

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(05/30)

REGULAR MEETING – JUNE 6, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes – May 22, 2023*
5. *Public Hearing - (Relative to Item #58, Rezone Syracuse, a Citywide Rewrite and Codification of the City of Syracuse Zoning Rules and Regulations and Official Zoning Map. (Public Hearing to be held on Wednesday, June 7, 2023, at 5:30 P.M.)*
6. *Petitions*
7. *Committee Reports*
8. *Communications*

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UNFINISHED BUSINESS  
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BY COUNCILOR SCHULTZ & COUNCILOR MAJOK

- a. *Local Law – Of the City of Syracuse, to establish a School Bus Stop-Arm Demonstration Program, in accordance with the provisions of New York State Senate Bill S04524B and Assembly Bill A04950B. The program will involve the installation of a school bus photo violation monitoring system on school buses that transports students to the Syracuse City Schools (SCSD), details outline in the legislation. To implement the program the City will need to enter into an agreement with the SCSD and/or the school bus Vendor.*

NEW BUSINESS

BY PRESIDENT HUDSON:

9. Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.

BY COUNCILOR CALDWELL:

10. Agreement – With American Red Cross to allow the City to collect the fees for certifications and recertification cards for lifeguards, on behalf of the Department of Parks, Recreation & Youth Programs, from July 1, 2023-June 30, 2024. The funds collected will be deposited into Account #10.224046 and forwarded to the American Red Cross, from Account #10.71400.224046.
11. Agreement – With ARISE Child and Family Service, Inc., to provide services related to a one-week experimental learning program (Adaptive Design workshops), to coordinate, facilitate, and develop the curriculum for STEM-based Adaptive Design workshops for teenage participants (age 14-19), as part of the 2023 Summer Recreation Program, from July 17 – July 21, 2023. This agreement includes provisions for a Director, additional teaching staff, supplies, curriculum development, 15 hours of instruction, and camp summary for up to 12 participants. Total cost not to exceed \$2,800 charged to Account #01.71400.541500.
12. Agreement – With Bruce Mobile Skating, to provide multiple roller-skating experiences, on behalf of the Department of Parks, Recreation & Youth Programs, between July 1, 2023 – June 30, 2024. The agreement includes roller skates, supervision, music, set up, and tear down of the roller-skating events. Total cost not to exceed \$3,375, to be charged to Account #01.71400.541500.
13. Agreement – With Cumulus Media, to provide services valued at \$7,600 for on-air promotions, on behalf of the Department of Parks, Recreation & Youth Programs, to advertise 100 gift certifications for golf passes (valued at \$6,000) during the 2023 Golf Season.
14. Agreement – With The Food Bank of Central New York, to support access to free nutritious meals for youth, as part of the after-school recreation programs, on behalf of the Department of Parks, Recreation & Youth Programs, from July 1, 2023 – June 30, 2024. There is no cost to the City.

15. Agreement – With Mike Melfi, to provide services related to a one-week Sports Clinic (Track and Field) to coordinate, facilitate, and develop a curriculum as part of the 2023 Summer Recreation Program, from July 31 – August 4, 2023. This agreement includes provisions for a Director and Assistant Director, stipends for additional coaches, supplies, curriculum development, 15 hours of instruction, and camp summary for up to 40 participants. Total cost not to exceed \$3,700, charged to Account #01.71400.541500.
16. Agreement – With Move Along, Incorporated, to organize and run a variety of adaptive sport and recreational opportunities in City parks. The Department of Parks, Recreation & Youth Programs will provide indoor and outdoor facilities, staff assistance, and marketing efforts to assist in generating interest and enrollment. Move Along will provide activity coordinators, additional instructional staff, volunteers, adaptive sports equipment, and related logistics for creating instructional and recreational play opportunities for youth and adults, from July 1, 2023 – June 30, 2024. There is no cost to the City.
17. Agreement – With the Museum of Science and Technology (MOST), for services related to a series of educational programs held within City parks, as part of the 2023 Summer Recreation Program, to include delivery of up to twenty-four (24) MOST Discovery one-hour workshops at summer recreation sites between July 11, 2023 – August 30, 2023. The MOST will provide staff, supplies, and materials. The program will be open to youth in the summer playground programs at Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson Parks. Total cost not to exceed \$5,000, charged to Account #01.71400.541500.
18. Agreement – With National Center for Safety Initiatives (NCSI), to provide full-service background screenings for prospective employees and volunteers over 16 years old working with the Parks and Water Departments, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$6,500, charged to Account #01.74100.541500 (\$5,000) and Account #05.83110.541500 (\$1,500).
19. Agreement – With Onondaga Valley Lacrosse Association, to provide services related to a weekly Sports Clinic (Lacrosse), at various City Parks as part of the 2023 Summer Recreation Program and 2023/2024 After School Program, on behalf of the Department of Parks, Recreation & Youth Programs, for the period of July 1, 2023 – June 30, 2024. This agreement includes provisions for a Director and stipends for additional coaches, supplies, and curriculum development. Total cost not to exceed \$3,500 charged to Account #01.74100.541500.
20. Agreement – With qualified individuals for various sport, fitness, yoga, dance, arts, and golf programs, held at various centers, golf courses, and parks, from July 1, 2023 – June 30, 2024, on behalf of the Department of Parks, Recreation & Youth Programs. Total amount not to exceed \$48,000 charged to Account #01.71400.541500.



21. Agreement – With Redhouse Arts Center, for services related to a series of performing arts workshops and sessions held within City parks, as part of the 2023 Summer Recreation Program, to include delivery of four (4) “Rockband” music education and two (2) Theater/Dance, 5-day (12hr) workshops, between July 15, 2023 – August 31, 2023, serving up to 150 youth in the summer recreation programs at Burnet, Thornden, Kirk, Schiller, Westmoreland and Wilson Parks. Total cost not to exceed \$12,000, charged to Account #01.71400.541500.
22. Agreement – With Syracuse Orthopedic Specialists for athletic training (NATA-certified) services as part of the 2023 Summer Recreation Program, to include physician supervision and oversight along with supplies to coordinate and manage all first-aid services for seven (7) summer youth clinics at various locations between July 5, 2023 – August 17, 2023, at \$35 per hour for a total of 170 hours. Total cost not to exceed \$5,950, charged to Account #01.71400.541500.
23. Agreement – With Syracuse University (SU) for services related to a series of outdoor education and adventure programs, as part of the City's 2023 Summer Recreation Program, to include the delivery of six (6) “Portables in the Parks” 3-hour workshops, at \$25 per student, and six (6) sessions of “Challenge Course Experiences at SU” located at the Outdoor Education Center, at \$40 per student, between July 1, 2023 – August 31, 2023. SU will provide all education staff, supplies, and materials, serving up to 150 youth, at Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson Parks. Total cost not to exceed \$9,750 charged to Account #01.71400.541500.
24. Agreement – With the Central New York Tennis Association to provide a director, professional tennis instructors, and equipment, for three (3) one-week youth tennis clinics for City residents, at locations that include Meacham Field, Fowler School, and Sunnycrest Park, as part of the 2023 Summer Recreation Program, between July 17 – August 4, 2023. Total cost not to exceed \$2,700 charged to Account #01.71400.541500.
25. Agreement – With the YMCA of Central New York, to offer free education and wellness programming in City Parks, on behalf of the Department of Parks, Recreation & Youth Programs, from July 1, 2023 – June 30, 2024. The YMCA will provide a program coordinator, instructional staff and volunteers, supplies, all related logistics, including registration for delivering the Power Scholars Summer Academy and after school academic support for youth, along with instructors for fitness and wellness classes for children, adults, and seniors at City facilities. Parks will provide the facilities, staff assistance, and marketing efforts. There is no cost to the City.



26. Amend – Ord. #568 (08/22/2022), “Agreement – With Onondaga Earth Corps (OEC), on behalf of the Department of Parks Recreation and Youth Programs for professional services, including invasive species removal, tree planting and follow-up maintenance, along the newly constructed Phase 2 of the Creekwalk extension, authorizing the first and the second renewal options, to expire June 30, 2023., with a one (1) one-year renewal option and an eight (8) month extension remaining.” Amend to authorize the third one (1) year renewal option, to expire June 30, 2024. Total cost not to exceed \$675,000, from Account #08.599802.70205.224150120.
27. Amend – Ord. #569 (08/22/2022) – “Agreement – With Onondaga Earth Corps (OEC) on behalf of the Department of Parks, Recreation and Youth Programs, for community-based tree planting, invasive species management & natural restoration services utilizing the Youth Conservation Corps Services Model, to authorize the first of two (2) one-year renewal options, for the period of July 1, 2022-June 30, 2023 with the approval of the Mayor and the Common Council. Total cost not to exceed \$800,000, from various accounts, as detailed in the legislation”. Amend to authorize the last renewal option, for the period of July 1, 2023-June 30, 2024
28. Appropriate Funds – From the 2023/2024 Cash Capital Account #599007.01.99999, in an amount not to exceed \$45,000, for the 2023/20204 Urban Forest Restoration Project on behalf of the Department of Parks, Recreation & Youth Programs,
29. Authorize – Payment to Falling Forward, for a performance at the 2023 Rose Day at Thornden Park on June 14, 2023, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$300, charged to Account #01.71400.540552.
30. Authorize - Payment for various performances at the City’s Pops in the Parks music series on Monday, Tuesday, and Wednesday evenings in July and August at Onondaga Park. Total cost not to exceed \$10,000 charged to Account #01.71400.540552.
31. Authorize - Payment to Swank Motion Pictures for various movie licensing fees for community-wide movie nights throughout City parks for the summer of 2023. Total cost not to exceed \$3,000 charged to Celebrations Account #504610 Fund #25 and Account #01.71400.540552
32. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Tree Planting Program. Total amount not to exceed \$160,000.
33. Authorize – The 2023/2024 Tree Planting Program, on behalf of the Department of Parks, Recreation & Youth Programs. Locations of tree planting will be determined through Parks service request program, priorities, capital improvement projects and other departments. Total amount not to exceed \$160,000.

34. License Agreement – With Broadcast Music, Inc., for performances of copyrighted music at various facilities, for the period of July 1, 2023, to June 30, 2024, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$2,200 to be charged to Account #540552.01.71400.
35. Purchase w/c/b - Herbaceous plants, planting and landscaping materials, seeds, and bulbs for the period of July 1, 2023-June 30, 2024, on behalf of the Department of Parks, Recreation and Youth Programs. Total cost not to exceed \$35,000 to be charged to Account #01.71100.540541.
36. Purchase w/c/b – Playground equipment and replacement parts from Parkitects, Landscape Structures, Denzak Recreational Design & Supply, Miracle Recreation, MRC Recreation, Gametime, Playworld Systems, and Columbia Cascade, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Parks, Recreation and Youth Programs. Total cost not to exceed \$15,000 charged to Account #01.71100.540512.

BY COUNCILOR GREENE:

37. Amend – Ord #283, 05/22/2022), “Authorize - Memorandum of Understanding (MOU) between the City and Harvard Kennedy School Government Performance Lab at Harvard University (d/b/a) “GPL”, on behalf of the Office of Accountability, Performance, & Innovation, to provide services to the City to develop and execute innovative initiatives relative to the City’s procurement processes, for the period of one (1) year commencing from date of execution. No cost to the City. The Mayor waived the RFP process”. Amend to extend the contract for one (1) year. All other terms and conditions remain the same.
38. Amend – Ord. #245 (05/08/2023) “Contract – With Cherry Road Technologies (CRT), to complete the four phases of the Payroll Modernization Program, funded by a NYS Financial Review Board Grant in the amount of \$1,500,000 to upgrade payroll systems, to expire June 30, 2023. Total cost not to exceed \$2,308,440”. Amend to extend the contract to December 31, 2023, and increase the cost by \$80,000. Total cost not to exceed \$2,388,440, to be charged to Account #541500.01.16800.
39. Amend – Ord. #157 (03/27/2023) Contract – With Deer Island Bait Company, Inc., on behalf of the Bureau of Information Technology, for consulting services, as it relates to program management and AS400 retirement oversight, to expire June 30, 2023. Total cost not to exceed \$51,000, charged to Account #541500.01.16800. The Mayor waived the RFP process.” Amend to extend the contract to December 31, 2023, and increase the cost by \$65,000. Total cost not to exceed \$116,000, to be charged to Account #541500.01.16800.

40. *Intermunicipal Agreement - With the City of Syracuse and New York State, to utilize the State's Joint Security Operations Center (JSOC) Security Information and Event Management Tool (SIEM). This tool will collect the City's logging data to contribute visibility into potential threats and will increase efficiency in detecting and responding to cybersecurity events and incidents. There is no cost to the City.*
41. *Correct Tax Rolls – (1215 Glencove Road, 112 Martin Street, 164 Martin Street, 172 Martin Street, 802 Turtle Street, 205 Willumae Drive, 101-103 North Geddes Street & Erie Blvd West, 832 Park Avenue, 905 Park Avenue, and 247 Briggs Street, to correct the assessment roll, for tax years 2022/2023 and 2023/2024) as detailed in Appendix "A" and "B."*
42. *Lease Agreement – With Ironhorn Enterprises, for a 30,000± square foot section of warehouse space at the property located at 1810 Lemoyne Avenue, to protect SPD, SFD, and DPW equipment from winter weather, to commence on August 1, 2023, for a period of five (5) years with one (1) three-year renewal option with the approval of the Mayor and the Common Council. Total cost not to exceed \$235,000 for the first year (yearly increases detailed in in Appendix "A") from Account #01.90000.590810. The tenant is responsible for a pro rata share of property taxes above the base year, utilities, and interior maintenance expenses.*
43. *License Agreement – With Greater Syracuse Southside Homeowners Association, to host a Juneteenth celebration on June 19, 2023, at 1350 South Salina Street and Martin Luther King Boulevard West, a City-owned vacant lot. Total cost of \$25.*
44. *Amend – Ord. #516 (08/01/2022), "Agreement – With IPT, LLC d/b/a Paylock, for professional services, on behalf of the Department of Finance/Parking Violations Bureau, to assist with parking ticket enforcement services, the contract will include street patrol and immobilization of vehicles, the supply of boots and related software and equipment relative to booting operation, payment services and a 24/7 Help Center, for the period of three (3) years July 1, 2022 – June 30, 2025. Total cost not to exceed \$50 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot, to be charged to Account #541500.01.13310. The Mayor has waived the RFP process". Amend "Section 3" of the legislation to read, "Paylock will be compensated based on a fee of \$161 per boot application to be paid by the registered owner of the vehicle". This will remove the taxpayer supported subsidy. All nonresidents will pay an additional \$50.*
45. *Amend – Ord. #40 (01/24/2022), "Approve – Administrative Order of Consent (AOC) with the United States Environmental Protection Agency (US EPA) relative to the Lower Ley Creek Superfund site the Creek (on file with the City Clerk). Total cost \$1,735,300 the City's share will be \$252,082, charged to the DPW Budget Account #541500.01.81600. In addition, the Legislation should authorize the Mayor to execute the US EPA AOC PRP agreement". Amend to increase the City share by \$46,000 to a new total cost of \$298,082.*



BY COUNCILOR GETHERS:

46. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Transportation Improvements within the City in and along Teall Avenue from the City line to its intersection with Grant Boulevard “Teall Avenue Project”. Total amount not to exceed \$200,000.
47. Intermunicipal Agreement – With Onondaga County, to provide for the disbursement of funding from the City to the County, on behalf of the Department of Public Works, relative to Transportation Improvements within the City in and along Teall Avenue from the City line to its intersection with Grant Boulevard “Teall Avenue Project”. The City agreed to pay all costs for the portion of this project that falls within City limits. Total cost not to exceed \$200,000.
48. Authorize – The Transportation Improvements within the City in and along Teall Avenue from the City line to its intersection with Grant Boulevard “Teall Avenue Project”, on behalf of the Department of Public Works. The City agreed to pay all costs for the portion of this project that falls within City limits. Total cost not to exceed \$200,000.
49. Amend – Ord. #430 (05/22/2017) “Establish – Parking Rates at various parking garages owned and managed by the City of Syracuse Department of Public Works, to establish new parking garage rates effective July 1, 2017, per attached Schedule A.” Amend City-operated parking garage hourly, daily and monthly rates effective July 1, 2023, per the attached Schedule “A”.
50. Advertise Public Hearing – Relative to the DPW 2023/2024 Sweeping Program as detailed in Appendix “A”. Cost thereof to be charged to the premises fronting thereon as detailed in Appendix “B” charged initially to Account #09.00526. Total cost not to exceed \$1,169,605. (Public Hearing to be held on Monday July 3, 2023, at 1:00 PM)
51. Authorize – The DPW 2023/2024 Sweeping Program as detailed in Appendix “A”. Cost thereof to be charged to the premises fronting thereon as detailed in Appendix “B”. The program is charged initially to Account #09.00526. Total cost not to exceed \$1,169,605. (Public Hearing to be held on Monday July 3, 2023, at 1:00 PM)
52. Authorize – The City of Syracuse to declare the 2022/2023 Creekwalk Security Cameras Project to be a Type II Action, pursuant to the State Environmental Quality Review Act (SEQRA). The scope of the project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake.
53. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2022/2023 Creekwalk Security Cameras Project. Total amount not to exceed \$400,000.

54. *Authorize – The 2022/2023 Creekwalk Security Cameras Project, to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake, on behalf of the Department of Engineering. Total cost not to exceed \$400,000, charged to an account to be determined by the Commissioner of Finance.*
55. *Appropriate Funds – From the Unallocated Cash Capital Account #599007.01.99999 in an amount not to exceed \$27,000, on behalf of the Department of Engineering, to purchase the 2022/2023 Engineering Surveying Equipment.*
56. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to be used to defray the cost of the 2022/2023 Miscellaneous Infrastructure Improvements and Stormwater Maintenance/Improvements Project. Total amount not to exceed \$325,000.*
57. *Authorize – The 2022/2023 Miscellaneous Infrastructure Improvements and Stormwater Maintenance/Improvements Project, on behalf of the Department of Engineering, to be used to address improvements on City-owned infrastructure or stormwater maintenance/improvement. Total cost not to exceed \$325,000.*

BY COUNCILOR HOGAN:

58. *Amend – General Ordinance of the City of Syracuse, To adopt “Rezone Syracuse,” a Citywide Rewrite and Codification of the City of Syracuse Zoning Rules and Regulations and Official Zoning Map, as set forth in the Planning Commission Resolution on file with the City Clerk.*

BY COUNCILOR MAJOK:

59. *Accept – From New York State Department of Health, funds that are earned by the Emergency Medical Services (EMS) Division when firefighters pass emergency medical education courses, as outlined in Appendix “A”. Total amount not to exceed \$70,000.*
60. *Agreement – With Father Dan O’Hara for services as Chaplain for the Department of Fire, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$6,000 to be charged to Account #541500.01.34100.*
61. *Agreement – With Jordan Holliday, MD, for services as Medical Services Director for emergency services, on behalf of the Department of Fire, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$12,000, charged to Account #34100.01.541500.*

62. Agreement – With ImageTrend Inc., to renew software license to manage emergency response records, on behalf of the Department of Fire, for the term of one (1) year, effective on August 31, 2023. Total cost not to exceed \$100,000 to be charged to Account #34100.01.540530.
63. Agreement – With Sean Morrison, a qualified professional to provide plan review support services, on behalf of the Department of Fire, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$30,000, charged to Account #34101.01.541500.
64. Purchase w/c/b – From Advanced Electronic Design, Inc., mobile data terminals and required repairs for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$45,000 charged to Accounts #34100.01.540720 and #34100.05.540542.
65. Purchase w/c/b – From Lewis Uniform Company LLC, uniforms, clothing, and related equipment for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$200,000 charged to Account #540820.01.34100.
66. Purchase w/c/b – From United Radio, radio parts and repair services for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Fire. Total cost not to exceed \$50,000 charged to Accounts #540542.01.34100, #540720.01.34100, and #540511.01.34100.
67. Purchase w/c/b – From Valutec Card Solutions, LLC, a software program to be used to purchase uniforms for the period of July 1, 2023 – June 30, 2024, on behalf of the Fire & Police Departments. Total cost not to exceed \$5,000 to be charged to Fire Account #34100.01.540830 (\$2,500) and Police Account #31230.01.540830.
68. Memorandum of Understanding – With Bloomberg Harvard City Leadership Initiative at the John F. Kennedy School of Government (“Harvard”), on behalf of the Mayor’s Office to Reduce Gun Violence, relative to the employment of one or more Harvard Fellows, for the period of one year. Total amount not to exceed \$190,100, to be paid for by a grant from Harvard. The Mayor waived the RFP process.
69. Agreement – With Camillus Animal Hospital for K-9 veterinary services, on behalf of the Department of Police, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$20,000 charged to Account #541500.01.31230. The Mayor has waived the RFP process.
70. Agreement – With Dr. Ronald Fish, a licensed psychologist, to instruct training and consult with the Police Department Peer Support Team and Officer Wellness Program for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$2,500 charged to Account #541500.01.31230. The Mayor has waived the RFP process.



71. Agreement – With Norman J. Lesswing, Ph.D., to provide psychological testing services to the Police Department, for the period of July 1, 2023 – June 30, 2024, for the purpose of evaluating members of the department on an as needed basis. Total cost not to exceed \$5,000 charged to Account #541500.01.31230. The Mayor has waived the RFP process.
72. Agreement – With WellNow Urgent Care P.C., to retain a medical exam/testing provider for the Police Department for the purpose of physical exams/evaluations for newly hired and transfer officers, Hepatitis B vaccinations, and drug testing/screening, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$10,000 charged to Account #541500.01.31230. The Mayor has waived the RFP process.
73. Contract – With Reverend Daren C. Jaime (\$15,000) and Reverend Kathy Hodge Davis (\$10,000) as Police Department Chaplains for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$25,000 charged to Account #541500.01.31230.
74. Purchase w/c/b – From Bridgeport Rod & Gun Club, Inc., Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game, and Camillus Sportsmen's Club, range time for firearms training, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Police. Total cost not to exceed \$15,000 charged to Account #540552.01.31230.
75. Purchase w/c/b – From Lewis Uniform and United Uniform replacement uniforms, clothing, and related equipment for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Police. Total cost not to exceed \$10,000 charged to Account #540830.01.31230.
76. Purchase w/c/b – From Lewis Uniform, United Uniform, and Charney's Shop, uniforms, clothing, and related equipment for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Police. Total cost not to exceed \$120,000 charged to Account #540820.01.31230.
77. Purchase w/c/b – From New York State Department of Environmental Conservation (NYSDEC), rental space for Emergency Vehicle Operation Training (EVOC), for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Police. Total cost not to exceed \$3,000 charged to Account #540552.01.31230.
78. Purchase w/c/b – From Oswego County, track rental time for Emergency Vehicle Operation Training (EVOC), for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Police. Total cost not to exceed \$12,000, charged to Account #540552.01.31230.

BY COUNCILOR ALLEN:

79. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 435 Cannon Street to Webster Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)
80. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 109 Clover Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)
81. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 121 Clover Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)
82. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 202 Dudley Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)
83. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 202 Elmhurst Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$1. (District 4)
84. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 206 Elmhurst Avenue, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$1. (District 4)
85. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 1953 Fayette Street East Rear, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 5)
86. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 554 Gifford Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)
87. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 138-140 Holland Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)
88. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 303-305 Holland Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)

89. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 311 Holland Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 4)
90. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 214 Kellogg Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)
91. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 316 Kellogg Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)
92. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 118 Lakeview Avenue & Liberty Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)
93. Sell – All right, title, and interest of the City of Syracuse in and to the premises known as 120 Malcom Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$326. (District 2)



**A LOCAL LAW OF THE CITY OF SYRACUSE  
TO AMEND CHAPTER 15 OF PART M, THE  
MISCELLANEOUS PROVISIONS OF THE CITY  
OF SYRACUSE, AS AMENDED, ENTITLED  
TRAFFIC CODE TO ADD A NEW ARTICLE  
XXV TO BE ENTITLED SCHOOL BUS STOP-  
ARM DEMONSTRATION PROGRAM**

WHEREAS, in 2019 the New York State Legislature passed Assembly Bill A04950-B and Senate Bill S04524-B, entitled "An Act to Amend the Vehicle and Traffic Law, in relation to Photo Violation Monitoring Systems and Owner Liability for Failure of Operator to stop for a School Bus Displaying a Red Visual Signal; to Amend the General Municipal Law, in relation to jurisdiction and procedure; to Amend the Public Officers Law, in relation to certain photographs, videotapes, or other recorded images; to Amend the Education Law, in relation to authorizing School Districts to enter into agreements with Municipalities for the installation and use of School Bus Photo Violation Monitoring Systems; and

WHEREAS, then Governor Andrew M. Cuomo signed these bills into law in 2019, and pursuant to this law, the City of Syracuse, with the cooperation of the Syracuse City School District, is eligible to implement a School Bus Stop-Arm Demonstration Program upon passage of the necessary local law; and

WHEREAS, the Mayor and the Common Council hereby find and declare that the interests of the public welfare require that the City of Syracuse amend Chapter 15, of the Miscellaneous Provisions of the City of Syracuse, as amended, to add a new Article XV to be entitled "School Bus Stop-Arm Demonstration Program" relative to the installation of a school bus photo violation monitoring system on school buses that transport students of the Syracuse City Schools, which is installed to work in conjunction with a school bus stop-arm. This system automatically produces two (2) or more photographs, two (2) or more microphotographs, a videotape or other recorded images of a vehicle at the time it is used or operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law; and under this program the City will impose monetary liability on owners of vehicles for failure of the operators thereof to comply with § 1174 of the New York State Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in Subdivisions 20 and 21-c of § 375 of the New York State Vehicle and Traffic Law; and

WHEREAS, pursuant to Municipal Home Rule Law Section 10 (1) (i) the City of Syracuse is authorized to adopt a local law establishing a Bus Stop-Arm Demonstration Program in the City of Syracuse;

NOW, THEREFORE,

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

**SECTION 1. Chapter 15 of Part M, the Miscellaneous Provisions of the City of Syracuse, as amended, entitled Traffic Code, is hereby amended to add a new Article XV, to be entitled "School Bus Stop-Arm Demonstration Program" which shall read as follows:**

CHAPTER 15. TRAFFIC CODE

ARTICLE XV. SCHOOL BUS STOP-ARM DEMONSTRATION PROGRAM

§ 15-425. Definitions

For the purposes of this Article the following terms shall be defined as follows:

City: City of Syracuse, New York

School Bus Photo Violation Monitoring System: a device that is capable of operating independently of an enforcement officer which is installed to work in conjunction with a school bus stop-arm and which, automatically produces two (2) or more photographs, two (2) or more microphotographs, a videotape or other recorded images of a vehicle at the time it is used or operated in violation of Subdivision (a) of §1174 of the New York Vehicle & Traffic Law.

School District: Syracuse City School District

State: New York State

§15-426. Establishment of School Bus Stop-Arm Demonstration Program

- (A) There is hereby established, pursuant to § 1174-a of the New York State Vehicle and Traffic Law, a demonstration program imposing monetary liability on owners of vehicles for failure of the operators thereof to comply with § 1174 of the New York State Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in Subdivisions 20 and 21-c of § 375 of the New York State Vehicle and Traffic Law in the City of Syracuse.
- (B) To carry out the demonstration program, the City is authorized to enter into an agreement with the School District and a private vendor for the installation, maintenance, and use of school bus photo violation monitoring systems as well as proper handling and custody of data received by the school bus cameras, subject to the provisions of § 1174-a of the New York Vehicle and Traffic Law. Once the School District has entered into an agreement with the City, cameras shall be installed on school buses owned or operated by the School District or privately owned and operated for compensation under a contract with the School District.

(C) Cost of program and reports relating thereto.

- (1) The total cost to the School District of the installation, maintenance and use of school bus photo violation monitoring systems pursuant to an agreement authorized by this local law shall be borne entirely by the School District Budget.
- (2) The School District shall provide any report required of the School District, pursuant to § 1174-a of the Vehicle and Traffic Law, to the State or any official thereof.
- (3) To the extent that the City shall be required to issue any report to the State or any official thereof because of the adoption of this article and/or § 1174-a of the Vehicle and Traffic Law, the City shall cause the same to be prepared pursuant to this article or applicable state law.

(D) Pursuant to § 1174-a (a)(3)(i) of the Vehicle and Traffic Law, the School District shall be prohibited from accessing any photographs, microphotographs, videotapes, other recorded images and data from school bus photo violation monitoring systems but shall provide, pursuant to the agreement with the City, as provided in this article, for the proper handling and custody of such photographs, microphotographs, videotapes, other recorded images and data produced by such systems, and for the forwarding of such photographs, microphotographs, videotapes, other recorded images and data to the City for the purpose of determining whether a motor vehicle was operated in violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law and imposing monetary liability on the owner of such motor vehicle therefor.

(E) The agreement between the City and the school district shall provide that photographs, microphotographs, videotapes, other recorded images and data produced by school bus photo violation monitoring systems shall be destroyed (a) 90 days after the date of the alleged imposition of liability if a notice of liability is not issued for such alleged imposition of liability pursuant to this article or (b) upon final disposition of a notice of liability issued pursuant to this article.

(F) The City shall adopt and enforce measures to protect the privacy of drivers, passengers, pedestrians, and cyclists whose identity and identifying information may be captured by a school bus photo monitoring device. Such measures shall include:

- (1) Utilization of necessary technologies to ensure, to the extent practicable, that photographs produced by such School Photo Violation Monitoring Systems shall not include images that identify the driver, the passengers, the contents of the vehicle, pedestrians and cyclists; provided, however, that no notice of liability issued pursuant to this section shall be dismissed solely because a photograph or photographs allow for the identification of the contents of a vehicle, provided that the City has made a reasonable effort to comply with the provisions of this subsection;



- (2) Oversight procedures to ensure compliance with the privacy protection measures required herein.
- (G) The City shall also undertake the installation of signage in conformance with standards established in the Manual of Uniform Traffic Control Devices. Such signage shall be installed at each roadway entrance of the jurisdictional boundaries of the City giving notice that school bus photo violation monitoring systems are used to enforce restrictions on vehicles violating § 1174 of the New York Vehicle and Traffic Law. For the purposes of this subsection, the term "roadway" shall not include state expressway routes or state interstate routes but shall include controlled-access highway exit ramps that enter the boundaries of the City.

#### §15-427. Notice of Liability

##### (A) Content of Notice of Liability

- (i) A notice of liability shall contain the following: (1) name and address of the person alleged to be liable as an owner for a violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law; (2) the registration number of the vehicle involved in such violation; (3) the location where such violation took place, (4) the date and time of such violation; and (5) the identification number of the camera which recorded the violation or other document locator number.
- (ii) A notice of liability shall also contain information advising the person charged of the manner and the time in which he or she may contest the liability alleged in the notice; and a warning to advise the persons charged that failure to contest in the manner and time provided shall be deemed an admission of liability and that a default judgment may be entered thereon.
- (iii) The notice of liability may also contain such other information as the entity causing such notice of liability to be mailed deems appropriate to communicate the law and the adjudicatory process if the addressee of the notice wishes to contest the notice of liability.

