

COMMON COUNCIL  
of the  
CITY OF SYRACUSE

(09/23)

REGULAR MEETING – SEPTEMBER 23, 2019  
1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Helen Hudson, President of the Syracuse Common Council)*
2. *Invocation – (Delivered by Reverend Craig French, Syracuse, New York)*
3. *Roll Call - (All Present – 9)*
4. *Minutes – September 9, 2019 – (Adopted 9-0)*
5. *Petitions – (none)*
6. *Committee Reports – (none)*
7. *Communications - From Joseph W. Barry III, First Assistant Corporation Counsel, a letter advising the Common Council as lead agency, a positive declaration is necessary relative to the proposed ReZone Ordinance.*

8. -----  
*UNFINISHED BUSINESS*  
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BY COUNCILOR RUDD:

- 6-3**  
Thompson,  
Carni, Ryan
- a. *Local Law – Amend “Local Law #9 (12/18/2017) – Of the City of Syracuse to establish the “Syracuse Bureau of Administrative Adjudication,” (BAA) within the Department of Finance, pursuant to General Municipal Law § 380 (3) article 14-bb, adopted July 25, 2017 as 2017 New York State Bill Number 5763,” to transfer the supervision of the City’s BAA from the Department of Finance to the Department of Law along with several technical amendments to improve BAA operations, detailed in Appendix “A”.*

**LL**

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*NEW BUSINESS*  
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BY PRESIDENT HUDSON:

- WD**
9. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2019-2020.*

**WD**

BY COUNCILOR THOMPSON:

- 9-0 10. Amend – Ord. #497 (08/19/2019), “Application & Agreement - To and with the U.S. Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2019 Program, in the amount of \$100,628 and to enter into an Intermunicipal Agreement with Onondaga County, as required by the funding source. This joint application with a 50/50 split of \$50,314 each, (\$5,000) for Citizen Review Board for training and (\$45,314) for the Police Department COPS Camera platform. No local match required.” Amend to allow the Citizen Review Board funds of \$5,000 to be used for training as well as training related travel. 559

BY COUNCILOR GREENE:

- 7-2 Thompson, Ryan 11. Amend – The Revised General Ordinances of the City of Syracuse, Chapter 14 entitled “Health and Sanitation” Article 2 “Solid Waste Collection and Disposal Building Code, amend Section 14.19 entitled “Operating rules and regulations for commercial waste generators including residential properties containing more than ten units” Amend to add effective December 31, 2019 the City of Syracuse will no longer provide contracted commercial waste services to businesses. Gen. #39
- 9-0 12. Accept – From I Support The Girls (ISTG), a 501(c)3 nonprofit, an in-kind donation of new feminine hygiene products, valued at \$500 to be placed in bathrooms at City Hall and City Hall Commons, for the period of one year. Maintenance will oversee restocking of the ISTG supplies, adding the task to regular restroom maintenance. 560
- 9-0 13. Application & Agreement - To and with the NYS Environmental Facilities Corporation in the amount of \$3,500,000, on behalf of the Department of Water, for the Morningside Roof Replacement Project. If awarded, the grant will cover 60% of the project cost, which was previously authorized by Ord. #12-2019. 561
- 9-0 14. License and Maintenance Agreement - With Azteca Systems, LLC, for the Computerized Maintenance Management System (CMMS), to track and maintain the various maintenance operations for City water infrastructure, pursuant to Ord. #226-2019, for the period of three (3) years effective at the date of execution. Total cost not to exceed \$198,000 (\$57,000 first year, \$70,500 second and third year), charged to Account #05.83400.541500 or an account designated by the Commissioner of Finance. 562

BY COUNCILOR CARNI:

- 9-0 15. Agreement – With Davey Resource Group for unlimited user licenses and technical support for tree database management system “TreeKeeper 8”, on behalf of the Department of Parks, Recreation & Youth Programs, commencing October 1, 2019, with two (2) one (1) year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed \$2,500 from Account #01.71100.540530. 563

16. Authorize - Payment to Michael Lawler for providing activities at the Spooktacular Halloween Event on October 18-19, and October 25-26, 2019, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed \$720, from the Celebrations Account #25.71400.504610 and the remaining balance from Account #01.71400.540552. **564**

BY COUNCILOR RYAN:

17. Amend - Ord. #614 (09/10/2018), – “Authorize - Intermunicipal Agreement with Onondaga County for County processing of the City of Syracuse U.S. Mail, for a one year period beginning September 1, 2015 – August 31, 2016 with four (4) one (1) year renewal options with the approval of the Mayor and the Common Council, on behalf of the Department of Finance.” Amend to authorize the last one (1) year renewal option for the period of September 1, 2019-August 31, 2020. Total cost not to exceed \$30,240 plus postage/handling fees charged by postal carriers to Account #01.596700.90000. **565**
18. Authorize - Intermunicipal Agreement with Onondaga County, to fund the cost of a full time Code Enforcement Officer to perform housing inspections and other functions for recipients who participate in the Tenant Rental Agreement (TRA) Program, for the period of January 1, 2019-December 31, 2019. Total cost not to exceed \$55,000. **566**

BY COUNCILOR LOVEJOY-GRINNELL:

19. Authorize – A contract with Pro-Act Inc., to supply and administer flu shots for up to 350 city personnel as part of a Flu Clinic to be held October the 2<sup>nd</sup>, 8<sup>th</sup> and 10<sup>th</sup> of 2019, in an amount not to exceed \$10,500 to be charged to Account #590601.01.90600. **567**
20. Contract – With United Way of Central New York, on behalf of the Literacy Coalition who operates the Imagination Library Program, which provides every young child from birth to age five (5) an age appropriate book each and every month, and to appropriate funds from Special Object Account #90000.01.595942 in the amount of \$35,000, as designated in the 2019/2020 Annual Budget, and detailed in Appendix “A”. **568**

BY COUNCILOR ALLEN:

21. Authorize - The City of Syracuse to enter into an Agreement with the Greater Syracuse Property Development Corporation (Land Bank) for \$750,000 as identified in the 2019/2020 Budget of the City of Syracuse and as detailed in attached Exhibit A. **569**
22. Authorize – An Intermunicipal Agreement (IMA) with Onondaga County, relative to a Lead Hazard Reduction Demonstration Grant (“Lead Grant”) in the amount not to exceed \$4,100,000 from the United States Department of Housing and Urban Development (“HUD”), on behalf of the Department of Neighborhood & Business Development, to be used to administer the Syracuse Lead Program, for the period of April 15, 2019-October 15, 2022. There is a Federal HUD match requirement of 10% and a local match of 22% or a total of \$762,028, details outlined in the ordinance. **570**

- 9-0** 23. *Permission – To Steve Case-Acropolis Realty Group, owner of the property located at 409 Stolp Avenue for a black aluminum fence that will encroach 4' into the Stolp Avenue right-of-way.* **571**
- 9-0** 24. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 709 Avery Avenue, a house & concrete garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 2)* **572**
- 9-0** 25. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 201 Beech Street South & Washington Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 5)* **573**
- H** 26. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 303 Brattle Road & Rugby Road, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 1)* **H**
- 9-0** 27. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 418 Brookford Road, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 5)* **574**
- 9-0** 28. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 802 Colvin Street West, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **575**
- H** 29. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 619 Hamilton Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 2)* **H**
- 9-0** 30. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 132 Hayden Avenue, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 2)* **576**
- 9-0** 31. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 204 Hazelwood Avenue, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 5)* **577**
- 9-0** 32. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 148 Hudson Street, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **578**
- 9-0** 33. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 206 Kirk Avenue, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **579**
- 9-0** 34. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 3725 Midland Avenue, a wood house, garage & swimming pool, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 3)* **580**

35. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 323 Ostrander Avenue West, a cement house & garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 3)* **581**  
**9-0**
36. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 150 Palmer Avenue, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **582**  
**9-0**
37. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 240 Palmer Avenue, a wood house & cement garage, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 4)* **583**  
**9-0**
38. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 108 Summit Avenue, a cement house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 3)* **584**  
**9-0**
39. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 525 Woodbine Avenue, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of \$151. (District 5)* **585**  
**9-0**

*Syracuse Common Council  
Adjourned at 1:10 P.M.*

8018 19

Local Law No.  
City of Syracuse

2019

**A LOCAL LAW OF THE CITY OF SYRACUSE  
AMENDING LOCAL LAW NO. 9-2017  
PROVIDING FOR THE ESTABLISHMENT OF A  
BUREAU OF ADMINISTRATIVE ADJUDICATION  
WITHIN THE CITY OF SYRACUSE  
DEPARTMENT OF FINANCE TO ADJUDICATE  
CODE AND ORDINANCE VIOLATIONS THAT  
CONSTITUTE A THREAT OR DANGER TO  
PUBLIC HEALTH, SAFETY OR WELFARE TO  
TRANSFER THE BUREAU FROM THE  
DEPARTMENT OF FINANCE TO THE  
DEPARTMENT OF LAW AND TO MAKE OTHER  
TECHNICAL CHANGES**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

**Section One. Purpose.**

To establish an administrative tribunal to be known as the "Bureau of Administrative Adjudication for the City of Syracuse" within the City of Syracuse Department of Law to adjudicate charges of municipal code violations, statutory violations and fee disputes relative to matters that constitute a danger or threat to the public health, safety or welfare as authorized by the recent amendment to Section 380 of the New York State General Municipal Law by the New York State Legislature. The Bureau shall not hear or determine charges of violations of the City of Syracuse Building Code.

**Section Two. Establishment of a Bureau of Administrative Adjudication**

There shall hereby be established, in accordance with Section 380 of Article 14-BB of the New York State General Municipal Law, as amended, a Bureau of Administrative Adjudication (hereinafter "the Bureau") within the Department of Law for the City of Syracuse.

### **Section Three. Definitions.**

(1) The term "Municipal Code Violation" or "Statutory Violation" for the purposes of this Local Law shall mean any infraction constituting a violation of the City of Syracuse Property Conservation Code, the International Property Maintenance Code and/or the City of Syracuse Zoning Rules and Regulations, as well as other applicable regulations governing matters that constitute a danger or threat to the public health, safety or welfare. This shall not mean any infraction of the City of Syracuse Building Code.

(2) The term "Notice of Violation Ticket" for the purposes of this Local Law shall mean the written instrument issued by the Bureau notifying the property owner of the violation for which they are being cited along with the time frame to either admit or deny the violation charged in the notice.

(3) The term "Director" for the purposes of this Local Law shall mean the head of the Bureau of Adjudication, who shall be the chief administrative law judge of the Bureau and shall have all the powers of an administrative law judge pursuant to Article 14-BB, Section 381 of the New York State General Municipal Law. Director will be more fully defined in later sections of this Local Law.

(4) The term "Respondent" for the purposes of this Local Law shall mean any person or entity charged with a municipal code or statutory violation within the City of Syracuse.

### **Section Four. Jurisdiction.**

The Bureau of Administrative Adjudication shall have jurisdiction to hear and determine charges of municipal code violations that affect the quality of life of the citizens of the City of Syracuse, New York or may constitute a threat or danger to the public health, safety or welfare for which civil penalties may be imposed and to render decisions and orders and impose the civil

penalties provided under the law for such violations. The Bureau shall not hear or determine charges resulting from violations of the City of Syracuse Building Code or any violation which includes imprisonment as a penalty.

The Bureau of Administrative Adjudication shall not have the power to sentence a person to a term of imprisonment upon being found guilty of a municipal code violation, nor may an administrative law judge order the arrest or detention of any person, nor may an administrative law judge deprive any person of a right to counsel.

**Section Five. Director**

(a) The head of the Bureau shall be the director who shall be the chief administrative law judge of the Bureau and shall have all the powers of an administrative law judge pursuant to Section 381 of the New York State General Municipal Law. The director shall be appointed by the Mayor of the City of Syracuse for a term of five (5) years with the advice and consent of the Common Council. The director shall be removable only for neglect of duty or misfeasance in office after notice and an opportunity for a hearing. Once appointed and confirmed, the director shall serve until his or her term expires and until his or her successor has been appointed and confirmed. The director shall devote his or her entire work time to the duties of the office.

(b) The director shall be an attorney in good standing, admitted to practice for at least five (5) years in the State of New York and shall be knowledgeable on the subject of administrative law and procedures.

(c) The director shall be a resident of the City of the Syracuse for the entirety of his or her term.



(d) The director shall have the power to promulgate rules consistent with this article for the practice and procedure of the Bureau, the conduct of adjudications and the dismissal or settlement of proceedings.

(e) The director shall develop and implement a program of evaluation to aid in the performance of his or her duties, and to assist in the making of promotions, demotions or removals. This program of evaluation shall focus on three areas of performance: competence, productivity and demeanor. It shall include consideration of: industry and promptness in adhering to schedules, making rulings and rendering decisions; tolerance, courtesy, patience, attentiveness, and self-control in dealing with litigants, witnesses and representatives, and in presiding over adjudicatory proceedings; skills and knowledge of the subject of administrative law and procedures and new developments therein; analytical talents and writing abilities; settlement skills; quantity, nature and quality of case load disposition; impartiality and conscientiousness. The director shall develop standards and procedures for this program, which shall include taking comments from selected litigants and representatives who have appeared before an administrative judge. The methods used by an administrative judge but not the results arrived at by the administrative law judge in any case may be used in evaluating an administrative judge. Before implementing any action based upon the finding of the evaluation program, the director shall discuss the findings and proposed action with the administrative law judge; provided however that the director's authority pursuant to this subdivision is subject to the provisions of the civil service law and any applicable collective bargaining agreement.

(f) To the extent permitted by law, the director shall publish and make available to the public all significant decisions rendered by administrative law judges and all decisions rendered by the administrative appeals panels. The director may charge a reasonable fee for a

copy of such determination or decision. Whenever any law of confidentiality prevents the publication of the identity of any of the parties, an edited version of the decision shall be prepared which shall not disclose the identities of the protected parties.

(g) The director shall collect, compile, and publish statistics and other data with respect to the operations and duties of the Bureau and submit annually to the Mayor, the Common Council, and the public a report on such operations including but not limited to, the number of hearings initiated, the number of decisions rendered, the number of partial or total reversals by the appeals panel, the number of proceedings pending, and on any recommendations of the Bureau of statutory or regulatory amendments. The report should also be posted on the Bureau of Administrative Adjudication's page on the City of Syracuse website.

(h) The director shall study the subject of administrative adjudication in all its aspects, and develop programs including alternate dispute resolution and including preliminary or prehearing conferences or mediation which would promote the goals of fairness, uniformity and cost-effectiveness.

(i) The director shall adopt, promulgate, amend and rescind rules and regulations to carry out the provisions of this article and the policies of the Bureau in connection therewith. Such rules and regulations shall substantially comply with article three of the state administrative procedure act, shall supersede any inconsistent agency rules, and shall include, but not be limited to, uniform standards and procedures, rules of practice, standards for determining when an expedited hearing will be conducted, standards for uncontested proceedings, standards for the assignment of administrative law judges and their removal from cases, and for the maintenance of records.

(j) The director shall secure, compile and maintain all reports of administrative law judges issued pursuant to this article, and such reference materials and supporting information as may be appropriate and to establish appropriate management information systems.

(k) The director shall develop and maintain a program for the continuing training and education of administrative law judges and ancillary personnel.

**Section Six. Administrative Law Judges**

(a) The director shall appoint up to seven (7) administrative law judges who shall be attorneys in good standing, admitted to practice in the state of New York for at least three years and shall have such other qualifications as may be prescribed by the director. The director may prescribe qualifications for administrative law judges which may vary based on the type or kind of adjudicatory hearing to which such administrative law judge may be assigned.

(b) All administrative law judges appointed by the director to serve in the Bureau of Administrative Adjudication are required to live in the City of Syracuse throughout their term.

(c) The director may pursuant to rule establish such special units within the Bureau as are appropriate to the matters before the Bureau for adjudication.

(d) An administrative law judge shall not participate in any proceeding to which he or she is a party, in which he or she has been attorney, counsel or representative, if he or she is related by consanguinity or affinity to any party to the controversy within the sixth degree or where such participation is otherwise prohibited by law. Administrative law judges shall ensure that all hearings are conducted in a fair and impartial manner.

(e) Except as otherwise provided by law, in the conduct of adjudication, an administrative law judge may:

(1) hold conferences for the settlement or simplification of the issues, provided that the settlement and dismissal of proceedings shall be in accordance with the rules of the director;

(2) administer oaths and affirmations, examine witnesses, rule upon offers of proof, receive evidence, and oversee, regulate, order and enforce such discovery as is appropriate under the circumstances;

(3) upon motion of any party including an agency, or upon the administrative law judge's own motion with consent of the respondent, subpoena the attendance of witnesses and the production of books, records, or other information;

(4) regulate the course of the hearing in accordance with the rules of the Bureau or other applicable law;

(5) rule on procedural requests or similar matters;

(6) make final findings of fact and final decisions, determinations or orders;

(7) where the Bureau is authorized to render a final decision, determination or order imposing civil penalties, impose such civil penalties. No such civil penalty shall exceed the maximum provided under law for the violation; and

(8) take any other action authorized by law.

(f) Unless inconsistent with this article, all hearings shall substantially comply with the requirements of article three of the state administrative procedure act.

(g) An administrative law judge shall render all findings of fact, decisions, determinations and orders in an expeditious manner.

(h) Unless otherwise authorized by law and except as provided in subdivision (i) of this section, an administrative law judge shall not communicate in connection with any issue that

relates in any way to the merits of a proceeding pending before the administrative law judge with any person except upon notice and opportunity for all parties to participate.

(i) An administrative law judge may consult on questions of law and ministerial matters with his or her supervisor, other administrative law judges, and support staff of the Bureau, provided that such supervisors, administrative law judges or support staff have not been engaged in functions in connection with the adjudicatory proceeding under consideration or a factually related proceeding.

#### **Section Seven. Powers and Duties of the Bureau**

The Bureau of Administrative Adjudication shall have the following functions, powers and duties:

(a) To accept pleas and to hear and determine charges of code and statutory violations that impact the quality of life of the residents of the City of Syracuse or constitute a threat or danger to the public health, safety or welfare.

(b) To provide for penalties other than imprisonment for code or statutory violations in accordance with the City of Syracuse Property Conservation Code; provided, however, that monetary penalties shall not exceed the maximum amount allowed by Syracuse City Court or any other court that would have jurisdiction over the matter.

(c) To adopt rules and regulations, not inconsistent with any applicable provision of law, to carry out the purposes of Article 14-BB of the General Municipal Law, including but not limited to rules and regulations prescribing the internal procedures and organization of the Bureau, the manner and time of entering pleas, the conduct of hearings and the amount and manner of payment of fines.

(d) To issue subpoenas to compel the attendance of persons to give testimony at hearings and to compel the production of relevant records, books, papers and other materials.

(e) To enter judgments of the Bureau.

(f) To answer within a reasonable period of time all relevant and reasonable inquiries made by either a person charged with a municipal code or statutory violation or his or her attorney concerning the notice of violation ticket served on that person. The Bureau must also furnish the person charged, upon his or her request, a copy of the original notice of violation ticket. Failure to comply with the provisions of this subsection within thirty (30) days of such request, forwarded to the Bureau by certified or registered mail, return receipt requested, shall result in an automatic dismissal of all charges relating to that particular notice of violation upon the request of the respondent.

(g) To have at least one administrative appeals panel consisting of three administrative law judges that will hear appeals from a determination made by any administrative law judge.

