

COMMON COUNCIL
of the
CITY OF SYRACUSE

(12/12)

REGULAR MEETING – DECEMBER 18, 2023

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes*
5. *Petitions*
6. *Committee Reports*
7. *Communications*
8. -----
UNFINISHED BUSINESS

BY COUNCILOR HOGAN:

- a. *Local Law - Of the City of Syracuse to authorize the sale of all right, title, and interest in the real property located at 200 East Genesee Street (SBL 103.-29-01.0) (aka City Hall Commons) to Hanover Real Estate Development ("Hanover"), to redevelop the property into a mixed-income, mixed-use property, construct several commercial spaces on the first floor of the property and develop approximately thirty-nine (39) residential apartments – some market-rate, some income-restricted – on the upper six stories. Total amount not to exceed \$850,000.*

BY COUNCILOR CALDWELL:

9. *Authorize - The 2023/2024 Inner Harbor Park Initiatives Capital Improvement Project, which includes structural assessments of the pedestrian bridge and the Amphitheater (as detailed in Schedule "A") in an amount not to exceed \$50,000 from a Cash Capital account to be determined by the Commissioner of Finance.*
10. *Agreement – With Green Infrastructure Center, Inc., for services related to the Municipal Tree Ordinance Modernization, to propose a new ordinance for Council review. The term will be from January 15, 2024 – June 15, 2026, with one (1) six-month renewal period with the approval of the Mayor and the Common Council. Total cost not to exceed \$55,099 charged to Account #540551.01.71100.*

11. *Agreement – With SUNY Cortland, to allow students from SUNY Cortland Recreation Programs the opportunity to gain working knowledge of the day-to-day operation of a municipal Parks and Recreation Department along with the opportunity to work directly with recreation personnel, for a period of January 1, 2024 – December 31, 2024, with two (2) one-year renewal options subject to the approval of the Mayor and the Common Council. There is no cost to the City.*

BY COUNCILOR GREENE:

12. *Authorize - An Exemption Agreement with Almus Housing Development Fund Corporation (“the Corporation”) pursuant to Section 573 and Section 577 of Article 11 of the New York Private Housing Finance Law and Section 402 of the New York Not-For-Profit Corporation Law. The Corporation will rehabilitate 191 units of the existing public housing building located at 313 East Raynor Avenue and Oakwood Avenue (SBL 094.-17-01.0) known as Almus Olver, formed by beneficial owner McCormack Baron Salazar, Inc., sponsored by Syracuse Housing Authority. The term would be for the period of fifteen (15) years and will not be exempt from special assessments on the facility, with one (1) fifteen (15) year renewal option subject to the approval of the Mayor and the Common Council The payment would be calculated each year based on 10% of the difference between gross rent minus utilities, or \$105,050, whichever is greater.*
13. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the implementation of the iManage Cloud product. Total amount not to exceed \$45,000.*
14. *Agreement – With iManage Cloud, for professional services to implement a software solution that will serve as the foundational system for organizing, managing, and accessing the City’s growing volume of legal cases, providing a centralized and cohesive system, details outlined in the attached proposal. The agreement covers only one-time implementation costs and excludes any subscription cost or any other ongoing expenditures. Total cost not to exceed \$45,000.*
15. *Transfer Funds – Within the July 1, 2023 – June 30, 2024, Syracuse City Budget transfer amendments, as detailed in the legislation, to be used for the Law Department (\$39,980.44) and Purchases for Payroll-Timeclocks (\$23,274.80). Total amount not to exceed \$63,255.24.*
16. *Authorize – The Department of Assessment to retain an appraiser (Bruckner, Tillett, Rossi, Cahill & Associates) – for the properties located at 126 and 138 Jamesville Avenue, for property tax litigation. Total cost not to exceed \$9,500 plus \$200 per hour for trial preparation and testimony, charged to Account #541500.01.13550.*
17. *Sell – All right, title, and interest of the City of Syracuse in and to a portion of the premise known as 601-603 Craddock Street, as outlined in the Appendix “A”, to Anthony Lee for private residential use, the City retains ownership of the rest of the property. Total amount not to exceed \$1,500, deposited in Account #426750.01.*

18. *Approve – Settlement – Strong v., City of Syracuse, et al., Federal Action No. 5:16-CV-1054 (BKS/ATB), relative to an alleged violation of constitutional rights. Settlement amount of \$85,000 charged to Judgement and Claims Account #599302.01.93.000*
19. *Agreement – With Bonadio Group, for consulting services for implementation of Governmental Accounting Standards Board (GASB) Statement No. 96, “Subscription-Based Information Technology Arrangements”, from the date of execution to expire on June 30, 2024. Total amount not to exceed \$20,000, charged to Account #599892.01.90000. The Mayor waived the RFP process.*
20. *Amend - Miscellaneous Provisions of the City of Syracuse, Chapter 16, entitled, “Water-Rules, Regulations and Rates” as established by Ord. #206-1974, and last amended by Ord. #261 (03/31/2014), Section 16-53, entitled, “Nonpayment”, to include language regarding placement of delinquent water charges on the tax rolls.*
21. *Levy – Onondaga County Tax (Excluding Onondaga County Consolidated Sanitation District) for 2023. Total amount \$46,389,713.10.*
22. *Levy – Onondaga County Water District Tax for 2023. Total amount \$287,825.64.*
23. *Levy – Onondaga County Sewer Rent for 2023. Total amount \$31,025,018.41.*

BY COUNCILOR PANIAGUA:

24. *Agreement – With DSI, for third party drug and alcohol testing for all City employees, including but not limited to employees with Commercial Driver’s Licenses, on behalf of the Office of Personnel & Labor Relations, for the period of two (2) years, January 1, 2024 – December 31, 2025, with one (1) option to renew for a one or two-year period, with the approval of the Mayor and the Common Council. Total cost not to exceed \$43,000 charged to Account #595950.01.90000.*

BY COUNCILOR PANIAGUA & COUNCILOR MAJOK:

25. *Amend – Ord. #41 (02/07/2022), “Authorize – The City of Syracuse to enter into a Labor Agreement with the Syracuse Firefighters Association, Local 280, International Association of Firefighters, AFL-CIO, CLC, for five (5) and a half year, for the period of January 1, 2021-June 30, 2026. Effective 01/01/21 3% general wage increase. Effective 01/01/26 1.5% general wage increase. Healthcare contributions and other terms are detailed in the ordinance.” Amend to include the settlement agreement to resolve the materiality and reopener demands for negotiations, as detailed in Appendix “A.”*

BY COUNCILOR GETHERS:

26. Amend – Ord. #511 (07/24/2023) “Contract – With Collier Engineering & Design, CT PC, to provide Traffic and Transportation Engineering services, to assist the City with design and implementation of transportation projects, safety reviews, and ensure compliance with both State and Federal requirements and guidance as it relates to transportation items, for the period of July 15, 2022-June 30, 2024. Total cost not to exceed \$250,000, from Account #541500.01.81800.” Amend to increase the cost not to exceed to \$500,000 and to extend the contract through December 31, 2025. All other terms and conditions remain the same.
27. Agreement - With Rubicon Global, LLC, on behalf of the Department of Public Works, for SmartCities Software, to include technology and equipment for turn-by-turn directions in all sanitation vehicles and route optimization, for the period of three (3) years from the date of execution. Total cost not to exceed \$227,160, as detailed in the legislation, charged to Account #540530.01.81600.
28. Application – To NYSDOT’s Transportation Alternatives Program (TAP) for a grant in an amount not to exceed \$1,737,500, on behalf of the Department of Public Works. Funds will be used for the Lemoyne Avenue Greenway, to support non-driver access to public transportation, enhance mobility, community improvement activities and equity. The project will connect two parks, one school and other existing bicycle infrastructure projects. If funds are approved, a local match of 20% (\$347,500) is required, which will be provided through bond authorization upon the approval of the authorization of the project by the Common Council.
29. Application – To NYSDOT’s Transportation Alternatives Program (TAP) for a grant in an amount not to exceed \$4,930,000, on behalf of the Department of Public Works. Funds will be used for the Westside Trail Project, to support safe, ADA-compliant facilities for pedestrians and bicyclists at a high accident location near PSLA Fowler High School. If funds are approved, a local match of 20% (\$986,000) is required, which will be provided through bond authorization upon the approval of the authorization of the project by the Common Council.
30. Application – To NYSDOT’s Transportation Alternatives Program (TAP) for a grant in an amount not to exceed \$5,000,000, on behalf of the Department of Engineering. Funds will be used to replace the Chaffee Avenue Pedestrian Bridge over Onondaga Creek with a wider structure to support multi-use travel (pedestrian/bicycle), connecting the Chaffee Avenue neighborhood to the Meachem field area. If funds are approved a local match of 20% (not to exceed \$1,000,000) is required, which will be provided through bond authorization upon the approval of the authorization of the project by the Common Council.

31. *Application – To NYSDOT’s Transportation Alternatives Program (TAP) for a grant in an amount not to exceed \$5,000,000, on behalf of the Department of Engineering, for the Inner Harbor Area Sidewalk Improvement Project. Funds will be used to construct/replace sidewalks along Van Rensselaer Street (Hiawatha Blvd. to West Kirkpatrick Street) and West Kirkpatrick Street (N. Geddes to Solar Street, including adding sidewalks to the West Kirkpatrick Street Bridge over Onondaga Creek). If funds are approved a local match of 20% (not to exceed \$1,000,000) is required, which will be provided through bond authorization upon the approval of the authorization of the project by the Common Council.*
32. *Amend – Ord. #681 (11/08/2021) – “Contract – With NYS Environmental Design & Research, (EDR) for general engineering services, on behalf of the Department of Water, for the period of two (2) years with two two-year renewal options with the approval of the Mayor and the Common Council. Total amount not to exceed \$700,000 charged to Account #05.83110.541500.” Amend to authorize the first two-year renewal option. All other terms remain the same.*
33. *Application & Agreement – To and with the New York State Department of Health, for a grant in an amount not to exceed \$2,000,000 on behalf of the Department of Water. Funds will be used for the development and implementation of a lead service-line inventory (both public and private) throughout the City, as well as develop a web-based portal for city residents to look up the service material of their homes. There is no local match required.*
34. *Application & Agreement – To and with the New York State Department of Health, in an amount not to exceed \$10,000,000, on behalf of the Department of Water. Funds will be used to replace residential lead service-lines with copper service-lines in existing and future project areas throughout the City. If funds are approved a local match of 40% (not to exceed \$1,000,000) is required, which will be provided through bond authorization upon the approval of the authorization of the project by the Common Council.*

BY COUNCILOR SCHULTZ:

35. *Resolution – To recognize Riley’s restaurant, which first opened in 1897 and still remains a Northside staple 126 years later, having stood the test of time through Prohibition, the Great Depression, World Wars, and COVID-19.*

BY COUNCILOR HOGAN:

36. *Amend – Ord. #729 (10/24/2022) – “Agreement – With OMNI Procurement Solutions, LLC. (OMNI), to implement a Business Growth Accelerator (BGA) Program, to deliver a development program for thirty (30) current NYS-certified MWBEs, for a twelve (12) month period, in the amount of \$202,000 awarded by NYS Empire State Development for Central NY and Mohawk Valley regions, administered by NBD. The Mayor waived the RFP process.” Amend to increase the grant amount to \$245,000 due to an extension of the program. All other terms remain the same.*

37. *Authorize – The establishment of the Syracuse Housing Trust Fund Corporation (HTFC) as a new local development corporation, as detailed in the legislation.*
38. *Authorize – The establishment of the formation of an Advisory Board for the Syracuse Housing Trust Fund Corporation, as detailed in the legislation.*

BY COUNCILOR MAJOK:

39. *Contract – With UnBEYlievable Enterprises Corporation, to assist the City with implementing gun violence reduction outreach, mediation, and victim support services in geographically specific areas, as detailed in Exhibit “A,” on behalf of the Mayor’s Office to Reduce Gun Violence. UnBEYlievable will provide Trauma Response Tier II services, which includes hiring two (2) part-time outreach employees and associated budget costs, detailed in Exhibit “B”, for the period of two (2) years. Total cost not to exceed \$183,472, to be charged to the Community Violence Intervention (CVI) grant project Account #599802.02.14805.204042223. These funds are part of a previously approved \$1.5 million USDOJ CVI grant project. (Ord. #404-2022). An outreach map is provided for reference. The Mayor waiver the RFP process.*
40. *Contract – With Syracuse Model Neighborhood Facility, Inc. (SMNF), dba Syracuse Community Connection, to fulfill the US Department of Justice Community Violence Intervention (USDOJ CVI) grant previously approved for \$1.5 million (Ord. #404-2022), to assist the City with implementing gun violence reduction outreach, mediation, and victim support services in geographically specific areas, as detailed in Exhibit “A”, on behalf of the Mayor’s Office to Reduce Gun Violence. SMNF will hire one (1) part-time outreach worker, as detailed in Exhibit “B”, for the period of two (2) years. Total cost not to exceed \$169,223, to be charged to the CVI grant project Account #599802.02.14805.204042223. An outreach map is attached for reference. The Mayor waiver the RFP process.*
41. *Contract – With OGs Against Gun Violence (OGAGV), to fulfill the US Department of Justice Community Violence Intervention (USDOJ CVI) grant previously approved for \$1.5 million (Ord. #404-2022), to assist the City with implementing gun violence reduction outreach, mediation, and victim support services in geographically specific areas, as detailed in Exhibit “A”, on behalf of the Mayor’s Office to Reduce Gun Violence. OGAGV will hire one (1) part-time outreach worker, as detailed in Exhibit “B”, for the period of two (2) years. Total cost not to exceed \$169,223, to be charged to the CVI grant project Account #599802.02.14805.204042223. An outreach map is attached for reference. The Mayor waiver the RFP process.*

42. *Contract – With the Good Life Youth Foundation (GLYF) to fulfill the US Department of Justice Community Violence Intervention (USDOJ CVI) grant previously approved for \$1.5 million (Ord. #404-2022), to assist the City with implementing gun violence reduction outreach, mediation, and victim support services in geographically specific areas, as detailed in Exhibit “A”, on behalf of the Mayor’s Office to Reduce Gun Violence. GLYF will hire one (1) part-time outreach worker, as detailed in Exhibit “B”, for the period of two (2) years. Total cost not to exceed \$169,223, to be charged to the CVI grant project Account #599802.02.14805.204042223. An outreach map is attached for reference. The Mayor waived the RFP process.*
43. *Lease Agreement – With 1153 Owner, LLC for the entire property and all improvements thereon at 1153 West Fayette Street, including an approximately 84,600 square foot Office Complex, a 6,660 square foot Garage Facility, and an approximately 9,700 square foot Training Facility (100,960 square feet), to satisfy current and future needs for the Police and Fire Departments, with operation currently located in the Public Safety Building at 511 South State Street and at Patrol East, at 2109 Erie Boulevard East, for period of nineteen (19) years. Total annual rent will start at \$1,768,819, as detailed in Appendix “A”. The Landlord will be responsible for all build-out, capital expenses, and for structural repairs and maintenance. The City and the landlord are still developing an understanding of maintenance terms. The lease is expected to commence by the third quarter of calendar year 2025.*
44. *Agreement – With Lexipol, for professional services, which includes grant acquisition and writing services, on behalf of the Citizen Review Board (CRB) from the date of execution to June 30, 2024. Total cost not to exceed \$5,000 charged to Account #540530.01.10500. The Mayor waived the RFP process.*
45. *Agreement – With Lexipol, for professional services, which provides a platform for training and development of CRB Board members from the date of execution to June 30, 2024 . Total cost not to exceed \$685, charged to Account #540530.01.10500. The Mayor waived the RFP process.*
46. *Accept – From Blueprint 15, Inc., a donation in the amount of \$350, to reimburse the Fire Department for cost of DJ services during the Fire Prevention Bureau’s Open House on October 14, 2023. Total amount to be deposited in Account #427700.01*
47. *Accept – From the Syracuse Housing Authority, a donation in the amount of \$500, to reimburse the Fire Department for the bounce house and concessions provided during the Fire Prevention Bureau’s Open House on October 14, 2023. Total amount to be deposited in Account #427700.01*
48. *Application & Agreement – To and With the U.S. Consumer Product Safety Commission grant program in an amount not to exceed \$37,500. Funds will be used for the purchase and installation of carbon monoxide alarms in city households. There is a 25% local match (\$12,500) paid from Account #540541.01.34100.*

Ja AB

Local Law No.
City of Syracuse

2023

**A LOCAL LAW OF THE CITY OF SYRACUSE
AUTHORIZING THE MAYOR TO SELL ALL
RIGHT, TITLE AND INTEREST IN THE REAL
PROPERTY (CITY HALL COMMONS) LOCATED
AT 200 E. GENESSEE STREET (SBL 103.-29-01.0)
TO HANOVER REAL ESTATE DEVELOPMENT**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. In accordance with the City Charter Section 6-202(3), the Mayor is hereby authorized and empowered to grant and convey all right, title and interest in 200 East Genessee Street (City Hall Commons) to Hanover Real Estate Development (“Hanover”) for the sum of Eight Hundred and Fifty Thousand (\$850,000), upon such terms and provisions and conditions as the Mayor may prescribe.

Section 2. In addition, the Mayor is hereby authorized to grant and convey all right, title and interest in the attached one-story 4,616-square-foot structure that sits within the right of way of East Genessee Street through a revocable permission authorized by Ordinance No. 395-2021.

Section 3. This local law shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

JA 13

November 22, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Sale of Real Property at 200 East Genesee Street

Dear Ms. McBride:

The Department of Assessment requests a Local Law to authorize the sale of all right, title, and interest in the real property located at 200 E Genesee Street (SBL 103.-29-01.0). The property contains a seven-story structure containing 48,879 square feet of gross building area, most recently used as a municipal office building.

The contract purchaser will be Hanover Real Estate Development (“Hanover”) and the sale price will be eight hundred and fifty thousand dollars (\$850,000).

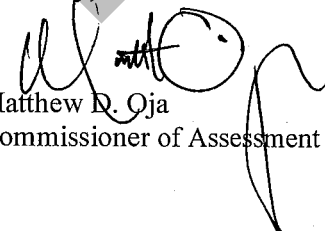
After a competitive Request for Proposal (“RFP”) process conducted by the City in 2021 and 2022, Hanover was selected for its proposal to redevelop this City asset into a mixed-income, mixed-use property, consistent with the City’s goals of creating quality residential space and enhancing the vibrancy of the surrounding neighborhood. Hanover plans to construct several commercial spaces on the first floor of the property and develop approximately thirty-nine (39) residential apartments – some market-rate, some income-restricted – on the upper six stories.

Also included in the sale will be the attached one-story 4,616-square-foot structure that sits within the right of way of East Genesee Street and benefits from a revocable permission authorized by the Common Council via Ordinance 395 of 2021.

