

COMMON COUNCIL
of the
CITY OF SYRACUSE

(10/30)

REGULAR MEETING – OCTOBER 30, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
2. *Invocation – (Delivered by Sensei JoAnn Cooke, Zen Center of Syracuse)*
3. *Roll Call – (All Present – 9)*
4. *Minutes – October 16, 2023 – (Adopted 9 – 0)*
5. *Petitions – (none)*
6. *Committee Reports – (Airport (Public Transportation))*
7. *Communications – (From Deborah Cottet, a letter requesting information related to the Sanitation Cart Rollout; From attorney Kevin Brown, a letter serving as a notice of withdrawal for the Petition dated July 27, 2023, relative to neighbors requesting a change of zoning for their properties on Lafayette Road; From the Syracuse Tenants Union, a proposal to strengthen the Rental Registry to improve housing conditions for Syracuse Residents.)*

NEW BUSINESS

BY PRESIDENT HUDSON:

- WD** 8. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.*

WD

BY COUNCILOR CALDWELL:

- 9-0** 9. *Contract – With George’s Pro Sound to provide professional sound and lighting services for the City’s Annual Tree Lighting Ceremony at Clinton Square, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$1,425 from Account #504610 Fund 25 Department #71400 and any remaining balance from Account #71400 71400. 01.540552.*

732

- 9-0** 10. Amend – Ord. #683 (10/11/2022) “Agreement - With Barton & Loguidice, D.P.C. for General Landscape Architectural Services, on behalf of the Department of Parks, Recreation, & Youth Programs, for the period of October 1, 2022-September 30, 2023, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$31,250, charged to Account #01.74100.541500.” Amend to change the company name to Collier Engineering & Design CT PC and authorize the first of two (2) one-year renewal options, effective October 1, 2023 – September 30, 2024, with an increased total cost not to exceed of \$125,000 (annually) to support the list of ongoing projects outlined in the attachment. All other terms remain the same. **733**
- 9-0** 11. Amend – Ord. #684 (10/11/2022) “Agreement - With Bergmann, Architects, Engineers, Planners, on behalf of the Department of Parks, Recreation, & Youth Programs, for General Landscape Architectural Services, for the period of October 1, 2022-September 30, 2023, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$31,250, charged to Account #01.74100.541500.” Amend to authorize the first of two (2) one-year renewal options, effective October 1, 2023 – September 30, 2024, with an increased total cost not to exceed of \$125,000 (annually) to support the list of ongoing projects outlined in the attachment. All other terms remain the same. **734**
- 9-0** 12. Amend – Ord. #685 (10/11/2022) “Agreement - With Terry Horst Landscape Architecture, PC, for General Landscape Architectural Services, on behalf of the Department of Parks, Recreation, & Youth Programs, for the period of October 1, 2022-September 30, 2023, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$31,250, charged to Account #01.74100.541500.” Amend to authorize the first of two (2) one-year renewal options, effective October 1, 2023 – September 30, 2024, with an increased total cost not to excess to \$125,000 (annually) to support the list of ongoing projects outlined in the attachment. All other terms remain the same. **735**
- 9-0** 13. Amend – Ord. #686 (10/11/2022) – “Agreement - With QPK Design, LLP, for General Landscape Architectural Services, on behalf of the Department of Parks, Recreation, & Youth Programs, for the period of October 1, 2022-September 30, 2023, with two (2) one-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$31,250, charged to Account #01.74100.541500.” Amend to authorize the first of two (2) one-year renewal options, effective October 1, 2023 – September 30, 2024, with an increased total cost not to exceed of \$125,000 (annually) to support the list of ongoing projects outlined in the attachment. All other terms remain the same. **736**
- 9-0** 14. Authorize – Payment to Eric Jones for a performance by Trumpltight 315, at the Home for the Holiday’s Tree Lighting, at Clinton Square, Friday, November 24, 2023. Total cost not to exceed \$500 from the Celebrations Account #504610 Fund #25 and Account #01.71400.540552. **737**

BY COUNCILOR CALDWELL; PRESIDENT HUDSON & ALL COUNCILORS:

- 9-0** 15. Resolution – In recognition of Sarah Collins Rudolph, often referred to as the “5th little girl”, who survived the bombing of the Sixteenth Street Baptist Church on September 15, 1963, in Birmingham, Alabama, killing four young girls and injuring many others. The 60th anniversary of the bombing is a time to remember the victims and to reflect on the progress that has been made since then. and to acknowledge that racism is still a problem in America. **29-R**

BY COUNCILOR GREENE:

- 9-0** 16. Authorize - An Exemption Agreement with La Liga Westside Village Housing Development Fund Corporation (“the Corporation”) pursuant to Section 573 and Section 577 of Article 11 of the New York Private Housing Finance Law and Section 402 of the New York Not-For-Profit Corporation Law, to construct 68 affordable housing units at scattered sites throughout the City, as detailed in the legislation. The term would be for the period of fifteen (15) years and each year based on 10% of the difference between gross rent minus utilities, or \$36,850, whichever is greater. **738**
- 9-0** 17. Lease Agreement - With Baruch Park Place, LLC (c/o Zamir Equities, LLC) for a portion of the property located at 300 South State Street – specifically, an 1,876± office suite on the fifth floor to be occupied by the Citizen Review Board (CRB), to provide a closed suite and confidential space to conduct work. The term will be for the period of five (5) years, commencing on or around December 1, 2023, with an annual rent starting at \$28,609, from Account #90000.01.590810, inclusive of utility costs, common area maintenance, and yearly increase, as detailed in the legislation. **739**
- 9-0** 18. Amend – Ord. #452 (07/03/2023), “Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost to continue the pre-design and implementation work related to the software systems. Total amount not to exceed \$1,825,000”. Amend to increase the total amount not to exceed by \$2,175,000 to \$4,000,000. **740**
- 9-0** 19. Agreement – With Ernst & Young, for Pre-Work Phase 2, the Implementation Phase of ERP Modernization Project, to continue pre-design and implementation work related to the software systems, which will include, business integration work, systems integration, infrastructure architecture, additional implementation prework and the necessary license to perform services, to expire June 30, 2025. Total cost not to exceed \$2,175,000 from Account #599807.07.13105.700045423. The Mayor has waived the RFP process. **741**

20. Amend – Ord. #454 (07/03/2023), “Authorize – The Department of Finance, to continue pre-design and implementation work related to the software systems, that includes, business integration work, systems integration, infrastructure architecture, additional implementation prework and the necessary license to perform services, to expire December 23, 2023. Total cost not to exceed \$1,825,000, from Cash Capital, part of the 2023/2024 Capital Plan”. Amend to authorize Pre-work Phase 2, the Implementation Phase of ERP Modernization Project and increase the total cost not to exceed by \$2,175,000. Total project cost not to exceed \$4,000,000. **742**
21. Transfer Funds - From the 2023/2024 Budget Account #93000.01.599300 Judgement & Claims in the amount of \$63,947.89, to Account #14300.01.510100 Personnel-Salary, Account #90300.01.590300 Social Security, Account #90600.01.590600 Medical Insurance and Account #90100.01.590100 Retirement, as detailed in Schedule “A”. **743**
22. Purchase w/c/b – From Aaron Nuzzo, Albany Process Service & Investigative Consultants, Metro Attorneys and Alliance Risk Group Inc., for process serving services, on behalf of the Bureau of Administrative Adjudication (“Bureau”) on an as-needed basis, for the period of July 1, 2023-June 30, 2024. Total cost not to exceed \$10,000 to be charged to Account #540552.01.13320 **744**

BY COUNCILOR PANIAGUA:

23. Authorize – A contract with Pro-Act Inc., to supply and administer flu shots for up to 500 city personnel as part of the City Annual Flu Clinic for 2023, in an amount not to exceed \$19,000 to be charged to Account #590601.01.90600 **745**

BY COUNCILOR GETHERS:

24. Appropriate Funds – From the American Rescue Plan Act of 2023 (ARPA) in an amount not to exceed \$1,617,308, to implement the Emergency Signal Preemption Project to update the City’s existing signal infrastructure. **746**
25. Contract – With Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated, for an Emergency Signal Preemption system, to provide upgrades to the preemption system, on behalf of the Department of Public Work in collaboration with the Fire Department, for the period of five (5) years. Total cost not to exceed \$2,031,168 to be charged to an account designated by the Commissioner of Finance. ARPA funds will be used to cover \$1,617,308 of the cost. The remaining \$413,860 will be charged to Account #01.81800.541500. The system is a critical component of the Fire Department’s fast response times. The work will include replacing outdated and functionally obsolete equipment at signalized intersections across the City and cover ongoing operation and maintenance items. The Mayor waived the RFP process. **747**

- 9-0**

26. Amend - General Ord. #6 (09/5/2023), as amended "Chapter 14 of the Revised General Ordinances of the City of Syracuse, entitled "Health and Sanitation", Article 6 entitled "City of Syracuse Department of Public Works Program for Updating the City's Solid Waste and Recycling Collection System for Household Waste Generators." Amend to (1) specifically define a Mixed Use Dwelling as property that contain a commercial waste generator and a household waste generator; (2) to specify that a mixed use dwelling containing up to four (4) units of household waste generators are eligible for residential trash pickup using a City issued regulation container; (3) updating the definition of commercial waste generator to remove language that states any combination of household waste generator and commercial waste generator; and (4) reducing the administrative fee for violations of Article 6 from \$100.00 to \$25.00.

**Gen.
#26**
- 9-0**

27. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parking Garage Rehabilitation Program. Total amount not to exceed \$2,988,000.

748
- 9-0**

28. Authorize – The 2023/2024 Parking Garage Rehabilitation Program, on behalf of the Department of Public Works, to be used for engineering services and construction needed to make structural and other repairs to City-owned parking garages to ensure safety and structural integrity. Total amount not to exceed \$2,988,000.

749
- 9-0**

29. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 MEM HVAC Upgrades Program. Total amount not to exceed \$600,000.

750
- 9-0**

30. Authorize – The 2023/2024 MEM HVAC Upgrades Program, on behalf of the Department of Public Works, to replace (2) Make Up Air (MUA) units and the infrared tube heater to improve the air quality. Total amount not to exceed \$600,000.

751
- 9-0**

31. Amend – "Ord. #477 (07/23/2023), "Appropriate Funds - From Cash Capital Account #05.120033.99999 to authorize the 2023/2024 Water Capital Equipment Replacement Project, purchases detailed in the legislation. Total amount not to exceed \$400,000". Amend to increase the appropriation by \$90,107 to purchase a flatbed truck. Details outlined in Appendix "A."

752
- 9-0**

32. Purchase w/c/b – From T.H. Kinsella, disposal services of spoils, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Water. Total cost not to exceed \$80,000 charged to Account #05.83400.540552.

753
- 9-0**

33. Purchase w/c/b – From Dehm, screen cleaning services for the Woodland Reservoir, Skaneateles Lake and Skaneateles Gatehouse, for the period of July 1, 2023 – June 30, 2024, on behalf of the Department of Water. Total cost not to exceed \$15,000 charged to Account 05.83300.540552.

754

- 9-0 34. Amend – Ord. #588 (08/22/2022), “Agreement - With CHA Consulting, Inc., for the Preliminary design Phase Fee for East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 8.38% Marchiselli funds. Total amount not to exceed \$242,000, from Capital Account #07.599807.700375681”. Amend to add the Final Design Services and an additional amount of \$292,000. Total cost not to exceed \$534,000. **755**
- 9-0 35. Amend – Ord. #830 (12/19/2022), “Agreement - With Fisher Associates, D.P.C., for the Design Phase Fee for the Midland Avenue Paving Project (Ostrander Avenue to Route 173 (West Seneca Turnpike), PIN 3756.83. Total cost not to exceed \$235,000, charged to Capital Account #599807.07.700375683.80405. Total project cost not to exceed \$4,666,000.” Amend to add the Final Design Services and an additional amount of \$294,000. Total cost not to exceed \$529,000. **756**

BY COUNCILOR GETHERS & COUNCILOR HOGAN:

- 9-0 36. Amend – Ord. #182 (03/27/2022), “Authorize - The Demolition Design of the Former Syracuse Developmental Center (800-802 South Wilbur Avenue) on behalf of the Department of Engineering, so that the City can bid the demolition package as soon as possible after the State Environmental Quality Review Act (SEQRA) is completed and approved by the Common Council. Total cost not to exceed \$450,000, from the appropriated and unallocated Cash Capital Account #599007.01.99999.” Amend to include the scope of site work design. All associated costs from Capital Account #599807.07.700040523.80405. This project will be fully reimbursed from a NYS Empire State Development (ESD) grant of \$29,000,000. **757**
- 9-0 37. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Demolition Phase of the Former Syracuse Developmental Center (800-802 South Wilbur Avenue). Total amount not to exceed \$26,400,000. **758**
- 9-0 38. Authorize – Demolition Phase of the Former Syracuse Developmental Center (800-802 South Wilbur Avenue), on behalf of the Department of Engineering, which includes demolition and remediation of the existing structures on the site, testing, construction administration and inspection and other ancillary costs associated with the Demolition Phase of this project. Total amount not to exceed \$26,400,000. This project will be fully reimbursed from a NYS Empire State Development (ESD) grant of \$29,000,000, in which a portion of these funds will used for infrastructure investment to expand water/sewer service lines, access roads, sidewalks, tree planting and street lighting along the access roads to the site. **759**

BY COUNCILOR SCHULTZ:

39. **9-0** *Accept – From the Syracuse Metropolitan Transportation Council, (SMTC) an amount not to exceed \$9,500 to establish the Community Streets Program, as part of their 2023-2024 Unified Planning Work Program.* **760**
40. **9-0** *Authorize – An agreement with Adapt CNY, Inc. to administer the Community Streets Program. The Syracuse Metropolitan Transportation Council, (SMTC) will assist in structuring an ongoing process to engage and encourage community members in more bike and pedestrian activity, along with demonstration projects aimed at improving safety for pedestrians and cyclists. No City funds are required.* **761**

BY COUNCILOR MAJOK:

41. **9-0** *Application & Agreement - To and with the New York State Division of Homeland Security and Emergency Services, for the 2021 Explosive Detection Canine Team Grant (EDC21) in an amount not to exceed \$15,000, to enhance the Police Department's existing Canine Detection Dog Program. No local match is required.* **762**
42. **9-0** *Application & Agreement - To and with the New York State Division of Criminal Justice Services (DCJS) through the Law Enforcement Technology Grant, in an amount not to exceed \$3,000,000, to be used for COPS Cameras, LED lighting, blight removal and additional law enforcement technologies. No local match is required.* **763**

BY COUNCILOR ALLEN:

43. **9-0** *Permission - To Anna Akins, owner of the property at 508 Hickory Street, for existing stairs that will encroach approximately 3'6" into the Hickory Street right-of-way.* **764**
44. **9-0** *Amend - Ord. #634 (09/05/2023) "Accept – Eleven (11) qualified contractors, Ali Fix It Construction, Solid Rock Construction, Chiodo Heating & Air, GC Contracting, 24Seven HVAC, Cornell Bell, LLC, Krell Inc., Kelley Electrical Services LLC, FYM The Contractor LLC, Servpro of North Onondaga and Servpro of East Onondaga, to perform emergency repairs, as it relates to the \$186,000 of ARPA Funds, previously approved by Ord. #295-2022, in which \$36,000 of that amount will be used by the Department of Neighborhood and Business Development for administrative costs. The contractors will be approved on a per project basis. All projects involve M/WBE compliance monitoring and reporting, in addition to local hiring requirements." Amend to add Pest Master Services of CNY. All other terms and conditions remain the same. The Mayor waived the RFP process.* **765**

- 9-0** 45. *Authorize - The Department of Neighborhood and Business Development to use the American Rescue Plan Act (ARPA) funds set aside for Infill Housing, as it relates to Ord. #295-2022, in an amount not to exceed \$240,000, to offset project costs for rehabilitation of properties located at 1404 Midland, 308 West Beard, 121 West Borden, 118-120 East Borden, 516 Garfield, and 212 Seward Avenues. Marlon Simmons (AADM REALTY LLC) will serve as the developers for all addresses, to be completed by the end of 2024. The Mayor waived the RFP process.* **766**

BY COUNCILOR ALLEN & COUNCILOR HOGAN:

- 9-0** 46. *Authorize - The Department of Neighborhood and Business Development to use the American Rescue Plan Act (12) funds set aside for Infill Housing, as it relates to Ord. #295-2022, in an amount not to exceed \$500,000, to offset project costs of construction located at 1081 South Salina Street, for 24 mixed income rental units and ground floor commercial units for JHP & E Smith Contractors and Sharrdon's Pet Grooming Salon. City funds will be targeted at 80% of AMI. Additional funds will be leveraged from SIDA, SEDCO and the City Commercial Corridor Improvement Fund and state sources. Salina 1st, LLC will serve as the developer for all addresses, to be completed by the end of 2024. The Mayor waived the RFP process.* **767**

(SUPPLEMENTAL AGENDA – OCTOBER 31, 2023)
WAIVER OF THE RULES REQUIRED TO INTRODUCE:

BY COUNCILOR MAJOK, PRESIDENT HUDSON & ALL COUNCILORS:

- 9-0** 47. *Resolution - Recognizing the "Taste of Strathmore" as one of the biggest community support events and annual fundraiser, in benefit of Most Holy Rosary Elementary School.* **30-R**

Syracuse Common Council
Adjourned at 1:15 PM

Ordinance No.

2023

ORDINANCE AUTHORIZING PAYMENT OF \$1,425.00 TO GEORGE GLEASON OF GEORGE'S PRO SOUND CO. FOR PROVIDING SOUND AND SPOTLIGHT SERVICES AT THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2023 HOME FOR THE HOLIDAYS TREE LIGHTING AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE SERVICES AS NECESSARY

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with a performance at the Department of Parks, Recreation and Youth Programs' Home for the Holidays Tree Lighting scheduled to be held in Clinton Square on November 24, 2023:

- George Gleason of George's Pro Sound \$1,425.00

;and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract or written instruments for the services as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that said payments shall be charged in part to Celebrations Account #25.71400.504610 with the remainder due to Account #01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.



9

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Tony Williams
Commissioner

September 26, 2023

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Ms. McBride,

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payment not to exceed \$1,425.00 to George's Pro Sound for professional sound and lighting services for the Tree lighting ceremonies at Clinton Square.

Expenses to be paid will come from the Celebrations Account #504610 Fund #25 Department #71400 and any remaining balance charged to account number: 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Tony Williams".

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

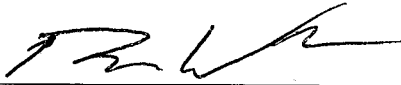
TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: October 20, 2023
SUBJECT: Authorize Payment & Agreement – George’s Pro Sound

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting the City of Syracuse authorize payment and enter into an agreement with George’s Pro Sound for professional sound and lighting services for the Tree lighting ceremonies at Clinton Square in an amount not to exceed \$1,425.

Expenses to be paid will come from the Celebrations Account #504610 Fund #25 Department #71400 and any remaining balance charged to account number: 01.71400.540552.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

OCT 20 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No.

2023

ORDINANCE AMENDING ORDINANCE NO. 683-2022 AUTHORIZING CONTRACT WITH BARTON & LOGUIDICE, D.P.C. RELATIVE TO PROVIDING GENERAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION, AND YOUTH PROGRAMS

BE IT ORDAINED, that Ordinance No. 683-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (REP) was conducted for General Landscape Architectural Services and the RFP Committee recommended that Barton & Loguidice, D.P.C. be awarded the contract; and

WHEREAS, the Mayor has approved the retention of Barton & Loguidice, D.P.C., under the following terms:

- (1) Barton & Loguidice, D.P.C. shall provide general landscape architectural services for the Department of Parks, Recreation, and Youth Programs on an as-needed basis;
- (2) The City shall pay Barton & Loguidice, D.P.C. an amount not to exceed \$31,250.00 for all services to be provided under this agreement;
- (3) The City does not guarantee any minimum level of work orders to be issued as all work done under the agreement;
- (4) The Agreement shall be for a one (1) year term effective as of October 1, 2022 through September 30, 2023, with the option for two (2) one (1) year extension periods subject to the approval of the Mayor and Common Council; and
- (5) The Agreement is hereby extended for the first one (1) year renewal period to be effective as of October 1, 2023 through September 30, 2024 at a cost not to exceed \$125,000.00 for all services to be provided under the amended Agreement.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account # 01.74100.541500 or another appropriate account a designated by the Commissioner of Finance.

