

COMMON COUNCIL
of the
CITY OF SYRACUSE

(07/18)

REGULAR MEETING – JULY 24, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes*
5. *Petitions*
6. *Committee Reports*
7. *Communications*
8. -----
UNFINISHED BUSINESS

BY COUNCILOR GETHERS

- a. *Local Law - Of the City of Syracuse to grant a permanent easement to Niagara Mohawk Power Corporation and Verizon New York, Inc., located on the properties of Shea Middle School (1607 Geddes Street South & Grant Avenue) and Bellevue Elementary School (207 Stinard Avenue & Grant Avenue) for a new electric service and a new telecommunication service as detailed in Exhibit "A", for SCSD Network Operations Center at the Shea Building, for \$1.00.*

NEW BUSINESS

BY PRESIDENT HUDSON:

9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.*

BY COUNCILOR CALDWELL:

10. *Agreement – With the City of Cortland Youth Bureau, for the use of Yaman Park, for the end-of-the-summer youth barbeque, on August 18, 2023, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$250, to be charged to Account #01.71400.541500.*
11. *Agreement – With DJ Tayboog, to provide four (4) disc jockey services at City community centers, on behalf of the Department of Parks, Recreation & Youth Programs, for Cooperative Play Day at Burnet Park, August 1, 2023. Total cost not to exceed \$400 to be charged to Account #01.71400.541500.*
12. *Authorize – A municipal endorsement in support of the Downtown Committee application in an amount not to exceed \$500,000 to the NYS Office of Parks, Recreation & Historic Preservation (OPRHP) - Environmental Protection Fund (EPF) Grant Program to support infrastructure improvements, playgrounds, and recreation equipment for the downtown district, as part of the Consolidated Funding application process. A local match of 50% will be provided by the City's Park department and will be charged to Account #599807.01.99999.*

BY COUNCILOR GREENE:

13. *Local Law - Amend – Local Law No. 6 of 2006, Part L of the City of Syracuse Local Law, Chapter 14, Article 2, Division.4.1, relative to a partial exemption from real property taxation for persons with disabilities and limited incomes. Amend to enact provision of Section 459-c of the NYS Real Property Tax Law to increase the maximum income for eligibility for persons with disabilities and limited income, as detailed in the legislation. In addition, the amendment will include removal of the offset for medical and prescription drugs, enacted in Local Law 3 of 1998.*
14. *Correct Tax Rolls – (401 Griffiths Street and Craig Street, 115 Craig Street, 111 Craig Street, 305 Greenway Avenue, to change the assessment roll for tax years 2022/2023 and 2023/2024) as detailed in Appendix "A" and Appendix "B".*
15. *License Agreement – With Anglers Association of Onondaga, Inc., granting permission to construct, maintain, and use a temporary shelter structure on the City-owned property located at 2004 Valley Drive (aka Webster Pond), for the benefit of visitors.*
16. *Agreement – With Electronic Data Collection Corporation ("EDC Corporation") to provide annual support services, on behalf of the Department of Finance for the period of July 1, 2023–June 30, 2024. Total cost not to exceed \$21,000, charged to IT Account #540530.01.16800. The Mayor has waived the RFP process.*

17. *Agreement – With Electronic Data Collection Corporation (“EDC Corporation”) for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections, on behalf of the Department of Finance for the period of July 1, 2023–June 30, 2024. Total cost not to exceed \$5,000, charged to IT Account #540530.01.16800. The Mayor has waived the RFP process.*
18. *Lease Agreement – With Pitney Bowes, to lease a machine to fold, insert and seal envelopes for various City documents including tax bills, included is a mailing system that can apply postage as necessary and provide electronic return receipts, on behalf of the Division of Finance and Treasury, for the period of four (4) years from October 1, 2023 – September 30, 2027. Total monthly cost not to exceed \$1,251 to be charged to Account #540310.01.13100. The Mayor has waived the RFP process.*
19. *Purchase w/c/b – From Salt City Abstract Corporation, Independent Title Agency LLC, and Stewart Title Insurance Company, title search services for the period of July 1, 2023 – June 30, 2024, for Law (\$60,000), Engineering Projects (\$4,000), and Code Enforcement (\$2,500). Total cost not to exceed \$66,500 charged to Accounts #541500.01.14200, #599807.07.80400 and #596220.01.90000.*

BY COUNCILOR PANIAGUA:

20. *Agreement – With Onondaga Earth Corps (OEC) to provide training, programming and supervision to youth hired for the summer and to collaboratively run the “Parks Corp” and “Clean Street Crew” as part of the City youth employment and service program, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$52,203, charged to the Syracuse Opportunity Works Account #01.14810.541500.*

BY COUNCILOR GETHERS:

21. *Authorize – The City of Syracuse to declare the 2022/2023 Creekwalk Security Cameras Project to be a Type II Action, pursuant to the State Environmental Quality Review Act (SEQRA). The scope of the project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake.*
22. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022/2023 Creekwalk Security Cameras Project. Total amount not to exceed \$400,000.*
23. *Authorize – The 2022/2023 Creekwalk Security Cameras Project, to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake, on behalf of the Department of Engineering. Total cost not to exceed \$400,000, charged to an account to be determined by the Commissioner of Finance.*

24. *Authorize – The City of Syracuse to adopt a Negative Declaration pursuant to the State Environmental Quality Review Act (SEQRA) for the Rann Avenue Sanitary Sewer Construction Project.*
25. *Application & Agreement - To and with the New York State Environmental Facilities Corporation (EFC) through the NYS Water Infrastructure Improvement (WIIA) Clean Water Project in an amount not to exceed \$656,000, on behalf of the Department of Engineering, for the Rann Avenue Sanitary Sewer Construction Project. There is a 100% local match that will be seeking bond approval.*
26. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Rann Avenue Sanitary Sewer Construction Project. Total amount not to exceed \$656,000.*
27. *Authorize – The 2023/2024 Rann Avenue Sanitary Sewer Construction Project, on behalf of the Department of Public Works, to construct a new public sanitary sewer on Rann Avenue and St. Marks Avenue, in order to serve six (6) residents currently connected to a private sewer. Total amount not to exceed \$656,000.*
28. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard). Total amount not to exceed \$1,272,000.*
29. *Agreement – With the New York State Department of Transportation (NYS DOT) for the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard), on behalf of the Department of Engineering. Total amount not to exceed \$1,272,000. The City will incur all initial costs for this project with subsequent 80% (\$1,017,600) reimbursement from the Federal Government through TIP and 15% (\$190,800) reimbursement from Marchiselli Funds.*
30. *Authorize – The Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard), in an amount not to exceed \$1,272,000 on behalf of the Department of Engineering. The City will incur all initial costs for this project with subsequent 80% (\$1,017,600) reimbursement from the Federal Government through TIP and 15% (\$190,800) reimbursement from Marchiselli Funds. Total project cost \$12,252,000.*
31. *Appropriate Funds – From 2023/2024 Cash Capital Account #599007.01.99999 in an amount not to exceed \$64,000, to be used to purchase two (2) new replacement vehicles, on behalf of the Department of Engineering.*
32. *Agreement – With O’Connell Electric Company, to perform Street Lighting Maintenance, for the period of two (2) years commencing on July 1, 2023, with one (1) one-year renewal option with approval of the Mayor and Common Council. Total cost not to exceed \$900,000, to be charged to account #01.81800.540551.*

33. Amend – Ord. #273 (05/22/2023), “Contract – With Bergmann Associates, to provide Traffic and Transportation Engineering services, to assist the City with design and implementation of transportation projects, safety reviews, and ensure compliance with both State and Federal requirements and guidance as it relates to transportation items, for the period of July 15, 2022-June 30, 2024. Total cost not to exceed \$250,000, from Account #541500.01.81800.” Amend to reflect a change in ownership, from Bergmann Associates, Inc., to Collier Engineering & Design CT PC. All other terms and conditions remain the same.
34. Amend – Ord. #524 (8/01/2022), “Contract – With Fisher Associates, to provide Traffic and Transportation Engineering services, to assist the City with design and implementation of transportation projects, safety reviews, and ensure compliance with both State and Federal requirements and guidance as it relates to transportation items, for the period of July 15, 2022-July 14, 2023. Total cost not to exceed \$116,000, from Account #541500.01.81800.” Amend to extend the contract by one (1) year from July 15, 2023 – July 14, 2024. All other terms and conditions remain the same.
35. Appropriate Funds – From the 2023/2024 Sewers Cash Capital account in the amount of \$650,000 for the 2023/2024 Sewer Capital Equipment Program, as detailed in Schedule “A”.
36. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Radar Sign Program. Total amount not to exceed \$55,000.
37. Authorize – The 2023/2024 Radar Sign Program, on behalf of the Department of Public Works. The funds will be used to purchase and install new stationary radar equipment in School Zones to help in vehicle speed reduction, as detailed in Appendix “A.” Total cost not to exceed \$55,000.
38. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Sanitary/Storm Sewer Reconstruction Capital Improvement Project. Total amount not to exceed \$2,000,000.
39. Authorize – The 2023/2024 Sanitary/Storm Sewer Reconstruction Capital Improvement Project, to construct or replace sewer lines and manholes from the sanitary and combined sewers that have failed structurally, on behalf of the Department of Public Works. Total cost not to exceed \$2,000,000, to be charged to an account to be determined by the Commissioner of Finance.
40. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Sweeping and Flushing Equipment Program. Total amount not to exceed \$269,000.

41. *Authorize – The 2023/2024 Sweeping and Flushing Equipment Program, on behalf of the Department of Public Works, to purchase one (1) Street Sweeper. Total cost not to exceed \$269,000 to be charged to an account to be determined by the Commissioner of Finance.*
42. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Traffic Signal Replacement Program. Total amount not to exceed \$300,000.*
43. *Authorize – The 2023/2024 Traffic Signal Replacement Program, to update traffic signal equipment that has exceed usable lifespans and needs significant repair and/or replacement, on behalf of the Department of Public Works. Total cost not to exceed \$300,000, charged to an account to be determined by the Commissioner of Finance.*
44. *Purchase w/c/b – From Professional Turf Services, Inc., replacement parts and repair services for tractors, mowers, and other turf equipment, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$50,000 to be charged to Account #01.51320.540210 or #01.51320.540220.*

BY COUNCILOR HOGAN:

45. *Local Law - Of the City of Syracuse, to add a new Article 16 entitled “Tobacco Retail License” to Chapter 9 of the Revised General Ordinances, as amended entitled “Business: Mercantile, Transient, Itinerant, requiring a business to have a Tobacco Retail License to sell tobacco products, electronic smoking devices and all other products regulated by NYS Public Health Law Article 13-F in the City of Syracuse, details outlined in the legislation.*
46. *Zone Change – Expand the Ainsley Sub-District Plan for a Planned Institutional District to include the property located at 195 Ainsley Drive. No one spoke in favor of or in opposition to the proposal at the Planning Commission meeting. Syracuse University c/o Jennifer Champa Bybee, owner/ petitioner.*
47. *Zone Change - For property located at 195 Ainsley Drive from Commercial, Class B to Planned Institutional District. No one spoke in favor of or in opposition to the proposal at the Planning Commission meeting. Syracuse University c/o Jennifer Champa Bybee, owner/ petitioner.*
48. *Special Permit – To approve a Restaurant on the property located at 4141 South Salina Street. Eleven (11) people spoke in favor and two (2) people spoke in opposition to the proposal. The Planning Commission granted one (1) waiver in regard to the entertainment location regulations. Stanley Snow, applicant. 2468 Group, Inc., owner.*

49. *Application & Agreement - To and with the New York State Local Waterfront Revitalization Program (LWRP), as part of the City's Consolidated Funding Application (CFA) in the amount of \$1,500,000, to implement a LWRP priority project in the Inner Harbor Park. The project would serve diverse stakeholders, improve safety, reduce stormwater impacts, improve aesthetics, and help to create a vibrant waterfront. There is a 25% local match requirement, to be charged to the Division of City Planning, Account #599807.01.99999.*
50. *Application & Agreement - To and with the New York State Department of Environmental Conservation (NYSDEC), as part of the City's Consolidated Funding Application (CFA) in the amount of \$200,000, for a Climate Smart Communities grant. There is a 50% local match requirement, to be provided by in-kind staff and project partners staff time.*
51. *Authorize – The City of Syracuse to adopt a Negative Declaration pursuant to the State Environmental Quality Review Act (SEQRA) for the Syracuse Developmental Center Demolition.*
52. *Approve – The Albanese Organization (Albanese) Development Plan, for the former Syracuse Developmental Center located at 800 and 802 South Wilbur Avenue. The attached Exhibit "A" outlines the proposed phases and site plan design that will be incorporated and led by Albanese. The "Development Plan" outlines three (3) phases, which includes a total of four (4) apartment buildings to be constructed, that are comprised of approximately 440 residential units with mixed income level requirements, 60 to 85 townhouses, as well as retail space.*
53. *Authorize – A municipal endorsement in support of the Downtown Committee application to apply to NYS Homes and Community Renewal (HCR) for the NYS Main Street Program grant, in an amount not to exceed \$250,000 to target building renovations to commercial and residential structures, as well as streetscape improvements within specific boundaries of the 100 block of West Jefferson Street, the 100, 200, and 300 blocks of East Jefferson Street, the 300 Block of Montgomery Street and the 400 block of South Salina Street. There is no local match, any matching funds will be provided by the private owner of the benefiting structure.*
54. *Amend – Ord. #200 (04/13/2020), "Contract – With nine (9) qualified firms (A.J. Montclair, Inc., BRONZE Contracting, LLC, Crisafulli Trucking, Inc., Diversified Construction Services, Inc., Gorick Construction Company, Inc., P&J Contracting Company Inc., Ritter & Paratore Contracting, Inc., Scanlon Trucking & Excavating, LLC. and SGTR, LLC, on behalf of the Division of Code Enforcement, to submit demolition quotes for the Removal of Blighted Structures. The contract will be for the period of two (2) years plus one additional one (1) year renewal option with the approval of the Mayor and the Common Council. Total cost not to exceed \$500,000, from Account #596220.01.90000." Amend to extend the contract through December 31, 2023, or until the new RFQ has been put in place, whichever first.*

BY COUNCILOR MAJOK:

55. *Authorize – Memorandum of Understanding with Upstate University Hospital Community Campus, for the Syracuse Fire Department to obtain New York State mandated medication for its EMS program from the hospital, effective July 24, 2023, for the period of two (2) years. There is no cost for the agreement, only for the medications purchased, at a cost not to exceed \$20,000 per year, charged to Emergency, Medical & Safety Supplies Account #34100.01.540520.*
56. *Agreement – With Axon Enterprises, Inc., to provide the Police Department with Body-Worn Cameras, Tasers, Interview Room Recording Systems, and related software, combining all previous contracts for these Axon Enterprises, Inc., products, and services. The term of the contract will be for sixty (60) months, from September 15, 2023 – September 14, 2028. Total cost not to exceed \$1,423,869, for the first year (FY2024) to be charged to various accounts, as detailed in Appendix “A”. The following years (FY2025-2028) the total amount not to exceed \$1,354,905 from Account #540530.01.31230.*
57. *Agreement – With Humane CNY to provide veterinary services and lodging for animals that are victims in animal cruelty investigations, on behalf of the Police Department, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$50,000 charged to Account #541500.01.31231.*
58. *Agreement – With New York State Department of Agriculture & Markets, to provide law enforcement services to the New York State Fair, from August 23, 2023 – September 4, 2023. The City will be reimbursed \$45,000 for the services.*
59. *Agreement – With UnBEYlievable Enterprises, Corp., to provide administrative oversight for the Trauma Response Team that will provide violence intervention and prevention services for at-risk City individuals, as detailed in the “Scope of Work” attachment, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$200,000 charged to Account TRT #599309.01.90000.*
60. *Appropriate Funds - From the American Rescue Plan Act (ARPA) in an amount not to exceed \$1,000,000 to support the Mayor’s Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets Program. The funds will be placed in an account designated by the Commissioner of Finance.*
61. *Agreement – With the Good Life Philanthropic Youth Foundation, on behalf of the Mayor’s Office to Reduce Gun Violence, Community Violence Implementation Plan “Syracuse Safer Streets Program,” to provide Case Management and Mentoring services to fifty (50) high-risk individuals, to establish positive and trusting relationships, and to advocate for the individual and guide them through various systems and settings, such as court, school, training and employment to achieve their goals, more details outlined in Exhibit “A”. The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$269,723, from designated ARPA funds.*

62. *Agreement – With OGs Against Gun Violence, on behalf of the Mayor’s Office to Reduce Gun Violence, Community Violence Implementation Plan “Syracuse Safer Streets Program”, to provide Conflict Mediation services to fifty (50) high risk individual, to track, interrupt, and solve conflicts between gangs before violence occurs. In addition, hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence, more details outlined in Exhibit “A.” The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$50,105 from designated ARPA funds.*
63. *Agreement – With the Salvation Army, on behalf of the Mayor’s Office to Reduce Gun Violence, Community Violence Implementation Plan “Syracuse Safer Streets Program”, to provide Case Management and Mentoring services to fifty (50) high risk individual, to established positive and trusting relationships, and to advocate for the individual and guide them through various systems and settings, such as court, school, training and employment to achieve their goals, more details outlined in Exhibit “A”. The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$229,110, from designated ARPA funds.*
64. *Agreement – With the Northside Learning Center, on behalf of the Mayor’s Office to Reduce Gun Violence, Community Violence Implementation Plan “Syracuse Safer Streets Program,” to provide Conflict Mediation services to fifty (50) high-risk individuals, to track, interrupt, and solve conflicts between gangs before violence occurs. In addition, hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence, more details outlined in Exhibit “A.” The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$53,490, from designated ARPA funds.*
65. *Agreement – With Project H.E.A.L., on behalf of the Mayor’s Office to Reduce Gun Violence, Community Violence Implementation Plan “Syracuse Safer Streets Plan “Syracuse Safer Streets Program,” to provide Individual and Group Therapy Sessions, to fifty (50) high-risk individuals, to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills, more details outlined in Exhibit “A.” The contract will be for a period of eleven (11) months, from the date of execution. Total cost not to exceed \$343,870, from designated ARPA funds.*

BY COUNCILOR ALLEN:

66. *Agreement – With Tomorrow’s Neighborhoods Today (TNT) for the 2023-2024 budget amount of \$150,000 from Account #541500.01.64200.*

67. *Agreement – With the Downtown Committee Foundation, to administer grants to support festivals and cultural events in the City of Syracuse, for the period of July 1, 2023 – June 30, 2024. Funds will be distributed in amounts between \$3,000 - \$10,000, to be used by organizations to support direct festival costs such as fees to book performers, artisans, venues, staging/lighting and other equipment, and marketing. All organizations receiving funds must be a registered 501(c)(3) or 501(c)(4) in the State of New York with a Federal and State Tax ID number. Total cost not to exceed \$100,000, charged to Account #595500.01.90000.*
68. *Authorize – The Department of Neighborhood and Business Development to use the American Rescue Plan Act (ARPA) funds set aside for Infill Housing, as it relates to Ord. #295-2022, in an amount not to exceed \$75,000, to offset the cost of construction of a single-family home at 705 McBride Street. Home HeadQuarters, Inc., will serve as the developer, relative to Ord. #842-2022 (RFP #23-007), to be completed by the end of 2024.*
69. *Amend – Ord. #98 (03/14/2022), “Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed \$411,000, on behalf of Department of Neighborhood & Business Development, to support the Financial Empowerment Center (FEC), to continue providing free financial counseling to City households. A portion of the funding will be for the City FEC Manager (\$67,000-salary and fringe) and \$344,000 will be contracted to Home HeadQuarters, Inc. There is a 10% administrative fee”. Amend to extend the contract with Home HeadQuarters for a period of three (3) months, to expire on September 30, 2023.*
70. *Application & Agreement - To and with the Cities for Financial Empowerment’s Bank On Fellowship Program, to provide up to \$45,000 per year for up to two years in matching funds for a fellow position designated to increase banking opportunities for unbanked Syracuse residents.*
71. *Permission – To Ildaliza Mauricio-Leonardo, owner of the property located at 808 Danforth Street, for a driveway that encroaches approximately 15.5’ feet into Danforth Street right-of-way.*
72. *Permission – To SCIREH TWO, LLC and Sustainable Comfort Inc., owner/representative of the property located at 633 – 639 North Salina Street, for an Illuminated Sign Cabinet and Wall Mounted Sign Lights that will encroach approximately 4.5’ into the North Salina Street right-of-way.*

8a. 40

Local Law No.
City of Syracuse

2023

**A LOCAL LAW OF THE CITY OF SYRACUSE
AUTHORIZING THE MAYOR TO GRANT AND
CONVEY TO NIAGARA MOHAWK POWER
CORPORATION AND VERIZON NEW YORK, INC.
A PERMANENT UTILITY EASEMENT ON 1607
GEDDES STREET AND GRANT AVENUE AND 207
STINARD AVENUE AND GRANT AVENUE, SHEA
BUILDING AND BELLEVUE ELEMENTARY
SCHOOL PROPERTY IN ORDER TO
CONSTRUCT, OPERATE AND MAINTAIN AN
UNDERGROUND POWER LINE AND PAD MOUNT
TRANSFORMER FOR NEW ELECTRIC SERVICE
FOR THE SYRACUSE CITY SCHOOL DISTRICT
NETWORK OPERATIONS CENTER**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. In accordance with the City Charter Section 6-202(3), the Mayor is hereby authorized and empowered to grant and convey to Niagara Mohawk Power Corporation (hereinafter referred to as "Niagara Mohawk") and Verizon New York, INC. (hereinafter referred to as "Verizon") a permanent easement for the sum of One Dollar (payment waived), upon such terms and provisions and conditions as the Mayor may prescribe, to construct, operate and maintain its facilities as detailed on the attached Exhibit Sketch – Exhibit A – Shea Building, on 1607 Geddes Street South and Grant Avenue and Bellevue Elementary School, on 207 Stinard Avenue and Grant Avenue. Work Order # 11-23-30545605 dated May 18, 2023, and granting Niagara Mohawk and Verizon the right of ingress and egress over said parcel to inspect, repair, maintain, and replace any of said facilities and associated appurtenances.

Section 2. This local law shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.

GRANT OF EASEMENT

THE CITY OF SYRACUSE, a Municipal Corporation, having an address at **233 East Washington Street, Syracuse, New York 13202** (hereinafter referred to as "Grantor"), is the owner of two parcels of real property, the first property commonly known as **1607 Geddes Street South & Grant Avenue (Bl B Bellevue Heights Tract)** identified on the tax maps as **SBL# 087.-09-01.0**, located East of Geddes Street S., South of Grant Avenue, West of Stinard Avenue, and North of LaForte Avenue, and the second parcel commonly known as **207 Stinard Avenue & Grant Avenue (Bl E Bellevue Heights Tract)** identified on the tax maps as **SBL# 087.-09-02.0**, located East of Stinard Avenue, South of Grant Avenue, West of Page Avenue and North of LaForte Avenue, both parcels located in the City of Syracuse, County of Onondaga, and State of New York (the "Grantor's Land"), and Grantor, for consideration in the amount of One Dollar (\$1.00) and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, hereby grants to **NIAGARA MOHAWK POWER CORPORATION**, a New York corporation, having an address at 300 Erie Boulevard West, Syracuse, New York 13202 and **VERIZON NEW YORK, INC.**, having an address at 140 West Street, New York, New York 10007 (hereinafter collectively referred to as "Grantees"), for Grantees and their lessees, licensees, successors, and assigns a perpetual and nonexclusive easement and right of way through, over, across, under and upon the Grantor's Land (the "Easement") under the following terms and conditions.

Section 1 – Description of the Easement. The Easement provides the Grantees with the right, privilege, and authority to:

- a. construct, reconstruct, relocate, extend, repair, maintain, operate, inspect, patrol, and, at their pleasure, abandon or remove underground electric facilities including a line or lines of wires or cables (either direct-buried or installed in underground conduits), handholes, manholes, conduit, vaults, junction boxes, pad-mount transformers, housings, connectors, switches and switching equipment, pipes, pedestals, closures, ducts and duct work, markers, cables, connections to overhead and underground wires, together with any poles or lines of poles, supporting structures, cables, crossarms, overhead and underground wires, guys, guy stubs, insulators, transformers, braces, fittings, foundations, anchors, lateral service lines, communications facilities, and other fixtures and appurtenances (collectively, the "Facilities"), which the Grantees shall require now and from time to time, for the transmission and distribution of high and low voltage electric current and for the transmission of intelligence and communication data, by any means, whether now existing or hereafter devised, for public or private use, in, through, upon, over, under, and across that portion of the Grantor's Land described in Section 2 below (the "Easement Area"), and the highways abutting or running through the Grantor's Land, and to renew, replace, add to, and otherwise change the Facilities and each and every part thereof and the location thereof within the Easement Area, and utilize the Facilities within the Easement Area for the purpose of providing service to the Grantor and others; and
- b. from time to time, without further payment therefor, to clear the Easement Area of obstructions or structures, and clear and keep cleared the Easement Area by physical and/or mechanical means, of any and all brush, trees, limbs, branches, roots, vegetation, or other obstructions; and
- c. from time to time, without further payment therefor, to clear and keep cleared by physical and/or mechanical means, the Grantor's Land beyond the bounds of the Easement Area, of any and all trees, limbs, branches, roots or vegetation that, in the sole judgment of the Grantees, due to species or structural defects or their tall growing nature, are likely to fall into or encroach upon the Easement Area or interfere in any way with the safe and reliable operation of Grantees' existing or proposed Facilities; and
- d. excavate or change the grade of the Grantor's Land as is reasonable, necessary, and proper for any and all purposes described in this Easement; provided, however, that the Grantees will, upon completion of the work, backfill and restore any excavated areas to reasonably the same condition as existed prior to such excavation; and
- e. pass and re-pass on foot and with vehicles and equipment, along, over, across and upon the Easement Area and the Grantor's Land in order to access the Easement Area and construct, reconstruct, relocate, use, and maintain roads, paths, causeways, and ways of access to and from the Easement Area as is reasonable and necessary in order to exercise to the fullest extent the Easement.

Section 2 – Location of the Easement Area. The "Easement Area" shall consist of a portion of the Grantor's Land twenty (20) feet in width throughout its extent, the centerline of the Easement Area being the centerline of the Facilities. The general location of the Easement Areas are shown on the sketch entitled, "**Easement Sketch-Exhibit A, WR #11-23-30545605**", which sketch is attached hereto and made a part hereof as Exhibit "A" and recorded herewith. The final and definitive location(s) of the Easement Areas shall become established by and upon the final installation and erection of the Facilities by the Grantees in substantial compliance with Exhibit "A".

Section 3 – Facilities Ownership. It is agreed that the Facilities shall remain the property of the Grantees, their successors and assigns.

Section 4 – General Provisions. The Grantor, for itself, its heirs, legal representatives, successors, and assigns, hereby covenants and agrees with the Grantees that no act will be permitted within the Easement Area which is inconsistent with the Easement hereby granted; no buildings or structures, or replacements thereof or additions thereto, swimming pools, or obstructions will be erected or constructed above or below grade within the Easement Area; no trees shall be grown, cultivated, or harvested, and no excavating, mining, or blasting shall be undertaken within the Easement Area without the prior written consent of the Grantees, it being the intent that the Easement herein conveyed is intended to prohibit the longitudinal or parallel use or occupancy of said Easement Area by surface or subsurface activities or structures which might damage or interfere with the Facilities; the Easement shall not be modified nor the Easement Area relocated by the Grantor without the Grantees' prior written consent; the present grade or ground level of the Easement Area will not be changed by excavation or filling; the Grantees shall quietly enjoy the Grantor's Land; and the Grantor will forever warrant title to the Grantor's Land.

The Grantees, their successors and assigns, are hereby expressly given and granted the right to assign this Easement, or any part thereof, or interest therein, and the same shall be divisible between or among two or more owners, as to any right or rights created hereunder, so that each assignee or owner shall have the full right, privilege, and authority herein granted, to be owned and enjoyed either in common or severally. This Grant of Easement shall at all times be deemed to be and shall be a continuing covenant running with the Grantor's Land and shall inure to and be binding upon the successors, heirs, legal representatives, and assigns of the parties named in this Grant of Easement.

IN WITNESS WHEREOF, the Grantor has duly executed this Grant of Easement under seal this _____ day of _____, 2023.

THE CITY OF SYRACUSE

By: _____
(signature)

Name: _____
(printed)

Its: _____
(title)

State of _____)
County of _____)

ss:

On the _____ day of _____ in the year 2023, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public



087.-02-15.0

GRANT AVE (448)

STINARD

GRANT AVE

SBL # 087.-09-01.0

INSTALLING
PADMOUNT TRANSFORMER

INSTALLING
POLE AND ANCHOR

EXISTING
PADMOUNT
TRANSFORMER

INSTALLING
3 PHASE UG
PRIMARY CABLE

SBL # 087.-09-02.0

NOT TO SCALE

EASEMENT SKETCH - EXHIBIT A

EASEMENT #:

Lands of The City of Syracuse
1607 S. Geddes Street
City of Syracuse / County of Onondaga
SBL # 087.-09-01.0 and # 087.-09-02.0

DESIGNER: Walker, William
DATE: 7/10/23 - Rev. 1
WORK ORDER #: 11-23-30545605

nationalgrid



Ja. 40

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

16 June 2023

John Kivlehan
Design & Construction

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Re: Permanent Easement for Niagara Mohawk Power Corporation and Verizon New York, Inc., on 1607 Geddes Street South & Grant Avenue (Shea Building) and 207 Stinard Ave & Grant Avenue (Bellevue Elementary School) for a new electric service and a new telecommunication service for the Syracuse City School District (SCSD) Network Operations Center at the Shea Building

Dear Ms. McBride:

I request that you have prepared the following legislation for the next meeting of the Common Council:

The City of Syracuse and the City School District are requesting that Niagara Mohawk Power Corporation and Verizon New York, Inc., be granted a permanent easement on 1607 Geddes Street South & Grant Avenue (Shea Building) and 207 Stinard Ave & Grant Avenue (Bellevue Elementary School) for a new electric service and a new telecommunication service for the Syracuse City School District Network Operations Center at the Shea Building. Niagara Mohawk Power Corporation and Verizon New York, Inc. will construct, operate and maintain a new pole, underground power line and Pad Mounted Transformer installed for a new electric service as well as a new telecommunication service for the SCSD Network Operations Center at the Shea Building. The City will be granting the easement to Niagara Mohawk Power Corporation and Verizon New York, Inc. for consideration of one dollar, which is the standard procedure for utility easements.

The easement descriptions are detailed on the attached Easement Sketch - Exhibit A: Lands of the City of Syracuse, 1607 S. Geddes Street, City of Syracuse, County of Onondaga, SBL# 087.-09-01.0 and 087.-09-02.0, Work Order # 11-23-30545605 dated May 18, 2023.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov/net

ORDINANCE AUTHORIZING PAYMENT TO THE CITY OF CORTLAND YOUTH BUREAU FOR USE OF YAMAN PARK FOR THE CITY OF SYRACUSE DEPARTMENT OF PARKS, RECREATION, & YOUTH PROGRAMS END OF SUMMER BARBEQUE AND AUTHORIZING THE EXECUTION OF ANY AGREEMENTS REQUIRED BY THE CITY OF CORTLAND YOUTH BUREAU FOR THE USE OF YAMAN PARK

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with the use of Yaman Park for the City of Syracuse Parks, Recreation and Youth Programs end of summer youth barbeque, that is scheduled to be held on August 18, 2023 from 11:00 a.m. to 3:00 p.m. :

- City of Cortland Youth Bureau, \$250.00

;and

BE IT FURTHER ORDAINED, that said payment shall be charged to Budget Account # 01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the Mayor and/or the Commissioner of the Department of Parks, Recreation and Youth Programs is hereby authorized to execute any agreements that may be required by the City of Cortland Youth Bureau for use of Yaman Park, which shall include unlimited access to the beach, two (2) large pavilions with grills, a basketball court, playground, volleyball area, open green space and restrooms.



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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 6, 2023

Patricia McBride, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize payment** to City of Cortland Youth Bureau for use of Yaman Park for the entire City of Syracuse Parks, Recreation and Youth Programs end of the summer youth barbeque on August 18, 2023.

In accordance with this agreement, Yaman Park will provide unlimited access to beach, two large pavilions with grills, basketball court, playground, volleyball area, open green space, and restrooms from 11:00am-3:00pm. This field trip offers an exciting finale on a great summer with staff and youth promoting positive behaviors, and attraction to our centers.

Payment will not exceed \$250.00 and will be charged to budget account #01.71400.541500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513


www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: July 10, 2023
SUBJECT: Agreement & Authorize Payment – City of Cortland Youth Bureau

Julie Castellitto
Assistant Director


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting the City of Syracuse enter into an agreement and authorize payment to City of Cortland Youth Bureau for use of Yaman Park for the entire City of Syracuse Parks, Recreation and Youth Programs end of summer youth barbeque on August 18, 2023.

In accordance with this agreement, Yaman Park will provide unlimited access to beach, two large pavilions with grills, basketball court, playground, volleyball area, open green space, and restrooms from 11:00-3:00pm. This filed trip offers an exciting finale on a great summer with staff and youth promoting positive behaviors, and attraction to our centers.

Payment will not exceed \$250.00 and will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

**ORDINANCE AUTHORIZING PAYMENT TO DJ
TAYBOOG FOR DISC JOCKEY SERVICES TO
BE PROVIDED FOR THE DEPARTMENT OF
PARKS, RECREATION & YOUTH PROGRAM
“COOPERATIVE PLAY DAY” EVENT AT
BURNET PARK**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with disc jockey services to be provided for the Department of Parks, Recreation and Youth Programs “Cooperative Play Day” at Burnet Park for City operated Community Centers which is scheduled to be held on August 1, 2023:

- DJ Tayboog, \$400.00

; and

BE IT FURTHER ORDAINED, that said payment shall be charged to Budget Account # 01.71400.541500 or another appropriate account as designated by the Commissioner of Finance.



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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 5, 2023

Patricia McBride, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize payment to DJ Tayboog for providing disc jockey services for the Department of Parks, Recreation and Youth Programs, Cooperative Play Day at Burnet Park on August 1st, 2023.

In accordance with this agreement, DJ Tayboog will provide four hours of event music for all our community centers on Cooperative Play Day. This event is being planned and executed by all the staff at our community centers for the youth who attend those centers. The event is an effort to welcome young people to participate in non-competitive activities and promote positive engagement for all the youth who attend those facilities.

Payment will not exceed \$400.00 and will be charged to budget account #01.71400.541500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513


www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: July 10, 2023
SUBJECT: Agreement & Authorize Payment – DJ Tayboog

Julie Castellitto
Assistant Director


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting the City of Syracuse enter into an agreement and authorize payment to DJ Tayboog for providing disc jockey services at Burnet Park on August 1, 2023.

In accordance with this agreement, DJ Tayboog will provide four hours of event music for all our community centers on Cooperative Play Day. This event is being planned and executed by all the staff at our community centers for the youth who attend those centers. The event is an effort to welcome young people to participate in non-competitive activities and promote positive engagement for all the youth who attend those facilities.

Payment will not exceed \$400.00 and will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 17, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia McBride, City Clerk
City Hall, Room 231
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Clerk McBride:

Please prepare legislation for next meeting of the Common Council endorsing the application of the of the Downtown Committee for a New York State Office of Parks, Recreation & Historic Preservation (OPRHP) Environmental Protection Fund (EPF) Grant. The grant request (not to exceed \$500,000) is in support of infrastructure improvements, including playground and recreation equipment for the downtown district.

Municipal endorsement is required of any not-for-profit applying for OPRHP EPF funding through the NYS Consolidated Funding Application process. The City of Syracuse Parks Department has also committed to provide 50% matching funds which will be paid from account #599807.01.99999.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

13

July 14, 2023

Matthew D. Oja
Commissioner

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Re: Request for Legislation – Amend Local Law No. 6 of 2006

Dear Ms. McBride:

The Department of Assessment is requesting legislation be prepared for the next Common Council agenda to amend Part L of the City of Syracuse Chapter 14 Article 2, Division 4.1 as last amended by Local Law No. 6 of 2006, relative to a partial exemption from real property taxation for persons with disabilities and limited incomes.

The amendment would enact provisions of Section 459-c of the New York State Real Property Tax Law to increase the maximum income for eligibility for persons with disabilities and limited incomes. In addition, the amendment will include removal of the offset for medical and prescription drugs, which were included in Local Law No. 3 of 1998.

The current and proposed income limits are as follows:

PRESENT			PROPOSED		
Exemption Percent	Min Income	Max Income	Exemption Percent	Min Income	Max Income
50	-	29,000.00	50	-	50,000.00
45	29,000.01	29,999.99	45	50,000.01	50,999.99
40	30,000.00	30,999.99	40	51,000.00	51,999.99
35	31,000.00	31,999.99	35	52,000.00	52,999.99
30	32,000.00	32,899.99	30	53,000.00	53,899.99
25	32,900.00	33,799.99	25	53,900.00	54,799.99
20	33,800.00	34,699.99	20	54,800.00	55,699.99
15	34,700.00	35,599.99	15	55,700.00	56,599.99
10	35,600.00	36,499.99	10	56,600.00	57,499.99
5	36,500.00	37,399.99	5	57,500.00	58,399.99

Department of Assessment
233 E. Washington St.
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

Ann Gallagher
First Deputy Commissioner of Assessment

45

A

Ordinance No.

