

Procurement Report for Syracuse Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 12/05/2023

Status: CERTIFIED

Certified Date : 03/09/2023

**Procurement Information:**

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	<a href="http://www.syracuse.ny.us/SIDA_Policy.aspx">http://www.syracuse.ny.us/SIDA_Policy.aspx</a>
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	No	
3.	Does the Authority allow for exceptions to the procurement guidelines?	No	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Bousquet Holstein PLLC	<b>Address Line1</b>	110 West Fayette Street
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	7/1/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13202
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$32,318.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$32,318.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Legal Services

<b>2. Vendor Name</b>	C&S Companies	<b>Address Line1</b>	499 Co. Eileen Collins Blvd.
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	NORTH SYRACUSE
<b>Award Date</b>	3/19/2019	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13212
<b>Fair Market Value</b>	\$525,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$525,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$34,315.80	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Cooperation Agreement between City - SLDC - SIDA Repaor of AXA Garage C&S Engineers \$525,000.00 Plans and specs construction documents

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<b>3. Vendor Name</b>	Centerstate CEO	<b>Address Line1</b>	115 W. Fayette Street
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	7/1/2020	<b>State</b>	NY
<b>End Date</b>	1/31/2022	<b>Postal Code</b>	13202
<b>Fair Market Value</b>	\$100,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$100,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$75,442.34	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Syracuse Build Contract 7/1/20 extended through 1-31-22. \$100,000.00

<b>4. Vendor Name</b>	Downtown Committee of Syracuse Inc.	<b>Address Line1</b>	115 West Fayette Street
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	5/24/2022	<b>State</b>	NY
<b>End Date</b>	6/30/2024	<b>Postal Code</b>	13202
<b>Fair Market Value</b>	\$300,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$300,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$79,711.19	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Downtown Committee 2 year Cooperation Agreement to provide weekend security and environmental maintenance approved 5/24/22 Agreement to run for two years from July 2022 through June 2024 \$\$Amt. increased to \$300519.00.. Payments in 2022 include one p

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<b>5. Vendor Name</b>	Environmental Design & Research Landscape Architectural Engineering & Environmental Services DPC (ED)	<b>Address Line1</b>	217 Montgomery Street
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	6/21/2022	<b>State</b>	NY
<b>End Date</b>	6/30/2024	<b>Postal Code</b>	13202
<b>Fair Market Value</b>	\$75,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$75,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,105.75	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Engagement of the company to develop programming and sit4e master plans for the Heritage Park Project.

<b>6. Vendor Name</b>	Grossman St. Amour	<b>Address Line1</b>	Suite 900
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	110 West Fayette Street
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	11/20/2018	<b>State</b>	NY
<b>End Date</b>	3/31/2019	<b>Postal Code</b>	13202
<b>Fair Market Value</b>	\$17,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$17,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$17,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Accounting Services for Fiscal Year 2021 billed in 2022

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<b>7. Vendor Name</b>	Haylor Freyer & Coon Inc.	<b>Address Line1</b>	231 Salina Meadows Parkway
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	11/20/2019	<b>State</b>	NY
<b>End Date</b>	12/31/2020	<b>Postal Code</b>	13221
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$7,692.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,692.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Directors Liability Insurance 2022

<b>8. Vendor Name</b>	McCormack Baron Salazar	<b>Address Line1</b>	4905 Tiemann Avenue
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SAINT LOUIS
<b>Award Date</b>	1/18/2022	<b>State</b>	MO
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	63123
<b>Fair Market Value</b>	\$85,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$85,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$63,192.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Contract services to to assist in the preparation and submission of a grant application to HUD - Choice neighborhood Initiative Program

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<b>9. Vendor Name</b>	National Development Council	<b>Address Line1</b>	708 Third Avenue
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	Suite 710
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	NEW YORK
<b>Award Date</b>	6/21/2022	<b>State</b>	NY
<b>End Date</b>	6/30/2024	<b>Postal Code</b>	10017
<b>Fair Market Value</b>	\$188,400.00	<b>Plus 4</b>	
<b>Amount</b>	\$84,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$88,250.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Consulting Services - NDC Contract runs from 7-1-22 thru 6-30-24 approved by the Board of Directors 6/21/22 Fees in 2022 include last 6 moths of old contract 1-1-22 thru 6-30-22

<b>10. Vendor Name</b>	Stantec Consulting Services	<b>Address Line1</b>	61 Commercial Street
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	Suite 100
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	9/27/2022	<b>State</b>	NY
<b>End Date</b>	12/31/2022	<b>Postal Code</b>	14614
<b>Fair Market Value</b>	\$7,500.00	<b>Plus 4</b>	1009
<b>Amount</b>	\$7,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$7,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Grant writing and technical services to assist SIDA in the application of a grant for funding to the EPA relative to the 34 Peat St/Winkleman sites.

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<b>11. Vendor Name</b>	United States Liability Insurance Co	<b>Address Line1</b>	PO Box 62778
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	BALTIMORE
<b>Award Date</b>	5/1/2022	<b>State</b>	MD
<b>End Date</b>		<b>Postal Code</b>	21264
<b>Fair Market Value</b>		<b>Plus 4</b>	2778
<b>Amount</b>	\$8,864.14	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$8,864.14	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Property insurance - 327 Montgomery Street - Vacant parcels owned by SIDA

**Additional Comments**