**Section Eight. Commencement of Proceedings; Default Judgments**

(a) The Bureau shall conduct the proceedings authorized by this local law in accordance with Section 384 of the New York State General Municipal Law and with the rules promulgated by the director.

(b) Such proceedings shall be commenced by the service of a notice of violation ticket. The notice of violation ticket or copy thereof when filled in and served shall constitute notice of the violation charged, and if sworn to or affirmed, shall be prima facie evidence of the facts contained therein. The notice of violation ticket when sworn to or affirmed shall constitute the testimony of the signator and, when filed with the Bureau shall be admitted into evidence as such testimony at any hearing on the violation charged. If the respondent disputes the facts

stated in the notice of violation, the Administrative Law Judge, where appropriate may reject the signator's facts, accept facts the respondent offers, or direct the signator's appearance. Every such notice of violation ticket shall state whether the facts set forth therein are known personally to the signator and if the facts are not so known the notice of violation ticket shall specifically identify the source of knowledge of such facts. If the respondent disputes the facts stated in the notice of violation ticket, the administrative law judge, where appropriate may reject the signator's facts, accept facts the respondent offers, or direct the signator's appearance.

**(c) Content of the Notice of Violation**

(1) The form and wording of the notice of violation ticket shall be prescribed by the director. The notice of violation ticket shall contain information advising the person charged of the manner and the time in which such person may either admit or deny the violation charged in the notice. Such notice of violation ticket shall also contain a warning to advise the person charged that failure to plead in the manner and time stated in the notice may result in a default decision and order being entered against such person. The original or a copy of the notice of violation ticket shall be filed and retained by the Bureau and shall be deemed a record kept in the ordinary course of business.

(2) Every notice of violation ticket shall identify the provision of law charged and shall set forth the factual basis for the violation. Where a notice of violation ticket does not contain this information, it shall be dismissed at the request of the respondent or the administrative law judge may dismiss the notice of violation upon his or her own motion.

**(d) Service of the Notice of Violation Ticket**

A notice of violation ticket shall be served personally upon the owner of the property or served upon "a person of suitable age and discretion" at the owner's actual place of business,

dwelling place or usual place of abode and then mailed to the owner's "last known residence". If service of the notice of violation ticket cannot be made after a showing of due diligence then the notice can be affixed to the door of one of the above named places and a copy of the notice of violation shall be mailed to the owner's last known residence except that:

(1) Service of the notice of violation ticket may be made by delivering such notice to a person employed by the person charged: (a) To work on the premises the occupancy of which caused such violation; (b) At the premises at which the person charged actually conducts the business the operation of which gave rise to the violation; (c) At the site of the work with respect to which the violation occurred; or (d) at the place where the violation occurred.

(2) Service of a notice of violation ticket may be made by certified mail, return receipt requested.

(3) Service of a notice of violation ticket may be made by first class mail.

(4) Service of the notice of violation ticket upon a corporation shall be made by serving the secretary of state or by serving an officer of the corporation or any other agent authorized by appointment or by law to receive service or pursuant to subsection (d) (1) of this section, pursuant to the provisions of New York State Business Corporation Law and the New York State Limited Liability Company Law.

**(e) Failure to Plead**

Where a respondent has failed to plead within the time allowed by controlling law or, if there is no such controlling law, by the rules of the Bureau, or has failed to appear on a designated hearing date or a subsequent date following an adjournment, such failure to plead or appear shall be deemed, for all purposes, to be an admission of liability and shall be grounds for rendering a default decision and order imposing a penalty up to the maximum amount prescribed



under law for the violation charged. A default decision and order may be opened within one year of its entry upon written application showing excusable default and a defense to the charge; a default decision and order may thereafter be opened in the discretion of the director only upon written application showing excusable default, a defense to the charge, and good cause for the delay.

(f) **Final Order of the Bureau**

(1) Any final order of the Bureau imposing a civil penalty, whether the adjudication was had by hearing or upon default or otherwise, shall constitute a judgment rendered by the Bureau against the respondent which may be entered in the city court or other equivalent court of the municipality, or any other place provided for the entry of civil judgments within the state, and may be enforced against the respondent and his, her or its property without court proceedings in the same manner as the enforcement of money judgments entered in civil actions; provided however that no such judgment shall be entered which exceeds the jurisdiction of such city court or other court that would have jurisdiction over the matter .

(2) Notwithstanding the foregoing provision, before a judgment based upon a default may be so entered the Bureau must have notified the respondent by first class mail in such form as the director may require; (a) of the default decision and order and the penalty imposed; (b) that a judgment may be entered in the city court or other equivalent court of the municipality or any other place provided for the entry of civil judgments within the state of New York; and (c) that entry of such judgment may be avoided by requesting a stay of default for good cause shown and either requesting a hearing or entering a plea pursuant to the rules of the Bureau within thirty days of the mailing of such notice.

(3) The Bureau shall not enter any final decision or order unless the notice of violation ticket shall have been served in the same manner as is prescribed for service of process by article three of the New York Civil Practice Law and Rules or article three of the New York State Business Corporation Law or article three of the New York State Limited Liability Company Law, except that: (a) service of a notice of violation ticket may be made by delivering such notice to a person employed by the respondent (1) to work on the premises the occupancy of which caused such violation, or (2) at the premises at which the respondent actually conducts the business the operation of which gave rise to the violation, or (3) at the site of the work with respect to which the violation occurred, or (4) at the place at which the violation occurred; (b) service of a notice of violation ticket may be made by certified mail, return receipt requested.

(4) Where any final decision or order may not be entered and enforced as a judgment because the amount of civil penalty exceeds the jurisdictional amount of city court or other equivalent court of the municipality, with respect to actions and proceedings for the recovery of money, such decision or order may be enforced by the commencement of an action or proceeding for the recovery of such civil penalties in a court of competent jurisdiction by the municipality.

(g) **Proof of Service**

Proof of service shall be filed with the Bureau and, where service is made by certified mail pursuant to paragraph two of subdivision (f) of this section, shall include the return receipt evidencing receipt of notice served by mail. Service shall be complete ten (10) days after such filing.

**(h) Dismissal for Lack of Proper Service**

Where service of the notice of violation ticket is not made in a manner authorized by law for the violation charged, it shall be dismissed at the request of the respondent or the administrative law judge may dismiss the notice of violation upon his or her own motion.

**Section Nine. Methods of Pleading; Payment of Fines**

(a) A plea shall be entered within thirty (30) days of the date printed on the notice of violation ticket. A plea may be entered in person at the Bureau's Office, by the owner or an authorized representative, or by ordinary mail sent to the address that appears on the notice of violation ticket. The Bureau shall not reject any plea entered by mail if the postmarked date on the envelope is within thirty (30) days from the date on the notice of violation ticket. Failure of the respondent to answer within thirty (30) days will subject the respondent to additional penalties.

(b) Pleas by mail shall be made in the following manner:

(1) Entering the desired plea on the notice of violation ticket.

(2) Entering the requested information in the space provided in the plea portion of the notice of violation ticket.

(3) Signing the plea portion of the notice of violation ticket.

(4) Mailing the notice of violation ticket with the plea portion completed to the mailing address stated on the notice of violation ticket.

(c) A plea of guilty shall be accompanied by payment in full of the scheduled fine.

(d) The respondent pleading "not guilty" or "guilty with an explanation" may request a hearing. This shall be done at the time of pleading by completing the appropriate section of the

notice of violation ticket according to the instructions thereon or by completing the "request for hearing" form.

(e) If a plea of "not guilty" or "guilty with an explanation" is made in person, an immediate hearing may be conducted upon the request of the respondent if it is convenient to the Bureau.

(f) Upon receipt of the notice of violation ticket with a plea of "not guilty" or "guilty with an explanation" the Bureau shall advise the respondent, in person or by first class mail, of the date, time and place of the hearing. The Bureau reserves the right to set the date, time and place of the hearing.

(g) Where a respondent has failed to plead within the time allowed by the rules of the Bureau or has failed to appear on the designated hearing date or subsequent date following an adjournment or fails to comply with the determination of the administrative law judge, such failure to plead or appear or comply shall be deemed for all purposes to be an admission of liability and shall be grounds for rendering a default decision and order imposing a penalty up to the maximum amount prescribed under rules and regulations of the Bureau for the violation charged.

(h) Any final order of the Bureau imposing a civil penalty, whether the adjudication was had by hearing or upon default or otherwise, shall constitute a judgment rendered by the Bureau against the respondent which may be entered in Syracuse City Court or any other place provided for the entry of civil judgments within the state, and may be enforced against the respondent and his, her or its property without court proceedings in the same manner as the enforcement of money judgments entered in civil actions; provided however, that no such judgment shall be entered which exceeds the jurisdiction of such City court or other court that

would have jurisdiction over the matter.

(i) A default decision and order may be opened within one year of its entry upon written application by respondent showing excusable default and a defense to the charge. A default decision and order may thereafter be opened in the discretion of the director only upon written application showing excusable default, a defense to the charge and good cause for the delay.

(j) Before a judgment based upon a default may be so entered, the Bureau must have notified the respondent by first-class mail in such form as the director may require of the default decision and order and the penalty imposed, that a judgment may be entered in the Syracuse City court or any other place provided for the entry of civil judgments within the State of New York, that entry of such judgment may be avoided by requesting a stay of default for good cause shown and either requesting a hearing or entering a plea pursuant to the rules of the Bureau within thirty (30) days of the mailing of such notice.

**Section Ten. Schedule of Fines and Penalties**

(a) The schedule of fines and penalties shall be as provided for as civil penalties in the Property Conservation Code of the City of Syracuse for actions brought to the Bureau. No person may be sentenced by an Administrative Law Judge to a term of imprisonment upon being found guilty of any charge.

(b) Additional Penalties. Thirty (30) days after the date printed on the notice of violation ticket, the original fine will double, provided that such increase in the fine amount will never cause the penalty to exceed the maximum amount provided for such violation in the Property Conservation Code of the City of Syracuse.

## **Section Eleven. Hearings**

(a) All hearings shall be held in the City of Syracuse at such place as the director shall designate from time to time. Hearings shall be held at least twice per month.

(b) All hearings shall be held from 9:00 a.m. to 5:00 p.m., except on Saturdays, Sundays and legal holidays, or at such other time as designated by the director.

(c) Every hearing for the adjudication of a charge of a violation shall be held before s one of the Administrative Law Judges for the Bureau. The respondent may be represented by legal counsel. No charges may be sustained except upon proof by substantial evidence. All testimony shall be given under oath or affirmation.

(d) All hearings must be held in accordance with the New York State Administrative Procedure Act.

(e) A record shall be made of every hearing either by stenographic recordings or by mechanical or electronic methods as the director shall determine. A transcript of such record shall be supplied to the respondent upon application and upon the payment of a fee. The director may, in his or her discretion or at the request of the respondent, on a showing of good cause and need thereof, subpoena the attendance of witnesses, including the issuing officer, and the production of relevant books, records or other information.

(f) In the case of a refusal to obey a subpoena, the Bureau may make application to a court of competent jurisdiction for an order requiring such appearance, testimony, or production of evidence.

(g) The Bureau, may with or without the respondent's request or consent, consolidate for hearing or appeal one or more charges pending against such respondent. An adjournment may be requested by the respondent (up to twenty-four (24) hours) prior to the hearing, but not

more than two (2) adjournments shall be granted except under extraordinary circumstances which the director shall determine.

**Section Twelve. Decisions and Judgments**

(a) The director or any of the other administrative law judges for the Bureau shall make final findings of fact and a final determination or order. All findings of fact, decisions, determinations and orders shall be written and rendered in an expeditious manner.

(b) A final determination or order of the Bureau imposing a civil penalty shall constitute a judgment and a record showing payment or nonpayment of penalties. A copy of such judgment record or transcript thereof may be filed in the Office of the City Court Clerk and/or the Onondaga County Clerk's Office or in such other County wherein the respondent resides or is employed.

(c) Where any final decision or order may not be entered or enforced as a judgment because the amount of civil penalty exceeds the jurisdictional amount of the City Court or equivalent court of the municipality, with respect to actions and proceedings for the recovery of money, such decision or order may be enforced by the commencement of an action or proceeding for the recovery of such civil penalties in a court of competent jurisdiction by the municipality.

(d) Any unpaid judgment related to a violation on property in the City of Syracuse shall become a lien on said property.

**Section Thirteen. Appeals**

(a) There shall be one or more administrative appeals panels within the Bureau. Each panel shall consist of three (3) administrative law judges. In no event shall the administrative law judge from whom such appeal of a decision, determination or order is taken be included in the

panel determining such appeal. Administrative law judges serving on the administrative appeals panel shall not regularly conduct administrative hearings, but shall serve primarily as administrative appeals panel members.

(b) A respondent may appeal, on the facts and/or the law, a final decision, final determination or final order. An agency aggrieved by a final decision, final determination, or final order may appeal on the law, but only after the notice to the respondent and a finding by the appeals panel that the issue upon which the agency seeks to appeal is significant and affects the agency's legitimate enforcement functions.

(c) Upon rendering a decision, making a final determination or issuing a final order, the administrative law judge shall provide the non-agency party with a form notice of appeal and shall explain to such party on the record the (1) method of filing the notice of appeal and the applicable time limits; (2) the requirements of subdivision (g) of this section concerning the payment of penalties and posting of bonds pending appeal, including the right to request exemption therefrom; and (3) that no further court challenge is permitted by law unless an administrative appeal is taken.

(d) Notice of appeal shall be filed with the appeals panel within thirty (30) days of the entry of such decision, determination or order. If no such notice of appeal is filed within such thirty (30) day period, such decision, determination or order shall finally and irrevocably determine all issues in the proceeding before the administrative law judge.

(e) For good cause shown, the administrative appeals panel may permit the filing of a notice of appeal after the thirty (30) day period.

(f) The appeals panel shall have the power to review the record and the findings of the administrative law judge and may reverse, modify or remand any such decision,



determination or order appealed therefrom.

(g) Except as otherwise provided in this section, no appeal of a decision, determination or order of an administrative law judge imposing civil penalties shall be decided unless such civil penalties are paid or a cash or recognized surety bond shall have been posted in the full amount of such civil penalties. No such payment or posting of such bond shall be required where the respondent is the holder of a current license or permit for the operation of a business issued by an agency or officer of the City. Upon a showing of undue hardship or where justice may require, the administrative law judge who decided the case or the appellate panel to which the appeal is assigned may order that the appeal shall be decided without requiring such payment or posting of such bond.

(h) The Director of the Bureau shall promulgate rules governing the practice and procedure of appeals to the administrative appeals panel pursuant to Section 385 of the New York State General Municipal Law.

(i) The determination of the appeals panel shall be rendered within ninety (90) days after the submission of all relevant papers to the panel, or if oral argument is permitted, within ninety (90) days after such oral argument.

(j) The determination of the appeals panel shall be the final determination of the Bureau for the purposes of judicial review pursuant to Article 78 of the New York State Civil Practice Law and Rules.

(k) Where the respondent prevails in any proceeding pursuant to this section, civil penalties paid to the municipality shall be returned with interest at the New York State statutory rate of interest.

**Section Fourteen. Annual Budget**

The annual budget of the Bureau of Administrative Adjudication shall be prepared and presented in accordance with Article VI of the Syracuse City Charter, 1960, as amended.

**Section Fifteen. Severability.**

The invalidity of any provision or provisions of this chapter shall not affect the validity of the remaining provisions thereof, but such remaining provisions shall continue in full force and effect.

**Section Sixteen. Effective Date.**

This local law, as amended, shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.



8a 12 19

# DEPARTMENT OF LAW

## OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

**Kristen E. Smith**  
Corporation Counsel

**Joseph W. Barry III**  
First Assistant  
Corporation Counsel

**Christina F. DeJoseph**  
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Todd M. Long  
Lee R. Terry  
Sarah A. Lafen  
Daniel C. Bollana  
Leigh A. Lieberman  
Mary L. D'Agostino

August 2, 2019

Mr. John P. Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation: Amend Local Law No. 9 of 2017**

Dear Mr. Copanas:

I am requesting several amendments to Local Law No. 9 of 2017 which established the Bureau of Administrative Adjudication (BAA) for the City of Syracuse. The initial purpose of the amendments is to transfer the supervision of the BAA from the Department of Finance to the Department of Law. In addition, several technical amendments are being proposed to improve BAA operations.

The proposed amendments are set forth in more in detail in the attached appendix.

Sincerely,

Kristen E. Smith, Esq.  
Corporation Counsel

**Department of Law**  
**Office of Corp. Counsel**  
233 E. Washington St.  
City Hall, Room 300  
Syracuse, N.Y. 13202

Office 315 448-8400  
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cc: Leah A. Witmer, Esq., Director and Chief Administrative Law Judge, Bureau  
of Administrative Adjudication  
David Delvecchio, Commissioner of Finance  
Ken Towsley, Director of Code Enforcement

Council Request Letter 8-2-19

Proposed BAA and SPCC Amendments

City Department Location Amendment  
Section "Purpose"

- Local Laws and SPCC house the BAA within the Department of Finance; want to amend to the Department of Law.
- Proposed changes to Local Law and SPCC
  - Local Law § 1-85: amend to "within the City of Syracuse Department of Law"
  - SPCC § 27-184: amend to "within the City of Syracuse Department of Law"

Existing Law

- Local Laws
  - § 1-85. - Purpose.
    - To establish an administrative tribunal to be known as the "bureau of administrative adjudication for the City of Syracuse" [REDACTED] [REDACTED] to adjudicate charges of municipal code violations, statutory violations and fee disputes relative to matters that constitute a danger or threat to the public health, safety or welfare as authorized by the recent amendment to Section 380 of the New York State General Municipal Law by the New York State Legislature. The bureau shall not hear or determine charges of violations of the City of Syracuse Building Code.
- SPCC
  - 27-184. - Purpose.
    - The purpose of this article is to establish pursuant to Local Law No. 9-2017 an administrative tribunal to be known as the "Bureau of Administrative Adjudication for the city of Syracuse" [REDACTED] [REDACTED] to adjudicate charges of municipal code violations, statutory violations and fee disputes relative to matters that constitute a danger or threat to the public health, safety or welfare as authorized by the recent amendment to Section 380 of the New York State

General Municipal Law by the New York State Legislature. The bureau shall not hear or determine charges of violations of the city of Syracuse Building Code.

## City Department Location Amendment

### Section "Establishment of a bureau of administrative adjudication"

- Local Law houses the BAA within the Department of Finance; want to amend to the Department of Law.
- Proposed changes to Local Law (this section not in the SPCC)
  - Local Law § 1-86: amend to "within Department of Law for the City of Syracuse."

#### Existing Law

- Local Laws
  - § 1-86. – Establishment of a bureau of administrative adjudication.
    - The purpose of this article is to establish pursuant to Local Law No. 9-2017 an administrative tribunal to be known as the "Bureau of Administrative Adjudication for the city of Syracuse" [REDACTED] to adjudicate charges of municipal code violations, statutory violations and fee disputes relative to matters that constitute a danger or threat to the public health, safety or welfare as authorized by the recent amendment to Section 380 of the New York State General Municipal Law by the New York State Legislature. The bureau shall not hear or determine charges of violations of the city of Syracuse Building Code.