2023

**ORDINANCE AUTHORIZING CORRECTION OF
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A" and Appendix "B".

DRAFT

IS

SHOULD BE

Duong, Dan V.
 401 Griffiths St. and Craig St.
 0335104100
 010.-24-10.0
 LAND - \$7,000
 FULL - \$55,800
 OILING - \$883.12
 ALL OTHER CHARGES AS BILLED

Duong, Dan V.
 401 Griffiths St. and Craig St.
 0335104100
 010.-24-10.0
 LAND - \$7,000
 FULL - \$55,800
 OILING - \$446.88
 ALL OTHER CHARGES AS BILLED

Valentine, Leroy
 115 Craig St.
 03200000200
 010.-24-11.0
 LAND - \$9,200
 FULL - \$72,800
 OILING - \$883.12
 ALL OTHER CHARGES AS BILLED

Valentine, Leroy
 115 Craig St.
 03200000200
 010.-24-11.0
 LAND - \$9,200
 FULL - \$72,800
 OILING - \$212.80
 ALL OTHER CHARGES AS BILLED

Downs, Barbara P.
 111 Craig St.
 03200000100
 010.-24-12.0
 LAND - \$9,200
 FULL - \$54,500
 OILING - \$883.12
 ALL OTHER CHARGES AS BILLED

Downs, Barbara P.
 111 Craig St.
 03200000100
 010.-24-12.0
 LAND - \$9,200
 FULL - \$54,500
 OILING - \$212.80
 ALL OTHER CHARGES AS BILLED

Baker, David C.
 305 Greenway Ave.
 0635301700
 028.-14-12.0
 LAND - \$6,900
 FULL - \$47,000
 SKR01 - 1 UNITS - \$20.00
 ALL OTHER CHARGES AS BILLED

Baker, David C.
 305 Greenway Ave.
 0635301700
 028.-14-12.0
 LAND - \$6,900
 FULL - \$47,000
 SK099 - 0 UNITS - EXEMPT - \$0
 ALL OTHER CHARGES AS BILLED

IS

SHOULD BE

Baker, David C.
305 Greenway Ave.
0635301700
028.-14-12.0
LAND - \$6,900
FULL - \$47,000
SKR01 - 1 UNITS - \$20.00
ALL OTHER CHARGES AS BILLED

Baker, David C.
305 Greenway Ave.
0635301700
028.-14-12.0
LAND - \$6,900
FULL - \$47,000
SK099 - 0 UNITS - EXEMPT - \$0
ALL OTHER CHARGES AS BILLED

DRAFT



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

1A

July 7, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

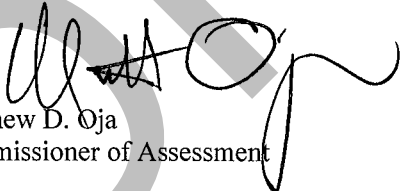
Re: Request for Legislation – Correction of Records

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2023/2024 assessment roll outlined in Appendix "A" (attached), and to the 2022/2023 assessment roll outlined in Appendix "B" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,


Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

15

July 6, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation – License Agreement for Webster Pond

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a license agreement to allow the Anglers Association of Onondaga, Inc. permission to construct, maintain, and use a temporary shelter structure on the City-owned property at 2004 Valley Drive (Tax Parcel 065.1-01-06.0).

The license agreement would allow this City tenant to construct, maintain, and use a temporary shelter structure to benefit visitors of Webster Pond. Construction would be completed by the end of 2023. Pending Council approval, the Department of Assessment and the Office of Corporation Counsel will negotiate and draft the terms of the license agreement.

Sincerely,


Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: License Agreement – Webster Pond

On behalf of the Department of Assessment, I am requesting the City enter into a license agreement to allow the Anglers Association of Onondaga, Inc. permission to construct, maintain, and use a temporary shelter structure on the City-owned property at 2004 Valley Drive (Tax parcel 065.01-01-06.0).

The license agreement would allow this City tenant to construct, maintain, and use a temporary shelter structure to benefit visitors of Webster Pond. Construction would be completed by the end of 2023. Pending Council approval, the Department of Assessment and the Office of corporation Counsel will negotiate and draft the terms of the license agreement.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 13, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Legislative Request

Dear Ms. McBride:

On behalf of the Department of Finance – Parking Violations Bureau, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of the RFP process and enter into an agreement with Electronic Data Collection Corporation (“EDC Corporation”) for annual support services during the Fiscal Year 2023/2024.

The total expenditures for this purpose shall not exceed \$21,000 and will be charged to IT account #540530.01.16800.

Sincerely,

~~Timothy M. Rudd~~
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

June 28, 2023

Bradley O'Connor, CPA
Commissioner of Finance

Veronica H. Voss
Deputy Commissioner

Mr. Timothy Tim Rudd
Director of the Office of Management & Budget
Room 213 City Hall
233 E. Washington Street
Syracuse, New York 13202

Re: Request for Waiver of RFP to Pay Electronic Data Collection Corporation ("EDC Corporation") to Provide Annual Support Services on Behalf of the Department of Finance — Parking Violations Bureau

Dear Mr. Rudd,

I am writing to request that you introduce legislation at the next regular meeting of the Common Council to authorize a waiver of the RFP process and authorize the City to pay for annual support services from EDC Corporation during the Fiscal Year 2023/2024 on behalf of the Department of Finance — Parking Violations Bureau.

The total expenditure for this purpose shall not exceed \$21,000 and will be charged to IT account #540530.01.16800.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "V. Voss", written over a large, faint, diagonal watermark that says "DRAFT".

Veronica H. Voss
Deputy Commissioner of Finance

City Payment Center
233 E. Washington St
City Hall, Room 122
Syracuse, N.Y. 13202

Office 315 448 8310
Fax 315 471 6024

www.syr.gov

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: July 13, 2023
SUBJECT: Waiver of the RFP Process & Agreement – Electronic Data Collection (EDC Corporation)

On behalf of the Department of Finance - City Payment Center, I am requesting a waiver of the RFP process and to enter into an agreement with Electronic Data Collection Corporation (“EDC Corporation”) for annual support services during the Fiscal Year 2023/2024.

The total expenditure for this purpose shall not exceed \$21,000 and will be charged to the IT Department Budget Fiscal Year 2023/2024 account #540530.01.16800.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/14/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

17

July 11, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Legislative Request

Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of the RFP process and enter an agreement with Electronic Data Collection Corporation ("EDC" Corporation) for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections from during the Fiscal Year 2023/2024.

Electronic Data Corporation is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed \$5,000 and will be charged to the IT Department Budget Fiscal Year 2023/2024 account #01.540530.16800.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

5




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: July 11, 2023
SUBJECT: Waiver of the RFP Process & Agreement – Electronic Data Collection (EDC Corporation)


On behalf of the Department of Finance - City Payment Center, I am requesting a waiver of the RFP process and to enter into an agreement with Electronic Data Collection Corporation (“EDC Corporation”) for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections during the Fiscal Year 2023/2024.

Electronic Data Collections is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed \$5,000 and will be charged to the IT Department Budget Fiscal Year 2023/2024 account #540530.01.16800.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Bradley O'Connor CPA
Commissioner of Finance

Matthew DeLany, CPA
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 28, 2023

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street, Room 213
Syracuse, New York 13202

Mr. Rudd,

I am writing to request that you introduce legislation at the next regular meeting of the Common Council for a waiver of the RFP process for the Department of Finance to pay for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections by entering an agreement with Electronic Data Collection Corporation ("EDC Corporation") during the Fiscal Year 2023/2024.

Electronic Data Corporation is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed \$5,000 and will be charged to the Finance Department Budget Fiscal Year 2023/2024 account #540530.01.16800.

Thank you for your attention in this matter.

Sincerely,


Veronica H. Voss
Deputy Commissioner of Finance

/vv

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

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18

CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

Bradley O'Connor, CPA
Commissioner of Finance

July 7, 2023

Veronica H. Voss
Deputy Commissioner

Patricia McBride
City Clerk
233 E Washington Street
Syracuse, NY 13202

RE: Waiver of RFP Process – authorizing a contract with Pitney-Bowes

Dear Ms. McBride:

I am writing to request a waiver of the RFP process to authorize a lease agreement with Pitney Bowes at a monthly amount of \$1,251.00. I am requesting a 48 month lease term, to commence at the end of our existing lease (October 1, 2023) and ending September 30th, 2027. Payments will be charged to account 540310 13100 01.

The Pitney Bowes machine is located in the Finance-Treasury Division. The machine is used to fold, insert and seal envelopes for various city documents including tax bills. The lease includes a mailing system that applies postage and has electronic return receipt capabilities.

Thank you for your attention regarding this matter.

Very truly yours,

Veronica H. Voss
Deputy Commissioner of Finance
City Payment Center

City Payment Center
233 E. Washington St
Room 122
Syracuse, NY 13202

Office 315 448 8310
Fax 315 471 6024
www.syr.gov.net

CityPayments@SyrGov.net

/vv

7




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: July 10, 2023
SUBJECT: Waiver of the RFP Process & Agreement – Pitney-Bowes

On behalf of the Department of Finance - City Payment Center, I am requesting a waiver of the RFP process and to enter into a lease agreement with Pitney Bowes at a monthly amount of \$1,251. The City Payment Center is requesting a 48-month lease term, to commence at the end of our existing lease (October 1, 2023) and ending September 30, 2027. Payments will be charged to account 540310.13100.01.

The Pitney Bowes machine is located in the Finance-Treasury Division. The machine is used to fold, insert and seal envelopes for various city documents including tax bills. This lease includes a mailing system that applies postage and has electronic return receipt capabilities.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

19

July 5, 2023

Timothy M. Rudd
Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Julie Castellitto
Assistant Director

RE: Waiver of Competitive Bid Request

Dear Ms. McBride:

On behalf of the Departments of Law, Engineering and Code Enforcement, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing title service without formal advertising or competitive bidding during the 2023/2024 fiscal year from the following vendors:
 - Salt City Abstract Corporation (“Salt City”)
 - Independent Title Agency LLC (“Independent”)
 - Stewart Title Insurance Company (“Stewart”)

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation, Independent Title Agency LLC and Stewart Title Insurance Company for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as the Departments of Engineering and Code Enforcement, have longstanding relationships with Salt City and Independent and have been doing business using pricing models established many years ago. The Law Department recently started using Stewart to assist in the foreclosure process and has been pleased with the services provided.

The total expenditures for this purpose shall not exceed \$66,500 and will be charged as follows:

Law	541500.01.14200	\$60,000
Engineering Projects	599807.07.80400	\$4,000
Code Enforcement	596220.01.90000	\$2,500
Total		\$66,500

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

8



DEPARTMENT OF LAW
OFFICE OF THE CORPORATION COUNSEL
 CITY OF SYRACUSE, MAYOR BEN WALSH

Corporation Counsel
 Susan R. Katzoff

June 27, 2023

First Assistant Corporation Counsel
 Joseph W. Barry III

Tim Rudd
 Office of Management & Budget Director
 City of Syracuse
 233 E. Washington Street, Room 213
 Syracuse, New York 13202

Senior Corporation Counsels
 Lee R. Terry
 Todd M. Long

Mr. Rudd,

First Assistant Senior Corporation Counsels:
 John C. Black Jr.
 Catherine E. Carnrike
 Amanda R. Harrington
 Danielle B. Pires
 Meghan E. Ryan
 Danielle R. Smith

I am writing to request that you introduce legislation at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Departments of Law, Engineering and Code Enforcement:

- Ordinance authorizing title services without formal advertising or competitive bidding during the 2023/2024 fiscal year from the following vendors:
 - Salt City Abstract Corporation ("Salt City")
 - Independent Title Agency LLC ("Independent")
 - Stewart Title Insurance Company ("Stewart")

Assistant Corporation Counsels:
 Darienn P. Balin
 John J. Connor
 Valerie T. Didamo
 Gregory P. Fair
 Meira N. Hertzberg
 Trevor McDaniel
 Patrick J. Parkinson
 Meir Teitelbaum
 Zachary A. Waksman

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation, Independent Title Agency LLC, and Stewart Title Insurance Company for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as Engineering and Code Enforcement, have longstanding relationships with Salt City and Independent and have been doing business using pricing models established many years ago. The Law Department recently started using Stewart to assist in the foreclosure process and has been pleased with the services provided.

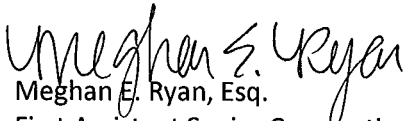
Department of Law Office of Corp. Counsel
 233 E. Washington St.
 City Hall, Room 300
 Syracuse, N.Y. 13202

The total expenditure for this purpose shall not exceed \$ and will be charged as follows:

Office 315 448-8400
 Fax 315 448-8381
 Email law@syr.gov.net

Law	541500.01.14200	\$60,000
Engineering	599807.07.80400	\$ 4,000
Code Enforcement	596220.01.90000	\$ 2,500
Total		\$66,500

www.syr.gov

Sincerely,

 Meghan E. Ryan, Esq.
 First Assistant Senior Corporation Counsel

Cc: Susan R. Katzoff, Corporation Counsel

ORDINANCE AUTHORIZING AN AGREEMENT WITH ONONDAGA EARTH CORPS. TO PROVIDE TRAINING, PROGRAMMING, AND SUPERVISION TO YOUTH HIRED FOR THE SUMMER AND TO COLLABORATIVELY RUN THE “PARKS CORPS” AND “CLEAN STREETS CREW” PROGRAMS

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Onondaga Earth Corps. to provide training, programming, and supervision to youth hired for the summer and to collaboratively run the “Parks Corps” and Programs; and

BE IT ORDAINED, that pursuant to this agreement, Onondaga Earth Corps. shall train and supervise young people in beautification techniques and environmental stewardship, first aid training, and transportation. Program facilitation and supervision, tools and supplies such as safety vests and gloves are provided by Onondaga Earth Corps.; and

BE IT FURTHER ORDAINED, that the term of this agreement shall be for a one year period from July 1, 2023 to June 30, 2024; and

BE IT FURTHER ORDAINED, that said agreement shall have a cost not to exceed \$52,303.00 to be charged to the Syracuse Opportunity Works Budget Account #01.14810.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 03, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear City Clerk McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with Onondaga Earth Corps (OEC) to provide training, programming and supervision to youth hired for summer and to collaboratively run the "Parks Corp" and "Clean Streets Crew" programs as a youth employment and service program under the broader youth employment initiatives of the City.

This program will be designed to empower youth through job training, employment and community outreach that addresses the critical need to beautify commercial corridors and City parks and engage community members in stewardship. Additionally, in parks, programming will be designed to get children physically active outdoors, to appreciate the natural resources in parks and help with parks maintenance. The dates of this agreement are July 1, 2023 – June 30, 2024.

City funds, in an amount not to exceed \$52,203 will be used to train and supervise young people in beautification techniques and environmental stewardship, first aid training and transportation. Program facilitation and supervision, tools and supplies such as safety vests gloves are provided by OEC.

The total costs of this agreement will be charged to budget account number Syracuse Opportunity Works 01.14810.541500.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: Agreement with Onondaga Earth Corps (OEC)

On behalf of the Department of Research, I am requesting the City to enter into an agreement with Onondaga Earth Corps (OEC) to provide training, programming and supervision to youth hired for summer and to collaboratively run the "Parks Corp" and "Clean Streets Crew" programs as a youth employment and service program under the broader youth employment initiatives of the City.


This program will be designed to empower youth through job training, employment and community outreach that addresses the critical need to beautify commercial corridors and City parks and engage community members in stewardship. Additionally, in parks, programming will be designed to get children physically active outdoors, to appreciate the natural resources in parks and help with parks maintenance. The dates of this agreement are July 1, 2023 - June 30, 2024.

City funds, in an amount not to exceed \$52,203 will be used to train and supervise young people in beautification techniques and environmental stewardship, first aid training and transportation. Program facilitation and supervision, tools and supplies such as safety vests gloves are provided by OEC.

The total costs of this agreement will be charged to budget account number Syracuse Opportunity Works 01.14810.541500.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

21 37 10 50

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY TO
ADOPT A TYPE II DETERMINATION PURSUANT
TO THE NEW YORK STATE ENVIRONMENTAL
QUALITY REVIEW ACT FOR THE 2022/2023
CREEKWALK SECURITY CAMERAS PROJECT**

WHEREAS, the City of Syracuse, Department of Engineering (the "DOE") intends to implement the 2022/2023 Creekwalk Security Cameras Project (the "Project"); and

WHEREAS, the scope of the Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras, Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City of Syracuse (the "City") desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.5 (replacement rehabilitation or reconstruction of a structure or facility, in kind, on the same site) of the Regulations; NOW, THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council authorizes the following findings and determinations:

Based upon an examination of the Regulations and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental

concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

- (1) The Project constitutes a "Type II Action" (as the quoted term is defined in the Regulations); and
- (2) Therefore, the City hereby determines that the Project will not have a significant adverse environmental impact, and the City will not require the preparation of an environmental impact statement with respect to the Project; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the City Engineer to prepare any necessary Type II SEQRA documents; and

BE IT FURTHER ORDAINED, that the SEQRA documents for the Project be filed in accordance with the Regulations; and

BE IT FURTHER ORDAINED, that the City Engineer is authorized to take whatever steps are necessary to carry out this Ordinance; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.



21 3A 40 58

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

19 May 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
City Clerk
233 E. Washington Street
Room 231
Syracuse, N.Y. 13202

**Re: Request for Legislation: Authorizing a Type II Action Under SEQRA for the 22/23
Creekwalk Security Cameras Project**

Dear Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to complete the 22/23 Creekwalk Security Cameras Project determines in accordance with Article 8 of the Environmental Conservation Law, that the Project is a Type II action, which will not have a significant impact on the environment and is not subject to further review under SEQRA.

The scope of the Creekwalk Security Cameras Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

3A

22 384 53

Ordinance No.

2023

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) TO DEFRAY THE COST AND EXPENSE OF THE 2022/2023 CREEKWALK SECURITY CAMERAS PROJECT

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the 2022/2023 Creekwalk Security Cameras Project, at a cost not to exceed Four Hundred Thousand Dollars (\$400,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Four Hundred Thousand Dollars (\$400,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Four Hundred Thousand Dollars (\$400,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 32 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with

Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of

said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury

Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

2339 42 54

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF ENGINEERING TO
PROCEED WITH THE 2022/2023
CREEKWALK SECURITY CAMERAS
PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the 2022/2023 Creekwalk Security Cameras Project at a cost not to exceed Four Hundred Thousand Dollars (\$400,000.00); the scope of the Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras; due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$400,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



22-23 38-39 41-42 53-54

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

19 May 2023

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: Authorization and Bonding for the 22/23 Creekwalk Security Cameras Project.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- An Ordinance to authorize the sale and issuance of bonds to defray the cost and expense of the 22/23 Creekwalk Security Cameras Project at a cost not to exceed \$400,000.00.
- An Ordinance authorizing the Department of Engineering to proceed with the 22/23 Creekwalk Security Cameras Project at a cost not to exceed \$400,000.00.

The scope of the Creekwalk Security Cameras Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.

Account number to be designated by the Commissioner of Finance. Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

35



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/19/23	Department:	Engineering
Project Name:	2022-23 Creekwalk Security Cameras Project		
Project Cost:	\$400,000		
Contact Name:	Mary Robison, PE		
Project Description:	The Creekwalk Security Cameras Project will include the installation/construction of a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Summer 23 Estimated Completion Date: as required

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$0
Local Share: Bonds (complete schedule below)	\$400,000
State Aid/Grant (identify)	\$0
Federal Aid/Grant (identify) (TIP)	\$0
Other (identify) Syracuse University	\$0
Other (identify) Onondaga County	\$0
Total Project Funding (must equal cost):\$	\$400,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2022/23	\$400,000
2	0	\$0
3	0	
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 400,000

VN

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason("No"): CIP 2022/23

Director of Administration: [Signature] Date: _____
 Director of Management & Budget: [Signature] Date: 5-22-23
 Commissioner of Finance: [Signature] Date: 5/23/23



2A

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: Authorizing a Negative Declaration under SEQRA for the City of Syracuse Rann Avenue Sanitary Sewer Construction Project

Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to construct a new Sanitary Sewer in Rann Avenue and St. Mark's Avenue will not have a significant adverse effect of the environment or cultural resources pursuant to the New York State Environmental Quality Review Regulations, and that a Negative Declaration should be issued pursuant to SEQRA.

Attached for Common Council review is the completed SEQR Full Environmental Assessment Form as a Type 1 Action with attachments. In addition, the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) has reviewed the project in accordance with the New York State Historic Preservation Act of 1980 (Section 14.09 of the New York Parks, Recreation and Historic Preservation Law), and is of the opinion that no properties, including archaeological and/or historic resources, listed in or eligible for the New York State and National Registers of Historic Places will be impacted by this project. Based upon the SEQR Environmental Assessment, and finding of No Adverse Impacts on historic properties, I recommend making a negative declaration for this project.

Very truly yours,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

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**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Rann Avenue Sanitary Sewer Project		
Project Location (describe, and attach a general location map): Rann Avenue, St. Marks Avenue, and School Street, Syracuse, New York (see attached Figure 1)		
Brief Description of Proposed Action (include purpose or need): Residents on Rann Avenue, School Street, and St. Marks Avenue in the Far Westside neighborhood of Syracuse are currently served by an aging and deficient private sewer which is located in their backyards. Several residents served by the Rann Avenue sewer have experienced frequent backups into their basements, presenting a serious public health hazard and repetitive cleanup expenses. The City commissioned a technical report in 2021 to explore options for rehabilitating the sewer. To address these concerns, the City is proposing to install a new public sewer main on a new alignment (along roadways) to replace the Rann Avenue sewer main. The proposed improvements include 400 linear feet of 8-inch PVC sewer main, five new manholes, and six new service laterals. Two connections would be made to an existing 12-inch sewer main on School Street; one at the Rann Avenue intersection for the new main and another for a new lateral for the property located at 302 School Street. The existing backlot sewer main will be decommissioned in place. A preliminary site plan is provided in Figure 1, attached.		
Name of Applicant/Sponsor: City of Syracuse- Mary Robison, City Engineer	Telephone: 315-448-8200	E-Mail: mrobison@syrgov.net
Address: 233 East Washington Street		
City/PO: Syracuse	State: NY	Zip Code: 13202
Project Contact (if not same as sponsor; give name and title/role): Nicholas Radford- Environmental Scientist, Barton & Loguidice, D.P.C.	Telephone: 315-457-5200	E-Mail: nradford@bartonandloguidice.com
Address: 443 Electronics Parkway		
City/PO: Liverpool	State: NY	Zip Code: 13088
Property Owner (if not same as sponsor):	Telephone:	E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	City of Syracuse (project sponsor)	Summer 2023
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSEFC (funding), NYSDEC (approval)	Summer 2023 (funding), Spring 2024 (approval)
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?
Residential District- RB

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
If Yes,
i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Syracuse City School District

b. What police or other public protection forces serve the project site?
Syracuse Police Department, NYS Police Troop D

c. Which fire protection and emergency medical services serve the project site?
Syracuse Fire Department and EMS Division

d. What parks serve the project site?
Lewis Park (0.2 miles to west).

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Other- municipal sewer system

b. a. Total acreage of the site of the proposed action? _____ 0.27 acres
b. Total acreage to be physically disturbed? _____ 0.05 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 0.27 acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
ii. Is a cluster/conservation layout proposed? Yes No
iii. Number of lots proposed? _____
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
i. If No, anticipated period of construction: _____ 4 months
ii. If Yes:
• Total number of phases anticipated _____
• Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
• Anticipated completion date of final phase _____ month _____ year
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No

If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No

If Yes,

- i. Total number of structures _____
- ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
- iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No

If Yes,

- i. Purpose of the impoundment: _____
- ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
- iii. If other than water, identify the type of impounded/contained liquids and their source. _____
- iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
- v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
- vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) Yes No

If Yes:

- i. What is the purpose of the excavation or dredging? _____
- ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 - Volume (specify tons or cubic yards): _____
 - Over what duration of time? _____
- iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____
- iv. Will there be onsite dewatering or processing of excavated materials? Yes No
If yes, describe. _____
- v. What is the total area to be dredged or excavated? _____ acres
- vi. What is the maximum area to be worked at any one time? _____ acres
- vii. What would be the maximum depth of excavation or dredging? _____ feet
- viii. Will the excavation require blasting? Yes No
- ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No

If Yes:

- i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: 84.2 million gallons/day ***Existing permitted treatment capacity of WWTP. No changes proposed.**

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

Sanitary wastewater

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: Onondaga County Metropolitan Syracuse WWTP
- Name of district: Onondaga County Sanitary District
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

- Do existing sewer lines serve the project site? Yes No
 - Will a line extension within an existing district be necessary to serve the project? Yes No
- If Yes:
- Describe extensions or capacity expansions proposed to serve this project: _____

- iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
- If Yes:
- Applicant/sponsor for new district: _____
 - Date application submitted or anticipated: _____
 - What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

Sanitary wastewater will be conveyed to the Onondaga County Metropolitan Syracuse WWTP for treatment, as it is currently. The WWTP discharges treated effluent to Onondaga Lake. No wastewater would be reused or recycled.

- e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No

- If Yes:
- i. How much impervious surface will the project create in relation to total size of project parcel?
- _____ Square feet or _____ acres (impervious surface)
- _____ Square feet or _____ acres (parcel size)
- ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

N/A _____

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

Heavy Equipment during construction _____

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

N/A _____

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No

- ii. In addition to emissions as calculated in the application, the project will generate:
- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 - _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 - _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 - _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 - _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
 - _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

- i. Estimate methane generation in tons/year (metric): _____
- ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

- i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
- ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____
- iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____
- iv. Does the proposed action include any shared use parking? Yes No
- v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____
- vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? Yes No
- vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No
- viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

- i. Estimate annual electricity demand during operation of the proposed action: _____
- ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____
- iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: _____ 7AM-5PM _____
- Saturday: _____ N/A _____
- Sunday: _____ N/A _____
- Holidays: _____ N/A _____

ii. During Operations:

- Monday - Friday: _____ Continuous use of sewer system _____
- Saturday: _____ Continuous use of sewer system _____
- Sunday: _____ Continuous use of sewer system _____
- Holidays: _____ Continuous use of sewer system _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No

If yes:

i. Provide details including sources, time of day and duration:

Temporary increases in noise level may occur during construction. Construction will be limited to weekday daytime work hours (7AM-5PM).

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No

Describe: _____

n. Will the proposed action have outdoor lighting? Yes No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No

Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No

If Yes:

i. Product(s) to be stored _____

ii. Volume(s) _____ per unit time _____ (e.g., month, year)

iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No

If Yes:

i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

• Construction: _____ tons per _____ (unit of time)

• Operation: _____ tons per _____ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

• Construction: _____

• Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:

• Construction: _____

• Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

- i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
- ii. Anticipated rate of disposal/processing:
 - _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 - _____ Tons/hour, if combustion or thermal treatment
- iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

- i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____
- ii. Generally describe processes or activities involving hazardous wastes or constituents: _____
- iii. Specify amount to be handled or generated _____ tons/month
- iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
- Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe:

Urban land use within City of Syracuse. Urban residential and commercial properties within vicinity of project site.

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0.17	0.17	0
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	0	0	0
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0	0	0
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: <u>Maintained herbaceous/lawn cover</u>	0.1	0.1	0

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:
Porter Elementary School

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): 9913526, 9303600
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
N/A _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): 734075, 734039
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):
Spills records are closed. Remediation Site 734039: contaminants removed or covered. No exposures at site; remediation complete. Remediation Site 734075: hazardous waste confirmed on site; remediation ongoing.

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ >6.6 feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Urban land (Ub)	_____	100 %
_____	_____	_____ %
_____	_____	_____ %

d. What is the average depth to the water table on the project site? Average: _____ >6.6 feet

e. Drainage status of project site soils:

<input type="checkbox"/> Well Drained:	_____ % of site	*Mapped soil unit (urban land) within project site does not have an assigned drainage class
<input type="checkbox"/> Moderately Well Drained:	_____ % of site	
<input type="checkbox"/> Poorly Drained	_____ % of site	

f. Approximate proportion of proposed action site with slopes:

<input checked="" type="checkbox"/> 0-10%:	_____	100 % of site
<input type="checkbox"/> 10-15%:	_____	_____ % of site
<input type="checkbox"/> 15% or greater:	_____	_____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: Principal Aquifer, Primary Aquifer _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

 Gray squirrel _____ Eastern cottontail _____ Songbirds _____
 White-footed mouse _____ Striped skunk _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____

 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No
 If Yes:
 i. Species and listing (endangered or threatened): _____
 Northern long-eared bat (endangered), monarch butterfly (candidate).

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No
 If Yes:
 i. Species and listing: _____
 Silverjaw Minnow - rare

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Yes No

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: Porter School, St. Mark's Church, Hazard Branch Library

iii. Brief description of attributes on which listing is based: _____

Properties eligible for listing on the NYS Register of Historic Places. _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

Barry Park, Burnet Park, Camillus Park, Edgecliff Park, Elmwood Park, Kirk Park, Lincoln Park, Onondaga Park, Schiller Park, Spirit of Jubilee

i. Identify resource: Park, Sunnycrest Park, Thornden Park, Town Park South, and Westminster Park.

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): Local Parks.

iii. Distance between project and resource: 0.55 miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? Yes No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

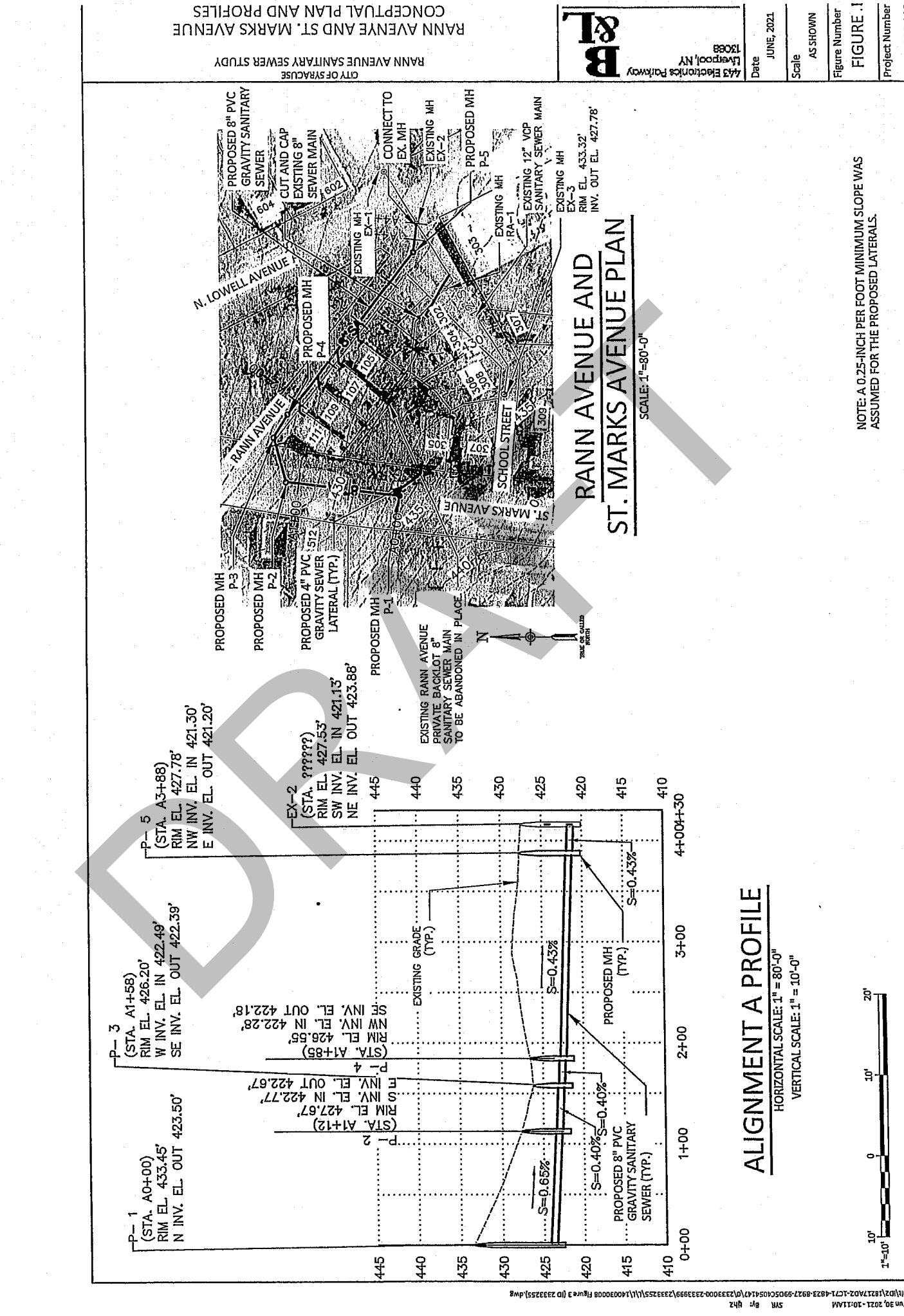
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Mary Robison Date 06/20/2023

Signature Mary E. Holman Title City Engineer



Agency Use Only [If applicable]

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Project: _____
Date: _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency and the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

NI = No Impact
SI = Small Impact

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	
1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. NO YES
 (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)
 If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding
 The proposed action may result in development on lands subject to flooding. NO YES
 (See Part 1. E.2)
 If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air			
The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflouorocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals			
The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) NO YES
If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources
 The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) NO YES
If "Yes", answer questions a - g. If "No", go to Section 10.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input checked="" type="checkbox"/> SI <input checked="" type="checkbox"/> SI	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input checked="" type="checkbox"/> SI <input checked="" type="checkbox"/> SI	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
g. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources
 The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) NO YES
If "Yes", answer questions a - e. If "No", go to Section 11.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. C.2.c, E.1.c., E.2.q.) If "Yes", answer questions a - e. If "No", go to Section 12.			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b, E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c, E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES If "Yes", answer questions a - c. If "No", go to Section 13.			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

NO

YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

NO

YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____			

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

NO

YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) NO YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input checked="" type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

NO

YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

NO

YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

PART 3 SUPPORTING INFORMATION

EVALUATION OF THE MAGNITUDE AND IMPORTANCE OF PROJECT IMPACTS

for

Rann Avenue Sanitary Sewer Project

**City of Syracuse
Onondaga County, New York**

July 2023

Prepared for:

City of Syracuse
233 East Washington Street
Syracuse, New York 13202
Phone – (315) 448-8200

Prepared by:

Barton & Loguidice, D.P.C.
443 Electronics Parkway
Liverpool, New York 13088
Phone – (315) 457-5200

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Figure 1 — Preliminary Site Plan

Appendix A — Coordinated Review Responses

A. PROJECT DESCRIPTION

Residents on Rann Avenue, School Street, and St. Marks Avenue in the Far Westside neighborhood of Syracuse are currently served by an aging and deficient private sewer which is located in their backyards. Several residents served by the Rann Avenue sewer have experienced frequent backups into their basements, presenting a serious public health hazard and repetitive cleanup expenses. The City commissioned a technical report in 2021 to explore options for rehabilitating the sewer. To address these concerns, the City is proposing to install a new public sewer main on a new alignment (along roadways) to replace the Rann Avenue sewer main. The proposed improvements include 400 linear feet of 8-inch PVC sewer main, five new manholes, and six new service laterals. Two connections would be made to an existing 12-inch sewer main on School Street; one at the Rann Avenue intersection for the new main and another for a new lateral for the property located at 302 School Street. The existing backlot sewer main will be decommissioned in place. A preliminary site plan is provided in Figure 1.

B. COORDINATED REVIEW

The City of Syracuse Common Council declared their intent to act as the lead agency for the State Environmental Quality Review Act (SEQRA) process on June 20, 2023. The City sent Part 1 of the Full Environmental Assessment Form (FEAF) and a project location map to the interested and involved agencies listed in Table 1 to initiate a coordinated review of the proposed action.

Involved Agencies	Interested Agencies	Other Entities Provided Copies of SEQRA Correspondence
NYS Dept. of Environmental Conservation (NYSDEC) NYS Environmental Facilities Corporation (NYSEFC)	Onondaga County Health Department NY State Historic Preservation Office (SHPO)	Barton & Loguidice, D.P.C.

Coordinated review responses were received from the NYSEFC and Onondaga County Health Department, which are provided in Appendix A. Neither agency provided comments on the project beyond their consent to the City taking on the role of lead agency for SEQRA. Further coordination with involved and interested agencies will be completed during project design.

C. DETAILED INFORMATION IN RESPONSE TO PART 2 OF SEQRA FULL EAF

The following information provides a detailed discussion of the potential impacts identified in Part 2 of the FEAF that were listed as small or moderate to large, in support of Part 3 of the FEAF. The answers in the “No or Small Impact” column on Part 2 of the FEAF are further clarified with an “NI” for no impact and “SI” for small impact. This document is organized according to the question numbers in Part 2, and the additional information provided herein summarizes the proposed actions that will be taken in order to minimize and/or mitigate each identified impact.

1. Impacts on Land

1.f. *The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).*

The project will involve approximately 0.05 acres of ground disturbance associated with sewer main and service lateral installation. No herbicide treatment is proposed. Temporary increases in erosion may occur during construction. All disturbed areas will be stabilized and restored to pre-construction conditions after installation is complete. No new above-ground structures that would result in a net increase in impervious area are proposed. Stormwater runoff will be directed to existing roadside ditches and closed stormwater drainage that drain to off-site surface waters. Erosion and sediment control details will be incorporated into the project's design plans, which will address the construction and maintenance of all stormwater controls.

2. Impacts on Geological Features

No impacts to geological features were identified. The proposed action will not result in the modification or destruction of, or inhibit access to, any unique or unusual landforms on the site (e.g., cliffs, dunes, minerals, fossils, caves).

3. Impacts on Surface Water

No impacts on surface water were identified. There are no streams or wetlands located within the project area. Work will be restricted to developed residential streets.

4. Impacts on Groundwater

No impacts on groundwater were identified. The project area overlies primary and principal aquifers, however, no groundwater withdrawals or discharges of wastewater to groundwater are proposed as part of the project.

5. Impacts on Flooding

5.d. *The proposed action may result in, or require, modification of existing drainage patterns.*

Temporary ground disturbances will result from sewer main and service lateral installation. Stormwater runoff will be directed to existing roadside ditches and closed stormwater drainage that ultimately drain to off-site surface waters. Erosion and sediment control measures will be included in the project's design plans and will be implemented during construction to minimize stormwater runoff. Impacts to surrounding properties are expected to be minimal.

