

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, November 7, 2019
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Carter, Mae	X		Nilsson, Lori	X				
Santana, Priscilla	X		Natale, Dana	X				
Nelson, Mary	X		Ryans, Clifford	X				
Holmes, Hatisha		X	Grinnals, R.Daniels	X				
Kutz, Ruth		X	Brunson, Cynthia		X			
McCarthy, Peter	X		Releford, Ranette	X				

On Thursday, November 7, 2019, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Peter McCarthy, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Mr. Ryans, seconded by Ms. Carter, and adopted, the Board approved the Minutes of the October 3, 2019, Board meeting, with no corrections, all agree.
2. Chairperson's Items
 - a. There are three things that need to be discussed and finished before the end of 2019:
 - i. Attendance and Participation Policy needs to be turned into a form that will be signed by CRB members. Mr. Ryans and Ms. Natale will work with Mr. McCarthy on a final policy.
 - ii. New brochure
 - iii. Committee Structure needs to be revised, keeping in line with the By-Laws. Mr. Grinnals will work with Mr. McCarthy.
 - b. Everyone whose term expires this year should follow up with their Councilor Appointee.
 - c. Anyone who wants to join the CRB should send a resume to Ms. Releford. Ms. Releford will forward the resume to the appropriate Councilor.
 - d. There is a meeting scheduled next week regarding the Administrator's Evaluation. Ms. Nilsson, Mr. Ryans Ms. Carter are on the Committee.

3. Administrator's Report

- a. The CRB received 6 new cases in October 2019. The Board will be reviewing 5 cases this evening. Total cases YTD for 2019 is 82.
- b. The Monthly Financial Report is provided. The Grant will not show up on the Budget Sheet as the City Grant Department still has administrative work to do before the funds are accessible.
- c. The 3rd Quarter Report should be completed by the end of the month.

4. Committees

a. Community Outreach

- i. Ms. Releford and Ms. Nilsson did a presentation at Helio Health that was very interactive.
- ii. There is an SPD forum on 11/12/19 at which the CRB will have a table.
- iii. There is a TNT Northside meeting on 11/27/2019. Ms. Releford will confirm the location and let the Board know.

b. Board Development and Training

- i. There will be a mandatory training on a Saturday in March. A date will be discussed and agreed upon at the December meeting.
- ii. Interfaith Works and Bob Stewart are both potential presenters.
- iii. Grant funds may be able to be used for training expense.

c. Government Relations

- i. A meeting with the CRB/SPD and the Mayor's office will be held on November 20, 2019 at 3:30PM to discuss what the CRB should be receiving from OOPS.
- ii. Councilor Thompson has proposed legislation to change the CRB. The goal of this legislation is to prevent CRB proceedings from being used in court cases against the City.
- iii. There will be a Study Session on November 13, 2019, at noon to discuss this proposed legislation and the Council will vote on November 18, 2019. Ms. Releford strongly urges that the Board come to the Study Session and voice concerns.

- iv. Councilors Thompson, Driscoll, Allen and Rudd are all on the Public Safety Committee. The CRB members and the public should reach out to them to find out why they are not reviewing this proposed legislation first.
- v. The Police Liaison Committee will meet on December 12th at 9AM. The CRB will do a presentation to the new SPD Recruit class on December 6, 2019, at 8AM at the Public Safety Building.

5. New Business - Julius Gill, the new CRB Intern is introduced.

- a. Mr. Gill is a Political Science Major and has been an intern since September 2019.
- b. Mr. Gill has developed a survey to help the public understand their rights at a police stop and help the public understand the goals and operations of the CRB.
- c. Ms. Carter took this survey and related quiz out to Early Voting for the public to participate.

6. Public Comment (6:30 PM) - none

7. Mr. Grinnals moves to move to Executive Session, Ms. Santana seconds. Meeting continued in Executive Session.

During the Executive Session, the Board voted on the following cases to determine whether to forward the case to a CRB hearing:

Case Number: 18-032	NO HEARING
Case Number: 18-045	HEARING
Case Number: 18-056	NO HEARING
Case Number: 18-069	HEARING
Case Number: 19-039	HEARING

Case Number 18-064 is dismissed for lack of contact with Complainant.

On motion duly made by Ms. Santana, seconded by Mr. Ryans and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Dana Natale, 1st District Appointee