

COMMON COUNCIL
of the
CITY OF SYRACUSE

(08/08)

REGULAR MEETING – AUGUST 14, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes –*
5. *Public Hearing - Relative to the Item #9a, "Local Law – to amend Local Law No. 6 of 2006, Part L of the City of Syracuse Local Law, Chapter 14, Article 2, Division.4.1, relative to a partial exemption from real property taxation for persons with disabilities and limited incomes. Amend to enact provision of Section 459-c of the NYS Real Property Tax Law to increase the maximum income for eligibility for persons with disabilities and limited income, as detailed in the legislation. In addition, the amendment will include removal of the offset for medical and prescription drugs, enacted in Local Law 3 of 1998." (Public Hearing to be held on Monday August 14, 2023, at 1:00 PM)*
6. *Petitions*
7. *Committee Reports*
8. *Communications*
9. *-----*
UNFINISHED BUSINESS

BY COUNCILOR GREENE:

- a. *Local Law - Amend – Local Law No. 6 of 2006, Part L of the City of Syracuse Local Law, Chapter 14, Article 2, Division.4.1, relative to a partial exemption from real property taxation for persons with disabilities and limited incomes. Amend to enact provision of Section 459-c of the NYS Real Property Tax Law to increase the maximum income for eligibility for persons with disabilities and limited income, as detailed in the legislation. In addition, the amendment will include removal of the offset for medical and prescription drugs, enacted in Local Law 3 of 1998. (Public Hearing to be held on Monday August 14, 2023, at 1:00 PM)*

BY COUNCILOR HOGAN:

- b. *Local Law - Of the City of Syracuse, to add a new Article 16 entitled "Tobacco Retail License" to Chapter 9 of the Revised General Ordinances, as amended entitled "Business: Mercantile, Transient, Itinerant, requiring a business to have a Tobacco Retail License to sell tobacco products, electronic smoking devices and all other products regulated by NYS Public Health Law Article 13-F in the City of Syracuse, details outlined in the legislation.*

NEW BUSINESS

BY PRESIDENT HUDSON:

10. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.*

BY COUNCILOR CALDWELL:

11. *Amend - The Revised General Ordinances of the City of Syracuse, Chapter 17 of Article 4 entitled "Fee"; to add a new Section 17-40.9 entitled "League and Program Fees", an outline of the fees are detailed in the legislation.*
12. *Appropriate Funds - From The 2023/2024 Capital Improvement Program, Account #70205.07.999999 in an amount not to exceed \$50,000, for the 2023/2024 Parks Cameras & Security Improvements Project, to purchases and installation of security cameras throughout City Parks, as detailed in Schedule "A".*
13. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parks Monuments & Fountains Improvement Project. Total amount not to exceed \$150,000.*
14. *Authorize – The 2023/2023 Parks Monuments & Fountains Improvement Project, to restore and improve various fountains, plaques, tablets, and other historical monuments, located in various City Parks, as detailed in the legislation. Total cost not to exceed \$150,000.*
15. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parks Pools Improvements Project. Total amount not to exceed \$300,000.*
16. *Authorize – The 2023/2024 Parks Pools Improvements Project, to repair construction and purchase of parts necessary for the continual operation and maintenance of ten (10) City operated pools, detailed in the legislation. Total cost not to exceed \$300,000.*

17. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parks Sidewalks Improvements Project. Total amount not to exceed \$250,000.*
18. *Authorize – The 2023/2024 Parks Sidewalks Improvement Project, for the replacement and/or addition of new sidewalks within City parks, as detailed in the legislation. Total cost not to exceed \$250,000.*
19. *Amend – Ord. #372 (06/21/2022) “Purchase w/c/b –Lease Agreement with Turf Tank for a GPS robotic field painting system, on behalf of the Department of Parks and Recreation Programs, for the period of July 1, 2022-June 30, 2023, with one (1) one-year renewal option. Total cost not to exceed \$15,000, charged to Account #01.71100.540551”. Amend to authorize the second and final one (1) year renewal option, from July 1, 2023 – June 30, 2024.*
20. *Purchase w/c/b – From Professional Turf Services, golf course chemicals, herbicides, and consulting, on behalf of the Department of Parks, Recreation & Youth Programs, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$10,000 charged to Account #71100.01.540552 and Account #71100.01.540541.*
21. *Purchase w/c/b – From Robinson Iron, restoration services for the Franklin Square Fountain, on behalf of the Department of Parks, Recreation & Youth Programs, for the period of July 1, 2023 – July 30, 2024. Total cost not to exceed \$83,000 charged to Account #70205.01.99999.*

BY COUNCILOR GREENE:

22. *Contract – With Bonadio Group, for independent audit services, on behalf of the Department of Finance, for the period of five (5) years July 1, 2023 – June 30, 2027. Total cost not to exceed \$126,000 per year for the first three (3) years. The final two (2) years cost will increase to \$129,000 per year, to be charged to Account #599890.*
23. *Agreement – With Three + One for liquidity and treasury analysis services, on behalf of the Department of Finance, for the period of one (1) year, to provide analysis services to help manage current and future cash liquidity, and to provide consulting services relative to City banking. Total cost not to exceed \$76,500 charged to Account #593260.01.13110. The Mayor has waived the RFP process.*
24. *Agreement – With US Ignite, to provide consulting services and independent expertise for Implementation Support Services for the roll-out of the Community Broadband Pilot, details of services outlined in the legislation. Total cost not to exceed \$34,900, from ARPA Account #08.8.12105.800015423. The Mayor has waived the RFP process.*
25. *Agreement – With Kathleen Wilson for consulting services, on behalf of the Department of Information Technology, effective on the date of execution to June 30, 2024. Total cost not to exceed \$45,000 charged to Account #541500.01.16800. The Mayor has waived the RFP process.*

26. *Appropriate Funds – From Unallocated Cash Capital Account #599007.01.99999, in the amount of \$1,350,000, to use for new equipment and services that will support the Office of Information and Technology's continued modernization efforts and investments in key technologies, as detailed in the legislation.*
27. *Amend - The Revised General Ordinances of the City of Syracuse, Chapter 14, Article 1, Section 14.1 as last amended by General Ordinance #34-2006, relative to granting a partial exemption from real property taxation for persons with limited income who are 65 years of age or over. Amend to enact provision of Section 467 of the NYS Real Property Tax Law to increase the maximum income for eligibility for persons with limited income who are 65 years of age or over, as detailed in the legislation. In addition, the amendment will include removal of the offset for medical and prescription drugs.*
28. *Correct Tax Rolls – (209-211 Garfield Avenue, Qwest Communications Corp., Global Crossing NA, Broadwing Communications, 919 Belden Avenue West, 917 Belden Avenue West, 1019-1021 Belden Avenue West, and 109 Sand Street, to correct the assessment roll for tax year 2023/2024) as detailed in Appendix "A".*

BY COUNCILOR PANIAGUA:

29. *Agreement – With Manufacturing Association of CNY, (MACNY), the authorized administrator for the NYS Department of Labor's Registered Apprenticeship Program, to allow the City to establish registered apprenticeships for technical roles within City departments and to receive NYS grants and tax credits to supplement apprenticeship education and mentorship on an annual basis, for the period of one-year from the date of execution. Total cost not to exceed \$10,000, from Account #541600.01.16800.*
30. *Appropriate Funds – From Account #595940.01.90000, in the amount of \$15,000 and enter into an agreement with Leadership Greater Syracuse, to support the 2023/2024 LGS Flagship Program.*

BY COUNCILOR GETHERS:

31. *Amend – General Ord. #6 (03/27/2023), "Chapter 14 of the Revised General Ordinances of the City of Syracuse, entitled "Health and Sanitation", amend to add a new Article 6 to be entitled "City of Syracuse Department of Public Works Program for Updating the City's Solid Waste and Recycling Collection System for Household Waste Generators" which will allow the Commissioner of the Department of Public Works to proceed with the rollout of the new City Issued Regulation Containers for properties with one to ten (10) residential units, as detailed in the legislation". Amend to Temporarily Suspend additional rollout of the New Solid Waste Collection Program and to Temporarily Suspend Enforcement of the Penalties contained in Section 14-70 of Article 6 of Chapter 14 of the Revised General Ordinance, as amended for properties included in the initial rollout of the new Program.*

32. *Appropriate Funds – From the American Rescue Plan Act of 2023 (ARPA) in an amount not to exceed \$1,617,308, to implement the Emergency Signal Preemption Project, which includes updating the existing traffic signal preemption system by replacing outdated and functionally obsolete equipment. DPW will work closely with SFD to install and maintain.*
33. *Authorize – The 2023/2024 DPW Municipal Sidewalk-Capital Equipment Program, to purchase one (1) work truck fleet vehicle. Total amount not to exceed \$35,000, from a Cash Capital account determined by the Commissioner of Finance.*
34. *Purchase w/c/b – From Five Star Equipment Inc., parts, and repair services for John Deere equipment for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Public Works. Total cost not to exceed \$100,000 charged to Account #540210.01.51320 or Account #540220.01.51320.*
35. *Authorize - Standardized purchase of fire hydrants and hydrant parts to Kennedy, Mueller and American, for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Water. Total cost not to exceed \$275,000, to be charged to an Account determined by the Commissioner of Finance.*
36. *Purchase w/c/b - From GE iFix, Aqualogics, and GHD, services to repair, inspect, service and installation of audio tone, telemetric, and pump control equipment used to measure the elevation and flow of water at reservoirs, pumping stations, and the water treatment plant for the period of July 1, 2023 - June 30, 2024, on behalf of the Department of Water. Total cost not to exceed \$50,000, to be charged to Account #540511.05.83400.*
37. *Purchase w/c/b – From Gartner Equipment and Koester Associates, repair, and replacement of pumps and/or motors, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$75,000 charged to Account #540720.05.83400 or Account #540720.05.83300.*
38. *Purchase w/c/b – From Hunt Underwater Specialties, underwater routine maintenance and emergency services in Skaneateles Lake to ensure proper flow, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$25,000 charged to Account #540551.05.83400.*
39. *Purchase w/c/b – From JCI Jones Chemicals, Inc, liquid chlorine and Sodium Hypochlorite, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$450,000 charged to Account #540541.05.83300.*
40. *Purchase w/c/b – From Milton Caterpillar, backhoe services and repair, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$30,000 charged to Account #540200.05.83400.*

41. *Purchase w/c/b – From Monroe Tractor, backhoe services and repair, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$40,000 charged to Account #540200.05.83400.*
42. *Purchase w/c/b – From Ross Valve Manufacturing, automatic control valves and valve vaults, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$225,000 charged to Account #540541.05.83400 or Account #501555024.*
43. *Purchase w/c/b – From Safety Kleen Systems Inc., used oil collection and maintenance, on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$10,000 charged to Account #540552.05.83400.*
44. *Purchase w/c/b – From Transportation Repair Systems, repair of heavy equipment on behalf of the Department of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$50,000 charged to Account #540210.05.83400.*

BY COUNCILOR HOGAN:

45. *Appropriate Funds - From the American Rescue Plan Act (ARPA) in an amount not to exceed \$2,000,000 to construct a new Children Rising Center at the location of South State Street and East Taylor Street, funding contingent upon Blueprint 15 securing the necessary funding sources to develop this project by March 31, 2024.*
46. *Agreement – With Blueprint 15, Inc., to construct a new multipurpose Children Rising Center, to be located on South State Street and East Taylor Street. The Facility will include an early learning center, parent/child play center, and a YMCA for wellness programming. Total amount not to exceed \$2,000,000, from the ARPA Funds. The City's funding is contingent upon Blueprint 15 securing the necessary funding sources for development of the project by March 31, 2024. The Allyn Family Foundation and Onondaga County have committed \$10 Million, Blueprint 15 is currently seeking additional grant funding from the State and other public and private sources, as well as tax credit financing.*
47. *Rescind – Ord. #45 (02/07/2022) "Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$1,750,000 and enter into an agreement with the State University of New York Educational Opportunity Center (SUNY EOC), to build a new training facility (Applied Trades and Technology Career Lab), as part of the Southside Campus for the New Economy project, located at 909-912 Montgomery Street. The construction plan is expected to begin October 2022-July 2023 contingent upon the receipt of matching funds from SUNY and other grant funds."*

48. Amend – Ord. #197 (04/25/2022), “Application – To the US Department of Housing and Urban Development for the 2022-2023 (Year 48) Third Annual Action Plan: Community Development Block Grant (CDBG) (\$5,158,048) HOME Investment Partnership Grant (HOME) (\$1,476,482) Emergency Solutions Grant (ESG) (\$431,664). Housing Opportunities for Person with AIDS (HOPWA) \$412,909. (Public Hearing was held on Wednesday, April 6, 2022 at 5:30 P.M.)” Amend to reduce the adopted budget for the Homeownership Center Downpayment Assistance program by \$34,138.40 and increase the amount to the SHARP Program by the same amount, as detailed in the revised CDBG budget.
49. Authorize – The Department of Neighborhood and Business Development (NBD) to use the American Rescue Plan Act (ARPA) funds set aside for Infill Housing, as it relates to Ord. #295-2022, in an amount not to exceed \$4,000,000, to offset the cost of the construction of forty (40) single-family properties for owner occupancy as they are listed in Appendix “A”. The list includes a total of 52 highest priority sites targeted for development, NBD will prioritize development of the remaining 12 sites through other non-ARPA funding sources. Home Headquarters, Inc., will serve as the developer (Ord. #842-2022). Construction will begin in Fall 2023 and continue to early 2026. Additional funds will be leveraged from the City’s federal block grant along with several other State and Federal agencies.
50. Amend – Ord. #118 (03/28/2022), “Authorize – The City to name the Director of Minority Affairs as the Responsible Local Official (RLO) and the primary Equitable Business Opportunities (EBO) log-in holder to represent the City to NYDOT EBO’s Civil Rights Reporting System, as a requirement on Federal Aid Projects (user access authorized in Ord. #111-2013)”. Amend to change the name of the Director of Minority Affairs as the Responsible Local Official (RLO) from Youlanda Johnson to Rebecca Lumpkin. In addition, change the position title from Director of Minority Affairs to Assistant Director of Equity Compliance & Social Impact.

BY COUNCILOR MAJOK:

51. Appropriate Funds - From the American Rescue Plan Act (ARPA) in an amount not to exceed \$1,000,000 to support the Mayor’s Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets Program. The funds will be placed in an account designated by the Commissioner of Finance.
52. Agreement – With the Good Life Philanthropic Youth Foundation, on behalf of the Mayor’s Office to Reduce Gun Violence, Community Violence Implementation Plan “Syracuse Safer Streets Program,” to provide Case Management and Mentoring services to fifty (50) high-risk individuals, to establish positive and trusting relationships, and to advocate for the individual and guide them through various systems and settings, such as court, school, training and employment to achieve their goals, more details outlined in Exhibit “A”. The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$269,723, from designated ARPA funds.

53. Agreement – With OGs Against Gun Violence, on behalf of the Mayor's Office to Reduce Gun Violence, Community Violence Implementation Plan "Syracuse Safer Streets Program", to provide Conflict Mediation services to fifty (50) high risk individual, to track, interrupt, and solve conflicts between gangs before violence occurs. In addition, hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence, more details outlined in Exhibit "A." The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$50,105 from designated ARPA funds.
54. Agreement – With the Salvation Army, on behalf of the Mayor's Office to Reduce Gun Violence, Community Violence Implementation Plan "Syracuse Safer Streets Program", to provide Case Management and Mentoring services to fifty (50) high risk individual, to established positive and trusting relationships, and to advocate for the individual and guide them through various systems and settings, such as court, school, training and employment to achieve their goals, more details outlined in Exhibit "A". The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$229,110, from designated ARPA funds.
55. Agreement – With the Northside Learning Center, on behalf of the Mayor's Office to Reduce Gun Violence, Community Violence Implementation Plan "Syracuse Safer Streets Program," to provide Conflict Mediation services to fifty (50) high-risk individuals, to track, interrupt, and solve conflicts between gangs before violence occurs. In addition, hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence, more details outlined in Exhibit "A." The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$53,490, from designated ARPA funds.
56. Agreement – With Project H.E.A.L., on behalf of the Mayor's Office to Reduce Gun Violence, Community Violence Implementation Plan "Syracuse Safer Streets Program," to provide Individual and Group Therapy Sessions, to fifty (50) high-risk individuals, to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills, more details outlined in Exhibit "A." The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$343,870, from designated ARPA funds.
57. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Fire Department Apparatus Replacement Program. Total amount not to exceed \$1,930,000.
58. Authorize - The Apparatus Replacement Program to purchase a Ladder Aerial Truck from Sutphen Corporation. The Fire Department would like to order early due to backups in production and delivery. Total cost not to exceed \$1,930,000.

59. *Application & Agreement – To and with NYS Department of Environmental Conservation (NYS DEC) through the 2023 Climate Smart Communities Grant Program, in the amount of \$2,973,000, to be used for upgrades, modernization, and Green Initiatives, for the renovation of currently vacant Firehouse #7 to bring the facility back online. There is a 50% (\$1,486,500) required local match, to be charged to Unallocated Cash Capital Account #01.599007.99999.*
60. *Appropriate Funds – From Unallocated Cash Capital Account #599007.01.99999, in the amount of \$27,600 on behalf of the Fire Department, to be used to update and maintain communications equipment throughout fire stations.*
61. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2023/2024 Fire Department Facility Rehab/Repair Program. Total amount not to exceed \$1,180,000.*
62. *Authorize – The 2023/2024 Fire Department Facility Rehab/Repair Program, for external facility upgrades, internal upgrades, and environmental impact and motor systems upgrades. Total amount not to exceed \$1,180,000 charged to an account to be determined by the Commissioner of Finance.*
63. *Amend – Ord. #428 (06/20/2023) “Purchase w/c/b – From Churchville Fire Equipment Corporation, turnout gear repairs, on behalf of the Department of Fire, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$30,000 charged to Account #540520.01.34100.” Amend to reflect a name change, from Churchville Fire Equipment Corporation to Firematic Supply Co. Inc. All other terms and conditions remain the same.*
64. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of emergency repairs to the Fire Department’s Engine 8. Total amount not to exceed \$150,000.*
65. *Purchase w/c/b – From Ladder Tower, A Spartan Motor Brand, fire apparatus replacement parts and repairs for current damages and possible futures damages, on behalf of the Department of Fire, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$150,000.*
66. *Agreement – With Bousquet Holstein PLLC for outside legal services, on behalf of the Citizens Review Board, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$25,000 charged to Account #541500.01.10500. The Mayor has waived the RFP process.*
67. *Agreement – With Freeland Investigation Services, to provide private investigation services, on behalf of the Citizens Review Board (CRB) for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$20,000 charged to Account #541500.01.10500. The Mayor has waived the RFP process.*

68. *Agreement – With Aaron Nuzzo for process serving services, on behalf of the Citizens Review Board, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$2,000 charged to Account #540552.01.10500. The Mayor has waived the RPF process.*
69. *Accept – From Broadview Federal Credit Union, a donation in the amount of \$250 to be used to purchase equipment and/or supplies as necessary, on behalf of the Department of Police. Total amount to be deposited in Account #404090.26.*
70. *Agreement – With Michael Sgro Leadership Coaching, to instruct training at the Syracuse Regional Police Academy relative to Emotional Intelligence, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$3,600 charged to Account #542500.01.31230.*
71. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Police Department Radio Replacement Program. Total amount not to exceed \$1,000,000.*
72. *Authorize – The 2023/2024 Police Department Radio Replacement Program, to upgrade and replace the portable and mobile radios used by the Police Department that are reaching end-of-life. Total cost not to exceed \$1,000,000, charged to Account #599807.07.31225 Project #705492223.*
73. *Application & Agreement – To and with the New York State Division of Criminal Justice Services, under the NYS Edward Byrne Memorial Justice Assistance Grant (JAG) through the Bureau of Justice Assistance (BJA) Program for a grant in an amount not to exceed \$74,000. Funds will be used to purchase a license plate reader for the Police Department. No local match required.*
74. *Application & Agreement – To and with the United States Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2023 Program, in the amount of \$129,647 and to enter into an Intermunicipal Agreement with Onondaga County, as required by the funding source. If awarded, there will be a 50/50 split of \$64,823.50, to be used by the City Police Department for personnel costs associated with the Mayor's Office to Reduce Gun Violence for a part-time credible messenger. No local match is required.*
75. *Application & Agreement – To and with the New York State Division of Criminal Justice Services under the LiveScan Grant Program, in an amount not to exceed \$18,000, to purchase a LiveScan fingerprinting system to be utilized by the Police Department's Youth Enforcement Unit. No local match is required.*
76. *Application & Agreement – To and with the New York State Division of Criminal Justice Services titled Neighborhood Peace Ambassadors, on behalf of the Mayor's Office to Reduce Gun Violence Prevention Program, in an amount not to exceed \$70,000, for two years funding personnel costs training and uniforms for the Credible Messengers involved within the program.*

9a. 13

Local Law No.

2023

**LOCAL LAW AMENDING PART L, CHAPTER 14
ENTITLED TAXATION, ARTICLE II. TAX
EXEMPTIONS, DIVISION 4.1 ENTITLED
PARTIAL REAL PROPERTY TAX EXEMPTION
FOR PERSONS WITH DISABILITIES AND
LIMITED INCOMES, OF THE LOCAL LAWS OF
THE CITY OF SYRACUSE, CREATED BY
LOCAL LAW NO. 3-1998 AS LAST AMENDED BY
LOCAL LAW NO. 6-2006, RELATIVE TO A
PARTIAL EXEMPTION TO REAL PROPERTY
TAXATION FOR PERSONS WITH DISABILITIES
AND LIMITED INCOMES**

WHEREAS, the State of New York has amended the Real Property Tax Law, in particular Section 459-c which provides for a local option real property tax partial exemption relating to persons with disabilities and limited income to allow municipalities to increase the maximum income limits for a 50% exemption from \$29,000 to \$50,000 in annual increments; and

WHEREAS, the public hearing by the Common Council required pursuant to §459-c of the Real Property Tax Law has been held; NOW, THEREFORE;

BE IT ENACTED by the Common Council of the City of Syracuse as follows:

SECTION 1. Section 1 (a) and (b) of Local Law 3-1998 of the City of Syracuse relating to Partial Real Property Tax Exemption for Persons with Disabilities and Limited Incomes, as last amended by Local Law No. 6-2006, is hereby amended to read as follows:

1. a) Real property owned by one or more persons with disabilities or real property owned by a husband, wife, or both, or by siblings, at least one of whom has a disability, and whose income; as defined herein, is limited by reason of such disability, shall be exempt from taxation by

the City of Syracuse in accordance with the applicable schedule included below in 1 (b) and in accordance with this local law and the provisions of § 459-c of the Real Property Tax Law.

1. b) Exemptions shall be granted in accordance with the provisions of this local law and § 459-c of the Real Property Tax Law to eligible person(s) based on the following schedule:

(i). Effective for the taxable status date of January 1, 2024 as follows:

<u>Annual Income</u>	<u>Percentage of Assessed Valuation Exempt From Taxation</u>
\$50,000 or less	50 per centum
More than \$50,000 but less than \$50,999.99	45 per centum
More than \$51,000 but less than \$51,999.99	40 per centum
More than \$52,000 but less than \$52,999.99	35 per centum
More than \$53,000 but less than \$53,899.99	30 per centum
More than \$53,900 but less than \$54,799.99	25 per centum
More than \$54,800 but less than \$55,699.99	20 per centum
More than \$55,700 but less than \$56,599.99	15 per centum
More than \$56,600 but less than \$57,499.99	10 per centum
More than \$57,500 but less than \$58,399.99	5 per centum.

SECTION 2. Section 5 (a) of Local Law 3-1998 of the City of Syracuse relating to Partial Real Property Tax Exemption for Persons with Disabilities and Limited Incomes, as last

amended by Local Law No. 6-2006, is amended to read as follows:

No exemption shall be granted:

(a) If the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application for exemption exceeds the highest limit set forth in the schedule set forth in 1 (b) above. Income tax year shall mean the twelve-month period for which the owner or owners filed a federal personal income tax return, or if no such return is filed, the calendar year. Where title is vested in either the husband or the wife, or ex-husband or ex-wife is absent from the property due to divorce, legal separation or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum. Such income shall include social security and retirement benefits, interest, dividends, total gain from the sale or exchange of a capital asset which may be offset by a loss from the sale or exchange of a capital asset in the same income tax year, net rental income, salary or earnings, and net income from self-employment, but shall not include a return of capital, gifts, inheritances or monies earned through employment in the federal foster grandparent program. In computing net rental income and net income from self-employment no depreciation deduction shall be allowed for the exhaustion, wear and tear of real or personal property held for the production of income;

SECTION 3. This local law, amending Local Law 3-1998, as last amended by Local Law 6-2006 of the City of Syracuse, shall be effective immediately pursuant to the provisions of the Municipal Home Rule Law and shall be applicable to real property in the City of Syracuse in accordance with the provisions of Real Property Tax Law § 459-c and the provisions of this local law. All of the remaining sections of Local Law 3-1998, as last amended by Local Law 6-2006, not amended hereby shall remain in full force and effect as adopted.

* _____ = new material



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

9a13

July 14, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – Amend Local Law No. 6 of 2006

Dear Ms. McBride:

The Department of Assessment is requesting legislation be prepared for the next Common Council agenda to amend Part L of the City of Syracuse Chapter 14 Article 2, Division 4.1 as last amended by Local Law No. 6 of 2006, relative to a partial exemption from real property taxation for persons with disabilities and limited incomes.

The amendment would enact provisions of Section 459-c of the New York State Real Property Tax Law to increase the maximum income for eligibility for persons with disabilities and limited incomes. In addition, the amendment will include removal of the offset for medical and prescription drugs, which were included in Local Law No. 3 of 1998.