6. Impacts on Air

No air permits will be needed for the construction or operation of the project. There will be an increase in fossil fuel consumption by heavy machinery during construction; however, this minor and temporary increase in vehicular emissions is not anticipated to have any measurable impact on local air quality.

7. Impacts on Plants and Animals

7.b. *The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.*

The proposed action may have a small impact on the local flora and fauna. All efforts will be made to reduce or eliminate impacts by limiting clearing and following all Federal and State guidelines related to ecological impacts and review processes. The USFWS New York Field Office's Information, Planning, and Consultation (IPaC) System was queried to determine whether any federally listed endangered, threatened, or candidate species are known to inhabit the project area. The USFWS reported the northern long-eared bat (*Myotis septentrionalis*, endangered) and the monarch butterfly (*Danaus plexippus*, candidate). The monarch butterfly is a candidate species and does not need to be considered for impact evaluations under Section 7 of the Endangered Species Act at this time. The NYSDEC Environmental Resource Mapper (ERM) and New York Nature Explorer (NYNE) database were reviewed to determine whether there were any state-protected species records within the project area. The ERM reported the silverjaw minnow (*Notropis buccatus*, rare). The NYNE did not report any records for the project area.

The project is confined to developed residential streets. No tree clearing or other habitat conversion is proposed. The USFWS Northern Long-eared Bat Rangewide Determination Key was completed, which resulted in a No Effect determination for the northern long-eared bat. Take of this species is not likely. There are no surface waters within the project area; suitable habitat for the silverjaw minnow is not present. Erosion and sediment controls will be maintained during construction to prevent impacts to off-site surface waters. No impacts to the silverjaw minnow are expected to result from the project.

7.d. *The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.*

See response to 7.b., above.

8. Impacts on Agricultural Resources

No impacts on agricultural resources were identified. The project area does not contain any agricultural lands.

9. Impacts on Aesthetic Resources

9.c. The proposed action may be visible from publicly accessible vantage points:

i. Seasonally (e.g., screened by summer foliage, but visible during other seasons)

ii. Year-Round

Construction will be visible from residences within the project area, from adjacent properties, and to people travelling along Rann Avenue, School Street, and St. Marks Avenue (including routine travel by residents and visitors travelling through). Temporary visual impacts associated with sewer main and service lateral installation will occur throughout construction, but visual conditions in these locations will return to their original state when work is complete. No new above-ground structures are proposed that would permanently alter the local viewshed.

9.d. The situation or activity in which viewers are engaged while viewing the proposed action is:

i. Routine travel by residents, including travel to and from work

ii. Recreational or tourism based activities

See response to 9.c., above.

9.f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile, 1/2-3 miles, 3-5 miles, or 5+ miles.

See response to 9.c., above. Changes in visual conditions related to sewer main and service lateral installation will be temporary, as existing conditions will be restored after construction is complete. No new above-ground structures are proposed that would permanently alter the local viewshed. Similar sewer infrastructure is located in the project area and in other portions of the City.

10. Impacts on Historic and Archeological Resources

- 10.a. *The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.***

Project information was submitted to the NYS Office of Parks, Recreation and Historic Preservation (NYSOPRHP) State Historic Preservation Office (SHPO) for review through the Cultural Resource Information System (CRIS). The project area is mapped as archaeologically sensitive by SHPO. Additionally, three properties eligible for listing on the State Register of Historic Places (Porter School, St. Mark's Church, and Hazard Branch Library) are located adjacent to the project area. No work at these properties is proposed. SHPO issued a letter on June 8, 2023 indicating their opinion that the project would have no effect on archaeological or historic resources.

- 10.b. *The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.***

See response to 10.a., above.

11. Impacts on Open Space and Recreation

No impacts to open space and recreation were identified. The proposed project will not affect any recreational or open space resources or uses.

12. Impacts on Critical Environmental Areas

No impacts to Critical Environmental Areas were identified. There are no Critical Environmental Areas within or near the project area.

13. Impacts on Transportation

- 13.e. *The proposed action may alter the present pattern of movement of people or goods.***

Sewer main installation will be completed within Rann Avenue and St. Marks Avenue. New lateral services will be installed for properties on these roadways and one property on School Street that are currently connected to the backlot sewer main. Temporary impacts to vehicular and pedestrian traffic will occur during construction within these areas. Sewer main and lateral services will be located underground, and all disturbed areas will be restored after installation is

complete. No permanent impacts to the existing transportation patterns within the project area are anticipated.

14. Impacts on Energy

No impacts on energy were identified. The project does not involve construction of any new facilities that will consume energy.

15. Impacts on Noise, Odor, and Light

15.a. *The proposed action may produce sound above noise levels established by local regulation.*

Ambient noise levels may be exceeded temporarily during construction. Excess noise will be limited to daylight hours to minimize adverse impacts on the community and nearby receptors. Elevated noise conditions will be temporary and will end once construction is complete.

16. Impacts on Human Health

16.a. *The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.*

Porter Elementary School is located directly west of the project area on St. Marks Avenue. Work in the vicinity of the school will involve sewer main installation within St. Marks Avenue. No work on school property is proposed. Access to the school will be maintained throughout construction. No exposures to new or existing sources of contaminants are anticipated to result from the project, and no adverse impacts to this sensitive receptor are anticipated.

16.j. *The proposed action may result in excavation or other disturbance within 2,000 feet of a site used for the disposal of solid or hazardous waste.*

Site 734039 (Syracuse Fire Training School) is located about 1,300 feet northeast of the project area. No exposures at site; remediation complete. This site has been used as a fire training facility for the City of Syracuse Fire Department and Niagara Mohawk since 1948. Various wastes were dumped at the site, and chemical sprays were used to extinguish fires associated with training activities. Contaminants of concern included PCBs and mercury. Remediation at this site is complete. Contaminants have been removed or covered, and the NYSDEC has no further concerns regarding exposure.

It is noted that site 734075 (Waste Bed B/Harbor Brook Area) was reported on the FEAF Part 1 form, but this site is located about 2,800 feet north of the project area. Hazardous wastes have been confirmed on site and remediation is ongoing. Given the distance of this remediation site to the project area, the risk

of encountering contaminants related to this site during construction is expected to be low. If any contamination is encountered during construction, the NYSDEC spill reporting guidelines would be followed. Contaminated soils would be removed and disposed of in accordance with state regulations.

17. Consistency with Community Plans

No impacts related to community plans were identified. The proposed action is consistent with existing community plans.

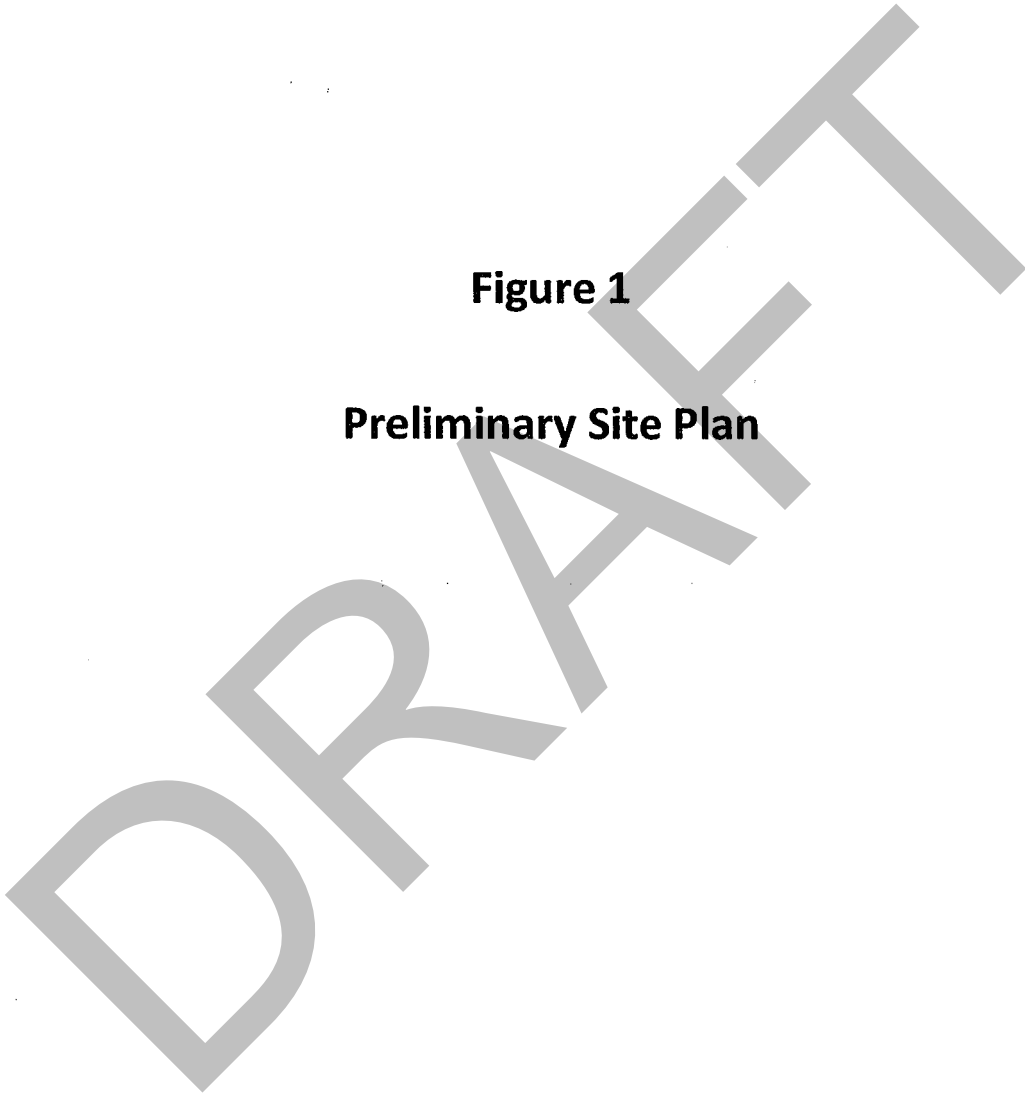
18. Consistency with Community Character

No impacts to community character were identified. The proposed action is consistent with the character of the surrounding community. Construction activities will be temporary and will generally be restricted to roadways and rights-of-way. No new above-ground structures are proposed that would permanently alter visual conditions within the project area.

DRAFT

Figure 1

Preliminary Site Plan





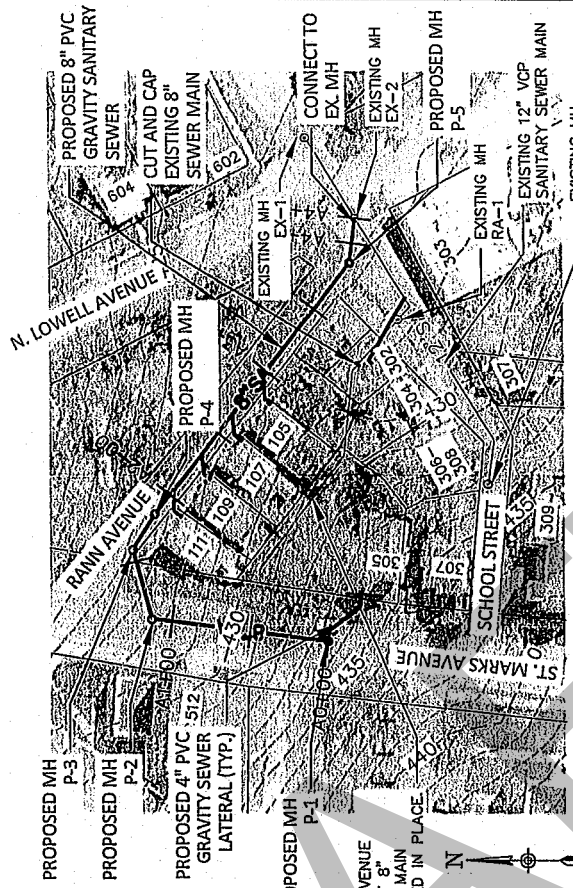
443 Electronics Parkway
Liverpool, NY
13088

Date
JUNE, 2021

Scale
AS SHOWN

Figure Number
FIGURE .1

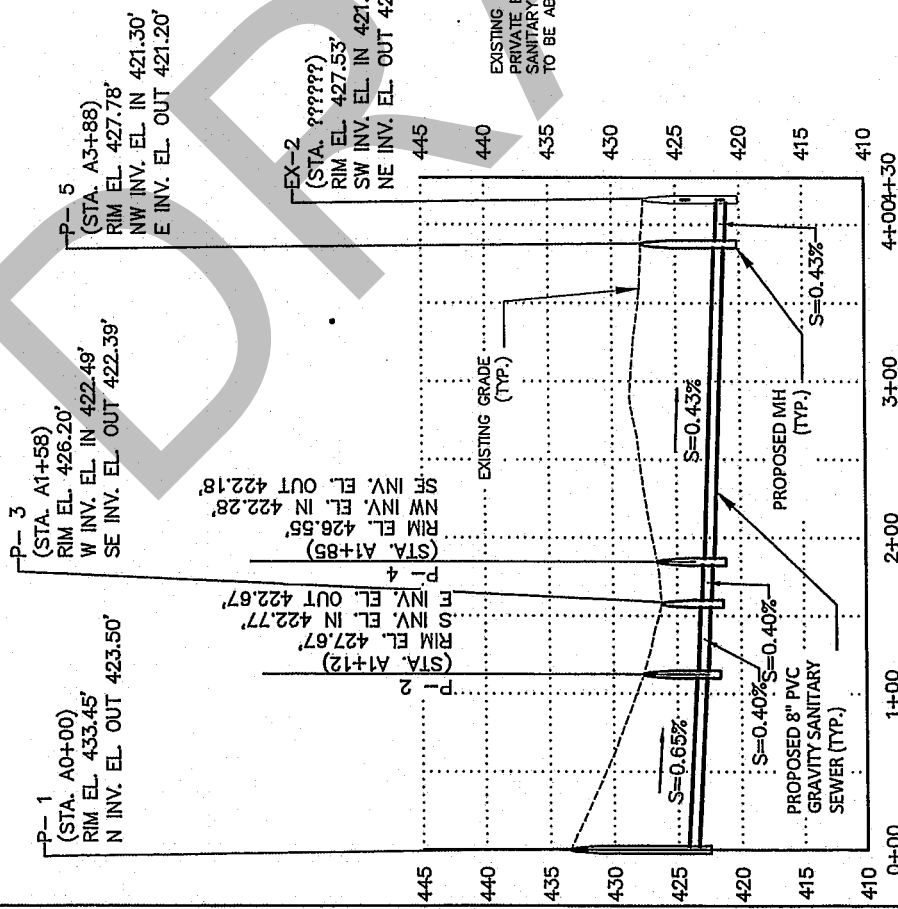
Project Number
140.030.008



**RANN AVENUE AND
ST. MARKS AVENUE PLAN**

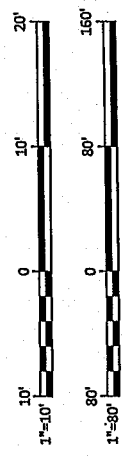
SCALE: 1"=80'-0"

NOTE: A 0.25-INCH PER FOOT MINIMUM SLOPE WAS ASSUMED FOR THE PROPOSED LATERALS.



ALIGNMENT A PROFILE

HORIZONTAL SCALE: 1" = 80'-0"
VERTICAL SCALE: 1" = 10'-0"



Appendix A

Coordinated Review Responses

DRAFT

SEQRA LEAD AGENCY DESIGNATION

ACTION: Rann Avenue Sanitary Sewer Project

The undersigned involved or interested agency hereby:

Received the coordinated review package for the above-referenced action; AND

Consents; OR

Does not consent

to the designation of the City of Syracuse as Lead Agency for the above-referenced action.

NYS Environmental Facilities Corporation

(Name of Involved or Interested Agency)

Lexus Jahnke

(Printed Name of Representative)

Lexus Jahnke 6-22-2023

(Electronic/Digital Signature of Representative)

Form must be received before the end of the coordinated review period: July 20, 2023

SEQRA LEAD AGENCY DESIGNATION

ACTION: Rann Avenue Sanitary Sewer Project

The undersigned involved or interested agency hereby:

Received the coordinated review package for the above-referenced action; AND

Consents; OR

Does not consent

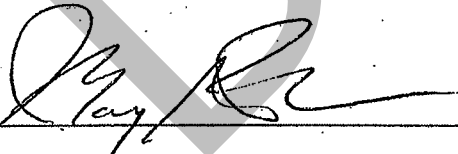
to the designation of the City of Syracuse as Lead Agency for the above-referenced action.

ONONDAGA COUNTY HEALTH DEPARTMENT

(Name of Involved or Interested Agency)

JEFFREY A. TILLY, P.E.

(Printed Name of Representative)



(Electronic/Digital Signature of Representative)

Form must be received before the end of the coordinated review period: July 20, 2023



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

June 08, 2023

Nicholas Radford
Environmental Scientist
B&L, D.P.C.
11 Centre Park
Suite 203
Rochester, NY 14614

Re: SEQRA
Rann Avenue Sanitary Sewer
23PR04752

Dear Nicholas Radford:

Thank you for requesting the comments of the Office of Parks, Recreation and Historic Preservation (OPRHP). We have reviewed the project in accordance with the New York State Historic Preservation Act of 1980 (Section 14.09 of the New York Parks, Recreation and Historic Preservation Law). These comments are those of the OPRHP and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8) and its implementing regulations (6 NYCRR Part 617).

Based upon this review, it is the opinion of OPRHP that no properties, including archaeological and/or historic resources, listed in or eligible for the New York State and National Registers of Historic Places will be impacted by this project.

If further correspondence is required regarding this project, please be sure to refer to the OPRHP Project Review (PR) number noted above.

Sincerely,

R. Daniel Mackay

Deputy Commissioner for Historic Preservation
Division for Historic Preservation

rev: B. Russell

Project: _____

Date: _____

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact.
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

An evaluation of the magnitude and importance of project impacts was completed and details are available under separate cover in a Part 3 Supporting Information document.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information
See Part 3 Supporting Information (attached).

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
City of Syracuse _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Rann Avenue Sanitary Sewer Project

Name of Lead Agency: City of Syracuse

Name of Responsible Officer in Lead Agency: Mary Robison

Title of Responsible Officer: City Engineer

Signature of Responsible Officer in Lead Agency: *Mary E. Robison*

Date: 7/13/2023

Signature of Preparer (if different from Responsible Officer) *Julie L. Day*

Date: 7/12/2023

For Further Information:

Contact Person: Mary Robison, City Engineer

Address: 233 East Washington Street, Syracuse, NY 13202

Telephone Number: 315-448-8200

E-mail: mrobison@syrgov.net

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

PRINT FULL FORM



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

7 July 2023

Janet L. Burke
Director, Bureau of
Research

Ms. Patricia K. McBride
City Clerk
233 E. Washington Street
Room 231
Syracuse, N.Y. 13202

Re: Request for Legislation: Authorization to apply for and enter into an agreement to accept grant funds in an amount not to exceed \$656,000 from the New York State Environmental Facilities Corporation (EFC) through the NYS Water Infrastructure Improvement (WIIA) Clean Water Project for the Rann Avenue Sanitary Sewer Construction Project

Dear Ms. McBride:

Please prepare legislation to be introduced at an upcoming meeting of the Common Council authorizing the City to apply for and enter into an agreement to accept grant funds in an amount not to exceed \$656,000 from the New York State Environmental Facilities Corporation (EFC) through the NYS Water Infrastructure Improvement (WIIA) Clean Water Projects for the Rann Avenue Sanitary Sewer Construction Project.

The City of Syracuse Department of Engineering will use the funds to construct a new public sanitary sewer in Rann Avenue and St. Marks Avenue to serve 6 residents on Rann Avenue, St. Marks Avenue and School Street. These residents are currently connected to a private sewer which has had sewer backup issues on numerous occasions due to poor slope, sags, offset joints and tree root intrusion. Different alternatives were evaluated to try and eliminate this public health hazard in the Preliminary Engineering Report prepared by Barton & Loguidice in June 2023 and constructing a new public sanitary sewer in Rann Avenue and St. Marks Avenue was determined to be the most viable long-term solution. The full amount of this project is being bonded and is another item on this Common Council agenda.

Please let me know if you have any questions relative to this request.

Sincerely,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

46

26-27



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: Authorize Bonding and Project Authorization for the Rann Avenue Sanitary Sewer Construction Project for a total cost not to exceed \$656,000.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- An Ordinance to authorize the sale and issuance of bonds to defray the cost and expense of the Rann Avenue Sanitary Sewer Construction Project at a cost not to exceed \$656,000.
- An Ordinance authorizing the Department of Engineering to proceed with the Rann Avenue Sanitary Sewer Construction Project at a cost not to exceed \$656,000.

We will construct a new public sanitary sewer in Rann Avenue and St. Marks Avenue to serve six residents on Rann Avenue, St. Marks Avenue and School Street. These residents are currently connected to a private sewer which has had sewer backup issues on numerous occasions due to poor sewer pipe slope, sags, offset joints and tree root intrusion. Different alternatives were evaluated to try and eliminate this public health hazard in the Preliminary Engineering Report prepared by Barton & Loguidice in June 2023 and constructing a new public sanitary sewer in Rann Avenue and St. Marks Avenue was determined to be the most viable long-term solution. We are applying for grant funding to offset the cost of this project (the legislation for the grant application is another item on this Common Council agenda).

Account number to be designated by the Commissioner of Finance. Please let me know if you have any questions relative to this legislation.

Sincerely,
Mary E. Robison
Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov/net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/07/23	Department:	Public Works
Project Name:	2023/2024 Rann Avenue Sanitary Sewer Construction		
Project Cost:	\$656,000.00		
Contact Name:	Jeremy Robinson		
Project Description:	Construct a new public sanitary sewer in Rann Ave. and St. Marks Ave. to serve 6 residents on Rann Avenue, St. Marks Avenue and School Street. These residents are currently connected to a private sewer which has had sewer backup issues on numerous occasions due to poor sewer pipe slope, sags, offset joints and tree root intrusion.		

Projected Time Line & Funding Source(s)

Estimated Start Date: 11/1/2023 Estimated Completion Date: as required

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	656,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	
	\$656,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	656,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$656,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"):

Director of Administration: Date: 12 July 23

Director of Management & Budget: Date: 7-11-23

Commissioner of Finance: Date: 7/11/23



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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard).

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard) for a total amount not to exceed \$1,272,000.00. Of this amount, the City cost will be \$63,600 from local share bonds (5%), \$1,017,600.00 from federal aid reimbursement (80%) and \$190,800.00 from Marchiselli State reimbursement (15%). The total project cost is estimated to be \$12,252,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The preliminary and detailed design phases are receiving Marchiselli funding (15%).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/06/23	Department;	Engineering
Project Name:	James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard).		
Project Cost:	\$1,272,000.00		
Contact Name:	Mary E. Robison		
Project Description:	Milling and Paving improvements along James Street between Salina Street and Grant Boulevard.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Winter 2023/2024 Estimated Completion Date: F 2029

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 63,600.00
State Aid/Grant (identify) Marchiselli	\$ 190,800.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 1,017,600.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	1,272,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$1,272,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 1,272,000.00

The City is expected to incur all initial costs for this project with subsequent 95% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason("No") of the CIP.

Director of Administration: _____

Date: 12 July 23

Director of Management & Budget: _____

Date: 7-11-23

Commissioner of Finance: _____

Date: 7/11/23

ORDINANCE AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING, PRELIMINARY DESIGN, AND DETAILED DESIGN PHASES OF THE JAMES STREET PAVING PROJECT (SALINA STREET TO GRANT BOULEVARD), PIN 3757.11

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the Scoping, Preliminary Design, and Detailed Design Phases of the James Street Paving Project (Salina Street to Grant Boulevard), PIN 3757.11 (hereinafter referred to as the "Project") at a cost not to exceed \$1,272,000 to be initially funded with bond proceeds and with repayment to be funded from 80% Federal funds, 15% State Marchiselli funding, and 5% local share; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$1,272,000 with the Project having an estimated total cost not to exceed of \$12,252,000 to be funded through future agreements with New York State for 80% reimbursement from the Federal Government through the Transportation Improvement Program (TIP), 15 % State Marchiselli Funding, and 5% local share; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of

Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

29

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard).

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard) for a total amount not to exceed \$1,272,000.00. Of this amount, the City cost will be \$63,600 from local share bonds (5%), \$1,017,600.00 from federal aid reimbursement (80%) and \$190,800.00 from Marchiselli State reimbursement (15%). The total project cost is estimated to be \$12,252,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The preliminary and detailed design phases are receiving Marchiselli funding (15%).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net


A



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: Agreement - New York State Department of Transportation (NYSDOT)

Julie Castellitto
Assistant Director


On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to enter an agreement with New York State Department of Transportation (NYSDOT) for the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711(Salina Street to Grant Boulevard) for a total amount not to exceed \$1,272,000.00. Of this amount, the City cost will be \$63,600 from local share bonds (5%), \$1,017,600.00 from federal aid reimbursement (80%) and \$190,800.00 from Marchiselli State reimbursement (15%). The total project cost is estimated to be \$12,252,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80%reimbursement from the Federal government through the Transportation Improvement Program (TIP). The preliminary and detailed design phases are receiving Marchiselli funding (15%).

Account number to be designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

**ORDINANCE AUTHORIZING THE
ENGINEERING SERVICES AND
CONSTRUCTION NEEDED FOR THE SCOPING
PRELIMINARY DESIGN, AND DETAILED
DESIGN PHASES OF THE JAMES STREET
PAVING PROJECT (SALINA STREET TO
GRANT BOULEVARD), PIN 3757.11**

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Scoping, Preliminary Design, and Detailed Design Phases of the James Street Paving Project (Salina Street to Grant Boulevard), PIN 3757.11 at a total cost not to exceed \$1,272,000.00); and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging +the cost thereof to proceeds of the sale of bonds in the amount of \$1,272,000 authorized contemporaneously herewith by ordinance of this Common Council.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Scoping, Preliminary & Detailed Design Phases of the James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard).

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Scoping, Preliminary & Detailed Design Phases of James Street Paving Project, PIN 375711 (Salina Street to Grant Boulevard) for a total amount not to exceed \$1,272,000.00. Of this amount, the City cost will be \$63,600 from local share bonds (5%), \$1,017,600.00 from federal aid reimbursement (80%) and \$190,800.00 from Marchiselli State reimbursement (15%). The total project cost is estimated to be \$12,252,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The preliminary and detailed design phases are receiving Marchiselli funding (15%).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

Ordinance No.

2023

ORDINANCE AUTHORIZING THE DEPARTMENT OF ENGINEERING TO PROCEED WITH THE PURCHASE OF TWO (2) UTILITY VEHICLES AT A TOTAL COST NOT TO EXCEED \$64,000

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$64,000 from the 2023/2024 Unallocated Cash Capital Account #599007.01.99999 to an account to be determined by the Commissioner of Finance for the Department of Engineering; said funds are to be utilized to purchase two (2) utility vehicles for use by the Department of Engineering, which will replace two (2) utility vehicles (2007 Chevrolet Malibu E4 and E5) which are no longer in service, in the manner provided by law.

DRAFT



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

31

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: Appropriation of Cash Capital for 23/24 Engineering Vehicle and Equipment Request

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- Ordinance authorizing Appropriation of Cash Capital for the Department of Engineering for the purchase of two new vehicles in the amount not to exceed \$64,000. We need to replace two 2007 Chevrolet Malibus which have both been retired.

The above vehicles are necessary in order to sustain the level of output currently held and for vacancies being filled by the Department of Engineering.

The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this purchase. Funds to be used are from the appropriated and unallocated cash capital account number 599007 01 99999.

Please let me know if you have any questions relative to this legislation.

Sincerely,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 05/21/21 Department: Engineering
 Project Name: 2020/21 Engineering Vehicles and Equipment
 Project Cost: \$64,000
 Contact Name: Mary Robison, PE
 Project Description: Replace two Utility Vehicles (2007 Chevrolet Malibu E4 and E5) necessary in order to sustain the level of output currently held and for vacancies being filled by the Department of Engineering.

Projected Time Line & Funding Source(s)

Estimated Start Date: Summer/Fall Estimated Completion Date: as required

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$64,000
Local Share: Bonds (complete schedule below)	\$0
State Aid/Grant (identify)	\$0
Federal Aid/Grant (identify) (TIP)	\$0
Other (identify) Syracuse University	\$0
Other (identify) Onondaga County	\$0
Total Project Funding (must equal cost):\$	
	\$64,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	0	\$0
2	0	\$0
3	0	
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 0

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No Reason("No"): 23/24 CIP

Director of Administration: [Signature] Date: 12 July 23
 Director of Management & Budget: [Signature] Date: 7-11-23 ac
 Commissioner of Finance: [Signature] Date: 7/11/23

ORDINANCE AUTHORIZING CONTRACT WITH O'CONNELL ELECTRIC CO., INC. TO PROVIDE STREET LIGHTING MAINTENANCE SERVICES FOR THE CITY OF SYRACUSE

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Request for Proposal ("RFP") process was conducted and the Mayor has approved the retention of O'Connell Electric Co, Inc., under the following terms:

- (1) O'Connell Electric Co, Inc., shall provide Street Lighting Maintenance Services for the City of Syracuse;
- (2) The duration of the contract will be for two (2) years effective as of July 1, 2023 with the option of an additional one year extension subject to approval of the Mayor and Common Council; and
- (3) The City shall pay to O'Connell Electric Co, Inc. an amount not to exceed \$900,000.00 for all services;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account #01.81800.540551 (Transportation Manual Services) or another appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 6, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia K. McBride
City Clerk
City Hall, Room 231
Syracuse NY 13202

RE: Request for Legislation –RFP- #23-245 Street Lighting Maintenance for The City of Syracuse

Dear Ms. McBride:

Please prepare legislation for consideration at the next scheduled meeting of the Common Council to authorize the City of Syracuse to enter into a contract with O'Connell Electric Co. Inc. for Street Lighting Maintenance.

In March 2023, the City issued an RFP seeking contractors to perform Street Lighting Maintenance for the City of Syracuse. The city received one proposal in response to the RFP and O'Connell Electric Co. Inc. was the sole responder and selected to perform maintenance on Street Lights in the City. The contract will be for two (2) years commencing on July 1, 2023, with the option to renew for one (1) year.

Expenditures are estimated not to exceed \$900,000 per year. Expenditures will be charged to account #01.81800.540551 or any other account deemed appropriate by the Commissioner of Finance.

Sincerely,

Jeremy Robinson
Commissioner, Department of Public Works

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

C: Councilor Amir Gethers, Chair, Public Works Committee
Ken Towsley, Street Lighting Manager, DPW
Corey Driscoll-Dunham, Administration



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget ✓
DATE: July 10, 2023
SUBJECT: Agreement RFP#23-245 – O’Connell Electric Co.


On behalf of the Department of Public Works, I am requesting that the City of Syracuse enter into an agreement with O’Connell Electric Co. Inc. for Street Lighting Maintenance.

In March 2023, the City issued an RFP seeking contractors to perform Street Lighting Maintenance for the City of Syracuse. The city received one proposal in response to the RFP and O’Connell Electric Co. Inc. was the sole responder and selected to perform maintenance on Street Lights in the City. The contract will be for two (2) years commencing on July 1, 2023, with the option to renew for one (1) year.

Expenditures are estimated not to exceed \$900,000 per year. Expenditures will be charged to account #01.81800.540551 or any other account deemed appropriate by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 6, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Tim Rudd
Director of Management and Budget
City Hall, Room 213
Syracuse NY 13202

RE: Request for Legislation –RFP- #23-245 Street Lighting Maintenance for The City of Syracuse

Dear Mr. Rudd:

Please prepare legislation for consideration at the next scheduled meeting of the Common Council to authorize the City of Syracuse to enter into a contract with O'Connell Electric Co. Inc. for Street Lighting Maintenance.

In March 2023, the City issued an RFP seeking contractors to perform Street Lighting Maintenance for the City of Syracuse. The city received one proposal in response to the RFP and O'Connell Electric Co. Inc. was the sole responder and selected to perform maintenance on Street Lights in the City. The contract will be for two (2) years commencing on July 1, 2023, with the option to renew for one (1) year.

Expenditures are estimated not to exceed \$900,000 per year. Expenditures will be charged to account #01.81800.540551 or any other account deemed appropriate by the Commissioner of Finance.

Sincerely,

Jeremy Robinson
Commissioner, Department of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

C: Councilor Amir Gethers, Chair, Public Works Committee
Ken Towsley, Street Lighting Manager, DPW
Corey Driscoll-Dunham, Administration



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse NY 13202

RE: Request to Amend Ordinance #273-2023, Contract SYGOV 20-180B with Bergmann Associates Inc. for Traffic and Transportation Engineering Services

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to amend Ordinance 273-2023, Contract SYGOV 20-180B with Bergmann Associates Inc. for Traffic and Transportation Engineering Services, to reflect a change in ownership, Bergmann Associates Inc. was purchased by Collier Engineering & Design CT PC; all other terms and conditions of the contract remain the same.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director


Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 10, 2023
SUBJECT: Amend Agreement #273-2023 – Bergmann Associates, Inc.

On behalf of the Department of Public Works, I am requesting that the City of Syracuse amend ordinance #273-2023, Contract SYGOV 20-180B with Bergmann Associates Inc. for Traffic and Transportation Engineering Services, to reflect a change in ownership, Bergmann Associates Inc. was purchased by Collier Engineering & Design CT PC; all other terms and conditions of the contract remain the same.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

**ORDINANCE AMENDING ORDINANCE
NO. 373-2020 AS LAST AMENDED BY
ORDINANCE NO. 524-2022 AUTHORIZING
A CONTRACT WITH FISHER ASSOCIATES,
D.P.C. RELATIVE TO PROVIDING TRAFFIC
AND TRANSPORTATION ENGINEERING
SERVICES**

BE IT ORDAINED, that Ordinance No. 373-2020 as last amended by Ordinance No. 524-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Fisher Associates, under the following terms:

- (1) Fisher Associates, D.P.C. shall provide the required traffic and transportation engineering services on behalf of the Department of Public Works on an as needed basis.
- (2) This contract is for a one-year period effective as of the date of the execution of the contract with the option of two (2) one-year extensions subject to the approval of the Mayor and Common Council; the Agreement was previously extended for the two (2) one year extension periods pursuant to authorization by Ordinance No. 474-2021 and 524-2022 and due to unforeseen delays is now hereby further extended for an additional one (1) year period effective July 15, 2023 through July 14, 2024; and
- (3) The City shall pay to Fisher Associates, D.P.C. an amount not to exceed \$116,000.00 for all services to be provided under this amended agreement, with payments to be made on a time and expense method of payment;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account #01.81800.541500.

_____ = new material

DRAFT



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, NY 13202

RE: Request to Amend Ordinance #524-2022 by Waiver of RFP for Contract SYGOV 20-180A with Fisher Associates for Traffic and Transportation Engineering Services

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to waive the RFP process and amend Ordinance 524-2022 authorizing an extension of Contract SYGOV 20-180A with Fisher Associates for Traffic and Transportation Engineering Services. The current contract is set to expire on July 14, 2023. We are requesting a one year extension, July 15, 2023 through July 14, 2024 in the same not to exceed amount of \$116,000. All other terms and conditions remain the same.

Due to unforeseen delays the consultant's services will need to be retained to ensure continuity of ongoing project designs. All existing projects will be completed within the extension period.

Expenditures are not to exceed \$116,000 and will be charged to account #01.81800.541500 or another appropriate account as designated by the Commissioner of Finance.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

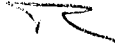


OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 11, 2023
SUBJECT: Waiver of RFP Process & Amend Ord #524-2022 – Fisher Associates


The Department of Public Works is requesting a waiver of the RFP process and amend Ordinance #524-2022 authorizing an extension of Contract SYGOV 20-180A with Fisher Associates for Traffic and Transportation Engineering Services. The current contract is set to expire on July 14, 2023. We are requesting a one year extension, July 15, 2023 through July 14, 2024 in the same not to exceed amount of \$116,000. All other terms and conditions remain the same.

Due to unforeseen delays the consultant's services will need to be retained to ensure continuity of ongoing project designs. All existing projects will be completed within the extension period.

Expenditures are not to exceed \$116,000 and will be charged to account #01.81800.541500 or another appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

JUL 17 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PUBLIC WORKS TO
PROCEED WITH THE 2023/2024 SEWERS
CAPITAL EQUIPMENT PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2023/2024 Sewers Capital Equipment Program to purchase the equipment detailed in the attached Schedule "A" at a total cost not to exceed \$650,000; and the Director of Management & Budget is hereby authorized to purchase said equipment and enter into a contract or contracts therefor in the manner provided by law; charging the cost thereof to the appropriate account designated by the Commissioner of Finance for the Sewer Fund.

DRAFT

Schedule A

Backhoe with Jackhammer

Basin Truck

(3) Crew Leader Truck

Utility Truck

Total not to exceed \$650,000

DRAFT



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

35

July 7, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: 2023/2024 Sewers Capital Equipment Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Sewers Capital Equipment Program at a cost not to exceed \$650,000.

The vehicles that will be purchased through this program are listed in the attached "Schedule A." The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this program.

Please appropriate funds from the 2023/2024 Sewer Cash Capital to an account to be determined by the Commissioner of Finance within the Department of Public Works Sewers Bureau, not to exceed \$650,000.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

23



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/7/2023	Department:	Public Works
Project Name:	2023/2024 CIP Sewer Equipment		
Project Cost:	\$650,000.00		
Contact Name:	Jeremy Robinson		
Project Description:	(1) Backhoe with Jackhammer, (1) Basin Truck, (1) Crew Leader Truck, (1) Utility Truck		

Projected Time Line & Funding Source(s)

Estimated Start Date: 8/1/2023 Estimated Completion Date: 12/31/2024

Funding Source:	Dollar Amount:
Sewer Fund <i>cash capital</i>	\$650,000.00
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost): \$650,000.00	

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$0.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"):

cash capital

Director of Administration: _____

Date: 12 July 23

Director of Management & Budget: _____ *21 Ruld*

Date: 7-11-23

Commissioner of Finance: _____

Date: 7/11/23

OC



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Re: **2023/2024 Radar Sign Program**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Radar Sign Program at a cost not to exceed \$55,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Radar Sign Program at a cost not to exceed \$55,000.

