dr.  
Genesee St.  
Gertrude St.  
Gifford St.  
Glahn Ave.  
Glass Terrace  
Glenwood Ave.  
Gordon Ave.  
Grace St.  
Grand Ave.  
Grandview Ave.  
Granger St.  
Grant Blvd.  
Grant Terr.  
Graves St.  
Gray Ave.  
Greenland Dr.  
Greenway Ave.  
Greenwood Pl.  
Griffith St.  
Grumbach Ave.

Hampshire Rd.

Salina St., S.  
Renwick Ave.  
Pond St.  
Butternut St.  
Hiawatha Blvd.  
Onondaga St., W.  
Lydell  
Dunlap Ave.  
Bridget Circle  
Dorchester Ave.  
James St.  
Erie Blvd., E.  
Jefferson St., W.  
Salina St., S.

Elk St.  
Garfield Ave.  
Division St., E.  
Glenwood Ave.  
Franklin St., N.  
East City Line  
Howard St.  
Clinton St., S.  
Beard Ave., W.  
Garfield Ave.  
South Ave.  
Hubbell Ave.  
Oswego St.  
Geddes St., S.  
Hubbell Ave.  
Seymour St.  
James St.  
Grant Blvd.  
Seward St.  
Dorchester Ave.  
Grant Blvd.  
Burnet Ave.  
Clarendon St.  
Butternut St.  
Park St.

Sedgwick Dr.

East to Dead End  
Oakland St.  
Hiawatha Blvd., E.  
John St.  
Railroad Tracks  
Geddes St., S.  
Dead End  
Coughlin Ave.  
Onondaga Creek Blvd.  
Teall Ave.  
Sunnycrest Rd.  
Genesee St., E.  
175 ft. north of Plum St. - Dead End  
Cortland Ave.

Oakwood Ave.  
Rt. #81 - Dead End  
Catawba St.  
Van Rensselaer St.  
Court St.  
West City Line  
Oak St.  
Geddes St., S.  
Colvin St., W.  
Rt. #81 - Dead End  
Geddes  
Geddes St., S.  
Delaware St.  
West City Line  
Roberts Ave.  
McCormick Ave.  
Hiawatha Blvd.  
Shopping Center  
Highland St.  
Teall Ave.  
Harold St.  
Vann St.  
Thornden Park  
Pond St.  
Knaul St.

Rugby Rd.

## 2023-2024 Sweeping

Hampton Rd.  
Harbor St.  
Harding St.  
Harold St.  
Harrington Rd.  
Harrison Pl.  
Harrison St.  
Hartley St.  
Harvard Pl.  
Hartson

James St.  
Fayette St., W.  
Court St.  
Butternut St.  
Meadowbrook Dr.  
Harrison St.  
Salina St., S.  
Butternut St.  
Westcott St.  
Herriman

Rugby Rd.  
Emerson Ave.  
Huntley St.  
Wadsworth St.  
Brookford Rd.  
Adams St., E.  
Ostrom Ave.  
Highland Ave.  
Westmoreland Ave.  
Holden

Hastings Pl.  
Hatherly Rd.  
Hawley Ave.  
Hawthorne St.  
Hazelhurst Ave.  
Headson Dr.  
Helen St.  
Henderson St.  
Henry St.  
Herald Pl.  
Hiawtha Blvd.  
Hickok Ave.  
Hickory St.  
Hickory St.  
Hier Ave.  
Highland Ave.  
Highland St.  
Hillside St.  
Hillview Ave.  
Hixson Ave.  
Holland St.  
Hood Ave.  
Howard St.  
Hubbell Ave.  
Hudson St.  
Hurlburt Rd.  
Huron St.

James St.  
Bradford Pkwy.  
Townsend St., N.  
Bassett St.  
Beacon Rd.  
Erie Blvd., E.  
Park St.  
Oak St.  
Van Buren St.  
Salina St., N.  
Seventh North St.  
James St.  
Townsend St., N.  
Catherine St.  
Park St.  
Highland St.  
James St.  
Butternut St.  
South Ave.  
James St.  
Slocum Ave.  
Court St.  
Burnet Ave.  
Bellevue Ave.  
Tallman St.  
Genesee St., E.  
Bellevue Ave.

Dead End  
Meadowbrook Dr.  
Teall Ave.  
Westcott St.  
311 Hazelhurst Ave.  
Thompson Rd.  
Grant Blvd.  
Dead End  
Standart St.  
Wallace St.  
Erie Blvd., W.  
Burnet Ave.  
Pearl St.  
Lodi St.  
Schiller Park  
Dewitt St.  
Hartley St.  
Wadsworth St.  
Summit Ave.  
Boyden St.  
Delaware St.  
Butternut St.  
Wayne St.  
Grandview Ave.  
Marginal St.  
Euclid Ave.  
Hovey St.

Irving Ave.  
Isabella St.  
Ives

Fayette St., E.  
State St., N.  
Erie Blvd., E.

Raynor Ave., E.  
Lodi St.  
Dead End

## 2023-2024 Sweeping

Jackson St.  
James St.  
Jamesville Ave.  
Jasper Pl.  
Jasper St.  
Jefferson St., W.  
Jefferson St.  
John St.  
Judson St.

Kappesser St.  
Kellogg St.  
Kennedy St.  
Kensington Rd.  
Kensington Pl.  
King St.  
Kirk Ave.  
Kirkpatrick St.  
Kirkpatrick St.  
Kline St.  
Kirkwood  
Knaul St.  
Kuhl Ave.

LaFayette Ave.  
LaForte Ave.  
Lakeview Ave.  
Lamson Rd.  
Lancaster Ave.  
Lancaster Pl.  
Landon Ave.  
Larned St.  
Laurel St.  
Laurel St.  
Lawrence St.  
Lea Lane  
LeMoyne Ave.  
Leavenworth Ave.  
Leavenworth Ave.  
Leon St.  
Lexington Ave.

Townsend St., S.  
Salina St., N.  
Colvin St., E.  
Highland St.  
Highland St.  
West St. Service Rd.  
State St., S.  
Lodi St.  
Beech St., S.

Griffith St.  
Slocum Ave.  
Oakwood Ave.  
Lancaster Ave.  
Kensington Rd.  
Oneida St.  
Salina St., S.  
State St., N.  
Solar St.  
Wendell Terr.  
Beard Ave., W.  
Butternut St.  
Court St.

Midland Ave.  
Geddes St., S.  
Park Ave.  
James St.  
Colvin St., E.  
Lancaster Ave.  
Kennedy St., W.  
Oneida St.  
Salt St.  
Lodi St.  
Pond St.  
Village Dr.  
Lodi St.  
Park Ave.  
Erie Blvd., W.  
Castle St., E.  
Genesee St., E.

Almond St.  
East City Line  
Vincent Ave.  
Seward St.  
East Dead End  
East Dead End  
Around Armory  
Griffith St.  
Greenwood Pl.

Williston Ave.  
Delaward St.  
South Ave.  
Miles Ave.  
Andover Rd.  
Temple St.  
South Ave.  
Grant Blvd.  
Geddes St., N.  
Durstun Ave.  
Colvin St., W.  
Grumbach Ave.  
Hillside St.

Rt. #81 - Dead End  
Duane St.  
Liberty St.  
Tyson Pl.  
Clarendon St.  
Haffenden Rd.  
Beard Ave., W.  
Lot 7 & 8 - Dead End  
Townsend St., N.  
Alvord St., S.  
Kirkpatrick St.  
End of curbing (NIMO pole #4-2)  
City Line - Wadsworth St.  
Belden Ave., W.  
Tracy St.  
Kennedy St., E.  
Ellis St.

2023-2024 Sweeping

Liberty St.	Bear St.	Park Ave.
Liberty St.	Richmond Ave.	Lakeview Ave.
Lilac St.	Union Pl.	Mary St.
Lincoln Ave.	Midland Ave.	Bellevue Ave.
Lincoln Park Drive	Oak St.	Mather St.
Linden St.	New St.	North Dead End
Linwell Terrace	Village Dr.	East Dead End - Around circle
Livingston Ave.	Clarendon St.	Stratford St.
Lock Alley	Division St.	Catawba St.
Lodi St.	Hiawatha Blvd.	Erie Blvd., E.
Loma Ave.	Hillside St.	Court St.
Lombard St Ave	Westcott	Erie Blvd E
Lorraine Ave.	Colvin St., E.	Vincent St.
Lowell Ave.	Coleridge Ave.	Genesee St., W.
Lynwood Ave.	James St.	Tyson Pl.
Lydell ST	Rowland	W Onondaga
McAllister Ave.	Salina St., S.	State St., S.
McBride St.	Lodi St.	Genesee St., E.
McBride St.	Adams St., E.	Raynor Ave., E.
McCarthy Ave.	State St., S.	S. Townsend St.
McClure Ave.	Salina St., S.	State St., S.
McCormick Ave.	Granger St.	West St., S.
McKinley Ave.	Salina St., S.	Rt. #81 - Dead End
McLennan Ave.	Salina St., S.	Midland Ave.
Madison St.	Warren St., E.	State St., S.
Madison St.	Almond St.	Bassett St.
Magnolia St.	Wilbur Ave.	Fayette St., W.
Malcolm St.	Onondaga St., W.	Dead End
Malverne Dr.	Hillside St.	Court St.
Maple St.	Lombard Ave.	Madison St.
Maple Terrace	Bassett	Maple Street
Maplehurst Ave.	Court St.	Huntley St.
Marcellus St.	West St., S.	Dead End
Mark Ave.	Colvin St., W.	Beard Ave., W.
Market St.	Washington St., E.	Water St., E.
Marshall St.	Crouse Ave., S.	Ostrom Ave.
Mather St.	Hawley Ave.	Lincoln Park Dr.
Mary St.	Lodi St.	Carbon St.
Maryland Ave.	Clarendon St.	Westminster Ave.
Matson Ave., E.	Salina St., S.	Rt. #81 - East Dead End
Matty Ave.	Park Ave.	Wilkinson St.
May Ave.	Colvin St., W.	Hillview Ave.

## 2023-2024 Sweeping

Meadowbrook Dr.  
Melrose Ave.  
Menlo Dr.  
Merriman Ave.  
Merz Ave.  
Michaels Ave.  
Midland Ave.  
Midler Ave., N.  
Midler Ave., S.  
Mildred Ave.  
Miles Ave.  
Milton Ave.  
Monroe St.  
Montgomery St.  
Montgomery St.  
Moore Ave.

Nelson St.  
New St.  
Newell St.  
Niagara St.  
Niagara St.

Oak Pl.  
Oak St.  
Oakwood Ave.  
Oneida St.  
Onondaga Ave.  
Onondaga St.  
Ontario St.  
Ostrander Ave.  
Ostrom Ave.  
Ostrom Pl.  
Oswego Blvd.  
Oswego St.  
Otisco St.  
Oxford St.

Palmer Ave.  
Park Ave.  
Park St.  
Park St.

Dakota St.  
Teall Ave.  
Bennington Dr.  
Kellogg St.  
Park St.  
Court St.  
Onondaga St., W.  
James St.  
James St.  
James St.  
Lennox Ave.  
Tompkins St.  
Almond St.  
New St.  
Erie Blvd., E.  
Smith Lane

Fayette St., W.  
Salina St., S.  
Valley Dr.  
Gifford St.  
Gifford St., (1 side)

Oak St.  
Lodi St.  
Taylor St., E.  
Onondaga St., W.  
South Ave.  
State St., S.  
Marcellus St.  
Berger Ave.  
Comstock Pl.  
Euclid Ave.  
Erie Blvd., E.  
Fayette St., W.  
West St., S.  
Midland Ave.

Tallman St.  
West St., N.  
Dewitt St.  
Washington Square

Hurlburt Rd.  
Shotwell Park  
Fillmore Ave.  
Geddes St., S.  
Schiller Park  
Kirkpatrick St.  
Ballantyne Rd.  
City Line  
Erie Blvd., E.  
Teall Ave.  
Broad St.  
City Line  
Renwick Ave.  
Raynor Ave.  
South Dead End  
230 Moore Ave.

Magnolia St.  
State St., S.  
East Dead End  
Shonnard St.  
Fabius St.

Delhi St.  
Grant Blvd.  
Dead End at Rt. #81  
Tallman St.  
Onondaga St., W.  
Velasko Rd.  
Tully St.  
Rt. #81  
Stratford St.  
Dead End  
James St.  
Grace St.  
Geddes St., S.  
Onondaga Creek

Cheney St.  
Genesee St., W.  
Washington Square  
City Line

## 2023-2024 Sweeping

Parkside Ave.  
Parkway Dr.  
Pattison St.  
Paul Ave.  
Pearl St.  
Peck Ave.  
Pershing Ave.  
Pine St.  
Pleasant Ave.  
Plum St.  
Pond St  
Pond St.  
Prospect Ave.  
Prospect Ave.  
Pulaski St.  
Putnam St.

Raynor Ave.  
Raynor Ave.  
Ramsey Ave.  
Randall Ave.  
Redfield Pl.  
Renwick Ave.  
Renwick Ave.  
Rich St.  
Richmond Ave.  
Rigi Ave.  
Robert Dr.  
Roberts Ave.  
Robineau Rd.  
Robinson St.  
Roney Lane  
Roosevelt Ave.  
Rose Ave.  
Ross Park  
Rugby Rd.  
Ruskin Ave.

Sabine St.  
Sackett St.  
Salina St.  
Salt Springs Rd.

Onondaga Ave.  
Onondaga Ave.  
Stuart Ave.  
James St.  
Willow St., E.  
James St.  
Wadsworth St.  
Midland Ave.  
Midland Ave.  
Erie Blvd., W.  
Lilac  
Lodi St.  
Willow St., E.  
Salina St., N.  
Geddes St., N.  
Onondaga St., W.

Salina St., S.  
Oakwood  
Scottholm Blvd.  
Colvin St., W.  
Lancaster Ave.  
Monroe St.  
Van Buren St.  
Onondaga St., W.  
Van Rensselaer St.  
James St.  
209 Robert Dr.  
Bellevue Ave.  
Crossett St.  
Sedgwick St.  
Smith Lane  
Euclid Ave.  
Townsend St., S.  
Court St.  
Dewitt St.  
Summit Ave.

Merriman Ave.  
Genesee St., W.  
Hiawatha Blvd.  
Genesee St., E.

Onondaga Park  
Onondaga Park  
Vine St.  
Teall Ave.  
Salina St., N.  
Teall Ave.  
West Dead End  
Erie Blvd., E.  
Rt. #81 - Dead End  
Franklin St., N.  
Alvord  
Grant Blvd.  
Union Ave.  
St. Joseph's Hosp. Emergency Ent.  
Hiawatha Blvd., W.  
Geddes St., S.

State St.  
Dead End  
Meadowbrook Drive  
Elmhurst Ave.  
Maryland Ave.  
Taylor St., E.  
Castle St., E.  
Marginal St.  
Lakeview Ave.  
206 Rigi Ave.  
Colvin St., E.  
Strathmore Dr.  
Glenwood Ave.  
East Dead End  
Circle End  
Broad St.  
McBride St., S.  
Butternut St.  
James St.  
Clairmonte Ave.

Delaware St.  
Richmond Ave.  
South City Line  
Springfield

## 2023-2024 Sweeping

Salt St.	Butternut St.	Salina St., N.
Sand St.	Genesee St., W.	Rt. #690
Sand St.	Spencer St.	Hunter Ave.
Schneider St.	Butternut St.	Seward St.
Schuyler Blvd.	Fayette St., W.	Lowell Ave., N.
Scott Ave.	Genesee St., E.	Meadowbrook Dr.
Scottholm Blvd.	Genesee St., E.	Bradford Pkwy.
Scottholm Terr.	Scottholm Blvd.	Meadowbrook Dr.
Second North St.	Kirkpatrick St.	Hiawatha Blvd., E.
Sedgwick Dr.	James St.	Scoville Ave. (Both Lanes)
Sedgwick Rd.	Sedgwick Dr.	Dead End
Sedgwick St.	James St.	Robinson St.
Seeley Rd.	Salt Springs Rd.	Mountainview Ave.
Seeley Rd.	Erie Blvd., E.	204 Seeley Rd.
Seneca St.	Fayette St., W.	Marcellus St.
Seneca Tnpk., W.	Salina St., S.	West City Line
Seneca Tnpk., E.	Salina St., S.	East City Line
Seventh North St	Stedman	Wolf
Seventh North St.	Court St.	Railroad Bridge
Seward St.	Lodi St.	Graves St.
Seymour St.	Onondaga St., W.	Wilbur Ave., S.
Sherwood Ave.	Burnet Ave.	Robinson St.
Shonnard St.	Onondaga St., W.	Geddes St., S.
Shotwell Park	James St.	Sunnycrest Rd.
Shuart Ave.	Sedgwick St.	Teall Ave.
Slocum Ave.	Onondaga St., W.	Shonnard St.
Smith Lane	Moore Ave.	Jamesville Ave.
Solar St.	Plum St.	Hiawatha Blvd., E.
South Ave.	Onondaga St., W.	2028 South Ave.
Spencer St.	Clinton St., N.	Hiawatha Blvd., W.
Spring St.	Pond St.	Hiawatha Blvd., E.
Stadium Pl.	Van Buren St.	Oakland St.
Standart St.	Stadium Pl.	Fineview Pl.
State St.	Lodi St.	Brighton Ave., E.
State Fair Blvd.	Hiawatha Blvd.	Genesee St., W.
Steuben St.	Pond St.	Kirkpatrick St.
Stinard Ave.	Bellevue Ave.	Twin Hills Dr.
Stinard Ave.	Alanson Rd.	Glenwood Ave.
St. Marks Ave.	William St.	Fayette St., W.
Stolp Ave.	Summitt Ave.	Reed Ave.
Stratford St.	Comstock Ave.	Lancaster Ave.
Strathmore Dr.	Geddes St., S.	Twin Hills Dr.

2023-2024 Sweeping

Strathmore Pk. Drive  
Summit Ave.  
Summit Ave.  
Sumner Ave.  
Sunnycrest Rd.  
Sunset Ave.  
Syracuse St.

Colvin St., W.  
Bellevue Ave.  
Glenwood Ave.  
Clarendon St.  
Shotwell Pk.  
State St., N.  
Fayette St., W.

Twin Hills Dr.  
Crossett St.  
Onondaga Park  
Stratford St.  
Forest Hill Dr.  
Bear St.  
Ulster St.

Taft Ave.  
Tallman St.  
Taylor St.  
Teall Ave  
Teall Ave.  
Temple St.  
Temple St.  
Tennyson Ave.  
Tex Simone Drive  
Thurber St.  
Thurber St.  
Thurber St  
Thurber St  
Tioga St. (east side only)  
Tompkins St.  
Townsend Pl.  
Townsend St.  
Tracy St.  
Trinity Pl.  
Turtle St.  
Tully St.  
Twin Hill Dr.

Beacon Rd.  
Salina St., S.  
Renwick Ave.  
Grant Blvd  
Erie Blvd., E.  
Oneida St.  
Salina St., S.  
Wilbur Ave., S.  
Hiawatha Blvd., E.  
Brighton Ave., E.  
Brighton Ave., E.  
Brighton  
Stevens  
Fabius St.  
Wilbur Ave., S.  
Butternut St.  
Isabella St.  
West St., N.  
Beech St., S.  
Sunset Ave.  
West St., S.  
Geddes St., S.

Dunlap Ave.  
Onondaga St., W.  
Midland Ave.  
City Line  
City Line - North  
Midland Ave.  
Clinton St., S.  
Avery Ave.  
Alliance Bank Parkway  
131 Thurber St. (1 side)  
128 Thurber St. (1 side)  
Stevens  
Remington  
Otisco St.  
Myrtle St.  
Ash St.  
Taylor St., E.  
Van Rensselaer St.  
Greenwood Pl.  
Grant Blvd.  
Ontario St.  
Strathmore Pk. Drive

Ulster St.  
Union Pl.  
Union Pl.  
University Ave.  
University Pl.

Milton Ave.  
Lodi St.  
Salina St., N.  
Erie Blvd.  
Comstock Ave

Myrtle Ave.  
Alvord St., N.  
State St., N.  
Waverly Ave  
Ostrom Ave.

Valley Drive  
Van Buren St.  
Van Buren St.  
Vann St.  
Van Rensselaer St.

South Ave  
Oakwood Ave.  
Renwick Ave.  
Teall Ave.  
Erie Blvd., W.

Seneca  
McBride St., S.  
Irving Ave.  
Greenway Ave.  
Belden Ave., W.

## 2023-2024 Sweeping

Van Rensselaer St.  
Velasko Rd.  
Victoria Pl.  
Village Dr.  
Vine St.

Spencer St.  
Onondaga St., W.  
Westcott St.  
Grant Blvd.  
James St.

Hiawtha Blvd., W.  
Glenwood Ave.  
Allen St.  
Around Circle  
Robinson St.

Wadsworth St.  
Wall St.  
Wallace St.  
Walnut Ave.  
Walnut Pl.  
Walrath Rd.  
Walton St.  
Warham St.  
Warner Ave.  
Warren St.  
Washington St.  
Washington St.  
Washington Square  
Water St.  
Waverly Ave.  
Wellesley Rd.  
Webster Ave.  
Wendell Terrace  
Wellington Pl.  
West St.  
West St.  
Westcott St.  
Westminster Ave.  
Westmoreland Ave.  
Wheaton Rd.  
White St.  
Whittier Ave.  
Whitwell Dr.  
Wilbur Ave., S.  
Wilkinson St.  
Willis Ave.  
Williston Ave.  
Willow St.  
Willow St.  
Willow St.  
Wilson St.

Grant Blvd.  
Park Ave.  
Genesee St., W.  
Erie Blvd.  
Harrison St.  
Salina St., S.  
Clinton St., S.  
Butternut St.  
Salina St., S.  
Willow St., E.  
Pine St.  
West St., S.  
Park St.  
West St., S.  
Irving Ave.  
Strathmore Dr.  
Colvin St., W.  
Sedgwick Dr.  
Forman Ave.  
Genesee St., W.  
Onondaga St., W.  
Fayette St., W.  
Kensington Rd.  
Erie Blvd., E.  
Dorchester Ave.  
South Ave.  
Wilbur Ave., S.  
Park St.  
Delaware St.  
Plum St.  
Genesee St., W.  
Butternut St.  
Townsend St., N.  
Highland St.  
Clinton St., S.  
James St.

LeMoyne Ave.  
Richmond Ave.  
Herald Pl.  
Waverly Ave.  
Waverly Ave.  
Menlo Dr.  
Fayette St., W.  
Pond St.  
Midland Ave.  
Salina St.  
University Ave.  
East Dead End  
Around Square  
Erie Blvd., E.  
Ostrum Ave.  
Glenwood Ave.  
Brighton Ave., W.  
Grant Blvd.  
Irving Ave.  
Tracy St.  
Franklin St.  
Broad St.  
End  
Broad St.  
Gray Ave.  
Rich St.  
Avery Ave.  
Schiller Park  
Tompkins St.  
Dead End  
City Line  
Dead End  
Salina St., N.  
Lodi St.  
Genesee St., W.  
Boyden St.

2023-2024 Sweeping

Wiman Ave.  
Windsor Pl.  
Winton St.  
Wolf St.  
Wolcott Terrace  
Wood Ave.  
Woodbine Ave.  
Woodland Ave.  
Woodland Ave.  
Woodruff Ave.  
Worden Ave.  
Wyoming St.

Newell St., W.  
Terrace Rd.  
Burnet Ave.  
Lodi St.  
Wescott Ave  
Salina St., S.  
James St.  
State St., S.  
Garfield Ave.  
Grant Blvd.  
Grant Blvd.  
Fayette St., W.

Ostrander Ave., W.  
Berkeley Dr.  
Robinson St.  
City Line  
Fairdale  
Mark Ave.  
135 Woodbine Ave.  
Garfield Ave.  
Dead End  
Elsner St.  
Pershing Ave.  
Gifford St.

## Appendix "B"

2023/2024  
"Exhibit B"

	FY22 Actual	FY23 Adopted	FY23 Projected	FY24 Proposed
Total Assessable Frontage	1,826,493	1,826,493	1,826,853	1,826,853
Cost per Assessable Front Footage				
A. Labor	0.3445	0.3684	0.3722	0.3733
B. New Equipment	0.3458	0.0000	0.0000	0.1472
C. Operating and Maint.	0.0723	0.0684	0.0739	0.0755
D. Debt Serv	0.0619	0.0442	0.0442	0.0551
Total	0.8245	0.4810	0.4903	0.6512
Average Cost Per Property Owner(40')	32.98	19.24	19.61	26.05

Department of Public Works  
09 00526  
Budget Summary

Detail Analysis Object of Expenditure

		FY22 Actual	FY23 Adopted	FY23 Projected	FY24 Proposed
100 Personal Services					
510100	Salaries	-	-	-	-
510200	Wages	446,742	494,004	500,000	500,000
510300	Temporary Services	-	-	-	-
510400	Overtime/Wages	103,739	90,000	90,000	93,000
510700	Night Shift Differential	2,838	-	1,000	-
510900	Out-Of-Title Pay (F)	1,219	-	1,000	-
511000	Uniform Allowance	4,250	5,000	5,000	5,000
	100 Totals	558,787	589,004	597,000	598,000
200 Equipment					
520200	Office Equipment & Equipment	-	-	-	-
520600	Tools, Operating Equipment & Livestock	-	-	-	-
	200 Totals	-	-	-	-
400 Contractual Expenses					
540110	Fuels	59,503	65,000	75,000	70,000
540210	Automotive Repairs Services	72,567	60,000	60,000	68,000
540552	Other Services	-	-	-	-
	400 Totals	132,070	125,000	135,000	138,000
	Total Departmental Expenses	690,857	714,004	732,000	736,000
590527	Sweeping & Flushing & Equip	631,578	-	-	269,000
590301	Social Security- General Government	41,367	43,911	45,000	43,911
590401	Workers' Comp - General Government	29,134	40,000	38,000	40,000
599011	Transfer to - Debt Service	112,971	80,694	80,724	100,694
	Total Special Objects & Debt Service	815,049	164,605	163,724	453,605
	Total Sweeping & Flushing Expenses	1,505,906	878,609	895,724	1,189,605



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

39 50-51

May 17, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

## RE: Authorization of the 2023/2024 Sweeping Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the advertising of a public hearing, to be scheduled for the appropriate Council meeting, related to authorization of the 2023/2024 Sweeping Program, for all or part of the streets identified in "Appendix A."
- Ordinance authorizing the 2023/2024 Sweeping Program, for all or part of the streets identifies in "Appendix A" at a cost not to exceed \$1,169,605.

