COMMON COUNCIL *(07/13)*
of the
CITY OF SYRACUSE

REGULAR MEETING – JULY 13, 2026

1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Rita Paniagua, President of the Syracuse Common Council)*

2. *Invocation – (Delivered by Rev. Phil Turner, Bethany Baptist Church, Syracuse, New York)*

3. *Roll Call – (All Present – 9)*

4. *Minutes – June 29, 2026 – Adopted 9 – 0)*

5. *Public Hearing - Relative Item #11 "The Naming the Concession Stand, to be built inside the Homer Wheaton Park to the "Alfonzie Gunn Concession Stand," pursuant to the Revised General Ordinance of the City of Syracuse Chapter 17, Article 5, Section 17:42-47. (Public Hearing held on Monday, July 6, 2026, at 5:30 P.M.)". Appearances: Charleston Collins, Phil Turner*

   Public Hearing - Relative Item #12 "The Naming of the McChesney Community Center Basketball Court to the "Dennis Bardenett Ball Court," pursuant to the Revised General Ordinance of the City of Syracuse Chapter 17, Article 5, Section 17:42-47. (Public Hearing held on Monday, July 6, 2026, at 5:30 P.M.)". Appearances: Mark Bardenett, Dale Johsnon, Dan Romeo, Quantay Elijah

6. *Petitions – (None)*

7. *Committee Reports – (Parks, Recreation & Youth Programs)*

8. *Communications – (None)*

9. ----------
   NEW BUSINESS

BY PRESIDENT PANIAGUA:

10. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2025/2026.*

WD **WD**

BY COUNCILORS CALDWELL, NAVE, AND MONTO & PRESIDENT PANIAGUA AND ALL COUNCILORS:

11. *Authorize – The Naming of the Homer Wheaton Park Concession Stand, to the* **9-0** *"Alfonzie Gunn Concession Stand," pursuant to the Revised General Ordinance of* **467** *the City of Syracuse Chapter 17, Article 5, Section 17:42-47. (Public Hearing held on Monday, July 6, 2026, at 5:30 P.M.)*

12. *Authorize – The Naming of the McChesney Community Center Basketball Court to* **9-0** *the "Dennis Bardenett Ball Court," pursuant to the Revised General Ordinance of* **468** *the City of Syracuse Chapter 17, Article 5, Section 17:42-47. (Public Hearing held on Monday, July 6, 2026, at 5:30 P.M.)*

BY COUNCILOR MAJOK:

13. *Amend – General Ord. #5 (03/03/2025), "The Revised General Ordinances of the* **5-4** *City of Syracuse; Chapter 24, Article 8, entitled "Excavations and Street Openings".* **Gen.** ***Ehrenreich, Hudson, Moore, Williams*** *Amend Section 24-32 and Section 24-33 to add a Right-of-Way Violations Fine fee* **#23** *Schedule "A", and to update miscellaneous language in the legislation to reflect present-day technical terms and requirements for working in the right-of-way". Amend to change the following: Section 24-32.2 Permit Fee Language on how refundable payment will be made: "All refundable fee payments shall be paid by a Bank Check, Certified Check, Money Order, Letter of Credit or a Bond and associated agreement, in form and substance acceptable to Corporation Counsel, along with an explanation of penalties, as detailed in the legislation;" Also add Construction ROW Utilization fee Schedule and Replace Work Zone Traffic Control & Construction Staging Schedule with Public Utility Work Zone Traffic Control & Staging Fee Schedule per the Revised ROW Utilization Fees; along with Section 24-37 Replace the Violations Table, per the Revised ROW Utilization Fees, as detailed in the legislation.*

14. *Application – To the New York State Department of Environmental Conservation* **9-0** *2026 Climate Smart Communities Grant Program in an amount not to exceed* **469** *$420,000. If awarded, funds would be used to contract an engineering consultant to perform a watershed-wide study to develop a New York State Resilient Watershed equivalent study, including an assessment of current studies, hydraulic and hydraulic modeling, flood risk mitigation alternatives, and cost estimates along Onondaga Creek in Syracuse. There is a 20% local match ($70,000) met through the Department of Engineering 2026/27-2031/32 Capital Improvement Program.*

15. *Application – To the New York State Department of Environmental Conservation*
9-0 *2026 Water Quality Improvement Project (WQIP) Grant Program in an amount not* **470**
to exceed $3,000,000. If awarded, funds would be used for the engineering hydraulic study and design for the replacement of the Coldbrook culverts at Edna Road, Parrish Lane, and Oakley Drive, and the construction of three (3) new culverts and the construction inspection. A local match of 25% ($750,000) will be met through the Department of Engineering 2026/27-2031/32 Capital Improvement Program.

16. *Accept – The lining of an 18" Combined Sewer Main and two (2) manholes along*
9-0 *Lexington Avenue (300 Block) by Parkside Commons Ventures LLC, the owner of* **471**
the Parkside Apartment Project, in accordance with Onondaga County's 1:1 offset requirement (Local Law No. 1, 2011). Parkside Commons Ventures LLC shall submit a refundable fee in the amount of $127,500. The fee will be returned upon successful completion and City Engineer approval.

17. *Amend – Ord. #41 (02/03/2025) "Agreement – With Fisher Associates, D.P.C.,*
9-0 *(recommended by RFQ process) for the Preliminary Design Phases Fee, for the* **472**
RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17, on behalf of Engineering. The City will incur all initial costs with subsequent 80% reimbursement through TIP. Total cost not to exceed $294,000 from Capital Account #599807.07.700375717.80405." Amend to include Final Design Services in an amount not to exceed $300,000 for a new total cost not to exceed $594,000. All other terms remain the same.

18. *Amend – Ord. #755 (10/30/2023) "Agreement – With CHA Consulting, Inc., for the*
9-0 *Preliminary Design Phase Fee and the Final Design Services for East Colvin Street* **473**
Paving Project (Comstock Avenue to the City Line), PIN 3756.81. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 8.38% Marchiselli funds. Total amount not to exceed $534,000, from Capital Account #07.599807.700375681". Amend to add the Construction Inspection Services in an amount not to exceed $438,500 for a new total amount not to exceed $972,500. All other terms remain the same.

19. *Authorize – The City of Syracuse to adopt a Negative Declaration pursuant to the*
9-0 *State Environmental Quality Review Act (SEQRA) for the Creekwalk Phase III* **474**
Project, PIN 3757.10.

20. *Permission – (revocable) To Syracuse University, to provide, own, operate and*
9-0 *maintain an Urban Flood Observation Network comprised of five (5) Sewer Sensors* **475**
in city Catch Basins and five (5) pole-mounted HazMapper Units, at various locations in the City right-of-way, for a six (6) month trial period, to detect urban flooding in real-time and alert city officials, enabling rapid response to reduce property damage, pollution expose, and traffic disruptions.

21. *Accept – An in-kind donation from Fonroche Lighting America Inc., to visit and tour* **9-0** *Fonroche Headquarters in Agen, France, at a value of $7,000, to include lodging, meals, and transportation for Ken Towsley, Street Lighting Manager and Jeremy Robinson, Commissioner of Public Works, from July 20 – July 26, 2026.* **476**

22. *Application & Agreement – To and with the New York State Department of* **9-0** *Environmental Conservation for the Climate Smart Communities (CSC) Grant Program in an amount not to exceed $1,215,000. If awarded, funds will be used by the Department of Public Works for the Butternut Street, Streetscape Improvements and Cycle Track project ($750,000) and the Valley Shared Use Path project ($500,000). There is a 20% ($250,000) local match requirement, to be met through future bond authorization request.* **477**

23. *Amend – Ord. #189 (04/14/2025) "Agreement – With JMT of New York Inc., for the* **9-0** *scoping, design, and construction and inspection phases of the Lodi Street Striping Project, PIN 3950.72, on behalf of the D.P.W, for a period to expire May 1, 2026. Total cost not to exceed $122,000, from Account #07.59807.14905.701078000 and #07.599807.14905.701078022". Amend to extend the contract to expire January 15, 2027, for completion of the construction inspection services. All other terms remain the same.* **478**

24. *Amend – Ord. #571 (07/07/2025) "Agreement – With Fisher Associates, JMT of* **9-0** *New York, Inc., Creighton Manning Engineering LLP, and Barton & Loguidice D.P.C., for Traffic and Transportation Engineering Services, on behalf of the Department of Public Works, for a period of one (1) year July 30, 2025 – July 29, 2026, with one (1) one-year renewal option subject to the approval of the Mayor and the Common Council. from. Total cost not to exceed $275,000 charged to Account #541500.01.81800." Amend to authorize the final one (1) year renewal option for the period of July 30, 2026 – July 29, 2027. All other terms remain the same.* **479**

25. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of* **9-0** *Syracuse to defray the cost of the 2026/2027 MEM Garage Floor Project. Total amount not to exceed $50,000.* **480**

26. *Authorize – The 2026/2027 MEM Garage Floor Project, on behalf of the Department* **9-0** *of Public Works, for the design services to repair the sinking garage floor at the MEM Garage. Total cost not to exceed $50,000.* **481**

27. *Purchase w/c/b – CivicSmart Parking Technologies, Inc., for single-space parking* **9-0** *meters, parts, supplies, repairs and communications, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed $8,000 charged to Account #01.81800.540511.* **482**

28. *Purchase w/c/b – From Camillus Landfill, disposal services of construction debris,* **9-0** *for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed $60,000 charged to Account #01.81700.540552.* **483**

29. *Purchase w/c/b – From Cascade Engineering, Inc., trash and recycling carts, lids*
9-0 *and parts, on behalf of the Department of Public Works, for the period of July 1,* **484**
2026 – June 30, 2027. Total cost not to exceed $90,000 charged to Account #01.81600.540543.

30. *Purchase w/c/b – From J & J Equipment LLC, repair service and parts for the Sewer*
9-0 *Camera System, for the period of July 1, 2026 – June 30, 2027, on behalf of the* **485**
Department of Public Works. Total cost not to exceed $25,000 charged to Account #06.81100.540710.

31. *Purchase w/c/b – From J & T Automotive, replacement glass and installation for*
9-0 *various vehicles, for the period of July 1, 2026 – June 30, 2027, on behalf of the* **486**
Department of Public Works. Total cost not to exceed $9,500 charged to Account #01.51320.540210 and Account #01.51320.540220.

32. *Purchase w/c/b – From Madison County Landfill, disposal services for sweeper*
9-0 *waste materials and catch basin materials, for the period of July 1, 2026 – June 30,* **487**
2027, on behalf of the Department of Public Works. Total cost not to exceed $200,000 charged to Account #01.81700.540552 and Account #06.81100.540552.

33. *Purchase w/c/b- From Northeast Signal, Traffic Parts Inc., Traffic Systems Inc.,*
9-0 *Syracuse Signal Systems Inc., General Traffic Equipment Corporation, Eastcom,* **488**
Cooper Friedman Electric Supply Co. Inc., Rumetco, and Stuart C. Irby Co. dba Irby Electrical Utilities, traffic signal controllers, cabinets, repair parts and services, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed $200,000 charged to Account #01.81800.540511.

34. *Purchase w/c/b – From Nu-way Concrete Equipment Sales, dba Nu-Way*
9-0 *Hydraulics, repair service and parts for Hydraulic Cylinders and PTO Pumps, for the* **489**
period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed $50,000 charged to Account #01.51320.540210 or Account #01.51320.540220.

35. *Purchase w/c/b – From PBS Brake & Supply Corp., brake parts and the relining of*
9-0 *heavy brake shoes for large vehicles, for the period of July 1, 2026 – June 30, 2027,* **490**
on behalf of the Department of Public Works. Total cost not to exceed $60,000 charged to Account #01.51320.540210 or Account #01.51320.540220.

36. *Purchase w/c/b – From Penn Power Group, repair service and parts for*
9-0 *transmissions on various heavy trucks, for the period of July 1, 2026 – June 30,* **491**
2027, on behalf of the Department of Public Works. Total cost not to exceed $50,000 charged to Account #01.51320.540210 and Account #01.51320.540220.

37. *Purchase w/c/b – From Professional Turf Services, Inc., replacement parts and repair services for tractors, mowers, and other turf equipment, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed $50,000 charged to Account #01.51320.540210 or Account #01.51320.540220.*

9-0 **492**

38. *Purchase w/c/b – From T.H. Kinsella, disposal services for hard fill, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed $18,000 charged to Account #06.81100.540552.*

9-0 **493**

39. *Application & Agreement – To and With the US Environmental Protection Agency, for a grant in an amount not to exceed $1,092,000, to be used for Lead Service Line Replacements within the City. No local match required.*

9-0 **494**

40. *Application – To the New York State Environmental Facilities Corporation for State Water Grants, in an amount not to exceed $5,000,000, for the Chlorine Conversion Project. If awarded, funds would be used for the design and construction for the Chlorine Conversion Project and for replacing the pressurized chlorine gas storage system with liquid sodium hypochlorite bulk storage tanks. A local match of 30% ($1,500,000) will be met through additional authorizations.*

9-0 **495**

41. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Chlorine Conversion Replacement Project. Total amount not to exceed $10,000,000.*

H **H**

42. *Authorize – The Chlorine Conversion Replacement Project, to replace the existing chlorine gas storage tanks with liquid sodium hypochlorite bulk storage tanks, on behalf of the Department of Water. Total cost not to exceed $10,000,000.*

H **H**

BY COUNCILOR EHRENREICH:

43. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2025/2026 Burnet Park Improvements. Total amount not to exceed $450,000.*

9-0 **496**

44. *Authorize – The 2025/2026 Burnet Park Improvements, for facility and site improvements within Burnet Park, including addressing health and safety needs, accessibility, modernizing building systems, and improvements to the Arts & Crafts Center, the athletic complex/covered turf, pool bathhouse complex, courts, and related park infrastructure. Total cost not to exceed $450,000.*

9-0 **497**

45. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2026/2027 Parks Facilities Improvements. Total amount not to exceed $750,000.*

9-0 **498**

46. *Authorize – The 2026/2027 Parks Facilities Improvements to support the design,*
9-0 *engineering, construction, purchase, replacement, repair, and general* **499**
improvements of various park facilities, as detailed in Schedule "A". Total cost not to exceed $750,000.

47. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of*
Object *Syracuse to defray the cost of the 2025/2026 Westminster Stairs Reconstruction*
Jones-Rowser *Project. Total amount not to exceed $1,700,000.*

48. *Authorize – The 2025/2026 Westminster Stairs Reconstruction Project, to support*
H *the design, engineering, repairs, and construction of the stone walls, steps, and* **H**
railings within Westminster Park. Total cost not to exceed $1,700,000. Included is $450,000 – from Account #70205.07.599807, $250,000 – from Account 70205.07.599807 and $600,000 from NYS DASNY Grant. Total project cost $3,000,000

Councilor Caldwell made a motion, seconded by Councilor Jones-Rowser, to advance Agenda Items 49 – 61.

The motion was adopted 8-1.

Councilor Ehrenreich made a motion, seconded by Councilor Majok, to Hold Agenda Items 49 – 61.

The motion was defeated 6 – 3.

49. *Bond Ordinance – Authorizing the issuance of sale of bonds of the City of Syracuse*
9-0 *to defray the cost of the 2025/2026 Westside Pump Track project. Total amount not* **500**
to exceed $300,000.

50. *Authorize – The 2025/2025 Westside Pump Track project, for the development of a*
8-1 *new pump track and commuter cyclist-focused recreation area which will expand* **501**
Jones-Rowser *park use, support youth recreation, and improve pathways, site grading, drainage, landscaping, lighting, fencing, and public art. Total cost not to exceed $300,000.*

51. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of*
9-0 *Syracuse to defray the cost of the 2025/2026 Traveler's Rest Abatement and* **502**
Improvements Project. Total amount not to exceed $200,000.

52. *Authorize – The 2025/2026 Traveler's Rest Abatement and Improvements Project,*
9-0 *for the first phase at Kirk Park on the Onondaga Creek walk and Onondaga Creek* **503**
Parkway, to include materials, equipment, installation, engineering services, and related improvements to address accessibility, safety, drainage, environmental quality, and to remove harmful materials from the interior of the existing building. Total cost not to exceed $200,000.

53. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of*
9-0 *Syracuse to defray the cost of the 2025/2026 Homer Wheaton Concession &* **504**
Splashpad Capital Improvement Project. Total amount not to exceed $450,000.

54. *Authorize – The 2025/2026 Homer Wheaton Concession & Splashpad Capital*
9-0 *Improvement Project, for the construction and installation of a new multi-use* **505**
concession/restroom facility, splashpad equipment, and related site improvements. Total cost not to exceed $450,000.

55. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of*
9-0 *Syracuse to defray the cost of the 2026/2027 Creekwalk & Trails Vegetation* **506**
Management Project. Total amount not to exceed $350,000.

56. *Authorize – The 2026/2027 Creekwalk & Trails Vegetation Management Project, for*
9-0 *the necessary design, engineering, construction, purchase of material for upgrades* **507**
along the Creekwalk and Empire State Trail, through landscape-wide invasive species removal and control prior installation of high-density planting of grass, trees, shrubs, hardscapes, erosion control, as well as service roads, lighting, and fencing, to enhance user experience and public safety. Total amount not to exceed $350,000.

57. *Accept - From Armory Square Association, a donation of a memorial garden plaque*
9-0 *and mounting stake (valued at $1,000) to be installed in Armory Square Park to* **508**
honor Gloria Romeo a longtime Armory Square resident and pioneering champion of the district. Parks will coordinate the installation by DPW Skilled Trades.

58. *Agreement - With Bruce Mobile Skating, to provide multiple roller-skating*
9-0 *experiences, including providing roller skates, supervision, music, set up and tear* **509**
down, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Parks, Recreation & Youth Programs. Total cost not to exceed $7,000 charged to Account #71400.01.540552.

59. *Application & Agreement – To and with Empire State Development (ESD) through*
9-0 *the NY KICKS Program, in an amount not to exceed $200,000. If awarded, these* **510**
funds will support improvements to Skiddy Park to create a new usable soccer field through site preparation, field improvements, and installation of permanent soccer goals, along with bleachers or seating, fencing and other appurtenances necessary to support long-term public use. There is a local match of $200,000, to be met through the 2026/2027 CIP by bond authorization and approval. Total project cost not to exceed $400,000.

60. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of*
9-0 *Syracuse to defray the cost of the 2026/2027 Sunnycrest Park Stairs & Safety* **511**
Improvements Project. Total amount not to exceed $150,000.

61. *Authorize – The 2026/2027 Sunnycrest Park Stairs & Safety Capital Improvements*
9-0 *Project, to support the design, engineering, construction, and replacement of* **512**
deteriorated stairs and related site improvements, such as handrails, landing, drainage, grading, site restoration, landscaping, and related construction work necessary for improved safety. Total project cost not to exceed $150,000, funds to be established in Account #70205.07.599807 or an account determined by the Commissioner of Finance.

Councilor Jones-Rowser made a motion, second by Councilor Caldwell and approved by 8-1 vote, to reconsider Agenda Item #50

BY COUNCILOR HUDSON AND JONES-ROWSER:

62. *Amend – Ord. #960 (11/25/2024), "Agreement – With CBN Geneva LLC d/b/a CBN-*
9-0 *Syracuse LLC (the provider) to install, maintain, and operate a municipal broadband* **513**
network, providing affordable internet service to low-income families in Syracuse. The internet network will be piloted in the 10 census tracts, serving 2,500 households annually, for a period of three (3) years, with no eligibility restrictions based on income for residents, allowing CBN to collect and manage fees, as well as provide authorization to modify the income eligibility requirements for Surge Link enrollment for the initial service area, as detailed in the legislation. Total project cost not to exceed $15,212,004, from Account #08.8.12105.800015423". Amend to extend the contract for a period of nine (9) months to expire April 30, 2027, to enable the City to utilize the Surge Link broadband network for municipal connectivity, to include City building and devices like COP Cameras in high priority neighborhoods. Also, the City would like to align up with the implementation timeline for the City's NYS ConnectALL grant, to give the City time to pursue a new procurement seeking entities interested in leasing the municipal broadband network and operating Surge Link.

