

Procurement Report for Syracuse Industrial Development Agency

Fiscal Year Ending: 12/31/2021

Run Date: 03/18/2022

Status: CERTIFIED

Certified Date : 03/18/2022

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.syracuse.ny.us/SIDA_Policy.aspx
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Bousquet Holstein PLLC	Address Line1	110 West Fayette Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
Award Date	7/1/2018	State	NY
End Date		Postal Code	13202
Fair Market Value		Plus 4	
Amount	\$66,195.58	Province/Region	
Amount Expended For Fiscal Year	\$66,195.58	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

2. Vendor Name	C&S Companies	Address Line1	499 Co. Eileen Collins Blvd.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NORTH SYRACUSE
Award Date	3/19/2019	State	NY
End Date		Postal Code	13212
Fair Market Value	\$525,000.00	Plus 4	
Amount	\$525,000.00	Province/Region	
Amount Expended For Fiscal Year	\$87,183.95	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Cooperation Agreement between City - SLDC - SIDA Repaor of AXA Garage C&S Engineers \$525,000.00 Plans and specs construction documents

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3. Vendor Name	Centerstate CEO	Address Line1	115 W. Fayette Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SYRACUSE
Award Date	7/1/2020	State	NY
End Date	1/31/2022	Postal Code	13202
Fair Market Value	\$100,000.00	Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$23,381.15	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Syracuse Build Contract 7/1/20 extended through 1-31-22. \$100,000.00

4. Vendor Name	Downtown Committee of Syracuse Inc.	Address Line1	115 West Fayette Street
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SYRACUSE
Award Date	10/15/2019	State	NY
End Date	12/31/2021	Postal Code	13202
Fair Market Value	\$363,000.00	Plus 4	
Amount	\$334,309.19	Province/Region	
Amount Expended For Fiscal Year	\$206,148.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Downtown Committee 2 year Cooperation Agreement to provide weekend security and environmental maintenance approved 10/15/19. Agreement to run from 1/1/20 to 12/31/21. Contract extended to June 2022. \$\$Amt. increased to \$334,309.19

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5. Vendor Name	Grossman St. Amour	Address Line1	Suite 900
Type of Procurement	Other Professional Services	Address Line2	110 West Fayette Street
Award Process	Authority Contract - Non-Competitive Bid	City	SYRACUSE
Award Date	11/20/2018	State	NY
End Date	3/31/2019	Postal Code	13202
Fair Market Value	\$17,000.00	Plus 4	
Amount	\$17,000.00	Province/Region	
Amount Expended For Fiscal Year	\$17,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Accounting Services for Fiscal Year 2019 billed in 2020

6. Vendor Name	Haylor Freyer & Coon Inc.	Address Line1	231 Salina Meadows Parkway
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
Award Date	11/20/2019	State	NY
End Date	12/31/2020	Postal Code	13221
Fair Market Value		Plus 4	
Amount	\$6,503.00	Province/Region	
Amount Expended For Fiscal Year	\$6,503.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Directors Liability Insurance 2020

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7. Vendor Name	National Development Council	Address Line1	708 Third Avenue
Type of Procurement	Consulting Services	Address Line2	Suite 710
Award Process	Authority Contract - Non-Competitive Bid	City	NEW YORK
Award Date	7/20/2021	State	NY
End Date	6/30/2022	Postal Code	10017
Fair Market Value	\$84,000.00	Plus 4	
Amount	\$84,000.00	Province/Region	
Amount Expended For Fiscal Year	\$81,699.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consulting Services - NDC Contract runs from 7-1-21 thru 6-30-22 approved by the Board of Directors 7/20/21

8. Vendor Name	US Ignite Inc.	Address Line1	1150 18th Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	WASHINGTON
Award Date	9/1/2021	State	DC
End Date	12/31/2022	Postal Code	20036
Fair Market Value		Plus 4	
Amount	\$60,000.00	Province/Region	
Amount Expended For Fiscal Year	\$30,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Syracuse Surge - partnership with Centerstate CEO - Two Year SIDA Agreement - \$30,000.00 in 2021, \$30,000.00 in 2022.

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9. Vendor Name	United States Liability Insurance Co	Address Line1	PO Box 62778
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BALTIMORE
Award Date	7/1/2021	State	MD
End Date	6/30/2022	Postal Code	21264
Fair Market Value		Plus 4	2778
Amount	\$6,424.14	Province/Region	
Amount Expended For Fiscal Year	\$6,424.14	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Property insurance - 327 Montgomery Street

10. Vendor Name	Vector Construction Corporation	Address Line1	6364 Island Road
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	CICERO
Award Date	3/17/2020	State	NY
End Date	7/1/2021	Postal Code	13039
Fair Market Value		Plus 4	
Amount	\$520,882.58	Province/Region	
Amount Expended For Fiscal Year	\$139,939.98	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Cooperation Agreement with the City of Syracuse dated March 17, 2020 Hiawatha Blvd Creekwalk Improvements Contract Bid by City of Syracuse

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Additional Comments