

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, November 2nd
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Pratt, Harry	x		Carter, Mae	x		Brunson, Cynthia	x	
Bey-Wright, Jah-Quan	x		Holmes, Hatisha	x		Favata, Joseph		x
Levy, Richard	x		Marrero, Jose	x		Nilsson, Lori	x	
Love-joy-Grinnell-Bryn	x							

On Thursday, **November 2nd** the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Richard Levy, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Bryn Lovejoy-Grinnell, seconded by Harry Pratt and adopted, the Board approved the Minutes of the October, Board meeting, with the following correction(s):
2. Board Action Items
 - a. The board voted in favor for Michael Kerwin for the 4th District seat.
 - b. Ms. Nilsson discussed the requirements to complete an evaluation for Ms. Releford.
 - c. Mr. Marrero made a motion to approve the Lexipol training software not to exceed \$700.00, seconded by Ms. Nilsson for discussion. The board voted in favor of the Lexipol training software through Police1 not to exceed \$700.00.
 - d. Ms. Nilsson made a motion to approve the Lexipol grant writing software Tier 1 not to exceed \$5,000, seconded Mr. Marrero. The board voted in favor of the grant writing software not to exceed \$5,000.
 - e. The board will vote on Clio at the next meeting.
3. Administrator's Report
 - a. Monthly Financial Report – Ms. Releford shared the detailed breakdown of expenditures for the year to date.
 - b. Monthly case statistics – Ms. Releford reported that 6 new cases were received in October. She stated the total cases received in 2023 is 58 and that 10 cases will be reviewed during Executive Session.
 - c. Ms. Releford gave updates on the office move in One Park Place.
 - d. Information about Lexipol training, Lexipol grant research and writing, and Clio was given.

- e. Ms. Releford introduced the new brochure.
- 4. Committees
 - a. Outreach Committee – 7 outreach events completed in October.
- 5. Public Comment (6:30 pm)
 - a. Tia talked about how important the Clio software would be for the office.
- 6. Meeting continued in Executive Session.

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Citizen Review Board

Public Comment/Notes:

Case Number:	Yes	No	Hearing	No Hearing
Case Number:	Yes	No	Hearing	No Hearing
Case Number:	Yes	No	Hearing	No Hearing