BY COUNCILOR HUDSON:

63. *Accept – From Starbridge Inc, lodging, meals, and transportation for, Jason Scharf,*
9-0 *Director of Digital Services, (value at $1,600) to attend the Bridges Conference from* **514**
July 21, 2026-July 22, 2026, for Public and Private Sector Leaders.

64. *Contract – With ComSource, Hoefler Communications, InDev, Naughton &*
9-0 *Associates, and Teracai, as consultants to provide professional Information* **515**
Technology services (RFP #26-099) on behalf of the Bureau of Information Technology (IT) for Police (Account #541500.01.16800) and Fire (Account #541500.01.34100), on an as needed basis and shall be requested via work order issued by IT in conjunction with Budget. Total amount not to exceed $465,000.

65. *Amend – Ord #277 (05/18/2026), "Lease Agreement – With Pioneer Companies, to*
9-0 *rent space inside the State Tower building, to use for a datacenter, on behalf of* **516**
Information Technology. The term of the contract will be for a period of three (3) years, at a monthly cost not to exceed $1,000, from Account #595860.01.90000". Amend to change the company name to "Consolidated Communications" and increase a one-time not to exceed to $2,000 for work performed through October 31, 2026. All other terms of the agreement remain the same.

BY COUNCILOR MOORE:

66. *Bond Ordinance – Authorizing the issuance and sale of bonds of the City of*
9-0 *Syracuse to defray the cost of the 2026/2027 Fire Department Self-Contained* **517**
Breathing Apparatus Program. Total amount not to exceed $3,200,000.

67. *Authorize – The 2026/2027 Fire Department Self-Contained Breathing Apparatus*
9-0 *(SCBA) Program, to purchase SCBA packs for all sworn members. Total amount* **518**
not to exceed $3,200,000.

68. *Application and Agreement - To and with the NYS Division of Homeland Security*
9-0 *and Emergency Services, for the 2025 State Homeland Security Program (SHSP)* **519**
in an amount not to exceed $177,734, to be used by Fire ($28,950) and Police ($148,784). Fire will purchase twelve (12) interoperable radios and accessories for the SFD HAZMAT team. Police will purchase a barrier transport vehicle, a portable digital radiography tool, and overt cameras, as detailed in the legislation. There is no local match.

69. *Amend - Ord #159 (02/03/2026), "Agreement – With Naughton & Associates, for*
9-0 *Information Technology services and support, as needed by the Police Department,* **520**
from July 1, 2025-June 30, 2026. Naughton has been vetted and background checked to ensure compliance with required security standards and for additional services needed at 1153 West Fayette Street. Total cost not to exceed $200,000, charged to Account #541500.01.31230. The Mayor waived the RFP process." Amend to increase by $25,500 to pay two outstanding invoices for the services rendered between April 2026-May 2026. All other terms and conditions remain the same.

BY COUNCILOR WILLIAMS:

70. *Amend – Ord. #1054 (12/22/2025) "Agreement – With IPT, LLC d/b/a Paylock, for professional services, on behalf of the Department of Finance/Parking Violations Bureau, to assist with parking ticket enforcement services, the contract will include street patrol and immobilization of vehicles, the supply of boots and related software and equipment relative to booting operation, payment services and a 24/7 Help Center, for an extended period to expire June 30, 2026. Total cost not to exceed $50 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of the boot, to be charged to Account #541500.01.13310. The Mayor has waived the RFP process." Amend to extend the contract to expire on June 30, 2027. All other terms remain the same.*

9-0 **521**

71. *Agreement - With Three + One, for liquidity and treasury analysis services to help better manage current and future cash liquidity to maximize investment returns and minimize borrowing costs, as well as consulting services related to the City's banking arrangements, on behalf of the Department of Finance, for the period of one-year from the July 1, 2026-June 30, 2027. Total cost not to exceed $84,000 charged to Account #593260.01.90000. The Mayor has waived the RFP process.*

9-0 **522**

72. *Authorize - The establishment of a standard workday and reporting requirements for Mayor, City Auditor and all non-union positions, as required by Regulation 315.4 of the New York Codes, Rules and Regulations, as detailed in Schedule "A."*

9-0 **523**

73. *Resolution - For the establishment of a standard workday and reporting requirements for Common Councilors, as required by Regulation 315.4 of the NY Codes Rules and Regulations, as detailed in Exhibits "A" and "B."*

9-0 **27-R**

74. *Agreement – With Crouse Marshall Business Improvement District, relative to the administration of the Special Assessment Program, for the period of July 1, 2026 – June 30, 2027. The special assessment is $181,863.*

9-0 **524**

75. *Agreement – With the Downtown Committee of Syracuse, Inc., relative to the administration of the Downtown Special Assessment Program, for the period of July 1, 2026 – June 30, 2027. The special assessment is $1,411,892.*

9-0 **525**

76. *Appropriate Funds – From Special Object Account #594500.01.90000 in the amount of $100,000 to the Onondaga Historical Association (OHA), which serves as the City Archivist and curator of City Historical documents and assists the Landmark Preservation Board, pursuant to the authorized 2026/2027 annual budget.*

9-0 **526**

77. *Correct Tax Rolls – (to correct the assessment roll for tax year 2026/2027) for demo permit charges for the property located at 825 East Hiawatha Boulevard, as detailed in Appendix "A".*

9-0 **527**

78. *Amend – Ord. #726 (09/02/2025) "Approve – Administrative Order of Consent*
9-0 *(AOC) with the United States Environmental Protection Agency (US EPA) relative to the Lower Ley Creek Superfund site the Creek (on file with the City Clerk). Total cost $1,735,300 the City's share will be $424,251.83, charged to the DPW Account #541500.01.81600. In addition, the legislation should authorize the Mayor to execute the US EPA AOC PRP agreement." Amend settlement to increase by $33,333.34, for a new total cost of $457,585.17.* **528**

79. *Purchase w/c/b – From Aaron Nuzzo, Alliance Risk Group Inc. and Metro Attorneys*
9-0 *Service Inc.,, process serving services, on behalf of the of the Department of Law, for the period of July 1, 2026-June 30, 2027. Total cost not to exceed $16,500 to be charged to Account #540552.01.14200.* **529**

80. *Purchase w/c/b – From Proceed Legal, Inc (f/k/a Counsel Press Inc.) printing*
9-0 *services for certain Appellate Court submissions, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Law. Total cost not to exceed $6,000 charged to Account #540310.01.14200.* **530**

81. *Purchase w/c/b – From Salt City Abstract Corporation, Independent Title Agency*
9-0 *LLC, and Stewart Title Insurance Company, title search services for the period of July 1, 2026 – June 30, 2027, for Law ($30,000), Engineering Projects ($4,000), and Code Enforcement ($1,500). Total cost not to exceed $35,500 charged to Accounts #541500.01.14200, #599807.07.80405, and #596220.01.90000.* **531**

BY COUNCILOR JONES-ROWSER:

82. *Accept & Agreement – From and With the NYS Office of the Attorney General*
9-0 *(OAG) an amount not to exceed $765,000, to use for the purposes of continuing investment in the City's Emergency Repair Program (ERP) and its Code Enforcement Community Ambassador Program, of combined restitution payment collected, pursuant to litigation against Green National for significant health and safety violations, at multiple properties.* **532**

83. *Application – To the U.S. Housing and Urban Development (HUD), in an amount not*
9-0 *to exceed $1,500,000, to be used to deploy automated building code permitting system for commercial projects, on behalf of the Department of Neighborhood and Business Development, Division of Code Enforcement and partner with HUD to evaluate their applicability and effectiveness within real-world operating conditions, to help provide quicker plan reviews and higher quality submission. There is no local match.* **533**

BY COUNCILOR MONTO:

84. *Special Permit – To establish a "Convenience Store" (no tobacco sales) on the*
3-6 *property located at 500 Oakwood Avenue. Nine people spoke in favor, and no one* **D**
Majok, Nave, Williams *spoke in opposition to the proposal. Owner, Nahil Zahran. Applicant, Abed Zahran.*

85. *Application & Agreement – To and with the NYS Brownfield Opportunity Area (BOA)*
9-0 *Program, administered by the Department of State, in the amount of $300,000.* **534**
Funds will be used to undertake planning and analysis work that is required for the designation process of the Westside-Geddes BOA. There is a 10% local match, to be met through City staff through in-kind services.

86. *Application and Agreement - To and With New York State Department of Energy*
9-0 *Research and Development Authority (NYSERDA), in an amount not to exceed* **535**
$200,000, as part of the On-site Energy Manager (OsEM) program, to create a management position that will cover 75% of employment costs for a 24-month period, in coordination with Budget & DPW to manage energy building audits, create an energy management system, and apply for grant funding to implement cost-saving findings. There is a 25% local match to be provided by Account #541700.01.14900 or an account designed by the Commissioner of Finance.

87. *Application & Agreement – To and with the NYS Local Waterfront Revitalization*
9-0 *Program, (LWRP) in an amount not to exceed $450,000, for Phase II design* **536**
improvements of the City-owned piers in the Inner Harbor, which include design development, preparation of construction documents, environmental reviews, permits, and the participation in bid process. There is a 15% local match that will be provided by in-kind services through City staff.

88. *Authorize – A municipal endorsement in support of the Crouse Marshall Business*
9-0 *Improvement District (CMBID) application to apply to NYS Homes and Community* **537**
Renewal (HCR) for the NYS Main Street Program grant, in an amount not to exceed $250,000 to target building renovations to commercial buildings on the 100 block of Marshall Street; the 700 and 800 blocks of Crouse Avenue, and the 700 block of University Avenue. There is no local match, any matching funds will be provided by the owner of the benefiting structure.

(SUPPLEMENTAL AGENDA – JULY 13, 2026)
WAIVER OF THE RULES REQUIRED TO INTRODUCE:

BY COUNCILOR MAJOK:

89. *Authorize – The Extension of the 90-day Street Closure of Comstock Avenue*
9-0 *between Waverly Avenue and Marshall Street, to run from June 29, 2026 –* **538**
September 29, 2026, for construction staging for Syracuse University resident hall project.

Syracuse Common Council
Adjourned at 1:44 PM

11

Ordinance No. 2026

ORDINANCE AUTHORIZING THE NAMING OF THE HOME WHEATON PARK CONCESSION STAND TO THE "ALFONZIE GUNN CONCESSION STAND"

WHEREAS, pursuant to Article 5, Chapter 17 of the Revised General Ordinances of the City of Syracuse, as amended, a public hearing was held before this Common Council in the Common Council Chambers on July 6, 2025, at 5:30 p.m. in reference to the proposed naming of the Homer Wheaton Park Concession Stand to the "Alfonzie Gunn Concession Stand" submitted to the Common Council on or prior to June 18, 2026 by Councilor-at-Large Rasheada Caldwell and 5th District Councilor Jimmy Monto; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, the Common Council authorizes the naming of the Homer Wheaton Park Concession Stand to the "Alfonzie Gunn Concession Stand"; and

BE IT FURTHER ORDAINED, that the reasoning behind using the name "Alfonzie Gunn Concession Stand" is as set forth in Appendix "A" attached hereto; and

BE IT FURTHER ORDAINED, that this name change is not to be construed as a formal park designation under the Public Trust Doctrine and the City of Syracuse reserves the right to make future changes to the property; and

BE IT FURTHER ORDAINED, that the Mayor, the Commissioner of DPW, and the Commissioner of Parks is authorized to take all action necessary to carry out this name change and designate the Homer Wheaton Park Concession Stand to the "Alfonzie Gunn Concession Stand."

Common Council Office
314 City Hall
Syracuse, N.Y. 13202

Council Office: (315) 448-8466
Fax: (315) 448-8423

11 10-11

CITY OF SYRACUSE COMMON COUNCIL

June 18, 2026

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Homer Wheaton Park - Proposed Name Change to the Concession Stand

Dear Ms. McBride,

Please prepare legislation for the next scheduled Common Council meeting a request to review a proposed name change of the Concession Stand, inside the park, to be built at Homer Wheaton Park to "Alfonzie Gunn Concession Stand". Justification for the request is attached on the next page.

This request is being made according to General Ordinance #18/2022, as it relates to Article 5, Section 17-42 to 17-47. If Council approves of the initial proposal, this letter also requests a public hearing to consider the name change, with opportunity for the public to present their proposal and provide their input.

Please contact me with any questions.

Sincerely,

Rasheada Caldwell/sc
Rasheada Caldwell
Councilor-at-Large
Majority Leader

Jimmy Monto/sc
Jimmy Monto
District 5 Common Councilor
President Pro-Tempore

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Ordinance No. 2026

ORDINANCE AUTHORIZING THE NAMING OF THE MCCHESNEY COMMUNITY CENTER BASKETBALL COURT TO THE "DENNIS BARDENETT BALL COURT"

WHEREAS, pursuant to Article 5, Chapter 17 of the Revised General Ordinances of the City of Syracuse, as amended, a public hearing was held before this Common Council in the Common Council Chambers on July 6, 2025, at 5:30 p.m. in reference to the proposed naming of the McChesney Community Center Basketball Court to the "Dennis Bardenett Ball Court" submitted to the Common Council on or prior to June 24, 2026 by Councilor-at-Large Rasheada Caldwell and 1st District Councilor Marino L. Nave; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, the Common Council authorizes the naming of the McChesney Community Center Basketball Court to the "Dennis Bardenett Ball Court"; and

BE IT FURTHER ORDAINED, that the reasoning behind using the name "Dennis Bardenett Ball Court" is as set forth in Appendix "A" attached hereto; and

BE IT FURTHER ORDAINED, that this name change is not to be construed as a formal park designation under the Public Trust Doctrine and the City of Syracuse reserves the right to make future changes to the property; and

BE IT FURTHER ORDAINED, that the Mayor, the Commissioner of DPW, and the Commissioner of Parks is authorized to take all action necessary to carry out this name change and designate the McChesney Community Center Basketball Court to the "Dennis Bardenett Ball Court."

Common Council Office
314 City Hall
Syracuse, N.Y. 13202

Council Office: (315) 448-8466
Fax: (315) 448-8423

12 ~~18~~-13

CITY OF SYRACUSE COMMON COUNCIL

June 24, 2026

Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE: McChesney Community Center – Naming the Basketball Court

Dear Ms. McBride,

Please prepare legislation for the next scheduled Common Council meeting a request to review naming of the McChesney Community Center Basketball Court to "Dennis Bardenett Ball Court". Justification for the request is attached on the next page.

This request is being made according to General Ordinance #18-2022, as it relates to Article 5, Section 17-42 to 17-47. If Council approves of the initial proposal, this letter also requests a public hearing to consider the name change, with opportunity for the public to present their proposal and provide their input.

Please contact me with any questions.

Sincerely,

Rasheada Caldwell bd
Councilor-at-Large
Majority Leader

Marino L. Nave bd
District 1 Common Councilor

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General Ordinance No. 2026

GENERAL ORDINANCE AMENDING CHAPTER 24 "STREETS AND SIDEWALKS" OF THE REVISED GENERAL ORDINANCES OF THE CITY OF SYRACUSE, AS AMENDED ENTITLED "STREETS AND SIDEWALKS" TO AMEND VARIOUS PROVISIONS OF ARTICLE 8 ENTITLED "CONSTRUCTION AND ALL ACTIVITY IN THE CITY RIGHT-OF-WAY" AS LAST AMENDED BY GENERAL ORDINANCE NO. 5 OF 2025

BE IT ORDAINED, that Chapter 24 of the Revised General Ordinances of the City of Syracuse, as amended, entitled "Streets and Sidewalks" is hereby amended to amend various provisions of Article 8 entitled "Construction and All Activity in the City Right-of-Way", which shall read as follows:

CHAPTER 24. STREETS AND SIDEWALKS

ARTICLE 8. CONSTRUCTION AND ALL ACTIVITY IN THE CITY RIGHT-OF-WAY

Section 24-32. Rules and regulations.

The Commissioner of Public Works and/or the City Engineer, shall have power, with the approval of the council, to adopt rules and regulations not inconsistent with law or this chapter relative to construction and all activity in the City Right-of-Way. Such rules and regulations shall have the legal force and effect of city ordinances.

Section 24-32.1. Permit Required; exceptions

Except in the case of work done by contractors working directly with the City pursuant to a contract or authorized City employees who are engaged in duly authorized work in the course of their official duties, no other person shall perform any construction or any activity in the City Right-of-Way without first having obtained a permit signed by the commissioner of public works, or his designee. Such permit shall (1) state the purpose for which such construction or other activity shall be done and shall provide that the department of public works shall be notified in writing at least twenty-four (24) hours before work therein authorized shall have commenced and (2) shall be available to be produced on-site. Failure to produce the required permit will result in a stop work order and fine(s) being issued by the City.

Section 24-32.2. Permit Fee

The fees for the permits issued under this Article shall be as noted in the Right-of-Way Permit Fees table included below.

RIGHT-OF-WAY PERMIT FEES TABLE

RIGHT-OF-WAY PERMIT FEES

Type	Fee	Notes
ALL RIGHT-OF-WAY PERMIT TYPES		
Right-Of-Way Permit	$10.00 per $1,000.00 of Construction Value (Minimum:$100.00 shall be paid up front with permit application)	Non-Refundable Fee (Construction Value will be based on the applicant's estimated total construction cost in the Right of Way).
Sidewalk Permit	$75.00	Non-Refundable Fee
Encroachment Permit	$100.00	Non-Refundable Fee
Pre-Plan Review	$1,000.00	Non-Refundable Fee
Permanent Road Cut Maintenance	Asphalt Road Surface - $4.29 per square feet 3" Temp Concrete Cap - $5.59 per square feet (Fee will be updated every year as per the Construction Cost Index)	Non-Refundable Fee in addition to Right-Of-Way Permit Fee
Plan Review that needs Common Council Approval	$250.00	Non-Refundable Fee in addition to Right-Of-Way Permit Fee
Plan Review or Request Letter Review for permission to work	$250.00	Non-Refundable Fee in addition to Right-Of-Way Permit Fee

between Nov. 1st to Feb. 28th		
Permitted Work on roads that are subject to the Pavement Moratorium	**$500.00 if the road was milled and paved within 5 years and re-pave the road as per City of Syracuse discretion** **$750.00 if the road was reconstructed within 7 years and re-pave the road as per City of Syracuse discretion**	**Non-Refundable Fee in addition to Right-Of-Way Permit Fee as per the fee description. Also, pavement restoration limits to be determined at the City's discretion**
Emergency Work	**$250.00**	**Non-Refundable Fee in addition to Right-Of-Way Permit Fee**
Revision Fee for Permits	**$150.00**	**The revision fee shall be charged each time additional or revised documentation or construction documents are submitted (Non-Refundable Fee in addition to Right-Of-Way Permit Fee)**
Transfer Permit	**$100.00**	**Once a permit is issued and the contractor/consultant has changed (Non-Refundable Fee)**
Block Party	**$150.00 each (Business District)** **$50.00 each (Residential)**	**Non-Refundable Fee**
Liability Waiver	**$75.00**	**Non-Refundable Fee**
Loading Zone	**$50.00 each (up to two per business)**	**Non-Refundable Fee**
Sidewalk Cafe	**Up to 200 sq ft: $50.00** **201-400 sq ft: $100.00**	**Non-Refundable Fee**

	401-600 sq ft: $150.00	
	601-800 sq ft: $200.00	
	801-1000 sq ft: $250.00	
	1000+ sq ft: $300.00	
Inspection Fee	$100.00 (Minimum:$100.00 shall be paid up front with permit application)	Non-Refundable Fee in addition to Right-Of-Way Permit Fee (Additional $50 per inspection visit will be applied at the acceptance of the project)
CONSTRUCTION RIGHT-OF-WAY FEE SCHEDULE		
Asphalt Pavement Disturbance	Improved Street - $25.00 per square feet of road disturbance	Refundable Fee
	Unimproved Street - $20.00 per square feet of road disturbance	
Granite Curb	$140.00 per linear foot	Refundable Fee
Concrete Sidewalk	$30.00 per square feet	Refundable Fee
Brick Paver	$7.00 per square feet	Refundable Fee
Sewer Main Lining	$150.00 per linear foot	Refundable Fee
Sewer Manhole Lining	$8,000 per Manhole	Refundable Fee
Street Lights	$15,000 per Light Pole	Refundable Fee

Miscellaneous Work (i.e. grass, stone dust, topsoil, ect.)	5% of total refundable fee	Refundable Fee

CONSTRUCTION RIGHT-OF-WAY UTILIZATION FEE SCHEDULE:

For purposes of this Ordinance, a "day" shall be defined as any portion of a calendar day.