These funds will be used to purchase and install new stationary equipment in School Zones. Stationary radar speed signs will be utilized with existing School Zones. The use of this equipment allows the collection of traffic data and has been shown to reduce vehicle speeds when in use.

Funds are not to exceed \$55,000 and should be deposited into a Department of Public Works capital account to be determined by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

APPENDIX A

CIP-DPW: SIGN PROGRAM (FY 23/24)

Item	Street	Equip	School Zone	Roadway	FY
Radar Speed Sign	South Ave NB	Solar Radar Sign	Elmwood	Arterial	23/24
Radar Speed Sign	Grant Blvd	AC Radar Sign	Grant	Arterial	23/24
Radar Speed Sign	Geddes St S	Solar Radar Sign	Bellevue	Arterial	23/24
Radar Speed Sign	James St	AC Radar Sign	Lincoln	Arterial	23/24
Radar Speed Sign	South Ave SB	AC Radar Sign	Elmwood	Arterial	23/24

Interventions may vary as necessary to meet site context and adhere to applicable standards.

AC designation refers to units that will be powered by existing hardwire connection.



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/07/23	Department:	Public Works
Project Name:	2023/2024 Radar Speed Sign Program		
Project Cost:	\$55,000.00		
Contact Name:	Jeremy Robinson		
Project Description:	The Radar Speed Sign Program will install stationary radar signs in School Zones. Radar signs will be used in tandem with existing equipment and signage currently in use. The operation of this new equipment will allow for the collection of anonymized traffic data and has been shown to reduce vehicle speeds while in use.		

Projected Time Line & Funding Source(s)

Estimated Start Date: 8/1/2023 Estimated Completion Date: 12/31/2024

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	55,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	
	\$55,000.00

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	55,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$55,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"):

Director of Administration: Date: 12 July 23

Director of Management & Budget: Date: 7-11-23

Commissioner of Finance: Date: 7/11/23



38-39

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: 2023/2024 Sanitary/Storm Sewer Reconstruction Capital Improvement Program

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the costs of the 2023/2024 Sewer Reconstruction Capital Improvement Project at a cost not to exceed \$2,000,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Sewer Reconstruction Capital Improvement Project at a cost not to exceed \$2,000,000.

Said funds will be used to construct or replace sewer lines and manholes from the sanitary and combined sewers that have failed structurally.

Department of Public Works capital account determined by the Commissioner of Finance will be established to account for the costs of this program.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Cc: Jeff Kohanski, Superintendent of Sewers - DPW
Robin St. Hilaire, Secretary to the Commissioner - DPW
Jenna Vendetti, Administrative Officer-DPW



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/07/23	Department:	Public Works
Project Name:	2023/2024 Sanitary/Storm Sewer Reconstruction		
Project Cost:	\$2,000,000.00		
Contact Name:	Jeremy Robinson		
Project Description:	Maintain and preserve the Sanitary/Storm Sewer System throughout the City of Syracuse during the 2023/2024 fiscal year		

Projected Time Line & Funding Source(s)

Estimated Start Date: 7/15/2023 Estimated Completion Date: 12/31/2024

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	2,000,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	
	\$2,000,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	2,000,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$2,000,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"):

Director of Administration:

Date: 12 July 23

Director of Management & Budget:

Date: 7-11-23

Commissioner of Finance:

Date: 7/11/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PUBLIC WORKS TO
PROCEED WITH THE PURCHASE OF
ONE (1) STREET SWEEPER AS PART OF THE
2023/2024 SWEEPING AND FLUSHING
EQUIPMENT PROGRAM AT A COST NOT TO
EXCEED \$269,000**

BE IT ORDAINED, that this Common Council hereby authorizes the purchase of one (1) Street Sweeper as part of the 2023/2024 Sweeping and Flushing Equipment Program for the Department of Public Works, at a total cost not to exceed \$269,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$269,000 authorized contemporaneously herewith by ordinance of this Common Council.

DRAFT



40-41

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

RE: 2023/2024 Sweeping and Flushing Capital Equipment

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issue of bonds to defray the costs of the 2023/2024 Sweeping and Flushing Equipment Program at a cost not to exceed \$269,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Sweeping and Flushing Equipment Program at a cost not to exceed \$269,000.

These funds will be used to purchase (1) Street Sweeper. Funds will be appropriated to account 09.00526.590527 or in another appropriate account as designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Cc: Rich Devesty, Director of Fleet Operations
Robin St. Hilaire, Secretary to the Commissioner-DPW
Jenna Vendetti, Administrative Officer -DPW

21



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/07/23	Department:	Public Works
Project Name:	2023/2024 Sweeping & Flushing Equipment		
Project Cost:	\$269,000.00		
Contact Name:	Jeremy Robinson, Commissioner		
Project Description:	(1) Street Sweeper		

Projected Time Line & Funding Source(s)

Estimated Start Date: 8/1/2023 Estimated Completion Date: 12/31/2024

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$269,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	
	\$269,000.00

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	269,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$269,000.00
Sweeping and Flushing		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"):

Director of Administration: [Signature]

Date: 12 July 23

Director of Management & Budget: [Signature]

Date: 7-11-23 ac

Commissioner of Finance: [Signature]

Date: 7/11/23



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

42-43

July 7, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

Re: 2023/2024 Traffic Signal Replacement Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issuance of bonds to defray the costs of the 2023/2024 Traffic Signal Replacement Program at a cost not to exceed \$300,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Traffic Signal Replacement Program at a cost not to exceed \$300,000.

The City of Syracuse maintains several hundred traffic signals across the city, many of which have exceeded usable lifespans and are in need of significant repairs and or replacement. This project will update the equipment to meet current standards and provide reliable, up to date, and modern signals.

Department of Public Works capital account determined by the Commissioner of Finance will be established to account for the costs of this program.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

24



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/07/23	Department:	Public Works
Project Name:	2023/2024 Traffic Signal Replacement Program		
Project Cost:	\$300,000.00		
Contact Name:	Jeremy Robinson		
Project Description:	The City of Syracuse maintains several hundred traffic signals across the city, many of which have exceeded usable lifespans and are in need of significant repairs and or replacement. This project will update the equipment to meet current standards and provide reliable, up to date, and modern signals.		

Projected Time Line & Funding Source(s)

Estimated Start Date: 7/15/2023 Estimated Completion Date: 12/31/2024

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	300,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	
	\$300,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	300,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$300,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"):

Director of Administration: [Signature]

Date: 12/04/23

Director of Management & Budget: [Signature]

Date: 7-11-23 [Signature]

Commissioner of Finance: [Signature]

Date: 7/11/23



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

44

July 10, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:


- Ordinance authorizing the purchase of replacement parts and repair service for tractors, mowers and other turf equipment without formal advertising and competitive bidding during the 2023/2024 fiscal year from Professional Turf Services, Inc.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required for said equipment.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Thank you.

Sincerely,


Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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27

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Tim Rudd
Director of Management and Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for the Purchase of replacement parts and repair service for tractors, mowers and other turf equipment from Professional Turf Services, Inc.

Dear Mr. Rudd:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of replacement parts and repair service for tractors, mowers and other turf equipment without formal advertising and competitive bidding during the 2023/2024 fiscal year from Professional Turf Services, Inc.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required for said equipment.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

4556

Local Law No.
City of Syracuse

2023

**A LOCAL LAW OF THE CITY OF SYRACUSE
TO ADD A NEW ARTICLE 16 TO BE ENTITLED
“TOBACCO RETAIL LICENSE” TO CHAPTER 9
OF THE REVISED GENERAL ORDINANCES OF
THE CITY OF SYRACUSE, AS AMENDED,
ENTITLED BUSINESS: MERCANTILE,
TRANSIENT, ITINERANT**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

SECTION 1.

This Local Law shall add a new Article 16, to be entitled “Tobacco Retail License” to Chapter 9 of the Revised General Ordinances of the City of Syracuse, as amended, entitled Business: Mercantile, Transient, Itinerant, which shall read as follows:

CHAPTER 9. BUSINESS: MERCANTILE, TRANSIENT, ITINERANT

ARTICLE 16. TOBACCO RETAIL LICENSE

§ 16-1. Legislative Findings, Intent and Purpose.

Tobacco products and electronic smoking devices are addictive and inherently dangerous and have been shown to be harmful to the public health. Tobacco use is the leading preventable cause of death in the United States, causing over 480,000 deaths in the United States each year from health conditions including but not limited to cancer and heart disease. In New York State, approximately 28,000 adults die from smoking-related illnesses each year.

Research shows that the accessibility and availability of tobacco products and electronic smoking devices influences youth to begin using tobacco products and electronic smoking devices. Youth are uniquely vulnerable to the effects of nicotine and the formation of nicotine dependence. Nicotine exposure can harm the developing adolescent brain. An overwhelming majority of Americans who smoke cigarettes daily first tried smoking by the age of eighteen (18), and youth who use e-cigarettes may be more likely to smoke cigarettes in the future. The Surgeon General of the United States has concluded that almost no one starts smoking tobacco after age twenty-five (25).

Tobacco product and electronic smoking device retail outlet density is associated with increased rates of smoking. Although it is unlawful to sell tobacco products to minors, according to a report by the New York State Department of Health, Youth Access Tobacco Enforcement Program for the period of April 1, 2018 through March 21, 2020, 7.91% of the New York retailers surveyed do sell to minors. 22.5% of high school students in New York State use electronic nicotine delivery

systems (also called electronic cigarettes). 25.6% of high school students in New York State use some form of tobacco product.

The City of Syracuse has a substantial interest in reducing the number of individuals of all ages who use tobacco products and electronic smoking devices, and a particular interest in protecting youth from nicotine dependence and the illnesses and premature death associated with the use of tobacco products, electronic smoking devices and other products regulated by New York State Public Health Law Article 13-F, known as the Adolescent Tobacco Use Prevention Act. The purpose of this legislation is to ensure the public health, safety and welfare of the citizens of the City of Syracuse by providing a local law to require a Tobacco Retail License to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F in the City of Syracuse.

The Family Smoking Prevention and Control Act of 2009 provides local governments with the freedom to implement tobacco control policies. A local licensing system for tobacco product and electronic smoking device retailers will provide a local enforcement mechanism to allow the City of Syracuse to monitor and increase retailers' compliance with federal, state, and local laws, including laws that prohibit the sale of tobacco products and electronic smoking devices to minors, such as New York State Public Health Law Article 13-F, by requiring compliance with these laws as a condition for obtaining and maintaining a local Tobacco Retail License.

The Mayor and Common Council of the City of Syracuse find that the City of Syracuse has a substantial and important interest in reducing the illegal sale of tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F, to minors. It is the intent of the City of Syracuse through the addition of this new Article to implement effective measures to license all retailers selling tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F; to reduce the number of such retailers; to regulate the location of such retailers; to stop the sale of tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F, to minors; and to reduce the number of individuals of all ages who use tobacco products and electronic smoking devices.

§16-2. Definitions.

For the purposes of this Article, the following words and phrases shall be defined as follows:

- (a) *Accessory* shall mean a product that is intended or reasonably expected to be used with or for the human consumption of a Tobacco Product or Electronic Smoking Device, does not contain tobacco and is not made or derived from tobacco, including, but not limited to, carrying cases, lanyards, lighters, and holsters and meets either of the following:
 - (1) is not intended or reasonably expected to affect or alter the performance, composition, constituents or characteristics of a Tobacco Product or Electronic Smoking Device; or
 - (2) is intended or reasonably expected to affect or maintain the performance, composition, constituents or characteristics of a Tobacco Product or Electronic Smoking Device but:

- (A) solely controls moisture and/or temperature of a stored Tobacco Product or Electronic Smoking Device; or
 - (B) solely provides an external heat source to initiate but not maintain combustion of a Tobacco Product.
-
- (b) *Applicant* shall mean an individual, corporation, partnership, limited liability company, or other business entity, as well as each entity's members, partners, and/or shareholders, as applicable, seeking a Tobacco Retail License. Applicant must be the actual State License holder and must be the entity offering the Covered Product for sale.
 - (c) *Application* shall mean the form completed in writing by an Applicant or an authorized agent thereof and executed and verified under penalty of perjury by the Applicant or the authorized agent thereof.
 - (d) *Application Fee* shall mean the annual non-refundable \$250.00 fee owed to the Division upon the submission of an Application.
 - (e) *Building* shall mean a permanent structure affixed to real property within the City bearing a tax parcel identification number rendering the land improved for purposes of taxation.
 - (f) *City* shall mean the City of Syracuse.
 - (g) *Component or Part* shall mean software or materials intended or reasonably expected: (1) to alter or affect the performance, composition, constituents or characteristics of a Tobacco Product or Electronic Smoking Device or (2) to be used with or for the human consumption of a Tobacco Product or Electronic Smoking Device. "Component or Part" excludes an Accessory and includes, but is not limited to, e-liquids, cartridges, refills, batteries, heating coils, programmable software, rolling papers, wraps, hookahs, mouthpieces, pipes and flavorings for Tobacco Products or Electronic Smoking Devices, whether they are sold together or separately.
 - (h) *Corporation Counsel* shall mean the Corporation Counsel of the City of Syracuse.
 - (i) *Covered Product(s)* shall mean any Tobacco Product, Electronic Smoking Device, or any other product regulated by Article 13-F of the New York State Public Health Law, known as the Adolescent Tobacco Use Prevention Act.
 - (j) *Division* shall mean the Division of Code Enforcement for the City.
 - (k) *Director* shall mean the Director or Deputy Commissioner of the Division of Code Enforcement, or their designee, for the City.

- (l) *Electronic Smoking Device(s)* shall mean any device that may be used to deliver any aerosolized or vaporized substance that may be inhaled, whether or not the aerosolized or vaporized substance contains nicotine, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah. "Electronic Smoking Device" includes any Component or Part but not Accessory and includes any substance to be aerosolized or vaporized, whether or not separately sold. "Electronic Smoking Device" does not include drugs, devices, or combination products approved and authorized for sale by the U.S. Food and Drug Administration for cessation purposes, as those terms are defined in the Federal Food, Drug, and Cosmetic Act and does not include products regulated under Article 7-A of the Consolidated Laws of the State of New York.
- (m) *Public Park* shall mean a park owned by the City or any of its agencies.
- (n) *School* shall mean any public or private kindergarten, elementary, middle, junior high, or high school and their grounds and/or facilities.
- (o) *State License(s)* shall mean a valid New York State Department of Taxation and Finance certificate of registration for the sale of a Covered Product.
- (p) *Tobacco Product(s)* shall mean any product containing, made of, or derived from tobacco or nicotine, including synthetic nicotine, that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including but not limited to a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, snus, bidis, powdered tobacco, and nicotine water. "Tobacco Product" includes a Component or Part, whether or not separately sold, but not Accessory. "Tobacco Product" does not include drugs, devices, or combination products approved and authorized for sale by the U.S. Food and Drug Administration for cessation purposes, as those terms are defined in the Federal Food, Drug, and Cosmetic Act and does not include products regulated under Article 7-A of the Consolidated Laws of the State of New York.
- (q) *Tobacco Retail License* shall mean any license issued by the Division to an Applicant to engage in the retail sale of any Covered Product in the City.

§16-3. Tobacco Retail License Required.

- (a) As of the effective date of this Article, a valid Tobacco Retail License issued by the Division in compliance with this Article shall be required to sell, to offer for sale, or to permit the sale of a Covered Product to consumers in the City in accordance with the terms hereof. The requirement for a Tobacco Retail License detailed in this Article is not applicable for a wholesale dealer who sells products to retail dealers for the purpose of resale only and does not sell any Covered Product directly to consumers.

- (b) Applicants must submit an Application for a Tobacco Retail License to the Division on an annual basis. Tobacco Retail Licenses issued pursuant to this Article shall be effective upon the date of issuance thereof and shall be valid for a period of one (1) year from the date of issuance, unless sooner suspended or revoked.
- (c) The annual Application Fee is non-refundable.
- (d) Each Application for a Tobacco Retail License shall be filed with the Division in accordance with Section 16-4 hereof.
- (e) Notwithstanding the requirements set forth in Subsection (a) above, this Article shall not apply to an organization that is deemed a registered organization pursuant to Section 3364 of the New York State Public Health Law.

§16-4. Tobacco Retail License Application and Eligibility Requirements.

(1) Eligibility for a Tobacco Retail License

- (a) Each Tobacco Retail License shall be issued only to actual sellers of Covered Products to be located in a Building.
- (b) In order to be eligible to receive a Tobacco Retail License from the Division, the Applicant must meet the following criteria:
 - i. The Applicant shall hold, possess and provide proof to the Division of a current and valid State License(s) issued by the New York State Department of Taxation and Finance;
 - ii. The Applicant shall hold, possess and provide proof to the Division of all required permits, licenses, and/or approvals necessary and/or required to operate in the City;
 - iii. The Applicant must not owe to the City any outstanding taxes, payments in lieu of taxes, fees, fines, penalties or other charges;
 - iv. The Applicant shall not be or have been the owner or commercial tenant of a premises declared to be a public nuisance under Chapter 45 of the Revised General Ordinances of the City, as amended;
 - v. Subject only to Section 16-4(2)(e) below, the Applicant, as the owner or tenant of any Building at which Covered Products are being sold, offered for sale, or permitted to be sold under a Tobacco Retail License, shall be in compliance with the Property Conservation Code of the City and with all other laws, ordinances and regulations of the City at the time of Application. Notwithstanding anything herein to the contrary, the Division may consider a Building's twelve (12) month history

relative to compliance with the Property Conservation Code of the City and any other related codes and regulations;

- vi. No Tobacco Retail License shall be issued to any Applicant within seven hundred fifty (750) feet of a School or Public Park as measured by a straight line from the nearest point of the property line of the parcel on which the School or Public Park is located to the nearest point of the property line of the parcel on which the Applicant's business is located for which the Tobacco Retail License is being sought hereunder.
 - vii. No Tobacco Retail License shall be issued to any Applicant within seven hundred fifty (750) feet of another business holding and/or operating under a current and valid Tobacco Retail License as measured by a straight line from the nearest point of the property line of the parcel on which the business holding and/or operating under a current and valid Tobacco Retail License is located to the nearest point of the property line of the parcel on which the Applicant's business is located for which the Tobacco Retail License is being sought hereunder.
 - viii. In the event a School or Public Park locates within seven hundred fifty (750) feet of an existing business holding and/or operating under a current and valid Tobacco Retail License, such business shall not be precluded from holding or continued operation under the Tobacco Retail License or from applying for or obtaining a new Tobacco Retail License.
 - ix. Any Applicant applying for a Tobacco Retail License who disputes the Division's finding that the Applicant is disqualified under Sections 16-4(1)(b)(vi) or 16-4(1)(b)(vii) above may dispute such finding as set forth below. Any such dispute must be made in writing, via certified U.S. Mail, to the Division within thirty (30) days of receipt of the notice provided for in Section 16-6(b) below and include any and all evidence the Applicant relies on to support its claim that it is not located within seven hundred fifty (750) feet of a School, Public Park, or business holding and/or operating under a current and valid Tobacco Retail License. The Division shall consider such evidence as part of the Application. The Director shall have final authority to determine whether the business is located within seven hundred fifty (750) feet of a School, Public Park, or business holding and/or operating under a current and valid Tobacco Retail License.
- (c) As of the effective date of this Article, and notwithstanding Sections 16-4(1)(b)(vi) and 16-4(1)(b)(vii) hereof, if an Applicant: (i) possesses a valid State License; (ii) has a fee interest or a signed and valid lease for space in a Building where a Covered Product will be or is currently being sold, offered for sale, or permitted to be sold as set forth in the Application; (iii) satisfies all other requirements for licensure hereunder and meets and is otherwise compliant with the terms and conditions of this Article; and (iv) submits an Application within the timeframe set forth in Section 16-4(2)(a) hereof, then,

notwithstanding anything in this Section to the contrary, such Applicant shall be eligible for a Tobacco Retail License for the same Applicant in the same Building and eligible for subsequent annual licensure in accordance herewith. Any such Applicant who fails to submit an Application within this time frame shall be bound by Sections 16-4(1)(b)(vi) and 16-4(1)(b)(vii) above.

(2) Application Process

- (a) All Applications for a Tobacco Retail License shall be submitted to the Division within One Hundred Twenty (120) days of the giving of notice as set forth in Section 16-18 hereof and then annually thereafter at least sixty (60) days prior to the expiration of the current Tobacco Retail License. The Director, in his/her sole discretion, shall have authority to permit submission of an Application where an Application is late or incomplete through no fault of the Applicant;
- (b) An Application shall be executed and verified under penalty of perjury by the Applicant or an authorized agent thereof. The Applicant shall maintain a duplicate original signed and verified Application, which shall be subject to inspection by the City;
- (c) Each Application for a Tobacco Retail License shall be accompanied by the Application Fee;
- (d) Applicants shall agree that the business address provided in the Application shall be the address to which any notice required under this Article and any service of process required under the New York Civil Practice Law and Rules or under any local law or ordinance shall be sent unless the Applicant notifies the Division by certified U.S. Mail of a different address to be used for such notice;
- (e) Upon the receipt of a completed Application and the Application Fee, the Division and/or its designee shall inspect the Building at which any Covered Product is to be sold, offered for sale, or permitted to be sold as sought in the Application to ensure compliance with all applicable codes and regulations. Such inspection shall be scheduled in accordance with Section 16-6(8) below. The Applicant shall have thirty (30) days to cure any code violations identified and cited during such inspection, unless, the violation cannot reasonably be cured within such thirty-day period, then, provided the Applicant commences to cure within such thirty-day period and to prosecute such cure with due diligence, then the Applicant shall have an additional thirty (30) days to cure such violation. In no event, without the express written permission of the Division in its sole discretion, shall the Applicant have more than such period to cure. The Division may also ask the Applicant to provide additional information that is reasonably related to the determination of whether a Tobacco Retail License may issue;

- (f) Upon the receipt of a completed Application and the Application Fee, the Chief of Police or his/her designee shall conduct a criminal background check on the Applicant.

§16-5. Issuance of Tobacco Retail Licenses.

- (a) Within sixty (60) days of compliance with and completion of the requirements set forth in Section 16-4 above, the Division must make a determination on the Application and notify the Applicant of the determination. If the Applicant currently holds a valid Tobacco Retail License issued pursuant to this Article, the Applicant may continue to operate under the Tobacco Retail License until such time as a determination on the new Application is made by the Division and such determination is provided by the Division to the Applicant.
- (b) In the event an Application for a Tobacco Retail License is approved, the Division shall notify the Applicant in writing, via certified U.S. Mail and First-Class Mail to the address provided by the Applicant pursuant to Section 16-4(2)(d) above.
- (c) The issuance of any Tobacco Retail License pursuant to this Article is done in the City's sole discretion and shall not confer upon the Applicant any property interest or other right in the possession of a Tobacco Retail License.

§16-6. Denial of Tobacco Retail Licenses.

- (a) The Division may, in its sole discretion, refuse to issue a Tobacco Retail License to an Applicant if it finds that one or more of the following reasons for denial exists:
- (1) The Applicant has failed to meet any requirement of this Article;
 - (2) The information presented in the Application is incomplete, inaccurate, false, or misleading;
 - (3) The fee for the Application has not been paid as required;
 - (4) The Applicant has previously had a Tobacco Retail License issued under this Article revoked for any reason within the previous five (5) years;
 - (5) A Tobacco Retail License issued under this Article for the same address or location was previously revoked within the preceding three (3) years; unless the Applicant has demonstrated, to the satisfaction of the Division, that the Applicant has no connection to the prior licensee, its members, partners, or shareholders and was not the owner of the premises at the time of revocation;
 - (6) The Applicant has been found by a court of law or administrative body to have violated any federal, state or local law pertaining to: (a) trafficking in a contraband Covered Product(s); (b) the payment or collection of taxes on a Covered Product(s); the display

of a Covered Product(s); (d) the display of health warnings pertaining to a Covered Product(s); or (e) the sale of a Covered Product(s);

- (7) The Applicant has outstanding fines and/or violations with the Onondaga County Health Department in connection with violation(s) of New York State Public Health Law Article 13-F, known as the Adolescent Tobacco Use Prevention Act;
 - (8) The Applicant fails to schedule and permit the inspection required under Section 16-4(2)(e) above to take place within thirty (30) days of submitting an Application, unless otherwise agreed to by the Division;
 - (9) The Applicant fails to pass the inspection required under Section 16-4(2)(e) above;
 - (10) The Applicant is in violation of any other provision of this Article or is in violation of any federal or state statutes or rules and regulations or any local laws, ordinances, rules and regulations of the City; or
 - (11) The Applicant has been convicted, and such conviction has not been expunged, of:
 - (A) Any felony, as defined in the New York Penal Law, in the five (5) years immediately preceding the date of the Application; or
 - (B) Any Class A misdemeanor, as defined in the New York Penal Law, in the two (2) years immediately preceding the date of the Application.
 - (C) In the event the Applicant's background check contains one of the above-enumerated offenses, the Division shall notify the Applicant, via certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof, and include a copy of the information obtained relative to the relevant conviction(s) with this correspondence. The letter shall inform the Applicant of the opportunity to provide any information to the Division regarding rehabilitation, good conduct, mistaken identity, or any other information regarding the conviction(s) the Applicant wishes the Division to Consider. The Applicant shall furnish such information, if any, in writing, via certified U.S. Mail, to the Division within ten (10) days of the date of the letter sent by the Division. The Division shall consider all such information and notify the Applicant in writing, via certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof, within thirty (30) days of its determination relative to the additional provided information.
- (b) In the event an Application for a Tobacco Retail License is denied for any reason, the Division shall notify the Applicant in writing, via certified U.S. Mail and First-Class Mail to the address

provided by the Applicant pursuant to Section 16-4(2)(d) above, of the reason(s) the Application was denied.

§16-7. Operation of Business.

Tobacco Retail License holders shall comply with all provisions of federal and state statutes, rules and regulations and all local laws, ordinances, rules and regulations of the City relating to the conduct of business and the occupation, use and maintenance of the premises at which the business is located. Moreover, Tobacco Retail License holders shall comply with any and all notices, orders, decisions and determinations made by any City official that governs the occupation and use of the business holding and/or operating under the Tobacco Retail License.

§16-8. Limitation on Number of Licenses Issued.

- (a) As of the effective date of this Article, the total number of Tobacco Retail Licenses to be issued by the Division shall be no more than the sum of: (i) the number of valid and current State Licenses issued for establishments open and operating in the City as of the effective date of this Article; and (ii) the number of valid and current State Licenses that were issued by New York State for establishments on or before the effective date of this Article which open for the operation of business in accordance with the provisions of this Article on or before the Ninetieth (90th) day following the effective date of this Article. Issuance of any additional Tobacco Retail Licenses shall be authorized pursuant to Section 16-9 below.
- (b) A Tobacco Retail License shall only be issued to an Applicant for the same location at which the Applicant possessed a valid State License prior to the effective date of this Article.
- (c) Notwithstanding paragraph (b) above, beginning one (1) year from the effective date of this Article, the Division shall issue only one (1) Tobacco Retail License for every two (2) Tobacco Retail Licenses that were revoked or expired and not renewed during the previous year.
- (d) Whenever the number of valid Applications for Tobacco Retail Licenses exceeds the maximum number of such licenses available for issue in accordance with Section 16-8 above, the Division shall grant such licenses using the following priorities:
 - (1) Tobacco Retail Licenses shall be granted, first, by order of Application date and time to any Applicant compliant with this Article that held a valid Tobacco Retail License in the prior year;
 - (2) A Tobacco Retail License shall be granted, second, by order of Application date and time to any Applicant compliant with this Article that did not hold a valid Tobacco Retail License in the prior year; or

- (3) A Tobacco Retail License shall be granted by lottery when the order of Application date and time is insufficient, in the discretion of the Division, to determine who shall be issued a license pursuant to Section 16-8(d)(2) above.

§16-9. Procedure for Authorizing Additional Licenses.

- (a) The Division, upon its own initiative, upon direction of the Syracuse Common Council, or upon written request by an Applicant, may conduct a public hearing(s) to determine whether necessity requires the issuance of additional Tobacco Retail Licenses to exceed the maximum license number specified in Section 16-8 above. Notice of such public hearing shall be advertised in print or digitally in the Post Standard or any other publication authorized by the Common Council at least one time. The hearing shall be held not less than ten (10) days after the date of last publication of such notice. The cost of such hearing, if requested by an Applicant, shall be borne by the Applicant.
- (b) A determination of the question of the need for additional Tobacco Retail Licenses shall be made only after consideration of the factors set forth in Section 16-1 hereof and the requirements or demands of the public, all public comments received at or in conjunction with the hearing and such other relevant facts as the Division shall deem advisable or necessary to take into consideration.
- (c) If the Division determines, after such a public hearing, that additional Tobacco Retail Licenses are necessary, the Division shall thereupon request that the Syracuse Common Council approve the number of Tobacco Retail Licenses to be issued.

§16-10. Transferability.

All Tobacco Retail Licenses issued pursuant to this Article are nontransferable and non-assignable and are valid only for the Applicant and the specific Building indicated on the Tobacco Retail License; unless, the establishment is operating under a valid franchise agreement which can be demonstrated to the satisfaction of the Division and: (i) the franchisor has approved in writing the assignment or transfer of the franchise agreement; and (ii) the new franchisee otherwise satisfies all of the conditions for licensure under this Article. Notwithstanding anything herein to the contrary, if a new franchisee satisfies the forgoing conditions, and the original franchisee from whom the Tobacco Retail License is being transferred or assigned was issued a Tobacco Retail License pursuant to Section 16-4(1)(c) hereof, then failure of the new franchisee to satisfy Sections 16-4(1)(b)(vi) and/or 16-4(1)(b)(vii) hereof shall not prevent the new franchisee from seeking a new Tobacco Retail License for the same location as the original franchisee. In such event, the assignee or transferee shall be entitled to annually apply for a Tobacco Retail License in accordance with the terms of this Article. A separate Tobacco Retail License is required for each Building at which a Covered Product is sold or offered for sale. Any change in business ownership, membership interests, shareholders, partnership interests, business address, or interruption in possession of a Tobacco Retail License, will result in the automatic termination of the Tobacco Retail License. A Tobacco Retail License holder shall notify the Division in writing, via certified U.S. Mail, within five (5) days following the date when such Tobacco Retail License holder

transfers, assigns, sells, closes or moves the business operating under the Tobacco Retail License. Upon being notified, the Division shall cancel the Tobacco Retail License.

§16-11. Requirement to Display Tobacco Retail License.

Any Tobacco Retail License issued pursuant to this Article shall be conspicuously displayed at the location where a Covered Product is sold or offered for sale so that it is readily visible to customers.

§16-12. Violations and Penalties.

(a) Any or all of the following shall constitute a violation under this Article:

- (1) The application and/or eligibility requirements for a Tobacco Retail License under Section 16-4 above are not met at any time after the license was issued; or
- (2) One or more of the bases for denial of a Tobacco Retail License under Section 16-6 above exists any time after the license was issued; or
- (3) A violation by the Tobacco Retail License holder of any federal, state or local law or regulation pertaining to: (a) trafficking in a contraband Covered Product(s); (b) the payment or collection of taxes on a Covered Product(s); (c) the display of a Covered Product(s); (d) the display of health warnings pertaining to a Covered Product(s); or (e) the sale of a Covered Product(s); or
- (4) Selling, offering for sale, or permitting the sale of any Covered Product without a valid Tobacco Retail License displayed in accordance with Section 16-11 above; or
- (5) The Tobacco Retail License holder submitted an Application that contained a material misrepresentation; or
- (6) The Tobacco Retail License holder is in violation of any other provision of this Article or is in violation of any federal or state statutes or rules and regulations as well as any local laws, ordinances, rules, and regulations of the City.

(b) Following notice and a hearing in accordance with Section 16-14 below, any Tobacco Retail License holder found to be in violation of this Article shall be liable for civil penalty of not more than \$3,500.00 for the first violation, not more than \$7,000.00 for the second violation, and not more than \$10,000.00 for the third and each subsequent violation pursuant to Section 8-118 of the Charter of the City of Syracuse, as amended. Each day on which a violation occurs shall be considered a separate and distinct violation.

§16-13. Suspension and Revocation of Licenses.

- (a) Following notice and a hearing in accordance with Section 16-14 below, the Division may take any of the following actions based on a violation(s) of this Article:
- (1) Suspension of the Tobacco Retail License for up to twelve (12) months; or
 - (2) Revocation of the Tobacco Retail License.

§16-14. Hearing.

- (a) In the event a Tobacco Retail License holder is alleged to be in violation of this Article, the Division may hold a hearing upon fifteen (15) days written notice to the license holder sent by certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof. Any such notice shall inform the license holder of the date, time and location of the hearing and the alleged violation(s) and potential resulting penalty.
- (b) Any hearing held hereunder shall be held before a hearing officer chosen by the Division who shall not be an employee within the Division. All such hearings shall be recorded. All such recordings shall be maintained for at least two (2) years.
- (c) Upon written notice to the Tobacco Retail License holder, the Division and/or hearing officer may adjourn the hearing date as the Division deems necessary and reasonable.
- (d) The Tobacco Retail License holder shall be allowed to be represented by counsel and shall be allowed to call witnesses on their behalf and conduct cross-examination of all witnesses.
- (e) The hearing officer shall review the hearing recording and all exhibits submitted at the hearing and, within forty-five (45) days following the hearing, render a written recommendation to the Director as to whether a Tobacco Retail License should be suspended or revoked and as to the civil penalty, as applicable and as defined in Section 16-12 above, that should be assessed.
- (f) Forty-five (45) days after receipt of the hearing officer's written recommendation, the hearing recording, and all exhibits submitted at the hearing, the Director shall conduct a de novo review of the recording, all exhibits submitted at the hearing, and the hearing officer's written recommendation. The Director shall then make a determination whether a Tobacco Retail License should be suspended or revoked and as to any civil penalty that should be assessed pursuant to Section 16-12 above. The Director shall provide the Corporation Counsel with a written order containing his/her determination, which the Corporation Counsel shall use to prepare the final order. Within thirty (30) days after receipt of the Director's written order, the final order shall be drafted by the Corporation Counsel or his/her designee. The Final Order shall be signed by the Director and sent to the Tobacco Retail License holder by certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof.

§16-15. Failure to Obtain Tobacco Retail License.

- (a) In the event any business required to obtain a Tobacco Retail License under Section 16-3 herein fails to obtain a Tobacco Retail License and continues to sell, to offer for sale, or to permit the sale of a Covered Product to consumers in the City, the Division shall notify the business in writing via Certified U.S. Mail and First-Class Mail to the address provided pursuant to Section 16-4(2)(d) hereof: 1) that it is operating in violation of this Article; 2) that it has fifteen (15) days from receipt of the written notification to stop operating in violation of this Article; and 3) that if it continues to operate in violation of this Article after fifteen (15) days from the date written notification was mailed, the business shall be subject to immediate closure by the Division under Section 107.1.4 of the 2020 New York State Property Maintenance Code and under any other relevant statute, law, ordinance, rule or regulation and a civil penalty of up to \$10,000.00 as provided in Section 8-118 of the Charter of the City of Syracuse, as amended, may be imposed.
- (b) In the event the business is provided with the written notification described in Section 16-15(a) above and continues to operate in violation of this Article after such notification, the Division shall immediately close the business under Section 107.1.4 of the 2020 New York State Property Maintenance Code and under any other relevant statute, law, ordinance, rule or regulation and may impose a civil penalty of up to \$10,000.00 as provided in Section 8-118 of the Charter of the City of Syracuse, as amended.

§16-16. Inspections Access.

In addition to the requirements set forth in Section 16-4 above, officers and employees of any City departments with responsibility to enforce or assist the Director in enforcing this Article shall have the right of access to any business subject to the terms of this Article for the purpose of making an inspection during normal business hours and the City shall also have the authority to seek inspection warrants where necessary to properly administer this Article.

§16-17. Enforcement.

- (a) The Director, in conjunction with other City Departments, including but not limited to the Syracuse Police Department, shall enforce the provisions of this Article. The Director and/or its authorized designee(s) may conduct periodic inspections of the business holding and/or operating under the Tobacco Retail License, or a business in violation of this Article, in order to ensure compliance with this Article.
- (b) The Corporation Counsel may maintain an action or special proceeding in a court of competent jurisdiction for the recovery of civil penalties, together with costs and disbursements. In addition to any action or special proceeding for recovery of civil penalties, the Corporation Counsel may take any and all action necessary to enforce this Article, including but not limited to, an action or special proceeding to enjoin the continued operation or maintenance of a business in violation of the terms of this Article.

§16-18. Notice Regarding This Article.

Within sixty (60) days of the effective date of this Article, the Division shall send to all known entities possessing a valid and current State License a copy of this Article and shall post this Article in print or digitally in the Post Standard or any other publication authorized by the Common Council once a week for two (2) weeks and on the Division's website. Failure to receive a notice shall not affect the applicability of this Article.

§16-19. Rules and Regulations.

The Division may issue and amend rules, regulations, standards, guidelines, or conditions to implement and enforce this Article.

§16-20. Severability.

If any clause, sentence, paragraph or part of this Article or application thereof to any person or circumstance shall be judged by any court to be invalid, such judgement shall not affect, impair or invalidate the remainder thereof or the application thereof to other person or circumstances but shall be confined in its operation to the clause, sentence, paragraph or part thereof and the persons or circumstances directly involved in the controversy in which the judgement shall be rendered.

§16-21. Effective Date.

This Article shall be effective as of September 1, 2023 subject to and in accordance with the provisions of New York State Municipal Home Rule Law.

**SECTION 2.
SEVERABILITY CLAUSE**

Severability is intended throughout and within the provisions of this Local Law. If any section, subsection, sentence, clause, phrase or portion of this Local Law is held to be invalid or unconstitutional by a court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this Local Law.

