

**RESOLUTION TO AWARD A CONTRACT FOR FUNDRAISING
CONSULTANT SERVICES**

WHEREAS, the Syracuse Urban Renewal Agency (hereinafter "SURA"), is the owner of a certain parcel of land commonly referred to as Perseverance Park being located at 216 South Salina Street, Syracuse, New York (hereinafter the "Park"); and

WHEREAS, SURA desires to redesign and update the Park (hereinafter the "Project"); and

WHEREAS, fundraising is a necessary component of redesigning and updating of the Park; and

WHEREAS, pursuant to SURA Procurement Guideline section V(B)(1)(a), SURA solicited proposals from four (4) contractors to provide assistance in developing a fundraising plan and strategy for the Project on February 1, 2017 with proposals being returnable no later than February 15, 2017 at 5 p.m.; and

WHEREAS, two (2) proposals were timely submitted; and

WHEREAS, Elizabeth Quilter has proposed to create a comprehensive fundraising and communications strategy for the Project for the sum of Five Thousand Dollars (\$5,000.00);

WHEREAS, Elizabeth Quilter's proposal best meets SURA's fundraising consultant needs for the Project; and

WHEREAS, SURA Procurement Guideline section V(B)(4)(c) requires Board approval of the award of any procurement contract; and

NOW THEREFORE, BE IT RESOLVED, that the Contract for fundraising consultant services be awarded to Elizabeth Quilter upon such terms and conditions as contained in this Resolution and such other conditions that SURA's Chair and SURA's counsel deem necessary and proper; and

BE IT FURTHER RESOLVED, that SURA's Chair is authorized to execute a Contract with Elizabeth Quilter to create a comprehensive fundraising and communications strategy for the Project for the sum of Five Thousand Dollars (\$5,000.00), the final terms of the contract to be satisfactory to SURA's counsel and approved by SURA's Chair; and

BE IT FURTHER RESOLVED, that the officers, agents and employees of SURA are hereby directed to proceed to do such further things, or perform such further acts and execute such other documents as are necessary to implement this Resolution, upon those terms and conditions that are satisfactory to SURA's counsel.

DATED: April 4, 2017

SYRACUSE URBAN RENEWAL AGENCY

By: 

Stephanie A. Miner, Chair