# of Days	# of Traffic Lanes	Regular Rate $	High Density Rate/Comments	Payment Type
1-14 Days	Only applies to closure of ROW to the curb and/or edge of pavement (no lane closures)	Building height is 3 Stories or Less: $100/14 days Four or more stories:: $300/14 days	Located in a MX-4 or MX-5 Zoning District per the City of Syracuse Zoning Ordinance	Non-refundable
1-90 Days	1 Lane Closed	$200/day	$325/day	Non-refundable
1-90 Days	2+ Lanes Closed	$400/day	$525/day	Non-refundable
91-180 Days	1 Lane Closed	$400/day	$525/day	Non-refundable
91-180 Days	2+ Lanes Closed	$800/day	$925/day	Non-refundable
181 Days – 24 months	1 Lane Closed	1,000/day	$1,125/day	Non-refundable
181 Days – 24 months	2+ Lane Closed	$1,100/day	$1,225/day	Non-refundable
Advertising Signs	Not Applicable	$500.00 (Flat fee)	Not Applicable	Non-refundable
Work Zone Traffic Control	Not Applicable	15% of total refundable fee	One-time Payment	Refundable

Public Utility Work Zone Traffic Control & Staging Fee Schedule:
(Please note: this schedule only refers to public utilities e.g. National Grid, Verizon, Spectrum)

# of Days	# of Traffic Lanes	Regular Rate $	Comments	Payment Type
1-30 Days	Only applies to closure of ROW to the curb line/edge of pavement.	Commercial: $300 per 30-day period	N/A	Non-refundable
Work Zone Traffic Control	Not Applicable	15% of total refundable fee	One-time payment	Refundable
Construction Trailer	Not Applicable	$100.00	Assessed per trailer, occupying the City R.O.W., per 14-day period	Non-refundable
Machinery	Not Applicable	$100.00	Assessed per trailer, occupying the City R.O.W., per 14-day period	Non-refundable
Material Staging	Not Applicable	$500.00	Assessed per 150 sq ft, occupying the City R.O.W., per 14-day period,	Non-refundable
Traffic/Bike/Parking Lane Occupancy Fee	Not Applicable	$100.00 per Street Block (Flat Fee)	Assessed per block of street being impacted by roadwork	Non-refundable
Note the minimum assessment shall be 14 days, thereafter the assessment shall be based on additional 14-day increments, based on provided start/end date. Assessment for use and occupation of the City Right of Way (R.O.W.) is based on a per day (as defined herein) encumbrance of any area of the R.O.W. within the 14-day period.				

WORK ZONE TRAFFIC CONTROL & CONSTRUCTION STAGING		
Work Zone Traffic Control	**15% of total refundable fee**	**Assessed per 14-day period (Refundable Fee)**
Construction Trailer	**$100.00**	**Assessed per trailer, occupying the City R.O.W.,per 14-day period, (Non-Refundable Fee)**
Machinery	**$100.00**	**Assessed per machine or equipment, occupying the City R.O.W per 14-day period, (Non-Refundable Fee)**
Materials Staging	**$500.00**	**Assessed per 150 sq.ft, occupying the City R.O.W., per 14-day period(Non-Refundable Fee)**
Advertising Signs	**$500.00**	**Assessed per sign promoting company business or similar, installed within the City R.O.W (Non-Refundable Fee)**
Scaffolding	**$10.00**	**Assessed per linear foot per story, installed within the City R.O.W., per 14-day period, $100.00 minimum (Non-Refundable Fee)**
Note the minimum assessment shall be 14 days, thereafter the assessment shall be based on additional 14-day increments, based on provided start/end date. Assessment for use and occupation of the City Right of Way (R.O.W.) is based on permanent (24 hours) encumbrance of any area of the R.O.W. within the 14-day period. Machinery, equipment, materials removed daily from the R.O.W. are not assessable.		
Sanitary Sewer Connection	**$750.00**	**Per connection point (Non-Refundable Fee)**
Storm Sewer Connection	**$750.00**	**Per connection point (Non-Refundable Fee)**
All Private Utility (Sanitary, Storm Sewer, etc.)Service Installations in the City's ROW	**$3,000.00**	**Per connection point (Refundable Fee)**
Tree Plantings	**$800.00**	**Per tree (Refundable Fee)**
Tree Pits	**$40.00**	**Per cubic feet (Refundable Fee)**

STREET PARKING		
Current parking space fee	**$18 per day per parking space (One Day Minimum)**	**Non-Refundable (Excluding Sundays and holidays)**
Temporary Removal of Existing Parking Meters	**$1,500.00**	**Per Meter (Non-Refundable)**

Notwithstanding anything to the contrary in the foregoing Tables, any Right-Of-Way closure is subject to all other applicable fees hereunder and the City's Parking Meter Rental Application associated with loss of parking revenue in the right of way.

As also noted in the Fees Table for the purposes of this General Ordinance a "day" shall be defined as any portion of a calendar day.

All permit fees must be paid at the time of permit application approval and before any permit is issued. Fees are calculated on the date of application and/or request for extension as applicable.

For permits with fees tied to dimensions, all measurements shall be rounded up to the nearest whole number and payment shall be made on this basis.

All non-refundable fee payments shall be paid by a Bank Check, Certified Check or Money Order made payable to the Commissioner of Finance.

All refundable fee payments shall be paid by a Bank Check, Certified Check, Money Order, Letter of Credit or a Bond and associated agreements, in form and substance acceptable to the Corporation Counsel.

In the event that a permit holder or their contractor or agent does not complete the work to the satisfaction of the City, then such person or legal entity shall be subject to a non-refundable penalty in the amount of $500.00 per day. The daily penalty will begin to accrue thirty (30) days upon the issuance of a notice of deficiency letter by the Commissioner of Public Works which will provide the permit holder within thirty (30) days to correct the deficiency unless the time to correct the deficiency is extended for good cause by the Commissioner. The Corporation Counsel will be authorized to take whatever legal action is necessary to collect the penalty. Failure to correct the Deficiency within the Cure Period will result in the suspension of the option to submit a Bond for future permits for a period of five (5) years. The Common Council may by ordinance, subject to the approval of the Mayor, reinstate the Permit Holder's bonding privileges upon the showing of good cause.

In situations where a project design changes or changes in the field require adjustments to the Project, the permit holder shall be required to notify the City and update the permit accordingly, including paying any additional fees that are now required, including but not limited to fees required for additional plan review for the Project.

Section 24-32.3. Housing Projects Exemption from payment of Refundable Fees

The City authorizes an exemption from payment of Refundable Fees noted in Section 24-32.2 above for housing projects that are (1) receiving project-site specific funding through the City of Syracuse Department of Neighborhood and Business Development, including projects involving the Syracuse Housing Strategies Corporation; and (2) have a parcel frontage of up to sixty (60) feet.

This exemption shall not be applicable for housing projects that have a parcel frontage larger than sixty (60) feet, except in cases where the parcel involved in the Project is a corner lot. Corner lot parcels having a parcel frontage larger than sixty (60) feet are eligible to receive the exemption from payment of refundable fees authorized by this section.

Section 24-32.4. Discretionary Waiver of Permit Fees

For construction or other activity in the City Right-of-Way that is being conducted by another municipal or governmental body, including but not limited to the County of Onondaga, where the City is also actively involved in completion of the Project, the commissioner of public works is hereby granted the authority to issue a discretionary waiver of the permit fees that would otherwise be required pursuant to this Article.

Section 24-32.5. Utility Work

All utility work to be completed under a permit issued under this Article shall be completed within one (1) year after the date of issuance of the permit.

Section 24-32.6 Stop Work Orders

The City has the right to issue a stop work order for any violation of this article. When a stop work order is issued, all work shall stop and the work area is to be secured, and the pavement/Right of Way or similar is to be returned to a safe and stable condition permitting the continued operation and use of the area by the City and the Public. Failure to comply with a stop work order is a violation of this Article and is subject to the applicable fines noted in Section 24-37 below. Violators of this Article shall pay all applicable fines, take the required corrective action, or obtain the required permit(s) to resume construction, or other measure as applicable. The City has the right to issue a stop work order on permits that have been issued, but construction has not been initiated.

Section 24-32.7 Emergency Repairs

For purposes of this Article, an emergency is defined as an urgent, unexpected, and dangerous situation that poses an immediate risk to health, life, property, or the environment, requiring the responsible party to take immediate action in the City Right of Way to address. If an emergency is declared by the responsible party the City shall be notified, detailing the exact nature of the emergency and the required emergency response. Proceeding under an emergency declaration

under false pretenses shall not be tolerated and violators will be subject to penalties as applicable.

In situations where the construction work or activity to be performed in the City right-of-way is deemed to be an emergency repair and the responsible party must take immediate action prior to the completion of the permit process outlined in this Article, the responsible party shall still be required to provide the City with immediate notice of the emergency repair situation. Notice shall be provided to the Department of Public Works and other designated City Departments and/or personnel via the appropriate means determined by the Commissioner of the Department of Public Works. All notices must be in writing. If the situation arises where a verbal notice is the only notice that can be provided to the City due to the timing of the emergency repair situation, the responsible party shall still be required to provide confirmation in writing of the verbal notice.

Within twenty-four (24) hours of the emergency repair situation arising, the responsible party shall be required to satisfy all applicable permit requirements including but not limited to submitting a permit application with the required fees. Upon receipt of the permit for the emergency repair the responsible party shall complete the restoration of the area where the emergency repair situation occurred.

Section 24-32.8 Failure to comply with this article shall result in the Division of Code Enforcement withholding issuance of a Temporary Certificate of Occupancy or Certificate of Occupancy

Individuals who have failed to comply with the requirements of this Article shall not be eligible to obtain a Temporary Certificate of Occupancy or a Certificate of Occupancy pursuant to the Syracuse Property Conservation Code until all work in the Right-of-Way is completed.

Section 24-33. Mandatory Fees

Effective July 1st of each year following the effective date of this ordinance, the permit fees set forth herein shall be adjusted based upon the percentage change in the Consumer Price Index ("CPI"), for All Urban Consumers (Northeast Urban). In no event shall the fees be adjusted downward. In the event the CPI change is either negative or there is no change, the annual fees set forth herein shall remain the same as the previous year. In the event the CPI is no longer published or available, the Commissioner of Finance may designate to use its successor or a publicly available alternative.

The city shall publish a notice announcing the annual rates as soon as it has received the applicable Consumer Price Index but in all events prior to August 1 of each year commencing the year following the effective date of this Ordinance. If the rates are set by any source other than the CPI, the notice shall include the source of the rates.

For purposes of this Ordinance, a "day" shall be defined as any portion of a calendar day.

All permitted activities in the City Right of Way are subject to applicable fees as detailed in the Table contained in Section 24-32.2, all fees shall be paid in advance of permit issuance. Refundable fees as detailed in the Fee Table will only be refunded to the permit applicant twelve (12) months from the date of acceptance of the permanent construction by the Commissioner of Public Works or designated representative. The work zone traffic control refundable fee shall be refunded to the permit holder within ninety (90) days of the date of acceptance of the permitted construction by the commissioner of public works.

The refundable fee shall be forfeited if the same has not been claimed within fourteen (14) months from the date of acceptance of the permanent construction by the Commissioner of Public Works or designated representative. The sums herein paid, shall be deposited with the Commissioner of Finance, and credited to the general fund.

Any new fees incurred after issuance of the permit, if not paid as part of a permit amendment or similar will be deducted from the refundable fee. If additional fees exceed the amount of the refundable fee, then the contractor will be billed for the excess; non-payment will result in future permit applications being denied until payment is received.

Section 24-34. Bridging and warning signals at excavations; nighttime safety.

(a) In opening or excavating any street or public grounds for any purpose, under authority of a permit from the city pursuant to this Article, the permit holder shall be held responsible for the maintenance and protection of traffic and the public within the construction zone.

(b) Whenever any street or public ground is opened for any purpose, public safety and convenience shall be duly regarded and conserved by the erection of barricades, signs, bridges/plates as may be required to accommodate the public safety of pedestrians and vehicular traffic, businesses, and property owners adjacent to the work zone. The work zone shall be protected and safeguarded at all times in accordance with all applicable recognized construction safety standards. Traffic, vehicular and pedestrian, shall be maintained at all times during the progress of the permitted work. Adequate signs, barricades and lights shall be provided in accordance with applicable construction standards including but not limited to NYSDOT Manual of Uniform Traffic Control Devices and NMUTCD, as applicable. A maintenance and protection of traffic plan shall be required. No roads or lanes shall be closed without prior City approval. Suitable barricades shall be erected and maintained around trenches and excavations, for the protection of the public and they shall be suitably lighted by yellow lights at night.

(c) No pavement cuts or excavations in the City Right-of-Way shall be left unfilled overnight, except in emergencies, and in such cases, adequate precautions shall be exercised to protect the public. The permit holder shall notify the commissioner of public works and the chief of the fire department that he proposes to leave such excavation or trench open during the following night, protected by a suitable guard and signals, and giving the exact location thereof. The permit holder shall serve such notice before 3:00 p.m. of the same day.

(d) In the event the permit holder fails to adequately protect the work area, the City shall take appropriate corrective measures to address any deficiency upon discovery of the lack of adequate public safeguards. The cost of this corrective action shall be billed to the permit holder at the actual cost incurred by the City.

(e) Failure to maintain the work zone in accordance with applicable City, State, and recognized construction industry standards shall be a violation of this Article resulting in the issuance of a stop work order from the City, cancellation of the permit issued for the work, forfeiture of permit fees, and the imposition of fines as detailed in the violation table in Section 24-37 below.

(f) Failure to pay any permit fees required by this Article within thirty (30) days from demand, shall result in the Commissioner of Public Works revoking all existing permits and issuing a stop work order on city streets, and/or refusal to issue further permits to the permit holder until said fees/charges are paid in full. Failure to remit payment within 30 days is considered a violation of the provisions of this Article and permit holder shall be subject to a late penalty payment pursuant to the provisions of Section 24-37 below.

Section 24-35. Restoration of City Right-of-Way

(a) Any person who shall perform construction or any work in the City right-of-way shall restore such street, sidewalk, or public ground and pavement to as good condition as it was before. The restoration is to conform with the city standards as promulgated by the department of engineering.

(b) Back filling of any trench in any street or public ground shall not be commenced until the work is inspected and accepted by the commissioner of public works, the city engineer and their designee as provided in Section 24-36 below. Backfilling shall be with approved materials, brought up to the required grade in approved lifts and thoroughly compacted per City of Syracuse specifications and street cut permit conditions. The final pavement surface shall be restored within hours of bringing the compacted backfill to the correct grade. When the final pavement restoration cannot be installed, then a temporary pavement shall be installed per City of Syracuse specifications, standards, and street cut permit condition. The temporary surface shall be permanently restored per City standards within a reasonable time frame, which shall be set by the City. The same restoration conditions shall apply to sidewalks, lawns or other permanent surfaces damaged or disturbed as a result of the permit holder's construction in the Right-of-Way.

(c) All materials shall be per City specifications or other applicable specifications in use by the City of Syracuse.

(d) Moratorium. As established by General Ordinance No. 18-2016, the moratoriums on work covered under this section that took effect November 1, 2016 remain in effect:

(1) There shall be a five-year moratorium from the date of mill and pave or overlay work on road cuts by anyone other than the city or contractors hired by the city on

roads that have had mill and pave or overlay work performed on them by the city. In order to waive the moratorium restriction, a letter must be sent to the commissioner of the department of public works requesting the waiver and citing the rationale for the waiver request and said request must be granted approval by the commissioner of the department of public works. The fee associated with this process is covered in the Right-of-Way permit fee table in Section 24-32.2 above.

(2) There shall be a seven-year moratorium from the date of reconstruction on road cuts by anyone other than the city or contractors hired by the city on roads newly reconstructed by the city. In order to waive the moratorium restriction, a letter must be sent to the commissioner of the department of public works requesting the waiver and citing the rationale for the waiver request and said request must be granted approval by the commissioner of the department of public works. The fee associated with this process is covered in the Right-of-Way permit fee table in Section 24-32.2 above.

(3) There shall be a moratorium on road cuts by anyone other than the city or contractors hired by the city during the winter. For purposes of this section winter shall include dates between November 1 and February 28 of each year. In order to waive the moratorium restriction, a letter must be sent to the commissioner of the department of public works requesting the waiver and citing the rationale for the waiver request and said request must be granted approval by the commissioner of the department of public works. The costs associated with request are found in Section 24-32.2 above. All utility work shall be completed by 10/1 of each calendar year and all permanent restoration of surfaces shall be completed by 10/31 of each calendar year. Any restoration done after 10/31 shall be considered temporary restoration and shall have to be 100% permanently restored the following construction season to the satisfaction of the Commissioner of Public Works and the City Engineer. In circumstances where multiple permits are issued to the same permit holder, if the City of Syracuse inspectors see that the permit holder is falling behind in their schedule of proposed work and the City feels that the utility work won't be completed by 10/1 of that year, the City has the right to issue a stop work order on other permits that have been issued to the permit holder where construction has not been initiated yet.

(4) In the event of a gas or electrical emergency all moratorium requirements will be waived, provided that the emergency provisions of the permit process are followed. Failure to follow the process will result in the assessment of applicable fees and fines.

Section 24-36. Inspection; defraying cost

Whenever any construction, replacement or new, above or below grade, shall occur in the City Right-of-Way, such work shall be subject to inspection. The commissioner of public works shall appoint a competent inspector of such work, the cost of said inspection to be borne and paid by the person doing or causing said work to be done. Whenever the construction work shall be done in sections or in such a manner that one inspector cannot thoroughly inspect the same in the judgment of the commissioner of public works or the city engineer, then an inspector for each

section shall be appointed and paid as hereinabove provided. Said inspector or inspectors shall see that the property of the city and other corporations, persons or companies holding rights within the streets are property protected.