##### (B) Delivery of Notice of Liability

A notice of liability shall be sent as provided by state law by first-class mail to each person alleged to be liable as an owner for a violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law. Personal delivery of the notice of liability on the owner shall not be required. A manual or automatic record of mailing prepared in the ordinary course of business shall be prima facie evidence of the facts contained therein. To the extent that state law does not preclude the City from causing such mailing to be made, the City shall undertake or cause to be undertaken such mailing.

#### §15-428. Owner Liability

A. The owner of a vehicle shall be liable for a penalty imposed pursuant to this article if such vehicle was used or operated with the permission of the owner, express or implied, in violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law and such violation is evidenced by information obtained from a school bus photo violation monitoring system; provided, however, that no owner of a vehicle shall be liable for a penalty imposed pursuant to this article where the operator of such vehicle has been convicted of the underlying violation of Subdivision (a) of § 1174 of the New York State Vehicle and Traffic Law. For purpose of (i) this section; and (ii) this article, there shall be a presumption that such vehicle was used and operated with the consent of the owner at the time it was used and operated in violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law.

B. If the owner receives a notice of liability pursuant to this article for any time period during which the vehicle was reported to the police as having been stolen, it shall be a valid defense to an allegation of liability for a violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law pursuant to this article that the vehicle had been reported to the police as stolen prior to the time the violation occurred and had not been recovered by such time. For purposes of asserting the defense provided by this subsection, it shall be sufficient that a certified copy of the police report on the stolen vehicle be sent or delivered to a court of competent jurisdiction or parking violations bureau having jurisdiction where any contested notice of liability would otherwise be determined.

C. An owner who is a lessor of a vehicle to which a notice of liability was issued pursuant to this article shall not be liable for the violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law, provided that he or she complies with the provisions of § 1174-a of the New York Vehicle and Traffic Law and otherwise sends to the Court of competent jurisdiction, or other adjudicatory bureau or agency of competent jurisdiction, a copy of the rental, lease or other such contract document covering such vehicle on the date of the violation, with the name and address of the lessee clearly legible, within thirty-seven (37) days after receiving notice from the agency or entity which caused such notice of liability to be issued, together with the information contained in the original notice of liability. Failure to send such information within thirty-seven-day time period shall render the owner liable for the penalty prescribed by this article. Where the lessor complies with the provisions of this subsection, the lessee of such vehicle for purposes of this section, shall be deemed to be the owner of such vehicle on the date of such violation for the purposes of this section, shall be subject to liability for the violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law pursuant to this article and shall be sent a notice of liability pursuant to § 275-6 of this article.

D. A certificate, sworn to or affirmed by a technician employed by the City, or a facsimile thereof, upon inspection of photographs, microphotographs, videotapes, other recorded images produced by a school bus photo violation monitoring system, shall be prima facie evidence of the facts contained therein. Any photographs, microphotographs, videotapes, other recorded images evidencing such a violation shall be available for inspection in any proceeding to adjudicate the liability for such violation.

E. It shall be a defense to any prosecution for or allegation of a violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law pursuant to this article that such school bus stop-arms were malfunctioning at the time of the alleged violation.

#### §15-429. Penalties

(1) An owner liable for a violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law pursuant to this article shall be liable for monetary penalties in accordance with the following schedule of fines and penalties:

(a) First violation: \$250.00

(b) Second violation committed within eighteen (18) months of first violation: \$275.00

(c) Third violation or subsequent violation, all of which were committed within eighteen (18) months from the first violation: \$300.00

(d) Additional penalty: \$25.00 for each violation for the failure to respond to a notice of liability within the prescribed time period.

(2) An imposition of liability under this article shall not be deemed a conviction and shall not be made part of the operating record of the person upon whom such liability is imposed, nor shall it be used for insurance purposes in the provision of motor vehicle insurance coverage.

#### §15-430. Adjudication of liability.

Liability pursuant to the demonstration program established hereunder shall be imposed upon owners by the Court of competent jurisdiction in the City of Syracuse or in another manner pursuant to the New York State Vehicle and Traffic Law.

#### §15-431. Action for indemnification.

If the owner held liable for a violation of Subdivision (a) of § 1174 of the New York Vehicle and Traffic Law pursuant to this article was not the operator of the vehicle at the time of the violation, the owner may maintain an action for indemnification against the operator.

#### §15-432. Reporting Requirements

A. The City shall develop and cause to be submitted an annual report on the results of the use of a school bus photo violation monitoring system to the Governor, the temporary president of the Senate and the speaker of the Assembly on or before June 1 of each year in which the demonstration program is operable. Such report shall include any information required by § 1174-a(m) of the New York Vehicle and Traffic Law to be included as a result of the enactment of this article.

B. Pursuant to the requirements of § 1174-a of the New York State Vehicle and Traffic Law, courts, bureaus, and agencies conducting adjudications as a result of this article shall report at least annually to the City on the quality of the adjudication process and its results including the total number of hearings scheduled, rescheduled, and held; the total number of persons scheduled



for such hearings; the total number of cases where fines were paid on or before the hearing date; and the total number of default judgments entered.

#### §15-433. Severability

If any clause, sentence, paragraph, subdivision, section, or part of this article or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this article, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

#### § 15-434. Effective Date

This article shall take effect immediately upon full compliance with all the requisite statutes and laws applicable to its adoption and promulgation.

### **Section 3. Severability Clause**

Severability is intended throughout and within the provisions of this Local Law. If any section, subsection, sentence, clause, phrase or portion of this Local Law is held to be invalid or unconstitutional by a court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this Local Law.

### **Section 4. Savings Clause**

This Local Law is not intended to rescind or repeal any existing City of Syracuse Charter Provision, Local Law, or General Ordinance unless such change is made by its express terms. Otherwise all other provisions of the Syracuse City Charter, Revised General Ordinances and Local Laws not inconsistent with the provisions of this Local Law shall remain in full force and effect.

### **Section 5. Effective and Operative Date**

This Local Law shall be effective immediately in accordance with the provisions of New York State Municipal Home Rule Law.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

8a 43

May 3, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia K. McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation to authorize the City of Syracuse to establish a School Bus Stop-Arm Demonstration Program**

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council (1) a request for a Local Law to authorize the City of Syracuse to establish a School Bus Stop-Arm Demonstration Program, in accordance with the provisions of New York State Assembly Bill A04950-B and New York State Senate Bill S04524-B, which were passed by the New York State Legislature and signed into law by then Governor Andrew M. Cuomo in 2019. This demonstration program in Syracuse supports the City's goal to become a Vision Zero city.

Pursuant to the 2019 New York State Law, the City of Syracuse, with the cooperation of the Syracuse City School District, is eligible to implement a School Bus Stop-Arm Demonstration Program. This Program will involve the installation of a school bus photo violation monitoring system on school buses that transport students of the Syracuse City Schools. The device is installed to work in conjunction with a school bus stop-arm. The School Bus Photo Violation Monitoring system automatically produces two (2) or more photographs, two (2) or more microphotographs, a videotape or other recorded images of a vehicle at the time it is used or operated in violation of subdivision (a) of Section 1174 of the New York Vehicle and Traffic Law.

Under this program the City will impose monetary liability on owners of vehicles for failure of the operators thereof to comply with § 1174 of the New York State Vehicle and Traffic Law when meeting a school bus marked and equipped as provided in Subdivisions 20 and 21-c of § 375 of the New York State Vehicle and Traffic Law. The specific provisions of the Local Law will model the New York State authorizing legislation.

To implement this program the City will need to enter into an agreement with the Syracuse City School District and/or their School Bus Vendor. Common Council approval for these agreements will be requested following a procurement process in

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

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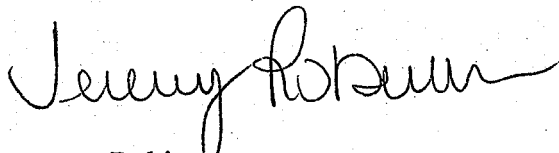
Topic:

4 May 2023

Page 2

accordance with City purchasing policy.

Sincerely,



Jeremy Robinson  
Commissioner of Public Works

DRAFT



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 16, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Request for Legislation

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize an agreement between the City of Syracuse and the American Red Cross for fiscal year 2023/24 to allow the Department of Parks, Recreation & Youth Programs to collect the fee for certifications and recertification cards for lifeguards on behalf of the American Red Cross.** This is necessary as the American Red Cross no longer has a local officer and therefore can no longer accept direct payment from the lifeguards. The City of Syracuse is an authorized lifeguard program for the American Red Cross and with this Agreement would be authorized to accept payments of the fee and forward the funds collected to the American Red Cross.

**This money will be deposited into account 10.224046 and will be expensed from account 10.71400.224046 to pay for the Certification and Re-Certification of Lifeguards with The American Red Cross.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Dunham Driscoll  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with the American Red Cross

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the American Red Cross for fiscal year 2023/24 to allow the Department of Parks, Recreation & Youth Programs to collect the fee for certifications and recertification cards for lifeguards on behalf of the American Red Cross. This is necessary as the American Red Cross no longer has a local officer and therefore can no longer accept direct payment from the lifeguards. The City of Syracuse is an authorized lifeguard program for the American Red Cross and with this Agreement would be authorized to accept payments of the fee and forward the funds collected to the American Red Cross.

This money will be deposited into account 10.224046 and will be expensed from account 10.71400.224046 to pay for the Certification and Re-Certification of Lifeguards with The American Red Cross.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

MAY 25 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH SYRACUSE UNIVERSITY FOR  
PROVIDING SERVICES RELATIVE TO A  
SERIES OF OUTDOOR EDUCATION AND  
RECREATION PROGRAMS TO BE HELD  
WITHIN CITY PARKS AND ON LOCATION AT  
SYRACUSE UNIVERSITY'S OUTDOOR  
EDUCATION CENTER, AS PART OF THE  
CITY'S 2023 SUMMER RECREATION  
PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Syracuse University for providing services related to a series of outdoor educational programs held within City parks and on location at Syracuse University's Outdoor Education center; the programs will serve up to one hundred and fifty (150) youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson; and

BE IT FURTHER ORDAINED, that said agreement includes the delivery of six (6) "Portables in the Parks" three (3) hour workshops at summer playground programs, as well as a "Challenge Course Experience at SU" to be held on location at Syracuse University; all sessions will be held from July 1, 2023 through August 31, 2023 and Syracuse University shall provide all education staff, as well as all necessary supplies and materials under this agreement; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$9,750.00 to be charged to Budget Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that participant fees for the above outdoor recreation programming shall be \$40.00 per week per participant; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

DRAFT



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with ARISE Child and Family Service, Inc to provide services related to a one-week experiential learning program (Adaptive Design workshops), as part of the City's 2023 Summer Recreation Program.

Under this agreement ARISE will provide a director to coordinate, facilitate, and develop the curriculum for a one-week, STEM-based Adaptive Design workshop for teenage participants (14-19). The camp will be held daily, July 17, 2023 – July 21, 2023, from 9am to 12pm at the Onondaga Park Firebarn. This agreement will cover provision of Director, stipends for additional teaching staff, miscellaneous supplies, curriculum development, 15 hours of instruction, and camp summary for up to 12 participants.

This program is offered at no cost to participants.

The total cost of this agreement, not to exceed \$2,800, will be charged to budget account # 01.71400.541500.

Please call me if you have any questions.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)






# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with ARISE Child and Family Services, Inc.

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with ARISE Child and Family Service, Inc to provide services related to a one-week experiential learning program (Adaptive Design workshops), as part of the City's 2023 Summer Recreation Program.


Under this agreement ARISE will provide a director to coordinate, facilitate, and develop the curriculum for a one-week, STEM-based Adaptive Design workshop for teenage participants (14-19). The camp will be held daily, July 17, 2023 – July 21, 2023, from 9am to 12pm at the Onondaga Park Firebarn. This agreement will cover provision of Director, stipends for additional teaching staff, miscellaneous supplies, curriculum development, 15 hours of instruction, and camp summary for up to 12 participants.

This program is offered at no cost to participants.

The total cost of this agreement, not to exceed \$2,800.00, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH BRUCE MOBILE SKATING RELATIVE  
TO PROVIDING MOBILE ROLLER SKATING  
EXPERIENCES ON BEHALF OF THE  
DEPARTMENT OF PARKS, RECREATION &  
YOUTH PROGRAMS**

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Parks, Recreation and Youth Programs be and hereby is authorized to enter into an Agreement with Bruce Mobile Skating for mobile roller skating experiences on behalf of the Department of Parks, Recreation & Youth Programs; and

BE IT FURTHER ORDAINED, that under this agreement, Bruce's Mobile Skating will provide roller skates, supervision, music, and tear down of roller skating events at a cost not to exceed \$375 for each 3 hour session; and

BE IT FURTHER ORDAINED, that said license agreement will cover the period July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, that said license agreement shall have a not to exceed cost of \$3,375.00 to be charged to Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council to enter into agreement and authorize payment to **Bruce Mobile Skating** to provide multiple mobile roller skating experiences between July 1, 2023 to June 30, 2024.

Under this agreement, Bruce's Mobile Skating will provide roller skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with the staff of our community centers for the youth of our community centers and in additional efforts to attract more youth to our centers. Each event will cost \$375 for a 3 hour block.

Payment **will not exceed \$3,375.00** and will be charged to budget account # **01.71400.541500**.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Bruce Mobile Skating


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to enter an agreement and authorize payment to Bruce Mobile Skating to provide multiple mobile roller skating experiences between July 1, 2023 to June 30, 2024.

Under this agreement, Bruce's Mobile Skating will provide roller skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with the staff of our community centers for the youth of our community centers and in additional efforts to attract more youth to our centers. Each event will cost \$375 for a 3 hour block.

Payment will not exceed \$3,375.00 and will be charged to budget account # 01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19<sup>th</sup>, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Request for Legislation

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council to authorize the department to enter into an agreement with Cumulus Media, as a part of their "Sweet Deals" promotions. The department will provide one hundred gift certificates for golfing passes (value \$6000) and receive \$7,600 value of on-air promotions. The passes and City golf courses will be advertised on air, via social media, through interviews, etc. The provided passes will be sold at a discounted rate, but the city courses will be highly promoted and will expect to see a boost in revenue and season passes sold.

The terms of this agreement shall be for the duration of the 2023 Golf Season.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Corey Driscoll Dunham". The signature is written in a cursive style.

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Cumulus Media

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with Cumulus Media, as a part of their "Sweet Deals" promotions. The department will provide one hundred gift certificates for golfing passes (value \$6,000) and receive \$7,600 value of on-air promotions. The passes and City golf courses will be advertised on air, via social media, through interview, etc. The provided passes will be sold at a discounted rate, but the city courses will be heavily promoted and will expect to see a boost in revenue and season passes sold.

The terms of this agreement shall be for the duration of the 2023 Golf Season.

If you agree to enter into this agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING AGREEMENT  
WITH FOOD BANK OF CENTRAL NEW YORK  
RELATIVE TO SUPPORTING ACCESS TO  
FREE, NUTRITIOUS MEALS FOR YOUTHS AT  
AFTER SCHOOL RECREATIONAL PROGRAMS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Food Bank of CNY, under the following terms:

- (1) Food Bank of Central New York ("CNY") shall provide a free, daily meal program, known as the Kids Café, at the following locations in the City of Syracuse: Seals Community Center (Kirk Park); Wilson Park Community Center; Bova Community Center (Schiller Park); the Magnarelli Community Center (McChesney Park); and the Westmoreland Community Center;
- (2) This agreement shall be considered effective from July 1, 2023 through June 30, 2024;
- (3) All services under this agreement shall be provided by the Food Bank of CNY at no cost to the City of Syracuse;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such agreement, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council the necessary legislation to authorize the Mayor, on behalf of the City of Syracuse, to enter into an agreement with The Food Bank of Central New York to support access to free, nutritious meals for youth as part of after school recreation programs.

As part of this agreement, the Food Bank of Central New York will provide a free, daily meal program, known as the Kids Café, at the following locations in the City of Syracuse: Seals Community Center (Kirk Park), Wilson Park Community Center, Bova Community Center (Schiller Park), the Magnarelli Community Center (McChesney Park) and the Westmoreland Community Center.

The Agreement shall be considered effective from July 1, 2023 through June 30, 2024. There is no cost for the services under this agreement.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with The Food Bank of Central New York


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with The Food Bank of Central New York to support access to free, nutritious meals for youth as part of after school recreation programs.

As part of this agreement, the Food Bank of Central New York will provide a free, daily meal program, known as the Kids Café, at the following locations in the City of Syracuse: Seals Community Center (Kirk Park), Wilson Park Community Center, Bova Community Center (Schiller Park), the Magnarelli Community Center (McChesney Park) and the Westmoreland Community Center.

The Agreement shall be considered effective from July 1, 2023 through June 30, 2024. There is no cost for the services under this agreement.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH MIKE MELFI FOR SERVICES PROVIDED  
DURING A FIVE (5) DAY SUMMER SPORTS  
CAMP (TRACK AND FIELD)**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Mike Melfi for services provided during a five (5) day track and field camp to be held daily July 31, 2023 through August 4, 2023 from 9:00 a.m. to 12:00 p.m. at PSLA at Fowler High School as part of the City's Summer Recreation Program; and

BE IT FURTHER ORDAINED, that participant fees for the above Track and Field camp shall be \$25.00 per week for City residents; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$3,700.00 to be charged to Account No. 01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement will cover provision of a Director and Assistant Director, stipends for additional coaches, miscellaneous camp supplies, curriculum development, fifteen (15) hours of instruction, and camp summary for up to forty (40) participants; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with Mike Melfi to provide services related to a one-week Sports Clinic (Track and Field), as part of the City's 2023 Summer Recreation Program.

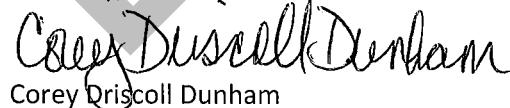
Under this agreement Mike Melfi will serve as Director, and will coordinate, facilitate, and develop the curriculum for a one-week, comprehensive Track and Field youth camp. The camp will be held daily, July 31 – August 4, 2023, from 9am to 12pm at PSLA at Fowler High School. This agreement will cover provision of Director and Assistant Director, stipends for additional coaches, miscellaneous camp supplies, curriculum development, 15 hours of instruction, and camp summary for up to 40 participants.

Revenue will be generated through participant fees, payable to the City, of \$25 per week for City residents.

The total cost of this agreement, not to exceed \$3,700, will be charged to budget account # 01.71400.541500.

Please call me if you have any questions.

Sincerely,

  
Corey Driscoll Dunham

Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Mike Melfi

**Julie Castellitto**  
Assistant Director

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with Mike Melfi to provide services related to a one-week Sports Clinic (Track and Field), as part of the City's 2023 Summer Recreation Program.

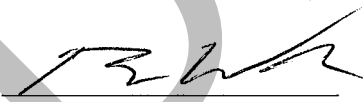
Under this agreement Mike Melfi will serve as Director, and will coordinate, facilitate, and develop the curriculum for a one-week, comprehensive Track and Field youth camp. The camp will be held daily, July 31 – August 4, 2023, from 9am to 12pm at PSLA at Fowler High School. This agreement will cover provision of Director and Assistant Director, stipends for additional coaches, miscellaneous camp supplies, curriculum development, 15 hours of instruction, and camp summary for up to 40 participants.

Revenue will be generated through participant fees, payable to the City, of \$25 per week for City residents.

The total cost of this agreement, not to exceed \$3,700, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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16

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please place on the agenda for the next scheduled meeting of the Common Council the necessary legislation to authorize the Mayor, on behalf of the City of Syracuse Department of Parks, Recreation, and Youth Programs to enter into an agreement with Move Along, Incorporated to offer a variety of adaptive sport and recreational opportunities in the City Parks.

As part of this agreement, Move Along, Incorporated will provide activity coordinators, additional instructional staff and volunteers as needed, all necessary adaptive sports equipment, and all related logistics for creating instructional and recreational play opportunities for both youth and adults, in a variety of sports. The Syracuse Parks, Recreation, and Youth Programs Department will provide both indoor and outdoor facilities, staff assistance, and general marketing efforts to assist in generating interest and enrollment.

The agreement shall be considered effective July 1, 2023 – June 30, 2024. There is no cost to the City of Syracuse for services under this agreement.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Move Along, Incorporated

---


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to enter an agreement with Move Along, Incorporated to offer a variety of adaptive sport and recreational opportunities in the City Parks.

As part of this agreement, Move Along, Incorporated will provide activity coordinators, additional instructional staff and volunteers as needed, all necessary adaptive sports equipment, and all related logistics for creating instructional and recreational play opportunities for both youth and adults, in a variety of sports. The Syracuse Parks, Recreation, and Youth Programs Department will provide both indoor and outdoor facilities, staff assistance, and general marketing efforts to assist in generating interest and enrollment.

The agreement shall be considered effective July 1, 2023 – June 30, 2024. There is no cost to the City of Syracuse for services under this agreement.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE MUSEUM OF SCIENCE AND  
TECHNOLOGY (MOST) FOR SERVICES TO BE  
PROVIDED AS PART OF THE CITY'S 2023  
SUMMER RECREATION PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Museum of Science and Technology (MOST) for services related to a series of educational programs held within city parks as part of the City's 2023 Summer Recreation Program; included in this agreement is delivery of up to (24) MOST Discovery one (1) hour workshops between July 11, 2023 and August 30, 2023, for youth attending summer playground programs in the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland and Wilson; and

BE IT FURTHER ORDAINED, that MOST agrees to provide all education and teaching staff, as well as any and all necessary supplies and materials for the Programming; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$5,000.00 to be charged to Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



17

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with the Museum of Science and Technology (MOST) for services related to a series of educational programs held within city parks, as part of the City's 2023 Summer Recreation Program.

This agreement includes delivery of up to (24) MOST Discovery 1 hour workshops at summer recreation sites, to be scheduled between the dates of July 11, 2023 and August 30, 2023. The MOST will provide all education staff, as well as all necessary supplies and materials. The programs will be open to youth attending summer recreation programs in the following summer playground programs: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$5,000, will be charged to budget account # 01.71400.541500.

Sincerely,

A handwritten signature in black ink that reads "Corey Driscoll Dunham".

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with the Museum of Science and Technology (MOST)

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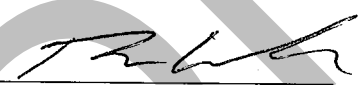
On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the Museum of Science and Technology (MOST) for services related to a series of educational programs held within city parks, as part of the City's 2023 Summer Recreation Program.

This agreement includes delivery of up to (24) MOST Discovery 1 hour workshops at summer recreation sites to be scheduled between the dates of July 11, 2023 and August 30, 2023. The MOST will provide all education staff, as well as all necessary supplies and materials. The programs will be open to youth attending summer recreation programs in the following summer playground programs: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$5,000, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING A CONTRACT  
WITH THE NATIONAL CENTER FOR SAFETY  
INITIATIVES RELATIVE TO PROVIDING FULL  
SERVICE BACKGROUND SCREENINGS FOR  
PROSPECTIVE EMPLOYEES AND VOLUNTEERS  
ON BEHALF OF THE DEPARTMENT OF PARKS,  
RECREATION AND YOUTH PROGRAMS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of The National Center for Safety Initiatives (NCSI), under the following terms:

- (1) NCSI shall provide all required full service background screenings for prospective employees and volunteers 16 years of age and over working directly with youth for the period of July 1, 2023 through June 30, 2024;
- (2) The City shall pay to NCSI an amount not to exceed \$6,500.00 for all services under this agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account #01.71400.541500, #05.83110.541500 or another appropriate account as designated by the Commissioner of Finance.



18

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 11, 2023

Patricia McBride  
City Clerk  
City Hall  
Syracuse, NY 13202

**RE: Request for Legislation for a Waiver of Competitive Bid**

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize an agreement with the National Center for Safety Initiatives (NCSI) for the purpose of providing full-service background screenings for prospective employees and volunteers over 16 years of age working with the Parks and Water departments. The agreement shall be valid July 1, 2023 to June 30, 2024.

The cost of this contract will not exceed \$ 6,500.00. Expenditures will be charged to the following accounts:

\$5,000.00 to #01.71400.541500

\$1,500.00 to #05. 83110.541500

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with National Center for Safety Initiatives (NCSI)

---


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the National Center for Safety Initiatives (NCSI) for the purpose of providing full-service background screenings for prospective employees and volunteers over 16 years of age working with the Parks and Water departments. The agreement shall be valid July 1, 2023 to June 30, 2024.

The cost of this contract will not exceed \$6,500. Expenditures will be charged to the following accounts:

\$5,000 to #01.71400.541500  
\$1,500 to #05.83110.541500

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE ONONDAGA VALLEY LACROSSE  
ASSOCIATION FOR SERVICES TO BE  
PROVIDED RELATIVE TO A SPORTS CLINIC  
(LACROSSE), AS PART OF THE CITY'S 2023  
SUMMER RECREATION PROGRAM AND  
2023/2024 AFTER SCHOOL PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with The Onondaga Valley Lacrosse Association for services provided related to weekly Sports Clinics (Lacrosse) as part of the City's 2023 Summer Recreation Program and 2023/2024 After School Program; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$3,500.00 to be charged to Account No. 01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.





19

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with the Onondaga Valley Lacrosse Association to provide services related to weekly Sports Clinics (Lacrosse), as part of the City's 2023 Summer Recreation Program and 2023/2024 After School Program.

Under this agreement the Onondaga Valley Lacrosse Association will coordinate, facilitate, and develop the curriculum for youth lacrosse clinics, to be held in conjunction with youth Recreation programs at Kirk Park, Schiller Park, Burnet Park, Westmoreland Park, Wilson Park, Thornden Park, McChesney Park and other city park locations between July 1, 2023 and June 30, 2024. This agreement will cover the provision of Director and stipends for additional coaches, miscellaneous supplies, curriculum development. The clinics will be held at no charge to participants.

The total cost of this agreement, not to exceed \$3,500.00, will be charged to budget account # 01.71400.541500.

Please call me if you have any questions.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with the Onondaga Valley Lacrosse Association

---


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the Onondaga Valley Lacrosse Association to provide services related to weekly Sports Clinic (Lacrosse), as part of the City's 2023 Summer Recreation Program and 2023/2024 After School Program.

Under this agreement the Onondaga Valley Lacrosse Association will coordinate, facilitate, and develop the curriculum for youth lacrosse clinics, to be held in conjunction with youth Recreation programs at Kirk Park, Schiller Park, Burnet Park, Westmoreland Park, Wilson Park, Thornden Park, McChesney Park and other City park locations between July 1, 2023 and June 30, 2024. This agreement will cover the provision of Director and stipends for additional coaches, miscellaneous supplies, and curriculum development. The clinics will be held at no charge to participants.

The total cost of this agreement, not to exceed \$3,500.00, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT TO  
VARIOUS QUALIFIED PERSONS FOR SERVICES  
PROVIDED AS INSTRUCTORS FOR VARIOUS  
SPORTS, FITNESS, YOGA, DANCE, ARTS, AND  
GOLF PROGRAMS ON BEHALF OF THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS DURING FISCAL YEAR  
2023/2024**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to various qualified individuals to cover the costs of services for the instruction of various fitness, yoga, dance, arts, and golf programs to be offered from July 1, 2023 to June 30, 2024 at various City parks facilities; and

BE IT FURTHER ORDAINED, that individual instructors will complete a Claimant's Invoice for services performed and an IRS Form W-9; and

BE IT FURTHER ORDAINED, that the total cost for all services related to the aforementioned instruction shall not exceed \$48,000.00 to be charged to Recreation Account #01.71400.541500; and

BE IT FURTHER ORDAINED, that the Mayor be and hereby is authorized to execute any necessary documents or agreements associated with the provision of the above-referenced services; and

BE IT FURTHER ORDAINED, that any agreements associated with the provision of the above-referenced services shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council to allow the Department of Parks, Recreation and Youth Programs to enter into agreement with various qualified individuals. These agreements will cover the cost of services for the instruction of various sport, fitness, yoga, dance, arts, and golf programs held at city community centers, senior centers, golf courses and other facilities within the City of Syracuse. Programming will be held from July 1, 2023 to June 30, 2024.

The cost, not to exceed \$48,000.00, is to be paid out of account # 01.71400.541500.

If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Various Qualified Individuals

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with various qualified individuals. These agreements will cover the cost of services for the instruction of various sport, fitness, yoga, dance, arts, and golf programs held at City community centers, senior centers, golf courses and other facilities within the City of Syracuse. Programming will be held from July 1, 2023 to June 30, 2024.

The cost, not to exceed \$48,000.00, is to be paid out of account # 01.71400.541500.

If you agree to enter into this agreement please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE REDHOUSE ARTS CENTER FOR  
SERVICES TO BE PROVIDED AS PART OF THE  
CITY'S 2023 SUMMER RECREATION  
PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Redhouse Arts Center ("Redhouse") to performing arts workshops and sessions (the "Programming"), including but not limited to four (4) five (5) day "Rockband" music education workshops and two (2) five (5) day Theater/Dance Arts workshops, for up to one hundred fifty (150) youths within City parks between July 15, 2023 and August 31, 2023 as part of the City's 2023 Summer Recreation Program at the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson; and

BE IT FURTHER ORDAINED, that Redhouse agrees to provide all education and teaching staff, as well as any and all necessary supplies and materials for the Programming; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$12,000.00 to be charged to Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with Redhouse Arts Center for services related to a series of performing arts workshops and sessions held within city parks as part of the City's 2023 Summer Recreation Program.

This agreement includes delivery of four (4) "Rockband" music education 5-day (12 hr) workshops, and two (2) Theater/Dance Arts 5-day (12 hr) workshops in the parks. All sessions will be held between July 15, 2023 and August 31, 2023. The Redhouse Arts Center will provide all education/teaching staff, as well as all necessary supplies and materials. The programs will serve to up to 150 youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$12,000, will be charged to budget account # 01.71400.541500.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Redhouse Arts Center


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the Redhouse Arts Center for services related to a series of performing arts workshops and sessions held within city parks as part of the City's 2023 Summer Recreation Program.

This agreement includes delivery of four (4) "Rockband" music education 5-day (12 hr) workshops, and two (2) Theater/Dance Arts 5-day (12 hr) workshops in the parks. All sessions will be held between July 15, 2023 and August 31, 2023. The Redhouse Arts Center will provide all education/teaching staff, as well as all necessary supplies and materials. The programs will serve up to 150 youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$12,000, will be charged to budget account #01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH SYRACUSE ORTHOPEDIC SPECIALISTS  
FOR ATHLETIC TRAINING SERVICES  
PROVIDED AS PART OF THE 2023 SUMMER  
RECREATION PROGRAM**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Syracuse Orthopedic Specialists for athletic training services provided as part of the 2023 Summer Recreation Program; this agreement covers the provision of a certified Athletic Trainer (NATA-certified) with physician supervision and oversight and necessary supplies to coordinate and manage all first aid and health-related services for the following summer youth sports clinics:

- (1) July 5 – July 7, 2023: Volleyball Clinic at Nottingham High School;
- (2) July 17 – July 21, 2023: Tennis at Meachem Park;
- (3) July 17 – July 21, 2023: Basketball at ITC High School;
- (4) July 24 – July 28, 2023: Soccer at PLSA at Fowler High School;
- (5) July 24 – July 28, 2023: Tennis at PLSA at Fowler High School;
- (6) July 31 – August 4, 2023: Tennis at Sunnycrest;
- (7) July 31 – August 4, 2023: Track and Field at PLSA at Fowler High School;
- (8) July 18, 20, 25, 27, August 15, August 17, 2023: Ropes Course at SU Adventure Course;
- (9) other similar sport and activity clinics;

and

BE IT FURTHER ORDAINED, that Athletic Trainer coverage will be provided at a rate of \$35.00 per hour, for an estimated total of one hundred seventy (170) hours; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$5,950.00 to be charged to Budget Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

DRAFT



22

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with Syracuse Orthopedic Specialists for Syracuse for athletic training services provided as part of the 2023 Summer Recreation Program.