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

Sincerely,



Matthew D. Oja
Commissioner of Assessment

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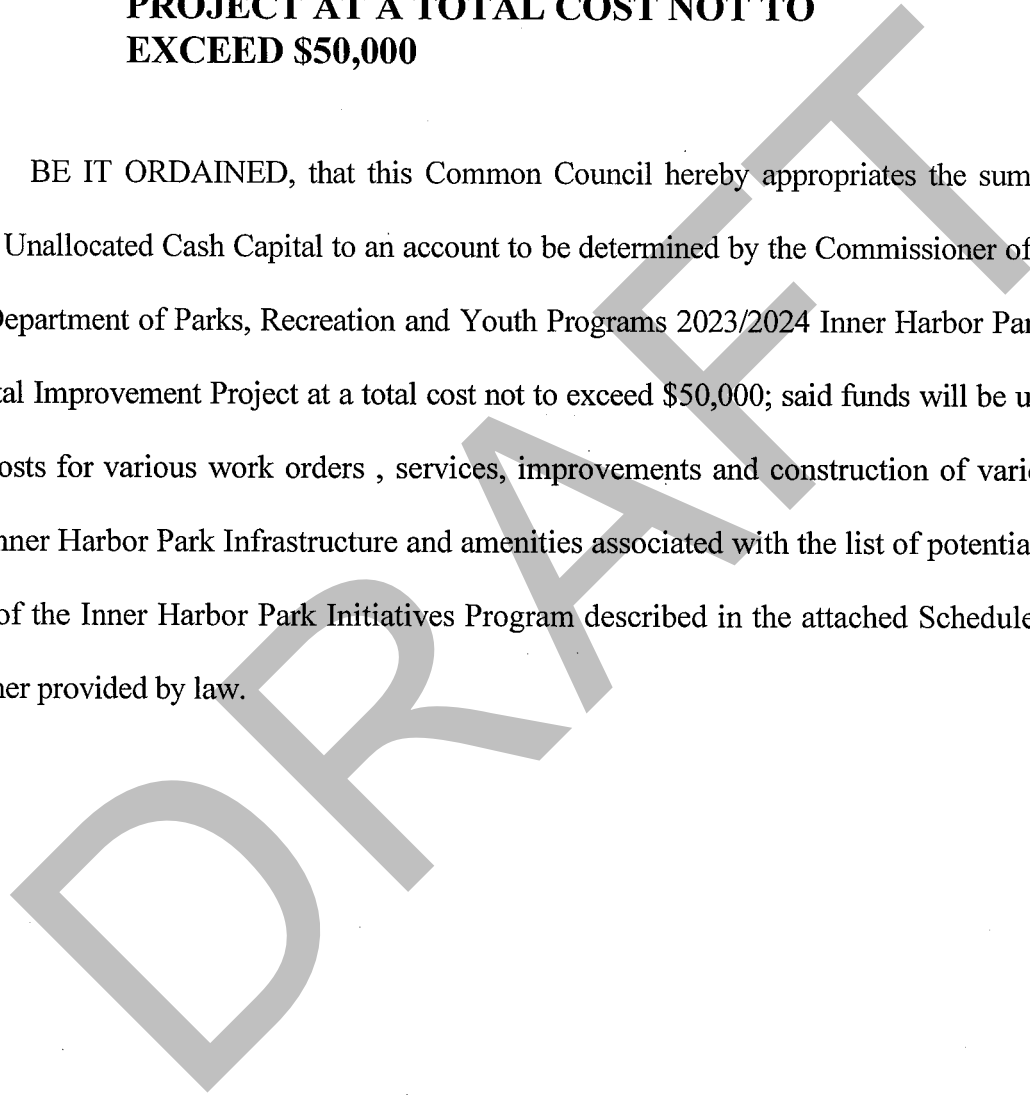
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Ordinance No.

2023

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 INNER HARBOR
PARK INITIATIVES CAPITAL IMPROVEMENT
PROJECT AT A TOTAL COST NOT TO
EXCEED \$50,000**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$50,000 from Unallocated Cash Capital to an account to be determined by the Commissioner of Finance for the Department of Parks, Recreation and Youth Programs 2023/2024 Inner Harbor Park Initiatives Capital Improvement Project at a total cost not to exceed \$50,000; said funds will be used to cover the costs for various work orders , services, improvements and construction of various parts of the Inner Harbor Park Infrastructure and amenities associated with the list of potential projects as part of the Inner Harbor Park Initiatives Program described in the attached Schedule "A", in the manner provided by law.



City of Syracuse | Department of Parks, Recreation, & Youth Programs

2023/2024 – Capital Improvement Program – Inner Harbor Park Initiatives

Work Orders – Schedule A

1. Pedestrian Bridge Structural Assessment
 - a. With CHA Consulting
2. Amphitheater Structural Assessment
 - a. With CHA Consulting

DRAFT



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SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

December 1, 2023

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION REQUEST- 2023/2024 CIP – Inner Harbor Park Initiatives

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize the Department of Parks, Recreation, & Youth Programs to allocate \$50,000.00 for the **2023/2024 Inner Harbor Park Initiatives**, to be used for two work orders with contracted outside consultants to help facilitate the assessment and construction of various parts of the Inner Harbor Park infrastructure.

The two work orders associated with the Inner Harbor Park Initiatives are for a Structural Assessment of the Pedestrian Bridge and a Structural Assessment of the Amphitheater, also listed in the attached 'Schedule A.'

Funds, not to exceed \$50,000.00, from the 2023/2024 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,


Tony Williams
Commissioner of Parks, Recreation & Youth Programs

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 11/16/23 Department: Parks

Project Name: 23/24 Inner Harbor Park Initiatives

Project Cost: \$ 50,000.00

Contact Name: Tony Williams

Project Description: These funds will be used for various work orders, services, and construction or material costs associated with improvement efforts at the Inner Harbor Park.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$ 50,000.00
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	\$50,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason("No"):

Director of Administration: Greg Dunham Date: 12/6/23

Director of Management & Budget: [Signature] Date: 12-5-23

Commissioner of Finance: [Signature] Date: 12/5/23



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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

December 11, 2023

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation – Award RFP 24-004 – Municipal Tree Ordinance
Modernization

Dear Ms. McBride:

Please prepare a letter to the Mayor requesting the **approval and authorization to enter agreement with Green Infrastructure Center, Inc. for RFP # 24-004 Municipal Tree Ordinance Modernization** for the City of Syracuse Department of Parks, Recreation, and Youth Programs.

Under this agreement, the Green Infrastructure Center will (1) analyze our current ordinance, (2) seek public feedback regarding proposed changes to the ordinance and (3) develop a draft and final ordinance for review and adoption by Council. The contract agreement shall be for a 30-month period from January 15, 2024 to June 15, 2026 with the option of one (6) month extension if mutually agreed upon by both parties.

Costs are not to exceed \$55,099.00 and all expenditures will be charged to account 01.71100.540551 or as otherwise determined by the Finance Department to fulfill work order obligations.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner of Parks, Recreation & Youth Programs

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: December 5, 2023
SUBJECT: Agreement – Green Infrastructure Center, Inc.


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City of Syracuse enter into an agreement with Green Infrastructure Center, Inc. for RFP # 24-004 Municipal Tree Ordinance Modernization for the City of Syracuse Department of Parks, Recreation, and Youth Programs.

The contract agreement shall be for a 30-month period from January 15, 2024 to June 15, 2026 with the option of one (6) month extension if mutually agreed upon by both parties.

Costs are not to exceed o \$55,099.00 and all expenditures will be charged to account 01.71100.540551 or as otherwise determined by the Finance Department to fulfill work order obligations.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

November 30, 2023

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council necessary legislation to authorize the Mayor, on behalf of the City of Syracuse, to enter into an agreement with SUNY Cortland, allowing student interns from its Recreation Programs to enter into a cooperative arrangement with the Department of Parks, Recreation and Youth Programs.

The purpose of the arrangement is to provide the students with working knowledge of day-to-day operations of a municipal Parks and Recreation Department and the opportunity to work directly with recreation personnel.

The Agreement shall be considered effective January 1, 2024 through December 31, 2024, with two one-year renewals. There are no costs for the services under this agreement.

Sincerely,


Tony Williams
Commissioner of Parks, Recreation & Youth Programs

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: December 4, 2023
SUBJECT: Agreement – SUNY Cortland

Julie Castellitto
Assistant Director


On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to enter an agreement with SUNY Cortland, allowing student interns from its Recreation Programs to enter into a cooperative arrangement with the Department of Parks, Recreation and Youth Programs.

The purpose of the arrangement is to provide the students with working knowledge of day-to-day operations of a municipal Parks and Recreation Department and the opportunity to work directly with recreation personnel.

The Agreement shall be considered effective January 1, 2024 through December 31, 2024, with two one-year renewals. There are no costs for the services under this agreement.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

ORDINANCE AUTHORIZING A TAX EXEMPTION AGREEMENT BETWEEN THE CITY OF SYRACUSE AND A HOUSING DEVELOPMENT CORPORATION TO BE FORMED BY MCCORMACK BARON SALAZAR, INC. AS BENEFICIAL OWNER, AND SPONSORED BY THE SYRACUSE HOUSING AUTHORITY, WHICH SHALL BE KNOWN AS ALMUS OLVER HOUSING DEVELOPMENT FUND CORPORATION (THE "CORPORATION") FOR THE PURPOSE OF REHABILITATING ONE HUNDRED NINETY-ONE (191) UNITS OF EXISTING AFFORDABLE PUBLIC HOUSING UNITS IN ALMUS OLVER TOWERS, LONG OWNED AND MAINTAINED BY THE SYRACUSE HOUSING AUTHORITY AND LOCATED ON A PORTION OF THE PROPERTY AT 313 EAST RAYNOR AVENUE AND OAKWOOD AVENUE, SYRACUSE, NEW YORK (TAX MAP NO. 094.-17-01.0)

WHEREAS, the Syracuse Housing Authority ("*SHA*") has long owned and maintained the Almus Olver Towers property, which provides public housing in Syracuse, New York, and is located on a portion of the property at 313 East Raynor Avenue and Oakwood Avenue (Tax Map No. 094.-17-01.0) (hereinafter "*the Property*"); and

WHEREAS, McCormack Baron Salazar, Inc. and the Syracuse Housing Authority ("*SHA*") have agreed to enter into a partnership under which McCormack Baron Salazar, Inc, is creating a domestic not-for-profit corporation pursuant to Section 573 and Section 577 of Article XI of the New York Private Housing Finance Law (the "*Act*") and Section 402 of the New York State Not-for-Profit Corporation Law, to be known as Almus Olver Housing Development Fund Corporation (the "*Company*"); and

WHEREAS, the Company is being formed for the purpose of rehabilitating one hundred ninety-one (191) units of existing public housing in Almus Olver Towers, located at 313 East Raynor Avenue and Oakwood Avenue (Tax Map No. 094.-17-01.0) (the “*Property*”); and

WHEREAS, the rehabilitation Project at Almus Olver Towers is one component of the larger East Adams Street neighborhood revitalization initiative, which is expected to result in the preservation of over one thousand (1000) units of public housing in the immediate neighborhood; and

WHEREAS, pursuant to the partnership arrangement between McCormack Baron Salazar, Inc. and SHA, the Company will serve as the beneficial owner of the rehabilitation project at Almus Olver Towers and SHA will be the sponsor of the Project. Under this arrangement the Company will be the long term lessee of the Property; and

WHEREAS, in order to facilitate the preservation of centrally located rental housing available to residents with incomes up to sixty percent (60%) area media income, McCormack Baron Salazar, Inc. and SHA have requested that the City of Syracuse, pursuant to the Act, grant a real property tax exemption for the Property on which the affordable units are to be rehabilitated, and enter into a tax exemption agreement (the “*Agreement*”) with the Corporation; NOW, THEREFORE,

BE IT ORDAINED, contingent upon there being no money due and owing to the City of Syracuse by McCormack Baron Salazar, Inc., that a real property tax exemption for the Property pursuant to the Act, is hereby authorized; and

BE IT FURTHER ORDAINED, that the Property shall be fully exempt upon the tax rolls of the City of Syracuse from all ad valorem real property taxes, but shall not be exempt from special assessments or other municipal and school district charges; and

BE IT FURTHER ORDAINED, that once the Company is formed, the Mayor, on behalf of the City of Syracuse, be and he is hereby authorized to enter into the Agreement with the Company, for the Property; and

BE IT FURTHER ORDAINED, that in consideration for the City granting the Company a real property tax exemption for the Property and entering into the Agreement, the Company shall make payments to be calculated each year based upon the Standard Shelter Rent Formula equal to ten percent (10%) of annual gross revenues minus utilities or \$105,050.00, whichever is greater; and

BE IT FURTHER ORDAINED, that the exemption will apply solely to residential and amenity space and shall specifically exclude any commercial square footage developed on the Properties; and

BE IT FURTHER ORDAINED, that the Corporation will be required to provide an annual accounting of the gross rents and utilities to the City of Syracuse Finance Department; and

BE IT FURTHER ORDAINED, that the Agreement shall take effect on the first taxable status date following the completion of the first unit, that the Agreement shall be for a term of fifteen (15) years and shall contain such other terms and conditions as shall be determined by the Corporation Counsel to be in the best interest of the City of Syracuse.



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

12 58

December 1, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to Authorize a Tax Exemption Agreement Pursuant to the New York State Private Housing Finance Law with a Housing Development Fund Corporation to be formed by McCormack Baron Salazar, Inc. that should be known as Almus Housing Development Fund Corporation.

Dear Ms. McBride:

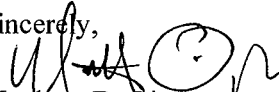
Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a tax exemption agreement pursuant to Section 573 and Section 577 of Article 11 of the New York State Private Housing Finance Law and Section 402 of the New York State Not-For-Profit Corporation Law with a Housing Development Corporation to be formed by beneficial owner McCormack Baron Salazar, Inc., and sponsored by the Syracuse Housing Authority ("SHA"), to be known as Almus Olver Housing Development Fund Corporation (the "Company"). The tax exemption agreement shall involve a portion of the property at 313 East Raynor Avenue and Oakwood Avenue (SBL 094.-17-01.0).

This exemption will enable the Company to rehabilitate 191 units of existing public housing in Almus Olver Tower, long owned and maintained by SHA. The Company, as beneficial owner of the project, has entered into a partnership with SHA and will be the long-term lessee of the property. The contemplated exemption will facilitate the preservation of centrally-located rental housing available to residents with incomes up to sixty percent (60%) area median income (AMI). This project is one component of the larger East Adams Street neighborhood revitalization initiative, which is expected to result in the preservation of over one thousand units of public housing in the immediate neighborhood.

This agreement with the Company would be for a term of fifteen (15) years and would not exempt it from special assessments or charges on the properties. The Company's payments to the City would be calculated each year based on the standard shelter rent formula equal to (a) ten percent (10%) of annual gross revenues minus utilities or (b) \$105,050, whichever is greater. This agreement also includes a fifteen (15) -year renewal option to be exercised by tenant via Common Council and Mayoral authorization.

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

Sincerely,

Matthew D. Oja
Commissioner of Assessment

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

8 \$



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: December 4, 2023
SUBJECT: Tax Exemption Agreement – Almus Housing Development Fund Corporation

On behalf of the Department of Assessment, I am requesting the City enter into a tax exemption agreement pursuant to Section 573 and Section 577 of Article 11 of the New York State Private Housing Finance Law and Section 402 of the New York State Not-For-Profit Corporation Law with a Housing Development Corporation to be formed by beneficial owner McCormack Baron Salazar, Inc., and sponsored by the Syracuse Housing Authority (“SHA”), to be known as Almus Olver Housing Development Fund Corporation (the “Company”). The tax exemption agreement shall involve a portion of the property at 313 East Raynor Avenue and Oakwood Avenue (SBL 094.-17-01.0).

This exemption will enable the Company to rehabilitate 191 units of existing public housing in Almus Olver Tower, long owned and maintained by SHA. The Company, as beneficial owner of the project, has entered into a partnership with SHA and will be the long-term lessee of the property. The contemplated exemption will facilitate the preservation of centrally-located rental housing available to residents with incomes up to sixty percent (60%) area median income (AMI). This project is one component of the larger East Adams Street neighborhood revitalization initiative, which is expected to result in the preservation of over one thousand units of public housing in the immediate neighborhood.

This agreement with the Company would be for a term of fifteen (15) years and would not exempt it from special assessments or charges on the properties. The Company’s payments to the City would be calculated each year based on the standard shelter rent formula equal to (a) ten percent (10%) of annual gross revenues minus utilities or (b) \$105,050, whichever is greater. This agreement also includes a fifteen (15) -year renewal option to be exercised by tenant via Common Council and Mayoral authorization.


Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

13-14 ~~23-24~~



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

November 17, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request to Legislation

Dear Ms. McBride,

On behalf of the Office of Accountability, Performance, & Innovation, please prepare legislation to be introduced at the next scheduled Common Council Meeting requesting to issue bonds for the implementation of the iManage Cloud product. This software solution will serve as the foundational system for organizing, managing, and accessing our growing volume of legal cases. As it stands, our law department lacks a centralized and cohesive system. iManage will address this shortfall. Given the department's increasing caseload and the complexities associated with each case, having a unified system is essential. Our proposed agreement with iManage entails:

- Services (\$45,000)
 - A four-month integration with implementation specialist from Micro Strategies.
 - Data customization to meet unique requirements, training, and Go-Live support.


The total cost for this item is not to exceed \$45,000. This agreement covers only one-time implementation costs, and excludes any subscription costs or any other ongoing expenditures.

Please have the following prepared and placed on the next Common Council meeting agenda: Ordinance authorizing the sale and issuance of bonds to defray the cost of the project, not to exceed \$45,000 from the 2023/2024 Capital Improvement Program will be established in an account 16805.07.599807 or to be determined by the Commissioner of Finance.

Attached to this letter is a scope of work for this implementation project.

Thank you.

Sincerely,


 Timothy M. Rudd
 Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

1



DEPARTMENT OF ANALYTICS, PERFORMANCE, & INNOVATION

CITY OF SYRACUSE, MAYOR BEN WALSH

November 17th, 2023

Nicolas Diaz
Chief Data and
Innovation Officer

Timothy Rudd
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Re: Bond Issuance - iManage Software Implementation for Law Department

Dear Mr. Rudd,

I request legislation to issue bonds for the implementation of the iManage Cloud product. This software solution will serve as the foundational system for organizing, managing, and accessing our growing volume of legal cases. As it stands, our law department lacks a centralized and cohesive system. iManage will address this shortfall. Given the department's increasing caseload and the complexities associated with each case, having a unified system is essential. Our proposed agreement with iManage entails:

- Services (\$45,000)
 - A four-month integration with implementation specialist from Micro Strategies.
 - Data customization to meet unique requirements, training, and Go-Live support.

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Please have the following prepared and placed on the next Common Council meeting agenda: Ordinance authorizing the sale and issuance of bonds to defray the cost of the project, not to exceed \$45,000 from the 2023/2024 Capital Improvement Program will be established in an account 16805.07.599807 to be determined by the Commissioner of Finance.

Department of
Analytics, Performance,
and Innovation
233 E Washington St.
Syracuse, N.Y. 13202

315-448-8585

www.syr.gov.net

Attached to this letter is a scope of work for this implementation project.

Sincerely,


Nicolas Diaz Amigo

Chief Data and Innovation Officer
City of Syracuse



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: November 16, 2023
SUBJECT: Waiver of RFP Process & Agreement – iManage


Julie Castellitto
Assistant Director

On behalf of the Office of Accountability, Performance, & Innovation, I am requesting a waiver of the RFP process and to enter into an agreement with iManage for the implementation of the iManage Cloud product. This software solution will serve as the foundational system for organizing, managing, and accessing our growing volume of legal cases. As it stands, our law department lacks a centralized and cohesive system. iManage will address this shortfall. Given the department's increasing caseload and the complexities associated with each case, having a unified system is essential.