The current and proposed income limits are as follows:

PRESENT			PROPOSED		
Exemption Percent	Min Income	Max Income	Exemption Percent	Min Income	Max Income
50	-	29,000.00	50	-	50,000.00
45	29,000.01	29,999.99	45	50,000.01	50,999.99
40	30,000.00	30,999.99	40	51,000.00	51,999.99
35	31,000.00	31,999.99	35	52,000.00	52,999.99
30	32,000.00	32,899.99	30	53,000.00	53,899.99
25	32,900.00	33,799.99	25	53,900.00	54,799.99
20	33,800.00	34,699.99	20	54,800.00	55,699.99
15	34,700.00	35,599.99	15	55,700.00	56,599.99
10	35,600.00	36,499.99	10	56,600.00	57,499.99
5	36,500.00	37,399.99	5	57,500.00	58,399.99

**Department of
Assessment**
233 E. Washington St.
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Syracuse, N.Y. 13202

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Sincerely,

Ann E. Gallagher
Ann Gallagher
First Deputy Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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96.4556

**A LOCAL LAW OF THE CITY OF SYRACUSE
TO ADD A NEW ARTICLE 16 TO BE ENTITLED
“TOBACCO RETAIL LICENSE” TO CHAPTER 9
OF THE REVISED GENERAL ORDINANCES OF
THE CITY OF SYRACUSE, AS AMENDED,
ENTITLED BUSINESS: MERCANTILE,
TRANSIENT, ITINERANT**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

SECTION 1.

This Local Law shall add a new Article 16, to be entitled “Tobacco Retail License” to Chapter 9 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Business: Mercantile, Transient, Itinerant, which shall read as follows:

CHAPTER 9. BUSINESS: MERCANTILE, TRANSIENT, ITINERANT

ARTICLE 16. TOBACCO RETAIL LICENSE

§ 16-1. Legislative Findings, Intent and Purpose.

Tobacco products and electronic smoking devices are addictive and inherently dangerous and have been shown to be harmful to the public health. Tobacco use is the leading preventable cause of death in the United States, causing over 480,000 deaths in the United States each year from health conditions including but not limited to cancer and heart disease. In New York State, approximately 28,000 adults die from smoking-related illnesses each year.

Research shows that the accessibility and availability of tobacco products and electronic smoking devices influences youth to begin using tobacco products and electronic smoking devices. Youth are uniquely vulnerable to the effects of nicotine and the formation of nicotine dependence. Nicotine exposure can harm the developing adolescent brain. An overwhelming majority of Americans who smoke cigarettes daily first tried smoking by the age of eighteen (18), and youth who use e-cigarettes may be more likely to smoke cigarettes in the future. The Surgeon General of the United States has concluded that almost no one starts smoking tobacco after age twenty-five (25).

Tobacco product and electronic smoking device retail outlet density is associated with increased rates of smoking. Although it is unlawful to sell tobacco products to minors, according to a report by the New York State Department of Health, Youth Access Tobacco Enforcement Program for the period of April 1, 2018 through March 21, 2020, 7.91% of the New York retailers surveyed do sell to minors. 22.5% of high school students in New York State use electronic nicotine delivery

systems (also called electronic cigarettes). 25.6% of high school students in New York State use some form of tobacco product.

The City of Syracuse has a substantial interest in reducing the number of individuals of all ages who use tobacco products and electronic smoking devices, and a particular interest in protecting youth from nicotine dependence and the illnesses and premature death associated with the use of tobacco products, electronic smoking devices and other products regulated by New York State Public Health Law Article 13-F, known as the Adolescent Tobacco Use Prevention Act. The purpose of this legislation is to ensure the public health, safety and welfare of the citizens of the City of Syracuse by providing a local law to require a Tobacco Retail License to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F in the City of Syracuse.

The Family Smoking Prevention and Control Act of 2009 provides local governments with the freedom to implement tobacco control policies. A local licensing system for tobacco product and electronic smoking device retailers will provide a local enforcement mechanism to allow the City of Syracuse to monitor and increase retailers' compliance with federal, state, and local laws, including laws that prohibit the sale of tobacco products and electronic smoking devices to minors, such as New York State Public Health Law Article 13-F, by requiring compliance with these laws as a condition for obtaining and maintaining a local Tobacco Retail License.

The Mayor and Common Council of the City of Syracuse find that the City of Syracuse has a substantial and important interest in reducing the illegal sale of tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F, to minors. It is the intent of the City of Syracuse through the addition of this new Article to implement effective measures to license all retailers selling tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F; to reduce the number of such retailers; to regulate the location of such retailers; to stop the sale of tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F, to minors; and to reduce the number of individuals of all ages who use tobacco products and electronic smoking devices.

§16-2. Definitions.

For the purposes of this Article, the following words and phrases shall be defined as follows:

- (a) *Accessory* shall mean a product that is intended or reasonably expected to be used with or for the human consumption of a Tobacco Product or Electronic Smoking Device, does not contain tobacco and is not made or derived from tobacco, including, but not limited to, carrying cases, lanyards, lighters, and holsters and meets either of the following:
 - (1) is not intended or reasonably expected to affect or alter the performance, composition, constituents or characteristics of a Tobacco Product or Electronic Smoking Device; or
 - (2) is intended or reasonably expected to affect or maintain the performance, composition, constituents or characteristics of a Tobacco Product or Electronic Smoking Device but:

- (A) solely controls moisture and/or temperature of a stored Tobacco Product or Electronic Smoking Device; or
 - (B) solely provides an external heat source to initiate but not maintain combustion of a Tobacco Product.
-
- (b) *Applicant* shall mean an individual, corporation, partnership, limited liability company, or other business entity, as well as each entity's members, partners, and/or shareholders, as applicable, seeking a Tobacco Retail License. Applicant must be the actual State License holder and must be the entity offering the Covered Product for sale.
 - (c) *Application* shall mean the form completed in writing by an Applicant or an authorized agent thereof and executed and verified under penalty of perjury by the Applicant or the authorized agent thereof.
 - (d) *Application Fee* shall mean the annual non-refundable \$250.00 fee owed to the Division upon the submission of an Application.
 - (e) *Building* shall mean a permanent structure affixed to real property within the City bearing a tax parcel identification number rendering the land improved for purposes of taxation.
 - (f) *City* shall mean the City of Syracuse.
 - (g) *Component or Part* shall mean software or materials intended or reasonably expected: (1) to alter or affect the performance, composition, constituents or characteristics of a Tobacco Product or Electronic Smoking Device or (2) to be used with or for the human consumption of a Tobacco Product or Electronic Smoking Device. "Component or Part" excludes an Accessory and includes, but is not limited to, e-liquids, cartridges, refills, batteries, heating coils, programmable software, rolling papers, wraps, hookahs, mouthpieces, pipes and flavorings for Tobacco Products or Electronic Smoking Devices, whether they are sold together or separately.
 - (h) *Corporation Counsel* shall mean the Corporation Counsel of the City of Syracuse.
 - (i) *Covered Product(s)* shall mean any Tobacco Product, Electronic Smoking Device, or any other product regulated by Article 13-F of the New York State Public Health Law, known as the Adolescent Tobacco Use Prevention Act.
 - (j) *Division* shall mean the Division of Code Enforcement for the City.
 - (k) *Director* shall mean the Director or Deputy Commissioner of the Division of Code Enforcement, or their designee, for the City.

- (l) *Electronic Smoking Device(s)* shall mean any device that may be used to deliver any aerosolized or vaporized substance that may be inhaled, whether or not the aerosolized or vaporized substance contains nicotine, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah. "Electronic Smoking Device" includes any Component or Part but not Accessory and includes any substance to be aerosolized or vaporized, whether or not separately sold. "Electronic Smoking Device" does not include drugs, devices, or combination products approved and authorized for sale by the U.S. Food and Drug Administration for cessation purposes, as those terms are defined in the Federal Food, Drug, and Cosmetic Act and does not include products regulated under Article 7-A of the Consolidated Laws of the State of New York.
- (m) *Public Park* shall mean a park owned by the City or any of its agencies.
- (n) *School* shall mean any public or private kindergarten, elementary, middle, junior high, or high school and their grounds and/or facilities.
- (o) *State License(s)* shall mean a valid New York State Department of Taxation and Finance certificate of registration for the sale of a Covered Product.
- (p) *Tobacco Product(s)* shall mean any product containing, made of, or derived from tobacco or nicotine, including synthetic nicotine, that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including but not limited to a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, snus, bidis, powdered tobacco, and nicotine water. "Tobacco Product" includes a Component or Part, whether or not separately sold, but not Accessory. "Tobacco Product" does not include drugs, devices, or combination products approved and authorized for sale by the U.S. Food and Drug Administration for cessation purposes, as those terms are defined in the Federal Food, Drug, and Cosmetic Act and does not include products regulated under Article 7-A of the Consolidated Laws of the State of New York.
- (q) *Tobacco Retail License* shall mean any license issued by the Division to an Applicant to engage in the retail sale of any Covered Product in the City.

§16-3. Tobacco Retail License Required.

- (a) As of the effective date of this Article, a valid Tobacco Retail License issued by the Division in compliance with this Article shall be required to sell, to offer for sale, or to permit the sale of a Covered Product to consumers in the City in accordance with the terms hereof. The requirement for a Tobacco Retail License detailed in this Article is not applicable for a wholesale dealer who sells products to retail dealers for the purpose of resale only and does not sell any Covered Product directly to consumers.

- (b) Applicants must submit an Application for a Tobacco Retail License to the Division on an annual basis. Tobacco Retail Licenses issued pursuant to this Article shall be effective upon the date of issuance thereof and shall be valid for a period of one (1) year from the date of issuance, unless sooner suspended or revoked.
- (c) The annual Application Fee is non-refundable.
- (d) Each Application for a Tobacco Retail License shall be filed with the Division in accordance with Section 16-4 hereof.
- (e) Notwithstanding the requirements set forth in Subsection (a) above, this Article shall not apply to an organization that is deemed a registered organization pursuant to Section 3364 of the New York State Public Health Law.

§16-4. Tobacco Retail License Application and Eligibility Requirements.

(1) Eligibility for a Tobacco Retail License

- (a) Each Tobacco Retail License shall be issued only to actual sellers of Covered Products to be located in a Building.
- (b) In order to be eligible to receive a Tobacco Retail License from the Division, the Applicant must meet the following criteria:
 - i. The Applicant shall hold, possess and provide proof to the Division of a current and valid State License(s) issued by the New York State Department of Taxation and Finance;
 - ii. The Applicant shall hold, possess and provide proof to the Division of all required permits, licenses, and/or approvals necessary and/or required to operate in the City;
 - iii. The Applicant must not owe to the City any outstanding taxes, payments in lieu of taxes, fees, fines, penalties or other charges;
 - iv. The Applicant shall not be or have been the owner or commercial tenant of a premises declared to be a public nuisance under Chapter 45 of the Revised General Ordinances of the City, as amended;
 - v. Subject only to Section 16-4(2)(e) below, the Applicant, as the owner or tenant of any Building at which Covered Products are being sold, offered for sale, or permitted to be sold under a Tobacco Retail License, shall be in compliance with the Property Conservation Code of the City and with all other laws, ordinances and regulations of the City at the time of Application. Notwithstanding anything herein to the contrary, the Division may consider a Building's twelve (12) month history

relative to compliance with the Property Conservation Code of the City and any other related codes and regulations;

- vi. No Tobacco Retail License shall be issued to any Applicant within seven hundred fifty (750) feet of a School or Public Park as measured by a straight line from the nearest point of the property line of the parcel on which the School or Public Park is located to the nearest point of the property line of the parcel on which the Applicant's business is located for which the Tobacco Retail License is being sought hereunder.
 - vii. No Tobacco Retail License shall be issued to any Applicant within seven hundred fifty (750) feet of another business holding and/or operating under a current and valid Tobacco Retail License as measured by a straight line from the nearest point of the property line of the parcel on which the business holding and/or operating under a current and valid Tobacco Retail License is located to the nearest point of the property line of the parcel on which the Applicant's business is located for which the Tobacco Retail License is being sought hereunder.
 - viii. In the event a School or Public Park locates within seven hundred fifty (750) feet of an existing business holding and/or operating under a current and valid Tobacco Retail License, such business shall not be precluded from holding or continued operation under the Tobacco Retail License or from applying for or obtaining a new Tobacco Retail License.
 - ix. Any Applicant applying for a Tobacco Retail License who disputes the Division's finding that the Applicant is disqualified under Sections 16-4(1)(b)(vi) or 16-4(1)(b)(vii) above may dispute such finding as set forth below. Any such dispute must be made in writing, via certified U.S. Mail, to the Division within thirty (30) days of receipt of the notice provided for in Section 16-6(b) below and include any and all evidence the Applicant relies on to support its claim that it is not located within seven hundred fifty (750) feet of a School, Public Park, or business holding and/or operating under a current and valid Tobacco Retail License. The Division shall consider such evidence as part of the Application. The Director shall have final authority to determine whether the business is located within seven hundred fifty (750) feet of a School, Public Park, or business holding and/or operating under a current and valid Tobacco Retail License.
- (c) As of the effective date of this Article, and notwithstanding Sections 16-4(1)(b)(vi) and 16-4(1)(b)(vii) hereof, if an Applicant: (i) possesses a valid State License; (ii) has a fee interest or a signed and valid lease for space in a Building where a Covered Product will be or is currently being sold, offered for sale, or permitted to be sold as set forth in the Application; (iii) satisfies all other requirements for licensure hereunder and meets and is otherwise compliant with the terms and conditions of this Article; and (iv) submits an Application within the timeframe set forth in Section 16-4(2)(a) hereof, then,

notwithstanding anything in this Section to the contrary, such Applicant shall be eligible for a Tobacco Retail License for the same Applicant in the same Building and eligible for subsequent annual licensure in accordance herewith. Any such Applicant who fails to submit an Application within this time frame shall be bound by Sections 16-4(1)(b)(vi) and 16-4(1)(b)(vii) above.

(2) Application Process

- (a) All Applications for a Tobacco Retail License shall be submitted to the Division within One Hundred Twenty (120) days of the giving of notice as set forth in Section 16-18 hereof and then annually thereafter at least sixty (60) days prior to the expiration of the current Tobacco Retail License. The Director, in his/her sole discretion, shall have authority to permit submission of an Application where an Application is late or incomplete through no fault of the Applicant;
- (b) An Application shall be executed and verified under penalty of perjury by the Applicant or an authorized agent thereof. The Applicant shall maintain a duplicate original signed and verified Application, which shall be subject to inspection by the City;
- (c) Each Application for a Tobacco Retail License shall be accompanied by the Application Fee;
- (d) Applicants shall agree that the business address provided in the Application shall be the address to which any notice required under this Article and any service of process required under the New York Civil Practice Law and Rules or under any local law or ordinance shall be sent unless the Applicant notifies the Division by certified U.S. Mail of a different address to be used for such notice;
- (e) Upon the receipt of a completed Application and the Application Fee, the Division and/or its designee shall inspect the Building at which any Covered Product is to be sold, offered for sale, or permitted to be sold as sought in the Application to ensure compliance with all applicable codes and regulations. Such inspection shall be scheduled in accordance with Section 16-6(8) below. The Applicant shall have thirty (30) days to cure any code violations identified and cited during such inspection, unless, the violation cannot reasonably be cured within such thirty-day period, then, provided the Applicant commences to cure within such thirty-day period and to prosecute such cure with due diligence, then the Applicant shall have an additional thirty (30) days to cure such violation. In no event, without the express written permission of the Division in its sole discretion, shall the Applicant have more than such period to cure. The Division may also ask the Applicant to provide additional information that is reasonably related to the determination of whether a Tobacco Retail License may issue;

- (f) Upon the receipt of a completed Application and the Application Fee, the Chief of Police or his/her designee shall conduct a criminal background check on the Applicant.

§16-5. Issuance of Tobacco Retail Licenses.

- (a) Within sixty (60) days of compliance with and completion of the requirements set forth in Section 16-4 above, the Division must make a determination on the Application and notify the Applicant of the determination. If the Applicant currently holds a valid Tobacco Retail License issued pursuant to this Article, the Applicant may continue to operate under the Tobacco Retail License until such time as a determination on the new Application is made by the Division and such determination is provided by the Division to the Applicant.
- (b) In the event an Application for a Tobacco Retail License is approved, the Division shall notify the Applicant in writing, via certified U.S. Mail and First-Class Mail to the address provided by the Applicant pursuant to Section 16-4(2)(d) above.
- (c) The issuance of any Tobacco Retail License pursuant to this Article is done in the City's sole discretion and shall not confer upon the Applicant any property interest or other right in the possession of a Tobacco Retail License.

§16-6. Denial of Tobacco Retail Licenses.

- (a) The Division may, in its sole discretion, refuse to issue a Tobacco Retail License to an Applicant if it finds that one or more of the following reasons for denial exists:
- (1) The Applicant has failed to meet any requirement of this Article;
 - (2) The information presented in the Application is incomplete, inaccurate, false, or misleading;
 - (3) The fee for the Application has not been paid as required;
 - (4) The Applicant has previously had a Tobacco Retail License issued under this Article revoked for any reason within the previous five (5) years;
 - (5) A Tobacco Retail License issued under this Article for the same address or location was previously revoked within the preceding three (3) years; unless the Applicant has demonstrated, to the satisfaction of the Division, that the Applicant has no connection to the prior licensee, its members, partners, or shareholders and was not the owner of the premises at the time of revocation;
 - (6) The Applicant has been found by a court of law or administrative body to have violated any federal, state or local law pertaining to: (a) trafficking in a contraband Covered Product(s); (b) the payment or collection of taxes on a Covered Product(s); the display

of a Covered Product(s); (d) the display of health warnings pertaining to a Covered Product(s); or (e) the sale of a Covered Product(s);

- (7) The Applicant has outstanding fines and/or violations with the Onondaga County Health Department in connection with violation(s) of New York State Public Health Law Article 13-F, known as the Adolescent Tobacco Use Prevention Act;
 - (8) The Applicant fails to schedule and permit the inspection required under Section 16-4(2)(e) above to take place within thirty (30) days of submitting an Application, unless otherwise agreed to by the Division;
 - (9) The Applicant fails to pass the inspection required under Section 16-4(2)(e) above;
 - (10) The Applicant is in violation of any other provision of this Article or is in violation of any federal or state statutes or rules and regulations or any local laws, ordinances, rules and regulations of the City; or
 - (11) The Applicant has been convicted, and such conviction has not been expunged, of:
 - (A) Any felony, as defined in the New York Penal Law, in the five (5) years immediately preceding the date of the Application; or
 - (B) Any Class A misdemeanor, as defined in the New York Penal Law, in the two (2) years immediately preceding the date of the Application.
 - (C) In the event the Applicant's background check contains one of the above-enumerated offenses, the Division shall notify the Applicant, via certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof, and include a copy of the information obtained relative to the relevant conviction(s) with this correspondence. The letter shall inform the Applicant of the opportunity to provide any information to the Division regarding rehabilitation, good conduct, mistaken identity, or any other information regarding the conviction(s) the Applicant wishes the Division to Consider. The Applicant shall furnish such information, if any, in writing, via certified U.S. Mail, to the Division within ten (10) days of the date of the letter sent by the Division. The Division shall consider all such information and notify the Applicant in writing, via certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof, within thirty (30) days of its determination relative to the additional provided information.
- (b) In the event an Application for a Tobacco Retail License is denied for any reason, the Division shall notify the Applicant in writing, via certified U.S. Mail and First-Class Mail to the address

provided by the Applicant pursuant to Section 16-4(2)(d) above, of the reason(s) the Application was denied.

§16-7. Operation of Business.

Tobacco Retail License holders shall comply with all provisions of federal and state statutes, rules and regulations and all local laws, ordinances, rules and regulations of the City relating to the conduct of business and the occupation, use and maintenance of the premises at which the business is located. Moreover, Tobacco Retail License holders shall comply with any and all notices, orders, decisions and determinations made by any City official that governs the occupation and use of the business holding and/or operating under the Tobacco Retail License.

§16-8. Limitation on Number of Licenses Issued.

- (a) As of the effective date of this Article, the total number of Tobacco Retail Licenses to be issued by the Division shall be no more than the sum of: (i) the number of valid and current State Licenses issued for establishments open and operating in the City as of the effective date of this Article; and (ii) the number of valid and current State Licenses that were issued by New York State for establishments on or before the effective date of this Article which open for the operation of business in accordance with the provisions of this Article on or before the Ninetieth (90th) day following the effective date of this Article. Issuance of any additional Tobacco Retail Licenses shall be authorized pursuant to Section 16-9 below.
- (b) A Tobacco Retail License shall only be issued to an Applicant for the same location at which the Applicant possessed a valid State License prior to the effective date of this Article.
- (c) Notwithstanding paragraph (b) above, beginning one (1) year from the effective date of this Article, the Division shall issue only one (1) Tobacco Retail License for every two (2) Tobacco Retail Licenses that were revoked or expired and not renewed during the previous year.
- (d) Whenever the number of valid Applications for Tobacco Retail Licenses exceeds the maximum number of such licenses available for issue in accordance with Section 16-8 above, the Division shall grant such licenses using the following priorities:
 - (1) Tobacco Retail Licenses shall be granted, first, by order of Application date and time to any Applicant compliant with this Article that held a valid Tobacco Retail License in the prior year;
 - (2) A Tobacco Retail License shall be granted, second, by order of Application date and time to any Applicant compliant with this Article that did not hold a valid Tobacco Retail License in the prior year; or

- (3) A Tobacco Retail License shall be granted by lottery when the order of Application date and time is insufficient, in the discretion of the Division, to determine who shall be issued a license pursuant to Section 16-8(d)(2) above.

§16-9. Procedure for Authorizing Additional Licenses.

- (a) The Division, upon its own initiative, upon direction of the Syracuse Common Council, or upon written request by an Applicant, may conduct a public hearing(s) to determine whether necessity requires the issuance of additional Tobacco Retail Licenses to exceed the maximum license number specified in Section 16-8 above. Notice of such public hearing shall be advertised in print or digitally in the Post Standard or any other publication authorized by the Common Council at least one time. The hearing shall be held not less than ten (10) days after the date of last publication of such notice. The cost of such hearing, if requested by an Applicant, shall be borne by the Applicant.
- (b) A determination of the question of the need for additional Tobacco Retail Licenses shall be made only after consideration of the factors set forth in Section 16-1 hereof and the requirements or demands of the public, all public comments received at or in conjunction with the hearing and such other relevant facts as the Division shall deem advisable or necessary to take into consideration.
- (c) If the Division determines, after such a public hearing, that additional Tobacco Retail Licenses are necessary, the Division shall thereupon request that the Syracuse Common Council approve the number of Tobacco Retail Licenses to be issued.

§16-10. Transferability.

All Tobacco Retail Licenses issued pursuant to this Article are nontransferable and non-assignable and are valid only for the Applicant and the specific Building indicated on the Tobacco Retail License; unless, the establishment is operating under a valid franchise agreement which can be demonstrated to the satisfaction of the Division and: (i) the franchisor has approved in writing the assignment or transfer of the franchise agreement; and (ii) the new franchisee otherwise satisfies all of the conditions for licensure under this Article. Notwithstanding anything herein to the contrary, if a new franchisee satisfies the forgoing conditions, and the original franchisee from whom the Tobacco Retail License is being transferred or assigned was issued a Tobacco Retail License pursuant to Section 16-4(1)(c) hereof, then failure of the new franchisee to satisfy Sections 16-4(1)(b)(vi) and/or 16-4(1)(b)(vii) hereof shall not prevent the new franchisee from seeking a new Tobacco Retail License for the same location as the original franchisee. In such event, the assignee or transferee shall be entitled to annually apply for a Tobacco Retail License in accordance with the terms of this Article. A separate Tobacco Retail License is required for each Building at which a Covered Product is sold or offered for sale. Any change in business ownership, membership interests, shareholders, partnership interests, business address, or interruption in possession of a Tobacco Retail License, will result in the automatic termination of the Tobacco Retail License. A Tobacco Retail License holder shall notify the Division in writing, via certified U.S. Mail, within five (5) days following the date when such Tobacco Retail License holder

transfers, assigns, sells, closes or moves the business operating under the Tobacco Retail License. Upon being notified, the Division shall cancel the Tobacco Retail License.

§16-11. Requirement to Display Tobacco Retail License.

Any Tobacco Retail License issued pursuant to this Article shall be conspicuously displayed at the location where a Covered Product is sold or offered for sale so that it is readily visible to customers.

§16-12. Violations and Penalties.

(a) Any or all of the following shall constitute a violation under this Article:

- (1) The application and/or eligibility requirements for a Tobacco Retail License under Section 16-4 above are not met at any time after the license was issued; or
- (2) One or more of the bases for denial of a Tobacco Retail License under Section 16-6 above exists any time after the license was issued; or
- (3) A violation by the Tobacco Retail License holder of any federal, state or local law or regulation pertaining to: (a) trafficking in a contraband Covered Product(s); (b) the payment or collection of taxes on a Covered Product(s); (c) the display of a Covered Product(s); (d) the display of health warnings pertaining to a Covered Product(s); or (e) the sale of a Covered Product(s); or
- (4) Selling, offering for sale, or permitting the sale of any Covered Product without a valid Tobacco Retail License displayed in accordance with Section 16-11 above; or
- (5) The Tobacco Retail License holder submitted an Application that contained a material misrepresentation; or
- (6) The Tobacco Retail License holder is in violation of any other provision of this Article or is in violation of any federal or state statutes or rules and regulations as well as any local laws, ordinances, rules, and regulations of the City.

(b) Following notice and a hearing in accordance with Section 16-14 below, any Tobacco Retail License holder found to be in violation of this Article shall be liable for civil penalty of not more than \$3,500.00 for the first violation, not more than \$7,000.00 for the second violation, and not more than \$10,000.00 for the third and each subsequent violation pursuant to Section 8-118 of the Charter of the City of Syracuse, as amended. Each day on which a violation occurs shall be considered a separate and distinct violation.

§16-13. Suspension and Revocation of Licenses.