## Fines vs. Penalties Amendment

### Section "Penalties" – only in the SPCC

- Proposed changes to SPCC
  - SPCC § 27-191: amend the section heading from "Penalties" to "Schedule of fines and penalties"
  - SPCC § 27-191: amend the first sentence from "penalties" to "fines and penalties"
  - SPCC § 27-191:
    - (a)-(d): amend "penalties schedule" to "schedule of fines and penalties"

- (a)-(d) – within each chart: amend “initial penalty” to “initial fine”

Existing Law:

- SPCC

- § 27-191. - [REDACTED]

The following [REDACTED] shall apply for notice of violation tickets issued by the bureau pursuant to its authority under this article shall be as follows:

- (a) Tickets issued for violations in the category of general property maintenance shall be subject to the following [REDACTED]:

	Initial [REDACTED]	Penalty Upon Default
First ticket	\$150.00	\$300.00
Second ticket	\$300.00	\$600.00
Third and subsequent tickets	\$600.00	\$1,200.00

- (b) Tickets issued for violations in the category of constituting a blighting influence shall be subject to the following [REDACTED] schedule:

	Initial [REDACTED]	Penalty Upon Default
First ticket	\$75.00	\$150.00
Second ticket	\$150.00	\$300.00
Third and subsequent tickets	\$300.00	\$600.00

- (c) Tickets issued for violations in the category of failing to comply with periodic inspections required for a property shall be subject to the following [REDACTED] schedule:

	Initial [REDACTED]	Penalty Upon Default
First ticket	\$50.00	\$100.00

Second ticket	\$100.00	\$200.00
Third and subsequent tickets	\$200.00	\$400.00

- (d) Tickets issued for violations in the category of failing to comply with the applicable zoning rules and regulations for a property shall be subject to the following [REDACTED] schedule:

	Initial [REDACTED]	Penalty Upon Default
First ticket	\$300.00	\$600.00
Second ticket	\$600.00	\$1,200.00

## Amendments to the Ticket/Plea Form

### Section "Methods of pleading; payment of penalties"

- Amend sections of the Local Law and SPCC to align with our ticket/plea form. The GML affords the director discretion with the wording and form of notices.
- Proposed changes to Local Law and SPCC:
  - Local Law
    - § 1-94(a): amend to read "within thirty (30) days from the date of the notice of violation ticket."
    - § 1-94(a): amend to read "or by ordinary mail sent to the address stated on the notice of violation ticket."
    - § 1-94(b)(1): amend to read "entering the desired plea on the notice of violation ticket"
    - § 1-94(b)(2): amend to read "entering the requested information in the space provided on the plea form"
    - § 1-94(c): strike "(no cash shall be accepted)"
    - § 1-94(d): strike "the reverse side of"

- § 1-94(d): strike "provided by the clerk at the bureau"
- SPCC
  - § 27-192(b)(1): amend to read "entering the desired plea on the notice of violation ticket"
  - § 27-192(b)(2): amend to read "entering the requested information in the space provided on the plea form"
  - § 27-192(c): strike "(no cash shall be accepted)"
  - § 27-192(d): strike "the reverse side of"
  - § 27-192(d): strike "provided by the clerk at the bureau"

Existing Laws:

- NY GML
  - § 384. Commencement of proceedings; default judgments (enabling provision)
    - c. (1) The form and wording of notices of violation shall be prescribed by the director. The notice of violation shall contain information advising the person charged of the manner and the time in which such person may either admit or deny the violation charged in the notice. Such notice of violation shall also contain a warning to advise the person charged that failure to plead in the manner and time stated in the notice may result in a default decision and order being entered against such person. The original or a copy of the notice of violation shall be filed and retained by the bureau and shall be deemed a record kept in the ordinary course of business.
- Local Laws
  - § 1-94. - Methods of pleading; payment of fines
    - (a) A plea shall be [REDACTED] [REDACTED] A plea may be entered in person at the bureau's Office, by the owner or an authorized representative, [REDACTED] [REDACTED] The bureau shall not reject any plea entered by mail if the postmarked date on the envelope is within thirty (30) days from the date service of the notice of violation was



complete. Failure of the respondent to answer within thirty (30) days will subject the respondent to additional penalties.

- (b) Pleas by mail shall be made in the following manner: (1) Entering the desired plea [REDACTED] (2) Entering the [REDACTED] in the space provided on the plea form.
- (c) A plea of guilty shall be accompanied by a check or money order [REDACTED] for the payment in full of the scheduled fine.
- (d) The respondent pleading "not guilty" or "guilty with an explanation" may request a hearing. This shall be done at the time of pleading by completing [REDACTED] the notice of violation ticket according to the instructions thereon or by completing the "request for hearing" form [REDACTED].

- SPCC

- § 27-192. - Methods of pleading; payment of penalties

- (a) A plea shall be [REDACTED] [REDACTED] A plea may be entered in person at the bureau's Office, by the owner or an authorized representative, [REDACTED] [REDACTED] The bureau shall not reject any plea entered by mail if the postmarked date on the envelope is within thirty (30) days from the date service of the notice of violation was complete. Failure of the respondent to answer within thirty (30) days will subject the respondent to additional penalties.
- (b) Pleas by mail shall be made in the following manner: (1) Entering the desired plea [REDACTED] (2) Entering the [REDACTED] in the space provided on the plea form.
- (c) A plea of guilty shall be accompanied by a check or money order [REDACTED] for the payment in full of the scheduled fine.
- (d) The respondent pleading "not guilty" or "guilty with an explanation" may request a hearing. This shall be done at the time of pleading by completing [REDACTED] the notice of violation ticket according to the instructions thereon or by completing the "request for hearing" form [REDACTED].

## Fines and Penalties

### Section "Schedule of fines and penalties"

- Proposed changes to Local Law and SPCC:
  - Local Law § 1-95(b) amend "penalty" to "fine"
  - SPCC § 27-193(b): amend "penalty" to "fine"

#### Existing Laws:

- Local Laws
  - Local Law § 1-95(b) Additional penalties. Thirty (30) days after service of the notice of violation ticket is complete, the original [REDACTED] will double, provided that such increase in the penalty amount will never cause the penalty to exceed the maximum amount provided for such violation in the Property Conservation Code of the city of Syracuse.
  - SPCC § 27-193(b) Additional penalties. Thirty (30) days after service of the notice of violation ticket is complete, the original [REDACTED] will double, provided that such increase in the penalty amount will never cause the penalty to exceed the maximum amount provided for such violation in the Property Conservation Code of the city of Syracuse.

## Director v. ALJ Amendment

### Section "Decisions and judgments"

- Sections in the Local Law and SPCC refer to the "director" as rendering all decisions and determinations. Local Law Sec. 1-90(g) and SPCC Sec. 27-188(g) grant administrative law judges the authority. So, want to change from Director to administrative law judge.
- Proposed changes to Local Law and SPCC:
  - Local Law § 1-97(a): amend "The director" to "An administrative law judge"
  - SPCC § 27-195(a): amend "The director" to "An administrative law judge"

#### Existing Laws:

- Local Laws
  - § 1-97. - Decisions and judgments.

- (a) [REDACTED] shall make final findings of fact and a final determination or order. All findings of fact, decisions, determinations and orders shall be written and rendered in an expeditious manner.
- SPCC
  - § 27-195. - Decisions and judgments.
    - (a) [REDACTED] shall make final findings of fact and a final determination or order. All findings of fact, decisions, determinations and orders shall be written and rendered in an expeditious manner.

## Board vs. Bureau

### Section "Decisions and judgments"

- Sections in the Local Law and SPCC refer to a "board" making a final determination, when it should refer to the "bureau".
- Proposed changes to Local Law and SPCC:
  - Local Law § 1-97(b): amend "board" to "bureau"
  - SPCC § 27-195(b): amend "board" to "bureau"

### Existing Laws:

- NY GML
  - § 383. Jurisdiction to impose civil penalties
    - (a) Such local law may authorize such bureau to (1) conduct proceedings for the adjudication of those code or ordinance violations described in section three hundred eighty of this article for which civil penalties may be imposed, and (2) to render decisions and orders and impose the civil penalties provided under law for such violations.
- Local Laws
  - § 1-97. - Decisions and judgments
    - (b) A final determination or order of the [REDACTED] imposing a civil penalty shall constitute a judgment and a record showing payment or nonpayment of penalties. A copy of such judgment record or transcript thereof may be filed in the office of the city court clerk and/or the Onondaga County

Clerk's Office or in such other County wherein the respondent resides or is employed.

- SPCC
  - § 27-195. - Decisions and judgments
    - (b) A final determination or order of the [REDACTED] imposing a civil penalty shall constitute a judgment and a record showing payment or nonpayment of penalties. A copy of such judgment record or transcript thereof may be filed in the office of the city court clerk and/or the Onondaga County Clerk's Office or in such other county wherein the respondent resides or is employed

## Appeals Amendment

### Section "Appeals"

- Sections in the Local Law and SPCC reference an incorrect subsection regarding the payment of penalties and posting of bonds pending appeal (also incorrect in the NY GML).
- Proposed changes to Local Law and SPCC:
  - Local Law § 1-98(c): amend (2) to read "the requirements of subdivision (g)"
  - SPCC § 27-196(c): amend (2) to read "the requirements of subdivision (g)"

### Existing Laws:

- NY GML
  - § 385 Administrative Appeals Panel
    - (c) Upon rendering a decision, making a final determination or issuing a final order, the administrative law judge shall provide the non-agency party with a form notice of appeal and shall explain to such party on the record (1) the method of filing the notice and the applicable time limits; (2) [REDACTED] of this section concerning the payment of penalties and posting of bonds pending appeal, including the right to request exemption therefrom; and (3) that no further court challenge is permitted by law unless an administrative appeal is taken.

- [REDACTED]
- [REDACTED]
- [REDACTED]
- (g.) Except as otherwise provided in this subdivision no appeal of a decision, determination or order of an administrative law judge imposing civil penalties shall be decided unless such civil penalties are paid or a cash or recognized surety company bond shall have been posted in the full amount of such civil penalties. No such payment or posting of such bond shall be required where the respondent is the holder of a current license or permit for the operation of a business issued by an agency or officer of such municipality. Upon a showing of undue hardship or where justice may require, the administrative law judge who decided the case or appellate panel to which the appeal is assigned may order that the appeal shall be decided without requiring such payment or posting of such bond.

- Local Laws

- § 1-98. - Appeals.

- (c) Upon rendering a decision, making a final determination or issuing a final order, the administrative law judge shall provide the non-agency party with a form notice of appeal and shall explain to such party on the record the (1) method of filing the notice of appeal and the applicable time limits; (2) [REDACTED] of this section concerning the payment of penalties and posting of bonds pending appeal, including the right to request exemption therefrom; and (3) that no further

- [REDACTED]
- [REDACTED]
- (g) Except as otherwise provided in this section, no appeal of a decision, determination or order of an administrative law judge imposing civil penalties shall be decided unless such civil penalties are paid or a cash or recognized surety bond shall have been posted in the full amount of such civil penalties. No such payment or posting of such bond shall be required where the respondent is the holder of a current license or permit for the operation of a business issued by an agency or officer of the city. Upon a showing of undue hardship or where justice may require, the administrative law judge who decided the case or the appellate panel to which the appeal is assigned may order that the appeal shall be decided without requiring such payment or posting of such bond.

• (L.L. No. 9-2017, § 13, 12-18-17)

• SPCC

○ § 27-196. – Appeals

- (c) Upon rendering a decision, making a final determination or issuing a final order, the administrative law judge shall provide the non-agency party with a form notice of appeal and shall explain to such party on the record the (1) method of filing the notice of appeal and the applicable time limits; (2) [REDACTED] of this section concerning the payment of penalties and posting of bonds pending appeal, including the right to request exemption therefrom; and (3) that no further court challenge is permitted by law unless an administrative appeal is taken.
- [REDACTED]
- [REDACTED]

- (g) Except as otherwise provided in this section, no appeal of a decision, determination or order of an administrative law judge imposing civil penalties shall be decided unless such civil penalties are paid or a cash or recognized surety bond shall have been posted in the full amount of such civil penalties. No such payment or posting of such bond shall be required where the respondent is the holder of a current license or permit for the operation of a business issued by an agency or officer of the city. Upon a showing of undue hardship or where justice may require, the administrative law judge who decided the case or the appellate panel to which the appeal is assigned may order that the appeal shall be decided without requiring such payment or posting of such bond.

Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO.  
497-2019 AUTHORIZING THE MAYOR TO  
SUBMIT A JOINT APPLICATION WITH  
ONONDAGA COUNTY FOR AN EDWARD  
BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT (JAG) FY 2019 PROGRAM AND  
EXECUTE A CONTRACT OR WRITTEN  
INSTRUMENTS ASSOCIATED WITH THE  
GRANT AS NECESSARY**

BE IT ORDAINED, that Ordinance No. 497-2019 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit a joint application with Onondaga County to the United States Department of Justice for an Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2019 Program in an amount not to exceed \$100,628.00; the City's portion of the funding is \$50,314.00 and the County's portion of the funding is \$50,314.00; said funds will be used by the Citizen Review Board for training and training related travel (\$5,000.00) and by the Syracuse Police Department to increase the reliability of the COPS Camera platform (\$45,314.00), which will be accomplished by exploring how to connect Fire Houses to the Police Department with fiber optics and/or upgrading the currently existing aging equipment; no City matching fund is required; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to enter into an inter-municipal agreement with Onondaga County, as required by the funding source to process the application; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute all necessary contracts and/or written instruments, subject to the approval of the Corporation Counsel as to terms, form and execution; and



# Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

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September 17, 2019

**Janet L. Burke**  
Director, Bureau of  
Research

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Clerk Copanas:

Please prepare legislation to be introduced at the next meeting of the Common Council to Amend Ordinance No. 497-2019 which authorized the City to apply for and enter into an agreement with the United States Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (JAG) FY 2019 Program and to enter into an inter-municipal agreement with Onondaga County, as required by the funding source to process the application.

The City and County will submit a joint application for an amount not to exceed \$100,628 which will be a 50/50 split at \$50,314 each. No local match is required.

The original ordinance (497-2019) stated that \$5,000 of the total City portion of the grant will be used by the Citizen Review Board (CRB) for training and we are requesting that the funds be allowed to be used for training as well as training related travel.

Sincerely,

Janet L. Burke  
Director

**Bureau of Research**  
233 E Washington St.  
Room 419  
Syracuse, N.Y. 13202

Office 315 448-8020  
Fax 315 448-8008

[www.syr.gov.net](http://www.syr.gov.net)

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**GENERAL ORDINANCE AMENDING CHAPTER  
14, ARTICLE 2 OF THE REVISED GENERAL  
ORDINANCES OF THE CITY OF SYRACUSE, AS  
AMENDED, ENTITLED SOLID WASTE  
COLLECTION AND DISPOSAL TO AMEND THE  
PROVISIONS OF SECTION 14-19 TO REFLECT  
THE ELIMINATION OF THE OPTION FOR CITY  
PROVIDED COLLECTION OF COMMERCIAL  
WASTE**

BE IT ORDAINED, that Chapter 14, Article 2, Section 14-19 of the Revised General Ordinances of the City of Syracuse, as amended, be and is hereby amended to read as follows:

**Section 14-19 Operating Rules and Regulations for Commercial Waste Generators  
Including Residential Properties containing more than ten (10) units**

- (a) Effective January 1, 2020 commercial waste generators will no longer have the option of City provided collection service. All commercial waste generators must obtain a private collection service.
- (b) No material shall be set out at the curb by commercial waste generators for private collection unless material is in a commercial cart. Use of regulation household containers is prohibited. Commercial generators unable to use dumpsters or commercial carts must arrange for private collection services which are able to provide specialized collection. No loose materials shall be set out curbside, placed in public view for private collection, or placed on or around dumpsters or other approved containers unless otherwise approved by the commissioner.

Where privately provided dumpsters (containers exceeding 1.5 cubic yards) are used, they must be clean, neat, freshly painted, have licensed hauler's name and city license affixed to the container, be screened from public view, and not placed in the public right-of-way unless otherwise agreed to in writing by the commissioner.

Commercial carts in the Central Business District shall not be set out curbside before 5:00 p.m. of the day before they are regularly scheduled for pickup. They shall not be set out curbside in such a fashion as to create a pedestrian hazard, traffic problem, or nuisance of any kind. They must be removed from the curblane before 9:00 a.m.

For areas outside of the Central Business District, carts shall not be set out curbside before 8:00 p.m. of the day before they are regularly scheduled for pickup and shall be removed as soon as practical following collection.

Commercial carts are prohibited in the public right-of-way except for the specific times set forth herein for curbside collection, unless otherwise approved by the City of Syracuse Common Council.

- (c) Only licensed waste haulers may be used for the collection of commercial waste unless provided directly by the commercial waste generator.
- (d) To facilitate traffic flow and public safety, no private collection shall be permitted in the Central Business District from 7:00 a.m. to 9:00 a.m., 11:30 a.m. to 2:00 p.m., and 4:00 p.m. to 6:00 p.m., Monday through Friday. In areas outside the Central Business District which are classified as residential by the commissioner, collection shall not be before 6:00 a.m. nor later than 9:00 P.M.
- (e) Containers which do not meet the above requirements shall be removed after twenty-four hour notice by the commissioner. Haulers may reclaim the containers upon payment of a fifty dollar (\$50.00) fine. Material not in commercial carts or dumpsters shall be removed by the D.P.W. after twenty-four-hour notice to the property owner and the reasonable cost of the removal and disposal in addition to other remedies shall be assessed to the property owner as provided in section 14-15(c).
- (f) Commercial waste generators shall source-separate city designated recyclables including:
  - (1) Corrugated paper: Except as generated by commercial waste generators consisting of more than ten (10) residential units. Corrugated paper includes commercially generated cardboard containers; boxes and packaging which are cleaned of contamination by food wastes; adhesives; metals; wood; or plastics, and which have been flattened or bundled for transport, except by residential property owners. In general, corrugated paper must be flattened and bundled for transport and must be free of contaminants such as food waste, plastic, wood, and adhesives and must not be mixed with other materials. No waxed boxes shall be included.
  - (2) Glass: Including, but not limited to, empty, washed glass jars, bottles, and containers of clear, green, and amber (brown) glass, caps removed. Ceramics, window glass, auto glass, mirrors, or kitchenware shall not be placed in recycling containers and should be deposited in household waste containers or commercial containers as herein defined.
  - (3) Metal: Includes but is not limited to all ferrous and nonferrous metals, including steel, aluminum and composite cans, and containers which have been cleaned of food wastes.
  - (4) Newspapers: Includes but is not limited to common machine-finished paper made chiefly from wood pulp used for printing newspapers, including inserts found in newspapers. These must be bundled, dry, and free of contaminants. This term excludes glossy finished papers and magazines unless otherwise determined by D.P.W.
  - (5) Office paper: Except as generated by commercial waste generators consisting of more than ten (10) residential units, office paper includes but is not limited to all bond paper

including computer printout, stationery, photocopy, and ledger from commercial waste generators. Paper must be free of tape, adhesives, labels, rubber bands, paper clips, binders, and other contaminants. This term excludes carbon paper, chemical transfer paper, windowed envelopes, and glossy paper except by residential property owners.

(6) Plastics: Which includes all HDPE and PET type plastic, including empty, washed, food, beverage, detergent, bleach, and hair product containers with lids removed. This term excludes all film vinyl, rigid, and foam plastic containers.

(g) Items banned from city collection as unacceptable waste are also banned from private collection as solid waste.

; and

BE IT FURTHER ORDAINED, that all remaining sections of Chapter 14 of the Revised General Ordinances of the City of Syracuse, as amended, not amended by this Ordinance shall remain in full force and effect as previously adopted; and

BE IT FURTHER ORDAINED, that this General Ordinance shall be effective as of January 1, 2020.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

11/16/28

August 6, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Mr. Copanas,

Please prepare legislation for the next common council meeting to amend Chapter 14, Article 2, Section 14-19 of the Revised General Ordinances. The purpose of this amendment is that the City of Syracuse will no longer provide contracted commercial waste services to businesses effective December 31, 2019. These businesses will instead procure these services directly from private companies through the open market.