The total cost for this item is not to exceed \$45,000 from the 2023/2024 Capital Improvement Program will be established in an account 16805.07.599807 or to be determined by the Commissioner of Finance. This agreement covers only one-time implementation costs, and excludes any subscription costs or any other ongoing expenditures.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

11/22/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	11/17/23
Project Name:	iManage Cloud
Project Cost:	\$45,000
Contact Name:	Nicolas Diaz Amigo
Project Description:	This software will serve as the foundational system for organizing, managing and accessing our growing volume of legal cases

Projected Time Line & Funding Source(s)

Estimated Start Date:	Estimated Completion Date:
-----------------------	----------------------------

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$45,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	\$45,000

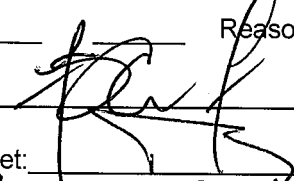
Estimated Project Borrowing Timeline

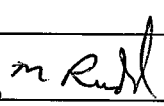
Year	Fiscal Year	Estimated Amount to Borrow
1	2024	\$ 45,000
2		
3		

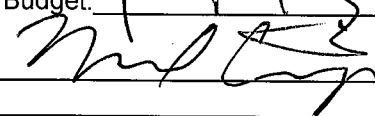
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes Reason("No"):

Director of Administration:  Date: _____

Director of Management & Budget:  Date: 11-20-23

Commissioner of Finance:  Date: 11/21/23



MS
MICRO STRATEGIES



iManage Cloud Work10 Implementation Project Proposal



Presented to:

V1.9/11/23

Technology
Solutions.
Business
Results.

iManage Implementation – No Migration – 35 Users

Category	Tasks	Category	Tasks
Project Management	<ul style="list-style-type: none"> Weekly Status Meetings (12 - 1/2 hr. Meetings x 2 Resources)* Project Plan Updates / Budget Tracking Fill out all required Paperwork for Cloud 	Image/Workstation Package Preparation	<ul style="list-style-type: none"> Prepare Silent Migration/Upgrade Package for Workstations (Assumes client will distribute software to workstations) Configure Threat Manager Admin Training on Threat Manager Configure iManage Tracker
Project Preparation	<ul style="list-style-type: none"> Database Prep Document Repository Prep WorkSite Server Prep Exchange Configuration Complete iManage Questionnaire Conduct Design/Requirements Workshops Determine Meta data design requirements Determine groups, roles and security policy requirements Determine dialog box design requirements Create screen prototypes Deliver Functional Requirements Document 	Threat Manager	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces
Cloud Procurement Process	<ul style="list-style-type: none"> Integrate Azure to work with iManage cloud for Authentication Test E-Mail Management Functionality Install Work 10 for Desktop Install iManage Share Install Drive 	iManage Tracker	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces
Education/Design Workshops	<ul style="list-style-type: none"> Configure iManage Share Configure iManage Drive Configure iManage Tracker 	Automated Task Configuration Group Policies Customizations	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces
SAML Configuration	<ul style="list-style-type: none"> Configure iManage Share Configure iManage Drive Configure iManage Tracker 	Training Preparation	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces
Pilot Testing	<ul style="list-style-type: none"> Configure iManage Share Configure iManage Drive Configure iManage Tracker 	On-Site Classroom Training	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces
Database Customizations	<ul style="list-style-type: none"> Configure iManage Share Configure iManage Drive Configure iManage Tracker 	Floor Support	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces

• Platform Implementation: \$36,500

Fixed Price Project Total: \$36,500

iManage Implementation - No Migration - 40 Users

Category	Tasks	Category	Tasks
Project Management	<ul style="list-style-type: none"> Weekly Status Meetings (12 - 1/2 hr. Meetings x 2 Resources)* Project Plan Updates / Budget Tracking Fill out all required Paperwork for Cloud 	Image/Workstation Package Preparation	<ul style="list-style-type: none"> Prepare Silent Migrator/Upgrade Package for Workstations (Assumes client will distribute software to workstations) Configure Threat Manager Admin Training on Threat Manager Configure iManage Tracker
Project Preparation	<ul style="list-style-type: none"> Database Prep Document Repository Prep WorkSite Server Prep Exchange Configuration Complete iManage Questionnaire Conduct Design/Requirements Workshops Determine Meta data design requirements Determine groups, roles and security policy requirements Determine dialog box design requirements Create screen prototypes Deliver Functional Requirements Document 	Threat Manager	<ul style="list-style-type: none"> Configure Client/Matter Import Process Configure Workspace Generation Process Set up XML Configuration Create Workspace Templates Generate Workspaces
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Platform Implementation: \$38,325

Fixed Price Project Total: \$38,325

Additional Considerations

Managed Services:

When required, MSI's Managed Services Practice can provide 24x7 support for the iManage application, infrastructure (on premise or Cloud) and/or User Help Desk for our customers. This requirement can be found in law firms and companies that do not wish to hire a specific resource to support the application or the dispersed user population. Since iManage can be used from anywhere on any device, support off hours and from any location is many times a critical requirement. This service can be discussed at this time, or after the implementation, if there is interest.

Integrated Workflow:

While not part of this implementation, Micro Strategies has integrated BPM/Workflow into the iManage DMS through their Rest APIs. Corporate Legal, who is at the center of important transaction, collaboration and business processes, can utilize the integrated workflows to streamline the organization and improve efficiency. These processes can be Contracts Management, Approval Processes, HR Onboarding, NDAs/Agreements, etc. A sample video of the integration for contracts management can be found at <https://info.microstrat.com/imanage-workflow> and a direct integration with the Work 10 interface can be found at <https://microstrat.com/resources/insights-events/video/imanage-work10-workflow/>. This may be a consideration after completion of this project.

DocuSign Integration:

Once iManage is implemented, maximize your iManage investment by implementing this DocuSign integration that can be added as a Phase 2 add-on. Using DocuSign within the iManage platform offers an efficient, streamlined workflow to your business process when your contracts are due for eSignature. Never leave the Work 10 interface when sending your documents for signature. A quick demo can be found here:

[Electronic Signatures with iManage Work 10 & DocuSign | Micro Strategies Inc](#)

Additional Considerations

Document Comparison and Protection:

When working with law firms/corporate legal, many of the organizations have document comparison and protect (metadata cleansing) software, such as Litera/Workshare. If you currently own licensing for these capabilities, MSI would be able to manage the re-integration of those products as part of the implementation. If this is not the case, but need to address these requirements, MSI is Litera/Workshare's top US partner and can provide a general overview of the Compare and Protect product sets for the Corporate Legal group. Implementation of these products could be part of the project along with being included in the training.

Literal Workshare Compare (Desktop and Server/Cloud versions):

Law firms and corporate legal groups can compare documents either generated internally or when collaborating with external parties (such as Contracts). There is a close integration with iManage Work 10 and Outlook. More information can be found at

<https://www.litera.com/products/legal/workshare-compare/>

Literal Metadact (Desktop and Server/Cloud versions):

Literal Metadact is a metadata management solution that automatically identifies hidden data and cleans it from files, helping to protect against loss of reputation, financial risk, data leakage, and possible malpractice due to inadvertent disclosure. An overview of the software is found at

<https://www.litera.com/products/legal/metadact/>

OUR PRACTICES

BUSINESS PROCESS & CONTENT SERVICES

Beyond capturing and storing content, we provide solutions that integrate with critical business applications so our clients can manage their information through its lifecycle, quickly and easily access or share it, and monitor and report on activity all while meeting governance and security requirements.

We partner with our clients to optimize their business processes, provide insight into their organization's information, improve productivity and minimize risk.

- Contract & deal management
- Legal solutions
- Financial services solutions
- Legacy content migration
- Lease document management

DATA & ANALYTICS

We provide clients with the skills and resources to navigate their analytics journey. We simplify the complex with solutions that combine business acumen with technology to transform decision making by translating data into actionable intelligence.

We help make sense of the data, visualize it in useful ways and drive outcomes through various artificial intelligence approaches; outcomes that improve customer engagement, optimize operations, maximize investments and drive business growth and innovation.

- Data management
- Data visualization
- Advanced analytics

HYBRID IT

Our solutions ensure that our clients' infrastructure keeps pace with their business. We help them make smart, data-driven decisions regarding technology investments and workload placement to transform their business and stay competitive.

From automating processes for greater efficiencies to helping launch new capabilities that allow them to quickly and seamlessly scale resources, we partner with them to increase business agility, reduce complexity and drive positive business outcomes.

- Hybrid cloud
- Intelligent data strategy
- Hybrid business continuity
- Cloud client computing

SECURITY

Cyber security is no longer simply a technology issue - it is now a business concern. To protect against increasingly sophisticated security threats, IT investments and business objectives must align around an organization's approach to threat detection, mitigation and remediation.

We offer solutions that detect and respond to threats faster while preventing others completely. We partner with our clients leveraging their data and our expertise to understand their environment and determine how to align security measures with their business. By providing governance, detection and recovery capabilities that protect their business and minimize risk, we enable them to confidently focus on using their data to drive results.

- Cyber security infrastructure defense
- CISD advisory services
- Incident detection & response

MANAGED SERVICES

Our experts don't just recommend and implement solutions - they can manage them too. We can provide 24/7 support to ensure your technology runs optimally so your employees stay focused on delivering business value.

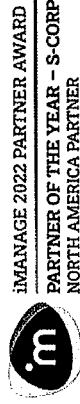
- Managed infrastructure services
- Security operations
- Digital workplace
- Call recording & quality assurance



Thank you for your interest in

MS MICRO STRATEGIES
Technology Solutions. Business Results.

Operational excellence through partnership



*Micro Strategies has been an iManage partner since 1997
and has been recognized as North American iManage Partner of the year 2022*

15 25

Ordinance No.

2023

**ORDINANCE AUTHORIZING TRANSFER OF
FUNDS WITHIN THE FISCAL YEAR 2023/2024
BUDGET PER THE ATTACHED SCHEDULE**

BE IT ORDAINED, that this Common Council hereby authorizes the following transfer of funds for use by various departments in accordance with the attached Schedule "A", in the manner provided by law.

DRAFT

SCHEDULE "A"

TRANSFER FROM:

Account #	General Fund	Transfer Amount	FY 23/24 Budget as authorized	FY 23/24 Budget as amended
90600.01.590601	Medical Insurance	\$63,255.24	\$47,952,680	\$47,089,424.76

TRANSFER TO:

Account #	General Fund	Transfer Amount	FY23/24 Budget as authorized	FY 23/24 Budget as amended
16800.01.540530	IT- Factual + Information	\$63,255.24	\$2,000,000	\$2,063,255.24

DRAFT



25

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

November 29, 2023

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – 2023/2024 Fiscal Year Budget Transfers

Dear Ms. McBride:

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the following transfer of funds within the FYE June 30, 2024 City Budget. The transfer will allow for Document Management Software to be used in the Law Department (\$39,980.44) and for Kronos clocks for the Payroll System (\$23,274.80).

<u>Account Number</u>	<u>General Fund</u>	<u>Budget Transfer</u>	<u>Budget 2023/2024</u>	<u>Budget as Amended</u>
Transfer from:				
90600.01.590601	Medical Insurance	\$63,255.24	\$47,952,680	\$47,889,424.76
Transfer to:				
16800.01.540530	IT – Factual & Informational	\$63,255.24	\$2,000,000	\$2,063,255.24

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Thank you.

Sincerely,

Timothy Rudd
Director of Management and Budget

Office 315 448-8252
Fax 315 448-8116

www.syr.gov



16

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

December 1, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202


Re: **Request for Legislation- Retain an Appraiser**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to retain Bruckner, Tillett, Rossi, Cahill & Associates, to appraise the properties at 126 Jamesville Avenue (Tax Parcel 058.-01-01.0) and 138 Jamesville Avenue (Tax Parcel 058.-01-02.1). For property tax litigation encompassing the 2022/2023, 2023/2024, and 2024/2025 tax years.

The ordinance should authorize a fee of \$9,500 for a self-contained, trial-ready report, as well as \$200.00 per hour for trial preparation and testimony. The fee will be charged to account number 13550.01.541500.

Sincerely,



Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

17

December 1, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202


Re: Request for Legislation – Purchase and Sale Agreement for 601-03 Craddock Street

Dear Ms. McBride:

Please prepare legislation for the next Common Council agenda authorizing the City to enter into a purchase and sale agreement with Mr. Anthony Lee for the easterly portion of the property located at 601-03 Craddock Street for private residential use. The resubdivision of this property was authorized by the City Planning Commission on October 30, 2023, and the remainder will remain property of the City of Syracuse. Its new legal description accompanies this request as Appendix "A".

The purchase price will be \$1,500.00, which is to be deposited into GL Account #426750.01, as directed by the Commissioner of Finance.

Sincerely,



Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**

233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270

assessment@syr.gov

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6

New Lot 9B

All that tract or parcel of land situate in the City of Syracuse, County of Onondaga, and State of New York, being part of lots numbers 7 and 9 of block number 2 of the Map of Elmwood Park, on Lots 90 & 91 of the Town of Onondaga, New York made by R. Griffin, C.E. and filed in the Onondaga County Clerk's Office June 24, 1889 and being more particularly described as follows;

Beginning at an existing City of Syracuse Monument at the present intersection of the northerly street line of Elmwood Avenue and the easterly street line of Craddock Street (formerly Delano Avenue), thence N 18°21'20" W along said easterly street line of Craddock Street a distance of 125.31 feet, thence N 67°38'40" E a distance of 41.48 feet to the actual point of beginning,

Thence N 22°20'35" W a distance of 88.76 feet to a point,

Thence N 70°27'11" E a distance of 60.00 feet to a point,

Thence S 22°20'35" E a distance of 85.82 feet to a point,

Thence S 67°38'40" W a distance of 60.00 feet to the point of beginning.

Containing 0.12 acres of land more or less.

The hereinbefore described parcel of land is subject to any and all easement and/or rights of way or record.




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 4, 2023
SUBJECT: Purchase & Sale Agreement – 601-03 Craddock Street

On behalf of the Department of Assessment, I am requesting the City enter into a purchase and sale agreement with Mr. Anthony Lee for the easterly portion of the property located at 601-03 Craddock Street for private residential use. The resubdivision of this property was authorized by the City Planning Commission on October 30, 2023, and the remainder will remain property of the City of Syracuse. Its new legal description accompanies this request as Appendix "A".

The purchase price will be \$1,500.00, which is to be deposited into GL Account #426750.01, as directed by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Corporation Counsel
Susan R. Katzoff

November 30, 2023

First Assistant Corporation Counsel
Joseph W. Barry III

VIA HAND DELIVERY
Patricia McBride, City Clerk
231 City Hall
Syracuse, New York 13202

Senior Corporation Counsel
Todd M. Long
Meghan E. Ryan

Re: *Strong v. City of Syracuse, et al.*
Federal Civil Action in the US District Court, Northern District of New York
Index No.: 5:16-CV-1054 (BKS/ATB)

First Assistant Senior Corporation Counsel
John C. Black Jr.
Catherine E. Carnrike
Amanda R. Harrington
Danielle B. Pires
Danielle R. Smith

Dear Ms. McBride:

Assistant Corporation Counsel
Darienn P. Balin
Robert P. Carpenter
John J. Connor
Valerie T. Didamo
Meira N. Hertzberg
Trevor McDaniel
Patrick J. Parkinson
Meir Teitelbaum
Zachary A. Waksman

Please place on the Common Council agenda for its meeting of December 18, 2023, a proposed settlement agreement for the above lawsuit. This action involves an allegation by the plaintiff that his constitutional rights were violated. While the City of Syracuse denies the allegations in the lawsuit, we believe that this settlement is in the best financial interest of the City of Syracuse.

The proposed settlement value is \$85,000.00 ("Settlement Sum"), which will be charged to the Judgement and Claims Account No. 599302.01.93.000.

Being that this matter involves matters subject to privilege, the Office of the Corporation Counsel requests that any details regarding this matter be discussed with the Common Council in executive session.

Thank you for your assistance.

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Very truly yours,

Office 315 448-8400
Housing 315 448-8409
Fax 315 448-8381
Email law@syr.gov

Susan R. Katzoff, Esq.
Corporation Counsel

SRK/kls/gmd

www.syr.gov

**ORDINANCE AUTHORIZING A CONTRACT
WITH THE BONADIO GROUP FOR SERVICES
RELATIVE TO THE IMPLEMENTATION OF
GOVERNMENTAL ACCOUNTING STANDARDS
BOARD STATEMENT NO. 96 (GASB96)
REGARDING SUBSCRIPTION BASED
INFORMATION TECHNOLOGY
ARRANGEMENTS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, Governmental Accounting Standards Board Statement No. 96 (GASB96) introduces significant changes in accounting for subscription based information technology arrangements, altering the reporting requirements for these arrangements in the financial statements of governmental entities; and

WHEREAS, the City recognizes the urgency and critical nature of ensuring a seamless and accurate transition to the City's financial statements in line with the new GASB96 standards and the City is in need of a Consultant to assist with this process; and

WHEREAS, The Bonadio Group has demonstrated an understanding of GASB standards and has a successful history in navigating and implementing complex accounting changes efficiently and wishes to assist the City with the transition to the new GASB96 standards; and

WHEREAS, the Mayor has waived the RFP process for this agreement and has approved the retention of The Bonadio Group, under the following terms:

- (1) The Bonadio Group shall provide consulting services on behalf of the City of Syracuse Department of Finance relative to the implementation by the City of the GASB96 Standards, which introduces significant changes in accounting for subscription based information technology arrangements, altering the reporting requirements for these

arrangements in the financial statements of governmental entities;

- (2) The terms of this agreement shall be effective as of the date of the execution of this Agreement by all parties and shall run through the end of the 2023/2024 Fiscal Year on June 30, 2024; and
- (3) The cost for all services to be provided during the term of the agreement shall not exceed \$20,000.

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account # 599892.01.90000 or another appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

December 6, 2023

Michael Cannizzaro, CPA
Commissioner of Finance

Annemarie Deegan
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

Patricia McBride
City Clerk
City Hall – Room 231
Syracuse, New York 13202

RE: Waiver of the RFP Process-authorizing a professional service contract with Bonadio Group for consulting services for GASB 96 implementation.

Dear Ms. McBride:

I recommend a waiver of the RFP process to enter into an agreement with the Bonadio Group, relative to the implementation of Governmental Accounting Standards Board (GASB) Statement No. 96, "Subscription-Based Information Technology Arrangements."

GASB 96 introduces significant changes in accounting for subscription-based information technology arrangements, altering the reporting requirements for these arrangements in the financial statements of governmental entities. As such, our organization recognizes the urgency and critical nature of ensuring a seamless and accurate transition in line with the GASB standards.

The Bonadio Group has demonstrated an understanding of GASB standards and a successful history of aiding organizations in navigating and implementing complex accounting changes efficiently. Their expertise aligns with our immediate needs, ensuring a swift and accurate transition to GASB 96 compliance.

The term of the agreement will expire on June 30, 2024. The consulting fee shall not exceed \$20,000 and will be charged to account # 599892.01.90000.

Sincerely,

Michael Cannizzaro, CPA
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syr.gov.net

cc: Frank Caliva, Chief Administrative Officer
cc: Tim Rudd, Director of Budget
cc: Annemarie Deegan, 1st Deputy Commissioner of Finance

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: December 6, 2023
SUBJECT: Waiver of the RFP Process & Contract– The Bonadio Group

On behalf of the Department of Finance, I am requesting a waiver of the RFP process and to enter into an agreement with the Bonadio Group, relative to the implementation of Governmental Accounting Standards Board (GASB) Statement No. 96, "Subscription-Based Information Technology Arrangements."


GASB 96 introduces significant changes in accounting for subscription-based information technology arrangements, altering the reporting requirements for these arrangements in the financial statements of governmental entities. As such, our organization recognizes the urgency and critical nature of ensuring a seamless and accurate transition in line with the GASB standards.

The Bonadio Group has demonstrated an understanding of GASB standards and a successful history of aiding organizations in navigating and implementing complex accounting changes efficiently. Their expertise aligns with our immediate needs, ensuring a swift and accurate transition to GASB 96 compliance.

The term of the agreement will expire on June 30, 2024. The consulting fee shall not exceed \$20,000 and will be charged to account # 599892.01.90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

Michael Cannizzaro, CPA
Commissioner of Finance

Annemarie Deegan
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

December 1, 2023

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Dear Ms. McBride,


Please prepare legislation for the next regularly scheduled Common Council meeting to amend Section 16-53 of Chapter 16, Water - Rules, Regulations and Rates, of Part M, Miscellaneous, so as to file unpaid water bills or other charges for water service, including sewer rents billed on water bills, incurred during the previous year with the Commissioner of Assessment for collection with the next applicable year's tax bill against the property.

As currently written, the General Ordinance authorizes the City of Syracuse ("City") to roll unpaid water bills or other charges for water services incurred during the previous year only onto the taxes of properties which are not subject to a tax lien from the City. The requested amendment would remove that limitation and create one consistent policy and reduce the City's administrative burden in tracking delinquent balances for taxes and water.

The proposed amended Section would read as follows:

"An unpaid water bill or other unpaid charges for water service shall be collected by the department of water in any manner provided by law. Commencing on April fifteenth of each year, an unpaid water bill or other charges for water service, including sewer rents billed on water bills, incurred in the previous year will be filed with the commissioner of assessment for collection with the next applicable year's tax bill against the property. Where the water supply is terminated by the city due to nonpayment, a fee of one hundred forty dollars (\$140.00) shall be paid to the department of water, division of water finance by the consumer prior to the city's restoration of water service."

Very truly yours,


Veronica H. Voss
Deputy Commissioner of Finance

City Payment Center
233 E. Washington St
City Hall, Room 122
Syracuse, N.Y. 13202

Office 315 448 8310
Fax 315 471 6024
www.syr.gov

Ordinance No.