- (a) Following notice and a hearing in accordance with Section 16-14 below, the Division may take any of the following actions based on a violation(s) of this Article:
 - (1) Suspension of the Tobacco Retail License for up to twelve (12) months; or
 - (2) Revocation of the Tobacco Retail License.

§16-14. Hearing.

- (a) In the event a Tobacco Retail License holder is alleged to be in violation of this Article, the Division may hold a hearing upon fifteen (15) days written notice to the license holder sent by certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof. Any such notice shall inform the license holder of the date, time and location of the hearing and the alleged violation(s) and potential resulting penalty.
- (b) Any hearing held hereunder shall be held before a hearing officer chosen by the Division who shall not be an employee within the Division. All such hearings shall be recorded. All such recordings shall be maintained for at least two (2) years.
- (c) Upon written notice to the Tobacco Retail License holder, the Division and/or hearing officer may adjourn the hearing date as the Division deems necessary and reasonable.
- (d) The Tobacco Retail License holder shall be allowed to be represented by counsel and shall be allowed to call witnesses on their behalf and conduct cross-examination of all witnesses.
- (e) The hearing officer shall review the hearing recording and all exhibits submitted at the hearing and, within forty-five (45) days following the hearing, render a written recommendation to the Director as to whether a Tobacco Retail License should be suspended or revoked and as to the civil penalty, as applicable and as defined in Section 16-12 above, that should be assessed.
- (f) Forty-five (45) days after receipt of the hearing officer's written recommendation, the hearing recording, and all exhibits submitted at the hearing, the Director shall conduct a de novo review of the recording, all exhibits submitted at the hearing, and the hearing officer's written recommendation. The Director shall then make a determination whether a Tobacco Retail License should be suspended or revoked and as to any civil penalty that should be assessed pursuant to Section 16-12 above. The Director shall provide the Corporation Counsel with a written order containing his/her determination, which the Corporation Counsel shall use to prepare the final order. Within thirty (30) days after receipt of the Director's written order, the final order shall be drafted by the Corporation Counsel or his/her designee. The Final Order shall be signed by the Director and sent to the Tobacco Retail License holder by certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof.

§16-15. Failure to Obtain Tobacco Retail License.

- (a) In the event any business required to obtain a Tobacco Retail License under Section 16-3 herein fails to obtain a Tobacco Retail License and continues to sell, to offer for sale, or to permit the sale of a Covered Product to consumers in the City, the Division shall notify the business in writing via Certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof: 1) that it is operating in violation of this Article; 2) that it has fifteen (15) days from receipt of the written notification to stop operating in violation of this Article; and 3) that if it continues to operate in violation of this Article after fifteen (15) days from the date written notification was mailed, the business shall be subject to immediate closure by the Division under Section 107.1.4 of the 2020 New York State Property Maintenance Code and under any other relevant statute, law, ordinance, rule or regulation and a civil penalty of up to \$10,000.00 as provided in Section 8-118 of the Charter of the City of Syracuse, as amended, may be imposed.
- (b) In the event the business is provided with the written notification described in Section 16-15(a) above and continues to operate in violation of this Article after such notification, the Division shall immediately close the business under Section 107.1.4 of the 2020 New York State Property Maintenance Code and under any other relevant statute, law, ordinance, rule or regulation and may impose a civil penalty of up to \$10,000.00 as provided in Section 8-118 of the Charter of the City of Syracuse, as amended.

§16-16. Inspections Access.

In addition to the requirements set forth in Section 16-4 above, officers and employees of any City departments with responsibility to enforce or assist the Director in enforcing this Article shall have the right of access to any business subject to the terms of this Article for the purpose of making an inspection during normal business hours and the City shall also have the authority to seek inspection warrants where necessary to properly administer this Article.

§16-17. Enforcement.

- (a) The Director, in conjunction with other City Departments, including but not limited to the Syracuse Police Department, shall enforce the provisions of this Article. The Director and/or its authorized designee(s) may conduct periodic inspections of the business holding and/or operating under the Tobacco Retail License, or a business in violation of this Article, in order to ensure compliance with this Article.
- (b) The Corporation Counsel may maintain an action or special proceeding in a court of competent jurisdiction for the recovery of civil penalties, together with costs and disbursements. In addition to any action or special proceeding for recovery of civil penalties, the Corporation Counsel may take any and all action necessary to enforce this Article, including but not limited to, an action or special proceeding to enjoin the continued operation or maintenance of a business in violation of the terms of this Article.

§16-18. Notice Regarding This Article.

Within sixty (60) days of the effective date of this Article, the Division shall send to all known entities possessing a valid and current State License a copy of this Article and shall post this Article in print or digitally in the Post Standard or any other publication authorized by the Common Council once a week for two (2) weeks and on the Division's website. Failure to receive a notice shall not affect the applicability of this Article.

§16-19. Rules and Regulations.

The Division may issue and amend rules, regulations, standards, guidelines, or conditions to implement and enforce this Article.

§16-20. Severability.

If any clause, sentence, paragraph or part of this Article or application thereof to any person or circumstance shall be judged by any court to be invalid, such judgement shall not affect, impair or invalidate the remainder thereof or the application thereof to other person or circumstances but shall be confined in its operation to the clause, sentence, paragraph or part thereof and the persons or circumstances directly involved in the controversy in which the judgement shall be rendered.

§16-21. Effective Date.

This Article shall be effective as of September 1, 2023 subject to and in accordance with the provisions of New York State Municipal Home Rule Law.

**SECTION 2.
SEVERABILITY CLAUSE**

Severability is intended throughout and within the provisions of this Local Law. If any section, subsection, sentence, clause, phrase or portion of this Local Law is held to be invalid or unconstitutional by a court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this Local Law.

**SECTION 3.
SAVINGS CLAUSE**

This Local Law is not intended to rescind or repeal any existing City of Syracuse Charter Provision unless such change is made by its express terms. Otherwise, all other provisions of the Syracuse City Charter and Local Laws not inconsistent with the provisions of this Local Law shall remain in full force and effect.

SECTION 4.
EFFECTIVE AND OPERATIVE DATE

This Local Law shall be effective on September 1, 2023 subject to and in accordance with the provisions of New York State Municipal Home Rule Law.

DRAFT



96 45 5668

DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

Corporation Counsel
Susan R. Katzoff

**First Assistant
Corporation Counsel**
Joseph W. Barry III

**Senior Corporation
Counsels**
Lee R. Terry
Todd M. Long

**First Assistant Senior
Corporation Counsels:**
John C. Black Jr.
Catherine E. Carnrike
Amanda R. Harrington
Danielle B. Pires
Meghan E. Ryan
Danielle R. Smith

**Assistant Corporation
Counsels:**
Darienn P. Balin
John J. Connor
Valerie T. Didamo
Gregory P. Fair
Meira N. Hertzberg
Trevor McDaniel
Patrick J. Parkinson
Meir Teitelbaum
Zachary A. Waksman

**Department of Law
Office of Corp. Counsel**
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Office 315 448-8400
Fax 315 448-8381
Email law@syrgov.net

www.syr.gov

Ms. Patricia K. McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Request for a Local Law to require a Tobacco Retail License from the City of Syracuse in order to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F within the City of Syracuse

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council a request for a Local Law to authorize the City of Syracuse to add a new Article 16 entitled "Tobacco Retail License" to Chapter 9 of the Revised General Ordinances of the City of Syracuse, as amended entitled "Business: Mercantile, Transient, Itinerant."

The purpose of this legislation is to ensure the public health, safety and welfare of the citizens of the City of Syracuse by providing a local law to require a Tobacco Retail License to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F in the City of Syracuse.

The Family Smoking Prevention and Control Act of 2009 provides local governments with the freedom to implement tobacco control policies. A local licensing system for tobacco product and electronic smoking device retailers will provide a local enforcement mechanism to allow the City of Syracuse to monitor and increase retailers' compliance with federal, state, and local laws, including laws that prohibit the sale of tobacco products and electronic smoking devices to minors, such as New York State Public Health Law Article 13-F, by requiring compliance with these laws as a condition for obtaining and maintaining a local Tobacco Retail License.

The City's new Tobacco Retail License Program will be overseen by the Division of Code Enforcement. The licensure program will require proof of a valid New York State license to sell tobacco and/or electronic smoking devices and, among other things, will regulate the geographic location of tobacco and/or electronic smoking device retailers relative to schools, public parks, and other such businesses. A Tobacco Retail License shall be required annually and are generally nontransferable. Licenses shall be valid for a one (1) year period from the date of issuance. The cost to apply for the license will be a non-refundable fee of \$250.00. The proposed effective

date of this Program is August 1, 2023, subject to the necessary approvals of the Local Law by New York State. Any Tobacco Retail License issued pursuant to this Article shall be required to be conspicuously displayed at the location where the Covered Product is sold or offered for sale so that it is readily visible to customers. The penalties for noncompliance with this Local Law shall be in accordance with Section 8-118 of the Charter of the City of Syracuse, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan R. Katzoff". The signature is fluid and cursive, with the first name "Susan" being more prominent.

Susan R. Katzoff
Corporation Counsel

DRAFT

**ORDINANCE AMENDING CHAPTER 17,
ARTICLE 4 OF THE REVISED GENERAL
ORDINANCES OF THE CITY OF SYRACUSE,
AS AMENDED, ENTITLED “FEES” TO ADD A
NEW SECTION 17-40.9 TO BE ENTITLED
“LEAGUE AND PROGRAM FEES”**

BE IT ORDAINED, that Chapter 17, of Article 4 of the Revised General Ordinances of the City of Syracuse, as amended entitled “Fees” is hereby amended to add a new Section 17-40.9 to be entitled “League and Program Fees” which shall read as follows:

ARTICLE 4. FEES

Sec. 17-40.6. League and Program Fees.

- (a) The commissioner of parks, recreation and youth programs is hereby authorized to charge the following fees for the following Adult Leagues and Programs that take place in City parks:

Leagues		Team Fee
Adult Basketball League		\$380.00
Adult Broomball League		\$1,200.00
Adult Volleyball League		\$380.00
Adult Lacrosse League		\$385.00
Adult Softball League		\$375.00
Programs	City Resident	Noncity Resident
Pick up Adult Sport Program	\$20.00	\$30.00

Instructional Art Classes	\$25.00 - \$50.00	\$35.00-\$60.00
Drop-in Recreation Programs	\$5.00	\$7.00

;and

BE IT FURTHER ORDAINED, that the revised fees and charges provided for herein shall be effective immediately, and all other provisions of Article 4, except as modified herein, shall remain as currently in effect; and

BE IT FURTHER ORDAINED, that this Ordinance shall be effective immediately.



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 27, 2023

Patricia McBride, City Clerk
City Hall, Room 231
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to amend the General Ordinances related to fees, under section 17-40, titled: "League and Program Fees". This Legislation would codify existing fees that are not currently included in the General Ordinances (see Attachment A). The legislation also introduces new fees for:

Adult pick-up sport programs (\$20 for city resident/\$30 for non-city resident), and

Drop-in recreation programs (\$5 for city resident/\$7 for non-city resident).

If you have any questions or concerns regarding the legislation, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Corey Driscoll Dunham".

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

Attachment A

Program name	-	Proposed City res. Rate / Non-City res. rate
Adult basketball league team fee*	-	\$380 / \$380
Adult broomball league team fee*	-	\$1200 / \$1200
Adult volleyball league team fee*	-	\$380 / \$380
Adult lacrosse league team fee*	-	\$385 / \$385
Adult softball league team fee*	-	\$375 / \$375
Pick-up adult sport program fee	-	\$20 / \$30
Instructional art classes*	-	\$25 - \$50 / \$35 - \$60
Drop-in recreation programs	-	\$5 / \$7

*These fees are already in existence; this legislation codifies them in the ordinance but there is no change in the cost.





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SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

**Corey Driscoll
Dunham**
Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Parks Cameras & Security
Improvements**

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize the Department of Parks, Recreation, & Youth Programs to allocate \$50,000 for the 2023/2024 Parks Cameras & Security Improvements, for the purchase and installation of security cameras throughout various City of Syracuse Parks.

A list of parks is in the accompanying Schedule A.

Funds, not to exceed \$50,000, from the 2023/2024 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

City of Syracuse | Department of Parks, Recreation, & Youth Programs

2022/2023 – Capital Improvement Program – Parks Cameras & Security Improvements

List of Parks for Camera Installation – Schedule A

1. McChesney Park
2. McKinley Park
3. Kirk Park
4. Wilson Park





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/27/23	Department:	Parks
Project Name:	23/24 Parks Cameras & Security Improvements		
Project Cost:	50,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	Funds will be used for the purchase and installation of cameras and security equipment in various City of Syracuse Parks.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

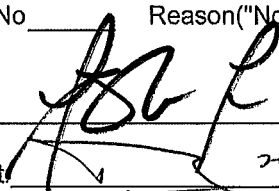
Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$ 50,000.00
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

Estimated Project Borrowing Timeline

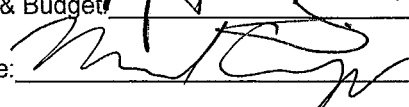
Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$50,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration:  Date: _____

Director of Management & Budget:  Date: 8-1-23

Commissioner of Finance:  Date: 8/1/23

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 PARKS MONUMENTS
AND FOUNTAINS CAPITAL IMPROVEMENT
PROJECTS**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Parks Monuments and Fountains Capital Improvements Projects which will include the restoration of the fountain in Franklin Square; improvements to the fountain in Hanover Square; improvements to the fountain in Lower Onondaga Park; and other improvements and purchase of necessary equipment; the replacement and restoration of various plaques, tablets, and other historical monuments located throughout the City of Syracuse at a total cost not to exceed \$150,000; and the Director of Management & Budget is hereby authorized to purchase necessary equipment and enter into a contract or contracts for services relative to the Parks Department's monuments and fountains improvement projects in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds authorized contemporaneously herewith by ordinance of this Common Council.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

**Corey Driscoll
Dunham**
Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Monuments & Fountains

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 CIP – Parks Monuments & Fountains Improvements, at a cost not to exceed \$150,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the Parks Monuments & Fountains Improvement Projects. Capital Improvement Program funds in the amount not to exceed \$150,000.00.

These funds will be used for improvements to City of Syracuse Parks monuments and fountains which are to include the restoration of the fountain in Franklin Square, improvements to the fountain in Hanover Square, improvements to the fountain in Lower Onondaga Park, and other improvements including necessary equipment as needed in various Syracuse City Parks. Funds will also be used for the replacement and restoration of various plaques, tablets, and other historical monuments located throughout the City of Syracuse. A list of fountains and monuments is attached in the accompanying "Schedule A."

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

Funds, not to exceed \$150,000.00, from the 2023/2024 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Department of Parks, Recreation, & Youth Programs

Proposed 2023/2024 – Capital Improvement Program

Monuments & Fountains Improvements – Schedule A

1. Franklin Square Fountain
2. Hanover Square Fountain
3. Lower Onondaga Park Fountain
4. Billings Park
5. Burnet Park
6. Clinton Square
7. Comfort Tyler Park
8. Fayette Park
9. Forman Park
10. Kirk Park
11. Libba-Cotten Park
12. Lincoln Park
13. Sheridan Park
14. Skiddy Park
15. Thornden Park





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/27/23	Department:	Parks
Project Name:	23/24 Monuments & Fountains		
Project Cost:	150,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	Funds will be used for improvements to City of Syracuse Parks monuments and fountains which are to include the restoration of the fountain in Franklin Square, improvements to the fountain in Hanover Square, improvements to the fountain in Lower Onondaga Park, and other improvements including necessary equipment as needed in various Syracuse City Parks Used for the replacement and restoration of various plaques, tablets, and other historical monuments located throughout the		

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

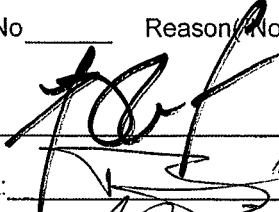

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$150,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	


Estimated Project Borrowing Timeline


Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$150,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason (No):

Director of Administration:  Date: 

Director of Management & Budget:  Date: 8-1-23

Commissioner of Finance:  Date: 8/1/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 PARKS POOLS
IMPROVEMENT PROJECTS**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Parks Pools Improvements Projects which will include the repair, construction and purchase of parts necessary for the continual operation and maintenance of ten (10) Parks Department managed pools throughout the City of Syracuse; the Projects will include but are not limited to the purchasing, construction, and engineering services related to the installation of high rate sand filtration systems for Burnet Park, Onondaga Park, Thornden Park and the pumps, equipment, and additional materials necessary for the repairs and upgrades to the city pools including Schiller Park Pool, Kirk Park Pool, McKinley Park Pool, Lincoln Park Pool, Wilson Park Pool, Southwest Community Center Pool, and Valley Pool at a total cost not to exceed \$300,000; and the Director of Management & Budget is hereby authorized to purchase necessary equipment and enter into a contract or contracts for services relative to the Parks Department's pool improvement projects in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds authorized contemporaneously herewith by ordinance of this Common Council.



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SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

**Corey Driscoll
Dunham**
Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Parks Pools Improvements

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Parks Pools Improvements at a cost not to exceed \$300,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 Parks Pools Improvements, capital improvement program at a cost not to exceed \$300,000.00.

These funds will be used to repair, construction, and purchase of parts necessary for the continual operation and maintenance of ten (10) Parks department managed pools, throughout the City of Syracuse. Projects will include but are not limited to the purchasing, construction, and engineering services related to the installation of high-rate sand filtration systems, pumps, equipment, and additional materials necessary for the repairs and upgrades to the city pools. A list of the pools is included in the attached Schedule A.

Funds, not to exceed \$300,000.00, from the 2023/2024 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

City of Syracuse | Department of Parks, Recreation, & Youth Programs

2022/2023 – Capital Improvement Program – Parks Pools Improvements

Pools – Schedule A

1. High-Rate Sand Filtration Systems
 - a. Burnet Park
 - b. Onondaga Park
 - c. Thornden Park
2. Schiller Park Pool
3. Kirk Park Pool
4. McKinley Park Pool
5. Lincoln Park Pool
6. Wilson Park Pool
7. Southwest Community Center Pool
8. Valley Pool





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/27/23	Department:	Parks
Project Name:	23/24 Parks Pools Improvements		
Project Cost:	300,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	Funds will be used to repair, construction, and purchase of parts necessary for the continual operation and maintenance of ten (10) Parks department managed pools, throughout the City of Syracuse. Projects will include but are not limited to the purchasing, construction, and engineering services related to the installation of high-rate sand filtration systems, pumps, equipment, and additional materials necessary for the repairs and upgrades to the city pools.		
Projected Time Line & Funding Source(s)			
Estimated Start Date:	Estimated Completion Date:		
Funding Source:		Dollar Amount:	
Local Share: Cash Capital			
Local Share: Bonds (complete schedule below)		\$300,000.00	
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):\$			
Estimated Project Borrowing Timeline			
Year	Fiscal Year	Estimated Amount to Borrow	
1	2023	\$300,000.00	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$	
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No"):			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 8-1-23	
Commissioner of Finance:		Date: 8/1/23	

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 PARKS SIDEWALKS
IMPROVEMENT PROJECTS**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Parks Sidewalks Improvement Projects which involves the replacement and/or addition of new sidewalks within the City of Syracuse parks right-of-way in Barry Park, Skiddy Park, Danforth Park, Norwood Park, Cummings Field, Ormand-Spencer Park, Burnet Park and White Oaks Park at a total cost not to exceed \$250,000; and the Director of Management & Budget is hereby authorized to purchase necessary equipment and enter into a contract or contracts for services relative to the Parks Department's Sidewalks improvement projects in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds authorized contemporaneously herewith by ordinance of this Common Council.



17-18

SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

**Corey Driscoll
Dunham**
Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Sidewalks Improvements

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 CIP – Parks Sidewalks Improvements, at a cost not to exceed \$250,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the Parks Sidewalks Improvement Projects. Capital Improvement Program funds in the amount not to exceed \$250,000.00.

These funds will be used for improvements to City of Syracuse Parks Sidewalks. These funds will be used for the replacement and/or addition of new sidewalks within City of Syracuse Parks right-of-way. A list of parks sidewalks projects is attached in the accompanying "Schedule A."

Funds, not to exceed \$250,000.00, from the 2023/2024 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

City of Syracuse | Department of Parks, Recreation, & Youth Programs

2022/2023 – Capital Improvement Program – Parks Sidewalks Improvements

Sidewalks Improvements – Schedule A

1. Barry Park
2. Skiddy Park
3. Danforth Park
4. Norwood Park
5. Cummings Field
6. Ormand-Spencer Park
7. Burnet Park
8. White Oaks Park





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/27/23	Department:	Parks
Project Name:	23/24 Parks Sidewalks Improvements		
Project Cost:	250,000.00		
Contact Name:	Corey Driscoll Dunham		
Project Description:	These funds will be used for improvements to City of Syracuse Parks Sidewalks. These funds will be used for the replacement and/or addition of new sidewalks within City of Syracuse Parks right-of-way.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source: **Dollar Amount:**

Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$250,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	

Total Project Funding (must equal cost):\$

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$250,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes _____ No _____ Reason("No"):

Director of Administration:  Date: _____

Director of Management & Budget:  Date: 8-1-23

Commissioner of Finance:  Date: 8/1/23

**ORDINANCE AMENDING ORDINANCE
NO. 491-2021 AS LAST AMENDED BY
ORDINANCE NO. 372-2022 AUTHORIZING
THE CITY TO ENTER INTO A LEASE
AGREEMENT WITH TURF TANK FOR A
GPS ROBOTIC FIELD PAINTING SYSTEM
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING DUE TO THE SPECIALIZED NATURE
OF THE EQUIPMENT**

BE IT ORDAINED, that Ordinance No. 491-2021 as last amended by Ordinance No. 372-2022 is hereby amended to read as follows:

BE IT FURTHER ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the Commissioner of the Department of Parks, Recreation and Youth Programs to enter into a lease agreement with Turf Tank for a GPS Robotic Field Painting System without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said due to the specialized nature of the equipment; and

BE IT FURTHER ORDAINED, that the lease agreement shall be for a term of one (1) year effective July 1, 2021 through June 30, 2022 with the option of two (2) one year renewal periods subject to the approval of the Mayor and the Common Council; the agreement was renewed for the first one (1) year renewal period commencing July 1, 2022 through June 30, 2023 with one remaining one (1) year renewal option subject to the approval of the Mayor and the Common Council; the agreement is hereby renewed for the second one (1) year renewal period effective as of July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, the cost for leasing this equipment shall not exceed \$15,000.00; and

BE IT FURTHER ORDAINED, all costs associated with this amended lease agreement shall

be charged to Account # 01.71100.540552* or another appropriate account as designated by the Commissioner of Finance.

_____ = New Material

*previously read Account # 01.71100.540551

DRAFT



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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 31, 2023

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to amend ordinance 372-2022, in order to authorize the second and final one-year extension to an agreement with Turf Tank. The original ordinance was to "authorize an agreement with Turf Tank for a one-year period, with the option of two additional one (1) year renewal periods."

Annual agreement will **not exceed \$15,000** and will be charged to account # 01.71100.540552.

This is the second and final one-year extension (July 1, 2023 – June 30, 2024), as established in the terms of the contract.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: July 31, 2023
SUBJECT: Amend Ordinance – Turf Tank

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse amend ordinance 372-2022, to extend the lease agreement with Turf Tank for a GPS Robotic Field Painting System for the second and final one-year extension. The original ordinance was to “authorize an agreement with Turf Tank for a one year period, with the option of two additional one (1) year renewal periods.”

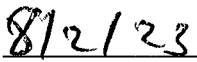
Annual agreement will not exceed \$15,000 and will be charged to account # 01.71100.540552.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PARK GOLF COURSE
CHEMICALS, HERBICIDES, AND CONSULTING
FOR THE DEPARTMENT OF PARKS,
RECREATION AND YOUTH PROGRAMS
DURING FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of park golf course chemicals, herbicides and consulting from Professional Turf Services for the Department of Parks, Recreation and Youth Programs during the fiscal year 2023/2024 at a cost not to exceed \$10,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialty of the services and Professional Turf Services provides a range of patented chemicals and herbicides, along with custom mixes, which can be used on both the Sunnycrest Golf Course and Burnet Park Golf Course ; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said park golf course chemical, herbicides, and consulting at a cost not to exceed \$10,000.00, charging the cost thereof to Budget Account #71100.01.540552, Budget Account #71100.01.540541 or another appropriate account as designated by the Commissioner of Finance during budget year 2023/2024, as applicable; and

BE IT FURTHER ORDAINED, that the Director of the Management and Budget is hereby authorized to executed any written contract associated with the purchase from Professional Turf Services, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains.



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 31, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Waiver of Competitive Bid – Professional Turf Services

Dear Ms. McBride:

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting to authorize without competitive bid or advertising, of services for park golf course chemicals, herbicides, and consulting, for Fiscal Year July 1, 2023 through June 30, 2024.

Our department has found it necessary to use the specialty services regarding golf course maintenance and management offered by Professional Turf Services. PTS offers a range of patented chemicals and herbicides available for use at both Sunnycrest Golf Course and Burnet Park Golf Course. PTS also offers custom mixes determined by on-site testing and consultation.

Expenditures are estimated not to exceed \$10,000.00 and will be charged to a Parks Operating Account #71100.01.540552 and #71100.01.540541, as determined by the Commissioner of Finance.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

August 1, 2023

**Corey Driscoll
Dunham**
Commissioner

Tim Rudd
Budget Director
City Hall Room 213
233 East Washington Street
Syracuse, NY 13202

RE: Request for Legislation for a Waiver of Competitive Bid – Professional Turf Services

Dear Mr. Rudd:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize without competitive bid or advertising, of services for park golf course chemicals, herbicides, and consulting, for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2023 through June 30, 2024.**

Our department has found it necessary to use the specialty services regarding golf course maintenance and management offered by Professional Turf Services. PTS offers a range of patented chemicals and herbicides available for use at both Sunnycrest Golf Course and Burnet Park Golf Course. PTS also offers custom mixes determined by on-site testing and consultation.

