

COMMON COUNCIL
of the
CITY OF SYRACUSE

(02/20)

REGULAR MEETING – FEBRUARY 26, 2024

1:00 P.M.

1. *Pledge of Allegiance to the Flag*
2. *Invocation*
3. *Roll Call*
4. *Minutes – February 5, 2024*
5. *Petitions*
6. *Committee Reports*
7. *Communications*
8. -----
UNFINISHED BUSINESS

BY PRESIDENT HUDSON & COUNCILOR HOGAN:

- a. *Local Law – Of the City of Syracuse to amend Section 3-102, Section 5-203, and Section 5-504 of the Charter of the City of Syracuse-1960, as amended, relative to the salaries of the President of the Council, the Councilors, Mayor, and City Auditor.*

NEW BUSINESS

BY PRESIDENT HUDSON:

9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2023/2024.*

BY COUNCILOR CALDWELL:

10. *Authorize – The design and development phases of the Kirk Park Minority Veterans Memorial Project, with Sekou Cooke STUDIO, professional architects, and the Syracuse Dunbar Post, on behalf of the Department of Parks, Recreation & Youth Programs. The memorial design process involves historical and site research, community workshops for comprehensive neighborhood involvement, producing sketches, drawings, models, and images to further shape design ideas. Total cost not to exceed \$20,000, from Account #599808.8.70205. Total project cost not to exceed \$350,000, to be paid with approved ARPA Funds in the amount of \$250,000 (498-2022) and funds from the County in the amount of \$100,000.*
11. *Agreement – With Sekou Cooke STUDIO, for Research/Engagement & Design Architecture Services, to work in collaboration with Syracuse Dunbar Post for the Kirk Park Minority Veterans Memorial, on behalf of the Department of Parks, Recreation & Youth Programs, monthly from the date of execution. Total cost not to exceed \$20,000 from ARPA Account #599808.8.70205. The Mayor waived the RFP process.*
12. *Application & Agreement – To and with the NYS Canal Corporation under the Tourism Infrastructure and Event Grant program, in an amount not to exceed \$24,000. The grant funding will be used for the enhancement of the lights (including colored lighting) surrounding the Soldiers and Sailors Monument in Clinton Square. There is a 50% local match requirement to be charged to DPW Lighting Fixtures Account #07.599807.14905.702722325.*
13. *Application & Agreement – To and with the NYS Department of Parks, Recreation & Historic Preservation, in an amount not to exceed \$30,000, for the Connect Kids to Parks Field Trip Grant Program, as part of the City's youth summer recreation program, students will learn about nature and history by going on field trips to state and federal parks, forest, historic sites, fish hatcheries and outdoor recreation areas, from April 1, 2024-March 31, 2025. There is no local match, expenses related to program activities, including bus transportation participation and other eligible expenses will be reimbursed by the grant, to be deposited in Account 01.438200.*
14. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parks Capital Improvements Project-Onondaga Greenhouse Improvements Initiative. Total amount not to exceed \$1,000,000.*
15. *Authorize - The 2023/2024 Parks Capital Improvements Project-Onondaga Greenhouse Improvements Initiative, on behalf of the Department of Parks, Recreation & Youth Programs. Funds will be used to improve the greenhouse operation, to include replacement of the original roof system to meet existing building codes, support for controlled environmental conditions, upgrades to facility security, updates to internal building components, and other work related to the project. Total amount not to exceed \$1,000,000.*

16. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parks Capital Improvements Vehicles/Equipment Replacement Project. Total amount not to exceed \$350,000.*
17. *Authorize - The 2023/2024 Parks Capital Improvements-Vehicles/Equipment Replacement Project, for new and/or used vehicles, as detailed in the legislation, to expand Parks services and capabilities. Total cost not to exceed \$350,000.*
18. *Authorize - The 2023/2024 Parks & Recreation System Master Plan Project, (PRSMP), to create a comprehensive and forward-thinking strategy for the development and enhancement of Syracuse's parks, green spaces, and recreation programs, on behalf of Parks to select a qualified professional firm through the RFP process to assist with the development over a twelve-to-eighteen (12-18) month timeline, using community engagement, feedback, and stakeholder involvement. Total cost not to exceed \$150,000, charged to Account #70205.07.999999.*
19. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2023/2024 Parks Capital Improvements Project, Eastwood Skatepark Phase II expansion located in Huntington Park. Total amount not to exceed \$50,000.*
20. *Authorize - The 2023/2024 Parks Capital Improvements Project, Eastwood Skatepark Phase II expansion, located in Huntington Park. Funds will be used for services which includes construction document design development, contract administration and construction management. Total amount not to exceed \$50,000.*
21. *Authorize - The 2023/2024 Parks Capital Improvements Project, Trails Amenities Improvements to City Parks, which includes replacement benches, bicycle repairs stations, masonry repairs, protective and decorative bollards, drinking fountains, necessary materials, and other pedestrian safety and amenity additions, as detailed in Schedule "A". Total amount not to exceed \$25,000, from Account 70205.07.999999.*
22. *Waiver of Residency – As set forth in Section 8-112 (2) of the Charter of the City of Syracuse – 1960, as amended, to authorize the Department of Parks, Recreation & Youth Programs to waive the residency requirement to hire up to one hundred (100) lifeguards that are non-city residents, during the 2024 Summer Season.*
23. *Waiver of Residency – As set forth in Section 8-112 (2) of the Charter of the City of Syracuse – 1960, as amended, to authorize the Department of Parks, Recreation & Youth Programs to waive the residency requirement to hire employees from the SCSD who resides outside the City to work and lead the summer youth and sports programming, during the 2024 Summer Season.*

BY COUNCILOR MAJOK:

24. *Agreement – With TelServ. d/b/a/ New Era Technology CT, to service the aging phone system and related equipment in the Police Department facilities. All required maintenance and repair services will be provided, for the period of one-year effective, July 1, 2023-June 30, 2024. Total cost not to exceed \$14,100, charged to Account #540710.01.31230. The Mayor waived the RFP process.*
25. *Authorize – Payment to All Times Promotional Products, Inc., as detailed in the invoice, on behalf of the Department of Police. The Finance Department is unable to approve payment of the open invoice without proper authorization. Total cost not to exceed \$3,399 to be charged to Account #500147.34.31220.*

BY COUNCILOR PANIAGUA:

26. *Amend - Ord. #671 (09/26/2022), “Contract – With Alera Group previously known as CPI-HR for Affordable Care Act (“ACA”) consulting & dashboard access services for 2022 for a one-year period through September 19, 2023, as detailed in the legislation. Total cost not to exceed \$19,000, charged to Account #590601.01.90600.” Amend for a one-year extension, effective September 20, 2023-September 19, 2024. All other terms remain the same.*

BY COUNCILOR GETHERS:

27. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24, on behalf of the Department of Engineering. Total amount not to exceed \$500,000.*
28. *Amend – Ord. #94 (02/27/2023), “Agreement – With the New York State Department of Transportation, for the Scoping, Preliminary Design Phases, Detailed Design Phase and Construction and Inspection Phase of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24, on behalf of the Department of Engineering. The City incurs all initial costs with subsequent 80% Federal reimbursement and 15 % Marchiselli funding through TIP. Total amount not to exceed \$12,922,000 from Account #07.599807.701079000.80405”. Total amount not to exceed not to exceed \$12,922,000”. Amend to add additional funds for the Construction and Inspection Phase in the amount of \$500,000. Total amount not to exceed not to exceed \$13,422,000.*

29. Amend – Ord. #95 (02/27/2023) “Authorize – The Scoping, Preliminary Design Phases, Detailed Design Phase, and Construction and Inspection Phase of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24, on behalf of the Department of Engineering. The City incurs all initial costs with subsequent 80% Federal reimbursement and 15 % Marchiselli funding through TIP. Total amount not to exceed \$12,922,0000 from Account #07.599807.701079000.80405”. Amend to add additional funds for the Construction and Inspection Phase in the amount of \$500,000. Total amount not to exceed not to exceed \$13,422,000.
30. Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping, Preliminary & Detailed Design Phrases of the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17, on behalf of the Department of Engineering. Total amount not to exceed \$312,000.
31. Agreement – With the New York State Department of Transportation, for the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17, on behalf of the Department of Engineering. The City incurs all initial costs with subsequent 80% Federal reimbursement through TIP. Total amount not to exceed \$312,000, the Commissioner of Finance will designate an account.
32. Authorize - The Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17, on behalf of the Department of Engineering. The City incurs all initial costs with subsequent 80% Federal reimbursement through TIP. Total amount not to exceed \$312,000, the Commissioner of Finance will designate an account.
33. Agreement - With CHA Consulting, Inc., for the Preliminary Design Phase Fee for Erie Boulevard East Paving Project (Almond Street to Beech Street), PIN 3757.14. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP. Total amount not to exceed \$239,000, the Commissioner of Finance will designate an account.
34. Amend – Ord. #752 (10/30/2023), “Appropriate Funds - From Cash Capital Account #05.120033.99999 to authorize the 2023/2024 Water Capital Equipment Replacement Project. Total amount not to exceed \$490,107, as details in Appendix “A.” Amend to revise the list of purchases, as detailed in the legislation, charged Account #05.5015507024.599805.83405.
35. Amend – Ord. #565 (08/14/2023), “Purchase w/c/b – From Hunt Underwater Specialties, underwater routine maintenance and emergency services in Skaneateles Lake to ensure proper flow, on behalf of Water, for the period of July 1, 2023 – June 30, 2024. Total cost not to exceed \$25,000 charged to Account #540551.05.83400”. Amend to increase the amount not to exceed amount to \$85,000.

36. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2024-2025 Water Main Replacement Project. Total amount not to exceed \$8,000,000.*
37. *Authorize – The 2024-2025 Water Main Replacement Project, on behalf of the Department of Water, to replace aging water main and to purchase pipes and materials. Total amount not to exceed \$8,000,000.*
38. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of various Pump Stations Replacement. Total amount not to exceed \$3,500,000.*
39. *Authorize – The Pump Stations Replacement Project, to replace various pump stations throughout the City that are approaching the end of their useful life with necessary improvements and upgrades. The existing layout does not meet today's codes and standards. Total amount not to exceed \$3,500,000.*

BY COUNCILOR NAVE:

40. *Resolution - To appoint Desire Ndagijimana to the Citizen Review Board to fill the vacant seat of Richard Levy as the First Council District representative for the term ending December 31, 2026.*

BY COUNCILOR HOGAN:

41. *Special Permit - To establish a new parking lot (30 parking spaces) located at 1141 West Fayette Street. No one spoke in favor or in opposition to the proposal at the Planning Commission meeting. Ryan Benz, applicant, 1153 LLC/owner*
42. *Amend – Ord. #291 (05/23/2022) “Authorize – The City to delegate Donnella V. Monk, Planner, on behalf of the Department of Neighborhood & Business Development, the authority to carry out the responsibilities of Environmental Review Certifying Officer as provided in 24 C.F.R. Part 58, NYS Homes and Community Renewal Procedures, its related Federal authorities listed in Sections 58.5 and 58.6, Section 102 of National Environmental Policy Act (NEPA), and its related provisions in 40 CFR parts 1500 through 1508. The term of the delegation will expire December 31, 2025.” Amend to remove Donnella V. Monk and delegate Cimone S. Jordan, Director of Housing & Neighborhood Planning.*

BY COUNCILOR HOGAN & COUNCILOR JONES-ROWSER:

43. *Advertise Public Hearing - Relative to the (2024-2025) (Year 50) U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG). (Public Hearing will be held on Wednesday, March 13, 2024, at 5:30 P.M.)*

44. Application – To the US Department of Housing and Urban Development for the 2023-2024 (Year 49) Fourth Annual Action Plan: Community Development Block Grant (CDBG) (\$4,906,360) HOME Investment Partnership Grant (HOME) (\$1,565,122) Emergency Solutions Grant (ESG) (\$435,488). Housing Opportunities for Person with AIDS (HOPWA) \$412,909, as it relates to the draft Exhibit “A”. (Public Hearing held on Wednesday, March 15, 2023, at 5:30 P.M.)

BY COUNCILOR WILLIAMS:

45. Amend - Ord. #131 (03/13/2023), “Authorize – The Department of Assessment to retain an appraiser (CNY Pomeroy Appraisers, Inc.) – for property located at 2922-2928 East Genesee Street, for property tax litigation for 2022/2023 and 2023/2024 tax years. Total cost not to exceed \$10,000 plus \$300 per hour for trial preparations and testimony”. Amend to reflect a change in ownership from CNY Pomeroy Appraisers, Inc., to Colliers International Valuation and Advisory Services.
46. Authorize – The Department of Assessment to retain an appraiser (Bruckner, Tillett, Rossi, Cahill, & Associates) for properties located at 739 Irving Avenue (Tax Parcel 049.-09-08.0) and 808 South Crouse Avenue (Tax Parcel 049.-09-08.1), for property tax litigation for 2019/2020, 2020/2021, 2021/2022, 2022/2023, 2023/2024, and 2024/2025 tax years, for a self-contained, trial-ready report, plus \$200 per hour for trial preparation and testimony. Total cost not to exceed \$16,500 charged to Account #13550.01.541500.
47. Correct Tax Rolls - (112 and 200 Kenwick Drive and Listman Avenue, and 200-206 South Geddes Street and Fayette Street West, for tax years 2023/2024) to remove board-up & clean-up charges, as outlined in Appendix “A”.
48. Lease Agreement - With the City of Syracuse (the “City”) and Michael J. Lynn (the “Tenant”) for the second-floor apartment above the City Water Gate House located in Skaneateles at 20 West Genesee Street, described in Exhibit “A”. The lease will be for period two (2) years, from April 1, 2024-March 31, 2026, at a monthly rent of \$900, with two (2) two-year renewal options with the approval of the Mayor and the Common Council. The interest of late rent will be 12%. To be deposited in an account determined by the Commissioner of Finance.
49. Authorize - A Tax Exemption Agreement with Maria Regina Housing Development Fund Corporation LLC. (the “Company”) pursuant to Section 573 and Section 577 of Article 11 of the New York Private Housing Finance Law and Section 402 of the New York Not-For-Profit Corporation Law, to rehabilitate 181 new units for Senior and Workforce housing, located at 1024-1124 Court Street and Grant Boulevard (SBL 006.-10-01.6), for the period of fifteen (15) years, with one (1) fifteen (15) year renewal option subject to the approval of the Mayor and the Common Council. The payment would be calculated each year based on the standard shelter rent formula (10% of the difference between gross rent minus utilities) equal to \$550 per unit.

BY COUNCILOR JONES-ROWSER:

50. *Accept – From New Jersey Community Capital in honor of the Reverend Dr. Martin Luther King Jr. \$10,000, to benefit initiatives that strengthen neighborhoods, improve individual and community health and well-being. Funds will be designated in support of the Proud Places Project which was launched in 2023 by NBD to strengthen investment in city neighborhood through citizen engagement, beautification, and community stewardship, to be deposited into Account #50090.*
51. *Application & Agreement – To and with NYS Empire State Development, Municipal Infrastructure Program grant, administered by New York State ConnectALL Office (CAO) in an amount not to exceed \$30,000,000, for installation of fiber optic and other broadband related infrastructure to expand the City Surge Link community broadband program. The neighborhoods on the northside and southside of the city will be prioritized. No local match required.*
52. *Agreement – With Helio Health, Syracuse Crisis & Intervention Prevention Program (SCIPP), (RFP 24-101) to administer opioid relief settlement funds, for a period of two (2) years. As part of the agreement, there are recommended projects, programs, and services that help to ameliorate the public health impact of opioid epidemic, Total allocation not to exceed \$784,126, from the Opioid Settlement Program, charged to budget line #500902.28. NBD is receiving an administration fee of 7.5% (\$106,388) Total Settlement Funding \$1,418,514.*
53. *Agreement – With Justice Innovation, West Community First Enhancement Treatment Program, (RFP 24-101) to administer opioid relief settlement funds, for a period of two (2) years. As part of the agreement, there are recommended projects, programs, and services that help to ameliorate the public health impact of opioid epidemic, Total allocation not to exceed \$100,000, from the Opioid Settlement Program, charged to budget line #500902.28. NBD is receiving an administration fee of 7.5% (\$106,388) Total Settlement Funding \$1,418,514.*
54. *Agreement – With Onondaga County Health Department, Substance Use Initiatives Prevention Program, (RFP 24-101) to administer opioid relief settlement funds, for a period of two (2) years. As part of the agreement, there are recommended projects, programs, and services that help to ameliorate the public health impact of opioid epidemic, Total allocation not to exceed \$188,000, from the Opioid Settlement Program, charged to budget line #500902.28. NBD is receiving an administration fee of 7.5% (\$106,388) Total Settlement Funding \$1,418,514.*
55. *Agreement – With Rescue Mission, Connections to Care/RM Case Management Treatment Program, (RFP 24-101) to administer opioid relief settlement funds, for a period of two (2) years. As part of the agreement, there are recommended projects, programs, and services that help to ameliorate the public health impact of opioid epidemic, Total allocation not to exceed \$240,000, from the Opioid Settlement Program, charged to budget line #500902.28. NBD is receiving an administration fee of 7.5% (\$106,388) Total Settlement Funding \$1,418,514.*

BY COUNCILOR MONTO:

56. *Advertise Public Hearing - Relative to the "Naming" of a portion of the Syracuse Inner Harbor as set forth in Appendix "A" to "Progress Park" (Map No. 117.-01-11.1) as detailed in Appendix "B", pursuant to the General Ordinance #18-2022. (Public Hearing to be held on Monday, March 11, 2024, at 1:00 P.M.)*
57. *Authorize – The "Naming" of a portion of the Syracuse Inner Harbor as set forth in Appendix "A" to "Progress Park" (Map No. 117.-01-11.1), for decades this portion of the Inner Harbor has been home of one of the largest LGBTQIA2+ Pride festival in Syracuse, as detailed in Appendix "B", pursuant to General Ordinance #18-2022. (Public Hearing to be held on Monday, March 11, 2024, at 1:00 P.M.)*
58. *Resolution - To appoint Linda J. Betts to the Citizen Review Board to fill the vacant seat of Cynthia Brunson as the Fifth Council District representative for the term ending December 31, 2025.*

DRAFT

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Local Law No.
City of Syracuse

2024

**A LOCAL LAW TO AMEND SECTION 3-102,
SECTION 5-203 AND SECTION 5-504 OF THE
CHARTER OF THE CITY OF SYRACUSE-1960,
AS AMENDED, RELATIVE TO THE SALARIES
OF THE PRESIDENT OF THE COUNCIL AND
COUNCILORS, THE SALARY OF THE MAYOR
AND THE SALARY OF THE CITY AUDITOR**

BE IT ENACTED, by the Common Council of the City of Syracuse as follows:

Section 1. Notwithstanding the Charter of the City of Syracuse-1960, as amended, the provisions of Section 25 of the General City Law insofar as said section applies to the City of Syracuse or any special law or local law, ordinance or resolution applicable to the salaries of the President of the Council and Councilors, the salary of the President of the Common Council shall be \$38,000 effective January 1, 2024 and the salaries of the Councilors shall be \$35,000 effective January 1, 2024 and thereafter. Such increase in compensation for the year 2024 shall be payable from the City Treasury notwithstanding the compensation provided for the Common Councilors and the President of the Common Council in the 2023/2024 City Budget, provided, however, that such increases shall be within the total amount of the 2023/2024 City Budget and within any additional amounts as may be legally available therefor.

Section 2. Section 3-102 of the Charter of the City of Syracuse-1960, as amended, is amended to read as follows:

The salary of the president of the Common Council shall be \$38,000 per year effective January 1, 2024 and for each year thereafter.

The salary of each councilor shall be \$35,000 per year effective January 1, 2024 and for each year thereafter.

Section 3. Notwithstanding the Charter of the City of Syracuse – 1960, as amended, the provisions of Section 25 of the General City Law insofar as said section applies to the City of Syracuse or any other special or local law, ordinance or resolution applicable to the salary of the Mayor, the Common Council hereby authorizes an increase in the annual salary of the Mayor for the year 2024 and thereafter by fixing the Mayor’s annual salary at \$150,000.00 effective January 1, 2024 and thereafter. Such increase in compensation for 2024 shall be payable from the City Treasury notwithstanding the compensation provided for the Mayor in the 2023/2024 Budget, provided, however, that such increases shall be within the total amount of the 2023/2024 Budget and within any additional amounts as may be legally available therefor.

Section 4. Section 5-203 of the Charter of the City of Syracuse, as amended, is hereby amended to read as follows:

The salary of the mayor shall be \$150,000.00 per year effective January 1, 2024 and for each year thereafter.

Section 5. Notwithstanding the Charter of the City of Syracuse-1960, as amended, the provisions of Section 25 of the General City Law insofar as said section applies to the City of Syracuse or any other special or local law, ordinance or resolution applicable to the salary of the City Auditor, the Common Council hereby authorizes that the salary of the City Auditor shall be \$68,000 effective January 1, 2024 and thereafter. Such increase in compensation for 2024 shall be payable from the City Treasury notwithstanding the compensation provided for the City Auditor in the 2023/2024 Budget, provided, however, that such increases shall be within the total amount of the 2023/2024 Budget and within any additional amounts as may be legally available therefor.

Section 6. Section 5-504 (2) of the Charter of the City of Syracuse-1960, as amended, is hereby amended to read as follows:

(2) Effective January 1, 2024, the salary of the city auditor shall be \$68,000 per year and for each year thereafter.

Section 7. This local law shall be effective no earlier than forty-five (45) days after its adoption in accordance with Section 24 of the Municipal Home Rule Law.

DRAFT

Common Council Office
314 City Hall
Syracuse, N.Y. 13202



Council Office: (315) 448-8466
Fax: (315) 448-8423

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CITY OF SYRACUSE COMMON COUNCIL

PATRICK J. HOGAN
Councilor – 2nd District
President Pro-Tempore

January 12, 2024

Ms. Patricia K. McBride
City Clerk – 231 City Hall
Syracuse, New York 13202

Dear Ms. McBride

Please prepare a Local Law, pursuant to Municipal Home Rule Law, which will increase the salaries of the Mayor, the Council President, Common Councilors and the City Auditor, for the regular agenda of the Common Council meeting to be held on Monday, January 22, 2024.

Pursuant to the Mayor the legislation will amend Section 5-203 of the Charter of the City of Syracuse-1960, as amended relative to the salary of the Mayor, such salary to increase from \$130,000 to \$150,000, effective on January 1, 2024.

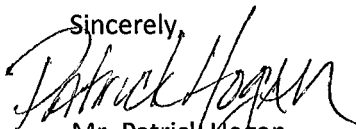
Pursuant to the Common Council President the legislation will amend Section 3-102 of the Charter of the City of Syracuse-1960, as amended, to increase the salary from \$35,020 to \$38,000, effective January 1, 2024.

Pursuant to all Common Councilors, the legislation will amend Section 3-102 of the Charter of the City of Syracuse-1960, as amended, to increase the salary from \$31,836 to \$35,000 effective January 1, 2024.

Pursuant to the City Auditor, the legislation will amend Section 5-504 of the Charter of the City of Syracuse-1960, as amended, to increase the salary from \$66,963 to \$68,000 effective January 1, 2024.

The raises being proposed will bring the Mayor, the Council President, the Common Councilors and the City Auditor more in line with their counterparts in other larger cities throughout Upstate New York.

Sincerely,


Mr. Patrick Hogan
President Pro-Tempore *bd*

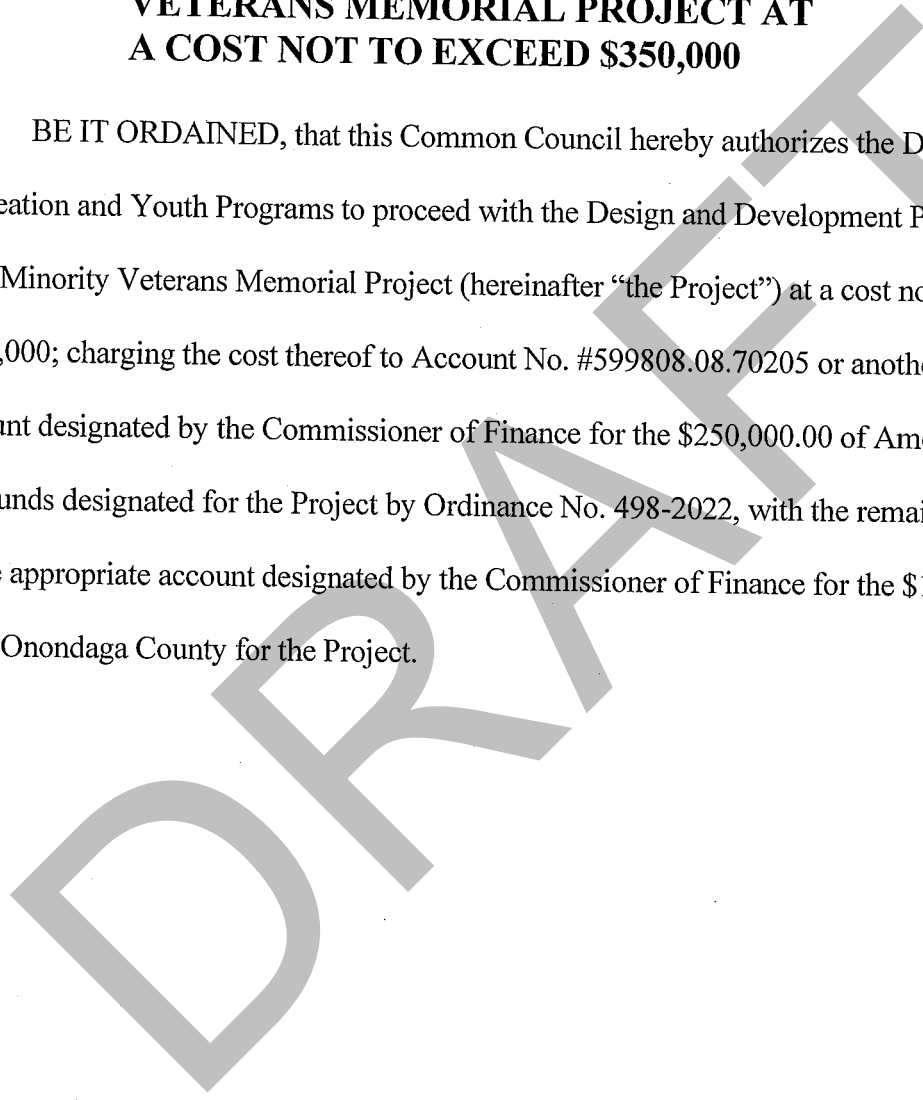
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Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE DESIGN AND DEVELOPMENT
PHASES FOR THE KIRK PARK MINORITY
VETERANS MEMORIAL PROJECT AT
A COST NOT TO EXCEED \$350,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the Design and Development Phases of the Kirk Park Minority Veterans Memorial Project (hereinafter "the Project") at a cost not to exceed \$350,000; charging the cost thereof to Account No. #599808.08.70205 or another appropriate account designated by the Commissioner of Finance for the \$250,000.00 of American Rescue Plan Act funds designated for the Project by Ordinance No. 498-2022, with the remaining costs charged to the appropriate account designated by the Commissioner of Finance for the \$100,000 received from Onondaga County for the Project.



11 #

Ordinance No.

2024

**ORDINANCE AUTHORIZING A WAIVER OF
THE REQUEST FOR PROPOSAL (RFP)
PROCESS TO ENTER INTO A CONTRACT
WITH SEKOU G. COOKE, ARCHITECT PLLC
D/B/A SEKOU COOKE STUDIO TO PROVIDE
RESEARCH AND SCHEMATIC DESIGN
SERVICES FOR THE CITY OF SYRACUSE ON
BEHALF OF THE DEPARTMENT OF PARKS,
RECREATION & YOUTH PROGRAMS
RELATIVE TO THE DESIGN AND
DEVELOPMENT OF A KIRK PARK MINORITY
VETERANS MEMORIAL**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Department of Parks, Recreation and Youth Programs is ready to commence the second Phase of research and engagement for the design and development of the Kirk Park Minority Veterans Memorial (the "Project") and is in need of a Consultant to provide professional services relative to the Project; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Sekou G. Cooke, Architect PLLC d/b/a Sekou Cooke STUDIO, who has previously assisted the Department of Parks, Recreation and Youth Programs and the Syracuse Dunbar Post with the Project, to serve as a Consultant to provide the necessary research and design services for the Project under the following terms:

- (1) Sekou Cooke STUDIO will provide professional services for the City of Syracuse on behalf of the Department of Parks, Recreation & Youth Programs relative to the design and development of the Kirk Park Minority Veterans Memorial.

