

## Traffic and Parking Tickets

### 503.1 TRAFFIC VIOLATIONS INVOLVING JUVENILES

Best Practice **MODIFIED**

A juvenile, seven (7) to fifteen (15) years of age, who commits a traffic offense which, if committed by an adult would be a crime, can be referred to Family Court by the arresting officer.

Prosecutions involving traffic infractions by this age group cannot be initiated under present statutes.

The officer may impound the vehicle operated by the juvenile if a properly licensed driver is not available to remove the vehicle.

The juvenile should be transported by the officer to his home and notification of the traffic offense made to the parent or legal guardian.

If investigation indicates that this is a repeat offense by the juvenile, the officer may contact the Family Court Probation Intake Department, requesting that a Person In Need of Supervision (PINS) petition be filed under Sections 732 and 733 of the Family Court Act.

### 503.2 CONTROL OF TRAFFIC AND PARKING TICKETS ISSUED

Agency Content

The Department authorizes two types of tickets to be issued for Traffic Law violations. The New York State Uniform Traffic Ticket (UTT), and the Notice of Traffic Infraction (parking ticket) of the City of Syracuse. Each officer assigned to the Uniform Bureau will have one parking ticket book and one UTT book available while on duty.

Departmental employees issuing tickets for vehicle, traffic and parking violations will issue either of the following:

- (a) The New York State Uniform Traffic Ticket for observed violations of New York State traffic laws, and/or,
- (b) City of Syracuse Notice of Traffic Infraction for parking violations and for an unregistered and/or uninspected vehicle that is unattended and other violations governed by City of Syracuse Ordinances.

Both types of tickets are sequentially numbered for management and accountability purposes. Officers are required to sign for ticket books that are issued. The tickets and sign out sheets are available at Patrol East with the Traffic Section and a supply is available with the Patrol Lieutenants during off hours. Completed control forms (Uniform Traffic Tickets Record Sheet (Form 13.15). Parking Ticket Notification Book Record Sheet (Form 13.14) shall be forwarded to the Traffic Section and filed.

If the Department distributes ticket books to an outside agency, it is the responsibility of the outside agency to maintain records pertaining to the issued ticket books.