_____ = new material

**ORDINANCE AMENDING ORDINANCE NO.
684-2022 AUTHORIZING CONTRACT WITH
BERGMANN, ARCHITECTS, ENGINEERS,
LANDSCAPE ARCHITECTS & SURVEYORS,
D.P.C. RELATIVE TO PROVIDING GENERAL
LANDSCAPE ARCHITECTURAL SERVICES
FOR THE DEPARTMENT OF PARKS,
RECREATION, AND YOUTH PROGRAMS**

BE IT ORDAINED, that Ordinance No. 684-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (REP) was conducted for General Landscape Architectural Services and the RFP Committee recommended that Bergmann, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (now also operating under the name Collier Engineering & Design CT PC) be awarded the contract; and

WHEREAS, the Mayor has approved the retention of Bergmann, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (now also operating under the name Collier Engineering & Design CT PC), under the following terms:

- (1) Bergmann, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (now also operating under the name Collier Engineering & Design CT PC) shall provide general landscape architectural services for the Department of Parks, Recreation, and Youth Programs on an as-needed basis;
- (2) The City shall pay Bergmann, Architects, Engineers, Landscape Architects & Surveyors, D.P.C. (now also operating under the name Collier Engineering & Design CT PC) an amount not to exceed \$31,250.00 for all services under this agreement.
- (3) The City does not guarantee any minimum level of work orders to be issued as all work done under the agreement;
- (4) This Agreement shall be for the period of October 1, 2022 through September 30, 2023, with the option for two (2) one (1) year extension period subject to the approval of the Mayor and Common Council; and

(5) The Agreement is hereby extended for the first one (1) year renewal period to be effective as of October 1, 2023 through September 30, 2024 at a cost not to exceed \$125,000.00 for all services to be provided under the amended Agreement.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account # 01.74100.541500 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

ORDINANCE AMENDING ORDINANCE NO. 685-2022 AUTHORIZING CONTRACT WITH TERRY HORST LANDSCAPE ARCHITECTURE, PC RELATIVE TO PROVIDING GENERAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION, AND YOUTH PROGRAMS

BE IT ORDAINED, that Ordinance No. 685-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) was conducted for General Landscape Architectural Services and the RFP Committee recommended that Terry Horst Landscape Architecture, PC be awarded the contract; and

WHEREAS, the Mayor has approved the retention of Terry Horst Landscape Architecture, PC, under the following terms:

- (1) Terry Horst Landscape Architecture, PC shall provide general landscape architectural services for the Department of Parks, Recreation, and Youth Programs on an as needed basis;
- (2) The City shall pay Terry Horst Landscape Architecture, PC an amount not to exceed \$31,250.00 for all services under this agreement;
- (3) The City does not guarantee any minimum level of work orders to be issued as all work done under the agreement;
- (4) The Agreement shall be for the period of October 1, 2022 through September 30, 2023, with the option for two (2) one (1) year extension periods subject to the approval of the Mayor and Common Council; and
- (5) The Agreement is hereby extended for the first one (1) year renewal period to be effective as of October 1, 2023 through September 30, 2024 at a cost not to exceed \$125,000.00 for all services to be provided under the amended Agreement.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account # 01.74100.541500 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

ORDINANCE AMENDING ORDINANCE NO. 686-2022 AUTHORIZING CONTRACT WITH QPK DESIGN, LLP RELATIVE TO PROVIDING GENERAL LANDSCAPE ARCHITECTURAL SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION, AND YOUTH PROGRAMS

BE IT ORDAINED, that Ordinance No. 686-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) was conducted for General Landscape Architectural Services and the RFP Committee recommended that QPK Design, LLP be awarded the contract; and

WHEREAS, the Mayor has approved the retention of QPK Design, LLP, under the following terms:

- (1) QPK Design, LLP shall provide general landscape architectural services for the Department of Parks, Recreation, and Youth Programs on an as needed basis;
- (2) The City shall pay QPK Design, LLP an amount not to exceed \$31,250.00 for all services under this agreement;
- (3) The City does not guarantee any minimum level of work orders to be issued as all work done under the agreement;
- (4) This Agreement shall be for the period of October 1, 2022 through September 30, 2023, with the option for two (2) one (1) year extension periods subject to the approval of the Mayor and Common Council; and
- (5) The Agreement is hereby extended for the first one (1) year renewal period to be effective as of October 1, 2023 through September 30, 2024 at a cost not to exceed \$125,000.00 for all services to be provided under the amended Agreement.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account # 01.74100.541500 or another appropriate account as designated by the Commissioner of Finance.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH



October 19, 2023

Timothy M. Rudd
Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Julie Castellitto
Assistant Director

RE: Request for Legislation

Dear Ms. McBride:

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting to amend Ordinance #683-2022, 684-2022, 685-2022, 686-2022 and extend the agreements with the following companies for RFP #23-008: General Landscape Architectural Services for the City of Syracuse Department of Parks, Recreation, and Youth Programs.

1. Collier Engineering & Design CT PC, formerly known as Barton & Loguidice, D.P.C.
2. Bergmann, Architects Engineers, Planners
3. Terry Horst Landscape Architecture, PC
4. QPK Design, Architecture, Engineering, Site Planning

The original agreement was for a period of 12 months (from October 1, 2022 to September 30, 2023) with the option of two one-year contract extensions from October 1, 2023 to September 30, 2024 and October 1, 2024 to September 30, 2025. The Department of Parks, Recreation & Youth Programs would like to utilize the first extension from October 1, 2023 to September 30, 2024. The consultant agreements will utilize the work order procedure to compensate the respective consultant for work authorized and completed. Requested work orders must be approved by the Commissioner of the Department of Parks, Recreation, & Youth Programs, or their designee.

All costs are not to exceed \$500,000 per fiscal year at \$125,000 per contracted Professional Service, where all expenditures will be charged to operating account 01.71400.541500 or otherwise appropriate capital account to fulfill work order obligations.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



**DEPARTMENT OF PARKS,
RECREATION & YOUTH PROGRAMS**
CITY OF SYRACUSE, MAYOR BEN WALSH

October 19, 2023

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Mr. Timothy Rudd
Director of Budget
213 City Hall
Syracuse, NY 13202

RE: Request for Legislation – Landscape Architectural Contract Services Renewal 2023

Dear Mr. Rudd:

Please prepare legislation for the next scheduled Common Council meeting to amend Ordinance #683-2022, 684-2022, 685-2022, 686-2022 and extend the agreements with the following companies for RFP #23-008: General Landscape Architectural Services for the City of Syracuse Department of Parks, Recreation, and Youth Programs.

1. Collier Engineering & Design CT PC, formerly known as Barton & Loguidice, D.P.C.
2. Bergmann, Architects Engineers, Planners
3. Terry Horst Landscape Architecture, PC
4. QPK Design, Architecture, Engineering, Site Planning

The original agreement was for a period of 12 months (from October 1, 2022 to September 30, 2023) with the option of two one-year contract extensions from October 1, 2023 to September 30, 2024 and October 1, 2024 to September 30, 2025. The Department of Parks, Recreation & Youth Programs would like to utilize the first extension from October 1, 2023 to September 30, 2024. The consultant agreements will utilize the work order procedure to compensate the respective consultant for work authorized and completed. Requested work orders must be approved by the Commissioner of the Department of Parks, Recreation, & Youth Programs, or their designee.

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

All costs are not to exceed \$500,000.00 per fiscal year at \$125,000.00 per contracted Professional Service, where all expenditures will be charged to operating account 01.71400.541500 or otherwise appropriate capital account to fulfill work order obligations.

Sincerely,

Tony Williams
Parks Department Commissioner




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: October 19, 2023
SUBJECT: Amend Agreement – Collier Engineering & Design, Bergmann (formerly known as Barton & Loguidice), Architects Engineers, Planners, Terry Horst Landscape and QPK Design, Architecture, Engineering, Site Planning

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting the City of Syracuse amend Ordinance #683-2022, 684-2022, 685-2022, 686-2022 and extend the agreements with the following companies for RFP #23-008: General Landscape Architectural Services for the City of Syracuse Department of Parks, Recreation, and Youth Programs.

1. Collier Engineering & Design CT PC, formerly known as Barton & Loguidice, D.P.C.
2. Bergmann, Architects Engineers, Planners
3. Terry Horst Landscape Architecture, PC
4. QPK Design, Architecture, Engineering, Site Planning

The original agreement was for a period of 12 months (from October 1, 2022 to September 30, 2023) with the option of two one-year contract extensions from October 1, 2023 to September 30, 2024 and October 1, 2024 to September 30, 2025. The Department of Parks, Recreation & Youth Programs would like to utilize the first extension from October 1, 2023 to September 30, 2024. The consultant agreements will utilize the work order procedure to compensate the respective consultant for work authorized and completed. Requested work orders must be approved by the Commissioner of the Department of Parks, Recreation, & Youth Programs, or their designee.

All costs are not to exceed \$500,000 per fiscal year at \$125,000 per contracted Professional Service, where all expenditures will be charged to operating account 01.71400.541500 or otherwise appropriate capital account to fulfill work order obligations.


If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Mayor Ben Walsh
City of Syracuse, New York

10/20/23
Date

Department of Parks, Recreation, & Youth Programs

Professional Service Project List

Ongoing List of Projects Utilizing Landscape Architectural Service

- **Minority Veterans & Service Memorial Project at Kirk Park**
 - Previously asked for and had an increase approved for the support, design, and construction administration at an increase of \$31,250.00 to \$37,500.00. Also working on a nearby pedestrian bridge project with Engineering department.
 - Barton & Loguidice - \$37,500.00
 - Amount needed to be increased for survey - \$14,528.62
 - Additional Work Order Needed – Construction Documentation & Administration
 - Project Budget – Veterans Memorial ARPA \$250,000.00

- **Shot Clock Park** – Survey and design to increase useable pedestrian space. Other items include rehabilitation of existing shot clock, replacement of pavers for specialized grooved concrete surface to eliminate trip hazards, seating, and tree protection enhancements.
 - Terry Horst Landscape Architecture - \$7875.00 + \$892.50 for survey through JRL Land Surveying PLLC.
 - Project Budget – Downtown Parks CIP \$125,000.00

- **Jams Stage** – Design and contract administration for the construction of a new multi-use performance stage at Spirit of Jubilee Park.
 - Terry Horst Landscape Architecture - \$7,500.00 - Operating
 - Additional Work Order Needed – Construction Documentation & Administration
 - Project Budget – Jams Stage CIP \$250,000.00

- **Fayette Firefighter Memorial Brick Wall – Grant Project -- Senator Rachel May** – Construction of new Memorial brick wall to remove, clean, and replace pavers on a 45-degree slant, creating a space around and within the fire bell and flag area.
 - Terry Horst Landscape Architecture - \$4,500.00 - Operating
 - Contributed services via pro bono work with Syracuse Retired Firefighters Association.
 - Services include completion of required SHPO documentation for finalizing grant review process; further development of construction documentation including site plan and detail drawings.
 - Project Budget – NYS SAM Grant \$300,000.00

- **Inner Harbor Trailside Recreation Stand & Inclusive Playground** – Conceptual Design including land and utility survey for the creation of a true destination for family friendly trailside activity



at the Inner Harbor. Includes the creation of a fully accessible and inclusive playground partnered with a new semi-permanent recreation equipment concession stand to be operated by Parks staff. Builds on the State of the City 2023 vision as it was presented by Mayor Walsh.

- Colliers Engineering - \$31,500.00 – Operating
 - Additional Work Order Needed – Construction Documentation & Administration
- Project Budget - \$750,000.00
- **Hanover Square Fountain Rehabilitation** – Construction documentation and administration for the Public Bid of substantial infrastructure improvements to the function and reactivation of fountain.
 - Work Order request submitted to QPK Design for project consideration. Amount TBD
 - Additional Work Order Will be Needed – Construction Documentation & Administration
 - Project Budget – Unknown; TBD for CIP Planning

Upcoming & Potential Projects Requiring Services

- **Elmwood Park Asphalt Removal Project** – Construction documentation and administration for the public bid of an asphalt removal and replanting project to support green infrastructure in the back of Elmwood Park. Project to support existing food forest project through a collaborative with SUNY ESF to develop a design using a unique strategy for improving ecology and reducing stormwater run-off.
 - Project in development stages.
 - Project Budget – Unknown: TBD for CIP Planning
- **Parks Pools Assessment** – Comprehensive study to address all the City of Syracuse Parks Department managed pools.
 - Project in development stages.
 - Project Budget – Unknown: TBD for CIP Planning

Known Parks Projects using Engineering Contracts

- **Abatement Work at Southwest Community Center**
 - RSA - \$18,117.00 Billed to CIP Account
 - Project Budget – Parks CIP; Additional Funds to be Authorized.
- **Abatement Work at Meachem Ice Rink**
 - RSA - \$4,896.00 Billed to CIP Account
 - Project Budget – Parks CIP; Additional Funds to be Authorized.
- **Westminster Stairs Rehabilitation – Grant Project -- Senator Rachel May**



- Barton & Loguidice - \$50,000.00 - Billed to CIP Account or other non-bonded account as determined by Budget/Finance
 - Development of cost estimate to return to state for financial review.
- Project Budget – \$600,000.00 Grant Funds upon receiving a GDA (General Disbursement Agreement) from NYS.
 - Additional funds from CIP.
- **Onondaga Greenhouse Roof Replacement Project**
 - RSA - \$33,380.00 – Billed to CIP Account
 - Development of construction document set for public bid of greenhouse roof replacement project. Improvements are to increase facility production capacity to handle increase city parks planting areas and neighborhood needs. Scope considers the creation of a more community friendly facility capable of hosting educational sessions, community gatherings, and to create a safe visitor experience.
 - Project Budget \$800,000.00 – Parks CIP, Additional Funds to be authorized as needed.
- **SWCC Pool HVAC Replacement – Grant Project -- Assemblywoman Pamela Hunter**
 - RSA - \$18,365.40 – Billed to CIP Account
 - Development of cost estimate to return to state for financial review.
 - Project Budget – Unknown: TBD for CIP & Grants Planning
- **Huntington Hexagonal Basketball Court**
 - Appel-Osborne - \$12,500.00 – Billed to CIP Account
 - Development of construction document set for public bid of novel basketball court concept.
 - Project Budget - \$280,000.00 – 21/22 Neighborhood Improvements CIP
- **Huntington Eastwood Skate Park Expansion – Grant Project -- Senator Rachel May**
 - Appel-Osborne - \$12,500.00 – Billed to CIP Account or other non-bonded account as determined by Budget/Finance
 - Development of cost estimate to return to state for financial review.
 - Development of construction document set for public bid of skatepark expansion.
 - Project Budget – \$200,000.00 - Grant Funds upon receiving a GDA (General Disbursement Agreement) from NYS.
- **Thornden Park Rose Garden Brick Pave Rehab for 100th Anniversary**
 - Appel-Osborne - TBD – Billed to CIP Account
 - Development of construction document set for public bid.
 - Project Budget – \$300,000.00 - Parks CIP, Additional Funds to be authorized as needed.



What are Landscape Architecture Professional Services?

Landscape Architecture Professional Services encompass a range of activities and expertise related to the planning, design, and management of outdoor spaces.

- **Site Analysis:** Assessing the environmental, social, and physical aspects of a site to understand its opportunities and constraints.
- **Conceptual Design:** Creating initial design concepts that outline the overall vision for a landscape, including layout, circulation, and major features.
- **Master Planning:** Developing comprehensive plans for large areas, such as parks, campuses, or urban districts, considering long-term goals and phasing.
- **Planting Design:** Selecting and specifying plant materials to enhance the aesthetic, ecological, and functional aspects of a landscape.
- **Hardscape Design:** Designing elements like paths, plazas, and outdoor structures, which are critical for functionality and aesthetics.
- **Sustainability and Environmental Design:** Incorporating eco-friendly practices, such as rain gardens, green roofs, and sustainable materials, to promote environmental conservation.
- **Construction Documentation:** Preparing detailed drawings and specifications to guide contractors in building the landscape as designed.
- **Project Management:** Overseeing the implementation of the landscape design, including budgeting, scheduling, and quality control.
- **Maintenance Planning:** Developing strategies to ensure the long-term health and sustainability of the landscape.
- **Community Engagement:** Involving stakeholders and the public in the design process to create spaces that meet their needs and preferences.

These services are essential for creating well-designed and sustainable outdoor environments, whether they're parks, urban spaces, or private gardens.



Ordinance No.

2023

ORDINANCE AUTHORIZING PAYMENT OF \$500.00 TO ERIC JONES OF TRUMPTIGHT 315 FOR A PERFORMANCE AT THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2023 HOME FOR THE HOLIDAYS TREE LIGHTING

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with a performance at the Department of Parks, Recreation and Youth Programs' Home for the Holidays Tree Lighting scheduled to be held in Clinton Square on November 24, 2023:

- Eric Jones of Trumptight 315 \$500.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged in part to Celebrations Account #25.71400.504610 with the remainder due to Account #01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.



H

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

September 26, 2023

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Ms. McBride,

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payment, at a cost not to exceed \$500.00, to Eric Jones of Trumptight315 for performing at the Home for the Holiday's Tree Lighting on Friday, November 24 at Clinton Square.

Part of the monies will come from the Celebrations Account Project #504610 Fund #25. The balance will come from 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams,
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

RESOLUTION – TO COMMEMORATE THE 60TH ANNIVERSARY OF THE 16TH STREET BAPTIST CHURCH BOMBING AND TO RECOGNIZE SARAH COLLINS RUDOLPH, THE SURVIVING FIFTH LITTLE GIRL

WHEREAS, Sarah Collins Rudolph was born in Birmingham Alabama, a hotbed of violent, racist acts during the 1950s and 1960s, for which the city had received national attention as the center of the civil rights struggle for African Americans; and

WHEREAS, The 16th Street Baptist Church had become an important meeting place for various Civil Rights activities, and served as the central staging grounds for the campaign to desegregate the city, which was being led by the Rev. Dr. Martin Luther King Jr., and local minister Fred Shuttlesworth; and

WHEREAS, Years of racial violence culminated on September 15, 1963, when Sarah Collins, her younger sister Addie Mae, and three of their friends were getting ready for Sunday School, and a bomb planted underneath the stairs in the front of the Church exploded; and

WHEREAS, Denise McNair, Addie Mae Collins, Carole Roberston, and Cynthia Wesley, all of whom were just 14 years old, were killed by the blast almost instantly, and twenty-two other innocent bystanders were seriously injured, including Sarah; and

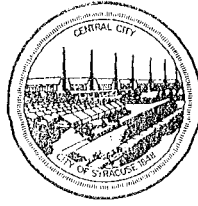
WHEREAS, Reverend Dr. Martin Luther King Jr. described the bombing as one of the most tragic and vicious hate crimes ever perpetrated against humanity; and

WHEREAS, It was this heinous act, and the death of four innocent children, that awakened the nation to the horrors faced by African Americans and effectively galvanized support for the Civil Rights Movement and helped drive progress forward, ultimately leading to the landmark Civil Rights Act of 1964; and

WHEREAS, Sarah Collins Rudolph had for years endured in silent suffering, not knowing how to truly cope and never speaking about that tragic day for decades, until in her 40's she found the strength and determination to begin the journey of telling her story of trauma, healing, and forgiveness.

NOW THEREFORE,

BE IT RESOLVED, that the Syracuse Common Council, as duly elected representatives of the proud citizens of the City of Syracuse, do hereby commemorate the 60th anniversary of the 16th Street Baptist Church bombing by recognizing Sarah Collins Rudolph, who did not let that tragic day define her life, instead choosing to embody the famous quote by Rev. Dr. Martin Luther King Jr: "Hate cannot drive out hate, only love can do that."



15

CITY OF SYRACUSE COMMON COUNCIL

RASHEADA CALDWELL
Councilor-at-Large

October 17, 2023

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare a Resolution for the regularly scheduled Common Council meeting of Monday, October 30, 2023, commemorating the 60th anniversary of the 16th Street Baptist Church bombing in Birmingham, Alabama, and to recognize Sarah Collins Rudolph, who survived that tragic day.

Sarah Collins Rudolph was 12 years old on September 15, 1963 when dynamite planted in the 16th Street Baptist Church exploded. The victims of the bombing included her sister, Addie Mae Collins, and their friends Carole Robertson, Cynthia Wesley, and Denise McNair, all of whom were just 14 years old at the time.

At the time of the bombing, the 16th Street Baptist Church served as a central meeting place and staging ground for Civil Rights activities. The attack was intended to halt the progression of the Civil Rights Movement, but instead had the opposite effect, galvanizing support and propelling the movement forward. Collins Rudolph has bravely shared her traumatic experience, making her tragedy one that will never be forgotten.

Thank you for your assistance in this regard.