Section 24-37. Violations of this Article

The Violations Table below details specific violations of the provisions of this Article. This Table contains various types of violation, descriptions of the violation and the fines charged for committing said violation of this Article. Persons found to be in violation of this Article may be cited by the City's Department of Public Works, Department of Engineering, Department of Parks, Recreation and Youth Programs, Department of Water, and/or Department of Neighborhood and Business Development, Division of Code Enforcement. The following employees are authorized to issue violation tickets and impose the fines required for violations of this Article:

- Department of Public Works: Commissioner of Public Works, Road Restoration Manager, Engineering Project Coordinator, Superintendent of Transportation, Superintendent of Sewers & Streams; Transportation Planner, Construction Inspector II

- Department of Engineering: City Engineer, Division Engineer, Facilities Engineer; Civil Engineer II; Civil Engineer I; Construction Inspector II

- Department of Parks, Recreation and Youth Programs: Commissioner of Parks, Deputy Commissioner of Parks and/or the Arborist

- Department of Water: Commissioner of Water, Superintendent of Water or his or her designee

- Department of Neighborhood and Business Development, Division of Code Enforcement: Deputy Commissioner of NBD for Code Enforcement, Division of Code Enforcement inspectors and personnel

:

All fines issued under this Article shall be charged individually, and shall be paid by a Bank Check, Certified Check or Money Order made payable to the Commissioner of Finance or will be collected by the City retaining a portion of a Refundable Fee to cover the fine amount. All fines shall be invoiced when a violation is deemed to have occurred, and payment is due within thirty (30) days. Failure to remit the required payment within thirty (30) days shall result in the City imposing a 15% per month late payment penalty on the invoice.

The Commissioner of Public Works and the City Engineer may adjust the violation fines and permit fees periodically.

VIOLATIONS TABLE			
VIOLATION TYPE	**STANDARD FINE (FOR PROJECTS)***	**High Density Rate** (Located in a MX-4 or MX-5 Zoning District per the City of Syracuse Zoning Ordinance)	**DESCRIPTION OF VIOLATION**
Unpermitted Construction/Excavation in a City Street & Right of Way	**Minor : $2,500.00 Major: $5,000.00 Winter Moratorium: $1,000.00 (Additional)**	**Minor : $5,000.00 Major: $10,000.00 Winter Moratorium: $2,000.00 (Additional)**	**Minor**: when up to 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** **Major**: when over 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** **Winter Moratorium**: Per City Ordinance no construction/excavation in the City Right of Way shall occur between Nov. 1st & Feb 28th, unless a waiver is obtained beforehand from the Commissioner of Public Works. Violators shall be subject to the fine as described. Additional fines shall also apply as detailed/applicable. **

			** Where the above violation has occurred, all work shall stop & the work area is to be secured and the pavement/Right of Way or similar is to be returned to a safe and stable condition permitting the continued operation and use of the area by the City & Public. The violator shall apply for a permit and work shall only recommence in the R.O.W. after the permit is approved.
Unpermitted Work in a City Street that is subject to the Pavement Moratorium	**Minor**: **$2,500.00** (streets subject to 5 year moratorium) **Major: $5,000 .00** (streets subject to 7 year moratorium)	**Minor**: **$5,000.00** (streets subject to 5 year moratorium) **Major: $10,000 .00** (streets subject to 7 year moratorium)	**Minor:** when up to 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** **Major:** when over 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** Where this violation has occurred, in addition to the fee to be charged, the City of Syracuse shall determine & direct the full limits & method of repairs, direction may include full depth repairs, mill & pave and similar treatments to restore the pavement surface to the original condition. Paving shall be performed by a qualified paving contractor that has a minimum of 5 years experience of paving large urban environment streets. All work to be performed at the contractors expense. ** ** All work shall stop & the work area is to be secured and the pavement/Right of Way or similar is to be returned to a safe and stable condition permitting the continued operation and use of the area by the City & Public. The violator shall apply for a permit and work shall only

			recommence in the R.O.W. after the permit is approved.
Re-Inspection	**$500.00**	**$1,000.00**	A reinspection fee shall be applied after City Inspection Personnel have reported to the site after the third attempt by the Contractor/Permit holder to correct deficient findings, but which continue to remain. Fee shall be applied to each visit thereafter until the deficiencies are corrected to the satisfaction of the City.
Stop Work Order to a Permit Holder	**$5,000.00**	**$10,000.00**	A Stop Work Order shall be issued by the City for each occurrence when construction or practices within the permitted work area are not in compliance with the Permit Conditions, City Standards or Specifications (specifications & standards include those issued by NYSDOT when specified by the City) as noted and informed by the City Inspection Personnel. The contractor shall Stop all other work within the work limits and concentrate all efforts on correcting the deficient work (the violation); the Stop Work order shall only be lifted when the violation is corrected, and appropriate fees have been paid.

Not Completing Work/Construction as per the Approved Plans (Permit Holder) and the Permit Conditions	**$5,000.00**	**$10,000.00**	This violation fee shall be charged when City Inspection Personnel note and inform the permit holder that the completed work is not in conformance with the approved set of plans on file with the City Permit Application. All work/finished construction not in conformance with the approved plans shall be removed immediately and replaced with new construction per the approved plans; unless directed otherwise by the City of Syracuse. Exception: Unless the plans were amended by a Licensed Professional or a technical justification is submitted to the City Engineer for consideration and acceptance.
Not Following Current City of Syracuse Road Restoration Standards	**$5,000.00**	**$10,000.00**	Construction noted by City Inspection Personnel not conforming to current City Restoration Standard shall be subject to this fine. The City Inspector shall impose the fine, and direct the contractor to remove the rejected work and replace the required material per the City Standards.
Not Installing/Maintaining Work Zone Traffic Control and/or Staging Areas	**$250.00**	**$500.00**	This violation fee shall be applied per day when City Inspection Personnel note that the Work Zone Traffic Control is not in conformance with the plans on file as part of the permit or the NMUTCD (& NYSDOT Supplement). Violations/deficiencies shall be corrected immediately.
Not Installing/Maintaining Pedestrian Work Zone Traffic Control	**$500.00**	**$1,000.00**	This violation fee shall be applied per day when City Inspection Personnel note that the Pedestrian Work Zone Traffic Control is not in conformance with the plans on file as part of the permit or the NMUTCD (& NYSDOT Supplement). Violations/deficiencies shall be corrected immediately.
Unauthorized tree removal or root cutting	**$300.00**	**$600.00**	Per diameter inch of tree measured at 4.5 feet above ground

greater than 1 inch in diameter or violation of tree protection permit.			This violation shall also apply to unauthorized tree pruning that cannot be corrected where tree must be removed.
Unauthorized tree pruning that can be corrected	**$250.00 for 1 inch to 12 inch diameter tree $450.00 for 12 inch to 24 inch diameter tree $650.00 for 24 inch diameter trees and up**	**$500.00 for 1 inch to 12 inch diameter tree $900.00 for 12 inch to 24 inch diameter tree $1,300.00 for 24 inch diameter trees and up**	Per Tree
Any negative impact to the City of Syracuse Survey Monument (Damage to be inspected, confirmed by the City of Syracuse)	**$500.00**	**$1,000.00**	Per Survey Monument (In addition to the fee the City of Syracuse shall determine & direct the contractor to replace the survey monument to City specifications and the installation/location shall be certified by a Licensed Surveyor at the violators cost).
Unpermitted occupation of the Right of Way	**$500.00**	**$1,000.00**	This violation fee shall be applied per day when City Inspection Personnel note that the occupation (staging area, equipment staging, street parking space occupation) of the Right of Way is not in conformance with the proposed use and occupation as detailed in the permit. Violations/deficiencies shall be corrected immediately by amending the permit and paying applicable fees or vacating the occupation of the R.O.W.
*Note that any project involving a single or two-family property shall be limited to a maximum of $300 for each individual violation that is issued.			

; and

BE IT FURTHER ORDAINED, that these amendments to Article 8 of Chapter 24 of the Revised General Ordinances of the City of Syracuse, as amended, shall be effective as of July 13, 2026; and

BE IT FURTHER ORDAINED, that all other provisions of Chapter 24 of the Revised General Ordinances of the City of Syracuse, as amended, which are unchanged by this amendment shall remain in full force and effect and shall be regarded for all purposes as having been in effect continuously and any new provisions shall be applied prospectively.

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

13 94

Mary E. Robison PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

9 July 2026

Ms. Patricia K. McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: Amend General Ordinance No. 5 of 2025 Amending Chapter 24 of the Revised General Ordinances of the City of Syracuse, As Amended, Entitled "Streets and Sidewalks", to Amend Various Provisions of Article 8 Entitled " Excavations and Street Openings" and to Change the Title of the Article to "Construction and All Activity in the City Right-of-Way" Amend the ordinance to change the following: Section 24-32.2 Permit Fee language and to add Construction ROW Utilization Fee Schedule and replace Work Zone Traffic Control & Construction Staging Schedule with Public Utility Work Zone Traffic Control & Staging Fee Schedule, and Section 24-37 Replace the Violations Table

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting for the following:

• Amend General Ordinance No. 5 of 2025 Amending Chapter 24 of the Revised General Ordinances of the City of Syracuse, As Amended, Entitled "Streets and Sidewalks", to Amend Various Provisions of Article 8 Entitled " Excavations and Street Openings" and to Change the Title of the Article to "Construction and All Activity in the City Right-of-Way". Amend the ordinance to change the following:

Section 24-32.2 Permit Fee language to change sentence on how payments will be made to: "All non-refundable fee payments shall be paid by a Bank Check, Certified Check or Money Order and made payable to the Commissioner of Finance."

Add the following language to Section 24-32.2 on how refundable payment will be made: "All refundable fee payments shall be paid by a Bank Check, Certified Check, Money Order, Letter of Credit or a Bond and associated agreements, in form and substance acceptable to the Corporation Counsel. In the event that a permit holder or their contractor or agent does not complete the work to the satisfaction of the City, then such person or legal entity shall be subject to a non-refundable penalty in the amount of $500.00 per day. The daily penalty will begin to accrue thirty (30) days upon the issuance of a notice of deficiency letter by the Commissioner of Public Works which will provide the permit holder within thirty (30) days to correct the deficiency unless the time to correct the deficiency is extended for good cause by the Commissioner. The Corporation Counsel will be authorized to take whatever legal action is necessary to collect the penalty. Failure

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315-448-8200
Fax: 315-448-8488

syr.gov

to correct the Deficiency within the Cure Period will result in the suspension of the option to submit a Bond for future permits for a period of five (5) years. The Common Council may by ordinance, subject to the approval of the Mayor, reinstate the Permit Holder's bonding priviledges upon the showing of good cause."

Section 24-32.2 Add Construction ROW Utilization Fee Schedule and replace Work Zone Traffic Control & Construction Staging Schedule with Public Utility Work Zone Traffic Control & Staging Fee Schedule per the attached Proposed Revised City of Syracuse ROW Utilization Fees.

Section 24-37 Replace the Violations Table per the attached Proposed Revised City of Syracuse ROW Utilization Fees.

Amend narrative in various sections of the ordinance per the attached Proposed Revised City of Syracuse ROW Utilization Fees.

These amendments to Article 8 of Chapter 24 of the Revised General Ordinances of the City of Syracuse, as amended shall be effective as of July 13, 2026.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E.
City Engineer

Proposed Revisions to the City of Syracuse ROW Utilization Fees – June 2026

The following information outlines the proposed changes in order to Amend General Ordinance No. 5 of 2025 Amending Chapter 24 of the Revised General Ordinances of the City of Syracuse, Entitled "Streets and Sidewalks", Article 8 Entitled "Construction and All Activity in the City Right-of-Way".

Construction ROW Utilization Fee Schedule:

# of Days	# of Traffic Lanes	Regular Rate $	High Density Rate/Comments	Payment Type
1-14 Days	Only applies to closure of ROW to the curb and/or edge of pavement (no lane closures)	Building height is 3 Stories or Less: $100/14 days Four or more stories:: $300/14 days	Located in a MX-4 or MX-5 Zoning District per the City of Syracuse Zoning Ordinance	Non-refundable
1-90 Days	1 Lane Closed	$200/day	$325/day	Non-refundable
1-90 Days	2+ Lanes Closed	$400/day	$525/day	Non-refundable
91-180 Days	1 Lane Closed	$400/day	$525/day	Non-refundable
91-180 Days	2+ Lanes Closed	$800/day	$925/day	Non-refundable
181 Days – 24 months	1 Lane Closed	1,000/day	$1,125/day	Non-refundable
181 Days – 24 months	2+ Lane Closed	$1,100/day	$1,225/day	Non-refundable
Advertising Signs	Not Applicable	$500.00 (Flat fee)	Not Applicable	Non-refundable
Work Zone Traffic Control	Not Applicable	15% of total refundable fee	One-time Payment	Refundable
For purposes of this Ordinance, a "day" shall be defined as any portion of a calendar day.				

Public Utility Work Zone Traffic Control & Staging Fee Schedule:

(Please note: this schedule only refers to public utilities e.g. National Grid, Verizon, Spectrum)

# of Days	# of Traffic Lanes	Regular Rate $	Comments	Payment Type
1-30 Days	Only applies to closure of ROW to the curb line/edge of pavement.	Commercial: $300 per 30-day period	N/A	Non-refundable
Work Zone Traffic Control	Not Applicable	15% of total refundable fee	One-time payment	Refundable
Construction Trailer	Not Applicable	$100.00	Assessed per trailer, occupying the City R.O.W., per 14-day period	Non-refundable
Machinery	Not Applicable	$100.00	Assessed per trailer, occupying the City R.O.W., per 14-day period	Non-refundable
Material Staging	Not Applicable	$500.00	Assessed per 150 sq ft, occupying the City R.O.W., per 14-day period,	Non-refundable
Traffic/Bike/Parking Lane Occupancy Fee	Not Applicable	$100.00 per Street Block (Flat Fee)	Assessed per block of street being impacted by roadwork	Non-refundable
Note the minimum assessment shall be 14 days, thereafter the assessment shall be based on additional 14-day increments, based on provided start/end date. Assessment for use and occupation of the City Right of Way (R.O.W.) is based on a per day (as defined herein) encumbrance of any area of the R.O.W. within the 14-day period.				

Under Section 24-32.2, language shall be added that all fees due hereunder shall be remitted to the City at the time of application approval and before any permit is issued. Fees are calculated on the date of application and/or request for extension as applicable.

Under Section 24-33. Language in the first paragraph shall be replaced with: Effective July 1st of each year following the effective date of this ordinance, the permit fees set forth herein shall be adjusted based upon the percentage change in the Consumer Price Index ("CPI"), for All Urban Consumers (Northeast Urban). In no event shall the fees be adjusted downward. In the event the CPI change is either negative or there is no change, the annual fees set forth herein shall remain the same as the previous year. In the event the CPI is no longer published or available, the Commissioner of Finance may designate to use its successor or a publicly available alternative.

The city shall publish a notice announcing the annual rates as soon as it has received the applicable Consumer Price Index but in all events prior to August 1 of each year commencing the year following the effective date of this Ordinance. If the rates are set by any source other than the CPI, the notice shall include the source of the rates.

For purposes of this Ordinance, a "day" shall be defined as any portion of a calendar day.

Under Section 24-32.2, language shall be added that notwithstanding anything in the foregoing charts to the contrary, any ROW closure is subject to all other applicable fees hereunder and the City's Parking Meter Rental Application associated with loss of parking revenue in the right of way.

Under Section 24-32.2, language shall also be included to modify acceptable forms of payment for refundable fees payment by a Bank Check, Certified Check, Money Order, Letter of Credit or a Bond and associated agreements, in form and substance acceptable to the Corporation Counsel. In the event that a permit holder or their contractor or agent does not complete the work to the satisfaction of the City, then such person or legal entity shall be subject to a non-refundable penalty in the amount of $500.00 per day. The daily penalty will begin to accrue thirty (30) days upon the issuance of a notice of deficiency letter by the Commissioner of Public Works which will provide the permit holder within thirty (30) days to correct the deficiency unless the time to correct the deficiency is extended for good caurse by the Commissioner. The Corporation Counsel will be authorized to take whatever legal action is necessary to collect the penalty. Failure to correct the Deficiency within the Cure Period will result in the suspension of the option to submit a Bond for future permits for a period of five (5) years. The Common Council may by ordinance, subject to the approval of the Mayor, reinstate the Permit Holder's bonding priviledges upon the showing of good cause.

VIOLATIONS TABLE			
VIOLATION TYPE	**STANDARD FINE (FOR PROJECTS)***	**High Density Rate** (Located in a MX-4 or MX-5 Zoning District per the City of Syracuse Zoning Ordinance)	**DESCRIPTION OF VIOLATION**
Unpermitted Construction/ Excavation in a City Street & Right of Way	**Minor : $2,500.00 Major: $5,000.00 Winter Moratorium: $1,000.00 (Additional)**	**Minor : $5,000.00 Major: $10,000.00 Winter Moratorium: $2,000.00 (Additional)**	**Minor**: when up to 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** **Major**: when over 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** **Winter Moratorium**: Per City Ordinance no construction/excavation in the City Right of Way shall occur between Nov. 1st & Feb 28th, unless a waiver is obtained beforehand from the Commissioner of Public Works. Violators shall be subject to the fine as described. Additional fines shall also apply as detailed/applicable. **

			** Where the above violation has occurred, all work shall stop & the work area is to be secured and the pavement/Right of Way or similar is to be returned to a safe and stable condition permitting the continued operation and use of the area by the City & Public. The violator shall apply for a permit and work shall only recommence in the R.O.W. after the permit is approved.
Unpermitted Work in a City Street that is subject to the Pavement Moratorium	**Minor: $2,500.00** (streets subject to 5 year moratorium) **Major: $5,000 .00** (streets subject to 7 year moratorium)	**Minor: $5,000.00** (streets subject to 5 year moratorium) **Major: $10,000 .00** (streets subject to 7 year moratorium)	**Minor:** when up to 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** **Major:** when over 250 square feet of unpermitted construction/excavation has occurred in the City Right-Of-Way. ** Where this violation has occurred, in addition to the fee to be charged, the City of Syracuse shall determine & direct the full limits & method of repairs, direction may include full depth repairs, mill & pave and similar treatments to restore the pavement surface to the original condition. Paving shall be performed by a qualified paving contractor that has a minimum of 5 years experience of paving large urban environment streets. All work to be performed at the contractors expense. ** ** All work shall stop & the work area is to be secured and the pavement/Right of Way or similar is to be returned to a safe and stable condition permitting the continued operation and use of the area by the City & Public. The violator shall apply for a permit and work shall only recommence in the R.O.W. after the permit is approved.

Re-Inspection	**$500.00**	**$1,000.00**	A reinspection fee shall be applied after City Inspection Personnel have reported to the site after the third attempt by the Contractor/Permit holder to correct deficient findings, but which continue to remain. Fee shall be applied to each visit thereafter until the deficiencies are corrected to the satisfaction of the City.
Stop Work Order to a Permit Holder	**$5,000.00**	**$10,000.00**	A Stop Work Order shall be issued by the City for each occurrence when construction or practices within the permitted work area are not in compliance with the Permit Conditions, City Standards or Specifications (specifications & standards include those issued by NYSDOT when specified by the City) as noted and informed by the City Inspection Personnel. The contractor shall Stop all other work within the work limits and concentrate all efforts on correcting the deficient work (the violation); the Stop Work order shall only be lifted when the violation is corrected, and appropriate fees have been paid.
Not Completing Work/Construction as per the Approved Plans (Permit Holder) and the Permit Conditions	**$5,000.00**	**$10,000.00**	This violation fee shall be charged when City Inspection Personnel note and inform the permit holder that the completed work is not in conformance with the approved set of plans on file with the City Permit Application. All work/finished construction not in conformance with the approved plans shall be removed immediately and replaced with new construction per the approved plans; unless directed otherwise by the City of Syracuse. Exception: Unless the plans were amended by a Licensed Professional or a technical justification is submitted to the City Engineer for consideration and acceptance.