- (2) The services to be provided by Sekou Cooke STUDIO for the Project shall include Research, Schematic Design, Design Development, Assistance with contract documents and Assistance with Construction Administration, and shall be in accordance with the Scope of Services provided by Sekou Cooke STUDIO which are attached hereto as Appendix "A".
- (3) The total cost for all services to be provided under the agreement shall not exceed \$20,000.00(\$12,000 for the Research services and \$8,000 for the Schematic Design Services);

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to a Parks Capital Improvement Account #70205.01.999999 or another appropriate account as designated by the Commissioner of Finance.



10-11

SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

02/06/2024

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION REQUEST – Waiver of the RFP Process - Sekou Cooke STUDIO

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Authorize funds to be used by the Syracuse Department of Parks, Recreation and Youth Programs Dept in an amount not to exceed \$250,000 from the American Rescue Plan Act (ARPA). Funds for this project were appropriated in Ordinance #498-22.
- Authorize a waiver of the RFP process, to secure the services of Sekou Cooke STUDIO, for Research/Engagement and Design Architecture services as defined in Article A, Sections {1} & {2} of the provided agreement.

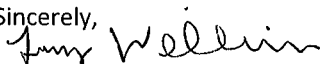
Our department is embarking on a crucial second phase of research and engagement for the design and development of the Kirk Park Minority Veterans Memorial. In collaboration with Sekou Cooke STUDIO, professional architects, and the Syracuse Dunbar Post, this venture encompasses extensive historical, neighborhood, and site research, delving into the rich history of Syracuse minority veterans, community surroundings, and the Kirk Park site itself. The memorial design process involves proposing multiple directions derived from meticulous research, conducting community workshops for comprehensive neighborhood involvement, and producing sketches, drawings, models, and images to further shape design ideas.

To support this initiative, we seek approval for the necessary funds, aligning with the services outlined in our agreement with Sekou Cooke STUDIO. Expenditures are estimated not to exceed \$20,000 and will be funded by ARPA account 599808.8.70205. Project #800049822

The current budget for this project is \$350,000.00.

- \$250,000.00 in ARPA funds
- \$100,000.00 will be funded by Onondaga County

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net




OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: February 6, 2024
SUBJECT: Waiver of RFP Process & Agreement – Sekou Cooke STUDIO

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting agenda:

- Authorize funds to be used by the Syracuse Department of Parks, Recreation and Youth Programs Dept in an amount not to exceed \$250,000 from the American Rescue Plan Act (ARPA). Funds for this project were appropriated in Ordinance #498-22.
- Authorize a waiver of the RFP process, to secure the services of Sekou Cooke STUDIO, for Research/Engagement and Design Architecture services as defined in Article A, Sections {1} & {2} of the provided agreement.

Our department is embarking on a crucial second phase of research and engagement for the design and development of the Kirk Park Minority Veterans Memorial. In collaboration with Sekou Cooke STUDIO, professional architects, and the Syracuse Dunbar Post, this venture encompasses extensive historical, neighborhood, and site research, delving into the rich history of Syracuse minority veterans, community surroundings, and the Kirk Park site itself. The memorial design process involves proposing multiple directions derived from meticulous research, conducting community workshops for comprehensive neighborhood involvement, and producing sketches, drawings, models, and images to further shape design ideas.


To support this initiative, we seek approval for the necessary funds, aligning with the services outlined in our agreement with Sekou Cooke STUDIO. Expenditures are estimated not to exceed \$20,000 and will be funded by ARPA account 599808.8.70205. Project #800049822

The current budget for this project is \$350,000.00.

- \$250,000.00 in ARPA funds
- \$100,000.00 will be funded by Onondaga County

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

FEB 07 2024
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov



Bureau of Research
CITY OF SYRACUSE, MAYOR BEN WALSH

12

Janet L. Burke
Director, Bureau of
Research

February 2, 2024

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request for Legislation – Lighting Enhancements for Clinton Square

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the NYS Canal Corporation under the Tourism Infrastructure and Event Grant program for the amount not to exceed \$24,000.

The grant funding will be used for the enhancement of the lights surrounding the Soldiers and Sailors Monument in Clinton Square, including the ability to have colored lights.

There is a 50% match contribution required by the grant that will be paid through DPW Lighting Fixtures Account #07.599807.14905.702722325 – 2024/2025 Parks Lighting Upgrades.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY

FOR ALL.

19



Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

February 5, 2024

Janet L. Burke
Director, Bureau of
Research

Ms. Patricia K McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the upcoming meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement with the New York State Department of Parks, Recreation and Historic Preservation for participation in the Connect Kids To Parks Field Trip Grant Program.

The program is designed to connect students in New York State with nature and history. Each grant provides reimbursement of up to \$80 per student (and \$160 for Special Education students) for field trips to state and federal parks, forests, historic sites, fish hatcheries and outdoor recreation areas. The program will serve youth participants in City Parks after school and summer recreation programs, from April 1, 2024 - March 31, 2025.

Participation in the program will enable the Department to be reimbursed for expenses related to program activities, including bus transportation and other eligible expenses, in an amount not to exceed \$30,000. Funds will be deposited into account number 01.438200. No matching funds are required.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Janet Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 ONONDAGA PARK
GREENHOUSE IMPROVEMENT INITIATIVE
AT A COST NOT TO EXCEED \$1,000,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Onondaga Park Greenhouse Improvement Initiative which includes necessary improvements to the Onondaga Park Greenhouse located at 665 Onondaga Avenue, Syracuse, New York 13207, including replacement of the original roof system to meet existing building codes, support for controlled environmental conditions, upgrades to internal building components and other work related projects needs and outcomes, and updates to the facility to allow community meetings and programs to safely use the Onondaga Greenhouse while restoring production capacity, at a total cost not to exceed \$1,000,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,000,000 authorized contemporaneously herewith by ordinance of this Common Council.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

K-15

02/05/2024

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION REQUEST – 2023/2024 CIP – Onondaga Greenhouse Improvement Initiative

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 CIP – **Onondaga Greenhouse Improvement Initiative**, at a cost not to exceed \$1,000,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 CIP – **Onondaga Greenhouse Improvement Initiative** at a cost not to exceed \$1,000,000.00.

These funds will be used for improvements and services associated with the various improvement efforts needed for improved facility operations at the Onondaga Park Greenhouse. The Onondaga Greenhouse was originally constructed between 1918-1920. Over the past one hundred years, the greenhouse has maintained much of its original foundational structure and layout with little change to internal organization and equipment. Necessary improvements include replacement of the original roof system to meet existing building codes, support for controlled environmental conditions, upgrades to facility security, updates to internal building components, and other work-related project's needs and outcomes. The facility will be updated to allow community meetings and programs to safely use the Onondaga Greenhouse while restoring lost production capacity.

Funds, not to exceed \$1,000,000.00, from the 2023/2024 Capital Improvement Program and will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov

Department of Parks, Recreation, & Youth Programs

Proposed 2023/2024 – Capital Improvement Program

**Onondaga Greenhouse Improvement Initiative
Replacement – Schedule A**

1. Onondaga Park Greenhouse
 - a. 665 Onondaga Ave, Syracuse NY, 13207

DRAFT





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/05/24	Department:	Parks
Project Name:	Onondaga Greenhouse Improvement Initiative		
Project Cost:	1,000,000.00		
Contact Name:	Tony Williams		
Project Description:	Necessary improvements include replacement of the original roof system to meet existing building codes, support for controlled environmental conditions, upgrades to facility security, updates to internal building components, and other work-related project's needs and outcomes. The facility will be updated to allow community meetings and programs to safely use the Onondaga Greenhouse while restoring lost production capacity.		

Projected Time Line & Funding Source(s)

Estimated Start Date:	Estimated Completion Date:
-----------------------	----------------------------

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$1,000,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	\$1,000,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes 8500K/24 No Reason("No"): Partial using \$200,000 from Municipal Dog Shelter mgf.

Director of Administration: [Signature] Date: _____

Director of Management & Budget: [Signature] Date: 2-6-24

Commissioner of Finance: [Signature] Date: 2-8-2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 ADDITIONAL NEW
AND REPLACEMENT VEHICLES &
EQUIPMENT CAPITAL PROGRAM AT
A COST NOT TO EXCEED \$350,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Additional New and Replacement Vehicles & Equipment Capital Program, which includes the purchase of a new or used light or medium duty truck with trash barrel tipper and garbage hopper (estimated cost \$100,000); a Sport Utility Vehicle (SUV) for the Dog Shelter Division & Operational Services (estimated cost \$50,000); a Mobile Recreation Vehicle (estimated cost \$50,000); Replacement Mowers including but not limited to a 5-deck mower, stand-on mowers, zero turn mowers, and other mower related equipment (estimated cost \$100,000); and additional various trailers (a landscaping trailer, a mower transport trailer, and a dump trailer) and light duty equipment (estimated cost \$50,000), at a total cost not to exceed \$350,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$350,000 authorized contemporaneously herewith by ordinance of this Common Council.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

16-17

02/05/2024

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2023/2024 CIP – Parks Additional New & Replacement Vehicles/Equipment

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 **Parks Additional New & Replacement Vehicles/Equipment** capital improvement program at a cost not to exceed \$350,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 **Parks Additional New & Replacement Vehicles/Equipment** capital improvement program at a cost not to exceed \$350,000.00.

Equipment will include items such as Class 1-5, Light and Medium Duty Trucks, Sport Utility Vehicles, and additional motorized utility equipment to improve the operations and maintenance of the City of Syracuse Parks. Park Operations Staff believe it necessary to more efficient operations to purchase new vehicles based on expanded park use and needs.

A list of vehicles and their type is attached as 'Schedule A'.

Funds, not to exceed \$350,000.00, from the 2023/2024 Capital Improvement Program and will be established in an account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

Department of Parks, Recreation, & Youth Programs
Proposed 2023/2024 – Capital Improvement Program
Vehicle Replacement Appropriations – Schedule A

1. New or Used; Truck with Trash Barrel Tipper & Garbage Hopper - \$100,000.00
2. Sport Utility Vehicle (SUV) – Dog Shelter Division & Operational Requirements - \$50,000.00
3. Mobile Recreation Vehicle - \$50,000.00
 - a. Replacement (Number, Make, Model, Year, Milage)
4. Replacement Mowers – Included but limited to a 5-deck mower, stand on mowers, zero-turn mowers, and other mowing related equipment. - \$100,000.00
5. Additional Various Trailers & Light Duty Equipment - \$50,000.00
 - a. Landscaping Trailer
 - b. Mower Transport Trailer
 - c. Dump Trailer





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/05/24	Department:	Parks
Project Name:	Additional New & Replacement Vehicles		
Project Cost:	\$ 350,000.00		
Contact Name:	Tony Williams		
Project Description:	Equipment will include items such as Class 1-5, Light and Medium Duty Trucks, Sport Utility Vehicles, and additional motorized utility equipment to improve the operations and maintenance of the City of Syracuse Parks. Park Operations Staff believe it necessary to more efficient operations to purchase new vehicles based on expanded park use and needs.		

Projected Time Line & Funding Source(s)

Estimated Start Date: _____ Estimated Completion Date: _____

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 350,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	\$ 350,000.00

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	\$ 350,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 350,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes _____ No Reason("No"): *Using money from Dog Shelter*

Director of Administration: *[Signature]* Date: _____

Director of Management & Budget: *[Signature]* Date: *2-6-24*

Deputy Commissioner of Finance: *[Signature]* Date: *2-8-2024*

my

Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 PARKS & RECREATION
SYSTEM MASTER PLAN CAPITAL
IMPROVEMENT PROJECT FOR THE
DEVELOPMENT AND ENHANCEMENT OF
SYRACUSE PARKS, GREEN SPACES AND
RECREATIONAL PROGRAMS AT
A COST NOT TO EXCEED \$150,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Parks & Recreation System Master Plan Capital Improvement Project for the development and enhancement of Syracuse Parks, green spaces and recreational programs at a total cost not to exceed \$150,000; charging the cost thereof to Capital account No. 70205.07.99999 as designated by the Commissioner of Finance to be used for the Parks & Recreation System Master Plan or another appropriate account as designated by the Commissioner of Finance.



SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

18

February 13, 2024

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION REQUEST – 2023/2024 CIP – Parks & Recreation System Master Plan

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 CIP – **Parks & Recreation System Master Plan** at a cost not to exceed \$150,000.00.

These funds will be used towards facilitating efforts and for services related to the City of Syracuse first, Parks & Recreation System Master Plan (PRSMP). The Parks Department will seek proposals through the RFP process to select a qualified professional firm to assist with the development of the PRSMP over a 12–18-month timeline using community engagement, feedback, and stakeholder involvement. These efforts aim to create a comprehensive and forward-thinking strategy for the development and enhancement of Syracuse's parks, green spaces, and recreational programs. It focuses on ensuring equitable access, sustainability, and community engagement for the well-being and enjoyment of all residents over the next 30 years. A qualified and experienced firm will be selected through the typical RFP process.

Funds, not to exceed \$150,000.00, from the 2023/2024 Capital Improvement Program and will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

5

Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 EASTWOOD
SKATE PARK PHASE II CAPITAL
IMPROVEMENT PROJECT AT A COST
NOT TO EXCEED \$50,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Eastwood Skate Park Phase II Capital Improvement Project, which includes the construction document design development, contract administration and construction management for the expansion of the Eastwood Skate Park located at Huntington Park, 400 Caleb Avenue, Syracuse, New York 13206, at a total cost not to exceed \$50,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$50,000 authorized contemporaneously herewith by ordinance of this Common Council.

DRAFT



19-20

SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

02/05/2024

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION REQUEST – 2023/2024 CIP – Eastwood Skatepark Phase II Project

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2023/2024 CIP **Eastwood Skatepark Phase II Project**, at a cost not to exceed \$50,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 CIP – **Eastwood Skatepark Phase II Project** at a cost not to exceed \$50,000.00.

These funds will be used towards the Phase II expansion of the Eastwood Skate Park in Huntington Park, at 400 Caleb Avenue. \$200,000.00 of previously committed funds through the support of NYS Senator Rachel May will be used towards the construction and completion of this project. (Ordinance City of Syracuse Parks CIP funds will be used towards, but not limited to, services include construction document design development, contract administration, and construction management. Parks will contract will a local specialized Architectural and Engineering firm using previously established General Services Agreements to issue a work order process for to detailed secure cost estimates and information to satisfy DASNY requirements to be awarded the grant.

Funds, not to exceed \$50,000.00, from the 2023/2024 Capital Improvement Program and will be established in an account to be determined by the Commissioner of Finance.

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/06/24	Department:	Parks
Project Name:	Eastwood Skatepark Phase II		
Project Cost:	\$ 50,000.00		
Contact Name:	Tony Williams		
Project Description:	These funds will be used towards the Phase II expansion of the Eastwood Skate Park in Huntington Park, at 400 Caleb Avenue. City of Syracuse Parks CIP funds will be used towards, but not limited to, services include construction document design development, contract administration, and construction management.		

Projected Time Line & Funding Source(s)

Estimated Start Date: _____ Estimated Completion Date: _____

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 50,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$ \$ 50,000.00	

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	\$ 50,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 50,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes _____ No Reason("No"): *using Dog Shelter money for design*

Director of Administration: *[Signature]* Date: _____

Director of Management & Budget: *[Signature]* Date: *2-6-24*

Deputy Commissioner of Finance: *[Signature]* Date: *2-8-2024*

Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2023/2024 TRAILS AMENITIES
IMPROVEMENTS AND ENHANCEMENTS
CAPITAL IMPROVEMENT PROGRAM AT
A COST NOT TO EXCEED \$25,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2023/2024 Trails Amenities Improvements and Enhancements Capital Improvement Program, which includes the purchase and installation of twelve (12) new and replacement benches, four (4) bicycle repair stations, protective and decorative bollards, new and replacement drinking fountains, necessary materials including concrete and brick, masonry repairs as needed, and other pedestrian safety and amenity additions, at a total cost not to exceed \$25,000; charging the cost thereof to Capital Account #70205.07.999999 as designated by the Commissioner of Finance for the Trails Amenities Improvements and Enhancements Capital Improvement Program or another appropriate account as designated by the Commissioner of Finance.



21
**SYRACUSE DEPARTMENT OF PARKS,
RECREATION & YOUTH PROGRAMS**
CITY OF SYRACUSE, MAYOR BEN WALSH

02/06/2024

Tony Williams
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: LEGISLATION REQUEST – 2023/2024 CIP – Trails Amenities Improvements

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2023/2024 CIP – **Trails Amenities Improvements** at a cost not to exceed \$25,000.00, to be used for various trail improvements and enhancements along the Onondaga Creekwalk, Empire State Trail, & other city trail locations.

These funds will be used for various improvements to trails within the City of Syracuse Park System. Such improvements include but are not limited to new and replacement benches, bicycle repair stations, masonry repairs, protective and decorative bollards, drinking fountains, necessary materials, and other pedestrian safety and amenity additions.

Funds, not to exceed \$25,000.00, from the 2023/2024 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

Department of Parks, Recreation, & Youth Programs
Proposed 2023/2024 – Capital Improvement Program

Trails Amenities Improvements – Schedule A

1. Benches – x12 (New and Replacements)
2. Bicycle Repair Stations – x4
3. Masonry Repairs – As Needed
4. Protective and Decorative Bollards (New and Replacements)
5. Drinking Fountains (New and Replacements)
6. Materials (Concrete, Brick, Etc.)
7. Other Pedestrian safety and amenity additions.

DRAFT





City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/05/24	Department:	Parks
Project Name:	Trails Amenities Improvements		
Project Cost:	\$ 25,000.00		
Contact Name:	Tony Williams		
Project Description:	These funds will be used for various improvements to trails within the City of Syracuse Park System. Such improvements include but are not limited to new and replacement benches, bicycle repair stations, masonry repairs, protective and decorative bollards, drinking fountains, necessary materials, and other pedestrian safety and amenity additions.		

Projected Time Line & Funding Source(s)

Estimated Start Date:	Estimated Completion Date:
-----------------------	----------------------------

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$ 25,000.00
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$ \$ 25,000.00	

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ -

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No Reason("No"):

Director of Administration: *[Signature]* Date: _____

Director of Management & Budget: *[Signature]* Date: 2-6-24

Commissioner of Finance: *[Signature]* Date: 2-8-24

my

ORDINANCE WAIVING RESIDENCY REQUIREMENTS FOR LIFEGUARD POSITIONS IN THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS FOR THE 2024 SUMMER AQUATIC PROGRAM

WHEREAS, the Commissioner of Parks, Recreation and Youth Programs has requested that the residency requirement be waived with respect to up to one hundred (100) lifeguard positions for the 2024 Summer Aquatic Program for the reason that there are not presently sufficient City resident applicants to fill the lifeguard positions needed to staff all twelve swimming pools on their regular operating schedule; and

WHEREAS, the Commissioner of Parks, Recreation and Youth Programs has certified that those persons, including non-residents, with previous experience in the summer recreation program and all City residents, where persons with prior experience are not available, will be given preference for employment in the positions as aforesaid;

NOW, THEREFORE,

BE IT ORDAINED, that the residency requirement set forth in Section 8-112 of the Charter of the City of Syracuse - 1960 be and the same is hereby waived with respect to up to one hundred (100) lifeguard positions in the Department of Parks, Recreation and Youth Programs for the 2024 Summer Aquatic Program, subject to the following conditions:

- (1) The Commissioner of Parks, Recreation and Youth Programs shall verify the City residency of each applicant hired based upon the City residency set forth in each application.

(2) The Commissioner of Parks, Recreation and Youth Programs shall give preference for employment to City residents who meet the safety standard requirements prior to exercising the waiver herein granted.

DRAFT



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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Tony Williams
Commissioner

February 6, 2024

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council Meeting allowing the Department of Parks, Recreation and Youth Programs to hire Lifeguards that do NOT reside within the City of Syracuse, not to exceed 100, for the 2024 summer season. This is necessary due to the lack of qualified applicants residing in the City of Syracuse. Without hiring additional lifeguards the Department of Parks, Recreation and Youth Programs will not be able to staff all pools and may be forced to reduce hours and/or close pools for the 2024 summer season.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

ORDINANCE WAIVING RESIDENCY REQUIREMENTS FOR POSITIONS IN THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS RELATIVE TO YOUTH PROGRAMMING DURING THE SUMMER OF 2024

WHEREAS, the Commissioner of Parks, Recreation and Youth Programs has requested that the residency requirement be waived with respect to positions in the Department of Parks, Recreation and Youth Programs relative to Youth Programming during the Summer of 2024, in order to allow for the hiring of current Syracuse City School District ("SCSD") employees who reside outside the City for these positions as these employees already have established relationships with many of City youth and they have experience critical to creating enjoyable, safe and educational programs; and

WHEREAS, the Commissioner of Parks, Recreation and Youth Programs has certified that those persons, including non-residents, with previous experience in the Summer Recreation Programs, and all City residents where persons with prior experience are not available, will be given preference for employment in the positions as aforesaid;

NOW, THEREFORE,

BE IT ORDAINED, that the residency requirement set forth in Section 8-112 of the Charter of the City of Syracuse - 1960 be and the same is hereby waived with respect to the 2024 Summer Youth Programming positions in the Department of Parks, Recreation and Youth Programs, subject to the following conditions:

- (1) The Commissioner of Parks, Recreation and Youth Programs shall verify the City residency of each applicant hired based upon the City residency set forth in each application.

(2) The Commissioner of Parks, Recreation and Youth Programs shall give preference for employment to City residents who meet the standard requirements prior to exercising the waiver herein granted.

DRAFT



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Tony Williams
Commissioner

February 5, 2024

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next Common Council Meeting allowing the Department of Parks, Recreation and Youth Programs to hire current City of Syracuse School District employees who reside outside of the City to work and lead summer youth and sports programming during 2024 summer season. These potential employees already have established relationships with many of our youth and have experience critical to creating enjoyable, safe and educational programs.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Tony Williams
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

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1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

February 2, 2024

Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Requesting a waiver of RFP – TelServ. d/b/a/ New Era Technology CT

Dear Ms. McBride,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common council requesting a waiver of the RFP process to authorize the Syracuse Police Department to enter into an agreement with Teleserv d/b/a New Era Technology CT.

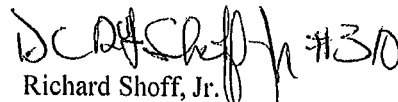
Telserv is currently the only vendor that is able to service the aging phone system and related equipment that is located in the Police Department facilities. In addition, they are the only company that has agreed not to outsource work to third-party vendors, which in the past has caused issues with the work being done in an accurate and timely fashion.

Under the agreement Telserv shall provide all required maintenance and repair services of the Syracuse Police Department phone system for the period of (1) year, effective July 1, 2023 through June 30, 2024.

Expenditures not to exceed \$14,100 will be charged to account 540710.01.31230.

If you have any questions or comments regarding this, please contact our office.

Sincerely,


Richard Shoff, Jr.
1st Deputy Chief of Police

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: February 12, 2024
SUBJECT: Waiver of the RFP Process & Agreement – Telserv d/b/a New Era Technology CT

On behalf of the Department of Police, I am requesting a waiver of the RFP process to enter into an agreement with Telserv d/b/a New Era Technology CT.


Telserv is currently the only vendor that is able to service the aging phone system and related equipment that is located in the Police Department facilities. In addition, they are the only company that has agreed not to outsource work to third-party vendors, which in the past has caused issues with the work being done in an accurate and timely fashion.

Under the agreement Telserv shall provide all required maintenance and repair services of the Syracuse Police Department phone system for the period of one (1) year, effective July 1, 2023 through June 30, 2024.

Expenditures not to exceed \$14,100 will be charged to account 540710.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

FEB 14 2024

Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



Telserv dba New Era Technology CT

7 Progress Drive, Cromwell, CT 06416
Telephone: (860) 740-3600 Fax: (860) 740-3633

MAINTENANCE AGREEMENT

Telserv, L.L.C., a Connecticut corporation, with principal offices at 7 Progress Drive, Cromwell, CT 06416, hereby enters into this Maintenance Agreement (this "Agreement") with City of Syracuse Police Department, having its principal offices 511 South State Street, Syracuse, NY 13202. Telserv and Customer intend that this Agreement shall apply to all Maintenance Orders placed by Customer with TELSERV during the term hereof, and all Maintenance and Time and Materials (T&M) Work performed by TELSERV during the term hereof. NOW, THEREFORE, in consideration of sufficient good and valuable consideration received by each party, TELSERV and Customer agree as follows:

SERVICE LOCATION

EFFECTIVE DATE:	FROM: <u>7/1/2023</u>	TO: <u>6/30/2024</u>	COMPANY	<u>Syracuse Police Department</u>
ANNUAL CHARGE (PLUS APPLICABLE TAX)	<u>\$14,100.00</u>		ADDRESS	<u>See Attached Schedule 1</u>
PAYMENT SCHEDULE	<u>Quarterly</u>		CITY	<u>Syracuse</u> STATE <u>NY</u> ZIP CODE <u>13202</u>
COVERAGE	<input type="checkbox"/> BASIC <input checked="" type="checkbox"/> COMPLETE		CONTACT	<u>Chris Cowan</u> PHONE <u>315-408-9729</u>
MFG <u>Avaya</u>	MODEL & TYPE <u>CS1000 & Call Pilot</u>	PORTS	TRUNKS	ANALOG
ITEMIZATION	<u>See Schedule 1 pricing attached</u>			

1. **Term.** The term of this Agreement commences as of the date set forth above and covers a period of one (1) year, or such other period as may be expressly stipulated in the space provided on the first page hereof. **This Agreement shall not be effective and shall not bind TELSERV to provide any maintenance services to Customer until accepted by the signature of a duly authorized representative of TELSERV.**
2. **Maintenance Services.** Customer hereby appoints Telserv as its sole and exclusive service agent for Maintenance Service, for the equipment listed above, including any improved features and models of such equipment (the "Equipment"). In accordance with the terms and conditions of this Agreement, TELSERV shall provide to Customer, during the term of this Agreement, "Maintenance Services" summarized as follows:
 - (a) Remedial maintenance upon Customer request to restore malfunctioning operating component parts of the Equipment to proper working order.
 - (b) Regular maintenance to maintain Equipment in proper working order.
 - (c) Priority response to Customer requests for remedial maintenance and/or service work over other types of TELSERV service arrangements.
 - (d) Continued consultation on Equipment requirements.
3. **Remedial Maintenance Objectives.** TELSERV's remedial maintenance objectives are:
 - (a) With respect to a Major Malfunction of the Equipment (defined as no incoming or outgoing telephone service, or no station-to-station service within Customer's system), TELSERV will use best efforts to respond to Customer's request for service within two (2) but in no event more than four (4) hours, from the time TELSERV first receives Customer's service request, such response time to be calculated only during the hours of coverage selected by Customer as defined below.
 - (b) With respect to a Minor Malfunction (any malfunction other than a Major Malfunction) of the Equipment, TELSERV's policy is to respond to Customer's service request between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays, within twenty-four (24) hours from the time TELSERV first receives Customer's service request, and TELSERV will complete such repairs as soon as reasonably practicable.
 - (c) Any service performed at Customer's request outside the hours of coverage specified above by Customer will be billed to Customer at the prevailing overtime hourly rate with a minimum two (2) hour service charge plus travel and mileage at the TELSERV rates then in effect.
 - (d) Customer shall indicate above the hours of coverage to be provided, described as follows:
 - Basic: 8:00 a.m. to 4:30 p.m., Monday through Friday, excluding holidays.
 - Complete: Twenty-four (24) hours a day, seven days a week. (Includes emergency service, 7 days per week, including holidays.)
4. **Charges and Payment.** TELSERV reserves the right, during each year of the term of this Agreement, to conduct an audit of the actual number of active ports in service on the Equipment, and to adjust the charge for Maintenance Services based on the actual number of active ports determined to be in service on the Equipment. Payment for Maintenance Services shall be due in advance on the first day of the period to which such payment relates, and shall in any event be due within thirty (30) days from date of TELSERV's invoice. Payment for work performed on a time and materials basis ("T&M Work") hereunder shall be due within thirty (30) days of TELSERV's invoice date, provided however that TELSERV reserves the right at any time, and solely at its discretion, to require a cash-only payment or a prior deposit for any T&M Work. Any sum not paid when due shall bear interest at one percent (1.0%) per month, from the date due to the date of actual payment.
5. **TELSERV's Responsibility.** TELSERV's responsibility with respect to the Maintenance Services shall be limited to either (i) Customer's side of interconnect devices connecting the Equipment to the telephone system operated by the local telephone utility, or (ii) if no such interconnect devices exist, Customer's side of the point of connection between the Equipment and said local telephone system.
6. **Unauthorized Work.** Any Maintenance, service work, or moves, adds, and Changes, or other work performed on the Equipment by others during the term of this Agreement without TELSERV's written consent, shall entitle TELSERV to increase the charges for the Maintenance Services hereunder to adjust for any increased costs resulting there from. In addition, Customer will be responsible for all consequential costs attributable to work performed by others.
7. **Services Excluded.** Maintenance does not include any labor or material costs for or necessitated by any of the following:
 - (a) Labor and material costs of moves, additions, changes, and removals of or to the Equipment; specification or engineering changes; electrical work external to any item of Equipment; software program changes; or any operating supplies or accessories (ribbons, paper, batteries of any type, magnetic tapes or similar materials).
 - (b) Negligent, willful acts of Customer or any third party.
 - (c) Accident, casualty (including without limitation fire and lightning damage), neglect, misuse, or any other than normal use in the manner described in the Equipment specifications and/or specified by TELSERV.
 - (d) An act or event occurring external to the Equipment which directly or indirectly causes a failure or malfunction in the Equipment, including without limitation, failures or malfunctions of trunk lines or toll lines, cables, or other equipment connecting the Equipment to the telecommunications system of the operating telephone utility, abnormal environmental conditions (e.g. water inundation), or power fluctuations or failures which adversely affect the Equipment