Sincerely,

Jeremy Robinson  
Commissioner

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

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38

Ordinance No.

2019

**ORDINANCE AUTHORIZING ACCEPTANCE OF  
A DONATION OF NEW FEMININE HYGIENE  
PRODUCTS, HAVING AN ESTIMATED TOTAL  
VALUE OF \$500.00, FROM I SUPPORT THE  
GIRLS (ISTG) TO BE MADE AVAILABLE IN  
THE RESTROOMS OF CITY HALL AND CITY  
HALL COMMONS**

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation of new feminine hygiene products, including individually wrapped and hygienically sealed pads, liners, and tampons, from I Support the Girls (ISTG), a 501 (c) (3) nonprofit corporation; said products shall be placed in the bathrooms of City Hall and City Hall Commons and will be replenished every three (3) months by ISTG or as requested by the Building Maintenance Department; said products have an estimated total value of \$500.00 and are being donated to provide availability of feminine hygiene products to primarily constituents visiting City Hall or City Hall Commons but also for anyone in need.



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

12

August 26, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Mr. Copanas,

Please prepare legislation for the next regular meeting of the Common Council authorizing the City to accept donations of new feminine hygiene products from I Support The Girls (ISTG), a 501(c)3 nonprofit, for one year. ISTG will supply pads, liners, and tampons, all individually and hygienically sealed, to be placed in a basket in each bathroom (11 total) between City Hall and City Hall Commons. ISTG will drop off supplies every three (3) months, or as requested by maintenance. Maintenance will oversee restocking of supplies provided by ISTG, adding the task to regular restroom maintenance. They are provided for anyone in need, but the focus is on constituents in need.

If successful, we intend to expand the program to the Department of Parks, Recreation, and Youth Programs' facilities.

The pilot program is for one year. The in-kind cost of these products is \$500.

Sincerely,

Jeremy Robinson  
Commissioner

**Dept. of Public Works**  
1200 Canal St. Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *MW*  
**DATE:** September 17, 2019  
**SUBJECT:** Accept Donations from I Support The Girls

---

On behalf of the Department of Public Works, I am requesting that the City of Syracuse accept donations of new feminine hygiene products from I Support The Girls (ISTG), a 501(c) 3 nonprofit, for one year. ISTG will supply pads, liners, and tampons, all individually and hygienically sealed, to be placed in a basket in each bathroom (11 total) between City Hall and City Hall Commons. ISTG will drop off supplies every three (3) months, or as requested by maintenance. Maintenance will oversee restocking of supplies provided by ISTG, adding the task to regular restroom maintenance. They are provided for anyone in need, but the focus is on constituents in need.

If successful, we intend to expand the program to the Department of Parks, Recreation, and Youth Programs' facilities.

The pilot program is for one year. The in-kind cost of these products is \$500.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

*Ben Walsh*  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

*09/17/19*  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING MAYOR TO  
SUBMIT AN APPLICATION FOR A GRANT  
FROM THE NEW YORK STATE  
ENVIRONMENTAL FACILITIES  
CORPORATION AND EXECUTE A CONTRACT  
OR WRITTEN INSTRUMENTS ASSOCIATED  
WITH THE GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Environmental Facilities Corporation for a grant in an amount not to exceed \$3,500,000; said funds will be used by the Water Department to replace the center tank roof at the Morningside Reservoir which partially collapsed in March 2018; the project involves demolishing the roof structure, performing a condition assessment on the other two tank roof structures, and the design and construction of a new roof structure in order to bring this facility back in use; no City matching funds are required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.





# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

Joseph Awald, PE  
Commissioner

September 5, 2019

John Walsh  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

RE: **Grant Application – Morningside Roof Replacement Project**

Dear Mr. Copanas:

Please prepare legislation for the Common Council agenda on behalf of the Water Department to apply and enter into an agreement with the NYS Environmental Facilities Corporation for funds not to exceed \$3,500,000.

The Morningside facility is a 10.5 million gallon water storage reservoir that consists of three large tanks. The center tank roof partially collapsed in March 2018 due to uneven loading on the roof causing the roof structure to fail. This project involves demolishing the roof structure, performing a condition assessment on the other two tank roof structures, the design and construction of a new roof structure, in order to bring this facility back in use.

The Water Department has permission to bond for this project, Ordinance 12-2019, and the grant will cover 60% of the project cost, \$3,500,000.

Very truly yours,

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Joseph Awald, P.E.  
Commissioner of Water

Office 315 448-8340  
Fax 315 473-2608

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING A LICENSE AND  
MAINTENANCE AGREEMENT WITH AZTECA  
SYSTEMS, LLC. FOR CITYWORKS  
SOFTWARE, THE COMPUTERIZED  
MAINTENANCE MANAGEMENT SYSTEM  
(CMMS) ON BEHALF OF THE DEPARTMENT  
OF WATER**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into a license and maintenance agreement with Azteca Systems, LLC for CITYWORKS Software, the computerized maintenance management system (CMMS) to track and maintain the various maintenance operations for the City's water infrastructure on behalf of the Department of Water; and

BE IT FURTHER ORDAINED, that said agreement shall be for a period of three (3) years effective as of the date the agreement is fully executed; and

BE IT FURTHER ORDAINED, that the total cost for all services to be provided under the agreement shall not exceed \$198,000 (\$57,000 for the first year, \$70,500 for the second year, and \$70,500 for the third year); and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to Budget Account # 05.83400.541500 or another appropriate account as designated by the Commissioner of Finance.



# DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR BEN WALSH

14

Joseph Awald, PE  
Commissioner

September 5, 2019

John Walsh  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**RE: Request for Legislation for a License and Maintenance Agreement with AZTECA SYSTEMS for the Computerized Maintenance Management System (CMMS) for the Department of Water**

Dear Mr. Copanas:

Please prepare legislation for the Common Council agenda on behalf of the Water Department to enter into a Software License and Maintenance Agreement with AZTECA SYSTEMS, the software company selected as part of the RFP for the Computerized Maintenance Management System to track and maintain the various maintenance operations for City water infrastructure. This license and maintenance agreement is necessary to proceed with the overall Project awarded to GHD Consulting Services, Inc. pursuant to Ordinance No. 226-2019.

The Software and License agreement will be for a period of three years effective as of the date the Agreement is fully executed. The cost of these services will not exceed \$198,000 (\$57,000 first year, \$70,500 second and third year) and will be charged to 05.83400.541500 or an appropriate account as designated by the Commissioner of Finance.

Please call me if you have any questions.

Sincerely,

Department Of Water  
101 North Beech Street  
Syracuse, N.Y. 13210

Office 315 448-8340  
Fax 315 473-2608

Joseph Awald, P.E.  
Commissioner of Water

[www.syrgov.net](http://www.syrgov.net)

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO: Mayor Ben Walsh**  
**FROM: Mary E. Vossler, Director of Management & Budget**  
**DATE: September 10, 2019**  
**SUBJECT: Agreement with Azteca Systems for the Computerized Maintenance Management System (CMMS) for the Department of Water**

---

On behalf of the Department of Water, I am requesting to enter into a Software License and Maintenance Agreement with Azteca Systems, the software company selected as part of the RFP for the Computerized Maintenance Management System to track and maintain the various maintenance operations for City water infrastructure. This license and maintenance agreement is necessary to proceed with the overall Project awarded to GHD Consulting Services, Inc. pursuant to Ordinance No. 226-2019.

The Software and License Agreement will be for a period of three years effective as of the date the Agreement is fully executed. The cost of these services will not exceed \$198,000 (\$57,000 first year, \$70,500 second and third year) and will be charged to 05.83400.541500 or an appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh  
City of Syracuse, New York

09/17/19

Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING A CONTRACT  
WITH DAVEY RESOURCE GROUP, INC.  
RELATIVE TO THE PROVISION OF  
TECHNICAL SUPPORT AND USER LICENSES  
FOR THE TREEKEEPER DATABASE UTILIZED  
BY THE CITY OF SYRACUSE DEPARTMENT  
OF PARKS, RECREATION AND YOUTH  
PROGRAMS**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Davey Resource Group, Inc., under the following terms:

(1) Davey Resource Group, Inc. shall provide unlimited technical support related to data management and database changes for the TreeKeeper Database utilized by the City of Syracuse Department of Parks, Recreation and Youth Programs;

(2) Davey Resource Group, Inc. shall also provide the City of Syracuse Department of Parks, Recreation and Youth Programs with unlimited user licenses that allow access to the TreeKeeper Database through mobile devices including tablets and smart phones as well as desktop computers;

(3) The term of this contract shall be for a one year period commencing October 1, 2019, with the option for two (2) one-year renewal periods subject to Mayoral and Common Council approval.

(4) The City shall pay to Davey Resource Group, Inc. an amount not to exceed \$2,500.00 for all services under this contract; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to Budget Account # 01.71100.540530 or another appropriate account as designated by the Commissioner of Finance.



# SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 5, 2019

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

John Copanas, City Clerk  
231 City Hall  
233 E. Washington St.  
Syracuse, NY 13202

## RE: AGREEMENT FOR USER LICENSE AND TECHNICAL SUPPORT FOR TREE DATABASE MANAGEMENT SYSTEM

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council authorizing the City to enter into an agreement with The Davey Resource Group for user license and technical support for our tree database management system - TreeKeeper 8.

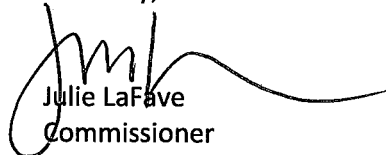
As part of this agreement Parks will receive unlimited user licenses and technical support.

This agreement will run from October 1<sup>st</sup> 2019 to October 1<sup>st</sup>, 2020 with the option for 2 additional one-year renewals.

The total amount of this agreement **will not exceed \$2,500 per year** and will be charged to budget account 01.71100.540530.

If you have any questions or comments regarding this, please contact our office.

Sincerely,



Julie LaFave  
Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management & Budget *mev*  
**DATE:** September 10, 2019  
**SUBJECT:** Agreement for User License and Technical Support for Tree Database Management System

---

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to enter into an agreement with The Davey Resource Group for user license and technical support for our tree database management system – TreeKeeper 8.


As part of this agreement Parks will receive unlimited user licenses and technical support.

This agreement will run from October 1, 2019 to October 1, 2020 with the option for 2 additional one-year renewals.

The total amount of this agreement will not exceed \$2,500 per year and will be charged to budget account #01.71100.540530.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

09/10/19  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING PAYMENT TO  
MICHAEL LAWLER FOR SERVICES RELATIVE  
TO PROVIDING ACTIVITIES AT THE  
DEPARTMENT OF PARKS, RECREATION AND  
YOUTH PROGRAMS' SPOOKTACULAR  
HALLOWEEN EVENT**

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with providing activities at the Spooktacular Halloween event which will be held on October 18, 19, 25 and 26, 2019:

- Michael Lawler, \$720.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged in part to Celebrations Account #25.71400.504610 with the remainder due to Account #01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.





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# DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

**Julie LaFave**  
Commissioner

**Jimmy Oliver**  
Deputy Commissioner

August 14, 2019

Mr. John Copanas, City Clerk  
Room 231 City Hall  
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

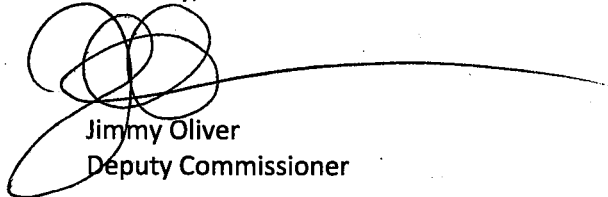
Dear Mr. Copanas:

Please prepare legislation for the next Common Council meeting to allow the Department of Parks, Recreation and Youth Programs to authorize payment, at a cost not to exceed \$720.00, to Michael Lawler for providing activities at our Spooktacular Halloween event on October 18, 19, 25 and 26.

Part of the monies will come from the Celebrations Account Project #504610 Fund #25.  
The balance will come from 01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,



Jimmy Oliver  
Deputy Commissioner

Syracuse Department  
of Parks, Recreation  
& Youth Programs  
412 Spencer Street  
Syracuse, N.Y. 13204

Office 315 473 4330  
Fax 315 428 8513

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AMENDING ORDINANCE NO. 685-2015 AS LAST AMENDED BY ORDINANCE NO. 614-2018 AUTHORIZING AN INTERMUNICIPAL AGREEMENT BETWEEN THE CITY AND ONONDAGA COUNTY RELATIVE TO THE PROCESSING OF THE CITY'S U.S. MAIL ON BEHALF OF THE CITY'S DEPARTMENT OF FINANCE**

BE IT ORDAINED, that Ordinance No. 685-2015 as last amended by Ordinance No. 614-

2018 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor is authorized to execute an intermunicipal agreement between the City and Onondaga County ("County") relative to the processing of the City's U.S. Mail on behalf of the Department of Finance, for an annual amount not to exceed \$30,240.00 for mailing services as well as any postage or handling fees charged by postal carriers that will be charged to the Department of Finance's Expenditure Account #01.596700.90000; and

BE IT FURTHER ORDAINED, that this Agreement will be for one (1) year, beginning on September 1, 2015 and ending August 31, 2016, with the option of four (4) one (1) year extension periods subject to the approval of the Mayor and the Common Council; this Agreement was previously extended for the first three extensions, September 1, 2016 through August 31, 2017 and September 1, 2017 through August 31, 2018, September 1, 2018 through August 31, 2019; and is hereby extended for the fourth extension period of September 1, 2019 through August 31, 2020; and

BE IT FURTHER ORDAINED, that such amended Agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content.

\* \_\_\_\_\_ = new material



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

17

September 11, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

## RE: MAILING SERVICES WITH THE COUNTY OF ONONDAGA

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council meeting authorizing the fourth year extension period between the City of Syracuse and the County of Onondaga for County processing of the City of Syracuse's U.S. Mail.

This extension agreement will be for a one year period beginning September 1, 2019 through August 31, 2020.

Pursuant to the terms of this agreement, the City of Syracuse will pay to the County of Onondaga an annual processing fee of \$30,240 as well as any postage or handling fees charged by postal carriers. These fees will be charged to the Department of Finance's Expenditure Account #01.596700.90000.

Sincerely,

Mary E. Vossler  
Director of Management and Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

cc: David DeVecchio, Commissioner of Finance  
File

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

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# DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER  
CITY OF SYRACUSE, MAYOR BEN WALSH

**David DelVecchio CPA**  
Commissioner of  
Finance

**Martha A. Maywalt**  
First Deputy  
Commissioner

September 9, 2019

Ms. Mary Vossler  
Director of Management and Budget  
213 City Hall  
Syracuse, NY 13202

Re: Mailing Services with the County of Onondaga

Dear Ms. Vossler:

Please prepare legislation for the Common Council and obtain Mayoral approval authorizing the fourth year extension period between the City of Syracuse and the County of Onondaga for County processing of the City of Syracuse's U.S. Mail (Ordinance 685-2015).

This extension agreement will be for one year period beginning September 1, 2019 through August 31, 2020.

Pursuant to the terms of this agreement, the City of Syracuse will pay to the County of Onondaga an annual processing fee of \$30,240 as well as any postage or handling fees charged by postal carriers. These fees will be charged to the Department of Finance's Expenditure Account No. 01.596700.90000.

Sincerely,

David J. DelVecchio, CPA  
Commissioner of Finance

cc: Frank Caliva, Chief Administrative Officer  
Martha Maywalt, First Deputy Commissioner of Finance

**Department of Finance**  
233 E. Washington St  
City Hall, Room 128  
Syracuse, N.Y. 13202

Office 315 448 8279  
Fax 315 448 8424

[www.syr.gov.net](http://www.syr.gov.net)

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management & Budget *MEV*  
**DATE:** September 10, 2019  
**SUBJECT:** Agreement – Mailing Services with the County of Onondaga

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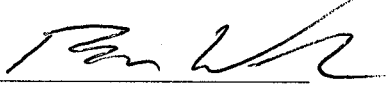
On behalf of the Department of Finance, I am requesting the approval of the fourth year extension period between the City of Syracuse and the County of Onondaga for County processing of the City of Syracuse's U.S. Mail (Ordinance 685-2015).

This extension agreement will be for one year period beginning September 1, 2019 through August 31, 2020.

Pursuant to the terms of this agreement, the City of Syracuse will pay to the County of Onondaga an annual processing fee of \$30,240 as well as any postage or handling fees charged by postal carriers. These fees will be charged to the Department of Finance's Expenditure Account #01.596700.90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

Date: 09/11/19

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING AN  
INTERMUNICIPAL AGREEMENT PURSUANT  
TO SECTION 5-G OF THE GENERAL  
MUNICIPAL LAW WITH THE COUNTY OF  
ONONDAGA RELATIVE TO THE PROVISION  
OF CODE ENFORCEMENT SERVICES TO THE  
COUNTY**

WHEREAS, Section 5-G of the General Municipal Law of the State of New York, provides that municipalities may enter into cooperative agreements subject to the approval of their governing bodies; and

WHEREAS, the City of Syracuse operates a Division of Code Enforcement charged with the responsibility and possessing the skills and expertise to monitor the condition of properties which are often inhabited by recipients who participate in the Tenant Rental Agreement (TRA) program; and

WHEREAS, the County of Onondaga has agreed to fund the cost of a full time Code Enforcement Officer to perform housing inspections and other functions for the period January 1, 2019 through December 31, 2019 as necessary with regard to housing conditions for recipients who participate in the Tenant Rental Agreement (TRA) program; and

WHEREAS, the Mayor of Syracuse and the County Executive of Onondaga County agree to enter into a cooperative agreement under the following terms and conditions:

(1) Onondaga County shall obtain from the City housing inspection and stabilization services for recipients who participate in the Tenant Rental Agreement (TRA) program;

(2) Onondaga County agrees to pay the City for a full time Code Enforcement Officer in an annual amount not to exceed Fifty-Five Thousand Dollars (\$55,000.00) for the period January 1, 2019 through December 31, 2019, which amount includes salary and fringe benefits for the year;

(3) The City agrees to assign the aforementioned Code Enforcement Officer to perform housing inspections and other functions as necessary with regard to housing conditions for recipients who participate in the Tenant Rental Agreement (TRA) program;

(4) The agreement will be for a term of January 1, 2019 to December 31, 2019;

(5) The Corporation Counsel shall include any other terms or conditions deemed to be necessary; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such agreement, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that this Ordinance is subject to the necessary approvals by the Onondaga County Legislature as required by applicable law.



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# DIVISION OF CODE ENFORCEMENT

A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD  
AND BUSINESS DEVELOPMENT  
CITY OF SYRACUSE, MAYOR BEN WALSH

**Stephanie Pasquale**  
NBD Commissioner

**Kenneth J. Towsley**  
Director of Code  
Enforcement

**Thomas Steinberg**  
Assistant Director of  
Code Enforcement

**Samuel Perry**  
Assistant Director of  
Code Enforcement

September 5, 2019

Mr. John Copanas  
City Clerk  
Room 231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Mr. Copanas:

Please prepare legislation for the next meeting of the Common Council authorizing the Mayor to enter into an Inter-municipal Agreement with Onondaga County relative to the provision of Code Enforcement services.