Not Following Current City of Syracuse Road Restoration Standards	**$5,000.00**	**$10,000.00**	Construction noted by City Inspection Personnel not conforming to current City Restoration Standard shall be subject to this fine. The City Inspector shall impose the fine, and direct the contractor to remove the rejected work and replace the required material per the City Standards.
Not Installing/Maintaining Work Zone Traffic Control and/or Staging Areas	**$250.00**	**$500.00**	This violation fee shall be applied per day when City Inspection Personnel note that the Work Zone Traffic Control is not in conformance with the plans on file as part of the permit or the NMUTCD (& NYSDOT Supplement). Violations/deficiencies shall be corrected immediately.
Not Installing/Maintaining Pedestrian Work Zone Traffic Control	**$500.00**	**$1,000.00**	This violation fee shall be applied per day when City Inspection Personnel note that the Pedestrian Work Zone Traffic Control is not in conformance with the plans on file as part of the permit or the NMUTCD (& NYSDOT Supplement). Violations/deficiencies shall be corrected immediately.
Unauthorized tree removal or root cutting greater than 1 inch in diameter or violation of tree protection permit.	**$300.00**	**$600.00**	Per diameter inch of tree measured at 4.5 feet above ground This violation shall also apply to unauthorized tree pruning that cannot be corrected where tree must be removed.
Unauthorized tree pruning that can be corrected	**$250.00 for 1 inch to 12 inch diameter tree $450.00 for 12 inch to 24 inch diameter tree $650.00 for 24 inch diameter trees and up**	**$500.00 for 1 inch to 12 inch diameter tree $900.00 for 12 inch to 24 inch diameter tree $1,300.00 for 24 inch diameter trees and up**	Per Tree

Any negative impact to the City of Syracuse Survey Monument (Damage to be inspected, confirmed by the City of Syracuse)	**$500.00**	**$1,000.00**	Per Survey Monument (In addition to the fee the City of Syracuse shall determine & direct the contractor to replace the survey monument to City specifications and the installation/location shall be certified by a Licensed Surveyor at the violators cost).
Unpermitted occupation of the Right of Way	**$500.00**	**$1,000.00**	This violation fee shall be applied per day when City Inspection Personnel note that the occupation (staging area, equipment staging, street parking space occupation) of the Right of Way is not in conformance with the proposed use and occupation as detailed in the permit. Violations/deficiencies shall be corrected immediately by amending the permit and paying applicable fees or vacating the occupation of the R.O.W.
*Note that any project involving a single or two-family property shall be limited to a maximum of $300 for each individual violation that is issued.			

14

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $420,000 FROM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION UNDER THE 2026 CLIMATE SMART COMMUNITIES GRANT PROGRAM AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $420,000 from the New York State Department of Environmental Conservation under the 2026 Climate Smart Communities Grant Program; if awarded, said funds will be used by the Department of Engineering to contract with an engineering consultant to perform a watershed-wide study to develop a New York State Resilient Watershed equivalent study, work shall include an assessment of current studies, hydraulic and hydraulic modeling, flood risk mitigation alternatives and cost estimates along Onondaga Creek in Syracuse and upstream municipalities; a 20% local match not to exceed $70,000 is required and will be charged to the account designated by the Commissioner of Finance for the Department of Engineering's 2026/27–2031/32 Capital Improvement Program or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to

deposit the same in an appropriate account to be determined by her.

14

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 22, 2026

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation – Authorizing the City of Syracuse to Submit a Grant Application under the New York State Department of Environmental Conservation 2026 Climate Smart Communities Grant Program for an Onondaga Creek Watershed Flood Mitigation Study

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

Authorizing the City of Syracuse to Submit a Grant Application under the New York State Department of Environmental Conservation 2026 Climate Smart Communities Grant Program for an Onondaga Creek Watershed flood mitigation study with the grant total amount not to exceed $420,000.00.

If selected and awarded, the City of Syracuse Department of Engineering would use the funds to contract an engineering consultant to perform a watershed-wide study to develop a New York State Resilient Watershed equivalent study including assessment of current studies, hydraulic and hydraulic modeling, flood risk mitigation alternatives and cost estimates along Onondaga Creek in Syracuse and upstream municipalities. The City of Syracuse would be the lead applicant on the project and will look to partner with the Towns of Onondaga and Lafayette, and the Onondaga Nation. This study would allow the City of Syracuse to be eligible to apply for New York State and federal flood mitigation grants.

For this grant the City would have to provide a 20% local match not to exceed $70,000.00. Total project cost is estimated to be $420,000.00 with the state grant providing $350,000.00 (80%) and a city share of $70,000.00. The City match will be provided through the Department of Engineering's 2026/27 – 2031/32 Capital Improvement Program.

Very truly yours,

Janet L. Burke

Janet Burke
Director of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Submit Grant Application – New York State Department of Environmental Conservation 2026 Climate Smart Communities Grant Program

On behalf of the Bureau of Research, I am requesting the City of Syracuse submit a grant application under the New York State Department of Environmental Conservation 2026 Climate Smart Communities Grant Program for an Onondaga Creek Watershed flood mitigation study with the grant total amount not to exceed $420,000.00.

If selected and awarded, the City of Syracuse Department of Engineering would use the funds to contract an engineering consultant to perform a watershed-wide study to develop a New York State Resilient Watershed equivalent study including assessment of current studies, hydraulic and hydraulic modeling, flood risk mitigation alternatives and cost estimates along Onondaga Creek in Syracuse and upstream municipalities. The City of Syracuse would be the lead applicant on the project and will look to partner with the Towns of Onondaga and Lafayette, and the Onondaga Nation. This study would allow the City of Syracuse to be eligible to apply for New York State and federal flood mitigation grants.

For this grant the City would have to provide a 20% local match not to exceed $70,000.00. Total project cost is estimated to be $420,000.00 with the state grant providing $350,000.00 (80%) and a city share of $70,000.00. The City match will be provided through the Department of Engineering's 2026/27 – 2031/32 Capital Improvement Program.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F. Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $3,000,000 FROM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION UNDER THE 2026 WATER QUALITY IMPROVEMENT PROJECT (WQIP) GRANT PROGRAM AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $3,000,000 from the New York State Department of Environmental Conservation under the 2026 Water Quality Improvement Project (WQIP) Grant Program; if awarded, said funds will be used by the Department of Engineering to replace three culverts at Coldbrook in an effort to reduce flooding, the grant funding will cover the costs of (1) the engineering hydraulic study and design by consultant for the replacement of the Coldbrook culverts at Edna Road, Parrish Land and Oakley Drive and adjacent streambank improvements; (2) construction of three new culverts by contractors; and (3) construction inspection; a 25% local match not to exceed $750,000 is required and will be charged to account designated by the Commissioner of Finance for the Department of Engineering's 2026/2027–2031/2032 Capital Improvement Program or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to

deposit the same in an appropriate account to be determined by her.

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 22, 2026

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation – Authorizing the City of Syracuse to Submit a Grant Application under the New York State Department of Environmental Conservation 2026 Water Quality Improvement Project (WQIP) Grant Program for Replacement of Three Coldbrook Culverts

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

Authorizing the City of Syracuse to Submit a Grant Application under the New York State Department of Environmental Conservation 2026 Water Quality Improvement Project (WQIP) Grant Program for replacement of three culverts along Coldbrook with a grant total amount not to exceed $3,000,000.00. The aim of the project is to reduce Coldbrook flooding at these culverts and surrounding roads, residential and commercial areas.

If selected and awarded, the City of Syracuse Department of Engineering would use the funds to cover the costs of 1) the engineering hydraulic study and design by consultant for the replacement of the Coldbrook culverts at Edna Road, Parrish Lane and Oakley Drive and adjacent streambank improvements; 2) construction of three new culverts by contractor; and 3) construction inspection.

The City would have to provide a 25% local match not to exceed $750,000.00 and the state share providing 75% ($2,250,000.00). Total project cost is estimated to be $3,000,000.00. The City match will be provided through the Department of Engineering's 2026/27-2031/32 Capital Improvement Program.

Very truly yours,

Janet L. Burke

Janet Burke
Director of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Submit Grant Application – New York State Department of Environmental Conservation 2026 Water Quality Improvement Project Grant Program

On behalf of the Bureau of Research, I am requesting the City of Syracuse submit a grant application under the New York State Department of Environmental Conservation 2026 Water Quality Improvement Project (WQIP) Grant Program for replacement of three culverts along Coldbrook with a grant total amount not to exceed $3,000,000.00. The aim of the project is to reduce Coldbrook flooding at these culverts and surrounding roads, residential and commercial areas.

If selected and awarded, the City of Syracuse Department of Engineering would use the funds to cover the costs of 1) the engineering hydraulic study and design by consultant for the replacement of the Coldbrook culverts at Edna Road, Parrish Lane and Oakley Drive and adjacent streambank improvements; 2) construction of three new culverts by contractor; and 3) construction inspection.

The City would have to provide a 25% local match not to exceed $750,000.00 and the state share providing 75% ($2,250,000.00). Total project cost is estimated to be $3,000,000.00 The City match will be provided through the Department of Engineering's 2026/27-2031/32 Capital Improvement Program.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING THE CITY OF SYRACUSE TO ACCEPT, OWN, AND MAINTAIN THE LINING OF AN 18" COMBINED SEWER MAIN AND TWO (2) SEWER MANHOLES WITH THE REPLACEMENT OF THEIR FRAMES AND COVERS TO BE LOCATED ALONG LEXINGTON AVENUE (300 BLOCK) IN ORDER TO COMPLY WITH ONONDAGA COUNTY'S 1:1 OFFSET REQUIREMENT (LOCAL LAW NO. 1-2011), AT NO COST TO THE CITY

WHEREAS, Parkside Commons Ventures, LLC, the owner of the Parkside Apartment projects has requested that the City of Syracuse accept, own, and maintain the lining of an 18" combined sewer main and two (2) sewer manholes with the replacement of their frames and covers to be located along Lexington Avenue (300 Block) as designated by the City Engineer in order to comply with Onondaga County's 1:1 offset requirement (Local Law No. 1-2011); and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the Office of the City Engineer are to the benefit of the public and will not interfere with the public use of the streets; NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the City Engineer that this Common Council authorizes the permitting of the Department of Public Works to accept own and maintain the above described infrastructure improvements constructed in the City Right of Way's by Parkside Commons Ventures LLC as part of the Onondaga County's 1:1 offset requirement as shown on the plans as forwarded to the Department of Engineering prepared for Parkside Commons Ventures LLC by Passero Associates and titled "I:I Offset Plan", dated June, 2026., subject to the following conditions:

1. The Owner shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer and the Commissioner of Public Works, the lining of an 18" Combined Sewer Main and the two manholes along Lexington Avenue (300 Block) which are the subjects of this action.

2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Parkside Commons Ventures LLC shall endeavor to provide certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within thirty (30) days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a $500.00 penalty fee and additional collection fees if necessary.

3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.

4. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.

5. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.

6. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.

7. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.

8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

9. That Parkside Commons Ventures LLC shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Parkside Commons Ventures LLC, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

10. That Parkside Commons Ventures LLC, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of $2,000,000, naming the City of Syracuse as an additional insured on a primary and non-contributory basis. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.

11. That Parkside Commons Ventures LLC, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the CIP lining, spot repairs and associated improvements in said street and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained.

12. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and Parkside Commons Ventures LLC.

13. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.

14. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed

surveyor to the City of Syracuse. All expenses for the above shall be paid for by Parkside Commons Ventures LLC.

15. Follow all weather and seasonal limitations per City/NYSDOT specifications for all construction in the City R.O.W. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of Parkside Commons Ventures LLC. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer, Commissioner of Public Works, the use, operation and maintenance of the lining of the 18" Combined Sewer Main and the two manholes along Lexington Avenue (300 Block) shall revert to the City.

16. The City reserves the right to reject any and all materials, and workmanship of the planned work at any time during construction.

17. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.

18. Parkside Commons Ventures LLC shall hire a professional consultant engineering company for the duration of the lining permission. The consultant shall have experience in the rehabilitation and lining of sewers. The consultant engineer shall be responsible for:

- Review pre inspection TV footage
- Preparation of a pre-lining report
- Review and approve lining materials, bypass plan & other related materials
- Provide a full-time inspector for the duration of construction
- Full time inspector to keep detailed inspection reports
- Full time inspector to ensure construction follows plans, recognized construction practices and procedures
- Review post-lining TV footage
- Provide a post-lining report with as-built records, certifying the lining was completed in accordance with the plans, submittals and that all lateral connections are reinstated correctly.
- If the consultant reports a deficiency between the pre- and post-lining conditions, the consultant shall notify their client that corrective action is required. Upon completion of any corrective action the consultant engineer shall certify the correction is acceptable.

19. All construction and inspection documentation including but not limited to shop drawings, pre and post TV inspection logs, consultant reports, and digital copies of the videos, sewer testing and as-built drawings shall be handed over to the City for their review and approval prior to the City's acceptance of the work.

20. The completed work shall be subject to approval by the Commissioner of Public Works and the City Engineer, and Parkside Commons Ventures LLC shall warranty the same for two (2) years from the date of acceptance.

21. Failure or refusal of Parkside Commons Ventures LLC to complete the work as required by this ordinance shall result in City of Syracuse holding the temporary certificate of occupancy for Parkside Apartments Projects located at 1951 East Fayette Street and 2012 East Fayette Street until the work is complete.

22. The applicant shall submit to the City of Syracuse a refundable fee in the amount of $127,150.00 as estimated by the Department of Engineering as the approximate cost to complete the work. The fee shall only be returned upon successful completion of the sewer offset construction and acceptance of the work by the City Engineer. Failure to complete the work shall result in the City retaining the fee.

16

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

24 June 2026

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Re: Legislation Request – Accept the Lining of an 18" Combined Sewer Main and two manholes along Lexington Avenue (300 Block) by Parkside Commons Ventures LLC, the owner of Parkside Apartment projects at No Cost to the City. The sewer main and the two manholes lining along Lexington Avenue (300 Block) is a result of Onondaga County's 1:1 offset requirement (Local Law No.1, 2011).

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance authorizing the City of Syracuse to Accept the Lining of an 18" Combined Sewer Main and the two manholes along Lexington Avenue (300 Block) by Parkside Commons Ventures LLC, the owner of Parkside Apartment projects at No Cost to the City. The sewer main and the two manholes lining along Lexington Avenue (300 Block) is a result of Onondaga County's 1:1 offset requirement (Local Law No.1, 2011).

This department has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the City Engineer's office are to the benefit of the public use of the streets. It is therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting the Department of Public Works to accept own and maintain the above described infrastructure improvements constructed in the City Right of Way's by Parkside Commons Ventures LLC as part of the Onondaga County's 1:1 offset requirement as shown on the plans as forwarded to the Department of Engineering prepared for Parkside Commons Ventures LLC by Passero Associates and titled "I:I Offset Plan", dated June, 2026.

1. The Owner shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer and the Commissioner of Public Works, the lining of an 18" Combined Sewer Main and the two manholes along Lexington Avenue (300 Block) which are the subjects of this action.

2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. **The plans for the work shall be approved by the City Engineer, and**

Mary E. Robison, PE
City Engineer

John Kivlehan
Design and Construction

Public Buildings

Marc Romano
Mapping and Surveying

Department of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Parkside Commons Ventures LLC shall endeavor to provide certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a $500.00 penalty fee and additional collection fees if necessary.

3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.

4. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.

5. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.

6. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.

7. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.

8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

9. That Parkside Commons Ventures LLC shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Parkside Commons Ventures LLC, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other

modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

10. That Parkside Commons Ventures LLC, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of $2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.

11. That Parkside Commons Ventures LLC, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the CIP lining, spot repairs and associated improvements in said street and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained.

12. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and Parkside Commons Ventures LLC.

13. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.

14. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Parkside Commons Ventures LLC.

15. Follow all weather and seasonal limitations per City/NYSDOT specifications for all construction in the City R.O.W.. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of Parkside Commons Ventures LLC. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer, Commissioner of Public Works, the use, operation and maintenance of the lining of the 18" Combined Sewer Main and the two manholes along Lexington Avenue (300 Block) shall revert to the City.

16. The City reserves the right to reject any and all materials, and workmanship of the planned work at any time during construction.

17. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.

18. Parkside Commons Ventures LLC shall hire a professional consultant engineering company for the duration of the lining permission. The consultant shall have experience in the rehabilitation and lining of sewers. The consultant engineer shall be responsible for:
    - Review pre inspection TV footage
    - Preparation of a pre-lining report
    - Review and approve lining materials, bypass plan & other related materials
    - Provide a full-time inspector for the duration of construction
    - Full time inspector to keep detailed inspection reports
    - Full time inspector to ensure construction follows plans, recognized construction practices and procedures
    - Review post-lining TV footage
    - Provide a post-lining report with as-built records, certifying the lining was completed in accordance with the plans, submittals and that all lateral connections are reinstated correctly.
    - If the consultant reports a deficiency between the pre- and post-lining conditions, the consultant shall notify their client that corrective action is required. Upon completion of any corrective action the consultant engineer shall certify the correction is acceptable.

All construction and inspection documentation including but not limited to shop drawings, pre and post TV inspection logs, consultant reports, and digital copies of the videos, sewer testing and as-built drawings shall be handed over to the City for their review and approval prior to the City's acceptance of the work.

19. The completed work shall be subject to approval by the Commissioner of Public Works and the City Engineer, and Parkside Commons Ventures LLC shall warranty the same for two (2) years from the date of acceptance.

20. Failure or refusal of Parkside Commons Ventures LLC to complete the work as required by this ordinance shall result in City of Syracuse holding the temporary certificate of occupancy for Parkside Apartments Projects located at 1951 East Fayette Street and 2012 East Fayette Street until the work is complete.

21. The applicant shall submit to the City of Syracuse a refundable fee in the amount of $127,150.00 as estimated by the Department of Engineering as the approximate cost to complete the work. The fee shall only be returned upon successful completion of the sewer offset construction and

acceptance of the work by the City Engineer. Failure to complete the work shall result in the City retaining the fee.

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,

Mary E. Robison, P.E.
City Engineer

Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 41-2025 AUTHORIZING AN AGREEMENT WITH FISHER ASSOCIATES, D.P.C. TO PROVIDE PROFESSIONAL SERVICES REQUIRED TO COMPLETE THE PRELIMINARY DESIGN PHASE FOR THE RTC/REGIONAL MARKET AREA MOBILITY IMPROVEMENTS PROJECT (PIN NO. 3757.17) ON BEHALF OF THE DEPARTMENT OF ENGINEERING TO ADD FINAL DESIGN SERVICES AT A COST NOT TO EXCEED $300,000, FOR A NEW TOTAL NOT TO EXCEED COST OF $594,000

BE IT ORDAINED, that Ordinance No. 41-2025 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Qualifications (RFQ) was conducted for Design Services for the preliminary design phase for the RTC/Regional Market Area Mobility Improvements Project PIN No. 3757.17 and the RFQ Committee recommended that Fisher Associates, D.P.C. be awarded the contract; and

WHEREAS, the Mayor has approved the retention of Fisher Associates, D.P.C., under the following terms:

(1) Fisher Associates, D.P.C. shall provide all services required to complete the preliminary design phase and the final design phase for the RTC/Regional Market Area Mobility Improvements Project PIN No. 3757.17 on behalf of the City of Syracuse Department of Engineering;

(2) The cost for all services to be provided under the agreement shall not exceed $594,000.00* ($294,000 for preliminary design phase and $300,000 for final design phase) and shall be paid on a time and expense basis;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the City is expected to incur all costs associated with this Project with subsequent 80% reimbursement from the Federal Government through the Transportation Improvement Program (TIP; and

BE IT FURTHER ORDAINED, that all costs associated with this amended Agreement shall be charged to Capital Account No. 599807.07.700375717.80405 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

* previously read $294,000

17

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

24 June 2026

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Re: Ordinance amending Original Ordinance No. 41-2025 Authorizing Consultant Agreement with Fisher Associates, D.P.C. for Preliminary Design Phase Fee for the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17. Amend to provide Final Design Services.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 41-2025 to include additional costs in the amount of $300,000.00 with Fisher Associates, D.P.C. to provide final design services, resulting in a total fee not to exceed $594,000.00 (the previous agreement amount for preliminary engineering services was for a total fee not to exceed of $294,000.00). The total not to exceed amount is to be paid on a time and expense basis for all services required to produce the final design plans for the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17.