Sincerely,

Rasheeda Caldwell
Councilor-at-Large

ORDINANCE AUTHORIZING A TAX EXEMPTION AGREEMENT BETWEEN THE CITY OF SYRACUSE AND A HOUSING DEVELOPMENT CORPORATION TO BE FORMED BY LA LIGA WESTSIDE VILLAGE, LLC WHICH SHALL BE KNOWN AS LA LIGA WESTSIDE VILLAGE HOUSING DEVELOPMENT FUND CORPORATION (THE "CORPORATION") FOR THE PURPOSE OF ACQUIRING, CONSTRUCTING, AND OPERATING SIXTY-EIGHT (68) AFFORDABLE HOUSING UNITS TO BE SCATTERED AMONG THE NINETEEN (19) PROPERTIES LISTED IN THIS ORDINANCE

WHEREAS, La Liga Westside Village, LLC is creating a domestic not-for-profit corporation pursuant to Section 573 and Section 577 of Article XI of the New York Private Housing Finance Law (the "Act") and Section 402 of the New York State Not-for-Profit Corporation Law to be known as La Liga Westside Village Housing Development Fund Corporation (the "Corporation"); and

WHEREAS, the Corporation is being formed for the purpose of the acquisition, construction and operation of sixty-eight (68) affordable housing units that will be scattered among the following properties:

- 411 Delaware Street, (Tax Map No. 092.-05-24.0);
- 401-405 Delaware Street, (Tax Map No. 092.-05-25.0);
- 100 Dudley Street, (Tax Map No. 092.-05-26.0);
- 102 Dudley Street, (Tax Map No. 092.-05-27.0);
- 406 Delaware Street, (Tax Map No. 092-08-26.0);

- 412 Delaware Street, (Tax Map No. 092.-08-27.0);
- 223 Grace Street, (Tax Map No. 092.-09-01.0);
- 304 Delaware Street (Tax Map No. 092.-09-23.0);
- 310-312 Delaware Street (Tax Map No. 092.-09-24.0);
- 316 Delaware Street (Tax Map No. 092.-09-25.0);
- 320 Delaware Street (Tax Map No. 092.-09-26.0);
- 322-326 Delaware Street (Tax Map No. 092.-09-27.0);
- 222 Delaware Street (Tax Map No. 092.-10-26.0);
- 226 Delaware Street (Tax Map No. 092.-10-27.0);
- 112 Delaware Street (Tax Map No. 093.-01-27.0);
- 116-118 Delaware Street (Tax Map No. 093.-01-28.0);
- 122-124 Delaware Street (Tax Map No. 093.-01-29.0);
- 128 Delaware Street (Tax Map No. 093.-01-30.0); and
- A portion of 601-621 South Geddes Street (Tax Map No. 097.-04-08.1)

(the “*Properties*”); and

WHEREAS, in order to enable the Corporation to operate the Properties, La Liga Westside Village, LLC has requested that the City of Syracuse, pursuant to the Act, grant a real property tax exemption for the Properties on which the affordable units are to be scattered, and enter into a tax exemption agreement (the “*Agreement*”) with the Corporation; NOW, THEREFORE,

BE IT ORDAINED, contingent upon there being no money due and owing to the City of Syracuse by La Liga Westside Village, LLC, that a real property tax exemption for the Properties pursuant to the Act, is hereby authorized; and

BE IT FURTHER ORDAINED, that the Properties shall be fully exempt upon the tax rolls

of the City of Syracuse from all ad valorem real property taxes, but shall not be exempt from special assessments or other municipal and school district charges; and

BE IT FURTHER ORDAINED, that once the Corporation is formed, the Mayor, on behalf of the City of Syracuse, be and he is hereby authorized to enter into the Agreement with the Corporation, for the Properties; and

BE IT FURTHER ORDAINED, that in consideration for the City granting the Corporation a real property tax exemption for the Properties and entering into the Agreement, the Corporation shall make payments to be calculated each year based upon the Standard Shelter Rent Formula equal to ten percent (10%) of annual gross revenues minus utilities or \$36,850.00, whichever is greater; and

BE IT FURTHER ORDAINED, that the exemption will apply solely to residential and amenity space and shall specifically exclude any commercial square footage developed on the Properties; and

BE IT FURTHER ORDAINED, that the Corporation will be required to provide an annual accounting of the gross rents and utilities to the City of Syracuse Finance Department; and

BE IT FURTHER ORDAINED, that the Agreement shall take effect on the first taxable status date following the completion of the first unit, that the Agreement shall be for a term of fifteen (15) years and shall contain such other terms and conditions as shall be determined by the Corporation Counsel to be in the best interest of the City of Syracuse.



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

16

October 25, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to Authorize a Tax Exemption Agreement Pursuant to the New York State Private Housing Finance Law with a Housing Development Fund Corporation to be formed by La Liga Westside Village, LLC that shall be known as La Liga Westside Village Housing Development Fund Corporation, Inc.

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a tax exemption agreement pursuant to Section 573 and Section 577 of Article 11 of the New York State Private Housing Finance Law and Section 402 of the New York State Not-For-Profit Corporation Law with a Housing Development Corporation to be formed by La Liga Westside Village, LLC, to be known as the La Liga Westside Village Housing Development Fund Corporation (the "Corporation"). The tax exemption agreement shall involve the following nineteen (19) properties, all currently owned by the Greater Syracuse Property Development Corporation:

- 411 Delaware Street (Tax Map No. 092.-05-24.0);
- 401-05 Delaware Street (Tax Map No. 092.-05-25.0);
- 100 Dudley Street (Tax Map No. 092.-05-26.0);
- 102 Dudley Street (Tax Map No. 092.-05-27.0);
- 406 Delaware Street (Tax Map No. 092.-08-26.0);
- 412 Delaware Street (Tax Map No. 092.-08-27.0);
- 223 Grace Street (Tax Map No. 092.-09-01.0);
- 304 Delaware Street (Tax Map No. 092.-09-23.0);
- 310-12 Delaware Street (Tax Map No. 092.-09-24.0);
- 316 Delaware Street (Tax Map No. 092.-09-25.0);
- 320 Delaware Street (Tax Map No. 092.-09-26.0);
- 322-26 Delaware Street (Tax Map No. 092.-09-27.0);
- 222 Delaware Street (Tax Map No. 092.-10-26.0);
- 226 Delaware Street (Tax Map No. 092.-10-27.0);
- 112 Delaware Street (Tax Map No. 093.-01-27.0);
- 116-18 Delaware Street (Tax Map No. 093.-01-28.0);

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

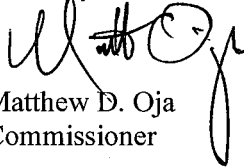
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- 122-24 Delaware Street (Tax Map No. 093.-01-29.0);
- 128 Delaware Street (Tax Map No. 093.-01-30.0); and
- A portion of 601-21 South Geddes Street (Tax Map No. 097.-04-08.1).

This exemption will enable the Corporation to construct sixty-eight (68) units of affordable housing. The units will be scattered among the above listed properties and are a critical element of the infill housing component of Mayor Walsh's Resurgent Neighborhoods Initiative.

This agreement with the Corporation would be for a term of fifteen (15) years and would not exempt it from special assessments or charges on the properties. The exemption will also apply solely to residential and amenity space, to specifically exclude any commercial square footage developed. The Corporation's payments to the City would be calculated each year based on the standard shelter rent formula equal to (a) ten percent (10%) of annual gross revenues minus utilities or (b) \$37,400, whichever is greater.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew D. Oja', written over the printed name and title.

Matthew D. Oja
Commissioner




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 16, 2023
SUBJECT: Tax Exemption Agreement – La Liga Westside Village Housing Development Fund Corporation, Inc.

On behalf of the Department of Assessment, I am requesting the City enter into a tax exemption agreement pursuant to Section 573 and Section 577 of Article 11 of the New York State Private Housing Finance Law and Section 402 of the New York State Not-For-Profit Corporation Law with a Housing Development Corporation to be formed by La Liga Westside Village, LLC, to be known as the La Liga Westside Village Housing Development Fund Corporation (the "Corporation"). The tax exemption agreement shall involve the following nineteen (19) properties, all currently owned by the Greater Syracuse Property Development Corporation:

- 411 Delaware Street (Tax Map No. 092.-05-24.0);
- 401-05 Delaware Street (Tax Map No. 092.-05-25.0);
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- 412 Delaware Street (Tax Map No. 092.-08-27.0);
- 223 Grace Street (Tax Map No. 092.-09-01.0);
- 304 Delaware Street (Tax Map No. 092.-09-23.0);
- 310-12 Delaware Street (Tax Map No. 092.-09-24.0);
- 316 Delaware Street (Tax Map No. 092.-09-25.0);
- 320 Delaware Street (Tax Map No. 092.-09-26.0);
- 322-26 Delaware Street (Tax Map No. 092.-09-27.0);
- 222 Delaware Street (Tax Map No. 092.-10-26.0);
- 226 Delaware Street (Tax Map No. 092.-10-27.0);
- 112 Delaware Street (Tax Map No. 093.-01-27.0);
- 116-18 Delaware Street (Tax Map No. 093.-01-28.0);
- 122-24 Delaware Street (Tax Map No. 093.-01-29.0);
- 128 Delaware Street (Tax Map No. 093.-01-30.0); and
- A portion of 601-21 South Geddes Street (Tax Map No. 097.-04-08.1).

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

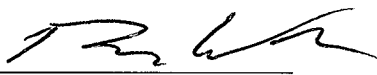
This exemption will enable the Corporation to construct sixty-seven (67) units of affordable housing. The units will be scattered among the above listed properties and are a critical element of the infill housing component of Mayor Walsh's Resurgent Neighborhoods Initiative.

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

This agreement with the Corporation would be for a term of fifteen (15) years and would not exempt it from special assessments or charges on the properties. The exemption will also apply solely to residential and amenity space, to specifically exclude any commercial square footage developed. The Corporation's payments to the City would be calculated each year based on the standard shelter rent formula equal to (a) ten percent (10%) of annual gross revenues minus utilities or (b) \$36,850, whichever is greater.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023
Date

ORDINANCE AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF SYRACUSE AND BARUCH PARK PLACE, LLC (C/O ZAMIR EQUITIES, LLC) RELATIVE TO A PORTION OF THE PROPERTY LOCATED AT 300 SOUTH STATE STREET FOR USE AS OFFICE SPACE FOR THE CITIZEN REVIEW BOARD (CRB)

WHEREAS, the Commissioner of Assessment has requested that this Common Council authorize a lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) relative to a portion of the property located at 300 South State Street for use as office space for the Citizen Review Board (CRB), specifically an approximately 1876 square foot office suite on the Fifth Floor of the property: NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment, on behalf of the City of Syracuse, be and he hereby is authorized to execute a lease agreement under the following terms:

- (1) Baruch Park Place, LLC (c/o Zamir Equities, LLC) shall lease to the City of Syracuse an approximately 1876 square foot office suite located on the Fifth Floor of One Park Place, located at 300 South State Street, Syracuse, New York 13202 for use as office space for the CRB;
- (2) The term of the lease shall be for a five (5) year period effective on or about the date of completion of the build out of the tenant space for use by the Citizen Review Board, which is anticipated to occur on or around December 1, 2023;
- (3) The annual rent, inclusive of utility costs shall be \$28,609.00 for the first year, with annual increases for the second, third, fourth and fifth year; and
- (4) The Schedule for Rents for the 1876 square foot office suite shall be as follows:

	Base Rent	Additional Rent	Total Rent
Year 1	\$14.00/sq.ft	\$1.25/sq.ft	\$28,609.00
Year 2	\$14.25/sq.ft	\$1.25/sq.ft	\$29,078.00
Year 3	\$14.50/sq.ft	\$1.25/sq.ft	\$29,547.00

Year 4	\$14.75/sq.ft	\$1.25/sq.ft.	\$30,016.00
Year 5	\$15.00/sq.ft	\$1.25/sq.ft	\$30,485.00

(5) The Landlord shall be responsible for most build-out and maintenance expenses.

; and

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content.



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

17

October 13, 2023

Matthew D. Oja
Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Re: Request for Legislation – Lease of 300 South State Street

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a new lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) for a portion of the property located at 300 South State Street – specifically, an 1,876± office suite on the fifth floor – to be occupied by the Citizen Review Board (CRB).

The CRB, which until recently operated from a closed suite in the City-owned City Hall Commons building, has accompanied several City departments in the August 2023 move to leased space in 300 South State Street. The confidential work conducted by the CRB has proved challenging in the context of the open workspaces designed for collaborative interdepartmental use, so a more discreet suite has been identified elsewhere in the building.

The lease would incorporate the following terms:

1. A term of five (5) years;
2. Annual rent starting at \$28,609, inclusive of utility costs and common area maintenance and subject to annual increases, more fully detailed in the attached Appendix A;
3. Landlord responsibility for most build-out and maintenance expenses.

The lease would commence upon completion of build-out of the tenant space, which is expected to occur on or around December 1st of 2023. The lease payments would be drawn from account number 90000.01.590810.

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

Sincerely,

Matthew D. Oja
Commissioner of Assessment

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APPENDIX "A"

Year	Square Footage	Base Rent	Additional Rent	Total Rent
1	1,876	\$14.00/sf.	\$1.25/sf.	\$28,609
2	1,876	\$14.25/sf.	\$1.25/sf.	\$29,078
3	1,876	\$14.50/sf.	\$1.25/sf.	\$29,547
4	1,876	\$14.75/sf.	\$1.25/sf.	\$30,016
5	1,876	\$15.00/sf.	\$1.25/sf.	\$30,485




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 16, 2023
SUBJECT: Lease Agreement – Baruch Park Place, LLC (c/o Zamir Equities, LLC)

On behalf of the Department of Assessment, I am requesting the City enter into a new lease agreement with Baruch Park Place, LLC (c/o Zamir Equities, LLC) for a portion of the property located at 300 South State Street – specifically, an 1,8760± office suite on the fifth floor – to be occupied by the Citizen Review Board (CRB).

The CRB, which until recently operated from a closed suite in the City-owned City Hall Commons building, has accompanied several City departments in the August 2023 move to leased space in 300 South State Street. The confidential work conducted by the CRB has proved challenging in the context of the open workspaces designed for collaborative interdepartmental use, so a more discreet suite has been identified elsewhere in the building.

The lease would incorporate the following terms:

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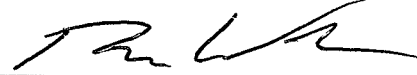
Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023
Date

Ordinance No.

2023

BOND ORDINANCE OF THE CITY OF SYRACUSE AMENDING BOND ORDINANCE NO. 452-2023 AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF ONE MILLION EIGHT HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$1,825,000) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF FINANCE PRE-DESIGN AND IMPLEMENTATION WORK RELATED TO THE CITY'S SOFTWARE SYSTEMS TO INCLUDE DEFRAYING THE COST AND EXPENSE OF THE PRE-WORK PHASE 2 AND INCREASE THE TOTAL AMOUNT OF THE ISSUANCE AND SALE OF BONDS TO FOUR MILLION DOLLARS (\$4,000,000)

BE IT ORDAINED, that Bond Ordinance No. 452-2023 is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Finance Pre-Design and Implementation work related to the City's software systems, including business integration work, systems integration, infrastructure architecture, additional implementation pre-work, licenses necessary to perform implementation pre-work, and the pre-work phase 2 which consists of planning and preparation for Cloud Platform implementation for CORE HR and Payroll at an estimated maximum cost not to exceed Four Million Dollars (\$4,000,000)*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Four Million Dollars (\$4,000,000)* is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Four Million Dollars (\$4,000,000)*, thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is

hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the

purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal

and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

_____ = new material

*previously read \$1,875,000.00



BUREAU OF ACCOUNTS

A BUREAU OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

October 17, 2023

Michael Cannizzaro, CPA Patricia McBride
Commissioner of Finance City Clerk
Annemarie Deegan 231 City Hall
First Deputy Commissioner Syracuse, NY 13202

Kristen Bennett
Director of Accounting

RE: Request for Legislation amending Ordinance 452-2023 and sale of additional Bonds for City's Software System authorizing continued engagement with Ernst & Young for Pre-Work Phase 2 Implementation Phase of ERP modernization project

Dear Ms. McBride,

Please prepare legislation for the next Common Council meeting to allow the Department of Finance to amend Ordinance 452-23 authorizing the issuance and sale of bonds in the amount of \$1.825M for the pre-design and implementation work related to the City's Software System. It is requested to amend the amount to \$4M allowing for continued engagement with Ernst & Young for the Pre-Work Phase 2 and additional bonding for the implementation Phase of the ERP Modernization project.

Pre-Work Phase 2 consists of planning and preparation for cloud platform implementation. Implementation Phase consists of cloud implementation for core HR and Payroll.

We respectfully request the adjustment to the total cost of the project in funds not to exceed \$4M to be charged to City Software Systems project # 7000454230.07.599807.16805.

If you have any questions or comments regarding this, please contact me at 448-8304.

Sincerely,


Michael Cannizzaro, C.P.A.
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8330
www.syr.gov

cc: Frank Caliva, Chief Administrative Officer
cc: Richard Alsever, Director of Human Resources
cc: Timothy Rudd, Budget Director

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	October 17, 2023
Project Name:	City Software Systems
Project Cost:	4M
Contact Name:	Michael Cannizzaro
Project Description:	Additional software system implementation

Projected Time Line & Funding Source(s)

Estimated Start Date: _____ Estimated Completion Date: _____

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$4,000,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	\$4,000,000

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	\$ 4,000,000
2		
3		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) _____ *my*

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes Reason("No"):

Director of Administration: _____ Date: _____

Director of Management & Budget: *m/b* _____ Date: 10-18-23

Commissioner of Finance: _____ Date: 10/17/23

ORDINANCE AUTHORIZING A CONTRACT WITH ERNST & YOUNG LLP TO PROVIDE SERVICES RELATIVE TO THE PHASE 2 PRE-DESIGN AND IMPLEMENTATION WORK FOR CITY SOFTWARE SYSTEMS INCLUDING PLANNING AND PREPARATION FOR CLOUD PLATFORM IMPLEMENTATION FOR CORE HR AND PAYROLL

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal Process and approved the retention of Ernst & Young LLP, under the following terms:

(1) Ernst & Young LLP shall provide all required services relative to the Phase 2 pre-design and implementation work for City software systems, including planning and preparation for Cloud Platform implementation for Core HR and Payroll;

(2) This contract shall be effective as of the date the agreement is fully executed through June 30, 2025; and

(3) The City shall pay to Ernst & Young LLP an amount not to exceed the sum of \$2,175,000;

NOW,, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be

charged to Budget Account # 599807.07.13105.700045423 which has been designated for the proceeds of the sale of bonds authorized contemporaneously with this Ordinance.



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DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Michael Cannizzaro, CPA
Commissioner of Finance

October 20, 2023

Annemarie Deegan
First Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Veronica H. Voss
Deputy Commissioner

RE: Waiver of RFP Process – City’s Software System, Pre-work Phase 2, Implementation Phase of ERP modernization project

Dear Ms. McBride:

I recommend a waiver of the RFP process to enter into an agreement with Ernst & Young, relative to the pre-design and implementation work for City software systems.

Under the terms of the contract, Ernst & Young will provide the following:

Services to be provided consists of planning and preparation for cloud platform implementation. Implementation phase consists of cloud implementation for core Human Resources and Payroll.

The term of the agreement will expire on or about June 30, 2025. Fees for the services shall not exceed \$2,175,000 and will be charged to account 599807.07.13105.700045423.

Sincerely,

Michael Cannizzaro
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279

www.syr.gov

cc: Frank Caliva, Chief Administrative Officer
cc: Richard Alsever, Director of Human Resources
cc: Timothy Rudd, Budget Director




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: October 20, 2023
SUBJECT: Waiver of RFP Process to Enter an Agreement – Ernst & Young

On behalf of the Department of Finance, I am requesting the City of Syracuse authorize a waiver of the RFP process to enter into an agreement with Ernst & Young relative to the pre-design and implementation work for City software systems.

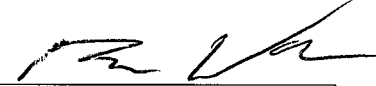
Under the terms of the contract, Ernst & Young will provide the following:

Services to be provided consists of planning and preparation for cloud platform implementation. Implementation phase consists of cloud implementation for core Human Resources and Payroll.