The County has agreed to fund the cost of a full time Code Enforcement Officer to perform housing inspections and other functions for the period of January 1, 2019 through December 31, 2019. The maximum amount that can be paid under this Agreement is \$55,000.00 for the term of the agreement, which includes salary and fringe benefits for the year. The City has agreed to assign this Code Enforcement Officer to perform housing inspections and other functions as necessary with regard to housing conditions for recipients who participate in the Tenant Rental Agreement (TRA) program.

Sincerely,

Ken Towsley  
Director of Code Enforcement

**Code Enforcement**  
201 East Washington  
Street, Room 300  
Syracuse, N.Y. 13202

Office 315 448 8695  
Fax 315 448 8764

[www.syrgov.net](http://www.syrgov.net)





# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Mayor Ben Walsh  
**FROM:** Mary E. Vossler, Director of Management and Budget *mw*  
**DATE:** September 10, 2019  
**SUBJECT:** Inter-Municipal Agreement with Onondaga County relative to the provision of Code Enforcement Services


---

On behalf of the Division of Code Enforcement, I am requesting an Inter-Municipal Agreement with Onondaga County relative to the provision of Code Enforcement Services.

The County has agreed to fund the cost of a full time Code Enforcement Officer to perform housing inspections and other functions for the period of January 1, 2019 through December 31, 2019. The maximum amount that can be paid under this agreement is \$55,000.00 for the term of the agreement, which includes salary and fringe benefits for the year. The City has agreed to assign this Code Enforcement Officer to perform housing inspections and other functions as necessary with regard to housing conditions for recipients who participate in the Tenant Rental Agreement (TRA) program.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

09/10/19  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

**ORDINANCE AUTHORIZING CONTRACT  
WITH PRO ACT, INC. RELATIVE TO  
PROVIDING SERVICES FOR THE SUPPLY AND  
ADMINISTRATION OF FLU SHOTS TO CITY OF  
SYRACUSE EMPLOYEES**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Pro Act, Inc., under the following terms:

(1) Pro Act, Inc. shall provide all required services for the supply and administration of flu shots to City of Syracuse employees as part of Flu Clinics to be held October 2, 2019, October 8, 2019 and October 10, 2019;

(2) The cost shall be \$30.00 per person and is covered under the City's Employee Health Insurance Plans;

(3) The City shall pay to Pro Act, Inc. an amount not to exceed \$10,500.00 for all services under this agreement, which should cover three hundred fifty (350) employees; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account No. 590601.01.90600 or another appropriate account as designated by the Commissioner of Finance.



# OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 6, 2019

**Donna D. Briscoe**  
Assistant Director

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

**Re: Request for Legislation**

Dear Mr. Copanas:

Please prepare legislation for the next Common Council Meeting authorizing the City, by its Interim Director of Personnel, to authorize payment to supply and administer flu shots to City of Syracuse employees as part of a Flu Clinic to be held October 2<sup>nd</sup>, 8<sup>th</sup> and 10<sup>th</sup> 2019.

The cost shall be \$30.00 per person and is covered under the City's Employee Health Insurance Plans. The total cost of this Agreement shall not exceed \$10,500.00 which would cover 350 employees.

All costs associated with the Agreement shall be charged to Budget Account No. 590601.01.90600.

Sincerely,

Donna D. Briscoe  
Interim Director of Personnel & Labor Relations

cc: File

**Office of Personnel &  
Labor Relations**  
233 E. Washington St  
City Hall, Room 312  
Syracuse, N.Y. 13202

Office 315 448-8780  
Fax 315 448-8761

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO: Mayor Ben Walsh**  
**FROM: Mary E. Vossler, Director of Management & Budget**  
**DATE: September 10, 2019**  
**SUBJECT: Agreement – Administration of Flu Shots at the City's Annual Flu Clinic**


On behalf of the Office of Personnel & Labor Relations, I am requesting to enter into an agreement with Pro Act, Inc. to supply and administer flu shots to City of Syracuse employees as part of a Flu Clinic to be held October 2<sup>nd</sup>, 8<sup>th</sup> and 10<sup>th</sup>, 2019.

The cost shall be \$30.00 per person and is covered under the City's Employee Health Insurance Plans. The total cost of this Agreement shall not exceed \$10,500.00 which would cover 350 employees.

All costs associated with the Agreement shall be charged to Budget Account No. 590601.01.90600.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

09/11/19  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE APPROPRIATING FUNDS TO THE  
UNITED WAY ON BEHALF OF THE LITERACY  
COALITION OF ONONDAGA COUNTY TO BE  
USED FOR THE IMAGINATION LIBRARY  
PROGRAM AND AUTHORIZING THE MAYOR  
TO EXECUTE A CONTRACT OR WRITTEN  
INSTRUMENTS ASSOCIATED WITH THE  
APPROPRIATIONS AS NECESSARY**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$35,000.00 from Special Objects Account #90000.01.595942 to an account to be determined by the Commissioner of Finance for the Office of Management and Budget; said funds are to be utilized by the United Way on behalf of the Literacy Coalition of Onondaga County for the Imagination Library Program, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract with the United Way of Central New York, as fiscal agent for the Literacy Coalition of Onondaga County, relative to this appropriation, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the deliverables for said contract shall be as outlined in the attached Appendix "A".

## **APPENDIX "A"**

### **Literacy Coalition of Onondaga County\***

#### **Citywide Expansion of Imagination Library (IL)**

#### **City of Syracuse Appropriation of Funds**

**July 1, 2019 – June 30, 2020**

#### **BUDGET**

IL Books and Postage	35,000
----------------------	--------

Total	\$35,000.
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#### **DELIVERABLES**

All children in the City of Syracuse age birth to 5 will be eligible to receive Imagination Library books monthly in their home.

\*Please note that this agreement will be with the United Way of CNY since they are our fiscal agent.



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

September 11, 2019

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

Mr. John Copanas  
City Clerk  
City Hall  
Syracuse, New York

**Re: Legislation: Contract with United Way of Central New York  
and Appropriation of Funds**

Dear Mr. Copanas:

Please prepare legislation to be introduced at the next Common Council Meeting authorizing a contract with the United Way of Central New York (UWCNY) on behalf of the Literacy Coalition of Onondaga County. United Way is the fiscal agent for Literacy Coalition who operates the Imagination Library Program. This program provides every young child from birth to age 5 an age appropriate book each and every month. The \$35,000 in funding from the City enables them to expand the program City wide. The organization's proposed budget for this funding is attached to this request.

The appropriation of an amount not to exceed \$35,000 will be drawn from Special Objects account #90000.01.595942 pursuant to the authorized 2019/2020 Annual Budget.

Sincerely,

Mary E. Vossler  
Director of Management & Budget

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)



# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

**TO:** Honorable Mayor Ben Walsh *me*  
**FROM:** Mary E. Vossler, Director of Management & Budget  
**DATE:** September 10, 2019  
**SUBJECT:** Contract with United Way of Central New York and Appropriation of Funds

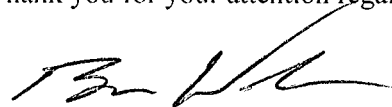
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I am requesting a contract with the United Way of Central New York (UWCNY) on behalf of the Literacy Coalition of Onondaga County. United Way is the fiscal agent for Literacy Coalition who operates the Imagination Library Program. This program provides every young child from birth to age 5 an age appropriate book each and every month.

The appropriation of an amount not to exceed \$35,000 will be drawn from Special Objects account #90000.01.595942 pursuant to the authorized 2019/2020 Annual Budget.

If you agree to enter into a contract with the United Way of Central New York, please indicate by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

09/10/19  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)





August 30, 2019

Syracuse Common Council  
c/o John P. Copanas, City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear John:

Please prepare legislation for the next available Common Council Agenda for the Literacy Coalition of Onondaga County to enter into a funding agreement with the City of Syracuse in the amount of 35,000 for our Imagination Library program approved in the City of Syracuse's FY 2019-2020 Budget.

We know that children who are read to from birth to age five enter kindergarten with the essential skills needed to succeed in school and beyond. Please know that the support from the City of Syracuse is helping us make a powerful impact on the lives of thousands of children and families in our community with over 700,000 books distributed.

This funding will enable us to continue citywide enrollment and, as such, all children in the City of Syracuse from birth to age 5 are now eligible for enrollment in Dolly Parton's Imagination Library program and mailed a new, age-appropriate book each month to their homes. We will also continue to work with over 200 community partners to help us enroll children in the program, including our birthing hospitals and County Departments of Health and Social Services, as well as support for family literacy programming.

Please note that this agreement will be with the United Way of CNY since they are our fiscal agent. If you have any questions, just let me know and thanks for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Virginia B. Carmody".

Virginia B. Carmody  
Development Director

518 James Street, P.O. Box 2129,  
Syracuse, NY 13220 • P: 315.428.8129 • F: 315.428.2227

TOGETHER WE CAN ACHIEVE 100% LITERACY THROUGH 100% COMMUNITY ENGAGEMENT

[www.onliteracy.org](http://www.onliteracy.org)

2134

Ordinance No.

2019

**ORDINANCE AUTHORIZING A FUNDING  
AGREEMENT BETWEEN THE CITY OF  
SYRACUSE AND THE GREATER SYRACUSE  
PROPERTY DEVELOPMENT CORPORATION  
("LAND BANK")**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into a funding agreement with the Greater Syracuse Property Development Corporation ("Land Bank") relative to the operations of the Land Bank for an amount not to exceed \$750,000.00 as approved in the City's 2019/2020 Budget; and

BE IT FURTHER ORDAINED, that such agreement shall be in substantially the same form as the Agreement attached hereto as Exhibit "A" and shall be subject to the approval of the Corporation Counsel as to terms, form and content.

## EXHIBIT "A"

# FUNDING AGREEMENT BETWEEN THE CITY OF SYRACUSE AND THE GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION

---

**THIS AGREEMENT**, entered this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by and between the City of Syracuse (herein called the "City") and the Greater Syracuse Property Development Corporation, a not-for-profit corporation with offices at 431 East Fayette Street, Suite 300, Syracuse, New York (herein called the "GSPDC").

**WHEREAS**, the City desires to assist in the funding of the operations of GSPDC pursuant to Not-For Profit Corporation Law § 1610 (a) for City fiscal year 2019-20 and the Charter of the City of Syracuse 1960, as amended; and

**WHEREAS**, the GSPDC wishes to accept and utilize the funds from the City pursuant to the terms of this Agreement; and

**WHEREAS**, this Agreement has been authorized by, and is subject to the requirements of Ordinance No. \_\_\_\_ of 2019, which was adopted by the City of Syracuse Common Council on June \_\_\_, 2019 and approved by Mayor Ben Walsh on June \_\_\_, 2019; and

**WHEREAS**, this Agreement has been authorized by GSPDC Resolution No \_\_\_\_ of 2019, adopted by the Board of GSPDC on June \_\_\_, 2019;

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

### **ARTICLE I. FUNDING**

The City agrees to provide up to seven hundred and fifty thousand dollars (\$750,000.00) (hereinafter the "Funding") to GSPDC.

- A. Disbursements – the City will provide the Funding to GSPDC in two disbursements. Disbursements shall be made upon receipt of the required quarterly reports described in Article II, Section 5 as follows:

1. Three-Hundred Seventy-Five Thousand and 00/100 dollars (\$375,000.00) on August 1, 2019; and
2. Three-Hundred Seventy-Five and 00/100 dollars (\$375,000.00) on March 1, 2020.

## **ARTICLE II. PERFORMANCE BY GSPDC**

As consideration for this Agreement and the Funding to be provided thereto, the GSPDC agrees to perform as follows:

Acceptance of Property – GSPDC acknowledges that the City will offer to sell numerous parcels of real property to GSPDC for an amount equal to one dollar (\$1.00) per property during the 2019-20 City fiscal year. GSPDC will reimburse the City for title fee expenses and legal expenses incurred for each property and other closing costs. The GSPDC shall be responsible for the payment of all recording fees to the Onondaga County Clerk.

1. GSPDC agrees to accept as many of said parcels not otherwise excluded under the provisions of II (2) as the Board of GSPDC determines as being fiscally prudent for GSPDC to accept. In addition, GSPDC agrees to accept no fewer than 250 properties throughout the 2019-20 City fiscal year as long as the City authorizes the sale of at least that number of properties to the GSPDC during said fiscal year.
2. GSPDC will accept a mix of properties, including vacant land, vacant structures, and occupied structures, subject to what is made available by the City of Syracuse.
3. GSPDC may reject any Property, upon a provision of sufficient documentation evidencing the basis for rejection to the City of Syracuse, for one or more of the following reasons:
  - a. The property has uncured defects in title; or
  - b. The property constitutes an immediate danger or public hazard; or
  - c. The property contains environmental hazards which would require the GSPDC to perform environmental remediation prior to re-sale (this subsection shall not be read as to apply to lead based paint or to soil that may be contaminated as a result of lead based paint, or to asbestos located in one or two family residential structures); or
  - d. Other parcels that the GSPDC deems inappropriate for acquisition for documented reasons agreed upon by the City and the GSPDC.

In the event GSPDC rejects a property for one or more of the foregoing reasons, GSPDC shall transmit a notice to the Department of Neighborhood and Business Development and the Syracuse-Onondaga County Planning Agency outlining the reason the property has been rejected within ten (10) days of the determination to reject.

4. Use of Funding - GSPDC agrees to use the Funding only for those purposes permitted by law and in furtherance of the GSPDC's mission statement and in accordance with its adopted policies and procedures.

Further, the GSPDC agrees to place a priority on leveraging City funds to advance the following objectives:

- a. Create a mix of (owner-occupied) home ownership and rental housing opportunities;
- b. Support rehabilitation financing for investor-owners purchasing GSPDC properties through loan guarantees and other innovative programs;
- c. Perform property demolition and/or deconstruction, where warranted, using no less than \$500,000 of funding activity, to be matched by \$500,000 in match funds from GSPDC general fund, resulting in the removal of a minimum of forty-five (45) blighted structures selected in concert with City staff; and

- d. The remaining \$250,000 of funding to be used for ongoing property maintenance and keeping buildings secure.
  - e. Ensure that all existing occupants of property acquired by the GSPDC from the city of Syracuse in which properties are deemed necessary to vacate, be availed the services of professional relocation agents and allotted a reasonable time frame from the determination date to vacate the property to facilitate successful relocation into suitable alternate housing.
  - f. Make reasonable efforts to recover architectural salvageable components during the deconstruction process and to apply funds received from the sale of any salvageable components to the cost of future demolition and/or deconstruction projects.
5. GSPDC shall provide the Department of Neighborhood and Business Development with quarterly reports within 10 days of the end of each fiscal quarter containing lists of all properties transferred to GSPDC and indicates the following: those properties slated for demolition/deconstruction; those demolished/deconstructed; those sold to new owners and the disposition strategy for each; those under an enforcement mortgage and the deadline for completion; those where work has been completed and enforcement mortgage has been discharged. The City reserves the right to request additional information evidencing the status of any Property transferred to GSPDC.
  6. GSPDC shall provide the Common Council with an annual written report in the form of a business and fiscal plan that details the organization's short- and long-term goals and year-to-date progress on reaching these goals within 30 days of this contract years' end. This document should be made available to all Common Councilors two weeks in advance of the Committee meeting when the annual written report is discussed publicly.
  7. GSPDC shall establish a goal to transfer title of at least 200 properties with a majority to qualified owner-occupied buyers and shall establish a policy and procedure for conveying properties to qualified not-for-profit affordable housing developers for owner-occupied buyers to ensure the creation of sustainable affordable housing that meets specified quality standards. In addition, GSPDC shall endeavor to place all properties in their inventory online as soon as practicable and to accept inquiries about the availability of non-MLS properties. Further GSPDC will increase the number of MLS listed properties by 20% over the listings posted as of June 30, 2019 by December 31, 2019. Furthermore, GSPDC will endeavor, during the term of this Agreement, to transfer title of at least 75 properties to qualified owners-occupiers with such properties being in close proximity to City Parks, Schools, or such other amenities that improve neighborhoods.
  8. GSPDC will work to develop innovative vacant lot acquisition strategies for long-range neighborhood and community benefits, such as assembling vacant land for the purpose of encouraging new housing and commercial development, in collaboration with the City and neighborhood stakeholders.
  9. The GSPDC Board of Directors and the Citizens Advisory Board will review the criteria used in reviewing and approving property sales to ensure that the criteria will encourage the sale of properties in inventory.
  10. GSPDC will aggressively market and offer ten (10) properties utilizing an established incentive program for qualified owner occupied buyers to City, fire, police, school district employees, other city residents who work in the city.

**ARTICLE III.      NOTICES**

All written communications or notices required to be sent pursuant to this Agreement shall be sent by certified or registered first class mail, or by overnight courier, to the parties as follows:

To the City at:

City of Syracuse  
Office of the Mayor  
Attn: Mayor  
233 E. Washington Street  
Syracuse, NY 13202

With Copy to:

City of Syracuse  
Department of Law  
Attn: Corporation Counsel  
233 E. Washington Street  
Syracuse, NY 13202

To the GSPDC at:

Greater Syracuse Property Development Corporation  
Attn: Chair  
431 East Fayette Street, Suite 300  
Syracuse, NY 13202

With Copy to:

Menter, Rudin & Trivelpiece, P.C.  
308 Maltbie Street, Suite 200  
Syracuse, NY 13204-1498

#### **ARTICLE IV. GENERAL CONDITIONS**

##### **A. General Compliance**

The GSPDC will comply with all applicable federal, state and local laws and regulations governing the receipt or use of the Funding provided under this Agreement.

##### **B. Laws and Ordinances Relating to Real Property**

The GSPDC shall comply with all applicable Federal and State Laws, Local Laws, Rules, Regulations, Ordinances, and Resolutions related to or regarding the obligations of owners of real property or sellers of real property including, but not limited to, those relating to renovation, rehabilitation, demolition, property maintenance, environmental laws, lead paint abatement, flood plain and lead paint disclosures, and historic preservation.

##### **C. New York State Law**

The parties agree that by signing this Agreement they knowingly and willingly waive the presumption under New York State Law that this Agreement be construed against the drafter.

##### **D. Prior Agreements**

This Agreement shall supersede any previous agreement between the parties regarding these matters insofar as there are any conflicting terms or provisions.

##### **E. Survivability of Certain Provisions**

Any provisions related to, or regarding, the expenditure of the Funding shall survive the termination of this Agreement until such time as all of the Funding disbursed pursuant to this Agreement has been expended.

##### **F. Independent Contractor**

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The GSPDC shall at all times remain an independent contractor with respect to any terms, conditions or performances required under this Agreement.

##### **G. Hold Harmless**

The GSPDC shall hold harmless and defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the GSPDC's actions, inaction, performance or failure to perform as related to this Agreement, and to any activities of GSPDC funded in whole or in part by the Funding.

#### H. Workers' Compensation

The GSPDC shall provide Workers' Compensation Insurance coverage as may be required by law for all employees employed by GSPDC during the term of this agreement.

#### I. Insurance

The GSPDC shall carry general liability insurance coverage in an amount of not less than one million dollars per claim during the term of this Agreement. A copy of the insurance binder shall be forwarded to the City.

#### J. Amendments

GSPDC and City may amend this Agreement at any time provided that such amendments make specific reference to this Agreement and are executed in writing, signed by a duly authorized representative of both organizations and approved by the City's governing body.