The City is expected to incur all initial costs for this project, with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP). Costs will be charged to Capital Account No. 599807.07.700375717.80405.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of Fisher Associates, D.P.C. to the Mayor, and the Mayor approved of the selection of Fisher Associates, D.P.C. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

TO: Mayor Sharon F. Owens

ATTN: Evan Loving, Director of Management & Budget

FROM: Mary E. Robison, P.E., City Engineer

DATE: June 24, 2026

RE: **MEMORANDUM OF APPROVAL – FISHER ASSOCIATES, D.P.C. FINAL DESIGN SERVICE FEE FOR THE RTC/REGIONAL MARKET AREA MOBILITY IMPROVEMENTS PROJECT, PIN 3757.17**

The previous Mayor approved the selection of Fisher Associates, D.P.C. to provide professional engineering services for the design phases and the construction administration/inspection phase of the RTC/Regional Market Area Mobility Improvements Project, PIN 3757.17. We have now completed the negotiation of the final design phase with Fisher Associates, D.P.C.

We have negotiated an estimated maximum total cost not to exceed of $300,000 for Fisher Associates, D.P.C. to complete the Final Design of this project as detailed in their scope of services resulting in a total fee not to exceed $594,000 (the previous agreement for preliminary engineering services was for a total fee not to exceed $300,000). We will negotiate a fee for construction administration and inspection services with Fisher Associates, D.P.C. once the full scope of the project has been determined, which will require amending this agreement at a later date.

Please advise if you approve of Fisher Associates, D.P.C.'s proposed total maximum fee not to exceed $300,000 for the final design phase of the RTC/Regional Market Area Mobility Improvements Project (total not to exceed fee for design services not to exceed $594,000).

If you approve of Fisher Associates, D.P.C.'s fee, we will present this to the Common Council for its approval.

YES X NO_____

Comments: _____

Signature: Sharon F Owens Date: 6/29/26

Please return original approval letter to Mirza Malkoc in Engineering.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
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Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 588-2022 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 755-2023 AUTHORIZING A CONTRACT WITH CHA CONSULTING, INC., RELATIVE TO PROVIDING SCOPING, PRELIMINARY DESIGN, AND FINAL DESIGN SERVICES FOR THE EAST COLVIN STREET PAVING PROJECT (COMSTOCK AVENUE TO CITY LINE), PIN 3756.81

BE IT ORDAINED, that Ordinance No. 588-2022 as previously amended by Ordinance No. 755-2023 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of CHA Consulting, Inc., under the following terms:

(1) CHA Consulting, Inc. shall provide all required scoping, preliminary design, final design and construction inspection services for the East Colvin Street Paving Project (Comstock Avenue to City Line), pin 3756.81;

(2) The City shall pay to CHA Consulting, Inc. a total amount not to exceed $972,500.00* (an amount not to exceed $242,000.00 for scoping and preliminary design services, an amount not to exceed $292,000.00 for final design services, and an amount not to exceed $438,500.00 for construction inspection services) to be paid on a time-and-expense basis; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to Capital Account 07.599807.700375681.80405 or another appropriate account as

designated by the Commissioner of Finance.

_____ = new material

* previously read $534,000

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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

23 June 2026

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: Ordinance amending Original Ordinance No. 588-2022 as last amended by Ordinance No. 755-2023 Authorizing Consultant Agreement with CHA Consulting, Inc. for Preliminary and Final Design Services Phases Fee for the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to provide Construction Inspection Services.

Dear Ms. McBride:
Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance amending Original Ordinance No. 588-2022 as last amended by Ordinance No. 755-2023 to include additional costs in the amount of $438,500.00 with CHA Consulting, Inc. to provide construction inspection services, resulting in a total fee not to exceed $972,500.00 (the previous agreement amount for preliminary and final design services was for a total fee not to exceed of $534,000.00). The total not to exceed amount is to be paid on a time and expense basis for all services required to produce construction inspection services for the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81.

The City is expected to incur all initial costs for this project; with subsequent 80% Federal reimbursement and 15% Marchiselli funding through the Transportation Improvement Program for all phases of the project. Account number designated by the Commissioner of Finance is 07.599807.700375681.80405.

The selection of the consultant was completed following the federal and state procedures for professional services and in accordance with the City's RFQ procedures. The RFQ Committee made the recommendation of CHA Consulting, Inc. to the Mayor, and the Mayor approved of the selection of CHA Consulting, Inc. Per the attached memorandum, the Mayor further approved the not-to-exceed fee.

Please let me know if you have any questions related to this request.

Very Truly Yours,

Mary E. Robison

Mary E. Robison, P.E.,
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

TO: Mayor Sharon F. Owens

ATTN: Evan Loving, Budget Director, Office of Management & Budget

FROM: Mary Robison, P.E., City Engineer

DATE: June 23, 2026

RE: **MEMORANDUM OF APPROVAL – CHA CONSULTING, INC. CONSTRUCTION INSPECTION SERVICE FEE FOR THE EAST COLVIN STREET PAVING PROJECT (COMSTOCK AVENUE TO CITY LINE), PIN 3756.81.**

The previous mayor approved the selection of CHA Consulting, Inc., for the preliminary and final design phases of the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81 for a not to exceed fee of $534,000.00. We have now completed the negotiations of the scope of services and fee with CHA Consulting, Inc. for the Construction Inspection Services.

We have negotiated an estimated maximum total cost not to exceed $438,500.00 for CHA Consulting, Inc. to complete the Construction Inspection Services as detailed in their scope of services. Therefore, we would like to amend CHA Consulting, Inc., contract by $438,500.00 for an amended total not to exceed fee of $972,500.00.

Please advise if you approve of CHA Consulting, Inc. proposed total maximum fee not to exceed $438,500.00 for the Construction Inspection Services of the East Colvin Street Paving Project (Comstock Avenue to City Line), PIN 3756.81 (Total not to exceed fee for all phases = $972,500.00).

If you approve of CHA Consulting, Inc. fee, we will present this to the Common Council for its approval.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

YES X NO_____

Comments: _____

_____

Signature: Sharon F Owens Date: 6/29/26

Please return document to Mirza Malkoc, Department of Engineering.

Ordinance No. 2026

ORDINANCE DETERMINING THAT AN ACTION TO UNDERTAKE THE CREEKWALK PHASE III PROJECT PIN NO. 3757.10 (THE "PROJECT") IS A TYPE I ACTION WHICH WILL NOT HAVE A SIGNIFICANT ADVERSE EFECT ON THE ENVIRONMENT AND THEREFORE A NEGATIVE DECLARATION SHOULD BE ISSUED PURSUANT TO SEQRA

WHEREAS, authorization of the Creekwalk Phase III Project, PIN No. 3757.10, a pedestrian/bicycle trail Project to extend the completed Phase I and Phase II Projects an additional 3.0 miles from West Colvin Street to Dorwin Avenue (The "Project") is subject to approval by the Mayor and Common Council; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City of Syracuse (the "City") desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, in furtherance of this objective, the Department of Engineering, acting on behalf of the City as Lead Agency, has prepared a Full Environmental Assessment Form ("FEAF") for the Project (a copy of the FEAF is attached hereto as Appendix "A"); and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the FEAF for the Project, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of relevant environmental concern; NOW, THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council authorizes the following findings and determinations:

Based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

1. The Project is described in Appendix "A"; and

2. The Project constitutes a "Type I Action" (as the quoted term is defined in the Regulations); and

3. No potential adverse environmental or cultural impacts are noted in the FEAF for the Project. Therefore, the City, as Lead Agency, hereby determines that the Project will not have a significant adverse environmental or cultural impact, and the City will authorize the issuance of a Negative Declaration with respect to the Project pursuant to SEQRA; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the City Engineer to prepare a Negative Declaration; and

BE IT FURTHER ORDAINED, that the Negative Declaration for the Project be published and filed in accordance with the Regulations; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

26 June 2026

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Re: Request for Legislation: Authorizing a Negative Declaration under SEQRA for the Creekwalk Phase III Project, PIN 3757.10

Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to construct the Creekwalk Phase III pedestrian/bicycle trail project will be a Type I Action and will not have a significant adverse effect of the environment or cultural resources pursuant to the New York State Environmental Quality Review Regulations, and that a Negative Declaration should be issued pursuant to SEQRA. The Creekwalk Phase III project will extend the completed Phase I and Phase II projects an additional 3.0 miles from W. Colvin Street to Dorwin Avenue.

Attached for Common Council review is the completed SEQR Full Environmental Assessment Form with attachments. In addition, the NYSDOT and Federal Highway Administration concluded that the project will have No Adverse Impact on historic properties (letter attached), and the New York State Historic Preservation Office did not identify any negative impacts to historic properties (letter attached). Based upon the SEQR Environmental Assessment, and finding of No Adverse Impacts on historic properties, I recommend making a Negative Declaration for this project.

Very truly yours,

Mary E. Robison

Mary E. Robison, P.E.
City Engineer

Attachments:
Full Environmental Assessment Form – Parts 1, 2 and 3
NYSDOT Section 106 Determination Request
NYS Parks Recreation and Historic Preservation Section 106 Letter

Department of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1is accurate and complete.

A. Project and Sponsor Information.

Name of Action or Project: Creekwalk Phase III - PIN 3757.10 - West Colvin Street to Dorwin Avenue		
Project Location (describe, and attach a general location map): South side of City of Syracuse along Onondaga Creek (see attached location map)		
Brief Description of Proposed Action (include purpose or need): This project is needed to extend the existing Creekwalk bicycle/pedestrian facility so that it will provide a main north-south connecting route through the city by which pedestrians and bicyclists can travel from multiple origins to many destinations in a safe, efficient, and aesthetically pleasing manner. This is the third and final phase of a three-phase overall plan to complete this main route from the southern City corporation limit, north to Onondaga Lake. This route will connect to the trail that is ultimately planned to encircle Onondaga Lake and also connects to the main east-west bicycle/pedestrian route across the state, the Canalway Trail/Empire State Trail. There are no dedicated facilities in place to serve the bicycle/pedestrian population in the project area with connections to existing employment and commercial centers, residential neighborhoods, recreation facilities, points of historic and cultural interest, the Syracuse Inner Harbor and the Onondaga Lake waterfront. Additionally, there are no available direct linkages to other existing and/or proposed local and regional trails in the statewide bicycle/pedestrian network.		
Name of Applicant/Sponsor: City of Syracuse Department of Engineering	Telephone: (315) 448-8200 E-Mail: mrobison@syr.gov	
Address: 233 East Washington Street, 401 City Hall		
City/PO: Syracuse	State: NY	Zip Code: 13202
Project Contact (if not same as sponsor; give name and title/role): Mary Robison, City Engineer / Russell Houck City Project Manager	Telephone: (315) 448-8200 E-Mail: mrobison@syr.gov	
Address: 233 East Washington Street, 401 City Hall		
City/PO: Syracuse	State: NY	Zip Code: 13202
Property Owner (if not same as sponsor): Same as Sponsor	Telephone: E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)			
Government Entity		**If Yes: Identify Agency and Approval(s) Required**	**Application Date (Actual or projected)**
a. City Council, Town Board, or Village Board of Trustees	☑Yes ☐No	Common Council - Project approval, funding, SEQR Negative Declaration	- Legislation - Negative Declaration
b. City, Town or Village Planning Board or Commission	☐Yes ☑No		
c. City Council, Town or Village Zoning Board of Appeals	☐Yes ☑No		
d. Other local agencies	☐Yes ☑No		
e. County agencies	☐Yes ☑No		
f. Regional agencies	☐Yes ☑No		
g. State agencies	☑Yes ☐No	NYSDOT-Design Approval, Section 106 Approval NYSDEC-SPDES Genl Perm, Article 15, Sect 401	August 2026 (projected) August 2027 (projected)
h. Federal agencies	☑Yes ☐No	FHWA - Design Approval, Section 106 Approval USACE - Section 404 Nationwide Permit	August 2026 (projected) August 2027 (projected)

i. Coastal Resources.
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? ☑Yes ☐No

ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? ☑Yes ☐No

iii. Is the project site within a Coastal Erosion Hazard Area? ☐Yes ☑No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐Yes ☑No

- **If Yes,** complete sections C, F and G.
- **If No,** proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☑Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☑Yes ☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☑Yes ☐No

If Yes, identify the plan(s):

The site is located within the existing Erie Canalway National Heritage Corridor.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐Yes ☑No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☑ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?
R1-Single Unit Residential, R2-Low Density Residential, R4-Medium Density Residential, OS-Open Space

b. Is the use permitted or allowed by a special or conditional use permit? ☑ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☑ No
If Yes,
i. What is the proposed new zoning for the site?

C.4. Existing community services.

a. In what school district is the project site located? Syracuse City School District

b. What police or other public protection forces serve the project site?
Syracuse Police Department

c. Which fire protection and emergency medical services serve the project site?
Syracuse Fire Department

d. What parks serve the project site?
Kirk Park, Meachem Field (City Parks), Kelly Brothers Memorial Park (Town of Onondaga)

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?
Recreational; Transportation

b. a. Total acreage of the site of the proposed action? 11 acres
b. Total acreage to be physically disturbed? 11 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 50+ acres

c. Is the proposed action an expansion of an existing project or use? ☑ Yes ☐ No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % 38 Units: 3.0 miles

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☑ No
If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No
iii. Number of lots proposed?
iv. Minimum and maximum proposed lot sizes? Minimum Maximum

e. Will proposed action be constructed in multiple phases? ☑ Yes ☐ No
i. If No, anticipated period of construction: months
ii. If Yes:
- Total number of phases anticipated 2
- Anticipated commencement date of phase 1 (including demolition) 4 month 2028 year
- Anticipated completion date of final phase 12 month 2031 year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases:
The first construction phase will construct the northern segment of the multi-use trail from West Colvin Street south to Ballantyne Road.
The second construction phase will construct the southern segment of the multi-use trail from Ballantyne Road to Dorwin Avenue.

f. Does the project include new residential uses? ☐Yes ☑No

If Yes, show numbers of units proposed.

	One Family	Two Family	Three Family	Multiple Family (four or more)
Initial Phase				
At completion of all phases				

g. Does the proposed action include new non-residential construction (including expansions)? ☐Yes ☑No

If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____height; _____width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? ☐Yes ☑No

If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: ☐ Ground water ☐ Surface water streams ☐Other specify:

_____

iii. If other than water, identify the type of impounded/contained liquids and their source.

_____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete):

_____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? ☑Yes ☐No
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)

If Yes:

i. What is the purpose of the excavation or dredging? Construct trail and appurtenances

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): Up to 6,000 CY, TBD during final design
- Over what duration of time? 2 construction seasons

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

Excavated material will be primarily topsoil and underlying soil. Some excavation will be existing sidewalk and pavement. Excavated soil will be re-used on site where possible. Remaining soil and excavated sidewalk and pavement will be disposed of off site.

iv. Will there be onsite dewatering or processing of excavated materials? ☐Yes ☑No

If yes, describe. _____

v. What is the total area to be dredged or excavated? Up to 11 acres

vi. What is the maximum area to be worked at any one time? Up to 1 acres

vii. What would be the maximum depth of excavation or dredging? 5 feet

viii. Will the excavation require blasting? ☐Yes ☑No

ix. Summarize site reclamation goals and plan: _____

The goal of this project is to reclaim to the extent possible the view of Onondaga Creek from a new pedestrian and bicycle trail. Overgrown areas adjacent to the creek will be cleared in some areas adjacent to the trail to accomplish this goal.

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? ☑Yes ☐No

If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): Onondaga Creek

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:
Short (3-5 feet) retaining wall to be installed for approximately 1,400 LF; will alter channel bank.
Trail to be installed along lower creek shelf will widen channel and provide additional flood storage.

iii. Will proposed action cause or result in disturbance to bottom sediments? ☐Yes ☑No
If Yes, describe: _____

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation? ☐Yes ☑No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐Yes ☑No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐Yes ☐No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐Yes ☐No
- Is the project site in the existing district? ☐Yes ☐No
- Is expansion of the district needed? ☐Yes ☐No
- Do existing lines serve the project site? ☐Yes ☐No

iii. Will line extension within an existing district be necessary to supply the project? ☐Yes ☐No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐No
If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐Yes ☑No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐Yes ☐No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐Yes ☐No
- Is the project site in the existing district? ☐Yes ☐No
- Is expansion of the district needed? ☐Yes ☐No

- Do existing sewer lines serve the project site? ☐Yes ☐No
- Will line extension within an existing district be necessary to serve the project? ☐Yes ☐No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? ☐Yes ☐No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? ☑Yes ☐No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or 2.0 acres (impervious surface)

_____ Square feet or 11 acres (parcel size)

ii. Describe types of new point sources. Paved trail surface

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____
- Will stormwater runoff flow to adjacent properties? ☑Yes ☐No

iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? ☑Yes ☐No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? ☐Yes ☑No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? ☐Yes ☑No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) ☐Yes ☐No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____Tons/year (short tons) of Carbon Dioxide (CO_2)
- _____Tons/year (short tons) of Nitrous Oxide (N_2O)
- _____Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____Tons/year (short tons) of Sulfur Hexafluoride (SF_6)
- _____Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflourocarbons (HFCs)
- _____Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☐Yes ☑No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐Yes ☑No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust):

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☐Yes ☑No

If Yes:

i. When is the peak traffic expected (Check all that apply): ☐Morning ☐Evening ☐Weekend ☐Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? ☐Yes ☐No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐Yes ☐No

vii Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐Yes ☐No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐Yes ☐No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☐Yes ☑No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):

iii. Will the proposed action require a new, or an upgrade to, an existing substation? ☐Yes ☐No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: 7am - 5pm Construction Hours
- Saturday: _____
- Sunday: _____
- Holidays: _____

ii. During Operations:

- Monday - Friday: _____
- Saturday: _____
- Sunday: _____
- Holidays: _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? ☑Yes ☐No

If yes:

i. Provide details including sources, time of day and duration:

7 am to 5 pm; heavy construction equipment; pile driver

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen? ☑Yes ☐No

Describe: Thinning of vegetation and trees along creek side; selective replacement of trees

n.. Will the proposed action have outdoor lighting? ☑Yes ☐No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

New pedestrian scale trail lighting will be included along the entire length of the trail. Lighting will be directed toward trail and shielded to minimize lighting of adjacent properties and to minimize view of light sources from adjacent properties. Fixtures will be approx. 20' in height.

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? ☑Yes ☐No

Describe: Tree and vegetation removal

o. Does the proposed action have the potential to produce odors for more than one hour per day? ☐Yes ☑No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? ☐Yes ☑No

If Yes:

i. Product(s) to be stored _____

ii. Volume(s) _____ per unit time _____ (e.g., month, year)

iii. Generally describe proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? ☐ Yes ☑No

If Yes:

i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? ☐ Yes ☐No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? ☐ Yes ☑No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: _____ tons per _____ (unit of time)
- Operation : _____ tons per _____ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: _____
- Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: _____
- Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☑ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☑ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☑ Urban ☐ Industrial ☐ Commercial ☑ Residential (suburban) ☐ Rural (non-farm)
☑ Forest ☐ Agriculture ☑ Aquatic ☑ Other (specify): Open grass areas

ii. If mix of uses, generally describe:

Urban municipality with residential, open grass space, forest and aquatic uses adjacent to the project.

