

**City of Syracuse
Citizen Review Board
Meeting Minutes
Thursday, November 3, 2022
5:30 PM to 7:30 PM
Common Council Chambers
Public Comment - 20 minutes at 6:30 PM**

<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>	<u>Name</u>	<u>P</u>	<u>A</u>
Pratt, Harry	x		Carter, Mae	x		Brunson, Cynthia	x	
Bey-Wright, Jah-Quan	x		Holmes, Hatisha	x		Favata, Joseph		x
Levy, Richard		x	Marrero, Jose		x	Nilsson, Lori	x	
Ryans, Clifford		x						

On Thursday, **November 3, 2022**, the City of Syracuse Citizen Review Board (CRB) held an open, stated meeting at 304 City Hall in the Common Council Chambers.

Ms. Lori Nilsson, Board Chair, called the meeting to order and announced that the meeting was being held pursuant to notice and that a quorum was present.

1. On motion duly made by Ms. Nilsson, seconded by Mr. Favata, and adopted, the Board approved the Minutes for the October 2022 Board meeting.
2. Board Action Items
 - a.
There is a need to elect a chair and vice chair for January.
 - b.
Grace, our Syracuse University intern has provided an updated brochure for the CRB.
 - c.
We now have a working QR code for complaints thanks to Grace and Mr. Britton
3. Chairperson's Items
 - a.
We are trying to get more funding from Albany, Washington, etc. as it relates to community engagements. Our outreach materials are too minimal to draw engagement.
4. Administrator's Report
 - a.
We engaged in eight outreach events during October and have another event scheduled for December 14, 2022 at Victory Temple Church.
 - b.

We took five new cases bringing us to 49 total cases this year and there are four hearings to schedule. Please provide hearing availability to Mr. Britton.

c. Monthly case statistics – Ms. Releford reported that five new cases were received in November 2022.

d. Mr. Britton has been hired as the data analyst for our department and we have offered a position to an applicant for the community outreach.

5. Committees

a. Outreach Committee –

The CRB engaged in eight outreach events in November 2022. Community turnout at our outreach events and those hosted by others has been minimal.

b. Board Development/Training-

The administrator, Ms. Releford, attended eight virtual sessions of the NACOLE Conference.

On motion duly made, seconded and unanimously adopted, the Board adjourned its meeting.

Respectfully submitted,

Citizen Review Board