**SECTION 3.
SAVINGS CLAUSE**

This Local Law is not intended to rescind or repeal any existing City of Syracuse Charter Provision unless such change is made by its express terms. Otherwise, all other provisions of the Syracuse City Charter and Local Laws not inconsistent with the provisions of this Local Law shall remain in full force and effect.

SECTION 4.
EFFECTIVE AND OPERATIVE DATE

This Local Law shall be effective on September 1, 2023 subject to and in accordance with the provisions of New York State Municipal Home Rule Law.

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DEPARTMENT OF LAW
OFFICE OF THE CORPORATION COUNSEL
CITY OF SYRACUSE, MAYOR BEN WALSH

June 5, 2023

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Ms. Patricia K. McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Request for a Local Law to require a Tobacco Retail License from the City of Syracuse in order to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F within the City of Syracuse

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council a request for a Local Law to authorize the City of Syracuse to add a new Article 16 entitled "Tobacco Retail License" to Chapter 9 of the Revised General Ordinances of the City of Syracuse, as amended entitled "Business: Mercantile, Transient, Itinerant."

The purpose of this legislation is to ensure the public health, safety and welfare of the citizens of the City of Syracuse by providing a local law to require a Tobacco Retail License to sell tobacco products, electronic smoking devices, and all other products regulated by New York State Public Health Law Article 13-F in the City of Syracuse.

The Family Smoking Prevention and Control Act of 2009 provides local governments with the freedom to implement tobacco control policies. A local licensing system for tobacco product and electronic smoking device retailers will provide a local enforcement mechanism to allow the City of Syracuse to monitor and increase retailers' compliance with federal, state, and local laws, including laws that prohibit the sale of tobacco products and electronic smoking devices to minors, such as New York State Public Health Law Article 13-F, by requiring compliance with these laws as a condition for obtaining and maintaining a local Tobacco Retail License.

The City's new Tobacco Retail License Program will be overseen by the Division of Code Enforcement. The licensure program will require proof of a valid New York State license to sell tobacco and/or electronic smoking devices and, among other things, will regulate the geographic location of tobacco and/or electronic smoking device retailers relative to schools, public parks, and other such businesses. A Tobacco Retail License shall be required annually and are generally nontransferable. Licenses shall be valid for a one (1) year period from the date of issuance. The cost to apply for the license will be a non-refundable fee of \$250.00. The proposed effective

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date of this Program is August 1, 2023, subject to the necessary approvals of the Local Law by New York State. Any Tobacco Retail License issued pursuant to this Article shall be required to be conspicuously displayed at the location where the Covered Product is sold or offered for sale so that it is readily visible to customers. The penalties for noncompliance with this Local Law shall be in accordance with Section 8-118 of the Charter of the City of Syracuse, as amended.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan R. Katzoff". The signature is written in a cursive style with a large initial "S".

Susan R. Katzoff
Corporation Counsel

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46 ST 69

General Ordinance No.

2023

**ORDINANCE APPROVING AN EXPANSION TO
THE AINSLEY SUB-DISTRICT PLANNED
INSTITUTIONAL DISTRICT (PID) TO INCLUDE
A PORTION OF 195 AINSLEY DRIVE AND TAX
PARCEL 061.-02-53.0**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on May 15, 2023, approving an expansion to the Ainsley Sub-District Planned Institutional District (PID) District Plan upon the request of Syracuse University, by adding a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0, pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; in accordance with Article V, Chapter 13 of the Charter of the City of Syracuse-1960, as amended, in the manner and upon the conditions therein stated, be and the same is consented to and the same shall also constitute and is hereby made a like amendment and addition to the Zoning Rules and Regulations of the City of Syracuse, as amended, applicable thereto, and as set forth in said resolution, namely:

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A RESOLUTION APPROVING AN EXPANSION TO THE AINSLEY SUB-DISTRICT
PLANNED INSTITUTIONAL DISTRICT (PID) DISTRICT PLAN TO INCLUDE A
PORTION OF 195 AINSLEY DRIVE AND TAX PARCEL 061.-02-53.0

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15th day of May, 2023, adopt the following resolution:

- WHEREAS, the applicant, Syracuse University, is requesting to expand the Ainsley Sub-District Planned Institutional District (PID) District Plan to include a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0, pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a Public Hearing on the request on May 15, 2023, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the City Planning Commission is reviewing a companion Resubdivision application (R-23-27) to convey \approx 1.3 acres from 195 Ainsley Drive to 201 Ainsley Drive, and a Zone Change petition (Z-2856) to rezone a portion of 195 Ainsley Drive from Commercial, Class B to Planned Institutional District (PID); and
- WHEREAS, the City Planning Commission approved the Ainsley Sub-District to the Syracuse University PID on property situated at 201 Ainsley Drive and 1320 and 1330 Jamesville Avenue on March 11, 2019 (Z-2818); and
- WHEREAS, the expanded sub-district will remain irregular in shape with approximately 1,305.36 feet of frontage on Ainsley Drive and 721.7 feet of frontage on Jamesville Avenue; and
- WHEREAS, land use in the area consists primarily of residential uses to the northeast and northwest, and commercial uses to the south and southwest; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Suburban Commercial; and
- WHEREAS, the modification corrects an error in the original sub-district approval (Z-2818), wherein Syracuse University identified the area of the original sub-district as 20.1 acres; the actual area of the original sub-district was 29.22 acres and included Tax Parcel 061.-02-53.0; and
- WHEREAS, the proposed expansion does not necessitate any waivers from Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; and

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Commission and the consideration of the Application constitutes such an action; and

WHEREAS, the Commission reviewed the Application and the Environmental Assessment Form dated March 31, 2023, prepared by the applicant, and determined that the proposed action described therein constituted an "Unlisted" action (as said quoted terms is defined in SEQRA); and

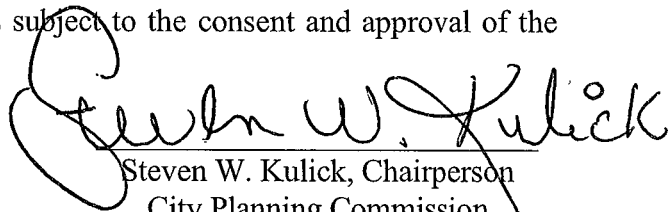
WHEREAS, the Commission declares itself "Lead Agency" (as said quoted term is defined in SEQRA) with respect to an uncoordinated review pursuant to SEQRA; and finds that the approval of the Application as set forth herein will not have a significant effect on the environment, and the Commission hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as Exhibit "A", which shall be filed in the office of the Commission.

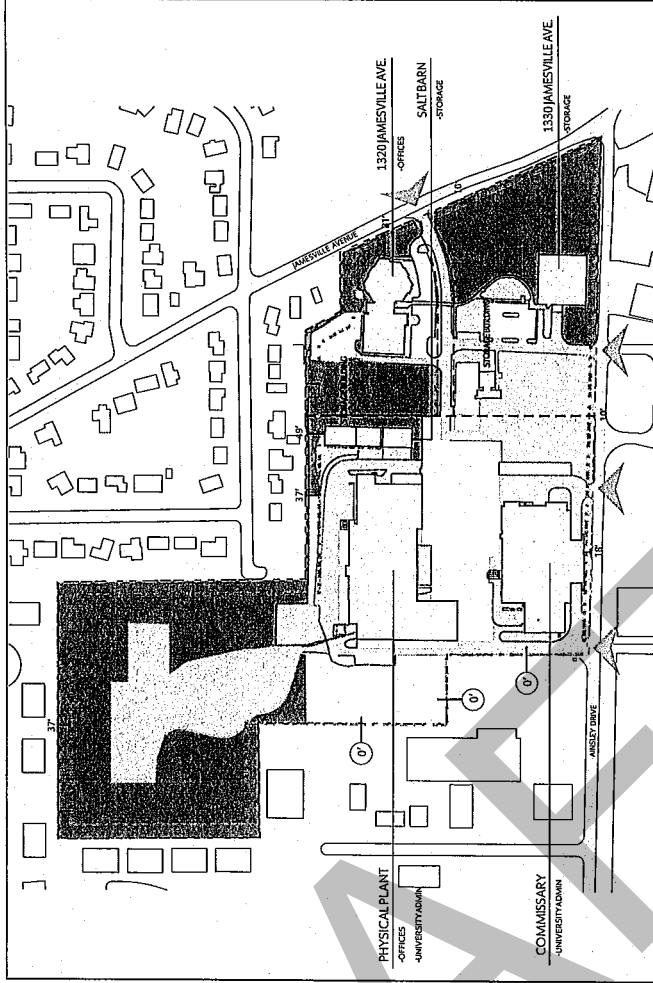
NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15th day of May, 2023, APPROVE the request of Syracuse University to expand the Ainsley Sub-District Planned Institutional District (PID) District Plan to include a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0, pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, in accordance with the following district development parameters;

Area	≈30.5 acres
Structural Coverage	50%
Developed Open Space	20%
F.A.R.	2.0
Setback, Front	10 Feet
Setback, Side/Rear	37 Feet; 0 feet
Off-Street Parking	270
Uses	Offices, Physical Plant, Commissary, Storage Yard; Parking

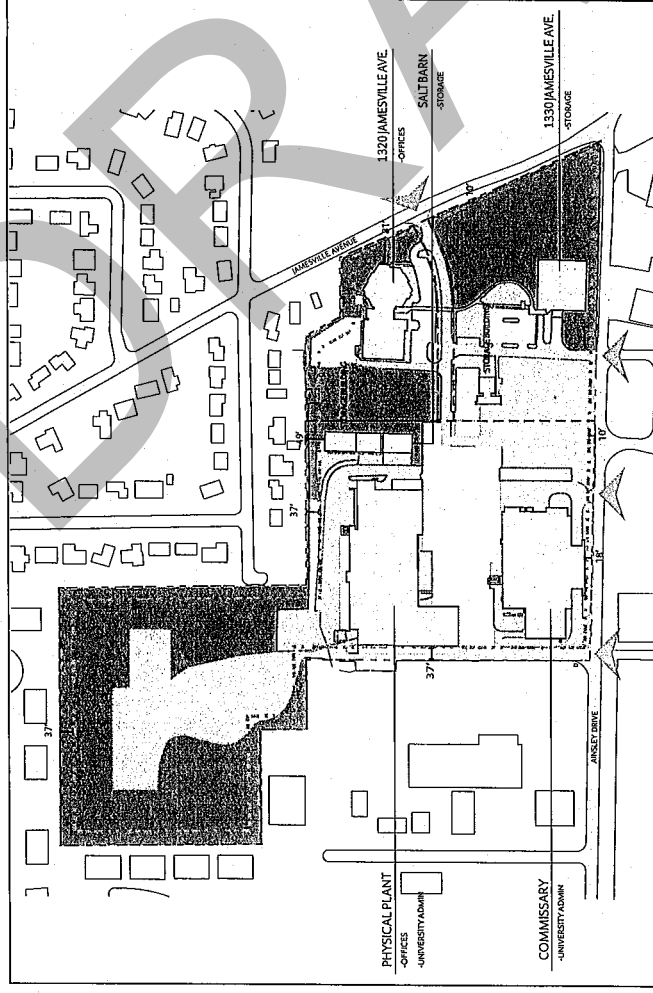
BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Division of Code Enforcement;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.

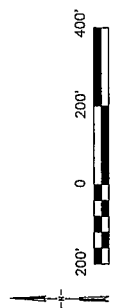

Steven W. Kulick, Chairperson
City Planning Commission



AINSELY PID WITH PURCHASE OF +/- 1.28 ACRE PARCEL



EXISTING



LEGEND

- DISTRICT AREA (EXTERNAL PROPERTY LINES)
- INTERNAL PARCEL LINES
- DEVELOPED OPEN SPACE (EXCLUDING GREEN AREA/LANDSCAPING)
- GREEN AREA/LANDSCAPING
- PROPOSED SETBACK
- PARKING AREAS
- PUBLIC ROADWAY
- SETBACK
- DISTRICT ACCESS
- BUILDINGS

EXHIBIT A - AINSLEY P.I.D.

Project:	Z-2818M1
Date:	5/15/23

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

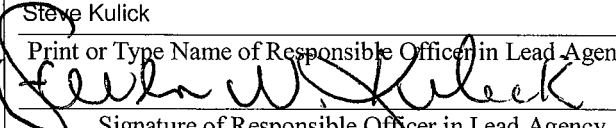
	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: Z-2818M1

Date: 5/15/23

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
City of Syracuse Planning Commission <hr/> Name of Lead Agency	May 15, 2023 <hr/> Date
Steve Kulick <hr/> Print or Type Name of Responsible Officer in Lead Agency	Chairperson <hr/> Title of Responsible Officer
 <hr/> Signature of Responsible Officer in Lead Agency	<hr/> Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

4687/6A

May 31, 2023

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Z-2818M1 Expand the Ainsley Sub-District Plan for a Planned Institutional District to include property situated at 195 Ainsley Drive

Dear Ms. McBride;

On May 15, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of, or in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Jeffery L. Harrop
City of Syracuse Office of Zoning Administration

Ends: (6)

Owner/Petitioner: Syracuse University
C/o Jennifer Champa Bybee
Campus Planning, Design and Construction
1320 Jamesville Avenue
Syracuse, New York 13244

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syr.gov.net

www.syr.gov.net

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58

A7 5870

General Ordinance No.

2023

**ORDINANCE AUTHORIZING A CHANGE OF
ZONE FOR A PORTION OF THE PROPERTY
SITUATED AT 195 AINSLEY DRIVE AND TAX
PARCEL 061.-02-53.0 FROM COMMERCIAL
CLASS B TO PLANNED INSTITUTIONAL
DISTRICT (PID)**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on May 15, 2023, approving a change of zone upon the request of Syracuse University, for a portion of the property situated at 195 Ainsley Drive, Syracuse, New York, and the adjacent tax parcel to the north, 061.-02-53.0, from Commercial, Class B to Planned Institutional District (PID), to facilitate the conveyance of 1.28 acres from 195 Ainsley Drive to 201 Ainsley Drive, and a PID District Plan Amendment to expand the Ainsley Sub-District to the Syracuse University District Plan to include a portion of 195 Ainsley Drive, in accordance with Article V, Chapter 13 of the Charter of the City of Syracuse-1960, as amended, in the manner and upon the conditions therein stated, be and the same is consented to and the same shall also constitute and is hereby made a like amendment and addition to the Zoning Rules and Regulations of the City of Syracuse, as amended, applicable thereto, and as set forth in said resolution, namely:

A RESOLUTION APPROVING A CHANGE OF ZONE FOR A PORTION OF PROPERTY
SITUATED AT 195 AINSLEY DRIVE AND TAX PARCEL 061.-02-53.0 FROM
COMMERCIAL CLASS B TO PLANNED INSTITUTIONAL DISTRICT

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15th day of May, 2023, adopt the following resolution:

WHEREAS, the petitioner, Syracuse University, is requesting a Change of Zone for a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0 from Commercial, Class B to Planned Institutional District (PID); and

WHEREAS, the City Planning Commission held a Public Hearing on the request on May 15, 2023, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Suburban Commercial; and

WHEREAS, the purpose and intent of the PID zoning district is to permit and encourage the orderly, cooperative and flexible development and expansion of institutional land uses; it is further the intent of this district:

- to insure compatible relationships between land use activities;
- to insure the compatible orientation of one building to another in regard to building bulk, architectural and open space;
- to provide for visually pleasing and functional treatment of open areas;
- to provide for an efficient and safe circulation system for both pedestrians and vehicles;
- to provide adequate parking space for immediate and future needs;
- to insure that signs are adequate, but properly controlled to prevent them from detracting from the appearance of the development;
- to encourage cooperation among individual owners, and/or developers to achieve the above listed objectives; and

WHEREAS, the City Planning Commission is reviewing a companion Resubdivision application to divide 195 Ainsley Drive into two Lots for the purpose of conveying 1.28 acres from 195 Ainsley Drive to 201 Ainsley Drive, and a PID District Plan Amendment to expand the Ainsley Sub-District to the Syracuse University District Plan to include a portion of 195 Ainsley Drive; and

WHEREAS, the purpose of these requests is to expand the Ainsley PID Sub-District to accommodate future parking needs; and

WHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-1, m and n; and

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Commission and the consideration of the Application constitutes such an action; and

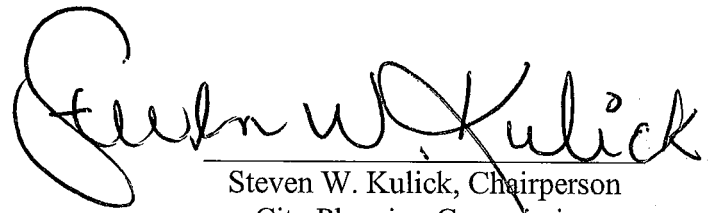
WHEREAS, the Commission reviewed the Application and the Environmental Assessment Form dated March 31, 2023, prepared by the applicant, and determined that the proposed action described therein constituted an "Unlisted" action (as said quoted terms is defined in SEQRA); and

WHEREAS, the Commission declares itself "Lead Agency" (as said quoted term is defined in SEQRA) with respect to an uncoordinated review pursuant to SEQRA; and finds that the approval of the Application as set forth herein will not have a significant effect on the environment, and the Commission hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as Exhibit "A", which shall be filed in the office of the Commission.

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15th day of May, 2023, APPROVE the request of Syracuse University for a Change of Zone for a portion of property situated at 195 Ainsley Drive and the adjacent tax parcel to the north, 061.-02-53.0 from Commercial, Class B to Planned Institutional District (PID) in accordance with the following document(s);

- Proposed Zoning Amendment; Area to be Rezoned to PID: Portion of 195 Ainsley Drive; City Planning Commission Case Number: Z-2856; Dated: 5/15/2023;

BE IT FURTHER RESOLVED that said Zone Change is subject to the consent and approval of the Common Council of the City of Syracuse.

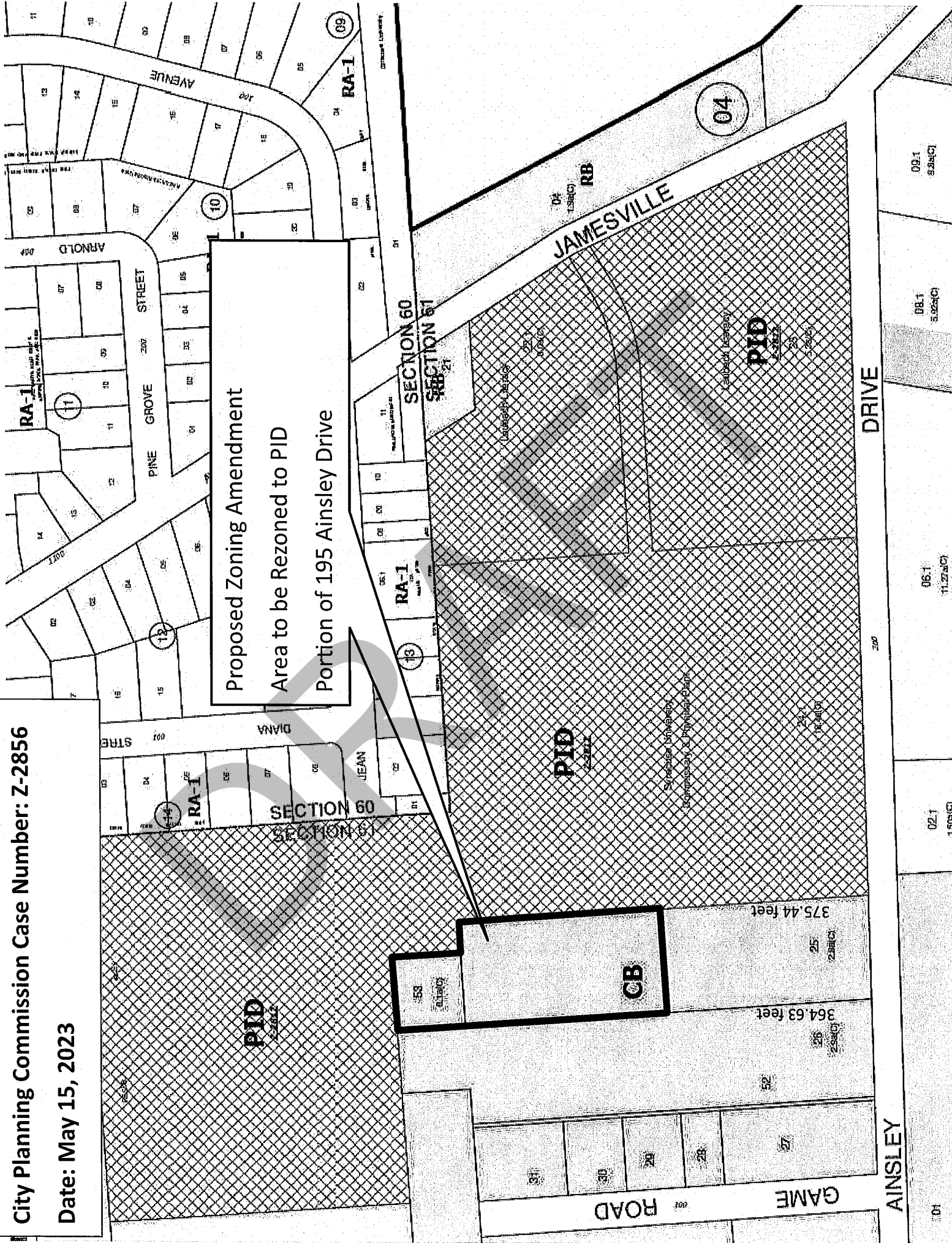


Steven W. Kulick, Chairperson
City Planning Commission

City Planning Commission Case Number: Z-2856

Date: May 15, 2023

Proposed Zoning Amendment
Area to be Rezoned to PID
Portion of 195 Ainsley Drive



AINSLEY DRIVE

DRIVE

JAMESVILLE DRIVE

GAME ROAD

ARNOLD AVENUE

PINE GROVE STREET

DIANA STREET

JEAN STREET

SECTION 60
SECTION 61

RA-1

PID

PID

CB

375.44 feet

364.63 feet

01

02.1
15.00(C)

06.1
11.27(C)

08.1
5.92(C)

09.1
3.84(C)

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(128 DIANA STREET)
R.O.- MAYLDONE
D.B. 4743, Pg. 130
TM 60-14-08

STREET L

JE

(PM 820)

(Empire State Park Tract
(98 JEAN STREET)
R.O.- CITY OF SYRACUSE
TM 60-11-01

(100 JEA)
R.O.-
INST. No. 2
TM 60-

CIPF-SEHNERT

ROW to Central New York Power Corp - D.B. 867, Pg. 327
(undefined width - along powerlines)

(Lot 2 - Ainsley Industrial Sites Tract (FM 8255))

CIRF

(412.45' overall)
123.00'

R.O.- SYRACUSE UNIVERSITY
D.B. 3506, Pg. 304
(Shown on Tax Map as
TM 60-02-53 but not
listed on tax rolls)
Area = 0.325± Acres

(Lot 2 - Ainsley
Industrial Sites
Tract (FM 8255))

0°W

436.38'

115.00'

115.00'

N04°06'10"W

123.00'

IPF

52.00'

S85°53'50"W

175.00'

(185 AINSLEY DRIVE)
R.O.- 185 AINSLEY DRIVE, LLC
D.B. 5133, Pg. 765
TM 61-02-26

PID

LANDS TO BE ACQUIRED
BY SYRACUSE UNIVERSITY
FROM 185 AINSLEY DRIVE, LLC
(PORTION OF TM 61-02-25)
AREA = 1.281± ACRES

321.38'

N04°06'34"W

316.37'

N04°09'10"W

175.07'

S84°15'35"W

Remaining Lands of
185 Ainsley Drive LLC
AREA = 1.487± ACRES

(195 AINSLEY DRIVE)
R.O.- 185 AINSLEY
DRIVE, LLC
D.B. 5133, Pg. 765
TM 61-02-25
ORIGINAL AREA = 2.768± ACRES

364.63'
(686.01' overall)

SMH O

(185 AINSLEY DRIVE)
R.O.- 185 AINSLEY DRIVE, LLC
D.B. 5133, Pg. 765
TM 61-02-26

S87°47'40"W
175.10'

STREET LINE

W

SMH

SS

30" Pipe

SS

SS

HYD

DRAFT

Project: Z-2856

Date: 5/15/23

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

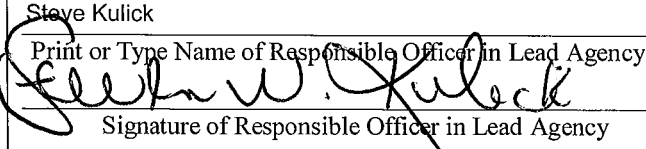
Project: Z-2856

Date: 5/15/23

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

DRAFT

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
City of Syracuse Planning Commission <hr/> Name of Lead Agency	May 15, 2023 <hr/> Date
Steve Kulick <hr/> Print or Type Name of Responsible Officer in Lead Agency	Chairperson <hr/> Title of Responsible Officer
 <hr/> Signature of Responsible Officer in Lead Agency	<hr/> Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

47 58 70

May 31, 2023

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Z-2856 Change of Zone for property situated at 195 Ainsley Drive and Tax Parcel 061.-02-53.0 from Commercial, Class B to Planned Institutional District

Dear Ms. McBride;

On May 15, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of, or in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Jeffery L. Harrop
City of Syracuse Office of Zoning Administration

Ends: (6)

Owner/Petitioner: Syracuse University
C/o Jennifer Champa Bybee
Campus Planning, Design and Construction
1320 Jamesville Avenue
Syracuse, New York 13244

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syrgov.net

www.syrgov.net

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57

48 59

General Ordinance No.

2023

**ORDINANCE APPROVING A SPECIAL PERMIT
FOR A RESTAURANT ON PROPERTY
SITUATED AT 4141 SOUTH SALINA STREET**

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on May 15, 2023, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of 2468 Group, Inc., owner and Stanley Snow, applicant for a special permit for a restaurant in order to accommodate a new tenant and expand the customer area for an existing restaurant on property situated at 4141 South Salina Street, Syracuse, New York, pursuant to Part B, Section III, Article 2, and Part C, Section IV, Articles 1 and 2 of the Zoning Rules and Regulations of the City of Syracuse, as amended, in the manner and upon the conditions stated, be and the same hereby is consented to and approved, namely:

DRAFT

A RESOLUTION APPROVING WITH CONDITION(S) A SPECIAL PERMIT
FOR A RESTAURANT ON PROPERTY SITUATED AT 4141 SOUTH SALINA STREET

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15th day of May, 2023, adopt the following resolution:

- WHEREAS, the applicant, Stanley Snow, is requesting a Special Permit for a Restaurant in order to accommodate a new tenant and expand the customer area for an existing restaurant on property situated at 4141 South Salina Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended; and
- WHEREAS, the City Planning Commission held a Public Hearing on the request on May 15, 2023, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and
- WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and
- WHEREAS, the subject property is an irregular-shaped corner lot at the intersection of South Salina Street and Fillmore Avenue with \approx 853 feet of frontage along South Salina Street and 205.8 feet of frontage along Fillmore Avenue, and a lot area of 13.087 acres; and
- WHEREAS, the property lies within a Business, Class A zoning district, as do the adjacent and neighboring properties to the north, south, and west; adjacent properties to the north and south, and neighboring properties to the west lie within a Residential, Class A-1 zoning district; and
- WHEREAS, land use in the area consists primarily of commercial and retail uses along this portion of South Salina Street and residential uses to the north, south, and west; and
- WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Valley neighborhood, as Suburban Commercial; and
- WHEREAS, additional uses on the site include retail uses associated with an existing strip mall known as Valley Plaza; and
- WHEREAS, the City Planning Commission approved a Resubdivision on August 18, 1997 to combine four properties situated at 4001, 4015, 4021, and 4141 South Salina Street into one new Lot (R-97-11); and
- WHEREAS, a restaurant was established in this tenant space when the City of Syracuse Board of Zoning Appeals (BZA) approved a Use Variance (V-85-10) on February 21, 1985, to permit a restaurant/tavern at 4141 South Salina Street, although such a request was normally a Special Permit procedure at the time subject to review by the City Planning Commission;

- WHEREAS, per the resolution adopted by the BZA, the applicant at that time chose to apply for a Variance because a hearing before the BZA would be held before a City Planning Commission hearing and Common Council action could be taken; and
- WHEREAS, pursuant to Part C, Section IV, Article 1, paragraph 9 of the City of Syracuse Zoning Rules and Regulations, as amended, where utilization of land requires a Special Permit pursuant to the rules and regulations set therein, the BZA may not grant a Variance in lieu of such Special Permit; and
- WHEREAS, the scope of work includes interior work and establishing an outdoor customer area enclosed by a six-foot tall vinyl fence on the sidewalk to the existing shopping mall; and
- WHEREAS, the hours of operation will be from 3:00 p.m. until 10:00 p.m. Sunday through Saturday; and
- WHEREAS, the applicant is requesting live and/or electronically amplified entertainment as an additional special permit function; and
- WHEREAS, the applicant is proposing to maintain an existing two-foot by five-foot, internally illuminated wall sign; and
- WHEREAS, the applicant submitted an overall site plan for 4141 South Salina Street that illustrates the existing Valley Plaza mall with 19 tenant spaces and approximately 99,500 square feet of existing and/or potential retail use, a Rite-Aid Pharmacy with 11,270 square feet of retail space, 435 parking spaces, four driveways on South Salina Street, and one driveway on Fillmore Avenue; and
- WHEREAS, the applicant submitted a floor plan (Sheet A-1) dated February 20, 2023, which illustrates the proposed restaurant occupying a 1,050-square foot, vacant tenant space as illustrated on the overall site plan with a total customer area of approximately 940 square feet consisting of an interior customer area of approximately 590 square feet and an exterior covered porch area of approximately 350 square feet; the floor plan illustrates the covered porch area enclosed by two, six-foot tall, vinyl fence panels; and
- WHEREAS, the property requires approximately 360 off-street parking spaces consisting of 32 spaces for the proposed restaurant and 328 spaces for the approximately 98,450 square feet of remaining and/or potential retail space; and
- WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph f. (1) of the City of Syracuse Zoning Rules and Regulations, as amended, in that no live and/or electronically amplified entertainment shall be allowed at any restaurant situated within 300 feet of a residential zoning district; the property is adjacent to a Residential, Class A-1 zoning district; and
- WHEREAS, the proposal necessitates one waiver from the City of Syracuse Zoning Rules and Regulations, as amended with respect to the entertainment location regulations; and

WHEREAS, during the Public Hearing members of the public noted the presence of live music resulting from the previous restaurant tenant and expressed concerns regarding potential noise resulting from any live and/or electronically amplified entertainment; and

WHEREAS, due consideration was given to the necessity, adequacy, and character of the proposed development, and vehicular and pedestrian circulation within the immediate vicinity; and

WHEREAS, the proposed use is so located as not to be detrimental to adjoining zoning districts and permitted uses; and

WHEREAS, the proposed use will not create hazardous or obnoxious conditions, and the public health, welfare, and safety will be protected; and

WHEREAS, the proposal was found to be in character with the adjoining land use;

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Commission and the consideration of the Application constitutes such an action; and

WHEREAS, the Commission reviewed the Application and the Environmental Assessment Form dated February 13, 2023, prepared by the applicant, and determined that the proposed action described therein constituted an "Unlisted" action (as said quoted terms is defined in SEQRA); and

WHEREAS, the Commission declares itself "Lead Agency" (as said quoted term is defined in SEQRA) with respect to an uncoordinated review pursuant to SEQRA; and finds that approval of the Application as set forth herein will not have a significant effect on the environment, and the Commission hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as Exhibit "A", which shall be filed in the office of the Commission.

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 15th day of May, 2023, APPROVE WITH CONDITION(S) the request of Stanley Snow for a Special Permit for a Restaurant in order to accommodate a new tenant and expand the customer area for an existing restaurant on property situated at 4141 South Salina Street pursuant to Part B, Section III, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended;

BE IT FURTHER RESOLVED that said application be approved subject to compliance with the following conditions:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;
2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void; administrative extensions to this requirement for up to one year may be obtained from the Zoning Administrator at any time within the first twelve (12) months, after which, any and all extensions require approval from the City Planning Commission;
3. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:
 - Site Plan; Unlabeled; Undated;
 - Plans, Notes, Details (Sheet A-1); Special Permit, T.O.B. Sport Bar, 4141 S. Salina St, Ste 6, Syracuse, NY; Job#: 223-06; prepared by: William J Pitcher, Registered Architect; dated: 2-20-2023; scaled: as noted;
4. Signage for the proposal is limited to a two-foot by five-foot, internally illuminated wall sign, as noted in condition number three above;
5. Any exterior lighting of the subject proposal shall be designed, located and maintained so as to prevent any direct rays of light from shining beyond the boundaries of the subject property;

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waiver from Part C, Section IV, Article 2-8.1 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the entertainment location regulations as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that the applicant shall abide by the hours of operation as identified in the preamble to this resolution;

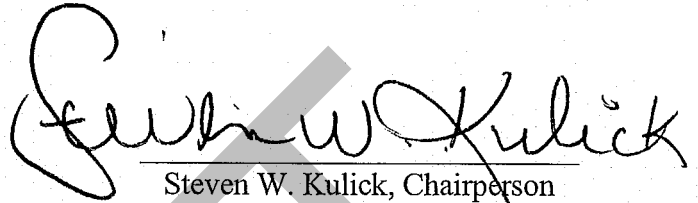
BE IT FURTHER RESOLVED that the applicant shall comply with the following conditions regarding live and/or electronically amplified entertainment:

- There shall be no live and/or electronically amplified entertainment outside of the interior space, which prohibition shall include the installation or use of speakers in windows or on sidewalks, or the covered porch and/or walkway as illustrated on Sheet A-1;
- There shall be no live and/or electronically amplified entertainment outside of the approved hours of operation of 3:00 p.m. to 10:00 p.m.;
- Live and/or electronically amplified entertainment shall be staged either towards the middle of the customer area or towards the rear of the restaurant;

BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Code Enforcement Office;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this Special Permit shall be subject to revocation;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.



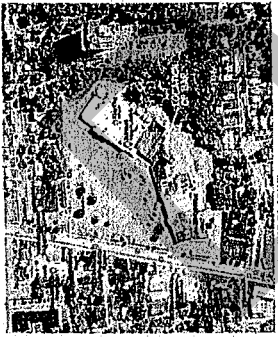
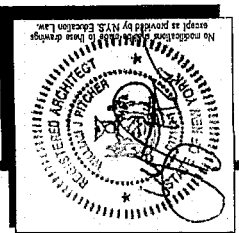
Steven W. Kulick, Chairperson
City Planning Commission

DRAFT

SPECIAL PERMIT
T.O.B. SPORT BAR
411 S. SALINA ST., STE 6
SYRACUSE, NY

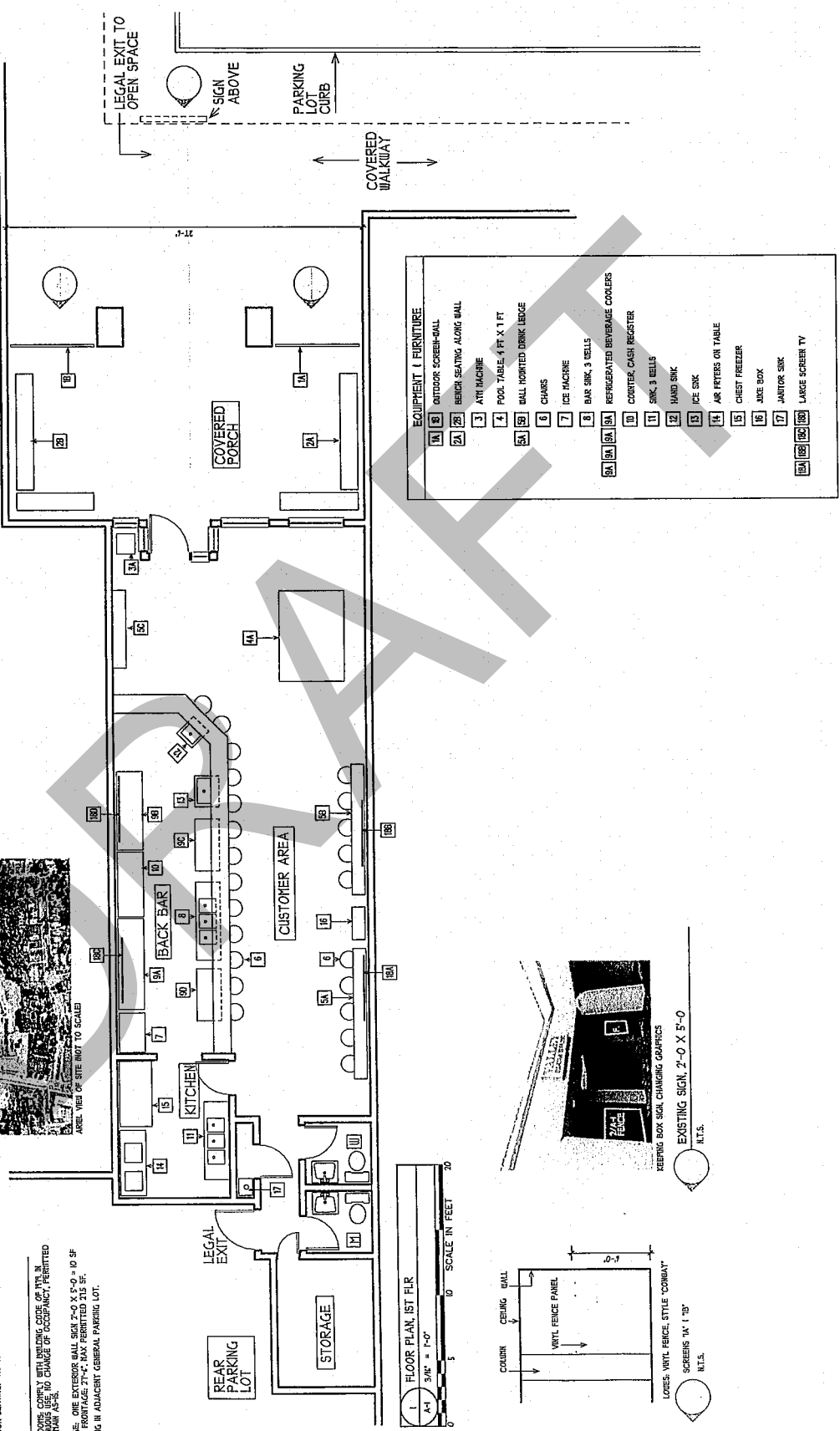
PITCHER architect
124 Felgel Avenue
Syracuse, N.Y. 13203
315.474.1219

1084, 223-06
2-20-2023

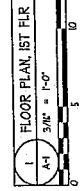
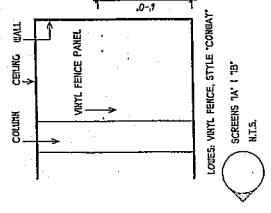
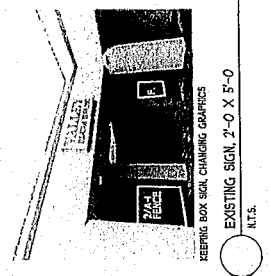
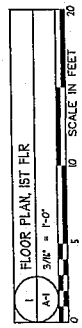


SPECIAL PERMIT - RESTAURANT (BAR) BY ELECTRONIC USE.
HISTORY: ORIGINALLY A COVERED BALCONY, THIS SPACE WAS
CONVERTED TO ACCOMMODATE A BAR, CONTIGUOUS
TO THE EXISTING RESTAURANT SPACE. THE SPACE CONTAINS OCCUPANCY AND USE AS A BAR.
BUILDING OWNER: 240 GROUP INC, 245 HAN ST, STE 200,
BUFFALO, NY 14203
TAX ID: 072-07-202
411 SOUTH SALINA STREET, SYRACUSE, NY
LOT ZONED "BUSINESS-A"
SPECIAL PERMIT FOR SATELITE "T.O.B. SPORT BAR"
PERMIT AREA: 150 SQ. FT. INTERIOR AREA 180 SF
OUTDOOR SEATING: 10 SF EACH (100)

BATHROOMS: COMPLY WITH BUILDING CODE OF THE CITY OF SYRACUSE, NY TO REMAIN AS-IS.
SEATING: ONE PATRON PER 15 SQ. FT. OF SEATING. PERMITTED 715 SF.
PARKING IN ADJACENT GENERAL PARKING LOT.