The term of the agreement will expire on or about June 30, 2025. Fees for the services shall not exceed \$2,175,000 and will be charged to account 599807.07.13105.700045423.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

10/23/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Planning and Preparation for Cloud Platform Implementation (formerly Pre-Work Phase 2)

Engagement Activities	Contractor Role / Responsibilities	City of Syracuse Role / Responsibilities	Contractor Intended work product
Project Management - HCM	<p>Develop work plans, work products, and oversee Contractor project resources.</p> <p>Provide regular status reports.</p>	<p>Secure the City project team members and coordinate The City resource availability.</p> <p>Provide Contractor with appropriate access to documentation repositories.</p>	<ul style="list-style-type: none"> • Kick Off Presentation • Status Reports • Weekly Status Reports
Target Operating Model	<p>Align with City of Syracuse leadership to identify challenges, pain points and objectives for the target operating model for HR and Payroll that cloud functionality will support.</p> <p>Define current state operating model for HR and Payroll, to include:</p> <ul style="list-style-type: none"> - Organizational Structure - High-Level HR/Payroll Processes - Resources (e.g., FTEs) <p>Determine functional alignment of key HR and Payroll functions to determine future-state delivery options</p> <p>Define service delivery considerations for the future state, to include defined guiding principles</p> <p>Design options for consideration with City of Syracuse stakeholders</p> <p>Provide the future state target operating model, to include recommendations for organizational structure, key processes, resource needs, and the selected service delivery option</p>	<p>Provide any relevant current state documentation</p> <p>Participate in interviews and other data gathering efforts</p> <p>Provide input and feedback during reviews</p>	<ul style="list-style-type: none"> • Current Operating Model Insights • High Level Target Operating Model Design • High Level Service Delivery Model Design Options

<p>3rd Party Vendor Selection</p>	<p>Review current 3rd party cloud platform options focused on Garnishments, FMLA, and W-2</p> <p>Identify gaps and pain points with current Garnishment, FMLA, and W-2 operations including processes, procedures, technology, staffing, and training.</p> <p>Perform market scan for organizations that support each of the areas.</p> <p>Contact vendors to determine if they can support Syracuse from a business process and technology perspective.</p> <p>For down selected vendors, request and synthesize implementation costs, steady rate run costs, and any other associate costs to Syracuse.</p>	<p>Provide any relevant current state documentation</p> <p>Participate in interviews and other data gathering efforts</p> <p>Provide input and feedback during reviews</p>	<ul style="list-style-type: none"> • Synthesized costs for the top two vendor for each of the areas (Garnishments, FMLA, and W-2) • Recommendation on timing of implementing solutions around these three areas.
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Cloud Implementation for Core HR and Payroll

Engagement Activities	Contractor Role / Responsibilities	City of Syracuse Role / Responsibilities	Contractor Intended work product
Cloud Implementation: Project Management – HCM & Payroll	<p>Develop work plans, work products, and oversee Contractor project resources.</p> <p>Provide regular status reports.</p>	<p>Secure the City project team members and coordinate The City resource availability.</p> <p>Provide Contractor with appropriate access to documentation repositories.</p>	<ul style="list-style-type: none"> • Kick Off Presentation • Project management plan • Status Reports • Risk & Issue management plan
Cloud Implementation Solution Implementation: Change Management Execution for HCM & Payroll	<p>Determine objectives for pre-implementation change management activities</p> <p>Define key change management milestones</p> <p>Identify and define key stakeholders</p> <p>Develop shortlist for change champions</p> <p>Define stakeholder monitoring and adoption techniques</p> <p>Develop roadmap for implementation</p>	<p>Provide any relevant current state documentation</p> <p>Participate in interviews and other data gathering efforts</p> <p>Provide input and feedback during reviews</p>	<ul style="list-style-type: none"> • Change Management Milestones • Change Network Shortlist • Roadmap for Implementation
Cloud Implementation Deployment Documentation: Communications Support for HCM & Payroll	<p>Develop focused, organization-wide communications to communicate upcoming changes</p> <p>Deploy communications through identified communication channels and vehicles</p> <p>Establish communication cadence for implementation</p>	<p>Provide any relevant current state documentation</p> <p>Participate in interviews and other data gathering efforts</p> <p>Provide input and feedback during reviews</p>	<ul style="list-style-type: none"> • Communications Materials (e.g., vehicles, channels, cadence)
Cloud Implementation Knowledge Transfer: Training for HCM & Payroll	<p>Develop training program objectives for implementation</p> <p>Confirm desired training vehicles with City of Syracuse stakeholders</p> <p>Shortlist and prioritize trainings for content development</p> <p>Develop roadmap for training development</p>	<p>Provide any relevant current state documentation</p> <p>Participate in interviews and other data gathering efforts</p> <p>Provide input and feedback during reviews</p>	<ul style="list-style-type: none"> • Training Program Objectives • Prioritized Training List • Training Roadmap

<p>Cloud Implementation Solution Architecture Definition: HCM & Payroll Confirm and Design phase</p>	<p>Performing a fit-gap analysis against leading practices</p> <p>Designing solutions to address gaps Understanding change impacts and impacts on the end users</p> <p>Finalizing implementations plan and workstream strategies</p>	<p>Attend solution confirmation workshops</p> <p>Participate in Process Elaboration workshops</p> <p>Provide input to solution documents Participate in relevant design approval reviews</p> <p>Review and approve completed Business Process Documents</p>	<ul style="list-style-type: none"> • Master business process inventory • Business process documents • Mapped requirement documentation • Requirements traceability matrix (RTM) • Functional design documents • Security role design and SOD/SA framework • Environment plan • Interface strategy document • Data conversion strategy and plan • Entry/exit criteria by phase
<p>Cloud Implementation Solution Implementation: HCM & Payroll Progressive Build phase</p>	<p>Master business process inventory Business process documents Mapped requirement documentation Requirements traceability matrix (RTM) Functional design documents Security role design and SOD/SA framework</p>	<p>Review and provide input into data conversion mapping documents</p> <p>Provide data extracts from legacy applications</p> <p>Review and approve functional and technical design documents</p> <p>Review and update existing business test scenarios, as needed</p> <p>Review and approve master configuration document</p>	<ul style="list-style-type: none"> • Master business process inventory • Business process documents • Mapped requirement documentation • Requirements traceability matrix (RTM) • Functional design documents • Security role design and SOD/SA framework • Master business process inventory • Business process documents • Mapped requirement documentation • Requirements traceability matrix (RTM) • Functional design documents • Technical design documents • Security role design and SOD/SA framework • Test plans • Test scripts • Test schedules
<p>Cloud Implementation Solution Implementation: HCM & Payroll Test phase</p>	<p>End-to-end systems integration and performance testing</p> <p>End user testing, training and proficiency tracking</p> <p>Improving data quality and completeness</p> <p>End user testing</p>	<p>Support integrated testing of roles</p> <p>Provide input into cutover planning</p> <p>Review, finalize and approve test scenarios and scripts</p> <p>Review and approve UAT report test results</p> <p>Review and approve the updated RTM</p>	<ul style="list-style-type: none"> • Cutover plan (draft) • Go-live readiness criteria • Updates to business process and functional designs • SOD/SA access review results • Review of technical specs • Data conversion and reconciliation report • Test scripts • Test cases and results • Defect tracker

		Review and approve drafted SOD analysis and remediation steps for identified conflicts	
Cloud Implementation Production Deployment: HCM & Payroll Deploy phase	<p>Conducting dress rehearsals to practice go-live weekend</p> <p>Finalizing post go-live support organization and bubble staffing</p> <p>Confirming business and technical readiness metrics satisfied</p>	<p>Co-facilitate the business cutover activities based upon the City's approved cutover plan</p> <p>Confirm all readiness criteria are satisfied</p>	<ul style="list-style-type: none"> • Cutover plan (final) • Go-live criteria dashboard • User to role mapping • Data conversion and reconciliation report and exceptions • Defect tracker • Testing results dashboard
Cloud Implementation Production Deployment: HCM & Payroll Support phase	<p>Identifying and solving functional and technical issues</p> <p>Completing knowledge transfer to support organization</p> <p>Targeted refresher training and communications based on system usage</p>	<p>Confirm Final Systems Acceptance criteria met</p> <p>Support the production help desk and Command Center in identifying, tracking, and resolving problems and issues</p>	<ul style="list-style-type: none"> • Final systems acceptance • Legacy environments decommission strategy

ORDINANCE AMENDING ORDINANCE NO. 454-2023 AUTHORIZING THE DEPARTMENT OF FINANCE TO PROCEED WITH THE PRE-DESIGN AND IMPLEMENTATION WORK FOR CITY SOFTWARE SYSTEMS, INCLUDING BUSINESS INTEGRATION WORK, SYSTEMS INTEGRATION, INFRASTRUCTURE ARCHITECTURE, ANY ADDITIONAL IMPLEMENTATION PREWORK AND THE LICENSES NECESSARY FOR THE PREWORK

BE IT ORDAINED, that Ordinance No. 454-2023 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Finance to proceed with the pre-design and implementation work for City software systems, including business integration work, systems integration, infrastructure architecture, any additional implementation prework, the licenses necessary for the pre-work. and to proceed with Pre-Work Phase 2 which consists of planning and preparation for cloud platform implementation for Core HR and Payroll, at a total cost not to exceed \$4,000,000*; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$4,000,000.00* authorized contemporaneously herewith by ordinance.

_____ = new material

*previously read \$1,875,00



DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Michael Cannizzaro, CPA
Commissioner of Finance

October 24, 2023

Annemarie Deegan
First Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Veronica H. Voss
Deputy Commissioner

RE: Authorization of Agreement – City's Software System, Pre-work Phase 2, Implementation Phase of ERP modernization project

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council to amend Ordinance #454-2023 authorizing the Pre-Work Phase 2 (in reference to Ord 453-23) and bonding for the Implementation Phase of the ERP Modernization project. Pre-Work Phase 2 consists of planning and preparation for cloud platform implementation, total costs shall not exceed \$2,175,000. Implementation Phase consists of cloud implementation for core HR and Payroll, totals costs not to exceed \$2,175,000. All costs shall be charged to Account No. 599807.07.13105.700045423 ("City Software Systems" project). The total amount shall not exceed \$4,000,000.

Sincerely,

Michael Cannizzaro
Commissioner of Finance

- cc: Frank Caliva, Chief Administrative Officer
- cc: Richard Alsever, Director of Human Resources
- cc: Timothy Rudd, Budget Director

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279

www.syr.gov

Ordinance No.

2023

**ORDINANCE AUTHORIZING TRANSFER OF
FUNDS WITHIN THE FISCAL YEAR 2023/2024
BUDGET PER THE ATTACHED SCHEDULE**

BE IT ORDAINED, that this Common Council hereby authorizes the following transfer of funds for use by various departments in accordance with the attached Schedule "A", in the manner provided by law.

SCHEDULE "A"

TRANSFER FROM:

Account #	General Fund	Transfer Amount	FY 23/24 Budget as authorized	FY 23/24 Budget as amended
93000.01.599300	Judgment & Claims	\$63,947.89	\$1,500,000	\$1,436,052.11

TRANSFER TO:

Account #	General Fund	Transfer Amount	FY23/24 Budget as authorized	FY 23/24 Budget as amended
14300.01.510100	Personnel – Salary	\$47,274.53	\$1,046,782	\$1,094,056.53
90300.01.590300	Social Security	\$3,484.48	\$11,46,452	\$11,349,936.48
90600.01.590600	Medical Insurance	\$6,144.98	\$47,952,680	\$47,958,824.98
90100.01.590100	Retirement	\$7,043.90	\$4,837,794	\$4,844,837.90



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

October 12, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – 2023/2024 Fiscal Year Budget Transfers

Dear Ms. McBride:

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the following transfer of funds within the FYE June 30, 2024 City Budget.

<u>Account Number</u>	<u>General Fund</u>	<u>Budget Transfer</u>	<u>Budget 2023/2024</u>	<u>Budget as Amended</u>
Transfer from:				
93000.01.599300	Judgement & Claims	\$63,947.89	\$1,500,000	\$1,436,052.11
Transfer to:				
14300.01.510100	Personnel – Salary	\$47,274.53	\$1,046,782	\$1,094,056.53
90300.01.590300	Social Security	\$3,484.48	\$11,346,452	\$11,349,936.48
90600.01.590600	Medical Insurance	\$6,144.98	\$47,952,680	\$47,958,824.98
90100.01.590100	Retirement	\$7,043.90	\$4,837,794	\$4,844,837.90

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Thank you.

Sincerely,

Timothy Rudd
Director of Management and Budget

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PROCESS SERVING SERVICES
FOR THE CITY OF SYRACUSE BUREAU OF
ADMINISTRATIVE ADJUDICATION DURING
THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of process serving services for the City of Syracuse Bureau of Administrative Adjudication (“BAA”) during the fiscal year 2023/2024 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the BAA must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner in compliance with State and Federal rules; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors at a total cost not to exceed \$10,000.00: Aaron Nuzzo, Albany Process Service and Investigative Consultants, Metro Attorneys, and Alliance Risk Group Inc respectively, charging the cost thereof to the BAA Other Services Budget Account #540552.01.13320 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

October 16, 2023

Timothy M. Rudd
Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Julie Castellitto
Assistant Director

RE: Annual Waiver Request –Process Servers

Dear Ms. McBride:

On behalf of the Bureau of Administrative Adjudication, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of process serving services for the Bureau of Administrative Adjudication (“Bureau”) during Fiscal Year 2023/2024 from the following process servers:

- Aaron Nuzzo
- Albany Process Service & Investigative Consultants
- Metro Attorneys
- Alliance Risk Group Inc.

It is requested that a total of \$10,000 be authorized for use by the Bureau to pay the above-referenced vendors for services on an as-needed basis.

All costs will be charged to Bureau’s Other Services Account #540552.01.13320.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

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BUREAU OF ADMINISTRATIVE ADJUDICATION

A BUREAU OF THE DEPARTMENT OF LAW
CITY OF SYRACUSE, MAYOR BEN WALSH

October 17, 2023

Mr. Timothy M. Rudd
Director of the Office of Management & Budget
Syracuse City Hall
233 E. Washington St., Rm. 213
Syracuse, N.Y. 13202

RE: Request for Legislation

Dear Mr. Rudd,

I am requesting legislation authorizing the purchase without advertising or competitive bidding of process serving services by the Bureau of Administrative Adjudication ("Bureau") during Fiscal 2023/2024 from the following process servers:

- Aaron Nuzzo
- Albany Process Service & Investigative Consultants
- Metro Attorneys
- Alliance Risk Group, Inc.

It is requested that a total of \$10,000.00 be authorized for use by the Bureau to pay the above-referenced vendors for services on an as-needed basis.

All costs will be charged to the Other Services Account #540552.01.13320.

Thank you for your assistance in this matter.

Sincerely,

s/ Leah A. Witmer

Leah A. Witmer
Director/Chief Administrator Law Judge

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Bureau of Administrative Adjudication 233 E. Washington St., Room 113 Syracuse, N.Y. 13202
Office 315 448 8320 www.syr.gov.net

ORDINANCE AUTHORIZING CONTRACT WITH PRO ACT, INC. RELATIVE TO PROVIDING SERVICES FOR THE SUPPLY AND ADMINISTRATION OF FLU SHOTS TO CITY OF SYRACUSE EMPLOYEES

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Pro Act, Inc., under the following terms:

- (1) Pro Act, Inc. shall provide all required services for the supply and administration of flu shots to City of Syracuse employees as part of Flu Clinics to be held during Fiscal Year 2023/2024, on dates yet to be determined.
- (2) The cost shall be \$38.00 per person and is covered under the City's Employee Health Insurance Plans; and
- (3) The City shall pay to Pro Act, Inc. an amount not to exceed \$19,000.00 for all services under this agreement, which should cover five hundred (500) employees;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account No. 590601.01.90600 or another appropriate account as designated by the Commissioner of Finance.



OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

Richard Alsever
Director

Margaret Chajka
Assistant Director

October 13, 2023

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York

RE: Request Legislation

Dear Clerk McBride:

Please prepare legislation to be introduced at the next Common Council meeting authorizing the City to enter in to agreement with ProAct. Inc to administer flu shots to City of Syracuse employees. The dates for the City of Syracuse's Annual Flu Clinic for 2023 are to be determine.

The cost shall be \$38.00 per person and shall not exceed \$19,000.00 which would cover 500 employees and is covered under the City's Employee Health Benefit Plans.

All costs associated with the agreement shall be charged to the budget account no. 590601.01.90600.

Sincerely,

Richard Alsever
Director of Personnel & Labor Relations

Office of Personnel & Labor Relations
233 E. Washington St
City Hall, Room 312
Syracuse, N.Y. 13202

Office 315 448-8780
Fax 315 448-8761

www.syr.gov.net




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 17, 2023
SUBJECT: Agreement – ProAct, Inc.

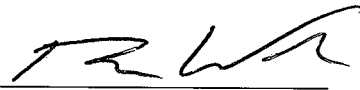
On behalf of the Office of Personnel & Labor Relations, I am requesting the City enter into an agreement with ProAct, Inc. to administer flu shots to City of Syracuse employees. The dates for the City of Syracuse's Annual Flu Clinic for 2023 are to be determined.

The cost shall be \$38.00 per person and shall not exceed \$19,000 which would cover 500 employees and is covered under the City's Employee Health Benefit Plans.

All costs associated with the agreement shall be charged to the budget account no. 590601.01.90600.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

24

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
APPROPRIATION OF \$1,617,308 OF
THE AMERICAN RESCUE PLAN ACT
OF 2021(ARPA) FUNDS RECEIVED BY
THE CITY OF SYRACUSE TO BE USED
BY THE DEPARTMENT OF PUBLIC
WORKS TO IMPLEMENT THE
EMERGENCY SIGNAL PREEMPTION
PROJECT TO UPDATE THE EXISTING
TRAFFIC SIGNAL PREEMPTION SYSTEM IN
THE CITY OF SYRACUSE THAT IS USED TO
PROVIDE PRIORITY TO SYRACUSE FIRE
DEPARTMENT AND OTHER EMERGENCY
VEHICLES RESPONDING TO EMERGENCY
SITUATIONS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$1,617,308 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be determined by the Commissioner of Finance for use by the Department of Public Works for the implementation of the Emergency Signal Preemption Project to replace outdated and functionally obsolete equipment and update the existing traffic signal preemption system used to provide priority to Syracuse Fire Department and other emergency vehicles responding to emergency situations, in the manner provided by law.



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

October 13, 2023

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, NY 13202

RE: Request to Authorize ARPA funding for the Emergency Signal Preemption project

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to appropriate funds to the Department of Public Works in an amount not to exceed \$1,617,308.00 from the America Rescue Plan Act (ARPA) of 2023 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to implement the Emergency Signal Preemption project. Under this project, the city will update signal infrastructure, including the existing emergency signal preemption system by replacing outdated and functionally obsolete equipment. The preemption system is a critical component of the Syracuse Fire Department's fast response times, allowing signals to provide priority to SFD vehicles during emergency situations. The DPW works closely with SFD to install and maintain this infrastructure.

The signal preemption technology is a sole source product from Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated. Both the existing and new technologies are from the singular supplier.

Please do not hesitate to contact me directly if you have any questions or require any additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

CC Chief Monds, SFD
CC Jen Tifft, Mayor's Office

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

October 13, 2023

Tim Rudd
Budget Director
231 City Hall
Syracuse, NY 13202

RE: Request to Authorize ARPA funding for the Emergency Signal Preemption project

Dear Mr. Rudd,

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to appropriate funds to the Department of Public Works in an amount not to exceed \$1,617,308.00 from the America Rescue Plan Act (ARPA) of 2023 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to implement the Emergency Signal Preemption project. Under this project, the city will update signal infrastructure, including the existing emergency signal preemption system by replacing outdated and functionally obsolete equipment. The preemption system is a critical component of the Syracuse Fire Department's fast response times, allowing signals to provide priority to SFD vehicles during emergency situations. The DPW works closely with SFD to install and maintain this infrastructure.

The signal preemption technology is a sole source product from Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated. Both the existing and new technologies are from the singular supplier.

Please do not hesitate to contact me directly if you have any questions or require any additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

CC Chief Monds, SFD
CC Jen Tifft, Mayor's Office




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 16, 2023
SUBJECT: Appropriation of ARPA Funds - Emergency Signal Preemption Project


On behalf of the Department of Public Works, I am requesting to appropriate funds to the Department of Public Works in an amount not to exceed \$1,617,308 from the American Rescue Plan Act (ARPA) of the 2023 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes specified below:

Funds will be used to implement the Emergency Signal Preemption project. Under this project, the city will update signal infrastructure, including the existing emergency signal preemption system by replacing outdated and functionally obsolete equipment. The preemption system is a critical component of the Syracuse Fire Department's fast response times, allowing signals to provide priority to SFD vehicles during emergency situations. The DPW works closely with SFD to install and maintain this infrastructure.