Expenditures are estimated not to exceed \$10,000.00 and will be charged to a Parks Operating Account #71100.01.540552 and #71100.01.540541, as determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF SERVICES FROM ROBINSON
IRON, TO BE PROVIDED ON BEHALF OF THE
DEPARTMENT OF PARKS, RECREATION AND
YOUTH PROGRAMS RELATIVE TO THE
COMPLETE RESTORATION OF THE CAST
IRON DECORATIVE FOUNTAIN IN CLINTON
SQUARE**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of services from Robinson Iron, to be provided on behalf of the Department of Parks, Recreation and Youth Programs relative to the complete restoration of the cast iron decorative fountain in Clinton Square; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase services from Robinson Iron relative to the complete restoration of the cast iron decorative fountain in Clinton Square; said services shall include Robinson Iron removing, disassembling, repairing and restoring the fountain while making any necessary improvements to the fountain's interior plumbing, the cost for all services to be provided shall not exceed \$83,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialty of the services and Robinson Iron cast the original Franklin Square Fountain in 1992; and

BE IT FURTHER ORDAINED, that the Director of the Management and Budget is hereby authorized to executed any written contract associated with the services from Robinson Iron, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the cost for all services to be provided by Robinson Iron shall not exceed \$83,000.00 and will be charged to Parks Department Capital Account #70205.01.99999 or another appropriate account as designated by the Commissioner of Finance during budget year 2023/2024, as applicable; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains.

DRAFT



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

21

July 31, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Waiver of Competitive Bid – Franklin Square Fountain Restoration


Dear Ms. McBride:

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting to authorize without competitive bid or advertising, of services for the Restoration of Franklin Square Fountain for fiscal year July 1, 2023 through June 30, 2024.

The Department of Parks, Recreation & Youth Programs has found it is necessary to use the services of Robinson Iron, out of Alexander City, Alabama, for the complete restoration of the cast iron decorative fountain in Franklin Square. Robinson Iron cast the original fountain in 1992. Robinson Iron has agreed to remove, disassemble, repair, and restore the fountain while making any necessary improvements to the fountain's interior plumbing.

Expenditures are estimated not to exceed \$83,000 and will be charged to a Parks Capital Account #70205.01.99999, as determined by the Commissioner of Finance.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

4

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

**Corey Driscoll
Dunham**
Commissioner

Tim Rudd
Budget Director
City Hall Room 213
233 East Washington Street
Syracuse, NY 13202

**RE: Request for Legislation for a Waiver of Competitive Bid – Franklin Square
Fountain Restoration**

Dear Mr. Rudd:

Please request the introduction of the following legislation for the next regularly scheduled Common Council meeting to **authorize without competitive bid or advertising, of services for the Restoration of the Franklin Square Fountain, for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2023 through June 30, 2024.**

Our department has found it is necessary to use the services of Robinson Iron, out of Alexander City, Alabama, for the complete restoration of the cast iron decorative fountain in Franklin Square. Robinson Iron cast the original fountain in 1992. Robinson Iron has agreed to remove, disassemble, repair, and restore the fountain while making any necessary improvements to the fountain's interior plumbing.

Expenditures are estimated not to exceed \$83,000.00 and will be charged to a Parks Capital Account #70205.01.99999, as determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

22

**ORDINANCE AUTHORIZING CONTRACT
WITH THE BONADIO GROUP RELATIVE TO
PROVIDING AUDIT SERVICES FOR THE CITY**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) process was conducted and the RFP Committee recommended that The Bonadio Group be awarded the contract; and

WHEREAS, the Mayor has approved the retention of The Bonadio Group, under the following terms:

- (1) The Bonadio Group shall provide all required audit services of the City's financial statements and other required financial reports for Fiscal Years 2022/2023, 2023/2024, 2024/2025, 2025/2026, and 2026/2027;
- (2) The term of this contract shall be for a five (5) year period effective as of the date of execution of the Agreement; and
- (3) The annual audit fee shall not exceed \$126,000 per year for the first three years of the Agreement and shall not exceed \$129,000 per year for the last two years of the Agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all City costs associated with this agreement shall be charged to the External Auditor Expenditure Account 599890 for the General Fund, the Water Fund, and the Sewer Fund as appropriate or to another appropriate account as designated by the Commissioner of Finance.



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OFFICE OF MANAGEMENT & BUDGET
CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

July 31, 2023

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Legislative Request


Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council meeting requesting to enter into an agreement with Bonadio Group for independent audit services. The RFP Committee met to review the proposals and unanimously recommended the firm Bonadio Group because of their experience auditing the City over the past several years. The Bonadio Group has extensive knowledge of City matters and members of the Committee felt it was important to continue the relationship with the current auditor.

A five (5) year contract covering fiscal years ending June 30: 2023, 2024, 2025, 2026 and 2027 is recommended.

The annual audit fee is \$126,000 for years 2023, 2024 and 2025 and escalates to \$129,000 in years 2026 and 2027. All costs associated with this agreement will be charged to the external auditor expenditure account 599890 for the General Fund, Water Fund, and Sewer Fund as appropriate.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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14
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DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Michael Cannizzaro, CPA
Commissioner of Finance

Veronica H. Voss
Deputy Commissioner

To: Tim Rudd
Director of Management & Budget

From: Michael Cannizzaro
Commissioner of Finance

Date: July 20, 2023

RE: Recommendation for Independent Audit Services

The Audit Services RFP Committee met to review the proposals for selection of an independent auditor. Three proposals were reviewed. The Committee unanimously recommended the firm of the Bonadio Group because of their experience auditing the City over the past several years. The Bonadio Group has extensive knowledge of City matters and members of the Committee felt it was important to continue the relationship with the current auditor.

A five (5) year contract covering fiscal years ending June 30: 2023, 2024, 2025, 2026 and 2027 is recommended.

The annual audit fee is \$126,000 for years 2023, 2024 and 2025 and escalates to \$129,000 in years 2026 and 2027. All costs associated with this agreement will be charged to the external auditor expenditure account 599890 for the General Fund, Water Fund, and Sewer Fund as appropriate.

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syr.gov

Michael Cannizzaro
Commissioner of Finance

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: July 31, 2023
SUBJECT: Agreement –Bonadio Group


On behalf of the Department of Finance, I am requesting the City of Syracuse to enter into an agreement with the Bonadio Group for independent audit services. The RFP Committee met to review the proposals and unanimously recommended the firm the Bonadio Group because of their experience auditing the City over the past several years. The Bonadio Group has extensive knowledge of City matters and members of the Committee felt it was important to continue the relationship with the current auditor.

A five (5) year contract covering fiscal years ending June 30: 2023, 2024, 2025, 2026 and 2027 is recommended.

The annual audit fee is \$126,000 for years 2023, 2024 and 2025 and escalates to \$129,000 in years 2026 and 2027. All costs associated with this agreement will be charged to the external auditor expenditure account 599890 for the General Fund, Water Fund, and Sewer Fund as appropriate.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/23

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING A CONTRACT,
WITHOUT ADVERTISING OR A REQUEST FOR
PROPOSALS, WITH THREE + ONE TO
PROVIDE LIQUIDITY AND TREASURY
ANALYSIS SERVICES AND CONSULTING
SERVICES FOR THE DEPARTMENT OF
FINANCE**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Three + One under the following terms:

- (1) Three + One shall provide (1) liquidity and treasury analysis services and (2) consulting services relative to the City's banking arrangements on behalf of the Department of Finance so that the City may better manage current and future cash liquidity to maximize investment returns and minimize borrowing costs; and
- (2) The term of the agreement shall be for a period of one (1) year effective as of the date of execution of the agreement; and
- (3) The City shall pay to Three + One an amount not to exceed \$76,500.00 for all services to be provided under the agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account # 593260.13110.01 or another appropriate account as designated by the Commissioner of Finance.



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 31, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Legislative Request for a Wavier of the RFP Process to Enter an Agreement

Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of the RFP process and to enter into an agreement with Three + One for liquidity and treasury analysis services.

Under the terms of the agreement, Three + One will provide the following services:

Analysis services to help the City better manage current and future cash liquidity to allow the City to maximize investment returns and minimize borrowing costs.

Consulting services relative to the City's banking arrangements.

The agreement will be for a term of twelve months. Fees for the services shall not exceed \$76,500 per year and will charged to account 593260.13110.01.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: July 31, 2023
SUBJECT: Waiver of the RFP Process & Agreement – Three + One

On behalf of the Department of Finance, I am requesting waiver of the RFP process and to enter into an agreement with Three + One for liquidity and treasury analysis services.

Under the terms of the agreement, Three + One will provide the following services:


Analysis services to help the City better manage current and future cash liquidity to allow the City to maximize investment returns and minimize borrowing costs.

Consulting services relative to the City's banking arrangements.

The agreement will be for a term of twelve months. Fees for the services shall not exceed \$76,500 per year and will be charged to account 593260.13110.01.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2023

Michael Cannizzaro, CPA
Commissioner of Finance

Veronica H. Voss
Deputy Commissioner

Timothy Rudd
Director of Management & Budget
Syracuse, New York

RE: Waiver of RFP Process – Liquidity and Treasury Analysis Services

Dear Mr. Rudd,

I recommend a waiver of the RFP process to enter into an agreement with Three + One for liquidity and treasury analysis services.

Under the terms of the contract, Three + One will provide the following services:

Analysis services to help the City better manage current and future cash liquidity to allow the City to maximize investment returns and minimize borrowing costs.

Consulting services relative to the City's banking arrangements.

The agreement will be for a term of twelve months. Fees for the services shall not exceed \$76,500 per year and will be charged to account 593260.13110.01.

Sincerely,

Michael Cannizzaro
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syr.gov

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request a Waiver of the RFP process to Enter Agreement with US Ignite for Implementation Support Services during roll-out of Community Broadband Pilot

Dear Ms. McBride:

Please prepare legislation to be introduced at the next Common Council meeting to authorize a waiver of the RFP process and enter into an agreement with US Ignite, a national nonprofit 501(c)(3) organization, which is uniquely qualified to provide consulting services and independent expertise to help the City implement the municipal broadband pilot and conduct an evaluation of the program. The amount of the contract will not exceed \$34,900. The agreement will be funded using the American Rescue Plan Act (ARPA) fund, via a transfer from ARPA account 08.8.12105.800043722 to ARPA account 08.8.12105.800015423.

Earlier this year, Common Council approved the Community Broadband Program Pilot, and the City contracted with Community Broadband Networks to design and install a municipal broadband network to provide zero-cost home internet to underserved neighborhoods in the City. Internet service is expected to become available by October 2023. This is a bold step to promote digital equity and the economic and social opportunity it brings. However, the City lacks internal expertise and capacity needed to effectively manage a telecommunications deployment of this scale and to evaluate the effectiveness of the pilot.

US Ignite is a national nonprofit with deep telecommunications industry expertise that helps communities around the country design, deploy, and analyze the effectiveness of communications networks and other connected technologies to improve quality of life and economic opportunity for residents. US Ignite also has experience developing commercial strategies to help cities develop scalable and fiscally sustainable solutions for connectivity.

US Ignite will provide the following:

- Evaluation of the Community Broadband Program Pilot to document the outcomes and effectiveness of the service, including technical and social impact metrics;
- Network design verification and technical recommendations related to network optimization; and
- Technical consultation regarding opportunities to improve digital connectivity beyond the Community Broadband Program Pilot, connectivity strategy for the DRI corridor, and recommendations for funding and sustaining low-cost internet services at scale.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

This contract will be for a period of 1 year.

Please contact me at 315-448-8080 with any questions.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget *TR*
DATE: July 26, 2023
SUBJECT: Waiver of RFP Process & Agreement – US Ignite

On behalf of the Office of the Mayor, I am requesting a waiver of the RFP process to enter into an agreement with US Ignite, a national nonprofit 501(c)(3) organization, which is uniquely qualified to provide consulting services and independent expertise to help the City implement the municipal broadband pilot and conduct an evaluation of the program. The amount of the contract will not exceed \$34,900. The agreement will be funded using the American Rescue Plan Act (ARPA) fund, via a transfer from ARPA account 08.8.12105.800043722 to ARPA account 08.8.12105.800015423.

Earlier this year, Common Council approved the Community Broadband Program Pilot, and the City contracted with Community Broadband Networks to design and install a municipal broadband network to provide zero-cost home internet to underserved neighborhoods in the City. Internet service is expected to become available by October 2023. This is a bold step to promote digital equity and the economic and social opportunity it brings. However, the City lacks internal expertise and capacity needed to effectively manage a telecommunications deployment of this scale and to evaluate the effectiveness of the pilot.

US Ignite is a national nonprofit with deep telecommunications industry expertise that helps communities around the country design, deploy, and analyze the effectiveness of communications networks and other connected technologies to improve quality of life and economic opportunity for residents. US Ignite also has experience developing commercial strategies to help cities develop scalable and fiscally sustainable solutions for connectivity.

US Ignite will provide the following:

- Evaluation of the Community Broadband Program Pilot to document the outcomes and effectiveness of the service, including technical and social impact metrics;
- Network design verification and technical recommendations related to network optimization; and
- Technical consultation regarding opportunities to improve digital connectivity beyond the Community Broadband Program Pilot, connectivity strategy for the DRI corridor, and recommendations for funding and sustaining low-cost internet services at scale.

This contract will be for a period of 1 year.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

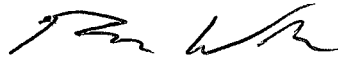
Office 315 448-8252
Fax 315 448-8116

www.syr.gov

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

Date

8/2/2023

DRAFT

**ORDINANCE AUTHORIZING A CONTRACT,
WITHOUT ADVERTISING OR A REQUEST FOR
PROPOSALS, WITH KATHLEEN WILSON FOR
INFORMATION TECHNOLOGY CONSULTING
SERVICES DURING FISCAL YEAR 2023/2024**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal Process and approved the retention of Kathleen Wilson under the following terms:

- (1) Kathleen Wilson shall provide I.T. consulting services on behalf of the Office of Information Technology;
- (2) The contract shall be effective from the date the authorizing Ordinance is signed by the Mayor and run through June 30, 2024; and
- (3) The City shall pay to Kathleen Wilson an amount not to exceed the sum of \$45,000.00 for all services to be provided under the agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account # 541500.01.16800 or another appropriate account as designated by the Commissioner of Finance.



Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

25

July 28, 2023

David Prowak
Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

Please prepare legislation for the next meeting of the Common Council authorizing the City to waive the RFP Process and enter into an agreement with Kathleen Wilson for I.T. consulting services.

I.T. will be paying an amount not to exceed \$45,000 from account 541500.01.16800. The project would commence with the passing of this legislation and would be completed by June 30, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "David Prowak", written over a large, light gray "DRAFT" watermark.

David Prowak
Director of Information Technology

Office of Information
Technology
233 E Washington St
Room 423
Syracuse, N.Y. 13202
Office 315 448-8431

www.syrgov.net

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16



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 31, 2023
SUBJECT: Waiver of RFP Process & Agreement – Kathleen Wilson

On behalf of the Bureau of Information Technology, I am requesting the City of Syracuse authorize a waiver of the RFP process to enter into an agreement with Kathleen Wilson for IT consulting services.

IT will be paying an amount not to exceed \$45,000 (\$60/hour) from account #541500.01.16800. The project would commence with the passing of this legislation and would be completed by June 30, 2024.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

8/3/23

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

**ORDINANCE APPROPRIATING FUNDS
FOR THE BUREAU OF INFORMATION
TECHNOLOGY FOR THE PURCHASE OF NEW
EQUIPMENT AND SERVICES**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$1,350,000 from the 2023/2024 Unallocated Cash Capital Account 599007.01.99999 to appropriate accounts as designated by the Commissioner of Finance for the Bureau of Information Technology; said funds are to be utilized for new equipment and services to support continued modernization efforts and investments in key technologies in the manner set forth below:

**Bureau of Information Technology
2023-2024 Capital Equipment**

SECURITY CAMERA UPGRADES	\$150,000
PC, LAPTOP & TABLETS	\$ 80,000
SERVERS & NETWORK INFRASTRUCTURE	\$160,000
CYBERSECURITY UPGRADES	\$ 50,000
PHONE REPLACEMENT	\$ 20,000
PLATFORM MODERNIZATION	\$250,000
FIREBARN	\$250,000
PHONE SYSTEM MODERNIZATION/UPGRADE	\$250,000
TOTAL	\$1,350,000



Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

David Prowak
Director

July 28, 2023
Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

Please prepare legislation to be introduced at the next regularly scheduled Common Council meeting authorizing the appropriation of \$1,350,000 from the 2023-2024 Capital Budget on behalf of the Bureau of Information Technology.

The Bureau of Information Technology will use the money for new equipment and services to support the I.T.'s continued modernization efforts and investments in key technologies (please see 2nd page for breakdown).

Expenditures, not to exceed \$1,350,000 will come from the unallocated cash capital account number 599007.01.99999 and the capital account to be used will be determined by the Commissioner of Finance.

If you have any questions or comments regarding this matter, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "David Prowak".

David Prowak
Director of Information Technology

Office of Information
Technology
233 E Washington St
Room 423
Syracuse, N.Y. 13202
Office 315 448-8431

www.syr.gov.net

Program/Project	Cash Capital
Security Camera Upgrades	\$150,000
PC, Laptop & Tablets	\$80,000
Servers and Network Infrastructure	\$160,000
Cybersecurity Upgrades	\$50,000
Phone Replacement	\$60,000
Platform Modernization	\$250,000
Firebarn	\$250,000
Phone System Modernization/Upgrade	\$350,000
	\$1,350,000



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	July 28, 2023
Project Name:	Information Technology
Project Cost:	\$1,350,000
Contact Name:	David Prowak
Project Description:	The Bureau of Information Technology will use the money for new equipment and services to support the I.T.'s continued modernization efforts and investments in key technologies.

Projected Time Line & Funding Source(s)

Estimated Start Date: _____ Estimated Completion Date: _____

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	\$1,350,000
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	\$1,350,000

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ Reason("No"):

Director of Administration: _____

Date: 8/2/23

Director of Management & Budget: _____

Date: 8-1-23

Commissioner of Finance: _____

Date: 8/1/23



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

27

July 28, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation – Amend General Ordinance No. 34 of 2006

Dear Ms. McBride:

The Department of Assessment is requesting legislation be prepared for the next Common Council agenda to amend Part M of the City of Syracuse Revised General Ordinances, Chapter 14, Article 1, Section 14.1, as last amended by General Ordinance No. 34 of 2006, relative to granting a partial exemption from real property taxation for persons with limited income who are 65 years of age or over.

The amendment would enact provisions of Section 467 of the New York State Real Property Tax Law to increase the maximum income for eligibility for persons with limited income who are 65 years of age or over. In addition, the amendment will include removal of the offset for medical and prescription drugs.

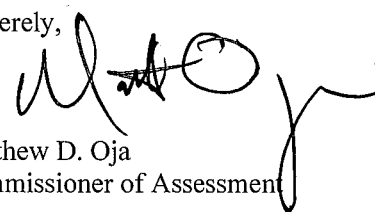
The current and proposed income limits are as follows:

PRESENT			PROPOSED		
Exemption Percent	Min Income	Max Income	Exemption Percent	Min Income	Max Income
50	-	29,000.00	50	-	50,000.00
45	29,000.01	29,999.99	45	50,000.01	50,999.99
40	30,000.00	30,999.99	40	51,000.00	51,999.99
35	31,000.00	31,999.99	35	52,000.00	52,999.99
30	32,000.00	32,899.99	30	53,000.00	53,899.99
25	32,900.00	33,799.99	25	53,900.00	54,799.99
20	33,800.00	34,699.99	20	54,800.00	55,699.99
15	34,700.00	35,599.99	15	55,700.00	56,599.99
10	35,600.00	36,499.99	10	56,600.00	57,499.99
5	36,500.00	37,399.99	5	57,500.00	58,399.99

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

Sincerely,


Matthew D. Oja
Commissioner of Assessment

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11

28

Ordinance No.

2023

**ORDINANCE AUTHORIZING CORRECTION OF
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to
correct the tax rolls as shown on the attached Appendix "A".

DRAFT

IS

SHOULD BE

McAlpine, Pamela
209-11 Garfield Avenue
1931000301
084.-08-03.1
LAND - \$2,500
FULL - \$75,000
CITY TAXABLE - \$20,000
COUNTY TAXABLE - \$75,000
SCHOOL TAXABLE - \$20,000
WATER TAXABLE - \$75,000
EXEMPTION - 44456 - \$55,000
ALL OTHER CHARGES AS BILLED

McAlpine, Pamela
209-11 Garfield Avenue
1931000301
084.-08-03.1
LAND - \$2,500
FULL - \$75,000
CITY TAXABLE - \$2,500
COUNTY TAXABLE - \$75,000
SCHOOL TAXABLE - \$2,500
WATER TAXABLE - \$75,000
EXEMPTION - 44456 - \$72,500
ALL OTHER CHARGES AS BILLED

Qwest Communications Corp.
SUBTERRANEAN TELECOMMUNICATIONS
2200002900
555.-01-28.0
FULL - \$898

Qwest Communications Corp.
SUBTERRANEAN TELECOMMUNICATIONS
2200002900
555.-01-28.0
FULL - {NULL}

Global Crossing NA
SUBTERRANEAN TELECOMMUNICATIONS
2200001900
555.-01-18.0
FULL - \$9,888

Global Crossing NA
SUBTERRANEAN TELECOMMUNICATIONS
2200001900
555.-01-18.0
FULL - {NULL}

Broadwing Communications
SUBTERRANEAN TELECOMMUNICATIONS
2200001700
055.-01-16.0
FULL - \$19,497

Broadwing Communications
SUBTERRANEAN TELECOMMUNICATIONS
2200001700
055.-01-16.0
FULL - {NULL}

MJS Realty Company LLC.
919 Belden Avenue West
0207205400
106.-08-02.0
LAND - \$12,500
FULL - \$12,500
CUT AND CLEAN - \$62.35

MJS Realty Company LLC.
919 Belden Avenue West
0207205400
106.-08-02.0
LAND - \$12,500
FULL - \$12,500
CUT AND CLEAN - \$0

IS

SHOULD BE

MJS Realty Company LLC.
917 Belden Avenue West
0207205300
106.-08-03.0
LAND - \$17,000
FULL - \$17,000
CUT AND CLEAN - \$29.00

MJS Realty Company LLC.
917 Belden Avenue West
0207205300
106.-08-03.0
LAND - \$17,000
FULL - \$17,000
CUT AND CLEAN - \$0

MJS Realty Company LLC.
1019-21 Belden Avenue West
0207206000
106.-09-11.0
LAND - \$17,600
FULL - \$17,600
CUT AND CLEAN - \$201.55

MJS Realty Company LLC.
1019-21 Belden Avenue West
0207206000
106.-09-11.0
LAND - \$17,600
FULL - \$17,600
CUT AND CLEAN - \$0

MJS Realty Company LLC.
109 Sand Street
0279200200
106.-09-16.1
LAND - \$10,800
FULL - \$10,800
CUT AND CLEAN - \$100.05

MJS Realty Company LLC.
109 Sand Street
0279200200
106.-09-16.1
LAND - \$10,800
FULL - \$10,800
CUT AND CLEAN - \$0



28

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

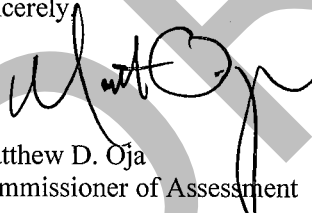
Re: Request for Legislation – Correction of Records

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2023/2024 assessment roll outlined in Appendix "A" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,


Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

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10

**ORDINANCE AUTHORIZING AN
AGREEMENT BETWEEN THE CITY
OF SYRACUSE AND THE MANUFACTURER'S
ASSOCIATION OF CENTRAL NEW YORK
(MACNY) FOR MACNY TO ADMINISTER A
REGISTERED APPRENTICESHIP PROGRAM
FOR TECHNICAL ROLES WITHIN CITY
DEPARTMENTS**

WHEREAS, the Office of Analytics, Performance, & Innovation has requested that this Common Council authorize an agreement with the Manufacturer's Association of Central New York (MACNY), to administer a Registered Apprenticeship Program for Technical Roles within City Departments; and

WHEREAS, MACNY is the authorized administrator for the New York State Department of Labor's Registered Apprenticeship Program; and

WHEREAS, the cost to the City for the administrative services from MACNY pursuant to this agreement shall not exceed \$10,000; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute an agreement with MACNY under the following terms:

1. MACNY shall administer a Registered Apprenticeship Program for Technical Roles within City Departments;
2. The term of the Agreement shall be for a one (1) year period effective as of the date of execution of the Agreement; and
3. The cost for all services to be provided pursuant to this Agreement shall not exceed \$10,000.

; and

BE IT FURTHER ORDAINED, that said agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with the agreement shall be charged to Budget Account #541600.01.16800 or another appropriate account as designated by the Commissioner of Finance.

DRAFT



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

August 2, 2023

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation

Dear Ms. McBride:

On behalf of the Office of Analytics, Performance, & Innovation, please prepare legislation to be introduced at the next scheduled Common Council Meeting to enter into an agreement with The Manufacturing Association of Central New York (MACNY), the authorized administrator for the New York State Department of Labor's Registered Apprenticeship Program.

Entering into this partnership will allow the City to establish registered apprenticeships for technical roles within City departments. Entering into this agreement also allows the City to receive NYS grants and tax credits to supplement apprenticeship education and mentorship in an annual basis.

The yearly cost of these services shall not exceed \$10,000 and shall be charged to account number 541600.01.16800. The duration of this agreement will be for one year.

If you have any questions or comments regarding this, please contact our office.
Thank you.

Sincerely,

Timothy M. Rudd
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: August 2, 2023
SUBJECT: Agreement – The Manufacturing Association of Central New York (MACNY)


On behalf of the Office of Analytics, Performance, & Innovation, I am requesting to enter into an agreement with The Manufacturing Association of Central New York (MACNY), the authorized administrator for the New York State Department of Labor's Registered Apprenticeship Program.