The Commissioner of Public Works will make such improvements by the use of City forces or by contract with a private entity entered into in the manner provided by law.

The costs of this program will be initially charged to account 09 00526, with the proceeds from an assessment on the premises fronting the identified streets reimbursing the City for the costs of this program, as shown in "Appendix B."

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

JR/jc

CC: Julie Castellitto, Assistant Budget Director  
Robin St Hilaire, Secretary to Commissioner

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Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY TO  
ADOPT A TYPE II DETERMINATION PURSUANT  
TO THE NEW YORK STATE ENVIRONMENTAL  
QUALITY REVIEW ACT FOR THE 2022/2023  
CREEKWALK SECURITY CAMERAS PROJECT**

WHEREAS, the City of Syracuse, Department of Engineering (the “DOE”) intends to implement the 2022/2023 Creekwalk Security Cameras Project (the “Project”); and

WHEREAS, the scope of the Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras, Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the “SEQR Act”) and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the “Regulations”), the City of Syracuse (the “City”) desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.5 (replacement rehabilitation or reconstruction of a structure or facility, in kind, on the same site) of the Regulations; NOW, THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council authorizes the following findings and determinations:

Based upon an examination of the Regulations and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental

concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

- (1) The Project constitutes a "Type II Action" (as the quoted term is defined in the Regulations); and
- (2) Therefore, the City hereby determines that the Project will not have a significant adverse environmental impact, and the City will not require the preparation of an environmental impact statement with respect to the Project; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the City Engineer to prepare any necessary Type II SEQRA documents; and

BE IT FURTHER ORDAINED, that the SEQRA documents for the Project be filed in accordance with the Regulations; and

BE IT FURTHER ORDAINED, that the City Engineer is authorized to take whatever steps are necessary to carry out this Ordinance; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

4058

19 May 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
233 E. Washington Street  
Room 231  
Syracuse, N.Y. 13202

**Re: Request for Legislation: Authorizing a Type II Action Under SEQRA for the 22/23 Creekwalk Security Cameras Project**

Dear Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to complete the 22/23 Creekwalk Security Cameras Project determines in accordance with Article 8 of the Environmental Conservation Law, that the Project is a Type II action, which will not have a significant impact on the environment and is not subject to further review under SEQRA.

The scope of the Creekwalk Security Cameras Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2023

**BOND ORDINANCE OF THE CITY OF  
SYRACUSE AUTHORIZING THE ISSUANCE  
AND SALE OF BONDS IN THE AMOUNT OF  
FOUR HUNDRED THOUSAND DOLLARS  
(\$400,000.00) TO DEFRAY THE COST AND  
EXPENSE OF THE 2022/2023 CREEKWALK  
SECURITY CAMERAS PROJECT**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the 2022/2023 Creekwalk Security Cameras Project, at a cost not to exceed Four Hundred Thousand Dollars (\$400,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Four Hundred Thousand Dollars (\$400,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Four Hundred Thousand Dollars (\$400,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 32 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with

Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of

said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury

Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF ENGINEERING TO  
PROCEED WITH THE 2022/2023  
CREEKWALK SECURITY CAMERAS  
PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the 2022/2023 Creekwalk Security Cameras Project at a cost not to exceed Four Hundred Thousand Dollars (\$400,000.00); the scope of the Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras; due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$400,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



41-42 5354

# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

19 May 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

## **Request for Legislation: Authorization and Bonding for the 22/23 Creekwalk Security Cameras Project.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- An Ordinance to authorize the sale and issuance of bonds to defray the cost and expense of the 22/23 Creekwalk Security Cameras Project at a cost not to exceed \$400,000.00.
- An Ordinance authorizing the Department of Engineering to proceed with the 22/23 Creekwalk Security Cameras Project at a cost not to exceed \$400,000.00.

The scope of the Creekwalk Security Cameras Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.

Account number to be designated by the Commissioner of Finance. Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/19/23	Department:	Engineering
Project Name:	2022-23 Creekwalk Security Cameras Project		
Project Cost:	\$400,000		
Contact Name:	Mary Robison, PE		
Project Description:	The Creekwalk Security Cameras Project will include the installation/construction of a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Summer 23 Estimated Completion Date: as required

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$0
Local Share: Bonds (complete schedule below)	\$400,000
State Aid/Grant (identify)	\$0
Federal Aid/Grant (identify) (TIP)	\$0
Other (identify) Syracuse University	\$0
Other (identify) Onondaga County	\$0
Total Project Funding (must equal cost):	\$400,000

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2022/23	\$400,000
2	0	\$0
3	0	
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$400,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):  
CIP 2022/23

Director of Administration: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Management & Budget: \_\_\_\_\_ Date: 5-22-23

Commissioner of Finance: \_\_\_\_\_ Date: 5/23/23



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

43

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Accepting Reimbursement in the Amount of \$11,000 from Le Moyne College for the Purchase and Installation of Pedestrian Signal Equipment for the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An ordinance accepting reimbursement in the amount of \$11,000 from Le Moyne College for the purchase and installation of two rectangular rapid flashing beacon units (RRFBs) as part of the City of Syracuse Intersection Pedestrian Improvements Local PSAP Project, PIN 3756.49. The RRFBs were purchased and installed by the City for a pedestrian crossing at Salt Springs Road in the City right-of-way between the Le Moyne College academic buildings and dormitories under an understanding with Le Moyne to reimburse for equipment and installation costs. This work is being done as part of ongoing discussions with Le Moyne College to make improvements for the pedestrian traffic in this area and this will increase visibility of this crossing. These RRFB units will be operated and maintained by the City of Syracuse

The City is incurring all initial costs for this project, with subsequent 97.3% reimbursement from the Federal government, with 2% State Marchiselli funding through the Transportation Improvement Program (TIP), and 0.7% local funding. Total project cost remains a total not to exceed \$2,230,000. The Lemoyne College reimbursement to the City will be deposited into Capital Account No. 07.599807.701080000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

A handwritten signature in cursive script that reads "Mary E. Robison".

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2023

**AN ORDINANCE AMENDING ORDINANCE NO. 246-2011 AS LAST AMENDED BY ORDINANCE NO. 520-2022 AUTHORIZING THE COUNTY OF ONONDAGA AND THE ONONDAGA COUNTY SANITARY DISTRICT, (COLLECTIVELY "THE COUNTY") PURSUANT TO SECTION 3.4 OF THE INTERMUNICIPAL AGREEMENT ENTERED INTO BY AND BETWEEN THE CITY OF SYRACUSE, THE SYRACUSE URBAN RENEWAL AGENCY, THE SYRACUSE INDUSTRIAL DEVELOPMENT AGENCY, THE SYRACUSE CITY SCHOOL DISTRICT (COLLECTIVELY "THE CITY") ON OR ABOUT JULY 26, 2007, AND PARAGRAPH 13 OF AMENDMENT NO. 1 TO SAID AGREEMENT DATED ON OR ABOUT AUGUST 2009, TO ACCESS THE CITY PROPERTIES LISTED AT APPENDIX A TO INSTALL AND MAINTAIN GREEN INFRASTRUCTURE, INCLUDING BUT NOT NECESSARILY LIMITED TO LANDSCAPE AND OTHER GREEN INFRASTRUCTURE RELATED IMPROVEMENTS ON REAL PROPERTY OWNED BY THE CITY**

BE IT ORDAINED, that Ordinance No. 246-2011 as last amended by Ordinance No. 520-2022 is hereby amended to read as follows:

WHEREAS, the CITY and COUNTY agree that it is in their respective mutual benefit and in the public interest to cooperate and collaborate on the development and implementation of green infrastructure projects as may be promoted, undertaken and/or funded either (a) by the COUNTY and the Sanitary District pursuant to the ACJ as amended to incorporate green infrastructure as a component of ACJ Projects, and/or (b) by the CITY in furtherance of the CITY'S green initiatives; and

WHEREAS, the CITY recognizes that supporting the objectives of the ACJ requires establishing a framework that supports the development, implementation and long term maintenance of green infrastructure throughout those areas of the CITY that are served by a combined sanitary and storm sewer system; and

WHEREAS, the CITY also recognizes that a long term commitment to supporting the development, implementation and long term maintenance of green infrastructure throughout those areas of the CITY that are served by, or are tributary to a combined sanitary and storm sewer system will also facilitate compliance with the CITY'S stormwater permit obligations and that it is therefore in the long term interest of the CITY to encourage and promote development and implementation of green infrastructure to the maximum extent possible; and

WHEREAS, the CITY has previously agreed to support the use of green infrastructure as a means of achieving the objectives of the CSO component of the ACJ; and

WHEREAS, an advantage of green infrastructure technology is that it can be implemented on an ongoing basis at varying extent throughout a CSO service area as opportunities to do so are identified; and

WHEREAS, Federal and State financial assistance for green infrastructure projects will require that the applicant be able to demonstrate a sufficient legal interest in property to obtain continuing access to construct the project and to verify that the project is being maintained and operated as required by the terms of the grant and/or loan; and

WHEREAS, the creation of a legal mechanism that can provide for access to and/or a rapid transfer of an interest in property to qualify for certain forms of financial assistance is necessary to most effectively maximize opportunities to develop, implement and obtain federal and State funding for green infrastructure projects as these opportunities arise; and

WHEREAS, the COUNTY has agreed to cover all green infrastructure cost of the construction costs associated with implementation of the green infrastructure projects covered by this Permission Ordinance as set forth in the revised and amended 2023 Appendix "A" (2023 CSO Candidate Project List) which is annexed hereto; and

WHEREAS, the CITY is agreeable to allow the COUNTY to install the proposed green infrastructure projects (the "Project" or "Projects"), as described in general terms in the amended 2023 Appendix A within, and upon the Project Sites listed in the amended 2023 Appendix A; and

WHEREAS, the COUNTY has determined that the projects for which access is being sought pursuant to this Permission Ordinance are either Type II Actions under the State Environmental Quality Review Act ("SEQR") or will not result in significant environmental impacts; and

WHEREAS, the CITY, upon review of the listed projects, tentatively concurs subject to further review by the CITY Engineer as provided herein that no further action is required under that statute; and

WHEREAS, this Permission Ordinance is granted subject to further review and approval of each Project and proposed improvement listed in the revised and amended 2023 Appendix A (2023 CSO Candidate Project List) by the CITY Engineer;

NOW, THEREFORE, BE IT ORDAINED:

1. Subject to the provisions of Paragraph 21 with respect to any project or projects not constructed within the period specified therein, this Permission Ordinance shall run from the date of its acceptance by the COUNTY for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this Ordinance will be amended each year to add additional projects for that year's construction season in accordance with the terms set forth herein.

2. That except as the site may be modified by implementation of a green infrastructure project undertaken pursuant to this Permission Ordinance, at the termination of this Ordinance the County or its officers, representatives, agents, employees, contractors or their subcontractors shall

leave the site in a condition reasonably consistent with that existing before the commencement of this Ordinance.

3. That the CITY hereby authorizes the COUNTY to enter the Project Sites listed in the revised and amended 2023 Appendix A (202 CSO Candidate Project List) for the purposes of commencing and completing the Projects listed in said Appendix, subject to the COUNTY accepting the terms and conditions set forth below by written Acknowledgment and Acceptance transmitted to the appropriate CITY official responsible for oversight of the specific parcels in question, as may be identified by the Corporation Counsel from time to time, with a copy to the City's Corporation Counsel within sixty (60) days of the effective date of this Ordinance: the COUNTY shall construct, without cost to the CITY and in accordance with plans, specifications and final locations as provided by the COUNTY to the CITY Engineer and as approved by said CITY Engineer and the Commissioner of Public Works, the appurtenances, pavement, landscape improvements and other related installations, including, where appropriate, installation of infrastructure to support charging stations for electrically powered vehicles, (the "Work") which are the subjects of this action. Final Acceptance of all Work performed pursuant to this Permission Ordinance shall be subject to the approval of the CITY Engineer and Commissioner of Public Works. Any variance from the City sidewalk ordinance is subject to additional approval from the Common Council.

4. That the plans and specifications required for constructing all facilities subject to this Permission Ordinance shall be prepared by a Professional Engineer registered by the State of New York. The COUNTY shall provide the CITY with plans indicating as-built conditions of the WORK and any relocated water lines and/or other utilities affected by the construction with locations of all facilities appropriately referenced to monuments. Said plans shall be submitted to the City Commissioner of Public Works, the City Engineer and Commissioner of Water for review and comment in regard to interests of concern to such CITY officials respectively. A professional engineer shall certify to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications as reviewed and approved by the City Engineer as set forth above. Copies of as-built plans shall be provided to the CITY as follows: two copies each of digital files in the most recent version of AutoCAD on compact disks, reproducible vellum and paper. The Commissioner of Public Works, the City Engineer or the Commissioner of the Department of Water may request copies of the files in an earlier version of AutoCAD compatible with the software used by the department. The COUNTY shall provide the CITY a certification from the project engineer that all work has been completed in accordance with approved plans and specifications and any approved change orders.

5. That traffic shall be maintained at all times during construction by the COUNTY acting through its contractors and agents. The entire excavation of said Work, if any shall be required, is to be protected by suitable guards and signals both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the Work is in progress.

6. That the COUNTY, as a self-insured municipal government, shall require that its contractors, subcontractors and agents performing the Work or entering upon the Project Site, shall obtain and keep in force for the duration of the Work, a general liability insurance policy, in the

amount of \$1,000,000, naming the CITY as an additional insured. In addition, the COUNTY shall require that all Project contractors obtain and keep in force workers compensation insurance in accordance with New York State law. A Certificate of said insurance shall be submitted to the CITY with a copy to the Office of the City Engineer, 233 E. Washington Street, Room 401 City Hall, Syracuse, NY 13202. The COUNTY can satisfy the aforementioned insurance requirement by providing that all of its contractors performing the Project Work obtain the required insurance and submit the required certificates to the CITY.

7. That the COUNTY, its successors, assigns, and agents shall agree that the CITY, acting through the CITY Engineer, shall have the authority to request any on site investigations, excavations or actions, to be taken at the sole expense of the COUNTY, which are necessary to ensure that the excavation does not damage or impair CITY utilities. By consequence of the Permission Ordinance or subsequent approvals authorized by this Ordinance, the CITY makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the CITY rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of the COUNTY.

8. A. That the COUNTY, its successors, assigns, and agents shall at all times defend and indemnify and save harmless, the CITY, its officers and employees from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such Work in relation to the Project(s) or arising in any way out of the operations pursuant to this Permission Ordinance, and shall defend and indemnify and save harmless said CITY from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said Work is to be performed and maintained, alleged to have been caused or sustained in whole or in part by or because of misfeasance, omission of duty, negligence or wrongful act on the part of the COUNTY.

8. B. That the CITY, its successors, assigns, and agents shall at all times defend and indemnify and save harmless the COUNTY, its officers and employees, from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such Work in relation to the Project(s) or arising in any way out of the operations pursuant to this Permission Ordinance, and shall defend and indemnify and save harmless said COUNTY from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said Work is to be performed and maintained, alleged to have been caused or sustained in whole or in part by or because of misfeasance, omission of duty, negligence or wrongful act on the part of the CITY.

9. That the COUNTY shall within sixty (60) days from the transmission by the City Clerk or Corporation Counsel of a certified copy of this amended 2023 Permission Ordinance evidencing its adoption, execute and file with the City Clerk, a written acceptance of this permission

and consent with a copy to the Corporation Counsel, the City Engineer and the Commissioner of Public Works.

10. That all ordinances, rules and regulations of the CITY and its departments shall at all times be complied with, including but not limited to the Building Code and Property Conservation Code of the CITY of Syracuse.

11. That the Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Notwithstanding the foregoing sentence, in consideration of the significant improvements to CITY owned property and the environmental benefits expected to accrue from the Work covered by this Permission Ordinance, the CITY agrees to waive applicable fees regarding green infrastructure projects that take place within parking lots, that replace sidewalks, and that involve full street reconstruction.

12. That the CITY Engineer and the Commissioner of Public Works shall be advised in advance of time when the Work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the CITY Engineer and the Commissioner of Public Works.

13. Subject to the approval of the CITY Engineer permission may be granted by the CITY for installation of other utilities, including, where appropriate, installation of infrastructure to support charging stations for electrically powered vehicles, to cross the area to be occupied by the proposed facilities.

14. That all the Work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the Work. Where applicable, a dust and sediment and erosion control program shall be in effect for the duration of the Project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

15. That the COUNTY and its contractors shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, the COUNTY, or its successors and assigns, shall be responsible for replacement to the satisfaction of the CITY Engineer. Notwithstanding the foregoing sentence, however, the COUNTY and/or its contractors shall not be responsible for replacing any utility, property or facility that is determined to be in such a state of disrepair, deterioration, age or other like condition, that it cannot be determined with reasonable certainty that any interference or damage has resulted from the Work to be undertaken by the COUNTY and its contractors pursuant to this Permission Ordinance. Should the CITY Engineer determine that CITY facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the CITY Engineer.

16. That the COUNTY, its successors, assigns, and agents shall, upon request by the CITY, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and

the COUNTY shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.

17. That subject to the provisions of paragraph 2 of this Permission Ordinance, upon completion of each Project listed in Appendix A and upon acceptance and approval of the property restoration by the CITY Engineer and the Commissioner of Public Works, the use, operation and maintenance of the property and utilities located therein will be subject to all laws, rules, ordinances and procedures which apply to said property and utilities throughout the CITY.

18. That the Syracuse Department of Water shall be notified when any water mains are exposed so its condition may be inspected. All utility installations must maintain a minimum of three (3) foot separation from the water main joints, tees and valves. All utilities shall be installed in accordance with Ten State Standards which require ten (10) foot horizontal clearance from water main and service lateral and eighteen (18) inch vertical clearance at crossing of water main.

19. That all monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the CITY. All expenses for the above shall be paid for by the COUNTY.

20. That the COUNTY shall be responsible for maintenance of green infrastructure project components constructed or installed by the COUNTY upon CITY property pursuant to this Permission Ordinance. Such maintenance may consist of sweeping, vacuuming, landscaping, as well as repair or replacement of porous pavement and/or concrete. For green infrastructure projects installed pursuant to this PERMISSION ORDINANCE, maintenance by the COUNTY will include vacuuming of porous pavements consistent with recommended porous pavement maintenance guidelines, as well as maintenance (clean and reset) catch basin filter inlets and sumps that are part of components of any such project. The CITY shall remain responsible for all other maintenance (except for any green infrastructure components) of CITY property upon which green infrastructure is installed pursuant to this Permission Ordinance.

21. That the construction and restoration permitted by the terms of this Permission Ordinance must be commenced by December 31 of the year of its adoption. The parties acknowledge and agree that continuing access by the COUNTY to property upon which green infrastructure is installed pursuant to this Permission Ordinance is essential to maintaining compliance of the CSO capture requirements of the ACJ and any State and/or Federal permits that may be issued to the COUNTY and/or the CITY implementing Federal and State water pollution control requirements. , Therefore, nothing contained herein is intended nor shall it be construed as limiting the COUNTY'S right under this Permission Ordinance to continued access to the property for purposes of inspecting, maintaining and replacing any and all green infrastructure projects constructed or installed pursuant to this Permission Ordinance for so long as the PERMISSION ORDINANCE authorized herein remains in effect for COUNTY maintenance and inspection purposes to meet the continuing requirements of the ACJ and any State and/or Federal grants or permits that may be issued to the County in order to implement the projects authorized herein.

22. That the COUNTY shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided. All other provisions of the Ordinance shall remain in place.

23. That the foregoing conditions may be modified or expanded from time to time as agreed upon in writing by the Corporation Counsel, CITY Engineer and the COUNTY, provided however that the parties recognize that certain modifications may require the approval of their respective legislative bodies in accordance with applicable law; and

BE IT FURTHER ORDAINED, that the City and County hereby agree that the following provisions shall apply to the West Fayette Street Sewer Separation Project:

1. Plans and specifications will be provided to the City Engineer Department of Public Works and Department of Water for final review and approval as to the impact on CITY streets, sewers and water system, including Maintenance and Protection of Traffic Plans, prior to preparation of final contract and bid documents.

2. The Commissioner of Public Works, in consultation with the City Engineer, shall provide to the COUNTY technical specifications setting forth reasonable standards for street repair and restoration which the COUNTY shall incorporate into its final plans and bid documents. The COUNTY agrees to require its contractor(s) to comply with said standards and technical specifications with respect to street repair and restoration unless otherwise agreed to by the Commissioner of Public Works.

3. Once plans and specifications have been reviewed and approved as set forth above, the COUNTY will cause bid packages to be prepared from such approved plans and specifications and shall secure competitive bids for the construction of the WORK, as required by General Municipal Law § 103. The COUNTY shall let all contracts for construction of the WORK. The COUNTY will coordinate a pre-construction site inspection for all parties including representatives from the City DPW, Department of Engineering and Department of Water.

4. The COUNTY shall supervise all construction, or cause such construction to be supervised, to assure that the WORK will be constructed in accordance with the final approved plans and specifications, as the same may be amended from time to time in a safe, efficient and workmanlike fashion. The contractor(s) selected by the COUNTY shall be responsible for the implementation of Maintenance and Protection of Traffic Plans and for obtaining from the Department of Public Works and complying with the terms and conditions of the CITY's street cut permit and all applicable ordinances governing use and restoration of CITY streets and the CITY water system.

5. The City Commissioner of Public Works, the City Engineer and Commissioner of the Department of Water shall review and approve all changes to the plans and specifications

proposed during construction which involve any CITY-owned facilities, and improvements constructed within the CITY right-of-way prior to construction of those changes.

6. Water Service Replacement: In the event that the COUNTY encounters a CITY water main or service lateral:

(i) The COUNTY shall coordinate with the City Water Department in regard to planning for existing and future water mains and service laterals, and the COUNTY and the CITY shall endeavor to prevent or minimize disruptions to service.

(ii) The COUNTY shall sever and cap abandoned water services at the trench line at its expense, unless it is determined by the COUNTY, in consultation with the City Department of Water, that a particular abandoned water service has been substantially disturbed or is unable to be capped then it shall be capped at the water main (at the corporation valve) and the COUNTY will provide the CITY with locations of capped and abandoned services.

(iii) The COUNTY shall provide the City Commissioner of Water with all specifications related to water service removal, replacement, modification, or improvements, for the Commissioner of Water's review and approval prior to the issuance of the water service related bid or bid addendum.

(iv) Active Lead or Galvanized Iron Water Services: The COUNTY agrees to replace with copper pipes, to the satisfaction of the City Commissioner of Water, all, if any, active water services having either lead or galvanized iron lines that are disturbed and/or exposed by the WORK. In addition, in all such cases, the active water services shall be replaced from the water main beginning with a new corporation valve up to and including a new curb stop. If the service between the curb stop to the meter is disturbed and/or exposed as a result of this WORK, the COUNTY or its contractor or agent will be responsible for the repair and/or replacement of the service back to the undisturbed area to the satisfaction of the Commissioner of Water.

(v) During the course of the WORK, the City Departments of Water and Public Works shall have the right to conduct normal operations and maintenance within the WORK area.

(vi) The COUNTY and its contractors shall proceed in a manner consistent with the Department of Water's rules and regulations; including, but not limited to, following all official directives of the Commissioner of Water or his authorized designee on all work involving CITY water lines. It is further understood that failure to proceed as indicated above may result in suspension of the contractor's street cut permit, or such other penalties or actions that are specifically addressed by the Water Department's rules and regulations.

(vii) The COUNTY will maintain and protect existing CITY of Syracuse water facilities in proximity to the project in accordance with practices acceptable to the Department of Water. Surface facilities exposed by the WORK, such as valve boxes, curb boxes and hydrants shall be reinstalled plumb and clear of debris regardless of condition prior to exposure. The City Department of Water will provide valve boxes, curb boxes, hydrants, and like material when the CITY deems the structure to be defective or obsolete. Removal of any water main or appurtenances

to facilitate construction shall be allowed only with the approval of the Commissioner of Water or the Commissioner's designated representative, which shall not be unreasonably withheld. A plan setting forth the details of the actions and practices which will be employed in protecting and maintaining the water mains and appurtenances shall be prepared by the COUNTY or its designated representative or contractor and submitted to the Commissioner of Water for approval which shall not be unreasonably withheld. The COUNTY agrees that it will require its contractor on the project to replace, as directed by the Commissioner of Water, any section of existing water main that is exposed. Any disturbance of a water main or appurtenance by the COUNTY or its contractor shall be repaired and/or restored back to the undisturbed area by the COUNTY to the satisfaction of the Commissioner of Water.

7. As part of the final acceptance the CITY shall require that the COUNTY provide a final TV/Video Inspection Log of the completed sewer to the CITY.

8. The CITY owns and is responsible for the specific stormwater sewers in the immediate project area. Accordingly, the parties agree that the CITY shall own and continue to operate the resulting stormwater conveyance system improvements. EXCEPT as part of the Connective Corridor Construction Project the COUNTY shall fund the construction of a Water Quality Treatment Unit, which is a required component of the storm sewer conveyance construction pursuant to this agreement. Said Water Quality Treatment Unit upon completion shall be owned and maintained by the COUNTY.

9. The COUNTY shall include in its construction contract documents a requirement for the contractor to provide the CITY with a two (2) year warranty materials and performance bond for work performed herein.

10. The COUNTY in coordination with the CITY shall provide information to the public in the project area concerning the nature of the project and related construction activities, to advise of potential impacts;

and,

BE IT FURTHER ORDAINED, that the City and the County hereby agree that the following provisions shall apply to the Grand Avenue Road Reconstruction/Sewer Separation Project:

1. Plans and specifications will be provided to the City Engineer Department of Public Works and Department of Water for final review and approval as to the impact on CITY streets, sewers and water system, including Maintenance and Protection of Traffic Plans, prior to preparation of final contract and bid documents.