Under this agreement, Syracuse Orthopedic Specialists will provide a certified Athletic Trainer (NATA-certified) with physician supervision and oversight along with necessary supplies to coordinate and manage all first aid services for 2023 summer youth clinics:

July 5 – July 7: Volleyball Clinic at Nottingham  
July 17 – July 21: Tennis @ Meachem and Basketball @ ITC  
July 24 – July 28: Soccer and Tennis @ PSLA at Fowler  
July 31 – August 4: Tennis at Sunnycrest and Track & Field at PSLA at Fowler  
July 18, 20, 25, 27, August 15, 17: Ropes Course at SU Adventure Center  
And other similar sport and activity clinics.

Coverage will be provided at a rate of \$35 per hour, for an estimated total of 170 hours.

The total amount of the contract will not exceed \$ 5,950.00. Contract fees will be charged to budget account # 01.71400.541500.

Please call me if you have any questions.

Sincerely,

  
Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Syracuse Orthopedic Specialists for Syracuse

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with Syracuse Orthopedic Specialists for Syracuse for athletic training services provided as part of the 2023 Summer Recreation Program.

Under this agreement, Syracuse Orthopedic Specialists will provide a certified Athletic Trainer (NATA-certified) with physician supervision and oversight along with necessary supplies to coordinate and manage all first aid services for 2023 summer youth clinics:

July 5 – July 7: Volleyball Clinic at Nottingham  
July 17 – July 21: Tennis @ Meachem and Basketball @ ITC  
July 24 – July 28: Soccer and Tennis @ PSLA at Fowler  
July 31 – August 4: Tennis at Sunnycrest and Track & Field at PSLA at Fowler  
July 18, 20, 25, 27, August 15, 17: Ropes Course at SU Adventure Center  
And other similar sport and activity clinics.

Coverage will be provided at a rate of \$35 per hour, for an estimated total of 170 hours.

The total amount of the contract will not exceed \$5,950.00. Contract fees will be charged to budget account # 01.71400.541500.


If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

**MAY 24 2023**  
\_\_\_\_\_  
Date



23

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Please prepare legislation for the next Common Council meeting authorizing the City to enter into an agreement with Syracuse University for services related to a series of outdoor education and adventure programs held within city parks and on location at Syracuse University's Outdoor Education Center. The programs will be part of the city's 2023 Summer Recreation Program.

This agreement includes delivery of six "Portables in the Parks" 3-hour workshops in the parks at \$25 per student, and six sessions of "Challenge Course Experience at SU", held on location at the Outdoor Education Center, at \$40 per student. All sessions will be held between July 1, 2023 and August 31, 2023. Syracuse University will provide all education staff, as well as all necessary supplies and materials. The programs will serve to up to 150 youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$9,750, will be charged to budget account # 01.71400.541500.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with Syracuse University


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with Syracuse University for services related to a series of outdoor education and adventure programs held within City parks and on location at Syracuse University's Outdoor Education Center. The programs will be part of the City's 2023 Summer Recreation Program.

This agreement includes delivery of six "Portables in the Parks" 3-hour workshops in the parks at \$25 per student, and six sessions of "Challenge Course Experience at SU", held on location at the Outdoor Education Center, at \$40 per student. All sessions will be held between July 1, 2023 and August 31, 2023. Syracuse University will provide all education staff, as well as all necessary supplies and materials. The programs will serve up to 150 youth attending summer recreation programs in the following parks: Burnet, Thornden, Kirk, Schiller, Westmoreland, and Wilson.

The total cost of this agreement, not to exceed \$9,750, will be charged to budget account # 01.71400.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE CENTRAL NEW YORK TENNIS  
ASSOCIATION (CNYTA) FOR SERVICES TO BE  
PROVIDED DURING THE SUMMER TENNIS  
CLINICS**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Central New York Tennis Association (CNYTA) for services provided during the Summer Tennis Clinics; this agreement covers the provision of a tennis program director and USTA-certified instructors (up to two per site) and equipment for the following program components: three (3) five (5) day youth tennis clinics to be held on the following dates and at the following sites: July 17, 2023 – July 21, 2023 at Meachem Park; July 24, 2023 – July 28, 2023 Fowler School; July 31, 2023 – August 4, 2023 at Sunnycrest Park; and

BE IT FURTHER ORDAINED, that participant fees for the above tennis clinics shall be \$25.00 per week for City residents; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$2,700.00 to be charged to Account #01.71400.541500 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with The Central New York Tennis Association (CNYTA) to provide instruction and services as part of the 2023 Summer Recreation Program.

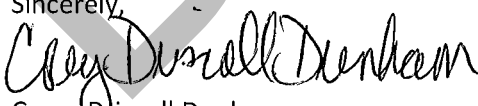
Under this agreement, the Central New York Tennis Association will provide a director, professional tennis instructors and equipment for the following:

Three (3) one-week youth tennis clinics to be held at the following sites on the following dates:

- a. July 17 - 21, 2023: Meachem Field
- b. July 24-28, 2023: Fowler School
- c. July 31 – Aug 4, 2023: Sunnycrest Park

Clinics will operate daily from 9am to 12pm. Revenue will be generated through participant fees, payable to the City, of \$25 per week for City residents.

The amount of the contract will not exceed \$2,700.00. Contract fees will be charged to budget account # 01.71400.541500.

Sincerely,  
  
Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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14

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with The Central New York Tennis Association (CNYTA)

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with The Central New York Tennis Association (CNYTA) to provide instruction and services as part of the 2023 Summer Recreation Program.

Under this agreement, the Central New York Tennis Association will provide a director, professional tennis instructors and equipment for the following:

Three (3) one-week youth tennis clinics to be held at the following sites on the following dates:

- a. July 17 - 21, 2023: Meachem Field
- b. July 24 - 28, 2023: Fowler School
- c. July 31 - Aug 4, 2023: Sunnycrest Park

Clinics will operate daily from 9am to 12pm. Revenue will be generated through participant fees, payable to the City, of \$25 per week for City residents.

The amount of the contract will not exceed \$2,700.00. Contract fees will be charged to budget account #01.71400.541500.


If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH THE YMCA OF GREATER SYRACUSE  
FOR THE OPERATION OF A FREE  
EDUCATIONAL PROGRAM IN CITY PARKS ON  
BEHALF OF THE DEPARTMENT OF PARKS,  
RECREATION AND YOUTH PROGRAMS**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the YMCA of Greater Syracuse ("YMCA") for the operation of a free educational and wellness programing, including but not limited to the Power Scholars Summer Academy and Power Scholars after school academic support program for youth, for youth, adults, and seniors, at City Parks and Facilities on behalf of the Department of Parks, Recreation and Youth Programs; and

BE IT FURTHER ORDAINED, that the Agreement shall be effective from July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, that pursuant to said agreement the YMCA will provide a program coordinator, additional instructional staff and volunteers, necessary supplies, and all related logistics, including registration, for delivering the Summer Power Scholars Academy and Power Scholars after school academic support program for youth; and

BE IT FURTHER ORDAINED, that there shall be no cost to the City for the services provided pursuant to said agreement; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



25

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

Patricia McBride, City Clerk  
City Hall, Room 231  
Syracuse, NY 13202

## RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please place on the agenda for the next scheduled meeting of the Common Council the necessary legislation to authorize the Mayor, on behalf of the City of Syracuse Department of Parks, Recreation, and Youth Programs to enter into an agreement with the YMCA of Central New York, to offer free education and wellness programming in the City Parks.


As part of this agreement, the YMCA will provide a program coordinator, additional instructional staff and volunteers, necessary supplies, and all related logistics, including registration, for delivering the Power Scholars Summer Academy and a Power Scholars after school academic support program for youth.

The YMCA will also provide instructors for periodic fitness and wellness classes and educational sessions for youth, adults and seniors at city facilities.

The Syracuse Parks, Recreation, and Youth Programs Department will provide facilities, staff assistance, and general marketing efforts to assist in generating interest and enrollment.

The agreement shall be considered effective from July 1, 2023 through June 30, 2024. There is no cost to the City of Syracuse for services under this agreement.

If you have any questions or comments regarding this, please contact our office.

Sincerely,  
  
Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syrgov.net](http://www.syrgov.net)




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with the YMCA of Central New York

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the YMCA of Central New York, to offer free education and wellness programming in the City Parks.

As part of this agreement, the YMCA will provide a program coordinator, additional instructional staff and volunteers, necessary supplies, and all related logistics, including registration, for delivering the Power Scholars Summer Academy and a Power Scholars after school academic support program for youth.

The YMCA will also provide instructors for periodic fitness and wellness classes and educational sessions for youth, adults and seniors at city facilities.

The Syracuse Parks, Recreation and Youth Programs Department will provide facilities, staff assistance, and general marketing efforts to assist in generating interest and enrollment.

The agreement shall be considered effective from July 1, 2023 through June 30, 2024. There is no cost to the City of Syracuse for services under this agreement.

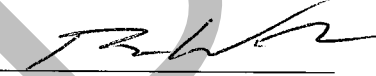
If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date



26

# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

Patricia McBride, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to renew **Ord # 299-2020 OEC Agreement to fulfill NRDAR Creekwalk Grant (previously renewed under Ord# 568-2022)**.

Parks will request services for an amount not to exceed \$675,000 over 5 years. The renewal period will be from July 1, 2023 to June 30, 2024. An 8-month extension period from July 1, 2024 to March 22, 2025 remains on this contract subject pending the approval of the Mayor and Common Council.

**The project area is along the new creekwalk extension and inside the creek fence to Onondaga creek. Work includes tree planting, invasive species management, natural areas management, and education and outreach to involve the community in the same.**

Expenditures will be charged to grant account 08.599802.70205.224150120.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Corey Driscoll Dunham".

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)





# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Amend Ordinance – Onondaga Earth Corps (OEC)

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend ordinance 299-2020, Onondaga Earth Corps (OEC) agreement to fulfill NRDAR Creekwalk Grant (previously renewed under Ord#568-2022).


Parks will request services for an amount not to exceed \$675,000 over 5 years. The renewal period will be from July 1, 2023 to June 30, 2024. An 8-month extension period from July 1, 2024 to March 22, 2025 remains on this contract subject pending the approval of the Mayor and Common Council.

The project area is along the new Creekwalk Extension and inside the creek fence to Onondaga Creek. Work includes tree planting, invasive species management, natural areas management, and education and outreach to involve the community in the same.

Expenditures will be charged to grant account 08.599802.70205.224150120.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

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Fax 315 448-8116

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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

Patricia McBride, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to renew Conservation Corps Service Contract with Onondaga Earth Corps, renewed previously under contract **Ordinance 569-2022** for the period of July 1, 2023 to June 30, 2024. This is the final renewal of this contract. **Projects will include tree planting and pruning, invasive species management & natural areas management, education, and outreach.**

Please also amend the ordinance to reflect an increase in contracted work, due to increased commodity costs. Justification and request from Onondaga Earth Corps are on the following pages.

Services under this agreement will not exceed \$800,000 per fiscal year. Expenditures may be charged to any of the following accounts:

- Operating 01.71100.540551
- Planting 07.599807.70205.700378023
- Urban Forest Capital 07.599807.70205.700380023
- Natural Areas Capital 07.599807.70205.700381021
- 07.599807.70205.700408022
- 07.599807.70205.700408023
- Grant 02.599802.70205.205482022
- Special Projects 08.599808.70205.800048721
- Accounts to be determined by the Commissioner of Finance for future funding sources.

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Amend Agreement with Onondaga Earth Corps (OEC)

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse amend **Ordinance #569-2022** to renew Conservation Corps Service contract with Onondaga Earth Corps (OEC) to renew for the period of July 1, 2023 to June 30, 2024. This is the final renewal of this contract. Projects will include tree planting and pruning, invasive species management & natural areas management, education and outreach.

Please also amend the ordinance to reflect an increase in contracted work, due to increased commodity costs. Justification and request from Onondaga Earth Corps is on the following pages.

Services under this agreement will not exceed \$800,000 per fiscal year. Expenditures may be charged to any of the following accounts:

- Operating 01.71100.540551
- Planting 07.599807.70205.700378023
- Urban Forest Capital 07.599807.70205.700380023
- Natural Areas Capital 07.599807.70205.700381021
- 07.599807.70205.700408022
- 07.599807.70205.700408023
- Grant 02.599802.70205.205482022
- Special Projects 08.599808.70205.800048721
- Accounts to be determined by the Commissioner of Finance for future funding sources.

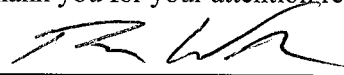
Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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If you agree to enter into this agreement, please sign below and return this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE DEPARTMENT  
OF PARKS, RECREATION AND YOUTH PROGRAMS  
2023/2024 URBAN FOREST RESTORATION PROGRAM  
AT A COST NOT TO EXCEED \$45,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$45,000 from the 2023/2024 Unallocated Cash Capital Account to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs; said funds are to be utilized to match grants, secure professional consulting services and the purchase of trees and planting materials in support of urban forestry canopy goals, in the manner provided by law.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2023

Patricia McBride, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, NY 13202

## RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation for the 2023-2024 Urban Forest Restoration Program** for the Department of Parks, Recreation and Youth Programs.

Funding is used to match grants, secure professional consulting service, particularly street, park, and landscape scale tree inventories as well as the purchase of trees and planting materials in support of urban forest canopy goals.

Funds, **not to exceed \$45,000, will be appropriated for cash capital account and will be distributed to an account to be established by the Commissioner of Finance.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204


Office 315 473 4330  
Fax 315 428 8513

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Topic:

22 May 2023

Page 2

		City of Syracuse	
AUTHORIZATION TO PROCEED WITH CIP PROJECT			
Date:	5/15/2023	Department:	Parks
Project Name:	Urban Forest Restoration		
Project Cost:	\$45,000		
Contact Name:	Stephen Harris		
Project Description:	Urban Forest Restoration is used to match grant dollars internally or with partners, enhance tree planting and natural areas management, tree pit construction and specialized tree care and projects.		
Projected Time Line & Funding Source(s)			
Estimated Start Date:	Aug 2023	Estimated Completion Date:	June 2024
Funding Source:			Dollar Amount:
Local Share:	Cash capital		\$45,000
Local Share:			
State Aid/Grant (Identify)	NA		
Federal Aid/Grant (Identify)	NA		
Other (Identify)	NA		
Other (Identify)	NA		
Total Project Funding (must equal cost):\$			\$ 45,000
Estimated Project Borrowing Timeline			
Year	Fiscal Year		Estimated Amount to Borrow
1	2023		\$ 45,000
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)			\$ 45,000
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes x			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 5-22-23	
Commissioner of Finance:		Date: 5/23/23	



Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT TO  
FALLING FORWARD FOR SERVICES  
RELATIVE TO A MUSICAL PERFORMANCE**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with a musical performance by Falling Forward to be held on June 14, 2023 for Rose Day at Thornden Park:

- Falling Forward, \$300.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged to Recreation Account #01.71400.540552.

DRAFT



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 16, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payment, at a cost not to exceed \$300, to Falling Forward for performing at the 2023 Rose Day at Thornden Park on June 14, 2023.

The funds will be charged to Account# 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Corey Driscoll Dunham".

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with the American Red Cross

**Julie Castellitto**  
Assistant Director

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with the American Red Cross for fiscal year 2023/24 to allow the Department of Parks, Recreation & Youth Programs to collect the fee for certifications and recertification cards for lifeguards on behalf of the American Red Cross. This is necessary as the American Red Cross no longer has a local officer and therefore can no longer accept direct payment from the lifeguards. The City of Syracuse is an authorized lifeguard program for the American Red Cross and with this Agreement would be authorized to accept payments of the fee and forward the funds collected to the American Red Cross.

This money will be deposited into account 10.224046 and will be expensed from account 10.71400.224046 to pay for the Certification and Re-Certification of Lifeguards with The American Red Cross.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Ordinance No.

2023

**ORDINANCE AUTHORIZING PAYMENT TO  
VARIOUS PERFORMERS FOR SERVICES  
RELATIVE TO MUSICAL PERFORMANCES  
FOR THE POPS IN THE PARK MUSIC SERIES**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with musical performances for the Pops in the Park music series on Monday, Tuesday, and Wednesday evenings in July and August of 2023 at Onondaga Park; and

BE IT FURTHER ORDAINED, that the total cost for all services related to the aforementioned musical performances shall not exceed \$10,000.00 and said payments shall be charged to Recreation Account #01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 16, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payments, at a cost not to exceed \$10,000, for various performances at our Pops in the Park music series on Monday, Tuesday and Wednesday evenings in July and August at Onondaga Park.

The cost of these shows shall be charged to account number: 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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Ordinance No.

2023

**ORDINANCE AUTHORIZING A LICENSE  
AGREEMENT WITH SWANK MOTION  
PICTURES FOR SHOWINGS OF COPYRIGHTED  
FILMS AT THE CITY'S PARK FACILITIES,  
SPECIAL EVENTS AND OTHER PUBLIC  
FACILITIES DURING FISCAL YEAR  
2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Parks, Recreation, and Youth Programs be and she is hereby authorized to enter into a license agreement with Swank Motion Pictures for showings of copyrighted films at the City's park facilities, special events, and other public facilities; and

BE IT FURTHER ORDAINED, that said license agreement will cover events held at the City's Park Facilities, Special Events and other Public Facilities during Fiscal Year 2023/2024; and

BE IT FURTHER ORDAINED, that said license agreement shall have a not to exceed cost of \$3,000.00 to be charged to Celebrations Account Project #504610 Fund #25 if donations are received for events and any remaining costs will be charged to Recreation Special Events Programming Account #01.71400.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said license agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 16, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payment, at a cost not to exceed \$3,000, to Swank Motion Pictures for various movie licensing fees for our community-wide movie nights throughout our parks for the summer of 2023.

Part of the monies will come from the Celebrations Account Project #504610 Fund #25 if donations are received for the events. Any remaining balance will come from 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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Ordinance No.

2023

**ORDINANCE AUTHORIZING THE DEPARTMENT  
OF PARKS, RECREATION AND YOUTH PROGRAMS  
TO PROCEED WITH THE 2023/2024 TREE PLANTING  
PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Tree Planting Program to expand the tree canopy in the City of Syracuse, with the focus being on equity planting of trees where it is needed most based on spatial and demographic analysis and then on fulfilling service requests from the public, referrals from other Departments and Parks Department priorities; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$160,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

32-33



# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2023

Patricia McBride, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, NY 13202

**RE: REQUEST FOR LEGISLATION**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023-24 Tree Planting Program not to exceed \$160,000.
- Ordinance authorizing the Department of Parks, Recreation & Youth Programs to proceed with the 2023-24 Tree Planting Program at a cost not to exceed \$160,000.

Locations of tree planting will be determined 1) through the Parks Department service request program 2) Parks Department priorities and 3) to support of capital improvement projects in other departments.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

Date:	05/22/23
Project Name:	Tree Planting
Project Cost:	\$165,000
Contact Name:	Stephen Harris
Project Description:	The Tree planting program exists to expand canopy in the city for public health and environmental benefits. Focus is on tree equity-planting trees where it is needed most based on spatial and demographic analysis. Remaining tree planting fulfills service requests from the public, referrals from other departments and Parks' priorities

**Projected Time Line & Funding Source(s)**

Estimated Start Date:	Estimated Completion Date:
<b>Funding Source:</b>	<b>Dollar Amount:</b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$165,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):	\$165,000

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$ 165,000
2		
3		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration: 

Date: \_\_\_\_\_

Director of Management & Budget: 

Date: 5-23-23

Commissioner of Finance: 

Date: 5/23/23



Ordinance No.

2023

**ORDINANCE AUTHORIZING A LICENSE  
AGREEMENT WITH BROADCAST MUSIC, INC.  
FOR PERFORMANCES OF COPYRIGHTED  
MUSIC AT THE CITY'S ICE RINKS, PARK  
FACILITIES, SPECIAL EVENTS AND OTHER  
PUBLIC FACILITIES DURING FISCAL YEAR  
2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Commissioner of Parks, Recreation, and Youth Programs be and she is hereby authorized to enter into a license agreement with Broadcast Music, Inc. for performances of copyrighted music at the City's ice rinks, park facilities, special events, and other public facilities; and

BE IT FURTHER ORDAINED, that said license agreement will cover the period July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, that said license agreement shall have a not to exceed cost of \$2,200.00 to be charged to Recreation Special Events Programming Account #540552.01.71400 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said license agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 16, 2023

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to authorize the Department of Parks, Recreation and Youth Programs to authorize payment to enter into a license agreement with BMI (Broadcast Music, Inc.) to play copyrighted music at the Department's various facilities. The license fee will not exceed \$2,200 and will go from July 1, 2023 to June 30, 2024.

Funds will be charged to Account 540552.01.71400.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Agreement with BMI (Broadcast Music, Inc.)

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into a license agreement with BMI (Broadcast Music, Inc.) to play copyrighted music at the Department's various facilities. The license fee will not exceed \$2,200 and will go from July 1, 2023 to June 30, 2024. Funds will be charged to Account #540552.01.71400.

If you agree to enter into this agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

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Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

May 22, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver of Competitive Bid – Herbaceous Plants, Planting Materials, Landscape Material, Seed, & Bulbs**

Dear Ms. McBride:

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting to authorize without competitive bid or advertising, of Herbaceous Plants, Planting Materials, Landscape Material, Seeds and Bulbs for Fiscal Year July 1, 2023 through June 30, 2024.

The Department of Parks, Recreation and Youth Programs, has found it is often necessary to locate and purchase the above items based on species, color, bloom, quantity and quality; therefore, it becomes impractical to bid these items. The items listed are crucial for preparation and summer operations of park outdoor facilities, fields, gardens, and public spaces. Other items might include but are not limited to mulch, compost, various soil types, stone, straw, fertilizers, athletic field mixes, and sand.

Expenditures are estimated not to exceed \$35,000.00 and will be charged to Budget Account# 01.71100.540541.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Tim Rudd  
Budget Director  
City Hall Room 213  
233 East Washington Street  
Syracuse, NY 13202

**RE: Request for Legislation for a Waiver of Competitive Bid – Herbaceous Plants, Planting Materials, Landscape Material, Seed, & Bulbs**

Dear Mr. Rudd:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize without competitive bid or advertising, of Herbaceous Plants, Planting Materials, Landscape Material, Seed, & Bulbs, for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2023 through June 30, 2024.**

Our department has found it is often necessary to locate and purchase the above items based on species, color, bloom, quantity, and quality; therefore, it becomes impractical to bid these items. The items listed are crucial for preparation and summer operations of park outdoor facilities, fields, gardens, and public spaces. Other items might include but are not limited to mulch, compost, various soil types, stone, straw, fertilizers, athletic field mixes, and sand.

Expenditures are estimated not to exceed **\$35,000.00** and will be charged to **Budget Account# 01.71100.540541.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

36

May 22, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Waiver of Competitive Bid – Playground Equipment and Replacement Parts**

Dear Ms. McBride:

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting to authorize without competitive bid or advertising, the purchase of playground equipment and replacement parts for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2023 through June 30, 2024 from the following vendors and their product partners:

- Parkitects, Landscape Structures
- Denzak Recreational Design & Supply, Miracle Recreation
- MRC Recreation, Gametime
- Playworld Systems
- Columbia Cascade

The Department of Parks, Recreation and Youth Programs, has found it is often necessary to locate and purchase the above items based on specifications of the individual playgrounds installed in order to keep the integrity of the warrantied for each playground system; therefore it becomes impractical to bid out these items.

Expenditures are estimated not to exceed \$15,000.00 and will be charged to Budget Account# 01.71100.540512.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Tim Rudd  
Budget Director  
City Hall Room 213  
233 East Washington Street  
Syracuse, NY 13202

**RE: Request for Legislation for a Waiver of Competitive Bid – Playground Equipment & Replacement Parts**

Dear Mr. Rudd:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize without competitive bid or advertising, of Playground Equipment & Replacement Parts, for the Department of Parks, Recreation and Youth Programs for Fiscal Year July 1, 2023 through June 30, 2024 from the following vendors and their product partners:**

- Parkitects, Landscape Structures
- Denzak Recreational Design & Supply, Miracle Recreation
- MRC Recreation, Gametime
- Playworld Systems
- Columbia Cascade

Our department has found it is often necessary to locate and purchase the above items based on specifications of the individual playgrounds installed in order to keep the integrity of the warrantied for each playground system; therefore it becomes impractical to bid out these items.

Expenditures are estimated not to exceed **\$15,000.00** and will be charged to **Budget Account# 01.71100.540512.**

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Corey Driscoll Dunham  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

37

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 25, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

RE: Request for Legislation

Dear Ms. McBride:

On behalf of the Office of Accountability, Performance, & Innovation, please prepare legislation to be introduced at the next scheduled Common Council Meeting to extend the terms of the contract with Harvard Kennedy School Government Performance Lab at Harvard University (d/b/a. "GPL") by one (1) year authorized by ordinance #283-2022 to provide technical assistance in developing and executing innovative initiatives relative to the City's procurement process.

Initial Services, as set forth in the attached MOU, shall be at no cost to the City. GPL will continue to provide services to the City to develop and execute innovative initiatives relative to the City's procurement processes..

If you have any questions or comments regarding this, please contact our office.  
Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director


**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 19, 2023  
**SUBJECT:** Amend to Extend Contract – Harvard Kennedy School Government Performance Lab at Harvard University (d/b/a “GPL”)

On behalf of the Office of Accountability, Performance, & Innovation, I am requesting to extend the terms of the contract with Harvard Kennedy School Government Performance Lab at Harvard University (d/b/a. “GPL”) by one (1) year authorized by ordinance #283-2022 to provide technical assistance in developing and executing innovative initiatives relative to the City’s procurement process.

Initial Services, as set forth in the attached MOU, shall be at no cost to the City. GPL will continue to provide services to the City to develop and execute innovative initiatives relative to the City’s procurement processes.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 25 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF ACCOUNTABILITY, PERFORMANCE & INNOVATION

CITY OF SYRACUSE, MAYOR BEN WALSH

**Nicolas Diaz**  
Chief  
Innovation &  
Data Officer

Timothy Rudd  
Director of Management & Budget  
233 E. Washington Street  
Syracuse, NY 13202

**Conor Muldoon**  
Deputy Chief  
Innovation &  
Data Officer

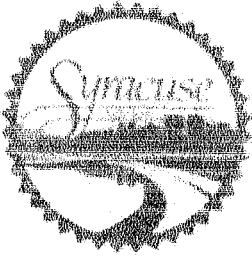
**RE: Amend to Extend the Term of Contract with Harvard Kennedy School Government Performance Lab at Harvard University (d/b/a. "GPL")**

Dear Mr. Rudd:

Please request Mayoral and Council approval to extend the terms of the contract with Harvard Kennedy School Government Performance Lab at Harvard University (d/b/a. "GPL") by one (1) year authorized by ordinance #283-2022 to provide technical assistance in developing and executing innovative initiatives relative to the City's procurement process.

Initial Services, as set forth in the attached MOU, shall be at no cost to the City. GPL will continue to provide services to the City to develop and execute innovative initiatives relative to the City's procurement processes. Thank you for your assistance in this matter.

Nicolas Diaz Amigo  
Chief Innovation & Data Officer  
Office of Accountability, Performance and Innovation



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

**David Prowak**  
Director

Information Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202  
Office 315 448-8431

May 19, 2023

Ms. Patricia McBride City Clerk 231 City Hall  
Syracuse, NY 13202

## Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

On behalf of the Office of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council meeting amending Ordinance no. 240-21 as most recently amended by Ordinance No. 245-23 extending the contract with Cherry Road through December 31, 2023 and to amend the total cost by \$80,000 for a not to exceed amount of \$2,388,440.

The work being performed will make changes to TeleStaff, the SPD officer scheduling software, to accommodate SPD's new work schedule.

Costs for services to be provided under this amendment shall be charged to Budget Account # 541500.01.16800

Sincerely,

David Prowak  
Director of Information Technology

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 24, 2023  
**SUBJECT:** Amend Agreement – Cherry Road Technologies

On behalf of the Department of Information Technology, I am requesting the City of Syracuse amend Ordinance #240-21 as most recently amended by Ordinance No. 245-23 extending the contract with Cherry Road through December 31, 2023 and to amend the total cost by \$80,000 for a not to exceed amount of \$2,388,440.

The work being performed will make changes to TeleStaff, the SPD officer scheduling software, to accommodate SPD's new work schedule.

Costs for services to be provided under this amendment shall be charged to Budget Account # 541500.01.16800

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

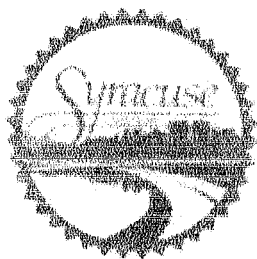
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

5/24/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

David Prowak  
Director

Office of Information Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202  
Office 315 448-8431

May 19, 2023

Ms. Patricia McBride City Clerk 231 City Hall  
Syracuse, NY 13202

## Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

On behalf of the Office of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council meeting amending Ordinance no. 157-23 extending the contract with Deer Island Bait Company, Inc. through December 31, 2023 and to amend the total cost by \$65,000 for a not to exceed amount of \$116,000.

The work being performed will make changes to TeleStaff, the SPD officer scheduling software, to accommodate SPD's new work schedule.

Costs for services to be provided shall be charged to Budget Account # 541500.01.16800

Sincerely,

David Prowak  
Director of Information Technology

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 24, 2023  
**SUBJECT:** Amend Agreement – Deer Island Bait Company, Inc.

**Julie Castellitto**  
Assistant Director

On behalf of the Department of Information Technology, I am requesting the City of Syracuse amend Ordinance #157-23 extending the contract with Deer Island Bait Company, Inc. through December 31, 2023 and to amend the total cost by \$65,000 for a not to exceed amount of \$116,000.

The work being performed will make changes to TeleStaff, the SPD officer scheduling software, to accommodate SPD's new work schedule.

Costs for services to be provided shall be charged to Budget Account # 541500.01.16800

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

5/24/23  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# Office of Information Technology

CITY OF SYRACUSE, MAYOR BEN WALSH

40

May 19, 2023

David Prowak  
Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

## Re: REQUEST FOR LEGISLATION

Dear Ms. McBride

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into a intermunicipal agreement with NY State for the City to utilize the State's Joint Security Operations Center (JSOC) Security Information and Event Management Tool (SIEM). The SIEM tool will collect the City's logging data to contribute to an unprecedented level of visibility into potential threats across the State and increase efficiency in detecting and responding to cybersecurity events and incidents. The State will further analyze, integrate and disseminate this to improve the State's collective cybersecurity and risk management capabilities.