The signal preemption technology is a sole source product from Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated. Both the existing and new technologies are from the singular supplier.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

ORDINANCE AUTHORIZING A CONTRACT WITH GLOBAL TRAFFIC TECHNOLOGIES, LLC, A DIVISION OF MIOVISION TECHNOLOGIES INCORPORATED TO PROVIDE EQUIPMENT AND NECESSARY SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS TO IMPLEMENT THE EMERGENCY SIGNAL PREEMPTION PROJECT TO UPDATE SIGNAL INFRASTRUCTURE, INCLUDING THE EXISTING EMERGENCY SIGNAL PREEMPTION SYSTEM BY REPLACING OUTDATED AND FUNCTIONALLY OBSOLETE EQUIPMENT

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the Request for Proposal Process and approved the retention of Global Traffic Technologies, LLC, a division of Miovision Technologies Incorporated, the sole supplier of the existing and new emergency signal equipment, under the following terms:

(1) Global Traffic Technologies, LLC shall provide equipment and necessary services for the Department of Public Works to implement the Emergency Signal Preemption Project to update signal infrastructure, including the existing emergency signal preemption system, by replacing outdated and functionally obsolete equipment; and

(2) The City shall pay to Global Traffic Technologies, LLC an amount not to exceed the sum of \$2,031,168;

NOW,, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is

authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that \$1,617,308 of the costs associated with this agreement shall be charged to the appropriate account designated by the Commissioner of Finance for the American Rescue Plan Act of 2021 funds, authorized contemporaneously herewith by ordinance and the remaining \$413,860 shall be charged to Budget Account 01.81800.541500 or another appropriate account as designated by the Commissioner of Finance.



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

October 13, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, NY 13202

RE: Request for a Waiver of the RFP Process to enter into a Contract for an Emergency Signal Preemption system with Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to waive the RFP process and enter into a contract for Emergency Signal Preemption system services with Global Traffic Technologies, LLC. It is impractical to bid this contract due to the proprietary nature of the Emergency Signal Preemption system, which was developed by Global Traffic Technologies, LLC.

The Department of Public Works, in collaboration with the Fire Department, is requesting to enter into a contract with Global Traffic Technologies, LLC to provide upgrades to the preemption system. This system is a critical component of the Fire Department's fast response times. The work will include replacing outdated and functionally obsolete equipment at signalized intersections across the City and cover ongoing operation and maintenance items.

The contract covers an initial five-year period starting on the date of contract execution, with an option to renew for an additional 5-year period. Total 5-year cost is not to exceed \$2,031,168, to be charged to an account designated by the Commissioner of Finance. ARPA funds will be used to cover \$1,617,308 of the cost. The remaining \$413,860 will be charged to 01.81800.541500.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Sincerely,

Jeremy Robinson
Commissioner of Public Works

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

October 13, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Tim Rudd
Budget Director
231 City Hall
Syracuse, NY 13202

RE: Request for a Waiver of the RFP Process to enter into a Contract for an Emergency Signal Preemption system with Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated

Dear Mr. Rudd,

Please prepare a letter to the mayor requesting authorization for the City of Syracuse, Department of Public Works to waive the RFP process and enter into a contract for Emergency Signal Preemption system services with Global Traffic Technologies, LLC. It is impractical to bid this contract due to the proprietary nature of the Emergency Signal Preemption system, which was developed by Global Traffic Technologies, LLC.

The Department of Public Works, in collaboration with the Fire Department, is requesting to enter into a contract with Global Traffic Technologies, LLC to provide upgrades to the preemption system. This system is a critical component of the Fire Department's fast response times. The work will include replacing outdated and functionally obsolete equipment at signalized intersections across the City and cover ongoing operation and maintenance items.

The contract covers an initial five-year period starting on the date of contract execution, with an option to renew for an additional 5-year period. Total 5-year cost is not to exceed \$2,031,168, to be charged to an account designated by the Commissioner of Finance. ARPA funds will be used to cover \$1,617,308 of the cost. The remaining \$413,860 will be charged to 01.81800.541500.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Sincerely,

Jeremy Robinson
Commissioner of Public Works




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Tim Rudd, Director of Management and Budget 
DATE: October 17, 2023
SUBJECT: Waiver of RFP Process to Enter a Contract – Global Traffic Technologies, LLC., a division of Miovision Technologies Incorporated

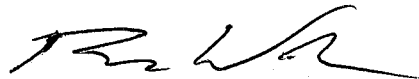
The Department of Public Works is requesting a waiver of the RFP process and enter into a contract for Emergency Signal Preemption system services with Global Traffic Technologies, LLC. It is impractical to bid this contract due to the proprietary nature of the Emergency Signal Preemption system, which was developed by Global Traffic Technologies, LLC.

The Department of Public Works, in collaboration with the Fire Department, is requesting to enter into a contract with Global Traffic Technologies, LLC to provide upgrades to the preemption system. This system is a critical component of the Fire Department's fast response times. The work will include replacing outdated and functionally obsolete equipment at signalized intersections across the City and cover ongoing operation and maintenance items.

The contract covers an initial five-year period starting on the date of contract execution, with an option to renew for an additional 5-year period. Total 5-year cost is not to exceed \$2,031,168, to be charged to an account designated by the Commissioner of Finance. ARPA funds will be used to cover \$1,617,308 of the cost. The remaining \$413,860 will be charged to 01.81800.541500.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

10/19/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

**GENERAL ORDINANCE AMENDING
ARTICLE 6, OF CHAPTER 14 OF THE REVISED
GENERAL ORDINANCES OF THE CITY OF
SYRACUSE, AS AMENDED, ENTITLED “ CITY
OF SYRACUSE DEPARTMENT OF PUBLIC
WORKS PROGRAM FOR UPDATING THE
CITY’S SOLID WASTE AND RECYCLING
COLLECTION SYSTEM FOR HOUSEHOLD
WASTE GENERATORS”**

BE IT ORDAINED, that Section 14-66 “Definitions” of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended is hereby amended to read as follows:

Section 14-66. Definitions

For purposes of this Article the definitions shall be the same as those listed in Section 14-14 of this Chapter except for the following terms which for the purposes of this Article shall be defined as follows:

City Issued Regulation Container shall be defined as a 96-gallon wheeled cart owned by the City and issued by the City to residential property owners or their representatives in the City of Syracuse for the sole purpose of storage, collection and disposal of source separated solid waste.

Commercial waste generator shall mean the owner, lessee, tenant or other person having the management or control of or occupying any lot or plot of land from which commercial waste is generated.

Commissioner shall be defined as the Commissioner of the Department of Public Works.

Corporation Counsel shall be defined as the Corporation Counsel of the City of Syracuse.

Household waste generator shall mean the owner, lessee, tenant, or other person having the management or control of or occupying any lot or plot of land on which are located from one to ten (10) residential units or of a residential unit of a Mixed Use Property.

Mixed Use Property shall mean a property that has at least one (1) commercial waste generator and up to four (4) residential units. Residential units of a Mixed Use Property are Household waste generators and are eligible for City trash collection services under the Solid Waste Collection System. Commercial waste generators at a Mixed Use Property are not eligible for

City trash collection services under the Solid Waste Collection System and must arrange for collection from a private hauler in accordance with Article 2 of this Chapter.

Route(s) shall be defined as a route or routes selected by the Commissioner on a rolling basis to participate in the Program to update the City's Solid Waste and Recycling Collection System for Household Waste Generators.

; and

BE IT FURTHER ORDAINED, that Section 14-70 "Penalties and Remedies for Violation" of Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, entitled "City of Syracuse Department of Public Works Program for Updating the City's Solid Waste and Recycling Collection System for Household Waste Generators" is hereby amended to reduce the administrative surcharge and shall read as follows:

Section 14-70. Penalties and remedies for violation

(a) Except as otherwise provided herein, any person or Waste Generator who shall knowingly and willfully violate or assist in the violation of this article shall be guilty of an offense and upon conviction shall be subject to a fine of seventy-five dollars (\$75.00). Each day such violation shall continue shall be deemed a separate violation subject to a separate fine.

(b) Except as otherwise provided herein, a violation of any provision of this article which shall result in the discharge or accumulation of solid waste shall be deemed a nuisance for purposes of civil remedies and shall be deemed to constitute a threat to public health and safety. Upon discovery of a discharge or accumulation of solid waste at a residential property it shall be the duty and responsibility of the Commissioner to: (i) provide notice of the condition to the Waste Generator and/or property owner where the violation has occurred by having a prominent marker placed at the site of the discharge or accumulation; (ii) mail notice of such condition to the Waste Generator and/or property owner where the violation has occurred to the address on file in the office of the department of finance, and if an address is not so filed, then notice shall be sent by certified mail to their last known address or place of residence; (iii) if the condition remains uncorrected for twenty-four (24) hours after the placement of a marker, the Commissioner shall take such actions as necessary to correct the condition, the cost of which shall be charged to the waste generator and/or property owner; (iv) a bill for the reasonable cost of the corrective action plus an administrative surcharge of \$25.00; and the commissioner of assessment shall be authorized to add any unpaid amount of said bill to the next succeeding property tax bill as a "special solid waste charge" which shall be a lien against the property.

(c) In addition to the above-provided penalties and revocations, or in lieu thereof, the Corporation Counsel may also institute and maintain an action or proceeding in the name of the City of Syracuse in a court of competent jurisdiction to compel compliance with or to

restrain by temporary restraining order, preliminary and/or permanent injunction, any violation of this ordinance.

; and

BE IT FURTHER ORDAINED, that the amendments to Section 14-66 and Section 14-70 of Article 6, of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, shall be effective immediately; and

BE IT FURTHER ORDAINED provided that all other provisions of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, which are unchanged by this amendment shall remain in full force and effect and shall be regarded for all purposes as having been in effect continuously and any new provisions shall be applied prospectively.

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)

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CITY OF SYRACUSE COMMON COUNCIL

AMIR GETHERS
Councilor-at-Large

October 26, 2023

Ms. Patricia K. McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to Amend Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended

Dear Ms. McBride:

Please place on the Agenda for the next Common Council Meeting legislation regarding amendments to Article 6 of Chapter 14 of the Revised General Ordinances of the City of Syracuse relative to the City's new Solid Waste Collection Program.

Based on concerns raised following the initial rollout of the Program, the members of the Common Council believe it is in the best interest of the City to (1) specifically define a Mixed Use Dwelling as property that contain a commercial waste generator and a household waste generator; (2) to specify that a mixed use dwelling containing up to four (4) units of household waste generators are eligible for residential trash pickup using a City issued regulation container; (3) updating the definition of commercial waste generator to remove language that states any combination of household waste generator and commercial waste generator; and (4) reducing the administrative fee for violations of Article 6 from \$100.00 to \$25.00.

Thank you for your assistance in this matter.

Sincerely,

Amir Gethers
Councilor at Large

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF TWO MILLION NINE HUNDRED EIGHTY-EIGHT THOUSAND DOLLARS (\$2,988,000) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PUBLIC WORKS 2023/2024 PARKING GARAGE REHABILITATION PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Public Works 2023/2024 Parking Garage Rehabilitation Program to make structural and other repairs to the City-owned parking garages in order to ensure the safety and structural integrity of these garages at an estimated maximum cost not to exceed Two Million Nine Hundred Eighty-Eight Thousand Dollars (\$2,988,000), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Two Million Nine Hundred Eighty-Eight Thousand Dollars (\$2,988,000) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Two Million Nine Hundred Eighty-Eight Thousand Dollars (\$2,988,000), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or

facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting

such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PUBLIC WORKS TO
PROCEED WITH THE 2023/2024 PARKING
GARAGE REHABILITATION PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2023/2024 Parking Garage Rehabilitation Program to make structural and other repairs to the City-owned parking garages in order to ensure the safety and structural integrity of these garages, at a total cost not to exceed \$2,988,000.00; and the Director of Management & Budget is hereby authorized to purchase any equipment necessary for the implementation of the Program and enter into a contract or contracts therefor for engineering services and construction associated with the Program in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$2,988,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

October 12, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: **2023/2024 Parking Garage Rehabilitation Program**

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Parking Garage Rehabilitation Program at a cost not to exceed \$2,988,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Parking Garage Rehabilitation Program at a cost not to exceed \$2,988,000.

These funds will be used for engineering services and construction needed to make structural and other repairs to City-owned parking garages to ensure safety and structural integrity. Funds are not to exceed \$2,988,000 and should be deposited into a Department of Public Works capital account to be determined by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

October 12, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Tim Rudd
Director of Budget
213 City Hall
Syracuse, New York 13202

Re: **2023/2024 Parking Garage Rehabilitation Program**

Dear Mr. Rudd:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 Parking Garage Rehabilitation Program at a cost not to exceed \$2,988,000.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 Parking Garage Rehabilitation Program at a cost not to exceed \$2,988,000.

These funds will be used for engineering services and construction needed to make structural and other repairs to City-owned parking garages to ensure safety and structural integrity. Funds are not to exceed \$2,988,000 and should be deposited into a Department of Public Works capital account to be determined by the Commissioner of Finance.

Department of Public
Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Very truly yours,

Jeremy Robinson
Commissioner of Public Works



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	10/12/23	Department:	Public Works
Project Name:	2023/2024 Parking Garage Rehabilitation Program		
Project Cost:	\$2,988,000		
Contact Name:	Jeremy Robinson		
Project Description:	The funds will be used for engineering services and construction needed to make structural and other repairs to City-owned parking garages to ensure safety and structural integrity		

Projected Time Line & Funding Source(s)

Estimated Start Date:	Estimated Completion Date:
-----------------------	----------------------------

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	2,988,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	\$ 2,988,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	\$2,988,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 2,988,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Y Yes X NO

Director of Administration: [Signature] Date: _____

Director of Management & Budget: [Signature] Date: 10-17-23

Commissioner of Finance: [Signature] Date: 10/18/23

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF SIX HUNDRED THOUSAND DOLLARS (\$600,000) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PUBLIC WORKS 2023/2024 MEM HVAC UPGRADES PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Public Works 2023/2024 MEM HVAC Upgrades Program to replace two (2) make up air (MUA) units and an infrared tube heater in order to help improve air quality at City facilities at an estimated maximum cost not to exceed Six Hundred Thousand Dollars (\$600,000), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Six Hundred Thousand Dollars (\$600,000) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Six Hundred Thousand Dollars (\$600,000), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 32 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York

a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said

bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended

to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PUBLIC WORKS TO
PROCEED WITH THE 2023/2024 MEM
HVAC UPGRADES PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2023/2024 MEM HVAC Upgrades Program to replace two (2) make up air (MUA) units and an infrared tube heater in order to help improve air quality at City facilities, at a total cost not to exceed \$600,000.00; and the Director of Management & Budget is hereby authorized to purchase said equipment and enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$600,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

October 2, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: 2023/2024 MEM HVAC Upgrades Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issue of bonds to defray the costs of the 2023/2024 MEM HVAC Upgrades Program at a cost not to exceed \$600,000.00.
- Ordinance authorizing the Department of Public Works to proceed with the 2023/2024 MEM HVAC Upgrades Program at a cost not to exceed \$600,000.00.

Funds will be used to replace (2) Make up air (MUA) and the infrared tube heater. These upgrades will improve the air quality.

The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this program.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St.
Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	10/02/23	Department:	Public Works
Project Name:	2023/2024 MEM HVAC Upgrades Program		
Project Cost:	\$600,000.00		
Contact Name:	Jeremy Robinson, Commissioner		
Project Description:	Funds will be used to replace (2) Make up air (MUA) and the infrared tube heater. These upgrades will improve the air quality.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Fall 2023 Estimated Completion Date: 6/30/2024


Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	600,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify) From appropriated & unallocated cash capital	
Other (identify) (costs will be recouped by fees assessed to taxpayers)	
Total Project Funding (must equal cost): \$600,000.00	

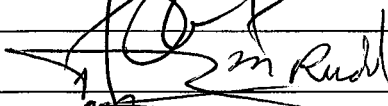

Estimated Project Borrowing Timeline

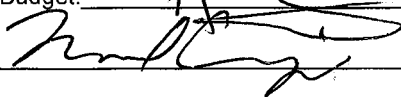
Year	Fiscal Year	Estimated Amount to Borrow
1	2024	600,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason("No"): Reallocating funds from under spent projects in order to fund this purchase

Director of Administration:  Date: _____

Director of Management & Budget:  Date: 10-18-23 

Commissioner of Finance:  Date: 10/18/23

**ORDINANCE AMENDING ORDINANCE
 NO. 477-2023 APPROPRIATING FUNDS FOR
 THE WATER DEPARTMENT FOR THE
 2023/2024 CAPITAL EQUIPMENT
 REPLACEMENT PROGRAM AT A COST NOT
 TO EXCEED \$400,000 TO AUTHORIZE A
 REAPPROPRIATION OF UNUSED FUNDING
 FOR PRIOR WATER DEPARTMENT CAPITAL
 PROJECTS AND TO AMEND AUTHORIZE THE
 PURCHASE OF A FLATBED TRUCK AS PART
 OF THE INCREASE THE COST NOT TO
 EXCEED BY \$90,106.74**

BE IT ORDAINED, that Ordinance No. 477-2023 is hereby amended to read as follows:

WHEREAS, the Water Department has determined that they would like to use the remaining funds in the accounts designated for Fiscal Year 2019/2020 Water Department Capital Project #501557019, Fiscal Year 2020/2021 Water Department Capital Project #501557021 (\$46,321.58), and Fiscal Year 2022/202 Water Department Capital Project #501557023 (\$9,074.36) totaling \$90,106.74, to add to the list of equipment to be purchased during the Fiscal Year 2023/2024 Water Department Capital Equipment Replacement Program a flatbed truck; and

WHEREAS, the Commissioner of Water has requested authorization for a reappropriation of funds from the capital accounts for the Project to the appropriate account designated by the Commissioner of Finance for Fiscal Year 2023/2024 Water Department Capital Project #501557024 and to authorize the addition of a flatbed truck at a cost not to exceed \$90,106.74 to be added to the list of equipment to be purchased pursuant to this authorizing Ordinance; NOW, THEREFORE

BE IT ORDAINED that the Commissioner of Finance is hereby authorized to reappropriate funds from the Capital Accounts designated for Fiscal Year 2019/2020 Water

Department Capital Project #501557019, Fiscal Year 2020/2021 Water Department Capital Project #501557021 (\$46,321.58), and Fiscal Year 2022/202 Water Department Capital Project #501557023 (\$9,074.36) totaling \$90,106.74 to the Capital Account designated for Fiscal Year 2023/2024 Water Department #501557024; and

BE IT FURTHER ORDAINED, that this Common Council hereby appropriates the sum of \$490,106.74* from Water Fund cash capital account No. 05.120033.99999 to an account to be determined by the Commissioner of Finance for the Syracuse Water Department; said funds are to be used by the Water Department for the 2023-2024 Capital Equipment Replacement Program, to purchase the equipment set forth below in the manner provided by law :

Department of Water 2023-2024 Capital Equipment

TRACTOR - LOWBOY	\$140,000.00
SUV	\$ 25,000.00
EQUIPMENT	\$ 80,000.00
DUMP TRUCK	\$ 75,000.00
SKID STEER	\$ 80,000.00
<u>FLATBED TRUCK</u>	<u>\$ 90,106.00</u>
TOTAL	<u>\$490,106.00*</u>

_____ = new material

* previously read \$400,000.00



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

October 13, 2023

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

**RE: Cash Capital Transfer Capital Equipment
Amendment to Ordinance**

Dear Ms. McBride,

Please prepare legislation at the next Common Council meeting to amend ordinance 477-2023 increasing the amount by \$90,106.74 for a total of \$490,106.7 on behalf of the Water department.

The Water Department, due to lower prices than anticipated, has balances in the following Capital Equipment Projects and would like to use that money for the purchase of a flatbed truck by combining it with the current Capital Equipment project #501557024.

FY 19	501557019	\$34,710.80
FY 21	501557021	\$46,321.58
FY 23	501557023	\$9,074.36

Total: \$90,106.74

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

It is requested that an ordinance be submitted for consideration by the Common Council amending Ordinance 477-2023 "authorizing the transfer of funds and the purchase of a flatbed truck for use by the Department of Water". Please see Appendix "A" for the revised listing of Equipment.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

www.syr.gov.net

APPENDIX "A"
Department of Water

2023-2024 Capital Equipment

Tractor-Lowboy	\$140,000	
SUV	\$25,000	
Equipment	\$80,000	
Dump Truck	\$75,000	
Skid Steer	\$80,000	
Flat Bed	\$90,106	<i>REVISED Additional vehicle</i>
TOTAL:	\$490,106	

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF DISPOSAL SERVICES FROM
T H KINSELLA FOR THE SPOILS GENERATED
BY THE WATER DEPARTMENT WHEN
REPAIRING WATER MAINS AND SERVICES
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of disposal services from T H Kinsella for the spoils generated by the Water Department when repairing water mains and services during the Fiscal Year 2023/2024, at a cost not to exceed \$80,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid for these waste disposal services as T H Kinsella is the only local company who is currently accepting spoils; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said disposal services from T H Kinsella at a cost not to exceed \$80,000.00, charging the cost thereof to Water Department Budget Account #05.83400.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

October 13, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Annual Waiver Request

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process to allow Kinsella to accept spoils from the Water Department.

