



# CENTRAL PERMIT OFFICE

CITY OF SYRACUSE, MAYOR BEN WALSH

## Juice Bar License Instructions

**Overview:** This license is required for owners and/or operators of a business in the City of Syracuse that has live or recorded music and/or dancing but does not prepare or serve food and alcohol. The license ensures the business operates in accordance with the law and does not endanger citizens' health, safety, and welfare. For more information, [click here to read the Ordinance](#).

### Application Contents:

- License Requirements
- Application Checklist
- Submittal Instructions
- Juice Bar License Application, pages 2 to 3

### License Requirements:

- The license must be obtained by the owner and/or operator of the business.
- The license must be renewed every year. The license expires on December 31 of the year it is issued.
- Juice bars cannot operate past 11 p.m.
- A City review, including inspection of the premises during normal business hours, must be conducted before the license is issued.
- The business must have all required licenses and permits to operate.

### Application Checklist:

- Completed Juice Bar License Application (pages 2 to 3). The application must be signed in the presence of a notary public.
- \$250 Application Fee. Check or Money Order payable to Commissioner of Finance.
- Copy of Applicant's Photo Identification: Driver's License, Passport or equivalent.

### Submittal Instructions:

1. Application must be completed in its entirety. Incomplete applications will not be processed.
2. Application, fee, and document must be submitted to:

**City of Syracuse, Central Permit Office**

One Park Place

300 South State St.

Syracuse, NY 13202

315-448-8474 | [Licensing@syr.gov](mailto:Licensing@syr.gov)



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## Juice Bar License Application

Business Name and/or Doing Business As (DBA): \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Business Owner Address: \_\_\_\_\_

Business Owner Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Days and Hours of Operation:

Sunday: \_\_\_\_\_ Monday: \_\_\_\_\_ Tues: \_\_\_\_\_

Wednesday: \_\_\_\_\_ Thursday: \_\_\_\_\_ Friday: \_\_\_\_\_ Sat: \_\_\_\_\_

List all State, County, and City Licenses held by the business:

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Does the business have an Alcohol Beverage Control Board License (circle one)? Yes / No

Does the business prepare and serve food (circle one)? Yes / No

Does the business have live or recorded music (circle one)? Yes / No

Does the business permit dancing with or without music (circle one)? Yes / No

Is your Business one of the following (circle one)? Corporation / Partnership / Association / Firm

If yes, list all principal officers including their addresses, phone numbers, titles, and dates of birth:

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The undersigned \_\_\_\_\_ does hereby apply to the License Commissioner of the City of Syracuse, State of New York, for a Juice Bar License pursuant to the Revised General Ordinances of the City of Syracuse.

## Indemnification Statement

Upon issuance of this license, the applicant agrees to indemnify, defend, and hold harmless the City of Syracuse, its officers, agents, and employees from and against all damages, claims costs, or expense arising from the issuance of this license, provided that such damage, claim cost or expense is attributable to bodily injury, sickness, disease, or death or damage to property. This indemnity shall survive the expiration and/or termination of this license.

Section below to be completed in the presence of Notary Public:

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Duly sworn to before me on this \_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_  
Applicant Name

SEAL/STAMP

\_\_\_\_\_  
Notary Public Print Name

\_\_\_\_\_  
Notary Public Signature