2. The Commissioner of Public Works, in consultation with the City Engineer, shall provide to the COUNTY technical specifications setting forth reasonable standards for street repair and restoration which the COUNTY shall incorporate into its final plans and bid documents. The

COUNTY agrees to require its contractor(s) to comply with said standards and technical specifications with respect to street repair and restoration unless otherwise agreed to by the Commissioner of Public Works.

3. Once plans and specifications have been reviewed and approved as set forth above, the COUNTY will cause bid packages to be prepared from such approved plans and specifications and shall secure competitive bids for the construction of the WORK, as required by General Municipal Law § 103. The COUNTY shall let all contracts for construction of the WORK. The COUNTY will coordinate a pre-construction site inspection for all parties including representatives from the City DPW, Department of Engineering and Department of Water.

4. The COUNTY shall supervise all construction, or cause such construction to be supervised, to assure that the WORK will be constructed in accordance with the final approved plans and specifications, as the same may be amended from time to time in a safe, efficient and workmanlike fashion. The contractor(s) selected by the COUNTY shall be responsible for the implementation of Maintenance and Protection of Traffic Plans and for obtaining from the Department of Public Works and complying with the terms and conditions of the CITY's street cut permit and all applicable ordinances governing use and restoration of CITY streets and the CITY water system.

5. The City Commissioner of Public Works, the City Engineer and Commissioner of the Department of Water shall review and approve all changes to the plans and specifications proposed during construction which involve any CITY-owned facilities, and improvements constructed within the CITY right-of-way prior to construction of those changes.

6. Water Service Replacement: In the event that the COUNTY encounters a CITY water main or service lateral:

(i) The COUNTY shall coordinate with the City Water Department in regard to planning for existing and future water mains and service laterals, and the COUNTY and the CITY shall endeavor to prevent or minimize disruptions to service.

(ii) The COUNTY shall sever and cap abandoned water services at the trench line at its expense, unless it is determined by the COUNTY, in consultation with the City Department of Water, that a particular abandoned water service has been substantially disturbed or is unable to be capped then it shall be capped at the water main (at the corporation valve) and the COUNTY will provide the CITY with locations of capped and abandoned services.

(iii) The COUNTY shall provide the City Commissioner of Water with all specifications related to water service removal, replacement, modification, or improvements, for the Commissioner of Water's review and approval prior to the issuance of the water service related bid or bid addendum.

(iv) Active Lead or Galvanized Iron Water Services: The COUNTY agrees to replace with copper pipes, to the satisfaction of the City Commissioner of Water, all, if any, active water services having either lead or galvanized iron lines that are disturbed and/or exposed by the

WORK. In addition, in all such cases, the active water services shall be replaced from the water main beginning with a new corporation valve up to and including a new curb stop. If the service between the curb stop to the meter is disturbed and/or exposed as a result of this WORK, the COUNTY or its contractor or agent will be responsible for the repair and/or replacement of the service back to the undisturbed area to the satisfaction of the Commissioner of Water.

(v) During the course of the WORK, the City Departments of Water and Public Works shall have the right to conduct normal operations and maintenance within the WORK area.

(vi) The COUNTY and its contractors shall proceed in a manner consistent with the Department of Water's rules and regulations; including, but not limited to, following all official directives of the Commissioner of Water or his authorized designee on all work involving CITY water lines. It is further understood that failure to proceed as indicated above may result in suspension of the contractor's street cut permit, or such other penalties or actions that are specifically addressed by the Water Department's rules and regulations.

(vii) The COUNTY will maintain and protect existing CITY of Syracuse water facilities in proximity to the project in accordance with practices acceptable to the Department of Water. Surface facilities exposed by the WORK, such as valve boxes, curb boxes and hydrants shall be reinstalled plumb and clear of debris regardless of condition prior to exposure. The City Department of Water will provide valve boxes, curb boxes, hydrants, and like material when the CITY deems the structure to be defective or obsolete. Removal of any water main or appurtenances to facilitate construction shall be allowed only with the approval of the Commissioner of Water or the Commissioner's designated representative, which shall not be unreasonably withheld. A plan setting forth the details of the actions and practices which will be employed in protecting and maintaining the water mains and appurtenances shall be prepared by the COUNTY or its designated representative or contractor and submitted to the Commissioner of Water for approval which shall not be unreasonably withheld. The COUNTY agrees that it will require its contractor on the project to replace, as directed by the Commissioner of Water, any section of existing water main that is exposed. Any disturbance of a water main or appurtenance by the COUNTY or its contractor shall be repaired and/or restored back to the undisturbed area by the COUNTY to the satisfaction of the Commissioner of Water.

7. As part of the final acceptance the CITY shall require that the COUNTY provide a final TV/Video Inspection Log of the completed sewer to the CITY.

8. The CITY owns and is responsible for the specific sewers in the immediate project area. Accordingly, the parties agree that the CITY shall own and continue to operate the resulting stormwater conveyance system improvements.

9. The COUNTY shall include in its construction contract documents a requirement for the contractor to provide the CITY with a two (2) year warranty materials and performance bond for work performed herein.

10. The COUNTY in coordination with the CITY shall provide information to the public in the project area concerning the nature of the project and related construction activities, to advise of potential impacts.

11. That traffic shall be maintained at all times during construction. The entire said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury which the work is in progress.

12. The City reserves the right to reject any and all materials, workmanship of the storm main at any time during construction.

13. Prior to acceptance of any construction to be handed over to the City, the Independent Inspector and the City shall walk the entire site and generate a punch list. The contractor shall then complete all items on the punch list to the City's satisfaction.

14. All storm sewers to be handed over to the City shall be tested per applicable standards (by either air or water) and the storm sewer TV logged at construction completion. Results of testing and DVD of TV/video of the sewer shall be handed over to the City prior to acceptance. All storm sewers shall be cleaned before handing over to the City.

15. Indemnification is required from Jacobs as there is no contractual design agreement between the City of Syracuse and Jacobs.

Onondaga County, at no cost to the City, shall design, construct and maintain certain green infrastructure on City owned properties in accordance with terms and condition as outlined in the permission ordinance and Appendix A - 2011 Green Infrastructure Candidate Project List, 2012 Green Infrastructure Candidate Project List, 2013 Green Infrastructure Candidate Project List, 2015 Green Infrastructure Candidate Project List, the 2017 Green Infrastructure Candidate Project List, the 2018 Green Infrastructure Candidate Project List, the 2019 Green Infrastructure Candidate Project List, the 2020 Green Infrastructure Candidate Project List, the 2021 Green Infrastructure Candidate Project List, and the 2022 Green Infrastructure Candidate Project List. This permission ordinance shall run from the date of its acceptance by the County for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this ordinance will have to be amended each year to add additional projects for that year's construction season in accordance with the terms set forth within the ordinance. The County shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided.

All provisions of the ordinance shall remain in place.

\* \_\_\_\_\_ = new material

## Appendix "A"

## 2023 CSO Project Candidate Project List

NOTE: The below CSO Project Candidate Project List is subject to change pending owner permission, fieldwork, design feasibility, construction scheduling and other factors known and unknown, and therefore not all of these projects will progress to construction. Projects not previously included in past Permission Ordinance's are highlighted in yellow.

Project ID	Project Name	Project Address	Parcel Owner
<b>Projects from Previous Permission Ordinance Lists - Construction Planned to be Completed in 2023/2024</b>			
C-273 <sup>@</sup>	Butternut St Green Corridor Phase 1	Butternut St. between N Salina St. and Lodi St.	City of Syracuse
C-277*	CSO 066 Regulator Modification	Intersection of Maltbie St. and Evans St.	City of Syracuse
M-116*	CSO 052 Regulator Manhole Reconfiguration	Intersection of Elmhurst Ave. and Hunt Ave.	City of Syracuse
<b>2023 Candidate Projects in Design</b>			
C-293a*	Willow Street Green Street	East Willow Street between State and Salina	City of Syracuse
C-293b*	Townsend Street Green Street	North Townsend Street between James and Hickory	City of Syracuse
C-294*	Rose Hill Cemetery Greening	914 Lodi Street and Willow Street East	City of Syracuse Parks
C-295*	Highland Park Greening	421 Highland Street and Beecher Street	City of Syracuse Parks
M-108 <sup>^</sup>	CSO 067 Hydraulic Improvement	Intersection of West Newell Street and Vale Street	City of Syracuse
M-120 <sup>^</sup>	East Side Interceptor Sewer Replacement	Kirk Park Dr. from West Colvin Street Northward approximately 850 feet	City of Syracuse
C-303a	Lodi Street Road Reconstruction - North	Lodi Street between Isabella and Townsend	City of Syracuse
C-303b	Lodi Street Road Reconstruction - South	Lodi Street between Catawba and E Division	City of Syracuse
C-304	Water Street Sewer Separation (Road Reconstruction)	East Water Street between N State and McBride	City of Syracuse
C-305a	Fayette Street Sewer Separation (Road Reconstruction)	East Fayette Street between Almond and Irving	City of Syracuse
C-305b	Forman Ave. Sewer Separation	Forman Ave. from E Washington to Wellington	City of Syracuse

@Denotes Project that was on 2020 Permission Ordinance List

\* Denotes Project was on the 2021 Permission Ordinance List

<sup>^</sup> Denotes Project was on the 2022 Permission Ordinance List



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

44

3 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

Re: Request for Legislation to amend Ordinance No. 246 of 2011 as last amended by Ordinance No. 520 of 2022 - Citywide Green Permission Ordinance for Onondaga County for Green Infrastructure Projects on City Property

Dear Ms. McBride:

Please place on the next Common Council agenda the following legislation:

An ordinance amending Ordinance No. 246 of 2011 as last amended by Ordinance No. 520 of 2022 which authorized the County of Onondaga and the Onondaga County Sanitary District (collectively "the County") pursuant to Section 3.4 of the Intermunicipal Agreement entered into by and between the City of Syracuse ("the City") on or about July 26, 2007 and paragraph 13 of Amendment No. 1 to said agreement dated on or about August 2009, to access the City properties listed in Appendix A to install and maintain green infrastructure, including but not necessarily limited to landscape and other green infrastructure related improvements on real property owned by the City. Amend ordinance to add the list: 2023 CSO Project Candidate Project List.

The new projects being added to the list in 2022 include the following: Lodi Street Road Reconstruction – North (Isabella – Townsend); Lodi Street Road Reconstruction – South (Catawba – E. Division); Water Street Sewer Separation (Road Reconstruction) – E. Water St between N. State St. and McBride St; Fayette Street Sewer Separation (Road Reconstruction) – E. Fayette between Almond and Irving; and Forman Ave. Sewer Separation (E. Washington – Wellington).

Onondaga County, at no cost to the City, shall design, construct and maintain certain green infrastructure on City owned properties in accordance with terms and condition as outlined in the permission ordinance and Appendix A - 2011 Green Infrastructure Candidate Project List, 2012 Green Infrastructure Candidate Project List, 2013 Green Infrastructure Candidate Project List, 2015 Green Infrastructure Candidate Project List, the 2017 Green Infrastructure Candidate Project List, the 2018 Green Infrastructure Candidate Project List, the 2019 Green Infrastructure Candidate Project List, the 2020 Green Infrastructure Candidate Project List, the 2021 Green Infrastructure Candidate Project List, the 2022 CSO Project Candidate Project List and the 2023 CSO Project Candidate Project List. This permission ordinance shall run from the date of its acceptance

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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29

by the County for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this ordinance will have to be amended each year to add additional projects for that year's construction season in accordance with the terms set forth within the ordinance. The County shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided.

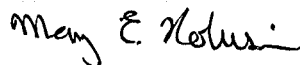
The following provision shall be added to the permission ordinance:

Any projects included in this permission ordinance which involve work on County owned sewer infrastructure shall continue to be owned, operated and maintained by the County after completion of the project.

All provisions of the ordinance shall remain in place.

Thank you for your assistance with this matter.

Sincerely,



Mary E. Robison, P.E.  
City Engineer

enclosure



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Amend Ordinance #246-2011 & 520-2022 – Onondaga County

On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 246 of 2011 as last amended by Ordinance No. 520 of 2022 which authorized the County of Onondaga and the Onondaga County Sanitary District (collectively "the County") pursuant to Section 3.4 of the Intermunicipal Agreement entered into by and between the City of Syracuse ("the City") on or about July 26, 2007 and paragraph 13 of Amendment No. 1 to said agreement dated on or about August 2009, to access the City properties listed in Appendix A to install and maintain green infrastructure, including but not necessarily limited to landscape and other green infrastructure related improvements on real property owned by the City. Amend ordinance to add the list: 2023 CSO Project Candidate Project List.

The new projects being added to the list in 2022 include the following: Lodi Street Road Reconstruction - North (Isabella- Townsend); Lodi Street Road Reconstruction- South (Catawba - E. Division); Water Street Sewer Separation (Road Reconstruction) - E. Water St between N. State St. and McBride St; Fayette Street Sewer Separation (Road Reconstruction) - E. Fayette between Almond and Irving; and Forman Ave. Sewer Separation (E. Washington- Wellington).

Onondaga County, at no cost to the City, shall design, construct and maintain certain green infrastructure on City owned properties in accordance with terms and condition as outlined in the permission ordinance and Appendix A - 2011 Green Infrastructure Candidate Project List, 2012 Green Infrastructure Candidate Project List, 2013 Green Infrastructure Candidate Project List, 2015 Green Infrastructure Candidate Project List, the 2017 Green Infrastructure Candidate Project List, the 2018 Green Infrastructure Candidate Project List, the 2019 Green Infrastructure Candidate Project List, the 2020 Green Infrastructure Candidate Project List, the 2021 Green Infrastructure Candidate Project List, the 2022 CSO Project Candidate Project List and the 2023 CSO Project Candidate Project List. This permission ordinance shall run from the date of its acceptance by the County for a period of five (5) years and may be extended upon mutual consent of the parties for three (3) additional five (5) year terms. It is anticipated that this ordinance will have to be amended each year to add additional projects for that year's construction season in accordance with the terms set forth within the ordinance. The County shall include in its construction contract documents a requirement for the contractor to provide the City with a one (1) year warranty materials and performance bond for work performed herein, except for sidewalk work where a two (2) year warranty materials and performance bond for work shall be provided.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

The following provision shall be added to the permission ordinance:

Any projects included in this permission ordinance which involve work on County owned sewer infrastructure shall continue to be owned, operated, and maintained by the County after completion of the project.

All provisions of the ordinance shall remain in place.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh  
City of Syracuse, New York

6/7/23

Date

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE TO ACT AS LEAD AGENCY  
PURSUANT TO THE NEW YORK STATE  
ENVIRONMENTAL QUALITY REVIEW ACT  
(SEQRA) TO EVALUATE THE POTENTIAL  
ENVIRONMENTAL IMPACT OF THE RANN  
AVE AND ST MARK'S AVE SANITARY SEWER  
INSTALLATION PROJECT**

WHEREAS, the City is considering the installation of a new publicly owned sanitary sewer on Rann Ave and St. Mark's Ave to service six (6) residential properties; and

WHEREAS, the Project is more particularly described in the draft Full Environmental Assessment Form (FEAF) attached hereto as Exhibit "A"; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively, "SEQRA"), the City is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the City, and the adoption of a Lead Hazard Identification and Remediation Ordinance, constitutes such an action (the "Action"); NOW, THEREFORE,

BE IT ORDAINED, that the City hereby designates itself as lead agency under SEQRA for purposes of the installation of a new publicly owned sanitary sewer to service six (6) residential properties (the "Project") as more fully described in the draft FEAF; and

BE IT FURTHER ORDAINED, that the City, acting through its Department of Engineering, shall conduct an environmental review of the Project in accordance with SEQRA and report back to the Common Council with the appropriate SEQRA determination.

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

### Instructions for Completing Part 1

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

#### A. Project and Applicant/Sponsor Information.

Name of Action or Project: Rann Avenue Sanitary Sewer Project		
Project Location (describe, and attach a general location map): Rann Avenue, St. Marks Avenue, and School Street, Syracuse, New York (see attached Figure 1)		
Brief Description of Proposed Action (include purpose or need): Residents on Rann Avenue, School Street, and St. Marks Avenue in the Far Westside neighborhood of Syracuse are currently served by an aging and deficient private sewer which is located in their backyards. Several residents served by the Rann Avenue sewer have experienced frequent backups into their basements, presenting a serious public health hazard and repetitive cleanup expenses. The City commissioned a technical report in 2021 to explore options for rehabilitating the sewer. To address these concerns, the City is proposing to install a new public sewer main on a new alignment (along roadways) to replace the Rann Avenue sewer main. The proposed improvements include 400 linear feet of 8-inch PVC sewer main, five new manholes, and six new service laterals. Two connections would be made to an existing 12-inch sewer main on School Street; one at the Rann Avenue intersection for the new main and another for a new lateral for the property located at 302 School Street. The existing backlot sewer main will be decommissioned in place. A preliminary site plan is provided in Figure 1, attached.		
Name of Applicant/Sponsor: City of Syracuse- Mary Robison, City Engineer	Telephone: 315-448-8200	
	E-Mail: mrobison@syr.gov.net	
Address: 233 East Washington Street		
City/PO: Syracuse	State: NY	Zip Code: 13202
Project Contact (if not same as sponsor; give name and title/role): Nicholas Radford- Environmental Scientist, Barton & Loguidice, D.P.C.	Telephone: 315-457-5200	
	E-Mail: nradford@bartonandloguidice.com	
Address: 443 Electronics Parkway		
City/PO: Liverpool	State: NY	Zip Code: 13088
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

## B. Government Approvals

<b>B. Government Approvals, Funding, or Sponsorship.</b> ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
<b>Government Entity</b>	<b>If Yes: Identify Agency and Approval(s) Required</b>	<b>Application Date (Actual or projected)</b>
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	City of Syracuse (project sponsor)	Summer 2023
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSEFC (funding), NYSDEC (approval)	Summer 2023 (funding), Spring 2024 (approval)
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

## C. Planning and Zoning

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, identify the plan(s): _____ _____ _____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, identify the plan(s): _____ _____ _____	

**C.3. Zoning**

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No  
If Yes, what is the zoning classification(s) including any applicable overlay district?  
Residential District- RB

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☒ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No  
If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

**C.4. Existing community services.**

a. In what school district is the project site located? Syracuse City School District

b. What police or other public protection forces serve the project site?  
Syracuse Police Department, NYS Police Troop D

c. Which fire protection and emergency medical services serve the project site?  
Syracuse Fire Department and EMS Division

d. What parks serve the project site?  
Lewis Park (0.2 miles to west).

**D. Project Details****D.1. Proposed and Potential Development**

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Other- municipal sewer system

b. a. Total acreage of the site of the proposed action? 0.27 acres  
b. Total acreage to be physically disturbed? 0.05 acres  
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 0.27 acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No  
If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☒ No

i. If No, anticipated period of construction: 4 months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_

f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>				
If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes,	
i. Total number of structures _____	
ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length	
iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes,	
i. Purpose of the impoundment: _____	
ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
<ul style="list-style-type: none"> <li>• Volume (specify tons or cubic yards): _____</li> <li>• Over what duration of time? _____</li> </ul>	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No  
If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

\_\_\_\_\_

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☒ No  
If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes? ☒ Yes ☐ No  
If Yes:

i. Total anticipated liquid waste generation per day: 84.2 million gallons/day **\*Existing permitted treatment capacity of WWTP. No changes proposed.**

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_  
Sanitary wastewater

iii. Will the proposed action use any existing public wastewater treatment facilities? ☒ Yes ☐ No  
If Yes:

- Name of wastewater treatment plant to be used: Onondaga County Metropolitan Syracuse WWTP
- Name of district: Onondaga County Sanitary District
- Does the existing wastewater treatment plant have capacity to serve the project? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No

<ul style="list-style-type: none"> <li>Do existing sewer lines serve the project site?</li> <li>Will a line extension within an existing district be necessary to serve the project?</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>Describe extensions or capacity expansions proposed to serve this project: _____</li> </ul>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If Yes: <ul style="list-style-type: none"> <li>Applicant/sponsor for new district: _____</li> <li>Date application submitted or anticipated: _____</li> <li>What is the receiving water for the wastewater discharge? _____</li> </ul>	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____	
Sanitary wastewater will be conveyed to the Onondaga County Metropolitan Syracuse WWTP for treatment, as it is currently. The WWTP discharges treated effluent to Onondaga Lake. No wastewater would be reused or recycled.	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? If Yes: <ul style="list-style-type: none"> <li>i. How much impervious surface will the project create in relation to total size of project parcel?                  _____ Square feet or _____ acres (impervious surface)                  _____ Square feet or _____ acres (parcel size)</li> <li>ii. Describe types of new point sources. _____</li> <li>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?                  _____                  _____           <ul style="list-style-type: none"> <li>If to surface waters, identify receiving water bodies or wetlands: _____</li> <li>Will stormwater runoff flow to adjacent properties? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> </ul> </li> </ul>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? If Yes, identify: <ul style="list-style-type: none"> <li>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) N/A</li> <li>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) Heavy Equipment during construction</li> <li>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) N/A</li> </ul>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span> If Yes: <ul style="list-style-type: none"> <li>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>ii. In addition to emissions as calculated in the application, the project will generate:             <ul style="list-style-type: none"> <li>_____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>_____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>_____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>_____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>_____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>_____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul> </li> </ul>	

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend  <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7AM-5PM</li> <li>• Saturday: _____ N/A</li> <li>• Sunday: _____ N/A</li> <li>• Holidays: _____ N/A</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ Continuous use of sewer system</li> <li>• Saturday: _____ Continuous use of sewer system</li> <li>• Sunday: _____ Continuous use of sewer system</li> <li>• Holidays: _____ Continuous use of sewer system</li> </ul> </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7AM-5PM</li> <li>• Saturday: _____ N/A</li> <li>• Sunday: _____ N/A</li> <li>• Holidays: _____ N/A</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ Continuous use of sewer system</li> <li>• Saturday: _____ Continuous use of sewer system</li> <li>• Sunday: _____ Continuous use of sewer system</li> <li>• Holidays: _____ Continuous use of sewer system</li> </ul>
<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ 7AM-5PM</li> <li>• Saturday: _____ N/A</li> <li>• Sunday: _____ N/A</li> <li>• Holidays: _____ N/A</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____ Continuous use of sewer system</li> <li>• Saturday: _____ Continuous use of sewer system</li> <li>• Sunday: _____ Continuous use of sewer system</li> <li>• Holidays: _____ Continuous use of sewer system</li> </ul>		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>Temporary increases in noise level may occur during construction. Construction will be limited to weekday daytime work hours (7AM-5PM).</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>Describe: _____</p>	
<p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

### E.1. Land uses on and surrounding the project site

#### a. Existing land uses.

##### i. Check all uses that occur on, adjoining and near the project site.

- ☒ Urban ☐ Industrial ☒ Commercial ☐ Residential (suburban) ☐ Rural (non-farm)  
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): \_\_\_\_\_

##### ii. If mix of uses, generally describe:

Urban land use within City of Syracuse. Urban residential and commercial properties within vicinity of project site.