#### K. Prohibited Activities

The GSPDC is prohibited from using the Funding provided herein or personnel employed in whole or in part with the use of the Funding for political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

#### L. Assignability

The GSPDC shall not pledge, assign or transfer any interest in this Agreement or the Funding without the prior written consent of the Mayor of the City.

#### M. Conflicts of Interest

1. No officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the Funding, or any other person who exercises any functions or responsibilities in connection with the Funding shall have any personal financial interest, direct or indirect in this Agreement; and the City shall take appropriate steps to assure compliance.
1. The City and the GSPDC agree and stipulate that no member of the Common Council of the City of Syracuse or any other City officer or employee forbidden by law, is interested in, or will derive income from, or is a party to, this Agreement.

#### N. Displaced Persons

1. GSPDC shall develop an internal policy with regards to the handling of displaced tenants, former owner occupants and others with tenancy rights in a parcel of property acquired by the GSPDC (hereinafter collectively "Displaced Persons"). Such policy shall assure that Displaced Persons are dealt with in accordance with State Law and in a consistent, fair, and equitable manner.



2. GSPDC agrees to comply with all applicable State Laws, and City Ordinances, Resolutions and Policies concerning displacement of individuals from their residences.

O. Governing Law and Proper Venue of Claims

This Agreement shall be governed by, and construed in accordance with, the laws of the State of New York without regard to any conflict of laws provision. The City and GSPDC agree and consent that any claim between the parties arising from or out of this Agreement shall be brought in a court of competent jurisdiction in the County of Onondaga and State of New York.

P. Effect of Waiver of Breach

The waiver of breach of any provision of this Agreement shall not constitute or operate as a waiver of any other provision, nor shall the failure to enforce a provision operate as a waiver of that provision or any other provision.

**ARTICLE V. TERM**

The term of this Agreement shall begin as of the date that it is fully executed by the City and the GSPDC, and if not earlier terminated pursuant to the provisions of this Agreement, shall terminate naturally upon June 30, 2020.

**ARTICLE VI. DEFAULT AND TERMINATION**

In the event that GSPDC fails to comply with any term of this agreement, GSPDC shall have thirty (30) days following receipt of a written notice of the default from the City to cure said default. If the GSPDC fails to cure the default within the 30 day cure period, or any extension thereof granted by the City, the City may terminate this Agreement and the Agreement shall have no further force or effect, except for those provisions that survive termination pursuant to the terms of this Agreement. The City may suspend disbursements during the period of time given between a notice of default and the opportunity to cure.

**[SIGNATURE PAGE TO FOLLOW]**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

**City of Syracuse**

**Greater Syracuse Property Development Corporation**

By: \_\_\_\_\_  
**Benjamin R. Walsh, Mayor**

By: \_\_\_\_\_  
**Vito Sciscioli, Chair**

**ATTEST:**

\_\_\_\_\_  
**John P. Copanas**  
**City Clerk**

STATE OF NEW YORK           )  
COUNTY OF ONONDAGA       )  
CITY OF SYRACUSE           ) SS.:

On this \_\_\_\_ day of \_\_\_\_\_ 2019, before me personally came BENJAMIN R. WALSH, Mayor of the City of Syracuse, with whom I am personally acquainted, who, being by me duly sworn, did depose and say: that she resides in the City of Syracuse, New York; that she is Mayor of the City of Syracuse, the corporation described in and which executed the within instrument; that she knows the corporate seal of said City and it was so affixed pursuant to the Charter of the City; that she signed said instrument as Mayor of said City of Syracuse by like authority; that said BENJAMIN R. WALSH further says that she is acquainted with John P. Copanas and knows him to be the City Clerk of said City of Syracuse; that the signature of John P. Copanas was thereto subscribed pursuant to said Charter.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK           )  
COUNTY OF ONONDAGA       )  
  ) SS.:

On this \_\_\_\_ day of \_\_\_\_\_ 2019, before me personally came VITO SCISCIOLI to me known, who, being by me duly sworn, did depose and say that he is the Chair of the Greater Syracuse Property Development Corporation and which executed the above instrument; that he is authorized by the Board of Directors of said corporation to execute the above instrument, and that he signed his name thereto by like order.

\_\_\_\_\_  
Notary Public



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

2139

August 19, 2019

**Commissioner**  
Stephanie R. Pasquale

**Deputy Commissioner**  
Jennifer Tiff

Mr. John Copanas  
City Clerk  
231 City Hall  
Syracuse, New York 13202

Dear Mr. Copanas:

Please prepare legislation for consideration of the Common Council at its September 9, 2019 meeting approving a contract between the City of Syracuse and the Greater Syracuse Property Development Corporation (aka "The Land Bank") for \$750,000. A copy of the draft agreement is attached to this letter, in addition to the Land Bank Board Resolution accepting as proposed.

The \$750,000 will support a variety of activities by the Land Bank to address vacant and substandard properties, including the removal of a minimum of forty-five (45) blighted residential structures. The allocation of \$750,000 was approved as part of the City's 2019-20 Budget.

If you have any questions or require additional information, please feel free to contact me at (315) 448-8109 or via email at [spasquale@syr.gov](mailto:spasquale@syr.gov). Thank you for your cooperation.

Sincerely,

Stephanie Pasquale  
Commissioner

**Department of  
Neighborhood &  
Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov](http://www.syr.gov)

Cc: Sharon Owens, Deputy Mayor  
Kristin Smith, Corporation Counsel

S:\Sister Organizations\Land Bank\City-LB Funding Agreement and Contract\LB Funding Agreement Legislative Request 2019-20.docx

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

**Mary E. Vossler**  
Director

**Julie Castellitto**  
Assistant Director

TO: Mayor Ben Walsh  
FROM: Julie Castellitto, Assistant Director of Management and Budget  
DATE: August 27, 2019  
SUBJECT: Agreement with the Greater Syracuse Property Development Corporation  
(aka "The Land Bank")


On behalf of the Department of Neighborhood and Business Development, I am requesting an agreement with the Greater Syracuse Property Development Corporation (aka "The Land Bank") for \$750,000.

The \$750,000 will support a variety of activities by the Land Bank to address vacant and substandard properties, including the removal of a minimum of forty-five (45) blighted residential structures. The allocation of \$750,000 was approved as part of the City's 2019-20 Budget.

A copy of the draft agreement is attached to this letter, in addition to the Land Bank Board Resolution accepting as proposed.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

  
\_\_\_\_\_  
Mayor Ben Walsh  
City of Syracuse, New York

08/28/19  
\_\_\_\_\_  
Date

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

/tm

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

Ordinance No.

2019

**ORDINANCE AUTHORIZING AN  
INTERMUNICIPAL AGREEMENT BETWEEN  
THE CITY AND ONONDAGA COUNTY  
RELATIVE TO A LEAD HAZARD REDUCTION  
DEMONSTRATION GRANT FROM THE  
UNITED STATES DEPARTMENT OF HOUSING  
AND URBAN DEVELOPMENT**

BE IT ORDAINED, that the Mayor is authorized to execute an intermunicipal agreement between the City and Onondaga County ("County") relative to a \$4,100,000.00 Lead Hazard Reduction Demonstration Grant ("Lead Grant") from the United States Department of Housing and Urban Development ("HUD") awarded to the City as Grantee and the County as Sub-Grantee; and

BE IT FURTHER ORDAINED, that this Agreement will be effective as of April 15, 2019 through October 15, 2022, which is the end of the grant period; and

BE IT FURTHER ORDAINED, that as part of the Lead Grant the City's Department of Neighborhood and Business Development ("NBD") has partnered with the Onondaga County Health Department ("OCHD") and Onondaga County Community Development ("OCCD") to carry out the terms of the Lead Grant and run the Syracuse Lead Program ("SLP"); and

BE IT FURTHER ORDAINED, that under this intermunicipal agreement: NBD will oversee day-to-day implementation of the Lead Grant and manage the SLP; OCHD will perform activities related to Lead Hazard Control referrals, relocation, outreach and education; and OCCD will administer day-to-day field work operations; and

BE IT FURTHER ORDAINED, that the Federal HUD match requirement for the Lead Grant is 10% but a local 22% match, or \$762,028.00, will be provided by the City and the County as follows:

- \$315,409.00 for in-kind salary and fringe from the City SLP staff;

- \$81,000.00 for salary and fringe for OCHD;
- \$48,576.00 for salary and fringe for OCCD;
- \$315,073.00 for deferred loans for lead hazard reduction;
- \$1,550.00 for supplies and materials for printing outreach flyers and educational material;
- and
- \$450.00 for Lead Track Pro website hosting.

;and

BE IT FURTHER ORDAINED, that such Agreement shall be subject to the approval of the Corporation Counsel as to terms, form and content.



# DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

September 9, 2019

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Commissioner**  
Stephanie R. Pasquale

**Deputy Commissioner**  
Jennifer Tiffi

Dear City Clerk Copanas:

Please prepare legislation for the next meeting of the Common Council authorizing the City of Syracuse to enter in an inter-municipal agreement (IMA) with Onondaga County. The City, as grantee, and the County, as sub-grantee, were awarded a \$4,100,000.00 Lead Hazard Reduction Demonstration Grant ("Lead Grant") from the United States Department of Housing and Urban Development ("HUD").

The IMA will terminate on October 15, 2022, which is the end of the grant period. The City's Department of Neighborhood and Business Development ("NBD") has partnered with the Onondaga County Health Department ("OCHD") and Onondaga County Community Development ("OCCD") to carry out the terms of the Lead Grant and run the Syracuse Lead Program ("SLP"). The program contract with HUD commenced April 15, 2019.

NBD will oversee day-to-day implementation of the Lead Grant and manage the SLP. OCHD will perform activities related to Lead Hazard Control referrals, relocation, outreach and education. OCCD will administer day-to-day field work operations.

The federal HUD match requirement for the Lead Grant is 10% but a local 22% match, or \$762,028.00, will be provided by the City and County as follows:

- o In-kind salary and fringe from the City SLP staff = \$315,409.00.
- o Supplies + Materials (printing outreach flyers + educational material) = \$1,550.00
- o OCHD salary + fringe = \$81,000.00
- o OCCD salary + fringe = \$48,576.00
- o Deferred Loans for Lead Hazard Reduction = \$315,073.00
- o Lead Track Pro website hosting = \$420.00

**Department of  
Neighborhood &  
Business Development**  
201 E Washington Street  
Suite 600  
Syracuse, NY 13202

Office 315 448 8100  
Fax 315 448 8036

[www.syr.gov.net](http://www.syr.gov.net)

Sincerely,

Stephanie R. Pasquale  
Commissioner

CC: Deputy Mayor Sharon Owens

\\F55\NBDShare\Federal Grants\Lead Program\--NEW LEAD PROGRAM MATERIALS 2019--\Letter to Clerk for Grant 09092019 SRP.docx

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# Office of Management & Budget

CITY OF SYRACUSE, MAYOR BEN WALSH

TO: Mayor Ben Walsh  
FROM: Mary E. Vossler, Director of Management and Budget *MEV*  
DATE: September 10, 2019  
SUBJECT: Inter-Municipal Agreement with Onondaga County

Mary E. Vossler  
Director

Julie Castellitto  
Assistant Director

On behalf of the Department of Neighborhood & Business Development, I am requesting an Inter-Municipal Agreement (IMA) with Onondaga County. The City, as grantee, and the County, as sub-grantee, were awarded a \$4,100,000.00 Lead Hazard Reduction Demonstration Grant ("Lead Grant") from the United States Department of housing and Urban Development ("HUD").

The terms of this Inter-Municipal Agreement will be for the period from April 15, 2019 through October 15, 2022. The City's Department of Neighborhood and Business Development ("NBD") has partnered with the Onondaga County Health Department ("OCHD") and Onondaga County Community Development ("OCCD") to carry out the terms of the Lead Grant and run the Syracuse Lead Program ("SLP").

NBD will oversee day-to-day implementation of the Lead Grant and manage the SLP. OCHD will perform activities related to Lead Hazard Control referrals, relocation, outreach and education. OCCD will administer day-to-day field work operations.

The federal HUD match requirement for the Lead Grant is 10% but a local 22% match, or \$762,028.00, will be provided by the City and County as follows.

- In-kind salary and fringe from the City SLP staff = \$315,409.00
- Supplies + Materials (printing outreach flyers + educational material) = \$1,550.00
- OCHD salary + fringe = \$81,000.00
- OCCD salary + fringe = \$48,576.00
- Deferred Loans for Lead Hazard Reduction = \$315,073.00
- Lead Track Pro website hosting = \$420.00

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Office of Management  
and Budget  
233 E Washington St  
Room 213  
Syracuse, N.Y. 13202

Office 315 448-8252  
Fax 315 448-8116

[www.syr.gov.net](http://www.syr.gov.net)

*Ben Walsh*

Mayor Ben Walsh  
City of Syracuse, New York

09/11/19

Date



Ordinance No.

2019

**ORDINANCE GRANTING PERMISSION TO  
STRATHMORE HUNTLEY GROUP, LLC TO  
ERECT AND MAINTAIN A BLACK ALUMINUM  
FENCE AT 409 STOLP AVENUE THAT WILL  
ENCROACH 4.0' INTO THE STOLP AVENUE  
RIGHT-OF-WAY**

WHEREAS, Strathmore Huntley Group, LLC, Owner of the property situated at 409 Stolp Avenue, Syracuse, New York, by their contractor Steve Case of Acropolis Realty Group has requested permission to erect and maintain a black aluminum fence that would encroach 4.0' into the Stolp Avenue right-of-way; and

WHEREAS, the report of the Commissioner of the Department of Public Works is on file in the office of the City Clerk; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby grants permission to Strathmore Huntley Group, LLC (hereinafter referred to as the "Owner") to erect and maintain the aforementioned encroachment, subject to the following conditions:

1. The Owner shall defend, indemnify and save harmless the City of Syracuse, its officers and servants, from any and all liability and from any and all claims, damages, costs and expenses to person or property which may occur out of the usage of said street right-of-way heretofore described.
2. The Common Council may terminate this permission upon thirty (30) days notice to the Owner.
3. Said Owner shall, within thirty (30) days from the effective date of this ordinance, file in the office of the City Clerk a duly acknowledged written acceptance of this permission and

consent to its terms and conditions. Said acceptance, when so filed, shall constitute an agreement on the part of the Owner to do and conform to all conditions thereof.

4. Said Owner shall obtain the necessary permits, in addition to this permission ordinance, prior to the installation of the black aluminum fence.

5. Said Owner agrees and consents that the City will not be liable for any damage to the fence from any cause, including but not limited to snow removal, utility repair and replacement, and sidewalk repairs.

6. Said Owner agrees and consents to maintain compliance with the requirements of the various City Departments attached hereto as Appendix "A".



# DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

September 10, 2019

**Jeremy Robinson**  
Commissioner

**Ann Fordock**  
Deputy Commissioner

**Martin E. Davis, L.S.**  
Deputy Commissioner

Mr. John P. Copanas  
City Clerk  
230 City Hall  
Syracuse, New York 13202

Re: PC-094-19 Permission for a black aluminum fence which would encroach 1.6 ft off the sidewalk and 4' into the Stolp Ave right of way

Dear Mr. Copanas;

Steve Case-Acropolis Realty Group at 409 Stolp Ave is requesting a minor encroachment for a black aluminum fence, which would encroach 1.6 ft off the sidewalk and 4' into the Stolp Ave right of way.

The proposed encroachment has been reviewed by the various city departments and utility companies and returned comments are enclosed. It appears that there is no major impediment to the request.

Please place this on the Common Council agenda.

Sincerely,

Ann Fordock  
Deputy Commissioner of DPW

Department of Public  
Works  
1200 Canal St.  
Extension  
Syracuse, N.Y. 13202

Office 315 448-2489  
Fax 315 448-8531

[www.syr.gov.net](http://www.syr.gov.net)

Owner/Applicant: Steve Case-Acropolis Realty Group  
247 West Fayette St Suite 315  
Syracuse, NY 13202

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Department of Neighborhood & Business Development  
Central Permit Office  
 Ben Walsh, Mayor

**Encroach (Minor) Plan Review Comments for Applicant**  
 (Revised 07/15)

Location of Proposed Work: 409 Stolp Ave

Permit #: PC-0294-18

Permit Type: Encroach (Minor)

Date: 09/18/2019

Contact: Steve Case -Acropolis Realty Group-  
 315-569-8915

Phone #:

The departments below have reviewed your application and provided the following comments.  
**Approval is subject to the conditions listed below.**

Approval	Status Date	Status	Reviewer	Comments
DPW - Commissioner	05/28/2019	Approved	Martin Davis	Keep fence a minimum of 2' off back edge of walk
DPW - Sanitation & Sewers	05/15/2019	Conditionally Approved	Vinny Esposito	No sewer or drainage issues. All utilities must be located. (DSNY)
DPW - Sidewalk Inspector	05/29/2019	Approved	Chris Etlinger	no concerns
DPW - Traffic Control	05/09/2019	Approved	Jim French	
DPW - Transportation Planner	09/18/2019	Conditionally Approved	Neil Milcarek-Burke	- The current state of the ROW/sidewalks along this property frontage shows significant disrepair and hazardous conditions. Sidewalks and driveway apron need to be replaced to meet ADA and City Spec. - Vehicle access point must be set back from sidewalk enough to allow one car to queue without blocking the sidewalk.
Engineering - Design & Construction	05/20/2019	Internal Review Complete	John Kivlehan	Please note that along with the fence, the following items mentioned on the plans are encroaching features in the R.O.W. - gate motor & control (associated wiring), under asphalt car sensor (associated wiring), motorized gate, these features are also subject to the City's encroachment conditions. No concerns with fencing and associated elements as detailed. Gates to open inwards or slide as shown. A street cut permit is required for construction.
Engineering - Mapping	05/10/2019	Internal Review Complete	Ray Wills	The proposed plan and fencing location would prevent the use of the sidewalk by pedestrians while cars were waiting for the gates to open by blocking the sidewalk, forcing pedestrians to walk in the road. The fencing proposed should be either pushed back entirely or redesigned to allow the cars waiting to clear the sidewalk entirely at the gate. In addition any gates should be restricted to only open into the property and not out into the ROW. There should be a maintenance plan from the applicant along with the indemnification of liability for the City in case any of the sensors placed in the ROW are damaged during the process of sidewalk, curb replacement or any other work in the ROW. In addition to the standard waiver of liability for any damages or injuries caused to from, or as a result of this encroachment being approved.
Engineering - Sewers	05/20/2019	Internal Review Complete	John Kivlehan	No sewer issues
Zoning Planner	05/13/2019	Approved	Melissa Sanfilippo	Approved per hsl

Engineering - City Engineer	08/26/2019	Conditionally Approved	Ray Wills	<p>1. The following items are to also be included in the encroachment: gate motor and control along with the assoc. wiring, under asphalt car sensors and motorized gate.</p> <p>2. Cars waiting to get into the driveway shall not block public sidewalks at any time &amp; shall not block driving lane, under asphalt car sensors shall be placed to that the car is not blocking the walk while waiting for the gate to be open.</p> <p>3. Existing sidewalk in front of this building is in disrepair, this project includes building a new lead walk to the building, property owner should replace their existing sidewalk in ROW to meet current ADA standards.</p> <p>4. Any gates installed shall be restricted to only open into the property and NOT OUT INTO THE ROW.</p> <p>5. Fence shall be installed a minimum of at least 1' behind the back edge of walk.</p> <p>6. Standard waiver of liability shall apply.</p>
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Department of Public Works

ENCROACHMENT PERMIT ROUTING FORM

ADDRESS: 409 STOLP AVE SYR 13205 APPLICATION DATE: 5-7-19  
PROPERTY: 087.12-04.0 PERMIT APPLICATION: PC-0294-19

OWNER: STRATHMORE HUNTLEY GROLLO ☒ MINOR OR MAJOR ENCROACHMENT

CONTRACTOR: ACROPOLIS REALTY GRP PHONE: 315-569-8915  
STEVE CASEY

EMAIL: sfcase@gmail.com

DESCRIPTION OF WORK: INSTALLING BLACK ALUMINUM DECORATIVE  
FENCE 1'6" FROM BACK EDGE OF SIDEWALK THAT WILL  
ENCROACH 4 FEET INTO CITY'S ROW

TO:

ASSESSMENT	DPW	ENGINEERING	FIRE PREVENTION	LAW
NBD	PLANNING	POLICE	WATER	ZONING
DISTRICT COUNSILOR	CENTRO	NATIONAL GRID	VERIZON	

APPROVED/DENIED \_\_\_\_\_

REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This form is for the reviewing departments use only. Please do not return the Central Permit Office.