The State has arranged for the City to receive this SIEM service at no cost.

Sincerely,

A handwritten signature in black ink, appearing to read "David Prowak", written over a large, faint, diagonal watermark that says "DRAFT".

David Prowak  
Director of Information Technology

Office of Information  
Technology  
233 E Washington St  
Room 423  
Syracuse, N.Y. 13202  
Office 315 448-8431

[www.syr.gov.net](http://www.syr.gov.net)

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**Ordinance No.**

**2023**

**ORDINANCE AUTHORIZING CORRECTION OF  
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

DRAFT



IS

SHOULD BE

Unknown  
1215 Glencove Rd  
0532002301  
025.-16-38.0  
DIMENSIONS - 17.43X160  
LAND - \$250  
FULL - \$250  
CITY TAXABLE - \$250  
COUNTY TAXABLE - \$250  
SCHOOL TAXABLE - \$250  
WATER TAXABLE - \$250  
ALL OTHER CHARGES AS BILLED

Capra, Timothy C  
1203 Glencove Rd  
0532002299  
025.-16-38.2  
DIMENSIONS - 17.5X60  
LAND - \$1,000  
FULL - \$4,000  
CITY TAXABLE - \$4,000  
COUNTY TAXABLE - \$4,000  
SCHOOL TAXABLE - \$4,000  
WATER TAXABLE - \$4,000  
ALL OTHER CHARGES AS BILLED

Mazza, Dominic-Estate Of  
1217 Glencove Rd Rear  
0532002307  
025.-16-38.1  
DIMENSIONS - 17.5X100  
LAND - \$250  
FULL - \$250  
CITY TAXABLE - \$250  
COUNTY TAXABLE - \$250  
SCHOOL TAXABLE - \$250  
WATER TAXABLE - \$250  
ALL OTHER CHARGES AS BILLED

## CORRECT 2022/23 ASSESSMENT ROLL

## Appendix "B"

IS

SHOULD BE

Chandler, Gordon  
112 Martin Street  
0156101800  
004.-14-20.0  
LAND - \$13,800  
FULL - \$76,000  
SIDEWALK CHARGE - \$734.24

Chandler, Gordon  
112 Martin Street  
0156101800  
004.-14-20.0  
LAND - \$13,800  
FULL - \$76,000  
SIDEWALK CHARGE -\$505.85

Petrangelo, Dianna L  
164 Martin Street  
0156102900  
004.-14-31.0  
LAND - \$11,800  
FULL - \$69,000  
SIDEWALK CHARGE - \$505.85

Petrangelo, Dianna L  
164 Martin Street  
0156102900  
004.-14-31.0  
LAND - \$11,800  
FULL - \$69,000  
SIDEWALK CHARGE -\$151.99

Simiele, Gia R  
172 Martin Street  
0156103100  
004.-14-33.0  
LAND - \$11,800  
FULL - \$74,000  
SIDEWALK CHARGE - \$152.00

Simiele, Gia R  
172 Martin Street  
0156103100  
004.-14-33.0  
LAND - \$11,800  
FULL - \$74,000  
SIDEWALK CHARGE -\$463.18

Oak Elm Properties LLC  
802 Turtle Street  
0191006400  
006.-02-02.0  
LAND - \$27,500  
FULL - \$102,000  
SIDEWALK CHARGE - \$463.18

Oak Elm Properties LLC  
802 Turtle Street  
0191006400  
006.-02-02.0  
LAND - \$27,500  
FULL - \$102,000  
SIDEWALK CHARGE -\$671.20

Mongar, Aita  
205 Willumae Drive  
0196002000  
006.-05-07.0  
LAND - \$13,500  
FULL - \$104,000  
SIDEWALK CHARGE - \$671.20

Mongar, Aita  
205 Willumae Drive  
0196002000  
004.-14-33.0  
LAND - \$13,500  
FULL - \$104,000  
SIDEWALK CHARGE -\$539.88

IS

FASTRAC EG, LLC  
101-03 N Geddes St. & Erie Blvd W  
0231100101  
109.-05-18.1  
LAND - \$225,536  
FULL - \$499,000  
SIDEWALK CHARGE - \$539.88

Pizarro, Lissie  
832 Park Ave.  
0268013700  
108.2-06-21.0  
LAND - \$7,600  
FULL - \$65,000  
SIDEWALK CHARGE - \$697.92

Avery, Christopher  
905 Park Ave.  
0268014500  
109.-02-11.0  
LAND - \$6,900  
FULL - \$64,000  
SIDEWALK CHARGE - \$976.34

Gagliardi, Frank and Bonnie  
247 Briggs Street  
0311004100  
011.-02-23.0  
LAND - \$12,500  
FULL - \$82,000  
SIDEWALK CHARGE - \$433.02

SHOULD BE

FASTRAC EG, LLC  
101-03 N Geddes St. & Erie Blvd W  
0231100101  
109.-05-18.1  
LAND - \$225,536  
FULL - \$499,000  
SIDEWALK CHARGE -\$2,309.71

Pizarro, Lissie  
832 Park Ave.  
0268013700  
108.2-06-21.  
LAND - \$7,600  
FULL - \$65,000  
SIDEWALK CHARGE -\$976.35

Avery, Christopher  
905 Park Ave.  
0268014500  
109.-02-11.0  
LAND - \$6,900  
FULL - \$64,000  
SIDEWALK CHARGE -\$433.02

Gagliardi, Frank and Bonnie  
247 Briggs Street  
0311004100  
011.-02-23.0  
LAND - \$12,500  
FULL - \$82,000  
SIDEWALK CHARGE -\$402.85



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

41

May 19, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

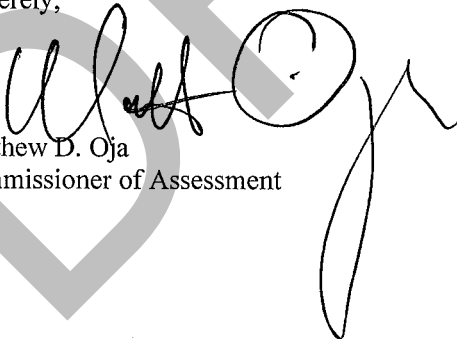
**Re: Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2023/2024 assessment roll outlined in Appendix "A" (attached), and to the 2022/2023 assessment roll outlined in Appendix "B" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – Lease of Real Property for Fleet Management**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a new lease agreement with Ironhorn Enterprises for a 30,000±-square-foot section of warehouse space located at 1810 LeMoyne Avenue.

As the City has refined its fleet management practices, a need has been identified for indoor storage space to protect its equipment from the elements. The Syracuse Police Department ("SPD"), Fire Department ("SFD"), and Department of Public Works ("DPW") have several millions of dollars' worth of equipment that traditionally has been stored on an ad hoc basis in a number of open lots. As we reevaluated our broader real estate needs, we have identified a short-term leasing opportunity that affords us the ability to protect our fleet from winter weather while beginning the process of identifying a long-term centralized solution.

The lease would incorporate the following terms:

1. A term of five (5) years;
2. Annual rent not to exceed \$235,000 in the first year;
3. A renewal option of three (3) years at tenant's option but not without the authorization of the Common Council;
4. Tenant responsibility for a pro rata share of any real property taxes above the base year, utilities, and interior maintenance expenses.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190  
assessment@syrgov.net

The lease would commence on or about August 1, 2023. The lease payments would be debited from account 01.90000.590810.

Sincerely,

Matthew D. Oja  
Commissioner of Assessment

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget *TR*  
**DATE:** May 22, 2023  
**SUBJECT:** Lease Agreement – Ironhorn Enterprises

---

On behalf of the Department of Assessment, I am requesting the City enter into a lease agreement with Ironhorn Enterprises for a 30,000± square-foot section of warehouse space located at 1810 LeMoyne Avenue.

As the City has refined its fleet management practices, a need has been identified for indoor storage space to protect its equipment from the elements. The Syracuse Police Department (“SPD”), Fire Department (“SFD”), and Department of Public Works (“DPW”) have several millions of dollars’ worth of equipment that traditionally has been stored on an ad hoc basis in a number of open lots. As we reevaluated our broader real estate needs, we have identified a short-term leasing opportunity that affords us the ability to protect our fleet from winter weather while beginning the process of identifying a long-term centralized solution.

This lease would incorporate the following terms:

1. A term of five (5) years;
2. Annual rent not to exceed \$235,000 in the first year;
3. A renewal option of three (3) years at tenant’s option but not without the authorization of the Common Council;
4. Tenant responsibility for a pro rata share of any real property taxes above the base year, utilities, and interior maintenance expenses.

The lease would commence on or about August 1, 2023. The lease payments would be debited from account 01.90000.590810.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

*Ben Walsh*  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

## Appendix A

### Rent Schedule

Based upon 30,000 sf.

Year	Month	Monthly Rent	Annual Rent (NITE)
1	1-12	\$19,583.33	\$235,000.00
2	13-24	\$20,170.83	\$242,050.00
3	25-36	\$20,775.96	\$249,311.50
4	37-48	\$21,399.24	\$256,790.85
5	49-60	\$22,041.21	\$264,494.57

- Commences upon occupancy.

Ordinance No.

2023

**ORDINANCE AUTHORIZING A LICENSE  
AGREEMENT WITH GREATER SYRACUSE  
SOUTHSIDE HOMEOWNERS ASSOCIATION  
FOR THE USE OF CITY OWNED PROPERTY  
LOCATED AT 1350 SOUTH SALINA STREET &  
MARTIN LUTHER KING WEST**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into a License agreement with Greater Syracuse Southside Homeowners Association for the use of City owned property to host a Juneteenth celebration subject to the following terms:

1. The license agreement shall be for June 19, 2023 from 1:00 PM to 6:00 PM;
2. The rental rate to be charged by the City will be \$25.00;
3. The License Premises shall be used by the Licensee to host a Juneteenth celebration; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.





# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

43

May 19, 2023

**Matthew D. Oja**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation – License Agreement for Juneteenth Celebration**

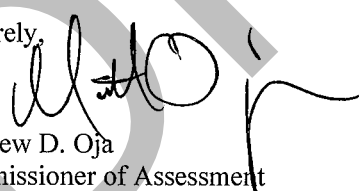
Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a license agreement with the Greater Syracuse Southside Homeowners Association to host a Juneteenth celebration.

The event is to take place on the vacant City lot at 1350 South Salina Street and Martin Luther King West. The event is scheduled to take place on June 19<sup>th</sup>, 2023, from 1:00 p.m. to 6:00 p.m.

The total cost of the agreement is \$25.00 (Twenty-Five Dollars).

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

**Department of  
Assessment**

233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 22, 2023  
**SUBJECT:** License Agreement for Juneteenth Neighborhood Celebration


On behalf of the Department of Assessment, I am requesting the City of Syracuse to enter into a license agreement with the Greater Syracuse Southside Homeowners Association to host a Juneteenth celebration.

The event is to take place on the vacant City lot at 1350 South Salina Street and Martin Luther King West. The event is scheduled to take place on June 19<sup>th</sup>, 2023 from 1:00 p.m. to 6:00 p.m.

The total cost of the agreement is \$25.00 (Twenty-Five Dollars).

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

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Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
516-2022 AUTHORIZING A CONTRACT WITH  
IPT, LLC (D/B/A PAYLOCK) FOR PARKING  
TICKET ENFORCEMENT SERVICES AND  
EQUIPMENT ON BEHALF OF THE  
DEPARTMENT OF FINANCE – PARKING  
VIOLATIONS BUREAU**

BE IT ORDAINED, that Ordinance No. 516-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Director of the Office of the Management and Budget on behalf of the Department of Finance – Parking Violations Bureau has requested a waiver of the Request for Proposal process relative to parking ticket enforcement services due to the proprietary nature of the equipment and software and the specialized booting and supporting equipment and software and payment services relative to said booting operation, and has requested retention of IPT, LLC (d/b/a PayLock) to assist the City with Parking Ticket Enforcement, as they have provided these services to the City since 2007; and

WHEREAS, the Mayor has approved the waiver of the Request for Proposal process and the retention of IPT, LLC (d/b/a PayLock), under the following terms:

1. PayLock shall provide the City with services to assist the Department of Finance – Parking Violations Bureau with parking ticket enforcement. Under this agreement PayLock will be responsible for street patrol and immobilization of vehicles, supply of the boots and related software and equipment necessary for the booting operation at no cost to the City. PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees. PayLock will provide customer assistance over the phone through its 24/7 Help Center and will supplement the Help Center with a Web App that can be used with smart phones and tablets.

2. The term of the Agreement shall be for a three (3) year period effective as of July 1, 2022 through June 30, 2025.

3. PayLock will be compensated based on a fee of \$161.00\* per boot application, plus an additional \$50.00 administrative fee for non-City residents, which will be paid by the registered owner of the vehicle which has been booted.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to collect parking fines, penalties, surcharges and boot fees by credit card, debit card, or e-check provided such payments are made directly to PayLock and nothing in this Ordinance or the agreement authorized herein shall authorize the acceptance of credit cards, debit cards, or e-checks in the Department of Finance including but not limited to the Parking Violations Bureau; and

BE IT FURTHER ORDAINED, that the payments to PayLock will be funded from the actual collections of parking fines, penalties, and surcharges and any other expenses will be funded from Department of Finance Budget Account #13100.01.541500 or such other Finance account as determined by the Commissioner of Finance.

\_\_\_\_\_ = new material

\* previously read \$50.00 per boot application, plus 28% of the parking fines, penalties and surcharges collected based on the application of a boot.



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# CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE  
CITY OF SYRACUSE, MAYOR BEN WALSH

May 15, 2023

**Bradley O'Connor, CPA**  
Commissioner of Finance

**Veronica H. Voss**  
Deputy Commissioner

Ms. Patricia K. McBride  
City Clerk  
213 City Hall  
Syracuse, NY 13202

Dear Ms. McBride:

Please prepare legislation for the regularly scheduled Common Council meeting of June 5, 2023:

We are looking to amend Ordinance 516, adopted by the Council on August 1, 2022. The contract will remain with the existing vendor, however, we are looking to change the terms outlined under item 3 to read:

- Paylock will be compensated based on a fee of \$161.00 per boot application to be paid by the registered owner of the vehicle

Currently the City is paying 28% of the parking fines, penalties and surcharges (an average of \$111 per boot). We are looking to remove this taxpayer supported subsidy and have the person who committed the parking violation pay the entirety of the boot fees.

- The City of Syracuse will charge all non-city residents an administrative fee of \$50.00 in addition to the \$161.00 boot fee.

Thank you for your attention to this matter.

Sincerely,

Veronica H. Voss  
Deputy Commissioner of Finance

/vv

**City Payment Center**  
233 E. Washington St  
Room 122  
Syracuse, NY 13202

Office 315 448 8310  
Fax 315 471 6024  
[www.syr.gov.net](http://www.syr.gov.net)

[CityPayments@SyrGov.net](mailto:CityPayments@SyrGov.net)

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management & Budget  
**DATE:** May 19, 2023  
**SUBJECT:** Amend Ordinance #516-2022 – Paylock

On behalf of the Department of Finance, I am requesting the City of Syracuse amend ordinance #516-2022, adopted by the Council on August 1, 2022. The contract will remain with the existing vendor, however, we are looking to change the terms outlined under item 3 to read:


- Paylock will be compensated based on a fee of \$161.00 per boot application to be paid by the registered owner of the vehicle

Currently the City is paying 28% of the parking fines, penalties, and surcharges (an average of \$111 per boot). We are looking to remove this taxpayer supported subsidy and have the person who committed the parking violation pay the entirety of the boot fee.

- The City of Syracuse will charge all non-city residents an administrative fee of \$50.00 in addition to the \$161.00 boot fee.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



**ORDINANCE AUTHORIZING A CONTRACT  
WITH IPT, LLC (D/B/A PAYLOCK) FOR  
PARKING TICKET ENFORCEMENT SERVICES  
AND EQUIPMENT ON BEHALF OF THE  
DEPARTMENT OF FINANCE – PARKING  
VIOLATIONS BUREAU**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Director of the Office of the Management and Budget on behalf of the Department of Finance – Parking Violations Bureau has requested a waiver of the Request for Proposal process relative to parking ticket enforcement services due to the proprietary nature of the equipment and software and the specialized booting and supporting equipment and software and payment services relative to said booting operation, and has requested retention of IPT, LLC (d/b/a PayLock) to assist the City with Parking Ticket Enforcement, as they have provided these services to the City since 2007; and

WHEREAS, the Mayor has approved the waiver of the Request for Proposal process and the retention of IPT, LLC (d/b/a PayLock), under the following terms:

- (1) PayLock shall provide the City with services to assist the Department of Finance – Parking Violations Bureau with parking ticket enforcement. Under this agreement PayLock will be responsible for street patrol and immobilization of vehicles, supply of the boots and related software and equipment necessary for the booting operation at no cost to the City. PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees. PayLock will provide customer assistance over the phone through its 24/7 Help Center and will supplement the Help Center with a Web App that can be used with smart phones and tablets.
- (2) The term of the Agreement shall be for a three (3) year period effective as of July 1, 2022 through June 30, 2025.

- (3) PayLock will be compensated based on a fee of \$50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of a boot.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to collect parking fines, penalties, surcharges and boot fees by credit card, debit card, or e-check provided such payments are made directly to PayLock and nothing in this Ordinance or the agreement authorized herein shall authorize the acceptance of credit cards, debit cards, or e-checks in the Department of Finance including but not limited to the Parking Violations Bureau; and

BE IT FURTHER ORDAINED, that the payments to PayLock will be funded from the actual collections of parking fines, penalties, and surcharges and any other expenses will be funded from Department of Finance Budget Account #13100.01.541500 or such other Finance account as determined by the Commissioner of Finance.





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# DEPARTMENT OF LAW

## OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

**Corporation Counsel**  
Susan R. Katzoff

May 26, 2023

**First Assistant  
Corporation Counsel**  
Joseph W. Barry III

Ms. Patricia K. McBride  
City Clerk  
Room 231, City Hall  
Syracuse, NY 13202

**Senior Corporation  
Counsels**  
Lee R. Terry  
Todd M. Long

Re: US EPA v City of Syracuse et al. Amend Ordinance #623-2016 as last amended by Ordinance No. 40-2022

**First Assistant Senior  
Corporation Counsels:**  
John C. Black Jr.  
Catherine E. Carnrike  
Amanda R. Harrington  
Danielle B. Pires  
Meghan E. Ryan  
Danielle R. Smith

Dear Ms. McBride:

Please prepare legislation for the June 5, 2023 Common Council meeting amending Ordinance #623-2016, as last amended by Ordinance #40-2022 to increase the authorized settlement amount by \$46,000.00.

**Assistant Corporation  
Counsels:**  
Darienn P. Balin  
John J. Connor  
Valerie T. Didamo  
Gregory P. Fair  
Meira N. Hertzberg  
Trevor McDaniel  
Patrick J. Parkinson  
Meir Teitelbaum  
Zachary A. Waksman

In 2016 the City entered into a Consent Order with the US EPA relative to the operation of a City of Syracuse municipal landfill adjacent to Ley Creek in the 1960's. The Consent Order requires that the City and several other responsible parties, Onondaga County, Carrier Corporation, the Town of Salina, Cooper Crouse Hinds, National Grid and Syracuse China, prepare a remedial design plan for pollution alleged to have been discharged into Ley Creek.

**Department of Law  
Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

The City and its partners in the Consent Order have completed the remedial design with the final cost to the City being \$252,082 v the 2016 estimate of \$247,900. Unfortunately, EPA required revisions to remedial design and additional site investigations have increased the cost to each participant by \$46,000. Therefore, we are requesting that the Ordinance be amended to add \$46,000 to cover this invoice and any additional expense that may occur during the EPA approval process. The new total not to exceed amount therefore would be \$298,082.

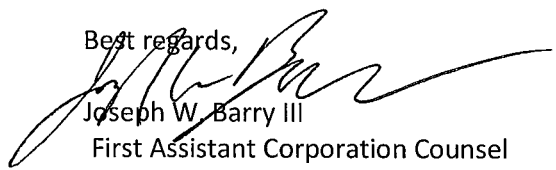
Office 315 448-8400  
Fax 315 448-8381  
Email law@syr.gov.net

The cost would continue to be charged to account #541500.01.81600 as set forth in Ordinance #623-2016 as amended by Ordinance No. 40-2022. DPW has been budgeting for this project on an annual basis since it was approved in 2016.

www.syr.gov

Please let me know if you have any questions or concerns.

Best regards,

  
Joseph W. Barry III  
First Assistant Corporation Counsel



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

46-48

May 18, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Patricia McBride  
City Clerk  
City Hall, Room 230  
Syracuse, New York 13202

**RE: Request for Legislation – Intermunicipal Agreement with Onondaga County relative to Transportation Improvements within the City of Syracuse in and along Teall Avenue from the City line to its intersection with Grant Boulevard “Teall Ave. Project”**

Dear Ms. McBride:

Please place an item on the next Common Council agenda authorizing the Mayor to execute, subject to approval by the Corporation Counsel, an intermunicipal agreement (IMA) with Onondaga County to provide for the disbursement of funding from the City to the County for Transportation Improvements within the City of Syracuse in and along Teall Avenue from the City line to its intersection with Grant Boulevard.

- Ordinance authorizing the sale and issue of bonds to defray the costs of the Teall Ave Project at a cost not to exceed \$200,000.00

The County is undertaking a federally-aided Transportation Project (PIN 3950.82) Teall Ave. Project includes, within City limits, sidewalk installation where modified (no general sidewalk / curb replacement planned), traffic signal modifications and Americans with Disabilities Act (“ADA”) curb ramps at the intersection of Grant Boulevard and Teall Avenue, access management, pavement treatment along Teall Avenue and all approaches to the Grant Boulevard intersection.

The City of Syracuse has agreed to pay all costs for the portion of this project that fall within City limits for an amount not to exceed \$200,000 which will be placed into an account to be determined by the Commissioner of Finance.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

  
Martin Davis  
Deputy Commissioner of Public Works



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget ✓  
**DATE:** May 22, 2023  
**SUBJECT:** Intermunicipal Agreement – Onondaga County

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On behalf of the Department of Public Works, I am requesting that the City of Syracuse enter into an Intermunicipal Agreement (IMA) with Onondaga County to provide for the disbursement of funding from the City to the County for Transportation Improvements within the City of Syracuse in and along Teall Avenue from the City line to its intersection with Grant Boulevard.

- Ordinance authorizing the sale and issue of bonds to defray the costs of the Teall Ave Project at a cost not to exceed \$200,000

The County is undertaking a federally-aided Transportation Project (PIN 3950.82) Teall Ave. Project includes, within City limits, sidewalk installation where modified (no general sidewalk / curb replacement planned), traffic signal modifications and Americans with Disabilities Act ("ADA") curb ramps at the intersection of Grant Boulevard and Teall Avenue, access management, pavement treatment along Teall Avenue and all approaches to the Grant Boulevard intersection.

The City of Syracuse has agreed to pay all costs for the portion of this project that fall within City limits for an amount not to exceed \$200,000 which will be placed into an account to be determined by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date



City of Syracuse

**AUTHORIZATION TO PROCEED WITH CIP PROJECT**

<b>Date:</b>	05/18/23	<b>Department:</b>	Public Works
<b>Project Name:</b>	Intermunicipal Agreement with Onondaga County - Teall Ave. Project		
<b>Project Cost:</b>	\$200,000		
<b>Contact Name:</b>	Jeremy Robinson		
<b>Project Description:</b>	Transportation Improvements within the City of Syracuse in and along Teall Avenue from the City line to its intersection with Grant Boulevard.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: 6/15/2023 Estimated Completion Date: 12/31/2023

<b>Funding Source:</b>	<b>Dollar Amount:</b>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	200,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	\$ 200,000

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	\$200,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ \$200,000


Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Y: Yes X NO

Director of Administration: 

Date: \_\_\_\_\_

Director of Management & Budget: 

Date: 5-23-23 

Commissioner of Finance: 

Date: 5/24/23



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. Tim Rudd  
Director of Management and Budget  
City Hall, Room 213  
Syracuse NY 13202

**RE: Request for Legislation – Intermunicipal Agreement with Onondaga County relative to Transportation Improvements within the City of Syracuse in and along Teall Avenue from the City line to its intersection with Grant Boulevard "Teall Ave. Project"**

Dear Mr. Rudd:

Please prepare a letter to the mayor requesting authorization for the City of Syracuse to enter into an intermunicipal agreement (IMA) with Onondaga County to provide for the disbursement of funding from the City to the County for Transportation Improvements within the City of Syracuse in and along Teall Avenue from the City line to its intersection with Grant Boulevard.

- Ordinance authorizing the sale and issue of bonds to defray the costs of the Teall Ave Project at a cost not to exceed \$200,000.00

The County is undertaking a federally-aided Transportation Project (PIN 3950.82) Teall Ave. Project includes, within City limits, sidewalk installation where modified (no general sidewalk / curb replacement planned), traffic signal modifications and Americans with Disabilities Act ("ADA") curb ramps at the intersection of Grant Boulevard and Teall Avenue, access management, pavement treatment along Teall Avenue and all approaches to the Grant Boulevard intersection.

The City of Syracuse has agreed to pay all costs for the portion of this project that fall within City limits for an amount not to exceed \$200,000 which will be placed into an account to be determined by the Commissioner of Finance.

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Very truly yours,

  
Martin Davis  
Deputy Commissioner of Public Works

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE NO.  
184-2009 AS LAST AMENDED BY ORDINANCE  
NO. 430-2017 ESTABLISHING PARKING RATES  
FOR VARIOUS PARKING GARAGES OWNED  
AND MANAGED BY THE CITY OF SYRACUSE**

BE IT ORDAINED, that Ordinance No. 184-2009, as last amended by Ordinance No. 430-2017, is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby establishes parking rates for various parking garages owned and managed by the City of Syracuse as set forth in the revised and amended Schedule "A" attached hereto and made a part of this Ordinance; and

BE IT FURTHER ORDAINED, that any previous Ordinance(s) relative to parking rates as set forth in the revised and amended Schedule "A" are hereby superseded by this new rate schedule effective July 1, 2023.

\* \_\_\_\_\_ = new material



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# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13203


**Re: Amend Ordinance 430-2017 as last amended by 184-2009 as last amended by 209-2015 Establishing Parking Rates for Various Parking Garages Owned by The City of Syracuse**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to amend Ordinance 430-2017 as last amended by 184-2009 as last amended by 209-2015 establishing parking rates for Center Armory Parking Garage, Fayette Street Parking Garage, Madison-Irving Parking Garage and Washington Street Parking Garage. The proposed rates are detailed in the attached "Schedule A" and would take effect July 1, 2023.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Very truly yours,



Martin Davis  
Deputy Commissioner of Public Works

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13210

Office 315 448-2489  
Fax 315 448-8531

[www.syrgov.net](http://www.syrgov.net)

## Schedule A

### Current Rates

	Center Armory Parking Garage	Fayette Street Parking Garage	Madison-Irving Parking Garage	Washington Street Parking Garage
Up to 1 Hour	\$3.00	\$2.00	\$2.00	\$2.00
Up to 2 Hours	\$5.00	\$4.00	\$4.00	\$4.00
Up to 3 Hours	\$7.00	\$6.00	\$6.00	\$6.00
3 + Hours	\$8.00	\$8.00	\$8.00	\$8.00
Overnight	\$15.00	\$23.00	\$23.00	\$15.00
Monthly Rate	n/a	\$90.00	\$80.00	\$90.00
Monthly Rate - Daytime	\$100.00	n/a	n/a	n/a
Monthly Rate - Tenants	\$100.00	n/a	n/a	n/a

New Rates Effective July 1, 2023. All prices include taxes.

	Center Armory Parking Garage	Fayette Street Parking Garage	Madison-Irving Parking Garage	Washington Street Parking Garage
Up to 1 Hour	\$4.00	\$3.00	\$3.00	\$3.00
Up to 2 Hours	\$6.00	\$5.00	\$5.00	\$5.00
Up to 3 Hours	\$8.00	\$7.00	\$7.00	\$7.00
3 + Hours	\$9.00	\$9.00	\$9.00	\$9.00
Overnight	\$25.00	\$25.00	\$25.00	\$23.00
Monthly Rate	n/a	\$100.00	\$90.00	\$100.00
Monthly Rate - Daytime	\$110.00	n/a	n/a	n/a
Monthly Rate - Tenants	\$125.00	n/a	n/a	n/a





# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

50-51

May 17, 2023

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

## RE: Authorization of the 2023/2024 Sweeping Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the advertising of a public hearing, to be scheduled for the appropriate Council meeting, related to authorization of the 2023/2024 Sweeping Program, for all or part of the streets identified in "Appendix A."
- Ordinance authorizing the 2023/2024 Sweeping Program, for all or part of the streets identifies in "Appendix A" at a cost not to exceed \$1,169,605.

The Commissioner of Public Works will make such improvements by the use of City forces or by contract with a private entity entered into in the manner provided by law.

The costs of this program will be initially charged to account 09 00526, with the proceeds from an assessment on the premises fronting the identified streets reimbursing the City for the costs of this program, as shown in "Appendix B."

Very truly yours,

Jeremy Robinson  
Commissioner of Public Works

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syrgov.net](http://www.syrgov.net)

JR/jc

CC: Julie Castellitto, Assistant Budget Director  
Robin St Hilaire, Secretary to Commissioner

30

## 2023-2024 Sweeping

### STREET

Adams St.  
Ackerman Ave.  
Ainsley Dr.  
Alanson Rd.  
Alexander Ave.  
Allen St.  
Alliance Bank Parkway  
Almond St.  
Alvord St., N.  
Alvord St., S.  
Amherst Ave.  
Annetta St.  
Apple St.  
Argyle Terrace  
Arlington Ave.  
Ash St.  
Ashworth Pl.  
Avery Ave.  
Avondale Pl.

Baker Ave.  
Ballantyne Rd.  
Ballard Ave  
Bank St.  
Barker Ave.  
Basin St.  
Bassett St.  
Beacon Rd.  
Bear St.  
Beard Pl.  
Beard Ave.  
Beech St.  
Beecher St.  
Beecher St.  
Belden Ave.  
Belden Ave., E.  
Bellevue Ave.  
Bennington Ave.

### FROM

Oneida St.  
Clarendon St.  
Brighton Ave., E.  
Twin Hills Dr.  
Castle St., E.  
Fayette St., E.  
Park Street  
Erie Blvd., E.  
Salina St., N.  
John St.  
Salina St., S.  
Craddock St.  
Lakeview Ave.  
Borden Ave., W.  
Glenwood Ave.  
Lodi St.  
Pine St.  
Milton Ave.  
Westcott St.

Kennedy St., E.  
Salina St., S.  
Castle  
Washington St., E.  
Park Ave.  
Sunset Ave.  
Genesee St., E.  
Fobes Ave.  
Spencer St.  
Beard Ave., E.  
State St., S.  
Hawley Ave.  
Graves St.  
Rosewood St.  
Plum St.  
Pearl St.  
Midland Ave.  
Salina St., S.

### TO

Ostrom Ave.  
Broad St.  
Ball Circle  
Robineau Rd. (both upper & lower)  
Cortland Ave.  
Euclid Ave.  
Tex Simone Drive  
Renwick Ave.  
Pond St.  
Beecher St.  
Rt. #81 - Dead End  
Summit Ave.  
Harbor Brook - Dead End  
Kirk Ave.  
Onondaga Park Ent.  
Rt. #81 - Dead End  
University Ave.  
Whittier Ave.  
Greenwood Pl.