#### b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0.17	0.17	0
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	0	0	0
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0	0	0
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: Maintained herbaceous/lawn cover	0.1	0.1	0

<p>c. Is the project site presently used by members of the community for public recreation? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>i. If Yes: explain: _____</p>	
<p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes,</p> <p>i. Identify Facilities:</p> <p>Porter Elementary School _____</p> <p>_____</p>	
<p>e. Does the project site contain an existing dam? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Dimensions of the dam and impoundment:</p> <ul style="list-style-type: none"> <li>• Dam height: _____ feet</li> <li>• Dam length: _____ feet</li> <li>• Surface area: _____ acres</li> <li>• Volume impounded: _____ gallons OR acre-feet</li> </ul> <p>ii. Dam's existing hazard classification: _____</p> <p>iii. Provide date and summarize results of last inspection: _____</p> <p>_____</p>	
<p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Has the facility been formally closed? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <ul style="list-style-type: none"> <li>• If yes, cite sources/documentation: _____</li> </ul> <p>ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____</p> <p>_____</p> <p>iii. Describe any development constraints due to the prior solid waste activities: _____</p> <p>_____</p>	
<p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____</p> <p>_____</p>	
<p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input checked="" type="checkbox"/> Yes – Spills Incidents database</p> <p><input type="checkbox"/> Yes – Environmental Site Remediation database</p> <p><input type="checkbox"/> Neither database</p> </div> <div style="width: 50%;"> <p>Provide DEC ID number(s): 9913526, 9303600</p> <p>Provide DEC ID number(s): _____</p> </div> </div> <p>ii. If site has been subject of RCRA corrective activities, describe control measures: _____</p> <p>N/A _____</p> <p>iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, provide DEC ID number(s): 734075, 734039</p> <p>iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____</p>	
<p>Spills records are closed. Remediation Site 734039: contaminants removed or covered. No exposures at site; remediation complete. Remediation Site 734075: hazardous waste confirmed on site; remediation ongoing.</p>	

v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
<ul style="list-style-type: none"> <li>• If yes, DEC site ID number: _____</li> <li>• Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>• Describe any use limitations: _____</li> <li>• Describe any engineering controls: _____</li> <li>• Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>• Explain: _____</li> </ul>	
<b>E.2. Natural Resources On or Near Project Site</b>	
a. What is the average depth to bedrock on the project site? _____ <span style="float: right;">&gt;6.6 feet</span>	
b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: <div style="display: flex; justify-content: space-between;"> <span>Urban land (Ub)</span> <span>100 %</span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____</span> <span>_____ %</span> </div> <div style="display: flex; justify-content: space-between;"> <span>_____</span> <span>_____ %</span> </div>	
d. What is the average depth to the water table on the project site? Average: _____ <span style="float: right;">&gt;6.6 feet</span>	
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site <span style="float: right; font-size: small;">*Mapped soil unit (urban land) within project site does not have an assigned drainage class</span>	
f. Approximate proportion of proposed action site with slopes: <input checked="" type="checkbox"/> 0-10%: _____ 100 % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site	
g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes, describe: _____	
h. Surface water features.	
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes to either i or ii, continue. If No, skip to E.2.i.	
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
iv. For each identified regulated wetland and waterbody on the project site, provide the following information:	
<ul style="list-style-type: none"> <li>• Streams: Name _____ Classification _____</li> <li>• Lakes or Ponds: Name _____ Classification _____</li> <li>• Wetlands: Name _____ Approximate Size _____</li> <li>• Wetland No. (if regulated by DEC) _____</li> </ul>	
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If yes, name of impaired water body/bodies and basis for listing as impaired: _____	
i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If Yes:	
i. Name of aquifer: Principal Aquifer, Primary Aquifer _____	

<p>m. Identify the predominant wildlife species that occupy or use the project site:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">Gray squirrel</td> <td style="width: 33%; border-bottom: 1px solid black;">Eastern cottontail</td> <td style="width: 33%; border-bottom: 1px solid black;">Songbirds</td> </tr> <tr> <td style="border-bottom: 1px solid black;">White-footed mouse</td> <td style="border-bottom: 1px solid black;">Striped skunk</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>			Gray squirrel	Eastern cottontail	Songbirds	White-footed mouse	Striped skunk	
Gray squirrel	Eastern cottontail	Songbirds						
White-footed mouse	Striped skunk							
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>								
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>Northern long-eared bat (endangered), monarch butterfly (candidate).</p>								
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>Silverjaw Minnow - rare</p>								
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p>								
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>								
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>								
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>								
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p>								
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>								

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If Yes: <ul style="list-style-type: none"> <li>i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input checked="" type="checkbox"/> Historic Building or District</li> <li>ii. Name: <u>Porter School, St. Mark's Church, Hazard Branch Library</u></li> <li>iii. Brief description of attributes on which listing is based: _____</li> </ul>	
Properties eligible for listing on the NYS Register of Historic Places. _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span>	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes: <ul style="list-style-type: none"> <li>i. Describe possible resource(s): _____</li> <li>ii. Basis for identification: _____</li> </ul>	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <span style="float: right;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If Yes: <ul style="list-style-type: none"> <li>i. Identify resource: <u>Barry Park, Burnet Park, Camillus Park, Edgecliff Park, Elmwood Park, Kirk Park, Lincoln Park, Onondaga Park, Schiller Park, Spirit of Jubilee Park, Sunnycrest Park, Thornden Park, Town Park South, and Westminster Park.</u></li> <li>ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): <u>Local Parks.</u></li> <li>iii. Distance between project and resource: <u>0.5-5 miles.</u></li> </ul>	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <span style="float: right;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</span>	
If Yes: <ul style="list-style-type: none"> <li>i. Identify the name of the river and its designation: _____</li> <li>ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> </ul>	

#### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

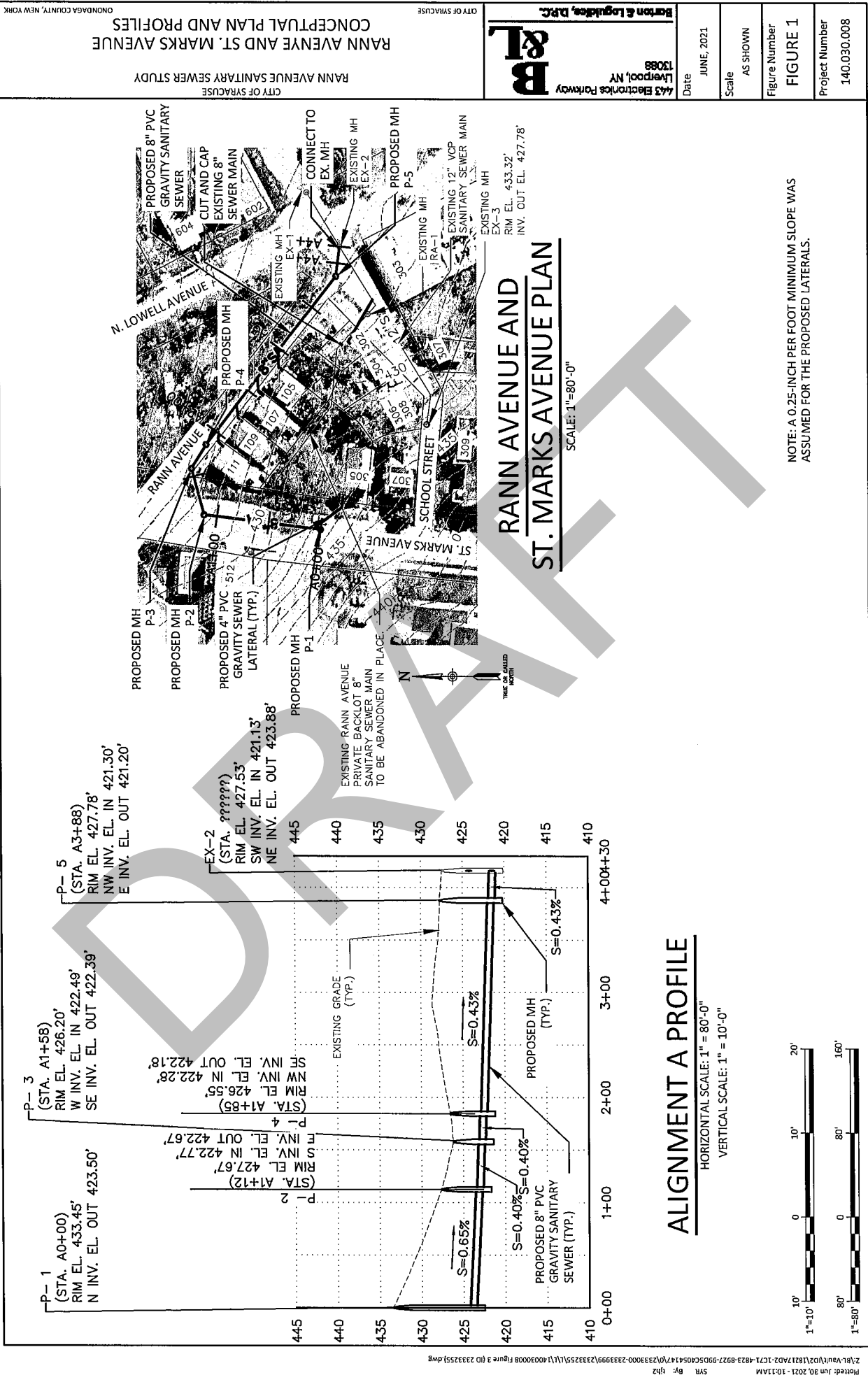
#### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Mary Robison Date \_\_\_\_\_

Signature \_\_\_\_\_ Title City Engineer

**PRINT FORM**





# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

45

**Mary E. Robison, PE**  
City Engineer

2 June 2023

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**RE: Legislation Request – Lead Agency Status in accordance with the State Environmental Quality Review Act (SEQRA) for the Rann Ave. and St. Mark's Ave Sanitary Sewer Installation**

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting authorizing the City of Syracuse to declare itself Lead Agency in accordance with the State Environmental Quality Review Act (SEQRA) for the Rann Ave. and St. Mark's Ave. Sanitary Sewer Installation to provide sanitary sewer service to six residences.

The City is proposing to install a new publicly owned sanitary sewer on Rann Ave. and St. Mark's Ave. to service six residences that are currently tied to a privately owned sanitary sewer that frequently backs up into their residences and is a detriment to their health and safety within their homes. A letter along with the Environmental Assessment Form (Part 1) which provides details of the project will be sent to all involved agencies requesting their concurrence within thirty (30) days of the date of the letter that the City of Syracuse be designated as the SEQRA Lead Agency for this project.

Please let me know if you have any questions related to this matter.

Very truly yours,

Mary E. Robison, P.E., City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov/net](http://www.syr.gov/net)

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30

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 429-2018 AS LAST AMENDED BY ORDINANCE NO. 32-2021 AUTHORIZING CONTRACT WITH BARTON & LOGUIDICE, D.P.C. RELATIVE TO PROVIDING PRELIMINARY DESIGN SERVICES FOR THE DOWNTOWN MILL & PAVE PROJECT, PIN 3756.25**

BE IT ORDAINED, that Ordinance No. 429-2018 as last amended by Ordinance No. 32-2021 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Barton & Loguidice, D.P.C., under the following terms:

- (1) Barton & Loguidice, D.P.C. shall provide all required preliminary design services, final design services, and construction inspection services for the Downtown Mill & Pave Project (PIN No. 3756.25), which includes the following streets: S. Clinton St. (W. Genesee St. to W. Jefferson St.), S. Warren St. (Erie Blvd. E. to S. Salina St.), Montgomery St. (Erie Blvd. E. to E. Adams St.) and Jefferson St. (S. Clinton St. to Montgomery St.);
- (2) The City shall pay to Barton & Loguidice D.P.C. a total amount not to exceed \$852,000.00\* (\$165,000 for preliminary design services, \$294,000.00 for final design services, and \$373,000 for construction inspection services, and \$20,000 for additional construction inspection services) to be paid on a time-and-expense basis for all services under this agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital Account No. 701071000.07.599807 or another appropriate budget account as designated

by the Commissioner of Finance with subsequent reimbursement of 100% of the cost from the Federal government through the Transportation Improvement Program (TIP) (Federal 80%, State 20%) as previously authorized by Ordinance No. 787-2017, as amended by Ordinance No. 362-2019.

\_\_\_\_\_ = new material

Previously read \$832,000.00

DRAFT



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

02 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 429-2018 as last Amended by Ordinance No. 32-2021 Authorizing Consultant Agreement with Barton & Loguidice, D.P.C. for Preliminary, Detail Design and Construction Inspection Services Phases Fee for the Downtown Mill & Pave Project, PIN 3756.25. Amend to provide additional Construction Inspection Services.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 429-2018 as last Amended by Ordinance No. 32-2021 to include additional costs in the amount of \$20,000.00 with Barton & Loguidice, D.P.C. to provide additional Construction Inspection Services with the construction of the Downtown Mill and Pave Project, resulting in a total fee not to exceed of \$852,000.00 (the previous agreement amount was for a total fee not to exceed of \$832,000.00). The total not to exceed amount will be paid on a time and expense basis for all additional Construction Inspection Services for the Downtown Mill & Pave Project, PIN 3756.25. The additional construction inspection services were required for additional engineering and inspection of work that needed to be corrected by the contractor and some additional work added to the project.

The following streets are included in this project: S. Clinton St. (W. Genesee St. to W. Jefferson St.), S. Warren St. (Erie Blvd. E. to S. Salina St.), Montgomery St. (Erie Blvd. E. to E. Adams St.) and Jefferson St. (S. Clinton St. to Montgomery St.). The City is expected to incur all initial costs for this project; with subsequent 100% reimbursement from the Federal government through the Transportation Improvement Program (Federal 80%, State 20%).

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

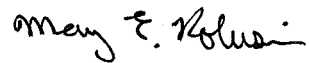
[www.syr.gov/net](http://www.syr.gov/net)

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of Barton & Loguidice, D.P.C. to the Mayor, and the Mayor approved of the selection of Barton & Loguidice, D.P.C. on March 09, 2018. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

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Please let me know if you have any questions related to this request.

Very Truly Yours,



Mary E. Robison, P.E.,  
City Engineer

DRAFT



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

47

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Original Ordinance No. 703-2021 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80. Amend to add the Detailed Design Phase.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 703-2021 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80, for an amount not to exceed \$426,000.00. Amend to add the Detailed Design Phase for an amount not to exceed \$433,000.00, for a revised total amount not to exceed of \$859,000.00. (The total project cost is estimated to be \$7,428,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping & preliminary, and detailed design phases are receiving 15% Marchiselli Funding (\$128,850.00).

The Account number designated is 07.599807.700375680.80405.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

A handwritten signature in cursive script that reads "Mary E. Robison".

Mary E. Robison, P.E.,  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

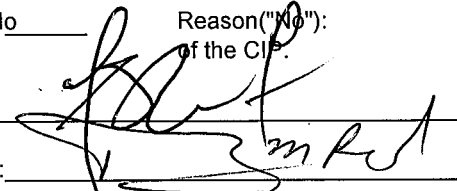
Date:	06/02/23	Department:	Engineering
Project Name:	East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80.		
Project Cost:	\$859,000.00		
Contact Name:	Mary E. Robison		
Project Description:	2R Paving Project		

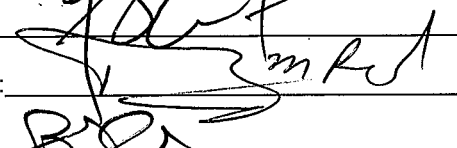
Projected Time Line & Funding Source(s)	
Estimated Start Date: Winter 2021/2022	Estimated Completion Date: F Fall 2025
Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 42,950.00
State Aid/Grant (identify) Marchiselli	\$ 128,850.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 687,200.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$ 859,000.00	

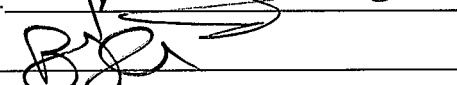
Estimated Project Borrowing Timeline		
Year	Fiscal Year	Estimated Amount to Borrow
1	2021	\$426,000.00
2	2023	\$433,000.00
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 859,000.00
The City is expected to incur all initial costs for this project with subsequent 95% reimbursement from the Federal government through the Transportation Improvement Program (TIP).		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):  
In 2022/23 CIP of the CIP.

Director of Administration:  Date: 7 June 23

Director of Management & Budget:  Date: 6-6-23

Commissioner of Finance:  Date: 6/6/23

N/N

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 704-2021 AUTHORIZING AN AGREEMENT  
WITH THE NEW YORK STATE DEPARTMENT  
OF TRANSPORTATION RELATIVE TO  
FUNDING FOR THE SCOPING AND  
PRELIMINARY DESIGN PHASES OF THE EAST  
BRIGHTON AVENUE PAVING PROJECT  
(THURBER STREET TO EAST SENECA  
TURNPIKE), PIN 3756.80**

BE IT ORDAINED, that Ordinance No. 704-2021 is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the Scoping, Preliminary Design, and the Detailed Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80 (hereinafter referred to as the "Project") at a cost not to exceed \$859,000.00\*, to be initially funded with bond proceeds with repayment to be funded from 80% Federal funds, 15% State Marchiselli funding, and 5% local share; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$859,000.00\* with the Project having an estimated total cost not to exceed of \$7,428,000.00 to be funded through future agreements with New York State for 80% reimbursement from the Federal Government through the Transportation Improvement Program (TIP), 15 % State Marchiselli Funding (\$63,900.00), and 5% local share; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of

Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$426,000.00



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

48

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Original Ordinance No. 704-2021 Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80. Amend to add the Detailed Design Phase.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 704-2021 Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80, for an amount not to exceed \$426,000.00. Amend to add the Detailed Design Phase for an amount not to exceed \$433,000.00, for a revised total amount not to exceed of \$859,000.00. (The total project cost is estimated to be \$7,428,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping & preliminary, and detailed design phases are receiving 15% Marchiselli Funding (\$128,850.00).

The Account number designated is 07.599807.700375680.80405.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Amend Ordinance #704-2021 – New York State Department of Transportation

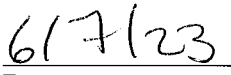
On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 704-2021 authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80, for an amount not to exceed \$426,000.00. Amend to add the Detailed Design Phase for an amount not to exceed \$433,000.00, for a revised total amount not to exceed of \$859,000.00. (The total project cost is estimated to be \$7,428,000.00). The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping & preliminary, and detailed design phases are receiving 15% Marchiselli Funding (\$128,850.00).

The Account number designated is 07.599807.700375680.80405.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 705-2021 AUTHORIZING THE  
ENGINEERING SERVICES AND  
CONSTRUCTION NEEDED FOR THE SCOPING  
AND PRELIMINARY DESIGN PHASES OF THE  
EAST BRIGHTON AVENUE PAVING PROJECT  
(THURBER STREET TO EAST SENECA  
TURNPIKE), PIN NO. 3756.80**

BE IT ORDAINED, that Ordinance No. 705-2021 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Scoping, Preliminary Design, and Detailed Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN No. 3756.80 at a total cost not to exceed \$859,000.00\* (\$426,000 for the Scoping and Preliminary Design Phase and \$433,000 for the Detailed Design Phase) and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$859,000.00\* authorized contemporaneously herewith by ordinance of this Common Council.



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: An Ordinance Amending Original Ordinance No. 705-2021 Authorizing the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80. Amend to add the Detailed Design Phase.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 705-2021 Authorizing the Scoping & Preliminary Design Phases of the East Brighton Avenue Paving Project (Thurber Street to East Seneca Turnpike), PIN 3756.80, for an amount not to exceed \$426,000.00. Amend to add the Detailed Design Phase for an amount not to exceed \$433,000.00, for a revised total amount not to exceed of \$859,000.00. (The total project cost is estimated to be \$7,428,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping & preliminary, and detailed design phases are receiving 15% Marchiselli Funding (\$128,850.00).

The Account number designated is 07.599807.700375680.80405.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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3A



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

50

June 02, 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No.300-2022 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping and Preliminary Design Phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83. Amend to add the Detailed Design Phase for \$345,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No.300-2022 Authorizing the sale of bonds in the amount of \$256,000.00 for the Scoping and Preliminary Design Phase of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83. Amend to add additional funds for the Detailed Design Phase of \$345,000.00 for an amended amount not to exceed of \$601,000.00. The total project cost is estimated to be \$4,666,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping, preliminary and detailed design phase is receiving 15% Marchiselli Funding (\$90,150.00)).

Account number designated by the Commissioner of Finance is 599807.07.700375683.80405.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	06/02/23	Department:	Engineering
Project Name:	Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83.		
Project Cost:	\$601,000.00		
Contact Name:	Mary E. Robison		
Project Description:	2R Paving Project		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Summer 2022 Estimated Completion Date: F Fall 2025

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 30,050.00
State Aid/Grant (identify) Marchiselli	\$ 90,150.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 480,800.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	601,000.00

**Estimated Project Borrowing Timeline**

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2022	\$256,000.00
2	2023	\$345,000.00
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 601,000.00
The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government and 15% Marchiselli funding through the Transportation Improvement Program (TIP).		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):  
In 2022/23 CIP of the CIP.

Director of Administration:

Date: 1 June 23

Director of Management & Budget:

Date: 6-6-23

Commissioner of Finance:

Date: 6/6/23

1/1

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 301-2022 AUTHORIZING AGREEMENT  
WITH THE NEW YORK STATE DEPARTMENT  
OF TRANSPORTATION RELATIVE TO FUNDING  
FOR THE SCOPING AND PRELIMINARY DESIGN  
PHASES OF THE MIDLAND AVENUE PAVING  
PROJECT (OSTRANDER AVENUE TO RTE. 173  
(W. SENECA TURNPIKE), PIN NO. 3756.83**

BE IT ORDAINED, that Ordinance No. 301-2022 is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the scoping, preliminary, and detailed design phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike), PIN No. 3756.83 (hereinafter referred to as the "Project") at a cost not to exceed \$601,000.00\* (\$256,000 for the scoping and preliminary design phase and \$345,000 for the detailed design phase) to be initially funded with bond proceeds with repayment expected to be funded 80% from Federal funds (Transportation Improvement Program) and 15% from State funds (Marchiselli); NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the scoping, preliminary, and detailed design phases of the Project at a cost not to exceed \$601,000.00\* with the Project having an estimated total cost not to exceed \$4,666,000.00 to be funded through future agreements with the NYSDOT; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$256,000



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

June 02, 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 301-2022 Authorizing an Agreement with the New York State Department of Transportation for the Scoping and Preliminary Design Phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83. Amend to add the Detailed Design Phase for \$345,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 301-2022 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping and preliminary design phase of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83 for an amount not to exceed \$256,000.00. Amend to add additional funds for the Detailed Design Phase of \$345,000.00 for an amended amount not to exceed of \$601,000.00. The total project cost is estimated to be \$4,666,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping, preliminary and detailed design phase is receiving 15% Marchiselli Funding (\$90,150.00)).

Account number designated by the Commissioner of Finance is 599807.07.700375683.80405.

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov](http://www.syr.gov)

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E.  
City Engineer

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 8, 2023  
**SUBJECT:** Amend Ordinance #301-2022 – New York State Department of Transportation


On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 301-2022 authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping and preliminary design phase of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83 for an amount not to exceed \$256,000.00. Amend to add additional funds for the Detailed Design Phase of \$345,000.00 for an amended amount not to exceed of \$601,000.00. The total project cost is estimated to be \$4,666,000.00.

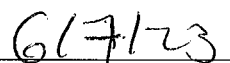
The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping, preliminary and detailed design phase is receiving 15% Marchiselli Funding (\$90,150.00).

Account number designated by the Commissioner of Finance is 599807.07.700375683.80405

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 302-2022 AUTHORIZING THE  
ENGINEERING SERVICES FOR THE SCOPING  
AND PRELIMINARY DESIGN PHASES NEEDED  
FOR THE MIDLAND AVENUE PAVING  
PROJECT (OSTRANDER AVENUE TO RTE. 173  
(W. SENECA TURNPIKE), PIN NO. 3756.83**

BE IT ORDAINED, that Ordinance No. 302-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services for the scoping and preliminary design phases needed for the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike), PIN No. 3756.83 at a total cost not to exceed \$601,000.00\* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$601,000.00\* authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$256,000



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

52

June 02, 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No.302-2022 Authorizing the Scoping & Preliminary Design Phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83. Amend to add the Detailed Design Phase for \$345,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No.302-2022 Authorizing the Scoping & Preliminary Design Phases of the Midland Avenue Paving Project (Ostrander Avenue to Rte. 173 (W. Seneca Turnpike)), PIN 3756.83 for an amount not to exceed \$256,000.00. Amend to add additional funds for the Detailed Design Phase of \$345,000.00 for an amended amount not to exceed of \$601,000.00. The total project cost is estimated to be \$4,666,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping, preliminary and detailed design phase is receiving 15% Marchiselli Funding (\$90,150.00)).

Account number designated by the Commissioner of Finance is 599807.07.700375683.80405.

Please let me know if you have any questions relative to this request.

Sincerely,

A handwritten signature in cursive script that reads "Mary E. Robison".

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

53

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 700-2021 as last amended by Ordinance No. 589-2022 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping and Preliminary Design Phases of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add the Detailed Design Phase for \$375,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 700-2021 as last amended by Ordinance No. 589-2022 Authorizing the sale of bonds in the amount of \$458,000.00 for the Scoping and Preliminary Design Phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add additional funds for the Detailed Design Phase of \$375,000.00 for an amended amount not to exceed of \$833,000.00. The total project cost is estimated to be \$5,351,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). Previously the City received 8.38% Marchiselli Funding for scoping and preliminary design phase which increased to 15% (\$124,950.00) total with the detailed design amendment. Account number designated by the Commissioner of Finance is 07.599807.700375681.80405.

Please let me know if you have any questions relative to this request.

Sincerely,

*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date: 06/02/23	Department: Engineering
Project Name: <b>East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81</b>	
Project Cost:	\$833,000.00
Contact Name:	Mary E. Robison
Project Description:	2R Paving Project: The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP) and 15% from the State (Marchiselli Program).

<b>Projected Time Line &amp; Funding Source(s)</b>	
Estimated Start Date: Summer 2022/2023	Estimated Completion Date: F Fall 2025

<b>Funding Source:</b>	<b>Dollar Amount:</b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 41,650.00
State Aid/Grant (identify) Marchiselli	\$ 124,950.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 666,400.00
Other (identify)	
Other (identify)	
<b>Total Project Funding (must equal cost):</b>	<b>\$ 833,000.00</b>

<b>Estimated Project Borrowing Timeline</b>		
Year	Fiscal Year	Estimated Amount to Borrow
1	2021	\$256,000.00
2	2022	\$202,000.00
3	2023	\$375,000.00
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 833,000.00

The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP) and 15% from the State (Marchiselli Program).

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No") of the CIP.

2022/23 CIP

Director of Administration: \_\_\_\_\_ Date: 7 June 23

Director of Management & Budget: \_\_\_\_\_ Date: 6-6-23

Commissioner of Finance: \_\_\_\_\_ Date: 6/6/23

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 701-2021 AS LAST AMENDED NY  
ORDINANCE NO. 590-2022 AUTHORIZING AN  
AGREEMENT WITH THE NEW YORK STATE  
DEPARTMENT OF TRANSPORTATION  
RELATIVE TO FUNDING FOR THE SCOPING  
AND PRELIMINARY DESIGN PHASES OF THE  
EAST COLVIN STREET PAVING PROJECT  
(COMSTOCK AVENUE TO THE CITY LINE),  
PIN 3756.81**

BE IT ORDAINED, that Ordinance No. 701-2021 as last amended by Ordinance No. 590-2022 is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the Scoping and Preliminary Design Phases of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81 (hereinafter referred to as the "Project") at a cost not to exceed \$833,000.00\* (\$458,000 for the Scoping and Preliminary Design Phases and \$375,000 for the Detailed Design Phase), to be initially funded with Unallocated Cash Capital funds and bond proceeds and with repayment to be funded from 80% Federal funds, 15% State Marchiselli funding, and 5% local share; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$833,000.00\* with the Project having an estimated total cost not to exceed of \$5,351,000.00 to be funded through future agreements with New York State for 80% reimbursement from the Federal Government through the Transportation Improvement Program (TIP), 15 % State Marchiselli Funding, and 5% local share; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

\_\_\_\_\_ = new material

\* previously read \$458,000.00



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

54

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 701-2021 as last amended by Ordinance No. 590-2022 Authorizing an Agreement with the New York State Department of Transportation for the Scoping and Preliminary Design Phases of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add the Detailed Design Phase for \$375,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 701-2021 as last amended by Ordinance No. 590-2022 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping and preliminary design phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for an amount not to exceed \$458,000.00. Amend to add additional funds for the Detailed Design Phase of \$375,000.00 for an amended amount not to exceed of \$833,000.00. The total project cost is estimated to be \$5,351,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). Previously the City received 8.38% Marchiselli Funding for scoping and preliminary design phase which increased to 15% (\$124,950.00) total with the detailed design amendment. Account number designated by the Commissioner of Finance is 07.599807.700375681.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

*Mary E. Robison*

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Amend Ordinance #701-2021 & 590-2022 – New York State Department of Transportation

On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 701-2021 as last amended by Ordinance No. 590-2022 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping and preliminary design phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for an amount not to exceed \$458,000.00. Amend to add additional funds for the Detailed Design Phase of \$375,000.00 for an amended amount not to exceed of \$833,000.00. The total project cost is estimated to be \$5,351,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). Previously the City received 8.38% Marchiselli Funding for scoping and preliminary design phase which increased to 15% (\$124,950.00) total with the detailed design amendment. Account number designated by the Commissioner of Finance is 07.599807.700375681.80405.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE  
NO. 702-2021 AS LAST AMENDED BY  
ORDINANCE NO. 591-2022 AUTHORIZING THE  
ENGINEERING SERVICES AND  
CONSTRUCTION NEEDED FOR THE SCOPING  
AND PRELIMINARY DESIGN PHASES OF THE  
EAST COLVIN STREET PAVING PROJECT  
(COMSTOCK AVENUE TO THE CITY LINE),  
PIN NO. 3756.81**

BE IT ORDAINED, that Ordinance No. 702-2021 as last amended by Ordinance No. 591-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Scoping, Preliminary Design, and Detailed Design Phases of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN No. 3756.81 at a total cost not to exceed \$833,000.00\* (\$458,000 for the Scoping and Preliminary Design Phases and \$375,000 for the Detailed Design Phase) and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging \$404,800.00 of the cost thereof to Unallocated Cash Capital Account #599007.01.99999 and the remaining cost to proceeds of the sale of bonds in the amount of \$434,200.00\*\* authorized contemporaneously herewith by ordinance of this Common Council.