The Water Department generates spoils daily while repairing water mains and services. These spoils need to be disposed of and Kinsella is the only local company accepting them.

All costs associated will be charged to Water Department Budget Account #05.83400.540552 not to exceed \$80,000.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

October 13, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Annual waiver request - Kinsella

Dear Director Rudd:

The Department of Water requests a waiver of the competitive bidding process to allow Kinsella to accept spoils from the Water Department.

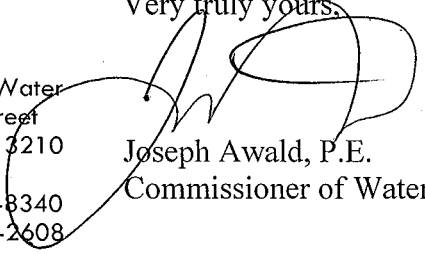
The Water Department generates spoils daily while repairing water mains and services. These spoils need to be disposed of and Kinsella is the only local company accepting them.

All costs associated will be charged to Water Department Budget Account # 05.83400.540552 not to exceed \$80,000.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360


Joseph Awald, P.E.
Commissioner of Water

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF SCREEN CLEANING SERVICES
FROM DEHM FOR THE WATER DEPARTMENT
DURING THE FISCAL YEAR 2023/2024**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of screen cleaning services from DEHM for the Water Department, at a cost not to exceed \$15,000.00 without competitive bidding or formal advertising by reason of the fact that it is impracticable due to the nature of the screen cleaning work; services to be provided by DEHM shall include cleaning of the Woodland Reservoir screens, the crib screen in Skaneateles Lake and the wet well at the Skaneateles Lake Gatehouse; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said screen cleaning services from the DEHM at a cost not to exceed \$15,000.00, charging the cost thereof to Budget Account #05.83300.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

October 13, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Annual Waiver Request

Dear Ms. McBride,

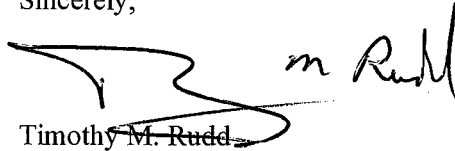
Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of the competitive bidding process to purchase screen cleaning services from Dehm.

The service involves cleaning the Woodland Reservoir screens, the crib screen in Skaneateles Lake, and the wet well at Skaneateles gatehouse.

All costs associated will be charged to Water Department Budget Account #05.83300.540552 not to exceed \$15,000.

Thank you.

Sincerely,



Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

October 13, 2023

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Annual waiver request - Dehm

Dear Director Rudd:

The Department of Water requests a waiver of the competitive bidding process to purchase screen cleaning services from Dehm.

This service involves cleaning the Woodland Reservoir screens, the crib screen in Skaneateles Lake, and the wet well at Skaneateles gatehouse.

All costs associated will be charged to Water Department Budget Account # 05.83300.540552 not to exceed \$15,000.

Very truly yours,

A handwritten signature in black ink, appearing to be "J. Awald", is written over the typed name and title.

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE
NO. 588-2022 AUTHORIZING A CONTRACT
WITH CHA CONSULTING, INC., RELATIVE TO
PROVIDING SCOPING AND PRELIMINARY
DESIGN SERVICES FOR THE EAST COLVIN
STREET PAVING PROJECT (COMSTOCK
AVENUE TO CITY LINE), PIN 3756.81**

BE IT ORDAINED, that Ordinance No. 588-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of CHA Consulting, Inc., under the following terms:

- (1) CHA Consulting, Inc. shall provide all required scoping, preliminary design and final design services for the East Colvin Street Paving Project (Comstock Avenue to City Line), pin 3756.81;
- (2) The City shall pay to CHA Consulting, Inc. a total amount not to exceed \$534,000.00 (an amount not to exceed \$242,000.00 for scoping and preliminary design services and an amount not to exceed \$292,000.00 for final design services) to be paid on a time-and-expense basis; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital Account 07.599807.700375681.80405 or another appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

13 October 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: Ordinance amending Original Ordinance No. 588-2022 Authorizing Consultant Agreement with CHA Consulting, Inc. for Preliminary Design Services Phases Fee for the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to provide Final Design Services.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 588-2022 to include additional costs in the amount of \$292,000.00 with CHA Consulting, Inc. to provide final design services, resulting in a total fee not to exceed of \$534,000.00 (the previous agreement amount was for a total fee not to exceed of \$242,000.00). The total not to exceed amount is to be paid on a time and expense basis for all services required to produce final design plans for the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). Previously the City received 8.38% Marchiselli Funding for scoping and preliminary design phase which increased to 15% total reimbursement with the detailed design amendment. Account number designated by the Commissioner of Finance is 07.599807.700375681.80405.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of CHA Consulting, Inc. to the Mayor, and the Mayor approved of the selection of CHA Consulting, Inc. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,
Mary E. Robison

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

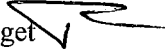
Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Tim Rudd, Budget Director, Office of Management & Budget 

FROM: Mary Robison, P.E., City Engineer *Mary E. Robison*

DATE: October 13, 2023

RE: **MEMORANDUM OF APPROVAL – CHA CONSULTING, INC. FINAL DESIGN SERVICE FEE FOR THE EAST COLVIN STREET PAVING PROJECT (COMSTOCK AVENUE TO CITY LINE), PIN 3756.81.**

On April 04, 2022 you approved the selection of CHA Consulting, Inc., for the preliminary design of the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81 for a not to exceed fee of \$242,000.00. We have now completed the negotiations of the scope of services and fee with CHA Consulting, Inc. for the Final Design phase of the project.

We have negotiated an estimated maximum total cost not to exceed of \$292,000.00 for CHA Consulting, Inc. to complete the Final Design of this project as detailed in their scope of services. We will negotiate a fee for Construction Inspection & Support services with CHA Consulting, Inc. once the final design process is complete. This will require amending this agreement at a later date.

Please advise if you approve of CHA Consulting, Inc. proposed total maximum fee not to exceed \$292,000.00 for the Final Design of the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81 (Total not to exceed for all phases = \$534,000.00).

If you approve of CHA Consulting, Inc. fee, we will present this to the Common Council for its approval.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syrgov.net

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Topic: EAST COLVIN STREET PAVING PROJECT
(COMSTOCK AVENUE TO CITY LINE), PIN 3756.81

13 October 2023
Page 2

YES X NO _____

Comments: _____

Signature:  Date: OCT 18 2023

Please return document to Mirza Malkoc, Department of Engineering.

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE
NO. 830-2022 AUTHORIZING A CONTRACT
WITH FISHER ASSOCIATES, D.P.C.
RELATIVE TO PROVIDING SERVICES FOR
THE PRELIMINARY DESIGN PHASE FOR THE
MIDLAND AVENUE PAVING PROJECT
(OSTRANDER AVENUE TO ROUTE 173),
PIN NO. 3756.83**

BE IT ORDAINED, that Ordinance No. 830-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Fisher Associates, under the following terms:

- (1) Fisher Associates, D.P.C. shall provide all required services for the preliminary design and final design phases for the Midland Avenue Paving Project (Ostrander Avenue to Route 173 (W.Seneca Turnpike), Pin 3756.83; and
- (2) The City shall pay to Fisher Associates, D.P.C. a total amount not to exceed \$529,000.00 for all services to be provided (an amount not to exceed \$235,000.00 for the preliminary design phase services and an amount not to exceed \$294,000.00 for the final design phase services) to be paid on a time-and-expense basis for all services under this agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Capital Account #599807.07.700375683.80405 or another appropriate account as designated by

the Commissioner of Finance.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

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13 October 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: Ordinance amending Original Ordinance No. 830-2022 Authorizing Consultant Agreement with Fisher Associates, D.P.C. for Preliminary Design Services Phases Fee for the Midland Avenue 2R Paving Project (Ostrander Ave to Route 173 (West Seneca Turnpike)), PIN 3756.83. Amend to provide Final Design Services.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 830-2022 to include additional costs in the amount of \$294,000.00 with Fisher Associates, D.P.C. to provide final design services, resulting in a total fee not to exceed of \$529,000.00 (the previous agreement amount was for a total fee not to exceed of \$235,000.00). The total not to exceed amount is to be paid on a time and expense basis for all services required to produce the final design plans for the Midland Avenue 2R Paving Project, PIN 3756.83.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The scoping, preliminary and detailed design phase is receiving 15% Marchiselli Funding. Costs will be charged to Capital Account No. 599807.07.700375683.80405.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of Fisher Associates, D.P.C. to the Mayor, and the Mayor approved of the selection of Fisher Associates, D.P.C. on December 02, 2022. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

13



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Tim Rudd, Budget Director, Office of Management & Budget

FROM: Mary Robison, P.E., City Engineer *Mary E. Robison*

DATE: October 13, 2023

RE: **MEMORANDUM OF APPROVAL – FISHER ASSOCIATES, D.P.C. FINAL DESIGN SERVICE FEE FOR MIDLAND AVENUE 2R PAVING PROJECT, PIN 3756.83.**

On December 02, 2022 you approved the selection of Fisher Associates, D.P.C., for the preliminary design of the Midland Avenue 2R Paving Project (Ostrander Ave. to Route 173 (West Seneca Turnpike)), PIN 3756.83 for a not to exceed fee of \$235,000.00. We have now completed the negotiations of the scope of services and fee with Fisher Associates, D.P.C. for the Final Design phase of the project.

We have negotiated an estimated maximum total cost not to exceed of \$294,000.00 for Fisher Associates, D.P.C. to complete the Final Design of this project as detailed in their scope of services. We will negotiate a fee for Construction Inspection & Support services with Fisher Associates, D.P.C. once the final design process is complete. This will require amending this agreement at a later date.

Please advise if you approve of Fisher Associates, D.P.C. proposed total maximum fee not to exceed \$294,000.00 for the Final Design of the Solar Street Improvement Project, PIN 3756.26 (Total not to exceed for all phases = \$529,000.00).

If you approve of Fisher Associates, D.P.C. fee, we will present this to the Common Council for its approval.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

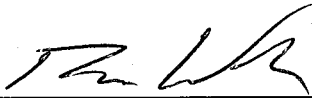
www.syr.gov.net

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YES

NO

Comments: _____

Signature:  _____

Date: OCT 18 2023

Please return document to Mirza Malkoc, Department of Engineering.

**ORDINANCE AMENDING ORDINANCE
NO. 182-2023 AUTHORIZING THE
DEPARTMENT OF ENGINEERING TO
PROCEED WITH THE DEMOLITION
DESIGN OF THE FORMER SYRACUSE
DEVELOPMENTAL CENTER
(800-802 SOUTH WILBUR AVENUE) AT
A COST NOT TO EXCEED \$450,000.00**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the demolition design of the former Syracuse Developmental Center (SDC) (800-802 South Wilbur Avenue) at a total cost not to exceed \$450,000.00 with the professional services to be performed by C&S Engineers under the supervision of the City Engineer using the Building Division General service agreement for general Architectural/Engineering services - this agreement was previously authorized by the Common Council in 2022; charging the cost thereof to Unallocated Cash Capital Account No. 599007.01.99999; and

BE IT FURTHER ORDAINED, that the scope of services of the demolition design of the former SDC is hereby increased to include the site work design scope so that the City can initiate the site design work and C&S Engineers can work with the developers involved in the residential and commercial development proposed to determine the scope of site design work that the City will completed; and

BE IT FURTHER ORDAINED, that the demolition design will be used to complete the demolition and remediation of the existing structures on the site after the completion of the SEQRA review process with costs to be reimbursed by New York State Empire State Development (ESD) through their previously approved grant agreement with the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to create any necessary capital accounts necessary to effectuate the implementation of the SDC demolition and remediation project.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

13 October 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: Amend Ordinance No. 182 of 2023 - Authorization Demolition Design of the Former Syracuse Developmental Center (800-802 S. Wilbur Avenue) at a cost not to exceed \$450,000. Amend to include the scope of site work design in this project.

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting for the following:

- Amend Ordinance No. 182 of 2023 authorizing the Department of Engineering to proceed with the Demolition Design of the Former Syracuse Developmental Center (800-802 S. Wilbur Ave.) at a cost not to exceed \$450,000.00. Amend to include the scope of site work design in this project.

The site design professional services will be performed by C&S Engineers using the Department of Engineering's Building Division General service agreement for general Architectural/Engineering services – this agreement was previously authorized by the Common Council in 2022. We are requesting authorization to add the site work design scope to this project so that we can initiate the site design work and C&S Engineers can work with the developers involved in the residential and commercial development proposed to determine the scope of site design work that the City will complete for this project. We will initiate the site design with this money and additional funding will need to be appropriated for the full site design once the full scope of the site work is determined. This project will be fully reimbursed from a grant at a total cost not to exceed \$29,000,000.00 from the New York State Empire State Development (ESD). This grant funding will be used to complete the demolition and remediation of the existing structures on the site, as well as infrastructure investments to expand water/sewer service lines, access roads, sidewalks, tree planting and street lighting along the access roads to the site. Bond Authorization and Project Authorization for the Demolition Phase of this project is being considered contemporaneously by the Common Council on this agenda.

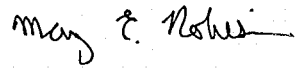
Costs will be charged to Capital Account No. 599807.07.700040523.80405.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

Please let me know if you have any questions relative to this request.

Sincerely,

A handwritten signature in black ink that reads "Mary E. Robison". The signature is written in a cursive style with a horizontal line at the end.


Mary E. Robison, P.E.
City Engineer



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: October 16, 2023
SUBJECT: Amend Ordinance #182-2023

Julie Castellitto
Assistant Director

On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to amend Ordinance No. 182-2023 for the following:

- Amend Ordinance No. 182 of 2023 authorizing the Department of Engineering to proceed with the Demolition Design of the Former Syracuse Developmental Center (800-802 S. Wilbur Ave.) at a cost not to exceed \$450,000.00. Amend to include the scope of site work design in this project.

The site design professional services will be performed by C&S Engineers using the Department of Engineering's Building Division General service agreement for general Architectural/Engineering services - this agreement was previously authorized by the Common Council in 2022. We are requesting authorization to add the site work design scope to this project so that we can initiate the site design work and C&S Engineers can work with the developers involved in the residential and commercial development proposed to determine the scope of site design work that the City will complete for this project. We will initiate the site design with this money and additional funding will need to be appropriated for the full site design once the full scope of the site work is determined. This project will be fully reimbursed from a grant at a total cost not to exceed \$29,000,000.00 from the New York State Empire State Development (ESD). This grant funding will be used to complete the demolition and remediation of the existing structures on the site, as well as infrastructure investments to expand water/sewer service lines, access roads, sidewalks, tree planting and street lighting along the access roads to the site. Bond Authorization and Project Authorization for the Demolition Phase of this project is being considered contemporaneously by the Common Council on this agenda.

Costs will be charged to Capital Account No. 599807.07.700040523.80405.


Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Office 315 448-8252
Fax 315 448-8116

Thank you for your attention regarding this matter.

www.syr.gov



Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023

Date

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF TWENTY-SIX MILLION FOUR HUNDRED THOUSAND DOLLARS (\$26,400,000) TO DEFRAY THE COST AND EXPENSE OF THE DEMOLITION OF THE FORMER SYRACUSE DEVELOPMENTAL CENTER (800-802 SOUTH WILBUR AVENUE)

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Demolition of the former Syracuse Developmental Center (800-802 South Wilbur Avenue which shall include the demolition and remediation of the existing structures on the site, testing, construction administration and inspection, and other ancillary costs associated with the demolition) at an estimated maximum cost not to exceed Twenty-Six Million Four Hundred Thousand Dollars (\$26,400,000), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Twenty-Six Million Four Hundred Thousand Dollars (\$26,400,000) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Twenty-Six Million Four Hundred Thousand Dollars (\$26,400,000), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 12 (a) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is ten (10) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or

facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting

such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF ENGINEERING TO
PROCEED WITH THE DEMOLITION
OF THE FORMER SYRACUSE
DEVELOPMENTAL CENTER
(800-802 SOUTH WILBUR AVENUE)
AT A COST NOT TO EXCEED
\$26,400,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the demolition of the former Syracuse Developmental Center (SDC) (800-802 South Wilbur Avenue) which shall include the demolition and remediation of the existing structures on the site, testing, construction administration and inspection, and other ancillary costs associated with the demolition, at a total cost not to exceed \$26,400,000; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$26,400,000 authorized contemporaneously herewith by ordinance of this Common Council.



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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

13 October 2023

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: Bond Authorization and Project Authorization for the Demolition Phase of the Former Syracuse Developmental Center (800-802 S. Wilbur Avenue) at a cost not to exceed \$26,400,000.

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting for the following:

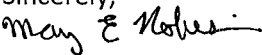
- An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Demolition Phase of the Former Syracuse Developmental Center (800-802 S. Wilbur Avenue) at a cost not to exceed \$26,400,000.00.
- Ordinance authorizing the Department of Engineering to proceed with the Demolition Phase of the Former Syracuse Developmental Center (800-802 S. Wilbur Ave.) at a cost not to exceed \$26,400,000.00.

We are requesting authorization to proceed with the demolition phase of the Former Syracuse Developmental Center which includes demolition and remediation of the existing structures on the site, testing, construction administration and inspection and other ancillary costs associated with the Demolition Phase of this project. This project will be fully reimbursed from a grant at a total cost not to exceed \$29,000,000.00 from the New York State Empire State Development (ESD). This grant funding will be used to complete the demolition and remediation of the existing structures on the site, as well as infrastructure investments to expand water/sewer service lines, access roads, sidewalks, tree planting and street lighting along the access roads to the site.

Common Council adopted SEQRA Ordinance No. 525 of 2023 which declared this demolition project as a Type 1 Action with no significant adverse impact on the environment.

The Capital account to be used will be determined by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	10/13/23	Department:	Engineering
Project Name:	Syracuse Developmental Center Demolition Phase		
Project Cost:	\$26,400,000		
Contact Name:	Mary Robison, PE		
Project Description:	Demolition phase of the Former Syracuse Developmental Center (800-802 S. Wilbur Ave) which includes the complete demolition and remediation of the existing structures on the site, testing, construction administration and inspection and other ancillary costs associated with the demolition phase of this project.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Winter '23/24 Estimated Completion Date: as required

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$0
Local Share: Bonds (complete schedule below)	\$0
State Aid/Grant (identify) NYS ESD Grant - 100% reimbursement	\$26,400,000
Federal Aid/Grant (identify) (TIP)	\$0
Other (identify) Syracuse University	\$0
Other (identify) Onondaga County	\$0
Total Project Funding (must equal cost):	\$26,400,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2023/24	\$26,400,000
2	0	\$0
3	0	
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 26,400,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason ("No"): This is a strategic project that will not need long term financing since it is being 100% reimbursed w/NYS ESD funding.

Director of Administration:  Date: _____

Director of Management & Budget:  Date: 10-17-23

Commissioner of Finance:  Date: 10/18/23

ORDINANCE AUTHORIZING MAYOR TO ACCEPT FUNDING FROM THE SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL (SMTC) IN AN AMOUNT NOT TO EXCEED \$9,500.00 TO BE USED BY THE CITY OF SYRACUSE DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT TO ESTABLISH A COMMUNITY STREETS PROGRAM AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and he hereby is authorized to accept funding from the Syracuse Metropolitan Transportation Council (SMTC) in an amount not to exceed \$9,500.00 to be used by the City of Syracuse Department of Neighborhood and Business Development to establish a Community Streets Program; there is no local match; and

BE IT FURTHER ORDAINED, that the City will enter into an agreement authorized contemporaneously with this Ordinance for Adapt CNY to administer the Community Streets Program within City neighborhoods to implement projects on behalf of groups who apply for funding; and

BE IT FURTHER ORDAINED, that SMTC will assist the City and Adapt CNY in structuring an ongoing process to engage community members, encourage more bike and pedestrian activity and participate in demonstration projects aimed at improving safety for pedestrians and cyclists. SMTC will work alongside City staff and community partners throughout this process, providing guidance and expertise as needed;

BE IT FURTHER ORDAINED, that upon receipt of said funding, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH ADAPT CNY TO SERVE AS THE NOT-FOR-PROFIT PARTNER FOR THE CITY OF SYRACUSE DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT COMMUNITY STREETS PROGRAM AND TO ADMINISTER THE FUNDS RECEIVED FROM THE SYRACUSE METROPOLITAN TRANSPORTATION COUNCIL (SMTC) TO SUPPORT THE COMMUNITY STREETS PROGRAM

BE IT ORDAINED, that the Mayor be and he hereby is authorized to execute an agreement with Adapt CNY to serve as the not-for-profit partner for the City of Syracuse Department of Neighborhood and Business Development Community Streets Program and to administer the funding received by the City of Syracuse from the Syracuse Metropolitan Transportation Council (SMTC) in an amount not to exceed \$9,500.00, on behalf of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the agreement shall be subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that upon execution of the aforementioned agreement, the funds received from the SMTC for the Community Streets Program will be expended, subject to the approval of the Commissioner of Finance.