2023

**ORDINANCE LEVYING COUNTY TAX
(EXCLUDING ONONDAGA COUNTY
CONSOLIDATED SANITATION DISTRICT TAX)**

WHEREAS, pursuant to the Onondaga County Tax Collection Act (the "Act"), the Common Council is required to levy the Onondaga County tax within the City of Syracuse;
NOW THEREFORE,

BE IT ORDAINED, that the estimated amount heretofore certified to the Commissioner of Assessment and this Council by the County Legislature of the County of Onondaga as the amount necessary to be levied for Onondaga County purposes not including the Onondaga County Consolidated Sanitation District Tax in the City of Syracuse for the year 2023, to wit: Forty-Six Million Three Hundred Eighty-Nine Thousand Seven Hundred Thirteen and 10/100 Dollars (\$46,389,713.10) be and hereby is imposed and levied upon the owners of and upon the real and personal property liable to taxation within the City of Syracuse, and that the proper officials of the City shall and hereby are directed to levy, assess, extend, raise and collect a tax upon such property liable to taxation in the City of Syracuse in the amount Forty-Six Million Three Hundred Eighty-Nine Thousand Seven Hundred Thirteen and 10/100 Dollars (\$46,389,713.10) in the manner provided by law; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately; and

BE IT FURTHER ORDAINED, that this ordinance shall be subject to the approval of the Mayor; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance be and is hereby directed to deliver a certified copy of this ordinance to the County Legislature of the County of Onondaga.

Ordinance No.

2023

**ORDINANCE LEVYING ONONDAGA COUNTY
WATER DISTRICT TAX**

BE IT ORDAINED, that the estimated amount heretofore certified to the Commissioner of Assessment and this Council by the County Legislature of the County of Onondaga as the amount necessary to be levied for Onondaga County Water District purposes in the City of Syracuse for the year 2024, to wit: Two Hundred Eighty Seven Thousand Eight Hundred Twenty-Five and 64/100 Dollars (\$287,825.64) upon the owners of and upon real and personal property liable to taxation within the City of Syracuse, and the proper officials of the City shall and hereby are directed to levy, assess, extend, raise and collect a tax upon such property liable to taxation in the City of Syracuse in the amount of Two Hundred Eighty Seven Thousand Eight Hundred Twenty-Five and 64/100 Dollars (\$287,825.64) in the manner provided by law; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately; and

BE IT FURTHER ORDAINED, that this ordinance shall be subject to the approval of the Mayor; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance be and is hereby directed to deliver a certified copy of this ordinance to the County Legislature of the County of Onondaga.

Ordinance No.

2023

**ORDINANCE LEVYING ONONDAGA COUNTY
SANITARY DISTRICT SEWER RENT**

WHEREAS, the Onondaga County Legislature, by Resolution adopted on June 5, 1978, consolidated all the sanitary districts and established as a successor thereto the Onondaga County Sanitary District; and

WHEREAS, pursuant to a Resolution adopted on November 28, 1978, the Onondaga County Legislature established a sewer rent schedule to defray all costs of operation and maintenance and all other costs including improvements and amounts required to pay all indebtedness and other obligations allocated on the basis of units as defined in said Resolution; and

WHEREAS, said sewer rent schedule, effective January 1, 2023, is to be levied, collected and enforced from the several lots and parcels of land within the district served by the sewer system for use of the same, in the same manner, and at the same time as other County charges; and

WHEREAS, the City has certified to the County that there are 68,962.01 "units" within the City of Syracuse; and

WHEREAS, the County has certified to the City of Syracuse that the amounts be included in the Onondaga County Sanitary District Abstract of the City of Syracuse for the fiscal year 2024:

City of Syracuse Apportionment	\$30,717,840.01
City Collection Fee	\$ 307,178.40
	\$31,025,018.41; and

WHEREAS, the Onondaga County Legislature, by Resolution dated December 6, 2022, has certified to the City for the fiscal year 2023 that the per unit charge shall be \$445.44; said unit is defined in the aforementioned sewer rent resolution; NOW, THEREFORE,

BE IT ORDAINED, that the County of Onondaga has certified to the City of Syracuse as the amount necessary to be levied for the Onondaga County Sanitary District Sewer Rent for the year 2024, to wit: \$31,025,018.41 upon the owners of several lots and parcels of land within the City of Syracuse served by the Onondaga County Sewer District and liable to such payment the sanitary district sewer rent in the sum of \$449.92 per unit as defined in the aforementioned sewer rent resolution of the Onondaga County Legislature; and the proper officials of the City shall and hereby are directed to levy and collect against such property liable for such sewer rent in the City of Syracuse in the amount of \$31,025,018.41 in the manner provided by law; and

BE IT FURTHER ORDAINED, that this ordinance shall be subject to the approval of the Mayor; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance be and he is hereby directed to deliver a certified copy of this ordinance to the County Legislature of the County of Onondaga.

21-23



CITY PAYMENT CENTER

A BUREAU OF THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR BEN WALSH

November 30, 2023

Michael Cannizzaro, CPA
Commissioner of Finance

Annemarie Deegan
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

Ms. Patricia McBride, City Clerk
231 City Hall
Syracuse, New York 13202

RE: Request for Legislation – 2024 County Tax Levy

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the regularly scheduled Common Council meeting of December 18, 2023 authorizing the 2024 Onondaga County tax levy. (See attached County Resolutions in support of the totals and applicable rates). The 2024 tax rates and dollar amounts are as follow:

County Tax Rate, including drainage - \$10.9068 per one thousand in assessment (as adopted by County Legislature on December 5, 2023). Total dollar amount is \$45,661,635.93 for County tax and \$728,077.17 drainage.

Water - \$.0364 per one thousand in assessment (as adopted by County Legislature on December 5, 2023). Total dollar amount is \$287,825.64.

Sewer - \$449.92 per unit (as adopted by County Legislature on December 5, 2023). Total dollar amount is \$31,025,018.41.

Sincerely,


Veronica H. Voss
Deputy Commissioner of Finance

cc: Frank Caliva, Chief Administrative Officer
Michael Cannizzaro, Commissioner of Finance
Matt Oja, Commissioner of Assessment
Donald Weber, Director of Real Property-Onondaga County

City Payment Center
233 E. Washington St
City Hall, Room 122
Syracuse, N.Y. 13202

Office 315 448 8310
Fax 315 471 6024

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2024 County Tax - City of Syracuse

County State Aid:	176,918,909
County Tax Rate:	10.9068
County Sewer Rate:	449.92
County Water Rate:	0.0364

Total County Tax Levy Amounts

County General Fund Levy:	146,225,244.00
County Water Fund Levy:	1,696,205.00
County Sewer Fund Levy:	88,824,001.00

General Fund County Taxes in City

City Apportionment:	23,528,075.00
City Abstract:	21,648,466.00
City Tax Collection Fee:	451,765.00
City Exemption Liabilities:	33,329.93

Total General Fund: 45,661,635.93

Water Fund County Taxes in City

City Water Apportionment:	284,975.88
City Water Collection Fee:	2,849.76

Total Water Fund: 287,825.64

Sewer/Drainage Fund County Taxes in City

City Sewer Apportionment:	30,717,840.01
City Sewer Collection Fee:	307,178.40

Subtotal Sewer: 31,025,018.41

City Drainage:	720,868.49
City Drainage Collection Fee:	7,208.68

Subtotal Drainage: 728,077.17

Total Sewer/Drainage Fund: 31,753,095.58

Total County Levy within City: 77,702,557.15



OFFICE OF HUMAN RESOURCES

CITY OF SYRACUSE, MAYOR BEN WALSH

24

December 8, 2023

Richard Alsever
Director

Margaret Chajka
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Request for Legislation to enter into an agreement with DSI for drug and alcohol testing for all City employees, including but not limited to employees with Commercial Driver's Licenses.

Dear Ms. McBride:

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the City to enter into an agreement with DSI as a result of RFP 24-122.

DSI will provide third party drug and alcohol management services, keeping the City compliant with City policy and State / Federal law. The majority of the expenses will be attributed to Department of Transportation (CDL Driver) compliance.

The contract shall span two (2) years from time period beginning January 1, 2024 and ending December 31, 2025, with the option to be renewed for a one (1) year or (2) year period upon approval from the Mayor and Council. The total cost for these services under this two-year agreement shall not exceed \$43,000.00 and shall be charged to account 01.90000.595950.

Mayoral approval is attached.

Sincerely,

Richard Alsever
Director
Office of Human Resources

CC: Frank Caliva, Chief Administrative Officer
Tim Rudd, Budget Director

Human Resources
233 E. Washington St
City Hall, Room 312
Syracuse, N.Y. 13202

Office 315 448-8780
Fax 315 448-8761
www.syr.gov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 11, 2023
SUBJECT: Agreement RFP#24-122 - DSI

On behalf of the Office of Human Resources, I am requesting the City to enter into an agreement with DSI for drug and alcohol testing for the Human Resources Department. The choice of DSI was the result of RFP 24-122.


DSI will provide third party drug and alcohol management services, keeping the City compliant with City policy and State / Federal law. The majority of the expenses will be attributed to Department of Transportation (CDL Driver) compliance.

The contract shall span two (2) years from time period beginning January 1, 2024 and ending December 31, 2025, with the option to be renewed for a one (1) year or (2) year period upon approval from the Mayor and Council. The total cost for these services under this two-year agreement shall not exceed \$43,000.00 and shall be charged to account 01.90000.595950.

Mayoral approval is attached.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 11 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

ORDINANCE AMENDING LOCAL ORDINANCE NO. 41-2022 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF SYRACUSE AND THE SYRACUSE FIREFIGHTERS' ASSOCIATION, LOCAL 280 FOR A FIVE AND A HALF YEAR PERIOD FROM JANUARY 1, 2021 THROUGH JUNE 30, 2026

BE IT ORDAINED, that Ordinance No. 41-2022 is hereby amended to read as follows:

BE IT ORDAINED, that the tentative agreement between the City of Syracuse and the Syracuse Firefighters Association, effective January 1, 2021 through June 30, 2026, which is on file with the City Clerk and before this Common Council at the time of the adoption of this ordinance be and the same is hereby in all respects ratified, confirmed and approved; said agreement is hereby amended to reflect the settlement agreement to resolve the materiality and reopener demands for negotiations, the terms of which are attached hereto as Exhibit "A" which will be effective as of January 1, 2024; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and he hereby is authorized and directed to execute such amended agreement for and on behalf of the City of Syracuse in the manner provided by law; and

BE IT FURTHER ORDAINED, that said amended agreement shall contain such other and further provisions as may be deemed by the Corporation Counsel to be in the best interest of the City and as shall be approved by her as to legality, form and manner of execution.

_____ = new material

Exhibit "A"

SETTLEMENT AGREEMENT TO RESOLVE THE MATERIALITY
AND REOPENER DEMANDS FOR NEGOTIATIONS

- 1) The Reopener and Materiality Demands are withdrawn with prejudice;
- 2) The Article 21.3 ("Reopener Clause") and the Attachment "Materiality Clause" are removed from the Collective Bargaining Agreement;
- 3) Effective 1/1/26 the salary and wage increases will be 2%;
- 4) This Settlement applies to both of Local 280's bargaining units ("Deputy Chief" and "Line");
- 5) Arbitrator Jeffrey Selchick maintains jurisdiction for any disputes related to this settlement; and
- 6) Effective 1/1/24, the new longevity schedule will be as follows:

YEAR STARTING	LONGEVITY EARNED	YEAR STARTING	LONGEVITY EARNED
1	0	16	\$2500
2	0	17	\$3000
3	0	18	\$3500
4	0	19	\$5000
5	0	20	\$5500
6	0	21+	\$6000
7	\$500		
8	\$500		
9	\$500		
10	\$500		
11	\$1000		
12	\$1000		
13	\$1250		
14	\$1500		
15	\$2250		

SYRACUSE FIRE FIGHTERS ASSOCIATION
LOCAL 280, IAFF

By: 

Dated: 29th Nov '23

CITY OF SYRACUSE

By: 

Dated: 29 Nov '23



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OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

December 7, 2023

Richard Alsever
Director

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Margaret Chajka
Assistant Director

RE: Amend Local Ordinance 22-41 - Labor Agreement with the IAFF (International Association of Fire Fighters)

Dear Ms. McBride:

Please have legislation prepared for the next meeting of the Common Council to authorize an amendment Local Ordinance 22-41, the labor agreement between the City of Syracuse and the Local 280 IAFF. This amendment is a settlement agreement resulting from Local 280's demand to negotiate. This amendment is to the current labor agreement which runs from January 1, 2021 through June 30, 2026. The attached changes will be effective 1/1/24.

Sincerely,

Richard Alsever
Director of Human Resources

CC: Frank Caliva, Chief Administrative Officer
Timothy Rudd, Budget Director
Corey Driscoll Dunham, Chief Operating Officer
Michael Cannizzaro, Commissioner of Finance

**Office of Personnel &
Labor Relations**
233 E. Washington St
City Hall, Room 312
Syracuse, N.Y. 13202

Office 315 448-8780
Fax 315 448-8761

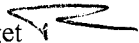
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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director


TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 5, 2023
SUBJECT: Amend Labor Agreement with the IAFF (International Association of Fire Fighters)

Julie Castellitto
Assistant Director

On behalf of the Office of Personnel & Labor Relations, I am requesting the City to authorize an amendment to the labor agreement between the City of Syracuse and the Local 280 IAFF. This amendment is a settlement agreement resulting from Local 280's demand to negotiate. This amendment is to the current labor agreement which runs from January 1, 2021 through June 30, 2026. The attached changes will be effective 1/1/24.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

**ORDINANCE AMENDING ORDINANCE
NO. 374-2020 AUTHORIZING A CONTRACT
WITH BERGMANN ASSOCIATES, INC.
RELATIVE TO PROVIDING TRAFFIC AND
TRANSPORTATION ENGINEERING SERVICES
AS PREVIOUSLY AMENDED BY ORDINANCE
NO. 273-2023 AND AS LAST AMENDED BY
ORDINANCE NO. 511-2023 TO UPDATE THE
COMPANY NAME TO COLLIER ENGINEERING
& DESIGN CT PC**

BE IT ORDAINED, that Ordinance No. 374-2020 as previously amended by Ordinance No. 273-2023 and as last amended by Ordinance No. 511-2023 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor approved the retention of Collier Engineering & Design CT PC , under the following terms:

- (1) Collier Engineering & Design CT PC, shall provide required traffic and transportation engineering services on behalf of the Department of Public Works on an as needed basis;
- (2) This contract was initially for a one-year period effective as of the date of the execution with the option of two (2) one-year extensions; pursuant to Ordinance No. 273-2023 this Agreement was extended to run through June 30, 2024 and is now hereby further extended to run through December 31, 2025, to coincide with the projected end date of the fiber optic trunk replacement project; and
- (3) The City shall pay to Collier Engineering & Design CT PC an amount not to exceed \$500,000.00* to be paid on a time-and-expense basis for all services under this amended agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Budget Account #01.81800.541500.

_____ = new material

* previously read \$250,000

DRAFT



2631

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

November 8, 2023

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse NY 13202

RE: Request to Amend Ordinance #511-2023 by Waiver of RFP for Contract SYGOV 24-124 with Collier Engineering & Design CT PC for Traffic and Transportation Engineering Services

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse, Department of Public Works to waive the RFP process and amend Ordinance 511-2023 authorizing an extension of Contract SYGOV 24-124 with Collier Engineering & Design CT PC for Traffic and Transportation Engineering Services, good through June 30, 2024 with a not to exceed amount of \$250,000. We are requesting that the not to exceed amount go from \$250,000 to \$500,000 and extend the contract end date to December 31, 2025 and all other terms and conditions remain the same.

They are the sole firm working on the ongoing Fiber Optic Trunk Replacement Program, the program has been delayed due to lack of bidders. We now have a contractor in place and the project is moving ahead but we need Collier Engineering & Design CT PC to be available through the end of the project to perform all project inspections.

Expenditures are not to exceed \$500,000.00 and will be charged to account #01.81800.541500 or another appropriate account as designated by the Commissioner of Finance.

Please do not hesitate to contact me directly if you have any questions or require additional information.

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: November 15, 2023
SUBJECT: Amend Agreement – Collier Engineering & Design CT PC


On behalf of the Department of Public Works, I am requesting that the City of Syracuse waive the RFP process and amend Ordinance 511-2023 authorizing an extension of Contract SYGOV 24-124 with Collier Engineering & Design CT PC for Traffic and Transportation Engineering Services, good through June 30, 2024 with a not to exceed amount of \$250,000. We are requesting that the not to exceed amount go from \$250,000 to \$500,000 and extend the contract end date to December 31, 2025 and all other terms and conditions remain the same.

They are the sole firm working on the ongoing Fiber Optic Trunk Replacement Program, the program has been delayed due to lack of bidders. We now have a contractor in place and the project is moving ahead but we need Collier Engineering & Design CT PC to be available through the end of the project to perform all project inspections.

Expenditures are not to exceed \$500,000.00 and will be charged to account #01.81800.541500 or another appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

11/22/23
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

November 20, 2023

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Patricia K. McBride
City Clerk
City Hall, Room 231
Syracuse, NY 13202

Re: Requesting Mayoral Approval to enter into an Agreement between Rubicon Global, LLC. ("Rubicon") and the City of Syracuse for SmartCities Software, Turn-by-Turn Directions for the City's Sanitation Vehicles

Dear Ms. McBride,

Please prepare legislation for the next meeting of the common council to authorize the City of Syracuse, Department of Public Works to enter into an agreement with Rubicon Global, LLC. The City is using an open Sourcwell contract for selection of this vendor. The project includes technology and equipment for turn-by-turn directions and route optimization in all Sanitation Vehicles. The contract will be for (3) years from the date of execution at a total cost not to exceed \$227,160.00.

- Estimated year 1 cost - \$108,120.00
- Estimated year 2 cost - \$59,520.00
- Estimated year 3 cost - \$59,520.00

Based upon the approval of the Mayor and the common council, the City of Syracuse, Department of Public Works would like to enter into an agreement with Rubicon Global, LLC., in an amount not to exceed \$227,160.00 and will be charged to Account 01.81600.540530.

If you have any questions, please don't hesitate to contact me.

Thank you,

Ann Fordock
1st Deputy Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

A



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: December 4, 2023
SUBJECT: Agreement – Rubicon Global, LLC. (“Rubicon”)


On behalf of the Department of Public Works, I am requesting to enter into an agreement with Rubicon Global, LLC. The City is using an open Sourcwell contract for selection of this vendor. The project includes technology and equipment for turn-by-turn directions and route optimization in all Sanitation Vehicles. The contract will be for (3) years from the date of execution at a total cost not to exceed \$227,160.00.

- Estimated year 1 cost - \$108,120.00
- Estimated year 2 cost - \$59,520.00
- Estimated year 3 cost - \$59,520.00

Based upon the approval of the Mayor, the City of Syracuse, Department of Public Works would like to enter into an agreement with Rubicon Global, LLC., in an amount not to exceed \$227,160.00 and will be charged to Account 01.81600.540530.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

December 1st, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia McBride,
City Clerk
City Hall, Room 231
Syracuse, NY 13202,

REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize** the Department of Public Works to apply for \$1,737,500 in grant funding from the New York State Department of Transportation. This Transportation Alternatives Program (TAP) grant is 80% reimbursable, 20% matching funds are required, totaling \$347,500. The City will be required to bond \$1,737,500, grant funding will reimburse 80% of the total cost.

The Lemoyne Ave Greenway stems from the City of Syracuse Bicycle Masterplan 2040. Public feedback indicated a strong desire for pedestrian and bicycle safety improvements along Lemoyne Ave on the north side of the City through various infrastructure improvement techniques. This grant will support non-driver access to public transportation, enhance mobility, community improvement activities, and equity. The project will connect two parks, one school, and other existing bicycle infrastructure projects.

If awarded, this project and associated local match will be included in the 2023/2024 Capital Improvement Plan.