939-72

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- (e) Repair, maintenance, or increase in normal service time resulting from Customer's failure to provide a suitable Equipment environment as required in the Equipment specifications, or any other failure of Customer to fully perform its responsibilities under this Agreement.
- (f) Any other acts or events that may adversely affect the Equipment's performance, occasioned by acts of Customer or any third party, or Customer's or a third party's use of the Equipment in combination with any other apparatus, device, or other system not supplied or approved as to such combined use by TELSERSV.
- (g) Equipment replacement or the time and expense incurred to procure parts, modules, subassemblies, boards, components, software, and related material, when TELSERSV determines that, due to the Equipment's age or obsolescence, repair or replacement parts are not readily available, or the Equipment is beyond repair.
- (h) The Manufacturer may introduce, from time to time, certain new policies or initiatives governing ongoing service, technical support, and/or warranty of the Equipment. Should such new Manufacturer policies or initiatives be deemed as mandatory for the Customer by the Manufacturer, and in the event that such new policies or initiatives require the Customer Equipment to be of completely current vintages and/or releases vis-a-vis all components and/or software used in the Equipment, such upgrades, software enhancements, and/or new components as may be necessary to bring the Equipment to current vintages and/or releases, to allow the Customer to comply with the new Manufacturer policies or initiatives, are not covered by this contract and will be supplied by Telserv at additional cost to the Customer, upon the Customer's request.
- (i) Continued Operator and Station User training assistance.
- 8. Time & Materials Work.** At Customer's request, and pursuant to a written work order, TELSERSV shall perform services and provide materials, subject to their availability, with respect to the Equipment, which service and materials otherwise exceed the scope of work performed under this Agreement Customer agrees to pay additional charges for such services and materials, on a time and materials basis, at TELSERSV's then-prevailing rates, with payment in full due thirty (30) days after the date of TELSERSV's invoice.
- 9. Access.** Customer shall provide TELSERSV, its employees, agents, and subcontractors, reasonable access to the premises and facilities where the Equipment is to be maintained, at all hours consistent with the requirements of this Agreement.
- 10. Health and Safety Compliance.** TELSERSV and the Customer will adhere to all applicable health and safety laws, rules and regulations including the Occupational Safety and Health Administration's ("OSHA") Rules and Regulations. The Customer shall be responsible for the removal of any hazardous material (e.g. asbestos) or correction of any hazardous Condition that affects TELSERSV's performance under this Agreement. TELSERSV shall have the right to suspend all work until such hazards are removed or corrected. TELSERSV shall not be liable for delays caused by such suspensions of work.
- 11. Limitation of Liability.**
- (a) IN NO EVENT SHALL TELSERSV OR ITS SUBCONTRACTOR BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION ANY LOSS OF BUSINESS, REVENUES, GOODWILL, SAVINGS, OR USE (WHETHER OR NOT SUCH DAMAGES WERE FORSEEN AT THE TIME THIS AGREEMENT WAS MADE) ARISING IN CONNECTION WITH THIS AGREEMENT, THE EQUIPMENT, AND/OR THE INTENDED USE THEREOF.
- (b) Customer indemnifies and holds harmless TELSERSV for any claims, actions, expenses, losses, damages, or liabilities for any property damage or bodily injury (including death) arising in connection with this Agreement or the Maintenance Services provided under this Agreement, except to the extent that any such property damage or bodily injury results from the negligence or willful misconduct of TELSERSV, its officers, employees, or agents including subcontractors.
- (c) TELSERSV shall not be liable for any loss, cost, expense, or damages resulting from unauthorized calls made using the Equipment
- (d) TELSERSV MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE EQUIPMENT, OR ITS CONDITION, PERFORMANCE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER MATTER
- (e) Customer indemnifies and holds harmless TELSERSV for any claims, actions, expenses, losses, damages, or liabilities arising from allegations that the Equipment was used for illegal monitoring of calls or other illegal activities.
- 12. Premature Termination and Default.**
- (a) Customer's Premature Termination of Agreement. Customer may terminate Maintenance Services or portions thereof at any time, with or without cause, during the term hereof, upon thirty (30) days prior written notice to Telserv, provided that customer shall pay in full all charges for Maintenance Services and any other services rendered by Telserv through the termination date.
- (b) Customer's Default. Upon and during a Customer Default as defined in this subsection, TELSERSV in its sole discretion may suspend Maintenance Services and other services it provides under this Agreement, and/or bill for Maintenance Services at then-applicable time and materials rates, and/or suspend all credit and perform on a cash-only basis, and/or pursue any other legal or equitable remedies available. A "Customer Default" includes: (i) Customer's failure to meet any payment obligation under this Agreement or any other agreement between TELSERSV and Customer, which failure continues for thirty (30) days after date of written notice of such failure, or (ii) Customer's failure to perform any other material condition or material obligation under this Agreement or any other agreement between TELSERSV and Customer, which failure continues for thirty (30) days after date of written notice specifying the nature of such failure.
- 13. Force Majeure.** TELSERSV shall not be liable or otherwise responsible for any nonperformance or delay in performance of any of TELSERSV's obligations under this Agreement during any period in which performance is prevented or hindered by any cause beyond TELSERSV's reasonable control, including without limitation, lightning strike and any other acts of God, fire, flood and other weather conditions, war, embargo, refusal of any manufacturer to provide the necessary parts and/or technical support, unavailability of or delays in transportation, strikes, labor disturbances, explosions, riots, laws, rules, regulations, and orders of any governmental authority.
- 14. Taxes.** The Maintenance Services rate(s) or other charges set forth in this Agreement do not include any federal, state, or local privilege, use, sales, or excise taxes that may be payable by either TELSERSV or Customer with respect to this Agreement or any of the services performed or materials, Equipment, or other items provided by TELSERSV, except for taxes based on TELSERSV's net income or capital stock which shall be borne by TELSERSV. TELSERSV's invoices shall separately state applicable taxes.
- 15. Assignment and Subcontracting.** This Agreement, including any Order entered into hereunder, is not assignable by Customer without TELSERSV's prior written consent, which consent shall not be unreasonably withheld. TELSERSV may assign this Agreement and Orders entered hereunder, in whole or in part, to an affiliate, subsidiary, joint venturer, or third party into which TELSERSV is merged or which acquires substantially all of TELSERSV's assets or control of TELSERSV; and TELSERSV may freely subcontract any or all of the work hereunder, provided that TELSERSV shall retain responsibility for the work subcontracted.
- 16. TELSERSV Employees.** Customer agrees that neither it nor any of its affiliates will employ or offer to employ, solicit, contract with, or otherwise agree with any of TELSERSV's employees or representatives (including entities primarily owned by such employees or representatives) for the performance of maintenance, service work, or adds, moves, or changes on any equipment provided, installed, or serviced hereunder, or any other services, during the term of this Agreement and for a period of one (1) year after this Agreement's expiration or termination.
- 17. Miscellaneous.** If any term of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected and each term and provision hereof shall be valid and enforced to the fullest extent permitted by law. In such case, a provision as close as possible to the parties' intent in the invalid or unenforceable provision, but which is valid and enforceable, shall be substituted herein for the invalid or unenforceable provision.

THIS AGREEMENT CONSISTS SOLELY OF THE TERMS AND CONDITIONS STATED ON THE FACE AND REVERSE SIDES HEREOF AND SUPERSEDES ANY AND ALL PRIOR AGREEMENTS, UNDERSTANDINGS, REPRESENTATIONS AND WARRANTIES, ORAL OR WRITTEN, BETWEEN THE PARTIES. THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF CONNECTICUT. NO MODIFICATIONS MAY BE MADE EXCEPT IN WRITING EXPRESSLY REFERENCING THIS AGREEMENT AND SIGNED BY DULY AUTHORIZED REPRESENTATIVES OF TELSERY AND CUSTOMER.

IN WITNESS WHEREOF, Customer and TELSERY have caused their duly authorized representatives to sign this Maintenance Agreement as of the dates indicated beneath their signatures below.

CUSTOMER: Syracuse Police Department

Telserv dba New Era Technology CT

BY: RWS [Signature]
PRINTED NAME: Richard F. Shoff Jr.
TITLE: 1st Deputy Chief of Police
DATE: 21 NOV 23

BY: [Signature]
PRINTED NAME: John Beaulieu
TITLE: VP of Sales, Global Mid-Market
ACCEPTANCE DATE: 11/20/23

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Schedule 1

Syracuse Police Department
NEW ERA TECHNOLOGY MAINTENANCE
7/1/2023 - 6/30/2024

System Type: Option 11C
Software Serial # 318813297

Qty	Description	Ports	Mo Unit	Mo Total	Annual Total
25	Analog/Digital Station	16	\$2.20	\$880.00	\$10,560.00
1	Carrier Remote		\$25.00	\$25.00	\$300.00
1	Voicemail	12	\$10.00	\$120.00	\$1,440.00
1	New Era Monitoring		\$100.00	\$ 100.00	\$1,200.00
1	AlarmTraq		\$50.00	\$ 50.00	\$600.00
Grand Total					\$14,100.00

Service Coverage

- * Emergency Response: 2-Hour Remote Diagnostics
- * 24x7 Remote Monitoring, Diagnostics and Repair Services
- * Routine Reponse: 24 x 7 within 24 Hours
- * Quarterly review of system & installation software patches, bug fixe service
- * Changes in configuration will be accessed yearly and will result in a corresponding change to the yearly contract
- * Coverage Period: 7/1/2023 - 6/30/2024
- * Billabe MAC Rate: \$160 Per Hour

Accepted By:

DC DASQ. [Signature] #310

Date:

21 NOV 23

1st Deputy Chief
Richard F. Shoff, Jr.



Deputy Chiefs
Richard H. Trudell
Julie L. Shulsky
Mark M. Rusin

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SYRACUSE POLICE DEPARTMENT

Joseph L. Cecile, Chief

February 02, 2024

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, NY 13202

RE: Requesting Authorization to Pay – All Times Promotional Products, Inc.

Dear Ms. McBride,

On behalf of the Department of Police, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council to authorize payment of an open invoice due to All Times Promotional Products, Inc.

All Times Promotional Products provided a quote for products and at the direction of Police Department personnel began production prior to the Onondaga County Purchasing Dept. issuing a purchase order. In the process of obtaining competitive quotes for the products from other vendors, a vendor who could provide the products at a lower cost was located and a purchase order was issued to that vendor. Due to customization of the products for the Syracuse Police Department, All Times Promotional Products was unable to take them back. The City of Syracuse Finance Department is unable to approve payment of the open invoice without proper authorization. The goods have been received and payment for the outstanding invoice is due.

Expenditures not to exceed \$3,399.00 will be charged to account # 500147.34.31220.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

DC R Shoff #30
Richard Shoff, Jr.
1st Deputy Chief of Police

Policing the community through partnerships, prevention, and problem-solving.

511 South State Street, Syracuse, NY 13202

315.442.5250

www.syr.gov/police

11



Invoice #25338
 Payment Due: 12/06/2023



Description: 2023 Retiree gift

Bill to

Syracuse Police
 Marlena Jackson
 511 State St., Community
 Relations
 Syracuse, NY 13202

Ship to

Syracuse Police
 Marlena Jackson
 511 State St., Community
 Relations
 Syracuse, NY 13202

Ship method: Pickup

Syracuse Police

Contact: **Marlena Jackson**
 Phone: 315-886 5331
 Email: mjackson@syracusepolice.org
 Sales Rep: **Lisette Brod**

Invoice Date: 12/06/2023

Terms: 50% Deposit

Account #: **S254**

In Hands By: 12/05/2023

1. Insulated Can Coolers

Code	Color	Size	Qty	Amount	Total	Tax Code
Urban Peak® 12 oz Bedrock Trail Vacuum Can Cooler			200	13.50	2,700.00	NON
SU - Set up fee			1	60.00	60.00	NON
RC - Run Charge			200	2.48	496.00	NON
Run charge for full color front imprint and second location name imprint						
SHP - Shipping			1	143.00	143.00	NON

Total	NON @ 0.00	Net Total	Payments	Balance Due
3,399.00	0.00	3,399.00	0.00	3,399.00

I hereby approve this order and agree to commit to the due date above and to have all artwork approved by 11/24/2023.

Ordinance No.

2024

ORDINANCE AMENDING ORDINANCE NO. 676-2019 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 744-2021 AND LAST AMENDED BY ORDINANCE NO. 671-2022 AUTHORIZING A CONTRACT WITH ALERA GROUP (FORMERLY CPI-HR) RELATIVE TO PROVIDING AFFORDABLE CARE ACT CONSULTING AND DASHBOARD ACCESS SERVICES

BE IT ORDAINED, that Ordinance No. 676-2019 as previously amended by Ordinance No. 744-2021 and last amended by Ordinance No. 671-2022 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor waived the Request for Proposal Process and approved the retention of Alera Group (formerly CPI-HR), under the following terms:

1. Alera Group shall provide all required Affordable Care Act consulting and dashboard access services, including but not limited to education and guidance, employee tracking information and services, cadillac tax assistance, dashboard access, and financial impact consulting;
2. The term of the initial contract was for a period of one year effective as of the date the agreement was fully executed; this contract was previously extended for three (3) additional one year periods, with the last extension running through September 19, 2023; the agreement is hereby extended for one (1) additional one year period effective as of September 20, 2023 through September 19, 2024; and
3. The City shall pay to Alera Group an amount not to exceed the sum of \$19,000.00 for all services under this amended agreement;

; NOW, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account #590601.01.90600 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

DRAFT



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OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

January 26, 2024

Richard Alsever
Director

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Margaret Chajka
Assistant Director

RE: Amend Ord. #671-2022 extending the services provided by Alera Group for one year;

Clerk McBride,

Please prepare legislation for the next meeting of the Common Council amending Ord# 671-2022 authorizing continued engagement with Alera Group (formerly CPI-HR) for continuation of Affordable Care Act consulting services. Alera Group provides ACA guidance, data tracking and reporting, tax assistance and financial impact consulting regarding the Affordable Care Act.

The contract shall be extended for one year, with all costs being charged to Account No. 590601.01.90600. The total amount shall not exceed \$19,000.

Best,

Richard Alsever
Director of Human Resources

Office of Personnel & Labor Relations
233 E. Washington St
City Hall, Room 312
Syracuse, N.Y. 13202

CC: Frank Caliva, Chief Administrative Officer
CC: Michael Cannizzaro, Commissioner of Finance
CC: Timothy Rudd, Budget Director

Office 315 448-8780
Fax 315 448-8761

www.syr.gov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor, Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: February 5, 2024
SUBJECT: Amend Agreement – Alera Group (formerly CPI-HR)


Julie Castellitto
Assistant Director

On behalf of the Office of Personnel & Labor Relations, I am requesting the City amend Ord#671-2022 authorizing continued engagement with Alera Group (formerly CPI-HR) for continuation of Affordable Care Act consulting services. Alera Group provides ACA guidance, data tracking and reporting, tax assistance and financial impact consulting regarding the Affordable Care Act.

The contract shall be extended for one year, with all costs being charged to Account No. 590601.01.90600. The total amount shall not exceed \$19,000.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

FEB 07 2024
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



27

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

02 February 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Construction and Inspection Phase of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. in the amount of \$500,000.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 in the amount of \$500,000.00.

Additional funds are required to replace existing sidewalk where it's not meeting current ADA standards. This project had previous bond authorization in the amount not to exceed \$12,922,000 per original bond ordinance No. 802-2018 as last amended by ordinance No. 93-2023. Therefore, the total budget is not to exceed \$13,422,000.00 for the TIP project. The total project cost is estimated to be \$16,068,000.00 (TIP Project Funds = \$13,422,000.00 and existing local project funds for betterments (Water, Sewer and Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement government and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

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12

ORDINANCE AMENDING ORDINANCE NO. 803-2018 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 514-2020 AND ORDINANCE NO. 298-2022 AND AS LAST AMENDED BY ORDINANCE NO. 94-2023 AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING AND PRELIMINARY DESIGN PHASES OF THE WEST GENESEE STREET (SALINA STREET TO CITY LINE) ROAD IMPROVEMENT PROJECT, PIN 3756.24

BE IT ORDAINED, that Ordinance No. 803-2018 as previously amended by Ordinance No. 514-2020 and Ordinance No. 298-2022, and as last amended by Ordinance No. 94-2023 is hereby further amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the scoping, preliminary design and detailed design phases and the construction and construction inspection phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project (PIN 3756.24) (hereinafter referred to as the "Project") at a cost not to exceed \$13,422,000* to be initially funded with bond proceeds with repayment expected to be funded 80% from Federal funds (Transportation Improvement Program) and 15% from State funds (Marchiselli); NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the scoping, preliminary design, and detailed design phases and the construction and construction inspection phases of the Project at a cost not to exceed

\$13,422,000* with the Project having an estimated total cost not to exceed \$16,068,000 to be funded through future agreements with the NYSDOT; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping, preliminary design, detailed design, and the construction and inspection phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

_____ = new material

* previously read \$12,922,000



28

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

02 February 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Amending Original Ordinance No. 803-2018 as last amended by Ordinance No. 94-2023 Authorizing an Agreement with the New York State Department of Transportation for the Scoping, Preliminary, Detailed Design, Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. Amend to add additional funds for the Construction and Inspection Phase in the amount of \$500,000.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 803-2018 as last amended by Ordinance No. 94-2023 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary, detailed design, construction and inspection phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 for an amount not to exceed \$12,922,000.00. Amend to add additional funds for Construction and Inspection Phase in the amount of \$500,000.00 for an amended amount not to exceed of \$13,422,000.00 for the TIP project. Additional funds are required to replace existing sidewalk where it's not meeting current ADA standards. The total project cost is estimated to be \$16,068,000.00 (TIP Project Funds = \$13,422,000.00 and existing local project funds for betterments (Water, Sewer & Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

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13



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: February 5, 2024
SUBJECT: Amend Agreement – New York State Department of Transportation

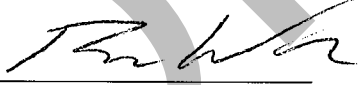
Julie Castellitto
Assistant Director

On behalf of the Department of Engineering, I am requesting that the City of Syracuse to amend original Ordinance No. 803-2018 as last amended by Ordinance No. 94-2023 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary, detailed design, construction and inspection phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 for an amount not to exceed \$12,922,000.00. Amend to add additional funds for Construction and Inspection Phase in the amount of \$500,000.00 for an amended amount not to exceed of \$13,422,000.00 for the TIP project. Additional funds are required to replace existing sidewalk where it's not meeting current ADA standards. The total project cost is estimated to be \$16,068,000.00 (TIP Project Funds = \$13,422,000.00 and existing local project funds for betterments (Water, Sewer & Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

FEB 08 2024
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Ordinance No.

2024

ORDINANCE AMENDING ORDINANCE NO. 804-2018 AS LAST AMENDED BY ORDINANCE NO. 95-2023 AUTHORIZING THE ENGINEERING SERVICES FOR THE SCOPING AND PRELIMINARY DESIGN PHASES NEEDED FOR THE WEST GENESEE STREET (SALINA STREET TO CITY LINE) ROAD IMPROVEMENT PROJECT, PIN NO. 3756.24

BE IT ORDAINED, that Ordinance No. 804-2018 as previously amended by Ordinance No. 515-2020 and by Ordinance No. 297-2022 and last amended by Ordinance No. 95-2023 is hereby further amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services for the scoping, preliminary design and detailed design phases and the construction and construction inspection phases needed for the West Genesee Street (Salina Street to City Line) Road Improvement Project (PIN 3756.24) at a total cost not to exceed \$13,422,000* and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$10,059,000 (previously authorized to be issued by Ordinance No. 298-2022) and the proceeds of the sale of bonds in the amount of \$2,863,000 (previously authorized to be issued by Ordinance No. 93-2023), and the proceeds of the sale of bonds in the amount of \$500,000 for the construction and inspection phases authorized contemporaneously herewith by ordinance of this Common Council.

_____ = new material

* previously read \$12,922,000



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

29

02 February 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Amending Original Ordinance No. 804-2018 as last Amended by Ordinance No. 95-2023 Authorizing Scoping, Preliminary, Detailed Design, Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24. Amend to add additional funds for Construction and Inspection Phase in the amount of \$500,000.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 804-2018 as last amended by Ordinance No. 95-2023 Authorizing the Department of Engineering to proceed with the Scoping, Preliminary, Detailed Design, Construction and Inspection Phases of the West Genesee Street (Salina Street to City Line) Road Improvement Project, PIN 3756.24 for an amount not to exceed \$12,922,000.00. Amend to add additional funds for Construction and Inspection Phase in the amount of \$500,000.00 for an amended amount not to exceed of \$13,422,000.00 for the TIP project. Additional funds are required to replace existing sidewalk where it's not meeting current ADA standards. The total project cost is estimated to be \$16,068,000.00 (TIP Project Funds = \$13,422,000.00 and existing local project funds for betterments (Water, Sewer & Parks Departments Infrastructure Improvements) = \$2,646,000.00).

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance for the TIP project is 07.599807.701079000.80405.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 02/02/24 Department: Engineering

Project Name: West Genesee Street Road Improvement Project, PIN 3756.24

Project Cost: \$13,422,000.00 Total TIP project amount

Contact Name: Mary E. Robison

Project Description: 2R Mill & Pave West Genesee Street from Western City line (Myrtle Ave) to Salina Street

Projected Time Line & Funding Source(s)

Estimated Start Date: Spring 2024 Estimated Completion Date: Fall 2024

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 25,000.00
State Aid/Grant (identify) Marchiselli	\$ 75,000.00
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 400,000.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$ 500,000.00	

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2024	\$500,000.00
2		
3		
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) \$ 500,000.00

This Bond is in addition to the Bond in the amount of \$12,922,000.00 that previously authorized and issued for this Project pursuant to Ordinance No. 93-2023. The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government & State through the Transportation Improvement Program (TIP).

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ___ No X Reason("No"): Additional funds are required to replace existing sidewalk where it's not meeting current ADA standards.

Additional TIP money secured.

Director of Administration: [Signature] Date: _____

Director of Management & Budget: [Signature] Date: 2-6-24

Commissioner of Finance: [Signature] Date: 2-8-2024

[Signature]



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

30

February 1, 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717 for a total amount not to exceed \$312,000.00. Of this amount, the City cost will be \$62,400 from local share bonds and \$249,600.00 will come from federal aid reimbursement. The total project costs of all phases (design & construction) is estimated to be \$3,541,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net

15

Ordinance No.

2024

ORDINANCE AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO FUNDING FOR THE SCOPING, PRELIMINARY DESIGN AND DETAILED DESIGN PHASES OF THE RTC/REGIONAL MARKET AREA MOBILITY IMPROVEMENTS PROJECT, PIN NO. 3757.17

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the Scoping, Preliminary Design, and the Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17 (hereinafter referred to as the "Project") at a cost not to exceed \$312,000.00, to be initially funded with bond proceeds with repayment to be funded from 80% Federal funds and 20% local share; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$312,000.00 with the Project having an estimated total cost not to exceed of \$3,541,000.00 to be funded through future agreements with New York State for 80% reimbursement from the Federal Government through the Transportation Improvement Program (TIP) and 20% local share; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

DRAFT



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

31

February 1, 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717 for a total amount not to exceed \$312,000.00. Of this amount, the City cost will be \$62,400 from local share bonds and \$249,600.00 will come from federal aid reimbursement. The total project costs of all phases (design & construction) is estimated to be \$3,541,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

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16



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: February 5, 2024
SUBJECT: Agreement – New York State Department of Transportation

Julie Castellitto
Assistant Director


On behalf of the Department of Engineering, I am requesting that the City of Syracuse authorize permission to enter into an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717 for a total amount not to exceed \$312,000.00. Of this amount, the City cost will be \$62,400 from local share bonds and \$249,600.00 will come from federal aid reimbursement. The total project costs of all phases (design & construction) is estimated to be \$3,541,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Account number to be designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

FEB 08 2024
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

**ORDINANCE AUTHORIZING THE
ENGINEERING SERVICES AND
CONSTRUCTION NEEDED FOR THE
SCOPING, PRELIMINARY DESIGN,
AND DETAILED DESIGN PHASES OF
THE RTC/REGIONAL MARKET AREA
MOBILITY IMPROVEMENTS PROJECT,
PIN NO. 3757.17**

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Scoping, Preliminary Design, and Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN No. 3757.17 at a total cost not to exceed \$312,000.00; and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$312,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

32

February 1, 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Scoping, Preliminary & Detailed Design Phases of the RTC/Regional Market Area Mobility Improvements Project, PIN 375717 for a total amount not to exceed \$312,000.00. Of this amount, the City cost will be \$62,400 from local share bonds and \$249,600.00 will come from federal aid reimbursement. The total project costs of all phases (design & construction) is estimated to be \$3,541,000.00.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syrgov.net



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	02/02/24	Department:	Engineering
Project Name:	RTC/Regional Market Area Mobility Improvements		
Project Cost:	\$312,000.00		
Contact Name:	Mary E. Robison		
Project Description:	RTC/Regional Market Area Mobility Improvements involves pedestrian and bicycle improvements along City streets to improve pedestrian and bicycle access in the RTC/Regional Market Area.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Spring 2024 Estimated Completion Date: Fall 2027

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$ 62,400.00
State Aid/Grant (identify) Marchiselli	\$ -
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$ 249,600.00
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	312,000.00

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1	2024	\$312,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 312,000.00

The City is expected to incur all initial costs for this project with subsequent 95% reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No
2023/24 CIP

Reason("No"):
of the CIP.

Director of Administration: _____

Date: _____

Director of Management & Budget: _____

Date: 2-6-24

Commissioner of Finance: _____

Date: 2-8-2024

[Handwritten signature]

Ordinance No.

2024

ORDINANCE AUTHORIZING A CONTRACT WITH CHA CONSULTING, INC. RELATIVE TO PROVIDING PROFESSIONAL SERVICES TO COMPLETE THE PRELIMINARY DESIGN PHASE FOR THE ERIE BOULEVARD EAST PAVING PROJECT (ALMOND STREET TO BEECH STREET), PIN NO. 3757.14

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of CHA Consulting, Inc, under the following terms:

- (1) CHA Consulting, Inc. shall provide all required professional services to complete the preliminary design phase for the Erie Boulevard East Paving Project (Almond Street to Beech Street), PIN No. 3757.14; and
- (2) The total cost for all services to be provided under the agreement shall not exceed \$239,000.00, to be paid on a time and expense method of payment;

NOW, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

02 February 2024

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Re: Request to Authorize CHA Consulting, Inc. for the Preliminary Design Phase Fee for the Erie Boulevard East Paving Project (Almond Street to Beech Street), PIN 3757.14.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance authorizing an Agreement with CHA Consulting, Inc. for an amount not to exceed \$239,000.00 to be paid on a time and expense basis for all services required to complete the preliminary design phase for the Erie Boulevard East Paving Project (Almond Street to Beech Street), PIN 3757.14 (the total Scoping, Preliminary & Detailed Design Phases cost is estimated to be \$515,000.00).

