



BUREAU OF ADMINISTRATIVE ADJUDICATION

A BUREAU OF THE DEPARTMENT OF LAW
CITY OF SYRACUSE, MAYOR BEN WALSH

Interpreter Request

If you are deaf, the Bureau will provide an interpreter to assist you at the hearing.

If you do not speak English or have difficulty understanding English, you may request an interpreter to assist you at the hearing.

Please note, you must request an interpreter before your hearing. Please call the Bureau of Administrative Adjudication at (315) 448-8320 or submit this form prior to your hearing.

The below form must be completed in its entirety. **Incomplete forms will not be accepted and will be returned.**

TYPE OR PRINT CLEARLY, ANSWERING THE FOLLOWING:

i. Respondent Name _____ Telephone _____
Address _____
City _____ State _____ Zip Code _____

BUSINESS/ENTITY/CORPORATION/DBA NAME

Address _____
City _____ State _____ Zip Code _____
Attorney/Authorized Agent _____

ii. Ticket #/Violation #(s) _____
Date of Hearing: _____

iii. Please choose one of the following:

() I am deaf.

() I do not speak English or have a difficulty understanding English.

Language Spoken: _____

I understand that this is a request and that this request will be reviewed by the Bureau of Administrative Adjudication and a determination will be rendered.

DATED _____ / _____ / _____

SIGNED _____

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