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	3.5	3.5	0
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	7.5	5.0	-2.5
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? ☑ Yes ☐ No

i. If Yes: explain: Existing closed street used exclusively for bikes and peds, sidewalks, grass trail

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☑ Yes ☐ No

If Yes,

i. Identify Facilities:

Brighton Academy Middle School, Danforth Middle SchoolCitizenship & Science Academy of Syracuse, Southside Academy Charter School, Van Duyn School, Faith Heritage, Clary Middle School, Meachem Elementary School

e. Does the project site contain an existing dam? ☐ Yes ☑ No

If Yes:

i. Dimensions of the dam and impoundment:

- Dam height: _____ feet
- Dam length: _____ feet
- Surface area: _____ acres
- Volume impounded: _____ gallons OR acre-feet

ii. Dam's existing hazard classification: _____

iii. Provide date and summarize results of last inspection:

_____

_____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? ☐ Yes ☑ No

If Yes:

i. Has the facility been formally closed? ☐ Yes ☐ No

- If yes, cite sources/documentation: _____

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

_____

_____

iii. Describe any development constraints due to the prior solid waste activities: _____

_____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☑ Yes ☐ No

If Yes:

i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

A hazardous waste/contaminated materials site screening has been completed for this project and is documented in the Design Report. Several spills and remediation sites were documented, but no findings required further investigation or assessment.

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☑ Yes ☐ No

If Yes:

i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☑ Yes ☐ No

☑ Yes – Spills Incidents database — Provide DEC ID number(s): _____

☑ Yes – Environmental Site Remediation database — Provide DEC ID number(s): _____

☐ Neither database

ii. If site has been subject of RCRA corrective activities, describe control measures: _____

_____

_____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☑ Yes ☐ No

If yes, provide DEC ID number(s): (see attachment)

iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):

_____

_____

v. Is the project site subject to an institutional control limiting property uses? ☐Yes ☑No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? ☐Yes ☐No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? >20 feet

b. Are there bedrock outcroppings on the project site? ☐Yes ☑No
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Hamlin Silt Loam	63 %
Teel Silt Loam	15 %
Palmyra Gravelly Loam	13 %

d. What is the average depth to the water table on the project site? Average: 6 feet

e. Drainage status of project site soils:
☐ Well Drained: ____% of site
☑ Moderately Well Drained: 100 % of site
☐ Poorly Drained ____% of site

f. Approximate proportion of proposed action site with slopes:
☑ 0-10%: ____% of site
☐ 10-15%: ____% of site
☐ 15% or greater: ____% of site

g. Are there any unique geologic features on the project site? ☐Yes ☑No
If Yes, describe: _____

h. Surface water features.
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? ☑Yes ☐No
ii. Do any wetlands or other waterbodies adjoin the project site? ☑Yes ☐No
If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☑Yes ☐No
iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name Onondaga Creek Classification B
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☑Yes ☐No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____
Onondaga Creek; turbidity; TMDL for phosphorous

i. Is the project site in a designated Floodway? ☑Yes ☐No

j. Is the project site in the 100 year Floodplain? ☑Yes ☐No

k. Is the project site in the 500 year Floodplain? ☑Yes ☐No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☐Yes ☑No
If Yes:
i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site:
Various birds and small mammals
Occasional white tail deer

n. Does the project site contain a designated significant natural community? ☐Yes ☑No
If Yes:
i. Describe the habitat/community (composition, function, and basis for designation):
ii. Source(s) of description or evaluation:
iii. Extent of community/habitat:
- Currently: _____ acres
- Following completion of project as proposed: _____ acres
- Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☑Yes ☐No

The following threatened and/or endangered species could potentially be present within the project area:
Indiana Bat (Myotis sodalis) (Endangered Species), Northern Long-eared Bat (Myotis septentrionalis) (Endangered Species), Tricolored Bat (Perimyotis subflavus) (Proposed Endangered Species), Monarch Butterfly (Danaus plexippus) (Proposed Threatened Species)

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐Yes ☑No

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☑Yes ☐No
If yes, give a brief description of how the proposed action may affect that use:
Onondaga Creek is used occasionally for recreational fishing. This use will be retained.

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☐Yes ☑No
If Yes, provide county plus district name/number:

b. Are agricultural lands consisting of highly productive soils present? ☐Yes ☑No
i. If Yes: acreage(s) on project site?
ii. Source(s) of soil rating(s):

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐Yes ☑No
If Yes:
i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature
ii. Provide brief description of landmark, including values behind designation and approximate size/extent:

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☐Yes ☑No
If Yes:
i. CEA name:
ii. Basis for designation:
iii. Designating agency and date:

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places? ☐ Yes ☑ No

If Yes:

i. Nature of historic/archaeological resource: ☐ Archaeological Site ☐ Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based:

_____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? ☐ Yes ☑ No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☑ No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within fives miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? ☑ Yes ☐ No

If Yes:

i. Identify resource: Erie Canalway National Heritage Site

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): State Historic Waterway / Canal

iii. Distance between project and resource: 2 miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☑ No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☐ No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Mary E. Robison, P.E., City Engineer Date 08/26/2026

Signature Mary E. Robison Title City Engineer

PRINT FORM

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]
Project :
Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer **"Yes"** to a numbered question, please complete all the questions that follow in that section.
- If you answer **"No"** to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)
☐ NO ☑ YES
If "Yes", answer questions a - j. If "No", move on to Section 2.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☑	☐
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☑	☐
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☑	☐
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☐	☑
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☐	☑
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☑	☐
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☑	☐
h. Other impacts: _____		☐	☐

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) ☑ NO ☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	☐	☐
c. Other impacts: _____		☐	☐

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) ☐ NO ☑ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☑	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☑	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☑	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☐	☑
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☑	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☑	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☑	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☑	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☑	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☑	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☑	☐

l. Other impacts: _____		☐	☐

4. Impact on groundwater

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) ☑ NO ☐ YES

If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☐	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	☐	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☐	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☐	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☐	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☐	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☐	☐
h. Other impacts: _____		☐	☐

5. Impact on Flooding

The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) ☐ NO ☑ YES

If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☑	☐
b. The proposed action may result in development within a 100 year floodplain.	E2j	☐	☑
c. The proposed action may result in development within a 500 year floodplain.	E2k	☐	☑
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☑	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☑	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☑	☐

g. Other impacts: _____ _____		☐	☐

6. Impacts on Air

The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D,2,h, D.2.g) ☑NO ☐YES

If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO_2)	D2g	☐	☐
ii. More than 3.5 tons/year of nitrous oxide (N_2O)	D2g	☐	☐
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	☐	☐
iv. More than .045 tons/year of sulfur hexafluoride (SF_6)	D2g	☐	☐
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	☐	☐
vi. 43 tons/year or more of methane	D2h	☐	☐
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	☐	☐
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	☐	☐
f. Other impacts: _____ _____		☐	☐

7. Impact on Plants and Animals

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) ☐NO ☑YES

If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☑	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☑	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☑	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☑	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☑	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☑	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☑	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____ _____	E1b	☑	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☑	☐
j. Other impacts: _____ _____		☑	☐

8. Impact on Agricultural Resources
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) ☑NO ☐YES
If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources

The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)

☑ NO ☐ YES

If "Yes", answer questions a - g. If "No", go to Section 10.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☐	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☐	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☐ ☐	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	☐ ☐	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☐	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile ½-3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☐	☐
g. Other impacts: _____		☐	☐

10. Impact on Historic and Archeological Resources

The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.)

☑ NO ☐ YES

If "Yes", answer questions a - e. If "No", go to Section 11.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	☐	☐

d. Other impacts: _____		☐	☐
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation

The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.)

☐ NO ☑ YES

If "Yes", answer questions a - e. If "No", go to Section 12.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	☑	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☑	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	☑	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☑	☐
e. Other impacts: Proposed action will significantly increase open space and recreational opportunity		☐	☑

12. Impact on Critical Environmental Areas

The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)

☑ NO ☐ YES

If "Yes", answer questions a - c. If "No", go to Section 13.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
c. Other impacts: _____		☐	☐

13. Impact on Transportation
The proposed action may result in a change to existing transportation systems. ☐ NO ☑ YES
(See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☑	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☑	☐
c. The proposed action will degrade existing transit access.	D2j	☑	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☑	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☐	☑
f. Other impacts: Proposed action provides alternative modes of transportation along the project corridor; impact is positive, not negative		☐	☑

14. Impact on Energy
The proposed action may cause an increase in the use of any form of energy. ☑ NO ☐ YES
(See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☐	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☐	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☐	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☐	☐
e. Other Impacts:			

15. Impact on Noise, Odor, and Light
The proposed action may result in an increase in noise, odors, or outdoor lighting. ☐ NO ☑ YES
(See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☑	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☑	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☑	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☐	☑
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☑	☐
f. Other impacts: Shielding and directional lighting methods will be used to limit light shining onto adjacent properties.		☐	☐

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) ☐ NO ☑ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No,or small impact may cccur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☑
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☑	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☑	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☑	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☑	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☑	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☑	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☑	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☑	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☑	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	☑	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☑	☐
m. Other impacts: Impacts on human health are positive; provides opportunity for exercise and recreation		☐	☑

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans. ☑ NO ☐ YES
(See Part 1. C.1, C.2. and C.3.)
If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	☐	☐
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐
h. Other: _____ _____		☐	☐

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character. ☑ NO ☐ YES
(See Part 1. C.2, C.3, D.2, E.3)
If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐
g. Other impacts: _____ _____		☐	☐

PRINT FULL FORM

Agency Use Only [IfApplicable]

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Impact on Land - Construction of the Creekwalk Phase III trail will require excavation and relocation or disposal of excavated material, common to any construction project. The excavated material is not of any natural significance and consists of previously disturbed soil. Construction will occur over the course of three years, but the impact will not have significant impact on the traveling public since it will be primarily off street construction.

Impact on Surface Water - There is one isolated area where construction in or immediately adjacent to Onondaga Creek will be necessary. This includes constructing a grass creek access/canoe launch site near Dorwin Avenue. Precautionary measures will be incorporated into the construction contract to minimize impact to Onondaga Creek.

Impact on Flooding - Construction of the Creekwalk will occur within the 100 and 500-year floodplain. The proposed construction will not increase floodplain elevations. Removal of some stream bank material between West Florence Avenue and West Seneca Turnpike will have a positive effect by providing additional area for flood waters to occupy.

Impact on Plants and Animals - Upon conclusion of the site visit and USFWS and NYNHP consultation, it was determined that the Project will have a "May Affect, Not Likely To Affect" impact on the Indiana Bat, Northern Long-eared Bat and Tri-Colored Bat. We are seeking FHWA's affirmation that a "No Jeopardy/No Conference Required" determination is appropriate for the Federally Listed Monarch Butterfly.

Impact on Open Space and Recreation - The Creekwalk will have a positive impact on open space and recreation by expanding these opportunities.

Impact on Transportation - The Creekwalk will have a positive impact on transportation, as it will provide more opportunity for bicyclists and pedestrians as alternative modes of transportation along the project corridor.

Impact on Noise, odor and Light - Lighting will be provided along the Creekwalk corridor. Shielding and directional lighting methods will be used to limit light from shining onto adjacent properties.

Impact on Human Health - The Creekwalk will have a positive impact on human health by providing increased opportunity for exercise and recreation.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☑ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☑ Part 1 ☑ Part 2 ☑ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the City of Syracuse as lead agency that:

☑ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.d).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Creewalk Phase III - PIN 3757.10 and 3757.70 - West Colvin Street to Dorwin Avenue

Name of Lead Agency: City of Syracuse

Name of Responsible Officer in Lead Agency: Mary Robison, P.E.

Title of Responsible Officer: City Engineer

Signature of Responsible Officer in Lead Agency: Mary E. Robison Date: 6/26/2026

Signature of Preparer (if different from Responsible Officer) Russell Houck, P.E. Russell Houck Date: 6/26/26

For Further Information:

Contact Person: Mary Robison, P.E.

Address: Dept. of Engineering, 233 E. Washington St, Syracuse, NY 13202

Telephone Number: 315-448-8200

E-mail: mrobison@syr.gov

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)
Applicant (if any)
Environmental Notice Bulletin: http://www.dec.ny.gov/enb/enb.html

PRINT FULL FORM

NEW YORK STATE | Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ELIZABETH PARMLEY, P.E.
Regional Director

June 23, 2026

VIA EMAIL
Richard J. Marquis, Division Administrator
Federal Highway Administration
Leo W. O'Brien Federal Building
11A Clinton Avenue, Suite 719
Albany, NY 12207
C/O Ghazi Massarani, ghazi.massarani@dot.gov

RE: SECTION 106 DETERMINATION REQUEST
LOCALLY ADMINISTERED PROJECT
PIN 375710
Creekwalk Phase 3
City of Syracuse, Onondaga County
26PR04294

Dear Mr. Marquis:

The City of Syracuse is the sponsor of the subject federally funded transportation project. This undertaking is subject to Section 106 of the National Historic Preservation Act of 1966, as amended, and its implementing regulation, 36 CFR Part 800: *Protection of Historic Properties.*

This project includes construction of a 3-mile accessible pedestrian and bicycle trail extending from West Colvin Street to Dorwin Avenue following Onondaga Creek. The proposed trail would connect at West Colvin Street to the terminus of the Creekwalk Phase II trail completed in 2020. It would serve the South Side and Valley neighborhoods, as well as the city and surrounding areas, by providing and extending an alternative transit route from the south city line to the downtown area and Onondaga Lake. The proposed trail would connect to the Empire State Trail and Onondaga County Loop the Lake Trail and would be a safe, efficient, aesthetically pleasing corridor that complies with the Americans with Disabilities Act.

The project will replace the pedestrian bridge at the end of West Florence Avenue (BIN 2208310). Trail amenities would include lighting, rest areas, bike and electric vehicle infrastructure, and chair charging stations, and would also link to existing kayak/canoe access points along Onondaga Creek. There are six (6) parcel acquisitions needed for this project and one temporary easement.

Consultation for the subject project with the New York State Historic Preservation Officer (SHPO) and the Onondaga Nation was initiated on May 22, 2026. These consultation letters contained location and Area of Potential Effect (APE) maps, a description of the undertaking, requested assistance in identifying historic properties that may have not been identified as part of the initial

screening, and recommended a finding of No Historic Properties Affected, based on the proposed scope of work. A letter from SHPO was received on June 18, 2026 concurring with a finding of No Historic Properties Affected in accordance with 36 CFR 800.4(d)(1). No response was received from the Onondaga Nation within the 30-day review period.

The FHWA Area Engineer was copied on all outgoing correspondences from NYSDOT.

Based on the results of the Section 106 consultation, the NYSDOT recommends that, in accordance with 36 CFR 800.4(d)(1), there are **No Historic Properties Affected** by this undertaking. By countersigning below, the FHWA is issuing a determination of No Historic Properties Affected and confirming that the requirements of 36 CFR 800 have been met.

If you have any questions or concerns, please contact me at 315-428-4739 or Erin.Cole@dot.ny.gov.

Sincerely,

Erin Cole
Regional Cultural Resources Coordinator, Region 03

Based on the information provided, FHWA has determined the above-described action will result in *No Historic Properties Affected* under 36 CFR 800.

GHAZI MASSARANI
Digitally signed by GHAZI MASSARANI
Date: 2026.06.24 12:10:58 -04'00'

Ghazi Massarani, FHWA, Area Engineer — Date: 06/24/2026

Enclosures: SHPO Letter

cc: Ghazi Massarani, Area Engineer, Federal Highway Administration
Ibtissam Bihat, Regional Local Project Liaison, NYSDOT Region 03
Brian Melancon, Regional Environmental Unit Supervisor, NYSDOT Region 03
Jeanette Carioto, Cultural Resource Specialist, NYSDOT

New York State
Parks, Recreation and
Historic Preservation

KATHY HOCHUL
Governor

KATHY MOSER
Commissioner

June 18, 2026

Erin Cole
New York State Department of Transportation, Central New York Region
333 East Washington St
Syracuse, NY 13202

Re: FHWA
LOCALLY ADMINISTERED PROJECT
PIN 375710
Creekwalk Phase 3
City of Syracuse, Onondaga County
26PR04294

Dear Erin Cole:

Thank you for requesting the comments of the State Historic Preservation Office (SHPO). We have reviewed the project in accordance with Section 106 of the National Historic Preservation Act of 1966. These comments are those of the SHPO and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project.

Based on the information provided, SHPO concurs with the proposed Area of Potential Effect (APE). SHPO agrees with NYSDOT that no architectural or archaeological survey is necessary and concurs with a finding of No Historic Properties Affected in accordance with 36 CFR 800.4(d)(1).

If further correspondence is required regarding this project, please be sure to refer to the SHPO Project Review (PR) number noted above. If you have any questions, please contact Tamara Pilson at the following email address: Tamara.Pilson@parks.ny.gov.

Sincerely,

Tamara Pilson

Tamara Pilson

Historic Preservation Specialist
Survey & National Register Unit

20

Ordinance No. 2026

ORDINANCE GRANTING A REVOCABLE PERMISSION TO SYRACUSE UNIVERSITY TO PROVIDE, OWN, OPERATE AND MAINTAIN AN URBAN FLOOD OBSERVATION NETWORK COMPRISED OF SEWER SENSORS AND HAZMAPPER UNITS AT FIVE (5) LOCATIONS IN THE CITY OF SYRACUSE RIGHT OF WAY FOR A SIX-MONTH TRIAL PERIOD

WHEREAS, the City Engineer has requested an ordinance granting Syracuse University a Revocable Permission to provide, own, operate and maintain an Urban Flood Observation Network comprised of sewer sensors and hazmapper units at five (5) locations in the City of Syracuse Right of Way for a six-month trial period; and

WHEREAS, the Urban Flood Observation Network is designed to detect urban flooding in real-time and transmit alerts to city officials, enabling rapid response to reduce property damage, pollution exposure, and traffic disruptions. The system consists of storm sensors to be located in five (5) City of Syracuse Catch Basins, which measure water levels and detect anomalies indicative of flooding condition. The HazMapper units are Surface-mounted camera units that detect the presence, range, and depth of surface flooding in real time and are to be located on five (5) City of Syracuse light poles which are in close proximity to the location of the sensors. Coordinate locations (latitude, longitude) for the Sensors and HazMapper Units have been provided. The locations were determined in consultation with the City of Syracuse, and the observations, data and results will be shared with the City of Syracuse; and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments installation of the Urban Flood Observation Network described in the plans and specifications on file at our office will not interfere with the public use of the Right of Way;

NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the Department of Engineering that this Common Council grants permission to Syracuse University to provide, to own, to operate and to maintain the Urban Flood Observation Network as described in this Ordinance for a six-month trial period subject to the following conditions as permitted by law:

1. The Urban Flood Observation Network is designed to detect urban flooding in real-time and transmit alerts to city officials, enabling rapid response to reduce property damage, pollution exposure, and traffic disruptions. The system consists of storm sensors to be located in five (5) City of Syracuse Catch Basins, which measure water levels and detect anomalies indicative of flooding condition.

2. The HazMapper units are Surface-mounted camera units that detect the presence, range, and depth of surface flooding in real time and are to be located on five (5) City of Syracuse light poles which are in close proximity to the location of the sensors.

3. Coordinate locations (latitude, longitude) for the Sensors and HazMapper Units have been provided to the City of Syracuse by Syracuse University. The locations were determined in consultation with the City of Syracuse, and the observations, data and results will be shared with the City of Syracuse

4. Syracuse University shall provide all equipment and materials to install the Urban Flood Observation Network at the identified locations. Syracuse University will maintain, operate, and replace the equipment as necessary, without cost to the City, during the six (6) month period. Syracuse University shall also be responsible to relocate the equipment as necessary during the six-month period, if it interferes in any way with City activities and operations in the Right of Way.