\_\_\_\_\_ = new material

\* previously read \$458,000

\*\* previously read \$59,200.00



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

2 June 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 702-2021 as last amended by Ordinance No. 591-2022 Authorizing the Scoping & Preliminary Design Phases of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add the Detailed Design Phase for \$375,000.00.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 702-2021 as last amended by Ordinance No. 591-2022 Authorizing the Scoping & Preliminary Design Phases of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for an amount not to exceed \$458,000.00. Amend to add additional funds for the Detailed Design Phase of \$375,000.00 for an amended amount not to exceed of \$833,000.00. The total project cost is estimated to be \$5,351,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). Previously the City received 8.38% Marchiselli Funding for scoping and preliminary design phase which increased to 15% (\$124,950.00) total with the detailed design amendment. Account number designated by the Commissioner of Finance is 07.599807.700375681.80405.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Tim Rudd, Budget Director, Office of Management & Budget

FROM: Mary Robison, P.E., City Engineer

*Mary E. Robison*

DATE: June 02, 2023

RE: **MEMORANDUM OF APPROVAL – BARTON & LOGUIDICE, D.P.C.  
ADDITIONAL CONSTRUCTION INSPECTION SERVICE FEE FOR  
DOWNTOWN MILL & PAVE PROJECT, PIN 3756.25.**

On March 09, 2018 you approved the selection of Barton & Loguidice, D.P.C. for the preliminary design of the Downtown Mill & Pave Project, PIN 3756.25 for a not to exceed fee of \$165,000.00. In October, 2019, you approved an amended fee to include final design services for a not to exceed fee of \$294,000.00. We have now completed the negotiations of the scope of services and fee with Barton & Loguidice, D.P.C. for additional Construction Inspection services.

We have negotiated an estimated maximum total cost not to exceed of \$20,000.00 for Barton & Loguidice, D.P.C. to complete the construction inspection services of this project as detailed in their scope of services. The additional construction inspection services were required for additional engineering and inspection of work that needed to be corrected by the contractor and some additional work added to the project. Therefore, we would like to amend Barton & Loguidice, D.P.C. contract by \$20,000.00 for an amended total not to exceed fee of \$852,000.00.

Please advise if you approve of Barton & Loguidice, D.P.C. proposed total maximum fee not to exceed \$20,000.00 for the additional construction inspection services of the Downtown Mill & Pave Project, PIN 3756.25 for an amended total not to exceed fee of \$852,000.00.

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

If you approve of Barton & Loguidice, D.P.C. fee, we will present this to the Common Council for its approval.

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YES ✓

NO

Comments: \_\_\_\_\_

Signature:

Date:

Please return document to Mirza Malkoc, Department of Engineering.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR RELINING OF BRAKE SHOES FOR HEAVY  
VEHICLES FOR THE DEPARTMENT OF  
PUBLIC WORKS DURING THE FISCAL YEAR  
2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for relining of brake shoes for heavy vehicles from Pat's Brake Supply (PBS) for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for relining of brake shoes for heavy vehicles at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for the Purchase of Brake Parts and the Relining of Heavy Brake Shoes for Large Vehicles**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of brake parts and the relining of heavy brake shoes for large vehicles without formal advertising and competitive bidding during the 2023/2024 fiscal year from PBS (Pat's Brake Supply.)

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works sends the heavy vehicles to Pat's Brake Supply to reline or replace the brake shoes for our heavy vehicles such as snow plows.

Total expenditures are estimated not to exceed \$ 50,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall, Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for the Purchase of Brake Parts and the Relining of Heavy Brake Shoes for Large Vehicles**

Dear Mr. Rudd:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of brake parts and the relining of heavy break shoes for large vehicles without formal advertising and competitive bidding during the 2023/2024 fiscal year from PBS (Pat's Brake Supply.)

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works sends the heavy vehicles to Pat's Brake Supply to reline or replace the brake shoes for our heavy vehicles such as snow plows.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR CUMMINS ENGINES ON VARIOUS  
TRUCKS FOR THE DEPARTMENT OF PUBLIC  
WORKS DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for the Cummins Engines of various trucks for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the transmissions of various heavy trucks; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for various trucks at a cost not to exceed \$25,000.00, charging the cost thereof to Budget Account # 01.51320.540210 and/or 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

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June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Engine Repair Service and Parts for Various Trucks**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for Cummins Engines repairs or parts on various trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Cummins Engines

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$25,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

cc: Jeremy Robinson, Commissioner of Public Works

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Cummins Engine Repair Service and Parts for Various Trucks**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for Cummins Engines repairs or parts on various trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Cummins Engines.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$ 25,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF HYDRAULIC REPAIR SERVICE  
AND PARTS FOR VARIOUS TRUCKS FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of hydraulic repair service and parts for various trucks from Echelon Supply & Service Inc. and/or OMNI for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the specific repair service and/or needed parts cannot be identified for purchase in advance due to the unpredictability of the specific work that may be required, and the vendor must be local as the parts need to be manufactured immediately for repairs to be done; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said hydraulic repair service and parts for various trucks at a cost not to exceed \$30,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or 01.51320.540220 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**Julie Castellitto**  
Assistant Director

**RE: Annual Waiver Request for Repair Service and Parts for Hydraulics on Various Trucks**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for hydraulic repairs or parts on various trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Echelon Supply & Service Inc. and /or OMNI Services Inc.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Both companies specialize in making hoses and we purchase hydraulic parts that are difficult to buy from anyone else.

Total expenditures are estimated not to exceed \$30,000 and will be charged to account 01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for the Purchase of Hydraulic Repair Service and Parts**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for hydraulic repairs or parts on various trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Echelon Supply & Service Inc. and / or OMNI Services Inc.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Both companies specialize in making hoses and we purchase hydraulic parts that are difficult to buy from anyone else.

Total expenditures are estimated not to exceed \$30,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF PACKER REPAIR SERVICES AND  
PARTS FOR THE DEPARTMENT OF PUBLIC  
WORKS DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair services and parts for various packers from Hacker's Packers Inc. for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the specific repair service and/or needed parts cannot be identified for purchase in advance due to the unpredictability of the specific work that may be required; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said hydraulic repair service and parts for various packers at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or 01.51320.540220 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Annual Waiver Request for Parts and/or Repair Services for Various Packers**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting for:

- Ordinance authorizing the purchase of parts and/or repair services on packers without formal advertising and competitive bidding during the 2023/2024 fiscal year from Hacker's Packers Inc.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

cc: Jeremy Robinson, Commissioner of Public Works



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Hacker's Packers Inc. Parts and/or Repair Services for Various Packers**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of parts and/or repair services on packers without formal advertising and competitive bidding during the 2023/2024 fiscal year from Hacker's Packers Inc.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$ 50,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR HYDRAULIC CYLINDERS AND PTO  
PUMPS FOR THE DEPARTMENT OF PUBLIC  
WORKS DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps from Nu-way Concrete Equipment Sales ("Nu-way") for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because Nu-way is the only local vendor with the knowledge and capability to repair these hydraulic cylinders and PTO pumps; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for Hydraulic Cylinders and PTO Pumps at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account # 01.51320.540210 and/or 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Hydraulic Cylinders and PTO Pump Repairs and Parts**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps without formal advertising and competitive bidding during the 2023/20234 fiscal year from Nu-way Concrete Equipment Sales.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Nu-way work on these cylinders and PTO pumps because there is no one else in the area that has that knowledge.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

cc: Jeremy Robinson, Commissioner of Public Works



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall, Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Hydraulic Cylinders and PTO Pump Repairs and Parts**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps without formal advertising and competitive bidding during the 2023/2024 fiscal year from Nu-way Concrete Equipment Sales.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Nu-way work on these cylinders and PTO pumps because no one else in the area has that knowledge.

Total expenditures are estimated not to exceed \$ 50,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR THE TRANSMISSIONS OF VARIOUS  
HEAVY TRUCKS FOR THE DEPARTMENT OF  
PUBLIC WORKS DURING THE FISCAL YEAR  
2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for the transmissions of various heavy trucks from Penn Power Group for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the transmissions of various heavy trucks; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for the transmissions of various heavy trucks at a cost not to exceed \$25,000.00, charging the cost thereof to Budget Account # 01.51320.540210 and/or 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**Re: Annual Waiver Request for Penn Power Group for Repair Service and Parts for Transmissions on Various Heavy Trucks**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting for:

- Ordinance authorizing the purchase of repair services and parts for transmissions on various heavy trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Penn Power Group.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$25,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

cc: Jeremy Robinson, Commissioner of Public Works

23



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Penn Power Group for Repair Service and Parts for Transmissions on Various Heavy trucks**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for transmissions on various heavy trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Penn Power Group.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$25,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR S & W FUEL ISLAND FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service, parts and fuel keys for the S & W Fuel Island for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$70,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the S & W Fuel Island; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for the S & W Fuel Island at a cost not to exceed \$70,000.00, charging the cost thereof to Budget Account # 01.51320.540210, 01.51320.540220, and/or 01.51320.540511, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Fuel Island Repairs, Parts and Fuel Keys**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:


- Ordinance authorizing the purchase of repair service, parts and fuel keys for S & W Fuel Island without formal advertising and competitive bidding during the 2023/2024 fiscal year.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$70,000 and will be charged to account #01.51320.540210 or 01.51320.540220 and 01.51320.540511.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

cc: Jeremy Robinson, Commissioner of Public Works

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Fuel Island Repairs, Parts and Fuel Keys from S & W**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service, parts and fuel keys from S & W Fuel Island without formal advertising and competitive bidding during the 2023/2024 fiscal year.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$70,000 and will be charged to account #01.51320.540210 or 01.51320.540220 and 01.51320.540511.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF ENVIRONMENTAL SERVICES TO  
COLLECT USED OIL AND MAINTENANCE  
SERVICES FOR THE PARTS CLEANING  
MACHINE FOR THE DEPARTMENT OF PUBLIC  
WORKS DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of environmental services to collect used oil and maintenance services for the parts cleaning machine from Safety-Kleen Systems, Inc. for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$20,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Safety-Kleen Systems, Inc. uses an oil refining process to allow the oil to be recycled and reused; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said used oil collection services and maintenance services for the parts cleaning machine at a cost not to exceed \$20,000.00, charging the cost thereof to Budget Account # 01.51320.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

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June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Environmental Services to Collect Used Oil and Maintaining Parts Cleaning Machine**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:


- Ordinance authorizing the purchase of used oil collection service and the maintenance on the parts cleaning stations from Safety-Kleen Systems Inc. without formal advertising and competitive bidding during the 2023/2024 fiscal year.

Safety-Kleen Systems Inc. uses oil re-refining to allow oil to be recycled and reused.

Total expenditures are estimated not to exceed \$20,000 and will be charged to account #01.51320.540552.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

cc: Jeremy Robinson, Commissioner of Public Works

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Safety-Kleen Systems Inc. for Environmental Services to Collect our Used Oil and Maintaining our Parts Cleaning Stations**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of used oil collection service and the maintenance on the parts cleaning stations from Safety-Kleen Systems Inc. without formal advertising and competitive bidding during the 2023/2024 fiscal year.

Safety-Kleen Systems Inc. uses oil re-refining to allow oil to be recycled and reused.

Total expenditures are estimated not to exceed \$20,000 and will be charged to account #01.51320.540552.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR OPEN AND ENCLOSED TRAILERS FOR  
THE DEPARTMENT OF PUBLIC WORKS  
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for open and enclosed trailers from Syracuse Truck and Trailer for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for open and enclosed trailers at a cost not to exceed \$25,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



64  
**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Parts and Repair Services on Open and Enclosed Trailers**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of parts and repair services on open and enclosed trailers without formal advertising and competitive bidding during the 2023/2024 fiscal year from Syracuse Truck and Trailer.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Syracuse Truck and Trailer work on open and enclosed trailers, auxiliary fuel tanks, trailer brakes and lift gates.

Total expenditures are estimated not to exceed \$25,000 and will be charged to account 01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall, Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Parts and Repair Services on Open and Enclosed Trailers from Syracuse Truck and Trailer**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of parts and repair services on open and enclosed trailers without formal advertising and competitive bidding during the 2023/2024 fiscal year from Syracuse Truck and Trailer.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Syracuse Truck and Trailer work on open and enclosed trailers, auxiliary fuel tanks, trailer brakes and lift gates.

Total expenditures are estimated not to exceed \$25,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND PARTS  
FOR HEAVY EQUIPMENT FOR THE  
DEPARTMENT OF PUBLIC WORKS DURING  
THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and specialty parts for heavy duty equipment from Tracey Road Equipment, Inc. for the Department of Public Works during the fiscal year 2023/2024 at a cost not to exceed \$200,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the needed repairs and/or parts cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for at a cost not to exceed \$200,000.00, charging the cost thereof to the Department of Public Works Account #01.540210.51320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 2, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Parts and Repair Services on Heavy Equipment and Trucks**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting:


- Ordinance authorizing the purchase of parts and repair services on heavy equipment and trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Tracey Road Equipment, Inc.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$200,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

cc: Jeremy Robinson, Commissioner of Public Works



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Tim Rudd  
Director of Management and Budget  
City Hall Room 213  
Syracuse, New York 13202

**Re: Annual Waiver Request for Parts and Repair Services on Heavy Equipment and Trucks from Tracey Road Equipment Inc.**

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of parts and repair services on heavy equipment and trucks without formal advertising and competitive bidding during the 2023/2024 fiscal year from Tracey Road Equipment Inc.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$200,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW  
John Yost, Garage Manager of MEM-DPW  
Jenna Vendetti, Administrative Officer-DPW

**ORDINANCE APPROVING THE ADOPTION OF  
THE NEW ZONING ORDINANCE AND ZONING  
MAP TO BE KNOWN AS REZONE: CITY OF  
SYRACUSE ZONING ORDINANCE AND  
OFFICIAL ZONING MAP TO REPLACE THE  
CURRENT CITY OF SYRACUSE ZONING  
RULES AND REGULATIONS AND ZONING MAP  
IN ITS ENTIRETY**

WHEREAS, Local Law No. 7 of the City of Syracuse – 1968, amended Chapter 13 of Article V of the “Charter of the City of Syracuse—1960” being Local Law No. 13 of 1960, charged the City Planning Commission with preparing a comprehensive Zoning Plan to consist of a zoning ordinance and official zoning map; and

WHEREAS, the City of Syracuse applied for and was awarded in 2015 a New York State Energy Research and Development Authority, Clean Green Communities Program grant to fund an update to the City’s Zoning Plan. Said funds were used to engage professional planning and zoning services and Mayor Stephanie Miner formed the ReZone Advisory Committee; and

WHEREAS, ReZone Syracuse: A Citywide Zoning Update is a systematic and comprehensive update of the entire Zoning Plan including the zoning ordinance, which established new zoning districts and contains the regulations, prohibitions, and restrictions concerning buildings, structures, and uses allowed and permitted in the City of Syracuse, and official zoning map; and

WHEREAS, the ReZone project team actively engaged the Syracuse community during the project and held more than one hundred community engagement meetings, where project information was presented and shared, and public feedback was solicited; and

WHEREAS, the new zoning ordinance and new official zoning map have been advertised

in the local newspaper on March 23, 2023, and have been explained and reviewed at a Public Hearing on March 28, 2023; and

WHEREAS, the Common Council, acting as lead agency, completed a thorough environmental review of the ReZone Project pursuant to the New York State Environmental Quality Review Act (SEQRA) and adopted a Final Generic Environmental Impact Statement (FEGIS) on November 7, 2022 in accordance with SEQRA regulations; and

WHEREAS, the City Planning Commission and Assistant Director of Planning recommend that the current Zoning Rules and Regulations of the City of Syracuse, as amended, and current official zoning map, as amended, be replaced in its entirety with ReZone Syracuse; and

WHEREAS, the City Planning Commission and Assistant Director of Planning recommend that the new zoning ordinance and official zoning map take effect on July 1, 2023, and shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map; and

WHEREAS, the City Planning Commission and the Assistant Director of Planning further recommend that all resolutions and ordinances emanating from the Zoning Plan, heretofore adopted or adopted on or before July 1, 2023, pursuant to the Charter of the City of Syracuse-1960, as amended, and the existing Rules and Regulations of the City of Syracuse, as amended, shall remain in full force and effect and shall require no further action by the City Planning Commission; NOW THEREFORE,

BE IT ORDAINED, that the Common Council of the City of Syracuse accepts the recommendations of the City Planning Commission and the Assistant Director of Planning in the City Planning Commission Resolution approved April 24, 2023, a copy of which is attached hereto as Exhibit "A" and hereby approves the replacement of the current City of Syracuse Zoning Rules and Regulations and Zoning Map, as amended, with the new zoning ordinance and official zoning

map which shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map;, copies of which are attached hereto as Exhibit “B” and

BE IT FURTHER ORDAINED, that this Common Council of the City of Syracuse hereby confirms that all resolutions and ordinances emanating from the Zoning Plan and adopted prior to the effective date of the rewrite and codification of the new zoning ordinance and official zoning map shall remain in full force and effect and shall require no further action; and

BE IT FURTHER ORDAINED that this Common Council of the City of Syracuse, do hereby provide that the plan and map designated "An Amended Zoning Plan and Map of the City of Syracuse", dated October 15, 1957 and July 1967, as amended, which is amendatory of the “Zoning Plan and Map of the City of Syracuse”, dated January 3, 1922, as amended, shall not remain in full force and effect and a part of the Zoning Rules and Regulations upon the effective date of the revised and recodified official zoning map and zoning rules and regulations of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the new zoning ordinance and official zoning map which shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map shall be effective as of July 1, 2023; and

BE IT FURTHER ORDAINED, that a copy of the new zoning ordinance and a copy of the official zoning map shall be kept on file in the Office of the City Clerk and shall be made available on the City of Syracuse website, [www.syr.gov](http://www.syr.gov) .

**A RESOLUTION RECOMMENDING APPROVAL OF A PROPOSED  
CITYWIDE REWRITE AND CODIFICATION OF THE CITY OF SYRACUSE  
ZONING RULES AND REGULATIONS AND OFFICIAL ZONING MAP TO BE  
KNOWN AS REZONE: CITY OF SYRACUSE ZONING ORDINANCE AND  
OFFICIAL ZONING MAP**

We, the duly appointed members of the City Planning Commission of the City of Syracuse, acting in accordance with Article V, Chapter 13 of "The Charter of the City of Syracuse-1960", adopted by Local Law #13 of 1960, and in agreement with the advice of the Rezone Advisory Committee and the City Planning Division do this 24th day of April, 2023, adopt the following resolution:

- WHEREAS, the City Planning Commission of the City of Syracuse, pursuant to the provisions of Chapter 447 of the Laws of 1920 of the State of New York, as amended, divided said City into districts as shown upon the zoning plan and map made by said Commission, dated January 30, 1922, and filed in the Office of the City Engineer of said City on the 30<sup>th</sup> day of January 1922, and the City Planning Commission thereafter from time to time, by and with the consent of the Common Council, amended or modified said districts upon said zoning plan and map; and
- WHEREAS, the City Planning Commission, pursuant to the provisions of Chapter 447 of the Laws of 1920 of the State of New York, as amended, and the Charter of "The City of Syracuse-1935" (being Local Law No. 7 of the City of Syracuse, 1935, as amended), prepared or caused to be prepared by the City Engineer, an amended plan and map designated "Amended Zoning Plan and Map" of the City of Syracuse, New York" and further described as "An Amended Zoning Plan and Map for the City of Syracuse which is amendatory of the Zoning Plan and Map of the City of Syracuse, dated January 30, 1922, as amended", which said amended zoning plan and map of the city of Syracuse, New York is dated October 15, 1957; and
- WHEREAS, Local Law No. 11 of the City of Syracuse - 1958, amended Article XVII of "The Charter of the City of Syracuse - 1935" adopted by Local Law No. 7 of 1953, as amended, abolished the City Planning Commission, provided for a Department of City Planning for the City of Syracuse headed by a Commissioner of Planning, enumerated the powers and duties of said Commissioner of Planning, and created an Advisory Commission on City Planning whose general function is to advise the Commissioner of Planning in matters over which he has jurisdiction; and
- WHEREAS, the Commissioner of Planning with the advice of the Advisory Commission on City Planning pursuant to the provisions of Chapter 447 of the Laws of 1920 of the State of New York, as amended, "the Charter of the City of Syracuse—1935" (being Local Law No. 7 of the City of Syracuse, 1935, as amended), Local No. 11 of the City of Syracuse 1960, as amended, said City Planning Commission heretofore adopted by Resolution the Zoning Rules and Regulations of the City of Syracuse which contained the regulations, prohibitions and restrictions concerning the buildings, structures and uses allowed and permitted in said districts, as amended, and was subsequently memorialized by the Common Council dated July 31, 1967; and

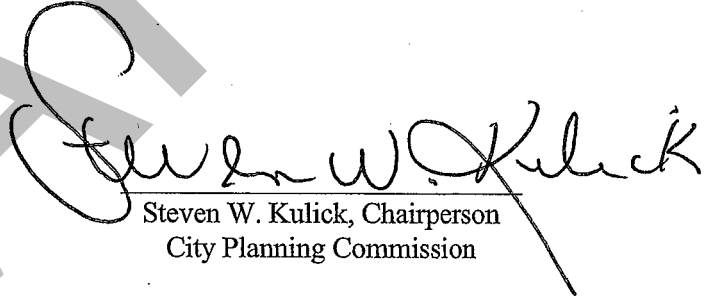
- WHEREAS, Local Law No. 7 of the City of Syracuse – 1968, amended Chapter 13 of Article V of the “Charter of the City of Syracuse—1960” being Local Law No. 13 of 1960, as amended, creating a City Planning Commission and pursuant to Article 5-G of the General Municipal Law, the Syracuse-Onondaga County Planning Agency; and
- WHEREAS, Local Law No. 7 of the City of Syracuse – 1968, amended Chapter 13 of Article V of the “Charter of the City of Syracuse—1960” being Local Law No. 13 of 1960, charged the City Planning Commission with preparing a comprehensive Zoning Plan to consist of a zoning ordinance and official zoning map; and
- WHEREAS, the City of Syracuse applied for and was awarded in 2015 a New York State Energy Research and Development Authority, Clean Green Communities Program grant to fund an update to the City’s Zoning Plan. Said funds were used to engage professional planning and zoning services and Mayor Stephanie Miner formed the ReZone Advisory Committee; and
- WHEREAS, ReZone Syracuse: A Citywide Zoning Update is a systematic and comprehensive update of the entire Zoning Plan including the zoning ordinance, which established new zoning districts and contains the regulations, prohibitions, and restrictions concerning buildings, structures, and uses allowed and permitted in the City of Syracuse, and official zoning map; and
- WHEREAS, the ReZone project team actively engaged the Syracuse community during the project and held more than one hundred community engagement meetings, where project information was presented and shared, and public feedback was solicited; and
- WHEREAS, the new zoning ordinance and new official zoning map have been advertised in the local newspaper on March 23, 2023, and have been explained and reviewed at a Public Hearing on March 28, 2023; and
- WHEREAS, the City Planning Commission and Assistant Director of Planning RECOMMEND that the current Zoning Rules and Regulations of the City of Syracuse, as amended, and current official zoning map, as amended, be replaced in its entirety with ReZone Syracuse; and
- WHEREAS, the City Planning Commission and Assistant Director of Planning RECOMMEND that the new zoning ordinance and official zoning map take effect on July 1, 2023, and shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map; and
- WHEREAS, the City Planning Commission and the Assistant Director of Planning further RECOMMEND that all resolutions and ordinances emanating from the Zoning Plan, heretofore adopted or adopted on or before July 1, 2023, pursuant to the Charter of the City of Syracuse-1960, as amended, and the existing Rules and Regulations of the City of Syracuse, as amended, shall remain in full force and effect and shall require no further action by the City Planning Commission; and

NOW THEREFORE BE IT RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 24<sup>th</sup> day of April, 2023, RECOMMEND APPROVAL of the proposed rewrite and codification of the City of Syracuse Zoning Rules and Regulations and official zoning map as set forth in their entirety in Exhibits A and B hereto attached and made a part hereof subject to a request for clarification relative to a regular review process; and

BE IT FURTHER RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, in agreement do hereby RECOMMEND that all resolutions and ordinances emanating from the Zoning Plan and adopted prior to the effective date of the rewrite and codification of the new zoning ordinance and official zoning map shall remain in full force and effect and shall require no further action; and