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). The current total agreement for preliminary and detail design phase received Marchiselli Funding of 15%.

Account number to be designated by the Commissioner of Finance.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of CHA Consulting, Inc. to the Mayor, and the Mayor approved of the selection of CHA Consulting, Inc. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov.net



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

TO: Ben Walsh, Mayor

ATTN: Tim Rudd, Budget Director, Office of Management & Budget

FROM: Mary Robison, P.E., City Engineer

Mary E. Robison

DATE: February 2, 2024

RE: **MEMORANDUM OF APPROVAL – CHA CONSULTING, INC. PRELIMINARY DESIGN SERVICE FEE FOR THE ERIE BOULEVARD EAST STREET PAVING PROJECT (ALMOND STREET TO BEECH STREET), PIN 3757.14.**

You previously approved the selection of CHA Consulting, Inc. for the design and construction inspection phase services of the Erie Boulevard East Paving Project (Almond Street to Beech Street), PIN 3757.14. We have now completed the negotiations of the scope of services and fee with CHA Consulting, Inc. for the Preliminary Design phase of the project.

We have negotiated an estimated maximum total cost not to exceed of \$239,000.00 for CHA Consulting, Inc. to complete the Preliminary Design phase of this project as detailed in their scope of services. We will negotiate a fee for final design services with CHA Consulting, Inc. once the preliminary design process is complete. This will require amending this agreement at a later date (we will also negotiate a fee for construction inspection services once the final design is complete).

Please advise if you approve of CHA Consulting, Inc. proposed total maximum fee not to exceed \$239,000.00 for the Preliminary Design of the Erie Boulevard East Paving Project (Almond Street to Beech Street), PIN 3757.14.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

If you approve of CHA Consulting, Inc. fee, we will present this to the Common Council for its approval.

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Topic: ERIE BOULEVARD EAST PAVING PROJECT
(ALMOND STREET TO BEECH STREET), PIN 3757.14

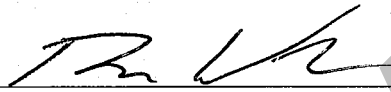
2 February 2024
Page 2

YES

NO

Comments: _____

Signature:



Date:

FEB 07 2024

Please return document to Mirza Malkoc, Department of Engineering.

ORDINANCE AMENDING ORDINANCE NO. 477-2023 AS LAST AMENDED BY ORDINANCE NO. 752-2023 APPROPRIATING FUNDS FOR THE WATER DEPARTMENT FOR THE 2023/2024 CAPITAL EQUIPMENT REPLACEMENT PROGRAM TO UPDATE THE LIST OF ITEMS TO BE PURCHASED TO REPLACE THE TRACTOR LOWBOY WITH A DUMP TRUCK, INCREASE THE AMOUNT TO BE USED TO PURCHASE EQUIPMENT, AND TO REPLACE THE SKID STEER WITH A SPORT UTILITY VEHICLE (SUV)

BE IT ORDAINED, that Ordinance No. 477-2023 as last amended by Ordinance No. 752-2023 is hereby amended to read as follows:

∴
WHEREAS, the Water Department previously determined that they would like to use the remaining funds in the accounts designated for Fiscal Year 2019/2020 Water Department Capital Project #501557019, Fiscal Year 2020/2021 Water Department Capital Project #501557021 (\$46,321.58), and Fiscal Year 2022/202 Water Department Capital Project #501557023 (\$9,074.36) totaling \$90,106.74, to add to the list of equipment to be purchased during the Fiscal Year 2023/2024 Water Department Capital Equipment Replacement Program a flatbed truck; and

WHEREAS, the Commissioner of Water previously requested authorization for a reappropriation of funds from the capital accounts for the Project to the appropriate account designated by the Commissioner of Finance for Fiscal Year 2023/2024 Water Department Capital Project #501557024 and to authorize the addition of a flatbed truck at a cost not to exceed \$90,106.74 to be added to the list of equipment to be purchased pursuant to this authorizing Ordinance; and

WHEREAS, the Commissioner of Water has now requested to amend the legislation further to update the list of items to be purchased to replace the Tractor Lowboy with a Dump Truck, to increase the equipment cost by \$10,000 for a new amount of \$90,000, and to replace the Skid Steer with a Sport Utility Vehicle (SUV); NOW, THEREFORE

BE IT ORDAINED that the Commissioner of Finance is hereby authorized to reappropriate funds from the Capital Accounts designated for Fiscal Year 2019/2020 Water Department Capital Project #501557019, Fiscal Year 2020/2021 Water Department Capital Project #501557021 (\$46,321.58), and Fiscal Year 2022/202 Water Department Capital Project #501557023 (\$9,074.36) totaling \$90,106.74 to the Capital Account designated for Fiscal Year 2023/2024 Water Department #501557024; and

BE IT FURTHER ORDAINED, that this Common Council hereby appropriates the sum of \$490,106.74* from Water Fund cash capital account No. 05.120033.99999 to an account to be determined by the Commissioner of Finance for the Syracuse Water Department; said funds are to be used by the Water Department for the 2023-2024 Capital Equipment Replacement Program, to purchase the equipment set forth below in the manner provided by law:

Department of Water 2023-2024 Capital Equipment

DUMP TRUCK	\$160,000.00
SUV	\$ 25,000.00
EQUIPMENT	\$ 90,000.00
DUMP TRUCK	\$ 75,000.00
SPORT UTILITY VEHICLE	\$ 50,000.00
FLATBED TRUCK	\$ 90,106.00
TOTAL	\$490,106.00



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

February 2, 2024

Joseph B. Awald, PE
Commissioner

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

RE: Capital Equipment Amendment to Ordinance

Dear Ms. McBride,

It is requested that an ordinance be submitted for consideration by the Common Council amending Ordinance 752-2023 "Authorizing to Amend list of vehicles for use by the Department of Water".

Operational needs have caused a change in requested vehicles and equipment this fiscal year. All vehicles and equipment will be purchased from an existing contract or will be bid on accordingly. Costs will be charged to 05.5015507024.599805.83405.

Please see below the revised listing of vehicles.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Department of Water 2023/24 Capital Equipment

<i>Dump Truck</i>	<i>\$160,000 * (previously Tractor Lowboy)</i>
<i>SUV</i>	<i>\$25,000</i>
<i>Equipment</i>	<i>\$90,000 * (previously \$80,000)</i>
<i>Medium Dump Truck</i>	<i>\$75,000</i>
<i>SUV</i>	<i>\$50,000 * (previously Skid Steer)</i>
<i>Flat Bed Truck</i>	<i>\$90,106</i>
 <i>TOTAL:</i>	 <i>\$490,106</i>

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**ORDINANCE AMENDING ORDINANCE
NO. 565-2023 AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF UNDERWATER ROUTINE
MAINTENANCE AND EMERGENCY SERVICES
FOR THE DEPARTMENT OF WATER DURING
FISCAL YEAR 2023/2024**

BE IT ORDAINED, that Ordinance No. 565-2023 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of underwater routine maintenance and emergency services from Hunt Underwater Specialties for the Department of Water during fiscal year 2023/2024 at a cost not to exceed \$85,000.00* without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialized nature of the work involving scuba divers and at times needs to be on an emergency basis; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said under water routine maintenance and emergency services at a cost not to exceed \$85,000.00*, charging the cost thereof to Budget Account #05.83400.540551 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2024, provided funding from the appropriation authorized by this Ordinance remains available.

_____ = new material
* previously read \$25,000.00



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

February 7, 2024

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Amend Ordinance for Waiver of Competitive Bid – Hunt Underwater Specialties

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting amending Ordinance #565-2023 “The Department of Water requests a waiver of the competitive bidding process to purchase underwater routine maintenance and emergency services from Hunt Underwater Specialties.” Please increase the not to exceed amount to \$85,000 from \$25,000.

This service involves cleaning the intake screens in Skaneateles Lake to ensure proper flow. This is specialty work involving scuba divers and sometimes needs to be done on an emergency basis. Emergencies may also include throughout the watershed that need specialty services from Hunt.

All costs associated with these services will be charged to Water Department FY 24 Budget Account #05.83400.540551 to exceed \$85,000.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph B. Awald, PE
Commissioner

February 2, 2024

Mr. Timothy M. Rudd
Director
Office of Management and Budget
City Hall
Syracuse, New York 13202

RE: Amendment to Ordinance – Hunt Underwater Specialties

Dear Director Rudd:

It is requested that an Ordinance be submitted for consideration by the Common Council amending Ordinance #565-2023) The Department of Water requests a waiver of the competitive bidding process to purchase underwater routine maintenance and emergency services from Hunt Underwater Specialties.” Please increase the not to exceed amount to \$85,000 from \$25,000.

This service involves cleaning the intake screens in Skaneateles Lake to ensure proper flow. This is specialty work involving scuba divers and sometimes needs to be done on an emergency basis. Emergencies may also include throughout the watershed that need specialty services from Hunt.

All costs associated with these services will be charged to Water Department FY 24 Budget Account #05.83400.540551 to exceed \$85,000.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

Joseph Awald, P.E.
Commissioner of Water

www.syr.gov.net

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Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF WATER TO
PROCEED WITH WATER MAIN
REPLACEMENT PROJECTS
THROUGHOUT THE CITY OF
SYRACUSE AND TO PURCHASE THE
PIPE AND RELATED MATERIALS FOR
EMERGENCY REPLACEMENTS
AS THEY ARISE AT A TOTAL COST
NOT TO EXCEED \$8,000,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Water to proceed with Water Main Replacement projects throughout the City of Syracuse that will be completed by the Department of Water in conjunction with other City and Onondaga County infrastructure projects and to purchase pipe and related materials for emergency replacements as they arise, at a total cost not to exceed \$8,000,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$8,000,000 authorized contemporaneously herewith by ordinance of this Common Council.



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

36-37

Joseph B. Awald, PE
Commissioner

February 2, 2024

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Project and Bond Authorization – Water Main Replacement

Dear Ms. McBride,

Please prepare legislation for consideration at the next meeting of the Common Council to authorize the project AND approve the sale and purchase of bonds for \$8,000,000 to defray the cost of water main replacement projects throughout the city.

Water main replacement will improve water service reliability of water distribution and service to customers throughout the system. This project will reduce leakage, improve service to customers, and reduce maintenance costs associated with emergency repairs. The replacement of water mains will be coordinated with other City and County infrastructure projects.

This account will also be utilized to purchase pipe and related materials for emergency replacements as they arise. This bond amount is included in the 2024/2025 Capital Improvement Program.

Very truly yours,

Joseph Awald, P.E.
Commissioner of Water

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

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20



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECTS

Date: 02/01/24 Department: Water
 Project Name: Water Main Replacement
 Project Cost: \$8,000,000
 Contact Name: Beth Smith Management Analyst 448-8343
 Project Description: Water Mains will be replaced throughout the City to improve service reliability.

Projected Time Line & Funding Source(s)

Estimated Start Date: Feb-24 Estimated Completion Date: 06/30/25

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$8,000,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	8,000,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2025	\$8,000,000
2		
3		
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) \$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No

Director of Administration: *[Signature]* Date: _____
 Director of Management & Budget: *[Signature]* Date: 2-6-24
 Commissioner of Finance: *[Signature]* Date: 2-8-24

Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF WATER TO
PROCEED WITH WATER PUMP
STATION REPLACEMENT PROJECTS
THROUGHOUT THE CITY OF SYRACUSE,
BY THE DEPARTMENT OF WATER
AT A TOTAL COST NOT TO EXCEED
\$3,500,000**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Water to proceed with Water Pump Station Replacement Projects throughout the City of Syracuse, that are approaching the end of their useful life by the Department of Water, at a total cost not to exceed \$3,500,000; charging the cost thereof to proceeds of the sale of bonds in the amount of \$3,500,000 authorized contemporaneously herewith by ordinance of this Common Council.

DRAFT



38-39

DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

February 2, 2024

Joseph B. Awald, PE
Commissioner

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Project and Bond Authorization – Pump Stations Replacement

Dear Ms. McBride,

Please prepare legislation for consideration at the next meeting of the Common Council to authorize the project AND approve the sale and purchase of bonds for \$3,500,000 to defray the cost of the Pump Stations Replacement Project.

The water distribution system consists of numerous pump and booster stations. This project will allow the pump stations that are approaching the end of their useful life to be replaced. The pumps are critical to the operation of the system and to maintain pressure for fire protection throughout the city. The electrical components are showing signs of corrosion and have exceeded their useful life. The layout of the existing pump stations is crowded and would not meet today's codes, standards, and safety codes.

This replacement project will replace the stations with a new pump station with all necessary improvements and upgrades to the facility and water main connections.

Very truly yours,

Department Of Water
101 N. Beech Street
Syracuse, N.Y. 13210


Joseph Awald, P.E.
Commissioner of Water

Office 315 448-8340
Fax 315 473-2608
Emergency 24 Hours
315 473-8360

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECTS

Date: 02/01/24 Department: Water
 Project Name: Pump Stations Replacement Project
 Project Cost: \$3,500,000
 Contact Name: Beth Smith Management Analyst 448-8343
 Project Description: Various pump stations throughout the City will be replaced with new stations that meet safety codes.

Projected Time Line & Funding Source(s)

Estimated Start Date: Feb-24 Estimated Completion Date: 06/30/25

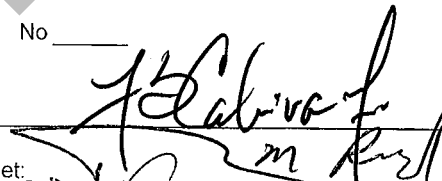
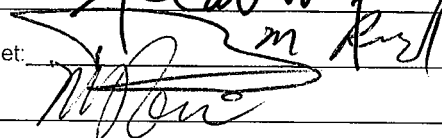
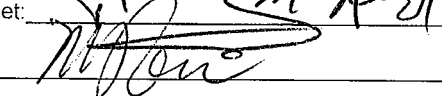
Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$3,500,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
	3,500,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2025	\$3,500,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes No

Director of Administration:  Date: _____
 Director of Management & Budget:  Date: 2-6-24
 Commissioner of Finance:  Date: 2-8-24

Resolution No.

2024

**RESOLUTION APPOINTING DESIRE K.
NDAGIJIMANA TO THE CITIZEN REVIEW
BOARD**

BE IT RESOLVED, by this Common Council that Desire K. Ndagijimana of 214 John Street, Syracuse, New York 13208, be and he hereby is appointed to the Citizen Review Board for a term effective January 1, 2024 through December 31, 2026. This appointment fills a position to be nominated by the First District Councilor.

DRAFT



40

CITY OF SYRACUSE COMMON COUNCIL

MARTY NAVE
Councilor – 1st District

February 14, 2024

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York

Dear Ms. McBride

Please prepare legislation for the regularly scheduled Common Council meeting of Monday, February 26, 2024 nominating Mr. Desire Ndagijimana, to fill the 1st District appointment vacancy on the Citizen Review Board for the term of January 1, 2024 – December 31, 2026.

Mr. Ndagijimana will fill the seat previously held by Richard Levy.

I have attached Mr. Ndagijimana's resume.

Thank you for your attention in this matter.

Sincerely,

Hon. Marty Nave
1st District Councilor

32

DESIRE K NDAGIJIMANA

214 John Street
Syracuse, 13208
(315) 876-7164
mwarimugakara@gmail.com

Skills

Teamwork, problem-solving, Adaptability, self-motivation, leadership, active listening, critical thinking, communication skills, security, Covid-19 door to door educator and canvassing.

Experience

2017 - 2019

Asset protection, Syracuse NY- camera surveillance and security guard

- Protect and guard property.

2013 - 2015

Samaritan's Purse International, Uganda Kampala - field worker

- Distributed food to refugees that lived in the camp.

2016 - 2018

Catholic Charities, Syracuse NY- Assistance case manager

2018-2019

MAMI Interpreters, Syracuse NY- Translator and interpreter.

Assistant Political campaign manager for Chol Majok for congress (2022).

Covid-19 outreach worker for Onondaga county & AccessCNY. (July 2022-january 2023)

Community support specialist AccessCNY (2023-present).

LEADERSHIP.

Board member APAPA (2022-present).

Former Board member St Vincent de Paul Church (2018-2020).

Syracuse world refugees' day committee member (2022-present)

New American Forum Board member (2022-present)

Co-Founder & President SEDP small grass-root Non-Profit (2020-present)

TRAININGS

CNY political Leadership institute (PLI)-Syracuse

New American Leaders (NAL)-Michigan

Education

2008 - 2013

St Mary's High School, Uganda - *High school Diploma.*

Professional Interpreter Certificate, Syracuse NY - Certificate License (2017-2019).

Currently pursuing Associates degree in Social sciences & Humanities-Onondaga community college(2023-present)

Awards

- **Certificate of recognition from Stanley Law Office**
- **Young New American leaders Award**

Languages

- **English**
- **Swahili**
- **French**
- **Kinyarwanda**

DESIRE K NDAGIJIMANA

214 John Street
Syracuse, 13208
(315) 876-7164
mwarimugakara@gmail.com

My name is Desire K Ndagijimana , I'm a former refugee from Democratic Republic of Congo. I came to the United States in 2016 and got my U.S citizenship in 2021, I and my family both nuclear and extended call Syracuse home and we've been living in Syracuse city for 8 years. My father worked as a community health worker at a local community hospital while my mother worked at a local community farm. I currently work at AccessCNY as a community support specialist in the mental health department supporting individuals who are struggling with mental health in our community. My parents instilled in me the values of hard work, integrity, perseverance and community to always put my community first and give back. Academically, I graduated from St Mary's Highschool and currently pursuing my Associates degree in social sciences and humanities at Onondaga Community College. I'm also a certified interpreter & translator for New Americans in Syracuse. I also acquired leadership trainings and skills from CNY political leadership institute and New American Leaders. I have used the academic skills and leadership training I have acquired to serve my community in various capacities. But most importantly being a voice for the voiceless and always advocating for diversity and inclusion where I serve on different board. I've advocated for refugees and immigrants in many areas including Law, police, personal injury cases, funeral arrangements, job placements, education, small business and community devolvement initiatives. I have many successful stories of the incredible work I have done for my community but this one tops them all, I received an award from Stanley Law office for a single mother refugee who got into an accident and lost her job and couldn't send her child to college , but with my help I fought for her and she got the best compensation she deserved. With the settlement money, she bought her first home and sent her child back to college. Such successful stories inspire me to continue doing good work in my community. My personal interests are neighborhood development, soccer fan, Cuse football Team fan, education, small business and prosperity for all.

DESIRE K NDAGIJIMANA.

ORDINANCE APPROVING A SPECIAL USE PERMIT FOR THE PROPERTY SITUATED AT 1141 WEST FAYETTE STREET, SYRACUSE, NEW YORK TO ESTABLISH A PARKING LOT FOR THE EXCLUSIVE USE OF THE MULTI UNIT RESIDENTIAL APARTMENT ON 117 FAYETTE PURSUANT TO REZONE ARTICLE 5

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on January 22, 2024, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of 1117 MGMT, LLC (Applicant) and 1153 Owner, LLC (Owner) the owner of the property situated at 1141 West Fayette Street, Syracuse, New York for a special use permit (SP-23-15) in order to establish a parking lot on 1141 West Fayette exclusively for the proposed multi-unit residential apartment on 1117 Fayette Street, pursuant to ReZone: City of Syracuse Zoning Ordinance Article 5, Section 5.4 (A); in the manner and upon the conditions stated, be and the same hereby is consented to and approved by this Common Council, namely:



A RESOLUTION APPROVING A SPECIAL USE PERMIT TO ESTABLISH A PARKING LOT ON PROPERTY SITUATED AT 1141 WEST FAYETTE STREET

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 22nd day of January 2024, adopt the following resolution:

WHEREAS, the applicant, Ryan Benz, is requesting a Special Use Permit to establish a parking lot on 1141 West Fayette Street exclusively for the proposed multi-unit residential apartment on 1117 Fayette Street pursuant to Rezone, Art 5, Sec. 5.4(A) and is located within MX-3, Mixed-Use Transition Zone District; and

WHEREAS, the City Planning Commission held a Public Hearing on the request on January 22nd, 2024, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony. There was no member of the public spoke in favor nor in opposition to the proposal. The City Planning Commission closed the public comment period; and

WHEREAS, a companion Resubdivision Application (R-23-45) to divide 1141 West Fayette Street off from the lot situated on 1153-69 West Fayette Street was approved on 9/18/23; a companion Site Plan Review Application (SR-23-04) to redevelop the vacant warehouse situated on 1117 West Fayette into 38 multi-unit dwelling apartment including 9 affordable dwelling units was reviewed and conditionally approved on 9/18/23; and

WHEREAS, the existing site is 0.254 acres of real property consisting of parking spaces from 1153-69 West Fayette Steet; and

WHEREAS, the project's scope of work includes: (1) removal of existing gravel and landscaping area, and replaced with asphalt pavement (as noted on Sheet C-101); (2) removal of site features such as chain link fences, concrete barriers and bollards (as noted on Sheet C-102); (3) parking space striping for total 30 vehicle parking spaces (including 2 ADA parking spaces) (as noted on Sheet C-102); (4) utility establishment includes 1 trash enclosure, 6 bike racks for total 12 bike parking spaces and dual EV charging stations (as noted on Sheet C-102); (5) planting of 4 trees named Celtis occidentalis 'Prairie Pride' / Prairie Pride Hac at the 4 corners of the proposed parking lot (as noted on Sheet C-107); and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the Special Use Permit and associated scope of work meets the criteria to be referred to the Onondaga County Planning Board, pursuant to GML §239-l, m and n. The Onondaga County Planning Board recommends 2 modifications to the proposed action: (1) projects within an Onondaga County Drainage District that require a Stormwater Pollution Prevention Plan (SWPPP) must submit a copy of the SWPPP to the Onondaga County Department of Water Environment Protection for review. The municipality must ensure any mitigation as may be determined by the

Department is reflected on project plans prior to, or as a condition of, municipal approval; and (2) the applicant must coordinate and obtain approval from the Onondaga County Department of Water Environment Protection regarding the proposed stormwater connection to the channelized portion of Harbor Brook prior to, or as a condition of, municipal approval; and

WHEREAS, the Zoning Administrator of the City of Syracuse, the City Planning Commission Chairperson and Vicechair are entitled to execute any and all necessary documents related to the subject proposal; and

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Commission and the consideration of the Application constitutes such an action; and

WHEREAS, the Commission reviewed the Application and the Environmental Assessment Form ("EAF") dated May 23th, 2023 prepared by the applicant, and determined that the proposed action described therein constituted an "Unlisted" action (as said quoted terms is defined in SEQRA); and

WHEREAS, the Commission declares itself "Lead Agency" (as said quoted term is defined in SEQRA) with respect to an uncoordinated review pursuant to SEQRA; and finds that approval of the Application as set forth herein will not have a significant effect on the environment, and the Commission hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as **Exhibit "A"**, which shall be filed in the office of the Commission.

NOW THEREFORE BE IT RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 22nd day of January 2024, **APPROVE** the request of applicant to establish a parking lot on 1141 West Fayette Street exclusively for the proposed multi-unit residential apartment on 1117 Fayette Street pursuant to Rezone, Art 5, Sec. 5.4(A); and

BE IT FURTHER RESOLVED that this approval is subject to the following **CONDITION(S)**:

- The applicant shall establish buffering features around the proposed parking lot to completely separate it from nearby properties.
- The applicant shall make sure the proposed parking lot is exclusive for the residents of the proposed multi-dwelling units on 1117 West Fayette Street.
- The applicant shall obtain a fee title of the parking lot that is subdivided off 1153-69 West Fayette as shown on the site plan.

BE IT FURTHER RESOLVED that this Special Use Permit Application is subject to compliance with the following:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;

2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void; administrative extensions to this requirement for up to one year may be obtained from the Zoning Administrator at any time within the first twelve (12) months, after which, any and all extensions require approval from the City Planning Commission;

3. All Development Standards of ReZone Syracuse shall be adhered to, specifically related to the proposed project: Rezone Mixed-Use Transition Development Standards, Art 2, Sec. 2.9; Rezone Off-Street Parking Area Use and Design, Art 4, Sec. 4.4F; Rezone Off-Street Bicycle Parking, Art 4, Sec. 4.4H; Rezone Landscaping, Buffering, and Screening, Art 4, Sec 4.5; and

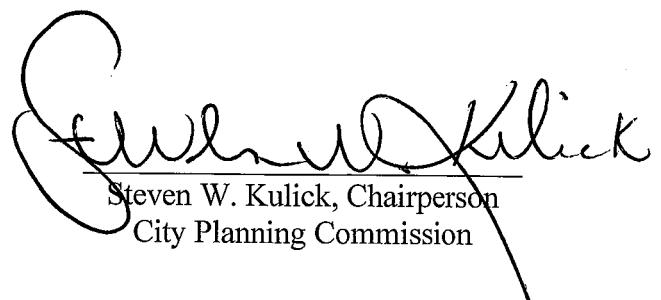
4. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:

- Demolition Plan (Sheet C-101), prepared by C&S Companies; dated 11/2023, revised 1/15/2024; Scale: 1" = 10'.
- Site Plan (Sheet C-102 & C-103), prepared by C&S Companies; dated 11/2023, revised 1/15/2024; Scale: 1" = 10'.
- Grading Plan (Sheet C-104), prepared by C&S Companies; dated 11/2023, revised 1/15/2024; Scale: 1" = 10'.
- Utility Plan (Sheet C-105 & C-106), prepared by C&S Companies; dated 11/2023, revised 1/15/2024; Scale: 1" = 10'.
- Landscaping Plan (Sheet C-107), prepared by C&S Companies; dated 11/2023, revised 1/15/2024; Scale: 1" = 10'.

BE IT FURTHER RESOLVED that no signage was approved as part of this Special Use Permit; proposed signage must be submitted to the City of Syracuse Office of Zoning Administration for review and approval; and

BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Division of Code Enforcement; and

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this approval shall be subject to revocation.


Steven W. Kulick, Chairperson
City Planning Commission

Project:	SP-23-15
Date:	1/22/2024

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: SP-23-15

Date: 1/22/2024

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

DRAFT

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse City Planning Commission
Name of Lead Agency

1/22/2024
Date

Steven Kulick
Print or Type Name of Responsible Officer in Lead Agency

Chairperson
Title of Responsible Officer

Steven Kulick
Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

Special Use Permit Application



For Office Use Only	
Zoning District: _____	_____
Application Number: SP- _____	_____
Date: _____	_____

Office of Zoning Administration
 One Park Place, 300 S State St,
 Suite 700
 Syracuse, NY 13202
 Phone: (315) 448-8640
 Email: zoning@syr.gov.net

Special Use Permit Application

This application may be mailed or delivered in person to the Syracuse Office of Zoning Administration. Do not bind application materials. Faxed or emailed submissions will not be processed. If you wish to discuss the application with a member of our staff, please call ahead for an appointment.

General Project Information

Business/project name: <u>Redevelopment of 1117 W Fayette St</u>		
Street address (as listed in the Syracuse Department of Tax Assessment property tax records): <u>Unaddressed Parking Lot for 1117 W Fayette Street, Syracuse, NY 13204</u>		
Lot numbers: <u>099.-03-02.0</u>	Block number: <u>Lot B</u>	Lot size (sq. ft.): _____
Current use of property: <u>Parking</u>	Proposed: <u>Parking</u>	
Current number of dwelling units (if applicable): _____	Proposed: _____	
Current hours of operation (if applicable): _____	Proposed: _____	
Current onsite parking (if applicable): _____	Proposed: _____	
Zoning (base and any overlay) of property: <u>MX-3</u>		
Companion zoning applications (if applicable, list any related zoning applications): <u>R-23-45 - Approved 9/10/23, SR-23-04 - Approved 9/10/23</u>		
Has the owner obtained a certificate of use: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
All existing and proposed signs (sign plan may be required. Attach additional pages if necessary):		
Size: _____	Type: _____	Location: _____
Size: _____	Type: _____	Location: _____
Nature and extent of Special Use requested (attach additional pages if necessary): <u>1117MGMT, LLC is requesting a special use permit to utilize 099.03-02.0 Lot B as the parking area for 1117 W Fayette St. 1117MGMT, LLC will be redeveloping 1117 W Fayette St into 38 affordable residential units and this parking area will provide the required parking spaces for the residential project. The use has historically been a parking lot. 1117MGMT will mill and repave the lot while providing new curbs and bollards to properly separate the lot, pursuant to the approved and filed resubdivision (R-23-45- map filing #13566).</u>		

Owner/Owner's Agent Certification

<i>By signing this application below, I, as the owner of, or the agent of the owner, of the property under review give my endorsement of this application.</i>	
Print owner name: <u>1117MGMT, LLC</u>	
Signature:	Date: <u>11/14/23</u>
Mailing address: <u>451 S Warren St, 2nd Fl, Syracuse, NY 13202</u>	

Special Use Permit Application



Office of Zoning Administration
One Park Place, 300 S State St,
Suite 700
Syracuse, NY 13202
Phone: (315) 448-8640
Email: zoning@syr.gov.net

(The names, addresses, and signatures of all owners of the property are required. Please attach additional sheets as needed. If a legal representative signs for a property owner, please attach an executed power of attorney. Faxed or photocopied signatures will not be accepted.)