Elizabeth St.  
Coral Ave.  
Cortland  
Jefferson St., E.  
Wilkinson St.  
Catawba St.  
Beech St., S.  
Taft Ave.  
Grant Blvd.  
Colvin St., E.  
Glahn Ave.  
Westcott St.  
Jasper St.  
Highland St.  
Eureka St.  
State St., N.  
City Line  
Menlo Drive

## 2023-2024 Sweeping

Berkeley Dr.  
Berkshire Ave.  
Beverly Rd.  
Bishop Ave.  
Blaine St.  
Boise Dr.  
Borden Ave.  
Boyden Ave.  
Bradford Pkwy.  
Brattle Rd.  
Brighton Ave.  
Bristol Pl.  
Broad St.  
Brookford Rd.  
Bruce St.  
Bryant Ave.  
Buckingham Ave.  
Bunker Hill Way  
Burnet Ave.  
Burnet Park Drive  
Burt St.  
Butternut St.

Stratford St.  
Butternut St.  
Stolp Ave.  
Elmhurst Ave.  
Cortland Ave.  
Lorraine Ave.  
Garfield Ave.  
Pattison St.  
Genesee St., E.  
Dewitt St.  
South Ave.  
Beech St., S.  
Berkeley Dr.  
Genesee St., E.  
Fayette St., E.  
Wilbur Ave., S.  
Lancaster Ave.  
Glenwood  
State St., N.  
Tompkins St.  
Salina St., S.  
Franklin St., N.

Broad St.  
Wadsworth St.  
Crossett St.  
Colvin St., W.  
Midland Ave.  
Harriette Ave.  
Argyle Terr.  
Teall Ave.  
Euclid Ave.  
Grant Blvd.  
Seneca Tnpk., E.  
Greenwood Pl.  
Nottingham Rd.  
Euclid Ave.  
Salt Springs Rd.  
Avery Ave.  
Broad St.  
Dead End  
Thompson Rd.  
Coleridge Ave.  
Almond St.  
Hillside St.

Calthrop Ave.  
Cambridge St.  
Canal St.  
Cannon St.  
Carlton Rd.  
Carlton Rd  
Carbon St.  
Castle St.  
Catawba St.  
Catherine St.  
C-D Road  
Cedar St.  
Cetennial Dr.  
Charmouth Dr.  
Chatham Rd.  
Chemung St.  
Cheney St.  
Cherry St.  
Cherry St.

Midland Ave.  
Genesee St., E.  
438 ft. West of Crouse Ave.  
Colvin St., W.  
Geddes St., S.  
Glenwood  
Grumbach Ave.  
Renwick Ave.  
State St., N.  
Erie Blvd., E.  
Harrison St.  
Almond St.  
Onondaga Ave.  
Robineau Rd.  
Durstun Ave.  
Milton Ave.  
Rich St.  
Fayette St., E.  
Beech St., S.

Salina St., S.  
Harvard Pl.  
Teall Ave.  
Ostrander Ave., W.  
200 ft. North of Calvin Rd.  
House 110  
Hiawatha Blvd., E.  
South Ave.  
Lodi St.  
Butternut St.  
Adams St., E.  
Irving Ave.  
South Ave.  
Stinard Ave.  
Hampton Rd.  
West City Line  
Onondaga Ave.  
Genesee St., E.  
Madison St.

2023-2024 Sweeping

Circle Rd.  
Churchill Ave.  
Clairmonte Ave.  
Clarendon St.  
Clark St.  
Cleveland Ave.  
Clifton Pl.  
Clinton St. N.  
Clinton St.  
Clover St.  
Coleridge Ave.  
Columbia Ave.  
Columbus Ave.  
Colvin St.  
Comstock Ave.  
Concord Pl.  
Cook Ave.  
Coolidge Ave.  
Corning Ave., E.  
Cortland Ave.  
Court St.  
Court Terr.  
Coyne Terr.  
Craddock St.  
Craton St.  
Crawford Ave.  
Croly St.  
Crossett St.  
Crouse Ave.  
Cumberland Ave.

Daisy St.  
Dakin St.  
Dale St.  
Danforth St.  
Davis St.  
Dearborn Pl.  
Delaware St.  
Dell St.  
Dewitt St.  
Dickerson St.  
Division St W

Berkeley Dr.  
Fillmore Ave.  
Bellevue Ave.  
Westcott St.  
Westcott St.  
Griffiths St.  
James St.  
Court  
Rt. #81  
South Ave.  
Wilbur Ave., S.  
Colvin St., W.  
Erie Blvd., E.  
Wellesley Rd.  
Genesee St., E.  
Westcott St.  
James St.  
Cheney St.  
Salina St., S.  
Salina St., S.  
Kirkpatrick St.  
Court St.  
Tallman St.  
Colvin St., W.  
Sherwood Ave.  
Scottholm Terr.  
Dakin St.  
Summit Ave.  
Lodi St.  
Genesee St., E.

South Ave.  
Westmoreland Ave.  
Butternut St.  
Sunset Ave.  
Sabine St.  
Cortland Ave.  
Wilbur Ave., S.  
Beech St., S.  
James St.  
Granger St.  
Genant

End  
150 ft. South to Bernadine Apts.  
Crossett St.  
Ostrom Ave.  
Fellows Ave.  
Grant Blvd.  
Sunnycrest Park - Dead End  
Bear  
Tallman St.  
Lincoln Ave.  
Whittier Ave.  
Glenwood Ave.  
Dell St.  
Nottingham Rd.  
Vincent Ave.  
Allen St.  
Melrose Ave.  
Tallman St.  
Rt. #81 - Dead End  
South Ave.  
City Line  
Turtle St.  
Dead End  
Glenwood Ave.  
Teall Ave.  
Meadowbrook Dr.  
Genesee St., E.  
Geddes St., S.  
University Pl.  
South Dead End

Dead End East  
Croly St.  
Court St.  
Grant Blvd.  
Geddes St., S.  
Castle St., W.  
Onondaga St., W.  
Westcott St.  
Grant Blvd.  
Clinton St., S.  
Clinton

## 2023-2024 Sweeping

Division St., E.  
Dorchester Ave.  
Dorset Rd.  
Dorwin Ave.

State St., N.  
Rugby Rd.  
Berkeley Dr.  
Salina St., S.

Lodi St.  
Fordham Ave.  
Stratford St.  
Brookside  
Oak St.

Douglas St.  
Dudley St.  
Dunlap Ave.  
Durstun Ave.  
Dorothy St  
Dorothy St  
East Ave.  
Eastman Ave.  
Eastwood Rd.  
Edtim Rd.  
Elizabeth St.  
Elk St.  
Elliott St.  
Ellis St.  
Elizabeth Blackwell St.  
Elm St.  
Elmhurst Ave.  
Eloise Terr.  
Emerson Ave.  
Erie Blvd., E.  
Erie Blvd., E.  
Erie Blvd., W.  
Euclid Ave.  
Euclid Terr.  
Eureka St.  
Evans St  
Evans St  
Exchange St

Lodi St.  
Delaware St.  
Taft Ave.  
James St.  
Sedgwick  
Vine  
Genesee St., E.  
South Ave.  
Grant Blvd.  
Eastwood Rd.  
State St., S.  
Salina St., S.  
Putnam St.  
Fayette St., E.  
Harrison St.  
Burnet Ave.  
South Ave.  
Onondaga Ave.  
Harbor St.  
Salina St., S.  
Teall Ave.  
Salina St., S.  
Comstock Ave  
Euclid Ave.  
Genesee St., W.  
Maltbie  
Plum  
N. Salina

Bellevue Ave.  
Fobes Ave.  
Grant Blvd.  
Vine  
Wilson  
Salt Springs Rd.  
May Ave.  
North Ave.  
Village Dr.  
Rt. #81 - Dead End  
Dougall St.  
Geddes St., S.  
Genesee St., E.  
Adams St., E.  
Sedgwick St.  
Hatch St.  
End  
Kane Rd.  
Teall Ave.  
Thompson Rd. (N & S lanes)  
Willis St.  
Meadowbrook Dr.  
End  
N. Dead End  
Plum  
Franklin  
Park

Fabius St.  
Fage Ave.  
Farmer St.  
Fayette St.  
Fayette St.  
Fellows Ave.  
Fernwood Ave.

Tioga St.  
Cannon St.  
Dewitt St.  
Seeley Rd.  
Ulster St.  
Genesee St., E.  
Midland Ave.

Dead End  
Midland Ave.  
Sedgwick Dr.  
Wilbur Ave., S.  
Erie Blvd., W.  
Dakota St.  
Cannon St.

## 2023-2024 Sweeping

Fillmore Ave.  
Fineview Pl.  
First North St.  
First North St.  
Fourth North St.  
Fitch St.  
Fitch St  
Fobes Ave.  
Ford Ave.  
Fordham  
Forest Hill Dr.  
Forman St.  
Franklin St.  
Furman St.

Garfield Ave.  
Garfield Pl.  
Gebhardt Ave.  
Geddes St.  
Genant Dr.  
Genesee St.  
Gertrude St.  
Gifford St.  
Glahn Ave.  
Glass Terrace  
Glenwood Ave.  
Gordon Ave.  
Grace St.  
Grand Ave.  
Grandview Ave.  
Granger St.  
Grant Blvd.  
Grant Terr.  
Graves St.  
Gray Ave.  
Greenland Dr.  
Greenway Ave.  
Greenwood Pl.  
Griffith St.  
Grumbach Ave.

Hampshire Rd.

Salina St., S.  
Renwick Ave.  
Pond St.  
Butternut St.  
Hiawatha Blvd.  
Onondaga St., W.  
Lydell  
Dunlap Ave.  
Bridget Circle  
Dorchester Ave.  
James St.  
Erie Blvd., E.  
Jefferson St., W.  
Salina St., S.

Elk St.  
Garfield Ave.  
Division St., E.  
Glenwood Ave.  
Franklin St., N.  
East City Line  
Howard St.  
Clinton St., S.  
Beard Ave., W.  
Garfield Ave.  
South Ave.  
Hubbell Ave.  
Oswego St.  
Geddes St., S.  
Hubbell Ave.  
Seymour St.  
James St.  
Grant Blvd.  
Seward St.  
Dorchester Ave.  
Grant Blvd.  
Burnet Ave.  
Clarendon St.  
Butternut St.  
Park St.

Sedgwick Dr.

East to Dead End  
Oakland St.  
Hiawatha Blvd., E.  
John St.  
Railroad Tracks  
Geddes St., S.  
Dead End  
Coughlin Ave.  
Onondaga Creek Blvd.  
Teall Ave.  
Sunnycrest Rd.  
Genesee St., E.  
175 ft. north of Plum St. - Dead End  
Cortland Ave.

Oakwood Ave.  
Rt. #81 - Dead End  
Catawba St.  
Van Rensselaer St.  
Court St.  
West City Line  
Oak St.  
Geddes St., S.  
Colvin St., W.  
Rt. #81 - Dead End  
Geddes  
Geddes St., S.  
Delaware St.  
West City Line  
Roberts Ave.  
McCormick Ave.  
Hiawatha Blvd.  
Shopping Center  
Highland St.  
Teall Ave.  
Harold St.  
Vann St.  
Thornden Park  
Pond St.  
Knaul St.

Rugby Rd.

2023-2024 Sweeping

Hampton Rd.  
Harbor St.  
Harding St.  
Harold St.  
Harrington Rd.  
Harrison Pl.  
Harrison St.  
Hartley St.  
Harvard Pl.  
Hartson

James St.  
Fayette St., W.  
Court St.  
Butternut St.  
Meadowbrook Dr.  
Harrison St.  
Salina St., S.  
Butternut St.  
Westcott St.  
Herriman

Rugby Rd.  
Emerson Ave.  
Huntley St.  
Wadsworth St.  
Brookford Rd.  
Adams St., E.  
Ostrom Ave.  
Highland Ave.  
Westmoreland Ave.  
Holden

Hastings Pl.  
Hatherly Rd.  
Hawley Ave.  
Hawthorne St.  
Hazelhurst Ave.  
Headson Dr.  
Helen St.  
Henderson St.  
Henry St.  
Herald Pl.  
Hiawtha Blvd.  
Hickok Ave.  
Hickory St.  
Hickory St.  
Hier Ave.  
Highland Ave.  
Highland St.  
Hillside St.  
Hillview Ave.  
Hixson Ave.  
Holland St.  
Hood Ave.  
Howard St.  
Hubbell Ave.  
Hudson St.  
Hurlburt Rd.  
Huron St.

James St.  
Bradford Pkwy.  
Townsend St., N.  
Bassett St.  
Beacon Rd.  
Erie Blvd., E.  
Park St.  
Oak St.  
Van Buren St.  
Salina St., N.  
Seventh North St.  
James St.  
Townsend St., N.  
Catherine St.  
Park St.  
Highland St.  
James St.  
Butternut St.  
South Ave.  
James St.  
Slocum Ave.  
Court St.  
Burnet Ave.  
Bellevue Ave.  
Tallman St.  
Genesee St., E.  
Bellevue Ave.

Dead End  
Meadowbrook Dr.  
Teall Ave.  
Westcott St.  
311 Hazelhurst Ave.  
Thompson Rd.  
Grant Blvd.  
Dead End  
Standart St.  
Wallace St.  
Erie Blvd., W.  
Burnet Ave.  
Pearl St.  
Lodi St.  
Schiller Park  
Dewitt St.  
Hartley St.  
Wadsworth St.  
Summit Ave.  
Boyden St.  
Delaware St.  
Butternut St.  
Wayne St.  
Grandview Ave.  
Marginal St.  
Euclid Ave.  
Hovey St.

Irving Ave.  
Isabella St.  
Ives

Fayette St., E.  
State St., N.  
Erie Blvd., E.

Raynor Ave., E.  
Lodi St.  
Dead End

## 2023-2024 Sweeping

Jackson St.  
James St.  
Jamesville Ave.  
Jasper Pl.  
Jasper St.  
Jefferson St., W.  
Jefferson St.  
John St.  
Judson St.

Kappesser St.  
Kellogg St.  
Kennedy St.  
Kensington Rd.  
Kensington Pl.  
King St.  
Kirk Ave.  
Kirkpatrick St.  
Kirkpatrick St.  
Kline St.  
Kirkwood  
Knaul St.  
Kuhl Ave.

LaFayette Ave.  
LaForte Ave.  
Lakeview Ave.  
Lamson Rd.  
Lancaster Ave.  
Lancaster Pl.  
Landon Ave.  
Larned St.  
Laurel St.  
Laurel St.  
Lawrence St.  
Lea Lane  
LeMoyne Ave.  
Leavenworth Ave.  
Leavenworth Ave.  
Leon St.  
Lexington Ave.

Townsend St., S.  
Salina St., N.  
Colvin St., E.  
Highland St.  
Highland St.  
West St. Service Rd.  
State St., S.  
Lodi St.  
Beech St., S.

Griffith St.  
Slocum Ave.  
Oakwood Ave.  
Lancaster Ave.  
Kensington Rd.  
Oneida St.  
Salina St., S.  
State St., N.  
Solar St.  
Wendell Terr.  
Beard Ave., W.  
Butternut St.  
Court St.

Midland Ave.  
Geddes St., S.  
Park Ave.  
James St.  
Colvin St., E.  
Lancaster Ave.  
Kennedy St., W.  
Oneida St.  
Salt St.  
Lodi St.  
Pond St.  
Village Dr.  
Lodi St.  
Park Ave.  
Erie Blvd., W.  
Castle St., E.  
Genesee St., E.

Almond St.  
East City Line  
Vincent Ave.  
Seward St.  
East Dead End  
East Dead End  
Around Armory  
Griffith St.  
Greenwood Pl.

Williston Ave.  
Delaward St.  
South Ave.  
Miles Ave.  
Andover Rd.  
Temple St.  
South Ave.  
Grant Blvd.  
Geddes St., N.  
Durstion Ave.  
Colvin St., W.  
Grumbach Ave.  
Hillside St.

Rt. #81 - Dead End  
Duane St.  
Liberty St.  
Tyson Pl.  
Clarendon St.  
Haffenden Rd.  
Beard Ave., W.  
Lot 7 & 8 - Dead End  
Townsend St., N.  
Alvord St., S.  
Kirkpatrick St.  
End of curbing (NIMO pole #4-2)  
City Line - Wadsworth St.  
Belden Ave., W.  
Tracy St.  
Kennedy St., E.  
Ellis St.



## 2023-2024 Sweeping

Liberty St.	Bear St.	Park Ave.
Liberty St.	Richmond Ave.	Lakeview Ave.
Lilac St.	Union Pl.	Mary St.
Lincoln Ave.	Midland Ave.	Bellevue Ave.
Lincoln Park Drive	Oak St.	Mather St.
Linden St.	New St.	North Dead End
Linwell Terrace	Village Dr.	East Dead End - Around circle
Livingston Ave.	Clarendon St.	Stratford St.
Lock Alley	Division St.	Catawba St.
Lodi St.	Hiawatha Blvd.	Erie Blvd., E.
Loma Ave.	Hillside St.	Court St.
Lombard St Ave	Westcott	Erie Blvd E
Lorraine Ave.	Colvin St., E.	Vincent St.
Lowell Ave.	Coleridge Ave.	Genesee St., W.
Lynwood Ave.	James St.	Tyson Pl.
Lydell ST	Rowland	W Onondaga
McAllister Ave.	Salina St., S.	State St., S.
McBride St.	Lodi St.	Genesee St., E.
McBride St.	Adams St., E.	Raynor Ave., E.
McCarthy Ave.	State St., S.	S. Townsend St.
McClure Ave.	Salina St., S.	State St., S.
McCormick Ave.	Granger St.	West St., S.
McKinley Ave.	Salina St., S.	Rt. #81 - Dead End
McLennan Ave.	Salina St., S.	Midland Ave.
Madison St.	Warren St., E.	State St., S.
Madison St.	Almond St.	Bassett St.
Magnolia St.	Wilbur Ave.	Fayette St., W.
Malcolm St.	Onondaga St., W.	Dead End
Malverne Dr.	Hillside St.	Court St.
Maple St.	Lombard Ave.	Madison St.
Maple Terrace	Bassett	Maple Street
Maplehurst Ave.	Court St.	Huntley St.
Marcellus St.	West St., S.	Dead End
Mark Ave.	Colvin St., W.	Beard Ave., W.
Market St.	Washington St., E.	Water St., E.
Marshall St.	Crouse Ave., S.	Ostrom Ave.
Mather St.	Hawley Ave.	Lincoln Park Dr.
Mary St.	Lodi St.	Carbon St.
Maryland Ave.	Clarendon St.	Westminster Ave.
Matson Ave., E.	Salina St., S.	Rt. #81 - East Dead End
Matty Ave.	Park Ave.	Wilkinson St.
May Ave.	Colvin St., W.	Hillview Ave.

## 2023-2024 Sweeping

Meadowbrook Dr.  
Melrose Ave.  
Menlo Dr.  
Merriman Ave.  
Merz Ave.  
Michaels Ave.  
Midland Ave.  
Midler Ave., N.  
Midler Ave., S.  
Mildred Ave.  
Miles Ave.  
Milton Ave.  
Monroe St.  
Montgomery St.  
Montgomery St.  
Moore Ave.

Nelson St.  
New St.  
Newell St.  
Niagara St.  
Niagara St.

Oak Pl.  
Oak St.  
Oakwood Ave.  
Oneida St.  
Onondaga Ave.  
Onondaga St.  
Ontario St.  
Ostrander Ave.  
Ostrom Ave.  
Ostrom Pl.  
Oswego Blvd.  
Oswego St.  
Otisco St.  
Oxford St.

Palmer Ave.  
Park Ave.  
Park St.  
Park St.

Dakota St.  
Teall Ave.  
Bennington Dr.  
Kellogg St.  
Park St.  
Court St.  
Onondaga St., W.  
James St.  
James St.  
James St.  
Lennox Ave.  
Tompkins St.  
Almond St.  
New St.  
Erie Blvd., E.  
Smith Lane

Fayette St., W.  
Salina St., S.  
Valley Dr.  
Gifford St.  
Gifford St., (1 side)

Oak St.  
Lodi St.  
Taylor St., E.  
Onondaga St., W.  
South Ave.  
State St., S.  
Marcellus St.  
Berger Ave.  
Comstock Pl.  
Euclid Ave.  
Erie Blvd., E.  
Fayette St., W.  
West St., S.  
Midland Ave.

Tallman St.  
West St., N.  
Dewitt St.  
Washington Square

Hurlburt Rd.  
Shotwell Park  
Fillmore Ave.  
Geddes St., S.  
Schiller Park  
Kirkpatrick St.  
Ballantyne Rd.  
City Line  
Erie Blvd., E.  
Teall Ave.  
Broad St.  
City Line  
Renwick Ave.  
Raynor Ave.  
South Dead End  
230 Moore Ave.

Magnolia St.  
State St., S.  
East Dead End  
Shonnard St.  
Fabius St.

Delhi St.  
Grant Blvd.  
Dead End at Rt. #81  
Tallman St.  
Onondaga St., W.  
Velasko Rd.  
Tully St.  
Rt. #81  
Stratford St.  
Dead End  
James St.  
Grace St.  
Geddes St., S.  
Onondaga Creek

Cheney St.  
Genesee St., W.  
Washington Square  
City Line

## 2023-2024 Sweeping

Parkside Ave.  
Parkway Dr.  
Pattison St.  
Paul Ave.  
Pearl St.  
Peck Ave.  
Pershing Ave.  
Pine St.  
Pleasant Ave.  
Plum St.  
Pond St  
Pond St.  
Prospect Ave.  
Prospect Ave.  
Pulaski St.  
Putnam St.

Raynor Ave.  
Raynor Ave.  
Ramsey Ave.  
Randall Ave.  
Redfield Pl.  
Renwick Ave.  
Renwick Ave.  
Rich St.  
Richmond Ave.  
Rigi Ave.  
Robert Dr.  
Roberts Ave.  
Robineau Rd.  
Robinson St.  
Roney Lane  
Roosevelt Ave.  
Rose Ave.  
Ross Park  
Rugby Rd.  
Ruskin Ave.

Sabine St.  
Sackett St.  
Salina St.  
Salt Springs Rd.

Onondaga Ave.  
Onondaga Ave.  
Shuart Ave.  
James St.  
Willow St., E.  
James St.  
Wadsworth St.  
Midland Ave.  
Midland Ave.  
Erie Blvd., W.  
Lilac  
Lodi St.  
Willow St., E.  
Salina St., N.  
Geddes St., N.  
Onondaga St., W.

Salina St., S.  
Oakwood  
Scottholm Blvd.  
Colvin St., W.  
Lancaster Ave.  
Monroe St.  
Van Buren St.  
Onondaga St., W.  
Van Rensselaer St.  
James St.  
209 Robert Dr.  
Bellevue Ave.  
Crossett St.  
Sedgwick St.  
Smith Lane  
Euclid Ave.  
Townsend St., S.  
Court St.  
Dewitt St.  
Summit Ave.

Merriman Ave.  
Genesee St., W.  
Hiawatha Blvd.  
Genesee St., E.

Onondaga Park  
Onondaga Park  
Vine St.  
Teall Ave.  
Salina St., N.  
Teall Ave.  
West Dead End  
Erie Blvd., E.  
Rt. #81 - Dead End  
Franklin St., N.  
Alvord  
Grant Blvd.  
Union Ave.  
St. Joseph's Hosp. Emergency Ent.  
Hiawatha Blvd., W.  
Geddes St., S.

State St.  
Dead End  
Meadowbrook Drive  
Elmhurst Ave.  
Maryland Ave.  
Taylor St., E.  
Castle St., E.  
Marginal St.  
Lakeview Ave.  
206 Rigi Ave.  
Colvin St., E.  
Strathmore Dr.  
Glenwood Ave.  
East Dead End  
Circle End  
Broad St.  
McBride St., S.  
Butternut St.  
James St.  
Clairmonte Ave.

Delaware St.  
Richmond Ave.  
South City Line  
Springfield

## 2023-2024 Sweeping

Salt St.	Butternut St.	Salina St., N.
Sand St.	Genesee St., W.	Rt. #690
Sand St.	Spencer St.	Hunter Ave.
Schneider St.	Butternut St.	Seward St.
Schuyler Blvd.	Fayette St., W.	Lowell Ave., N.
Scott Ave.	Genesee St., E.	Meadowbrook Dr.
Scottholm Blvd.	Genesee St., E.	Bradford Pkwy.
Scottholm Terr.	Scottholm Blvd.	Meadowbrook Dr.
Second North St.	Kirkpatrick St.	Hiawatha Blvd., E.
Sedgwick Dr.	James St.	Scoville Ave. (Both Lanes)
Sedgwick Rd.	Sedgwick Dr.	Dead End
Sedgwick St.	James St.	Robinson St.
Seeley Rd.	Salt Springs Rd.	Mountainview Ave.
Seeley Rd.	Erie Blvd., E.	204 Seeley Rd.
Seneca St.	Fayette St., W.	Marcellus St.
Seneca Tnpk., W.	Salina St., S.	West City Line
Seneca Tnpk., E.	Salina St., S.	East City Line
Seventh North St	Stedman	Wolf
Seventh North St.	Court St.	Railroad Bridge
Seward St.	Lodi St.	Graves St.
Seymour St.	Onondaga St., W.	Wilbur Ave., S.
Sherwood Ave.	Burnet Ave.	Robinson St.
Shonnard St.	Onondaga St., W.	Geddes St., S.
Shotwell Park	James St.	Sunnycrest Rd.
Shuart Ave.	Sedgwick St.	Teall Ave.
Slocum Ave.	Onondaga St., W.	Shonnard St.
Smith Lane	Moore Ave.	Jamesville Ave.
Solar St.	Plum St.	Hiawatha Blvd., E.
South Ave.	Onondaga St., W.	2028 South Ave.
Spencer St.	Clinton St., N.	Hiawatha Blvd., W.
Spring St.	Pond St.	Hiawatha Blvd., E.
Stadium Pl.	Van Buren St.	Oakland St.
Standart St.	Stadium Pl.	Fineview Pl.
State St.	Lodi St.	Brighton Ave., E.
State Fair Blvd.	Hiawatha Blvd.	Genesee St., W.
Steuben St.	Pond St.	Kirkpatrick St.
Stinard Ave.	Bellevue Ave.	Twin Hills Dr.
Stinard Ave.	Alanson Rd.	Glenwood Ave.
St. Marks Ave.	William St.	Fayette St., W.
Stolp Ave.	Summitt Ave.	Reed Ave.
Stratford St.	Comstock Ave.	Lancaster Ave.
Strathmore Dr.	Geddes St., S.	Twin Hills Dr.

## 2023-2024 Sweeping

Strathmore Pk. Drive  
Summit Ave.  
Summit Ave.  
Sumner Ave.  
Sunnycrest Rd.  
Sunset Ave.  
Syracuse St.

Taft Ave.  
Tallman St.  
Taylor St.  
Teall Ave  
Teall Ave.  
Temple St.  
Temple St.  
Tennyson Ave.  
Tex Simone Drive  
Thurber St.  
Thurber St.  
Thurber St  
Thurber St  
Tioga St. (east side only)  
Tompkins St.  
Townsend Pl.  
Townsend St.  
Tracy St.  
Trinity Pl.  
Turtle St.  
Tully St.  
Twin Hill Dr.

Ulster St.  
Union Pl.  
Union Pl.  
University Ave.  
University Pl.

Valley Drive  
Van Buren St.  
Van Buren St.  
Vann St.  
Van Rensselaer St.

Colvin St., W.  
Bellevue Ave.  
Glenwood Ave.  
Clarendon St.  
Shotwell Pk.  
State St., N.  
Fayette St., W.

Beacon Rd.  
Salina St., S.  
Renwick Ave.  
Grant Blvd  
Erie Blvd., E.  
Oneida St.  
Salina St., S.  
Wilbur Ave., S.  
Hiawatha Blvd., E.  
Brighton Ave., E.  
Brighton Ave., E.  
Brighton  
Stevens  
Fabius St.  
Wilbur Ave., S.  
Butternut St.  
Isabella St.  
West St., N.  
Beech St., S.  
Sunset Ave.  
West St., S.  
Geddes St., S.

Milton Ave.  
Lodi St.  
Salina St., N.  
Erie Blvd.  
Comstock Ave

South Ave  
Oakwood Ave.  
Renwick Ave.  
Teall Ave.  
Erie Blvd., W.

Twin Hills Dr.  
Crossett St.  
Onondaga Park  
Stratford St.  
Forest Hill Dr.  
Bear St.  
Ulster St.

Dunlap Ave.  
Onondaga St., W.  
Midland Ave.  
City Line  
City Line - North  
Midland Ave.  
Clinton St., S.  
Avery Ave.  
Alliance Bank Parkway  
131 Thurber St. (1 side)  
128 Thurber St. (1 side)  
Stevens  
Remington  
Otisco St.  
Myrtle St.  
Ash St.  
Taylor St., E.  
Van Rensselaer St.  
Greenwood Pl.  
Grant Blvd.  
Ontario St.  
Strathmore Pk. Drive

Myrtle Ave.  
Alvord St., N.  
State St., N.  
Waverly Ave  
Ostrom Ave.

Seneca  
McBride St., S.  
Irving Ave.  
Greenway Ave.  
Belden Ave., W.

## 2023-2024 Sweeping

Van Rensselaer St.  
Velasko Rd.  
Victoria Pl.  
Village Dr.  
Vine St.

Spencer St.  
Onondaga St., W.  
Westcott St.  
Grant Blvd.  
James St.

Hiawtha Blvd., W.  
Glenwood Ave.  
Allen St.  
Around Circle  
Robinson St.

Wadsworth St.  
Wall St.  
Wallace St.  
Walnut Ave.  
Walnut Pl.  
Walrath Rd.  
Walton St.  
Warham St.  
Warner Ave.  
Warren St.  
Washington St.  
Washington St.  
Washington Square  
Water St.  
Waverly Ave.  
Wellesley Rd.  
Webster Ave.  
Wendell Terrace  
Wellington Pl.  
West St.  
West St.  
Westcott St.  
Westminster Ave.  
Westmoreland Ave.  
Wheaton Rd.  
White St.  
Whittier Ave.  
Whitwell Dr.  
Wilbur Ave., S.  
Wilkinson St.  
Willis Ave.  
Williston Ave.  
Willow St.  
Willow St.  
Willow St.  
Wilson St.

Grant Blvd.  
Park Ave.  
Genesee St., W.  
Erie Blvd.  
Harrison St.  
Salina St., S.  
Clinton St., S.  
Butternut St.  
Salina St., S.  
Willow St., E.  
Pine St.  
West St., S.  
Park St.  
West St., S.  
Irving Ave.  
Strathmore Dr.  
Colvin St., W.  
Sedgwick Dr.  
Forman Ave.  
Genesee St., W.  
Onondaga St., W.  
Fayette St., W.  
Kensington Rd.  
Erie Blvd., E.  
Dorchester Ave.  
South Ave.  
Wilbur Ave., S.  
Park St.  
Delaware St.  
Plum St.  
Genesee St., W.  
Butternut St.  
Townsend St., N.  
Highland St.  
Clinton St., S.  
James St.