Sincerely,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

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Bureau of Research
CITY OF SYRACUSE, MAYOR BEN WALSH

29

December 1st, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia McBride,
City Clerk
City Hall, Room 231
Syracuse, NY 13202,

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to **authorize** the Department of Public Works to apply for \$4,930,000 in grant funding from the New York State Department of Transportation. This Transportation Alternatives Program (TAP) grant is 80% reimbursable, 20% matching funds are required, totaling \$986,000. The City will be required to bond \$4,930,000, grant funding will reimburse 80% of the total cost.

The Westside Trail project stems from a study completed by the SMTC in September 2020 for the City of Syracuse. Public feedback indicated a strong desire for improvements along West Fayette Street to connect west side neighborhoods. This grant will support safe, ADA-compliant facilities for pedestrians and bicyclists at a high accident location near PSLA Fowler H.S.

If awarded, this project and associated local match will be included in the 2024/2025 Capital Improvement Plan.

Sincerely,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

13



Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

December 1, 2023

Janet L. Burke
Director, Bureau of
Research

Patricia McBride,
City Clerk
City Hall, Room 231
Syracuse, NY 13202,

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

Authorizing the City of Syracuse to Submit a Grant Application under NYSDOT's 2023 Transportation Alternatives Program (TAP) for Chaffee Avenue Pedestrian Bridge over Onondaga Creek Replacement Project in an amount not to exceed \$5,000,000.00.

If selected and awarded, the City of Syracuse Department of Engineering would use the funds to replace the Chaffee Avenue Pedestrian Bridge over Onondaga Creek with a wider structure to support multi use travel (pedestrian/bicycle), connecting the Chaffee Avenue area in the Valley to the Meachem field area (Valley Pool, Clary School).

If the grant is awarded, the City will have to provide a 20% local match not to exceed \$1,000,000.00. The City's 20% match will funded by bonds authorized by Common Council, and this project is listed in the Department of Engineering's 2025-2030 Capital Improvement Program.

Very truly yours,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net



Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

December 1, 2023

Janet L. Burke
Director, Bureau of
Research

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

Authorizing the City of Syracuse to Submit a Grant Application under NYSDOT's 2023 Transportation Alternatives Program (TAP) for the Inner Harbor Area Sidewalk Improvement Project in an amount not to exceed \$5,000,000.00.

If selected and awarded, the City of Syracuse Department of Engineering would use the funds to construct/replace sidewalks along Van Rensselaer Street (Hiawatha Blvd. to W. Kirkpatrick St.) & West Kirkpatrick Street (N. Geddes St. to Solar St., including adding sidewalks to the W. Kirkpatrick St. bridge over Onondaga Creek).

The City would have to provide a 20% local match not to exceed \$1,000,000.00. The City's 20% match will funded by bonds authorized by Common Council, and this project is listed in the Department of Engineering's 2025-2030 Capital Improvement Program.

Very truly yours,

Janet Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

**ORDINANCE AMENDING ORDINANCE
NO. 681-2021 AUTHORIZING CONTRACT
WITH ENVIRONMENTAL DESIGN &
RESEARCH, LANDSCAPE ARCHITECTURE,
ENGINEERING AND ENVIRONMENTAL
SERVICES, DPC (EDR) RELATIVE TO
PROVIDING GENERAL ENGINEERING
SERVICES FOR THE DEPARTMENT OF
WATER**

BE IT ORDAINED, that Ordinance No. 681-2021 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) was conducted for General Engineering Services for the Department of Water and the RFP Committee recommended that Environmental Design & Research, Landscape Architecture, Engineering and Environmental Services, DPC (EDR) be awarded the contract; and

WHEREAS, the Mayor has approved the retention of EDR, under the following terms:

- (1) EDR shall provide all required general engineering services in accordance with the Scope of Services included in the City's Request for Proposal. The services needed by the Department of Water are relative to regulatory and environmental activities, and system evaluations for water improvements and system repairs;
- (2) The term of this Agreement shall be for a two (2) year period effective as of the date of execution of the contract with the option for two (2) additional two (2) year renewal periods subject to the approval of the Mayor and the Common Council; the contract is hereby extended for the first two (2) year renewal period; and
- (3) The City shall pay to EDR, on a time and expense basis, an amount not to exceed \$700,000.00 for all services to be provided under the agreement authorized herein;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, the costs associated with this contract shall be charged to Water Department Capital Account 05.83110.541500 or another appropriate Water Department Capital Account as designated by the Commissioner of Finance.

_____ = New Material

DRAFT



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DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

December 6, 2023

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

**RE: General Engineering Services –Water
Amend to extend contract with EDR**

Dear Ms. McBride,

Please prepare legislation for the Common Council agenda for the Water Department to amend Ordinance 681-2021 “Enter into a contract with Environmental Design and Research (EDR)”. This contract is for general engineering services for the Department of Water. A RFP committee recommended an award to EDR after a thorough review of the six firms that submitted proposals.

EDR is a local engineering firm and Woman-Owned Business Enterprise (WBE). They have extensive experience in the permitting, design, and construction of water system projects. The Water Department would like to enter into a contract with EDR in an amount not to exceed \$700,000. The duration of the contract will be two years from the date of the execution of the contract with two- two-year extensions with the approval of the Mayor and Common Council. Expenditures are not to exceed \$700,000 over the initial contract term of two years and will be charged to operating account 05.83110.541500. This is the second two-year renewal period.

Services are needed relative to regulatory and environmental activities, and system evaluations for water system improvements and repairs.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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17

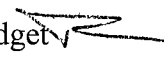


OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 6, 2023
SUBJECT: Amend Ordinance – Environmental Design and Research (EDR)

On behalf of the Department of Water, I am requesting that the City of Syracuse amend Ordinance # 681-2021 “Enter into a contract with Environmental Design and Research (EDR)”. This contract is for general engineering services for the Department of Water. A RFP committee recommended an award to EDR after a thorough review of the six firms that submitted proposals.

EDR is a local engineering firm and Woman-Owned Business Enterprise (WBE). They have extensive experience in the permitting, design, and construction of water system projects. The Water Department would like to enter into a contract with EDR in an amount not to exceed \$700,000. The duration of the contract will be two years from the date of the execution of the contract with two- two-year extensions with the approval of the Mayor and Common Council. Expenditures are not to exceed \$700,000 over the initial contract term of two years and will be charged to operating account 05.831 1 0.54 1 500. This is the second two-year renewal period.

Services are needed relative to regulatory and environmental activities, and system evaluations for water system improvements and repairs.

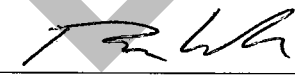
Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023

Date



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

December 6, 2023

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Grant Application – Lead Grant Inventory Grant Application

Dear Ms. McBride,

Please prepare legislation for the Common Council agenda on behalf of the Water Department to apply and enter into an agreement with the New York State Department of Health for funds not to exceed \$2,000,000.

Funds will be used for the development and implementation of a lead service line inventory of every lead water service (both public and private portions) throughout the City. This project also includes a web-based portal for City residents, so they can look up the service material of their home and make informed decisions regarding replacement or other good practices such as running water for a short time before use to help combat the possibility of lead in their drinking water.

This grant will fund 100% of the project.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

www.syrgov.net



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

December 6, 2023

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Grant Application – Lead Grant Replacement Project Grant Application

Dear Ms. McBride,

Please prepare legislation for the Common Council agenda on behalf of the Water Department to apply and enter into an agreement with the New York State Department of Health for funds not to exceed \$10,000,000.

Funds will be used to replace residential lead service lines in project areas throughout the City. This project will allow for over 1,000 lead service lines in the city to be replaced with copper service lines in existing and upcoming project areas and will also help to combat service leaks from occurring in newly paved areas.

This grant will fund 60% of the project and the balance will be funded by bonds.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

www.syr.gov.net

RESOLUTION – TO RECGONIZE RILEYS RESTAURANT AS A NORTHSIDE STAPLE WHICH HAS STOOD THE TEST OF TIME FOR 126 YEARS

WHEREAS, Riley’s was established in 1897 to primarily sell beer made by Haberle Brewing, located nearby on the corner of Butternut and North McBride Streets on the Northside of the City of Syracuse; and,

WHEREAS, once located on a dirt road serving mostly salt miners and the working class, today the original fixtures, finishes, and spirit provide the perfect charm for an eclectic clientele that comes from all over the region and around the world; and

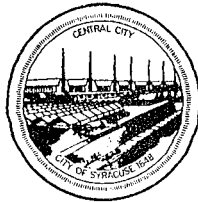
WHEREAS, in 1979 Terry Riley became the fifteenth owner/operator, and is now the longest serving proprietor throughout Riley’s esteemed history, delighting his patrons with his insight, humor, and his famous piano spontaneity; and

WHEREAS, Riley’s is home to loyal employees like lead bartender Jacquie Green and Pastry Chef Brian Connor, both of whom have faithfully served customers for the past 34 years, the familiar faces turning into family members over the decades; and

WHEREAS, home to superior food, drinks, and service, Riley’s has capably stood the test of time, surviving Prohibition, the Great Depression, multiple world wars, and COVID-19, all while maintaining the strong sense of community, family, loyalty, and love;

NOW THEREFORE,

BE IT RESOLVED, that the Common Council, as duly elected representatives of the proud citizens of the City of Syracuse, do hereby recognize the significant and historic role that Riley’s has played on the Northside and in the City of Syracuse over the past 126 years, and are hopeful to see Riley’s doors open for another century.



CITY OF SYRACUSE COMMON COUNCIL

JENNIFER SCHULTZ
Councilor – 1st District

December 7, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare a resolution for the Common Council Agenda of Monday, December 18, 2023, in recognition of Riley's at 312 Park Street which has been in business for 126 years.

Established in 1897, Riley's has been a staple of the Northside community. Terry Riley, who is the 15th and current owner, has been running the restaurant since 1979 and is known to warm the hearts of his customers with his charming piano playing. In addition to their flavorful food, it is the service and sense of community that makes this restaurant special.

Riley's is to be commended for capably standing the test of time, outlasting Prohibition, the Great Depression, several wars, and the COVID-19 pandemic. I recognize the significant historical significance of this longtime staple of the Northside community.

Thank you for your assistance in this regard.

Sincerely,

Jennifer Schultz
1st District Councilor

ORDINANCE AMENDING ORDINANCE NO. 729-2022 AS LAST AMENDED BY ORDINANCE NO. 720-2023 AUTHORIZING AN AGREEMENT WITH OMNI PROCUREMENT SOLUTIONS, LLC. (OMNI) RELATIVE TO PROVIDING BUSINESS DEVELOPMENT ASSISTANCE AND TRAINING SERVICES

BE IT ORDAINED, that Ordinance No. 729-2022 as last amended by Ordinance No. 720-2023 is hereby amended to read as follows:

WHEREAS, that Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall “award contracts for professional services subject to the approval of the Common Council”; and

WHEREAS, the Mayor has waived the Request for Proposal process and approved the retention of OMNI Procurement Solutions, LLC (OMNI), under the following terms:

- (1) OMNI shall provide professional services relative to assessment of enrolled businesses, development of Business Growth Plans, one-on-one coaching, and in-person and virtual training;
- (2) The term of the Agreement shall be for a period of twelve (12) months from the date of execution of a separate grant funding agreement between the City of Syracuse and New York State Empire State Development; which was previously extended to run through March 31, 2024; and
- (3) The City shall pay to OMNI an amount not to exceed \$245,000.00* for all services under this agreement; NOW, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to an appropriate account as designated by the Commissioner of Finance pursuant to this ordinance.

_____ = new material

* previously read \$202,000

DRAFT



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

December 4, 2023

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Patricia McBride, City Clerk
Office of the City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: Legislation Request – Amend Ordinance #729-2022 – Syracuse Business Growth Accelerator Program – OMNI Procurement Solutions, LLC.

Dear Ms. McBride,

Please prepare the legislation to amend Ordinance #729-2022 in order to increase the contract amount as part of a services agreement with OMNI Procurement Solutions, LLC (OMNI) to \$245,000. This is an overall increase of \$43,000 from the original amount of \$202,000 that was already authorized by the Common Council. The increase in the contract amount is due to an extension of the program. The entire contract amount is being covered by a grant from Empire State Development (ESD) that has been awarded to the City.

OMNI is a sub-grantee as part of the Business Growth Accelerator (BGA) Program. Empire State Development has awarded funds to the City of Syracuse to implement the BGA program in the Central New York and Mohawk Valley regions of the state.

The purpose of the BGA is to deliver a business development program for up to twenty (20) current NYS-certified MWBE firms.

The grant period will run through March 31, 2024. Please contact me with any questions.

Sincerely,

Eric Ennis
Deputy Commissioner

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov.net

Cc:
Michael Collins, NBD Commissioner
Sharon Owens, Deputy Mayor
Brianna Hill, Director of Business Development



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: December 4, 2023
SUBJECT: Amend Ordinance #729-2022 – OMNI Procurement Solutions, LLC

On behalf of the Department of Neighborhood & Business Development, I am requesting to amend Ordinance # 729-2022 in order to increase the contract amount as part of a services agreement with OMNI Procurement Solutions, LLC (OMNI) to \$245,000. This is an overall increase of \$43,000 from the original amount of \$202,000 that was already authorized by the Common Council. The increase in the contract amount is due to an extension of the program. The entire contract amount is being covered by a grant from Empire State Development (ESD) that has been awarded to the City.


OMNI is a sub-grantee as part of the Business Growth Accelerator (BGA) Program. Empire State Development has awarded funds to the City of Syracuse to implement the BGA program in the Central New York and Mohawk Valley regions of the state.

The purpose of the BGA is to deliver a business development program for up to twenty (20) current NYS-certified MWBE firms.

The grant period will run through March 31, 2024.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 07 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

December 6, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Deputy Commissioner of Planning & Sustainability
Owen Kerney

Deputy Commissioner of Code Enforcement
Jake Dishaw

Re: Legislation Request – Request to Establish Housing Trust Fund

Clerk McBride,

Please prepare legislation for the December 18, 2023 Common Council session on behalf of the Department of Neighborhood and Business Development to authorize the establishment of the Syracuse Housing Trust Fund Corporation (HTFC) as a new local development corporation. The primary role of the Syracuse HTFC is coordinate fundraising and dissemination of funding for housing investments that help to advance the outcomes identified in the Syracuse Housing Study and Syracuse Housing Strategy plans. Below please find additional information addressing the underlying conditions demonstrating the necessity for an organization such as the HTFC, its proposed objectives, allowable activities, and governance structure, and an outline of next steps and estimated timelines anticipated, should the Council vote to approve the legislation at its December 18, 2023 meeting.

Background

In 2022, the City of Syracuse engaged consulting firm czb, LLC to assess and establish a fact-based foundation regarding the historic context, current conditions and recent trends in housing market and affordability needs citywide. The goal of this effort was to chart a path forward to help advance coordinated policy and investment strategies that would help to drive improved housing outcomes, conditions, and opportunities for current and future residents. Of all findings identified in the resulting Syracuse Housing Study, completed in May 2023, two stand out above the rest:

- 1) **Syracuse has a significant market gap.** Much of its housing has been neglected for decades, and roughly 1/3 of residential structures are showing visible signs of distress. Consequently, property values have stagnated (even accounting for recent price escalations) and the cost of catching up on deferred maintenance generally exceeds what properties are worth. The cost to cure these conditions is estimated at \$3 billion- substantially more than what is currently available across the City's combined federal, state, and local streams. The combined impact of these conditions perpetuates the cycle of deferred investment, resulting in greater fiscal strain on City government and making it harder to sustain a high quality of life for residents.
- 2) **Syracuse has a significant affordability gap.** Despite significant degradation, housing is still too expensive for many, making it very difficult for low-income households to succeed in finding safe, quality, housing. More than 21,000 Syracuse households suffer from significant housing cost burdens. Funding for housing assistance would need to triple to maintain existing levels of support and close the gap for the roughly 15,000 households that remain currently unserved.

In July of 2023, the Common Council authorized the City to enter into agreement with czb to conduct a second phase housing strategy plan, aimed identifying specific strategies that should be implemented in order for the City to respond to the twin problems of low quality on one hand and low affordability for many on the other. Work on the strategy plan is actively

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600

underway and has been presented to the Council during a meeting of the Neighborhood Preservation Committee Meeting on September 23, 2023 and most recently on December 4, 2023. A final draft version of the strategy plan is expected to be introduced to Council for consideration and adoption in April 2024.

Syracuse Housing Trust Fund Corporation Overview

Even as the strategy work remains underway, it is nonetheless incumbent upon the City of Syracuse to adhere to the principles outlined in the work completed thus far to date, which make it explicitly clear that both gaps are long in the making, and that our ability to confront either without worsening the other will require significant investment at significant scale. As the study asserts, Syracuse must be willing embrace, create, and sustain new approaches to housing policy, investment, and strategy to meet the current moment. To that end, the Department of Neighborhood and Business Development is seeking authorization to establish the Syracuse Housing Trust Fund Corporation now, to maximize opportunities to secure additional seed funding to capitalize the fund prior to that point.

The City's current ability to implement the types of strategies needed to achieve these goals in an equitable, effective, and efficient manner is constrained by regulations restricting eligible uses of existing housing resources. This issue is further compounded by soft market conditions that make it difficult for many local property owners and residents to access traditional lending capital. Housing Trust Funds are widely demonstrated to help address these types of challenges by providing municipalities with new, more flexible sources of capital and additional capacity to leverage public and private dollars. As a result, they are often better suited to stimulate housing production and preservation in ways that are more conducive to the needs of a city like Syracuse than other traditional mechanisms.

Organizational Purpose, Objective, and Activities

The primary of the Syracuse Housing Trust Fund Corporation (Syracuse HTFC) is to coordinate fundraising efforts and dissemination of funding in support of housing investments that help to realize the outcomes necessary to address its current market and affordability gaps.

- All SHTFC investments must help to accomplish one or more of the following objectives:
 - Address housing market & housing affordability outcomes identified in the Syracuse Housing Strategy
 - Remediate mounting disinvestment and deferred maintenance in the City's housing stock
 - Provide residents thereof with safe, secure, affordable living conditions
 - Attract new residents to the City
 - Promote economic development and enhance the real property tax base in the City
- In pursuit of these objectives, the SHFTC will provide funds to support investments that facilitate:
 - Construction, acquisition, rehabilitation, and improvement of residential property
 - Programs or projects that address identified housing market and affordability needs
- The SHTFC will focus on providing funds to facilitate strategic acquisition of real property in accordance with identified objectives, but it will not endeavor to own or maintain real property of its own
- Decisions about matters such as program design, specific investments, applicant eligibility, and administration will be authorized by the Board of Directors in accordance with the organization's established by-laws.

Governance

Determinations regarding the governance of the SHTFC will be made by its appointed Board of Directors, in consultation with appointed members of its Community Advisory Board.

SHTFC Board of Directors

- Charged with governing organizational operations in accordance with its authorizing purposes and applicable laws
- Consists of least five and no more than seven members
- Members are to be appointed to the SHFTC Board of Directors as follows:
 - One member will be the Common Council President or their delegate
 - One member will be a Common Councilor or their delegate
 - Two members will be appointed by the Mayor of the City of Syracuse
 - One member will be the Executive Director of the Greater Syracuse Land Bank or their delegate, and shall

- be jointly appointed by the Mayor of the City of Syracuse and the Common Council President
- One member will be an executive director, officer, or delegate thereof representing a non-profit affordable housing developer and Community Development Financial Institution (CDFI) serving the City of Syracuse, and shall be jointly appointed by the Mayor of the City of Syracuse and the Common Council President
- One member will be jointly appointed by the Mayor of City of Syracuse and the Common Council President

All appointees to the Syracuse Housing Trust Fund Corporation Board of Directors must meet the following criteria:

- All members must be residents of the City of Syracuse
- All members must have experience in at least one of the following: housing, economic development, real estate, finance, or urban planning

A second legislation request letter has been submitted to establish a Syracuse Housing Trust Fund Corporation Advisory Board as a companion piece to this request, which outlines details for those appointments.

Anticipated Timeline & Next Steps Post-Implementation

Following Council adoption of the proposed legislation, anticipated steps for the Syracuse HTFC in the subsequent months are outlined below. Approximate timelines for each milestone estimated based on obtaining council authorization to establish the HTFC prior to the end of 2023 are also provided.

