



BUREAU OF ADMINISTRATIVE ADJUDICATION

A BUREAU OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

Notice of Appearance

i. Respondent Name _____ Telephone _____
Address _____
City _____ State _____ Zip Code _____

BUSINESS/ENTITY/CORPORATION/DBA NAME

Address _____
City _____ State _____ Zip Code _____

ii. Ticket #/Violation #(s) _____
Date of Hearing _____

iii. Attorney Name _____ Firm Name _____
Address _____
City _____ State _____ Zip Code _____
Telephone _____ Email _____

PLEASE TAKE NOTICE, that _____ Esq. will appear as counsel for _____,
the Respondent at the administrative hearing being held on the ____ day of _____, 20____.

Sworn to before me

This ____ day of _____, 20____

(Attorney Signature)

Notary Public

Notary stamp here

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