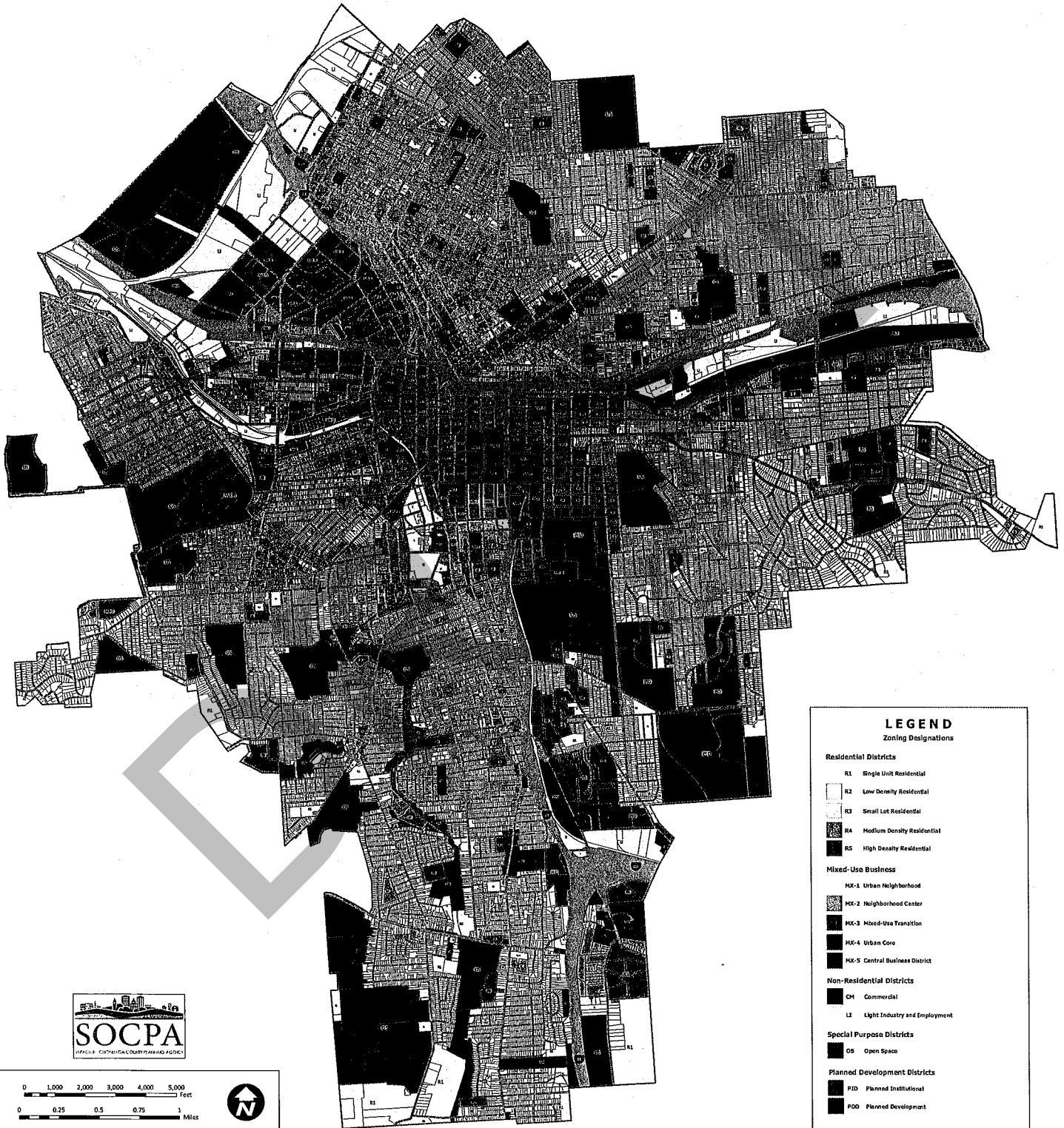
BE IT FURTHER RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, do hereby provide that the plan and map designated "An Amended Zoning Plan and Map of the City of Syracuse", dated October 15, 1957 and July 1967, as amended, which is amendatory of the "Zoning Plan and Map of the City of Syracuse", dated January 3, 1922, as amended, shall NOT remain in full force and effect and a part of the Zoning Rules and Regulations upon the effective date of the revised and recodified official zoning map and zoning rules and regulations of the City of Syracuse; and

BE IT FURTHER RESOLVED that this resolution is subject to the approval and consent of the Common Council of the City of Syracuse.

  
Steven W. Kulick, Chairperson  
City Planning Commission



# REZONE SYRACUSE ZONING MAP



## LEGEND

### Zoning Designations

#### Residential Districts

- R1 Single Unit Residential
- R2 Low Density Residential
- R3 Small Lot Residential
- R4 Medium Density Residential
- R5 High Density Residential

#### Mixed-Use Business

- MX-1 Urban Neighborhood
- MX-2 Neighborhood Center
- MX-3 Mixed-Use Transition
- MX-4 Urban Core
- MX-5 Central Business District

#### Non-Residential Districts

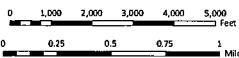
- C4 Commercial
- L1 Light Industry and Employment

#### Special Purpose Districts

- OS Open Space

#### Planned Development Districts

- PID Planned Institutional
- PDD Planned Development



March 27, 2023



# Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

665846

May 12, 2023

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: Z-2854 ReZone Syracuse: A Citywide Rewrite and Codification of the City of Syracuse Zoning Rules and Regulations and Official Zoning Map

Dear Ms. McBride;

On April 24, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

The Commission held a Public Hearing on the proposed Zoning Rules and Regulations on March 28, 2023 at 5:30 p.m. in the Common Council Chambers of City Hall, during which 17 people spoke in favor of the proposed Zoning Rules and Regulations and 11 people spoke in opposition to the proposed Zoning Rules and Regulations. Numerous documents were received both in favor of or in opposition to the proposed Zoning Rules and Regulations. A table of public comments and responses is attached to this submittal.

The City Planning Commission requests that the resolution with proposed Zoning Rules and Regulations and Zoning Map be forwarded to the entire Common Council for consideration. The proposed Zoning Rules and Regulations and the Zoning Map are available for viewing on the City website at <https://www.syr.gov/Departments/Planning/Planning-Initiatives/ReZone-Syracuse>.

Sincerely,

Jeffery L. Harrop  
City of Syracuse Office of Zoning Administration

Ends: as

27

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH CAMINO TECHNOLOGIES FOR A NEXT  
GENERATION PERMIT SOFTWARE**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Camino Technologies under the following terms:

1. Camino Technologies shall provide their next generation permit management software to assist permit applicants in navigating the City of Syracuse building permit requirements;
2. The term of the Agreement shall be from July 1, 2023 through June 30, 2024; and
3. The City shall pay Camino Technologies an amount not to exceed \$30,000.00 for all services under this agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Information Technology Budget Account #540530.01.16800 or another appropriate account as designated by the Commissioner of Finance.



# DIVISION OF CODE ENFORCEMENT

A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD  
AND BUSINESS DEVELOPMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael Collins**  
NBD Commissioner

**Jacob R. Dishaw**  
Director of Code  
Enforcement

**Thomas Steinberg**  
Deputy Director of  
Code Enforcement

**Ryan Shiel**  
Assistant Director of  
Code Enforcement

**Brian Eisenberg**  
Assistant Director of  
Code Enforcement

June 8, 2023

Hon. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

**Re: Request for Legislation – Agreement with Camino Technologies for  
next generation permit management software.**

Dear Ms. McBride:

Please prepare legislation to be introduced at the June 20, 2023 Common Council meeting waiving RFP requirements and authorize the City of Syracuse to execute an agreement to retain Camino Technologies' next generation permit management software.

This software was originally selected through the RFP process as a web-based solution to assist permit applicants in navigating the City's building permit requirements. In the time since its 2020 implementation, the software has become a critical component of the City's building permit process.

The agreement will be valid for a period of one (1) year at a cost not to exceed \$30,000.00. All costs related to this agreement shall be charged to Information Technology Budget Account # 540530.01.16800.

If you have any questions or need any additional information, please don't hesitate to contact me.

**Code Enforcement**  
201 East Washington  
Street, Room 300  
Syracuse, N.Y. 13202

Office 315 448 8695  
Fax 315 448 8764

[www.syr.gov/net](http://www.syr.gov/net)

Thank you,

Jake Dishaw  
Director of Code Enforcement

Cc: Sharon Owens, Deputy Mayor  
Michael Collins, Commissioner of Neighborhood & Business Development



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** June 9, 2023  
**SUBJECT:** Waiver of RFP Process & Enter Agreement – Camino Technologies

On behalf of the Division of Code Enforcement, I am requesting approval to waive the RFP process and authorize an agreement to retain Camino Technologies' next generation permit management software.

This software was originally selected through the RFP process as a web-based solution to assist permit applicants in navigating the City's building permit requirements. In the time since its 2020 implementation, the software has become a critical component of the City's building permit process.

The agreement will be valid for a period of one (1) year at a cost not to exceed \$30,000.00. All costs related to this agreement shall be charged to Information Technology Budget Account # 540530.01.16800.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

6/9/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



68

**DEPARTMENT OF LAW**  
**OFFICE OF THE CORPORATION COUNSEL**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Corporation Counsel**  
Susan R. Katzoff

**First Assistant  
Corporation Counsel**  
Joseph W. Barry III

**Senior Corporation  
Counsels**  
Lee R. Terry  
Todd M. Long

**First Assistant Senior  
Corporation Counsels:**  
John C. Black Jr.  
Catherine E. Carnrike  
Amanda R. Harrington  
Danielle B. Pires  
Meghan E. Ryan  
Danielle R. Smith

**Assistant Corporation  
Counsels:**  
Darienn P. Balin  
John J. Connor  
Valerie T. Didamo  
Gregory P. Fair  
Meira N. Hertzberg  
Trevor McDaniel  
Patrick J. Parkinson  
Meir Teitelbaum  
Zachary A. Waksman

**Department of Law  
Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
Fax 315 448-8381  
Email law@syr.gov.net

[www.syr.gov](http://www.syr.gov)

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for a Local Law to require a Tobacco Retail License from the City of Syracuse in order to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F within the City of Syracuse**

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council a request for a Local Law to authorize the City of Syracuse to add a new Article 16 entitled "Tobacco Retail License" to Chapter 9 of the Revised General Ordinances of the City of Syracuse, as amended entitled "Business: Mercantile, Transient, Itinerant."

The purpose of this legislation is to ensure the public health, safety and welfare of the citizens of the City of Syracuse by providing a local law to require a Tobacco Retail License to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F in the City of Syracuse.

The Family Smoking Prevention and Control Act of 2009 provides local governments with the freedom to implement tobacco control policies. A local licensing system for tobacco product and electronic smoking device retailers will provide a local enforcement mechanism to allow the City of Syracuse to monitor and increase retailers' compliance with federal, state, and local laws, including laws that prohibit the sale of tobacco products and electronic smoking devices to minors, such as New York State Public Health Law Article 13-F, by requiring compliance with these laws as a condition for obtaining and maintaining a local Tobacco Retail License.

The City's new Tobacco Retail License Program will be overseen by the Division of Code Enforcement. The licensure program will require proof of a valid New York State license to sell tobacco and/or electronic smoking devices and, among other things, will regulate the geographic location of tobacco and/or electronic smoking device retailers relative to schools, public parks, and other such businesses. A Tobacco Retail License shall be required annually and are generally nontransferable. Licenses shall be valid for a one (1) year period from the date of issuance. The cost to apply for the license will be a non-refundable fee of \$250.00. The proposed effective

date of this Program is August 1, 2023, subject to the necessary approvals of the Local Law by New York State. Any Tobacco Retail License issued pursuant to this Article shall be required to be conspicuously displayed at the location where the Covered Product is sold or offered for sale so that it is readily visible to customers. The penalties for noncompliance with this Local Law shall be in accordance with Section 8-118 of the Charter of the City of Syracuse, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan R. Katzoff", written over a large, light gray diagonal watermark that says "DRAFT".

Susan R. Katzoff  
Corporation Counsel

General Ordinance No.

2023

**ORDINANCE APPROVING AN EXPANSION TO  
THE AINSLEY SUB-DISTRICT PLANNED  
INSTITUTIONAL DISTRICT (PID) TO INCLUDE  
A PORTION OF 195 AINSLEY DRIVE AND TAX  
PARCEL 061.-02-53.0**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on May 15, 2023, approving an expansion to the Ainsley Sub-District Planned Institutional District (PID) District Plan upon the request of Syracuse University, by adding a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0, pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; in accordance with Article V, Chapter 13 of the Charter of the City of Syracuse-1960, as amended, in the manner and upon the conditions therein stated, be and the same is consented to and the same shall also constitute and is hereby made a like amendment and addition to the Zoning Rules and Regulations of the City of Syracuse, as amended, applicable thereto, and as set forth in said resolution, namely:

A RESOLUTION APPROVING AN EXPANSION TO THE AINSLEY SUB-DISTRICT  
PLANNED INSTITUTIONAL DISTRICT (PID) DISTRICT PLAN TO INCLUDE A  
PORTION OF 195 AINSLEY DRIVE AND TAX PARCEL 061.-02-53.0

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15<sup>th</sup> day of May, 2023, adopt the following resolution:

- WHEREAS, the applicant, Syracuse University, is requesting to expand the Ainsley Sub-District Planned Institutional District (PID) District Plan to include a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0, pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a Public Hearing on the request on May 15, 2023, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the City Planning Commission is reviewing a companion Resubdivision application (R-23-27) to convey  $\approx 1.3$  acres from 195 Ainsley Drive to 201 Ainsley Drive, and a Zone Change petition (Z-2856) to rezone a portion of 195 Ainsley Drive from Commercial, Class B to Planned Institutional District (PID); and
- WHEREAS, the City Planning Commission approved the Ainsley Sub-District to the Syracuse University PID on property situated at 201 Ainsley Drive and 1320 and 1330 Jamesville Avenue on March 11, 2019 (Z-2818); and
- WHEREAS, the expanded sub-district will remain irregular in shape with approximately 1,305.36 feet of frontage on Ainsley Drive and 721.7 feet of frontage on Jamesville Avenue; and
- WHEREAS, land use in the area consists primarily of residential uses to the northeast and northwest, and commercial uses to the south and southwest; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Suburban Commercial; and
- WHEREAS, the modification corrects an error in the original sub-district approval (Z-2818), wherein Syracuse University identified the area of the original sub-district as 20.1 acres; the actual area of the original sub-district was 29.22 acres and included Tax Parcel 061.-02-53.0; and
- WHEREAS, the proposed expansion does not necessitate any waivers from Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; and

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Commission and the consideration of the Application constitutes such an action; and

WHEREAS, the Commission reviewed the Application and the Environmental Assessment Form dated March 31, 2023, prepared by the applicant, and determined that the proposed action described therein constituted an "Unlisted" action (as said quoted terms is defined in SEQRA); and

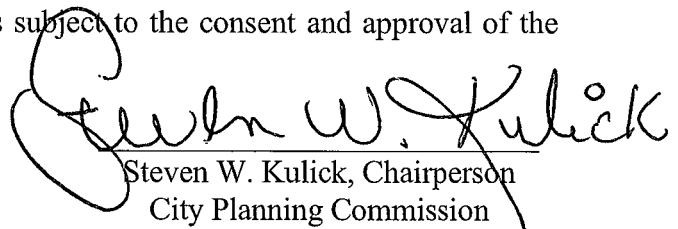
WHEREAS, the Commission declares itself "Lead Agency" (as said quoted term is defined in SEQRA) with respect to an uncoordinated review pursuant to SEQRA; and finds that the approval of the Application as set forth herein will not have a significant effect on the environment, and the Commission hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as Exhibit "A", which shall be filed in the office of the Commission.

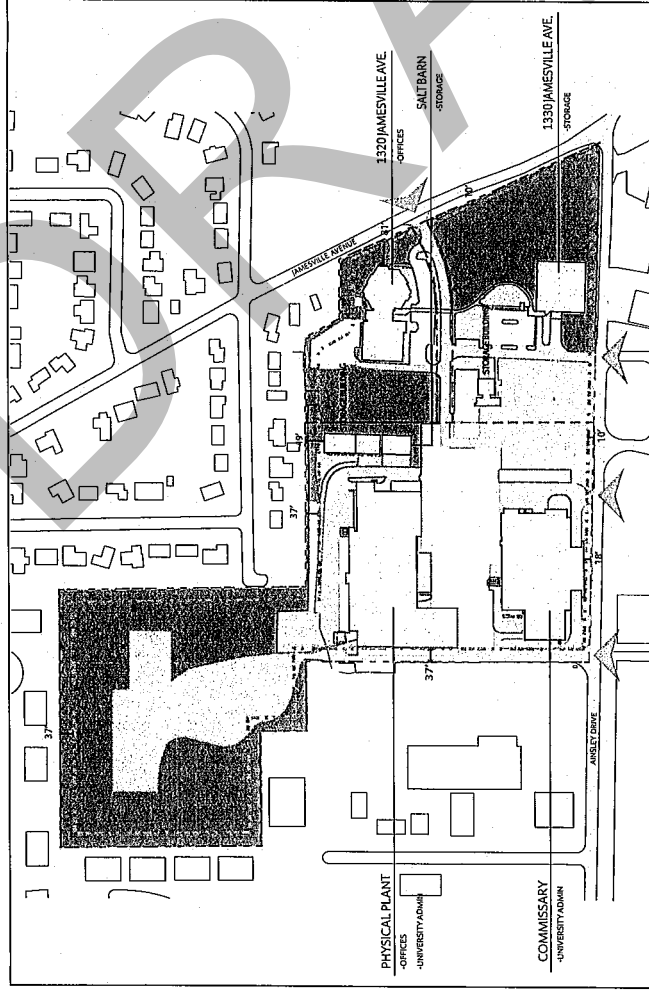
NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15<sup>th</sup> day of May, 2023, APPROVE the request of Syracuse University to expand the Ainsley Sub-District Planned Institutional District (PID) District Plan to include a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0, pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, in accordance with the following district development parameters;

Area	≈30.5 acres
Structural Coverage	50%
Developed Open Space	20%
F.A.R.	2.0
Setback, Front	10 Feet
Setback, Side/Rear	37 Feet; 0 feet
Off-Street Parking	270
Uses	Offices, Physical Plant, Commissary, Storage Yard; Parking

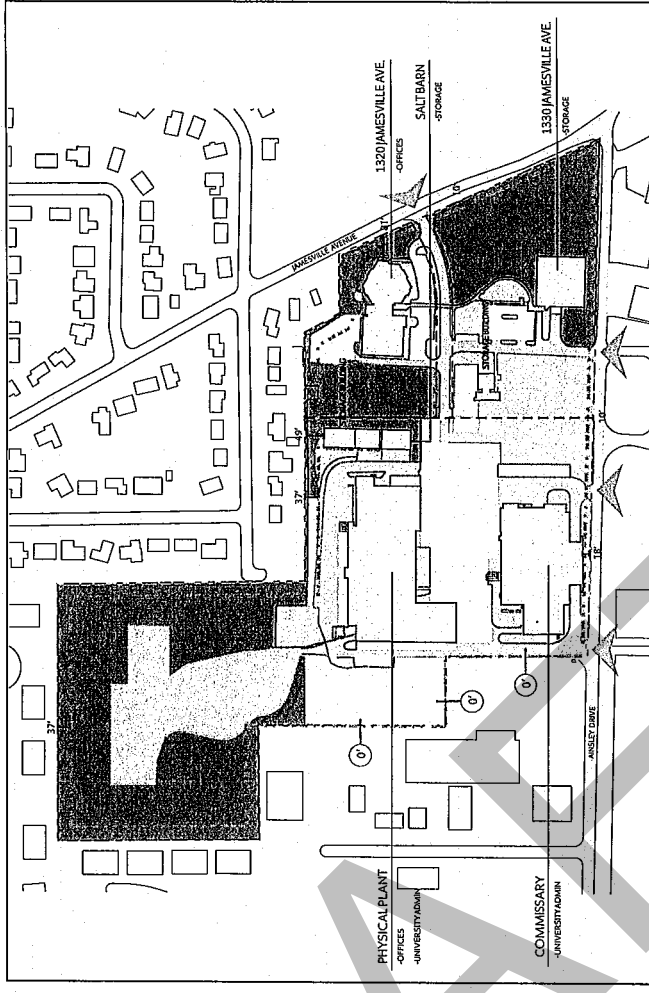
BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Division of Code Enforcement;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.

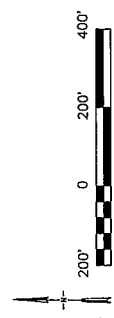
  
Steven W. Kulick, Chairperson  
City Planning Commission



EXISTING



AINSLEY PID WITH PURCHASE OF +/- 1.28 ACRE PARCEL



LEGEND

	DISTRICT AREA (EXTERNAL PROPERTY LINES)		DEVELOPED OPEN SPACE (EXCLUDING GREEN AREA/LANDSCAPING)		PROPOSED SETBACK		PUBLIC ROADWAY		DISTRICT ACCESS
	INTERNAL PARCEL LINES		GREEN AREA/LANDSCAPING		PARKING AREAS		SETBACK		BUILDINGS

EXHIBIT A - AINSLEY P.I.D.

Project: Z-2818M1

Date: 5/15/23

## Short Environmental Assessment Form

### Part 2 - Impact Assessment

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

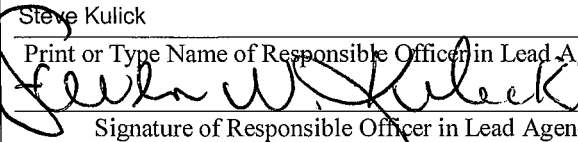
Project: Z-2818M1

Date: 5/15/23

### Short Environmental Assessment Form

#### Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City of Syracuse Planning Commission	May 15, 2023
Name of Lead Agency	Date
Steve Kulick	Chairperson
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**



# Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

May 31, 2023

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: Z-2818M1 Expand the Ainsley Sub-District Plan for a Planned Institutional District to include property situated at 195 Ainsley Drive

Dear Ms. McBride;

On May 15, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of, or in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Jeffery L. Harrop  
City of Syracuse Office of Zoning Administration

Ends: (6)

Owner/Petitioner: Syracuse University  
C/o Jennifer Champa Bybee  
Campus Planning, Design and Construction  
1320 Jamesville Avenue  
Syracuse, New York 13244

Office of Zoning  
Administration  
201 E. Washington St.  
Room 500  
Syracuse, N.Y. 13202  
Office 315 448 8640  
zoning@syr.gov.net

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING A CHANGE OF  
ZONE FOR A PORTION OF THE PROPERTY  
SITUATED AT 195 AINSLEY DRIVE AND TAX  
PARCEL 061.-02-53.0 FROM COMMERCIAL  
CLASS B TO PLANNED INSTITUTIONAL  
DISTRICT (PID)**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on May 15, 2023, approving a change of zone upon the request of Syracuse University, for a portion of the property situated at 195 Ainsley Drive, Syracuse, New York, and the adjacent tax parcel to the north, 061.-02-53.0, from Commercial, Class B to Planned Institutional District (PID), to facilitate the conveyance of 1.28 acres from 195 Ainsley Drive to 201 Ainsley Drive, and a PID District Plan Amendment to expand the Ainsley Sub-District to the Syracuse University District Plan to include a portion of 195 Ainsley Drive, in accordance with Article V, Chapter 13 of the Charter of the City of Syracuse-1960, as amended, in the manner and upon the conditions therein stated, be and the same is consented to and the same shall also constitute and is hereby made a like amendment and addition to the Zoning Rules and Regulations of the City of Syracuse, as amended, applicable thereto, and as set forth in said resolution, namely:

A RESOLUTION APPROVING A CHANGE OF ZONE FOR A PORTION OF PROPERTY  
SITUATED AT 195 AINSLEY DRIVE AND TAX PARCEL 061.-02-53.0 FROM  
COMMERCIAL CLASS B TO PLANNED INSTITUTIONAL DISTRICT

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15<sup>th</sup> day of May, 2023, adopt the following resolution:

- WHEREAS, the petitioner, Syracuse University, is requesting a Change of Zone for a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0 from Commercial, Class B to Planned Institutional District (PID); and
- WHEREAS, the City Planning Commission held a Public Hearing on the request on May 15, 2023, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Suburban Commercial; and
- WHEREAS, the purpose and intent of the PID zoning district is to permit and encourage the orderly, cooperative and flexible development and expansion of institutional land uses; it is further the intent of this district:
- to insure compatible relationships between land use activities;
  - to insure the compatible orientation of one building to another in regard to building bulk, architectural and open space;
  - to provide for visually pleasing and functional treatment of open areas;
  - to provide for an efficient and safe circulation system for both pedestrians and vehicles;
  - to provide adequate parking space for immediate and future needs;
  - to insure that signs are adequate, but properly controlled to prevent them from detracting from the appearance of the development;
  - to encourage cooperation among individual owners, and/or developers to achieve the above listed objectives; and
- WHEREAS, the City Planning Commission is reviewing a companion Resubdivision application to divide 195 Ainsley Drive into two Lots for the purpose of conveying 1.28 acres from 195 Ainsley Drive to 201 Ainsley Drive, and a PID District Plan Amendment to expand the Ainsley Sub-District to the Syracuse University District Plan to include a portion of 195 Ainsley Drive; and
- WHEREAS, the purpose of these requests is to expand the Ainsley PID Sub-District to accommodate future parking needs; and
- WHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-l, m and n; and

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Commission and the consideration of the Application constitutes such an action; and

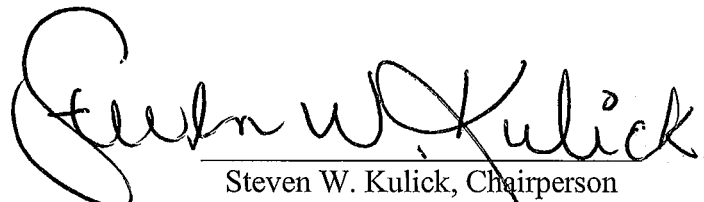
WHEREAS, the Commission reviewed the Application and the Environmental Assessment Form dated March 31, 2023, prepared by the applicant, and determined that the proposed action described therein constituted an "Unlisted" action (as said quoted terms is defined in SEQRA); and

WHEREAS, the Commission declares itself "Lead Agency" (as said quoted term is defined in SEQRA) with respect to an uncoordinated review pursuant to SEQRA; and finds that the approval of the Application as set forth herein will not have a significant effect on the environment, and the Commission hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as Exhibit "A", which shall be filed in the office of the Commission.