Required Submittal Sheet

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Please submit one copy of each of the following:

- APPLICATION** – filled out completely, dated, and signed by property owner as instructed
- STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR)** – Short Environmental Assessment Form (SEAF) Part One filled out to the best of your ability, dated, and signed
- PHOTOGRAPHS (COLOR) of the PROJECT SITE** – keyed to a property survey or site plan
- PHOTOGRAPHS (COLOR) of the STREETScape** – including properties adjacent to and across the street from the project site, labeled with addresses and keyed to a property survey or site plan
- APPLICATION FEE** – \$250 issued to the Commissioner of Finance.

Please submit three full sized and one no larger than 11x17" of all of the plans listed below (all plans must include a title block with author, date, scale, and the Property Tax Assessment address, and must be an accurate graphic representation of all pertinent information that can be correctly interpreted by any person without additional explanation. Plans do not need to be stamped by a licensed professional unless noted below):

- AS BUILT PROPERTY SURVEY(S)** of all involved properties illustrating boundaries and current conditions including structures, fencing, parking surface, and retaining walls (signed and stamped by a licensed surveyor)
- SITE PLAN(S)** illustrating site alterations and post project conditions that are/will be different from the as built property survey including:
 - Zoning (density, setbacks, bldg. and parking surface coverage, screening) and onsite parking requirements
 - Demolitions and post demolition conditions
 - Structures
 - Parking areas including surface type, dimensioned spaces, number of spaces, traffic patterns, and coverage
 - Loading dock and delivery areas
 - Dumpsters and/or trash receptacles
 - Landscaping including type, height, and number of plantings

Special Use Permit Application



Office of Zoning Administration
One Park Place, 300 S State St,
Suite 700
Syracuse, NY 13202
Phone: (315) 448-8640
Email: zoning@syrgov.net

- Screening including parking, dumpsters, and site
 - Fencing including type and height
 - Lighting including structure heights and luminaries wattage
 - Ground signs
 - Street rights-of-way conditions, existing and proposed, including curb cuts, driveways, sidewalks, and plantings
 - Encroachments, existing or proposed, into the City rights-of-way including stairs, signs, and awning
- FLOOR PLANS** for new construction, additions, and change of zoning use/building occupancies with square footages and all applicable layouts (e.g., customer areas, kitchens, bathrooms, bedrooms, etc.) clearly labeled for land uses
- EXTERIOR BUILDING ELEVATIONS AND SPECIFICATIONS** with all dimensions, materials, and colors clearly illustrated and noted (Schematics or color renderings can be submitted in addition to elevation drawings, if available)
- PLANS REVIEW FORM** see below
- EXTERIOR SIGNAGE DRAWINGS** showing all of the following:
- Size
 - Type
 - Location (photos may be used to show location. Exact placement must be included for ground signs – measurements from structure to sign location and distance from sign to property line (not sidewalk). For wall signs, the distance from the top of the sign to roofline, from ground to bottom of the sign, and measurement from the side of the building to the side of the sign must be shown)
- JUSTIFICATION FOR WAIVERS** in a short summary, note why waivers are requested in this special use application. For example: Additional signage (more than allowed), parking requirements (less than needed) etc.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Redevelopment of 1117 W Fayette St inc. S.U.P for 1153 W Fayette Tax Lot B. Spon: 1117MGMT, LLC, 451 S Warren St, 2nd Fl, Syracuse, NY 13202			
Name of Action or Project: SUP for 1153 W Fayette St, Tax Lot B			
Project Location (describe, and attach a location map): 1153 W Fayette St, Tax Lot B			
Brief Description of Proposed Action: 1117MGMT, LLC is requesting a special use permit to utilize 099.03-02.0 Lot B as the parking area for 1117 W Fayette St. 1117MGMT, LLC will be redeveloping 1117 W Fayette St into 38 affordable residential units and this parking area will provide the required parking spaces for the residential project. The use has historically been a parking lot. 1117MGMT will mill and repave the lot while providing new curbs and bollards to properly separate the lot, pursuant to the approved and filed resubdivision (R-23-45- map filing #13566).			
Name of Applicant or Sponsor: 1117MGMT, LLC		Telephone: 315.391.9654 E-Mail: ryan.c.benz@gmail.com	
Address: 451 S Warren Street, 2nd Fl			
City/PO: Syracuse		State: NY	Zip Code: 13202
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: City of Syracuse Building Dept, Onondaga County Plumbing & Sewer			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		.254 acres	
b. Total acreage to be physically disturbed?		.254 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		.717 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



NOT FOR CONSTRUCTION



**BN2117, LLC, CASE 1117, LLC
 AND DANNAN REALTY, LLC
 LOFTS AT 1117
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY**

NO.	DATE	DESCRIPTION	BY	CHKD.
1	02/15/11	ISSUED FOR PERMIT	JAC	JAC
2	02/15/11	ISSUED FOR PERMIT	JAC	JAC
3	02/15/11	ISSUED FOR PERMIT	JAC	JAC
4	02/15/11	ISSUED FOR PERMIT	JAC	JAC
5	02/15/11	ISSUED FOR PERMIT	JAC	JAC
6	02/15/11	ISSUED FOR PERMIT	JAC	JAC
7	02/15/11	ISSUED FOR PERMIT	JAC	JAC
8	02/15/11	ISSUED FOR PERMIT	JAC	JAC
9	02/15/11	ISSUED FOR PERMIT	JAC	JAC
10	02/15/11	ISSUED FOR PERMIT	JAC	JAC

SITE PLAN

C-102

- SITE PLAN NOTES**
1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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 8. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 9. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 10. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.

SITE PLAN LEGEND

- 1. PROPOSED LOT LINES
- 2. EXISTING LOT LINES
- 3. EXISTING CURBS
- 4. EXISTING SIDEWALKS
- 5. EXISTING DRIVEWAYS
- 6. EXISTING DRIVEWAYS
- 7. EXISTING DRIVEWAYS
- 8. EXISTING DRIVEWAYS
- 9. EXISTING DRIVEWAYS
- 10. EXISTING DRIVEWAYS

PROPOSED LOT LINES

- 1. PROPOSED LOT LINES
- 2. EXISTING LOT LINES
- 3. EXISTING CURBS
- 4. EXISTING SIDEWALKS
- 5. EXISTING DRIVEWAYS
- 6. EXISTING DRIVEWAYS
- 7. EXISTING DRIVEWAYS
- 8. EXISTING DRIVEWAYS
- 9. EXISTING DRIVEWAYS
- 10. EXISTING DRIVEWAYS

PROPOSED DRIVEWAYS

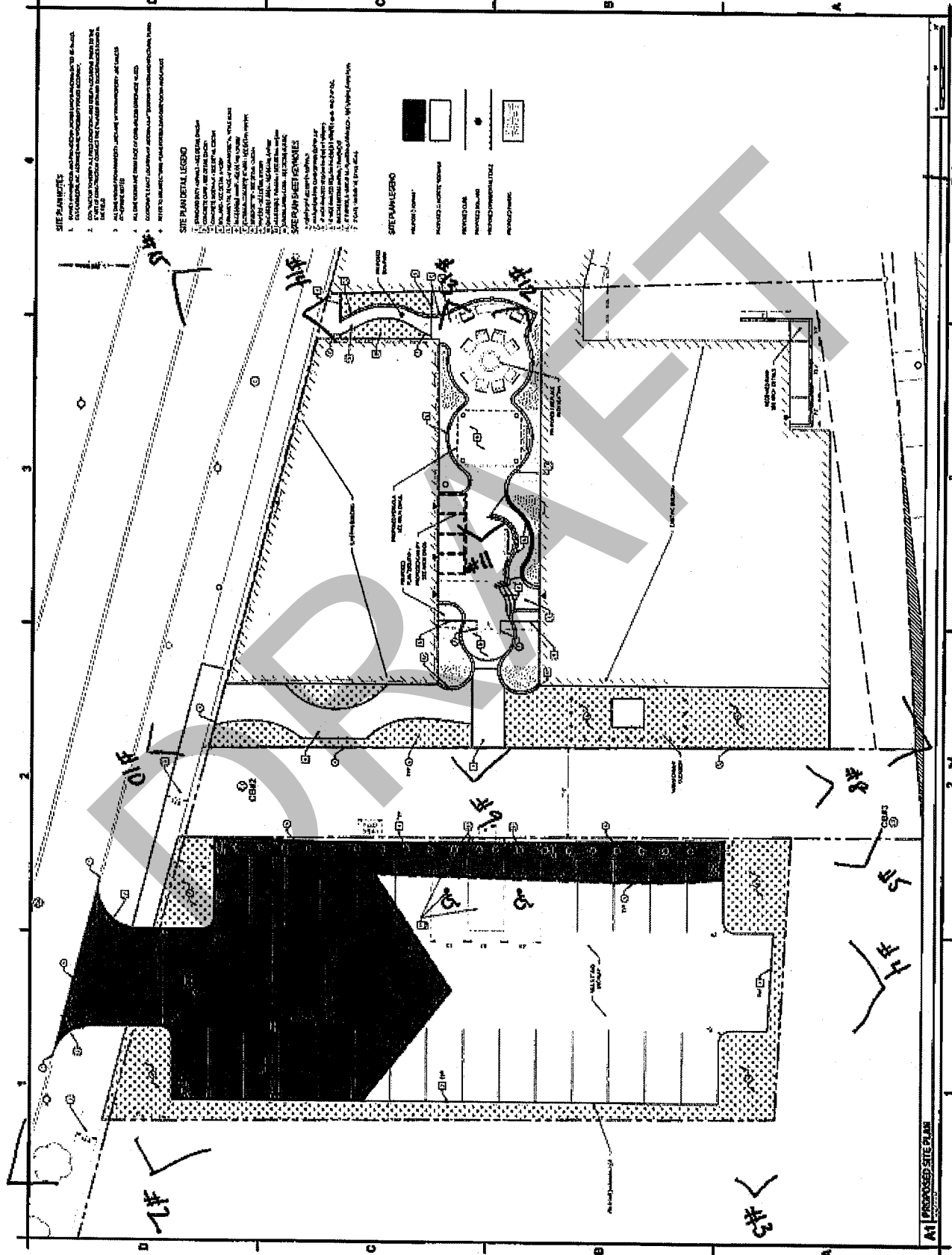
- 1. PROPOSED DRIVEWAYS
- 2. EXISTING LOT LINES
- 3. EXISTING CURBS
- 4. EXISTING SIDEWALKS
- 5. EXISTING DRIVEWAYS
- 6. EXISTING DRIVEWAYS
- 7. EXISTING DRIVEWAYS
- 8. EXISTING DRIVEWAYS
- 9. EXISTING DRIVEWAYS
- 10. EXISTING DRIVEWAYS

PROPOSED DRIVEWAYS

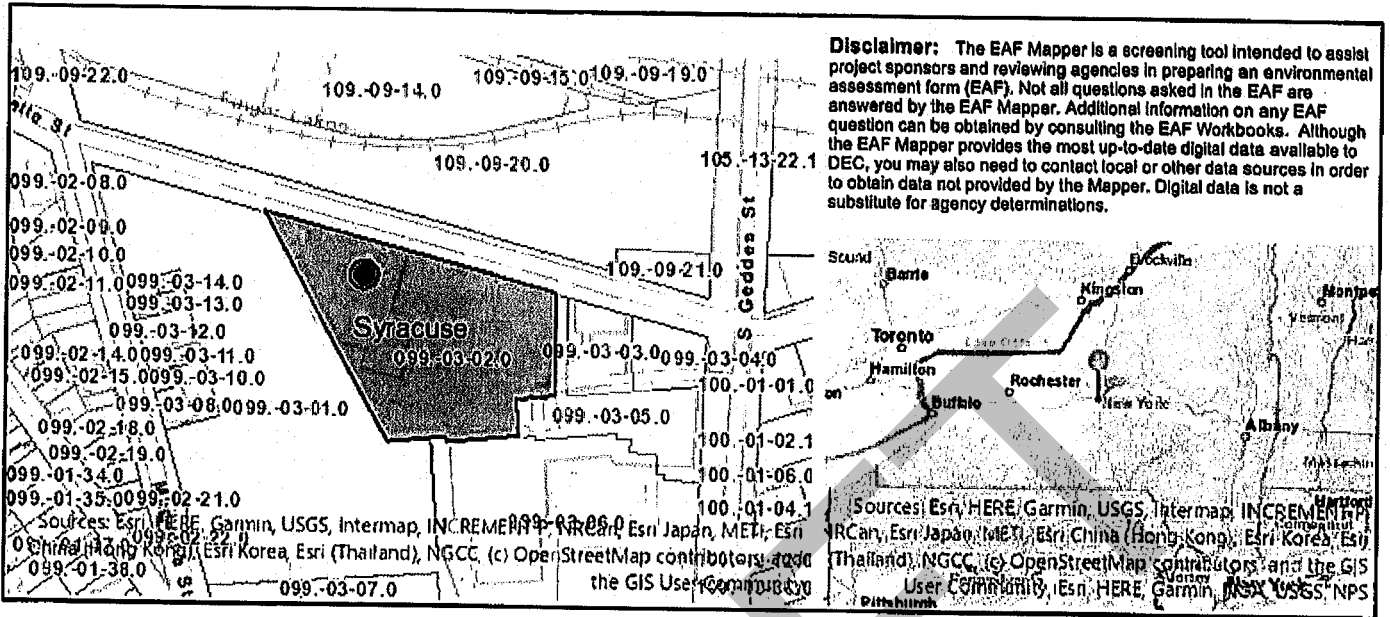
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- 8. EXISTING DRIVEWAYS
- 9. EXISTING DRIVEWAYS
- 10. EXISTING DRIVEWAYS

PROPOSED DRIVEWAYS

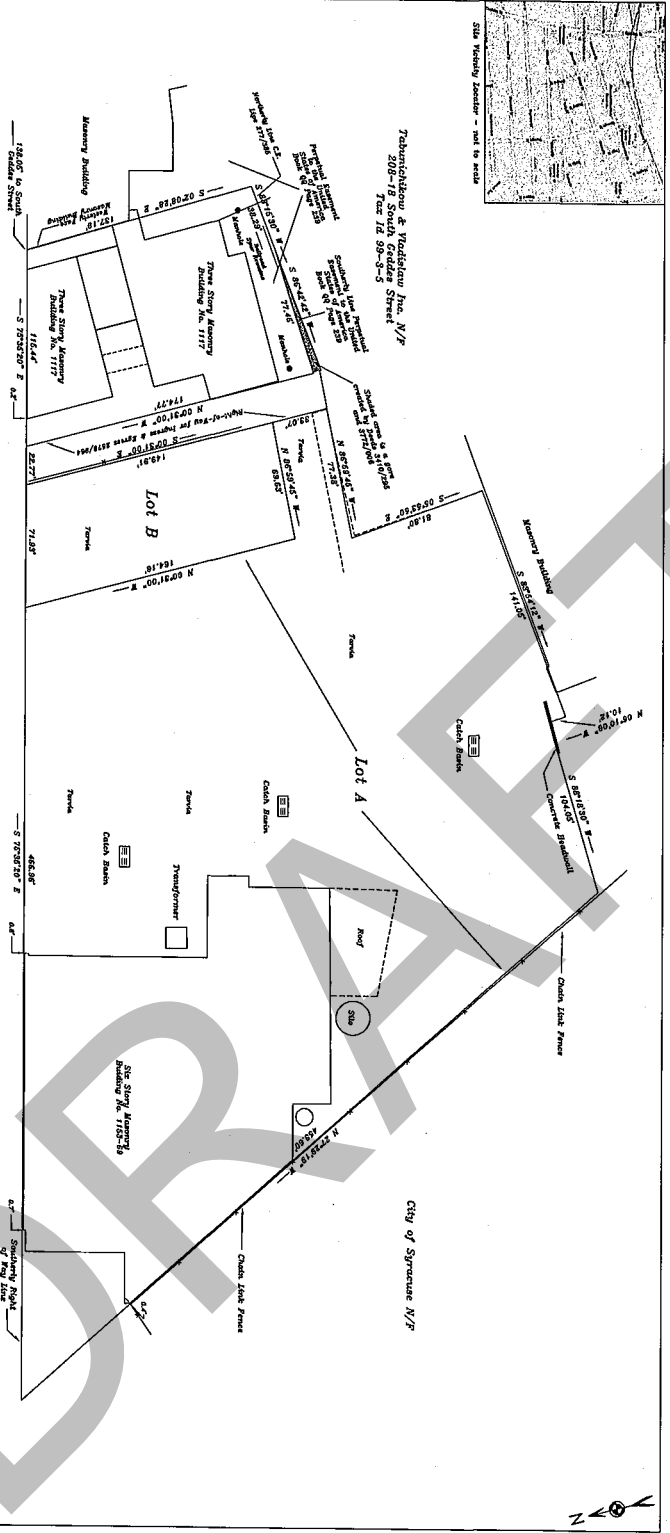
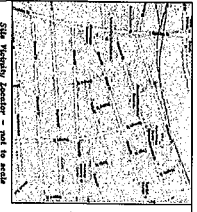
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- 3. EXISTING CURBS
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- 5. EXISTING DRIVEWAYS
- 6. EXISTING DRIVEWAYS
- 7. EXISTING DRIVEWAYS
- 8. EXISTING DRIVEWAYS
- 9. EXISTING DRIVEWAYS
- 10. EXISTING DRIVEWAYS



A1 PROPOSED SITE PLAN



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes



West Fayette Street

(Open - 66' Wide)

Approvals

Notes/References:

- *Survey prepared without the benefit of fieldwork information obtained using promulgated techniques.
- *Structures shown for information only.
- *Subject parcel(s) has access to public utilities.
- *Lot A area = 2.65 acres, more or less.
- *Lot B area = 2.65 acres, more or less.
- *Tax 14 98-3-2.
- *Tax 14 98-3-2 has a 10' Easement from easterly line to South Cadden Street for utilities.



<p>Michael J. McCully Licensed Professional Engineer License No. 1153-69 State of New York City of Syracuse, NY Phone: (315) 812-0888</p>	<p>Proposed Subdivision on Part of Onondaga Salt Springs Reservation To be New Lots A & B. Known as No. 1153-69 West Fayette Street, City of Syracuse, County of New York.</p>
	<p>Proposed Only*</p>
<p>Drawn by: MAE</p>	<p>Scale: 1" = 50'</p>
<p>Dated (P): 09-25-23</p>	

*I hereby certify that this map was made from an actual survey and same is correct.

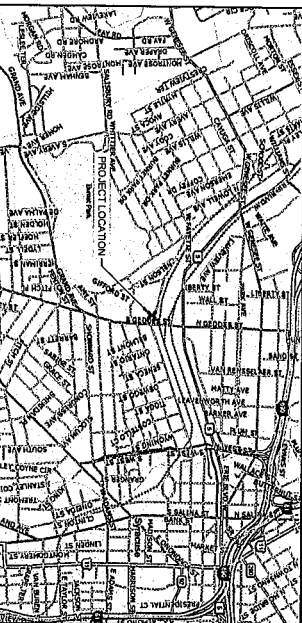


**CONTRACT DRAWINGS
FOR THE CONSTRUCTION OF**

LOFTS AT 1117

**BNZ1117, LLC, CASE 1117, LLC
AND DANNAN REALTY, LLC
1117 & 1153 WEST FAYETTE STREET
SYRACUSE, NY**

CSS PROJECT: AC2001.003
NOVEMBER 2023
REVISED JANUARY 2024



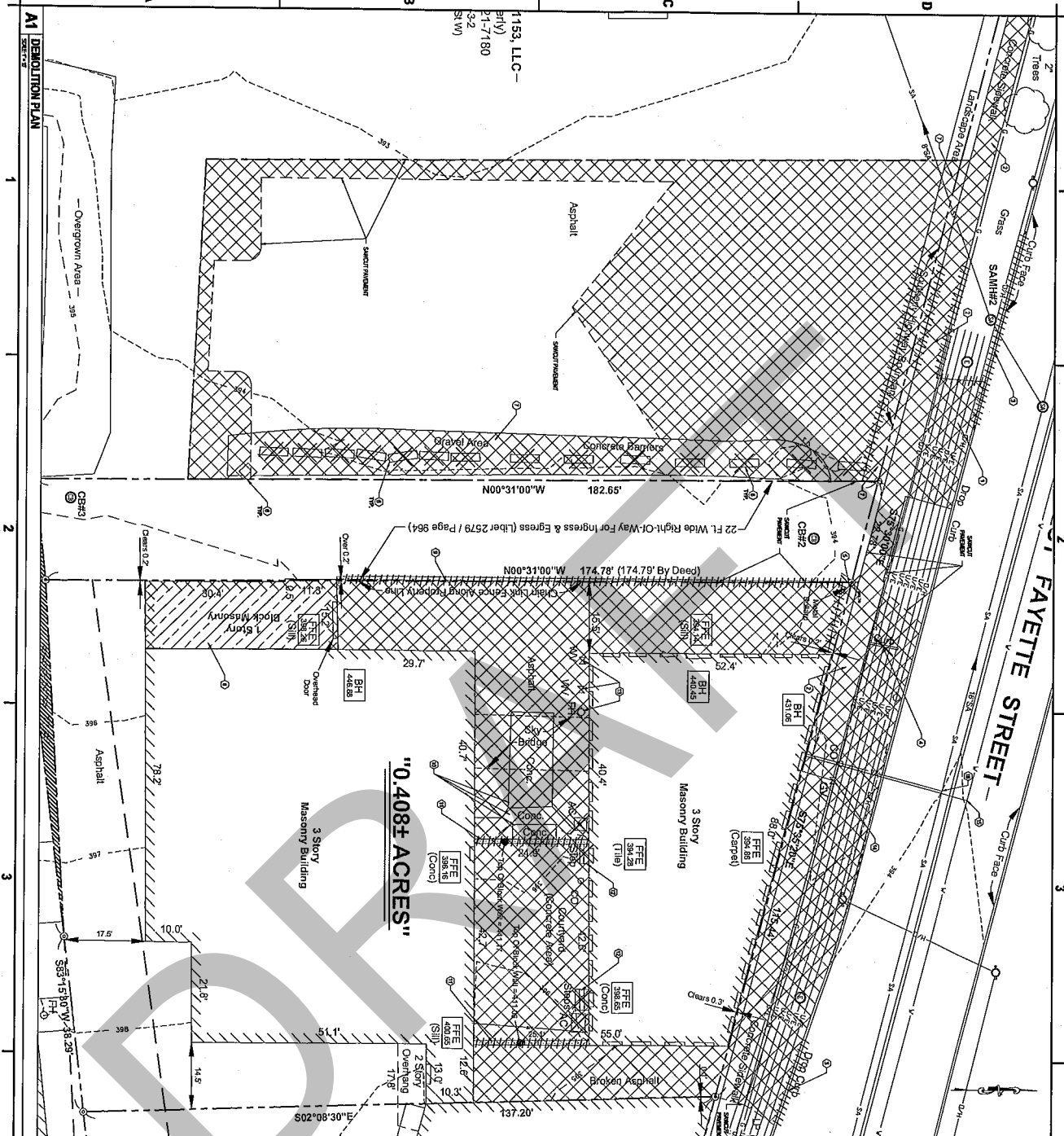
LOCATION MAP



DRAWING LIST	SHEET NO.	TITLE SHEET	SHEET NAME
	G-001	CIVIL	CONTRACT DRAWINGS
	C-100	SURVEY	SURVEY
	C-101	DEMOLITION PLAN	DEMOLITION PLAN
	C-102	SITE PLAN	SITE PLAN
	C-103	HANDSCAPE LAYOUT PLAN	HANDSCAPE LAYOUT PLAN
	C-104	GRADING PLAN	GRADING PLAN
	C-105	UTILITY PLAN	UTILITY PLAN
	C-106	LANDSCAPING PLAN	LANDSCAPING PLAN
	C-107	EROSION & SEDIMENT CONTROL PLAN	EROSION & SEDIMENT CONTROL PLAN
	C-501	DETAILS	DETAILS
	C-502	DETAILS	DETAILS
	C-503	DETAILS	DETAILS

TO THE BEST OF OUR KNOWLEDGE, INFORMATION AND BELIEF, THE DRAWINGS AND SPECIFICATIONS
HEREIN CONFORM TO THE CITY OF SYRACUSE CONSTRUCTION CODE AND THE CITY OF SYRACUSE
ZONING ORDINANCES AND ALL APPLICABLE REGULATIONS AND ORDINANCES IN EFFECT AS OF THE DATE
OF THE ISSUANCE OF THESE DRAWINGS.