January 2024

- Certificate of Incorporation is filed with the Secretary of State
- Council completes process to finalize two appointments to Board of Directors
- Mayor's Office completes process to finalize two appointments to Board of Directors
- Mayor and Common Council President Complete process to appoint 3 joint appointees to Board of Directors, in accordance with the aforementioned criteria

February-March 2024

- Incorporating officers of the board of directors vote to authorize a full slate of board members as appointed individually by the Common Council, individually by the Mayor, and jointly combined as previously outlined
- Board of Directors convenes initial meetings
 - Board of Directors drafts and votes to authorize the adoption of formal bylaws
 - Board of Directors appoints members to the Resident Advisory Board in accordance with criteria established in the companion legislation
 - Board of Directors works to identify and secure additional one-time and ongoing revenue streams

April 2024

Syracuse Housing Strategy is presented to the Mayor of the City of Syracuse, Syracuse Common Council, the Syracuse HTFC Board of Directors, and its Resident Advisory Committee for their consideration and formal adoption

May 2024

- Board of Directors continues to identify and secure additional one-time and ongoing revenue streams
- Following formal adoption of the Syracuse Housing Strategy, SHTFC begins to consider and formally authorize first sets of specific project and programmatic investments in accordance with the outcomes identified in the Syracuse Housing Strategy.

I am happy to answer any questions at x8743 or via email at msczpanski@syr.gov.

Sincerely,



Michelle Sczpanski
Deputy Commissioner of Neighborhood Development



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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

December 6, 2023

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

**Deputy Commissioner of
Planning & Sustainability**
Owen Kerney

**Deputy Commissioner of
Code Enforcement**
Jake Dishaw

**Re: Legislation Request – Request to Establish Housing Trust Fund Community
Advisory Board**

Dear Clerk McBride:

Please prepare legislation for the December 18, 2023 Common Council session on behalf of the Department of Neighborhood and Business Development to authorize the formation of an Advisory Board for the Syracuse Housing Trust Fund Corporation. The Syracuse Housing Trust Fund Corporation will be established as a new local development corporation of the City of Syracuse intended to lessen the burdens of government and to act in the public interest. The Corporation would provide grants, loans, and other assistance to support or sponsor residential construction, repair, renovation, and rehabilitation that facilitate the market and affordability goals identified in 2022 Syracuse Housing Study and investment recommendations from the Syracuse Housing Strategy expected to be complete in 2024.

This legislative request is meant to be a companion item to the letter dated 12.06.2023 requesting the establishment of the Syracuse Housing Trust Fund Corporation, which outlines additional details about the Corporation itself.

The role of the Syracuse Housing Trust Fund Corporation Advisory Board is to review and provide feedback to the Corporation's Directors regarding agenda items it considers prior to the Board's formal vote. The goal of the Advisory board is to provide broader representation and community voice that is reflective of the full diversity of the City of Syracuse to help better inform the Corporation's funding and programmatic priorities.

The Department of Neighborhood and Business Development is seeking to establish the following criteria for Syracuse Housing Trust Fund Corporation Advisory Board appointments:

- The Advisory Board is to be comprised of ten (10) members
- Four (4) members to be appointed by the four At-Large Common Councilors
- One (1) member to be appointed by the Common Council President
- Five (5) members to be appointed by the Mayor
- All members must be residents of the City of Syracuse

I am happy to answer any questions at x8743 or via email at mzczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600
Syracuse, NY 13202

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

[https://cityofsyrcuse.ny-my.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Request to Establish Housing Trust Fund Community Advisory Board-v2-10.27.2023.docx](https://cityofsyrcuse.ny-my.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative%20Request%20Letters/Legislative%20Letter%20-%20Request%20to%20Establish%20Housing%20Trust%20Fund%20Community%20Advisory%20Board-v2-10.27.2023.docx)

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH UNBEYLIEVABLE ENTERPRISES, INC. TO PROVIDE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE NOFO FUNDING TO HIRE TWO (2) PART TIME OUTREACH EMPLOYEE AND COVER THE COSTS ASSOCIATED WITH THIS EMPLOYEE RELATIVE TO ASSISTANCE WITH THE IMPLEMENTATION OF THE MAYOR'S OFFICE TO REDUCE GUN VIOLENCE COMMUNITY VIOLENCE INTERVENTION PLAN

WHEREAS, pursuant to Ordinance No. 404-2022 the City of Syracuse, applied for and received a grant from the U.S. Department of Justice, Office of Justice Programs Community Based Violence Intervention and Prevention Initiative NOFO for funding to be used to implement gun violence reduction outreach, mediation and victim support services in the City of Syracuse (hereinafter referred to as the "U.S. DOJ 2022 CVI Grant"); and

WHEREAS, the City is implementing a Community Based Violence Intervention Program through the Mayor's Office to Reduce Gun Violence and has identified specific areas of the City that would benefit from gun violence reduction outreach, mediation, and victim support services and pursuant to the terms and conditions of the U.S. Department of Justice grant now needs to partner with local community organizations to help provide these services; and

WHEREAS, the Mayor has waived the Request for Proposal Process and has selected UnBEYlievable Enterprises, Inc. (hereinafter "UnBEYlievable") to receive funding in an amount not to exceed \$186,472.00 from the U.S. DOJ 2022 CVI Grant that will be used by

UnBEYlievable to hire two (2) part time outreach employees and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with UnBEYlievable Enterprises, Inc.. to receive funding in an amount not to exceed \$186,472.00 from the U.S. DOJ 2022 CVI Grant that will be used by UnBEYlievable to hire two (2) part time outreach employees and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; and

BE IT FURTHER ORDAINED, that the funding received pursuant to the agreement authorized herein shall be paid by the City in accordance with the Budget provided to the Mayor's Office to Reduce Gun Violence by UnBEYlievable which is attached hereto as Exhibit "B"; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to Budget Account #599802.02.14805.204042223 or another appropriate account as designated by the Commissioner of Finance for the U.S. DOJ 2022 CVI Grant funds.

Exhibit "A"

UnBEYlievable Outreach Area

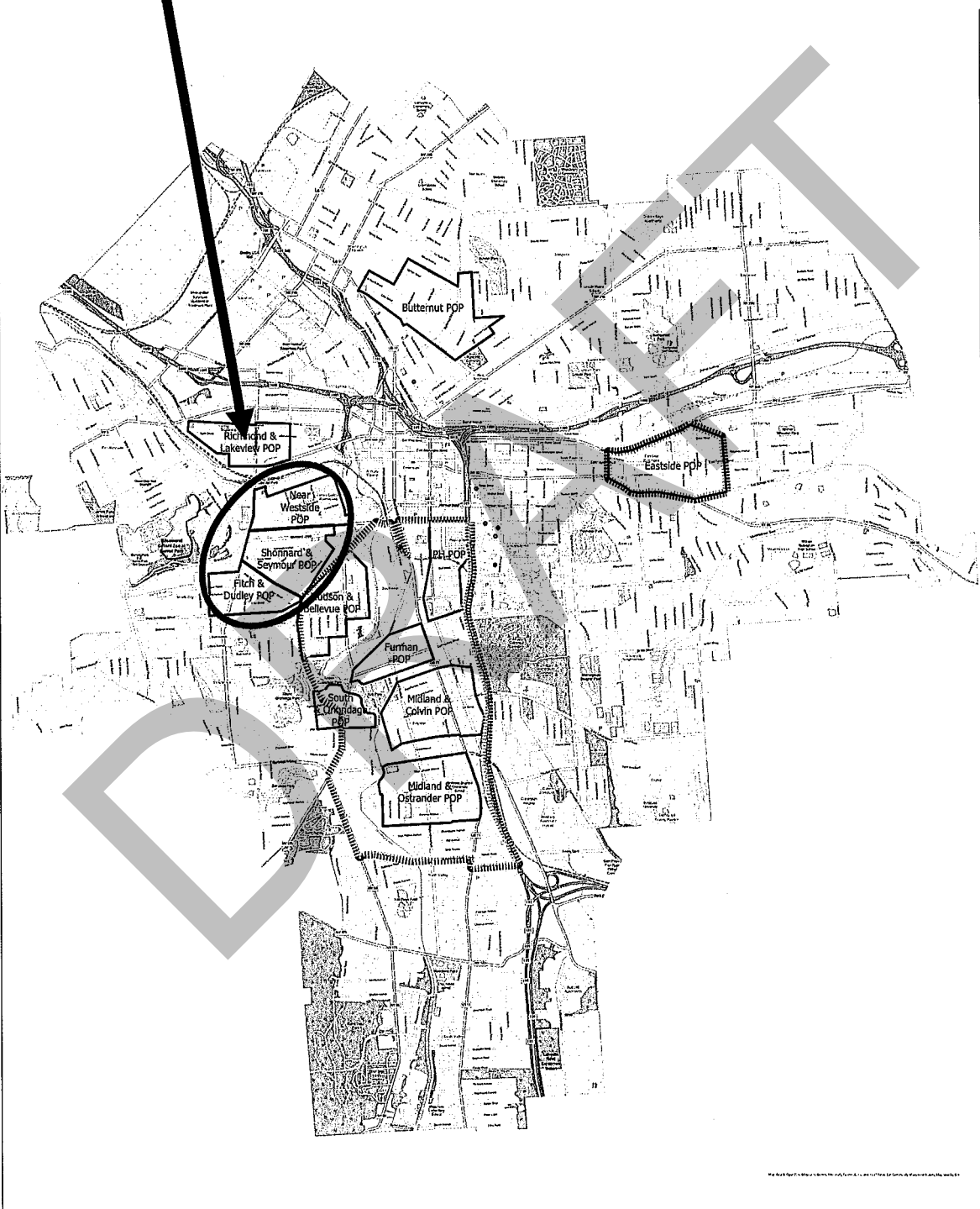


Exhibit "B"

BUDGET

UnBEYlievable Enterprises, Corp.: Trauma Response Tier II Services			
	Year 1 1/1/24-12/30/24	Year 2 1/1/25-12/30/25	Total Budget 1/1/24- 12/30/25
Program Oversight	21,220.00	21,220.00	42,440.00
6001.10 Outreach 1 Wages	16,640.00	16,640.00	33,280.00
6001.11 Outreach 2 Wages	16,640.00	16,640.00	33,280.00
6000 Gross Wages (Staff Leasing)	54,500.00	54,500.00	109,000.00
6002 FICA (Staff Leasing)	4,169.25	4,169.25	8,338.50
6003 FUTA (Staff Leasing)	3,270.00	3,270.00	6,540.00
6004 SUTA (Staff Leasing)	2,234.50	2,234.50	4,469.00
6005 Workers Comp. (Staff Leasing)	2,180.00	2,180.00	4,360.00
6006 Admin Fee (Staff Leasing)	1,417.00	1,417.00	2,834.00
6007 Benefits/SDI (Staff Leasing)	272.50	272.50	545.00
Total 6000 Payroll Expense (Staff Leasing)	68,043.25	68,043.25	136,086.50
Other Services			
MAGV Subcontracting	7,500.00	7,500.00	15,000.00
6050 Accounting & Legal Services	1,400.00	1,400.00	2,800.00
6080 Insurance	1,000.00	1,000.00	2,000.00
Incidentals	1,307.35	1,307.35	2,614.70
Total Expenses	79,250.60	79,250.60	158,501.20
4021 Administrative Fee For SAI	13,985.40	13,985.40	27,970.80
Total	93,236.00	93,236.00	186,472.00



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

39

December 7, 2023

Timothy M. Rudd
Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Julie Castellitto
Assistant Director

Request for Legislation to enter into contract with UnBEYlievable Enterprises Corporation (UnBEYlievable) to fulfill grant responsibilities of the US Department of Justice Community Violence Initiative

Dear Ms. McBride,

On behalf of the Mayor's Office to Reduce Gun Violence, please prepare legislation to be introduced at the next Common Council Meeting authorizing a waiver of the RFP process and to enter into a two-year agreement (January 2024-December, 2025) with UnBEYlievable, Inc. to pay for costs associated with hiring two part-time outreach employees and other related costs. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$186,473.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city in implementing gun violence reduction outreach, mediation, and victim support services in geographically specific areas. Please see the attached outreach map for reference.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Cc: Lateef Johnson-Kinsey, Director MORGV


39



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 7, 2023
SUBJECT: Waiver of RFP Process & Enter Agreement – UnBEYlievable Enterprises, Corp.

Julie Castellitto
Assistant Director

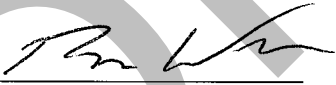
On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting that the City of Syracuse authorize a waiver of the RFP process and to enter into a two-year agreement (January 2024-December, 2025) with UnBEYlievable, Inc. to pay for costs associated with hiring two part-time outreach employees and other related costs. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$186,473.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city in implementing gun violence reduction outreach, mediation, and victim support services in geographically specific areas. Please see the attached outreach map for reference.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 07 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH SYRACUSE MODEL NEIGHBORHOOD FACILITY, INC D/B/A SYRACUSE COMMUNITY CONNECTIONS TO PROVIDE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE NOFO FUNDING TO HIRE ONE (1) FULL TIME OUTREACH EMPLOYEE IN ITS SYRACUSE CURE VIOLENCE PROGRAM AND COVER THE COSTS ASSOCIATED WITH THIS EMPLOYEE RELATIVE TO ASSISTANCE WITH THE IMPLEMENTATION OF THE MAYOR'S OFFICE TO REDUCE GUN VIOLENCE COMMUNITY VIOLENCE INTERVENTION PLAN

WHEREAS, pursuant to Ordinance No. 404-2022 the City of Syracuse, applied for and received a grant from the U.S. Department of Justice, Office of Justice Programs Community Based Violence Intervention and Prevention Initiative NOFO for funding to be used to implement gun violence reduction outreach, mediation and victim support services in the City of Syracuse (hereinafter referred to as the "U.S. DOJ 2022 CVI Grant"); and

WHEREAS, the City is implementing a Community Based Violence Intervention Program through the Mayor's Office to Reduce Gun Violence and has identified specific areas of the City that would benefit from gun violence reduction outreach, mediation, and victim support services and pursuant to the terms and conditions of the U.S. Department of Justice grant now needs to partner with local community organizations to help provide these services; and

WHEREAS, the Mayor has waived the Request for Proposal Process and has selected Syracuse Model Neighborhood Facility, Inc. d/b/a Syracuse Community Connections

(hereinafter "SCC") to receive funding in an amount not to exceed \$169,223.00 from the U.S. DOJ 2022 CVI Grant that will be used by SCC to hire one (1) full time outreach employee for its Syracuse Cure Violence Program and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Syracuse Model Neighborhood Facility, Inc. d/b/a Syracuse Community Connections to receive funding in an amount not to exceed \$169,223.00 from the U.S. DOJ 2022 CVI Grant that will be used by SCC to hire one (1) full time outreach employee and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; and

BE IT FURTHER ORDAINED, that the funding received pursuant to the agreement authorized herein shall be paid by the City in accordance with the Budget provided to the Mayor's Office to Reduce Gun Violence by SCC which is attached hereto as Exhibit "B"; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to Budget Account #599802.02.14805.204042223 or another appropriate account as designated by the Commissioner of Finance for the U.S. DOJ 2022 CVI Grant funds.

DRAFT

Exhibit "A"

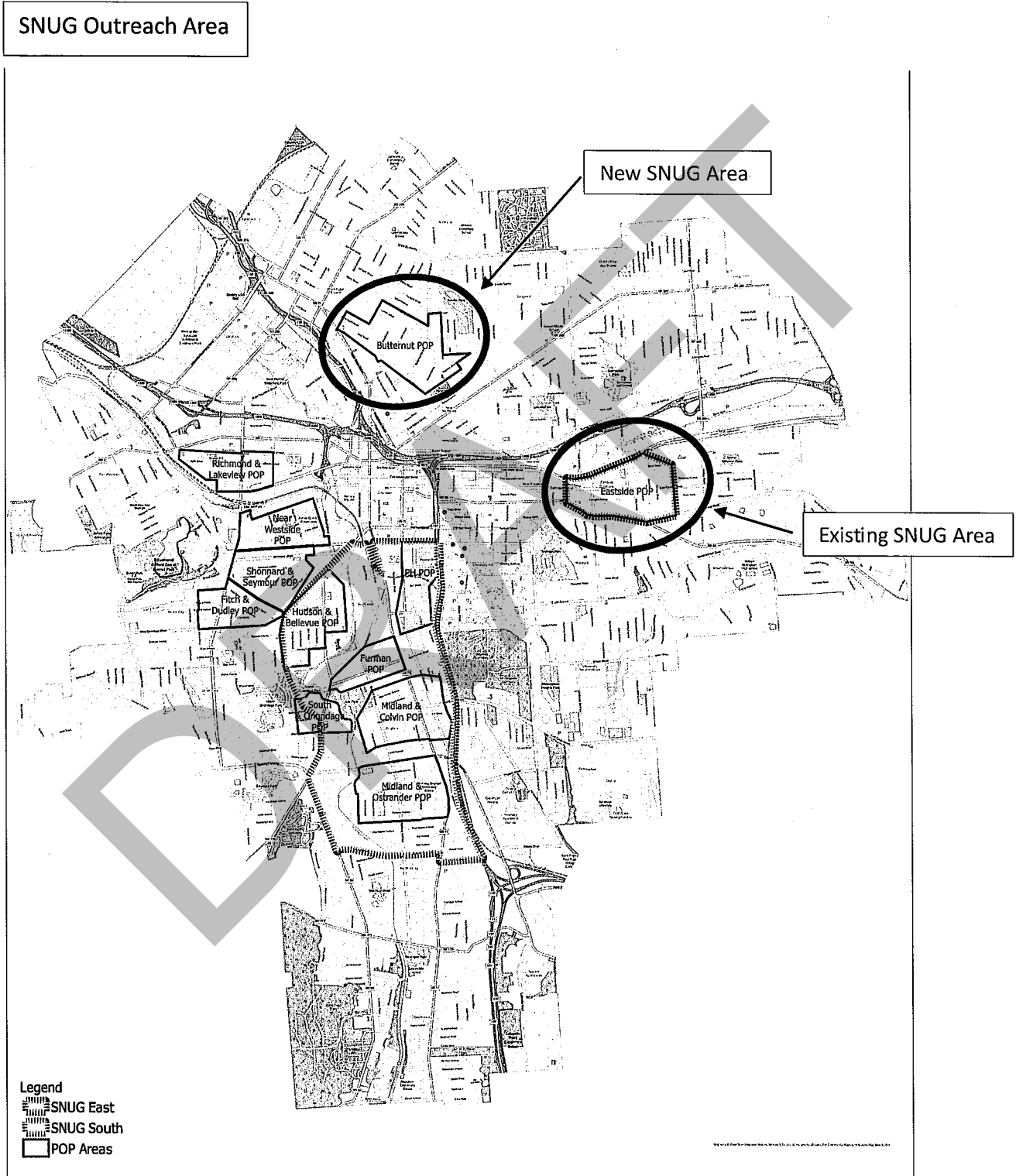


Exhibit "B"

BUDGET

Syracuse Model Neighborhood Facility, Inc. (SMNF) Budget					
EXPENDITURES	Year 1 1/1/24-12/30/24		Year 2 1/1/25-12/30/25		Total
PERSONNEL					
Salaries	\$	54,500	\$	54,500	\$ 109,000
Fringe Benefits (35%)	\$	19,075	\$	19,075	\$ 38,150
Total Personnel	\$	73,575	\$	73,575	\$ 147,150
NON PERSONNEL					
Total Non-Personnel	\$	-	\$	-	\$ -
TOTAL EXPENSES	\$	73,575.00	\$	73,575.00	\$ 147,150
ADMIN (15%)	\$	11,036	\$	11,036	\$ 22,073
TOTAL PROPOSED COST	\$	84,611.25	\$	84,611.25	\$ 169,223



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

December 7, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation to enter into a contract with Syracuse Model Neighborhood Facility, Inc.(SMNF), dba Syracuse Community Connections to fulfill grant responsibilities of the US Department of Justice Community Violence Initiative.

Dear Ms. McBride,

On behalf of the Mayor's Office to Reduce Gun Violence, please prepare legislation to be introduced at the next Common Council Meeting authorizing a waiver of the RFP process and to enter into a two-year agreement (January, 2024-December, 2025) with SMNF, to pay for costs associated with hiring a full-time outreach worker in its Syracuse Cure Violence (SNUG) violence program. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$169,223.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city in implementing gun violence reduction outreach in geographically specific areas. Please see the attached outreach map for reference.