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15<sup>th</sup> day of May, 2023, APPROVE the request of Syracuse University for a Change of Zone for a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0 from Commercial, Class B to Planned Institutional District (PID) in accordance with the following document(s);

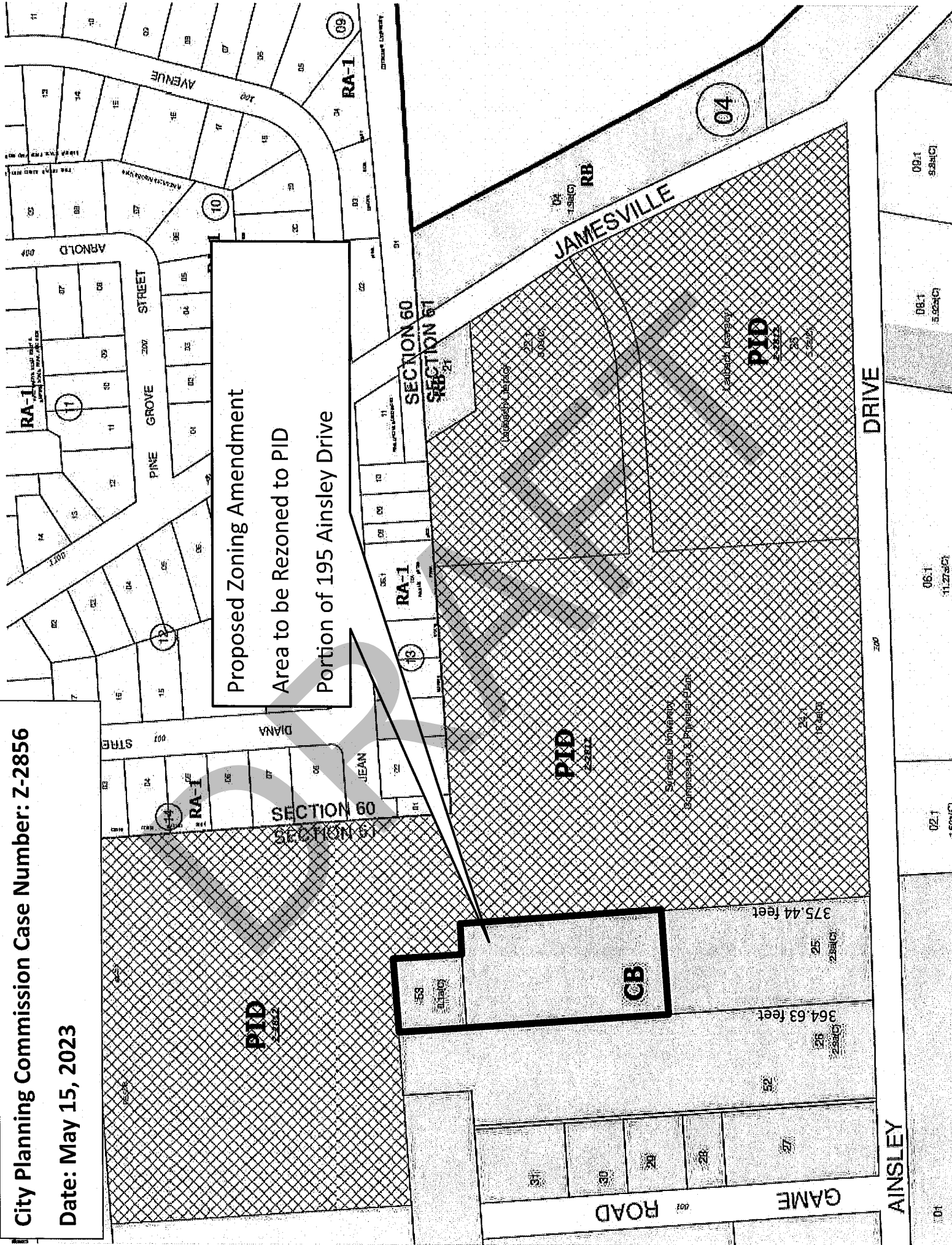
- Proposed Zoning Amendment; Area to be Rezoned to PID: Portion of 195 Ainsley Drive; City Planning Commission Case Number: Z-2856; Dated: 5/15/2023;

BE IT FURTHER RESOLVED that said Zone Change is subject to the consent and approval of the Common Council of the City of Syracuse.



Steven W. Kulick, Chairperson  
City Planning Commission

Proposed Zoning Amendment  
Area to be Rezoned to PID  
Portion of 195 Ainsley Drive



(128 DIANA STREET)  
R.O.- MAYLONE  
D.B. 4743, Pg. 130  
TM 60-14-08

STREET LI

JE

STRE

(FM 820)

(Empire State Park Tract  
(99 JENNY STREET)  
R.O.- CITY OF SYRACUSE  
TM 60-13-01

(100 JENNY STREET)  
R.O.-  
INST. No. 2  
TM 60-13-01

CIPF-SEHNERT

ROW to Central New York Power Corp - D.B. 867, Pg. 327  
(undefined width - along powerlines)

(Lot 2 - Ainsley Industrial Sites Tract (FM 8255))

CIRF

(412.45' overall)  
123.00'

R.O.- SYRACUSE UNIVERSITY  
D.B. 3506, Pg. 304  
(Shown on Tax Map as  
TM 60-02-53 but not  
listed on tax rolls)  
Area = 0.325± Acre

(Lot 2 - Ainsley Industrial Sites Tract (FM 8255))

10"W

436.38'

115.00'

115.00'

N04°06'10"W

IPF

IPF

123.00'

S85°53'50"W

175.00'

52.00'

(185 AINSLEY DRIVE)  
R.O.- 185 AINSLEY DRIVE, LLC  
D.B. 5133, Pg. 765  
TM 61-02-26

LANDS TO BE ACQUIRED  
BY SYRACUSE UNIVERSITY  
FROM 185 AINSLEY DRIVE, LLC  
(PORTION OF TM 61-02-25)  
AREA = 1.281± ACRES

N04°06'34"W

321.38'

316.37'

(69.181' overall)  
(Lot 2 - Ainsley Industrial Sites Tract (FM 8255))

175.07'  
S84°15'35"W

Remaining Lands of  
185 Ainsley Drive LLC  
AREA = 1.487± ACRES

20' Water Line Easement to  
Syracuse Univ. - D.B. 5133, Pg. 765

20' Access Easement  
per D.B. 2466, Pg. 441

364.63'  
(688.01' overall)

(195 AINSLEY DRIVE)  
R.O.- 185 AINSLEY  
DRIVE, LLC  
D.B. 5133, Pg. 765  
TM 61-02-25  
ORIGINAL AREA = 2.768± ACRES

SMH O

(185 AINSLEY DRIVE)  
R.O.- 185 AINSLEY DRIVE, LLC  
D.B. 5133, Pg. 765  
TM 61-02-26

S67°47'40"W  
175.10'

STREET LINE

HYD

SMH

SS

30" Pipe

WV

W

SS

SS

Project: Z-2856

Date: 5/15/23

## Short Environmental Assessment Form

### Part 2 - Impact Assessment

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: Z-2856

Date: 5/15/23

### Short Environmental Assessment Form

#### Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission

May 15, 2023

Name of Lead Agency

Date

Steve Kulick

Chairperson

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM



# Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

70

May 31, 2023

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: Z-2856 Change of Zone for property situated at 195 Ainsley Drive and Tax Parcel 061.-02-53.0 from Commercial, Class B to Planned Institutional District

Dear Ms. McBride;

On May 15, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of, or in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Jeffery L. Harrop  
City of Syracuse Office of Zoning Administration

Ends: (6)

Owner/Petitioner: Syracuse University  
C/o Jennifer Champa Bybee  
Campus Planning, Design and Construction  
1320 Jamesville Avenue  
Syracuse, New York 13244

Office of Zoning  
Administration  
201 E. Washington St.  
Room 500  
Syracuse, N.Y. 13202  
Office 315 448 8640  
zoning@syr.gov.net

www.syr.gov.net

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57



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 1, 2023

Ms. Patricia McBride  
City Clerk  
Room 231, City Hall  
Syracuse, NY 13202

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

**Re: Legislation Request – University Neighborhood Services Agreement  
Advisory Committee (UNSAAC) 2023-24 Recommended Allocations**

Dear Clerk McBride:

Please prepare legislation to be introduced at the June 20, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development to approve funding and enter into contract with the following entities from the University Neighborhood Services Agreement Advisory Committee (UNSAAC) for fiscal year July 1, 2023 – June 30, 2024:

**FY 2023-24 UNSAAC GRANT PROPOSED ALLOCATIONS**

APPLICANT	PROGRAM NAME	FUNDING PROPOSED
Boys & Girls Club of Syracuse	Great Futures Start Here at Central Village	\$13,000
Focusing Our Resources for Community Enlightenment, Inc. (F.O.R.C.E)	Ready Syracuse Project	\$5,000
Outer Comstock Neighborhood Association (OCNA)	OCNA Grant/Loan Incentives program	\$25,350
Planned Parenthood of Central and Western New York	Community Wellness Summits	\$0
Tomorrow's Neighborhoods Today (TNT) Southside	Sankofa District 1% Home Improvement Loan Program	\$27,350
University Neighborhood Preservation Association (UNPA)	University Neighborhood Stabilization Program	\$153,500
Westcott Area Cultural Coalition	Westcott Street Cultural Fair	\$8,800
Westcott Community Center	Community Center Programming	\$142,000
<b>TOTAL PROPOSED BUDGET</b>		<b>\$375,000</b>

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

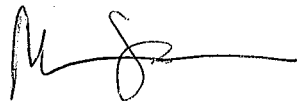
[www.syr.gov.net](http://www.syr.gov.net)

In accordance with the terms of the agreement, projects, programs, and services recommended for funding neighborhood projects and services that are in the mutual interest of the neighborhoods, their residents (including students), and the University (the "UNSAAC Grant"). Eligible non-profit organizations are invited to apply for funding for a project or program within the service agreement borders. A description of each program can be found attached.

These funds are to be paid through the University Neighborhood Service Agreement, as per ordinance 22-2022.

I am happy to answer any questions at x8743 or via email at [mszczpanski@syr.gov](mailto:mszczpanski@syr.gov).

Sincerely,



Michelle Sczpanski  
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor  
Michael Collins, NBD Commissioner

[https://cityofsyracuse.ny-my.sharepoint.com/personal/mszczpanski\\_syr\\_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Request for Waiver of Competitive Bid to amend ordinance - 05.18.2023.docx](https://cityofsyracuse.ny-my.sharepoint.com/personal/mszczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Request for Waiver of Competitive Bid to amend ordinance - 05.18.2023.docx)

DRAFT



# OFFICE OF MANAGEMENT & BUDGET

## CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Approve Funding and Enter Contract – University Neighborhood Services Agreement Advisory Committee (UNSAAC)

On behalf of the Department of Neighborhood & Business Development, I am requesting to authorize to approve funding and enter into contract with the following entities from the University Neighborhood Services Agreement Advisory Committee (UNSAAC) for fiscal year July 1, 2023 – June 30, 2024:

### FY 2023-24 UNSAAC GRANT PROPOSED ALLOCATIONS

APPLICANT	PROGRAM NAME	FUNDING PROPOSED
Boys & Girls Club of Syracuse	Great Futures Start Here at Central Village	\$13,000
Focusing Our Resources for Community Enlightenment, Inc. (F.O.R.C.E)	Ready Syracuse Project	\$5,000
Outer Comstock Neighborhood Association (OCNA)	OCNA Grant/Loan Incentives program	\$25,350
Planned Parenthood of Central and Western New York	Community Wellness Summits	\$0
Tomorrow's Neighborhoods Today (TNT) Southside	Sankofa District 1% Home Improvement Loan Program	\$27,350
University Neighborhood Preservation Association (UNPA)	University Neighborhood Stabilization Program	\$153,500
Westcott Area Cultural Coalition	Westcott Street Cultural Fair	\$8,800
Westcott Community Center	Community Center Programming	\$142,000
<b>TOTAL PROPOSED BUDGET</b>		<b>\$375,000</b>

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

In accordance with the terms of the agreement, projects, programs, and services recommended for funding neighborhood projects and services that are in the mutual interest of the neighborhoods, their residents (including students), and the University (the "UNSAAC Grant"). Eligible non-profit organizations are invited to apply for funding for a project or program within the service agreement borders. A description of each program can be found attached.

These funds are to be paid through the University Neighborhood Service Agreement, as per ordinance 22-2022.

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Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

DRAFT

**FY 2023-24 UNSAAC GRANT PROPOSED ALLOCATIONS**

<b>APPLICANT</b>	<b>FUNDING</b>
<b>Organization/ Proposed Program</b>	<b>Proposed</b>
<b>Boys &amp; Girls Club of Syracuse</b> <b>Great Futures Start Here at Central Village</b> Afterschool and Summer Youth program in Central Village club that engages school age youth in activities that enable them to learn life skills, including: Power Hour (provides homework assistance); Triple Play (promotes eating smart, staying fit, & positive relationships); and Workforce readiness (provides career exploration, including exposure to the world of work).	\$13,000
<b>Focusing Our Resources for Community Enlightenment, Inc. (F.O.R.C.E)</b> <b>Ready Syracuse Project</b> Ready Syracuse Project/Town and Gown Initiative. Provides a number of training programs (including First Aid/CPR, emergency preparedness, Safe Sitter) that aligns with the 2022-2026 FEMA Strategic Plan, and increases the engagement between the City and University through collaboration on programming and University student internship opportunities.	\$5,000
<b>Outer Comstock Neighborhood Association (OCNA)</b> <b>OCNA Grant/Loan Incentives program</b> Replicates UNPA's Homebuyers Assistance Grant Program and the 1% Home Improvement Loan programs in OCNA to incentivize owner-occupancy and support quality housing stock in the neighborhood.	\$25,350
<b>Planned Parenthood of Central and Western New York</b> <b>Community Wellness Summits</b> (1) <b>Parent Summit</b> , collaboration with SCSD and OCHD and addresses topics that impact youth; and (2) <b>Intellectual/ Developmental Disability (I/DD) Summit</b> , collaboration with SCSD and Inclusive University, covering life skills, friendships, and relationships, sexual safety/ health.	\$0
<b>Tomorrow's Neighborhoods Today (TNT) - Southside</b> <b>Sankofa District 1% Home Improvement Loan Program</b> 1% Home Improvement loan to assist new and existing homeowners within the Sankofa district with exterior repairs, including: roofing, siding, paint, sidewalks, driveways, porches, steps, gutters, foundation, chimney, fence, tree removal, and window replacement.	\$27,350
<b>University Neighborhood Preservation Association (UNPA)</b> <b>University Neighborhood Stabilization Program</b> Improves the quality of life in the UNPA Target Area through community building and initiatives that promote owner occupancy through the Homebuyer Grant and 1% Home Improvement Loan programs; increases the ratio of owner-occupied homes relative to rental properties; improve neighborhood renewal; and promote this vibrant community's strong sense of connectedness.	\$153,500
<b>Westcott Area Cultural Coalition</b> <b>Westcott Street Cultural Fair</b> Annual community fair offering unique crafts for sale, national/regional performers, and no-cost activities for people of all ages. Promotes community; increases awareness of the neighborhood's vibrancy; attracts visitors from beyond the neighborhood; and develops shared neighborhood appreciation and relationships by Westcott residents and SU students.	\$8,800
<b>Westcott Community Center</b> <b>Community Center Programming</b> Provides critical programs and services that support and serve youth, workforce development, older adults, basic needs, and general community support for individuals and families. Serves as the hub for east and southeast community organizations, events, meetings and service learning and internship placements for students attending SU, SUNY ESF and LeMoyne College.	\$142,000
<b>TOTAL PROPOSED BUDGET</b>	<b>\$375,000</b>

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO. 594-2021 AUTHORIZING THE APPROPRIATION OF A SUM NOT TO EXCEED \$824,000 OF THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA) FUNDS RECEIVED BY THE CITY OF SYRACUSE TO ESTABLISH A WORKFORCE TRAINING AND JOB PLACEMENT PROGRAM TO RECRUIT UNEMPLOYED AND UNDEREMPLOYED SYRACUSE RESIDENTS FOR SPECIALIZED TRAINING / CERTIFICATION AND/OR APPRENTICESHIP PROGRAMS WHERE THEY WILL GAIN SKILLS IN HIGH DEMAND BY LOCAL CONSTRUCTION AND TECHNOLOGY INDUSTRIES AND AUTHORIZING AN AGREEMENT WITH CENTERSTATE CEO TO ADMINISTER THE \$824,000 OF ARPA FUNDS FOR THE CITY OF SYRACUSE IN ITS CAPACITY AS A NOT-FOR-PROFIT ORGANIZATION WHICH DESIGNS AND FACILITATES WORKFORCE DEVELOPMENT STRATEGIES AND PROGRAMS TO SUPPORT LOCAL BUSINESS NEEDS AND ECONOMIC DEVELOPMENT**

BE IT ORDAINED, that Ordinance No. 594-2021 is hereby amended as follows:

BE IT ORDAINED, that this Common Council hereby appropriates a sum not to exceed \$824,000 of the American Rescue Plan Act of 2021 (ARPA) funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for the Department of Neighborhood and Business Development; said funds are to be utilized to establish a Workforce Training and Job Placement Program to recruit unemployed and underemployed Syracuse residents for specialized training/certification and/or apprenticeship programs where they will gain skills in high demand by local construction and technology industries, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the target participation in one hundred thirty-nine (139) City residents, with a target job placement of 80%. Participants will be provided supportive services to ensure they can complete the program, including transportation, and stipends during training. Participants will be engaged in the following programs: Electrical/Mechanical Maintenance (OCC & BOCES); HVAC (BOCES); Sidewalk, Construction & CDL (SUNY EOC); CDL (NTTS); Advanced Manufacturing (SUNY EOC); and Software Development (LeMoyne/Erie 21); and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute an agreement with CenterState CEO to administer the \$824,000 in ARPA funds for the City of Syracuse, in its capacity as a not-for-profit organization which designs and facilitates workforce development strategies and programs to support local business needs and economic development; and

BE IT FURTHER ORDAINED, that this agreement is hereby extended through December 31, 2023; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that upon execution of the aforementioned agreement, the ARPA funds will be expended, subject to the approval of the Commissioner of Finance.

\_\_\_\_\_  
= new material



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Commissioner**  
Michael Collins

**Deputy Commissioner of  
Neighborhood Development**  
Michelle Sczpanski

**Deputy Commissioner of  
Business Development**  
Eric Ennis

June 2, 2023

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation amending Ordinance #56 (9/13/2021) with  
CenterState CEO to extend the period of performance to Dec. 31, 2023**

Dear Clerk McBride:

Please place on the agenda for the next meeting of the Common Council a request for legislation to amend Ordinance #56 (9/13/2021) to extend the contract with CenterState CEO by six (6) months to Dec. 31, 2023, to continue to provide training in high demand construction and technology fields to City residents.

The referenced Ordinance authorized the City to enter into an Agreement with CenterState CEO to develop stipend-supported training or apprenticeship programs focused on construction or technology skills for City residents. Funding for this program (\$824,000) was allocated from the City's American Rescue Plan Act (ARPA) budget. To date, 198 residents have graduated from construction or technology related training, and 67% of them were placed in jobs in relevant fields. The current contract ends on June 30, 2023, however, there is more than \$100,000 unspent. A contract extension will allow CenterState to continue to place City residents in training related to high-demand skills and certifications such as CDL (dump truck), DOT WorkSmart (concrete), Advanced Manufacturing, Electrical Maintenance Technician, and others. CenterState CEO estimates that an additional 42-60 residents will be trained and provided job placement services in the next 6 months with the remaining contract funds.

**Department of Neighborhood  
& Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov](http://www.syr.gov)

Please contact me with any questions at [mcollins@syr.gov](mailto:mcollins@syr.gov) or x8109.

Sincerely,

Michael Collins  
Commissioner

Cc: Sharon Owens, Deputy Mayor  
Jennifer Tifft, Director of Strategic Initiatives

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** June 5, 2023  
**SUBJECT:** Amend Ordinance #56-2021

On behalf of the Department of Neighborhood & Business Development, I am requesting to amend Ordinance #56 (9/13/2021) to extend the contract with CenterState CEO by six (6) months to Dec. 31, 2023, to continue to provide training in high demand construction and technology fields to City residents.

The referenced Ordinance authorized the City to enter into an Agreement with CenterState CEO to develop stipend-supported training or apprenticeship programs focused on construction or technology skills for City residents. Funding for this program (\$824,000) was allocated from the City's American Rescue Plan Act (ARPA) budget. To date, 198 residents have graduated from construction or technology related training, and 67% of them were placed in jobs in relevant fields. The current contract ends on June 30, 2023, however, there is more than \$100,000 unspent. A contract extension will allow CenterState to continue to place City residents in training related to high-demand skills and certifications such as CDL (dump truck), DOT WorkSmart (concrete), Advanced Manufacturing, Electrical Maintenance Technician, and others. CenterState CEO estimates that an additional 42-60 residents will be trained and provided job placement services in the next 6 months with the remaining contract funds.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING A CONTRACT  
WITH GLOBAL PERSPECTIVES CONSULTING,  
LLC RELATIVE TO PROVIDING TRAINING  
SERVICES FOR THE SYRACUSE POLICE  
DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal Process and approved the retention of Global Perspectives Consulting, LLC under the following terms:

- (1) Global Perspectives Consulting, LLC shall provide training services for the Syracuse Police Department which shall include but is not to be limited to training in cultural competence to create understanding, strengthen relationships, reduce risk, and increase the Syracuse Police Department's project success across cultures;
- (2) This contract shall be for a term from June 1, 2023 to January 31, 2024;
- (3) The City shall pay to Global Perspectives Consulting an amount not to exceed the sum of \$7,500.00 for all services under this agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the Budget Account # 542500.01.31220 or another appropriate account as designated by the Commissioner of Finance.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

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## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

May 29<sup>th</sup>, 2023

Ms. Patricia McBride,  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

RE: REQUESTING A WAIVER OF RFP – Global Perspectives Consulting, LLC

Dear Ms. McBride,

Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting on behalf of the Department of Police to enter into an agreement with Global Perspectives Consulting, LLC to provide training services to the Police Department. The purpose of the agreement is to provide training services for police cadets currently enrolled in the Syracuse Regional Police Academy. The training will include but is not limited to culture competence to create understanding, strengthen relationships, reduce risk, and increase project success across cultures.

Dr. Robert Strauss, Owner of Global Perspectives Consulting, has 35 years of experience in intercultural consulting. Apart from his field experience, he has done academic research and authored journals and books in intercultural communication training. He is also Lead Faculty in the Anderson College of Business at Regis University in Denver, Colorado. Dr. Strauss has a doctorate in intercultural studies. His expertise is in culture and how culture works in diverse intercultural contexts.

Dr. Strauss most recently provided training services for the Syracuse Police Department, three years to the Little Rock Police Department and, prior to that contract, for three years to United States Government officers and agents working at or near the Southwest border of the United States and Mexico. The border training addressed lowering risk through cultural competency.

The agreement is requested for the period of June 2023 through January 2024. Expenditures not to exceed \$7,500 will be charged to account # 541500.01.31220.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "DCR Shoff #130".  
Richard Shoff  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

www.syr.gov/police


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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd  
Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** June 5, 2023  
**SUBJECT:** Waiver of RFP & Enter an Agreement – Global Perspectives Consulting, LLC

---

Julie Castellitto  
Assistant Director

On behalf of the Department of Police, I am requesting a waiver of the RFP process to enter into an agreement with **Global Perspectives Consulting, LLC** to provide training services to the Police Department. The purpose of the agreement is to provide training services for police cadets currently enrolled in the Syracuse Regional Police Academy. The training will include but is not limited to culture competence to create understanding, strengthen relationships, reduce risk, and increase project success across cultures.

Dr. Robert Strauss, owner of Global Perspectives Consulting, has 35 years of experience in intercultural consulting. Apart from his field experience, he has done academic research and authored journals and books in intercultural communication training. He is also Lead Faculty in the Anderson College of Business at Regis University in Denver, Colorado. Dr. Strauss has a doctorate in intercultural studies. His expertise is in culture and how culture works in diverse intercultural contexts.

Dr. Strauss most recently provided training services for the Syracuse Police Department, three years to the Little Rock Police Department and, prior to that contract, for three years to United States Government officers and agents working at or near the Southwest border of the United States and Mexico. The border training addressed lowering risk through cultural competency.

The agreement is requested for the period of June 2023 through January 2024. Expenditures not to exceed \$7,500 will be charged to account #541500.01.31230.

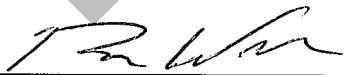
If you agree to waive the RFP process and enter into an agreement, please sign below and return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Ordinance No.

2023

**ORDINANCE AUTHORIZING A CONTRACT  
WITH TIMOTHY J. DOWNES RELATIVE TO  
PROVIDING TELEVISION AND  
WEBCONFERENCING SERVICES FOR FIRE  
DEPARTMENT TRAINING PROGRAMS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Timothy J. Downes, under the following terms:

- (1) Timothy J. Downes shall provide all services required for the editing, production and broadcast of fire training programs and production of Fire Prevention programs and serve as the Fire Department Television Consultant;
- (2) This contract shall be for the period of July 1, 2023 through June 30, 2024;
- (3) The City shall pay to Timothy J. Downes an amount not to exceed the sum of \$40,000.00 for all services under this agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the 2022/2023 Fire Department Operating Account #34100.01.541500 or another appropriate account as designated by the Commissioner of Finance.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

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May 24, 2023

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to enter into an agreement for the services of Timothy J. Downes. It is mandatory for the Fire Department personnel to participate in an ongoing training program. The Department of Fire has a video production studio at the Training Division, 312 State Fair Blvd. The training programs are broadcast through Spectrum Cable systems. These facilities are used for the training of our on-duty fire personnel. This arrangement has made it possible to meet the needs of our training program because we are able to reach all on-duty personnel simultaneously. This means that the same information is provided to all Department members by broadcasting it four times (once for each shift). With the television system all companies can remain in service and respond to alarms from quarters while eliminating additional overtime.