Entering into this partnership will allow the City to establish registered apprenticeships for technical roles within City departments. Entering into this agreement also allows the City to receive NYS grants and tax credits to supplement apprenticeship education and mentorship in an annual basis.

The yearly cost of these services shall not exceed \$10,000 and shall be charged to account number 541600.01.16800. The duration of this agreement will be for one year.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF ANALYTICS, PERFORMANCE, & INNOVATION

CITY OF SYRACUSE, MAYOR BEN WALSH

July 25th, 2023

Nicolas Diaz
Chief Data and
Innovation Officer

Timothy Rudd
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Re: Renewing agreement with MACNY to administer Registered Apprenticeship program

Please prepare legislation for the next meeting of the Common Council authorizing the City to renew our existing agreement with The Manufacturing Association of Central New York (MACNY), the authorized administrator for the New York State Department of Labor's Registered Apprenticeship Program.

Maintaining this partnership will allow the City to continue its registered apprenticeships for technical roles within City departments. This agreement also allows the City to receive NYS grants and tax credits to supplement apprenticeship education and mentorship on an annual basis.

The yearly cost of these services shall not exceed \$10,000 and shall be charged to account number 541600.01.16800. The duration of this renewal is for one year.

Sincerely,

Nicolas Diaz Amigo
Chief Data and Innovation Officer
City of Syracuse

Department of
Analytics, Performance,
and Innovation
233 E Washington St.
Syracuse, N.Y. 13202

315-448-8585

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

July 26, 2023

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Request for Legislation

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting to provide financial support to Leadership Greater Syracuse for Fiscal Year 2023/24.

The funding will be used for operational expenses which covers all three programs: the LGS flagship program (of the same name as the organization), the CNY Political Leadership Institute and Nourishing Tomorrow's Leaders program.

Expenditures will not exceed \$15,000 for a one-time payment.

All costs associated with the exchange shall be charged to the budget account no. 595940.01.90000.

Thank you for your assistance in this matter.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 26, 2023
SUBJECT: Agreement with Leadership Greater Syracuse

On behalf of the Office of Management and Budget, I am requesting the City enter into a funding agreement with Leadership Greater Syracuse for Fiscal Year 2023/24.

The funding will be used for operational expenses which covers all three programs: the LGS flagship program, the CNY Political Leadership Institute and the Nourishing Tomorrow's Leaders.

Expenditures will not exceed \$15,000 for a one-time payment.

All costs associated with the exchange shall be charged to the budget account no. 595940.01.90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

8/2/2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



LEADERSHIP

GREATER SYRACUSE

5703 Enterprise Parkway – Suite C
East Syracuse, NY 13057
315-422-5471
www.leadsyr.org

FOUNDERS

City of Syracuse
Onondaga County
Onondaga Community College
CenterState CEO

OFFICERS

Amy Lawler
President

Ryan McDermott
Vice President
Treasurer

Renae Rokicki
Secretary

STAFF

Pamela Brunet
Executive Director

Robin Macaluso
Program Director

February 27, 2023

Honorable Ben Walsh
City of Syracuse
233 E. Washington Street
City Hall, Suite 203
Syracuse, NY 13202-1473

RE: Request for Appropriation

Dear Mayor Walsh,

Thank you for serving our City. Your unwavering commitment to the well-being of City of Syracuse residents is deeply appreciated and recognized.

I am writing to request that you consider including Leadership Greater Syracuse (LGS) in the City of Syracuse's 2023-2024 budget with an appropriation of \$15,000.

We had the highest number of applications in our history for our 2023 flagship program – a 37 percent increase. Further, 79 percent of the class of 2023 self-identified as Caucasian. This is the most racially diverse class in our history.

Thirty-one percent of the LGS Class of 2023 live in the City of Syracuse. Having suburban and rural residents participating in the program benefits the City, because they leave our program knowing that our community thrives on a healthy city.

Citizens and employers are attracted to us because they want to be leaders in our community, and view our programs as an avenue to get connected.

To ensure all voices are heard, LGS budgeted and fund raised just over \$20,000 for our tuition assistance for the 2023 flagship program. This is important as funding from the City supports that fund. Because of this fund, Syracuse Community Connections, YMCA, Symphoria and more, have a voice in the class and have access to community leaders.

For 33 years, our organization has been inspiring current and future leaders to make a difference in the community where they live and work. Many of today's community leaders, including a number of City of Syracuse staff and Common Council members, are graduates of one of our programs. And, as our wait list signifies, we remain relevant. We desire to meet the demand. We are and want to continue to train and **CONNECT** those who aspire to be tomorrow's leaders.

Mayor Walsh, we humbly ask that you to consider where our City would be without LGS. With market-appropriate tuition covering 60 percent of our expenses and a staff of two, we need funding from the City and the County to carry out our mission.

Our graduates have served more than 850 volunteer positions and those positions speak directly to your vision for a growing Syracuse that embraces diversity and creates opportunity for all.

Graduates cite volunteer involvement with: refugee resettlement, mentoring, A Tiny Home for Good, Big Brothers/Big Sisters, Adopt a Block, the Samaritan Center, Syracuse Community Connections, Syracuse Northeast Community Center, and so many more.

In partnership with The Gifford Foundation through our Nourishing Tomorrow's Leaders board training program, we have trained more than 200 people (majority being racial minorities). Nearly 140 volunteer positions have been served by those individuals.

Mayor, our three programs inspire and connect – and it is the connecting and collaborating that is lacking in our segregated community. Yes, we are making an “ask” of the City of Syracuse through this request, but we are creating and giving the City of Syracuse passionate people who are raising their hands to help move our City forward.

Finally, LGS is proud that it can offer you opportunities for quality constituent engagement. We appreciate you sharing your vision with our participants in our flagship program each year, joining in our community forums, attending our graduation, and inspiring future elected officials as a past speaker at our CNY Political Leadership Institute! For this, we are appreciative and grateful.

Further, should one City of Syracuse employee meet our criteria, we are willing to offer a seat in the class of 2024 to that individual with the costs covered through this appropriation. We appreciate Mr. Alsever's commitment to creating an internal strategy to identify the most outstanding candidates.

As you embark on the challenging budgeting process for the City's 2023-2024 year, I ask that you continue to view LGS as an investment. Simply stated: **LGS Makes Syracuse Better.**

Thank you for your consideration.

Sincerely,



Pamela M. Brunet
Executive Director

cc: Mr. R. Alsever
Mr. Greg Loh
Mr. Timothy Rudd

**GENERAL ORDINANCE AUTHORIZING THE
TEMPORARY SUSPENSION OF ANY
ADDITIONAL ROLLOUT OF THE CITY'S NEW
SOLID WASTE COLLECTION SYSTEM AND
THE ENFORCEMENT OF THE MONETARY
PENALTIES IN SECTION 14-70 OF ARTICLE 6
OF CHAPTER 14 OF THE REVISED GENERAL
ORDINANCES OF THE CITY OF SYRACUSE, AS
AMENDED, ENTITLED "CITY OF SYRACUSE
DEPARTMENT OF PUBLIC WORKS
PROGRAM FOR UPDATING THE CITY'S
SOLID WASTE AND RECYCLING
COLLECTION SYSTEM FOR HOUSEHOLD
WASTE GENERATORS" FOR THOSE
INCLUDED IN THE INITIAL ROLLOUT OF
THE PROGRAM**

WHEREAS, in response to concerns raised following the initial rollout of the City's new Solid Waste Collection System for Household Waste Generators, which was established by General Ordinance No. 6-2023 passed by this Common Council on March 27, 2023 and approved by the Mayor on April 10, 2023, the Common Council has requested legislation to temporarily suspend any additional rollout of the City's new Solid Waste Collection Program and the enforcement of the monetary penalties contained in Section 14-70 of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled "City of Syracuse Department of Public Works Program for Updating the City's Solid Waste and Recycling Collection Systems for Household Waste Generators";

NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of the Department of Public Works authority granted in Article 6, of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as

amended, entitled "City of Syracuse Department of Public Works Program for Updating the City's Solid Waste and Recycling Collection Systems for Household Waste Generators" to add additional routes to those included in the initial Rollout of the City's new Solid Waste Collection Program is hereby temporarily suspended; and

BE IT FURTHER ORDAINED, that the enforcement of the monetary penalties contained in Section 14-70 of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled "Penalties" is hereby temporarily suspended for household waste generators whose properties are included in the initial rollout of the new Solid Waste Collection Program; and

BE IT FURTHER ORDAINED, that nothing in this temporary suspension relieves the responsibility of household waste generators whose properties are included in the initial rollout of the new Solid Waste Collection Program to comply with the provisions of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended; and

BE IT FURTHER ORDAINED, that the Commissioner of the Department of Public Works shall inform the Common Council when he feels the concerns raised following the initial rollout of the new Solid Waste Collection Program have been sufficiently addressed and request consideration of legislation to remove the temporary suspensions granted herein; and

BE IT FURTHER ORDAINED, that all remaining sections of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, not temporarily suspended by this Ordinance shall remain in full force and effect as previously adopted; and

BE IT FURTHER ORDAINED, that this Ordinance shall be effective immediately.



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CITY OF SYRACUSE COMMON COUNCIL

AMIR GETHERS
Councilor-at-Large

July 20, 2023

Ms. Patricia K. McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to Temporarily Suspend Additional Rollout of the New Solid Waste Collection Program and to Temporarily Suspend Enforcement of the Penalties contained in Section 14-70 of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended for properties included in the initial rollout of the new Program

Dear Ms. McBride:

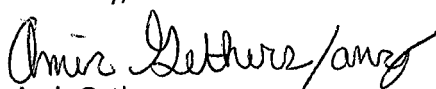
Please place on the Waiver Agenda for the July 24, 2023, Common Council Meeting legislation regarding Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse relative to the City's new Solid Waste Collection Program.

Based on concerns raised following the initial rollout of the Program, the members of the Common Council believe it is in the best interest of the City to (1) temporarily suspend additional rollout of the new Solid Waste Collection Program beyond the routes already designated by the Commissioner of the Department of Public Works to participate in the initial rollout of the Program; and to (2) temporarily suspend enforcement of the monetary penalties in Section 14-70 of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse for the properties included in the initial rollout of the City issued Regulation Containers.

The suspension will remain in place until such time as the Commissioner of the Department of Public Works, the Mayor and the Common Council have determined that any issues with the new Collection Program have been adequately addressed and that the Program is ready to be expanded to additional routes.

Thank you for your assistance in this matter.

Sincerely,


Amir Gethers
Councilor at Large



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

July 24, 2023

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, NY 13202

RE: Request to Authorize ARPA funding for the Emergency Signal Preemption project

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to appropriate funds in an amount not to exceed \$1,617,308 from the American Rescue Plan Act (ARPA) of 2023 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to implement the Emergency Signal Preemption project. Under this program, the city will update the existing traffic signal preemption system replacing outdated and functionally obsolete equipment. The preemption system is a critical component of the Syracuse Fire Department's fast response times, allowing signals to provide priority to SFD vehicles during emergency situations. The DPW works closely with SFD to install and maintain this infrastructure.

The signal preemption technology is a sole source product from Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated. Both the existing and new technologies are from this singular supplier.

Please do not hesitate to contact me directly if you have any questions or require any additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

CC: Chief Monds, SFD
CC: Jen Tifft, Mayor's Office

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

July 24, 2023

Mr. Tim Rudd
Director of Budget
213 City Hall
Syracuse, New York 13202

RE: Request to Authorize ARPA funding for the Emergency Signal Preemption project

Dear Mr. Rudd:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to appropriate funds in an amount not to exceed \$1,617,308 from the American Rescue Plan Act (ARPA) of 2023 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to implement the Emergency Signal Preemption project. Under this program, the city will update the existing traffic signal preemption system replacing outdated and functionally obsolete equipment. The preemption system is a critical component of the Syracuse Fire Department's fast response times, allowing signals to provide priority to SFD vehicles during emergency situations. The DPW works closely with SFD to install and maintain this infrastructure.

The signal preemption technology is a sole source product from Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated. Both the existing and new technologies are from this singular supplier.

Please do not hesitate to contact me directly if you have any questions or require any additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

CC: Chief Monds, SFD
CC: Jen Tifft, Mayor's Office

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 31, 2023
SUBJECT: Appropriation of Funds – Emergency Signal Preemption Project


On behalf of the Department of Public Works, I am requesting to appropriate funds in an amount not to exceed \$1,617,308 from the American Rescue Plan Act (ARPA) of the 2023 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to implement the Emergency Signal Preemption Project. Under this program, the city will update the existing traffic signal preemption system replacing outdated and functionally obsolete equipment. The preemption system is a critical component of the Syracuse Fire Department's fast response times, allowing signals to provide priority to SFD vehicles during emergency situations. The DPW works closely with SFD to install and maintain this infrastructure.

The signal preemption technology is a sole source product from Global Traffic Technologies, LLC, a division of Miovision Technologies Incorporated. Both the existing and new technologies are from this singular supplier.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

33

July 28, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, NY 13202

RE: 2023/2024 Municipal Sidewalk Capital Equipment Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Municipal Sidewalk Capital Equipment Program at a cost not to exceed \$35,000.

These funds in an amount not to exceed \$35,000 will be used to purchase (1) work truck fleet vehicle. The Cash Capital account to be used will be determined by the by the Commissioner of Finance to account for the costs of this program.

Please let me know if you have any questions relative to this request.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Tim Rudd
Director of Budget
City Hall, Room 213
Syracuse, New York 13202

RE: 2023/2024 Municipal Sidewalk Capital Equipment Program

Dear Mr. Rudd:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Municipal Sidewalk Capital Equipment Program at a cost not to exceed \$35,000.

These funds in an amount not to exceed \$35,000 will be used to purchase (1) work truck fleet vehicle. The Cash Capital account to be used will be determined by the by the Commissioner of Finance to account for the costs of this program.

Please let me know if you have any questions relative to this request.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/28/23	Department:	Public Works
Project Name:	Municipal Sidewalk Capital Equipment		
Project Cost:	\$35,000.00		
Contact Name:	Jeremy Robinson, Commissioner		
Project Description:	(1) work truck		
Projected Time Line & Funding Source(s)			
Estimated Start Date: 8/15/2023		Estimated Completion Date: 12/31/2023	
Funding Source:		Dollar Amount:	
Local Share: Cash Capital		\$35,000.00	
Local Share: Bonds (complete schedule below)			
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):		\$35,000.00	
Estimated Project Borrowing Timeline			
Year	Fiscal Year	Estimated Amount to Borrow	
1			
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)			
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes: No: Reason("No"):			
Director of Administration:		Date: 8/2/23	
Director of Management & Budget:		Date: 8-1-23	
Commissioner of Finance:		Date: 8/1/23	



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

34

July 27, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Purchase of Parts and Repair Services for John Deere Equipment

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:


- Ordinance authorizing the purchase of parts and repair services for John Deere equipment without formal advertising and competitive bidding during the 2023/2024 fiscal year from Five Star Equipment Inc.

Five Star Equipment Inc. is the only authorized John Deere Construction and Forestry dealer for Syracuse, N.Y.

Total expenditures are estimated not to exceed \$100,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 24, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Tim Rudd
Director of Management and Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for the Purchase of Parts and Repair Service for John Deere Equipment from Five Star Equipment Inc.

Dear Mr. Rudd:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of parts and repair service for John Deere equipment without formal advertising and competitive bidding during the 2023/2024 fiscal year from Five Star Equipment Inc.

Five Star Equipment Inc. is the only authorized John Deere Construction and Forestry dealer for Syracuse, N.Y.

Total expenditures are estimated not to exceed \$100,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW



JOHN DEERE

Deere Direct
PO Box 9109
Moline, IL 61265
Actives: 1-888-432-3373
Retiree: 1-800-213-3373

06/30/2023

RE: Five Star Equipment Inc.

5835 E Taft Rd

Syracuse, NY 13212

City of Syracuse

1200 Canal Street

Syracuse, NY 13210

Attn: Gary Mason

To whom it may concern,

This letter is to confirm that Five Star Equipment Inc located at 5835 E Taft Rd, Syracuse, NY is the only authorized John Deere Construction and Forestry dealer for Syracuse, NY.

Five Star Equipment Inc is the exclusive authorized Sales, Parts, and Service provider for John Deere OEM parts and authorized dealer for your equipment.

Best regards,

Norman A Caldera

Territory Customer Support Manager

John Deere Construction & Forestry

1300 River Drive, Moline, IL 61265

Mobile: 305-773-0451

CalderaNormanA@JohnDeere.com



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 27, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request for Standardization of Hydrants

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process to restrict future hydrants and hydrant part bids for the fiscal year 2023-2024 to the following manufacturers: Kennedy, Mueller and American.

There are currently seven different models of fire hydrants in the Syracuse water distribution system. Several of these models are no longer manufactured. The hydrant found most frequently in the system is made by Wood. That model was installed many years ago and is still available but does not meet current standards for optimum fire protection.

There is a large expense involved in maintaining a spare parts inventory for each model. In addition, it is difficult to keep crews trained in the repair procedures for each model because some of the hydrants are constructed differently from others. Therefore, it is desirable to limit the number of models that will be allowed for future installations.

It is requested to restrict future hydrants and hydrant part bids for fiscal year 2023-2024 to the following manufacturers: Kennedy, Mueller and American. The estimated cost is approximately \$275,000 and will be charged to an appropriate account designated by the Commissioner of Finance. It is the Department of Water's opinion that there will be sufficient competition between these three companies.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 19, 2023

Mr. Tim Rudd
Office of Management and Budget
213 City Hall
Syracuse, New York 13202

RE: Standardization of Hydrants

Dear Tim,

There are currently seven different models of fire hydrants in the Syracuse water distribution system. Several of these models are no longer manufactured. The hydrant found most frequently in the system is made by Wood. That model was installed many years ago and is still available but does not meet current standards for optimum fire protection.

There is a large expense involved in maintaining a spare parts inventory for each model. In addition, it is difficult to keep crews trained in the repair procedures for each model because some of the hydrants are constructed differently from others. Therefore, it is desirable to limit the number of models that will be allowed for future installations.

It is requested that the Common Council be petitioned for permission to restrict future hydrants and hydrant part bids for the fiscal year 2023-2024 to the following manufacturers: Kennedy, Mueller and American. The estimated cost is approximately \$275,000 and will be charged to an appropriate account designated by the Commissioner of Finance. It's our opinion that there will be sufficient competition between these three companies.

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF SERVICES TO REPAIR,
INSPECT, SERVICE AND INSTALL, WHEN
NECESSARY, AUDIO TONE, TELEMETRIC,
AND PUMP CONTROL EQUIPMENT FOR THE
DEPARTMENT OF WATER DURING
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment for the Department of Water during fiscal year 2023/2024, at a cost not to exceed \$50,000.00 from the following companies: GHD, Aqualogics, and GE iFix, without competitive bidding or formal advertising by reason of the fact it is necessary to engage the services of someone specializing in this work or a manufacturer's repairman for periodic inspection and intricate repairs; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said services at a cost not to exceed \$50,000.00, charging the cost thereof to Water Department Plant Budget Account #540511.05.83400 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024, provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

36

July 31, 2023

Timothy M. Rudd
Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Julie Castellitto
Assistant Director

RE: Waiver Request for Telemetry/Instrumentation

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing the services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment for the Water Department during Fiscal Year 2023/2024.

The Water Department possesses fifty-six telemetric instruments to measure the elevation and flow of water at the various reservoirs, pumping stations and the water treatment plant. The recording of essential data is necessary to ensure proper control of water system operations and is also needed to complete reports that are required by the New York State Department of Health. The Water Department also operates eleven chlorinators that provide continuous chlorination of the water supply that is mandated by the New York State Health Department.

Water Department personnel are capable of performing minor repairs and adjustments to the instrumentation, pump and valve controls, and chlorinators. However, periodic inspection and intricate repairs require the use of the manufacturer's parts and service personnel or other specialized repair people.

Therefore, it is requested that the Common Council be petitioned for a waiver of competitive bidding to obtain the following services during the 2023/2024 fiscal year: For services to repair, inspect, service and install, when necessary, audio tone, telemetric, and pump control equipment:

- A. GE iFix
- B. Aqualogics
- C. GHD

Expenditures will not to exceed \$50,000 and would be charged to the Water Plant Budget Account 540511.05.83400. In the event that the representatives from the above named manufacturers or service companies cannot be available to effect timely repairs in an emergency situation, other suitable professionals will be sought. In this event, the Department of Water will obtain competitive quotes whenever possible.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

July 18, 2023

Joseph B. Awald, PE
Commissioner

Mr. Tim Rudd
Office of Management and Budget
Room 231 City Hall
Syracuse, New York 13202

RE: Telemetry/Instrumentation Waiver

Dear Tim,

The Water Department possesses fifty-six telemetric instruments to measure the elevation and flow of water at the various reservoirs, pumping stations and the water treatment plant. The recording of essential data is necessary to ensure proper control of water system operations and is also needed to complete reports that are required by the New York State Department of Health. The Water Department also operates eleven chlorinators that provide continuous chlorination of the water supply that is mandated by the New York State Health Department.

Water Department personnel can perform minor repairs and adjustments to the instrumentation, pump and valve controls, and chlorinators. However, periodic inspection and intricate repairs require the use of the manufacturer's parts and service personnel or other specialized repair people.

Therefore, it is requested that the Common Council be petitioned for a waiver of competitive bidding to obtain the following services during the 2023-2024 fiscal year:

For services to repair, inspect service and install, when necessary, audio tone, telemetric, and pump control equipment:

- A. GE iFix
- B. Aqualogics
- C. EDR

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Estimated cost is \$50,000 and would be charged to Water FY 24 Plant Budget account 540511.05.83400. In the event that the representatives from the above-named manufacturers or service companies cannot be available to effect timely repairs in an emergency situation, other suitable professionals will be sought. In this event, the Department of Water will obtain competitive quotes whenever possible.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

www.syr.gov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

37

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Waiver Request for Pump Repair/Replacement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for repair and replacement of pumps and/or motors in the water system during Fiscal Year 2023/2024.

There are at least two pumps in each of the nine booster pumping stations in the Syracuse Water Distribution System. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise which makes this work professional in nature. Both Gartner Equipment and Koester Associates are two vendors with the most competitive prices. Quotes will be obtained prior to ordering.

The expected cost of this work will not exceed \$75,000. Funds for pumps and/or motor repairs will be charged to the Water Department Plant Budget Account #540720.05.83400 or 540720.05.83300.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 18, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Annual waiver request – Pump Repair/Replacement

Dear Tim,

Please prepare legislation for consideration at the next meeting of the Common Council for the above referenced waiver.

There are at least two pumps in each of the nine booster pumping stations in the Syracuse Water distribution system. Failure of a pump requires immediate attention in order to restore satisfactory service to the public. Therefore, it is not practical to contract for pump repairs by competitive bidding. Moreover, repairing pumps requires a considerable degree of expertise, which makes this work professional in nature. Both Gartner equipment and Koester Associates are two vendors with the most competitive prices. Quotes will be obtained prior to ordering.

The expected cost of this work will not exceed \$75,000. Funds for pump and/or motor repairs will be charged to the Water FY 24 Plant 05.83400.540720 or 05.83300.540720.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Joseph Awald, P.E.
Commissioner of Water

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF UNDERWATER ROUTINE
MAINTENANCE AND EMERGENCY SERVICES
FOR THE DEPARTMENT OF WATER DURING
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of underwater routine maintenance and emergency services from Hunt Underwater Specialties for the Department of Water during fiscal year 2023/2024 at a cost not to exceed \$25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialized nature of the work involving scuba divers and at times needs to be on an emergency basis; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said under water routine maintenance and emergency services at a cost not to exceed \$25,000.00, charging the cost thereof to Budget Account #05.83400.540551 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024, provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

38

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request – Hunt Underwater Specialties

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of the competitive bidding process to purchase underwater routine maintenance and emergency services from Hunt Underwater Specialties during Fiscal Year 2023/2024.

This service involves cleaning the intake screens in Skaneateles Lake to ensure proper flow. This is specialty work involving scuba divers and at times needs to be on an emergency basis. Emergency situations may also occur through the watershed that needs specialty services from Hunt.

All costs associated will be charged to Water Department Budget Account #05.83400.540551 not to exceed \$25,000.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 18, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Annual waiver request – Hunt Underwater Specialties

Dear Director Rudd:

The Department of Water is requesting a waiver of the competitive bidding process to purchase underwater routine maintenance and emergency services from Hunt Underwater Specialties.

This service involves cleaning the intake screens in Skaneateles Lake to ensure proper flow. This is specialty work involving scuba divers and at times needs to be on an emergency basis. Emergency situations may also include throughout the watershed that needs specialty services from Hunt.

All costs associated will be charged to Water Department FY 24 Budget Account # 05.83400.540551 not to exceed \$25,000.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Joseph Awald, P.E.
Commissioner of Water

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF LIQUID CHLORINE AND SODIUM
HYPOCHLORITE FROM JCI JONES
CHEMICALS, INC. BY THE DEPARTMENT OF
WATER DURING FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of liquid chlorine and sodium hypochlorite from JCI Jones Chemicals, Inc. by the Department of Water during fiscal year 2023/2024 at a total cost not to exceed \$450,000.00 without competitive bidding or formal advertising in order to avoid an interruption or delay of full delivery of the chlorine that is essential to the safety measures utilized by the Department of Water at Skaneateles Watershed, Westcott Reservoir, Woodland Reservoir, Morningside Reservoir, and the Syracuse Water Plant; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said liquid chlorine and sodium hypochlorite from JCI Jones Chemicals, Inc. at a cost not to exceed \$450,000.00 charging the cost thereof to Budget Account #05.83300.540541 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request – Purchase of Liquid Chlorine

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of the competitive bidding process to allow for the purchase of liquid chlorine and Sodium Hypochlorite from JCI Jones Chemicals, Inc. ("JCI") during Fiscal Year 2023/2024 at a total cost not to exceed \$450,000.