G-001



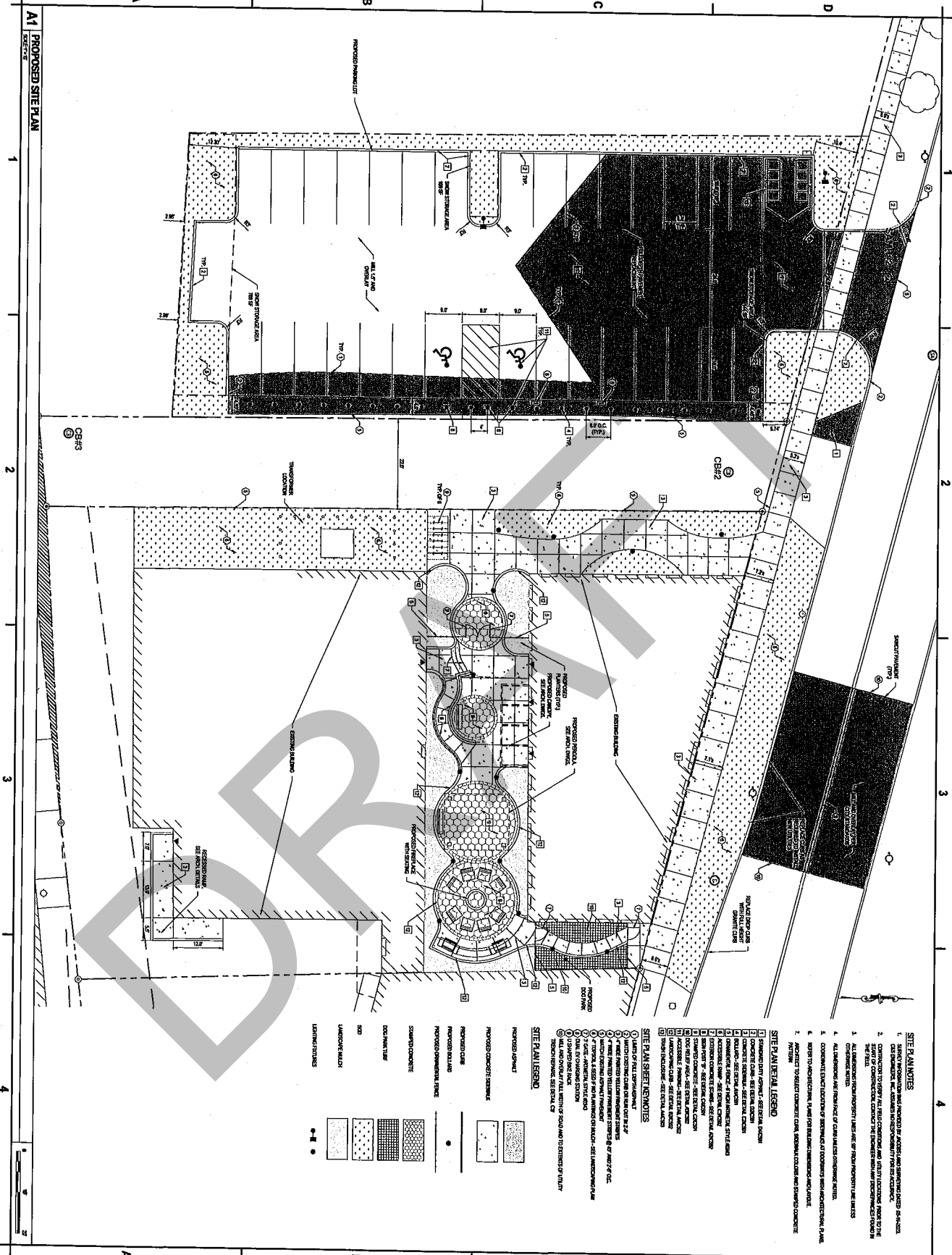
"0.408± ACRES"

3 Story Masonry Building

FAYETTE STREET

- DEMOLITION PLAN NOTES**
- CONTRACTOR TO OBTAIN A PERMIT FROM ALL LOCAL, STATE AND FEDERAL AGENCIES NECESSARY TO THE CONSTRUCTION OF THIS PROJECT.
 - CONTRACTOR SHALL INVESTIGATE ALL UTILITIES TO BE REMOVED, INCLUDING BUT NOT LIMITED TO, GAS, WATER, SEWER, AND TELEPHONE LINES. CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING ALL UTILITIES COMPANIES OF THE LOCATION AND DEPTH OF ALL UTILITIES TO BE REMOVED. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM ALL UTILITIES COMPANIES.
 - ALL UTILITIES TO BE REMOVED SHALL BE REMOVED IN ACCORDANCE WITH ALL LOCAL, STATE AND FEDERAL REGULATIONS.
 - CONTRACTOR SHALL MAINTAIN ALL UTILITIES TO REMAIN UNDISTURBED THROUGHOUT THE CONSTRUCTION OF THIS PROJECT.
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- DEMOLITION SHEET SYMBOLS**
- 1. REMOVE EXISTING CONCRETE FLOORING & BASEMENT
 - 2. REMOVE EXISTING ROOFING & SILLING
 - 3. REMOVE EXISTING EXTERIOR WALLS & PARTIAL EXTERIOR WALLS
 - 4. REMOVE EXISTING INTERIOR WALLS & PARTIAL INTERIOR WALLS
 - 5. REMOVE EXISTING PARTIAL EXTERIOR WALLS
 - 6. REMOVE EXISTING PARTIAL INTERIOR WALLS
 - 7. REMOVE EXISTING PARTIAL ROOFING
 - 8. REMOVE EXISTING PARTIAL ROOFING
 - 9. REMOVE EXISTING PARTIAL ROOFING
 - 10. REMOVE EXISTING PARTIAL ROOFING
 - 11. REMOVE EXISTING PARTIAL ROOFING
 - 12. REMOVE EXISTING PARTIAL ROOFING
 - 13. REMOVE EXISTING PARTIAL ROOFING
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 - 16. REMOVE EXISTING PARTIAL ROOFING
 - 17. REMOVE EXISTING PARTIAL ROOFING
 - 18. REMOVE EXISTING PARTIAL ROOFING
 - 19. REMOVE EXISTING PARTIAL ROOFING
 - 20. REMOVE EXISTING PARTIAL ROOFING

<p>C&S COMPANIES C&S Engineers, Inc. 488 Col. Bruce Collier Blvd. Syracuse, NY 13215-2000 Phone: 315-455-2000 Fax: 315-455-2000 www.candse.com</p>	<p>NOT FOR CONSTRUCTION</p>	<p>STATE OF NEW YORK ENGINEER 1117</p>	<p>BNZ1117, LLC, CASE 1117, LLC AND DANNAN REALTY, LLC LOFTS AT 1117 1117 & 1153 W. FAYETTE STREET SYRACUSE, NY</p>	<p>PROJECT: DEMOLITION PLAN DATE: 1/18/2014 DRAWN BY: E. DANIELS CHECKED BY: E. DANIELS IN CHARGE: E. DANIELS TITLE: PROJECT ENGINEER COMPANY: C&S COMPANIES, INC.</p>
				<p>C-101</p>



PROPOSED SITE PLAN

SCALE: 1" = 20'

DATE: 10/15/2014

PROJECT: BNZ117, LLC, CASE 1117, LLC AND DANNAN REALTY, LLC
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY

DESIGNED BY: EDWARDS
 CHECKED BY: EDWARDS
 DATE: 10/15/2014

NOT FOR CONSTRUCTION

**BNZ117, LLC , CASE 1117, LLC
 AND DANNAN REALTY, LLC
 LOFTS AT 1117
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY**

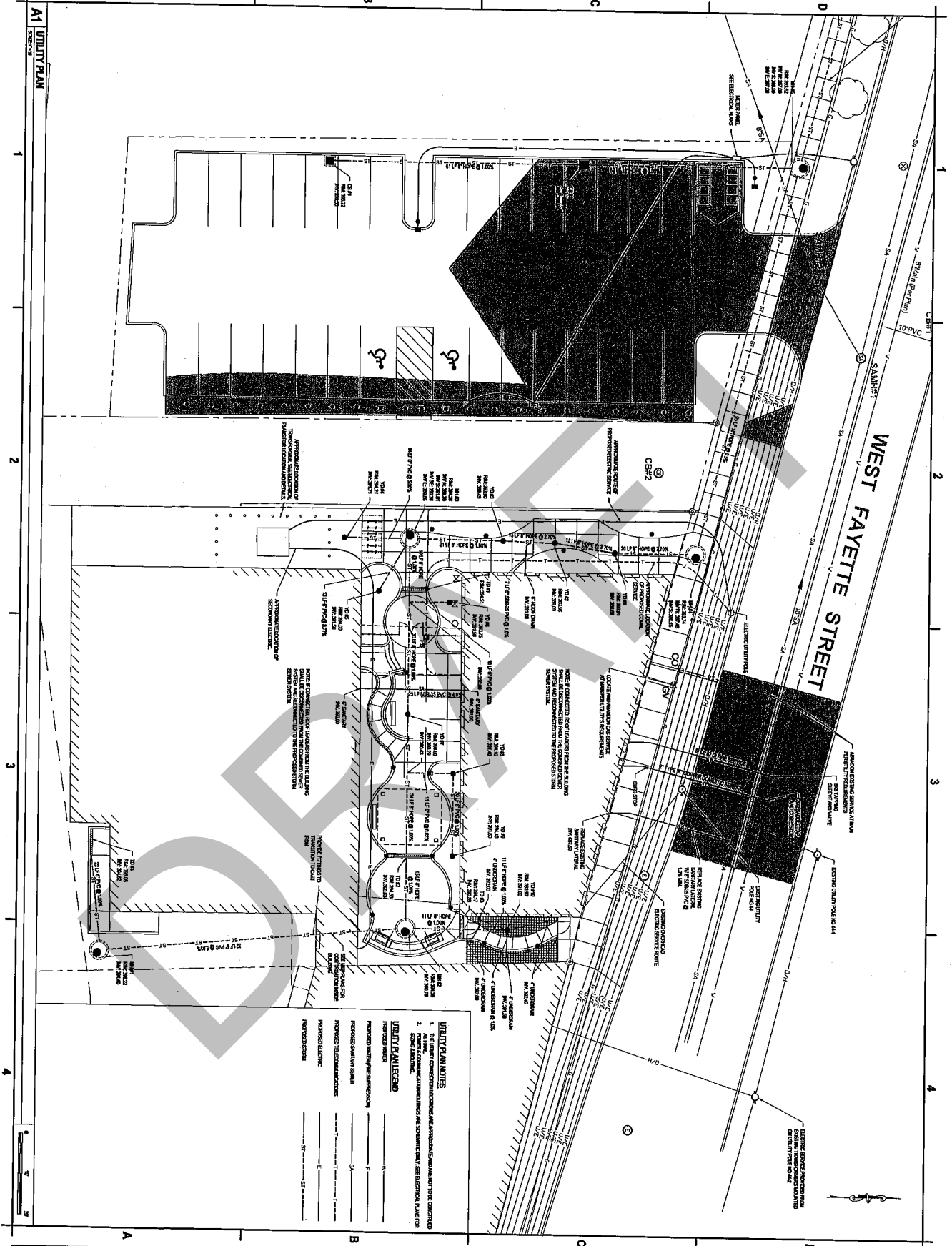
NOT FOR CONSTRUCTION

C&S COMPANIES

C&S Engineers, Inc.
 499 Col. Edwin Collins Bldg.
 Syracuse, NY 13202
 Phone: 315-455-5500
 Fax: 315-455-5507
 www.candse.com

C-102

SITE PLAN



UTILITY PLAN NOTES
 1. THE EXISTING CONDITIONS AND APPROVED AND ARE TO BE CONSIDERED AS SHOWN.
 2. THE EXISTING CONDITIONS AND APPROVED AND ARE TO BE CONSIDERED AS SHOWN.
 3. THE EXISTING CONDITIONS AND APPROVED AND ARE TO BE CONSIDERED AS SHOWN.

UTILITY PLAN LEGEND

PROPOSED WATER MAINS
 PROPOSED SEWER MAINS
 PROPOSED GAS MAINS
 PROPOSED ELECTRICAL MAINS
 PROPOSED TELEPHONE MAINS
 PROPOSED CABLE MAINS

PROJECT NO.	AZ01100
DATE	NOVEMBER 2013
DRAWN BY	E. BROWN
CHECKED BY	E. BROWN
SCALE	AS SHOWN
NO. OF SHEETS	1
TOTAL NO. OF SHEETS	1
DESIGNED BY	E. BROWN
DATE	NOVEMBER 2013
SCALE	AS SHOWN
NO. OF SHEETS	1
TOTAL NO. OF SHEETS	1

**BNZ117, LLC, CASE 1117, LLC
 AND DANNAN REALTY, LLC
 LOFTS AT 1117
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY**

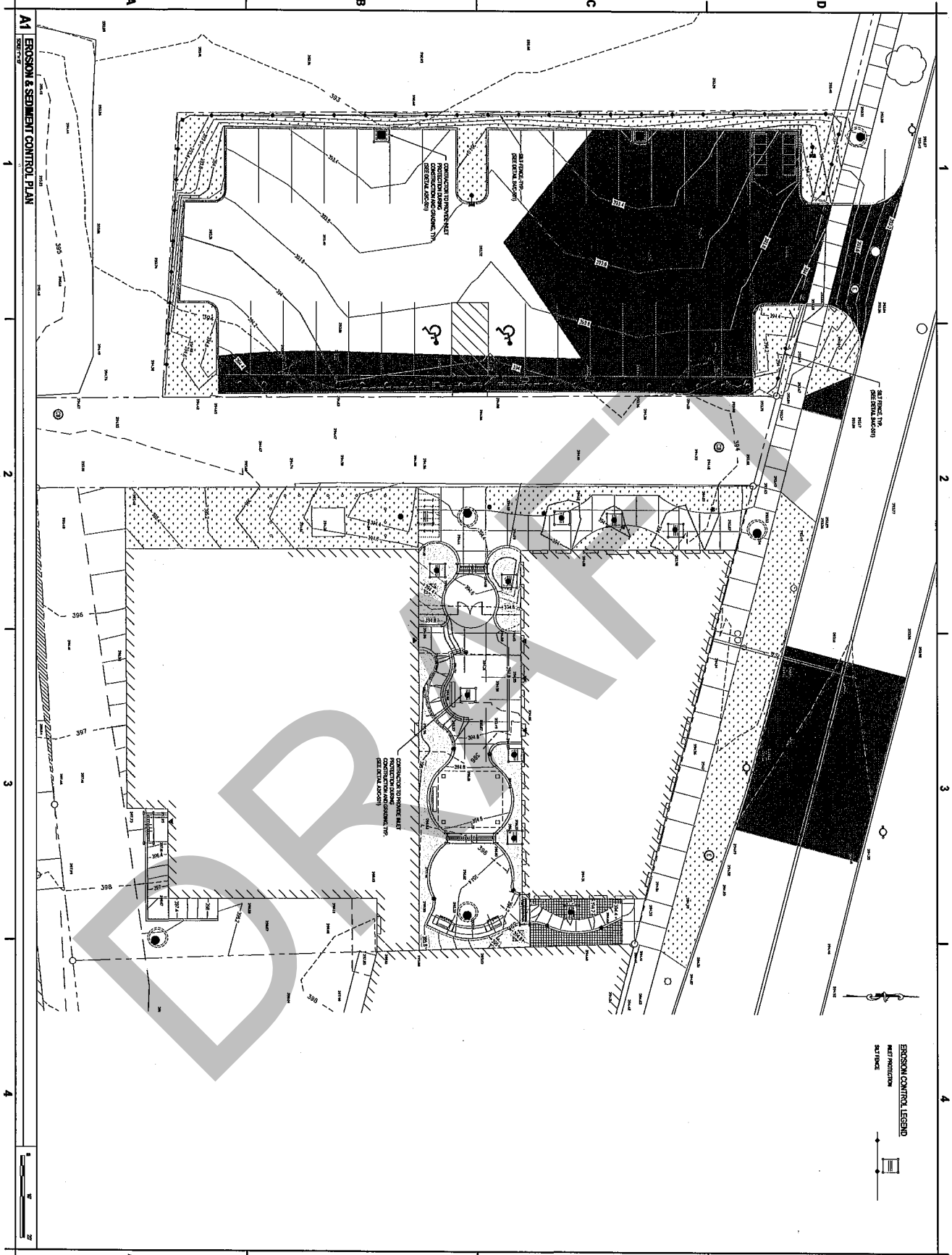


NOT FOR CONSTRUCTION

CBS COMPANIES

CBS Engineers, Inc.
 489 Col. Ellen Collins Bldg.
 Syracuse, New York 13212
 Phone: 315-455-8887
 Fax: 315-455-8887
 www.cbseng.com

UTILITY PLAN
 C-105



A1 EROSION & SEDIMENT CONTROL PLAN

EROSION CONTROL LEGEND
 SILT FENCE TYPE 1
 EROSION BLANKET
 GRASS

NO.	DATE	DESCRIPTION	BY	CHECKED BY
1	NOVEMBER 2013	ISSUED FOR PERMITS	ML OTT	E. DANIEL
PROJECT NO. 1117 DRAWN BY: ML OTT CHECKED BY: E. DANIEL DESIGNER: E. DANIEL PROJECT LOCATION: 1117 W. FAYETTE STREET SYRACUSE, NY 13215 DRAWING SCALE: AS SHOWN EXPIRES: 12/31/2014				

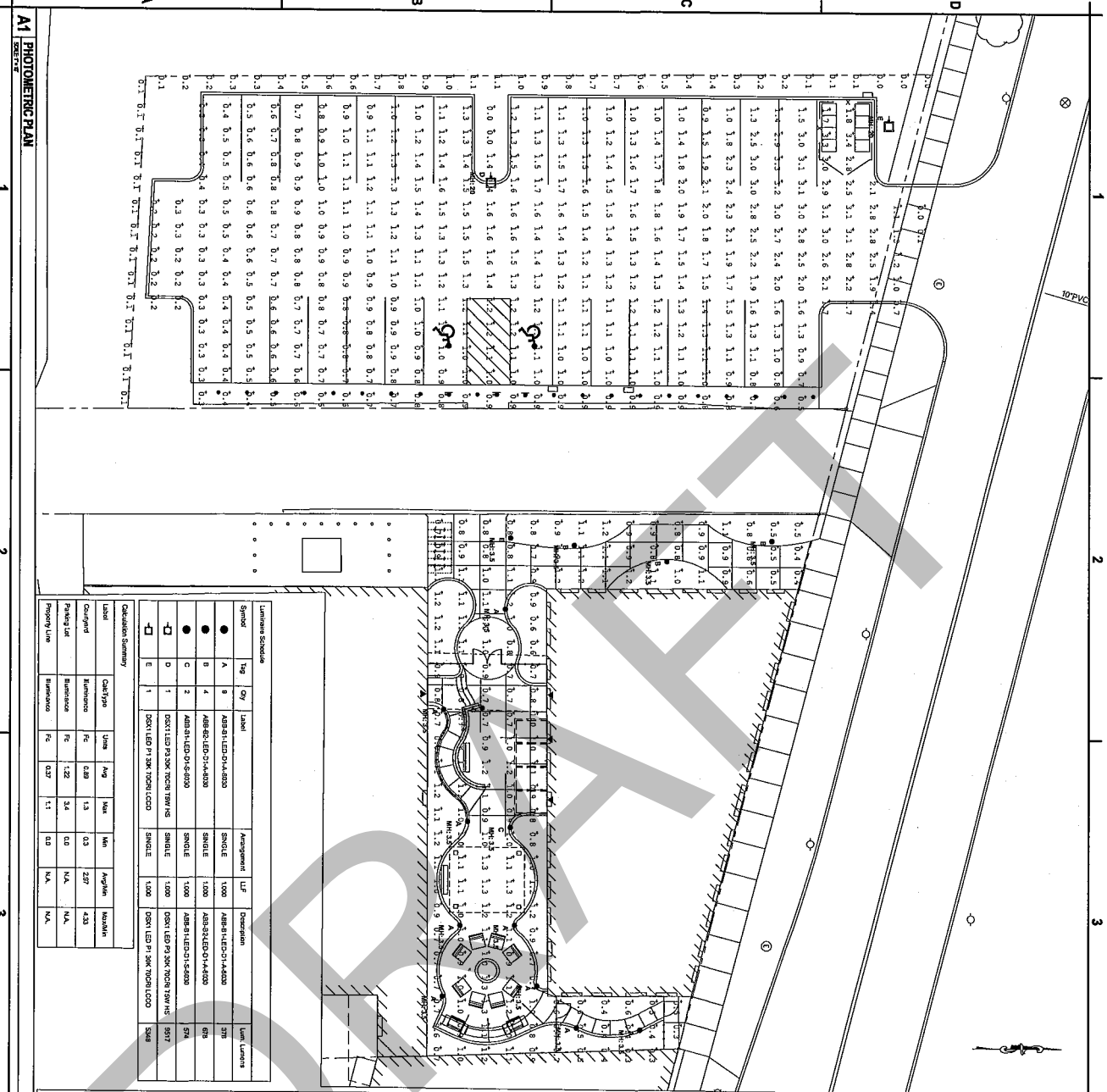
**BNZ1117, LLC, CASE 1117, LLC
 AND DANNAN REALTY, LLC
 LOFTS AT 1117
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY**



NOT FOR CONSTRUCTION

CES COMPANIES
 CAS Engineers, Inc.
 1117 W. FAYETTE STREET
 SYRACUSE, NEW YORK 13215
 PHONE: 315-452-5877
 FAX: 315-452-5878
 WWW.CASCOMPANIES.COM

C-108



Luminaire Schedule	Symbol	Tag	Qty	Label	Arrangement	LF ²	Description	Unit Lumens
A	●	A8B-S1-LED-D1-A-4000	1000	A8B-S1-LED-D1-A-4000	SINGLE	1000	A8B-S1-LED-D1-A-4000	378
B	●	A8B-S1-LED-D1-A-4000	1000	A8B-S1-LED-D1-A-4000	SINGLE	1000	A8B-S1-LED-D1-A-4000	378
C	●	A8B-S1-LED-D1-A-4000	1000	A8B-S1-LED-D1-A-4000	SINGLE	1000	A8B-S1-LED-D1-A-4000	378
D	□	DSCT-LED P1 30K TRN3 COCO	1000	DSCT-LED P1 30K TRN3 COCO	SINGLE	1000	DSCT-LED P1 30K TRN3 COCO	597
E	□	DSCT-LED P1 30K TRN3 COCO	1000	DSCT-LED P1 30K TRN3 COCO	SINGLE	1000	DSCT-LED P1 30K TRN3 COCO	597

Calculation Summary	Qty	Avg	Min	Max	Margin
Occupant	100	1.3	0.3	2.07	43%
Parking Lot	122	3.4	0.0	N/A	N/A
Property Line	127	1.1	0.0	N/A	N/A

D-Series Size 1 LED Area Luminaire

COOPER

AMBER LIGHTS

Inventory

Item	Quantity	Unit
A8B-S1-LED-D1-A-4000	1000	Each
DSCT-LED P1 30K TRN3 COCO	1000	Each

PHOTOMETRIC PLAN

C-109

**BNZ117, LLC, CASE 1117, LLC AND DANNAN REALTY, LLC
 LOFTS AT 1117
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY**

NOT FOR CONSTRUCTION

C&S Companies
 C&S Engineers, Inc.
 480 Colburn Center Bldg
 5900 Erie Blvd E
 Syracuse, NY 13226
 Phone: 315-452-5000
 Fax: 315-452-5001
 www.candc.com

<p>D</p> <p>GENERAL NOTES:</p> <p>THE FOLLOWING SECTION CONTROL PROCEDURE SHALL BE OBSERVED BY THE CONTRACTOR:</p> <ol style="list-style-type: none"> 1. INITIAL TEMPORARY SIGN ERECTION IS SHOWN ON THE PLAN AND ALL EXISTING EXISTING SIGN SHALL BE REMOVED AND THE SIGN SHALL BE REERECTED IN THE SAME LOCATION AS SHOWN ON THE PLAN. 2. THE INITIAL SIGN SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 3. THE INITIAL SIGN SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 4. ALL SIGN FOUNDATIONS SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD. 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD. 7. ALL SIGN FOUNDATIONS SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 8. ALL SIGN FOUNDATIONS SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 9. ALL SIGN FOUNDATIONS SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 10. ALL SIGN FOUNDATIONS SHALL BE ERECTED TO THE FULL HEIGHT AND WIDTH AS SHOWN ON THE PLAN. 	<p>C1</p> <p>GENERAL NOTES</p> <p>1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p> <p>10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE SIGN FOUNDATIONS TO REMAIN IN PLACE THROUGHOUT THE CONSTRUCTION PERIOD.</p>	<p>B1</p> <p>NOT USED</p>	<p>A1</p> <p>BOLLARD DETAIL</p>
<p>D2</p> <p>CONCRETE CURB</p>	<p>C2</p> <p>CONCRETE SIDEWALK</p>	<p>B2</p> <p>NOT USED</p>	<p>A2</p> <p>FILTER SACK INLET PROTECTION</p>
<p>D3</p> <p>TYPICAL CONCRETE TO ASPHALT DETAIL</p>	<p>C3</p> <p>TYPICAL SILT FENCE DETAIL</p>	<p>B3</p> <p>NOT USED</p>	<p>A3</p> <p>NOT USED</p>
<p>D4</p> <p>ASPHALT PAVEMENT SECTION</p>	<p>C4</p> <p>SIGN POST 'B'</p>	<p>B4</p> <p>TYPICAL SILT FENCE DETAIL</p>	<p>A4</p> <p>NOT USED</p>

NOT FOR CONSTRUCTION

C&S Engineers, Inc.
 489 Col. Egan Court Blvd.
 Syracuse, NY 13215-0000
 Phone: 315-455-0000
 Fax: 315-455-0001
 www.candse.com

**BNZ117, LLC , CASE 1117, LLC
 AND DANNAN REALTY, LLC
 LOFTS AT 1117
 1117 & 1153 W. FAYETTE STREET
 SYRACUSE, NY**

C-501

DETAILS



Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

41

February 2, 2024

Jacob R. Dishaw
Zoning Administrator

Meira Hertzberg
Zoning Attorney

Cristian Toellner
Zoning Planner II

Zhitong Wu
Zoning Planner II

Haohui Pan
Zoning Planner I

Patrick Voorheis
Zoning Planner I

Hon. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: SP-23-15

Special Permit for establishing a new parking lot (30 parking spaces) with site and landscaping improvements.

Dear Ms. McBride,

On January 22, 2024, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No members of the public spoke in favor nor in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration. The City Planning Commission recommends that the Common Council conditionally approve the project and ensure compliance with comments from the City of Syracuse Transportation Planner and Onondaga County Planning Board. All conditions are explicitly stated in the resolution.

Sincerely,

Jacob R. Dishaw
Zoning Administrator

Owner & Applicant: 1153 Owner, LLC (Owner)
449 S. Salina St.
Syracuse, New York 13202
1117 MGMT, LLC (Applicant)
451 S. Warren St.
Syracuse, New York 13202

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Office of Zoning Administration 300 South State Street, Suite 700 Syracuse, NY 13202
Office: 315 448 8640 | zoning@syr.gov | www.syr.gov

26



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

42

February 2, 2024

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Eric Ennis

**Deputy Commissioner of
Planning & Sustainability**
Owen Kerney

**Deputy Commissioner of
Code Enforcement**
Jake Dishaw

**Re: Legislation Request – Authorization to Amend Ordinance 2022-291
regarding delegation of Environmental Review Certifying Officer**

Dear Clerk McBride:

Please prepare legislation to be introduced at the February 26, 2024 Common Council meeting on behalf of the Department of Neighborhood and Business Development amending ordinance 2022-291 to delegate Simone S. Jordan, Director of Housing & Neighborhood Planning, the authority to carry out the responsibilities of Environmental Review Certifying Officer as provided in 24 C.F.R. Part 58, NYS Homes and Community Renewal Procure its related Federal authorities listed in Sections 58.5 and 58.6, Section 10 National Environmental Policy Act (NEPA), and its related provisions in 40 CFR parts 1500 through 1508.

As the delegated certifying officer, Ms. Jordan is also authorized to, and accepts on behalf of the City of Syracuse, the jurisdiction of the federal and state courts for the enforcement of all these responsibilities. The effective date of this delegation is immediate and shall run until the end of Mayor Ben Walsh's term in office, unless otherwise revoked or authorized by the Common Council. The authority delegated is not subject to sub-delegation.

I am happy to answer any questions at x8743 or via email at msczpanski@syr.gov.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

https://cityofsyracuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization to Amend 2022-291 - ERR Certifying Officer- 02.02.2024.docx

**Department of Neighborhood
& Business Development**
201 E Washington Street
Suite 600

GROWTH. EQUITY. OPPORTUNITY FOR ALL.

30

ORDINANCE AUTHORIZING A PUBLIC HEARING CONCERNING THE CITY OF SYRACUSE FIFTH YEAR ACTION PLAN (2024-2025) AND THE CITY OF SYRACUSE'S APPLICATIONS FOR FISCAL YEAR 2024-2025 (YEAR 50) PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, EMERGENCY SOLUTIONS GRANT, HOME INVESTMENT PARTNERSHIP GRANT PROGRAM, AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS GRANT PROGRAM

WHEREAS, the rules and regulations promulgated by the Federal Department of Housing and Urban Development for Community Development Block Grant funds require that a public hearing be held to obtain the views of citizens with respect to a municipality's participation in the proposed Community Development Block Grant Program, Emergency Solutions Grant Program, HOME Investment Partnership Grant Program and Housing Opportunities for Persons with Aids Grant Program; NOW, THEREFORE,

BE IT ORDAINED, that the City Clerk be and hereby is authorized and directed to publish a notice of public hearing to be held by this Common Council to be held in Van B. Robinson Common Council Chambers, Third Floor City Hall, 233 E. Washington Street, Syracuse, New York 13202 at 5:30 p.m. on Monday March 11, 2024, with respect to the City of Syracuse's Fifth Year Action Plan (2024-2025) and the City of Syracuse's applications for Fiscal Year 2024-2025 (Year 50) programs as follows: Community Development Block Grant Program (\$4,906,360.00), HOME Investment Partnership Grant Program (\$1,565,122.00), Emergency Solutions Grant (ESG) (\$435,488.00), and Housing Opportunities for Persons with AIDS

(HOPWA) (\$412,909.00), a copy of the draft budgets for these programs for Year 50 is attached hereto as Exhibit "A"; and

BE IT FURTHER ORDAINED, that said public hearing will be held in accordance with the General Municipal Law of the State of New York and notice of such hearing shall be published in the official newspaper of the City of Syracuse at least ten (10) days prior to the date of the public hearing, exclusive of the date the hearing is actually held; and

BE IT FURTHER ORDAINED, that the City Clerk shall arrange for a stenographer to transcribe the public hearing.