- EQUIPMENT & FURNITURE
- 1A 1B OUTDOOR SCREEN-WALL
 - 2A 2B BEIGNO SEATING ALONG WALL
 - 3 ATI MACHINE
 - 4 POOL TABLE 4 FT X 1 FT
 - 5A 5B WALL MOUNTED DRINK LEDGE
 - 6 CHAIRS
 - 7 ICE MACHINE
 - 8 BAR SINK, 3 WELLS
 - 9A 9B REFRIGERATED BEVERAGE COOLERS
 - 10 COUNTER, CASH REGISTER
 - 11 SINK, 3 WELLS
 - 12 HAND SINK
 - 13 ICE SINK
 - 14 AIR PISTONS ON TABLE
 - 15 CHEST FREEZER
 - 16 JUKE BOX
 - 17 JANITOR SINK
 - 18A 18B 18C 18D LARGE SCREEN TV



Project: SP-23-09

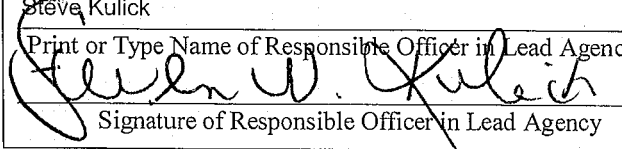
Date: 5/15/23

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission	May 15, 2023
Name of Lead Agency	Date
Steve Kulick	Chairperson
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

48 89

June 7, 2023

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: SP-23-09 Special Permit for a Restaurant on Property Situated at 4141 South Salina Street

Dear Ms. McBride;

On May 15, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

Eleven people spoke in favor of the proposal. Two people spoke in opposition to the proposal.

The Commission granted one waiver from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the entertainment location regulations as part of this approval.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Jeffery L. Harrop
City of Syracuse Office of Zoning Administration

Ends: (6)

Owner; 2468 Group, Inc.
c/o William Paladino
295 Main Street, Suite 700
Buffalo, New York 14203

Applicant; Stanley Snow
44 East 91st Street
Brooklyn, New York 11212

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syrgov.net

www.syrgov.net



Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia K. McBride
City Clerk, Office of the City Clerk
Room 231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to apply for, and enter into agreement with the New York State Local Waterfront Revitalization Program (LWRP) as part of the City's Consolidated Funding Application (CFA), for a grant in an amount not to exceed \$1,500,000.

The City is currently completing an LWRP for the entire Lakefront area. This application is focused on implementing an LWRP priority project in Inner Harbor Park. The City was previously awarded funds by New York State to redesign the Park, and if awarded, these funds would be used to construct the Park improvements.

The project would serve diverse stakeholders, improve safety, reduced stormwater impacts, improve aesthetics, and help to create a vibrant waterfront. The City Parks Department also has improvements planned in the Park, including the installation of an accessible playground and construction of a concession area. The City funds allocated for these planned improvements would serve as the required 25% local match for this CFA grant application. The match will come from account # 599807.01.99999.

Please contact Owen Kerney at 315-448-8110 or okerney@syr.gov with any questions.

Sincerely,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia K. McBride
City Clerk, Office of the City Clerk
Room 231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to apply for, and enter into agreement with the New York State Department of Environmental Conservation (NYSDEC) as part of the City's Consolidated Funding Application (CFA), for a Climate Smart Communities grant in an amount not to exceed \$200,000.

This application to NYS DEC will request funds to update the City's Sustainability Plan and greenhouse gas inventory. If awarded this funding would be used to reevaluate the Plan's goals, develop new strategies and goals based on current data, including the greenhouse gas inventory, and revise the plan accordingly.

The required 50% local match for this grant will be provided by an in-kind match of City and project partners staff time.

Please contact me at 315-448-8110 or okerney@syrgov.net with any questions.

Sincerely,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

51

7 July 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: Authorizing a Negative Declaration under SEQRA for the City of Syracuse Developmental Center Demolition

Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to demolish the Syracuse Developmental Center located at 800 & 802 South Wilbur Avenue will not have a significant adverse effect of the environment or cultural resources pursuant to the New York State Environmental Quality Review Regulations, and that a Negative Declaration should be issued pursuant to SEQRA.

Attached for Common Council review is the completed SEQR Full Environmental Assessment Form as a Type 1 Action with attachments. In addition, the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) has reviewed the project in accordance with the New York State Historic Preservation Act of 1980 (Section 14.09 of the New York Parks, Recreation and Historic Preservation Law), and is of the opinion that no properties, including archaeological and/or historic resources, listed in or eligible for the New York State and National Registers of Historic Places will be impacted by this project. Based upon the SEQR Environmental Assessment, and finding of No Adverse Impacts on historic properties, I recommend making a negative declaration for this project.

Very truly yours,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

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**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: City of Syracuse Developmental Center Demolition		
Project Location (describe, and attach a general location map): 800 & 802 South Wilbur Avenue, City of Syracuse, NY 13204		
Brief Description of Proposed Action (include purpose or need): The City of Syracuse proposes the demolition of the former Syracuse Development Center located at 800 & 802 Wilbur Avenue South. The facility was built in 1970 as a state home for developmentally disabled children and adults. The project encompasses two separate tax parcels (098.2-01-05.2 and 098.2-01-05.4) which together total 47.8 acres. The facility is a multi-story structure with a gross floor area of 628,808 square feet. The building has been abandoned since 1998 as is in disrepair, and as such complete demolition of the structure is necessary. Included in the demolition will be abatement of hazardous materials and asbestos containing materials consistent with local, state, and federal regulations. Existing on-site utilities will be removed within the footprint of the existing facility, and abandoned in a central location on-site. Project construction activities include implementation of appropriate soil erosion and sediment controls. The site will be restored after demolition activities are completed, and will include grading, seeding, and mulching.		
Name of Applicant/Sponsor: City of Syracuse (attention Mary Robison)		Telephone: 315-448-8200
		E-Mail: mrobison@syr.gov
Address: 233 E. Washington St. – Room 401		
City/PO: Syracuse	State: NY	Zip Code: 13202
Project Contact (if not same as sponsor; give name and title/role): Bryan A. Bayer, PWS, CE		Telephone: 315-455-2000
		E-Mail: bbayer@cscos.com
Address: 499 Col. Eileen Collins Boulevard		
City/PO: Syracuse	State: NY	Zip Code: 13212
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	City Common Council	To be determined
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Onondaga County 239M	To be determined
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYS Empire State Development, NYS DOL, NYS DOH, NYSDEC SPDES, SHPO	To be determined
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
 If Yes, what is the zoning classification(s) including any applicable overlay district?
 RB-Residential District Class B

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
 If Yes,
 i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Syracuse City School District

b. What police or other public protection forces serve the project site?
Syracuse Police Department

c. Which fire protection and emergency medical services serve the project site?
Syracuse Fire Department, TLC Ambulance Service, American Medical Response of CNY, CNY EMS, America's Medical Transportation

d. What parks serve the project site?
Burnet Park, Rosamond Gifford Zoo, Kohawski Field, James Pass Arboretum

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Demolition of a former medical facility

b. a. Total acreage of the site of the proposed action? _____ 47.8 acres
 b. Total acreage to be physically disturbed? _____ ~15 acres
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 47.8 acres

c. Is the proposed action an expansion of an existing project or use? Yes No
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
 If Yes,
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
 ii. Is a cluster/conservation layout proposed? Yes No
 iii. Number of lots proposed? _____
 iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
 i. If No, anticipated period of construction: _____ 12 months
 ii. If Yes:
 • Total number of phases anticipated _____
 • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
 • Anticipated completion date of final phase _____ month _____ year
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) Yes No
 If Yes:

i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____
 iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____
 v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:
 i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

Yes No
 Yes No
 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:

- How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or 47.8 acres (parcel size)
- Describe types of new point sources. No new point sources will be generated

- Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 A stormwater pollution prevention plan will be developed for the project. Existing drainage patterns are anticipated to remain consistent with current conditions.
 - If to surface waters, identify receiving water bodies or wetlands: _____
 - Will stormwater runoff flow to adjacent properties? Yes No

f. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No
 If Yes, identify:

- Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

- Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

- Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:

- Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
- In addition to emissions as calculated in the application, the project will generate:
 - _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 - _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 - _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 - _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 - _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
 - _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No
Traffic increase during demolition only. No new traffic will arise post-construction

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of 8AM to 5PM.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____
Not applicable

iii. Parking spaces: Existing Not applicable Proposed Not applicable Net increase/decrease All pavement to be removed

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:
Not applicable

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

i. During Construction:		ii. During Operations:	
• Monday - Friday:	<u>8AM - 5PM</u>	• Monday - Friday:	<u>None</u>
• Saturday:	<u>8AM - 5PM</u>	• Saturday:	<u>None</u>
• Sunday:	<u>8AM - 5PM</u>	• Sunday:	<u>None</u>
• Holidays:	<u>8AM - 5PM</u>	• Holidays:	<u>None</u>

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No

If yes:

i. Provide details including sources, time of day and duration:

The proposed project involves demolishing an existing structure. Noise increases will be observed during construction as a result of construction equipment use on site and activities associated with demolition. No noise will be observed post-construction activities.

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No

Describe: _____

n. Will the proposed action have outdoor lighting? Yes No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No

Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No

If Yes:

i. Product(s) to be stored _____

ii. Volume(s) _____ per unit time _____ (e.g., month, year)

iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No

If Yes:

i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: _____ 3,100 tons per _____ month (unit of time)
- Operation : _____ 0 tons per _____ month (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: No proposed recycling or reuse of materials is anticipated.
- Operation: No solid waste disposal will occur post-construction/demolition activities.

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: Materials will be treated consistent with local, state, and federal guidelines and disposed of at a facility approved for the types of waste generated.
- Operation: None

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe:

The project site is located in the City of Syracuse and is surrounded by local business, residences, and the Public Service Leadership Academy at Fowler. The Rosamond Gifford Zoo is located near the site as well.

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	14.4	0.2	-14.2
• Forested	10.9	10.9	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	22.3	36.5	+14.2
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0.2	0.2	0
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:
Public Service Leadership Academy at Fowler, Yahel's Day Care Home

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): 734022
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):
Site has been remediated. There is no indication of groundwater contamination. Remedial efforts by responsible parties have eliminated contaminants.
Site has been delisted.

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ 1 - >6 feet

b. Are there bedrock outcroppings on the project site? There are no outcroppings within work limits, maybe within the parcel. Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Honeoye silt loam	27 %
Camillus silt loam, 12-18%	20 %
Aurora-Farmington-Rock outcrop	14 %

d. What is the average depth to the water table on the project site? Average: _____ 2->6 feet

e. Drainage status of project site soils: Well Drained: _____ 89 % of site
 Moderately Well Drained: _____ 11 % of site
 Poorly Drained: _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ 40.6 % of site
 10-15%: _____ 12.9 % of site
 15% or greater: _____ 46.5 % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name 895-71 Classification B
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name Federal Waters, Federal Waters, Federal Waters,... Approximate Size 0.2 (riverine NWI feature)
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No

If yes, name of impaired water body/bodies and basis for listing as impaired: _____
 Name - Pollutants - Uses: Harbor Brook, Lower, and tribs - Pathogens; Nutrients; Other Pollutants; Ammonia - Recreation; Public Bath...

i. Is the project site in a designated Floodway? Portions of the property are located within the floodway and 100/500 year floodplain. Yes No

j. Is the project site in the 100-year Floodplain? However, there are no structures located within these regulated areas. Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No

If Yes:

i. Name of aquifer: _____

<p>m. Identify the predominant wildlife species that occupy or use the project site:</p>		
<p>Eastern grey squirell _____ Red fox _____ Ground hog _____</p>	<p>Eastern red chipmunk _____ meadow vole _____ Opposum _____</p>	<p>Striped skunk _____ white footed mouse _____ numerous song birds _____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 		
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p>		
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p>		
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p>		
<p>E.3. Designated Public Resources On or Near Project Site</p>		
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>		
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>		
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p>		
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>		

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Yes No

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: Eligible property: Delaware School

iii. Brief description of attributes on which listing is based:
The Delaware School at 900 South Geddes Street is a prime example of the Neoclassical style in school architecture.

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? Yes No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

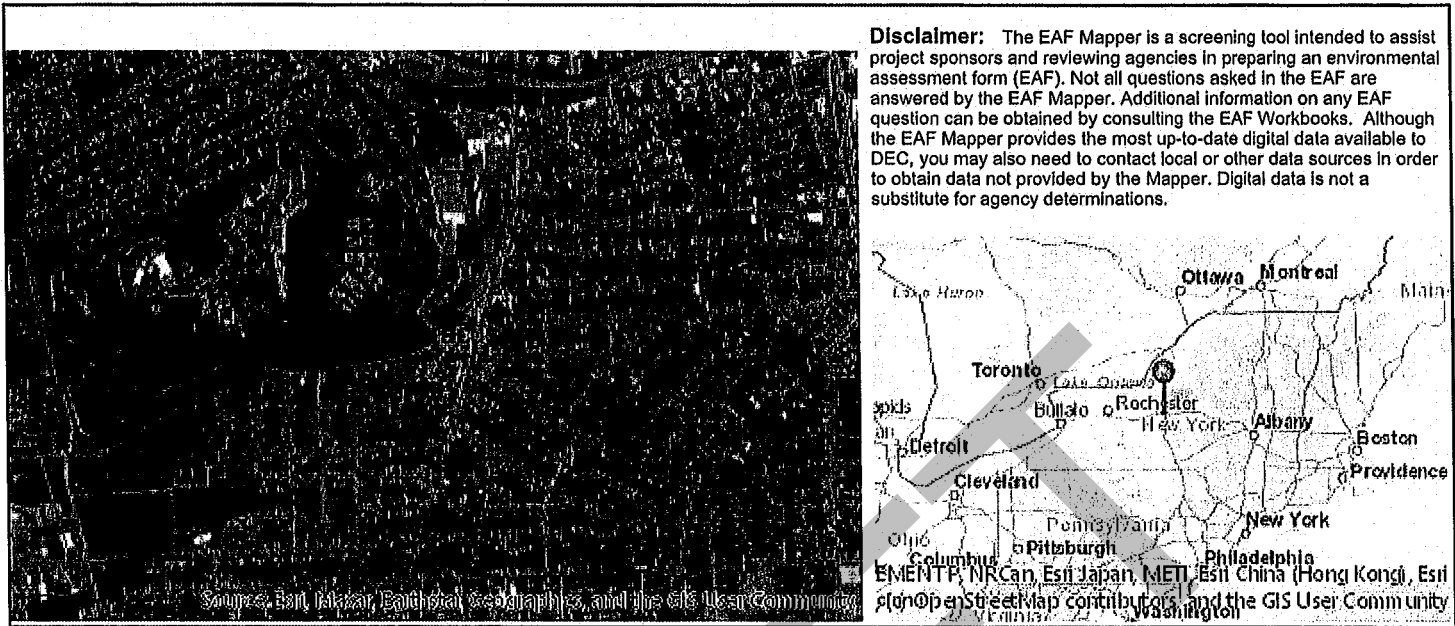
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name May E. Robison, P.E. Date March 13, 2023

Signature May E. Robison Title City Engineer



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	Yes
E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID]	734022
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.iv [Surface Water Features - Stream Name]	895-71
E.2.h.iv [Surface Water Features - Stream Classification]	B
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters
E.2.h.v [Impaired Water Bodies]	Yes

E.2.h.v [Impaired Water Bodies - Name and Basis for Listing]	Name - Pollutants - Uses:Harbor Brook, Lower, and tribs – Pathogens;Nutrients;Other Pollutants;Ammonia – Recreation;Public Bathing;Habitat/Hydrology;Aquatic Life
E.2.i. [Floodway]	Yes
E.2.j. [100 Year Floodplain]	Yes
E.2.k. [500 Year Floodplain]	Yes
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook.
E.3.e.ii [National or State Register of Historic Places or State Eligible Sites - Name]	Eligible property:Delaware School
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

DRAFT

DRAFT

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project : _____

Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>				<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

i. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)
If "Yes", answer questions a - h. If "No", move on to Section 5.

NO YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding
 The proposed action may result in development on lands subject to flooding. (See Part 1. E.2)
If "Yes", answer questions a - g. If "No", move on to Section 6.

NO YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input checked="" type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO ₂)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N ₂ O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF ₆)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) NO YES
If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation
 The proposed action may result in a change to existing transportation systems. NO YES
 (See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy
 The proposed action may cause an increase in the use of any form of energy. NO YES
 (See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light
 The proposed action may result in an increase in noise, odors, or outdoor lighting. NO YES
 (See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input checked="" type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) NO YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input checked="" type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input checked="" type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input checked="" type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input checked="" type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

NO

YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

NO

YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project: Date:

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

See attached FEAF Part 3 - Additional Information

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information
See attached FEAF Part 3 - Additional Information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: City of Syracuse Developmental Center Demolition

Name of Lead Agency: City of Syracuse

Name of Responsible Officer in Lead Agency: Mary E. Robison, P.E.

Title of Responsible Officer: City Engineer

Signature of Responsible Officer in Lead Agency: Mary E. Robison

Date: July 7, 2023

Signature of Preparer (if different from Responsible Officer): [Signature]

Date: June 16, 2023

For Further Information:

Contact Person: Bryan A. Bayer, PWS, CE

Address: 499 Col. Eileen Collins Boulevard

Telephone Number: 315-455-2000

E-mail: 315-455-2000

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

City of Syracuse Developmental Center Demolition
City of Syracuse
FEAF Part 3 – Additional Information

1.) Impact on land – The proposed project will have a small impact on land. The proposed project involves demolition of an existing facility on-site as well as removal of associated utilities. Demolition activities will include abatement of hazardous materials and asbestos containing materials consistent with local, state, and federal regulations. Construction will include implementation of appropriate soil erosion and sediment controls. Impacts on land will be related to construction activities, as well as grading, seeding, and mulching. Proposed grading is expected to be similar to existing conditions.

The duration of the project is estimated at 12-months. Construction activities typically result in potential impacts associated with traffic, dust, stormwater, and noise. These potential impacts are temporary in nature and are minimized as a result of the following measures:

- The developer will be required to implement best management practices for dust control.
- Stormwater impacts will be addressed by implementation of erosion and sediment controls during construction.
- The proposed project will cause a temporary increase in ambient noise levels from the operation of construction equipment. Measures to minimize noise impacts during construction will include adherence to local ordinances for working hours and inspection of equipment for proper muffling.

As such, the impact on land associated with this project is not considered a significant environmental impact.

2.) Impact on geological features – The project site does not contain known unique or unusual land forms (e.g. cliffs, dunes, minerals, fossils, caves). No impact to significant geologic features will occur because of the proposed project.

3.) Impacts on surface water – The project will not involve impacts to surface waters. The proposed project site contains one New York State Department of Environmental Conservation (NYSDEC) stream, a class B stream with B standards (895-71), as well as a federally regulated wetland, NWI wetland R2UBH. However, all regulated surface waters are located outside of the limits of disturbance and will therefore not be impacted by the proposed project.

4.) Impact on groundwater – The project is not located within the footprint of a sole source, primary, or principal aquifer. Included in the demolition will be abatement of hazardous materials and asbestos containing materials consistent with local, state, and federal regulations; these activities will not yield a negative impact to groundwater. The project does not involve the bulk

FEAF Part 3 – Additional Information (Cont'd)

storage of petroleum or chemical products that could potentially contaminate local groundwater supplies.

5.) Impact on flooding – Portions of the proposed property are located within the floodway and 100/500-year floodplains. However, there are no structures located within these regulated areas and therefore, no demolition or construction activities will take place in within these areas. Upon completion of demolition, the project site will be graded, seeded, and mulched; post-construction grading is anticipated to be similar to current conditions. A stormwater pollution prevention plan (SWPPP) will be developed for the project. Drainage patterns post-construction are anticipated to remain consistent with current conditions. No impacts to floodplains will occur as a result of this project.

6.) Impacts on air – The USEPA, through the federal Clean Air Act (CAA), has established National Ambient Air Quality Standards (NAAQS) for six criteria pollutants: carbon monoxide (CO), sulfur dioxide (SO₂), nitrogen dioxide (NO₂), particulate matter (PM₁₀ and PM_{2.5}), ozone, and lead. An area that violates a national primary or secondary NAAQS for one or more of the USEPA designated criteria pollutants is referred to as non-attainment. A maintenance area is one that has previously been in violation of the NAAQS but has since implemented an avoidance plan and has had no additional violations over an extended period of time.

The project is located in Onondaga County. According to the USEPA Green Book (current as of February 28, 2019), Onondaga County is currently in attainment for all criteria pollutants, except CO, which is listed as "maintenance". Based on a detailed review of the Green Book, Onondaga County was designated as a CO non-attainment area until 1992. Since 1993, the County has been in compliance (i.e., maintenance area) with the NAAQS for all criteria pollutants, including CO. An area that has remained in compliance with the NAAQS for an extended period of time is re-designated as "attainment".

According to both the NYSDEC and USEPA, Onondaga County is in full attainment with the CO NAAQS. Specifically, Onondaga County was designated as a maintenance area in 1993 and has not had any violations of the NAAQS since that time. NYSDEC met the requirements specified in two Maintenance Plans, each lasting a period of ten years. Therefore, the 20-year maintenance period is over and NYSDEC has met its obligations; Onondaga County is in attainment with the CO NAAQS.

Air emission sources require consistency with State and federal air quality standards. The New York air permitting program regulates sources of air pollution. The program is required under provisions set forth in the federal Clean Air Act and New York State regulation (6 NYCRR Part 201). NYSDEC Division of Air Resources administers the air program. The proposed project does

FEAF Part 3 – Additional Information (Cont'd)

not include equipment that requires registration or permitting from New York State's air program.

7.) Impacts on plants and animals – The proposed project is located in an urban environment. Overall, habitat availability is limited; there is, however, forest cover and a stream habitat directly southwest of the project site likely providing sufficient wildlife habitat. No habitat exists for species considered rare, threatened, or endangered by federal or state regulations. No significant impact to plants and animals will occur as a result of this project.

8.) Impacts on agricultural resources – The project is not located in a New York State Agricultural District. No farmland soils occur within the proposed limits of disturbance. No significant impacts to agricultural resources will occur.

9.) Impacts on aesthetic resources – The project site does not contain, and is not located adjacent to, identified scenic/aesthetic resources. There are no officially designated federal, state, or local scenic or aesthetic resources within the vicinity of the property.

10.) Impacts on historical and archeological resources – The EAF Mapper indicated that the proposed project site is located near an historic building or district – the Delaware School, located at 900 South Geddes Street, is located southeast of the project site and is considered an eligible property as it exhibits the Neoclassical style in school architecture. The EAF Mapper also indicated that the project site is located in or adjacent to an area designated as sensitive for archaeological sites on the New York State Historic Preservation Office (SHPO) archaeological site inventory.

With that said, coordination with the SHPO is complete for the project. The SHPO indicated by letter on May 19, 2023 that the project will have no impact on archaeological and/or historic resources listed in or eligible for the New York State and National Registers of Historic Places. This letter is provided as Appendix A.

11.) Impacts on open space and recreation – The proposed action will not result in a loss of recreational opportunities, and/or open space. There are no existing recreational opportunities on-site, and the site is not located in a designated municipal open space plan.

12.) Impacts on critical environmental areas – No designated critical environmental areas occur within or immediately adjacent to the property. The current action, as well as any future development, will not involve impacts to designated critical environmental areas.

13.) Impacts on transportation – The transportation engineering "rule of thumb" is that projects require a traffic impact study when a development generates 100 new trips to the

FEAF Part 3 – Additional Information (Cont'd)

adjacent street network during peak-hour. The project site contains an existing facility that was built in 1970 as a state home for developmentally disabled children and adults. As the building has been abandoned since 1998 and is in disrepair, a complete demolition of the structure is necessary, and will result in grading, seeding, and mulching of the building footprint post-demolition. Given the nature of the proposed action, no significant impacts to traffic levels are anticipated as a result of operation of the proposed project. In addition, the anticipated traffic generated from the facility is far below the 100 trip per hour threshold; the project will not result in significant traffic related impacts.

Traffic levels will increase during the anticipated twelve-month demolition/construction window. These construction-related increases in observed traffic are temporary in nature and are not considered significant.

14.) Impacts on energy – Electricity and natural gas in the project location are supplied by National Grid. Water will be provided by the City of Syracuse's water system. Sewer service will be provided by the City of Syracuse and treated at the Metropolitan Syracuse Wastewater Treatment Plant.

There are no concerns associated with availability of energy or water supply. As included in project plans, existing on-site utilities will be removed within the footprint of the existing facility and abandoned in a central location on-site. No adverse impacts related to energy will occur as a result of this project.

Additionally, construction and/or operation of the facilities would not involve a need for unusual materials or those in short supply. As with any construction project, there will be short-term increases in electrical and gasoline usage to power construction equipment and for worker travel.

15.) Impacts on noise, odor, and light

Noise - The proposed project will cause a temporary increase in ambient noise levels from the operation of demolition and construction equipment. Measures to minimize noise impacts during construction will include adherence to local ordinances for working hours and inspection of equipment for proper muffling. Noise levels will generally return to pre-construction levels following completion of the project.

Odors - The proposed project will not cause an increase in odors.

Light – The proposed action does not include outdoor lighting and, therefore, no adverse impacts related to lighting are anticipated as a result of the proposed project.

FEAF Part 3 – Additional Information (Cont'd)

16.) Impact on Human Health – The existing structure is known to contain hazardous materials, and asbestos containing materials. A comprehensive pre-demolition survey (including hazardous materials and asbestos containing materials) of those portions of the structure deemed safe to enter will be completed during the project design. The survey will be conducted consistent with local, state, and federal requirements.

Included in the demolition will be abatement of hazardous materials and asbestos containing materials consistent with local, state, and federal regulations. In the event portions of the structure are unsafe to enter, demolition/abatement will be conducted in accordance with local, state, and federal regulations designed to accommodate structurally unsound buildings. As such, no significant impacts relative to hazardous building materials will occur as a result of this project.

The project site is located within 1,500 feet of facilities serving children, the elderly, and/or people with disabilities, namely the Public Service Leadership Academy at Fowler, and Yahel's Day Care Home. Given proper mitigation measures are employed throughout the project duration, particularly related to asbestos and hazardous waste abatement, no adverse impacts on human health are anticipated as a result of the proposed action.

In addition, the project operation does not use or produce materials considered hazardous substances, and therefore will not create a condition increasing the adjacent public's exposure to harmful materials. The proposed project will not result in an impact to human health from exposure to new or existing sources of contaminants.

17.) Consistency with community plans – The action will not result in population growth in the City of Syracuse that exceeds 5%, and will not result in increasing density that will impact existing infrastructure. The project does not require a change in zoning. In summary, the proposed project will not result in the following:

- I. Increase in population within the City of Syracuse
- II. Require a change in zoning or existing land use plans
- III. Change in the density of development that would exceed the capacity of existing infrastructure
- IV. Result in induced socioeconomic impacts from residential or commercial development

18.) Consistency with community character – The proposed action is consistent with the existing community character. The project will not result in the replacement or elimination of historic facilities or structures, in an increased demand for community services (e.g. schools, police, fire), in displacement of affordable or low-income housing, or interfere with public resources. In addition, the proposed project use is consistent with the zoning classification for the site.

DRAFT

Appendix A
SHPO Letter



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

May 19, 2023

Bryan Bayer
Managing Environmental Scientist
C&S Companies
499 Col. Eileen Collins BLVD
Syracuse, NY 13212

Re: SEQRA
City of Syracuse Developmental Center Demolition
802 Wilbur Ave, Syracuse, NY 13204
23PR03436

Dear Bryan Bayer:

Thank you for requesting the comments of the Office of Parks, Recreation and Historic Preservation (OPRHP). We have reviewed the project in accordance with the New York State Historic Preservation Act of 1980 (Section 14.09 of the New York Parks, Recreation and Historic Preservation Law). These comments are those of the OPRHP and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8) and its implementing regulations (6 NYCRR Part 617).

Based upon this review, it is the opinion of OPRHP that no properties, including archaeological and/or historic resources, listed in or eligible for the New York State and National Registers of Historic Places will be impacted by this project.

If further correspondence is required regarding this project, please be sure to refer to the OPRHP Project Review (PR) number noted above.

Sincerely,

R. Daniel Mackay

Deputy Commissioner for Historic Preservation
Division for Historic Preservation

rev: J. Carter



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Deputy Commissioner of Code Enforcement
Jacob Dishaw

Deputy Commissioner of Planning and Sustainability
Owen Kerney

Patricia McBride, City Clerk
Office of the City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: Legislation Request – Approve the development plan for 800 and 802 South Wilbur Ave (former Syracuse Developmental Center site)

Dear Ms. McBride,

Please prepare legislation for the July 24, 2023 meeting of the Syracuse Common Council authorizing development plan presented by the Albanese Organization (Albanese) for the former Syracuse Developmental Center at 800 and 802 South Wilbur Avenue. Approval by the Common Council is one of the requirements outlined in the Purchase and Sale Agreement that was previously authorized.

Included with the legislative request is a copy of the 'Development Plan' which outlines the proposed phases and site plan design that will be incorporated and led by Albanese. As part of the development plan, the project will include three (3) phases, which include a total of four apartment buildings to be constructed, comprised of approximately 440 residential units with a mix of income level requirements, approximately 60 to 85 townhouses, as well as retail space.

The site is City-owned property that will be sold in a series of phases following resubdivision and the creation of new tax parcels in order to facilitate the redevelopment.

Please contact me if you have any questions.

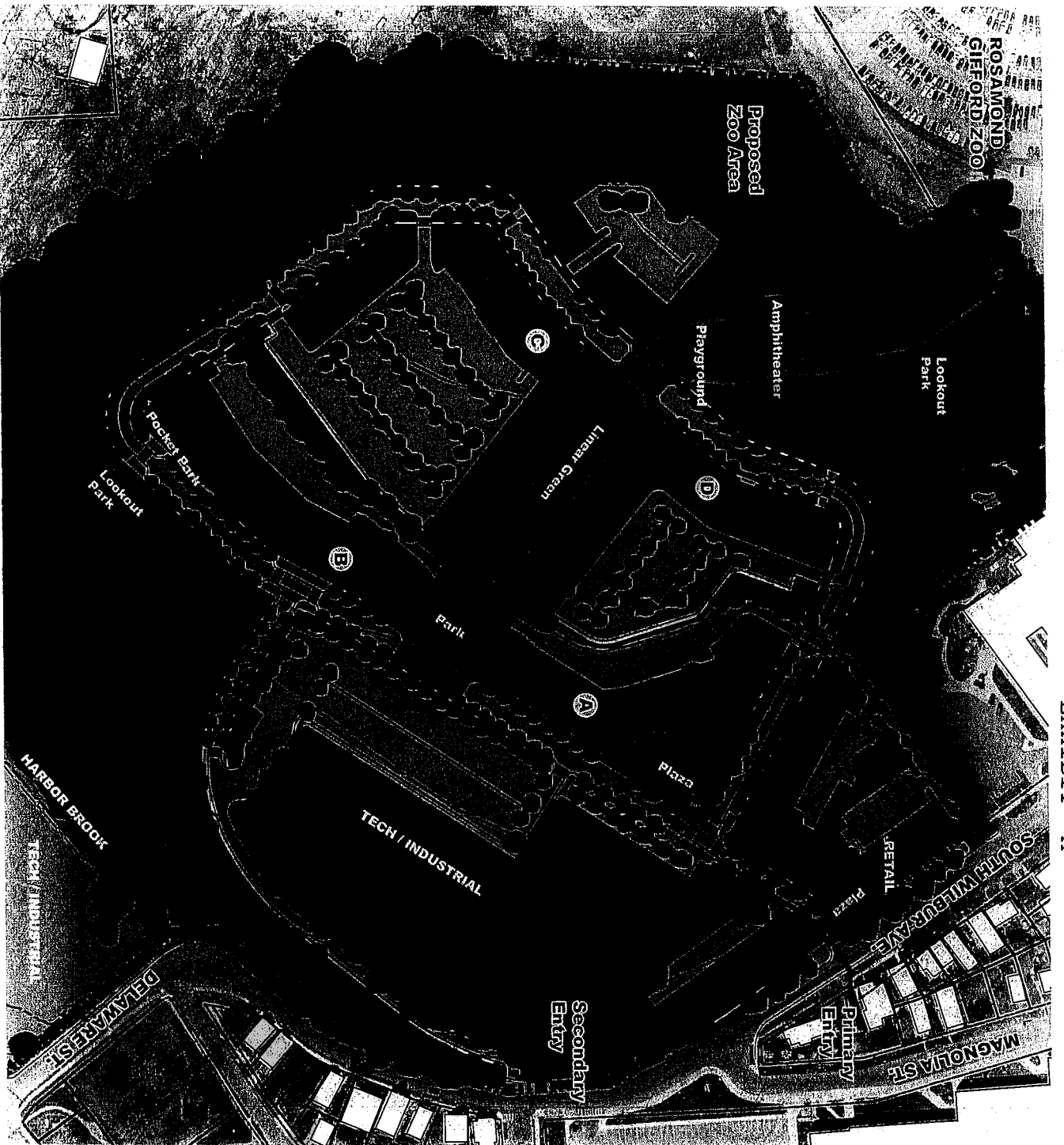
Sincerely,


Eric Ennis
Deputy Commissioner

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100

Cc: Michael Collins, NBD Commissioner
Sharon Owens, Deputy Mayor
Matthew Oja, Commissioner of Assessment
Michelle Sczpanski, NBD Deputy Commissioner

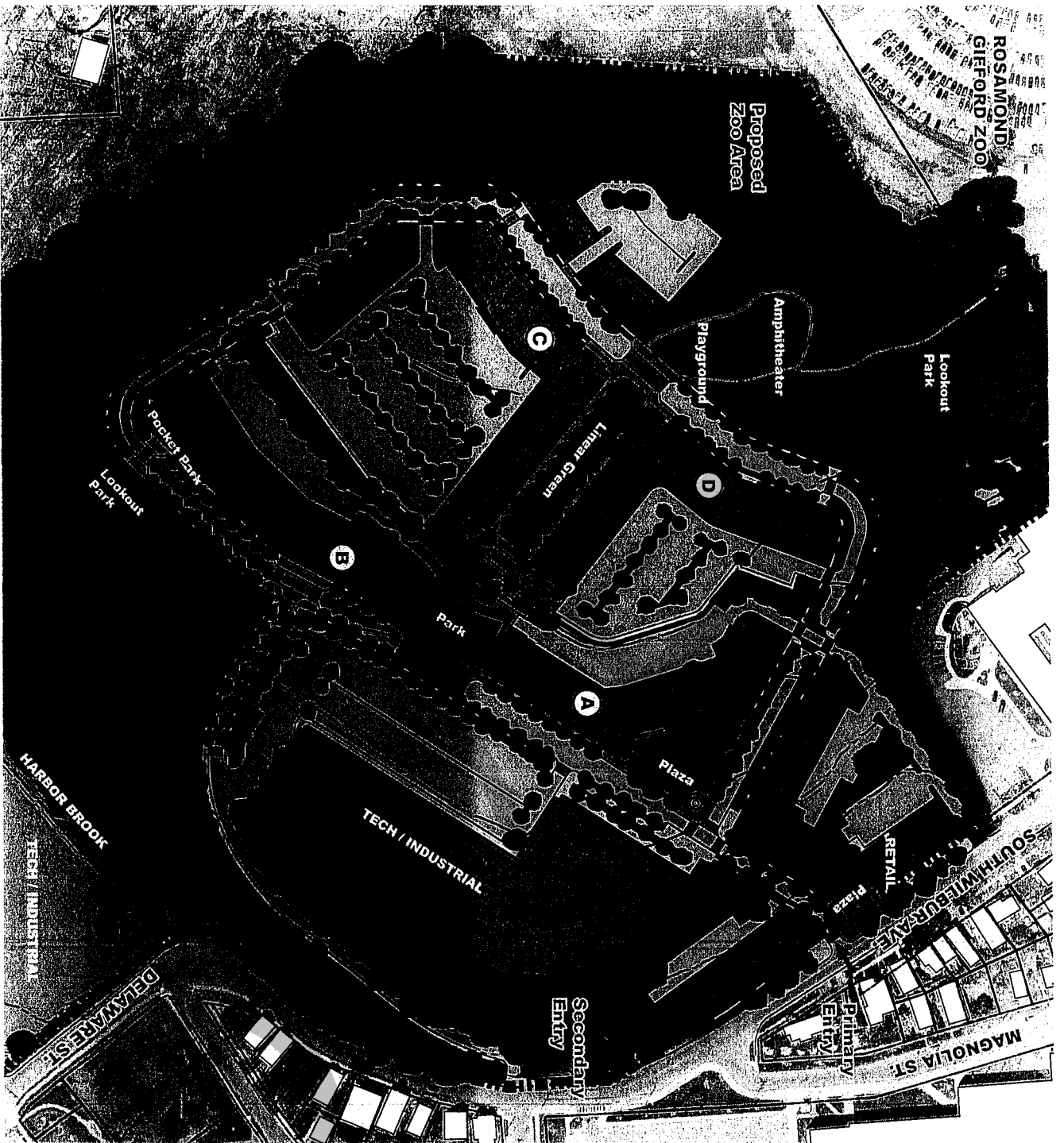


ILLUSTRATIVE PLAN

Legend

- Proposed Zoo Area
- Apartment Building
- Townhouses
- Retail
- Tech / Industrial
- ▬ Property Line
- - - 10-Foot Topography Line

SWBR



PHASING & GENERAL SITE USE

Phase 1	approx. 240 units
Building A	approx. 120 units
Workforce & Affordable Housing	
Primarily 4 Stories - Small Portion 5 Stories	
Building B	approx. 110 units
Workforce & Affordable Housing	
4 Stories	
Phase 2	approx. 100 units
Building D	approx. 100 units
Market Rate Housing	
3-5 Stories	
Phase 3	approx. 100 units
Building D	approx. 100 units
Senior Affordable Housing	
5 Stories	
Phase 4 - 3	approx. 60 - 85 units
Townhouses	2 - 3 per unit
UNIT TOTALS	approx. 480 - 515 units
Non-Residential Uses	
Zoo	333,516 Square Feet 7.6 Acres
Retail	3,600 Gross Square Feet
Tech / Industrial	170,000 Gross Square Feet 111,000 Square Feet Footprint

SWBR



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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Deputy Commissioner of Code Enforcement
Jacob Dishaw

Deputy Commissioner of Planning and Sustainability
Owen Kerney

Patricia McBride, City Clerk
Office of the City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: Legislation Request – Approve Downtown Committee of Syracuse, Inc. Application to New York Main Street Program

Dear Ms. McBride,

Please prepare legislation for the July 24, 2023 meeting of the Syracuse Common Council approving and endorsing the Downtown Committee of Syracuse Inc. to apply to New York State Homes and Community Renewal (HCR) for the NYS Main Street Program grant in an amount not to exceed \$250,000 to target building renovations to commercial and residential structures, as well as streetscape improvements within specific boundaries of the 100 block of W. Jefferson St.; the 100, 200, and 300 blocks of E. Jefferson St.; the 300 block of Montgomery Street; and the 400 block of S. Salina St. Any matching funds will be provided by the private owner of the benefiting structure. No City funds are required.