There is currently a severe worldwide shortage of chlorine which has resulted in a consistent quarterly increase in the price of chlorine. This increase in cost has impacted the ability of chlorine suppliers to maintain a consistent price and to guarantee delivery of the product. JCI is the City's current vendor for chlorine and has been consistently able to deliver the necessary supply of chlorine. This waiver is necessary to avoid an interruption or delay of full delivery of the chlorine that is essential to the safety measures utilized by the Department of Water at the Skaneateles Watershed, Westcott Reservoir, Woodland Reservoir, Morningside Reservoir, and the Syracuse Water Plant.

All costs associated with the purchase of chlorine will be charged to Water Department Budget Account #05.83300.540541.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 18, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Request for authorization of a Waiver of Competitive Bidding for the Purchase of Liquid Chlorine for the Department of Water during Fiscal Year 2023/2024

Dear Director Rudd:

The Department of Water is requesting a waiver of the competitive bidding process to allow for the purchase of liquid chlorine and Sodium Hypochlorite from JCI Jones Chemicals, Inc. ("JCI") for the Fiscal Year 2023/2024 at a total cost not to exceed \$450,000.

There is currently a severe worldwide shortage of chlorine which has resulted in a consistent quarterly increase in the price of chlorine. This increase in cost has impacted the ability of chlorine suppliers to maintain a consistent price and to guarantee delivery of the product. JCI is the City's current vendor for chlorine and has been consistently able to deliver the necessary supply of chlorine. This waiver is necessary to avoid an interruption or delay of full delivery of the chlorine that is essential to the safety measures utilized by the Department of Water at the Skaneateles Watershed, Westcott Reservoir, Woodland Reservoir, Morningside Reservoir, and the Syracuse Water Plant.

All costs associated with the purchase of chlorine will be charged to Water Department Budget Account # 05.83300.540541.

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

40

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request for Backhoe Services and Repair

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process for the purchase of parts and service for Milton Caterpillar backhoes for the Department of Water during Fiscal Year 2023/2024.

Onondaga County has a contract for other brands of backhoes but the parts do not intermix with the Milton CAT vehicles.

The expected cost for parts/service/repair will not exceed \$30,000 and will be charged to the Water Department Plant Budget Account 05.83400.540200.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 18, 2023

Mr. Tim Rudd
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Waiver for Backhoe Service and Repair

Dear Tim,

Please prepare legislation for consideration at the next meeting of the Common Council for the above-referenced waiver. The Water Department is requesting a waiver from the competitive bidding process for the purchase of parts and service for Milton Caterpillar backhoes.

Onondaga County has a contract for other brands of backhoes but the parts do not intermix with Milton CAT vehicles.

Costs for this parts/service/repair Water Plant Budget FY 24 05 83400 540200 and will not exceed \$30,000.

Very truly yours,


Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF REPAIR SERVICE AND
SPECIALTY PARTS FOR HEAVY EQUIPMENT
FOR THE DEPARTMENT OF WATER DURING
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and specialty parts for heavy duty equipment from Monroe Tractor for the Department of Water during the fiscal year 2023/2024 at a cost not to exceed \$40,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Monroe Tractor repairs the heavy equipment in the most time efficient manner which is critical to the operation of departmental needs; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for at a cost not to exceed \$40,000.00, charging the cost thereof to the Department of Water Plant Budget Account #05.83400.540200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request for Backhoe Service and Repair

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of competitive bid for the purchase of specialty parts and service from Monroe Tractor during Fiscal Year 2023/2024.

Monroe Tractor repairs the heavy equipment in the most time efficient manner which is critical to the operation of departmental needs.

The expected cost of this parts/service/repair will not exceed \$40,000 and will be charged to the Water Department Plant Budget Account #05.83400.540200.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

June 18, 2023

Mr. Tim Rudd
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Waiver for Backhoe Service and Repair

Dear Tim,

Please prepare legislation for consideration at the next meeting of the Common Council for the above-referenced waiver. The Water Department is requesting a waiver from the competitive bidding process for the purchase of specialty parts and service from Monroe Tractor.

Monroe Tractor repairs our heavy equipment in the most time efficient manner which is critical to the operations of departmental needs.

Costs for this parts/service/repair Water FY 24 Plant Budget 05 83400 540200 and will not exceed \$40,000 for fiscal year 2023/24.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Joseph Awald, P.E.
Commissioner of Water

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

42

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request for Automatic Control Valves and Valve Vaults

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process for the purchase of automatic control valves and valve vaults by the Department of Water be standardized to one manufacturer, Ross Valve Mfg. Co., during the fiscal year 2023-2024. This waiver would improve the repair time during emergencies since only specific vendors are familiar with Ross valves.

There are several reasons why standardizing our control valve and vaults purchases to Ross Valve would be advantageous:

- The Department of Water has numerous Ross valves in the critical areas of the distribution system, including pumping stations, emergency inter-connections and pressure boundaries.
- Different manufacturers require separate parts inventory, maintenance supplies and service contracts.
- Ross Valve Mfg. Co. is a highly regarded manufacturer of automatic control valves and vaults throughout the world. Ross has a proven track record for low maintenance and reliability.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202


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It is estimated that the Department of Water will need to purchase equipment worth approximately \$225,000 during fiscal year 2023-2024 from Water Account #05.83400.540541 or 501555024.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

25



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

June 14, 2023

Joseph B. Awald, PE
Commissioner

Mr. Tim Rudd
Office of Management and Budget
City Clerk
Syracuse, New York 13202

**RE: Valve Ordinance
Waiver of competitive Biding
Standardization to Ross Valve**

Dear Mr. Rudd,

I request that legislation be introduced to the Common Council to purchase of automatic control valves and valve vaults by the Department of Water be standardized to one manufacturer, Ross Valve Mfg. Co., during the fiscal year 2023-24. Please also include waiver of competitive bidding. This waiver would improve the repair time during emergencies since only specific vendors are familiar with Ross valves.

There are several reasons why standardizing our control valve and vaults purchases to Ross Valve would be advantageous:

- The Department of Water has numerous Ross valves in the critical areas of the distribution system, including pumping stations, emergency inter-connections and pressure boundaries.
- Different manufacturers require separate parts inventory, maintenance supplies and service contracts.
- Ross Valve Mfg. Co. is a highly regarded manufacturer of automatic control valves and vaults throughout the world. Ross has a proven track record for low maintenance and reliability.

It is estimated that the Department of Water will need to purchase equipment worth approximately \$225,000 during fiscal year 2023-2024 from Water Account 05.83400.540541 or 501555024.

Very truly yours,

Joseph Awald, PE
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF ENVIRONMENTAL SERVICES TO
COLLECT USED OIL AND MAINTENANCE
SERVICES FOR THE DEPARTMENT OF WATER
DURING FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of environmental services to collect used oil and maintenance services from Safety Kleen Systems, Inc. for the Department of Water during the fiscal year 2023/2024 at a cost not to exceed \$10,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Safety Kleen Systems, Inc. uses an oil refining process to allow the oil collected from the Water Department Garage to be recycled and reused; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said used oil collection services and maintenance services at a cost not to exceed \$10,000.00, charging the cost thereof to Budget Account # 05.83400.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request – Safety Kleen Systems

Dear Ms. McBride,

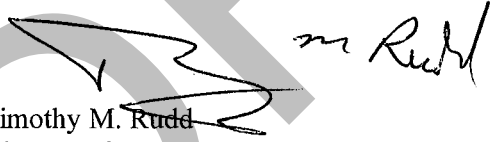
Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of the competitive bidding process to purchase used oil collection and maintenance from Safety Kleen Systems Inc. during Fiscal Year 2023/2024.

Safety Kleen Systems Inc. picks up the used oil at the Water Department garage and uses the oil refining for recycling.

All costs associated will be charged to Water Department Budget Account #05.83400.540552 not to exceed \$10,000.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 18, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Annual waiver request - Safety Kleen Systems

Dear Director Rudd:

The Department of Water is requesting a waiver of the competitive bidding process to purchase used oil collection and maintenance from Safety Kleen for FY 23/24.

Safety Kleen Systems Inc. picks up the used oil at the Water Department garage and uses the oil refining for recycling.

All costs associated will be charged to Water Department FY24 Budget Account # 05.83400.540552 not to exceed \$10,000.

Very truly yours,


Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Waiver Request – Transportation Repair Systems

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council Meeting authorizing a waiver of the competitive bidding process to purchase services from Transportation Repair Systems during Fiscal Year 2023/2024.

This service involves the repair of heavy equipment for the Water Department fleet. Transportation Repair Systems has the most efficient and economical services for emergency repairs. The Water department has limited fleet and can't afford to have heavy equipment out of service.

All costs associated will be charged to Water Department Budget Account #05.83400.540210 not to exceed \$50,000.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

July 18, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Annual waiver request – Transportation Repair Systems

Dear Director Rudd:

The Department of Water is requesting a waiver of the competitive bidding process to purchase services from Transportation Repair Systems.

This service involves the repair of heavy equipment for the Water Department fleet. Transportation Repair Systems has the most efficient and economical services for emergency repairs. The Water department has limited fleet and can't afford to have heavy equipment out of service.

All costs associated will be charged to Water Department FY 24 Budget Account # 05.83400.540210 not to exceed \$50,000.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Joseph Awald, P.E.
Commissioner of Water

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

45-16

July 20, 2023

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request to authorize ARPA funds and enter into contract with Blueprint 15 Inc. to develop new Children Rising Center

Dear Ms. McBride:

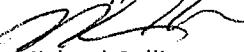
Please prepare legislation for the next meeting of the Syracuse Common Council to appropriate \$2,000,000 of the American Rescue Plan Act (ARPA) fund balance and enter into agreement with Blueprint 15, Inc. to construct a new Children Rising Center at S. State St. and E. Taylor St.

The funding will be used to build a new multipurpose facility that includes an early learning center, parent/child play center, and a YMCA for wellness programming. ARPA funds will specifically be used to construct and equip the early learning center. Early learning is specifically identified as an allowable use for ARPA funds to promote early childhood development, especially in disadvantaged neighborhoods. Early education has been identified as a critical need for families in the East Adams neighborhood, and this new early learning asset will prepare children for kindergarten and the transition to programs like STEAM at Martin Luther King Elementary School. Construction on the facility is expected to begin in 2024, with the planned opening of the Center in Fall 2025.

The City's funding is contingent upon Blueprint 15 securing the necessary funding sources to develop this project by March 31, 2024. In addition to these city funds, \$10 Million has been committed to this project by the Allyn Family Foundation and Onondaga County. Blueprint 15 is currently seeking additional grant funding from the State and other public and private sources, as well as tax credit financing. The total project budget for this project is estimated at \$24 Million.

Please let me know if you have any questions.

Sincerely,


Michael Collins
Commissioner

Cc: Sharon Owens, Deputy Mayor
Jennifer Tifft, Director of Strategic Initiatives

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 28, 2023
SUBJECT: Appropriation of Funds & Agreement – Blueprint 15, Inc.

On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate \$2,000,000 from the American Rescue Plan Act (ARPA) fund balance and enter into an agreement with Blueprint 15, Inc. to construct a new Children Rising Center at S. State St. and E. Taylor St.

The funding will be used to build a new multipurpose facility that includes an early learning center, parent/child play center, and a YMCA for wellness programming. ARPA funds will specifically be used to construct and equip the early learning center. Early learning is specifically identified as an allowable use for ARPA funds to promote early childhood development, especially in disadvantaged neighborhoods. Early education has been identified as a critical need for families in the East Adams neighborhood, and this new early learning asset will prepare children for kindergarten and the transition to programs like STEAM at Martin Luther King Elementary School. Construction on the facility is expected to begin in 2024, with the planned opening of the Center in Fall 2025.

The City's funding is contingent upon Blueprint 15 securing the necessary funding sources to develop this project by March 31, 2024. In addition to these city funds, \$10 Million has been committed to this project by the Allyn Family Foundation and Onondaga County. Blueprint 15 is currently seeking additional grant funding from the State and other public and private sources, as well as tax credit financing. The total project budget for this project is estimated at \$24 Million.


Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov


Mayor Ben Walsh
City of Syracuse, New York

8/2/23
Date



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

47

July 20, 2023

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request to repeal ordinance #45-2022 appropriating ARPA funding for SUNY Educational Opportunity Center (EOC) Applied Trades & Technology Career Lab


Dear Ms. McBride:

Please prepare legislation for the next meeting of the Syracuse Common Council to repeal ordinance #45-2022 (2/7/2022), which appropriated \$1,750,000 of the American Rescue Plan Act (ARPA) fund balance for the State University of New York Educational Opportunity Center (SUNY EOC) to construct a new Applied Trades and Technology Career Lab at 909-912 Montgomery Street.

The city's commitment was contingent on SUNY EOC receiving matching funds from SUNY to develop this project; however, SUNY is unable to provide funding and EOC has confirmed that they will not move forward with this project at this time.

Please let me know if you have any questions.

Sincerely,


Michael Collins
Commissioner

Cc: Sharon Owens, Deputy Mayor
Jennifer Tifft, Director of Strategic Initiatives

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

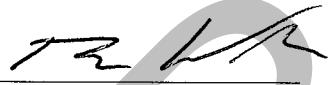
TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 28, 2023
SUBJECT: Repeal Ordinance #45-2022 – SUNY Educational Opportunity Center (EOC)

On behalf of the Department of Neighborhood & Business Development, I am requesting to repeal ordinance #45-2022 (2/7/2022), which appropriated \$1,750,000 of the American Rescue Plan Act (ARPA) fund balance for the State University of New York Educational Opportunity Center (SUNY EOC) to construct a new Applied Trades and Technology Career Lab at 909-912 Montgomery Street.

The City's commitment was contingent on SUNY EOC receiving matching funds from SUNY to develop this project; however, SUNY is unable to provide funding and EOC has confirmed that they will not move forward with this project at this time.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



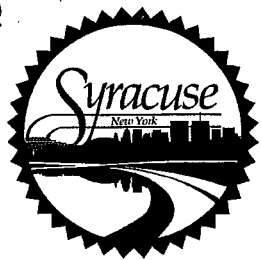
Mayor Ben Walsh
City of Syracuse, New York

8/2/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

48

July 28, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

**Re: Legislation Request – Authorization to Amend Ordinance 2022-197 to
adjust program allocations from Downpayment Assistance and SHARP
programs**

Dear Clerk McBride:

Please prepare legislation to be introduced at the August 14, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development amending ordinance 2022-197 to update specific program allocations for Year 48 (2022-23) Community Development Block Grant (CDBG) funding.

Neighborhood and Business Development is requesting the adopted budget for CDBG be adjusted to reduce the original allocation for the Homeownership Center Downpayment Assistance program by \$34,138.40, and increase the amount originally allocated to the SHARP Program by the same amount. Both programs are administered by Home Headquarters. A copy of the revised budget for all CDBG programs is attached. All other provisions and funding allocations specified in the original ordinance are to remain in effect.

I am happy to answer any questions at x8743 or via email at msczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

[https://cityofsyrcuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization to Amend PY48 - CCA to SHARP- 07.28.2023.docx](https://cityofsyrcuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative%20Request%20Letters/Legislative%20Letter%20-%20Authorization%20to%20Amend%20PY48%20CCA%20to%20SHARP-07.28.2023.docx)

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

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Agency	Program	PY 48 Allocation
ARISE, Inc.	Housing Referral and Advocacy Program	\$ 27,123
Blueprint 15, Inc.	Blueprint Housing Trust Fund	\$ 45,149
Catholic Charities of Onondaga County	Staffing: Eviction Prevention + Relocation Assistance Program	\$ 161,683
	Direct Financial Assistance for Relocation Program	\$ 31,741
CenterState CEO Foundation	Build Ready (Pathways to Apprenticeship) & Up Start for Syracuse Build	\$ 38,425
CNY Fair Housing	Education, Enforcement, + Tenant Counseling	\$ 76,850
Dunbar Association, Inc.	Youth/Teen After School and Summer Program	\$ 24,016
Empire Housing	Far Westside/City of Syracuse Revitalization Strategy	\$ 96,063
Greater Syracuse Tenant Network	Tenant Advocacy in HUD Buildings	\$ 42,660
Home HeadQuarters	Urgent Care Repair Program*	\$ 1,315,493
	RAMP Partnership with ARISE	\$ 48,031
	SHARP Program	\$ 278,929.40
	Homeownership Services - Downpayment Assistance	\$ 214,034.60
	Homeownership Center	\$ 146,875
Hopeprint, Inc.	Micro-Neighborhood Reinvestment Strategy	\$ 21,134
Huntington Family Centers, Inc.	Youth Services Program	\$ 33,072
InterFaith Works of CNY	Center for New Americans + Tenant Counseling/Housing Stability	\$ 61,121
Jubilee Homes	Workforce & SW Neighborhood Economic Development	\$ 180,515
Northeast Hawley Development Association (NEHDA)	Neighborhood Revitalization and Stabilization Program	\$ 75,297
OnPoint For College	Career Services Program	\$ 15,627
Syracuse Model Neighborhood Facility, Inc.	Southwest Community Center (Focus on Youth, Seniors)	\$ 385,530
Syracuse Northeast Community Center	Northeast Community Center (Focus on Youth, Seniors)	\$ 298,868
Volunteer Lawyer Project	Eviction Defense Program	\$ 4,803
Welch Terrace	Welch Terrace Housing	\$ 9,606
Westcott Community Center	Community Center Programming (Focus on Youth, Seniors)	\$ 100,794
YWCA	Girls, Inc.	\$ 14,409
	Women's Residence Program	\$ 19,563
NBD Distressed Property	Vacant Property Remediation (e.g. renovation, demolition), Program Income Included	\$ 208,646
City of Syracuse NBD (20% Cap)	NBD Administration	\$ 978,895
GRAND TOTALS		\$ 4,954,953

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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

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July 28, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

Re: Legislation Request – Authorization to award ARPA Infill Housing Funds to Preferred Developer

Dear Clerk McBride:

Please prepare legislation to be introduced at the August 14, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development authorizing the Department of Neighborhood and Business Development to award up to 4,000,000 of ARPA Infill Housing funding as authorized by ordinance 2022-295. Funds will be used to offset the cost of developing of forty (40) single family homes.

ARPA Infill funds will support the all-residential units to be sold to income-qualified owner occupants as part of the Resurgent Neighborhoods Initiative (RNI) Infill Housing Plan. Home HeadQuarters, Inc will serve as the developer, and was identified as a preferred developer of those responded to the City's Request for Qualifications (RFP #23-007). Construction is slated to begin in Fall 2023 and conclude in early 2026. Additional funds will be leveraged from the City of Syracuse's federal block grant allocations, federal Community Project Funding (CPF) dollars, New York State's Affordable Home Ownership Program (AHOP), and New York State's Affordable Housing Corporation (AHC).

All 40 homes will be selected from the pool of addresses attached. The addresses reflect each parcel's legal assessed address as of the date of this letter. Several re-subdivisions are still in process, and it is expected that in some instances the final addresses will deviate slightly from what is listed to the extent required by the Department of Assessment. The attached list includes a total of 52 highest priority sites targeted for development of single-family properties for owner occupancy. Neighborhood and Business Development will prioritize development of the remaining 12 sites through its other non-ARPA funding sources as those funds are secured.

I am happy to answer any questions at x8743 or via email at msczpanski@syr.gov.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

[https://cityofsyracuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorize ARPA Infill Funding for AHOP - 07.28.2023.docx](https://cityofsyracuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative%20Request%20Letters/Legislative%20Letter%20-%20Authorize%20ARPA%20Infill%20Funding%20for%20AHOP%20-%2007.28.2023.docx)

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Neighborhood	FullAddress	# of Homes	Neighborhood	FullAddress	# of Homes
VALLEY	233 LOOMIS AVE	1	ELMWOOD	107 ELMHURST AVE & HUNT AVE	2
VALLEY	229 LOOMIS AVE	1	ELMWOOD	322-24 BISHOP AVE	1
SOUTHSIDE	111 KENNEDY ST W	1	ELMWOOD	332 BISHOP AVE & BRIGHTON AVE	1
SOUTHSIDE	140 KENNEDY ST W	1	ELMWOOD	202 ELMHURST AVE	1
SOUTHSIDE	148 KENNEDY ST W	1	ELMWOOD	204 ELMHURST AVE	1
SOUTHSIDE	1540 STATE ST S	1	ELMWOOD	206 ELMHURST AVE	1
SOUTHSIDE	1542-44 STATE ST S	1	WESTSIDE	411 MERRIMAN AVE	1
SOUTHSIDE	1548 STATE ST S	1	WESTSIDE	409 MERRIMAN AVE	1
SOUTHSIDE	1600-02 STATE ST S	1	WESTSIDE	407 MERRIMAN AVE	1
SOUTHSIDE	1606 STATE ST S	1	WESTSIDE	405 MERRIMAN AVE	1
SOUTHSIDE	1608-10 STATE ST S		WESTSIDE	408 MERRIMAN AVE	1
SOUTHSIDE	1614-16 STATE ST S		WESTSIDE	307 SHONNARD ST	1
WESTSIDE	663 GIFFORD ST	1	WESTSIDE	417 SHONNARD ST	1
WESTSIDE	661 GIFFORD ST		WESTSIDE	419 SHONNARD ST	
WESTSIDE	656 GIFFORD ST	1	WESTSIDE	412-14 SHONNARD ST	1
WESTSIDE	658 GIFFORD ST		WESTSIDE	418-20 SHONNARD ST	1
TIPP HILL	137 LOWELL AVE N	1	WESTSIDE	422 SHONNARD ST	1
TIPP HILL	300 WILBUR AVE S & BRYANT AVE	4	WESTSIDE	277 HOLLAND ST	
NORTHSIDE	754 N ALVORD ST	1	WESTSIDE	155-57 HOLLAND ST	1
NORTHSIDE	711 N ALVORD ST	1	WESTSIDE	159-61 HOLLAND ST	
NORTHSIDE	709 N ALVORD ST		WESTSIDE	114 HOLLAND ST	
SOUTHSIDE	213 WOODLAND AVE	1	WESTSIDE	212-14 HOLLAND ST	2
SOUTHSIDE	209 WOODLAND AVE		WESTSIDE	206-10 HOLLAND ST	
SOUTHSIDE	307 BAKER AVE	1	SOUTHSIDE	208-10 COLVIN ST W	3
SOUTHSIDE	301 BAKER AVE & BORDEN AVE E		SOUTHSIDE	212-14 COLVIN ST W	
ELMWOOD	176 BISHOP AVE	1	SOUTHSIDE	216-18 COLVIN ST W	1
ELMWOOD	178 BISHOP AVE		SOUTHSIDE	222-24 COLVIN ST W	1
ELMWOOD	214-16 HUNT AVE	1	SOUTHSIDE	238 COLVIN ST W	1
ELMWOOD	234 HUNT AVE	1	SOUTHSIDE	326 COLVIN ST W	1
			SOUTHSIDE	135-37 WOOD AVE	1



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 31, 2023
SUBJECT: Appropriation of Funds & Agreement – Home HeadQuarters, Inc.

On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate \$4,000,000 of ARPA Infill Housing funding as authorized by ordinance 2022-295. Funds will be used to offset the cost of developing of forty (40) single family homes.

ARPA Infill funds will support the all-residential units to be sold to income-qualified owner occupants as part of the Resurgent Neighborhoods Initiative (RNI) Infill Housing Plan. Home HeadQuarters, Inc will serve as the developer, and was identified as a preferred developer of those responded to the City's Request for Qualifications (RFP #23-007). Construction is slated to begin in Fall 2023 and conclude in early 2026. Additional funds will be leveraged from the City of Syracuse's federal block grant allocations, federal Community Project Funding (CPF) dollars, New York State's Affordable Home Ownership Program (AHOP), and New York State's Affordable Housing Corporation (AHC).

All 40 homes will be selected from the pool of addresses attached. The addresses reflect each parcel's legal assessed address as of the date of this letter. Several re-subdivisions are still in process, and it is expected that in some instances the final addresses will deviate slightly from what is listed to the extent required by the Department of Assessment. The attached list includes a total of 52 highest priority sites targeted for development of single-family properties for owner occupancy. Neighborhood and Business Development will prioritize development of the remaining 12 sites through its other non-ARPA funding sources as those funds are secured.


Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Mayor Ben Walsh
City of Syracuse, New York



Date

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 28, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation An Ordinance amending Original Ordinance No. 118-2022 Authorizing the City of Syracuse to name the Director of Minority Affairs as the Responsible Local Official (RLO) and the primary Equitable Business Opportunities (EBO) log-in holder for the purposes of representing the City of Syracuse to NYSDOT EBO's Civil Rights Reporting System. Amend to change the name of the individual to Rebecca Lumpkin, Asst. Director of Equity Compliance & Social Impact.

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance amending Original Ordinance No. 118-2022 authorizing the City of Syracuse to name the Director of Minority Affairs Youlanda Johnson as the Responsible Local Official (RLO) and the primary Equitable Business Opportunities (EBO) log-in holder for the purposes of representing the City of Syracuse to NYSDOT EBO's Civil Rights Reporting System. Amend to change the name of the Responsible Local Official (RLO) from Youlanda Johnson to Rebecca Lumpkin & change the position title from Director of Minority Affairs to Asst. Director of Equity Compliance & Social Impact.

The EBO System is required on Federal Aid Projects to track Workforce and Disadvantage Business Enterprise Goals & the City previously passed Ordinance No. 111-2013 establishing a User Agreement with NYSDOT for the EBO system. NYSDOT is now requiring the naming of a RLO and primary log-in holder to represent the City.

