
Syracuse Urban Renewal Agency

201 E. Washington Street, Suite 600
Syracuse, NY 13202
Tel (315)448-8100 Fax (315)448-8036

Minutes

Board of Directors Meeting
Tuesday April 4, 2017
3:00 pm
SyraStat

Board Members Present: Mayor Chair Stephanie A. Miner, Vice-Chair Van Robinson, Treasurer David Delvecchio

Staff Present: Kate Auwaerter, Andrew Maxwell, Carrie Reilly, Meghan Ryan, Esq.

Others Present: Bob Vail

I. Call Meeting to Order

Mayor Miner called the meeting to order at 3:06 p.m.

II. Roll Call

Mayor Miner noted all Board members were present.

III. Proof of Notice

Mayor Miner noted notice of the meeting had been timely and properly provided.

IV. Minutes

Mayor Miner asked for a motion to accept or amend the minutes from the February 28, 2017 Board of Directors meeting. Vice-Chair Van Robinson made a motion to approve the minutes from the February 28, 2017 Board of Directors meeting. Dave Delvecchio seconded the motion. All Board members present unanimously approved the minutes from the February 28, 2017 Board of Directors meeting.

V. New Business

1) **Resolution No. 3385**

Resolution No. 3385 authorizing the award of a contract for fundraising consultant services was introduced by Meghan Ryan. Ms. Ryan directed the Board to a memorandum in their Agenda from Secretary Paul Driscoll about the contract. Kate Auwaerter, Public Art Coordinator for the City of Syracuse, advised the Board that an informal solicitation of proposals was sent to four (4) local fundraising consultants to develop a fundraising strategy for the New Urban Space Project at Perseverance Park. Two (2) proposals were received. Ms. Auwaerter advised that Elizabeth Quilter, working with Gail Cowley, submitted a proposal best meeting the needs of SURA and with the \$5,000 budget. Ms. Auwaerter also advised the Board that Ms. Quilter has a lot of fundraising experience to create a comprehensive fundraising and communications strategy for the Project. Ms. Ryan advised the Board that the previously accepted \$5,000 donation from the Central New York Community Foundation would be used for the contract as that is a permitted use of the funds. Mayor Miner

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asked for a motion on the resolution. Dave Delvecchio made a motion to approve the resolution. Vice-Chair Robinson seconded the motion. Resolution No. 3385 was thereafter unanimously adopted.

VI. Items for Discussion

1) Access to 625 Tully Street for Sewer Repair

Robert Vail appeared before the Board to request access to 625 Tully Street to allow him to repair a broken sewer line that was capped when 400 Tully Street was demolished. 400 Tully Street is now known as 625 Tully Street. SURA is the current owner of 625 Tully Street. Mr. Vail owns 534, 536 and 538 Gifford Street. His property at 5:36 Gifford Street shares a common sewer line with 625 Tully Street. The sewer line at 536 Gifford Street is now unattached to the main and the sewage is seeping into the lawn. Mr. Vail advised that this has been a problem for a few years that is especially troublesome during the cooler months. Mr. Vail wanted to purchase 625 Tully Street and one point but would like to at least have access to 625 Tully Street to fix the sewer line. Mr. Vail has agreed to pay for the costs involved in hiring a plumber and securing the permits needed to fix the sewer line. Mayor Miner thanked him for agreeing to pay for the sewer line to be fixed. Mayor Miner stated she was unsure if SURA can sell 625 Tully Street to Mr. Vail. Mayor Miner advised that that is something that should be addressed with Paul Driscoll. It was the sense of the body to allow Mr. Vail access to 625 Tully Street to remedy the sewer issue. Ms. Ryan advised that that the Board should take official action granting Mr. Vail access to 625 Tully Street along with requiring Mr. Vail to execute an agreement, such as a license, before proceeding with the sewer work. Mayor Miner then asked for a motion on allowing Mr. Vail access to 625 Tully Street to repair the sewer line and require the requisite documents to be drafted and executed. Vice-Chair Robinson made such a motion. Dave Delvecchio seconded the motion. The motion was thereafter unanimously approved.

2) Audit Update

Treasurer Delvecchio stated that the audit was complete and provided the Board with copies of the final audit report.

VII. Adjournment

There being no further business to discuss, Mayor Miner asked for a motion to adjourn the meeting. Mr. Delvecchio made a motion to adjourn the meeting. Vice-Chair Robinson seconded the motion. All Board members present unanimously approved a motion to adjourn the meeting at 3:21 p.m.