LeMoyne Ave.  
Richmond Ave.  
Herald Pl.  
Waverly Ave.  
Waverly Ave.  
Menlo Dr.  
Fayette St., W.  
Pond St.  
Midland Ave.  
Salina St.  
University Ave.  
East Dead End  
Around Square  
Erie Blvd., E.  
Ostrum Ave.  
Glenwood Ave.  
Brighton Ave., W.  
Grant Blvd.  
Irving Ave.  
Tracy St.  
Franklin St.  
Broad St.  
End  
Broad St.  
Gray Ave.  
Rich St.  
Avery Ave.  
Schiller Park  
Tompkins St.  
Dead End  
City Line  
Dead End  
Salina St., N.  
Lodi St.  
Genesee St., W.  
Boyden St.

2023-2024 Sweeping

Wiman Ave.  
Windsor Pl.  
Winton St.  
Wolf St.  
Wolcott Terrace  
Wood Ave.  
Woodbine Ave.  
Woodland Ave.  
Woodland Ave.  
Woodruff Ave.  
Worden Ave.  
Wyoming St.

Newell St., W.  
Terrace Rd.  
Burnet Ave.  
Lodi St.  
Wescott Ave  
Salina St., S.  
James St.  
State St., S.  
Garfield Ave.  
Grant Blvd.  
Grant Blvd.  
Fayette St., W.

Ostrander Ave., W.  
Berkeley Dr.  
Robinson St.  
City Line  
Fairdale  
Mark Ave.  
135 Woodbine Ave.  
Garfield Ave.  
Dead End  
Elsner St.  
Pershing Ave.  
Gifford St.

Department of Public Works  
09 00526  
Budget Summary

Detail Analysis Object of Expenditure

		FY22 Actual	FY23 Adopted	FY23 Projected	FY24 Proposed
100 Personal Services					
510100	Salaries	-	-	-	-
510200	Wages	446,742	494,004	500,000	500,000
510300	Temporary Services	-	-	-	-
510400	Overtime/Wages	103,739	90,000	90,000	93,000
510700	Night Shift Differential	2,838	-	1,000	-
510900	Out-Of-Title Pay (F)	1,219	-	1,000	-
511000	Uniform Allowance	4,250	5,000	5,000	5,000
	100 Totals	558,787	589,004	597,000	598,000
200 Equipment					
520200	Office Equipment & Equipment	-	-	-	-
520600	Tools, Operating Equipment & Livestock	-	-	-	-
	200 Totals	-	-	-	-
400 Contractual Expenses					
540110	Fuels	59,503	65,000	75,000	70,000
540210	Automotive Repairs Services	72,567	60,000	60,000	68,000
540552	Other Services	-	-	-	-
	400 Totals	132,070	125,000	135,000	138,000
	Total Departmental Expenses	690,857	714,004	732,000	736,000
590527	Sweeping & Flushing & Equip	631,578	-	-	269,000
590301	Social Security- General Government	41,367	43,911	45,000	43,911
590401	Workers' Comp - General Government	29,134	40,000	38,000	40,000
599011	Transfer to - Debt Service	112,971	80,694	80,724	100,694
	Total Special Objects & Debt Service	815,049	164,605	163,724	453,605
	Total Sweeping & Flushing Expenses	1,505,906	878,609	895,724	1,189,605



2023/2024  
"Exhibit B"

	FY22 Actual	FY23 Adopted	FY23 Projected	FY24 Proposed
Total Assessable Frontage	1,826,493	1,826,493	1,826,853	1,826,853
Cost per Assessable Front Footage				
A. Labor	0.3445	0.3684	0.3722	0.3733
B. New Equipment	0.3458	0.0000	0.0000	0.1472
C. Operating and Maint.	0.0723	0.0684	0.0739	0.0755
D. Debt Serv	0.0619	0.0442	0.0442	0.0551
Total	0.8245	0.4810	0.4903	0.6512
Average Cost Per Property Owner(40')	32.98	19.24	19.61	26.05

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE CITY TO  
ADOPT A TYPE II DETERMINATION PURSUANT  
TO THE NEW YORK STATE ENVIRONMENTAL  
QUALITY REVIEW ACT FOR THE 2022/2023  
CREEKWALK SECURITY CAMERAS PROJECT**

WHEREAS, the City of Syracuse, Department of Engineering (the "DOE") intends to implement the 2022/2023 Creekwalk Security Cameras Project (the "Project"); and

WHEREAS, the scope of the Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras, Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City of Syracuse (the "City") desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.5 (replacement rehabilitation or reconstruction of a structure or facility, in kind, on the same site) of the Regulations; NOW, THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council authorizes the following findings and determinations:

Based upon an examination of the Regulations and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental

concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

- (1) The Project constitutes a "Type II Action" (as the quoted term is defined in the Regulations); and
- (2) Therefore, the City hereby determines that the Project will not have a significant adverse environmental impact, and the City will not require the preparation of an environmental impact statement with respect to the Project; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the City Engineer to prepare any necessary Type II SEQRA documents; and

BE IT FURTHER ORDAINED, that the SEQRA documents for the Project be filed in accordance with the Regulations; and

BE IT FURTHER ORDAINED, that the City Engineer is authorized to take whatever steps are necessary to carry out this Ordinance; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

58

19 May 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
City Clerk  
233 E. Washington Street  
Room 231  
Syracuse, N.Y. 13202

**Re: Request for Legislation: Authorizing a Type II Action Under SEQRA for the 22/23 Creekwalk Security Cameras Project**

Dear Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to complete the 22/23 Creekwalk Security Cameras Project determines in accordance with Article 8 of the Environmental Conservation Law, that the Project is a Type II action, which will not have a significant impact on the environment and is not subject to further review under SEQRA.

The scope of the Creekwalk Security Cameras Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF ENGINEERING TO  
PROCEED WITH THE 2022/2023  
CREEKWALK SECURITY CAMERAS  
PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the 2022/2023 Creekwalk Security Cameras Project at a cost not to exceed Four Hundred Thousand Dollars (\$400,000.00); the scope of the Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras; due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$400,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



53-54

# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

19 May 2023

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

## **Request for Legislation: Authorization and Bonding for the 22/23 Creekwalk Security Cameras Project.**


Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- An Ordinance to authorize the sale and issuance of bonds to defray the cost and expense of the 22/23 Creekwalk Security Cameras Project at a cost not to exceed \$400,000.00.
- An Ordinance authorizing the Department of Engineering to proceed with the 22/23 Creekwalk Security Cameras Project at a cost not to exceed \$400,000.00.

The scope of the Creekwalk Security Cameras Project is to install/construct a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.

Account number to be designated by the Commissioner of Finance. Please let me know if you have any questions relative to this request.

Sincerely,  


Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

[www.syr.gov.net](http://www.syr.gov.net)

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/19/23	Department:	Engineering
Project Name:	2022-23 Creekwalk Security Cameras Project		
Project Cost:	\$400,000		
Contact Name:	Mary Robison, PE		
Project Description:	The Creekwalk Security Cameras Project will include the installation/construction of a network of security cameras along the existing section of the Creekwalk between Downtown and Onondaga Lake. The original Creekwalk does not currently have security cameras. Due to the popularity of the Creekwalk and some past incidents along the walk, these cameras will provide a level of security to the users.		
<b>Projected Time Line &amp; Funding Source(s)</b>			
Estimated Start Date:	Summer 23	Estimated Completion Date:	as required
<b>Funding Source:</b>		<b>Dollar Amount:</b>	
Local Share: Cash Capital		\$0	
Local Share: Bonds (complete schedule below)		\$400,000	
State Aid/Grant (identify)		\$0	
Federal Aid/Grant (identify) (TIP)		\$0	
Other (identify) Syracuse University		\$0	
Other (identify) Onondaga County		\$0	
Total Project Funding (must equal cost):		\$400,000	
<b>Estimated Project Borrowing Timeline</b>			
Year	Fiscal Year	Estimated Amount to Borrow	
1	2022/23	\$400,000	
2	0	\$0	
3	0		
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$	\$400,000
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason("No"):			
CIP 2022/23			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 5-22-23	
Commissioner of Finance:		Date: 5/23/23	

VN



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

55

19 May 2023

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

## **Request for Legislation: Appropriation of Cash Capital for 22/23 Engineering Surveying Equipment**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- Ordinance authorizing Appropriation of Cash Capital for the Department of Engineering to purchase the 22/23 Engineering Surveying Equipment at a cost not to exceed \$27,000.00. We will purchase one new Total Station unit and associated equipment.

Advances in Total Station Survey equipment technology have greatly improved in the last few years. Like smart phones, new generations of total stations keep evolving. They work faster, have more functionality, and have become more user friendly. The purchase of this new unit and associated equipment will enhance our ability to collect field data for survey and GIS based projects.

The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this project. Funds to be used are from the appropriated and unallocated cash capital account number 599007 01 99999.

Please let me know if you have any questions relative to this legislation.

Sincerely,

A handwritten signature of Mary E. Robison in black ink.

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/19/23	Department:	Engineering
Project Name:	2022/23 Engineering Survey Equipment		
Project Cost:	\$27,000		
Contact Name:	Mary Robison, PE		
Project Description:	Purchase 1 Total Station Survey unit and associated equipment for the Mapping and Surveying Division.		

**Projected Time Line & Funding Source(s)**

Estimated Start Date: Summer '23 Estimated Completion Date: as required

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$27,000
Local Share: Bonds (complete schedule below)	\$0
State Aid/Grant (identify)	\$0
Federal Aid/Grant (identify) (TIP)	\$0
Other (identify) Syracuse University	\$0
Other (identify) Onondaga County	\$0
Total Project Funding (must equal cost):	\$27,000

**Estimated Project Borrowing Timeline**

Year	Fiscal Year	Estimated Amount to Borrow
1	0	\$0
2	0	\$0
3	0	
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ \$0

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Y-X \_\_\_\_\_ Reason("No"): \_\_\_\_\_  
In 22/23 CIP

Director of Administration: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Management & Budget: \_\_\_\_\_ Date: 5-22-23

Commissioner of Finance: \_\_\_\_\_ Date: 5/23/23

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE  
DEPARTMENT OF ENGINEERING TO  
PROCEED WITH THE 2022/2023  
MISCELLANEOUS INFRASTRUCTURE  
IMPROVEMENTS AND STORMWATER  
MAINTENANCE/IMPROVEMENTS  
PROJECTS**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the 2022/2023 Miscellaneous Infrastructure Improvements and Stormwater Maintenance/Improvements Projects at a cost not to exceed Three Hundred Twenty-Five Thousand Dollars (\$325,000.00); the City owns numerous infrastructure and stormwater elements in the City Right-of-Way that are in constant need of repairs and improvements. When structural concerns and deficiencies in these elements are noted, these funds will be used to address improvements on City owned infrastructure (including but not limited to bridges, retaining walls, and similar items) or stormwater maintenance/improvements (including but not limited to culverts and repairs identified under annual outfall inspection program and similar and creek improvements); and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$325,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



# DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

56-57

**Mary E. Robison, PE**  
City Engineer

**John Kivlehan**  
Design & Construction

**Kelly Haggerty**  
Public Buildings

**Marc Romano**  
Mapping & Surveying

19 May 2023

Ms. Patricia K. McBride  
Office of the City Clerk  
231 City Hall  
Syracuse, New York 13202

**Request for Legislation: Authorization and Bonding for 22/23 Infrastructure Improvements and Stormwater Maintenance/Improvements Projects.**

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

- Ordinance to authorize the sale and issuance of bonds to defray the cost and expense of 22/23 Miscellaneous Infrastructure Improvements and Stormwater Maintenance/Improvements Project at a cost not to exceed \$325,000.00.
- Ordinance authorizing the Department of Engineering to proceed with the 22/23 Miscellaneous Infrastructure Improvements and Stormwater Maintenance/Improvements Project at a cost not to exceed \$325,000.00.

The City is the owner of numerous infrastructure elements and stormwater elements in the Right of Way which require constant repairs and improvements. When structural concerns and deficiencies are noted, these funds will be used to address improvement on City owned infrastructure (including but not limited to bridges, retaining walls and similar) or stormwater maintenance/improvements (including but not limited to culverts and repairs identified under annual outfall inspection program and similar and creek improvements).

Account number to be designated by the Commissioner of Finance. Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.  
City Engineer

**Dept. of Engineering**  
233 E. Washington St.  
City Hall, Room 401  
Syracuse, N.Y. 13202  
Office 315 448-8200  
Fax 315 448-8488

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	05/19/23	Department:	Engineering
Project Name:	2022-23 Infrastructure and Stormwater Maintenance/Improvements		
Project Cost:	\$325,000		
Contact Name:	Mary Robison, PE		
Project Description:	Funds to use on Infrastructure and stormwater maintenance/improvements on elements in the City ROW which includes but is not limited to bridges, retaining walls, culverts, creek improvements, etc..		
<b>Projected Time Line &amp; Funding Source(s)</b>			
Estimated Start Date:	Summer 23	Estimated Completion Date:	as required
<b>Funding Source:</b>		<b>Dollar Amount:</b>	
Local Share: Cash Capital		\$0	
Local Share: Bonds (complete schedule below)		\$325,000	
State Aid/Grant (identify)		\$0	
Federal Aid/Grant (identify) (TIP)		\$0	
Other (identify) Syracuse University		\$0	
Other (identify) Onondaga County		\$0	
Total Project Funding (must equal cost):		\$325,000	
<b>Estimated Project Borrowing Timeline</b>			
Year	Fiscal Year	Estimated Amount to Borrow	
1	2022/23	\$325,000	
2	0	\$0	
3	0		
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$	\$325,000
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Reason "No": CIP 2022/23			
Director of Administration:		Date:	
Director of Management & Budget:		Date: 5-22-23	
Commissioner of Finance: Michael J. Conner		Date: 5/23/23	

N

General Ordinance No.

2023

**ORDINANCE APPROVING THE ADOPTION OF  
THE NEW ZONING ORDINANCE AND ZONING  
MAP TO BE KNOWN AS REZONE: CITY OF  
SYRACUSE ZONING ORDINANCE AND  
OFFICIAL ZONING MAP TO REPLACE THE  
CURRENT CITY OF SYRACUSE ZONING  
RULES AND REGULATIONS AND ZONING MAP  
IN ITS ENTIRETY**

WHEREAS, Local Law No. 7 of the City of Syracuse – 1968, amended Chapter 13 of Article V of the “Charter of the City of Syracuse—1960” being Local Law No. 13 of 1960, charged the City Planning Commission with preparing a comprehensive Zoning Plan to consist of a zoning ordinance and official zoning map; and

WHEREAS, the City of Syracuse applied for and was awarded in 2015 a New York State Energy Research and Development Authority, Clean Green Communities Program grant to fund an update to the City’s Zoning Plan. Said funds were used to engage professional planning and zoning services and Mayor Stephanie Miner formed the ReZone Advisory Committee; and

WHEREAS, ReZone Syracuse: A Citywide Zoning Update is a systematic and comprehensive update of the entire Zoning Plan including the zoning ordinance, which established new zoning districts and contains the regulations, prohibitions, and restrictions concerning buildings, structures, and uses allowed and permitted in the City of Syracuse, and official zoning map; and

WHEREAS, the ReZone project team actively engaged the Syracuse community during the project and held more than one hundred community engagement meetings, where project information was presented and shared, and public feedback was solicited; and

WHEREAS, the new zoning ordinance and new official zoning map have been advertised

in the local newspaper on March 23, 2023, and have been explained and reviewed at a Public Hearing on March 28, 2023; and

WHEREAS, the Common Council, acting as lead agency, completed a thorough environmental review of the ReZone Project pursuant to the New York State Environmental Quality Review Act (SEQRA) and adopted a Final Generic Environmental Impact Statement (FEGIS) on November 7, 2022 in accordance with SEQRA regulations; and

WHEREAS, the City Planning Commission and Assistant Director of Planning recommend that the current Zoning Rules and Regulations of the City of Syracuse, as amended, and current official zoning map, as amended, be replaced in its entirety with ReZone Syracuse; and

WHEREAS, the City Planning Commission and Assistant Director of Planning recommend that the new zoning ordinance and official zoning map take effect on July 1, 2023, and shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map; and

WHEREAS, the City Planning Commission and the Assistant Director of Planning further recommend that all resolutions and ordinances emanating from the Zoning Plan, heretofore adopted or adopted on or before July 1, 2023, pursuant to the Charter of the City of Syracuse-1960, as amended, and the existing Rules and Regulations of the City of Syracuse, as amended, shall remain in full force and effect and shall require no further action by the City Planning Commission; NOW THEREFORE,

BE IT ORDAINED, that the Common Council of the City of Syracuse accepts the recommendations of the City Planning Commission and the Assistant Director of Planning in the City Planning Commission Resolution approved April 24, 2023, a copy of which is attached hereto as Exhibit "A" and hereby approves the replacement of the current City of Syracuse Zoning Rules and Regulations and Zoning Map, as amended, with the new zoning ordinance and official zoning

map which shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map;, copies of which are attached hereto as Exhibit “B” and

BE IT FURTHER ORDAINED, that this Common Council of the City of Syracuse hereby confirms that all resolutions and ordinances emanating from the Zoning Plan and adopted prior to the effective date of the rewrite and codification of the new zoning ordinance and official zoning map shall remain in full force and effect and shall require no further action; and

BE IT FURTHER ORDAINED that this Common Council of the City of Syracuse, do hereby provide that the plan and map designated "An Amended Zoning Plan and Map of the City of Syracuse", dated October 15, 1957 and July 1967, as amended, which is amendatory of the “Zoning Plan and Map of the City of Syracuse”, dated January 3, 1922, as amended, shall not remain in full force and effect and a part of the Zoning Rules and Regulations upon the effective date of the revised and recodified official zoning map and zoning rules and regulations of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the new zoning ordinance and official zoning map which shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map shall be effective as of July 1, 2023; and

BE IT FURTHER ORDAINED, that a copy of the new zoning ordinance and a copy of the official zoning map shall be kept on file in the Office of the City Clerk and shall be made available on the City of Syracuse website, [www.syr.gov](http://www.syr.gov) .



# Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

5846

May 12, 2023

Ms. Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: Z-2854 ReZone Syracuse: A Citywide Rewrite and Codification of the City of Syracuse Zoning Rules and Regulations and Official Zoning Map

Dear Ms. McBride;

On April 24, 2023, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

The Commission held a Public Hearing on the proposed Zoning Rules and Regulations on March 28, 2023 at 5:30 p.m. in the Common Council Chambers of City Hall, during which 17 people spoke in favor of the proposed Zoning Rules and Regulations and 11 people spoke in opposition to the proposed Zoning Rules and Regulations. Numerous documents were received both in favor of or in opposition to the proposed Zoning Rules and Regulations. A table of public comments and responses is attached to this submittal.

The City Planning Commission requests that the resolution with proposed Zoning Rules and Regulations and Zoning Map be forwarded to the entire Common Council for consideration. The proposed Zoning Rules and Regulations and the Zoning Map are available for viewing on the City website at <https://www.syr.gov/Departments/Planning/Planning-Initiatives/ReZone-Syracuse>.

Sincerely,

Jeffery L. Harrop  
City of Syracuse Office of Zoning Administration

Ends: as

27



**A RESOLUTION RECOMMENDING APPROVAL OF A PROPOSED  
CITYWIDE REWRITE AND CODIFICATION OF THE CITY OF SYRACUSE  
ZONING RULES AND REGULATIONS AND OFFICIAL ZONING MAP TO BE  
KNOWN AS REZONE: CITY OF SYRACUSE ZONING ORDINANCE AND  
OFFICIAL ZONING MAP**

We, the duly appointed members of the City Planning Commission of the City of Syracuse, acting in accordance with Article V, Chapter 13 of "The Charter of the City of Syracuse-1960", adopted by Local Law #13 of 1960, and in agreement with the advice of the Rezone Advisory Committee and the City Planning Division do this 24th day of April, 2023, adopt the following resolution:

- WHEREAS, the City Planning Commission of the City of Syracuse, pursuant to the provisions of Chapter 447 of the Laws of 1920 of the State of New York, as amended, divided said City into districts as shown upon the zoning plan and map made by said Commission, dated January 30, 1922, and filed in the Office of the City Engineer of said City on the 30<sup>th</sup> day of January 1922, and the City Planning Commission thereafter from time to time, by and with the consent of the Common Council, amended or modified said districts upon said zoning plan and map; and
- WHEREAS, the City Planning Commission, pursuant to the provisions of Chapter 447 of the Laws of 1920 of the State of New York, as amended, and the Charter of "The City of Syracuse-1935" (being Local Law No. 7 of the City of Syracuse, 1935, as amended), prepared or caused to be prepared by the City Engineer, an amended plan and map designated "Amended Zoning Plan and Map" of the City of Syracuse, New York" and further described as "An Amended Zoning Plan and Map for the City of Syracuse which is amendatory of the Zoning Plan and Map of the City of Syracuse, dated January 30, 1922, as amended", which said amended zoning plan and map of the city of Syracuse, New York is dated October 15, 1957; and
- WHEREAS, Local Law No. 11 of the City of Syracuse - 1958, amended Article XVII of "The Charter of the City of Syracuse - 1935" adopted by Local Law No. 7 of 1953, as amended, abolished the City Planning Commission, provided for a Department of City Planning for the City of Syracuse headed by a Commissioner of Planning, enumerated the powers and duties of said Commissioner of Planning, and created an Advisory Commission on City Planning whose general function is to advise the Commissioner of Planning in matters over which he has jurisdiction; and
- WHEREAS, the Commissioner of Planning with the advice of the Advisory Commission on City Planning pursuant to the provisions of Chapter 447 of the Laws of 1920 of the State of New York, as amended, "the Charter of the City of Syracuse—1935" (being Local Law No. 7 of the City of Syracuse, 1935, as amended), Local No. 11 of the City of Syracuse 1960, as amended, said City Planning Commission heretofore adopted by Resolution the Zoning Rules and Regulations of the City of Syracuse which contained the regulations, prohibitions and restrictions concerning the buildings, structures and uses allowed and permitted in said districts, as amended, and was subsequently memorialized by the Common Council dated July 31, 1967; and

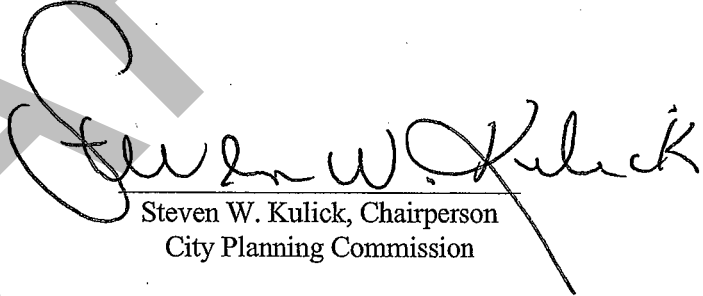
- WHEREAS, Local Law No. 7 of the City of Syracuse – 1968, amended Chapter 13 of Article V of the “Charter of the City of Syracuse—1960” being Local Law No. 13 of 1960, as amended, creating a City Planning Commission and pursuant to Article 5-G of the General Municipal Law, the Syracuse-Onondaga County Planning Agency; and
- WHEREAS, Local Law No. 7 of the City of Syracuse – 1968, amended Chapter 13 of Article V of the “Charter of the City of Syracuse—1960” being Local Law No. 13 of 1960, charged the City Planning Commission with preparing a comprehensive Zoning Plan to consist of a zoning ordinance and official zoning map; and
- WHEREAS, the City of Syracuse applied for and was awarded in 2015 a New York State Energy Research and Development Authority, Clean Green Communities Program grant to fund an update to the City’s Zoning Plan. Said funds were used to engage professional planning and zoning services and Mayor Stephanie Miner formed the ReZone Advisory Committee; and
- WHEREAS, ReZone Syracuse: A Citywide Zoning Update is a systematic and comprehensive update of the entire Zoning Plan including the zoning ordinance, which established new zoning districts and contains the regulations, prohibitions, and restrictions concerning buildings, structures, and uses allowed and permitted in the City of Syracuse, and official zoning map; and
- WHEREAS, the ReZone project team actively engaged the Syracuse community during the project and held more than one hundred community engagement meetings, where project information was presented and shared, and public feedback was solicited; and
- WHEREAS, the new zoning ordinance and new official zoning map have been advertised in the local newspaper on March 23, 2023, and have been explained and reviewed at a Public Hearing on March 28, 2023; and
- WHEREAS, the City Planning Commission and Assistant Director of Planning RECOMMEND that the current Zoning Rules and Regulations of the City of Syracuse, as amended, and current official zoning map, as amended, be replaced in its entirety with ReZone Syracuse; and
- WHEREAS, the City Planning Commission and Assistant Director of Planning RECOMMEND that the new zoning ordinance and official zoning map take effect on July 1, 2023, and shall be known as ReZone: City of Syracuse Zoning Ordinance and Official Zoning Map; and
- WHEREAS, the City Planning Commission and the Assistant Director of Planning further RECOMMEND that all resolutions and ordinances emanating from the Zoning Plan, heretofore adopted or adopted on or before July 1, 2023, pursuant to the Charter of the City of Syracuse-1960, as amended, and the existing Rules and Regulations of the City of Syracuse, as amended, shall remain in full force and effect and shall require no further action by the City Planning Commission; and

NOW THEREFORE BE IT RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 24<sup>th</sup> day of April, 2023, RECOMMEND APPROVAL of the proposed rewrite and codification of the City of Syracuse Zoning Rules and Regulations and official zoning map as set forth in their entirety in Exhibits A and B hereto attached and made a part hereof subject to a request for clarification relative to a regular review process; and

BE IT FURTHER RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, in agreement do hereby RECOMMEND that all resolutions and ordinances emanating from the Zoning Plan and adopted prior to the effective date of the rewrite and codification of the new zoning ordinance and official zoning map shall remain in full force and effect and shall require no further action; and

BE IT FURTHER RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, do hereby provide that the plan and map designated "An Amended Zoning Plan and Map of the City of Syracuse", dated October 15, 1957 and July 1967, as amended, which is amendatory of the "Zoning Plan and Map of the City of Syracuse", dated January 3, 1922, as amended, shall NOT remain in full force and effect and a part of the Zoning Rules and Regulations upon the effective date of the revised and recodified official zoning map and zoning rules and regulations of the City of Syracuse; and

BE IT FURTHER RESOLVED that this resolution is subject to the approval and consent of the Common Council of the City of Syracuse.



Steven W. Kulick, Chairperson  
City Planning Commission

DRAFT



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

59

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 15, 2023

Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to accept money from New York State Department of Health (the "NYS DOH").

The Department of Fire's Emergency Medical Services division (the "EMS division") earns funds from NYS DOH when firefighters pass emergency medical education courses. NYS DOH funds earned by the EMS division are restricted as outlined in Appendix A.

The funds are to be deposited into an account as determined by the Commissioner of Finance not to exceed \$70,000. The funds will be utilized by the Fire Department in compliance with the restrictions, against account #34100.01.542100.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

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## APPENDIX A

New York State reimbursement restrictions have been obtained per review of the New York State Department of Health Bureau of Emergency Medical Services Policy Statement 13-03.

- a) Reimbursement dollars received by the EMS course sponsor (the Syracuse Fire Department, sponsor #06-059) from the state may only be used for direct costs of conducting the course and/or related to improvement of the sponsor's EMS educational program. These costs include but are not limited to: skills equipment (i.e., backboards, manikins), educational audio/video equipment and related software, instructor salaries, administrative costs, supplies and any other costs that are directly related to the educational programs delivered by the sponsor for NYS EMS certification courses.
- b) Reimbursement dollars received by an EMS agency for courses provided by a course sponsor or for the CME recertification program may only be used for the sole purpose of training. The funds may be used to reimburse for training received that directly related to certification or for future training needs. These funds can be used to enhance educational programs (i.e. audio visual equipment, textbooks, educational computer programs and products, guest lectures, reimburse students for pre-payments, conference registration, etc.) at the agency for the purpose of recertification.
- c) All funds received from DOH must be placed in a separate line item for account within the organizations financial system. United States Generally Accepted Accounting Procedures (GAAP) must be strictly adhered to and audit trails must be obtainable for all NYS funds. These records are subject to audit by DOH and the NYS Office of the State Comptroller.

Ordinance No.

2023

**ORDINANCE AUTHORIZING A CONTRACT  
WITH FATHER DAN O'HARA TO SERVE AS  
CHAPLAIN FOR THE SYRACUSE FIRE  
DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Father Dan O'Hara to serve as Chaplain for the Syracuse Fire Department at a cost not to exceed \$6,000.00 for the period July 1, 2023 through June 30, 2024; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the 2023/2024 Fire Department Operating Account #541500.01.34100 or another appropriate account as designated by the Commissioner of Finance.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

60

May 15, 2023

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to enter into an agreement with Father Daniel O'Hara, as Chaplain of the Department of Fire.

The term of the agreement is for one year for the period of July 1, 2023 through June 30, 2024, at a cost not to exceed \$6,000.00. I further request that all costs associated with this agreement be charged to the Fire Department's 2023/2024 operating account #541500.01.34100.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

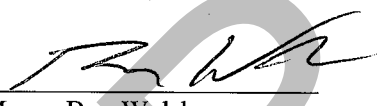
**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 19, 2023  
**SUBJECT:** Agreement with Father Daniel O'Hara

On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement with Father Daniel O'Hara as Chaplain of the Department of Fire.

The term of the agreement is for one year for the period of July 1, 2023 through June 30, 2024, at \$6,000.00. I further request that all costs associated with this agreement be charged to the Fire Department's 2023/2024 operating account #541500.01.34100.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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Ordinance No.

2023

**ORDINANCE AUTHORIZING A CONTRACT  
WITH JORDAN HOLLIDAY, M.D. TO SERVE AS  
MEDICAL SERVICES DIRECTOR FOR THE  
SYRACUSE FIRE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council;" and

WHEREAS, the Mayor has approved the retention of Jordan Holliday, M.D. to serve as Medical Services Director for the Syracuse Fire Department and provide consultation to the Chief of Fire relative to emergency medical services; Dr. Holliday will be an active participant in the Fire Department's Continuous Quality Improvement Program, will represent the Fire Department's medical interest within the medical community; and perform other related emergency medical services tasks as required by the Chief of Fire; and

WHEREAS, the agreement shall be for a one year period effective as of July 1, 2023 through June 30, 2024 at a cost not to exceed \$12,000.00 for all services; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to 2023/2024 Fire Department Operating Account # 34100.01.541500 or another appropriate account as designated by the Commissioner of Finance.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

61

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 15, 2023

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to enter into an agreement for the services of Jordan Holliday, MD, Medical Services Director for the Department of Fire.

It is mandatory for the Syracuse Fire Department (SFD) to maintain a Medical Director to provide emergency medical services. Dr. Holliday is qualified to serve in this capacity. He would provide medical direction and consultation to the Chief of Fire, will be an active participant in the Fire Department's Continuous Quality Improvement Program, will represent the Fire Department's medical interest within the medical community and performs other related emergency medical service tasks as required by the Chief of Fire.