Thank you for your assistance in this matter.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
APPROPRIATION OF \$1,000,000 OF THE
AMERICAN RESCUE PLAN ACT OF 2021
(ARPA) FUNDS RECEIVED BY THE CITY OF
SYRACUSE TO BE USED BY THE MAYOR'S
OFFICE TO REDUCE GUN VIOLENCE FOR THE
COMMUNITY VIOLENCE INTERVENTION
PLAN-SYRACUSE SAFER STREETS PROGRAM**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$1,000,000.00 of the American Rescue Plan Act of 2021 (ARPA) funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance; said funds are to be used for by the Mayor's Office to Reduce Gun Violence for the Community Violence Intervention Plan-Syracuse Safer Streets Program, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Office to Reduce Gun Violence will use the funds to implement the following services: (1) Conflict mediation; (2) Mentorship and case management; (3) Individual and group therapy sessions; and (4) Economic and educational opportunities; and

BE IT FURTHER ORDAINED, that the Office to Reduce Gun Violence will implement the aforementioned services through contracts with several local non-profit organizations approved by the Mayor and this Common Council.



5160

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 10, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to appropriate \$1,000,000 of American Rescue Plan Act (ARPA) funds to the Mayor's Office to Reduce Gun Violence for Community Violence Implementation Plan - Syracuse Safer Streets

Dear Ms. McBride,

Please prepare legislation for the July 24, 2023, meeting of the Common Council to appropriate \$1,000,000 of the American Rescue Plan Act (ARPA) funds to support the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance

In January 2022, the city established the Mayor's Office to Reduce Gun Violence to focus on community-based gun reduction initiatives. In March 2022, the city applied to and was subsequently enrolled into the Bloomberg Philanthropies Fellows program resulting in the addition of a Harvard Fellow to office staffing to work on this city priority. The office began its operations by conducting a gun violence community assessment during the summer and fall of 2022 to better understand the root causes of gun violence in Syracuse.

It found that Law enforcement activity alone is not able to prevent criminal activity and there are three primary root causes contributing to the specific challenges in Syracuse:

1. Continuous social conflicts between groups and groups of young people that spiral into gun violence.
2. The availability of illegal guns.
3. High-risk environment features and dynamics of 12 areas of the city.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

The strategic goal of this plan is to reduce conflicts between groups of young people 18-25 by engaging with 50 of the highest-risk individuals among these groups. The Mayor's Office to Reduce Gun Violence (MORGV) will coordinative, monitor and evaluate the following services:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence.

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Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training and employment to achieve their goals.

Individual and group therapy sessions to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills.

Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain a SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce experience training incentives for participants engaged in skills building training. Workforce training incentives encourage participants to maintain their engagement in workforce development efforts.

Services identified will be implemented by local not for profit organizations.

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Cc: Lateef Johnson-Kinsey, Director MORGV



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 10, 2023
SUBJECT: Appropriation of Funds & Authorize Use of ARPA Funds for Syracuse Safer Streets

On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting legislation for the July 24, 2023, meeting of the Common Council to appropriate \$1,000,000 of the American Rescue Plan Act (ARPA) funds to support the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance

In January 2022, the city established the Mayor's Office to Reduce Gun Violence to focus on community-based gun reduction initiatives. In March 2022, the city applied to and was subsequently enrolled into the Bloomberg Philanthropies Fellows program resulting in the addition of a Harvard Fellow to office staffing to work on this city priority. The office began its operations by conducting a gun violence community assessment during the summer and fall of 2022 to better understand the root causes of gun violence in Syracuse.

It found that Law enforcement activity alone is not able to prevent criminal activity and there are three primary root causes contributing to the specific challenges in Syracuse:

1. Continuous social conflicts between groups and groups of young people that spiral into gun violence.
2. The availability of illegal guns.
3. High-risk environment features and dynamics of 12 areas of the city.

The strategic goal of this plan is to reduce conflicts between groups of young people 18-25 by engaging with 50 of the highest-risk individuals among these groups. The Mayor's Office to Reduce Gun Violence (MORGV) will coordinative, monitor and evaluate the following services:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence.

Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training and employment to achieve their goals.

Individual and group therapy sessions to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills.

Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain a SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce experience training incentives for participants engaged in skills building training. Workforce training incentives encourage participants to maintain their engagement in workforce development efforts.

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Fax 315 448-8116

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Services identified will be implemented by local not for profit organizations.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

DRAFT

5261

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH GOOD LIFE PHILANTHROPIC YOUTH
FOUNDATION FOR SERVICES TO BE
PROVIDED ON BEHALF OF THE MAYOR'S
OFFICE TO REDUCE GUN VIOLENCE,
RELATIVE TO THE CITY'S "SYRACUSE SAFER
STREETS" COMMUNITY VIOLENCE
INTERVENTION PLAN**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Good Life Philanthropic Youth Foundation (hereinafter referred to as the "Consultant") for services to be provided on behalf of the Mayor's Office to Reduce Gun Violence, relative to the City's "Syracuse Safer Streets" Community Violence Intervention Plan; and

BE IT FURTHER ORDAINED, that the services to be provided pursuant to the agreement authorized herein shall include Conflict mediation services for fifty (50) high-risk individuals, to track, interrupt, and solve conflicts between gangs before violence occurs. In addition Consultant shall hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a one (1) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total cost for all services to be provided pursuant to the agreement authorized herein shall not exceed \$269,723.00 and shall be appropriated in accordance with the budget attached hereto as Appendix "A"; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to the account designated by the Commissioner of Finance for the ARPA funds appropriated contemporaneously with this Ordinance for use to support the Mayor's Office to Reduce Gun Violence "Syracuse Safer Streets" Program.

DRAFT

Goodlife Youth Foundation

EXPENDITURES	GLYF Proposed Budget
PERSONNEL	
Salaries	\$ 124,623.2
Fringe Benefits	\$ 39,879.4
Total Personnel	\$ 164,502.62
NON PERSONNEL	
Computer	\$ 2,200
Insurance/Bonding	\$ 1,500
Program supplies	\$ 1,000
Mileage	\$ 2,000
Other: Activity Fees	\$ 5,000
Other: food and beverages	\$ 3,000
Rental	\$ 4,000
Software	\$ 1,000
Work Expense stipends	\$ 60,000
Vehicles	\$ 1,000
Total Non-Personnel	\$ 80,700
TOTAL EXPENSES	\$ 245,202.62
ADMIN	\$ 24,520.26
TOTAL PROPOSED COST	\$ 269,722.89

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH OGS AGAINST GUN VIOLENCE FOR
SERVICES TO BE PROVIDED ON BEHALF OF
THE MAYOR'S OFFICE TO REDUCE GUN
VIOLENCE, "SYRACUSE SAFER STREETS"
COMMUNITY VIOLENCE INTERVENTION
PLAN**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with OGS Against Gun Violence (hereinafter referred to as the "Consultant") for services to be provided on behalf of the Mayor's Office to Reduce Gun Violence, relative to the City's "Syracuse Safer Streets" Community Violence Intervention Plan; and

BE IT FURTHER ORDAINED, that the services to be provided pursuant to the agreement authorized herein shall include Case Management and Mentoring services for fifty (50) high-risk individuals, to establish positive and trusting relationships, and to advocate for the individual and guide them through various systems and setting such as court, school, training and employment to achieve their goals; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a one (1) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total cost for all services to be provided pursuant to the agreement authorized herein shall not exceed \$50,105.00 and shall be appropriated in accordance with the budget attached hereto as Appendix "A"; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to the account designated by the Commissioner of Finance for the ARPA funds appropriated

contemporaneously with this Ordinance for use to support the Mayor's Office to Reduce Gun Violence "Syracuse Safer Streets" Program.

DRAFT

OGs Against Gun Violence	
EXPENDITURES	OGs AGV Proposed Budget
PERSONNEL	
Salaries	
Fringe Benefits	
Total Personnel	\$ -
NON PERSONNEL	
Community events	\$ 1,000
Contractual Services	\$ 37,000
Equipment	\$ 1,000
Insurance/Bonding	\$ 2,500
Mileage	\$ 300
Office Supplies	\$ 750
Participant Supplies	\$ 1,000
Rental	\$ 2,000
Total Non-Personnel	\$ 45,550
TOTAL EXPENSES	\$ 45,550.00
ADMIN	\$ 4,555
TOTAL PROPOSED COST	\$ 50,105.00

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH THE SALVATION ARMY FOR SERVICES
TO BE PROVIDED ON BEHALF OF THE
MAYOR'S OFFICE TO REDUCE GUN
VIOLENCE, "SYRACUSE SAFER STREETS"
COMMUNITY VIOLENCE INTERVENTION
PLAN**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Salvation Army (hereinafter referred to as the "Consultant") for services to be provided on behalf of the Mayor's Office to Reduce Gun Violence, relative to the City's "Syracuse Safer Streets" Community Violence Intervention Plan; and

BE IT FURTHER ORDAINED, that the services to be provided pursuant to the agreement authorized herein shall include Case Management and Mentoring services for fifty (50) high-risk individuals, to establish positive and trusting relationships, and to advocate for the individual and guide them through various systems and setting such as court, school, training and employment to achieve their goals; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a one (1) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total cost for all services to be provided pursuant to the agreement authorized herein shall not exceed \$229,110.00 and shall be appropriated in accordance with the budget attached hereto as Appendix "A"; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to the account designated by the Commissioner of Finance for the ARPA funds appropriated

contemporaneously with this Ordinance for use to support the Mayor's Office to Reduce Gun Violence "Syracuse Safer Streets" Program.

DRAFT

The Salvation Army	
EXPENDITURES	Salvation Army Proposed Budget
PERSONNEL	
Salaries	\$ 87,590
Fringe Benefits	\$ 41,066
Total Personnel	\$ 128,656
NON PERSONNEL	
Cell Phone	\$ 1,620
Computer	\$ 2,600
Insurance/Bonding	\$ 1,506
Printing	\$ 400
Mileage	\$ 800
Office Supplies	\$ 500
Participant Supplies	\$ 6,000
Rental	\$ 5,000
Work Expense stipends	\$ 60,000
Vehicles	\$ 1,200
Total Non Personnel	\$ 79,626
TOTAL EXPENSES	\$ 208,282.00
ADMIN	\$ 20,828
TOTAL PROPOSED COST	\$ 229,110.20

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH THE NORTHSIDE LEARNING CENTER
FOR SERVICES TO BE PROVIDED ON BEHALF
OF THE MAYOR'S OFFICE TO REDUCE GUN
VIOLENCE, "SYRACUSE SAFER STREETS"
COMMUNITY VIOLENCE INTERVENTION
PLAN**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Northside Learning Center (hereinafter referred to as the "Consultant") for services to be provided on behalf of the Mayor's Office to Reduce Gun Violence, relative to the City's "Syracuse Safer Streets" Community Violence Intervention Plan; and

BE IT FURTHER ORDAINED, that the services to be provided pursuant to the agreement authorized herein shall include Conflict mediation services for fifty (50) high-risk individuals, to track, interrupt, and solve conflicts between gangs before violence occurs. In addition Consultant shall hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a one (1) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total cost for all services to be provided pursuant to the agreement authorized herein shall not exceed \$53,490.00 and shall be appropriated in accordance with the budget attached hereto as Appendix "A"; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to the account designated by the Commissioner of Finance for the ARPA funds appropriated

contemporaneously with this Ordinance for use to support the Mayor's Office to Reduce Gun Violence "Syracuse Safer Streets" Program.

DRAFT

Northside Learning Center	
EXPENDITURES	Northside Learning Center Proposed Budget
PERSONNEL	
Salaries	\$ 26,278
Total Personnel	\$ 26,278
NON PERSONNEL	
Cell Phone	\$ 1,500
Contractual Services	\$ 16,500
Printing	\$ 750
Program supplies	\$ 1,000
Office Supplies	\$ 600
Participant Supplies	\$ 2,000
Total Non-Personnel	\$ 22,350
TOTAL EXPENSES	\$ 48,628.00
ADMIN	\$ 4,863
TOTAL PROPOSED COST	\$ 53,490.80

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH PROJECT H.E.A.L. FOR SERVICES TO BE
PROVIDED ON BEHALF OF THE MAYOR'S
OFFICE TO REDUCE GUN VIOLENCE,
"SYRACUSE SAFER STREETS" COMMUNITY
VIOLENCE INTERVENTION PLAN**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Project H.E.A.L. (hereinafter referred to as the "Consultant") for services to be provided on behalf of the Mayor's Office to Reduce Gun Violence, relative to the City's "Syracuse Safer Streets" Community Violence Intervention Plan; and

BE IT FURTHER ORDAINED, that the services to be provided pursuant to the agreement authorized herein shall include providing Individual and Group Therapy sessions for fifty (50) high-risk individuals, to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a one (1) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total cost for all services to be provided pursuant to the agreement authorized herein shall not exceed \$343,870.00 and shall be appropriated in accordance with the budget attached hereto as Appendix "A"; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to the account designated by the Commissioner of Finance for the ARPA funds appropriated

contemporaneously with this Ordinance for use to support the Mayor's Office to Reduce Gun Violence "Syracuse Safer Streets" Program.

DRAFT

Project HEAL Proposed Budget	
EXPENDITURES	Project HEAL Revised Proposed Budget
PERSONNEL	
Salaries	\$ 59,600
Fringe Benefits	
Total Personnel	\$ 59,600
NON PERSONNEL	
Cell Phone	\$ 750
Computer	\$ 2,400
Contractual Services	\$ 199,000
Other: food and beverages	\$ 28,000
Other: individual therapy	\$ 11,000
Participant Supplies	\$ 6,159
Rental	\$ 4,000
Subscription	\$ 1,700
Total Non-Personnel -	\$ 253,009
TOTAL EXPENSES	\$ 312,609.00
ADMIN	\$ 31,261
TOTAL PROPOSED COST	\$ 343,869.90



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

51-5664-65

August 8, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Revised Request for Legislation to enter into contract with the following agencies to provide services in accordance with the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets.

Dear Ms. McBride,

Please prepare legislation for the August 14, 2023 meeting of the Common Council to authorize the City of Syracuse to enter into contract with five (5) agencies to provide services in accordance with the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance.

Syracuse Safer Streets includes the following services to be provided to fifty (50) high risk individuals:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hired outreach workers will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to solve these issues before they spiral into violence.

Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training, and employment to achieve their goals.

Individual and group therapy sessions to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills.

Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain an SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce training incentives for participants engaged in skills building training. Workforce training incentives encourage participants' continued engagement in workforce development efforts.

The agencies identified through an RFP submission and selection process are as follows:

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

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Syracuse Safer Streets Proposed Funding Allocations		
Contractor	Service to be Provided	Proposed Funding Amount
Good Life Philanthropic Youth Foundation	Case Management and Mentoring	\$269,722.89
OGs Against Gun Violence	Conflict Mediation	\$50,105.00
Salvation Army	Case Management and Mentoring	\$229,110.20
Northside Learning Center	Conflict Mediation	\$53,490.30
Project H.E.A.L.	Individual and group therapy	\$343,869.90

In addition to the aforementioned services the contracts will include the following:

1. Contracted agencies are required to submit monthly progress reports to the Mayor's Office to Reduce Gun Violence (MORGV). MORGV will provide a quarterly report to the Mayor and Common Council.
2. A requirement that resumes of agency staffers providing counseling be provided to the Council.
3. It is anticipated that the Good life and Salvation Army contracts will include paid internship opportunities to provide specific training and skills for those participants who are eligible based upon their personal circumstances and the available internship opportunities. Internship opportunities will be provided for 5-10 hours a week and include opportunities for community involvement except to the extent interaction with minors must be limited depending on the background of the participant.
4. Establish advisory committees:
 - a. Community Advisory Committee will consist of neighborhood residents with the purpose of advising the Mayor's Office to Reduce Gun Violence on neighborhood conditions and/or ideas related to reducing gun violence. Additionally, the committee will be equipped with information related to activities of MORGV to share with neighborhood residents and stakeholders. The committee will serve as a communication vehicle for the community to voice their priorities.
 - b. Faith Based Advisory will consist of multi-denominational stakeholders who will serve as a source of community support before, during and after gun related incidences. Committee members will be engaged with program credible messengers, case managers and CBT therapists (as medical confidentiality laws allow) to provide additional support as determined by the individual needs of each participant.

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syv.gov at your convenience.

Sincerely,


 Timothy M. Rudd
 Director of Management and Budget

Cc: Lateef Johnson-Kinsey, Director MORGV

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 10, 2023
SUBJECT: Agreement – Syracuse Safer Streets

On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting the City of Syracuse to enter into contract with five (5) agencies to provide services in accordance with the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance.

Syracuse Safer Streets includes the following services to be provided to fifty (50) high risk individuals:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hired outreach workers will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to solve these issues before they spiral into violence.

Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training, and employment to achieve their goals.

Individual and group therapy sessions to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills.

Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain an SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce training incentives for participants engaged in skills building training. Workforce training incentives encourage participants' continued engagement in workforce development efforts.

The agencies identified through an RFP submission and selection process are as follows:

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

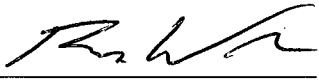
Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Syracuse Safer Streets Proposed Funding Allocations		
Contractor	Service to be Provided	Proposed Funding Amount
Good Life Philanthropic Youth Foundation	Case Management and Mentoring	\$269,722.89
OGs Against Gun Violence	Conflict Mediation	\$50,105.00
Salvation Army	Case Management and Mentoring	\$229,110.20
Northside Learning Center	Conflict Mediation	\$53,490.30
Project H.E.A.L.	Individual and group therapy	\$343,869.90

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



 Mayor Ben Walsh
 City of Syracuse, New York

7/12/23

 Date

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
PURCHASE OF ONE (1) LADDER AERIAL
TRUCK AS PART OF THE DEPARTMENT
OF FIRE'S 2024/2025 FIRE DEPARTMENT
APPARATUS REPLACEMENT PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the purchase of one (1) Ladder Aerial Truck for the Department of Fire from Sutphen Corporation as part of the Department of Fire's 2024/2025 Fire Department Apparatus Replacement Program at a total cost not to exceed \$1,930,000.00; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,930,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

57-58

July 24, 2023

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

The Department of Fire requests the preparation of legislation for submission to the Common Council for action at their next scheduled meeting to appropriate the following funds from 2024-2025 Capital Improvement Plan:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2024/2025 Fire Department Apparatus replacement program at a cost not to exceed \$1,930,000.00.
- Ordinance to authorize the Fire Department to proceed with the 2024/2025 Apparatus replacement program at a cost not to exceed \$1,930,000.00

It is the intent of the Department of Fire to utilize these funds to purchase a Ladder Aerial Truck from Sutphen Corporation. These funds are to be appropriated to a capital account determined by the Commissioner of Finance to account for the costs of this program.

Respectfully,

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/24/2023	Department:	Fire
Project Name:	Fire Department Aerial Apparatus Replacement Program		
Project Cost:	\$1,930,000		
Contact Name:	Chief Michael J. Monds		
Project Description:	It is the intent of the Department of Fire to utilize these funds to purchase a Ladder Aerial Truck from Sutphen Corporation.		
<u>Projected Time Line & Funding Source(s)</u>			
Estimated Start Date:	Estimated Completion Date:		
Funding Source:	Bond	Dollar Amount:	\$1,930,000
Local Share: Cash Capital			
Local Share: Bonds (complete schedule below)	\$1,930,000.00		
State Aid/Grant (identify)			
Federal Aid/Grant (identify)			
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):\$			\$1,930,000.00
<u>Estimated Project Borrowing Timeline</u>			
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>	
1	2025	\$1,930,000.00	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)			\$1,930,000.00
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes <input checked="" type="checkbox"/> Reason("No"):			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 8-1-23	
Commissioner of Finance:		Date: 8/1/23	



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

July 26, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation for the August 14, 2023, meeting of the Common Council authorizing the City of Syracuse to apply and enter into an agreement with the New York State Department of Environmental Conservation (NYS DEC) through the 2023 Climate Smart Communities Grant Program in an amount not to exceed \$2,973,000.00.

These funds will be utilized for necessary upgrades, modernization, and Green Initiatives, for the renovation of currently vacant Firehouse #7 to bring the facility back online.

The 50% matching requirement in the amount of \$1,486,500 for this grant will be taken from the unallocated cash capital account number 01.599007.99999.

Sincerely,

Janet L. Burke
Director, Bureau of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net



60

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

July 21, 2023

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to appropriate funds from 2023/2024 Unallocated Cash Capital in account 599007.01.99999.

The appropriation of funds totaling \$27,600 to accounts as authorized by the Commissioner of Finance within the Department of Fire are budgeted for and included in the Capital Improvement Plan for fiscal year 2023/2024.

It is the intent of the Department of Fire to utilize these funds to upgrade and maintain our communications equipment throughout the fire stations. These funds are to be appropriated as authorized by the Commissioner of Finance.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/27/2023	Department:	FIRE
Project Name:	Communications Update Program		
Project Cost:	\$27,600		
Contact Name:	Chief Michael J. Monds		
Project Description:	The Department of Fire will utilize these funds to upgrade and maintain mission critical emergency communications equipment throughout the fire stations.		

Projected Time Line & Funding Source(s)

Estimated Start Date: 9/1/2023 Estimated Completion Date: 9/1/2024

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	\$27,600
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	\$27,600

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$0


Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason ("No"):

Director of Administration: 

Date: _____

Director of Management & Budget: 

Date: 8-1-23 

Commissioner of Finance: 

Date: 8/1/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
ENGINEERING SERVICES AND
CONSTRUCTION NEEDED FOR THE
DEPARTMENT OF FIRE 2023/2024 FIRE
DEPARTMENT FACILITY REHAB/REPAIR
PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Department of Fire the 2023/2024 Fire Department Facility Rehab/Repair Program for structural building improvements and preventative maintenance work at Syracuse Fire Stations and Syracuse Fire Facilities at a cost not to exceed \$1,180,000 (External Facility Upgrades Program \$435,000; Internal Upgrades Program \$405,000; and Environmental Impact and Motor Systems \$340,000); and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,180,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



61-62

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

July 21, 2023

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to appropriate the following funds from 2023-2024 Capital Improvement Plan:

Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Fire Department Facility Rehab/Repair program at a cost not to exceed \$1,180,000 as outlined below:

- | | |
|--|-----------|
| ○ External Facility Upgrades Program | \$435,000 |
| ○ Internal Upgrades Program | \$405,000 |
| ○ Environmental Impact and Motor Systems | \$340,000 |

Ordinance to authorize the Fire Department to proceed with the 2023/2024 Facility Rehab/ Repair program at a cost not to exceed \$1,180,000.

It is the intent of the Department of Fire to utilize these funds for structural building improvements to our Fire Stations. These funds are to be appropriated to a capital account determined by the Commissioner of Finance to account for the costs of this program.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds,
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov

3A



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/21/2023	Department:	Fire
Project Name:	Fire Station Rehabilitation		
Project Cost:	\$1,180,000		
Contact Name:	Chief Michael J. Monds		
Project Description:	The FY24 Fire Station Rehabilitation Project is focused on environmental/motor systems replacement, external and internal facility upgrades.		

Projected Time Line & Funding Source(s)

Estimated Start Date:	Estimated Completion Date:
Funding Source:	Dollar Amount: \$1,180,000
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$1,180,000.0
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
\$1,180,000.0	

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	\$1,180,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$1,180,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ X

Reason("No"):

Director of Administration: _____

Date: _____

Director of Management & Budget: _____

Date: 8-1-23

Commissioner of Finance: _____

Date: 8/1/23



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 27, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Request for Legislation


Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to amend Ordinance #428-2023 to authorize a waiver of competitive bid to pay for turnout gear repairs at Firematic Supply Co. Inc. during Fiscal Year 2023/2024.

With the sale of Churchville Fire Equipment, including Turnout Gear Express, to Firematic Supply Co Inc., our current fiscal year ordinance for turnout gear repairs will no longer be valid. Firematic Supply Co. Inc., formerly Churchville Fire Equipment, has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The financial expenditures for these PPE repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account#34100.01.540520. The total expenditures for this purpose through June 30, 2024 shall not exceed \$30,000.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

July 22, 2023

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to amend Ordinance 428-2023 to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Firematic Supply Co. Inc. during Fiscal Year 2023/2024.

With the sale of Churchville Fire Equipment, including Turnout Gear Express, to Firematic Supply Co. Inc., our current fiscal year ordinance for turnout gear repairs will no longer be valid. Firematic Supply Co. Inc., formerly Churchville Fire Equipment, has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The financial expenditures for these PPE repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540520. The total expenditures for this purpose through June 30, 2024 shall not exceed \$30,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

64-65

July 31, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Request for Legislation

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation to be introduced at the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus replacement parts and repairs from Ladder Tower, A Spartan Motor Brand.

The Department of Fire request requests the preparation of legislation to authorize the use of the following funds:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of emergency repairs for Syracuse Fire Department's Engine 8, not to exceed \$150,000.
- Ordinance to authorize the Fire Department to proceed with utilizing funds, not to exceed \$150,000, to pay for the required emergency repairs to Engine 8, to be performed by Ladder Tower, A Spartan Motor Brand.

It is the intent of the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Engine 8. Engine 8 was recently involved in a motor vehicle accident. The repairs will take an estimated four to seven months to complete. The current estimated repair cost is \$85,729.64 but we are requesting \$150,000, as further damage may be assessed once they begin the repair process. Ladder Tower is the authorized dealer for repairs of Engine 8. The Commissioner of Finance will determine a capital account to utilize for the costs of the repairs.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Sincerely,

Timothy M. Rudd
Director of Management and Budget

33

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SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 20, 2023

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for fire apparatus replacement parts and repairs from Ladder Tower, A Spartan Motor Brand.


The Department of Fire requests the preparation of legislation for submission to the Common Council for action at their next scheduled meeting to authorize the use of the following funds:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of emergency repairs for Syracuse Fire Department's Engine 8, not to exceed \$150,000.
- Ordinance to authorize the Fire Department to proceed with utilizing funds, not to exceed \$150,000, to pay for the required emergency repairs to Engine 8, to be performed by Ladder Tower, A Spartan Motor Brand.