The applicant will receive the review comments that have been entered in IPS.

If you have any questions please call 315-448-47-15 or email [centralpermitoffice@svrgov.net](mailto:centralpermitoffice@svrgov.net).

Thank you

## Encroachment Permit Instructions and Application

Jeremy Robinson  
Commissioner

Martin E. Davis, L.S.  
Deputy Commissioner



Ann Fordoak  
Deputy Commissioner

### DEPARTMENT OF PUBLIC WORKS

Ben Walsh, Mayor

Encroachment Application and documents must be submitted to:  
Central Permit Office  
201 East Washington Street, Room 101  
Syracuse, New York 13202, Phone # 315-448-4715  
[CentralPermitOffice@syr.gov.net](mailto:CentralPermitOffice@syr.gov.net)

### SUBMITTAL REQUIREMENTS

Only complete applications will be accepted for review:

- ☒ Pages 5 and 6 of the Encroachment Application completed in full and signed by the owner of the property adjacent to the right-of-way.
- ☒ A copy of the stamped survey map\* (must be to scale, not reduced) for the private property abutting the street right-of-way in question.
- ☒ A stamped or signed site plan\* (must be to scale, not reduced) showing specific location and distances from front of main building abutting right-of-way, front and side property lines, curbs, sidewalks, sidewalk widths, and driveways and improvement dimensions (lengths, widths, and heights) for all encroaching features. Also, for fencing, location of any gates and direction they will open. The proposal can be drawn (to scale) on a copy of the property survey, but applicant must initial all changes made to the stamped survey and cross out the surveyor's stamp.
- ☒ Elevation drawing\* or manufacturer's catalogue cut of any features of the improvement.

\*If you submit full size architectural drawings or survey maps, you must also submit one additional copy no larger than 11" x 17" or an electronic copy.

### PLEASE FILL IN COMPLETELY

Address of Proposed Encroachment: 409 and 419-21 Stolp Ave  
Street address abutting the right-of-way where the improvement is being requested

Section, Block & Lot # (if known): \_\_\_\_\_

Property Owner (print name): Strathmore Huntley Group, LLC

Mailing Address (if different): \_\_\_\_\_

Phone #(s): (607) 761-7226

Email Address(es): strathmorehuntleygroup@gmail.com; gcovi@yahoo.com

PC-0264-19

Encroachment Permit Instructions and Application

Applicant / Owner's Representative (print name): After April 1, 2019, Acropolis Realty Group (Steve Case)  
247 West Fayette Street, Suite 315  
Syracuse, NY 13202  
info@acropolisrealtygroup.com; sfcase@gmail.com

Mailing Address:

Phone #(s): Until April 1, 2019, Property Management Alliance (Keith Murphy)  
323 East Water Street  
Syracuse, NY 13202  
kmurphy@cnyar.com

Email Address:

Type of improvement requested: fence, front walkway gate, and parking gate

\*\* Describe the style &/or materials of the improvement: black anodized aluminum, decorative fence and gates (motorized sliding gate at driveway)  
Ex: a picket fence; a masonry bench

\*\* List the dimensions of the improvement in feet and inches: Horizontal: 185' Vertical: 4'  
Feet Inches Feet Inches

What is the reason(s) for the improvement?

To add security and aesthetics to front yard, and to prevent unpermitted garage and driveway access. Neighbors and nonpaying tenants have been blocking driveway and garage for tenants that pay for the parking.

Specify any hardship or special circumstances, or public benefit to be gained, if applicable. Attach documentation or a letter of explanation if necessary.

Is this improvement part of a larger project?

Yes ☐ No ☒

If yes, please identify the project and specify the additional city/county approvals being applied for

\*\* How far does the feature encroach into the City's Right of Way? The fence will be installed a few inches to the building side of the public sidewalk, which is 18' 4" feet into ROW

SIGNATURE OF THE OWNER

I (we) certify that I (we) own the private property listed above (i.e., the property abutting the requested improvement).

Signature(s):

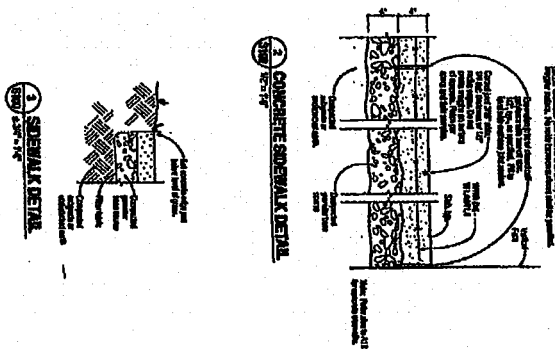
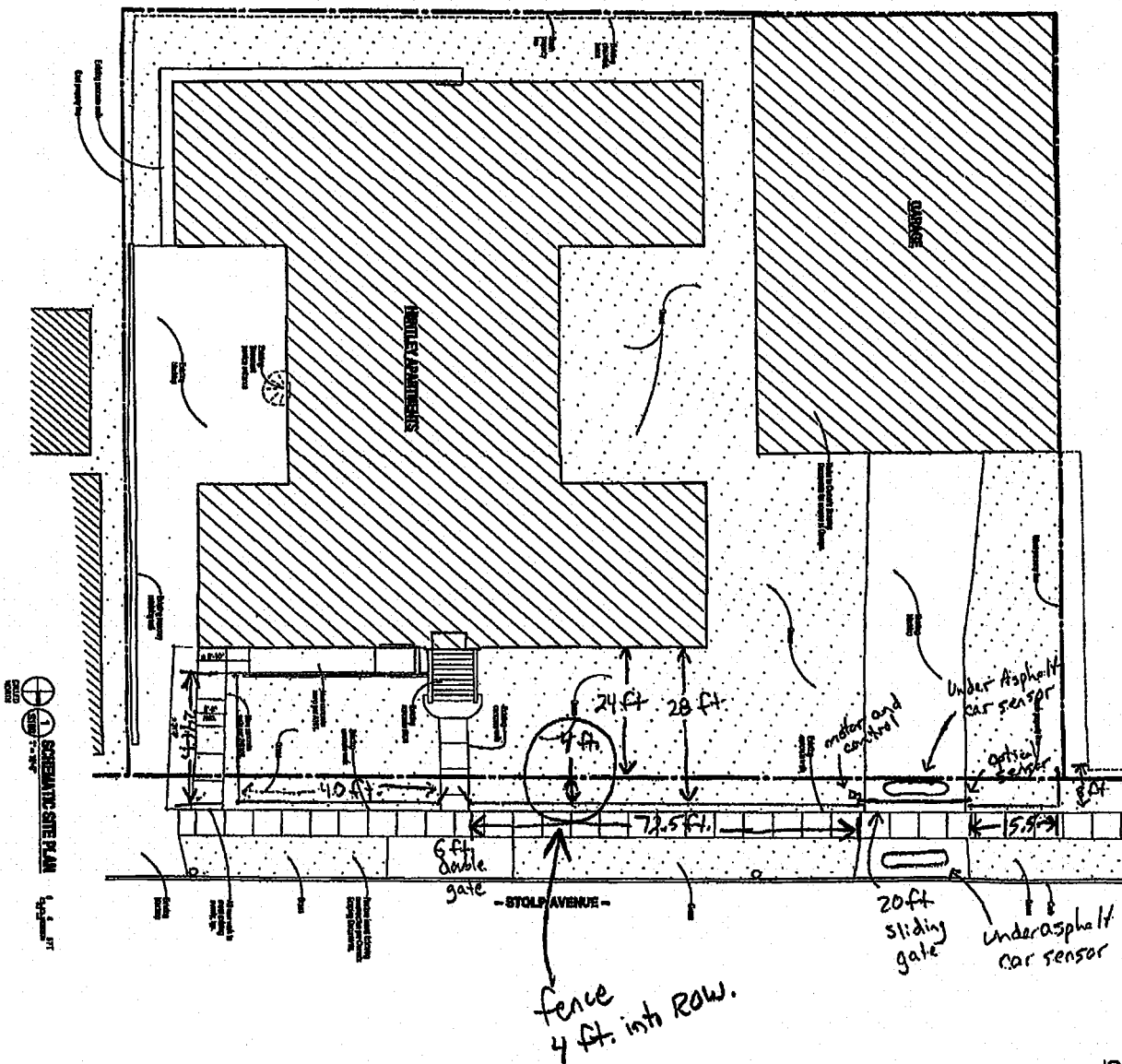
North A. Smith

Date

Date

PC - 0294-19



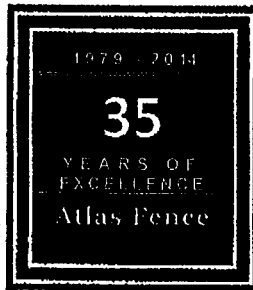
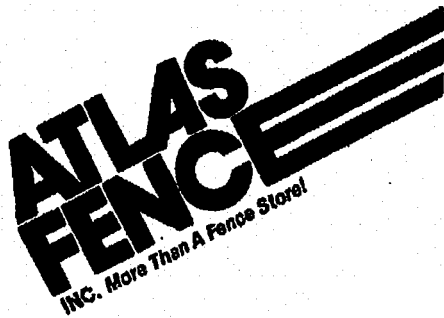


GENERAL NOTES:

PC-024-19

DATE: 4/10/85	PROJECT: \$100	CLIENT: HUNTLEY APARTMENTS	DESIGNER: CRAWFORD & STEARNS
SHEET: 1 OF 1		REHABILITATION OF THE <b>HUNTLEY APARTMENTS</b> 407 STOLP AVENUE • SYRACUSE, NEW YORK	
SCALE: AS SHOWN		CRAWFORD & STEARNS ARCHITECTS AND PLANNERS 100 N. GENESEE STREET, SUITE 100 SYRACUSE, NY 13202	





## QUOTATION / CONTRACT

**ATLAS FENCE**  
6852 Manlius Center Road  
East Syracuse, New York 13057  
Ph (315) 463-9207  
Fx (315) 433-8561  
Simcoe@atlasfence.com

To: Garth Coviello

Phone: 607-761-7226

Fax:

Date: 11-15-18

Attn:

Job/RFQ #: 409 Stolp Ave Syracuse, NY

### Scope

**Additional Loop:** Furnish and install (1) Loop Detector and (1) Safety Loop.

**TOTAL PRICE DELIVERED & INSTALLED.....\$725.00**

#### Notes:

1. All power / control wiring by others.
2. No tax with tax exempt certificate / Capital Improvement form.
3. Private wage rates apply.
4. Price subject to site visit.

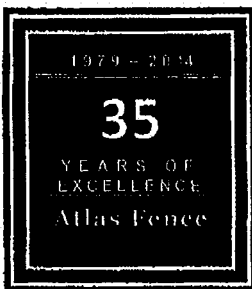
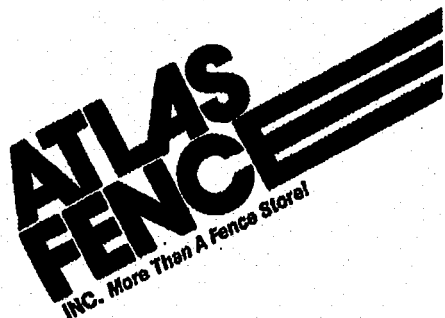
**THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR FENCE PROJECT**  
18MS409StolpAveAdditionalLoop

PC - 0204 - 19

**We are proud to announce that as of July 25, 2003**  
**Atlas Fence has an approved and registered New York State apprenticeship-training program in place.**

This quotation, unless otherwise expressly stated, is for acceptance within **90** days. Any changes to this contract may result in price change. This quotation, when accepted, becomes a binding contract. The terms and conditions of the Standard Contract of Atlas Fence Inc. are incorporated herein. Payment is due and payable immediately upon completion of the work. A service charge of 1-1/2% per month will be charged if not paid within 10 days of the invoice date. This is an annual percentage rate of 18%. In the event of a default by the general contractor or the owner (hereinafter The "owner"), the owner shall reimburse Atlas Fence, Inc. for all costs thereby incurred by Atlas Fence, Inc., including without limitation, attorney fees, disbursements, and court costs. The owner, upon signing this contract represents and warrants that he has read this agreement. It is further agreed this contract is not subject to cancellation except by written consent of both parties. Owner assumes full responsibility for obtaining all permits and variances. All work shall be done prior to topsoil, seeding or course of pavement. Excavation spoils shall be cast adjacent to work. The terms herein represent a condition precedent to acceptance of this quotation and shall supersede any inconsistent provisions contained within an invitation to bid, bid solicitation or project bid specifications. Under no circumstances shall contracts containing contingent payment clauses be acceptable. A notice to proceed with performance of the described work shall be deemed an acceptance of all the contents and terms of this quotation.

**ATLAS FENCE : Matt Simcoe Accepted and Agreed to By: \_\_\_\_\_ Date \_\_\_\_\_**  
(Owner)



## QUOTATION / CONTRACT

**ATLAS FENCE**  
6852 Manlius Center Road  
East Syracuse, New York 13057  
Ph (315) 463-9207  
Fx (315) 433-8561  
Simcoe@atlasfence.com

To: Garth Coviello

Phone: 607-761-7226

Fax:

Date: 5-3-18

Attn:

Job/RFQ #: 409 Stolp Ave Syracuse, NY

### Scope

**Ornamental Fence:** Furnish and install 185' of 4' high black aluminum Ameristar Echelon Plus ornamental 3-rail majestic style fence with flush bottom rail. Fence to include (1) 6' double swing gate and (1) 20' wide cantilever slide gate. Fence posts to be 2 1/2", double gate posts to be 3", and cantilever gate posts to be 4". All posts set in concrete.

TOTAL PRICE DELIVERED & INSTALLED.....\$12,965.00

**Slide Gate Operator:** Furnish and install (1) Liftmaster SL585 1HP single phase operator. New operator to include (1) loop detector, (1) free exit loop, (1) heater kit, (10) 1-button transmitters, (1) timer, (2) gate edges, and (1) photo eye. Operator figured as post mounted. Includes (2) 3" SS40 galvanized steel posts set in concrete for operator mount.

TOTAL PRICE DELIVERED & INSTALLED.....\$6,425.00

#### Notes:

1. All power / control wiring by others.
2. No tax with tax exempt certificate / Capital Improvement form.
3. Private wage rates apply.
4. Price subject to site visit.

THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR FENCE PROJECT  
18MS409StolpAve

PC-0204-19

We are proud to announce that as of July 25, 2003  
Atlas Fence has an approved and registered New York State apprenticeship-training program in place.


This quotation, unless otherwise expressly stated, is for acceptance within 90 days. Any changes to this contract may result in price change. This quotation, when accepted, becomes a binding contract. The terms and conditions of the Standard Contract of Atlas Fence Inc. are incorporated herein. Payment is due and payable immediately upon completion of the work. A service charge of 1-1/2% per month will be charged if not paid within 10 days of the invoice date. This is an annual percentage rate of 18%. In the event of a default by the general contractor or the owner (hereinafter The "owner"), the owner shall reimburse Atlas Fence, Inc. for all costs thereby incurred by Atlas Fence, Inc., including without limitation, attorney fees, disbursements, and court costs. The owner, upon signing this contract represents and warrants that he has read this agreement. It is further agreed this contract is not subject to cancellation except by written consent of both parties. Owner assumes full responsibility for obtaining all permits and variances. All work shall be done prior to topsoil, seeding or course of pavement. Excavation spoils shall be east adjacent to work. The terms herein represent a condition precedent to acceptance of this quotation and shall supersede any inconsistent provisions contained within an invitation to bid, bid solicitation or project bid specifications. Under no circumstances shall contracts containing contingent payment clauses be acceptable. A notice to proceed with performance of the described work shall be deemed an acceptance of all the contents and terms of this quotation.