DRAFT



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

43-44

February 12, 2024

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Re: Legislation Request – City of Syracuse’s Fifth Annual Action Plan (2024-25) with Draft Budgets for New CDBG, ESG, and HOME Allocations (Year 50)

Dear Clerk McBride:

Please prepare legislation to be introduced at the February 26, 2024 Common Council meeting on behalf of the Department of Neighborhood and Business Development approving the Draft City of Syracuse Fifth Year Action Plan (2024-2025) with Budgets (Program Year 50). The Action Plan is both a Plan and an application to the U.S. Department of Housing and Urban Development (HUD) containing allocations for four separate block grants conditioned on the receipt of the expected amounts below. Draft Year 50 budget allocations listed by program and agency name for the three primary block grants (CDBG, ESG, and HOME) can be found attached.

- Community Development Block Grant (CDBG): \$4,906,360
- Home Investment Partnership (HOME): \$1,565,122
- Emergency Solutions Grant (ESG): \$435,488
- Housing Opportunities for Persons with AIDS (HOPWA): \$412,909

The draft amounts reflect expected Year 50 awards based on actual awards in the current program year. Final Year 50 awards are contingent upon completion of the Annual Action Plan public comment and approval processes outlined here, and receipt of formal award notices from HUD.

There is a 30-day public comment period, which will begin January 5, 2024 and end at 11:59 pm on February 4, 2024. The Department held its annual public comment meeting on the Action Plan and proposed budgets on Tuesday, January 23, 2024 at 5:30 pm. We request that at its upcoming meeting, the Council authorize a public hearing on the item to take place at a time to be determined by the City Clerk.

I am happy to answer any questions at x8743 or via email at mzczpanski@syr.gov.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syr.gov

[https://cityofsyrcuse.ny.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - HUD Y50 Allocations and 5th Annual Action Plan - 01.24.2024.docx](https://cityofsyrcuse.ny.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative%20Request%20Letters/Legislative%20Letter%20-%20HUD%20Y50%20Allocations%20and%205th%20Annual%20Action%20Plan%20-%2001.24.2024.docx)

40

DRAFT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM BUDGET
Year 50 (2024-25) - City of Syracuse

AGENCY	PROGRAM	PY49 ALLOCATED	PY49 REQUESTED	PY50 PROPOSED	% of TOTAL
PROMOTE & PRESERVE STABLE, AFFORDABLE HOUSING					
ARISE, Inc.	Evaluation/Prevention	\$ 33,210	\$ -	\$ -	0.0%
ARISE, Inc.	Housing Referral and Advocacy Program *	\$ 27,760	\$ 49,047	\$ 26,000	0.5%
Blueprint 15, Inc.	HTF Rental Repair Program	\$ 49,560	\$ -	\$ -	0.0%
Catholic Charities of Onondaga County	CCBC Homeless Prevention, Direct Assistance & Staffing *	\$ 137,770	\$ -	\$ -	0.0%
CNY Fair Housing	Housing Rights Education, Advocacy, and Enforcement *	\$ 77,310	\$ 113,000	\$ 72,671	1.5%
CNY Fair Housing	Analysis of Impediments Planning & Report *	\$ 0	\$ 35,000	\$ 35,000	0.7%
CNY Fair Housing	Tenants Rights Organizing, Advocacy, & Education *	\$ 0	\$ 75,000	\$ 48,564	1.0%
Empire Housing and Development Corp.	City of Syracuse Revitalization Strategy	\$ 87,720	\$ 125,000	\$ 87,720	1.8%
Greater Syracuse Tenants Network	Tenant Support in Low Income Housing *	\$ 42,621	\$ 54,400	\$ 32,000	0.7%
Habitat for Humanity, Inc.	Aging in Place	\$ -	\$ 53,624	\$ -	0.0%
Home HeadQuarters, Inc.	Closing Cost Assistance (CCA)	\$ 247,790	\$ 150,000	\$ 150,000	3.1%
Home HeadQuarters, Inc.	Syracuse Homeowner Assistance Program (SHARP)	\$ 247,790	\$ 350,000	\$ 350,000	7.1%
Home HeadQuarters, Inc.	Syracuse Model Neighborhood Corporation (SMNC)	\$ 47,580	\$ 50,000	\$ 48,580	1.0%
Home HeadQuarters, Inc.	Urgent Care	\$ 1,333,890	\$ 2,000,000	\$ 1,352,987	27.6%
Hopeprint, Inc.	Next Initiative *	\$ 30,240	\$ 50,000	\$ -	0.0%
Housing Ybions Unlimited, Inc.	Housing Stability Program *	\$ 29,740	\$ 40,000	\$ 27,200	0.6%
Interfaith Works of CNY	Community Integration *	\$ 90,492	\$ 98,521	\$ 84,188	1.7%
NEHDA Inc.	Tenant Housing Counseling and Relocation Support	\$ 74,830	\$ 79,260	\$ 74,850	1.5%
Welch Terrace	Welch Terrace Housing Coordination *	\$ 9,910	\$ 10,000	\$ 9,299	0.2%
YWCA of Syracuse & Onondaga County, Inc.	Women's Residence Program *	\$ 24,780	\$ 50,000	\$ 23,210	0.5%
NBD Distressed Property	Vacant Property Remediation: Rehab & Demo	\$ 198,232	\$ 198,237	\$ 194,372	4.0%
SUBTOTAL SAFE & AFFORDABLE HOUSING		\$ 2,797,230	\$ 3,581,029	\$ 2,616,511	53%
BUILD FAMILY WEALTH & PROMOTE ECONOMIC INCLUSION					
Boys and Girls Club of Syracuse	Workforce Readiness Program *	\$ 19,820	\$ 28,161	\$ 18,600	0.4%
Catholic Charities of Onondaga County	CC Empowerment Program * φ	\$ 0	\$ 213,165	\$ 90,000	1.8%
CenterState CEO Foundation	WorkTrain - Syracuse Surge Programming *	\$ 43,410	\$ 56,811	\$ 40,339	0.8%
Home HeadQuarters, Inc.	Homeownership Center at HHQ	\$ 163,790	\$ 175,000	\$ 165,000	3.4%
Jubilee Homes of Syracuse Inc.	Workforce Development	\$ 109,030	\$ 293,436	\$ 136,720	2.8%
OnPoint For College	Career Services Program *	\$ 17,290	\$ 17,500	\$ 16,200	0.3%
WeaCare Inc. DBA, Upwards	BOOST (Business Operations & Optimization Support Tools) φ	\$ -	\$ 185,000	\$ -	0.0%
SUBTOTAL CREATE FAMILY WEALTH & PROMOTE ECONOMIC INCLUSION		\$ 383,340	\$ 988,273	\$ 466,867	10%
CREATE VIBRANT, RESILIENT NEIGHBORHOODS					
Dunbar Association, Inc.	Community Based Senior Services *	\$ 0	\$ 15,400	\$ 5,000	0.1%
Dunbar Association, Inc.	Community Based Youth Services *	\$ 23,890	\$ 29,125	\$ 22,396	0.5%
Huntington Family Centers, Inc.	Youth Afterschool and Summer Program *	\$ 34,690	\$ 61,948	\$ 32,300	0.7%
PEACE, Inc.	Let Me Be Great	\$ 29,740	\$ 49,000	\$ 27,821	0.6%
SMNF, Inc. dba Syracuse Community Connections	Community Center Programming	\$ 282,980	\$ 505,365	\$ 281,000	5.7%
Syracuse Meridian Community Center	Community Center Programming	\$ 312,220	\$ 645,544	\$ 313,000	6.4%
Westcott Community Center	Community Center Programming *	\$ 103,080	\$ 269,180	\$ 95,795	2.0%
YWCA of Syracuse & Onondaga County, Inc.	Youth Leadership and Development Program *	\$ 14,280	\$ 15,000	\$ 13,395	0.3%
SUBTOTAL CREATE VIBRANT, RESILIENT NEIGHBORHOODS		\$ 800,880	\$ 1,880,659	\$ 791,710	16%
ADMINISTRATIVE					
City of Syracuse NBD	NBD Administration (20%)	\$ 981,272	\$ 1,449,338	\$ 981,272	20.0%
	Unallocated *	\$ -	\$ 50,000	\$ 50,000	1.0%
GRAND TOTALS		\$ 4,906,360	\$ 7,246,691	\$ 4,906,360	100.00%

* Program is subject to 15% Public Services Cap
 φ New Program

DRAFT EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM BUDGET
Year 50 (2024-25) - City of Syracuse

AGENCY	PROGRAM	ESG CATEGORY	YEAR 49 ALLOCATED	YEAR 50 REQUESTED	YEAR 50 PROPOSED
Catholic Charities	Housing Diversion	Homeless Prevention	\$ 50,442.00	\$ -	\$ -
Hiscock Legal Aid Society	Homeless Prevention Legal Services	Homeless Prevention	\$ 76,634.00	\$ 136,255.00	\$ 78,000.00
In My Father's Kitchen	Under the Bridge Street Outreach	Street Outreach	\$ 60,530.00	\$ 65,960.00	\$ 61,700.00
Interfaith Works	Housing Stabilization/Case Management	Homeless Prevention	\$ 26,447.00	\$ 75,448.00	\$ -
Liberty Resources Inc.	DePalmer House	Transitional	\$ 15,138.00	\$ 26,685.00	\$ 17,000.00
Rescue Mission	HIS Team	Street Outreach	\$ 30,265.00	\$ 55,000.00	\$ 33,303.00
The Salvation Army	Youth Services RRH	Rapid Rehousing	\$ 46,825.00	\$ 46,825.00	\$ 46,825.00
The Salvation Army	HALE	Rapid Rehousing	\$ 38,322.00	\$ 100,000.00	\$ 90,000.00
Volunteer Lawyers Project	Eviction Defense Program	Homeless Prevention	\$ 58,110.00	\$ 88,782.00	\$ 76,000.00
NBD	NBD Administration	Administration	\$ 32,660.00	\$ 32,660.00	\$ 32,660.00
TOTAL EXPECTED			\$ 435,488.00	\$ 627,615.00	\$ 435,488.00

DRAFT

**DRAFT HOME PROGRAM BUDGET
Year 50 (2024-25) - City of Syracuse**

Funded Activities for HOME Program Year 50	Year 49 Allocation	Year 50 Proposed
Certified Community Housing Development Organizations - CHDO Operating Assistance (5% Max.)‡	\$ 53,474	\$ 78,256
<i>Home Headquarters</i>	\$ -	\$ -
<i>Covenant Housing</i>	\$ 10,000	\$ 10,000
<i>Jubilee Homes of Syracuse, Inc.</i>	\$ 43,474	\$ 68,256
CHDO Generated Activities - (15% Min.)‡	\$ 234,768	234,768
<i>CHDO-Eligible Construction Activities</i>		
Developer Subsidies and Direct Homebuyer Assistance	\$ 1,177,565	\$ 1,116,465
HOME Administration - (10% Max.)‡	\$ 156,512	\$ 156,512
TOTAL HOME INVESTMENT PARTNERSHIP FUND ALLOCATION FROM HUD	\$ 1,565,122	\$ 1,565,122
‡Mandated by HOME regulations		
Estimated Program Income Program Year 50 (If received, will be allocated to developer subsidies.)	\$ 57,197	\$20,879.00
Total PY 50 Allocation (Including Program Income)	\$ 1,622,319	\$ 1,586,001

DRAFT

Ordinance No.

2024

**ORDINANCE AMENDING ORDINANCE
NO. 390-2021 AS LAST AMENDED BY
ORDINANCE NO. 131-2023 AUTHORIZING
THE COMMISSIONER OF ASSESSMENT
TO RETAIN AN APPRAISER**

BE IT ORDAINED, that Ordinance No. 390-2021 as last amended by Ordinance No. 131-2023 is hereby further amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of the real estate appraiser listed below pursuant to the aforementioned section; NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment be and he hereby is authorized to retain the appraiser listed below for the specified appraisal service relative to tax certiorari litigation regarding the property at 2922-2928 East Genesee Street, Syracuse, New York for tax years 2017/18, 2018/19, 2019/20, 2020/21, 2021/2022, 2022/2023, and 2023/2024:

APPRAISER

PROPERTY ADDRESS

Colliers International Valuation and Advisory Services
(formerly CNY Pomeroy Appraisers, Inc.)

2922-2928 East Genesee Street
Syracuse, New York

; and

BE IT FURTHER ORDAINED, that the authorized cost for the appraisal services shall include a fee of \$10,000.00 for a complete self-contained, trial ready appraisal, the additional fee of \$300.00 per hour authorized for pretrial preparation and Court testimony, and payments for reimbursement of necessary expenses relative to such appraisal.

_____ = new material



DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

45

February 9, 2024

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation- Amendment of Ordinance No. 131-2023

Dear Ms. McBride:

The Department of Assessment requests that Ordinance Number 131 of 2023, which amended Ordinance Number 390 of 2021, which authorized the expenditure of \$10,000 (plus \$300.00 per hour for trial-related work) for CNY Pomeroy Appraisers, Inc. to prepare a trial-ready appraisal report of 2922-28 East Genesee Street for tax years 2017/18, 2018/19, 2019/20, 2020/21, 2021/22, 2022/23 and 2023/24 be amended to reflect a change in ownership. CNY Pomeroy Appraisers, Inc. is now Colliers International Valuation and Advisory Services.

All other portions of the item shall remain the same.

Sincerely,

Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

37

Ordinance No.

2024

**ORDINANCE AUTHORIZING THE
COMMISSIONER OF ASSESSMENT
TO RETAIN AN APPRAISER**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of the real estate appraiser listed below pursuant to the aforementioned section; NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment be and he hereby is authorized to retain the appraiser listed below for the specified appraisal service relative to tax certiorari litigation regarding the property at 759 Irving Avenue, Syracuse, New York (Tax Parcel No. 049.-09-08.2) for tax years 2019/2020, 2020/2021, 2021/2022, 2022/2023, 2023/2024, and 2024/2025:

APPRAISER

PROPERTY ADDRESS

Bruckner, Tillett, Rossi, Cahill & Associates

759 Irving Avenue,
Syracuse, New York
(Tax Parcel No. 049-09-08.2)

; and

BE IT FURTHER ORDAINED, that the authorized cost for the appraisal services shall include a fee of \$16,500.00 for a self-contained trial ready report with the additional fee of \$300.00 per hour authorized for pretrial preparation and Court testimony, and payments for reimbursement of necessary expenses relative to such appraisal.



DEPARTMENT OF ASSESSMENT

46

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2024

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation- Retain an Appraiser

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to retain Bruckner, Tillett, Rossi, Cahill & Associates to appraise the properties at 739 Irving Avenue (Tax Parcel 049.-09-08.2) and 808 South Crouse Avenue (Tax Parcel 049.-09-08.1) for property tax litigation encompassing the 2019/2020, 2020/2021, 2021/2022, 2022/2023, 2023/2024, and 2024/2025 tax years.

The ordinance should authorize a fee of \$16,500 for a self-contained, trial-ready report, as well as \$200.00 per hour for trial preparation and testimony. The fee will be charged to account number 13550.01.541500.

Sincerely,

Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

36

Ordinance No.

2024

**ORDINANCE AUTHORIZING CORRECTION OF
TAX ROLLS**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

DRAFT

-- IS --

-- SHOULD BE --

D'Addario, Michael A.
112 Kenwick Dr. and Listman Ave.
0347001400
012.-09-51.0
LAND - \$15,100
FULL - \$86,000
OL005 - 120 UNITS - \$638.40
ALL OTHER CHARGES AS BILLED

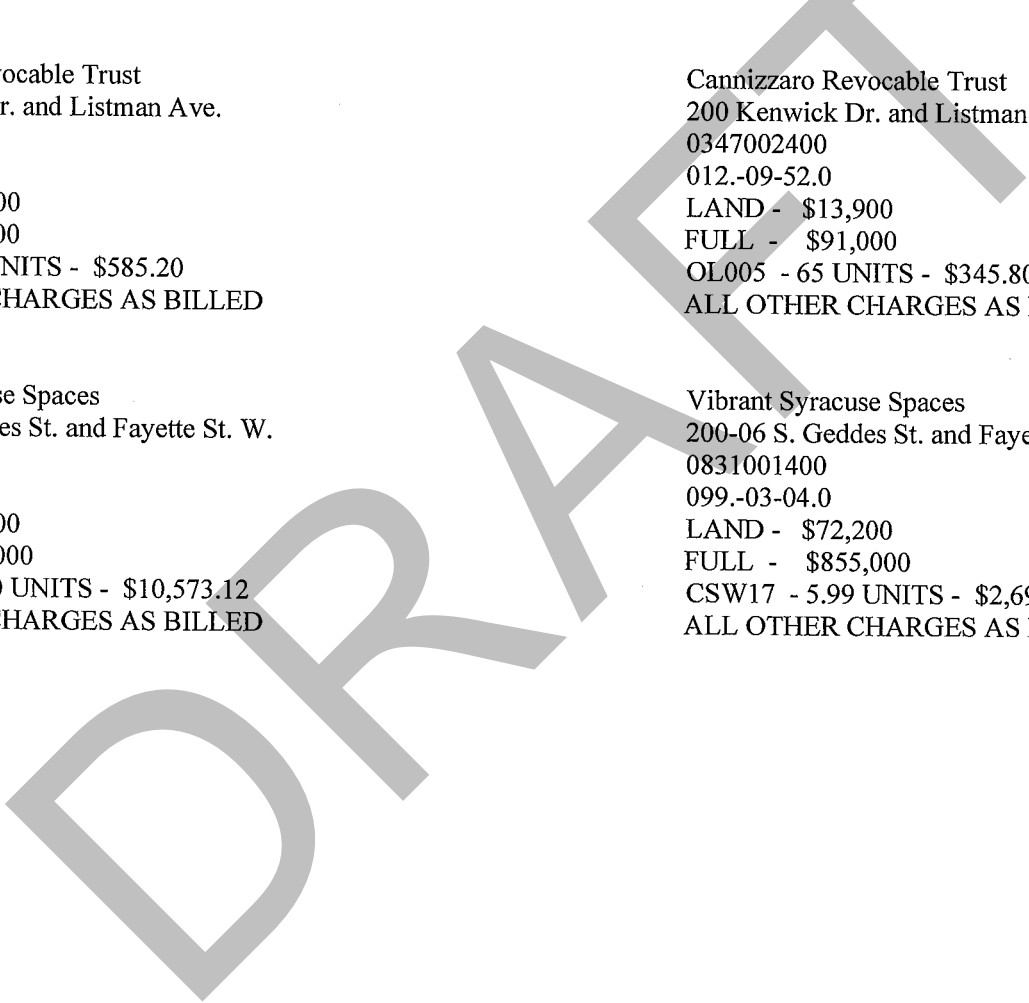
D'Addario, Michael A.
112 Kenwick Dr. and Listman Ave.
0347001400
012.-09-51.0
LAND - \$15,100
FULL - \$86,000
OL005 - 70.50 UNITS - \$375.06
ALL OTHER CHARGES AS BILLED

Cannizzaro Revocable Trust
200 Kenwick Dr. and Listman Ave.
0347002400
012.-09-52.0
LAND - \$13,900
FULL - \$91,000
OL005 - 110 UNITS - \$585.20
ALL OTHER CHARGES AS BILLED

Cannizzaro Revocable Trust
200 Kenwick Dr. and Listman Ave.
0347002400
012.-09-52.0
LAND - \$13,900
FULL - \$91,000
OL005 - 65 UNITS - \$345.80
ALL OTHER CHARGES AS BILLED

Vibrant Syracuse Spaces
200-06 S. Geddes St. and Fayette St. W.
0831001400
099.-03-04.0
LAND - \$72,200
FULL - \$855,000
CSW17 - 23.50 UNITS - \$10,573.12
ALL OTHER CHARGES AS BILLED

Vibrant Syracuse Spaces
200-06 S. Geddes St. and Fayette St. W.
0831001400
099.-03-04.0
LAND - \$72,200
FULL - \$855,000
CSW17 - 5.99 UNITS - \$2,695.02
ALL OTHER CHARGES AS BILLED





DEPARTMENT OF ASSESSMENT

47

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2024

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

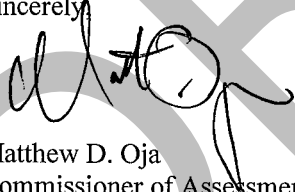
Re: Request for Legislation – Correction of Records

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the changes to the 2023/2024 assessment roll outlined in Appendix "A" (attached).

These properties have been reviewed and we find that the corrections to be made are in order.

Sincerely,



Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270

assessment@syr.gov

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

35

Ordinance No.

2024

ORDINANCE AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF SYRACUSE AND MICHAEL J. LYNN, A CITY OF SYRACUSE WATER DEPARTMENT EMPLOYEE, RELATIVE TO THE SECOND FLOOR APARTMENT LOCATED ABOVE THE CITY OF SYRACUSE WATER GATE HOUSE ON THE PROPERTY LOCATED AT 20 WEST GENESEE STREET, SKANEATELES, NEW YORK 13152

WHEREAS, the Commissioner of Assessment has requested that this Common Council authorize a lease agreement between the City of Syracuse and Michael J. Lynn, an employee of the City of Syracuse Water Department relative to the second floor apartment located above the City of Syracuse Water Gate House on the property located at 20 West Genesee Street, Skaneateles, New York 13152: NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment, on behalf of the City of Syracuse, be and he hereby is authorized to execute a lease agreement under the following terms:

- (1) Michael J. Lynn, an employee of the City of Syracuse Water Department, shall lease from the City of Syracuse, the second floor apartment located above the City of Syracuse Water Gate House on the property located at 20 West Genesee Street, Skaneateles, New York 13152, as more fully described in the description attached hereto as Appendix "A"; and
- (2) The term of the lease shall be for two (2) years effective April 1, 2024 through March 31, 2026, with the option of two (2) additional two (2) year renewal periods subject to the approval of the Mayor and Common Council. The rent for the renewal periods shall be negotiated by the Commissioner of Assessment and subject to the approval of the Mayor and The Common Council; and
- (3) The rent shall be \$900.00 per month for the term of the lease, with payments due and payable on the first day of the month. The interest rate for late payments shall be twelve percent (12%); and

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content; and

BE IT FURTHER ORDAINED, that the lease payments shall be deposited in an account to be determined by the Commissioner of Finance.

DRAFT

EXHIBIT A

Excerpt from email correspondence from Assessment Commissioner David Clifford on 1/29/2019:

The apartment is located on the second floor of the Skaneateles Gate House, a one and one-half story poured concrete, brick and limestone structure addressed at 20 West Genesee Street in the Village next to the Sherwood Inn. The apartment has 2 bedrooms, 1 bath, a kitchen, den, Livingroom and dining room with around 1200 total square feet of area. It has been the custom to rent this flat to a Water Department employee, which makes sense given the time it would take someone to drive to Skaneateles from here in the event of an emergency. The rent has always been discounted to reflect this on-call status. The lease was just renewed for three years starting January 1, 2019. Currently the apartment is rented to Michael Lynn for \$600 per month.

DRAFT



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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2024

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – Authorizing Lease Agreement

Dear Ms. McBride:

The Department of Assessment requests that the Common Council authorize a Lease Agreement (“Lease”) for the second-floor apartment located above the City of Syracuse Water Gate House at 20 West Genesee Street, Skaneateles, New York, 13152, more particularly described in Exhibit “A”, attached hereto. The Lease is between the City of Syracuse (the “City”) and Michael J. Lynn (the “Tenant”). The Tenant has been leasing the space since May 1, 1993 and has been month-to-month since February, 2022.

The term of the Lease is two (2) years, commencing on April 1, 2024 and expiring on March 31, 2026.

The monthly rental amount to be paid under this Lease Agreement shall be Nine Hundred Dollars (\$900.00) per month for the term of the lease, due and payable on the first day of each month. (The City has traditionally offered discounted rent for the person in this position due to their on-site and on-call status.)

Tenant shall have two (2) two-year renewal options, to be exercised not less than ninety (90) days prior to the expiration of the then applicable term. Negotiated rent for renewal terms shall be subject to Common Council approval.

The interest on late payments shall be twelve percent (12%).

Sincerely,

Michael A. Lehmann
Deputy Commissioner of Asset Management and Valuation

Department of
Assessment
233 E. Washington St.
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
assessment@syr.gov

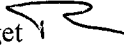
38



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: February 12, 2024
SUBJECT: Lease Agreement – Michael J. Lynn

Julie Castellitto
Assistant Director

On behalf of the Department of Assessment, I am requesting the City enter into a Lease Agreement (“Lease”) for the second-floor apartment located above the City of Syracuse Water Gate House at 20 West Genesee Street, Skaneateles, New York. 13152, more particularly described in Exhibit “A”, attached hereto. The Lease is between the City of Syracuse (the “City”) and Michael J. Lynn (the “Tenant”). The Tenant has been leasing the space since May 1, 1993 and has been month-to-month since February, 2022.

The term of the Lease is two (2) years, commencing on April 1, 2024 and expiring on March 31, 2026.

The monthly rental amount to be paid under this Lease Agreement shall be Nine Hundred Dollars (\$900.00) per month for the term of the lease, due and payable on the first day of each month. (The City has traditionally offered discounted rent for the person in this position due to their on-site and on-call status.)

Tenant shall have two (2) two-year renewal options, to be exercised not less than ninety (90) days prior to the expiration of the then applicable term. Negotiated rent for renewal terms shall be subject to Common Council approval.

The interest on late payments shall be twelve percent (12%).


Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



Mayor Ben Walsh
City of Syracuse, New York

FEB 14 2024
Date



DEPARTMENT OF ASSESSMENT

49

CITY OF SYRACUSE, MAYOR BEN WALSH

February 9, 2024

Matthew D. Oja
Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Michael A. Lehmann
Deputy Commissioner

Re: Request for Legislation to Authorize a Tax Exemption Agreement Pursuant to the New York State Private Housing Finance Law with a Housing Development Fund Corporation to be formed by Home Leasing, LLC. that should be known as Maria Regina Housing Development Fund Corporation, LLC.

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City of Syracuse to enter into a tax exemption agreement pursuant to Section 573 and Section 577 of Article 11 of the New York State Private Housing Finance Law and Section 402 of the New York State Not-For-Profit Corporation Law with a Housing Development Corporation to be formed by beneficial owner Home Leasing, LLC. to be known as Maria Regina Housing Development Fund Corporation, LLC. (the "Company"). The tax exemption agreement shall involve a portion of the property at 1024-1124 Court Street and Grant Boulevard (SBL 006.-10-01.6).

This exemption will enable the Company to rehabilitate 181 new units for Senior and Workforce housing. This agreement with the Company would be for a term of fifteen (15) years and would not exempt it from special assessments or charges on the properties. The Company's payments to the City would be calculated each year based on the standard shelter rent formula equal to \$550 per unit. This agreement also includes a fifteen (15) -year renewal option to be exercised by tenant via Common Council and Mayoral authorization.

Sincerely,

Matthew D. Oja
Commissioner of Assessment

**Department of
Assessment**
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270

assessment@syr.gov

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director


TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget 
DATE: February 12, 2024
SUBJECT: Tax Exemption Agreement –Maria Regina Housing Development Fund Corporation, LLC

On behalf of the Department of Assessment, I am requesting the City enter into a tax exemption agreement pursuant to Section 573 and Section 577 of Article 11 of the New York State Private Housing Finance Law and Section 402 of the New York State Not-For-Profit Corporation Law with a Housing Development Corporation to be formed by beneficial owner Home Leasing, LLC. to be known as Maria Regina Housing Development Fund Corporation, LLC. (the “Company”). The tax exemption agreement shall involve a portion of the property at 1024-1124 Court Street and Grant Boulevard (SBL 006,-10-01.6).

This exemption will enable the Company to rehabilitate 181 new units for Senior and Workforce housing. This agreement with the Company would be for a term of fifteen (15) years and would not exempt it from special assessments or charges on the properties. The Company’s payments to the City would be calculated each year based on the standard shelter rent formula equal to \$550 per unit. This agreement also includes a fifteen (15) year renewal option to be exercised by tenant via Common Council and Mayoral authorization.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Ben Walsh
City of Syracuse, New York

FEB 14 2024
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2024

**ORDINANCE AUTHORIZING ACCEPTANCE
OF A DONATION OF FUNDS IN THE AMOUNT
OF \$10,000.00 FROM NEW JERSEY
COMMUNITY CAPITAL IN HONOR OF
REVEREND MARTIN LUTHER KING, JR.
TO BENEFIT INITIATIVES THAT
STRENGTHEN NEIGHBORHOODS AND
IMPROVE INDIVIDUAL AND COMMUNITY
HEALTH AND WELL BEING AND SHALL BE
DESIGNATED FOR USE BY THE
DEPARTMENT OF NEIGHBORHOOD AND
BUSINESS DEVELOPMENT IN SUPPORT OF
THE PROUD PLACES PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of funds in the amount of \$10,000.00 from New Jersey Community Capital in honor of Reverend Martin Luther King, Jr, to benefit initiatives that strengthen neighborhoods and improve individual and community health and well being; said funds shall be designated by the City of Syracuse Commissioner of Finance for use by the Department of Neighborhood and Business Development in support of the Proud Places Project, launched in 2023 to strengthen investment in City neighborhoods through citizen engagement, beautification and community stewardship; and the Commissioner of Finance is hereby authorized to deposit the same in an appropriate account to be determined by him.