It is the intent of the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Engine 8. Engine 8 was recently involved in a motor vehicle accident. The repairs will take an estimated four to seven months to complete. The current estimated repair cost is \$85,729.64 but we are requesting \$150,000, as further damage may be assessed once they begin the repair process. Ladder Tower is the authorized dealer for repairs of Engine 8. The Commissioner of Finance will determine a capital account to utilize for the costs of the repairs.

Thank you for your consideration.

Respectfully submitted,


Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov

Attachment: Ladder Tower – Parts & Repair Estimate

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



LADDER TOWER
A SPARTAN MOTOR BRAND

Customer Information
Name: City of Syracuse Fire Department
Address: 312 State Fair Blvd
City, State, Zip code: Syracuse NY 13205
Phone #:
Email Address: Smith_Zach_ssmith@sy.gov

Repair Site Information
Name: Ladder Tower, A Spartan Motor Brand
Address: 66 Coaclico Creek Road
City, State, Zip code: Ephrata, PA 17522
Phone #: 717-801-0512 717-918-1806
Email Address: dave.evans@spartanmotors.com

Quote # 2023-37
Prepared By: DLE
Signature:
Date: 6/29/2023
Approved By:
Signature:
Date:

Vehicle Information

Make LTI

Model 1217208

Year

Vin 459AEFUB91S419285

Mileage

Ladder Tower - Parts & Repair Estimate

Line No.	Repair/Replace	Part No.	Description	Sublet	Qty	Price	Ext Price	Labor Hrs	Labor Rate	Ext Labor
			Check the alignment and frame prior to any work being completed. Subsequent repairs will be estimated separately.							
1			R&R the Q2B mechanical siren	\$650.00	1.00	\$ 2,650.30	\$ 2,650.30	2.00	\$ 136.50	\$ 273.00
2			R&R the Q2B mechanical siren 12 volt solenoid and wiring	-	1.00	\$ 91.91	\$ 91.91	1.00	\$ 136.50	\$ 204.75
3			R&R the front speakers	-	2.00	\$ 260.10	\$ 520.20	1.00	\$ 136.50	\$ 136.50
4			R&R the front discharge chicken stop	-	1.00	\$ 520.20	\$ 520.20	1.00	\$ 136.50	\$ 136.50
			R&R the front discharge chicken stop	-	2.00	\$ 107.10	\$ 214.20	1.00	\$ 136.50	\$ 136.50
			R&R the front discharge class 1 hose plumbing	-	1.00	\$ 584.46	\$ 584.46	4.00	\$ 136.50	\$ 546.00
			R&R the front air horns	-	2.00	\$ 388.57	\$ 777.15	1.50	\$ 136.50	\$ 204.75
			R&R the air horn mounting brackets	-	2.00	\$ 243.62	\$ 487.24	1.50	\$ 136.50	\$ 204.75
			R&R the air horn air solenoid and hoses	-	1.00	\$ 59.41	\$ 59.41	0.50	\$ 136.50	\$ 68.25
5			R&R the front bell	-	1.00	\$ 2,936.07	\$ 2,936.07	1.50	\$ 136.50	\$ 204.75
6			R&R the front bumper warning lights	-	2.00	\$ 72.23	\$ 144.46	1.50	\$ 136.50	\$ 204.75
7			R&R the front bumper ground lights	-	2.00	\$ 97.74	\$ 195.47	2.00	\$ 136.50	\$ 273.00
8			R&R the front bumper	-	1.00	\$ 4,120.93	\$ 4,120.93	5.00	\$ 136.50	\$ 682.50
9			Body work, prep prime, paint and buff the front bumper.	-	1.00	\$ 459.00	\$ 459.00	8.00	\$ 136.50	\$ 1,092.00
10			R&R the front bumper gravel shield	-	1.00	\$ 2,492.06	\$ 2,492.06	3.00	\$ 136.50	\$ 409.50
11			R&R the front bumper outigger	-	1.00	\$ 795.60	\$ 795.60	3.00	\$ 136.50	\$ 409.50
12			R&R the front grille warning lights	-	2.00	\$ 236.14	\$ 472.28	2.00	\$ 136.50	\$ 273.00
13			R&R the front grille	-	4.00	\$ 440.30	\$ 1,761.20	1.50	\$ 136.50	\$ 204.75
14			R&R the left and right side headlight and warning light assemblies	-	2.00	\$ -	\$ -	2.00	\$ 136.50	\$ 273.00
15			R&R the front left and right side cab lower reflectors	-	2.00	\$ 7.65	\$ 15.30	0.50	\$ 136.50	\$ 68.25
16			R&R the left cab side turn signals	-	1.00	\$ 75.74	\$ 75.74	1.00	\$ 136.50	\$ 136.50
17			R&R the right cab side turn signals	-	1.00	\$ -	\$ -	1.00	\$ 136.50	\$ 136.50
18			R&R the left front and right front turn signals.	-	2.00	\$ -	\$ -	1.50	\$ 136.50	\$ 204.75
19			R&R the windshield wiper arms	-	2.00	\$ -	\$ -	2.00	\$ 136.50	\$ 273.00
20			R&R the front windshields	-	1.00	\$ -	\$ -	5.00	\$ 136.50	\$ 682.50
21			R&R the left and right front cab entry steps	-	2.00	\$ -	\$ -	2.00	\$ 136.50	\$ 273.00
22			R&R the right front cab door	-	1.00	\$ 4,581.72	\$ 4,581.72	30.00	\$ 136.50	\$ 4,095.00
23			R&R the damaged right side front fascia	-	1.00	\$ 45.90	\$ 45.90	3.00	\$ 136.50	\$ 409.50
			Body work, prep prime, paint and buff the front cab fascia below the windshields	-	1.00	\$ 1,071.00	\$ 1,071.00	40.00	\$ 136.50	\$ 5,460.00
			Repair the dent in the lower right front cab door	-	1.00	\$ -	\$ -	1.00	\$ 136.50	\$ 136.50
			Body work, prep prime, paint and buff the right front cab door. Blend the paint under the striping.	-	1.00	\$ 306.00	\$ 306.00	4.00	\$ 136.50	\$ 546.00
			R&R the left front cab door and disassemble for paint repair.	-	1.00	\$ -	\$ -	5.00	\$ 136.50	\$ 682.50
			R&R the left side cab mirror	-	1.00	\$ 511.69	\$ 511.69	4.00	\$ 136.50	\$ 546.00
			Body work, prep prime, paint and buff the left front cab door.	-	1.00	\$ 351.90	\$ 351.90	8.00	\$ 136.50	\$ 1,092.00
			R&R the damaged lettering and striping on the cab	\$ 1,252.80	1.00	\$ -	\$ -	8.00	\$ 136.50	\$ 1,092.00
			R&R the rear bumper/step center Buslin Grating assembly	-	1.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&R the rear bumper/step swing down step assembly	-	1.00	\$ -	\$ -	1.00	\$ 136.50	\$ 136.50
			R&R the right rear Brixax light	-	1.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&R the left side Brixax light	-	1.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&R the rear bumper/step	-	1.00	\$ 1,836.00	\$ 1,836.00	2.50	\$ 136.50	\$ 341.25
			R&R the U3 Active compartment doors	-	1.00	\$ -	\$ -	1.50	\$ 136.50	\$ 204.75
			R&R the U3 passive compartment door assembly	-	1.00	\$ 5,418.00	\$ 5,418.00	1.50	\$ 136.50	\$ 204.75
			Body work, prep prime, paint and buff the U3 active and passive doors	-	1.00	\$ 459.00	\$ 459.00	14.00	\$ 136.50	\$ 1,911.00
			R&R the U3 rub rail	-	1.00	\$ 306.00	\$ 306.00	1.00	\$ 136.50	\$ 136.50
			R&R the U3 rub rail marker light	-	1.00	\$ 24.79	\$ 24.79	0.50	\$ 136.50	\$ 68.25
			R&R the U3 rub rail warning light	-	1.00	\$ 306.00	\$ 306.00	0.50	\$ 136.50	\$ 68.25



LADDER TOWER
A SPARTAN MOTOR BRAND

Customer Information
Name: City of Syracuse Fire Department
Address: 312 State Fair Blvd
City, State, Zip code: Syracuse NY 13205
Phone #:
Email Address: Smith_Zach_zsmith@sy.gov

Repair Site Information
Name: Ladder Tower, A Spartan Motor Brand
Address: 68 Cocalico Creek Road
City, State, Zip code: Ephrata, PA 17522
Phone #: 717-801-0512 717-918-1806
Email Address: dave.evans@spartanmotors.com

Quote # **2023-37**
Prepared By: **DLE**
Signature:
Date: **6/29/2023**
Approved By:
Signature:
Date:

Vehicle Information

Make LTI

Model L217208

Year

Vin 459AEUB91S419285

Mileage

Ladder Tower - Parts & Repair Estimate

Line No.	Repair/Replace	Part No.	Description	Sublet	Qty	Price	Ext Price	Labor Hrs	Labor Rate	Ext Labor
			R&I the left side beacon and scene light	\$ -	1.00	\$ -	\$ -	1.50	\$ 136.50	\$ 204.75
			R&I the left side compartment diamond treadplate top deck.	\$ -	1.00	\$ -	\$ -	2.50	\$ 136.50	\$ 341.25
			R&I the left rear body top marker light	\$ -	1.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&I the left side outrigger control box and control	\$ -	1.00	\$ -	\$ -	1.50	\$ 136.50	\$ 204.75
			R&R the left side four light housing	\$ -	1.00	\$ 209.06	\$ 209.06	0.50	\$ 136.50	\$ 68.25
			R&I the left side stop, turn, back-up and warning lights	\$ -	1.00	\$ -	\$ -	2.00	\$ 136.50	\$ 273.00
			R&I the L3 compartment shelf	\$ -	1.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&I the L3 compartment lighting	\$ -	1.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&I the L3 compartment door latch Nater pins	\$ -	2.00	\$ -	\$ -	0.50	\$ 136.50	\$ 68.25
			R&R the L3 compartment sill protector	\$ -	1.00	\$ 266.05	\$ 266.05	0.50	\$ 136.50	\$ 68.25
			R&I the L3 compartment upper and lower inner rear wall	\$ -	1.00	\$ -	\$ -	1.00	\$ 136.50	\$ 136.50
			R&R the L3 bottom door sill	\$ -	1.00	\$ 459.00	\$ 459.00	4.00	\$ 136.50	\$ 546.00
			R&R the L3 back compartment wall hinged	\$ -	1.00	\$ 3,060.00	\$ 3,060.00	25.00	\$ 136.50	\$ 3,412.50
			Body work, prep prime, paint and buff the L3 compartment	\$ -	1.00	\$ 918.00	\$ 918.00	30.00	\$ 136.50	\$ 4,095.00
			R&R the fuel fill door assembly	\$ -	1.00	\$ 300.23	\$ 300.23	1.00	\$ 136.50	\$ 136.50
			R&R the left rear fender/strut	\$ -	1.00	\$ 302.33	\$ 302.33	2.00	\$ 136.50	\$ 273.00
			Check the left side body wheel well when the fender/strut is removed for straightness. Straighten if necessary	\$ -	1.00	\$ -	\$ -	4.00	\$ 136.50	\$ 546.00
			R&R the left rear fender liner	\$ -	1.00	\$ 340.12	\$ 340.12	3.00	\$ 136.50	\$ 409.50
			Transportation to and from Syracuse per quote from Big Red Towing.	\$ -	2.00	\$ -	\$ -		\$ -	\$ -
24				\$ -						
25				\$ 6,597.80	2.00	\$ -	\$ -			
26			The estimate does not include parts and labor that may be required for problems uncovered while performing the approved scope of work as stated above. Subsequent repairs will be estimated separately.	\$ -		\$ -	\$ -		\$ -	\$ -
27				\$ -		\$ -	\$ -		\$ -	\$ -
28				\$ -		\$ -	\$ -		\$ -	\$ -
Totals:				\$8,500.60		\$ 39,397.05		271.00		\$36,991.50

Travel (Mileage, Travel Time, Airfare, Meals, Lodging, Car Rental)	\$ -	840.49
Miscellaneous Supplies	\$ -	
Total Estimate	\$ 85,729.64	
Sales Order		

Terms: Estimates are good for 30 days. The estimate does not include parts and labor that may be required for problems uncovered while performing the approved scope of work as stated above. Subsequent repairs will be estimated separately. Transportation is the sole responsibility of the owner. I authorize employees of Ladder Tower to operate the vehicle for testing inspection and repair purposes. Ladder Tower shall not be responsible for loss or damage to the vehicle for equipment that has not been removed by its owner. I agree that Ladder Tower has an express lien on the described vehicle for the parts and labor furnished under this repair estimate, including this estimate and those from any prior estimate or repair order on this vehicle. If I fail to pay such charges, I agree that the vehicle may be held until charges are paid in full. In the event of legal action to collect any sums due, I agree to pay all costs of collection and fees including reasonable attorney fees. **Payment due upon completion**

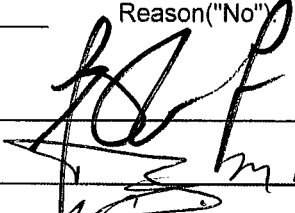



Customer Approval:

Name (Print) _____ Title _____ Signature _____ Date _____

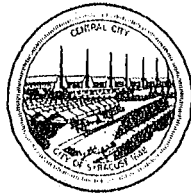


City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/20/23	Fire
Project Name:	Emergency Repairs SFD Engine 8	
Project Cost:	\$150,000	
Contact Name:	Chief Michael Monds	
Project Description:	It is the intent of the Department of Fire to utilize these funds to defray the cost of emergency repairs for Syracuse Fire Department's Engine 8. Engine 8 was recently involved in a motor vehicle accident.	
Projected Time Line & Funding Source(s)		
Estimated Start Date:	ASAP	Estimated Completion Date: 6/30/24
Funding Source:	Dollar Amount:	
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)	\$150,000.0	
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		\$150,000.0
Estimated Project Borrowing Timeline		
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	\$150,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$150,000
Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes _____ No _____ Reason("No"):		
Director of Administration:		Date: _____
Director of Management & Budget:		Date: 8-1-23 
Commissioner of Finance:		Date: 8/1/23

Ranette L. Releford
Administrator
RReleford@syr.gov



CITIZENS REVIEW BOARD

Benjamin R. Walsh, Mayor

July 26, 2023

Patricia McBride, City Clerk
City of Syracuse
Room 231 -- City Hall
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL FOR A WAIVER OF THE RFP PROCESS FOR
OUTSIDE LEGAL SERVICES FOR THE CITIZEN REVIEW BOARD**

Dear Clerk McBride:

The Citizen Review Board is requesting Mayoral approval for an Ordinance with Bousquet Holstein PLLC not to exceed the amount of \$25,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$25,000 and will be charged to Budget Account #541500.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford
Administrator
Citizen Review Board



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 31, 2023
SUBJECT: Waive the RFP Process and Enter an Agreement – Bousquet Holstein PLLC


On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with **Bousquet Holstein PLLC** for a one-year period beginning July 1, 2023 through June 30, 2024 in an amount not to exceed \$25,000.

Bousquet Holstein, PLLC has been the Citizen Review Board's attorney for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$25,000 and will be charged to Budget Account #541500.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

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Ranette L. Releford
Administrator
RReleford@syr.gov



CITIZENS REVIEW BOARD

Benjamin R. Walsh, Mayor

July 26, 2023

Patricia McBride, City Clerk
City of Syracuse
Room 231 -- City Hall
Syracuse, New York 13202

RE: REQUEST MAYORAL APPROVAL TO WAIVE THE RFP PROCESS FOR PRIVATE INVESTIGATION SERVICES FOR THE CITIZEN REVIEW BOARD

Dear Clerk McBride:

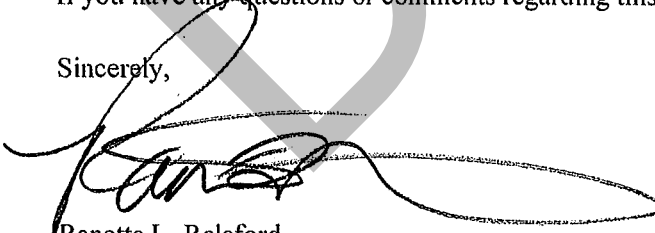
The Citizen Review Board is requesting Mayoral approval for an Ordinance with Freeland Investigation Services not to exceed the amount of \$20,000.

Freeland Investigations has been the Citizen Review Board's private investigation firm for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$20,000 and will be charged to Budget Account #541500.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,


Ranette L. Releford
Administrator
Citizen Review Board



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 31, 2023
SUBJECT: Waive the RFP Process and Enter an Agreement – Freeland Investigation Services


On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with **Freeland Investigation Services** for a one-year period beginning July 1, 2023 through June 30, 2024 in an amount not to exceed \$20,000.

Freeland Investigation Services has been the Citizen Review Board's private investigation firm for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed \$20,000 and will be charged to Budget Account #541500.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ranette L. Releford
Administrator
RReleford@syr.gov



CITIZENS REVIEW BOARD

Benjamin R. Walsh, Mayor

July 26, 2023

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

**RE: REQUEST MAYORAL APPROVAL TO WAIVE THE RFP PROCESS FOR PROCESS
SERVER SERVICES FOR THE CITIZEN REVIEW BOARD**

Dear Clerk McBride:

The Citizen Review Board ("CRB") is requesting Mayoral approval for an Ordinance with Aaron Nuzzo to not exceed the amount of \$2,000 for fiscal year 2023/2024.

Aaron Nuzzo is the process server utilized by several City departments for service of process services. The CRB utilizes Mr. Nuzzo to serve subpoenas.

Expenditures will not exceed \$2,000 and will be charged to Budget Account #540552.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford
Administrator
Citizen Review Board




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 31, 2023
SUBJECT: Waive the RFP Process and Enter an Agreement – Aaron Nuzzo


On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse to waive the RFP process and enter into an agreement with Aaron Nuzzo in an amount not to exceed \$2,000 for fiscal year 2023/2024.

Aaron Nuzzo is the process server utilized by several City departments for service of process services. The CRB utilizes Mr. Nuzzo to serve subpoenas.

Expenditures will not exceed \$2,000 and will be charged to Budget Account #540552.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

69

SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

July 27, 2023

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Requesting legislation to accept a donation – Broadview Federal Credit Union

Dear Ms. McBride:

I hereby request that you prepare the necessary legislation for the next regular meeting of the Syracuse Common Council to allow the Department of Police to accept a donation from the Broadview Federal Credit Union. This funding will purchase equipment and/or supplies as needed. The funding will be deposited in the Syracuse Police Department trust account 404090.26 for a total not to exceed \$250.00.

DC RAS [Signature] #310
Very truly yours,

Richard Shoff, Jr.
First Deputy Chief of Police

51

Syracuse Police Department
2109 Erie Boulevard East
Syracuse, NY 13224

June 28, 2023

Dear Syracuse Police Department,

On behalf of Broadview Federal Credit Union, I would like to thank you for your hard work and dedication to our community.

Each year during National Police Week, we reflect and celebrate local police departments that provide support to our branches.

As part of this celebration, please accept the enclosed \$250.00 donation for your department, thanking you for your tireless support to our community.

We hope that Broadview's donation in celebration of National Police Week will assist your police department with any initiatives you may have.

Sincerely,

Kathy Lanni

Kathy Lanni
Chief Community Officer

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES. SEE BACK FOR DETAILS.

800017092

(B) Broadview
Federal Credit Union
4 Winners Circle, Albany, NY 12205

Broadview Federal Credit Union f/k/a SEFCU
4 Winners Circle
Albany, NY 12205
United States
Tel: 518-464-5254

Broadview Federal Credit Union
Albany, NY 12205
29-7338/2213

PAY Two Hundred Fifty and 00/100 Dollars

**TO THE
ORDER
OF**

Syracuse Polie Dept.
511 State St.
Syracuse , NY 13203

DATE
5/5/2023

AMOUNT
\$250.00**



AUTHORIZED SIGNATURE

[Signature]

⑈800017092⑈ ⑆221373383⑆ 1690069670⑈

1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

July 28, 2023

Ms. Patricia McBride,
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: REQUESTING A WAIVER OF RFP – Michael Sgro Leadership Coaching

Dear Ms. McBride

Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Michael Sgro Leadership Coaching, to instruct training at the Syracuse Regional Police Academy regarding Emotional Intelligence. The contract will be valid for the 2023-2024 fiscal year.

Expenditures not to exceed \$3,600.00 will be charged to account # 542500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

DC RFS [Signature] #310
Richard Shoff Jr.
1st Deputy Chief of Police



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: July 31, 2023
SUBJECT: Waiver of RFP & Enter an Agreement – Michael Sgro Leadership Coaching


Julie Castellitto
Assistant Director

On behalf of the Department of Police, I am requesting a waiver of the RFP process to enter into an agreement with Michael Sgro Leadership Coaching to instruct training at the Syracuse Regional Police Academy regarding Emotional Intelligence. The contract will be valid for the 2023-2024 fiscal year.

Expenditures not to exceed \$3,600 will be charged to account #542500.01.31230.

If you agree to waive the RFP process and enter into an agreement, please sign below and return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

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SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

July 26, 2023

Ms. Patricia McBride
City Clerk
Room 230 City Hall
Syracuse, N.Y. 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 23/24 Capital Improvement Plan to allow the following actions:

- Authorize an ordinance for the sale and issuance of bonds to defray the cost of the 23/24 Police Department Radio Replacement program at a cost not to exceed \$1,000,000.
- Authorize an ordinance for the Police Department to proceed with the 23/24 Police Department Radio Replacement program at a cost not to exceed \$1,000,000

It is the intent of the Police Department to utilize these funds for the purpose of continuing the replacement process for the Department's radios. The current radios are reaching end-of-life and the manufacturer is no longer making replacement parts or providing service when radios malfunction. This is part of a multi-year project which will result in all of the Department's portable and mobile radios being upgraded and replaced.

These funds were requested and approved as part of the 23/24 Capital Improvement Plan and shall be placed into account 599807.07.31225 Project #705492223.

Very truly yours,

A handwritten signature in dark ink, appearing to read "DCR Shoff, Jr." followed by a large flourish.
Richard Shoff, Jr.
1st Deputy Chief of Police

Policing the community through partnerships, prevention, and problem-solving.

511 South State Street, Syracuse, NY 13202

315.442.5250

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/26/2023
Project Name:	Police Department - Radio Replacements
Project Cost:	\$1,000,000
Contact Name:	Lt. Brian Lutz
Project Description:	Replacement of portable and mobile radios - Year 2

Projected Time Line & Funding Source(s)

Estimated Start Date: 08/15/23 Estimated Completion Date: 06/30/24

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$1,000,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):	\$1,000,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	1,000,000
2		
3		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

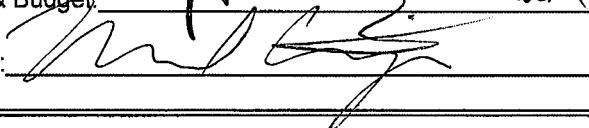
Project in CIP Plan: Yes ☒ No Reason("No"):

Director of Administration: 

Date: 

Director of Management & Budget: 

Date: 8-1-23 

Commissioner of Finance: 

Date: 8/1/23



Bureau of Research
CITY OF SYRACUSE, MAYOR BEN WALSH

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Janet L. Burke
Director, Bureau of
Research

July 18, 2023

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Clerk McBride:

Please prepare legislation for an upcoming meeting of the Common Council authorizing the City of Syracuse to enter into an agreement with the New York State Division of Criminal Justice Services under the NYS Edward Byrne memorial Justice Assistance Grant (JAG) through the Bureau of Justice Assistance (BJA) Program for a grant in an amount not to exceed \$74,000.00.

Grant funds will be used to purchase a license plate reader system to be utilized by the Syracuse Police Department.

There was no application required and there is no local match is required.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Janet L. Burke
Director, Bureau of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: July 31, 2023
SUBJECT: Agreement with New York State Division of Criminal Justice Services (DCJS)


On behalf of the Department of Research, I am requesting the City to enter into an agreement with the New York State Division of Criminal Justice Services (DCJS) under the NYS Edward Byrne memorial Justice Assistance Grant (JAG) through the Bureau of Justice Assistance (BJA) Program for a grant in an amount not to exceed \$74,000.

Grant funds will be used to purchase a license plate reader system to be utilized by the Syracuse Police Department.

There was no application required and no local match is required.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

8/2/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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Fax 315 448-8116

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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

July 18, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to apply for and enter into an agreement with the United States Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2023 Program and to enter into an inter-municipal agreement with Onondaga County, as required by the funding source to process the application.

The City and County will be submitting a joint application for an amount of \$129,647 which will be split evenly at \$64,823.50. No local match is required.

These City funds will be used to for personnel costs associated with the Mayor's Office to Reduce Gun Violence for a part-time Credible messenger. The Onondaga County Sheriff's Office has yet to determine its needs.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

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Bureau of Research
CITY OF SYRACUSE, MAYOR BEN WALSH

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Janet L. Burke
Director, Bureau of
Research

July 18, 2023

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Clerk McBride:

Please prepare legislation for an upcoming meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the New York State Division of Criminal Justice Services under the LiveScan Grant Program for a grant in an amount not to exceed \$18,000.00.

Grant funds will be used to purchase a LiveScan fingerprinting system to be utilized by the Syracuse Police Department's Youth Enforcement Unit.

No local match is required.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Janet L. Burke
Director, Bureau of Research

Bureau of Research
233 E Washington St.
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Syracuse, N.Y. 13202

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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

July 18, 2023

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Clerk McBride:

Please prepare legislation for an upcoming meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the New York State Division of Criminal Justice Services titled Neighborhood Peace Ambassadors for a grant in an amount not to exceed \$70,000.00.

Grant funds will be used to support the Mayor's Office to Reduce Gun Violence, Syracuse Community Violence Prevention Program for two years funding personnel costs, training and uniforms for the Credible Messengers involved with the program.

No local match is required.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Janet L. Burke
Director, Bureau of Research

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