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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

October 13, 2023

Patricia McBride, City Clerk
Office of the City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Deputy Commissioner of Code Enforcement
Jacob Dishaw

Deputy Commissioner of Planning and Sustainability
Owen Kerney

Re: Legislation Request – Accept \$9,500 from Syracuse Metropolitan Transportation Council and Direct to Adapt CNY, Inc. for the Community Streets Program

Dear Ms. McBride,

Please prepare legislation for the October 30, 2023 meeting of the Syracuse Common Council for the City of Syracuse to accept an investment from the Syracuse Metropolitan Transportation Council (SMTC) in the amount of \$9,500 to establish the 'Community Streets Program'. Once received, the funds will be directed to Adapt CNY, Inc. in order to administer the program within City neighborhoods to implement projects on behalf of groups who apply. No City funds are required.

As part of the Syracuse Metropolitan Transportation Council's (SMTC) 2023-2024 Unified Planning Work Program (UPWP), the SMTC has agreed to provide up to \$9,500 to the City of Syracuse towards developing the City's Community Streets Program. SMTC staff will assist the City and Adapt CNY in structuring an ongoing process to engage community members, encourage more bike and pedestrian activity, and participate in demonstration projects aimed at improving safety for pedestrians and cyclists. SMTC will work alongside City staff and community partners throughout this process, providing guidance and expertise as needed.

Please contact me if you have any questions.

Sincerely,

Eric Ennis
Deputy Commissioner

Department of Neighborhood & Business Development

201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100

Cc: Michael Collins, NBD Commissioner
Sharon Owens, Deputy Mayor
Corey Driscoll Dunham, Chief Operating Officer
Jeremy Robinson, DPW Commissioner
Neil Milcarek-Burke, Director of Special Projects

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh

FROM: Timothy M. Rudd, Director of Management and Budget 

DATE: October 16, 2023


SUBJECT: Accept Investment – Syracuse Metropolitan Transportation Council (SMTC)

On behalf of the Department of Public Works, I am requesting to accept an investment from the Syracuse Metropolitan Transportation Council (SMTC) in the amount of \$9,500 to establish the 'Community Streets Program'. Once received, the funds will be directed to Adapt CNY, Inc. in order to administer the program within City neighborhoods to implement projects on behalf of groups who apply. No City funds are required.

As part of the Syracuse Metropolitan Transportation Council's (SMTC) 2023-2024 Unified Planning Work Program (UPWP), the SMTC has agreed to provide up to \$9,500 to the City of Syracuse towards developing the City's Community Streets Program. SMTC staff will assist the City and Adapt CNY in structuring an ongoing process to engage community members, encourage more bike and pedestrian activity, and participate in demonstration projects aimed at improving safety for pedestrians and cyclists. SMTC will work alongside City staff and community partners throughout this process, providing guidance and expertise as needed.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



 Mayor Ben Walsh
 City of Syracuse, New York

OCT 18 2023

 Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Introduction

The City of Syracuse's Community Streets program gives you the opportunity to turn your ideas for street improvements into temporary "pop-up" projects: projects that you design and install with City input and approval. Pop-up projects are typically in place for between one day and six months.

In cities around the country, people are using temporary projects to get their friends, neighbors, and city leaders interested in and excited about new ways of using public space.

By giving an idea – anything from a crosswalk to a bike lane – a test run, everyone involved can see how an idea would work in practice. A pop-up project can also generate more discussion of an idea's pros and cons

than the typical public involvement process.

The Community Streets program is one of the Vision Zero initiatives that the City of Syracuse has developed to promote safety and accessibility across the city's transportation network. Vision Zero Syracuse is designed to increase safety for all users of the right-of-way, particularly pedestrians, cyclists, and transit riders.

The Community Streets program gives residents a process for demonstrating how small changes can make a difference to bicycle and pedestrian safety. These projects can give the City valuable data on the potential benefits of turning a pop-up project into a permanent part of the street.

Community Streets and Tactical Urbanism

The kinds of projects discussed in this guide are sometimes called "tactical urbanism". Tactical urbanism is defined as: a city and/or citizen-led approach to neighborhood building using short-term, low-cost and scalable interventions to catalyze long-term change. The term was coined by Mike Lydon of the Open Streets Collaborative in 2010.



Photo courtesy of Walk Denver

FAQs

Why do a Community Streets project?

It can take years for an idea for a street improvement to become reality. Even something as seemingly "simple" as a new crosswalk can involve studies and planning by City planners and engineers. By using the Community Streets process, you can turn your idea into something that people can see and use.

How long can my project remain in place?

That will depend on a variety of factors, including the kind of project you are considering and the kind of materials you will be using. Projects that involve street or intersection murals can stay in place until they wear away. Projects that involve disruptions to how a street is used will generally remain in place for two weeks or less.

How long will it take to get approval?

The process outlined in this Guide will typically take TWO to FIVE MONTHS of planning and design prior to approval by the City.

Why does my project need to go through this process?

Making changes in the public right-of-way without permission from the City is illegal and potentially dangerous. What seems like an obvious improvement to you may put other pedestrians, cyclists, or drivers in harm's way.

Terminology

AASHTO: American Association of State Highway and Transportation Officials, the organization that sets the design standards for roads in the United States.

Capital Project: A long-term / permanent improvement to the public right-of-way, typically built through a bid process, involving a contractor.

FHWA: Federal Highway Administration

MUTCD: The Manual on Uniform Traffic Control Devices. The FHWA's standards for all forms of traffic control devices, including pavement markings, signs, and traffic signals. The MUTCD also includes standard traffic control measures to be used during construction projects and temporary lane or roadway closures.

Pop-Up Project: A temporary project in the public right-of-way, installed in a few hours, and typically lasting between one day and six months, that is designed, developed, and installed by members of the public. Pop-up projects can also include alterations that are long-term / permanent and maintained by community members, such as painted curb extensions or intersection murals.

Project Sponsor: The person, organization, or business that leads a pop-up or demonstration project.

Ordinance No.

2023

**ORDINANCE AUTHORIZING MAYOR TO
SUBMIT AN APPLICATION FOR A GRANT
FROM THE NEW YORK STATE DIVISION OF
HOMELAND SECURITY AND EMERGENCY
SERVICES FOR A 2021 EXPLOSIVE
DETECTION CANINE TEAM GRANT (EDC21)
GRANT AND EXECUTE A CONTRACT OR
WRITTEN INSTRUMENTS ASSOCIATED WITH
THE GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Division of Homeland Security and Emergency Services for a 2021 Explosive Detection Canine Team Grant (EDC21) in an amount not to exceed \$15,000.00; said funds will be used by the City of Syracuse Police Department for enhancement of its existing canine detection program; no local match is required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

October 13, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear City Clerk McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the New York State Division of Homeland Security and Emergency Services for the 2021 Explosive Detection Canine Team Grant (EDC21).

The City's allocation for the CY21 funds is \$15,000.00 to be used by the police department for enhancement to the existing Canine Detection Dog Program.

The total contract amount is not to exceed \$15,000.00. No local match is required.

Sincerely,

A handwritten signature in black ink that reads "Janet L. Burke".

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

Ordinance No.

2023

**ORDINANCE AUTHORIZING MAYOR TO
SUBMIT AN APPLICATION FOR A GRANT
FROM THE NEW YORK STATE DIVISION OF
CRIMINAL JUSTICE SERVICES THROUGH
THE LAW ENFORCEMENT TECHNOLOGY
GRANT PROGRAM AND EXECUTE A
CONTRACT OR WRITTEN INSTRUMENTS
ASSOCIATED WITH THE GRANT AS
NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Division of Criminal Justice Services through the Law Enforcement Technology Grant Program in an amount not to exceed \$3,000,000.00; said funds will be used by the City of Syracuse Police Department to supplement a separate grant from the Division of Criminal Justice Services through the CPTED Program to be used for COPS Cameras, LED lighting, blight removal, and additional law enforcement technology; no local match is required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

October 12, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to apply for and enter into an agreement with the NYS Division of Criminal Justice Services through the Law Enforcement Technology grant program.

The City will be submitting an application for an amount not to exceed \$3,000,000.00. No local match is required.

These funds will be used to supplement a separate grant from DCJS through the CPTED program for COPS Cameras, LED lighting and blight removal, and additional law enforcement technologies.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

ORDINANCE GRANTING PERMISSION TO ANNA ADKINS, PROPERTY OWNER OF 508 HICKORY STREET, SYRACUSE NEW YORK TO ENCROACH UP TO 3'6" INTO THE HICKORY STREET RIGHT-OF-WAY WITH A SET OF REPLACEMENT STAIRS THAT WILL REPLACE THE EXISTING STAIRS WHICH CURRENTLY ENCROACH UP TO 3'6" INTO THE HICKORY STREET RIGHT-OF-WAY

WHEREAS, Christopher Dorn on behalf of Anna Adkins, the owner of the property situated at 508 Hickory Street, Syracuse, New York, has requested permission to encroach up to 3'6" into the Hickory Street Right-of-Way with a set of replacement stairs that will replace the existing stairs which currently encroach up to 3'6" into the Hickory Street Right-of-Way; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Anna Adkins (hereinafter referred to as the "Owner") to maintain the aforementioned encroachment, subject to the following conditions:

1. The Owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.

2. The Common Council may terminate this permission upon thirty (30) days notice to the Owner.

3. Said Owner, within thirty (30) days from the effective date of this ordinance, shall file in the office of the City Clerk a duly acknowledged written acceptance of this permission and

consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the Owner to do and conform to all conditions thereof.

4. Said Owner shall obtain the necessary permits, in addition to this permission ordinance, for the replacement stairs.

5. Said Owner agrees and consents that the City will not be liable for any damage to the replacement stairs, or the existing stairs until such time as they are replaced, from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said Owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".

Appendix "A"



Department of Neighborhood & Business Development
Central Permit Office
 Ben Walsh, Mayor

Encroachment (Minor) Plan Review Comments for Applicant
 (Revised 07/15)

Location of Proposed Work: 508 Hickory St

Permit #: PC-0461-23

Permit Type: Encroachment (Minor)

Date: 09/25/2023

Contact: Anna Adkins

Phone #: 315-475-4460

The departments below have reviewed your application and provided the following comments.
Approval is subject to the conditions listed below.

Approval	Status Date	Status	Reviewer	Comments
DPW - Commissioner	09/22/2023	Approved	Martin Davis	no issue
DPW - Sanitation & Sewers	08/31/2023	Approved	Vinny Esposito	no sewer or drainage issues
DPW - Sidewalk Inspector	09/06/2023	Conditionally Approved	Chris Ettinger	no concerns
DPW - Traffic Control	09/05/2023	Conditionally Approved	Joe DiBello	no issue, defer to other city departments
DPW - Transportation Planner	08/31/2023	Conditionally Approved	Neil Milcarek-Burke	No concern with encroachment as proposed Work must repair any impacted sidewalk and treelawn areas to applicable City standards and per Department comments
Engineering - Design & Construction	09/07/2023	Conditionally Approved	Mirza Malkoc	<ul style="list-style-type: none"> • No objection to the encroachment request. • All construction in the R.O.W. will require a permit, all construction in the R.O.W. to be per City standards and specifications. • The applicant shall indemnify the City & assume all liability for any damages or injuries caused to, from or as a result of this encroachment, its installation & maintenance. • This is just a reminder that new steps are not allowed to be installed in the sidewalk.
Engineering - Mapping	08/31/2023	Conditionally Approved	Ray Wills	Repair or replacing an existing encroachment usually requires relocating to private property out of the ROW, however in this case given that the stairs are not driveway adjacent and pose no vehicle line of site issues, coupled with relocation is not possible without significant structural modification to the existing porch. Provided the applicant indemnify the City from any liability and agrees to continue to maintain the encroachment for safety, Mapping Division has no objection.
Engineering - Sewers	09/07/2023	Conditionally Approved	Mirza Malkoc	All existing utilities in the area shall be located and avoided.
Zoning Planner	09/15/2023	Not Applicable	Cristian Toelner	zoning does not regulate ROW. Defer to other departments. Legal non-conforming site features are permitted to be replaced so long as the degree of the non-conformity is not increased
Engineering - City Engineer	09/22/2023	Conditionally Approved	Mary Robison	<ul style="list-style-type: none"> • No objection to the encroachment request for replacing the steps in kind - ie no additional steps in sidewalk. • All construction in the R.O.W. will require a permit, all construction in the R.O.W. to be per City standards and specifications. • The applicant shall indemnify the City & assume all liability for any damages or injuries caused to, from or as a result of this encroachment, its installation & maintenance.

Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 508 Hickory St

APPLICATION DATE: 8-17-23

PROPERTY: 017.-17-04.0

PERMIT APPLICATION: PC-0461-23

OWNER: Anna Adkins

MINOR OR MAJOR ENCROACHMENT

CONTRACTOR:

PHONE: 315-475-4460

EMAIL: christopherdohal@hotmail.com

DESCRIPTION OF WORK: Encroachment Waiver for Existing Stairs being replaced that will encroach 3'6" into ROW

To:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED _____

REVIEWED BY _____ **DATE** _____

COMMENTS _____

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email centralpermitoffice@syr.gov.

Thank you

Encroachment Permit Instructions and Application

Jeremy Robinson
Commissioner



Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

DEPARTMENT OF PUBLIC WORKS

Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:

Central Permit Office
201 East Washington Street, Room 101
Syracuse, New York 13202, Phone # 315-448-4715
CentralPermitOffice@syrgov.net

SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- A copy of the stamped survey map* (**must be to scale**, not reduced) for the private property abutting the street right-of-way in question.
- A stamped or signed site plan* (**must be to scale**, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. **The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.**
- Elevation drawing* or manufacturer's catalogue cut of any features of the improvement.

**If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.*

pl-0462-23

PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment:

508 Hickory St

Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known)

Property Owner (print name):

Anna Adkins

Mailing Address (if different):

508 Hickory St

Phone #(s):

(315) 475-4460

Email Address(es):

Christopher Doner-atto Mail Co

Encroachment Permit Instructions and Application

Applicant / Owner's Representative (print name):

Anna Adkins / Christopher Dorn

Mailing Address:

508 Hickory St / 129 Anderson Ave

Phone #(s):

(315) 475-4460 / Syracuse NY

Email Address:

13205

Type of improvement requested:

315-876-8639

Describe the style &/or materials of the improvement:

REMOVE + REPLACE 1st Floor Porch - Foundation + STAIRS
Ex: a picket fence; a masonry bench

List the dimensions of the improvement in feet and inches:

Horizontal: 16 Feet Vertical: 8 Feet

What is the reason(s) for the improvement?

Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

Yes No

If yes, please identify the project and specify the additional city/county approvals being applied for

How far does the feature encroach into the City's Right of Way?

3'6" (EXISTING STAIRS)

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

Anna Adkins

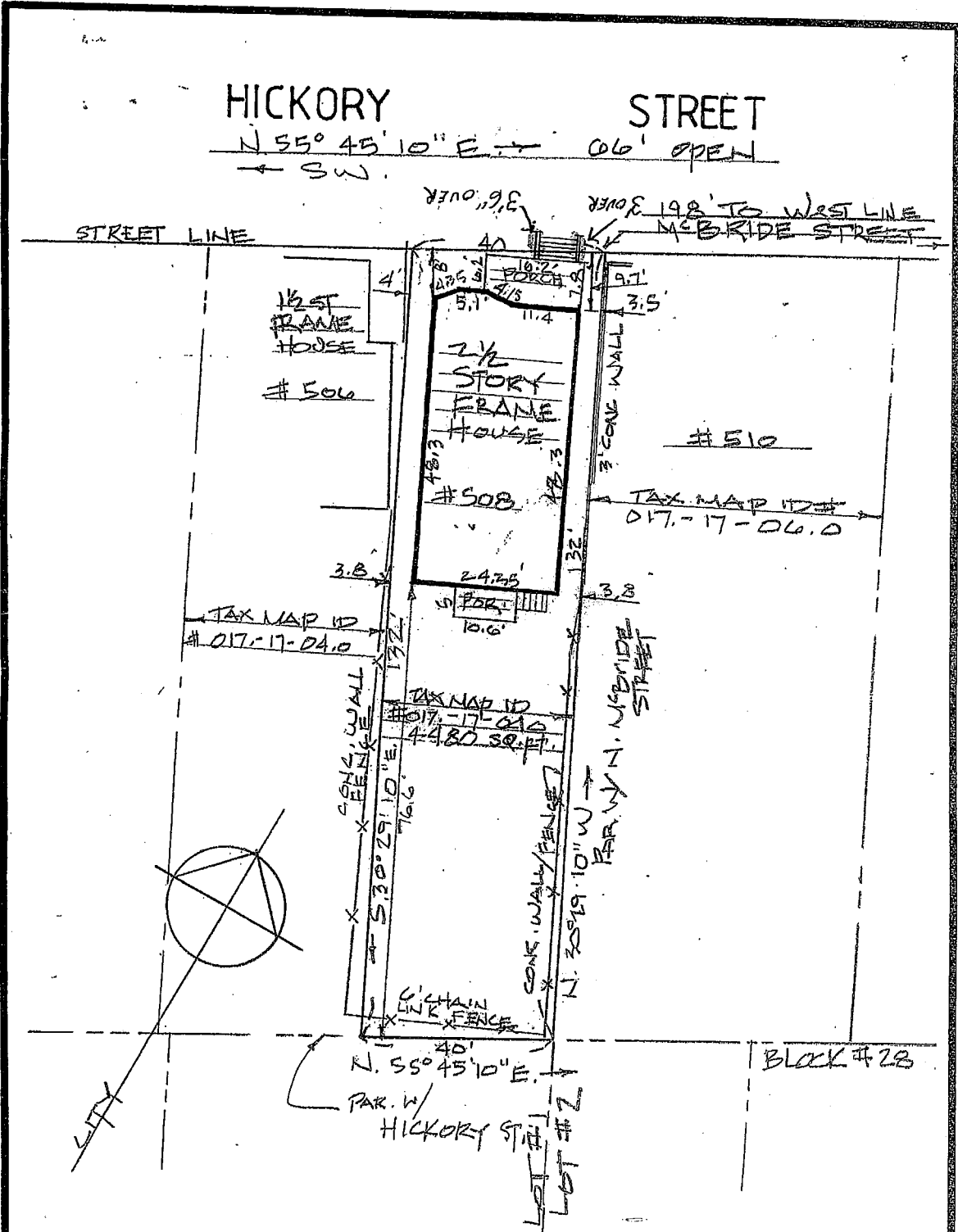
8/17/2023

Date

Date

HICKORY STREET

N 55° 45' 10" E → 06' OPEN
→ SW



Location Survey on part of Lot #1, Block 28,
City of Syracuse, County of Onondaga and
State of New York.

Known as #508 Hickory Street,

THE UNDERSIGNED SURVEYOR HEREBY CERTIFIES
THAT THIS IS AN ACCURATE MAP OF AN ACTUAL SURVEY

MARTIN E. DAVIS
409 RIDGEWOOD DRIVE
LICENSED LAND SURVEYOR SYRACUSE, NEW YORK

DRAWN BY:

MD

DATE:

8/12/23

SCALE:

1"=20'

REVISIONS:





DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Date Oct 2, 2023

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

RE: Legislation Request – Permission for Encroachment *PC-0461-23*)

Dear Ms. McBride:

Anna Adkins is requesting an Encroachment Waiver for a set of existing stairs that are being replaced that will encroach 3'6" into the Right-of-Way on *Hickory Street*. The applicant's mailing address is as follows:

508 Hickory St
Syracuse, NY 13203

The proposed encroachment has been reviewed by various City departments and utility companies. Returned comments are enclosed. It appears that there is not major impediment to the request.

Please prepare legislation for consideration at the next meeting of the Common Council. Please let me know if you have any questions relative to this request.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

44

Ordinance No.