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

February 2, 2024

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Deputy Commissioner of Planning & Sustainability
Owen Kerney

Deputy Commissioner of Code Enforcement
Jake Dishaw

Re: Legislation Request – Authorization to Accept Donation of \$10,000

Dear Clerk McBride:

Please prepare legislation to be introduced at the February 26, 2024 Common Council meeting on behalf of the Department of Neighborhood and Business Development authorizing the acceptance of a \$10,000 donation from New Jersey Community Capital in honor of the Reverend Dr. Martin Luther King Jr.

New Jersey Community Capital (NJCC) the largest community development financial institution (CDFI) with a mission to advance equity and opportunity through strategic investments in traditionally underserved communities in the state of New Jersey. As part of its mission, it distributes annually funds throughout the state in honor of the Martin Luther King Jr. holiday. This year, NJCC expanded its giving to the City of Syracuse to benefit initiatives that strengthen neighborhoods, improve individual and community health and well-being. In addition to their investments throughout the state of New Jersey, NJCC has local connections in Syracuse through its investment in the OnTech Charter High School.

Funds will be designated in support of the Proud Places Project, which was launched in 2023 by NBD to strengthen investment in city neighborhoods through citizen engagement, beautification, and community stewardship. The project is a key component of Mayor Walsh's Resurgent Neighborhood Initiative (RNI), a citywide housing and business growth plan that aligns neighborhood investment planning and stakeholder engagement at a "block-level" in all four quadrants within the city. Proud Places works to support collaborative implementation efforts targeting resident identified neighborhood needs within an RNI neighborhoods, engages existing community organizations and forms new coalitions to develop events and interventions that help address those needs. Coordinated efforts will include improving greenspace, addressing deteriorating properties through code enforcement intervention and vacant property attention, and connecting residents to needed human resources. In addition to targeting funds towards Proud Places Project expenses that fall outside of existing infrastructure budget lines, (i.e. translation of promotional items and outreach materials, t-shirts for events, food for neighborhood meetings, ect), funds will be used to defray the cost of outreach related to ongoing BIPOC development support efforts within the neighborhood.

I am happy to answer any questions at x8743 or via email at mzczpanski@syr.gov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

https://cityofsyracuse-ny.sharepoint.com/personal/mzczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization to Accept Donation for Proud Places - 02.02.2024.docx

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600



Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of
Research

February 6, 2024

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

**Re: Request to Apply & Enter into Agreement with NYS Empire State
Development for Municipal Infrastructure Program grant**

Dear Ms. McBride:

Please prepare legislation for the February 26, 2024 meeting of the Common Council authorizing the City of Syracuse to apply and enter into an agreement with Empire State Development (ESD) for the Municipal Infrastructure Program (MIP) for an amount not to exceed \$30,000,000.

This is a new program administered by the New York State ConnectALL Office (CAO). As a part of this program, the City will propose target neighborhoods for installation of fiber optic and other broadband related infrastructure to expand our Surge Link community broadband program. We will prioritize neighborhoods on the northside and southside of the city where access to home internet remains limited, especially for lower income families. Broadband infrastructure will be installed no later than 2026 to meet CAO funding requirements.

There is no specific local match required at the time of grant application.

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

Sincerely,

Janet L. Burke
Director

Ordinance No.

2024

**ORDINANCE AUTHORIZING AN
AGREEMENT WITH HELIO HEALTH
RELATIVE TO THE ADMINISTRATION
OF FUNDING RECEIVED BY THE CITY
FROM THE OPIOD RELIEF SETTLEMENT
FUND**

WHEREAS, the Department of Neighborhood and Business Development is responsible for administering the Opiod Relief Settlement funds received by the City of Syracuse and in order to appropriate the funding to appropriate projects and programs in the City of Syracuse that are working to help ameliorate the opioid epidemic, requested that the Office of Management and Budget, Division of Purchase conduct a Request for Proposal (RFP) process to invite eligible entities who provide programs and services that help ameliorate the public health impact of opioid epidemic to submit proposals to apply for a portion of the funding received by the City from the Opiod Relief Settlement Fund for their program or project; and

WHEREAS, the RFP committee and the Department of Neighborhood and Business Development have recommended that Helio Health be awarded a portion of the funding received by the City from the Opiod Relief Settlement Fund for its Syracuse Crisis and Intervention Program;
NOW, THEREFORE

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Helio Health to provide services on behalf of the City of Syracuse Department of Neighborhood and Business Development relative to the administration of funding received by the City of Syracuse from the Opiod Relief Settlement Fund to support the Syracuse Crisis Intervention Program operated by Helio Health; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total funding to be provided pursuant to the agreement authorized herein shall not exceed \$784,126 and shall be appropriated in accordance with the budget approved by the Commissioner of the Department of Neighborhood and Business Development; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account # 500902.28 or another appropriate account as designated by the Commissioner of Finance.

ORDINANCE AUTHORIZING AN AGREEMENT WITH JUSTICE INNOVATION, INC. RELATIVE TO THE ADMINISTRATION OF FUNDING RECEIVED BY THE CITY FROM THE OPIOID RELIEF SETTLEMENT FUND

WHEREAS, the Department of Neighborhood and Business Development is responsible for administering the Opioid Relief Settlement funds received by the City of Syracuse and in order to appropriate the funding to appropriate projects and programs in the City of Syracuse that are working to help ameliorate the opioid epidemic, requested that the Office of Management and Budget, Division of Purchase conduct a Request for Proposal (RFP) process to invite eligible entities who provide programs and services that help ameliorate the public health impact of opioid epidemic to submit proposals to apply for a portion of the funding received by the City from the Opioid Relief Settlement Fund for their program or project; and

WHEREAS, the RFP committee and the Department of Neighborhood and Business Development have recommended that Justice Innovation, Inc. be awarded a portion of the funding received by the City from the Opioid Relief Settlement Fund for its Syracuse Crisis and Intervention Program; NOW, THEREFORE

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with Justice Innovation, Inc. to provide services on behalf of the City of Syracuse Department of Neighborhood and Business Development relative to the administration of funding received by the City of Syracuse from the Opioid Relief Settlement Fund to support the Westside Community First Enhancement Program operated by Justice Innovation, Inc.; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total funding to be provided pursuant to the agreement authorized herein shall not exceed \$100,000 and shall be appropriated in accordance with the budget approved by the Commissioner of the Department of Neighborhood and Business Development; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account # 500902.28 or another appropriate account as designated by the Commissioner of Finance.

Ordinance No.

2024

ORDINANCE AUTHORIZING AN AGREEMENT WITH THE ONONDAGA COUNTY HEALTH DEPARTMENT RELATIVE TO THE ADMINISTRATION OF FUNDING RECEIVED BY THE CITY FROM THE OPIOID RELIEF SETTLEMENT FUND

WHEREAS, the Department of Neighborhood and Business Development is responsible for administering the Opioid Relief Settlement funds received by the City of Syracuse and in order to appropriate the funding to appropriate projects and programs in the City of Syracuse that are working to help ameliorate the opioid epidemic, requested that the Office of Management and Budget, Division of Purchase conduct a Request for Proposal (RFP) process to invite eligible entities who provide programs and services that help ameliorate the public health impact of opioid epidemic to submit proposals to apply for a portion of the funding received by the City from the Opioid Relief Settlement Fund for their program or project; and

WHEREAS, the RFP committee and the Department of Neighborhood and Business Development have recommended that the Onondaga County Health Department be awarded a portion of the funding received by the City from the Opioid Relief Settlement Fund for its Substance Use Prevention Initiatives; NOW, THEREFORE

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Onondaga County Health Department to provide services on behalf of the City of Syracuse Department of Neighborhood and Business Development relative to the administration of funding received by the City of Syracuse from the

Opioid Relief Settlement Fund to support the Prevention of Substance Use Initiatives operated by the Onondaga County Health Department; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total funding to be provided pursuant to the agreement authorized herein shall not exceed \$188,000 and shall be appropriated in accordance with the budget approved by the Commissioner of the Department of Neighborhood and Business Development; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account # 500902.28 or another appropriate account as designated by the Commissioner of Finance.

ORDINANCE AUTHORIZING AN AGREEMENT WITH THE RESCUE MISSION RELATIVE TO THE ADMINISTRATION OF FUNDING RECEIVED BY THE CITY FROM THE OPIOD RELIEF SETTLEMENT FUND

WHEREAS, the Department of Neighborhood and Business Development is responsible for administering the Opiod Relief Settlement funds received by the City of Syracuse and in order to appropriate the funding to appropriate projects and programs in the City of Syracuse that are working to help ameliorate the opiod epidemic, requested that the Office of Management and Budget, Division of Purchase conduct a Request for Proposal (RFP) process to invite eligible entities who provide programs and services that help ameliorate the public health impact of opiod epidemic to submit proposals to apply for a portion of the funding received by the City from the Opiod Relief Settlement Fund for their program or project; and

WHEREAS, the RFP committee and the Department of Neighborhood and Business Development have recommended that the Rescue Mission be awarded a portion of the funding received by the City from the Opiod Relief Settlement Fund for its Connections to Care/RM Case Management Program; NOW, THEREFORE

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the Rescue Mission to provide services on behalf of the City of Syracuse Department of Neighborhood and Business Development relative to the administration of funding received by the City of Syracuse from the Opiod Relief Settlement Fund to support the Connections to Care/RM Case Management Program operated by the Rescue Mission; and

BE IT FURTHER ORDAINED, that the term of this Agreement shall be for a two (2) year period effective as of the date of execution of the Agreement; and

BE IT FURTHER ORDAINED, that the total funding to be provided pursuant to the agreement authorized herein shall not exceed \$240,000 and shall be appropriated in accordance with the budget approved by the Commissioner of the Department of Neighborhood and Business Development; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account # 500902.28 or another appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

52-55

February 2, 2024

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

Re: Legislation Request – Opioid Settlement Funding Recommended Allocations for RFP 24-101

Dear Clerk McBride:

Please prepare legislation to be introduced at the February 26, 2024 Common Council meeting on behalf of the Department of Neighborhood and Business Development to approve funding and enter into contract with the following qualified entities that responded to RFP 24-101 to administer opioid relief settlement funds for a two year period.

OPIOID SETTLEMENT PROGRAM BUDGET DRAFT				
Agency	Program	Category	Year 1 & 2 Allocated	% of Allocation
Hello Health	Syracuse Crisis & Intervention Program (SCIPP)	Prevention	\$ 784,126.00	55.3%
Justice Innovation Inc.	Westside Community First Enhancement	Treatment	\$ 100,000.00	7.0%
Onondaga County Health Department	SubstanceUse Initiatives	Prevention	\$ 188,000.00	13.3%
Rescue Mission	Connections to Care/RM Case Management	Treatment	\$ 240,000.00	16.9%
ACR Health	Expanding harm Reduction Services/People who UseDrugs in Syracuse	Treatment	\$ -	0.0%
ARISE	Arise Peer Navigaton Support & Recovery Program	Treatment	\$ -	0.0%
Admin			\$ 106,388.00	7.5%
Total Expected			\$ 1,418,514.00	

In accordance with the terms of the agreement, projects, programs, and services recommended for programs and services that help to ameliorate the public health impact of opioid epidemic. Eligible entities were invited to apply for funding for a project or program through the aforementioned RFP Process. These funds are to be paid through budget line 500902.28, as designated by the Commissioner of Finance.

I am happy to answer any questions at x8743 or via email at msczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Sharon Owens, Deputy Mayor
Michael Collins, NBD Commissioner

https://cityofsyracuse-ny-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization to Accept and Award Opioid Settlement Funds - 02.02.2024.docx

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net


AI



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget 
DATE: February 6, 2024
SUBJECT: Agreement – Administer Opioid Relief Settlement

Julie Castellitto
Assistant Director


On behalf of the Department of Neighborhood & Business Development, I am requesting to approve funding and enter into contract with the following qualified entities that responded to RFP 24-101 to administer opioid relief settlement funds for a two year period.

Agency	Program	Category	Year 1 & 2 Allocated	% of Allocation
Helio Health	Syracuse Crisis & Intervention Program (SCIPP)	Prevention	\$ 784,126.00	55.3%
Justica Innovation Inc.	Westside Community First Enhancement	Treatment	\$ 100,000.00	7.0%
Onondaga County Health Department	Substance Use Initiatives	Prevention	\$ 188,000.00	13.3%
Rescue Mission	Connections to Care/RM Case Management	Treatment	\$ 240,000.00	16.9%
ACR Health	Expanding harm Reduction Services/People who Use Drugs in Syracuse	Treatment	\$ -	0.0%
ARISE	Anse Peer Navigation Support & Recovery Program	Treatment	\$ -	0.0%
Admin			\$ 106,388.00	7.5%
Total Expected			\$ 1,418,514.00	

In accordance with the terms of the agreement, projects, programs, and services recommended for programs and services that help to ameliorate the public health impact of opioid epidemic. Eligible entities were invited to apply for funding for a project or program through the aforementioned RFP Process. These funds are to be paid through budget line 500902.28, as designated by the Commissioner of Finance.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.


 Mayor Ben Walsh
 City of Syracuse, New York

FEB 07 2024
 Date

Office of Management and Budget
 233 E Washington St
 Room 213
 Syracuse, N.Y. 13202

Office 315 448-8252
 Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2024

**ORDINANCE DIRECTING A PUBLIC HEARING
ON THE PROPOSAL TO NAME A PORTION OF
THE SYRACUSE INNER HARBOR “PROGRESS
PARK” AS SET FORTH IN APPENDIX A**

BE IT ORDAINED, that pursuant to Article 5, Chapter 17 of the Revised General Ordinances of the City of Syracuse, as amended, this Common Council hereby fixes Monday March 11, 2024, at 1:00 p.m. of that day as the time, for a public hearing to be held in the Common Council Chambers, Third Floor City Hall, 233 East Washington Street, Syracuse, New York 13202, in reference to the proposal to name a portion of the Syracuse Inner Harbor “Progress Park” submitted to the Common Council on February 13, 2024 by 5th District Councilor Jimmy Monto; and

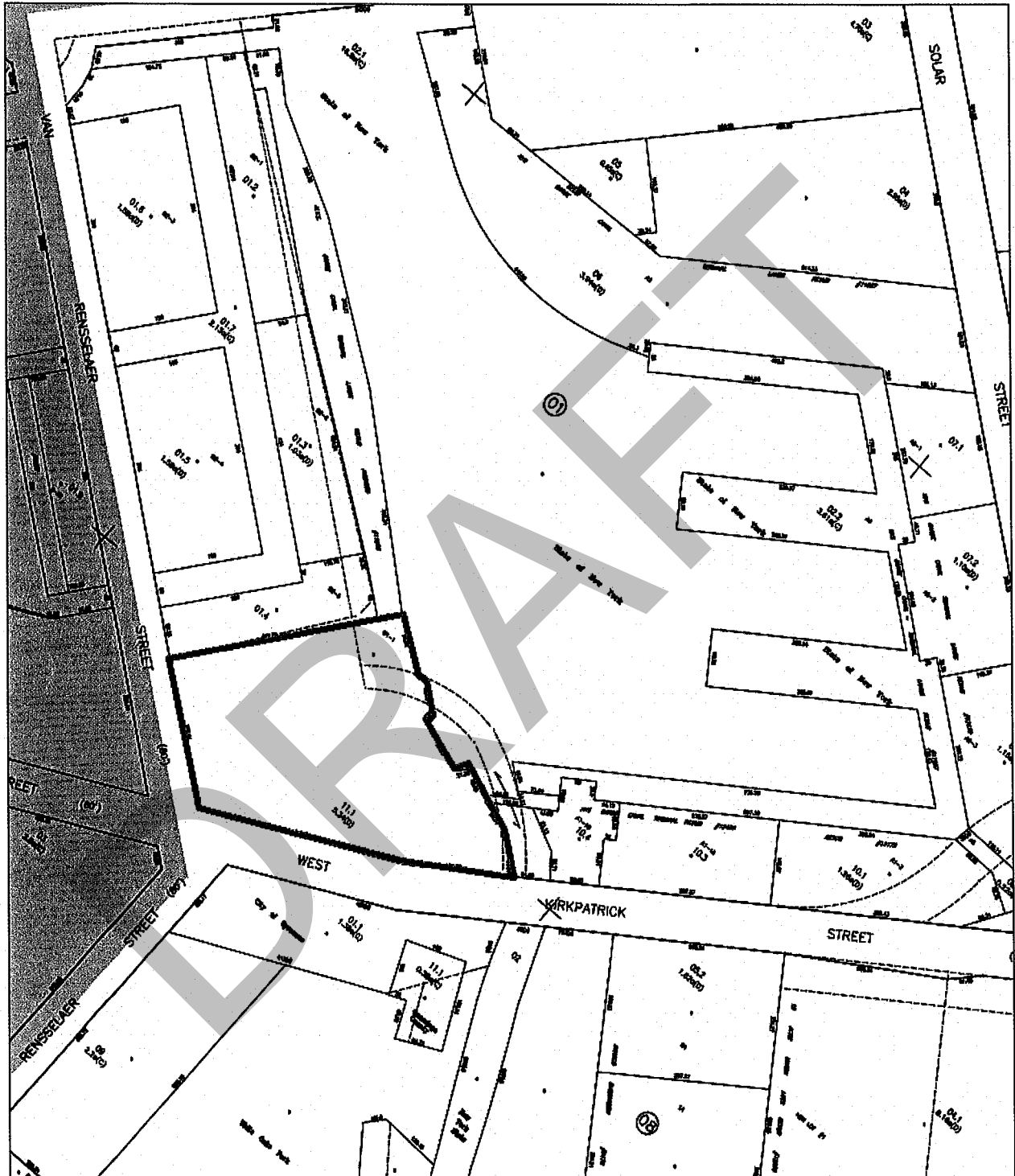
BE IT FURTHER ORDAINED, that the new name of “Progress Park” shall be applied to the land area as set forth in Appendix “A” based on the reasons set forth in Appendix “B” attached hereto; and

BE IT FURTHER ORDAINED, that the City Clerk be and she hereby is directed to cause a copy of this ordinance to be published in the official newspapers of the City once a week for two consecutive weeks, the first publication being no later than five (5) days after the adoption of this authorization for a public hearing, with the public hearing being held within fifteen (15) days of the last publication; and

BE IT FURTHER ORDAINED, that the public notice shall be in substance as follows:

NOTICE IS GIVEN that citizens attending the hearing on March 11, 2024 in the Common Council Chambers have the right to provide written and oral comments regarding the proposal by the Common Council to name a portion of the Syracuse Inner Harbor as “Progress Park.”

APPENDIX A



The orange-highlighted portion of parcel 117.-01-11.1 is the area for which a name change is contemplated.

APPENDIX B

For over a decade, the CNY Pride festival has taken place in the Syracuse Inner Harbor. CNY Pride has become the largest LGBTQIA2+ Pride festival within a 70 mile radius of Syracuse. When the CNY Pride Festival and Parade returned in 2022 after COVID shutdowns, CNY Pride came back stronger than ever. The 2023 Festival saw thousands of parade participants; 15,000+ attendees from all over the world; over a hundred local craft, non-profit, and community oriented vendors; a food court featuring local food trucks; a robust Family Fun Area; and dozens of performers showcasing the talents of our region.

The festival has come to represent the resilience and visibility of our ever expanding LGBTQIA2+ community and allies, while celebrating all people who love love. It is a beautiful invitation to be exactly who you are not only on this day, but all days. The CNY Pride Festival has shown us how to love our city and ourselves better: with authenticity, resilience, and joy. CNY Pride helped us see not only this park, but our city, in a more prismatic light.

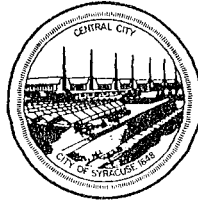
This park sits on the shores of Onondaga lake, a sacred spiritual site of the Onondaga Nation and Haudenosaunee Band of Tribes, the foundation of democracy. With deep gratitude to the Onondaga nation, the CNY Pride Festival is honored to call this site home.

Progress means a lot of things to many people, but in the LGBTQIA2+ community, it most often points to the Progress Flag. The Progress Flag was designed in 2018 by non-binary designer and artist Daniel Quasar. The Progress flag includes the universally recognized 1978 rainbow flag created by Gilbert Baker, combined with a right facing arrow made of the black, brown, and pale pink, blue, and white lines. These new lines represent the necessary centering of our Black, Brown, and Trans siblings as the future of our progress as a people and a nation. LGBTQIA2+ people exist across all cross sections of society in every race, class, gender, age, ability, immigration status, nation of origin, religion, education, occupation, and more. The LGBTQIA2+ community is committed to making the world more accepting for all, and committed to moving the needle towards lasting progress.

Syracuse is a city of tremendous diversity and home to centuries of many of the most significant civil rights movements of modern history including suffrage, abolition, gay rights, immigrant rights, reproductive rights, and more. Renaming this city park "Progress Park" is an acknowledgement of the transformative power and ongoing legacy of Gay Rights and Civil Rights movements.

It is a gift to name this park. Most faith traditions consider naming to be one of the most significant blessings of a lifetime. It is an honor to name this park in recognition of progress already made, the progress activists and legislators continue to fight for, and faith in all progress yet to come.

56-57



CITY OF SYRACUSE COMMON COUNCIL

JIMMY MONTO
Councilor – 5th District

February 13, 2024

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York

Dear Ms. McBride:

Please prepare legislation for the February 26, 2024, Common Council Meeting Agenda authorizing a public hearing and a naming ordinance regarding the proposed naming of a portion of the Syracuse Inner Harbor as set forth in Appendix "A" to "Progress Park." The reasoning behind the naming of this parcel "Progress Park" is set forth in Appendix 'B'.

This name change is not to be construed as a formal park designation under the Public Trust Doctrine and the City of Syracuse reserves the right to make future changes to the property.

This request is being made in accordance with General Ordinance 18-2022. It is requested that the public hearing take place at 1:00 p.m. on March 11, 2024.

Thank you for your attention in this matter.

Sincerely,

Jimmy Monto
5th District Councilor

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CITY OF SYRACUSE COMMON COUNCIL

JIMMY MONTO
Councilor – 5th District

February 14, 2024

Ms. Patricia K McBride
City Clerk
231 City Hall
Syracuse, New York

Dear Ms. McBride:


Please prepare legislation for the regularly scheduled Common Council meeting of Monday, February 26, 2024 nominating Linda J Betts, to fill the 5th District Councilor appointment vacancy on the Citizen Review Board for the term of January 1, 2023 – December 31, 2025.

Ms. Betts will fill the seat vacated by Cynthia Brunson.

I have attached Ms. Betts' resume.

Thank you for your attention in this matter.

Sincerely,


Jimmy Monto
5th District Councilor

Linda Joyce Donalson Betts

620 Mountainview Avenue
Syracuse, NY 13224
(315) 729-4423

Profile

Former position included the completion of Pre-Sentence Investigations and Custody Investigations for Criminal and Family Courts. Extensive experience in the field of alcohol and other drug addiction, family intervention, counseling and advocacy, the juvenile and criminal justice system. Experienced in administration, training, and staff supervision.

Employment

Professional Experience

Tucker MBC Alternative School

Site Supervisor, September 23-Present

- Provide support to high school students and the teachers assigned to our learning site. Duties include case management, emotional support, preparation of meals, conflict resolution and supervision of two staff members.

City of Syracuse Parks and Recreation Department

After School Aide, January 23-Present

- Offered various programming to female participants at the Magnarelli Community Center. Youth were taught CPR/First Aid training, Drug Trends and Mediation/Conflict Resolution. They also participated in Yoga, Zumba, basketball leagues, cooking classes as well as art projects. In addition, chaperoned or planned field trips.

Onondaga County Probation Department, Syracuse, NY

Retired Probation Officer, September 7, 1999 to May 30, 2022.

- Responsible for supervising probationers convicted and/or adjudicated of felonies and misdemeanors. Duties include completing Violations of Probation and Presentence Reports, making monthly home visits to assure compliance with conditions of probation.

- Liaison to Youth Part Court and the Probation Department. Offered services to youth who were arrested for felony crimes and appeared in Supreme Criminal Court.

Liaison to Syracuse Treatment Court and the Probation Department. Duties included random drug urinalysis, reports to treatment providers and Honorable Judge Jeffrey Merrill.

- Supervised juveniles in Intake Services attempting to divert cases from Onondaga County Family Court. Submitted petitions to County Attorney's Office, provided case management and referrals to various agencies. Co-facilitates life skills group with female students in grades 6-8.

Center for Community Alternatives, Syracuse, NY

Outreach Coordinator, July 1998 to September 1999

- Responsible for coordination and supervision of outreach efforts of a federally funded model program for the reduction of juvenile gun violence. Specific duties include linkage with and support of existing efforts in the community and development and expansion of new efforts, oversight of all assessments and transitional plans for program youth who are currently incarcerated, supervision of outreach workers and representing agency at local and regional meetings. Assists with meeting fundraising goals.

Syracuse Community Health Center, Syracuse, NY

Addiction Counselor, September 1997 to June 1998

- Responsible for performing drug/alcohol evaluations, provision of individual and group counseling, crisis intervention case management and treatment planning and

co-facilitation of weekly orientation groups. Position included extensive reporting requirements.

Syracuse Housing Authority, Syracuse, NY

Family Support Worker, February 1994 to September 1997

■ Responsible for providing drug/alcohol counseling, crisis intervention to all at-risk families within the Syracuse Housing Authority and facilitation and coordination of Parent's support group. Responsible for facilitation of development and implementation of solutions to problematic issues amongst staff. Teens working on Alternatives Program, and tenants. Conducted home visits. Responsible for maintaining accurate records and documentation.

Catholic Charities, Syracuse, NY

Family Counselor/Advocate, November 1992 to January 1994

■ Responsible for conducting one-on-one contracted counseling on issues such as rape, incest, poverty, homelessness, and drug/alcohol dependency. Assisted in securing housing for families, particularly for women and children, completed demographic statistics for quarterly reports and daily logs. Provided supervision to Master's Level Social Work intern.

New York City Department of Probation, New York, NY

Probation Officer, May 1989 to November 1991

■ Supervised a caseload of over 150 probationers convicted of felonies and misdemeanors. Duties included conducting presentence investigations, and monitoring probationers' behavior to avoid any further involvement with the criminal justice system. Submitted violation of probation and presentence investigation reports to Queens, Kings, New York and Richmond County Supreme and Criminal Courts.

Human Resources Administration Special Services for Children, New York, NY

Caseworker, October 1986 to May 1989

■ Responsible for delivering a wide variety of family preservation services. When necessary, removed neglected and abused children from their homes and placed them in foster care. Supervised visitation with children, siblings and parents.

Education

St. Lawrence University, Canton, New York

Department of Sociology, September 1981 to May 1985

■ Bachelor's Degree in Sociology with minor concentration in Criminal

John Jay College of Criminal Justice, New York, New York

Criminal Justice Concentration as a visiting student, September 1984-December 1984

**Additional
Education &
Training**

- Completed Crisis Intervention Training, October 1999-2005
- Completed Firearms Training, September 1999-2020
- Completed Basic Fundamentals Training, May 2000
- Completed Peace Officers Training, June 2000-2022

**Community
Involvement &
Participation**

- Co-Founder of KJ's Angels Memorial Fund
- Ordained Deacon at Tucker Missionary Baptist Church 2020
- Co-Facilitator of Decision Points Program
- Police Athletic League Basketball Coach 2020-2023

Awards

**Involvement &
Participation
Involvement &
Participation**

- Recipient of Onondaga County's Martin Luther King Award, January 2002
- Recipient of the Woman of the Year award from the Syracuse Commission for Women. March 2012.
- Recipient of the Harriet Tubman Humanitarian Achievement Award 2007

References Available Upon Request.

DRAFT