The term of the agreement is for one year, July 1, 2023 through June 30, 2024, not to exceed \$12,000. The financial expenditures associated with this agreement are budgeted for and will be charged to the SFD's 2023/2024 operating account #34100.01.541500.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 19, 2023  
**SUBJECT:** Agreement with Jordan Holliday, MD


On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement for the services of **Jordan Holliday, MD**, Medical Services Director for the Department of Fire.

It is mandatory for the Syracuse Fire Department (SFD) to maintain a Medical Director to provide emergency medical services. Dr. Holliday is qualified to serve in this capacity. He would provide medical direction and consultation to the Chief of Fire, will be an active participant in the Fire Department's Continuous Quality Improvement Program, will represent the Fire Department's medical interest within the medical community, and performs other related emergency medical service tasks as required by the Chief of Fire.

The term of the agreement is for one year, July 1, 2023 through June 30, 2024, not to exceed \$12,000. The financial expenditures associated with this agreement are budgeted for and will be charged to the SFD's 2023/2024 operating account #34100.01.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023

Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

62

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 15, 2023

Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to renew software license with ImageTrend Inc.

ImageTrend Inc. provides software the Syracuse Fire Department uses to manage our emergency response records. This software is critical to our operations and aids the department in complying with required standards. The cost of this software renewal will not exceed \$100,000. The term of the agreement is for one year from August 31, 2023.

The cost of this software renewal will be charged to account 34100.01.540530 or as determined by the Commissioner of Finance.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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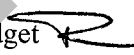


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 19, 2023  
**SUBJECT:** Agreement with ImageTrend Inc.

---


On behalf of the Department of Fire, I am requesting that the City of Syracuse renew their software license with ImageTrend Inc.

ImageTrend Inc. provides software that the Syracuse Fire Department uses to manage their emergency response records. This software is critical to the operations and aids the department in complying with required standards. The cost of this software renewal will not exceed \$100,000. The term of the agreement is for one year from August 31, 2023.

The cost of this software renewal will be charged to account #34100.01.540530 or as determined by the Commissioner of Finance.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syrgov.net](http://www.syrgov.net)

Ordinance No.

2023

**ORDINANCE AUTHORIZING AN AGREEMENT  
WITH SEAN MORRISON TO PROVIDE PLAN  
REVIEW SERVICES**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an agreement with Sean Morrison, a professional, to provide plan review services to the Syracuse Fire Department; and

BE IT FURTHER ORDAINED, that the agreement shall be for a term of one (1) year effective as of July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, that the total cost of this agreement will not exceed \$30,000 and will be billed to fiscal year 2023/2024 Budget Account #34101.01.541500

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz

May 16, 2023

Patricia McBride  
City Clerk  
230 City Hall  
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation for the next regular meeting of the Common Council authorizing the City of Syracuse to enter into an agreement with Sean Morrison to provide plan review services.

Mr. Morrison is a qualified professional who will provide the Syracuse Fire Department with plan review support. This agreement will start July 1, 2023 and extend through June 30, 2024.

The total amount of the agreement will not exceed \$30,000 and will be billed to fiscal year 2023/2024 account number 34101.01.541500.

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syr.gov.net](http://www.syr.gov.net)

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 19, 2023  
**SUBJECT:** Agreement with Sean Morrison


On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement with Sean Morrison to provide plan review services.

Mr. Morrison is a qualified professional who will provide the Syracuse Fire Department with plan review support. This agreement will start July 1, 2023 and extend through June 30, 2024.

The total amount of the agreement will not exceed \$30,000 and will be billed to fiscal year 2023/2024 account number #34101.01.541500.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request to Pay for Mobile Data Terminals and Required Repairs**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for mobile data terminals and required repairs from Advanced Electronics Design, Inc. during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to continue to purchase units, replacement parts, and preventative maintenance services from Advanced Electronic Design, Inc. (dba Patrol PC). Patrol PC produces all of the vehicle-mounted computers that the SFD utilizes as mobile data terminals (MDTs) which are utilized in all SFD emergency response vehicles. The MDTs provide an optimal level of shock resistance, extreme temperature performance, and configurability making this product rugged enough to meet the SFD needs during emergency responding. As such, it is necessary we continue to purchase, perform preventative maintenance, and make repairs on this mission-critical equipment.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 account #34100.01.540720. The financial expenditures for the purchase of MDTs is budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540542. The total expenditures for this purpose through June 30, 2024 shall not exceed \$45,000.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

May 15, 2023

**Daniel P. Downes**  
First Deputy Chief

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse

**Richard Kisselstein**  
Executive Deputy Chief

233 E. Washington Street Rm 213  
Syracuse, New York 13202

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for mobile data terminals and required repairs from Advanced Electronics Design, Inc. during Fiscal Year 2023/2024.

The Syracuse Fire Department (SFD) seeks to continue to purchase units, replacement parts, and preventative maintenance services from Advanced Electronic Design, Inc. (dba Patrol PC). Patrol PC produces all the vehicle-mounted computers that the SFD utilizes as mobile data terminals (MDTs) which are utilized in all SFD emergency response vehicles. The MDTs provide an optimal level of shock resistance, extreme temperature performance, and configurability making this product rugged enough to meet the SFD needs during emergency responding. As such, it is necessary we continue to purchase, perform preventative maintenance, and make repairs on this mission-critical equipment.

The financial expenditures for these repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 account #34100.01.540720. The financial expenditures for the purchase of MDTs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 Account #34100.01.540542. The total expenditure for this purpose through June 30, 2024 shall not exceed \$45,000.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

  
Michael J. Monds  
Chief of Fire

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Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPLACEMENT UNIFORMS,  
CLOTHING AND RELATED EQUIPMENT FOR  
THE DEPARTMENT OF FIRE DURING THE  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement uniforms, clothing and related equipment from Lewis Uniform Company, LLC. for the Department of Fire during the fiscal year 2023/2024 at a cost not to exceed \$200,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms, clothing and equipment required by the Fire Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said replacement uniforms, clothing and related equipment at a cost not to exceed \$200,000.00, charging the cost thereof to Budget Account #540820.01.34100 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Purchase of Uniforms, Clothing and Related Equipment**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase uniforms, clothing and related equipment from Lewis Uniform Co., LLC, during Fiscal Year 2023/2024.

Per the latest collective bargaining agreement, sworn members of the Syracuse Fire Department are allotted \$500.00 annually to purchase uniforms and equipment. Payments will be made throughout the calendar year from invoices provided by the selected vendor. Lewis Uniform Co., LLC is one of two local authorized distributors for the uniform items that are approved for use by the Syracuse Fire Department as per the Department's Rules and Regulations.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal year 2023/2024 operating account #540820.01.34100. The total expenditures for this purpose through June 30, 2024 shall not exceed \$200,000.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz

May 15, 2023

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform Co., LLC, during Fiscal Year 2023/2024.

Per the latest collective bargaining agreement, sworn members of the Syracuse Fire Department are allotted \$500.00 annually to purchase uniforms and equipment. Payments will be made throughout the calendar year from invoices provided by the selected vendors. Lewis Uniform Co., LLC is one of two local authorized distributors for the uniform items that are approved for use by the Syracuse Fire Department as per the Department's Rules and Regulations.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal year 2023/2024 operating account #540820.01.34100. The total expenditures for this purpose through June 30, 2024 shall not exceed \$200,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

[www.syrgov.net](http://www.syrgov.net)

Respectfully,

Michael J. Monds  
Chief of Fire



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 6, 2022

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Purchase Radio Parts and Receive Repair Service**

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase radio parts and receive repair service from United Radio during Fiscal Year 2023/2024.

The Syracuse Fire Department uses Motorola radio equipment to interact with the 911 dispatch center, as the entire Onondaga County Emergency Communications system is built on a Motorola platform. United Radio is the authorized dealer of Motorola radios, parts and repairs. The Fire Department relies upon United Radio for repairs on hand-held radios, mobile radios in our apparatus, repairs to fire station alarms, and for radio equipment parts.

The financial expenditures for the purchase of parts were budgeted for and will be charged to the Fire Department's operational account #540542.01.34100, Technical Devices & Tools. The financial expenditure for the repairs of hand-held radios is budgeted for and will be charged to the Fire Department's operational account #540720.01.34100, Technical Equipment & Tool Repair. The financial expenditure for the repairs to Fire Station alarms and radios is budgeted for and will be charged to the Fire Department's operational account #540511.01.34100, Facility Repair. The total expenditures for this purpose from July 1, 2023 through June 30, 2024, shall not exceed \$50,000.00.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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Sincerely,

Timothy M. Rudd  
Director of Management and Budget

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz

May 15, 2023

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to purchase radio parts and receive repair service from United Radio during Fiscal Year 2023/2024.

The Syracuse Fire Department uses Motorola radio equipment to interact with the 911 dispatch center, as the entire Onondaga County Emergency Communications system is built on a Motorola platform. United Radio is the authorized dealer of Motorola radios, parts and repairs. The Fire Department relies upon United Radio for repairs on hand-held radios, mobile radios in our apparatus, repairs to fire station alarms, and for radio equipment parts.

The financial expenditures for the purchase of parts were budgeted for and will be charged to the Fire Department's operational account #540542.01.34100, Technical Devices & Tools. The financial expenditure for the repairs of hand-held radios is budgeted for and will be charged to the Fire Department's operational account #540720.01.34100, Technical Equipment & Tool Repair. The financial expenditure for the repairs to Fire Station alarms and radios is budgeted for and will be charged to the Fire Department's operational account #540511.01.34100, Facility Repair. The total expenditures for this purpose from July 1, 2023 through June 30, 2024, shall not exceed \$50,000.00.

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
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Syracuse, N.Y. 13202

Office 315 473 5525  
Fax 315 422 7766

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Respectfully submitted,

Michael J. Monds  
Chief of Fire



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

May 19, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
City Hall  
Syracuse, New York

**RE: Annual Waiver Request – Valutec Card Solutions LLC**

Dear Ms. McBride:

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of competitive bid for the Syracuse Fire Department and the Syracuse Police Department to utilize Valutec Card Solutions for administering the purchasing of uniforms during the fiscal year 2023/2024 at a cost not to exceed \$5,000.

Sworn members of the Syracuse Fire Department and Syracuse Police Department purchase uniforms through a voucher system and those purchases are tracked by the Valutec Card Solutions LLC software program. Valutec Card Solutions LLC charges a fee for this service not to exceed \$5,000. This fee covers the cost of the voucher cards, plus shipping and handling, a monthly service fee, data mining and a maintenance fee.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 account #34100.01.540830 (\$2,500) and to the Police Department Budget Fiscal Year 2023/2024 account #31230.01.540830 (\$2,500).

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

**Michael J. Monds**  
Chief of Fire

**Daniel P. Downes**  
First Deputy Chief

**Richard Kisselstein**  
Executive Deputy Chief

**Deputy Chiefs**

Elton Davis  
James Farewell  
Zachary Smith  
Leonard Danielewicz  
Nicholas Pagano

May 15, 2023

Tim Rudd  
Office of Management & Budget Director  
City of Syracuse  
233 E. Washington Street Rm 213  
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department and the Syracuse Police Department to utilize Valutec Card Solutions for administering the purchasing of uniforms during the fiscal year 2023/2024 at a cost not to exceed \$5,000.

Sworn members of the Syracuse Fire Department and Syracuse Police Department purchase uniforms through a voucher system and those purchases are tracked by the Valutec Card Solutions LLC software program. Valutec Card Solutions LLC charges a fee for this service not to exceed \$5,000. This fee covers the cost of the voucher cards, shipping and handling, a monthly service fee, data mining and a maintenance fee.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal Year 2023/2024 account #34100.01.540830 (\$2,500) and to the Police Department Budget Fiscal Year 2023/2024 account #31230.01.540830 (\$2,500).

Respectfully,

Michael J. Monds  
Chief of Fire

Chief's Office  
Syracuse Fire Dept.  
Public Safety Building  
511 S. State St.  
6th Floor, Rm. 607  
Syracuse, N.Y. 13202

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**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

May 17, 2023

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

Ms. Patricia McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Ms. McBride,

On behalf of the Mayor's Office to Reduce Gun Violence, please prepare legislation to be introduced at the next scheduled Common Council Meeting requesting a waiver of the RFP process and to enter into a Memorandum of Understanding (MOU) with Bloomberg Harvard City Leadership Initiative at the John F. Kennedy School of Government ("Harvard"). The contract period shall be for one-year commencing upon execution of a contract approved by the Corporation Counsel.

The purposes of this MOU are (A) to state terms regarding the employment by the City of one or more Bloomberg Harvard City Leadership Fellows, who are graduates of masters or professional degree programs at Harvard University; and (B) to provide for each Fellow to work for the leadership team of the Mayor of the City for a one-year term on a specific policy area.

As set forth in the attached MOU, Harvard will provide a grant to the City in an amount not to exceed \$190,100 to be paid in equal installments on a quarterly basis during the period of the fellowship.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget  
**DATE:** May 17, 2023  
**SUBJECT:** Waiver of RFP Process to Enter an Agreement – Bloomberg Harvard City Leadership Initiative at the John F. Kennedy School of Government ("Harvard")


On behalf of the Office of the Mayor, I am requesting the City to waive the RFP Process and to enter into a Memorandum of Understanding (MOU) with Bloomberg Harvard City Leadership Initiative at the John F. Kennedy School of Government ("Harvard"). The contract period shall be for one-year commencing upon execution of a contract approved by the Corporation Counsel.

The purposes of this MOU are (A) to state terms regarding the employment by the City of one or more Bloomberg Harvard City Leadership Fellows, who are graduates of masters or professional degree programs at Harvard University; and (B) to provide for each Fellow to work for the leadership team of the Mayor of the City for a one-year term on a specific policy area.

As set forth in the attached MOU, Harvard will provide a grant to the City in an amount not to exceed \$190,100 to be paid in equal installments on a quarterly basis during the period of the fellowship.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

**MAY 24 2023**

\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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## **Bloomberg Harvard City Leadership Initiative**

### **Memorandum of Understanding**

This Memorandum of Understanding (“MOU”) is entered into as of [DATE] between President and Fellows of Harvard College acting through the Bloomberg Harvard City Leadership Initiative at the John F. Kennedy School of Government (“Harvard”) and the City of [STATE/CITY] acting through the [CITY AGENCY] (“CITY”). Each of Harvard and the CITY are sometimes referred to herein as a “Party” and collectively as the “Parties.”

The purposes of this MOU are (A) to state terms regarding the employment by the CITY of one or more Bloomberg Harvard City Leadership Fellows (each, a “Fellow”), who are graduates of masters or professional degree programs at Harvard University; and (B) to provide for each Fellow to work for the leadership team of the Mayor of the CITY for a two-year term on a specific policy area (the “Engagement”).

The Parties agree as follows:

1. Scope of Engagement. Each Fellow will work with the leadership team of the Mayor of the CITY, providing general support on a specific priority area and deliverables. For each Fellow, Harvard and the CITY shall agree in advance on the project or policy area on which the CITY will engage the Fellow and the expected dates of the Engagement to ensure that the Engagement includes sufficiently meaningful and rigorous responsibilities to warrant inclusion in the Fellowship program.

2. Grant Award. Harvard will provide a grant to the CITY in a mutually agreed-upon amount not to exceed \$190,100 (“Grant Award”), to be paid in equal installments on a quarterly basis during the period of the fellowship, or on such other schedule as the Parties may mutually agree to in advance. The Grant Award will be used solely to reimburse the CITY’s costs of the Fellow’s salary, employee benefits, housing stipend, and subscriptions during the period of the fellowship. The Grant Award will be subject to a one-time increase to reflect a standard cost-of-living increase applicable to similarly situated CITY employees.

If the CITY fails to use the Grant Award as specified herein, the CITY shall refund the unused grant amount to Harvard within 60 days of such nonuse. This obligation will apply whether or not failure to use the Grant Award funds results from termination of this Agreement pursuant to Section 6., the Fellow ceasing to be an employee of CITY, an act or omission of CITY, or for any other reason.

3. Supervision. The CITY will give work assignments to the Fellow and will supervise the Fellow's work for the CITY. The Mayor and the Mayor’s leadership team will provide supervision, mentorship and guidance to help support the Fellow’s tasks, objectives, and professional development. The CITY will provide access to all data, systems and technology necessary for the Fellow to conduct his or her work, commensurate with such access as CITY provides to other employees of its leadership team.

To advance the goals of the Bloomberg Harvard fellowship program, Harvard will provide at least two trainings for the Fellow, the first at the commencement of the Engagement and a second partway through the Engagement. So that Harvard may receive meaningful feedback regarding the fellowship program, the CITY supervisor overseeing the Fellow and Bloomberg Harvard Program staff will communicate from time to time at Harvard's request on the Fellow's mentorship and work.

4. Salary and Benefits; Office Facilities; Compliance. CITY will employ the Fellow as a full-time employee of the CITY for two years, and shall pay the Fellow's salary at the same frequency and with standard cost-of-living raises as are given to comparable CITY employees. CITY shall comply with all applicable laws, ordinances, codes and regulations of federal, state and local governments in connection with or related to the performance of this Agreement and CITY's employment of the Fellow. Without limiting the foregoing, CITY shall be responsible to comply with all applicable laws pertaining to employee/independent contractor classification, and shall be responsible for any damages, fines or other payments that may arise from or relate to any misclassification by CITY. CITY shall not discriminate, in any way, against any person on the basis of race, sex, color, age, religion, sexual orientation, actual or perceived gender identity, disability, ethnicity, or national origin, in connection with or related to the performance of this Agreement. In no event will Harvard be deemed an employer, joint employer or co-employer of the Fellow.

The CITY will provide the Fellow with suitable office resources, including a desk, a computer, a phone, an email account, and appropriate access to CITY networks, servers, and printers. CITY will also provide access to general productivity software such as word and data processing and email programs, and such other software programs as may be appropriate for the Fellow's work.

5. CITY Direction and Control. While conducting work for CITY, the Fellow shall at all times be under the direction and control of the CITY. The CITY will provide the Fellow with all employee benefits and privileges, immunities, and workplace procedures and protections as it provides comparable full-time CITY employees. The CITY will be responsible to inform the Fellow as to any applicable conflict of interest laws, ethics rules, and public records laws and guidelines, to the extent such laws and rules apply to the Engagement and the Fellow's position as an employee of the CITY. The Fellow must complete any required training or other requirements related to his or her Engagement offered by CITY. CITY will be responsible to provide appropriate orientation to the Fellow regarding workplace rules and expectations, including providing the Fellow with a written copy of applicable CITY policies and procedures. In no event will Harvard be responsible for Fellow's compliance or non-compliance with such rules, regulations, laws or workplace policies and procedures as may apply to the Fellow during the course of the Engagement.

6. Term and Termination. This Agreement will commence on the Effective Date and remain in effect until the later of the fifth (5<sup>th</sup>) anniversary of the Effective Date or the date on which any Engagement of a Fellow in effect as of such fifth anniversary is completed, unless sooner terminated as provided herein. Either Party may terminate this Agreement on ninety (90) days' prior written notice to the other Party, provided that any Fellow working for the CITY at the time of such notice will be permitted to complete his or her Engagement and the terms of this MOU will continue to apply for the remainder of such Engagement. Notwithstanding the foregoing,

Harvard may terminate the fellowship award for any Fellow in the event it determines the purposes of the fellowship are not being fulfilled or in the event a Fellow elects to withdraw from the fellowship, and the CITY may terminate a Fellow's employment in accordance with applicable laws and CITY regulations, in the event it determines the employment is no longer suitable. In such event, the Party taking action to terminate shall provide prompt written notice to the other Party of such termination. CITY will be solely responsible for all employer obligations relating to termination of employment of the Fellow.

The CITY and Harvard will work together to create a successful Engagement, and will cooperate on the resolution of issues that may arise.

The provisions of Sections 5-9 will survive termination or expiration of this Agreement.

7. Limitation of Liability. The CITY understands and agrees that Harvard is not responsible for the performance, misfeasance, or non-performance by the Fellow, and that Harvard does not warrant or make any representations concerning the accuracy, completeness, suitability, condition or benefits of the Fellow's work, including any ideas, judgments, opinions, projections, analyses or estimates which the Fellow may provide in the course of the Engagement. The CITY agrees that (i) any decision the CITY may make to rely on any work product provided by the Fellow shall be at its own risk, and the CITY shall not make, and hereby waives, and fully releases and discharges Harvard from, any and all claims or causes of action relating to, any claims, liabilities, losses, damages, costs or expenses of any kind which the CITY may at any time sustain or incur in connection with or arising out of any work product or the CITY's reliance thereon or use thereof, or any other aspect of the Engagement and employment of the Fellow.

In no event shall CITY or Harvard be liable to the other for any indirect, consequential, exemplary or punitive damages whatsoever in connection with claims arising under or relating to this MOU, whether based upon a claim or action of contract, warranty, negligence, strict liability, or any other legal theory or cause of action, even if advised of the possibility of such damages.

#### 8. Intellectual Property

The CITY shall be responsible to make arrangements directly with the Fellow in regard to ownership of work product produced by the Fellow in the course of the Engagement, and Harvard shall have no responsibility in regard to any such arrangements. Notwithstanding the foregoing, the CITY shall not condition, restrict or delay the Fellow's right to present or publish works of authorship describing the Fellow's experience and insights regarding the Engagement.

9. Publicity and Use of Names. Neither Party may issue a press release or other public announcement about this MOU, nor may it use any name, trademark or insignia of the other Party (or of any school, department or unit of the other Party) for promotional purposes or any other purposes in connection with this MOU, without the prior written approval of the other Party, except that each Party may identify the other in any description of the MOU in its customary listings of activities. Without limiting the foregoing, the Bloomberg Harvard City

Leadership Initiative at the Harvard Kennedy School may state on its website that it is funding a fellowship for the Fellow to work for CITY.

10. Other Provisions.

(a) Severability. In the event that any provision or section of this MOU shall be held to be invalid by any court, such holding shall not affect in any respect whatsoever the validity of the remainder of the MOU.

(b) Notices. Any notice under this MOU may be given in person, or sent by fax, by electronic mail, by registered or certified mail, postage prepaid, or by recognized delivery service, to the Party's addresses listed below (or such other address as a Party may designate by notice given in accordance with this Section 10(b)), and such notice shall be deemed to have been given when so delivered, sent by fax or electronic mail, or mailed.

[CITY ADDRESS FOR NOTICES]

Neel Chaudhury  
79 JFK St., Mailbox #74  
Cambridge, MA 02138

(c) Force Majeure. Neither Party shall be liable for any delays or failures in performance due to circumstances beyond the Party's reasonable control.

(d) Entire Agreement; Amendment. This MOU constitutes the entire agreement between the Parties with respect to the transactions which are the subject matter hereof, and supersedes all prior or contemporaneous agreements concerning such transactions. This MOU may not be amended or modified except with the written consent of both Parties.

(e) No Third-Party Beneficiaries. No person or entity other than the Parties shall have any rights, interests or claims under this Agreement or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

Executed as of the date first stated above

For [CITY]

For President and Fellows of Harvard  
College acting through the Bloomberg  
Harvard City Leadership Initiative at the  
John F. Kennedy School of Government

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Payment Details: Award payments from Harvard are issued via EFT or check through the Buy-2-Pay system. You must be registered in the system in order to receive payment.** Please indicate below the information of the individual from your CITY who will manage the B2P payment process and be sent the B2P system invitation email:

Name of individual handling B2P Process : \_\_\_\_\_

Email Address to send invitation: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Check Mailing Address: \_\_\_\_\_

\_\_\_\_\_



Ordinance No.

2023

**ORDINANCE AUTHORIZING CONTRACT  
WITH CAMILLUS ANIMAL HOSPITAL  
RELATIVE TO PROVIDING K-9 VETERINARY  
SERVICES FOR THE SYRACUSE POLICE  
DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and approved the retention of Camillus Animal Hospital, under the following terms:

- (1) Camillus Animal Hospital shall provide all required K-9 veterinary services for the Syracuse Police Department;
- (2) The term of the contract shall be for a period of one (1) year, effective July 1, 2023 through June 30, 2024;
- (3) The City shall pay to Camillus Animal Hospital an amount not to exceed \$20,000.00 for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Department of Police Operating Budget Account #541500.01.31230 or another appropriate budget account as designated by the Commissioner of Finance.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 19, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of the RFP Process and Enter an Agreement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Police Department, authorizing a waiver of the RFP process to enter into an agreement with Camillus Animal Hospital.

Under the agreement Camillus Animal Hospital shall provide all required K-9 veterinary services of the Syracuse Police Department for the period of (1) year, effective July 1, 2023 through June 30, 2024.

Expenditures not to exceed \$20,000 will be charged to account 541500.01.31230.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)




# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 19, 2023  
**SUBJECT:** Waiver of RFP Process and Agreement – Camillus Animal Hospital

---


On behalf of the Department of Police, I am requesting the City of Syracuse authorize waiver of the RFP process to enter into an agreement with the Camillus Animal Hospital.

Under the agreement Camillus Animal Hospital shall provide all required K-9 veterinary services of the Syracuse Police Department for the period of (1) year, effective July 1, 2023 through June 30, 2024.

Expenditures not to exceed \$20,000 will be charged to account 541500.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

May 18, 2023

Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Requesting a waiver of RFP – Camillus Animal Hospital.

Dear Mr. Rudd:

Please obtain Mayoral approval to request a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with the Camillus Animal Hospital.

Under the agreement Camillus Animal Hospital shall provide all required K-9 veterinary services of the Syracuse Police Department for the period of (1) year, effective July 1, 2023 through June 30, 2024.

Expenditures not to exceed \$20,000 will be charged to account 541500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "DC R. Shoff #310".

Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

70

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of the RFP Process and Enter an Agreement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Police Department, authorizing a waiver of the RFP process to enter into an agreement with Dr. Ronald Fish, to instruct training and consult with the Syracuse Police Department's Peer Support Team and Officer Wellness Program. The contract will be valid for the 2023/2024 fiscal year.

Dr. Ronald Fish is a NYS- licensed psychologist with 38 years of diverse experience in Clinical Psychology. He currently is the Clinical Director at Psychological Healthcare, P.L.L.C. Dr. Fish has spent a large part of his career working with first responders and has been working closely with the Syracuse Police Departments Wellness Officer as well as the Syracuse Police Department's Peer Support Team. He has been an invaluable resource for the Syracuse Police Departments Peer Support Team in offering a Clinical Psychologist perspective for officers who need help.

Expenditures not to exceed \$2,500.00 will be charged to account # 541500.01.31230.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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48

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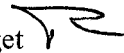


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Waiver of RFP Process and Agreement – Dr. Ronald Fish

---


On behalf of the Department of Police, I am requesting the City of Syracuse authorize waiver of the RFP process to enter into an agreement with Dr. Ronald Fish, to instruct training and consult with the Syracuse Police Department's Peer Support Team and Officer Wellness Program. The contract will be valid for the 2023/2024 fiscal year.

Dr. Ronald Fish is a NYS- licensed psychologist with 38 years of diverse experience in Clinical Psychology. He currently is the Clinical Director at Psychological Healthcare, P.L.L.C. Dr. Fish has spent a large part of his career working with first responders and has been working closely with the Syracuse Police Departments Wellness Officer as well as the Syracuse Police Department's Peer Support Team. He has been an invaluable resource for the Syracuse Police Departments Peer Support Team in offering a Clinical Psychologist perspective for officers who need help.

Expenditures not to exceed \$2,500.00 will be charged to account # 541500.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

May 18, 2023

Tim Rudd  
Director of Management & Budget  
City Hall  
Syracuse, NY 13202

RE: REQUESTING A WAIVER OF RFP – Dr. Ronald Fish

Dear Mr. Rudd,

Please obtain Mayoral approval to request a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Dr. Ronald Fish, to instruct training and consult with the Syracuse Police Department's Peer Support Team and Officer Wellness Program. The contract will be valid for the 2023-2024 fiscal year.

Dr. Ronald Fish is a NYS – licensed psychologist with 38 years of diverse experience in Clinical Psychology. He currently is the Clinical Director at Psychological HealthCare, P.L.L.C. Dr. Fish has spent a large part of his career working with first responders and has been working closely with the Syracuse Police Departments Wellness Officer as well as the Syracuse Police Department's Peer Support Team. He has been an invaluable resource for the Syracuse Police Departments Peer Support Team in offering a Clinical Psychologist perspective for officers who need help.

Expenditures not to exceed \$ 2,500.00 will be charged to account # 541500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "DC R Shoff Jr #310".

Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of the RFP Process and Enter an Agreement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Police Department, authorizing a waiver of the RFP process to enter into an agreement with Norman J. Lesswing, Ph.D. to provide psychological testing services to the Police Department for the purpose of evaluating members of the department on an as needed basis. Cost for this service not to exceed \$5,000 per year for the period of July 1, 2023 - June 30, 2024.

Expenditures not to exceed \$5,000 will be charged to account # 541500.01.31230.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)






# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Waiver of RFP Process and Agreement – Norman J. Lesswing PhD


---

On behalf of the Department of Police, I am requesting the City of Syracuse authorize waiver of the RFP process to enter into an agreement with Norman J. Lesswing, Ph.D. to provide psychological testing services to the Police Department for the purpose of evaluating members of the department on an as needed basis. Cost for this service not to exceed \$5,000 per year for the period of July 1, 2023 - June 30, 2024.

Expenditures not to exceed \$5,000 will be charged to account # 541500.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

---

**SYRACUSE POLICE DEPARTMENT**

---

Joseph L. Cecile, Chief

May 18, 2023

Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Requesting a Waiver of RFP –Norman J. Lesswing, Ph.D.

Dear Mr. Rudd,

Please obtain Mayoral approval for requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Norman J. Lesswing, Ph.D. to provide psychological testing services to the Police Department for the purpose of evaluating members of the department on an as needed basis. Cost for this service not to exceed \$5,000 per year for the period of July 1, 2023 - June 30, 2024.

Expenditures not to exceed \$5,000 will be charged to account # 541500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "DC R F Shoff #30".

Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

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511 South State Street, Syracuse, NY 13202

315.442.5250

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**ORDINANCE AUTHORIZING CONTRACT  
WITH WELLNOW URGENT CARE, P.C. DBA  
WELLNOW URGENT CARE RELATIVE TO  
PROVIDING MEDICAL EXAMS AND TESTING  
SERVICES ON BEHALF OF THE CITY OF  
SYRACUSE POLICE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of WellNow Urgent Care, P.C. d/b/a Well Now Urgent Care ("WellNow"), under the following terms:

- (1) WellNow shall provide physical exams/evaluations for newly hired transfer officers and any other exam that they may need; administer Hepatitis B vaccinations; and provide drug testing and screening on behalf of the City of Syracuse Police Department;
- (2) The term of the contract shall be for a one-year period effective July 1, 2023 through June 30, 2024; and
- (3) The City shall pay to WellNow an amount not to exceed \$10,000.00 for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Police Department Budget Account #541500.01.31230 or such other appropriate account as determined by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of the RFP Process and Enter an Agreement

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting on behalf of the Syracuse Police Department, authorizing a waiver of the RFP process to enter into an agreement with Wellnow Urgent Care P.C. located at 961 Canal Street, Syracuse, NY.