2023

ORDINANCE AMENDING ORDINANCE NO. 845-2022 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 369-2023 AND AS LAST AMENDED BY ORDINANCE NO. 634-2023 AUTHORIZING THE MAYOR TO EXECUTE CONTRACTS RELATIVE TO PROVIDING EMERGENCY REPAIR SERVICES FOR THE CITY ON BEHALF OF THE DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT WHEN LANDLORDS REFUSE TO ADEQUATELY ADDRESS CRITICAL CODE VIOLATIONS AT THEIR PROPERTIES PURSUANT TO THE ARPA PROJECT AUTHORIZATION PREVIOUSLY APPROVED BY ORDINANCE NO. 294-2022-AMEND TO ADD CONTRACTORS AND WAIVE BIDDING TO EXPEDITE REPAIRS

BE IT ORDAINED, that Ordinance No. 845-2022 as previously amended by Ordinance No. 369-2023 and as last amended by Ordinance No. 634-2023 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Qualifications Process was conducted to find contractors to provide emergency repair services on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties on an as needed basis; and

WHEREAS, the Department of Neighborhood & Business Development has requested a waiver of competitive bidding to add eight (8)* contractors to the emergency repair program previously authorized by Ordinance # 845-2022; and

WHEREAS, the Mayor has approved the retention of these additional eight (8) * contractors (24 Seven HVAC, Cornell Bell LLC, Krell Distributing, Inc, Kelley Electrical Services LLC, FYM The Contractor LLC, Servpro of North Onondaga, ServPro of East Onondaga, and Pest Master Services of CNY) to expedite the emergency repair program; and

WHEREAS, the Mayor has approved the retention of All Fix It Construction, Solid Rock Construction, Chiodo Heating & Air, and GC Constructing under the following terms:

1. All of the aforementioned firms have been pre-approved to submit proposals to provide emergency repair services for the City on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties. The firms listed in this ordinance shall be the only firms able to submit proposals on any such emergency repairs required by the City of Syracuse for a twenty-four-month period effective as of the date the Mayor approves this Ordinance with the option of one (1) additional one (1) year extension subject to Mayor and Common Council approval; and
2. Requests for emergency repair services to be provided for the City when landlords refuse to adequately address critical code violations at their properties will be packaged individually or in groups. The request for proposals covering the requested emergency repair services, however packaged, will be submitted to the pre-approved firms listed in this ordinance; and
3. Proposals from the pre-approved firms listed in this ordinance shall contain a lump sum quote setting forth the lump sum total cost for all the emergency repairs needed for the real property as identified in the City's request for proposals; and
4. The pre-approved firm that submits the lowest lump sum quote and is determined to be a responsible proposer will be awarded a contract for the emergency repair services on behalf of the Department of Neighborhood and Business Development for the real property identified in the City's request for proposals; and
5. The pre-approved firm awarded a contract for emergency repair services on behalf of the Department of Neighborhood and Business Development in response to requests for proposals shall provide all required emergency repair services on behalf of the Department of Neighborhood and Business Development/Division of Code Enforcement; and
6. None of the pre-approved firms are guaranteed either any minimum amount of emergency repair work or minimum amount of monies under the terms of this contract authorization; and

7. Expenditures on emergency repair services for the City to be provided on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties to the pre-approved firms over the twenty-four (24) month period shall not exceed \$150,000.00;

NOW, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such aforementioned contracts, including the eight (8)* new contractors (24 Seven HVAC, Cornell Bell LLC, Krell Distributing, Inc, Kelley Electrical Services LLC, FYM The Contractor LLC, Servpro of North Onondaga, ServPro of East Onondaga, and Pest Master Services of CNY) approved by the Mayor and authorized by the Common Council through this amended ordinance, awarded for emergency repair services for the City to be provided on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to the appropriate Department of Neighborhood and Business Development Budget Account designated by the Commissioner of Finance for the ARPA funds authorized in Ordinance No. 294-2022 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

* previously read seven (7)



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

AA

October 13, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

Re: Legislation Request – Request to Amend Ordinance 2023-634

Dear Clerk McBride:

Please prepare legislation to be introduced at the ~~October 30, 2023~~ ^{October 30, 2025} Common Council meeting on behalf of the Department of Neighborhood and Business Development to request to amend ordinance 2023-634 authorizing the city to enter into contract for emergency repair services with approved contractors on a per-project basis. Neighborhood and Business Development requests the ordinance be amended to add the following firms:

- Pest Master Services of CNY

The entities listed above were recently used for contract services under the City's Emergency Repair Program that could not be procured from contractors already authorized as part of ordinance 2023-634. The Mayor has waived the RFP process due to the emergency nature of the program. Amending the ordinance to include these firms will help bolster the existing pool of qualified contractors and ensure future repairs can be completed as efficiently as possible. All other provisions outlined in ordinance 2023-634 remain in effect.

I am happy to answer any questions at x8743 or via email at mzczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

https://cityofsyracuse-ny-my.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Request for Waiver of Competitive Bid to amend ERP ordinance - 08.11.2023.docx

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

23




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 16, 2023
SUBJECT: Amend Ordinance #634-2023 – Pest Master Services of CNY


On behalf of the Department of Neighborhood & Business Development, I am requesting to amend Ordinance #634-2023 authorizing the city to enter into a contract for emergency repair services with approved contractors on a per-project basis. Neighborhood and Business Development requests the ordinance be amended to add the following firms:

- Pest Master Services of CNY

The entities listed above were recently used for contract services under the City's Emergency Repair Program that could not be procured from contractors already authorized as part of ordinance #634-2023. The Mayor has waived the RFP process due to the emergency nature of the program. Amending the ordinance to include these firms will help bolster the existing pool of qualified contractors and ensure future repairs can be completed as efficiently as possible. All other provisions outlined in ordinance #634-2023 remain in effect.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH AADM REALTY, LLC TO PROVIDE FUNDING IN AN AMOUNT NOT TO EXCEED \$240,000.00 TO OFFSET THE COST OF THE REHABILITATION OF SIX PROPERTIES IN THE CITY OF SYRACUSE WHICH WILL BE SOLD TO INCOME QUALIFIED FIRST-TIME HOMEBUYERS AS PART OF THE CITY'S RESURGENT NEIGHBORHOOD INITIATIVE INFILL HOUSING PROJECTS

WHEREAS, Ordinance No. 295-2022 appropriated \$11,000,000.00 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be used by the Department of Neighborhood and Business Development ("NBD") to fund Infill Housing Construction to support the cost of new construction or rehabilitation of single-family owner-occupied units for income qualified first-time homebuyers and develop scattered-site two-family rental units; and

WHEREAS, pursuant to Ordinance No. 295-2022, NBD issued Request for Qualifications ("RFQ") #23-007 to identify agencies qualified to support the new construction or rehabilitation of single-family owner occupied units for income-eligible first time homebuyers ("Infill Housing Projects") and develop scattered-site two-family rental units; and

WHEREAS, Ordinance No. 467-2022, as amended by Ordinance No. 842-2022, authorized the Commissioner of NBD to select from the list of eleven (11) agencies identified by the RFQ as eligible to perform Infill Housing Projects, subject to the approval of the Common Council as to specific projects and contracts; and

WHEREAS, the Commissioner of NBD has approved AADM Realty, LLC to serve as the

developer to rehabilitate the following properties: 1404 Midland Avenue, 308 West Beard Avenue, 121 West Borden Avenue, 118-120 East Borden Avenue, 516 Garfield Avenue, and 212 Seward Avenue (hereinafter referred to as the "Project") under the following terms:

- (1) AADM Realty, LLC. shall provide all required services necessary for the Project in a manner consistent with RFQ #23-007.
- (2) Marion Simmons of AADM Realty, LLC shall serve as the contact person for the Project;
- (3) Following completion of the rehabilitation at the above referenced properties, all homes will be sold to income qualified first time homebuyers;
- (4) The total funding to be provided pursuant to this ordinance shall not exceed \$240,000.00 in American Rescue Plan Act of 2021 (ARPA) funds appropriated by the City by Ordinance No. 295-2022; and
- (5) The City ARPA funding is in addition to the funding AADM Realty, LLC is a Minority Business Enterprise (MBE) has received for the Project through the New York State Legacy City Access Program designed to build development capacity amongst MWBE development firms.

NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of the Department of Neighborhood & Business Development, on behalf of the City of Syracuse, be and he hereby is authorized to execute all necessary agreements as to this Project, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the appropriate account designated by the Commissioner of Finance for the ARPA funding to be used for the Project which has been authorized by Ordinance No. 295-2022.



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

45

October 13, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Re: Legislation Request – Authorization to award ARPA Infill Housing Funds and waive

Dear Clerk McBride:

Please prepare legislation to be introduced at the October 30, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development authorizing the Department of Neighborhood and Business Development to use \$240,000 of ARPA Infill Housing funding as authorized by ordinance 22-295. The Department of Neighborhood & Business Development is seeking a waiver of RFP to award funds to offset project costs for rehabilitation of the following properties as part of the Resurgent Neighborhoods Initiative Infill Housing Plan:

- 1404 Midland Ave
- 308 W Beard Ave
- 121 W Borden Ave
- 118-20 E Borden Ave
- 516 Garfield Ave
- 212 Seward Ave

Following completion of the work, all homes will be sold to income-qualified first-time home buyers. Marlon Simmons (AADM Realty LLC) will serve as the developer for all addresses. The developer is a registered Minority Business Enterprise (MBE) in New York State and has been awarded additional funding for the project through New York State’s Legacy City Access Program, designed to build development capacity amongst MWBE development firms.

The developer’s application and supplemental documentation submitted to Neighborhood & Business Development are consistent with those of qualified respondents to RFP #23-007. Construction of all properties is slated to be completed by the end of 2024.

I am happy to answer any questions at x8743 or via email at mzczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov

https://cityofsyrcuseny-my.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization of ARPA Infill Funding for Marlon Simmons - 10.13.2023.docx




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 18, 2023
SUBJECT: Appropriation of Funds & Agreement – Marlon Simmons (AADM Realty LLC)

On behalf of the Department of Neighborhood & Business Development, I am requesting to use \$240,000 of ARPA Infill Housing funding as authorized by ordinance #295-2022. Funds will be used to offset project costs for rehabilitation of the following properties as part of the Resurgent Neighborhoods Initiative Infill Housing Plan:

- 1404 Midland Ave
- 308 W Beard Ave
- 121 W Borden Ave
- 118-20 E Borden Ave
- 516 Garfield Ave
- 212 Seward Ave

Following completion of the work, all homes will be sold to income-qualified first-time home buyers. Marlon Simmons (AADM Realty LLC) will serve as the developer for all addresses. The developer is a Minority Business Enterprise (MBE) and has been awarded additional funding for the project through New York State's Legacy City Access Program, designed to build development capacity amongst MWBE development firms.

The developer's application and supplemental documentation submitted to Neighborhood & Business Development are consistent with those of qualified respondents to RFP #23-007. Construction of all properties is slated to be completed by the end of 2024.

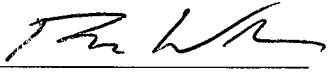
Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Mayor Ben Walsh
City of Syracuse, New York

10/18/23
Date

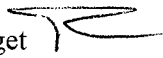


OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: October 23, 2023
SUBJECT: Waiver of RFP Process & Agreement – Marlon Simmons (AADM Realty LLC)

On behalf of the Department of Neighborhood & Business Development, I am requesting to use \$240,000 of ARPA Infill Housing funding as authorized by ordinance #295-2022. The Department of Neighborhood & Business Development is seeking a waiver of RFP to award funds to offset project costs for rehabilitation of the following properties as part of the Resurgent Neighborhoods Initiative Infill Housing Plan:


- 1404 Midland Ave
- 308 W Beard Ave
- 121 W Borden Ave
- 118-20 E Borden Ave
- 516 Garfield Ave
- 212 Seward Ave

Following completion of the work, all homes will be sold to income-qualified first-time home buyers. Marlon Simmons (AADM Realty LLC) will serve as the developer for all addresses. The developer is a registered Minority Business Enterprise (MBE) in New York State and has been awarded additional funding for the project through New York State's Legacy City Access Program, designed to build development capacity amongst MWBE development firms.

The developer's application and supplemental documentation submitted to Neighborhood & Business Development are consistent with those of qualified respondents to RFP #23-007. Construction of all properties is slated to be completed by the end of 2024.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

10/23/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

ORDINANCE AUTHORIZING AN AGREEMENT WITH SALINA 1ST, LLC TO PROVIDE FUNDING IN AN AMOUNT NOT TO EXCEED \$500,000.00 TO OFFSET THE COST OF THE CONSTRUCTION OF TWENTY-FOUR (24) MIXED INCOME RENTAL UNITS AT 1081 SOUTH SALINA STREET, SYRACUSE, NEW YORK ALONG WITH GROUND FLOOR COMMERCIAL UNITS AS PART OF THE CITY'S RESURGENT NEIGHBORHOOD INITIATIVE INFILL HOUSING PROJECTS

WHEREAS, Ordinance No. 295-2022 appropriated \$11,000,000.00 of the American Rescue Plan Act of 2021 (ARPA) Funds received by the City of Syracuse to an account to be used by the Department of Neighborhood and Business Development ("NBD") to fund Infill Housing Construction to support the cost of new construction or rehabilitation of single-family owner-occupied units for income qualified first-time homebuyers and develop scattered-site two-family rental units; and

WHEREAS, pursuant to Ordinance No. 295-2022, NBD issued Request for Qualifications ("RFQ") #23-007 to identify agencies qualified to support the new construction or rehabilitation of single-family owner occupied units for income-eligible first time homebuyers ("Infill Housing Projects") and develop scattered-site two-family rental units; and

WHEREAS, Ordinance No. 467-2022, as amended by Ordinance No. 842-2022, authorized the Commissioner of NBD to select from the list of eleven (11) agencies identified by the RFQ as eligible to perform Infill Housing Projects, subject to the approval of the Common Council as to specific projects and contracts; and

WHEREAS, the Commissioner of NBD has approved Salina 1st, LLC to serve as the

developer to construct twenty-four (24) mixed income rental units at 1081 South Salina Street, and will also include ground floor commercial units for JHP & E. Smith Contractors and Sharrdon's Pet Grooming Salon (hereinafter referred to as the "Project") under the following terms:

- (1) Salina 1st, LLC. shall provide all required services necessary for the Project in a manner consistent with RFQ #23-007;
- (2) The total cost for all services shall not exceed \$500,000.00 in American Rescue Plan Act of 2021 (ARPA) funds appropriated by the City by Ordinance No. 295-2022;
- (3) City of Syracuse funds will be specifically targeted to those below 80% of Area Median Income (AMI); and
- (4) This funding shall supplement additional funding for the Project will come from the Syracuse Industrial Development Agency (SIDA), Syracuse Economic Development Corporation (SEDCO), and the City's Commercial Corridor Improvement Fund authorized as part of the American Rescue Plan Act, as well as several additional state sources;

NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of the Department of Neighborhood & Business Development, on behalf of the City of Syracuse, be and he hereby is authorized to execute all necessary agreements as to this Project, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the appropriate account designated by the Commissioner of Finance for the ARPA funding to be used for the Project which has been authorized by Ordinance No. 295-2022.



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

46

October 13, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

Re: Legislation Request – Authorization to award ARPA Infill Housing Funds to Developer

Dear Clerk McBride:

Please prepare legislation to be introduced at the October 30, 2023 Common Council meeting on behalf of the Department of Neighborhood and Business Development authorizing the Department of Neighborhood and Business Development to use \$500,000 of ARPA Infill Housing funding as authorized by ordinance 2022-295. The Department of Neighborhood & Business Development is seeking a waiver of RFP to award funds to support the cost of construction of 24 mixed-income rental units to be built at the following locations as part of the Resurgent Neighborhoods Initiative:

- 1081 South Salina St

City of Syracuse funds will specifically be targeted to those below 80% of Area Median Income (AMI). Salina 1st, LLC will serve as the developer. In addition to the mixed-income residential units, the project will also include ground floor commercial units for JHP & E Smith Contractors and Sharrdon's Pet Grooming Salon. Construction of all properties is slated to be completed by the end of 2024. Additional funds for the project will be leveraged from the Syracuse Industrial Development Agency (SIDA), the Syracuse Economic Development Corporation (SEDCO), and the City of Syracuse's Commercial Corridor Improvement Fund authorized as part of the American Rescue Plan Act, as well as several additional state sources.

The developer's application and supplemental documentation submitted to Neighborhood & Business Development are consistent with those of qualified respondents to RFP #23-007. Construction of all properties is slated to be completed by the end of 2024.

I am happy to answer any questions at x8743 or via email at msczpanski@syr.gov.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

https://cityofsyrcuse.ny-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization of ARPA Infill Funding for Salina 1st - 06.16.2023.docx

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: October 16, 2023
SUBJECT: Appropriation of Funds & Agreement – Salina 1st, LLC

On behalf of the Department of Neighborhood & Business Development, I am requesting to use \$500,000 of ARPA Infill Housing funding as authorized by ordinance #295-2022. Funds will be used to offset the cost of construction of 24 mixed-income rental units to be built at the following locations as part of the Resurgent Neighborhoods Initiative:

- 1081 South Salina St

City of Syracuse funds will specifically be targeted to those below 80% of Area Median Income (AMI). Salina 1st, LLC will serve as the developer. In addition to the mixed-income residential units, the project will also include ground floor commercial units for JHP & E Smith Contractors and Sharrdon's Pet Grooming Salon. Construction of all properties is slated to be completed by the end of 2024. Additional funds for the project will be leveraged from the Syracuse Industrial Development Agency (SIDA), the Syracuse Economic Development Corporation (SEDCO), and the City of Syracuse's Commercial Corridor Improvement Fund authorized as part of the American Rescue Plan Act, as well as several additional state sources.

The developer's application and supplemental documentation submitted to Neighborhood & Business Development are consistent with those of qualified respondents to RFP #23-007. Construction of all properties is slated to be completed by the end of 2024.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Mayor Ben Walsh
City of Syracuse, New York

OCT 18 2023

Date



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: October 23, 2023
SUBJECT: Waiver of RFP Process & Agreement – Salina 1st, LLC

On behalf of the Department of Neighborhood & Business Development, I am requesting to use \$500,000 of ARPA Infill Housing funding as authorized by ordinance #295-2022. The Department of Neighborhood & Business Development is seeking a waiver of RFP to award funds to support the cost of construction of 24 mixed-income rental units to be built at the following locations as part of the Resurgent Neighborhoods Initiative:

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Mayor Ben Walsh
City of Syracuse, New York

10/23/23
Date

**RESOLUTION – RECOGNIZING THE TASTE OF STRATHMORE AS A
STRONG NEIGHBORHOOD EVENT**

WHEREAS, For the past 21 years, the Strathmore Neighborhood has been home to Taste of Strathmore, one of the largest annual Syracuse Neighborhood events; and,

WHEREAS, The Taste of Strathmore is a fundraiser given by the Most Holy Rosary School, a Catholic elementary school in Syracuse, New York's historic Strathmore neighborhood. The school is one of the few remaining Catholic elementary schools in the city of Syracuse and an anchor to the surrounding urban neighborhood; and,

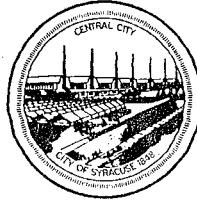
WHEREAS, The Taste of Strathmore event consistently hosts over 400 families, neighbors, Most Holy Rosary Parishioners, and MHR Alumni bringing together neighbors, friends and parents from the school for an evening of entertainment, good food and family fun. Featuring a wide variety of food and drink prepared by friends and neighbors of the Strathmore community; and,

WHEREAS, This year on November 4th, this spirited event will highlight a variety of favorite dishes from local restaurants along with all the favorite local eateries, dozens of delicious entrees, drinks and decadent desserts made by neighborhood chefs and bakers; and,

WHEREAS, Raffles and silent auctions, plus live music by local artist Tim Herron helps to round out an evening full of culinary exploration, refreshing drinks, and entertainment with friends, family and neighbors; and,

NOW THEREFORE,

BE IT RESOLVED, the Syracuse Common Council, as duly elected representatives of the proud citizens of the City of Syracuse, recognize the Taste of Strathmore as a vibrant neighborhood event that helps bring together the Strathmore community for a night full of delicious food, entertainment, and plenty of fun with loved ones.



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CITY OF SYRACUSE COMMON COUNCIL

CHOL MAJOK
Councilor – 3rd District

October 24, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare a resolution for the Common Council Waiver Agenda of Monday, October 30, 2023, in recognition of the annual Taste of Strathmore event.

For the past 21 years, the Strathmore neighborhood has hosted the annual Taste of Strathmore event. Taste of Strathmore is an event that unites Strathmore neighbors, friends, and parents for an evening of entertainment, great food, and fun. In addition to food provided by local restaurants the event features a wide variety of food and beverages that are prepared by friends and neighbors of the Strathmore Community.

In past years, the event has welcomed over 400 families. This year's event will be held on Saturday, November 4th 2023. I recognize the efforts put forth by Strathmore residents to bring the neighborhood together to create a unique event that celebrates the culinary talents of Strathmore.

Thank you for your assistance in this regard.

Sincerely,


Chol Majok
3rd District Councilor

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