This program will also build upon the 2009 National Register of Historic Places nomination submitted for the South Salina Street Downtown Historic District, as well as the 2014 South Salina Street Downtown Historic District Expansion, which included properties on Warren and Jefferson streets.

Please contact me if you have any questions.

Sincerely,

Eric Ennis
Deputy Commissioner

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Cc: Michael Collins, NBD Commissioner
Sharon Owens, Deputy Mayor

Office 315 448 8100

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Anthony Fiorito, Chair
Merike L. Treier, Executive Director

115 W. Fayette St., Syracuse, NY 13202 315.422.8284 www.downtownsyracuse.com

July 5, 2023

Mr. Michael Collins
Commissioner, Neighborhood and Business Development
City of Syracuse
233 East Washington St.
Syracuse, NY 13202

Dear Commissioner Collins,

The Downtown Committee of Syracuse respectfully requests your assistance in submitting materials to the Common Council for their July meeting agenda.

A new round of NY State funding is currently underway and the Downtown Committee plans to submit an application for a New York Main Street grant that, if successful, will provide funding to downtown property owners for building redevelopment projects as well as public space/streetscape enhancements.

The Downtown Committee is an experienced local program administrator for the Main Street program, having successfully administered six (6) rounds of funding thus far. Our current application for up to \$250,000 will leverage more than \$10 million of additional investment, restoring some of Syracuse's most iconic buildings in downtown's southern neighborhood. The target area to receive these funds encompasses the 100 block of W. Jefferson St.; the 100, 200, and 300 blocks of E. Jefferson St.; the 300 block of Montgomery Street; and the 400 block of S. Salina St.

This program will also build upon the 2009 National Register of Historic Places nomination our organization submitted for the South Salina Street Downtown Historic District, as well as the 2014 South Salina Street Downtown Historic District Expansion, which included properties on Warren and Jefferson streets.

This New York Main Street grant program is a component of our targeted strategy to revitalize downtown's southern gateway and strengthen our urban core's connections to neighboring districts.

We hope that we will have the Common Council's favorable consideration and support.

Kind regards,

A handwritten signature in cursive script that reads 'Merike Treier'.

Merike Treier
Executive Director



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DIVISION OF CODE ENFORCEMENT

A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD
AND BUSINESS DEVELOPMENT
CITY OF SYRACUSE, MAYOR BEN WALSH

Michael Collins
Commissioner of NBD

July 10, 2023

Jacob R. Dishaw
Deputy Commissioner of
Code Enforcement

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Thomas Steinberg
Deputy Director of
Code Enforcement

Re: Extension Agreement for RF Q #20-072

Ryan Shiel
Assistant Director of
Code Enforcement

Dear Ms. McBride:

Brian Eisenberg
Assistant Director of
Code Enforcement

Please introduce legislation onto the Common Council agenda to amend Ordinance # 200-2020 and extend RFQ #20-072 Removal of Blighted Structures.

The current agreement with the various vendor for the Removal of Blighted Structures has expired. We are currently in the RFQ process to award a new contract. The Codes Department would like to extend this agreement through December 31, 2023 or until the new RFQ has been put in place, whichever is first.

Expenditures will be charged to account number 90000.01.956220.

Thank you,

Jacob R. Dishaw
Deputy Commissioner of Code Enforcement

Code Enforcement
201 East Washington
Street, Room 300
Syracuse, N.Y. 13202

Office 315 448 8695
Fax 315 448 8764

www.syr.gov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget *TR*
DATE: July 11, 2023
SUBJECT: Amend Ordinance #200-2020 – Removal of Blighted Structures


On behalf of the Department of Neighborhood & Business Development, I am requesting to amend Ordinance #200-2020 and extend RFQ#20-072 Removal of Blighted Structures.

The current agreement with the various vendor for the Removal of Blighted Structures has expired. We are currently in the RFQ process to award a new contract. The Codes Department would like to extend this agreement through December 31, 2023 or until the new RFQ has been put in place, whichever is first.

Expenditures will be charged to account number 90000.01.956220.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

July 5, 2023

Daniel P. Downes
First Deputy Chief

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

Re: Request for Legislation

Dear Ms. McBride:

The Department of Fire requests the preparation of legislation for submission to the Common Council for action at their next scheduled meeting to authorize the Fire Department to enter into an agreement with Upstate University Hospital Community Campus, located at 4900 Broad Road, Syracuse, NY 13215.

The purpose of the Memorandum of Understanding (MOU) is so that the Syracuse Fire Department can obtain NYS mandated medication for its EMS program from the hospital using appropriate accountability standards and the most stringent control. The cost shall not exceed \$20,000 each year.

The term of this agreement shall begin July 24, 2023 and be for a period of two (2) years. There is no cost for the agreement; only for the medications purchased, which will be charged to Fire Department account 34100.01.540520, Emergency, Medical & Safety Supplies.

The terms of this agreement have been approved by the Corporation Counsel.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 7, 2023
SUBJECT: Memorandum of Understanding – Upstate University Hospital Community Campus


On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into a Memorandum of Understanding (“MOU”) with Upstate University Hospital Community Campus located at 4900 Broad Road, Syracuse, NY 13215.

The purpose of the MOU is so that the Syracuse Fire Department can obtain NYS mandated medication for its EMS program from the hospital using appropriate accountability standards and the most stringent control. The cost of which shall not exceed \$20,000 each year.

The term of this agreement shall begin July 24, 2023 and be for a period of two (2) years. There is no cost for the agreement; only for the medications purchased, which will be charged to Fire Department account 34100.01.540520, Emergency, Medical & Safety Supplies.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

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1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

July 7th, 2023

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common council to authorize the Syracuse Police Department to enter into a contractual agreement with Axon Enterprise, Inc.

This agreement, if approved, will provide the Police Department with Body Worn Cameras, Tasers, Interview Room Recording Systems, and related software. This agreement will combine all previous contracts for these Axon Enterprises, Inc. products and services. The term of the agreement will be from 09-15-23 through 09-14-28 (60 months).

The products and services included in the agreement fall under NYS OGS Contract #PM69698.

Expenditures made under this request for FY 24 (months 1-12 of the agreement) not to exceed, \$1,423,869, will be charged to various accounts and are subject to a credit from Axon Enterprises, Inc. as detailed in Appendix A. For months 13-60 of the agreement the Police Department will be requesting an annual amount of \$1,354,905 be included in it's operating budget for fiscal years 25-28 under account 540530.01.31230.

Thank you for your consideration in this matter.

Sincerely,

Richard Shoff, Jr.
First Deputy Chief of Police


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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: Agreement with Axon Enterprise, Inc.

Julie Castellitto
Assistant Director

On behalf of the Department of Police, I am requesting the City to enter into a contractual agreement with Axon Enterprise, Inc.


This agreement, if approved, will provide the Police Department with Body Worn Cameras, Tasers, Interview Room Recording Systems, and related software. This agreement will combine all previous contracts for these Axon Enterprises, Inc. products and services. The term of the agreement will be from 09-15-23 through 09-14-28 (60 months).

The products and services included in the agreement fall under NYS OGS Contract #PM69698.

Expenditures made under this request for FY 24 (months 1 -12 of the agreement) not to exceed, \$1,423,869, will be charged to various accounts and are subject to a credit from Axon Enterprises, Inc. as detailed in Appendix A. For months 13-60 of the agreement the Police Department will be requesting an annual amount of \$1,354,905 be included in it's operating budget for fiscal years 25-28 under account 540530.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

Appendix A – Funding Sources and Credits

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
ARPA – Taser Funding	599808.08.31225 #800061621	\$191,000
ARPA – Body Worn Cameras	599808.08.31225 #800066821	\$100,000
FY 23/24 – Operating Budget	540530.01.31230	\$440,000
2020 Project Safe Neighborhood	599802.02.31225 #222160420	\$ 33,408
2022 Byrne Grant	599802.02.31225 #222160322	\$ 35,718
NYS DCJS Body Worn Camera	To Be Determined	\$ 90,000
2021 DOJ JAG Grant	599802.02.31225 #222160221	\$ 19,068
FY 24 Capital Reallocation from Niche Report System Project	To Be Determined	\$ 368,049
Total Funding Sources		\$1,277,243
Axon Credit		\$ 146,626
Total Cost of Contract (months 1-12)		\$1,423,869



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OFFICE OF MANAGEMENT & BUDGET
CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

July 5, 2023

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request to Legislation for Waiver of the RFP Process and Enter an Agreement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Police Department, authorizing a waiver of the RFP process to enter into an agreement with Humane CNY for veterinary services and lodging for animals that are victims in the Department's animal cruelty investigations.

This vendor is being requested because they are the only provider locally that is willing and able to provide 24/7 emergency veterinary care and lodging for the animals that are victims in cruelty investigations. The agreement is being requested for the period of July 1, 2023 through June 30, 2024.

Expenditures are not to exceed \$50,000 and will be charged to account 541500.01.31231.

Thank you.

Sincerely,



Timothy M. Rudd

Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 5, 2023
SUBJECT: Waiver of RFP Process and Agreement – Human CNY

Julie Castellitto
Assistant Director


On behalf of the Department of Police, I am requesting the City of Syracuse authorize waiver of the RFP process to enter into an agreement with Humane CNY for veterinary services and lodging for animals that are victims in the Department's animal cruelty investigations.

This vendor is being requested because they are the only provider locally that is willing and able to provide 24/7 emergency veterinary care and lodging for the animals that are victims in cruelty investigations. The agreement is being requested for the period of July 1, 2023 through June 30, 2024.

Expenditures are not to exceed \$50,000 and will be charged to account 541500.01.31231.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

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and Budget
233 E Washington St
Room 213
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1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

June 15, 2023

Tim Rudd
Director of Management & Budget
City Hall
Syracuse, New York 13202

RE: Requesting a waiver of RFP – Humane CNY.

Dear Mr. Rudd,

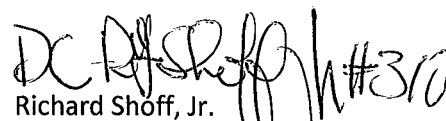
Please prepare legislation requesting a waiver of the RFP process to be introduced at the next regularly scheduled meeting of the Syracuse Common Council on behalf of the Department of Police to enter into an agreement with Humane CNY for veterinary services and lodging for animals that are victims in the Department's animal cruelty investigations.

This vendor is being requested because they are the only provider locally that is willing and able to provide 24/7 emergency veterinary care and lodging for the animals that are victims in cruelty investigations. The agreement is being requested for the period of July 1, 2023 through June 30, 2024.

Expenditures not to exceed \$50,000 will be charged to account 541500.01.31231.

If you have any questions or comments regarding this, please contact our office.

Sincerely,


Richard Shoff, Jr.
1st Deputy Chief of Police

Policing the community through partnerships, prevention, and problem-solving.

511 South State Street, Syracuse, NY 13202

315.442.5250

www.syr.gov/police

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH THE NEW YORK STATE FAIR, A
DIVISION OF THE NEW YORK STATE
DEPARTMENT OF AGRICULTURE AND
MARKETS RELATIVE TO THE SYRACUSE
POLICE DEPARTMENT PROVIDING LAW
ENFORCEMENT SERVICES AT THE 2023 NEW
YORK STATE FAIR**

BE IT ORDAINED, subject to the approval of the Mayor, that the Chief of the Syracuse Police Department be and he is hereby authorized to enter into an agreement with the New York State Fair, a division of the New York State Department of Agriculture and Markets relative to the Syracuse Police Department providing law enforcement services at the New York State Fair from August 23, 2023 through September 4, 2023; and

BE IT FURTHER ORDAINED, that the New York State Department of Agriculture and Markets will reimburse the City of Syracuse \$45,000.00 for these law enforcement services that shall be deposited in an account designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

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1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

June 28, 2023

Ms. Patricia McBride,
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Authorization to enter into a contact with the New York State Department of Agriculture and Markets to provide law enforcement services to the New York State Fair.

Dear Ms. McBride:

Please prepare legislation to be introduced at the next Common Council meeting to authorize the Syracuse Police Department to enter into a contract with the New York State Department of Agriculture and Markets to provide law enforcement services to the New York State Fair.

The term of the contract will be from August 23, 2023 to September 4, 2023. The New York State Department of Agriculture and Markets will reimburse the City of Syracuse for these services in an amount not to exceed \$45,000.

If you have any questions or comments regarding this request please contact our office.

Sincerely,

Richard Shoff Jr.
1st Deputy Chief of Police

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 5, 2023
SUBJECT: Agreement – New York State Department of Agriculture and Markets

On behalf of the Department of Police, I am requesting the City of Syracuse to enter an agreement the New York State Department of Agriculture and Markets to provide law enforcement services to the New York State Fair.

The term of the contract will be from August 23, 2023 to September 4, 2023. The New York State Department of Agriculture and Markets will reimburse the City of Syracuse for these services in an amount not to exceed \$45,000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Janet L. Burke
Director, Bureau of
Research

City Clerk Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Clerk McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with UnBEYlievable Enterprises, Corp. to provide administrative oversight for the Trauma Response Team that will provide violence intervention and prevention services to at-risk City individuals and families.

City funds, in an amount not to exceed \$200,000, will be used to support and fund the salary, fringe, supplies, administration, accounting and legal services, office and program supplies and other expenses for the Trauma Response Team (TRT). TRT, working in partnership with the Mayors Office to Reduce Gun Violence (MORGV), will lead violence prevention efforts through the scope of work attached to this letter. This agreement will be in effect from 7/1/23 – 6/30/24.

The total costs of this agreement, not to exceed \$200,000, will be charged to budget account number TRT 599309.01.90000.

Sincerely,
Janet L. Burke
Janet L. Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

UnBEYlievable Enterprises
Community Violence Intervention
SCOPE OF WORK

OVERVIEW

The Mayor's Office to Reduce Gun Violence (MORGV) is working in partnership with community organizations who have the experience and capacity to provide services to help reduce gun violence in the City of Syracuse.

The City of Syracuse enters into an agreement with UnBEYlievable Enterprises to provide services identified in the Expectations Section below. All communications regarding partnership and services identified within this Scope of Work will be coordinated through the City of Syracuse's Mayor's Office to Reduce Gun Violence.

Detailed below are the roles and responsibilities of the City of Syracuse and UnBEYlievable Enterprises in order to ensure a strong partnership and successful implementation of services.

EXPECTATIONS

UnBEYlievable Enterprises:

- Will receive referrals from Mayor's Office to Reduce Gun Violence (MORGV) of the names of homicide victims and their families for incidents that occurred during the contract period for follow-up.
- Will provide follow up services to the families of homicide victims related to gun violence that occurred during the contract period for follow up.
 - These services will include:
 - Collection of current information from law enforcement regarding the case (through the MORGV)
 - Home (or safest setting) visits to update families.
 - Work with the MORGV to meet with the families of ten (10) victims of gun violence whose incident occurred prior to July 1, 2023 in order to collect or provide information relevant to the involved case.
- Work with the MORGV to attend seven (7) community meetings with neighborhood groups to provide information regarding gun violence data and gun related violence dynamics specific to their neighborhoods.
- Collaborate with MORGV to ascertain situational awareness neighborhood barriers facilitating on-going violence.
- Engage in at least five (5) community engagement and violence prevention activities/events.

- Ensure access is provided to the Mayor's Office to Reduce Gun Violence of program files for monitoring and evaluation purposes.
- Provide monthly reports to and in the format as determined by the City of Syracuse Mayor's Office to Reduce Gun Violence.
- Will deliver services within the 12-month program timeline as approved by City of Syracuse. Modifications to the timeline and/or budget can only be approved by the City of Syracuse.

The City of Syracuse (City) will:

- Identify the Mayor's Office to Reduce Gun Violence as the primary contact.
- Identify the Mayor's Office to Reduce Gun Violence as the referral source of victim of homicide families.
- Work collaboratively with UnBEYlievable to ensure successful service implementation.
- Provide ongoing guidance and support to UnBEYlievable throughout contract period to ensure deliverables are met.
- Manage collection of monthly reports from contractor and development, completion and submission of reports required to the City of Syracuse
- Collect contractor invoices and supporting documents, submit to City of Syracuse finance for processing and payment.

DRAFT

UnBEYlievable Enterprises

Budget 07/01/23 - 06/30/24

6000 Payroll Expense (Staff Leasing):		
6001.02 SAIL Sponsor 1 - Program Manager Wages	15,000.00	
6001.04 TRT Coordinator Wages (CEO/outreach #1)	45,000.00	
6001.05 Budget and Payroll Specialist Wages	17,000.00	
6001.10 Outreach 2 Wages	13,650.00	17.5 hrs per week
6001.11 Outreach 3 Wages	7,800.00	10 hrs per week
6001.12 Outreach 4 Wages	13,650.00	17.5 hrs per week
6000 Gross Wages (Staff Leasing)	112,100.00	
6002 FICA (Staff Leasing)	8,557.70	
6003 FUTA (Staff Leasing)	672.60	
6004 SUTA (Staff Leasing)	4,988.80	
6005 Workers Comp. (Staff Leasing)	3,203.80	
6006 Admin Fee (Staff Leasing)	2,914.60	
6007 Benefits/SDI (Staff Leasing)	560.50	
Total 6000 Payroll Expense (Staff Leasing)	132,998.00	
6011.01 TRT Coordinator	8,000.00	HEALTH INSURANCE
6011.02 Financial Officer	8,000.00	HEALTH INSURANCE
6011 Benefit Expenses	16,000.00	
6050 Accounting & Legal Services	6,000.00	
6080 Insurance	1,502.00	
6090 Office Supplies & Program Supplies	4,000.00	
8020 Group Intervention	10,000.00	
Total Expenses		
4021 Administrative Fee For SAIL	29,500.00	
Total		



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 14, 2023
SUBJECT: Agreement with UnBEYlievable Enterprises, Corp.

On behalf of the Department of Research, I am requesting the City to enter into an agreement with UnBEYlievable Enterprises, Corp., to provide administrative oversight for the Trauma Response Team that will provide violence intervention and prevention services to at-risk City individuals.

City funds, in an amount not to exceed \$200,000, will be used to support and fund the salary, fringe, supplies, administration, accounting and legal services, office and program supplies and other expenses for the Trauma Response Team (TRT). TRT, working in partnership with the Mayors Office to Reduce Gun Violence (MORGV), will lead violence prevention efforts through the scope of work attached to this letter. This agreement will be in effect from 7/1/23 – 6/30/24.

The total cost of this agreement, not to exceed \$200,000, will be charged to budget account number TRT #599309.01.90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

7/14/23
Date

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233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 10, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to appropriate \$1,000,000 of American Rescue Plan Act (ARPA) funds to the Mayor’s Office to Reduce Gun Violence for Community Violence Implementation Plan - Syracuse Safer Streets

Dear Ms. McBride,

Please prepare legislation for the July 24, 2023, meeting of the Common Council to appropriate \$1,000,000 of the American Rescue Plan Act (ARPA) funds to support the Mayor’s Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance

In January 2022, the city established the Mayor’s Office to Reduce Gun Violence to focus on community-based gun reduction initiatives. In March 2022, the city applied to and was subsequently enrolled into the Bloomberg Philanthropies Fellows program resulting in the addition of a Harvard Fellow to office staffing to work on this city priority. The office began its operations by conducting a gun violence community assessment during the summer and fall of 2022 to better understand the root causes of gun violence in Syracuse.

It found that Law enforcement activity alone is not able to prevent criminal activity and there are three primary root causes contributing to the specific challenges in Syracuse:

1. Continuous social conflicts between groups and groups of young people that spiral into gun violence.
2. The availability of illegal guns.
3. High-risk environment features and dynamics of 12 areas of the city.

The strategic goal of this plan is to reduce conflicts between groups of young people 18-25 by engaging with 50 of the highest-risk individuals among these groups. The Mayor’s Office to Reduce Gun Violence (MORGV) will coordinative, monitor and evaluate the following services:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence.

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training and employment to achieve their goals.

Individual and group therapy sessions to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills.

Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain a SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce experience training incentives for participants engaged in skills building training. Workforce training incentives encourage participants to maintain their engagement in workforce development efforts.

Services identified will be implemented by local not for profit organizations.

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Cc: Lateef Johnson-Kinsey, Director MORGV



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: July 10, 2023
SUBJECT: Appropriation of Funds & Authorize Use of ARPA Funds for Syracuse Safer Streets

Julie Castellitto
Assistant Director

On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting legislation for the July 24, 2023, meeting of the Common Council to appropriate \$1,000,000 of the American Rescue Plan Act (ARPA) funds to support the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance

In January 2022, the city established the Mayor's Office to Reduce Gun Violence to focus on community-based gun reduction initiatives. In March 2022, the city applied to and was subsequently enrolled into the Bloomberg Philanthropies Fellows program resulting in the addition of a Harvard Fellow to office staffing to work on this city priority. The office began its operations by conducting a gun violence community assessment during the summer and fall of 2022 to better understand the root causes of gun violence in Syracuse.

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2. The availability of illegal guns.
3. High-risk environment features and dynamics of 12 areas of the city.

The strategic goal of this plan is to reduce conflicts between groups of young people 18-25 by engaging with 50 of the highest-risk individuals among these groups. The Mayor's Office to Reduce Gun Violence (MORGV) will coordinative, monitor and evaluate the following services:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hire outreach workers who will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to resolve issues before they spiral into violence.

Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training and employment to achieve their goals.

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Office 315 448-8252
Fax 315 448-8116

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Services identified will be implemented by local not for profit organizations.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

DRAFT



61-65

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

July 10, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to enter into contract with the following agencies to provide services in accordance with the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets.

Dear Ms. McBride,

Please prepare legislation for the July 24, 2023 meeting of the Common Council to authorize the City of Syracuse to enter into contract with five (5) agencies to provide services in accordance with the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance.

Syracuse Safer Streets includes the following services to be provided to fifty (50) high risk individuals:

Conflict mediation to track, interrupt, and solve conflicts between gangs before violence occurs. Hired outreach workers will stay in constant contact with individuals, tracking possible sources of conflicts and stepping in to solve these issues before they spiral into violence.

Mentorship and case management to establish positive and trusting relationships. Also, case management services to advocate for the individual and guide them through various systems and settings, such as courts, schools, training, and employment to achieve their goals.

Individual and group therapy sessions to address self-destructive beliefs that manifest themselves violently. Culturally representative licensed therapists will use tools to assist individuals to modify their thinking and behavior, such as anger management techniques or problem-solving skills.

Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain an SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce training incentives for participants engaged in skills building training. Workforce training incentives encourage participants' continued engagement in workforce development efforts.

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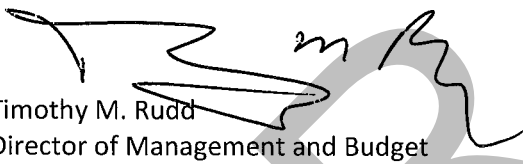
36

The agencies identified through an RFP submission and selection process are as follows:

Syracuse Safer Streets Proposed Funding Allocations		
Contractor	Service to be Provided	Proposed Funding Amount
Good Life Philanthropic Youth Foundation	Case Management and Mentoring	\$269,722.89
OGs Against Gun Violence	Conflict Mediation	\$50,105.00
Salvation Army	Case Management and Mentoring	\$229,110.20
Northside Learning Center	Conflict Mediation	\$53,490.30
Project H.E.A.L.	Individual and group therapy	\$343,869.90

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Cc: Lateef Johnson-Kinsey, Director MORGV




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: Agreement – Syracuse Safer Streets

On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting the City of Syracuse to enter into contract with five (5) agencies to provide services in accordance with the Mayor's Office to Reduce Gun Violence Community Violence Implementation Plan – Syracuse Safer Streets. The funds will be placed in an account to be designated by the Commissioner of Finance.

Syracuse Safer Streets includes the following services to be provided to fifty (50) high risk individuals:

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Economic and educational opportunities – intervention services will prepare individuals for referral to and enrollment in training opportunities that lead to job placement, as well as re-enrollment to obtain an SCSD diploma if applicable. Funding for this initiative includes \$120,000 to be used for workforce training incentives for participants engaged in skills building training. Workforce training incentives encourage participants' continued engagement in workforce development efforts.

The agencies identified through an RFP submission and selection process are as follows:

Office of Management
and Budget
233 E Washington St
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Syracuse, N.Y. 13202

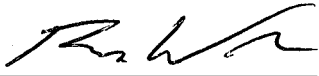
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Syracuse Safer Streets Proposed Funding Allocations		
Contractor	Service to be Provided	Proposed Funding Amount
Good Life Philanthropic Youth Foundation	Case Management and Mentoring	\$269,722.89
OGs Against Gun Violence	Conflict Mediation	\$50,105.00
Salvation Army	Case Management and Mentoring	\$229,110.20
Northside Learning Center	Conflict Mediation	\$53,490.30
Project H.E.A.L.	Individual and group therapy	\$343,869.90

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



 Mayor Ben Walsh
 City of Syracuse, New York

7/12/23

 Date

Goodlife Youth Foundation

EXPENDITURES	GLYF Proposed Budget
PERSONNEL	
Salaries	\$ 124,623.2
Fringe Benefits	\$ 39,879.4
Total Personnel	\$ 164,502.62
NON PERSONNEL	
Computer	\$ 2,200
Insurance/Bonding	\$ 1,500
Program supplies	\$ 1,000
Mileage	\$ 2,000
Other: Activity Fees	\$ 5,000
Other: food and beverages	\$ 3,000
Rental	\$ 4,000
Software	\$ 1,000
Work Experise stipends	\$ 60,000
Vehicles	\$ 1,000
Total Non-Personnel	\$ 80,700
TOTAL EXPENSES	\$ 245,202.62
ADMIN	\$ 24,520.26
TOTAL PROPOSED COST	\$ 269,722.89

OGs Against Gun Violence	
EXPENDITURES	OGs AGV Proposed Budget
PERSONNEL	
Salaries	
Fringe Benefits	
Total Personnel	\$ -
NON PERSONNEL	
Community events	\$ 1,000
Contractual Services	\$ 37,000
Equipment	\$ 1,000
Insurance/Bonding	\$ 2,500
Mileage	\$ 300
Office Supplies	\$ 750
Participant Supplies	\$ 1,000
Rental	\$ 2,000
Total Non-Personnel	\$ 45,550
TOTAL EXPENSES	\$ 45,550.00
ADMIN	\$ 4,555
TOTAL PROPOSED COST	\$ 50,105.00

The Salvation Army	
EXPENDITURES	Salvation Army Proposed Budget
PERSONNEL	
Salaries	\$ 87,590
Fringe Benefits	\$ 41,066
Total Personnel	\$ 128,656
NON PERSONNEL	
Cell Phone	\$ 1,620
Computer	\$ 2,600
Insurance/Bonding	\$ 1,506
Printing	\$ 400
Mileage	\$ 800
Office Supplies	\$ 500
Participant Supplies	\$ 6,000
Rental	\$ 5,000
Work Expense stipends	\$ 60,000
Vehicles	\$ 1,200
Total Non-Personnel	\$ 79,626
TOTAL EXPENSES	\$ 208,282.00
ADMIN	\$ 20,828
TOTAL PROPOSED COST	\$ 229,110.20

Northside Learning Center	
EXPENDITURES	Northside Learning Center Proposed Budget
PERSONNEL	
Salaries	\$ 26,278
Total Personnel	\$ 26,278
NON PERSONNEL	
Cell Phone	\$ 1,500
Contractual Services	\$ 16,500
Printing	\$ 750
Program supplies	\$ 1,000
Office Supplies	\$ 600
Participant Supplies	\$ 2,000
Total Non-Personnel	\$ 22,350
TOTAL EXPENSES	\$ 48,628.00
ADMIN	\$ 4,863
TOTAL PROPOSED COST	\$ 53,490.80

Project HEAL Proposed Budget	
EXPENDITURES	Project HEAL Revised Proposed Budget
PERSONNEL	
Salaries	\$ 59,600
Fringe Benefits	
Total Personnel	\$ 59,600
NON PERSONNEL	
Cell Phone	\$ 750
Computer	\$ 2,400
Contractual Services	\$ 199,000
Other: food and beverages	\$ 28,000
Other: individual therapy	\$ 11,000
Participant Supplies	\$ 6,159
Rental	\$ 4,000
Subscription	\$ 1,700
Total Non-Personnel	\$ 253,009
TOTAL EXPENSES	\$ 312,609.00
ADMIN	\$ 31,261
TOTAL PROPOSED COST	\$ 343,869.90

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Ordinance No.

2023

**ORDINANCE APPROPRIATING FUNDS FOR
TOMORROW'S NEIGHBORHOODS TODAY
(TNT) AND AUTHORIZING THE MAYOR TO
ENTER INTO AN AGREEMENT WITH TNT
RELATIVE TO THE 2023/2024 FUNDS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$150,000.00 from Budget Account #541500.01.64200 to an account to be determined by the Commissioner of Finance for Tomorrow's Neighborhoods Today (TNT); said funds are to be utilized to carry out TNT's neighborhood improvement goals, \$102,000.00 of the allocation shall be split equally among the eight (8) TNT sectors with each sector receiving \$9,750.00 for special projects and the remaining \$48,000.00 of the allocation shall be used for operational expenses of TNT for the period of July 1, 2023 through June 30, 2024, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor, be and he hereby is authorized to execute a contract with TNT relative to this appropriation, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that TNT has submitted a budget outlining the operating expenses for which the appropriated funds shall be spent which is attached hereto as Appendix "A" and such budget shall be included as part of the above-referenced contract.

Appendix "A"

Tomorrow's Neighborhoods Today, Inc
 Operating and Program Budget
 July 1, 2023 to June 30, 2024

REVENUES		Budget	Actual	Variance
Operating Revenues				
Grant Revenue-Administration		\$ 48,000	\$ -	\$ 48,000
Total Operating Revenues		\$ 48,000	\$ -	\$ 48,000
Program Revenues				\$ -
Sector Funding		\$ 102,000		\$ 102,000
Total Program Revenues		\$ 102,000	\$ -	\$ 102,000
TOTAL REVENUES		\$ 150,000	\$ -	\$ 150,000

EXPENSES		Budget	Actual	Variance
Operating Expenses				\$ -
Personnel Expenses-Payroll		\$ 41,150		\$ 41,150
Total Personnel Expenses		\$ 41,150	\$ -	\$ 41,150

Non-Personnel Expenses				\$ -
Copier Maintenance	not changeabl	\$ 1,500		\$ 1,500
Office Supplies/Expenses		\$500.00		\$ 500
Training Expense		\$300.00		\$ 300
Accounting Fees		\$3,000.00		\$ 3,000
Insurance	not changeabl	\$ 1,400		\$ 1,400
	D&O \$400			
	General Liability \$600			
	Workers Comp \$400			
Non Personnel Office Expenses		\$ 48,000	\$ -	\$ 48,000

Program Expenses				
Downtown				\$ -
Special Projects		\$9,750		
Public Art Project		\$ 2,000		
Outreach		\$ 1,000		
Westside				\$ -
Special Projects		\$9,750		
Public Art Project		\$ 2,000		
Outreach		\$ 1,000		
Southside				\$ -
Special Projects		\$9,750		
Public Art Project		\$ 2,000		
Outreach		\$ 1,000		
Valley				\$ -
Special Projects		\$9,750		
Public Art Project		\$ 2,000		
Outreach		\$ 1,000		
Eastside				\$ -

Special Projects	\$9,750		
Public Art Project	\$ 2,000		
Outreach	\$ 1,000		
Eastwood			\$ -
Special Projects	\$9,750		
Public Art Project	\$ 2,000		
Outreach	\$ 1,000		
Northside			\$ -
Special Projects	\$9,750		
Public Art Project	\$ 2,000		
Outreach	\$ 1,000		
Lakefront			\$ -
Special Projects	\$9,750		
Public Art Project	\$ 2,000		
Outreach	\$ 1,000		
Total Program Expense	\$102,000	-	\$ 102,000
TOTAL EXPENSES	\$ 150,000	\$ -	\$ 150,000

DRAFT



66

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

July 5, 2023

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the annual funding agreement between Tomorrow's Neighborhoods Today, Inc. (TNT) and the City of Syracuse with funds to be disbursed in the amount of \$150,000 approved in the 2023/2024 City Budget. The budget account number for the expenditure is 541500.01.64200.

These funds will be used to support TNT's work in the following way (s): \$102,000 to be disbursed equally among each sector (8) for Special Projects, outreach and beautification to enhance each neighborhood as well as \$48,000 to be used for operational expenses including but not limited to insurance costs, employee payroll, marketing and training.

Thank you.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

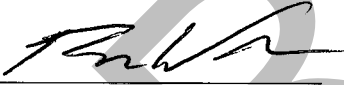
Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 5, 2023
SUBJECT: Agreement with Tomorrow's Neighborhood Today (TNT)

On behalf of the Office of Management and Budget, I am requesting the City enter into a funding agreement with **Tomorrow's Neighborhoods Today (TNT)** for an amount of \$150,000 approved in the 2023/2024 City Budget. These funds will be used to support TNT's work in the following way(s): \$102,000 to be disbursed equally per sector (8) for Special Projects, outreach and beautification to enhance each neighborhood as well as \$48,000 to be used for operational expenses including but not limited to insurance costs, employee payroll, marketing and training. The budget account number for the expenditure is 541500.01.64200.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



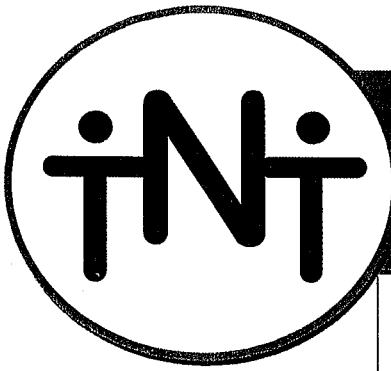
Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Tomorrow's Neighborhoods Today, Inc.

201 E. Washington St. Floor 7, Room 711, Syracuse, NY 13202

www.TomomowsNeighborhoodsToday.org

Mission

The mission of TNT is to be a citizen-led organization, in partnership with the City of Syracuse, designed to improve the quality of life for all residents and neighborhoods in the City of Syracuse.