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Cc: Lateef Johnson-Kinsey, Director MORGV

33

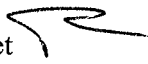


OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 7, 2023
SUBJECT: Waiver of RFP Process & Enter Agreement – Syracuse Model Neighborhood Facility, Inc. (SMNF)


On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting that the City of Syracuse authorize a waiver of the RFP process and to enter into a two-year agreement (January, 2024-December, 2025) with SMNF, to pay for costs associated with hiring a full-time outreach worker in its Syracuse Cure Violence (SNUG) violence program. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$169,223.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city in implementing gun violence reduction outreach in geographically specific areas. Please see the attached outreach map for reference.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 07 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH OGS AGAINST VIOLENCE, INC. TO PROVIDE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE NOFO FUNDING TO HIRE ONE (1) FULL TIME OUTREACH EMPLOYEE AND COVER THE COSTS ASSOCIATED WITH THIS EMPLOYEE RELATIVE TO ASSISTANCE WITH THE IMPLEMENTATION OF THE MAYOR’S OFFICE TO REDUCE GUN VIOLENCE COMMUNITY VIOLENCE INTERVENTION PLAN

WHEREAS, pursuant to Ordinance No. 404-2022 the City of Syracuse, applied for and received a grant from the U.S. Department of Justice, Office of Justice Programs Community Based Violence Intervention and Prevention Initiative NOFO for funding to be used to implement gun violence reduction outreach, mediation and victim support services in the City of Syracuse (hereinafter referred to as the “U.S. DOJ 2022 CVI Grant”); and

WHEREAS, the City is implementing a Community Based Violence Intervention Program through the Mayor's Office to Reduce Gun Violence and has identified specific areas of the City that would benefit from gun violence reduction outreach, mediation, and victim support services and pursuant to the terms and conditions of the U.S. Department of Justice grant now needs to partner with local community organizations to help provide these services; and

WHEREAS, the Mayor has waived the Request for Proposal Process and has selected OG’s against Violence, Inc. (hereinafter “OG’s”) to receive funding in an amount not to exceed \$169,223.00 from the U.S. DOJ 2022 CVI Grant that will be used by OG’s to hire one (1) full time outreach employee and cover the costs associated with this employee relative to the services to be

provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with OG's against Violence, Inc. to receive funding in an amount not to exceed \$169,223.00 from the U.S. DOJ 2022 CVI Grant that will be used by OG's to hire one (1) full time outreach employee and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; and

BE IT FURTHER ORDAINED, that the funding received pursuant to the agreement authorized herein shall be paid by the City in accordance with the Budget provided to the Mayor's Office to Reduce Gun Violence by OG's, which is attached hereto as Exhibit "B"; and

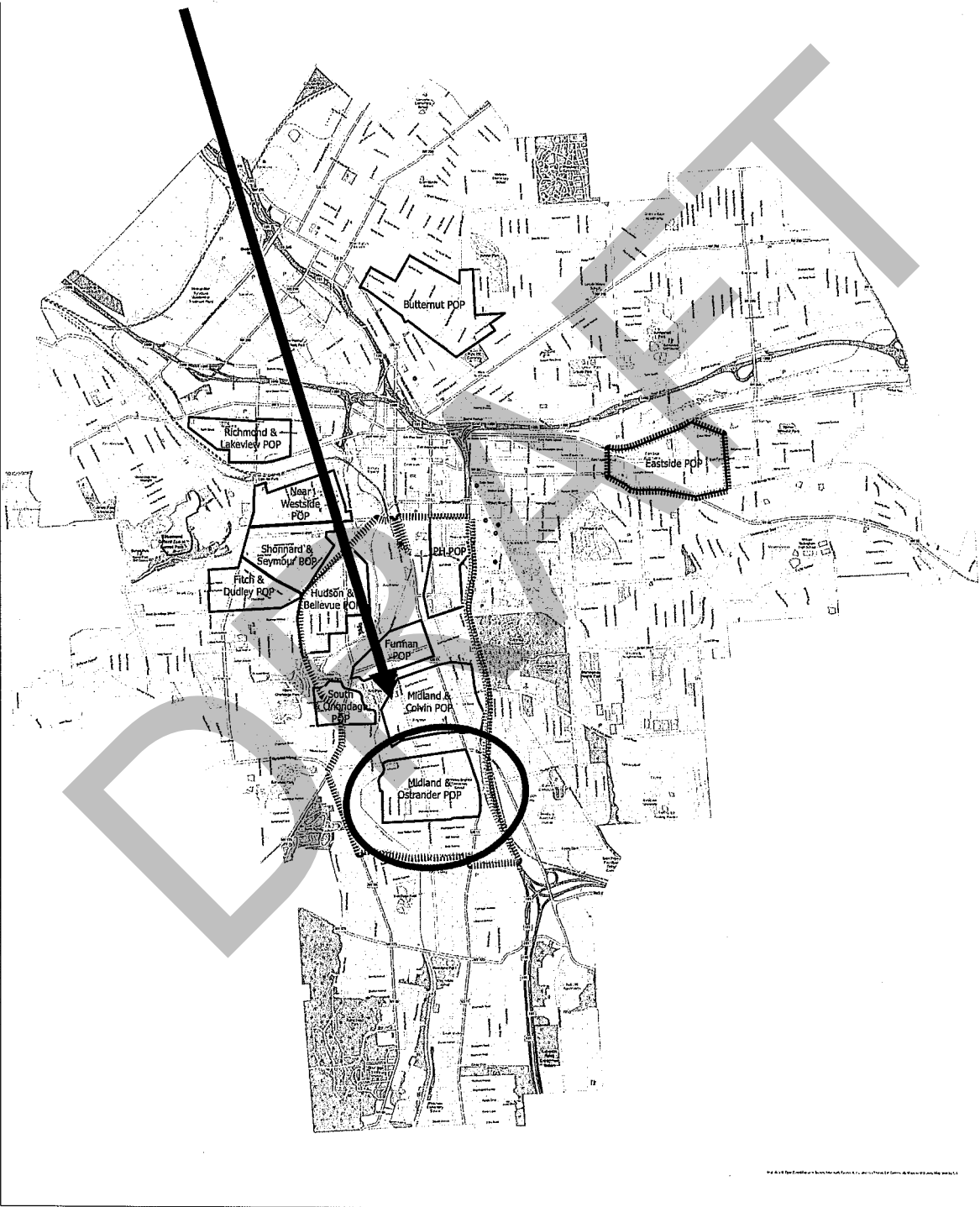
BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to Budget Account #599802.02.14805.204042223 or another appropriate account as designated by the Commissioner of Finance for the U.S. DOJ 2022 CVI Grant funds.

Exhibit "A"

OGs Against Gun Violence



BUDGET

Exhibit "B"

OGs Against Gun Violence			
EXPENDITURES	Year 1 1/1/24-12/30/24	Year 2 1/1/25-12/30/25	Total
PERSONNEL			
Salaries			
Lead Outreach Worker .5FTE	\$ 30,000	\$ 30,000	\$ 60,000
Outreach Worker .5FTE	\$ 24,500	\$ 24,500	\$ 49,000
Total Salaries	\$ 54,500	\$ 54,500	\$ 109,000
Fringe Benefits (35%)	\$ 19,075.00	\$ 19,075.00	\$ 38,150
Total Personnel	\$ 73,575	\$ 73,575	\$ 147,150
NON PERSONNEL			
Total Non-Personnel	- \$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 73,575.00	\$ 73,575.00	\$ 147,150
ADMIN (15%)	\$ 11,036	\$ 11,036	\$ 22,073
TOTAL PROPOSED COST	\$ 84,611.25	\$ 84,611.25	\$ 169,223

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

December 7, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation to enter into a contract with OGs Against Gun Violence (OGAGV) to fulfill grant responsibilities of the US Department of Justice Community Violence Initiative

Dear Ms. McBride,

On behalf of the Mayor's Office to Reduce Gun Violence, please prepare legislation to be introduced at the next Common Council Meeting authorizing a waiver of the RFP process and to enter into a two-year agreement with OGAGV, to pay for costs associated with hiring a full-time outreach worker. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$169,223.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city in implementing gun violence reduction outreach in geographically specific areas. Please see the attached outreach map for reference.

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Cc: Lateef Johnson-Kinsey, Director MORGV


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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 7, 2023
SUBJECT: Waiver of RFP Process & Enter Agreement – OGS Against Gun Violence (OGAGV)

Julie Castellitto
Assistant Director


On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting that the City of Syracuse authorize a waiver of the RFP process and to enter into a two-year agreement with OGAGV, to pay for costs associated with hiring a full-time outreach worker. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$169,223.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city in implementing gun violence reduction outreach in geographically specific areas. Please see the attached outreach map for reference.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 07 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

ORDINANCE AUTHORIZING AN AGREEMENT WITH GOOD LIFE PHILANTHROPIC YOUTH FOUNDATION TO PROVIDE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE NOFO FUNDING TO HIRE ONE (1) FULL TIME OUTREACH EMPLOYEE AND COVER THE COSTS ASSOCIATED WITH THIS EMPLOYEE RELATIVE TO ASSISTANCE WITH THE IMPLEMENTATION OF THE MAYOR'S OFFICE TO REDUCE GUN VIOLENCE COMMUNITY VIOLENCE INTERVENTION PLAN

WHEREAS, pursuant to Ordinance No. 404-2022 the City of Syracuse, applied for and received a grant from the U.S. Department of Justice, Office of Justice Programs Community Based Violence Intervention and Prevention Initiative NOFO for funding to be used to implement gun violence reduction outreach, mediation and victim support services in the City of Syracuse (hereinafter referred to as the "U.S. DOJ 2022 CVI Grant"); and

WHEREAS, the City is implementing a Community Based Violence Intervention Program through the Mayor's Office to Reduce Gun Violence and has identified specific areas of the City that would benefit from gun violence reduction outreach, mediation, and victim support services and pursuant to the terms and conditions of the U.S. Department of Justice grant now needs to partner with local community organizations to help provide these services; and

WHEREAS, the Mayor has waived the Request for Proposal Process and has selected Good Life Philanthropic Youth Foundation (hereinafter "Good Life") to receive funding in an amount not to exceed \$169,223.00 from the U.S. DOJ 2022 CVI Grant that will be used by Good Life to hire one

(1) full time outreach employee and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Good Life Philanthropic Youth Foundation to receive funding in an amount not to exceed \$169,223.00 from the U.S. DOJ 2022 CVI Grant that will be used by Good Life to hire one (1) full time outreach employee and cover the costs associated with this employee relative to the services to be provided on behalf of the Mayor's Office to Reduce Gun Violence for implementation of its Community Based Violence Intervention Program, in the geographic areas outlined in the map attached hereto as Exhibit "A"; and

BE IT FURTHER ORDAINED, that the funding received pursuant to the agreement authorized herein shall be paid by the City in accordance with the Budget provided to the Mayor's Office to Reduce Gun Violence by Good Life, which is attached hereto as Exhibit "B"; and

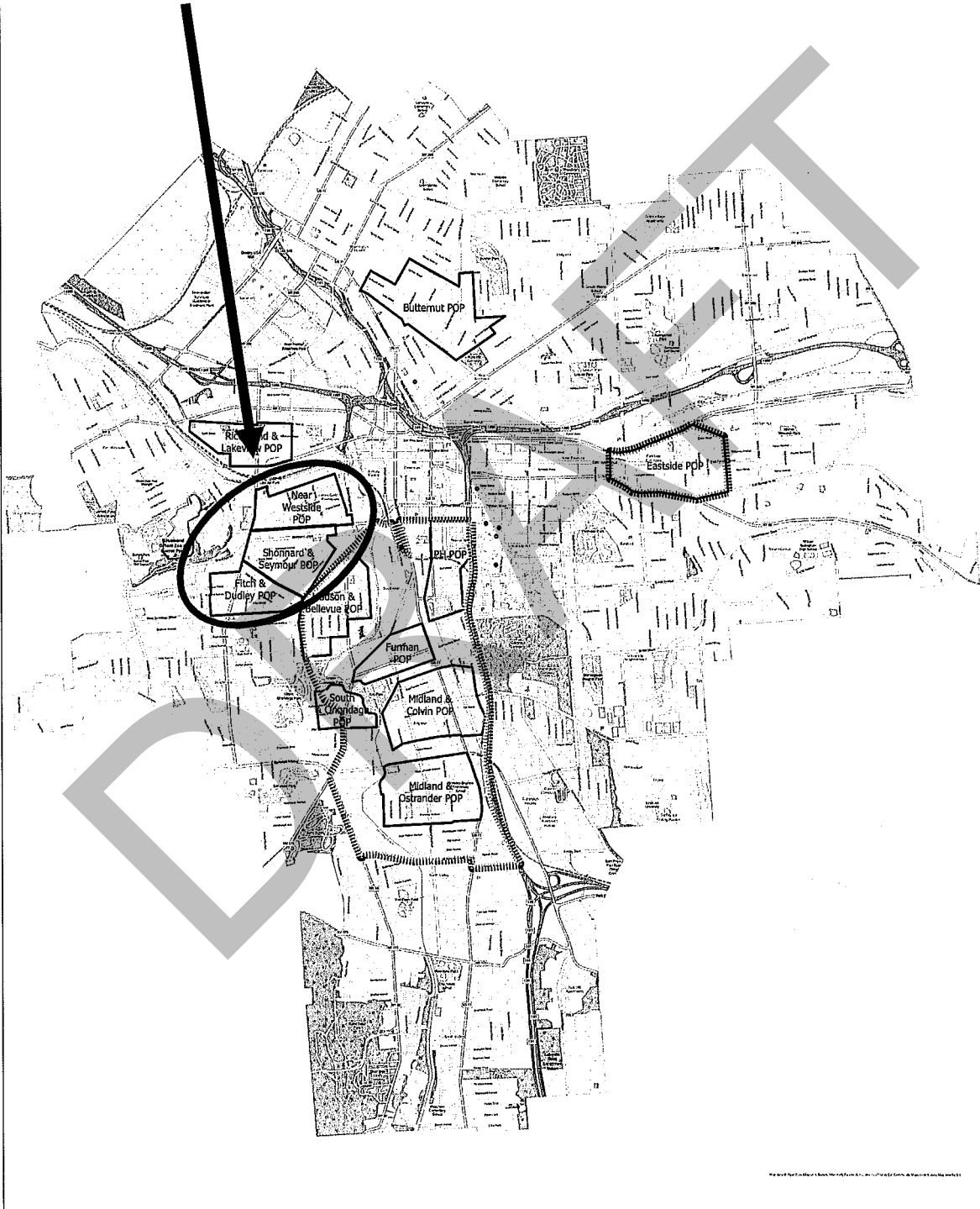
BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this Agreement shall be charged to Budget Account #599802.02.14805.204042223 or another appropriate account as designated by the Commissioner of Finance for the U.S. DOJ 2022 CVI Grant funds.

Exhibit "A"

Good Life Youth Foundation



BUDGET

Exhibit "B"

Good Life Youth Foundation DOJ Budget			
	Year 1	Year 2	Total Budget
	1/1/24-12/30/24	1/1/25-12/30/25	
Salaries			
Program Manager(10%)	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00
DOJ - 0.5 FTE 2	\$ 21,500.00	\$ 21,500.00	\$ 43,000.00
DOJ - 0.5 FTE 2	\$ 21,500.00	\$ 21,500.00	\$ 43,000.00
Benefits			\$ -
Health Insurance	\$ -	\$ -	\$ -
Pension/Retirement (maximum possible)	\$ -	\$ -	\$ -
FICA	\$ 3,748.50	\$ 3,748.50	\$ 7,497.00
Workers Compensation	\$ 1,445.50	\$ 1,445.50	\$ 2,891.00
Disability Insurance	\$ 75.60	\$ 75.60	\$ 151.20
Paid Family Leave Insurance	\$ 250.39	\$ 250.39	\$ 500.78
Payroll Processing fees	\$ 1,890.00	\$ 1,890.00	\$ 3,780.00
Other	\$ 1,014.30	\$ 1,014.30	\$ 2,028.60
SUBTOTAL SALARY AND BENEFITS	\$ 57,424.29	\$ 57,424.29	\$ 114,848.58
Staff Supports			
Transportation/Gas	\$ 5,200.00	\$ 5,200.00	\$ 10,400.00
Cell phone and hotspot lines	\$ 2,760.00	\$ 2,760.00	\$ 5,520.00
Laptops	\$ 1,107.30	\$ 1,107.30	\$ 2,214.60
Training	\$ 1,883.66	\$ 1,883.66	\$ 3,767.32
Food and Beverages	\$ 5,200.00	\$ 5,200.00	\$ 10,400.00
SUBTOTAL STAFF SUPPORTS	\$ 16,150.96	\$ 16,150.96	\$ 32,301.92
Administrative costs			
Admin costs @15% of direct costs	\$ 11,036.00	\$ 11,036.00	\$ 22,072.00
SUBTOTAL ADMINISTRATION	\$ 11,036.00	\$ 11,036.00	\$ 22,072.00
Total Cost	\$ 84,611.25	\$ 84,611.25	\$ 169,222.50



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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

December 7, 2023

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation to enter into a contract with the Good Life Youth Foundation (GLYF) to fulfill grant responsibilities of the US Department of Justice Community Violence Initiative.

Dear Ms. McBride,

On behalf of the Mayor's Office to Reduce Gun Violence, please prepare legislation to be introduced at the next Common Council Meeting authorizing a waiver of the RFP process and to enter into a two-year agreement (January, 2024-December, 2025) with GLYF, to pay for costs associated with hiring a full-time outreach worker. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$169,223.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city to implement gun violence reduction outreach and mediation services in geographically specific areas. Please see the attached outreach map for reference.

If you have any questions or need any additional information, please contact me or Lateef Johnson-Kinsey at (315) 448-8492 or ljohnsonkinsey@syr.gov at your convenience.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov


Cc: Lateef Johnson-Kinsey, Director MORGV



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: December 7, 2023
SUBJECT: Waiver of RFP Process & Enter Agreement – Good Life Youth Foundation (GLYF)

Julie Castellitto
Assistant Director


On behalf of the Mayor's Office to Reduce Gun Violence, I am requesting that the City of Syracuse authorize a waiver of the RFP process and to enter into a two-year agreement (January, 2024-December, 2025) with GLYF, to pay for costs associated with hiring a full-time outreach worker. Please see the attached budget for reference.

The City of Syracuse responded to a US Department of Justice, Office of Justice Programs-Community-Based Violence Intervention and Prevention Initiative NOFO, via an application submission, approved by the Common Council in June 2022 (ordinance #404). This two-year agreement will not exceed \$169,223.00 which will be paid from USDOJ Community Violence Intervention (CVI) 2022 grant project account #599802.02.14805.204042223.

The CVI program is being implemented through the Mayor's Office to Reduce Gun Violence. This agreement will assist the city to implement gun violence reduction outreach and mediation services in geographically specific areas. Please see the attached outreach map for reference.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 07 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

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December 1, 2023

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – Lease of 1153 West Fayette Street

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a new lease agreement with 1153 Owner, LLC for the entire property and all improvements thereon at 1153 West Fayette Street.

The City wishes to lease renovated space at 1153 West Fayette Street, including an approximately 84,600 square foot Office Complex, a 6,660 square foot Garage Facility, and an approximately 9,700 square foot Training Facility (100,960 square feet). These new spaces will aim to satisfy current and future needs for the Police and Fire Departments, with operations currently located in the Public Safety Building, at 511 South State Street and at Patrol East, at 2109 Erie Boulevard East.

The Public Safety Building, a joint City-County venture, was constructed in 1964 and includes a 62,300 square foot office tower and a 126,650 square foot jail. In 1995, the jail operations were moved to the Justice Center, but the office tower remains operational. The office tower houses the Syracuse Police Department and the Syracuse Fire Department. Police also operate from Patrol East, acquired in 1999. The condition of the Public Safety building and comparison to similar buildings in other cities are major factors influencing this request; it is functionally obsolete. Additionally, having police operating from two locations is operationally less efficient than if they shared a common location.