Mr. Downes is currently maintaining a program which gives the Syracuse Fire Department the ability to web conference our EMS training presentations. This program will ensure our ability to recoup on average \$40,000.00 per year of EMS Training reimbursement Funds from New York State. He also maintains an E-learning module through this same web testing and record keeping abilities. He is also extensively involved in the production of our Fire Prevention and child safety programs.

Additionally, Mr. Downes services have proven to be invaluable to the entire City. Several other City Departments make use of Mr. Downes' services for the purpose of editing and/or producing their own presentations. Mr. Downes is expert, hard-working and conscientious. He is deeply involved in the production of our training programs. He works, advises, and runs the technical equipment to record, edit, produce, and broadcast the Fire Department's training programs. The term of this agreement is for one year at \$38,000.00 for the period of July 1, 2023 through June 30, 2024. I further request that all costs associated with this agreement be charged to the Fire Department's 2023/2024 operating account #34100.01.541500.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

Respectfully,

Michael Monds  
Chief of Fire

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** June 5, 2023  
**SUBJECT:** Agreement with Timothy J. Downes

---

On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement for the services of **Timothy J. Downes**. It is mandatory for the Fire Department personnel to participate in an ongoing training program. The Department of Fire has a video production studio at the Training Division, 312 State Fair Blvd. The training programs are broadcast through Spectrum Cable systems. These facilities are used for the training of our on-duty fire personnel. This arrangement has made it possible to meet the needs of the training program because we are now able to reach all on-duty personnel simultaneously. This means that the same information is provided to all Department members by broadcasting it four times, (once for each shift). With the television system all companies can remain in service and respond to alarms from quarters while eliminating additional overtime.

Mr. Downes is currently maintaining a program which gives the Syracuse Fire Department the ability to web conference our EMS training presentations. This program will ensure our ability to recoup on average \$40,000.00 per year of EMS Training reimbursement funds from New York State. He also maintains an E-learning module through this same web testing and record keeping abilities. He is also extensively involved in the production of our Fire Prevention and child safety programs.

Additionally, Mr. Downes' services have proven to be invaluable to the entire City. Several other City Departments make use of Mr. Downes services for the purpose of editing and/or producing their own presentations. Mr. Downes is expert, hard-working and conscientious. He is deeply involved in the production of our training programs. He works, advises, and runs the technical equipment to record, edit, produce, and broadcast the Fire Department's training programs. The term of this agreement is for one year at \$38,000 for the period of July 1, 2023 through June 30, 2024. All costs associated with this agreement are to be charged to the Fire Department's 2023/2024 operating account #541500.01.34100.


Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

6/7/23  
Date

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT FORMAL ADVERTISING OR  
COMPETITIVE BID, OF MAINTENANCE AND  
REPAIR SERVICES FOR THE FITNESS  
EQUIPMENT FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of maintenance and repair services for fitness equipment from Andrew Venditti d/b/a Syracuse Fitness for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$12,000.00 without formal advertising or competitive bidding by reason of the fact that this equipment needs to be properly maintained and as the supplier of the equipment the company is familiar with the equipment and it is more cost effective to have them provide the maintenance and repair services at an affordable rate; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said maintenance and repair services at a cost not to exceed \$12,000.00, charging the cost thereof to Fire Department Budget Account #34100.01.540552 or another appropriate account to be designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



75  
**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request to Obtain Maintenance and Repair Service**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain maintenance and repair service from Andrew Venditti dba Syracuse Fitness during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) obtains workout equipment from Syracuse Fitness from the New York State purchase contract. We request that we waive the maintenance and repair fees from competitive bid as this service is not covered by the purchase contract. Syracuse Fitness is the authorized service & warranty center for the equipment sold under the NYS purchase contract. Additionally, SFD has had a professional relationship with Syracuse Fitness for many years and has received quality service from the company at an affordable price. The SFD has received quotes for maintenance of the fitness equipment from alternative suppliers in the past which exceed Syracuse Fitness maintenance fees. Furthermore, it is timely to obtain quotes from alternate suppliers as they must be escorted to evaluate each piece of equipment at each station. The SFD requests it is allowed to have the supplier that provides the equipment maintain the equipment.

The financial expenditure for the maintenance of the fitness equipment is budgeted for and will be charged to the Fire Department's operational account #34100.01.540552. The total expenditure for this purpose through June 30, 2024, shall not exceed \$12,000.00.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 22, 2023

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain maintenance and repair service from Andrew Venditti (dba Syracuse Fitness) during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) obtains workout equipment from Syracuse Fitness from the New York State purchase contract. We request that we waive the maintenance and repair fees from competitive bid, as this service is not covered by the purchase contract. Syracuse Fitness is the authorized service & warranty center for the equipment sold under the NYS purchase contract. Additionally, SFD has had a professional relationship with Syracuse Fitness for many years and has received quality service from this company at an affordable price. The SFD has received quotes for maintenance of the fitness equipment from alternative suppliers in the past which exceed Syracuse Fitness maintenance fees. Furthermore, it is timely to obtain quotes from alternate suppliers as they must be escorted to evaluate each piece of equipment at each station. We request you allow us to have the supplier that provides the equipment maintain the equipment.

The financial expenditure for the maintenance of the fitness equipment is budgeted for and will be charged to the Fire Department's operational account #34100.01.540552. The total expenditure for this purpose through June 30, 2024, shall not exceed \$12,000.00.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT FORMAL ADVERTISING OR  
COMPETITIVE BID, OF FIRE APPARATUS  
PARTS AND COMPONENTS FOR THE  
DEPARTMENT OF FIRE DURING THE FISCAL  
YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of fire apparatus parts and components from Pierce Manufacturing at Churchville Fire Equipment Corp. for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$30,000.00 without formal advertising or competitive bidding by reason of the fact that the Syracuse Fire Department fleet is partially comprised of Pierce Fire Engines, thus alternative suppliers or parts would not be acceptable or allowed for repair of this equipment, and Churchville Fire Equipment Corp. is the authorized Pierce distributor during Fiscal Year 2023/2024; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said fire apparatus parts and components at a cost not to exceed \$30,000.00, charging the cost thereof to Fire Department Budget Accounts # 34100.01.540210 and #34100.01.540220, or another appropriate account to be designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request –Fire Apparatus Parts and Components**

Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from Pierce Manufacturing at Churchville Fire Equipment Corp and Firematic Supply Inc., the authorized Pierce distributors during the Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to purchase apparatus replacement parts and factory level repair maintenance services from Pierce Mfg. through Churchville Fire Equipment, the authorized distributor. The SFD fleet is partially comprised of Pierce Fire Engines, thus alternative suppliers or parts would not be acceptable or allowed for repair of this equipment.

The financial expenditures for Pierce repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2024 shall not exceed \$30,000.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2023

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from Pierce Manufacturing at Churchville Fire Equipment Corp and Firematic Supply Inc., the authorized Pierce distributors during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to purchase apparatus replacement parts and factory level repair maintenance services from Pierce Mfg. through Churchville Fire Equipment and Firematic, the authorized distributors. The SFD fleet is partially comprised of Pierce Fire Engines, thus alternative suppliers or parts would not be acceptable or allowed for repair of this equipment.

The financial expenditures for Pierce repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2024 shall not exceed \$30,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

Respectfully,

Michael J. Monds  
Chief of Fire

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT FORMAL ADVERTISING OR  
COMPETITIVE BID, OF TURNOUT GEAR  
REPAIRS FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of turnout gear repairs from Churchville Fire Equipment Corp. (d/b/a Turnout Express) for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$30,000.00 without formal advertising or competitive bidding by reason of the fact that this equipment needs to be properly maintained to ensure the safety of the sworn members of the Syracuse Fire Department and Churchville Fire Equipment Corp. has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said turnout gear repairs at a cost not to exceed \$30,000.00, charging the cost thereof to Fire Department Budget Account #540520.01.34100 or another appropriate account to be designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Turnout Gear Repairs**

Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Churchville Fire Equipment Corp during the Fiscal Year 2023/2024.

Sworn members of the Syracuse Fire Department are provided personal protective equipment (PPE). This equipment needs to be properly maintained to ensure the safety of the sworn members when responding to emergencies. Churchville Fire Equipment Corp. (dba Turnout Express) has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The financial expenditures for these PPE repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #540520.01.34100. The total expenditures for this purpose through June 30, 2024 shall not exceed \$30,000.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 22, 2023

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Churchville Fire Equipment Corp during Fiscal Year 2023/2024.

Sworn members of the Syracuse Fire Department are provided personal protective equipment (PPE). This equipment needs to be properly maintained to ensure the safety of the sworn members when responding to emergencies. Churchville Fire Equipment Corp. (dba Turnout Express) has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The financial expenditures for these PPE repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540520. The total expenditures for this purpose through June 30, 2024 shall not exceed \$30,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPLACEMENT PARTS AND  
PREVENTATIVE MAINTENANCE SERVICES  
FOR THE HOMATRO RESCUE SYSTEMS FOR  
THE DEPARTMENT OF FIRE DURING THE  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement parts and preventative maintenance services for the Homatro Rescue Systems, which is the hydraulic equipment owned and used by the Syracuse Fire Department Rescue Team, from Colden Enterprises, for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$12,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Colden Enterprises is the certified authorized sales and service center for Homatro Rescue Systems in this region; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said replacement parts and preventative maintenance services at a cost not to exceed \$12,000.00, charging the cost thereof to Fire Department Budget Account #34100.01.540720 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – To Obtain Replacement Parts and Preventative Maintenance Services**

Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Holmatro Rescue Systems from Colden Enterprises.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Holmatro Rescue Systems from Colden Enterprises. Holmatro Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Colden Enterprises is the certified authorized sales and services center for Holmatro Rescue Systems in this region. When necessary, Colden Enterprises will perform preventative maintenance and make repairs on the mission-critical equipment.

The financial expenditures for Holmatro Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2024 shall not exceed \$12,000.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2023

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Holmatro Rescue Systems from Colden Enterprises.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Holmatro Rescue Systems from Colden Enterprises. Holmatro Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Colden Enterprises is the certified authorized sales and service center for Holmatro Rescue Systems in this region. When necessary, Colden Enterprises will perform preventative maintenance and make repairs on the mission-critical equipment.

The financial expenditures for Holmatro Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540720. The total expenditure for this purpose through June 30, 2024 shall not exceed \$12,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)



Colden Enterprises, Inc.  
1035 7Th North Street  
Suite 1J  
Liverpool, New York 13088  
Mitch Goldberg  
315 415 7830

**Mitch@coldenfire.com**

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To Whom It May Concern:

May 2, 2023

Colden Enterprises, Inc. of Liverpool, New York and Holmatro USA of Glen Burnie, Maryland have been partnered together since 2020 and continue to provide your agency with the very best rescue tools available, Holmatro. Colden Enterprises, Inc. is the only Central New York State Holmatro factory authorized dealer for sales, service, training, and warranty repair.

Mitch Goldberg our Rescue Product Manager has been representing Holmatro for 20 years and his team of factory authorized dealer service technicians are available to provide the highest level of service to your agency in the upcoming fiscal year 2024.

We look forward to serving your agency for many years to come. Please feel free to call Mitch directly at 315-415-7830 or email at [mitch@coldenfire.com](mailto:mitch@coldenfire.com) at anytime

Sincerely,

*Kevin Brooks, Jr*  
Vice President

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF FIRE APPARATUS PARTS AND  
COMPONENTS AND REPAIR MAINTENANCE  
SERVICES FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of fire apparatus parts and components and factory level repair maintenance services from E-ONE, Inc., owned by Rev Group, for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$100,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as E-ONE, Inc. supplies parts for Spartan, Smeal, E-One, KME and LTC which are the manufacturers of the aerial pumper and aerial ladder fleet used by the Syracuse Fire Department, and alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said fire apparatus parts and components and factory level repair maintenance services at a cost not to exceed \$100,000.00, charging the cost thereof to Fire Department Budget Account # 34100.01.540210 and 34100.01.540220 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for Fire Apparatus Parts and Components**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from E-ONE Inc., owned by REV Group during the Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts from E-One Inc. E-One Inc. supplies parts for Spartan, Smeal, E-One, KME, and LTC which are the manufacturers that the SFD aerial pumper and aerial ladder fleet is comprised of. Thus, alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for E-One Inc. repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2024 shall not exceed \$100,000.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

May 22, 2023

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from E-ONE Inc., owned by REV Group during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts from E-One Inc. E-One Inc. supplies parts for Spartan, Smeal, E-One, KME, and LTC which are the manufacturers that the SFD aerial pumper and aerial ladder fleet is comprised of. Thus, alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for E-One Inc. repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2024 shall not exceed \$100,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov](http://www.syr.gov)

ROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF MSA SELF-CONTAINED  
BREATHING APPARATUS (SCBA) EQUIPMENT  
AND REPAIR SERVICES FOR THE  
DEPARTMENT OF FIRE DURING THE FISCAL  
YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of MSA Self-Contained Breathing Apparatus (SCBA) equipment and repair services from Jerome Fire Equipment for the Department of Fire during the fiscal year 2023/2024 at a total cost not to exceed \$100,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item and services because Jerome Fire is the sole dealer and distributor and service center for MSA in the CNY area and the equipment and service must be compatible with the equipment in use by Fire Department personnel to maintain the required certification; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said MSA Self-Contained Breathing Apparatus (SCBA) equipment and repair services at a total cost not to exceed \$100,000.00, charging the cost for the purchase of parts to Operational Budget Account #34100.01.540542 and charging the cost for the repair services to Operational Budget Account #34100.01.540552; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriations authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request for the Purchase of MSA Self-Contained Breathing Apparatus (SCBA) Supplies and Repair Services**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to utilize Jerome Fire Equipment for the purchase of MSA Self-Contained Breathing Apparatus (SCBA) supplies and repair services, without competitive bidding during the Fiscal Year 2023/2024.

Jerome Fire is the sole dealer and Authorized Distributor & Service Center for MSA in the Central New York area. The SCBA parts must be from the same manufacturer, MSA. Similarly, repair services must be performed by an authorized dealer to maintain the required certification to ensure integrity of the apparatus and the safety of our personnel.

The financial expenditures for the purchase of parts were budgeted for and will be charged to the Fire Department's fiscal year 2023/2024 operational account #34100.01.540542. The financial expenditure for the service agreement is budgeted for and will be charged to the Fire Department's fiscal year 2023/2024 operational account #34100.01.540552. The total expenditures for this purpose from July 1, 2023 through June 30, 2024, shall not exceed \$100,000.00.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

May 22, 2023

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to utilize Jerome Fire Equipment for the purchase of MSA Self-Contained Breathing Apparatus (SCBA) supplies and repair services, without competitive bidding during the Fiscal Year 2023/2024.

Jerome Fire is the sole dealer and Authorized Distributor & Service Center for MSA in the Central New York area. The SCBA parts must be from the same manufacturer, MSA. Similarly, repair services must be performed by an authorized dealer to maintain the required certification to ensure integrity of the apparatus and the safety of our personnel.

The financial expenditures for the purchase of parts were budgeted for and will be charged to the Fire Department's fiscal year 2023/2024 operational account #34100.01.540542. The financial expenditure for the service agreement is budgeted for and will be charged to the Fire Department's fiscal year 2023/2024 operational account #34100.01.540552. The total expenditures for this purpose from July 1, 2023 through June 30, 2024, shall not exceed \$100,000.00.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov](http://www.syr.gov)

Respectfully,

Michael J. Monds  
Chief of Fire

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPLACEMENT PARTS AND  
PREVENTATIVE MAINTENANCE SERVICES  
FOR THE AMKUS RESCUE SYSTEMS FOR THE  
DEPARTMENT OF FIRE DURING THE FISCAL  
YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement parts and preventative maintenance services for the Amkus Rescue Systems, which is the hydraulic equipment used by the Syracuse Fire Department Rescue Team, from Jerome Fire Equipment, for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$5,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said replacement parts and preventative maintenance services at a cost not to exceed \$5,000.00, charging the cost thereof to Fire Department Budget Account #34100.01.540720 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 6, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Obtain Replacement Parts and Preventative Maintenance Services**


Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Amkus Rescue System from Jerome Fire Equipment.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Amkus Rescue Systems from Jerome Fire Equipment. Amkus Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region. When necessary, Jerome Fire Equipment will perform preventative maintenance and make repairs on this mission-critical equipment.

The financial expenditures for Amkus Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2024 shall not exceed \$5,000.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2023

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Amkus Rescue System from Jerome Fire Equipment.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Amkus Rescue Systems from Jerome Fire equipment. Amkus Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region. When necessary, Jerome Fire Equipment will perform preventative maintenance and make repairs on the mission-critical equipment.

The financial expenditures for Amkus Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540720. The total expenditure for this purpose through June 30, 2024 shall not exceed \$5,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPAIR SERVICE AND BRAKE  
PARTS FOR THE DEPARTMENT OF FIRE  
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and brake parts for the Fire Department vehicles from Pat's Brake Supply (PBS) (a/k/a PBS Brake and Supply Corp.) for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$20,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles and this vendor also offers brake re-lining which is not available from other vendors; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and brake parts for the Fire Department vehicles at a cost not to exceed \$20,000.00, charging the cost thereof to Budget Account #34100.01.540210 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request to Purchase Brake Parts and Receive Repair Service**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase brake parts and receive repair service from PBS Brake and Supply Corp. during fiscal year 2023/2024.

The Syracuse Fire Department has a variety of vehicles and apparatus in our fleet. PBS Brake and Supply is able to meet the brake needs of our entire fleet. Specifically, they offer brakes with "severe service" linings, which provide better and safer vehicle braking during emergency responses. They also offer brake re-lining, a service which no other vendors can provide. The total expenditure for this purpose from July 1, 2023 through June 30, 2024, shall not exceed \$20,000.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal 2023/2024 operating account #34100.01.540210.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

May 22, 2023

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase brake parts and receive repair service from PBS Brake and Supply Corp. during fiscal year 2023/2024.

The Syracuse Fire Department has a variety of vehicles and apparatus in our fleet. PBS Brake and Supply can meet the brake needs of our entire fleet. Specifically, they offer brakes with "severe service" linings, which provide better and safer vehicle braking during emergency responses. They also offer brake re-lining, a service which no other vendors can provide. The total expenditure for this purpose from July 1, 2023 through June 30, 2024, shall not exceed \$20,000.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal 2023/2024 operating account #34100.01.540210.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov](http://www.syr.gov)

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF FIRE APPARATUS PARTS AND  
COMPONENTS, AND REPAIR SERVICES FOR  
THE DEPARTMENT OF FIRE DURING THE  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of fire apparatus parts and components, and repair services for the Syracuse Fire Department's aerial fleet, from Sutphen Corporation and Vandermolen Fire Company, for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$45,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Syracuse Fire Department's aerial fleet is comprised of Sutphen Aerial Towers, thus alternative supplies or parts would not be acceptable or allowed for recertification of the aerial devices; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said parts and components and repair services at a cost not to exceed \$45,000.00, charging the cost thereof to Fire Department Budget Account #34100.01.540210 and/or #34100.01.540220 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request to Pay for Fire Apparatus Parts and Components**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts, and factory level repair maintenance services from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor. The SFD fleet is comprised of Sutphen aerial towers, thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for Sutphen repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2024 shall not exceed \$45,000.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 22, 2023

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus parts and components from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to continue to purchase apparatus replacement parts, and factory level repair maintenance services from Sutphen Corporation and Vandermolen Fire Company, the authorized distributor. The SFD fleet is comprised of Sutphen aerial towers, thus alternative suppliers or parts would not be acceptable or allowed for re-certification of the aerial devices.

The financial expenditures for Sutphen repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540210 and #34100.01.540220. The total expenditure for this purpose through June 30, 2024 shall not exceed \$45,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov](http://www.syr.gov)

Respectfully,

Michael J. Monds  
Chief of Fire

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE TO APPLY FOR A GRANT IN AN  
AMOUNT NOT TO EXCEED \$40,000 FROM THE  
NEW YORK STATE DEPARTMENT OF PARKS,  
RECREATION AND HISTORIC PRESERVATION  
THROUGH THEIR CERTIFIED LOCAL  
GOVERNMENT PROGRAM AND EXECUTE A  
CONTRACT OR WRITTEN INSTRUMENTS  
ASSOCIATED WITH THE GRANT AS  
NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Department of Parks, Recreation and Historic Preservation through their Certified Local Government Program for a grant in an amount not to exceed \$40,000.00; if awarded the grant funds will be used by the City of Syracuse to cover costs associated with professional services necessary to prepare a new NYS Certified Local Government ("CLG") Handbook; no local match is required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments associated with the grant as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



# Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

**Janet L. Burke**  
Director, Bureau of  
Research

June 1, 2023

Patricia McBride, City Clerk  
City Hall, Room 231  
Syracuse, NY 13202

## RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the June 20, 2023, meeting of the Common Council authorizing the City to apply for a grant and enter into an agreement with the New York State Department of Parks, Recreation & Historic Preservation (OPRHP)—Certified Local Government Program in an amount not to exceed \$40,000.

The grant will fund professional services to prepare a new NYS Certified Local Government (CLG) Handbook. The OPRHP has asked the City to partner with it to oversee and manage this project. The primary audience for the handbook will be historic preservation commission members and municipal staff from the 75+ CLG communities that range from across the state. The handbook will include text and graphics explaining the CLG program and its benefits, best-practice CLG standards, requirements to become a CLG community and to stay in compliance with the CLG program, etc. The handbook will be available in print as well as digital format. No match is required for this grant.

If you have any questions, please contact Kate Auwaerter at 448-8108 or [kauwaerter@syr.gov](mailto:kauwaerter@syr.gov).

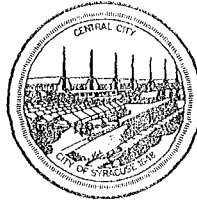
Sincerely,

Janet Burke  
Director, Bureau of Research

**Bureau of Research**  
233 E Washington St.  
Room 419  
Syracuse, N.Y. 13202

Office 315 448-8020  
Fax 315 448-8008

[www.syr.gov](http://www.syr.gov)



## CITY OF SYRACUSE COMMON COUNCIL

**LATOYA ALLEN**  
Councilor – 4<sup>th</sup> District

June 9, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare an Ordinance for the Common Council meeting of Tuesday, June 20, 2023, requesting the construction of an honorary street sign on the 100 block of East Taylor Street and South Salina Street and the 100 block of West Taylor Street and South Salina Street in honor of Dr. Diane Green-El on behalf of Councilor Allen.

Dr. Green-El began her successful career as a pediatrician when she accepted a position at the Syracuse Community Health Center. In her forty-year career, Dr. Green-El was committed to serving the Health Center's diverse patient population. Throughout her career, Dr. Green-El became an advocate for quality healthcare for children, adults, the elderly, including access to prenatal care for young women and mental health services.

During her illustrious career at Syracuse Community Health Center, Dr. Green-El served multiple terms as the Medical Director, and later the Chief Clinical Officer. Amongst Dr. Green-El's career accomplishments was the expansion of primary care services for children and adults. She provided the clinical oversight for the establishment of one of the first seven days a week urgent care programs in the county called Extended Hours Services.

Under her clinical leadership, Syracuse Community Health Center became one of the first healthcare providers to be certified by the Joint Commission on Health Care Organizations. Even though her administrative responsibilities were arduous, Dr. Green-El continued to fulfil her work as a pediatrician maintaining regular clinical office hours throughout her long career.

Thank you for your assistance in this regard.

Sincerely,

*Latoya Allen*  
Latoya Allen  
4<sup>th</sup> District Councilor

## **DR. DIANE GREEN-EL SYRACUSE COMMUNITY HEALTH BIOGRAPHY**

Dr. Green-El was a valued member of the SCHC family for over 40 years and was held in the highest esteem. She was a compassionate friend and colleague to employees and patients alike. Dr. Green-El was the Senior Vice President & Corporate Health Officer for the Syracuse Community Health Center (SCH). She served as a practicing board certified pediatrician since 1983. As the Corporate Health Officer, Dr. Green-El was responsible for SCH's clinical programs and its quality improvement.

Dr. Green-El's successful career as a pediatrician and a health care administrator, began when she accepted a position at SCH launching a 40-year commitment, promoting quality health care for all. Her mission, to ensure the highest quality of care be delivered to the Health Center's diverse patient population, was evidenced in all her work. Her tenure only ended with the onset of her illness. Dr. Green-El chose pediatrics because she believed every child deserved quality care but after assuming her role as medical director, she soon found herself promoting quality health care for not only children, but also for adults, the elderly, including access to prenatal care for young women and mental health services for those who might otherwise be excluded from care. During her career in SCH, she served multiple terms as Medical Director and later the Chief Clinical Officer. Her work in clinical leadership began as medical director of the SCH and later she became the first medical director for Total Care, a licensed health maintenance organization specifically designed to insure medically under-served populations. Her experience and expertise in managing a complex ambulatory care system ranged

from risk management, quality assurance and utilization management. Amongst Dr. Green-El's accomplishments at SCH was the expansion of primary care services for children and adults. She provided the clinical oversight for the establishment of one of the first seven day a week urgent care programs in the county, called Extended Hours Services. She later guided SCH in expanding the OB GYN department to also include nurse midwives who managed care in the office and deliveries in the hospital. Under her clinical leadership, SCH became one of the first to become certified by the then newly reorganized Joint Commission on Health Care Organizations. Even though her administrative responsibilities were often arduous, Dr. Green-El continued fulfilling her work as a pediatrician, maintaining regular clinical hours in the office, managing a hospital schedule caring for sick children and rounding on newborns. She also was an active member of the National Medical Association.

On a personal level, I will always remember her diminutive size and enormous stature. When it came to SCH, its mission, and the patients that we served, no task was too small, no challenge was too great. Dr. Green-El was a true pioneer, skilled clinician, executive leader, and cornerstone of this organization's success and growth in Central New York. Her dedication and commitment to our mission was unsurpassed.