Board of Directors

Jimmy Monto, *President*
Patrona Jones-Rowser, *VP*
Liz Hradil, *Treasurer*
Matt Oja, *Clerk*
Ed Morris
Jeff Stonecipher
Morgan Williams
Lisa Lambert
Joe Bennett
Beverly Griffin
Neil Burke
Liz Hradil
Lauren Cox

Matt Micheletti,
Operations Manager

Federal ID Number (EIN)
47-563-5762

TOMORROW'S
NEIGHBORHOODS TODAY,
INC. will provide a copy of
its latest annual report,
upon request, from the
organization or from the
NYS Attorney General's
Charities Bureau (120
Broadway, 3rd Floor, New
York, New York 10271). NY
State Attorney General's
Office/Charities Bureau
Registration Number 45-81-49

July 1, 2023

Tim Rudd, *Budget Director*

Syracuse City Hall
233 East Washington Street
Syracuse, NY 13202

Dear Mr. Rudd,

Please prepare legislation for the next available Common Council Agenda for Tomorrow's Neighborhoods Today, Inc. to enter into a funding agreement with the City of Syracuse with funds to be disbursed in the amount of \$150,000 approved in the 2023-24 City Budget.

These funds will be used to support our work in the following way(s): \$102,000 to be disbursed equally among each sector (8) for Special Projects, outreach and beautification to enhance each neighborhood as well as \$48,000 to be used for operational expenses including but not limited to insurance costs, employee payroll, marketing and training.

Please feel free to contact me at (315) 263-3379 or via email at monto.james@yahoo.com.

Thank you for your timely response to this request.

Sincerely,

Jimmy Monto,
President, Tomorrow's Neighborhoods Today

CC: Michael Collins, *Commissioner of NBD*
Patricia McBride, *City Clerk*

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH THE DOWNTOWN SYRACUSE
FOUNDATION, A 501 (C) 3 NOT-FOR-PROFIT
CORPORATION, TO ADMINISTER GRANTS
FROM THE SYRACUSE FESTIVALS FUND FOR
FISCAL YEAR 2023/2024**

BE IT ORDAINED, that the Mayor is hereby authorized to enter into an agreement with the Downtown Syracuse Foundation, a 501 (c) 3 not-for-profit corporation, to administer grants from the Syracuse Festivals Fund to support festivals and cultural events in the City of Syracuse during Fiscal Year 2023/2024; and

BE IT FURTHER ORDAINED, that an application process, criteria, and detailed reporting system will be developed to administer the funds for the Syracuse Festivals Fund; and

BE IT FURTHER ORDAINED, that all festivals that are held within the City of Syracuse, regardless of neighborhood location, will be eligible to apply for funds from the Syracuse Festivals Fund; and

BE IT FURTHER ORDAINED, that the grant funds will be distributed in amounts between \$3,000 and \$10,000, for a total distribution not to exceed \$100,000; and

BE IT FURTHER ORDAINED, that grant funds can be used to cover direct costs such as booking and supplying performers, artists, staging, tenting, lighting and audio/visual needs, permitting and venue related fees, and marketing to attract and draw in visitors and patrons; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute an agreement with Downtown Syracuse Foundation to administer the \$100,000 in grant funds for the Syracuse Festivals Fund on behalf of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the

Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that upon execution of the aforementioned agreement, the grant funds will be expended, subject to the approval of the Commissioner of Finance.

DRAFT



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Janet L. Burke
Director, Bureau of
Research

City Clerk Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Clerk McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with the Downtown Committee Foundation to administer grants (i.e. Syracuse Festival Fund) to support festivals and cultural events in the City of Syracuse.

The funds, which will be distributed in grants between \$3,000 - \$10,000 for a total of \$100,000, can be used by organizations to support direct festival costs such as fees to book performers, artisans, and venues, staging/lighting and other equipment, and marketing. All organizations receiving grant funding must be a registered 501(c)(3) or 501(c)(4) organization in the State of New York with a Federal & State tax identification number. Festivals will be supported regardless of neighborhood location (they do not have to be in Downtown Syracuse only). Organizations can apply for one-time funding. The agreement will run from 7/1/23 – 6/30/24.

The total costs of this agreement, not to exceed \$100,000, will be charged to budget account number 595500.01.90000.

Sincerely,

Janet L. Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008


www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: July 10, 2023
SUBJECT: Agreement – Downtown Committee Foundation

Julie Castellitto
Assistant Director

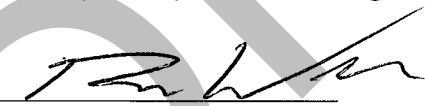
On behalf of the Department of Research, I am requesting the City to enter into an agreement with the Downtown Committee Foundation to administer grants (i.e. Syracuse Festival Fund) to support festivals and cultural events in the City of Syracuse.

The funds, which will be distributed in grants between \$3,000 - \$10,000 for a total of \$100,000, can be used by organizations to support direct festival costs such as fees to book performers, artisans, and venues, staging/lighting and other equipment, and marketing. All organizations receiving grant funding must be a registered 501(c)(3) or 501(c)(4) organization in the State of New York with a Federal & State tax identification number. Festivals will be supported regardless of neighborhood location (they do not have to be in Downtown Syracuse only). Organizations can apply for one-time funding. The agreement will run from 7/1/23 – 6/30/24.

The total costs of this agreement, not to exceed \$100,000, will be charged to budget account number 595500.01.90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

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July 7, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

Re: Legislation Request – Authorization to award ARPA Infill Housing Funds to Preferred Developer

Dear Clerk McBride:

Please prepare legislation to be introduced at the July 24, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development authorizing the Department of Neighborhood and Business Development to use \$75,000 of ARPA Infill Housing funding as authorized by ordinance 2022-295. Funds will be used to offset the cost of construction of one single family home to be built at the following location as part of the Resurgent Neighborhoods Initiative Infill Housing Plan:

- 705 McBride St

All homes will be sold to income-qualified first-time home buyers. Home Headquarters Inc will serve as the developer for all addresses, and was identified as a preferred developer of those responded to the City's Request for Qualifications (RFP #23-007). Construction of all properties is slated to be completed by the end of 2024. Additional funds for the project will be leveraged from City of Syracuse's entitlement funds awarded by the U.S. Department of Housing and Urban Development (HUD) and Affordable Housing Corporation (AHC) funds awarded to the City of Syracuse by New York State.

I am happy to answer any questions at x8743 or via email at msczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

[https://cityofsyracuse-ny-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization of ARPA Infill Funding for 705 McBride St - 07.07.2023.docx](https://cityofsyracuse-ny-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative%20Request%20Letters/Legislative%20Letter%20-%20Authorization%20of%20ARPA%20Infill%20Funding%20for%20705%20McBride%20St%20-%2007.07.2023.docx)

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net


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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: Appropriation of Funds & Agreement – Infill Housing Funding

Julie Castellitto
Assistant Director


On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate \$75,000 of ARPA Infill Housing funding as authorized by ordinance 2022-295. Funds will be used to offset the cost of construction of two single family homes to be built at the following locations as part of the Resurgent Neighborhoods Initiative Infill Housing Plan:

- 705 McBride St

All homes will be sold to income-qualified first-time home buyers. Home Headquarters Inc will serve as the developer for all addresses, and was identified as a preferred developer of those responded to the City's Request for Qualifications (RFP #23-007). Construction of all properties is slated to be completed by the end of 2024. Additional funds for the project will be leveraged from City of Syracuse's entitlement funds awarded by the U.S. Department of Housing and Urban Development (HUD) and Affordable Housing Corporation (AHC) funds awarded to the City of Syracuse by New York State.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

**Deputy Commissioner of
Code Enforcement**
Jacob Dishaw

**Deputy Commissioner of
Planning and Sustainability**
Owen Kerney

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

**Re: Request for An Extension of American Rescue Plan Act (ARPA) funds to
provide support to the Financial Empowerment Center. (Ordinance No. 98-2022)**

Dear Ms. McBride,

Please prepare legislation for the upcoming meeting of the Common Council to amend ordinance 98-2022, allowing for a 3-month extension for ARPA funds approved for the City of Syracuse's Financial Empowerment 2022-2023 budget year, in partnership with Home Headquarters. If approved, the new ending date will be 09/30/2023. This extension is being requested due to excess funds, because of vacant positions within the FEC program throughout the budget year.

If you have any questions or need any additional information, please contact me at your convenience at mcollins@syr.gov or (315) 448-8109.

Sincerely,



Michael Collins
Commissioner

Cc: Sharon Owens, Deputy Mayor
Jennifer Tiftt, Director of Strategic Initiatives
JaQuan Denson, FEC Program Manager

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.


9



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director


TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: July 10, 2023
SUBJECT: Amend Ordinance #98-2022

Julie Castellitto
Assistant Director

On behalf of the Department of Neighborhood & Business Development, I am requesting to amend Ordinance #98-2022, allowing for a 3-month extension for ARPA funds approved for the City of Syracuse's Financial Empowerment 2022-2023 budget year, in partnership with Home Headquarters. If approved, the new ending date will be 9/30/2023. This extension is being requested due to excess funds, because of vacant positions within the FEC program through the budget year.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

7/12/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

July 7, 2023

Janet L. Burke
Director, Bureau of
Research

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: To apply for and enter into agreement with Cities for Financial Empowerment for Bank on Fellowship Program

Dear Ms. McBride,

Please prepare legislation for the upcoming meeting of the Common Council to apply for and enter into agreement with the Cities for Financial Empowerment's Bank On Fellowship Program. The program will provide up to \$45,000 per year for up to two years in matching funds for a fellow position designated to increase banking opportunities for unbanked Syracuse residents.

If you have any questions or need any additional information, please contact Michael Collins at mcollins@syr.gov or (315) 448-8109.

Sincerely,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

**ORDINANCE GRANTING PERMISSION TO
ILDALIZA MAURICIO-LEONARDO, OWNER
OF THE PROPERTY AT 808 DANFORTH
STREET, SYRACUSE NEW YORK TO
ENCROACH 15.4” INTO THE DANFORTH
STREET RIGHT-OF-WAY WITH A DRIVEWAY**

WHEREAS, Ildaliza Mauricio-Leonardo, owner of the property situated at 808 Danforth Street, Syracuse, New York, has requested permission to encroach up to 15.4” into the Danforth Street Right-of-Way with a driveway; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Ildaliza Mauricio-Leonardo (hereinafter referred to as the “Owner”) to maintain the aforementioned encroachment, subject to the following conditions:

1. The Owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.

2. The Common Council may terminate this permission upon thirty (30) days notice to the Owner.

3. Said Owner shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the Owners to do and conform to all conditions thereof.

4. Said Owner shall obtain the necessary permits, in addition to this permission ordinance, for the driveway.

5. Said Owner agrees and consents that the City will not be liable for any damage to the driveway from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said Owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".

DRAFT

Appendix A"

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 808 Danforth St Syracuse, 13208

APPLICATION DATE: 4-14-23

PROPERTY: 007.-23-05.0

PERMIT APPLICATION: PC-0175-23

OWNER: Ildalza-Mauricio-Leonardo

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR:

PHONE: 315-863-5440

EMAIL: silo92alex@gmail.com

DESCRIPTION OF WORK: Seeking Encroachment Waiver for Driveway that encroaches 15.4' into the ROW

To:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED _____

REVIEWED BY _____ DATE _____

COMMENTS _____

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email centralpermitoffice@syr.gov.

Thank you

Encroachment Permit Instructions and Application

Jeremy Robinson
Commissioner



Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

DEPARTMENT OF PUBLIC WORKS
Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:
Central Permit Office
201 East Washington Street, Room 101
Syracuse, New York 13202, Phone # 315-448-4715
[CentralPermitOffice@syr.gov.net](mailto:CentralPermitOffice@syr.gov)

pc-0175-23

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. **The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.**
- Elevation drawing* or manufacturer's catalogue cut of any features of the improvement.

*If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment:

808 Danforth St Syr NY 13208
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known)

Property Owner (print name):

Idalizia Mauricio-Leonardo

Mailing Address (if different):

Phone #(s):

315-751-5531

Email Address(es):

silo92alex@gmail.com

Encroachment Permit Instructions and Application

**Applicant / Owner's Representative
(print name):**

Alexander Mauricio

Mailing Address:

808 Danforth St, Syracuse NY 13208

Phone #(s):

315-863-5440

Email Address:

81092alex@gmail.com

Type of improvement requested:

encroachment for driveway

Describe the style &/or materials of the improvement:

asphalt

Ex: a picket fence; a masonry bench

List the dimensions of the improvement in feet and inches:

Horizontal:

10

Feet

Inches

Vertical:

29

Feet

Inches

What is the reason(s) for the improvement?

off street parking and increase in property value.
Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

Yes

No

If yes, please identify the project and specify the additional city/county approvals being applied for

Driveway

15.4 Feet

How far does the feature encroach into the City's Right of Way?

SIGNATURE OF THE OWNER

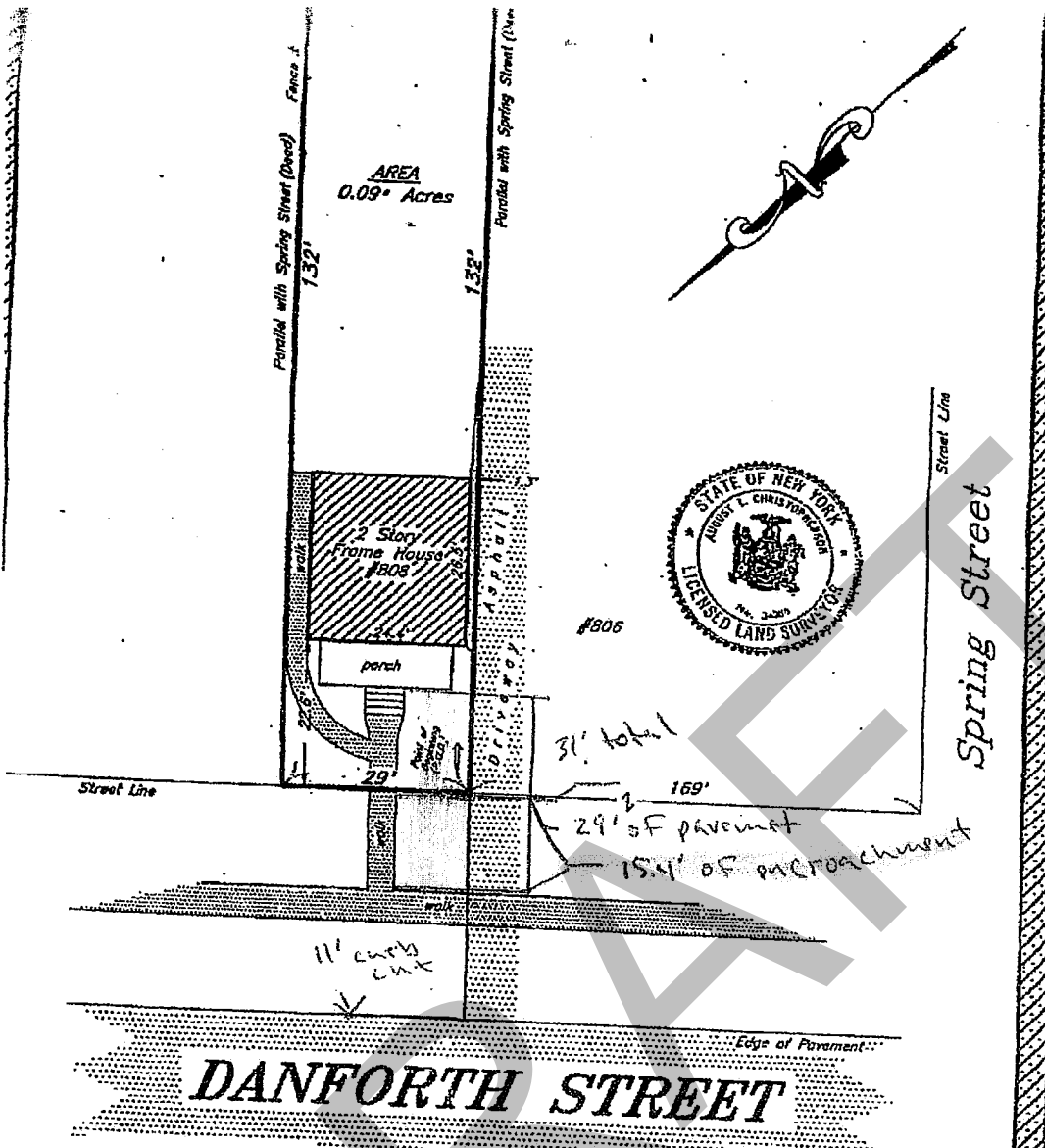
I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

Ildalija Mauricio

4-13-23
Date

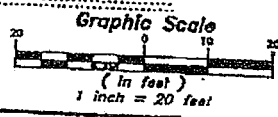
Date



DANFORTH STREET

Tax Map No. 07-23-05.0
 Fences & pavements shown approximately.
 Subject to a Current Abstract of Title
 Not To Be Used For Construction Purposes.

Deed Ref: Renaud
 Book #199 of Deeds, Page 19
 (Rec: November 19, 1997)



CERTIFIED TO:
 H+T Mortgage Corporation, Roswell
 Contra and Ticon Title Insurance

House Location Survey for Mortgage/Conveyance Purposes
 Part of Lot #3
 Block #85 (Salina)
 City of Syracuse
 County of Onondaga
 State of New York
 Known As: #808 Danforth Street

certifications are not transferable to additional institutions or subsequent surveys.
 certifications shall run only to the person for whom the survey is prepared, and on his behalf to the title company, governmental agency and lending institution listed hereon, and to the assignees of the lending institution.
 This Certification shall be null & void if a Re-Survey/Update of survey map is done by others, except by the undersigned surveyor or his successor, unless & Underground Structures Not Certified. Property corner stakes, if any (found or set) as noted above, is a violation of Article 145 of the N.Y.S. Education Law to alter this map without the direct consent of the undersigned surveyor or his successor.
 The undersigned surveyor hereby certifies that this map is made from an actual survey of the property shown hereon.
 (VOID UNLESS SIGNED WITH RED INK)
 A. Christopherson
 Professional Land Surveyor

CHRISTOPHERSON
 LAND SURVEYING
 Syracuse & Tully, New York
 Phone: (315)-437-9848

Made By: A.E.C.
 Date: 08/12/1998
 Scale: 1"=20'
 File: 386AC
 Disk: CD1192

© COPYRIGHT 1998 All rights Reserved
 CHRISTOPHERSON Unauthorized duplication is a violation of applicable laws.

Re-Certified:

**A RESOLUTION GRANTING A VARIANCE
AT 808 DANFORTH STREET**

- WHEREAS**, an application for a variance has been duly filed with the Secretary of the Board of Zoning Appeals by Rosaria Conte; and
- WHEREAS**, this application, V-03-03, requests a waiver of Part B, Section I, Article 3 and Part C, Section III, Articles 1 and 2 of the Zoning Rules and Regulations of the City of Syracuse, as amended, to permit a ten-foot-wide driveway with parking within the restricted front yard setback of the one-family dwelling at 808 DANFORTH STREET; and
- WHEREAS**, the subject property lies within a Residential District, Class A zone; and
- WHEREAS**, the subject property is a rectangular-shaped lot with a frontage of 29 feet, a depth of 132 feet, and an area of 3,828 square feet; and
- WHEREAS**, the property is occupied by a two-story, three-bedroom, one-family dwelling; and
- WHEREAS**, there is presently no on-site parking; and
- WHEREAS**, according to the submitted survey, there is a distance of 15.6 feet between the front porch and the front property line; and
- WHEREAS**, the applicant measured a distance of 31 feet between the front porch and the city sidewalk; and
- WHEREAS**, the proposed pavement will begin two feet in front of the porch, with 29 feet of pavement between the house and the city sidewalk (13.6 feet of that distance being on the subject property and the remaining 15.4 feet between the front property line and the sidewalk being in the city right-of-way); and
- WHEREAS**, the required front yard setback (the average established building setback) in this area is approximately 21.7 feet along the front property line; and
- WHEREAS**, since there is a distance of only 15.6 feet between the porch and the front property line, the entire driveway would be located within the restricted front yard setback where parking is not permitted, thus leading to this application seeking a waiver of the parking/driveway requirements; and
- WHEREAS**, members of the Board viewed the property on or before March 13, 2003; and
- WHEREAS**, after due notice the Board held a public hearing on March 13, 2003 at 1:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York to consider the application; and
- WHEREAS**, at said hearing the Board heard all those who desired to be heard and duly recorded their testimony; and
- WHEREAS**, the Board has carefully considered all testimony and has noted the pertinent facts related to the site and configuration of the subject property and the surrounding zoning and land uses; and
- WHEREAS**, the applicant has owned the subject property since 1999; and



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Date June 22, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

RE: Legislation Request – Permission for Encroachment (PC-0175-23)

Dear Ms. McBride:

Ildaliza Mauricio-Leonardo is requesting an Encroachment Waiver for Driveway/Parking. The Driveway/Parking will encroach 15.4" into the Right-of-Way on Danforth St. The applicant's mailing address is as follows:

808 Danforth St
Syracuse, NY 13208

The proposed encroachment has been reviewed by various City departments and utility companies. Returned comments are enclosed. It appears that there is not major impediment to the request.

Please prepare legislation for consideration at the next meeting of the Common Council. Please let me know if you have any questions relative to this request.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

ORDINANCE GRANTING PERMISSION TO ALBERT LAVALLEY, SCIREH TWO, LLC, AND SUSTAINABLE COMFORT, INC. , OWNERS OF THE PROPERTY AT 633-639 NORTH SALINA STREET, SYRACUSE NEW YORK TO ENCROACH 4'4" INTO THE NORTH SALINA STREET RIGHT-OF-WAY WITH AN ILLUMINATED SIGN CABINET AND TO ENCROACH 3'9" INTO THE NORTH SALINA STREET RIGHT-OF-WAY WITH WALL MOUNTED SIGN LIGHTS

WHEREAS, Albert LaValley, SCIREH TWO, LLC, and Sustainable Comfort, Inc., owners of the property situated at 633-639 North Salina Street, Syracuse, New York, has requested permission to encroach 4'4" into the North Salina Street Right-of-Way with an illuminated sign cabinet and to encroach 3'9" into the North Salina Street Right-of-Way with wall mounted sign lights; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Albert LaValley, SCIREH TWO, LLC, and Sustainable Comfort, Inc. (hereinafter referred to as the "Owners") to maintain the aforementioned encroachments, subject to the following conditions:

1. The Owners shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.
2. The Common Council may terminate this permission upon thirty (30) days notice to

the Owner.

3. Said Owners shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the Owners to do and conform to all conditions thereof.

4. Said Owners shall obtain the necessary permits, in addition to this permission ordinance, for the illuminated sign cabinet and the wall mounted sign lights.

5. Said Owners agree and consent that the City will not be liable for any damage to the illuminated sign cabinet and/or the wall mounted sign lights from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said Owners agree and consent to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".

Appendix "A"

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 633-39 N Salina St Syracuse NY

APPLICATION DATE: 3-4-22

PROPERTY: 008-10-03.0

PERMIT APPLICATION: PC-0095-22

OWNER: SCIREH TWO LLC/Albert LaValley

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR:

PHONE: 508-713-6680

EMAIL: albert@greenrater.com

DESCRIPTION OF WORK: Encroachment waiver for Sign Cabinet & Lights

To:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED _____

REVIEWED BY _____ DATE _____

COMMENTS _____

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email centralpermitoffice@syr.gov.

Thank you

Encroachment Permit Instructions and Application

Jeremy Robinson
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner



Ann Fordock
Deputy Commissioner

DEPARTMENT OF PUBLIC WORKS
Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:
Central Permit Office
201 East Washington Street, Room 101
Syracuse, New York 13202, Phone # 315-448-4715
[CentralPermitOffice@syr.gov.net](mailto:CentralPermitOffice@syr.gov)

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map* (**must be to scale**, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan* (**must be to scale**, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. **The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.**
- Elevation drawing* or manufacturer's catalogue cut of any features of the improvement.

**If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.*

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment: 633-39 N. Salina Street
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known) Map #7, Block #10, Parcel #3

Property Owner (print name): SCIREH TWO LLC

Mailing Address (if different): 55 Linden Street, Worcester, MA 01609

Phone #(s): (508) 713-6680

Email Address(es): albert@greenrater.com & britt@greenrater.com

Encroachment Permit Instructions and Application

**Applicant / Owner's Representative
(print name):**

Owner: Albert LaValley, SCIREH TWO, LLC & Sustainable Comfort, Inc.
Representative: Britt Clark, Sustainable Comfort, Inc.

Mailing Address:

55 Linden St., Worcester, MA 01609

Phone #(s):

(508) 713-6680

Email Address:

albert@greenrater.com & britt@greenrater.com

Type of improvement requested:

Minor Encroachment - Aerial

Describe the style &/or materials of the improvement:

Illuminated Sign Cabinet & Wall Mounted Sign Lights

Ex: a picket fence; a masonry bench

List the dimensions of the improvement in feet and inches:

Horizontal:	Sign Cabinet: 3 ft 6 in		Vertical:	Sign Cabinet: 2 ft 0 in	
	Lights: 2 ft 11 in			Lights: 2 ft 7 in	
	Feet	Inches		Feet	Inches

What is the reason(s) for the improvement?

See attached documentation / letter

Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

Yes No

Project: 633-39 N. Salina St.

Additional approvals: Project Site Review, Resubdivision, Building Permit

If yes, please identify the project and specify the additional city/county approvals being applied for

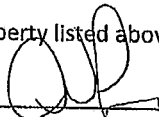
How far does the feature encroach into the City's Right of Way?

Sign Cabinet: 4 ft 4 in
Lights: 3 ft 9 in

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

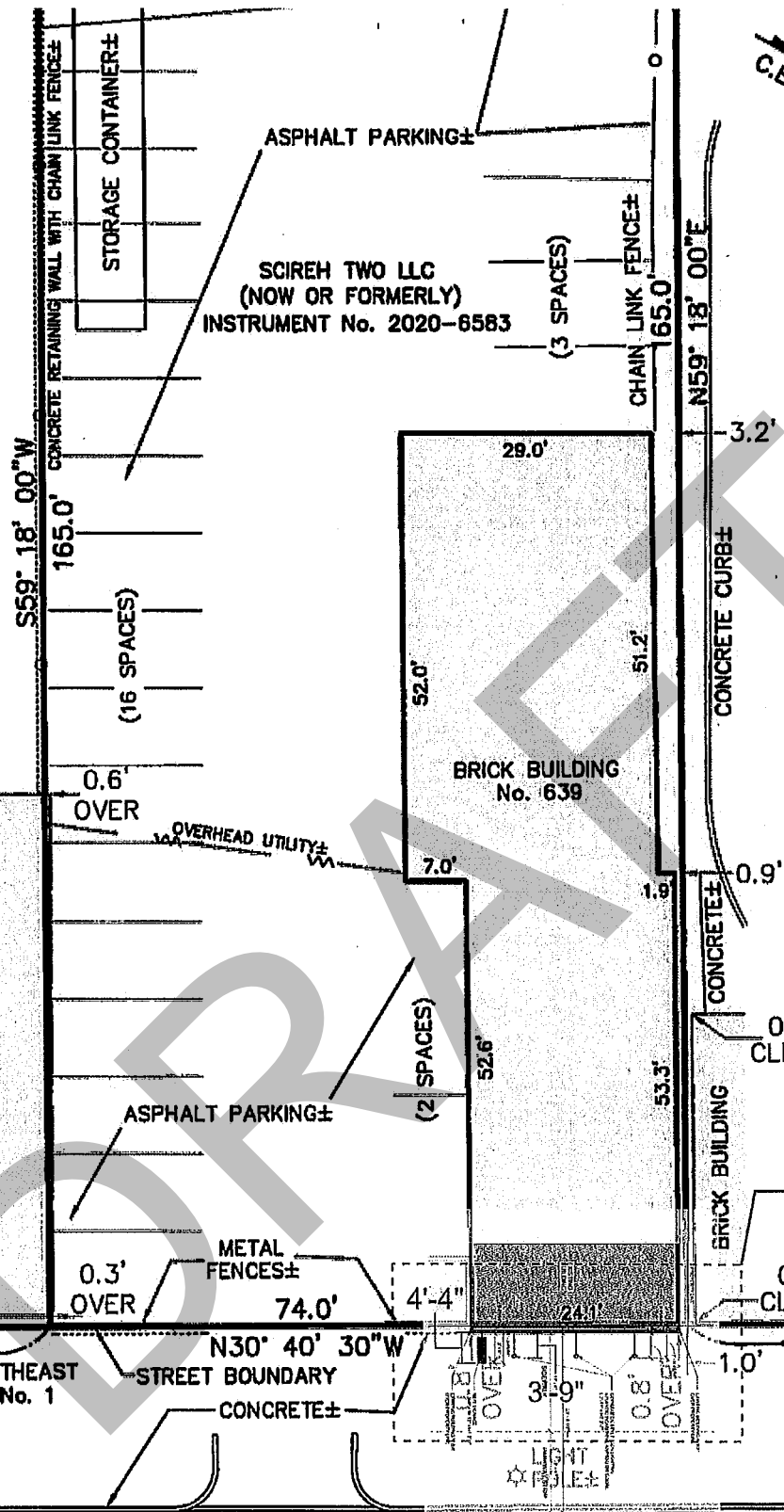
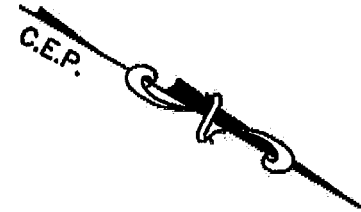
Signature(s):



02.25.2022
Date

_____ Date

SYRACUSE TURNERS IN
(NOW OR FORMERLY)



JAVA REALTY LLC
(NOW OR FORMERLY)
BOOK 5184, PAGE 410

NORTH SALINA STREET

C.E.P. No. 552
C.E.P. = CITY ENGINEER'S PLATE

Subject to any statement of facts on accurate and up to date abstract of title will show.

Unauthorized alteration or addition to a survey map bearing a licensed land surveyor's seal is a violation of section 7209, sub-division 2, of the New York State Education Law.

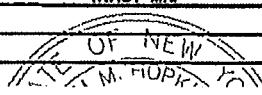
\\server\Civil 3D Projects\ONDONAGA COUNTY\CITY OF SYRACUSE\NORTH SALINA 833-839\DWG\NORTH SALINA 833-839.dwg

KEY	
	LIGHT FIXTURES
	SIGN

TRACT MAP
BY:
DATE FILED:
MAP NO.

PART OF LOT No. 1

BLOCK No. 4





February 28, 2022

Central Permit Office
201 East Washington Street, Room 101
Syracuse, New York 13202

Subject: 633-39 N. Salina Street, Encroachment Application

To Whom it May Concern,

SCIREH Two LLC, represented by Sustainable Comfort, Inc., is submitting an encroachment application for improvements at the above-mentioned property. The building will be renovated to house our NY commercial office headquarters.

Since the building contributes to a nationally recognized historic district, part of the project involves renovating the existing failing, non-original storefront to a more period-correct facade. The existing building encroaches 0.8 feet into the right of way. New signage and lighting, which will also encroach into the right of way, are needed to indicate the business location. Gooseneck wall lights will be added to illuminate new signage on the more period-correct banding and an illuminated projection sign will be added so visitors can locate the building while driving to the site.

Please contact me if you have any additional questions on the reason for the requested improvement / encroachment.

Sincerely,

Britt Clark, Project Manager
Sustainable Comfort, Inc.
55 Linden Street
Worcester, MA 01609



Transmittal Letter

Project: 633-39 N. Salina Street, Syracuse, NY

Date: February 28, 2022

To: City of Syracuse Central Permit Office

From: Britt Clark

Details

Transmitted by: UPS

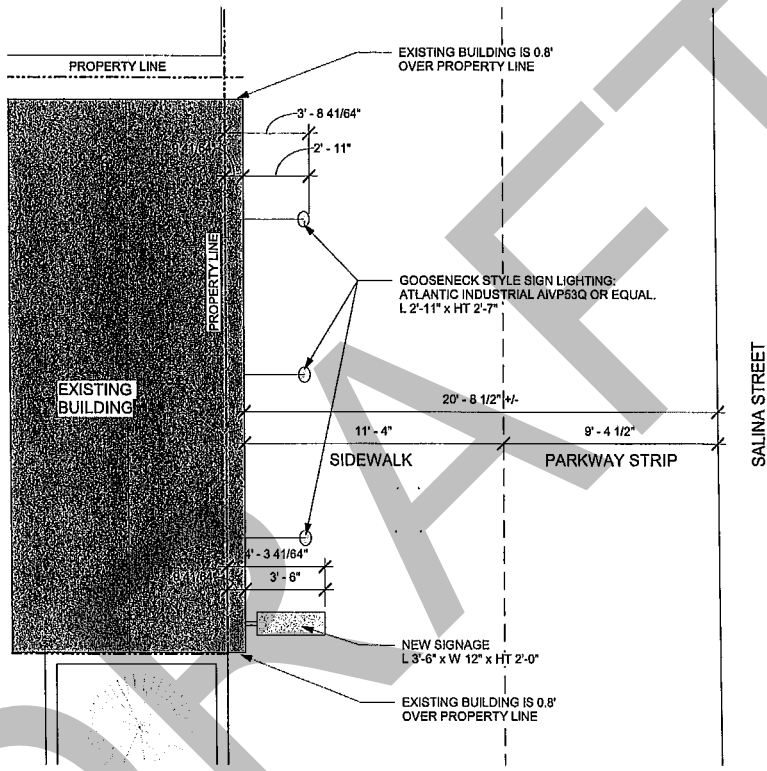
For: Encroachment Application

Included:

- [1] Encroachment Application – 2 pages
- [1] Improvement Letter from Sustainable Comfort – 1 page
- [1] 8.5" x 14" full-sized as-built civil survey by Ianuzi & Romans – 1 page
- [1] 11" x 17" full-sized architectural site plan by Sustainable Comfort – 1 page
- [1] 11" x 17" full-sized architectural elevation by Sustainable Comfort – 1 page
- [1] full-sized 24" x 36" set of Exterior Signage drawings by FastSigns – 2 pages
- [1] 11" x 17" reduced sized set of Exterior Signage drawings by FastSigns – 2 pages
- [1] 8.5" x 11" Light fixture specification by Atlantic – 3 pages

Remarks

See enclosed Encroachment application and supporting documents. Please confirm receipt and direct any questions to Britt Clark, britt@greenrater.com



① Site Plan - Encroachment
1/4" = 1'-0"



146 Main Street, Suite 301
Worcester, MA 01605

SCIREH 2

639 N. SALINA ST.

No.	Description	Date

ENCROACHMENT PLAN

Project Number 19-1740
Sheet Issue Date 02/28/22
Drawn by ET
Checked by BC

SK 4.0

Scale 1/4" = 1'-0"



PREP & PAINT EXISTING EXTERIOR WALL ASSEMBLY. COLOR: SW 0033 REMBRANDT RUBY

EXISTING ARCHED LINTELS AND SILLS TO REMAIN, TYP. PAINT COLOR: SW 2809 ROOKWOOD SHUTTER GREEN

NEW SIGNAGE

NEW BRUSHED ALUMINUM SIGNAGE

FLUSH MOUNTED CEILING PUCK LIGHT

13'-6" +/-
VIF

EXISTING CORNICE & CORBELS TO REMAIN. CORBELS TO RECEIVE NEW PAINT COLOR: SW 2809 ROOKWOOD SHUTTER GREEN

REPLACEMENT SINGLE HUNG WINDOWS AT SECOND FLOOR (TYP). MARVIN ULTIMATE SERIES. COLOR: EBONY

GOOSENECK STYLE SIGN LIGHTING: ATLANTIC INDUSTRIAL AIVP53Q OR EQUAL. COLOR: BLACK

PAINTED PANELING DETAIL. COLOR: SW 6993 BLACK OF NIGHT

NEW GLASS STOREFRONT SYSTEM TUBELITE T14000 SERIES. BLACK ELECTROSTATICALLY PAINTED FINISH VISUAL TRANSMITTANCE OF 0.68 - 0.88 & 0.24 U-FACTOR. COLOR= BLACK



146 Main Street, Suite 301
Worcester, MA 01608

SCIREH 2

639 N. SALINA ST.

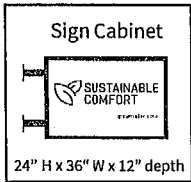
No.	Description	Date

PROPOSED EAST ELEVATION

Project Number 19-1740
Sheet Issue Date 02/28/22
Drawn by BC
Checked by ET

SK 4.1

Scale 1/4" = 1'-0"



Signage Dimensions:

- Sign Band - 11.3 sq. ft.
- Logo Elements - 1.77 sq. ft.
- Electrical Flag Mount Sign - 6 sq. ft.

* - All Dimensional Letters, 1/2" Thick Brushed Aluminum.
All painted to match logo colors.

FAST SIGNS.
More than fast. More than signs.[®]
1401 Erie Blvd East, Suite 1 315.473.0444
Syracuse, NY 13210 597@fastsigns.com

PROJECT:
Sustainable Comfort

DRAWING NO.:
13034

DATE:
10/19/2021

DRAWING NAME:
Exterior Signage

Version 1.0.0

DRAWN BY:
I. Saunders

SCALE:
1/10" = 1"

By signing these submittals, I hereby acknowledge that I have reviewed the drawings to ensure accuracy, and am approving them for production as shown. Should there be any changes from what I have approved, I acknowledge the changes will be my responsibility, and the manufacturer is not liable.

SIGNATURE: _____

DATE SIGNED: _____

Comments:

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Date June 15, 2022

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

RE: Legislation Request – Permission for Encroachment *PC-0095-22*


Dear Ms. McBride:

SCIREH TWO LLC & Sustainable Comfort Inc is requesting an Encroachment Waiver for an illuminated Sign Cabinet that encroaches 4'4" and Wall Mounted Sign Lights that encroach 3'9" into the North Salina St ROW. The applicant's mailing address is as follows:

*55 Linden St
Worcester MA. 01609*

The proposed encroachment has been reviewed by various City departments and utility companies. Returned comments are enclosed. It appears that there is not major impediment to the request.

Please prepare legislation for consideration at the next meeting of the Common Council. Please let me know if you have any questions relative to this request.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

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