ATLAS FENCE : Matt Simcoe Accepted and Agreed to By: \_\_\_\_\_ Date \_\_\_\_\_  
(Owner)

# Echelon Plus



0204-1

 FENCE PRODUCTS

AMERISTARFENCE.COM • 888-333-3422

Ameristar Fence Products is a division of Ameristar

AMERISTAR

ASSA ABLOY

# Echelon Plus

**.75"sq x .045" wall PICKETS | 1.4375" x 1.25" x (.090" side / .060" top) ForeRunner™ RAILS**  
**2.5"sq x .060" POSTS w/reinforced internal web**



*Echelon Plus has taken the quality and performance of aluminum ornamental fencing to a higher level.*

Today, the damage potential that threatens fences has increased significantly in probability and destructive force. Echelon Plus is *designed with the long-term durability to withstand rigorous environments.*

The cross-section of the Echelon Plus rail is reinforced with an *internal web* that significantly increases strength, particularly against *forces acting horizontally*. This added strength, coupled with an improved post design, powder-coated finish, and fully welded gates, *guarantees years of maintenance-free service and value.*

## THE ECHELON PLUS DIFFERENCE



### **Echelon ForeRunner® Internal Locking System**

- Internal rod is tamper proof and pickets cannot be removed
- Retainer rod is hidden and rail has a "good neighbor" appearance
- Retainer goes through two walls of picket, yielding twice the support

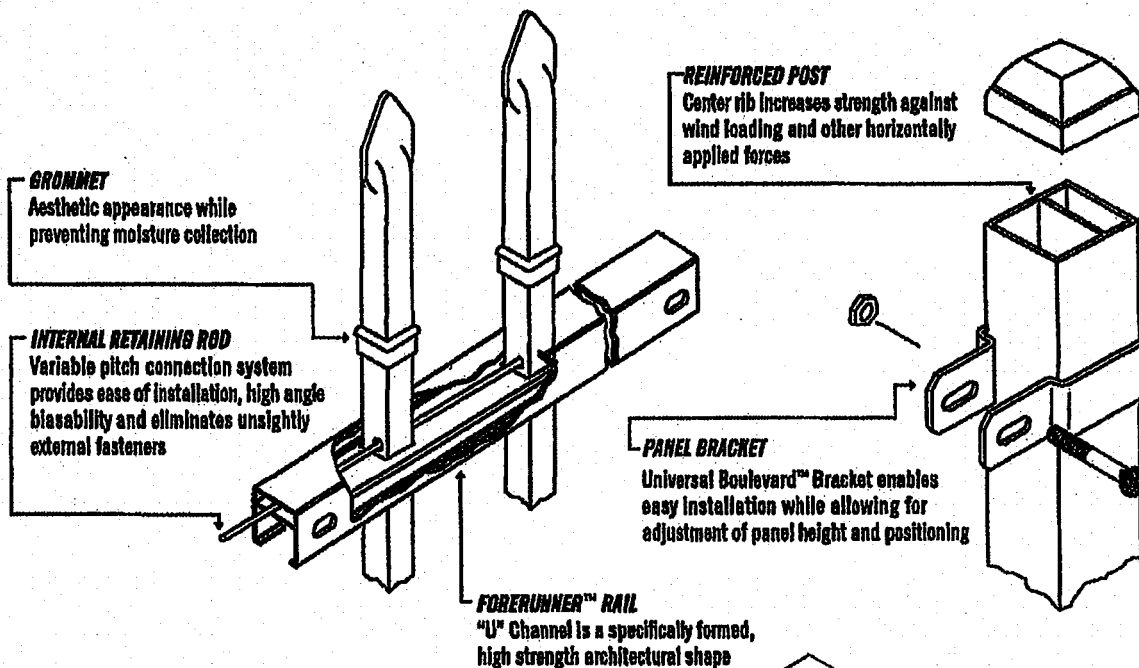


### **Competitors U-Channel Removable Tek Screws**

- Picket attachment can easily be compromised with simple tools
- Exposed Tek screw detracts from a smooth architectural profile
- Tip of Tek screw barely engages one wall of picket

PC-0294-19

# NO RIVETS. NO SCREWS. NO WELDS.



## ➤ INCREASED SECURITY

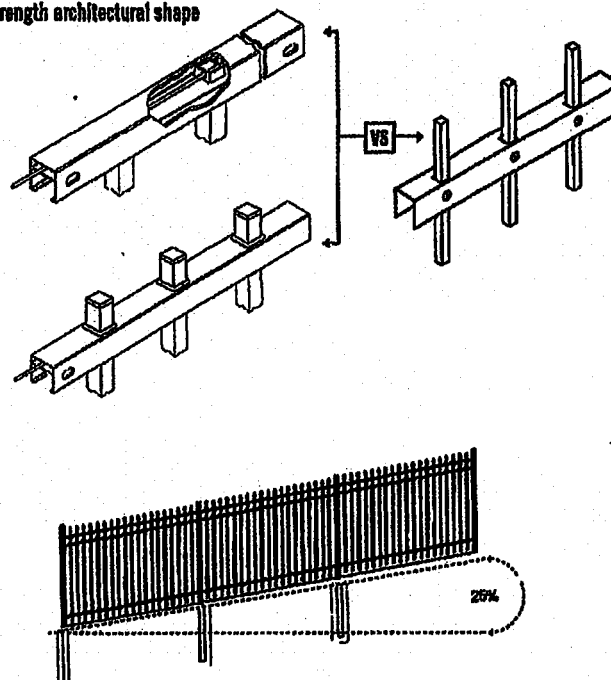
The ForeRunner Rail with internal retaining rod prevents the attachment from being compromised. Fasteners are not exposed

## ➤ AESTHETIC DETAILS

"Good Neighbor Design" rod follows ForeRunner centerline providing a clean and uninterrupted look, void of visible screws or rivets

## ➤ HIGH FUNCTIONALITY

Biasability at a minimum of 25% that requires no additional assembly



PC-0204-19



### **CLASSIC™**

Echelon Plus Classic style boasts *traditional extended pickets* with an arrow-shaped spear. These pointed pickets act as a *visual warning to potential intruders*.

- *3 Rail / 4 Rail options available*
- *Flush or Standard bottom options available*



### **MAJESTIC™**

Echelon Plus Majestic has a *contemporary feel* that incorporates a *flush top rail* which produces a stately and streamlined appearance. This fence style *highlights the landscape* by blending with the surrounding architectural design.

- *3 Rail / 4 Rail options available*
- *Flush or Standard bottom options available*



### **GENESIS™**

Echelon Plus Genesis has *sleek lines* of unaltered square pickets that are *reminiscent of solid vertical bar wrought iron*. The extended flat-topped tips can also be accented with decorative finials to enhance the fence design.

- *3 Rail / 4 Rail options available*
- *Flush or Standard bottom options available*

PC-0234-19





## CONQUEROR

Echelon Plus Conqueror marries *the best of classic style* with modern design. The spear tipped tops mingle below the *clean line of a straight rail*.

- 3 Rail / 4 Rail options available
- Flush or Standard bottom options available

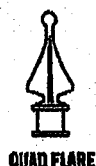


## WARRIOR

Echelon Plus Warrior adds *complexity and elegance* with *alternating picket heights*, bringing a higher level of sophistication to any fence system.

- 3 Rail / 4 Rail options available
- Flush or Standard bottom options available

### ADORNMENTS



QUAD FLARE



TRIAD



ROYALTY



RING



BUTTERFLY  
SCROLL



FLORENTINE  
SCROLL



BALL CAP

### COLORS



BLACK



BRONZE

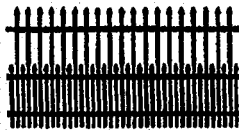
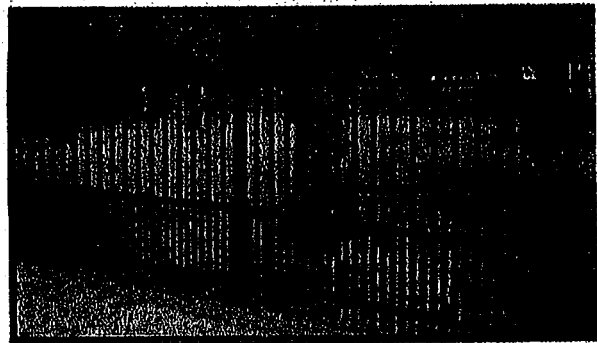


WHITE

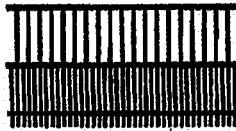
PC-0294-19

## PUPPY PANELS

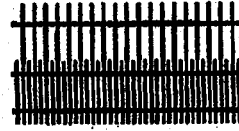
In many cases, particularly in relation to *safety or containment of small pets*, a narrower space between pickets may be necessary. Echelon Plus Puppy Panels *reduce the space between pickets* to less than 2" up to a height of 2' above ground.



**CLASSIC™**



**MAJESTIC™**



**GENESIS™**



### POWDER COATED SUPERIOR FINISH

Echelon features a state of the art polyester powder coating system that provides a durable and scratch resistant finish. This eco-friendly process provides years of long-lasting durability and maintenance-free ownership.



### LIFETIME LIMITED WARRANTY

The Echelon families of aluminum fencing products are manufactured from superior quality materials by skilled craftsmen with the highest standards of workmanship in the industry. Ameristar is confident in offering Echelon with a limited lifetime warranty, backed by over 30 years of demonstrated excellence in manufacturing of ornamental fence.



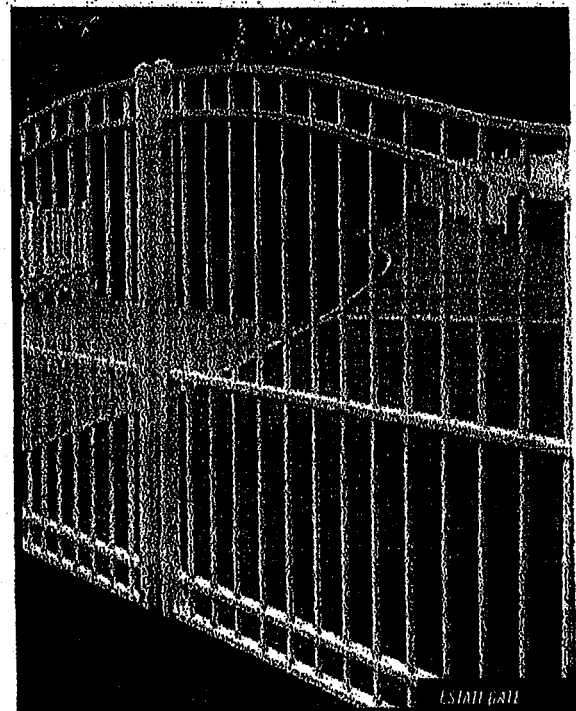
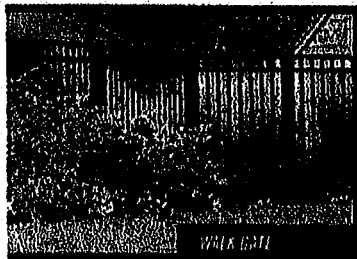
### DOMESTIC MANUFACTURING

Ameristar is committed to providing products that are manufactured in the USA. We have made significant investments in technology, process improvement, and employee training in an effort to secure American jobs and combat inferior import products.

PC-0204-19

## GATE SYSTEMS

Echelon Plus gate options vary from swing gates for pedestrian or vehicle entry to sliding entry gates for high functioning points of entry. Each of these gate systems are individually constructed with the highest level of craftsmanship to provide project specific performance.



PC-0204-19

# WHY CHOOSE AMERISTAR?

## ➤ **KNOWLEDGE & EXPERIENCE**

Ameristar was chartered 30 years ago in response to the demand by consumers and specifiers for specialty fence products. Ameristar offers an aesthetically pleasing product that is both high in quality and affordability. This has been achieved by maximizing high-volume productivity, increasing product design strength, and promoting simplistic installation.

## ➤ **PROVEN CAPABILITY**

Ameristar's integrated in-house process and extensive raw material inventory results in much improved productivity and availability compared to the competition. By having a vast finished goods inventory, Ameristar is capable of delivering finished products faster than competitors who sublet the majority of their operations.

## ➤ **INDUSTRY LEADERSHIP**

Over the years Ameristar has continually raised the bar across the board in the manufacturing of high quality, innovative fencing products. Our demonstrated commitment to upholding higher values translates into superior products that go far beyond merely meeting minimum industry standards.

PC-0294-19



Ameristar's world headquarters, manufacturing & coil processing facilities in Tulsa, Oklahoma, USA

Part 00720 1 Mod 14 03/01/04

 FENCE PRODUCTS

AMERISTARFENCE.COM 888-333-3422

AMERISTAR FENCE COMPANY IS A DIVISION OF ASSA ABLOY

AMERISTAR

ASSA ABLOY

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 709 AVERY  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 709 Avery Avenue, being Lot 4 Block 21, Tract Stewart & Pratt FL 151, Section 112, Block -20, Lot -21.0 (112.-20-21.0), Property No. 0704006300, 40 x 100 Wood House & Concrete Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

24

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 709 AVERY AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

709 Avery Avenue  
Lot 4 BL 21 Tract Stewart & Pratt FL 151  
112.-20-21.0  
Property # 0704006300  
40x100 WHxCONC GAR FP39

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**

233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 201 BEECH  
STREET SOUTH & WASHINGTON STREET  
EAST FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 201 Beech Street South & Washington Street East, being Lot P 1, Block 214, Section 031, Block -14, Lot -20.0 (031.-14-20.0), Property No. 1607000500, 37 x 109 Vacant Lot to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

02 August 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 201 BEECH STREET SOUTH & WASHINGTON STREET TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

201 Beech Street South & Washington Street  
Lot P1 BL 214  
031.-14-20.0  
Property # 1607000500  
37x109 VAC

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

Very truly yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.



Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 303 BRATTLE  
ROAD & RUGBY ROAD FOR A TOTAL OF  
\$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 303 Brattle Road & Rugby Road, being Lot 3, Block 10, Tract Sedgwick Farm, Section 013, Block -27, Lot -05.0 (013.-27-05.0), Property No. 0411004505, 160 x 70 Angular Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

26

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 303 BRATTLE ROAD & RUGBY ROAD TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

303 Brattle Road & Rugby Road  
Lot 3 BL 10 Tract Sedgwick Farm  
013.-27-05.0  
Property # 0411004505  
160x70 ANG WHxGAR

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-rata shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

3

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 418  
BROOKFORD ROAD FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 418 Brookford Road, being Lot 324, Tract Bradford Hills Sec C AMD, Section 043, Block -02, Lot -09.0 (043.-02-09.0), Property No. 1712106200, 144 x 11 x 140 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

27

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 418 BROOKFORD ROAD TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

418 Brookford Road  
Lot 324 Tract Bradford Hills Sec C AMD  
043.-02.09.0  
Property # 1712106200  
144x11x140 WH&GAR

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202  
  
Office 315 448 8270  
Fax 315 448 8190  
assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

4

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 802 COLVIN  
STREET WEST FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 802 Colvin Street West, being Lot 4, P 6, Tract O'Hara Revised, Section 083, Block -06, Lot -15.0 (083.-06-15.0), Property No. 1918108800, 50 x 124 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

28

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 802 COLVIN STREET WEST TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

802 Colvin Street West  
Lot 4 P6 Tract O'Hara Revised  
083.-06-15.0  
Property # 1918108800  
50 x 124 WH x GAR FP 7

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**

233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

5

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 619  
HAMILTON STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 619 Hamilton Street, being Lot P 6 & 8, Block 49, Section 111, Block -27, Lot -06.0 (111.-27-06.0), Property No. 0736004200, 40 x 150 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

29

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 619 HAMILTON STREET TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

619 Hamilton Street  
Lot P 6&8 BL 49  
111.-27-06.0  
Property # 0736004200  
40x150 WH FP56

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190  
assessment@syr.gov.net

Very truly yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

6



Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 132 HAYDEN  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 132 Hayden Avenue, being Lot 2, Block 1, Tract Driscoll Shanahan & Hayden Revised, Section 112, Block -19, Lot -21.0 (112.-19-21.0), Property No. 0737101500, 36 x 100 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

30

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 132 HAYDEN AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

132 Hayden Avenue  
Lot 2 BL 1 Tract Driscoll Shanahan & Hayden Revised  
112.-19-21.0  
Property # 0737101500  
36x100 WH FP18

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

7

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 204  
HAZELWOOD AVENUE FOR A TOTAL OF  
\$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 204 Hazelwood Avenue, being Lot 210, Tract Montclair, Section 035, Block -02, Lot -18.0 (035.-02-18.0), Property No. 1737502000, 40 x 120 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

31

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 204 HAZELWOOD AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

204 Hazelwood Avenue  
Lot 210 Tract Montclair  
035.-02.18.0  
Property # 1737502000  
40x120 WH x GAR

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

Very truly yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

8

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 148 HUDSON  
STREET FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 148 Hudson Street, being Lot 27, Block 338, Tract M.J. French Sub, Section 093, Block -11, Lot -17.0 (093.-11-17.0), Property No. 1242102600, 40 x 127.50 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

32

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 148 HUDSON STREET TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

148 Hudson Street  
Lot 27 BL 338 Tract M.J. French Sub  
093.-11-17.0  
Property # 1242102600  
40x127.50 WH & GAR

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202  
  
Office 315 448 8270  
Fax 315 448 8190  
[assessment@syrgov.net](mailto:assessment@syrgov.net)

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9

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 206 KIRK  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 206 Kirk Avenue, being Lot P 21, Block 1011, Tract Kirk, Lot P 11, Block 1011, Tract Furman, Section 084, Block -01, Lot -17.0 (084.-01-17.0), Property No. 1848103100, 42.50 x 95.75 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

33

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 206 KIRK AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

206 Kirk Avenue  
Lot P21 BL 1011 Tract Kirk, Lot P11 BL 1011 Tract Furman  
084.-01-17.0  
Property # 1848103100  
42.50x95.75 WH&GAR FP24

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ratio shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

Very truly yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

10



Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 3725 MIDLAND  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 3725 Midland Avenue, being Lot P 5, Tract Fuller Farm, Section 071, Block -23, Lot -24.0 (071.-23-24.0), Property No. 1461008800, 63 x 154.75 Wood House & Garage & Swimming Pool to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

34

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 3725 MIDLAND AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

3725 Midland Avenue  
Lot P5 Tract Fuller Farm  
071.-23-24.0  
Property # 1461008800  
63x154.75 WHxGARxSW PL

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

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11

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 323  
OSTRANDER AVENUE WEST FOR A TOTAL OF  
\$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 323 Ostrander Avenue West, being Lot P 5, Tract Thomas, Section 075, Block -11, Lot -36.0 (075.-11-36.0), Property No. 1367000500, 39 x 117 Cement House & Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 323 OSTRANDER AVENUE WEST TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

323 Ostrander Avenue West  
Lot P 5 Tract Thomas  
075.-11-36.0  
Property # 1367000500  
39x117 CEM H x GAR FP26

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

Very truly yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

25

12

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 150 PALMER  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 150 Palmer Avenue, being Lot 24, Block 336, Tract Palmer, Section 093, Block -13, Lot -16.0 (093.-13-16.0), Property No. 1268002600, 40 x 125 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

36

04 September 2019

**David M. Clifford**  
Commissioner

**Ann E. Gallagher**  
First Deputy  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 150 PALMER AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

150 Palmer Avenue  
Lot 24 BL 336 Tract Palmer  
093.-13-16.0  
Property # 1268002600  
40x125 WH

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-rata shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syrgov.net](mailto:assessment@syrgov.net)

Very truly yours,

David M. Clifford  
Commissioner

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

13

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 240 PALMER  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 240 Palmer Avenue, being Lot 21, Block 341, Tract Palmer, Section 086, Block -02, Lot -14.0 (086.-02-14.0), Property No. 1268005000, 40 x 125.06 Wood House & Cement Garage to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

37

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 240 PALMER AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

240 Palmer Avenue  
Lot 21 BL 341 Tract Palmer  
086.-02-14.0  
Property # 1268005000  
40x125.06 WHxCEM GAR

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very truly yours,

David M. Clifford  
Commissioner

**Department of  
Assessment**

233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

assessment@syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

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Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 108 SUMMIT  
AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 108 Summit Avenue, being Lot 14, Block 2, Tract Onondaga Highlands, Section 087, Block -05, Lot -14.0 (087.-05-14.0), Property No. 1288001300, 60 x 203.85 Cement House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

38

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 108 SUMMIT AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

108 Summit Avenue  
Lot 14 BL 2 Tract Onondaga Highlands  
087.-05-14.0  
Property # 1288001300  
60x203.85 CEM H

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov](mailto:assessment@syr.gov)

Very truly yours,

David M. Clifford  
Commissioner

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15

Ordinance No.

2019

**ORDINANCE AUTHORIZING SALE OF ALL  
THE RIGHT, TITLE AND INTEREST OF THE  
CITY OF SYRACUSE IN AND TO 525  
WOODBINE AVENUE FOR A TOTAL OF \$151.00**

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 525 Woodbine Avenue, being Lot 18, Block 2034, Tract Eastwood Heights, Section 027, Block -22, Lot -15.0 (027.-22-15.0), Property No. 0598015700, 40 x 132 Wood House to Greater Syracuse Property Development Corporation for a total of \$151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of \$1.00 plus \$150.00 for title work for a total of \$151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of \$1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of \$150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.



# DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

39

04 September 2019

**David M. Clifford**  
Commissioner

City Clerk John P. Copanas  
230 City Hall  
Syracuse, New York 13202

**Ann E. Gallagher**  
First Deputy  
Commissioner

Attn: Members of the Common Council

Dear City Clerk Copanas:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 525 WOODBINE AVENUE TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF \$151

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

525 Woodbine Avenue  
Lot 18 BL 2034 Tract Eastwood Heights  
027.-22.15.0  
Property # 0598015700  
40x132 WH

The Commissioner of Finance shall apply \$1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of \$150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

**Department of  
Assessment**  
233 E. Washington St  
City Hall, Room 130  
Syracuse, N.Y. 13202

Office 315 448 8270  
Fax 315 448 8190

[assessment@syr.gov.net](mailto:assessment@syr.gov)

Very truly yours,

David M. Clifford  
Commissioner

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