The lease would incorporate the following terms:

1. A term of nineteen (19) years;
2. Annual rent starting at \$1,768,819, subject to annual increases (more fully detailed in the attached Appendix);
3. Landlord shall be responsible for all build-out and capital expenses; and
4. Landlord shall be responsible for structural repairs and maintenance.

The City and the landlord are developing an understanding of maintenance terms due to sensitive nature of the tenants' operation and special circumstances regarding privacy and security.

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

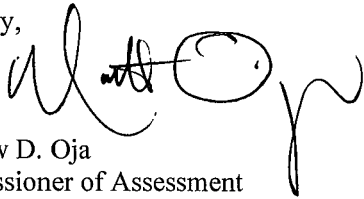
[assessment@syr.gov.net](mailto:assessment@syr.gov)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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The lease would commence upon completion of build-out of the tenant spaces, which is expected to occur by the third quarter of calendar year 2025. The lease payments would be drawn from an account to be determined by the Commissioner of Finance.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew D. Oja". The signature is fluid and cursive, with a large "M" and "O".

Matthew D. Oja
Commissioner of Assessment

DRAFT



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: December 4, 2023
SUBJECT: Lease Agreement – 1153 West Fayette Street

Julie Castellitto
Assistant Director

On behalf of the Department of Assessment, I am requesting the City enter into a lease agreement with 1153 Owner, LLC for the entire property and all improvements thereon at 1153 West Fayette Street.

The City wishes to lease renovated space at 1153 West Fayette Street, including an approximately 84,600 square foot Office Complex, a 6,660 square foot Garage Facility, and an approximately 9,700 square foot Training Facility (100,960 square feet). These new spaces will aim to satisfy current and future needs for the Police and Fire Departments, with operations currently located in the Public Safety Building, at 51 1 South State Street and at Patrol East, at 2109 Erie Boulevard East.

The Public Safety Building, a joint City-County venture, was constructed in 1964 and includes a 62,300 square foot office tower and a 126,650 square foot jail. In 1995, the jail operations were moved to the Justice Center, but the office tower remains operational. The office tower houses the Syracuse Police Department and the Syracuse Fire Department. Police also operate from Patrol East, acquired in 1999. The condition of the Public Safety building and comparison to similar buildings in other cities are major factors influencing this request; it is functionally obsolete. Additionally, having police operating from two locations is operationally less efficient than if they shared a common location.

The lease would incorporate the following terms:

1. A term of nineteen (19) years;
2. Annual rent starting at \$1,768,819, subject to annual increases (more fully detailed in the attached Appendix);
3. Landlord shall be responsible for all build-out and capital expenses; and
4. Landlord shall be responsible for structural repairs and maintenance.

The City and the landlord are developing an understanding of maintenance terms due to sensitive nature of the tenants' operation and special circumstances regarding privacy and security.

The lease would commence upon completion of build-out of the tenant spaces, which is expected to occur by the third quarter of calendar year 2025. The lease payments would be drawn from an account to be determined by the Commissioner of Finance.

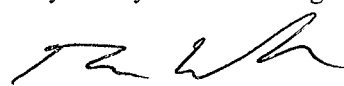
Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

APPENDIX "A"

Base Rent Schedule

The below Base Rent Schedule is based upon the following assumptions: (i) the Landlord's Work is as described in Exhibit C; (ii) the Landlord receives \$2 Million in state or federal grant funds for the project at the Property; and (iii) the Landlord obtains permanent financing for the Property project at an interest rate of 5.50 percent. Any increase or decrease in any of the above assumptions will result in a corresponding increase or decrease in the Base Rent, in accordance with the "Adjustors" set forth below.

Lease Year	Annual Rent	Monthly Rent	Rent PSF	Annual escalation
1	\$1,768,819.00	\$147,402.00	\$17.52	0.00
2	\$1,876,017.00	\$156,335.00	\$17.87	2.00%
3	\$1,913,537.00	\$159,461.00	\$18.23	2.00%
4	\$1,951,808.00	\$162,651.00	\$18.59	2.00%
5	\$1,990,844.00	\$165,904.00	\$18.96	2.00%
6	\$2,030,661.00	\$169,222.00	\$19.34	2.00%
7	\$2,071,274.00	\$172,606.00	\$19.73	2.00%
8	\$2,112,700.00	\$176,058.00	\$20.12	2.00%
9	\$2,154,954.00	\$179,579.00	\$20.53	2.00%
10	\$2,198,053.00	\$183,171.00	\$20.94	2.00%
11	\$2,231,023.00	\$185,919.00	\$21.25	1.50%
12	\$2,264,489.00	\$188,707.00	\$21.57	1.50%
13	\$2,298,456.00	\$191,538.00	\$21.89	1.50%
14	\$2,332,933.00	\$194,411.00	\$22.22	1.50%
15	\$2,367,927.00	\$197,327.00	\$22.56	1.50%
16	\$2,391,606.00	\$199,301.00	\$22.78	1.00%
17	\$2,415,522.00	\$201,294.00	\$23.01	1.00%
18	\$2,439,677.00	\$203,306.00	\$23.24	1.00%
19	\$2,464,074.00	\$205,340.00	\$23.47	1.00%

Adjustors: Interest Rate: For every 0.01% increase in the permanent financing interest rate over 5.50% the Base Rent shall increase by \$0.0165 per square foot. For every 0.01% decrease in the permanent financing interest rate below 5.50% the Base Rent shall decrease by \$0.0165 per square foot of the Premises.

Grant Funds: If the project at the Property receives less than \$2,000,000.00 in grant funds, the Base Rent shall increase. The rate of increase shall be \$0.04 per square foot for every \$100,000.00 in grant funds not received. If the project at the Property receives more than \$2,000,000.00 in grant funds, the Base Rent shall decrease. The rate of decrease shall be \$0.04 per square foot for every \$100,000 in grant funds in excess of \$2,000,000.00 received.

Landlord's Work: If there is a change in the Landlord's Work which increases or decreases the total cost thereof, then the Base Rent shall increase or decrease, as applicable, in an amount needed to amortize the increase or decrease in cost over the initial term of the Lease at the applicable interest rate.

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH LEXIPOL FOR UTILIZATION OF THEIR GRANT RESEARCH DATABASE AND TO PROVIDE ASSISTANCE TO THE CITIZEN REVIEW BOARD IN WRITING GRANT APPLICATIONS FOR FUNDING TO IMPROVE ITS FOOTPRINT AND COMMUNICATION TO THE PUBLIC TO FOSTER TRUST BETWEEN THE COMMUNITY AND MEMBERS OF THE SYRACUSE POLICE DEPARTMENT

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process for this agreement and has approved an agreement with Lexipol to allow the Citizen Review Board (CRB) to utilize their grant research database and to provide assistance to the Citizen Review Board in writing grant applications for funding to improve its footprint and communication to the public to foster trust between the community and members of the Syracuse Police Department, at a cost not to exceed \$5,000.00 for all services; NOW, THEREFORE, }

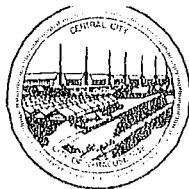
BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$5,000.00 from Fiscal Year 2023/2024 CRB Budget Account# 540530.01.10500 to be used towards the costs associated with an Agreement with Lexipol for utilization of their grant research database and to provide assistance to the Citizen Review Board in writing grant applications for funding to improve its footprint and communication to the public to foster trust between the community and members of the Syracuse Police Department; and

BE IT FURTHER ORDAINED, that the contract associated with the program shall be for Fiscal Year 2023/2024 which runs from July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, that Administrator, on behalf of the CRB, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account # 540530.01.10500 or another appropriate account as designated by the Commissioner of Finance.

DRAFT



CITIZENS REVIEW BOARD

Benjamin R. Walsh, Mayor

November 30, 2023

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

RE: REQUEST COUNCIL APPROVAL AND THE MAYOR TO WAIVE THE RFP
PROCESS FOR WITH LEXIPOL FOR UTILIZATION OF GRANT WRITING ASSISTANCE
FOR THE CITIZEN REVIEW BOARD

Dear Clerk McBride:

Please prepare legislation for consideration at the next scheduled meeting of the Common Council requesting authorization for the Citizen Review Board ("CRB") to enter into an agreement with Lexipol to assist the CRB with acquiring grants.

Lexipol is known throughout the field of law enforcement and many of the grants that meet the initiatives of the CRB can be found utilizing their grant research database while providing the CRB with assistance in meeting those criteria's. The CRB endeavors to find additional funding sources to improve its footprint and communication to the public to foster trust between the community and members of the Syracuse Police Department.

Total amount not to exceed \$5,000.00 to be charged to Budget Account #540530.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford
Administrator
Citizen Review Board

/RLR



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: December 4, 2023
SUBJECT: Waive the RFP Process and Enter an Agreement – Lexipol


On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse waive the RFP process and enter into an agreement with Lexipol to assist the CRB with acquiring grants.

Lexipol is known throughout the field of law enforcement and many of the grants that meet the initiatives of the CRB can be found utilizing their grant research database while providing the CRB with assistance in meeting those criteria's. The CRB endeavors to find additional funding sources to improve its footprint and communication to the public to foster trust between the community and members of the Syracuse Police Department.

Total amount not to exceed \$5,000.00 to be charged to Budget Account #540530.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2023

ORDINANCE AUTHORIZING AN AGREEMENT WITH LEXIPOL FOR UTILIZATION OF THEIR POLICEONE ACADEMY PROGRAM TO PROVIDE A PLATFORM FOR TRAINING AND DEVELOPMENT FOR THE MEMBERS OF THE CITIZEN REVIEW BOARD

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process for this agreement and has approved an agreement with Lexipol to allow the Citizen Review Board (CRB) to utilize their PoliceOne Academy One Program to provide a platform for training and development for the members of the Citizen Review Board, at a cost not to exceed \$685.00 for all services; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$685.00 from Fiscal Year 2023/2024 CRB Budget Account # 540530.01.10500 to be used towards the costs associated with an Agreement with Lexipol for utilization of their PoliceOne Academy Program to provide a platform for training and development for the members of the Citizen Review Board ; and

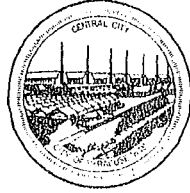
BE IT FURTHER ORDAINED, that the contract associated with the training Program shall be for Fiscal Year 2023/2024 which runs from July 1, 2023 through June 30, 2024; and

BE IT FURTHER ORDAINED, that Administrator, on behalf of the CRB, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account # 540530.01.10500 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

Ranette L. Releford
Administrator
RReleford@syr.gov



CITIZENS REVIEW BOARD

Benjamin R. Walsh, Mayor

November 30, 2023

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

RE: REQUEST COUNCIL APPROVAL AND THE MAYOR TO WAIVE THE RFP
PROCESS FOR WITH LEXIPOL FOR UTILIZATION OF POLICE ONE ACADEMY FOR
THE CITIZEN REVIEW BOARD

Dear Clerk McBride:

Please prepare legislation for consideration at the next scheduled meeting of the Common Council requesting authorization for the Citizen Review Board ("CRB") to enter into an agreement with Lexipol to provide a platform for training and development.

Lexipol is known throughout the field of law enforcement and this technology will help to improve the training being provided to the Board members. The CRB endeavors to improve the amount and effective training Board members receive during onboarding and on a continuous basis. An online course catalog has been provided.

Total amount not to exceed \$685.00 to be charged to Budget Account #540530.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford
Administrator
Citizen Review Board



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: December 4, 2023
SUBJECT: Waive the RFP Process and Enter an Agreement – Lexipol

Julie Castellitto
Assistant Director


On behalf of the Citizens Review Board (CRB), I am requesting the City of Syracuse waive the RFP process and enter into an agreement with Lexipol to provide a platform for training and development.

Lexipol is known throughout the field of law enforcement and this technology will help to improve the training being provided to the Board members. The CRB endeavors to improve the amount and effective training Board members receive during onboarding and on a continuous basis. An online course catalog has been provided.

Total amount not to exceed \$685.00 to be charged to Budget Account #540530.01.10500.

If you agree to enter into an agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

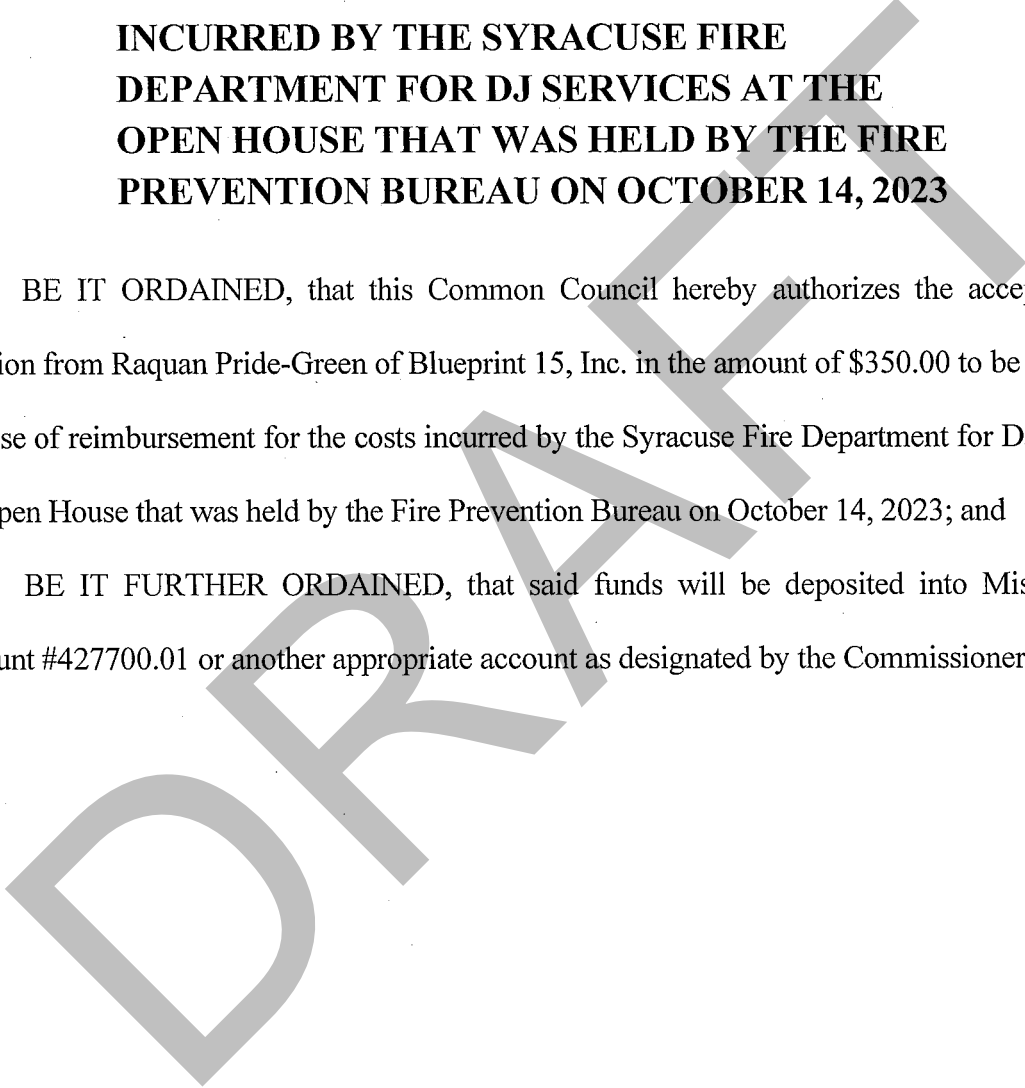
Ordinance No.

2023

**ORDINANCE AUTHORIZING ACCEPTANCE OF
A DONATION FROM RAQUAN PRIDE-GREEN
OF BLUEPRINT 15, INC. IN THE AMOUNT OF
\$350.00 TO BE USED FOR THE PURPOSE OF
REIMBURSEMENT FOR THE COSTS
INCURRED BY THE SYRACUSE FIRE
DEPARTMENT FOR DJ SERVICES AT THE
OPEN HOUSE THAT WAS HELD BY THE FIRE
PREVENTION BUREAU ON OCTOBER 14, 2023**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation from Raquan Pride-Green of Blueprint 15, Inc. in the amount of \$350.00 to be used for the purpose of reimbursement for the costs incurred by the Syracuse Fire Department for DJ services at the Open House that was held by the Fire Prevention Bureau on October 14, 2023; and

BE IT FURTHER ORDAINED, that said funds will be deposited into Misc. Revenue Account #427700.01 or another appropriate account as designated by the Commissioner of Finance.





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SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

November 30, 2023

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to accept a donation in the amount of \$350.00 from Raquan Pride-Green of Blueprint 15, Inc., 100 New Street, Syracuse, NY 13202.

The funds will be used to reimburse the department for the cost of the DJ services for the Fire Prevention Bureau's Open House on October 14th, 2023.

The funds will be deposited into Misc. Revenue Account #427700.01 or another appropriate account as designated by the Commissioner of Finance.

Respectfully submitted,


Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

23

Ordinance No.

2023

ORDINANCE AUTHORIZING ACCEPTANCE OF A DONATION FROM MARY REED OF THE SYRACUSE HOUSING AUTHORITY IN THE AMOUNT OF \$500.00 TO BE USED FOR THE PURPOSE OF REIMBURSEMENT FOR THE COSTS INCURRED BY THE SYRACUSE FIRE DEPARTMENT FOR A BOUNCE HOUSE AND CONCESSIONS PROVIDED BY PLATINUM ENTERTAINMENT AT THE OPEN HOUSE THAT WAS HELD BY THE FIRE PREVENTION BUREAU ON OCTOBER 14, 2023

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation from Mary Reed of The Syracuse Housing Authority. in the amount of \$500.00 to be used for the purpose of reimbursement for the costs incurred by the Syracuse Fire Department for a Bounce House and Concessions from Platinum Entertainment at the Open House that was held by the Fire Prevention Bureau on October 14, 2023; and

BE IT FURTHER ORDAINED, that said funds will be deposited into Misc. Revenue Account #427700.01 or another appropriate account as designated by the Commissioner of Finance.



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

47

November 30, 2023

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs

Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to accept a donation in the amount of \$500.00 from Mary Reed of Syracuse Housing Authority, 516 Burt Street, Syracuse, NY 13202.

The funds will be used to reimburse the department for the bounce house and concessions provided by Platinum Entertainment for the Fire Prevention Bureau's Open House on October 14th, 2023.

The funds will be deposited into Misc. Revenue Account #427700.01 or another appropriate account as designated by the Commissioner of Finance.

Respectfully submitted,

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syr.gov.net

22

Ordinance No.

2023

**ORDINANCE AUTHORIZING THE MAYOR TO
SUBMIT AN APPLICATION FOR A GRANT
FROM THE U.S. CONSUMER PRODUCT
SAFETY COMMISSION IN AN AMOUNT NOT
TO EXCEED \$37,500.00 AND EXECUTE A
CONTRACT OR WRITTEN INSTRUMENTS
ASSOCIATED WITH THE GRANT AS
NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the U.S. Consumer Product Safety Commission Grant Program in an amount not to exceed \$37,500.00; said funds will be used by the City of Syracuse Fire Department for the costs to purchase and install carbon monoxide alarms in City households; there is a 25% (\$12,500) match required if the grant is awarded, that will be charged to Budget Account #540541.01.34100; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments associated with the grant as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.



48

Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

November 30, 2023

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to enter into an agreement with the U.S. Consumer Product Safety Commission grant program.

The City will be submitting an application for an amount not to exceed \$37,500.00.

These funds will be used for the purchase and installation of carbon monoxide alarms in city households. There is a 25% matching requirement (\$12,500) which will come from account # 540541.01.34100.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008


www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: November 30, 2023
SUBJECT: Agreement – U.S. Consumer Product Safety Commission

Julie Castellitto
Assistant Director

On behalf of the Department of Research, I am requesting the City enter into an agreement with the U.S. Consumer Product Safety Commission grant program.

The City will be submitting an application for an amount not to exceed \$37,500.00.

These funds will be used for the purchase and installation of carbon monoxide alarms in city households. There is a 25% matching requirement (\$12,500) which will come from account # 540541.01.34100.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

DEC 06 2023

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net