

**City of Syracuse  
Citizen Review Board  
Meeting Minutes  
Thursday, July 3, 2014  
5:30 PM to 7:30 PM  
Common Council Chambers  
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Adan, Haji A.	X		Masella, Joseph	X		Pearson, Betty L.	X	
Barber, William	X		Stuart-McIlvain, Sarah	X				
Horan, Carole J.	X		Timmons, Tafara Blake	X				
Levine, Louis	X		Turner, V. Diane	X				
Livingston, Mallory	X		Lipari, Joseph L.	X				

On Thursday, July 3, 2014, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Mr. Masella, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Mr. Barber, seconded by Ms. Livingston and adopted, the Board approved the Minutes of the June 5, 2014, Board meeting.
2. Chairman’s Items
  - a. Update on Notice of Claim issue – Mr. Masella stated that the issue still has not been resolved. Another legal analysis from CRB outside counsel has been sent to Corporation Counsel. Mr. Lipari reported that a meeting with Corporation Counsel should be held in July. After that, a meeting is expected to be held with the Mayor’s Chief of Staff. Ms. Livingston requested copies of the letters sent by outside counsel.
  - b. Review of 2014 2<sup>nd</sup> quarter Board meeting attendance – The attendance rate for all of 2013 was 77%. For the 1<sup>st</sup> quarter of 2014, it was 80% and 88.5% for the 2<sup>nd</sup> quarter. Mr. Masella commended the board members for the steady improvement in board-meeting attendance.
  - c. Creation of Ad-hoc committee to identify any necessary changes to CRB ordinance – a preliminary list of changes was presented and the committee composed of Mr. Barber, Ms. Livingston and Ms. McIlvain requested that any other proposed changes be submitted within 30 days.

### 3. Administrator's Report

- a. 2014 1<sup>st</sup> Quarterly Report released – there was a delay in releasing the report as the CRB waited to receive from Corporation Counsel's office the list of complainants who filed notices of claim during the first quarter.
- b. Review of proposals & selection of vendor for Public Awareness contract - On motion made by Ms. Livingston, seconded by Mr. Barber, the Board voted 8-0, with Mr. Masella abstaining, to select the proposal submitted by Latorra, Paul & McCann Advertising. The proposal will be submitted to the Mayor's office for approval and to the City Clerk for placement on the Common Council's agenda for Council approval.
- c. Report on ride-along – Mr. Lipari shared what he experienced during his first ride-along with SPD the night of Friday, June 13, 2014 (11:00 PM to 4:00 AM). The officer he was with covered the south side and Valley. Ms. Livingston and Ms. McIlvain indicated that they would also now like to participate in a ride-along.
- d. Report on Juneteenth and CNY Pride Outreach Events – The Administrator had a good deal of interaction with attendees at both functions. In the future, the CRB will need to purchase a tent for such outdoor summer events.
- e. Monthly Financial Report – Mr. Lipari shared the updated breakdown of expenditures for the year, which, Mr. Lipari stated, showed the agency was operating within budget.
- f. June 2014 case statistics – Thirteen new cases were received in June. The total received so far in 2014 is 56. Ten cases will be reviewed during Executive Session.

### 4. Committees

- a. Ad-hoc Committee on security for hearings when officers participate – Mr. Barber, Ms. Livingston and Ms. McIlvain will serve on this committee.
- b. Police Liaison Committee: reactivation & development of agenda items for meeting. Chief Frank L. Fowler has appointed Sergeants David A. Brown and David W. Gilbertsen. The third slot will reportedly be filled by a representative from the Police Benevolent Association.
- c. Fill At-large vacancy on Committee of Five – Mr. Masella explained the purpose and the process. Since Mr. Adan replaced Ms. Oppedisano on the board, Mr. Adan will also fill her seat on the Committee of Five.

### 5. Public Comment

Mr. Mikiel Anderson was the sole speaker during the public comment portion of the meeting. Anderson asked a series of questions regarding how the CRB would handle a board meeting in the absence of the Administrator, how the CRB could further publicize its outreach events, the selection of new CRB members to fill two seats that are currently open, and the ongoing effort to develop the Police Liaison Committee.

6. Meeting continued in Executive Session.

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Betty L. Pearson  
Typist II, Citizen Review Board