It is the intention of the Syracuse Police Department to retain a medical exam/testing provider for the period of July 1, 2023 through June 30, 2024. The Wellnow Urgent Care P.C. is licensed, experienced and is duly qualified to perform services that include but are not limited to:

- 1) Physical Exams/evaluations for newly hired transfer Officers and any other exam directed by the Office of the Chief of Police.
- 2) Hepatitis B vaccinations.
- 3) Drug testing/screening.

Expenditures not to exceed \$10,000 will be charged to account 541500.01.31230.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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45

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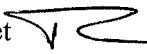


# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 22, 2023  
**SUBJECT:** Waiver of RFP Process and Agreement – Wellnow Urgent Care

---

On behalf of the Department of Police, I am requesting the City of Syracuse authorize waiver of the RFP process to enter into an agreement with Wellnow Urgent Care P.C. located at 961 Canal Street, Syracuse, NY.


It is the intention of the Syracuse Police Department to retain a medical exam/testing provider for the period of July 1, 2023 through June 30, 2024. The Wellnow Urgent Care P.C. is licensed, experienced and is duly qualified to perform services that include but are not limited to:

- 1) Physical Exams/evaluations for newly hired transfer Officers and any other exam directed by the Office of the Chief of Police.
- 2) Hepatitis B vaccinations.
- 3) Drug testing/screening.

Expenditures not to exceed \$10,000 will be charged to account 541500.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

May 18, 2023

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: REQUESTING A WAIVER OF RFP – Wellnow Urgent Care P.C. d/b/a Wellnow Urgent Care

Dear Mr. Rudd:

Please obtain Mayoral approval to request a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Wellnow Urgent Care P.C. located at 961 Canal Street, Syracuse, NY.

It is the intention of the Syracuse Police Department to retain a medical exam/testing provider for the period of July 1, 2023 through June 30, 2024. The Wellnow Urgent Care P.C. is licensed, experienced and is duly qualified to perform services that include but are not limited to:

- 1) Physical Exams/evaluations for newly hired transfer Officers and any other exam directed by the Office of the Chief of Police.
- 2) Hepatitis B vaccinations.
- 3) Drug testing/screening.

Expenditures not to exceed \$ 10,000 will be charged to account 541500.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "DC R Shoff, Jr." followed by the number "#310".  
Richard Shoff, Jr.  
1<sup>st</sup> Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)

**ORDINANCE AUTHORIZING CONTRACTS  
WITH REVEREND DAREN C. JAIME AND  
REVEREND KATHY HODGE DAVIS RELATIVE  
TO PROVIDING CHAPLAIN SERVICES FOR  
THE SYRACUSE POLICE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council;" and

WHEREAS, the Mayor has approved the retention of Reverend Daren C. Jaime as the Director of Chaplain Services for the Syracuse Police Department and Reverend Kathy Hodge Davis to serve as a Chaplain for the Syracuse Police Department, under the following terms:

- (1) Reverend Daren C. Jaime and Reverend Kathy Hodge Davis shall provide all required chaplain services for the Syracuse Police Department during the period July 1, 2023 through June 30, 2024;
- (2) In addition to performing religious services for members of the Syracuse Police Department, each of the Chaplains shall respond to crime scenes, liaison as friends and advisors, will be on call 24 hours a day for members of the Syracuse Police Department and victims of violent crime;
- (3) Reverend Daren C. Jaime shall serve as Director of the Chaplains for the Syracuse Police Department and assist in the recruitment of other clergy and religious to assist the Syracuse Police Department. The hiring of any additional Chaplains shall require the approval of the Mayor and the Common Council;
- (4) The City shall pay to Reverend Daren C. Jaime an amount not to exceed \$15,000 for all services to be provided under the agreement authorized herein; and
- (5) The City shall pay to Reverend Kathy Hodge Davis an amount not to exceed \$10,000.00 each for all services under the agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contracts, as hereinabove stated, subject to the approval of the Corporation

Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with these agreements shall be charged to the 2023/2024 Police Department Operating Budget Account #541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.

DRAFT



**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

73

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

May 18<sup>th</sup>, 2023

Patricia McBride  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

Dear Ms. McBride,

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common council to authorize the Syracuse Police Department to enter into contractual agreements with Reverend Daren C. Jaime and Reverend Kathy Hodge Davis.**

This agreement, if approved for the 2023/24 fiscal year, would verify that these members of the Clergy are designated as Chaplains for the Syracuse Police Department. In addition to performing religious services for our members, they have responded to crime scenes, acted as friends and advisors, and have been on-call 24 hours a day.

Reverend Daren C. Jamie shall serve as Director of the Chaplains for the Syracuse Police Department and assist in the recruitment of other clergy and religious to assist the Syracuse Police Department.

Under this request Reverend Daren C. Jaime will be paid a stipend not to exceed \$15,000 for the period from July 1, 2023 through June 30, 2024.

Under this request Reverend Kathy Hodge Davis shall be paid a stipend not to exceed \$10,000 for the period from July 1, 2023 through June 30, 2024.

Expenditures made under this request will be charged to the 2023/24 Police Department Operating Budget, Account #541500.01.31230, total expenditures not to exceed \$25,000 for fiscal year 2023/24.

Thank you for your consideration in this matter.

Sincerely,

DC R F Shoff 1310

Richard Shoff, Jr.  
First Deputy Chief of Police

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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor, Ben Walsh  
**FROM:** Timothy M. Rudd, Director of Management and Budget   
**DATE:** May 19, 2023  
**SUBJECT:** Agreement with Reverend Daren Jaime and Reverend Kathy Hodge-Davis

---

On behalf of the Department of Police, I am requesting the City to enter into contractual agreements with Reverend Daren C. Jaime and Reverend Kathy Hodge Davis.

This agreement, if approved for the 2023/2024 fiscal year, would verify that these members of the Clergy are designated as Chaplains for the Syracuse Police Department. In addition to performing religious services for our members, they have responded to crime scenes, acted as friends and advisors, and have been on-call 24 hours a day.

Reverend Daren C. Jamie shall serve as Director of the Chaplains for the Syracuse Police Department and assist in the recruitment of other clergy and religious to assist the Syracuse Police Department.


Under this request Reverend Daren C. Jaime will be paid a stipend not to exceed \$15,000 for the period from July 1, 2023 through June 30, 2024.

Under this request Reverend Kathy Hodge-Davis shall be paid a stipend not to exceed \$10,000 for the period from July 1, 2023 through June 30, 2024.

Expenditures made under this request will be charged to the 2023/2024 Police Department Operating Budget, Account #541500.01.31230, total expenditures not to exceed \$25,000 for fiscal year 2023/2024.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

MAY 24 2023  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov](http://www.syr.gov)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF RANGE TIME RENTAL FOR  
FIREARMS TRAINING FOR THE  
DEPARTMENT OF POLICE DURING THE  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of range time rental from Bridgeport Rod & Gun Club, Inc, Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game, and Camillus Sportsmen's Club for the Department of Police during the fiscal year 2023/2024 at a cost not to exceed \$15,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as multiple vendors are needed due to the mandatory nature of the training and the need for flexibility for scheduling range times due to the various local law enforcement agencies that need to complete the fire arms training to be in compliance with the New York State Department of Criminal Justice Services requirements for law enforcement agencies; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said rental range times at a cost not to exceed \$15,000.00, charging the cost thereof to Budget Account #540552.01.31230 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to rent range time for firearms training from Bridgeport Rod & Gun Club, Inc., Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game and Camillus Sportsmen's Club, Inc.

In order to comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the use of departmental issued firearms, the Police Department conducts a variety of firearms training annually. Due to the diverse logistical needs of the different types of training as well competing with other local law enforcement agency to schedule range time, it is necessary that we have the flexibility to use each of the above listed locations. Each range has been used in the past is able to provide the Department with the facilities necessary to conduct training at a lower cost than other area locations.

Purchases under this waiver will be charged to the Police Operating Budget Account #540552.01.31230 during the 2023/2024 budget year as applicable. Total purchase not to exceed \$15,000 for the budget year.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

## **SYRACUSE POLICE DEPARTMENT**

Joseph L. Cecile, Chief

May 18, 2023

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Authorize Waiver of Competitive Bid for rental of ranges for firearms training

Dear Mr. Rudd:

**On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to rent range time for firearms training from Bridgeport Rod & Gun Club, Inc., Elbridge Rod & Gun Club, Inc., Pathfinder Fish & Game and Camillus Sportsmen's Club, Inc.**

In order comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the use of departmental issued firearms, the Police Department conducts a variety of firearms training annually. Due to the diverse logistical needs of the different types of training as well competing with other local law enforcement agency to schedule range time, it is necessary that we have the flexibility to use each of the above listed locations. Each range has been used in the past is able to provide the Department with the facilities necessary to conduct training at a lower cost than other area locations.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2023/24 budget year as applicable. Total purchases not to exceed \$15,000 for the budget year.**

Sincerely,

A handwritten signature in black ink, appearing to read "DCPJ Shoff 11310".  
Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF REPLACEMENT UNIFORMS,  
CLOTHING AND RELATED EQUIPMENT FOR  
THE DEPARTMENT OF POLICE DURING THE  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement uniforms, clothing and related equipment from Lewis Uniform Company, LLC. for the Department of Police during the fiscal year 2023/2024 at a cost not to exceed \$10,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms, clothing and equipment required by the Police Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said replacement uniforms, clothing and related equipment at a cost not to exceed \$10,000.00, charging the cost thereof to Budget Account #540830.01.31230 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 19, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to purchase replacement uniforms, clothing and related equipment from Lewis Uniform and United Uniform during fiscal year 2023/2024.

Per Police Department policy, the Department pays for the replacement of uniform and equipment items which are damaged during the course of an officer performing their assigned duties. The amounts which are reimbursed are limited to actual replacement cost of items which are authorized and required to be worn/carried by officers. These vendors are the only local vendors who have agreed to participate in the voucher program which allows for the original purchase of the above-mentioned items and have replacement items readily available.

Purchases under this waiver will be charged to the Police Operating Budget Account 540830.01.31230 during the 2023/2024 budget year as applicable. Total purchases not to exceed \$10,000 for the budget year.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

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**SYRACUSE POLICE DEPARTMENT**

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Joseph L. Cecile, Chief

May 19, 2023

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

Dear Mr. Rudd:

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to purchase replacement Uniforms, Clothing and Related Equipment from Lewis Uniform and United Uniform.**

Per Police Department policy, the Department pays for the replacement of uniform and equipment items which are damaged during the course of an officer performing their assigned duties. The amounts which are reimbursed are limited to actual replacement cost of items which are authorized and required to be worn/carried by officers. These vendors are the only local vendors who have agreed to participate in the voucher program which allows for the original purchase of the above-mentioned items and have replacement items readily available.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540830.01.31230 during the 2023/2024 budget year as applicable. Total purchases not to exceed \$10,000 for the budget year.**

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in dark ink, appearing to read "DC R F Shoff Jr 310".

Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)



**ORDINANCE AUTHORIZING PURCHASE,  
WITHOUT ADVERTISING OR COMPETITIVE  
BIDDING, OF UNIFORMS, CLOTHING AND  
RELATED EQUIPMENT FOR THE  
DEPARTMENT OF POLICE DURING THE  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of uniforms, clothing and related equipment from Lewis Uniform, United Uniform and Charney's Shop for the Department of Police during the fiscal year 2023/2024 at a cost not to exceed \$120,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the limited number of distributors of the uniforms required by the Police Department Rules and Regulations; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said uniforms, clothing, and related equipment at a cost not to exceed \$120,000.00, charging the cost thereof to Budget Account #540820.01.31230 during budget year 2023/2024, as applicable; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains.



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**OFFICE OF MANAGEMENT & BUDGET**  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

May 19, 2023

**Julie Castellitto**  
Assistant Director

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

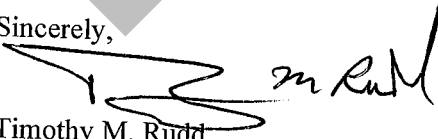
Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to purchase uniforms, clothing and related equipment from Lewis Uniform, United Uniform, and Charney's Shop during fiscal year 2023/2024.

Pursuant to the labor agreement between the City of Syracuse and the Syracuse Police Benevolent Association, sworn members are allotted \$500.00 annually to purchase uniforms and equipment. This will be accomplished through a voucher system and tracked by the Value Tech Software program. Payments will be made throughout the calendar year on a monthly basis from invoices provided by the selected vendors. Lewis Uniform and United Uniform are the only local authorized "Blauer" brand distributors, which is the approved uniform for the Syracuse Police Department as per the Department's Rules and Regulations. Charney's Shop will provide approved non-uniform clothing for members not assigned to Patrol. These vendors are the only local vendors who have agreed to participate in the voucher program.

Purchases under this waiver will be charged to the Police Operating Budget Account #540820.01.31230 during the 2023/2024 budget year as applicable. Total purchase not to exceed \$120,000 for the budget year.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

## SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

May 19, 2023

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

Dear Mr. Rudd:

**I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to purchase Uniforms, Clothing and Related Equipment from Lewis Uniform, United Uniform, and Charney's Shop.**

Pursuant to the Labor agreement between the City of Syracuse and the Syracuse Police Benevolent Association, sworn members are allotted \$500.00 for calendar year 2023 to purchase uniforms and equipment. This is accomplished through a voucher system and tracked by the Value Tech Software program. Payments will be made throughout the calendar year on a monthly basis from invoices provided by the selected vendors. Lewis Uniform and United Uniform are the only local authorized "Blauer" brand distributors, which is the approved uniform for the Syracuse Police Department as per the Department's Rules and Regulations. Charney's Shop will provide approved non-uniform clothing for members not assigned to Patrol. These vendors are the only local vendors who have agreed to participate in the voucher program.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540820.01.31230 during the 2023/2024 budget year as applicable. Total purchases not to exceed \$120,000 for the budget year.**

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "DCR Shoff", is written over a faint, large, diagonal watermark that says "DRAFT".

Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)



# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing a waiver of competitive bid for the Syracuse Police Department to rent classroom space for Emergency Vehicle Operation Training (EVOC) from the New York State Department of Environmental Conservation (NYSDEC).

In order to comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The classroom owned and maintained by the NYSDEC and located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

Purchases under this waiver will be charged to the Police Operating Budget Account #540552.01.31230 during the 2023/2024 budget year as applicable. Total purchase not to exceed \$3,000 for the budget year.

Thank you.

Sincerely,

Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

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**SYRACUSE POLICE DEPARTMENT**

---

Joseph L. Cecile, Chief

May 18, 2023

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Authorize Waiver of Competitive Bid for rental of classroom for Emergency Vehicle Operation Training

Dear Mr. Rudd:

**On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to rent classroom space for Emergency Vehicle Operation Training (EVOC) from the New York State Department of Environmental Conservation (NYSDEC).**

In order comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The classroom owned and maintained by the NYSDEC and located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2023/24 budget year as applicable. Total purchases not to exceed \$3,000 for the budget year.**

Sincerely,

A handwritten signature in dark ink, appearing to read "DC R Shoff #310".  
Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)

**ORDINANCE AUTHORIZING THE CITY OF  
SYRACUSE, WITHOUT ADVERTISING OR  
COMPETITIVE BIDDING, TO ENTER INTO AN  
AGREEMENT WITH OSWEGO COUNTY  
RELATIVE TO THE RENTAL OF TRACK TIME  
ON BEHALF OF THE SYRACUSE POLICE  
DEPARTMENT FOR EMERGENCY VEHICLE  
OPERATIONS TRAINING (EVOC) DURING  
FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the Director of Management and Budget, without advertising or competitive bidding, to enter into an agreement with Oswego County for the rental of track time at the Oswego County Airport on behalf of the Syracuse Police Department for emergency vehicle operation training (EVOC) during Fiscal Year 2023/2024, by reason of the fact it is impracticable to bid said item as this is the only location in Central New York that provides a suitable location that meets the New York State Department of Criminal Justice Service requirements for EVOC training; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to enter into the agreement to rent the track time at the Oswego Airport from Oswego County for EVOC training for the Syracuse Police Department; and

BE IT FURTHER ORDAINED, the term of the Agreement shall be effective from July 1, 2023 through June 30, 2024 at a total cost for the rental not to exceed \$12,000.00; and

BE IT FURTHER ORDAINED, that all costs associated with this rental shall be charged to Police Department Operating Budget Account #540552.01.31230 or another appropriate account as designated by the Commissioner of Finance.



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# OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

**Timothy M. Rudd**  
Director

**Julie Castellitto**  
Assistant Director

May 22, 2023

Ms. Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, NY 13202

Re: Request to Legislation for Waiver of Competitive Bid

Dear Ms. McBride,


On behalf of the Department of Police, please prepare legislation to be introduced at the next Common Council Meeting to approve a waiver of competitive bid for the Syracuse Police Department to rent track time for Emergency Vehicle Operation Training (EVOC) from Oswego County.

In order to comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The track located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2023/2024 budget year as applicable. Total purchases not to exceed \$12,000 for the budget year.

Thank you.

Sincerely,

  
Timothy M. Rudd  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

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**1<sup>st</sup> Deputy Chief**  
Richard F. Shoff, Jr.



**Deputy Chiefs**  
Richard H. Trudell  
Julie L. Shulsky  
Mark M. Rusin

---

**SYRACUSE POLICE DEPARTMENT**

---

Joseph L. Cecile, Chief

May 18, 2023

Mr. Timothy Rudd  
Director of Management & Budget  
City Hall  
Syracuse, New York 13202

RE: Authorize Waiver of Competitive Bid for rental of track for Emergency Vehicle Operation Training

Dear Mr. Rudd:

**On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Syracuse Police Department to rent track time for Emergency Vehicle Operation Training (EVOC) from Oswego County.**

In order comply with New York State Department of Criminal Justice Services requirements as well as ensure our officers are adequately trained and proficient in the operation of departmental vehicles, the Police Department conducts EVOC training in both the Police Academy and in-service training. The track located at the Oswego County Airport is the only location in Central New York that provides a suitable location to conduct the necessary training.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

**Purchases under this waiver will be charged to the Police Operating Budget Account 540552.01.31230 during the 2023/24 budget year as applicable. Total purchases not to exceed \$12,000 for the budget year.**

Sincerely,

A handwritten signature in black ink that reads "DC RFS" followed by a stylized flourish and the number "11310".

Richard Shoff, Jr.  
First Deputy Chief of Police

*Policing the community through partnerships, prevention, and problem-solving.*

511 South State Street, Syracuse, NY 13202

315.442.5250

[www.syr.gov/police](http://www.syr.gov/police)



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 435 CANNON  
STREET TO WEBSTER AVENUE FOR AN  
AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 435 Cannon Street to Webster Avenue, being Lot 12 P Old St P 3 & 4 & 5, Tract Hickock & Aldrick & Beeman & TM Wood, Section 077, Block -19, Lot -31.0 (077.-19-31.0), Property No. 1914003800, 40 x 340 x 11 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 435 Cannon St To Webster Ave TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

435 Cannon St. To Webster Ave.  
Lot 12p Old St P3&4&5 Tr H&A&Beeman&T M  
Woo 077.-19-31.0  
Property #: 1914003800  
40x340x11 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

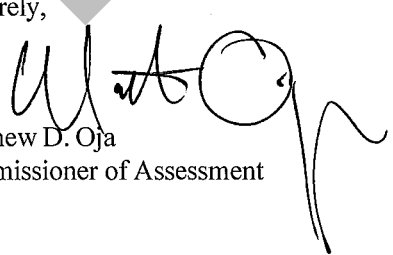
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

49

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 109 CLOVER  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 109 Clover Street, being Lot P 101 & 102 & 103, Block 478, Tract PNR Amended, Section 093, Block - 09, Lot -06.0 (093.-09-06.0), Property No. 1217100100, 34.03 x 115.40 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 109 Clover St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

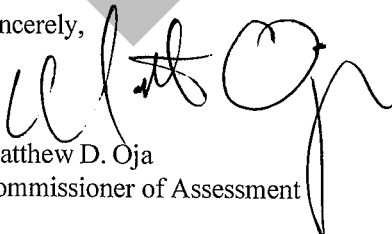
This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

109 Clover St.  
Lot P1o1&1o2&1o3 B1478 Tr Pnr  
Amd 093.-09-06.0  
Property #: 1217100100  
34.03 X 115.40 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

50

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 121 CLOVER  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 121 Clover Street, being Lot P 6, Block 478, Tract Smith, Section 093, Block -09, Lot -05.0 (093.-09-05.0), Property No. 1217100200, 28 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 121 Clover St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

121 Clover St.  
Lot P6 B1478 Tr  
Smith 093.-09-05.0  
Property #: 1217100200  
28x132 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

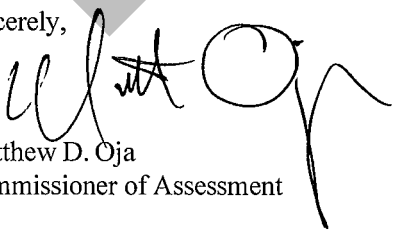
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 202 DUDLEY  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 202 Dudley Street, being Lot P 57, Block 132, Tract Fitch & Putnam, Section 092, Block -04, Lot -27.0 (092.-04-27.0), Property No. 1124100600, 34 x 70 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

82

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 202 Dudley St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

202 Dudley St.  
Lot P57 B1 132 Tr  
F&P 092.-04-27.0  
Property #:1124100600  
34x70 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

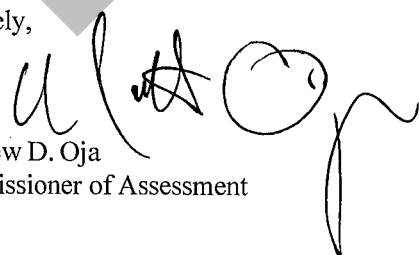
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

50



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 202  
ELMHURST AVENUE FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 202 Elmhurst Avenue, being Lot 27, Block 7, Tract Bissell & Hunt Amended, Section 078, Block -01, Lot -20.0 (078.-01-20.0), Property No. 1326004500, 33 x 103 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



83

**DEPARTMENT OF ASSESSMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH**

May 18, 2023

**Mathew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 202 Elmhurst Ave TO THE GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$1.**

Dear Mrs. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

202 Elmhurst Ave.  
Lot 27 B17 Tr B&H  
Amd 078.-01-20.0  
Property #: 1326004500  
33x103 Vac

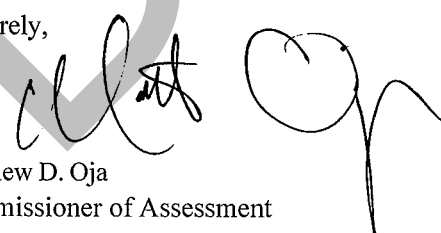
Purchaser: Greater Syracuse Property Development Corporation for a total of \$1.00.

**Department of Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Thank you for your consideration.

Sincerely,

Office: 315 448 8270  
Fax: 315 448 8190

  
Matthew D. Oja  
Commissioner of Assessment

assessment@sygov.net

**GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.**

53

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 206  
ELMHURST AVENUE FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 206 Elmhurst Avenue, being Lot 25 P 22 & 23 & 24, Block 7, Tract Bissell & Hunt, Section 078, Block -01, Lot -22.0 (078.-01-22.0), Property No. 1326004700, 37.60 x 105 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



84

**DEPARTMENT OF ASSESSMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH**

May 18, 2023

**Mathew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE,  
AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN  
AS: 206 Elmhurst Ave TO THE GREATER SYRACUSE PROPERTY  
DEVELOPMENT CORPORATION FOR A TOTAL OF \$1.**

Dear Mrs. McBride:

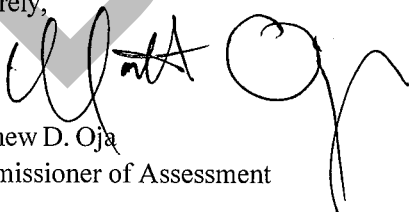
This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

206 Elmhurst Ave.  
Lot25p22&23&24 B17tr  
B.H 078.-01-22.0  
Property #: 1326004700  
37.60x105 Vac

Purchaser: Greater Syracuse Property Development Corporation for a total of \$1.00.

Thank you for your consideration.

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

**Department of Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office: 315 448 8270  
Fax: 315 448 8190

assessment@sygov.net

**GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.**

54

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 1953 FAYETTE  
STREET EAST REAR ST FOR AN AMOUNT NOT  
TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1953 Fayette Street East Rear, being Lot 51-54 Inc. Block 2, Tract Fairview, Section 036, Block -01, Lot -23.0 (036.-01-23.0), Property No. 1727108801, 139 x 115.5 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1953 Fayette St E Rear TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

1953 Fayette St. East Rear  
Lot 51-54 Inc B1 2 Tr  
Fairview 036.-01-23.0  
Property #: 1727108801  
139.X115.5 Vac Fp 36  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

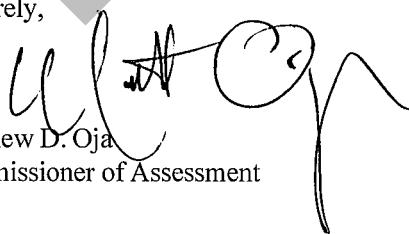
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

55

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 554 GIFFORD  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 554 Gifford Street, being Lot P 1 & P 18, Block 304 & 300, Section 100, Block -23, Lot -44.0 (100.-23-44.0), Property No. 0832007900, 43 x 99 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



86

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 554 Gifford St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

554 Gifford St.  
Lot P1&P18 Bl  
304&300 100.-23-44.0  
Property #:0832007900  
43x99 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Sincerely,

Matthew D. Oja  
Commissioner of Assessment

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net



Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 138-40  
HOLLAND STREET FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 138-40 Holland Street, being Lot 12, Block 330, Tract Kellogg, Section 097, Block -08, Lot -24.0 (097.-08-24.0), Property No. 1040002100, 50 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



87

# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 138-40 Holland St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

138-40 Holland St.

Lot 12 Bl33o Tr

Kell 097.-08-24.0

Property #: 1040002100

50 X 132 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

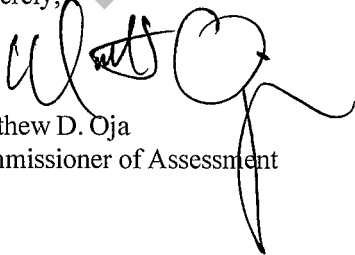
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

57

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 303-05  
HOLLAND STREET FOR AN AMOUNT NOT TO  
EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 303-05 Holland Street, being Lot P 4, Block 331, Section 093, Block -01, Lot -.09 (093.-01-09.0), Property No. 1040006000, 40 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 303-05 Holland St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

303-05 Holland St.

Lot P4 B1331

093.-01-09.0

Property #: 1040006000

40 X 132 Vac


Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Sincerely,



Matthew D. Oja  
Commissioner of Assessment

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

58

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 311 HOLLAND  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 311 Holland Street, being Lot P 5 & 6 & 18, Block 331, Section 093, Block -01, Lot -07.0 (093.-01-07.0), Property No. 1040006200, 33 x 148.50 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

89

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 311 Holland St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

311 Holland St.

Lot P5&6&18

BI331 093.-01-07.0

Property #: 1040006200

33x148.50 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

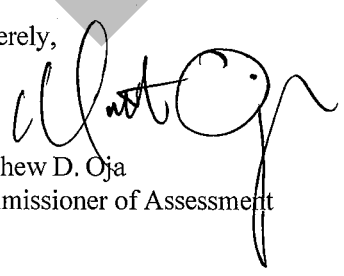
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

59

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 214 KELLOGG  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 214 Kellogg Street, being Lot 23, Block 326, Tract Kellogg, Section 097, Block -10, Lot -25.0 (097.-10-25.0), Property No. 1047004100, 50 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



DEPARTMENT OF ASSESSMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

40

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 214 Kellogg St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION, FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

214 Kellogg St.  
Lot 23 Bl 326 Tr Kell  
097.-10-25.0

Property #: 1047004100  
50x132 Vac

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

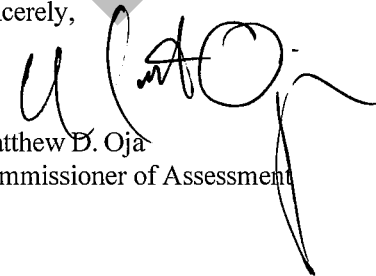
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

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**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 316 KELLOGG  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 316 Kellogg Street, being Lot 22, Block 325, Tract Kellogg, Section 092, Block -09, Lot -20.0 (092.-09-20.0), Property No. 10470070000, 50 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



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# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 316 Kellogg St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

316 Kellogg St.  
Lot 22 Bl 325 Tr Kell  
092.-09-20.0  
Property #: 1047007000  
50x132 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

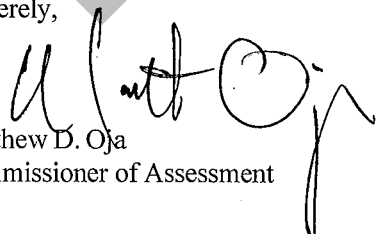
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 118  
LAKEVIEW AVENUE & LIBERTY STREET FOR  
AN AMOUNT NOT TO EXCEED \$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 118 Lakeview Avenue & Liberty Street, being Lot 21 & P 20, Block 101, Tract Smith, Section 109, Block -07, Lot -22.0 (109.-07-22.0), Property No. 0250003101, 71 x 40 x 132 Wood House to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2023

Matthew D. Oja  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Ann E. Gallagher  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 118 Lakeview Ave & Liberty St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

118 Lakeview Ave. & Liberty  
St Lot 21&P20 Blk 101 Tr  
Smi H 109.-07-22.0

Property #: 0250003101  
71x40x132 Wh

Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew D. Oja".  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

Ordinance No.

2023

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 120 MALCOLM  
STREET FOR AN AMOUNT NOT TO EXCEED  
\$326.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 120 Malcolm Street, being Lot P 18 & 17, Block 481, Tract Fitch & Putnam, Section 092, Block -14, Lot -28.0 (092.-14-28.0), Property No. 1155001700, 33 x 99 Vacant Lot to Greater Syracuse Property Development Corporation for an amount not to exceed \$326.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus an amount not to exceed \$325.00 for title work for a total not to exceed \$326.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee, not to exceed \$325.00, deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



**DEPARTMENT OF ASSESSMENT**  
CITY OF SYRACUSE, MAYOR BEN WALSH

93

May 18, 2023

**Matthew D. Oja**  
Commissioner

Patricia K. McBride  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner  
Director of Operations

**RE: REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE, AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 120 Malcolm St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR AN AMOUNT NOT TO EXCEED \$326.**

Dear Ms. McBride:

This Department requests an ordinance to authorize sale of all the right, title, and interest of the City of Syracuse in and to the premises known as:

120 Malcolm St.  
Lot P18&17 B1481 Tr  
F.P 092.-14-28.0  
Property #:  
1155001700 33x99 Vac  
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404.01. A fee not to exceed \$325 for title work will be collected and deposited into account 426620.01.

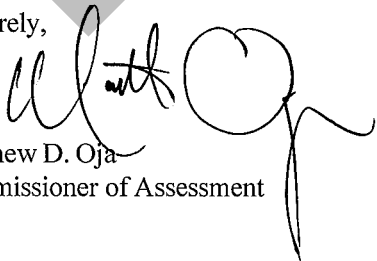
The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Department of  
Assessment  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

Sincerely,

  
Matthew D. Oja  
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

63