5. That Syracuse University their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such equipment installed in the City of Syracuse Right of Way (City owned catch basins and light poles) or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any facility, gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said City of Syracuse Right of Way at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.

6. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.

7. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.

8. All data from the Urban Flood Observation Network shall be fully shared with the City of Syracuse.

9. That the City Engineer, and the Commissioner of Public Works shall be advised in advance of time when the equipment is being installed and coordinate the installation of the equipment at the identified locations.

10. That traffic shall be maintained at all times during the installation and maintenance of the Urban Flood Observation Network. The locations of said work are to be protected by suitable guards and signals and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.

11. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work.

12. That Syracuse University shall adequately and properly protect any adjacent equipment located within or near said installation during maintenance, operation and/or relocation and replacement of equipment. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made to air monitoring sensors by Syracuse University as directed by the City Engineer.

13. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of $2,000,000, naming the City of Syracuse as an additional insured on a primary and non-contributory basis. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.

14. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.

15. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, and Syracuse.

16. Upon completion of the six (6) month trial period of the Urban Flood Observation Network or sooner, Syracuse University shall be responsible to remove all their equipment from the City Right of Way. All surfaces or facilities (catch basins or light poles) damaged by the installation of said equipment shall be fully repaired or restored as required to the satisfaction of the City Engineer. If Syracuse University does not remove the equipment within thirty (30) days after the six (6) month trial period, then the City shall be entitled to remove Syracuse University's equipment at Syracuse University's expense. Syracuse University shall reimburse the City for actual expenses/costs incurred to remove the equipment.

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

20

25 June 2026

Mary E. Robison PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation: An Ordinance Granting Syracuse University a Revocable Permission to provide, own, operate and maintain an Urban Flood Observation Network comprised of Sewer Sensors and HazMapper Units at Five (5) Locations in the City of Syracuse Right of Way for a Six-Month Trial Period.

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance Granting Syracuse University a Revocable Permission to provide, own, operate and maintain an Urban Flood Observation Network comprised of Sewer Sensors and HazMapper Units at Five (5) Locations in the City of Syracuse Right of Way for a Six-Month Trial Period. The Urban Flood Observation Network is designed to detect urban flooding in real-time and transmit alerts to city officials, enabling rapid response to reduce property damage, pollution exposure, and traffic disruptions. The system consists of storm sensors to be located in five (5) City of Syracuse Catch Basins, which measure water levels and detect anomalies indicative of flooding condition. The HazMapper units are Surface-mounted camera units that detect the presence, range, and depth of surface flooding in real time and are to be located on five (5) City of Syracuse light poles which are in close proximity to the location of the sensors. Coordinate locations (latitude, longitude) for the Sensors and HazMapper Units have been provided. The locations were determined in consultation with the City of Syracuse, and the observations, data and results will be shared with the City of Syracuse.

This department has reviewed, coordinated with other City departments and is of the opinion that the installation of the Urban Flood Observation Network described in the plans and specifications on file at our office will not interfere with the public use of the Right of Way. It is, therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting Syracuse University a Revocable Permission to provide, own, operate and maintain an Urban Flood Observation Network, in the City Right of Way.

The revocable permission for the Urban Flood Observation Network for a period not to exceed Six-Months will be subject to the following:

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315-448-8200
Fax: 315-448-8488

syr.gov

9

1. Syracuse University shall provide all equipment and materials to install the Urban Flood Observation Network at the identified locations. Syracuse University will maintain, operate, and replace the equipment as necessary, without cost to the City, during the six (6) month period. Syracuse University shall also be responsible to relocate the equipment as necessary during the six-month period, if it interferes in any way with City activities & operations in the Right of Way.

2. That Syracuse University their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such equipment installed in the City of Syracuse Right of Way (City owned catch basins and light poles) or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any facility, gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said City of Syracuse Right of Way at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.

3. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.

4. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.

5. All data from the Urban Flood Observation Network shall be fully shared with the City of Syracuse.

6. That the City Engineer, and the Commissioner of Public Works shall be advised in advance of time when the equipment is being installed and coordinate the installation of the equipment at the identified locations.

7. That traffic shall be maintained at all times during the installation and maintenance of the Urban Flood Observation Network. The locations of said work are to be protected by suitable guards and signals and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.

8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work.

9. That Syracuse University shall adequately and properly protect any adjacent equipment located within or near said installation during maintenance, operation and/or relocation and replacement of equipment. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made to air monitoring sensors by Syracuse University as directed by the City Engineer.

10. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of $2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.

11. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.

12. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, and Syracuse.

13. Upon completion of the six-month trial period of the Urban Flood Observation Network or sooner, Syracuse University shall be responsible to remove all their equipment from the City Right of Way. All surfaces or facilities (catch basins or light poles) damaged by the installation of said equipment shall be fully repaired or restored as required to the satisfaction of the City Engineer. If Syracuse University does not remove the equipment within 30 days after the 6-month trial period, then the City shall be entitled to remove Syracuse University's equipment at Syracuse University's expense. Syracuse University shall reimburse the City for actual expenses/costs incurred to remove the equipment.

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,

Mary E. Robison, P.E., City Engineer

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Ordinance No. 2026

ORDINANCE AUTHORIZING KEN TOWSLEY, THE CITY STREET LIGHTING MANAGER AND JEREMY ROBINSON, THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT THE INVITATION OF FONROCHE LIGHTING AMERICA, TO TRAVEL TO AND TOUR THEIR FACILITY HEADQUARTERS IN AGEN, FRANCE AT NO COST TO THE CITY AND AUTHORIZING THE ACCEPTANCE OF THE DONATION FROM FONROCHE LIGHTING AMERICA OF THE NECESSARY LODGING, MEALS, AND TRANSPORTATION ASSOCIATED WITH KEN TOWSLEY AND JEREMY ROBINSON'S VISIT TO TOUR THEIR FACILITY HEADQUARTERS, HAVING AN ESTIMATED VALUE NOT TO EXCEED $7,000.00

BE IT ORDAINED, that this Common Council, subject to the approval of the Mayor, hereby authorizes Ken Towsley, the City Street Lighting Manager and Jeremy Robinson, the Commissioner of Public Works, to accept the invitation of Fonroche Lighting America, to travel to and tour their facility headquarters in Agen, France from July 20, 2026-July 26, 2026, at no cost to the City; and

BE IT FURTHER ORDAINED, that this Common Council, subject to the approval of the Mayor, hereby accepts the donation from Fonroche Lighting America of the necessary lodging, meals, and transportation for Ken Towsley and Jeremy Robinson to travel to and tour their facility headquarters in Agen, France having an estimated value not to exceed $7,000.00.

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 25, 2026

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Accept Gift from Fonroche Lighting America to Tour Their Facility Headquarters

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing acceptance of lodging, meals and transportation for Jeremy Robinson and Ken Towsley to visit Fonroche Headquarters in Agen, France. Dates of the event are July 20, 2026 – July 26, 2026. The total value of the gift is estimated not to exceed $7,000.

Fonroche Lighting America Inc. has been the City's solar lighting supplier for over 4 years, and they would like to ask for the attendance of the City of Syracuse Street Lighting Manager Ken Towsley and Commissioner of Public Works Jeremy Robinson at their headquarters in France. We feel the presentations and insight into the manufacturing of the solar assembly will be beneficial for the Street Lighting Department and the City of Syracuse.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

22

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $1,215,000 FROM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION CLIMATE UNDER THE SMART COMMUNITIES GRANT PROGRAM AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $1,215,000 from the New York State Department of Environmental Conservation under the Climate Smart Communities Grant Program; if awarded, said funds will be used by the Department of Public Works for two projects: (1) the Butternut Street Streetscape Improvements and Cycle Track that would implement a cycle track bike lane treatment from Salina Street to Park Street, with additional streetscape improvements continuing north to Grant Boulevard; and (2) the Valley Shared Use Path that would install a shared use path along the edge of the parking area at Meachem Field/Clary Middle School/Expeditionary Learning Middle School property to connect the existing pedestrian bridge over Onondaga Creek to existing bike lanes on South Salina Street; a 20% local match is required; if the grant is awarded approval shall be obtained for a bond ordinance or an appropriation of funding from the account designated by the Commissioner of Finance for the Department of Public Works Capital Improvement Program and the cost of the local match shall be charged to the account designated for the Project by the Commissioner of Finance shall or to another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel;

and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 23, 2026

Patricia McBride,
City Clerk
City Hall, Room 231
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION-NYS DEC GRANTS 2026

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize the Department of Public Works to apply and enter into agreement for the latest round of the Climate Smart Communities (CSC) Grant Program from the New York State Department of Environmental Conservation, in an amount not to exceed $1,215,000.00.

With grant funds, if awarded, DPW has 2 projects planned. The first is the Butternut Street Streetscape Improvements and Cycle Track: project would implement a cycle track bike lane treatment from Salina St. to Park St, with additional streetscape improvements continuing north to Grant Blvd. and a project cost of $715,000.00. Second project is the Valley Shared Use Path: Install Shared Use Path along edge of parking area at Meachem Field/Clary Middle School/Expeditionary Learning Middle School property to connect the existing pedestrian bridge over Onondaga Creek to existing bike lanes on South Salina St. and a project cost of $500,000.00. Projects will be fully ADA-compliant and developed to meet current design standards, ensuring equitable access for individuals of all abilities.

A 20% match is required and if awarded, the DPW will request the necessary bond ordinance authorization and include the future projects in the 2028 Capital Plan.

Sincerely,

Janet L. Burke
Director
Department of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 24, 2026
SUBJECT: Apply & Agreement – New York State Department of Environmental Conservation

On behalf of the Bureau of Research, I am requesting the City of Syracuse authorize the Department of Public Works to apply for and enter into an agreement with the New York State Department of Environmental Conservation for the latest round of the Climate Smart Communities (CSC) Grant Program, in an amount not to exceed $1,215,000.00.

With grant funds, if awarded, DPW has 2 projects planned. The first is the Butternut Street Streetscape Improvements and Cycle Track: project would implement a cycle track bike lane treatment from Salina St. to Park St, with additional streetscape improvements continuing north to Grant Blvd. and a project cost of $715,000.00. Second project is the Valley Shared Use Path: Install Shared Use Path along edge of parking area at Meachem Field/Clary Middle School/Expeditionary Learning Middle School property to connect the existing pedestrian bridge over Onondaga Creek to existing bike lanes on South Salina St. and a project cost of $500,000.00. Projects will be fully ADA-compliant and developed to meet current design standards, ensuring equitable access for individuals of all abilities.

A 20% match is required and if awarded, the DPW will request the necessary bond ordinance authorization and include the future projects in the 2028 Capital Plan.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 223-2022 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 189-2025 AUTHORIZING A CONTRACT WITH JMT OF NEW YORK, INC. TO PROVIDE PROFESSIONAL SERVICES RELATIVE TO THE SCOPING, PRELIMINARY DESIGN, FINAL DESIGN AND CONSTRUCTION INSPECTION PHASES OF THE LODI STREET STRIPING PROJECT, PIN NO. 3950.72

BE IT ORDAINED, that Ordinance No. 223-2022 as previously amended by Ordinance No. 189-2025 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of JMT of New York, Inc., under the following terms:

(1) JMT of New York, Inc. shall provide all required professional services relative to the Scoping, Preliminary Design, Final Design and Construction Inspection Phases of the Lodi Street Striping Project, PIN No. 3950.72 (the "Project"). Pursuant to the agreement authorized herein, JMT shall design a new striping plan for Lodi Street in the City of Syracuse on behalf of the Department of Public Works and once construction is completed will be responsible for providing the construction inspection services for the Project to make sure the striping complies with their design plan for the Project;

(2) The agreement shall have a term of two (2) years effective as of the date of execution of the agreement; the agreement was previously extended for an additional term effective through May 1, 2026 and the agreement is now hereby further extended for an additional term to be effective through January 15, 2027 to allow for the completion of construction inspection services for the Project; and

(3) The City shall pay to JMT of New York, Inc. an amount not to exceed the sum of $122,000.00 for all services to be provided under this agreement;

NOW, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Department of Public Works Budget Account #07.599807.14905.701078000 and Department of Public Works Budget Account #07.599807.14905.701078022 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

23

June 24, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request to Extend Contract SYGOV 22-208 between the City of Syracuse and JMT of New York INC for the Lodi Street Striping Project (PIN 3950.72)

Dear Ms. McBride:

Upon approval of the Mayor please prepare legislation for the upcoming meeting of the Common Council to extend Contract SYGOV 22-208 between the City of Syracuse and JMT of New York INC. for the Lodi Street striping project. The project was previously delayed by addressing new environmental requirements from NYSDOT. Striping project was bid and awarded to O.H. Striping Inc.; project will be completed by Fall 2026. JMT of New York, Inc. will need to stay on contract to complete construction inspection services.

We request to amend Ordinance 189-2025 to extend the contract expiration date to January 15, 2027. The not to exceed amount of $122,000.00 remains the same. This project is being paid for from 2 projects, 07.599807.14905.701078000 and 07.599807.14905.701078022.

If you have any questions, please don't hesitate to contact me.

Thank you,

Ann Fordock
1st Deputy Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 26, 2026
SUBJECT: Amend Agreement – JMT of New York INC

On behalf of the Department of Public Works, I am requesting that the City amend ordinance #189-2025 to extend Contract SYGOV #22-208 between the City of Syracuse and JMT of New York INC. for the Lodi Street striping project. The project was previously delayed by addressing new environmental requirements from NYSDOT. Striping project was bid and awarded to O.H. Striping Inc.; project will be completed by Fall 2026. JMT of New York, Inc. will need to stay on contract to complete construction inspection services.

Please amend Ordinance #189-2025 to extend the contract expiration date to January 15, 2027. The not to exceed amount of $122,000.00 remains the same. This project is being paid for from 2 projects, #07.599807.14905.701078000 and #07.599807.14905.701078022.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

Date 6/29/26

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

24

Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 646-2023 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 227-2025 AND ORDINANCE NO. 571-2025 AND AS LAST AMENDED BY ORDINANCE NO. 64-2026 AUTHORIZING A CONTRACT WITH FISHER ASSOCIATES, JMT OF NEW YORK INC, CREIGHTON MANNING ENGINEERING LLP, AND BARTON & LOGUIDICE D.P.C RELATIVE TO PROVIDING TRAFFIC AND TRANSPORTATION ENGINEERING SERVICES

BE IT ORDAINED, that Ordinance No. 646-2023 as previously amended by Ordinance No. 227-2025 and Ordinance No. 571-2025 and as last amended by Ordinance No. 64-2026 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) was conducted for Traffic and Transportation Engineering services and the RFP Committee recommended that the following firms: Fisher Associates, JMT of New York Inc., Creighton Manning Engineering LLP, and Barton & Loguidice D.P.C. be awarded contracts to provide the services on behalf of the Department of Public Works on an as needed basis; and

WHEREAS, the Mayor has approved the retention of Fisher Associates, JMT of New York Inc., Creighton Manning Engineering LLP, and Barton & Loguidice D.P.C., under the following terms:

(1) Fisher Associates, JMT of New York Inc., Creighton Manning Engineering LLP, and Barton & Loguidice D.P.C. shall provide the required traffic and transportation

engineering services, including but not limited to design and implementation of transportation projects, safety reviews, ensuring compliance with both State and Federal requirements, and providing guidance as it relates to transportation items, on behalf of the Department of Public Works on an as needed basis;

(2) Each contract shall be for a one-year period effective from the date of the execution of the contract with the option of two (2) one (1) year renewals subject to the approval of the Mayor and Common Council; the contracts with JMT of New York, Inc., Creighton Manning Engineering, LLP and Barton & Loguidice D.P.C. are hereby extended for the first one (1) year renewal period which will be effective from January 23, 2025 through January 22, 2026; the agreement with Fisher Associates is hereby extended for the first one (1) year renewal period which will be effective from July 30, 2025 through July 29, 2026; the contracts with JMT of New York, Inc., Creighton Manning Engineering, LLP and Barton & Loguidice, D.P.C. are hereby extended for the second one (1) year renewal period which will be effective from January 23, 2026 through January 22, 2027; the agreement with Fisher Associates is hereby extended for the second one (1) year renewal period which will be effective from July 30, 2026 through July 29, 2027; and

(3) The City shall pay to Fisher Associates, JMT of New York Inc., Creighton Manning Engineering LLP, and Barton & Loguidice D.P.C an amount not to exceed $275,000 for all services to be provided under the agreement, each firm shall be paid on a time-and-expense basis; the City shall pay to JMT of New York, Inc., Creighton Manning Engineering, LLP and Barton & Loguidice D.P.C. an amount not to exceed $275.000 for all services to be provided under the amended agreement, to be paid on a time and expense basis; the City shall pay to Fisher Associates an amount not to exceed $275,000 for all services to be provided under the amended agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with the amended agreements shall be charged to the Department of Public Works professional services account #.01.81800. 541500 or another appropriate account as designated by the Commissioner of Finance.

_____ = new material

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

24

June 17, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall Room 230
Syracuse, New York 13202

Re: Request to Amend Ordinance 571-2025, Renewal of an Agreement with Fisher Associates Relative to Providing Traffic and Transportation Engineering Services

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council requesting authorization to renew the agreement with Fisher Associates relative to providing traffic and transportation engineering services, exercising the second and final renewal of the two (2) one (1) year extensions available. Please amend Ordinance 571-2025 extending the contract with Fisher Associates for the time period 7/30/2026 – 7/29/2027.

Fisher Associates, JMT of New York, Inc., Creighton Manning Engineering LLP and Barton & Loguidice D.P.C. were selected by the RFP Committee and authorized on Ordinance 646-2023. All other terms and conditions of the contract remain the same. The annual not to exceed amount per contract of $275,000.00 to be paid from account #01.81800.541500.

If you have any questions, please don't hesitate to contact me.

Thank you,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 26, 2026
SUBJECT: Amend Agreement – Fisher Associates

On behalf of the Department of Public Works, I am requesting that the City of Syracuse amend ordinance #571-2025 authorizing a contract with Fisher Associates to provide traffic and transportation engineering services. Please amend to extend the contract with Fisher Associates for the second and final one (1) year renewal for the time period of July 30, 2026 through July 29, 2027.

Fisher Associates, JMT of New York, Inc., Creighton Manning Engineering LLP and Barton & Loguidice D.P.C. were selected by the RFP Committee and authorized on Ordinance 646-2023. All other terms and conditions of the contract remain the same. The annual not to exceed amount per contract of $275,000.00 to be paid from account #01.81800.541500.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

Date 6/29/24

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

25

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF FIFTY THOUSAND DOLLARS ($50,000) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PUBLIC WORKS 2026/2027 MEM GARAGE FLOOR PROJECT

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Public Works 2026/2027 MEM Garage Floor Project to address issues with the MEM garage floor which is sinking and in need of replacement at a total cost not to exceed Fifty Thousand Dollars ($50,000), to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Fifty Thousand Dollars ($50,000) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Fifty Thousand Dollars ($50,000), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with

Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the

printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent"

within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No. 2026

ORDINANCE AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO PROCEED WITH THE 2026/2027 MEM GARAGE FLOOR PROJECT

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Public Works to proceed with the 2026/2027 MEM Garage Floor Project, at a total cost not to exceed $50,000.00; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements in the manner provided by law; and the Director of Management and Budget is hereby authorized to enter into a contract or contracts for the necessary services required for the 2026/2027 MEM Garage Floor Project, which includes having design services completed by an engineering firm in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $50,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

25-26

June 11, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, NY 13202

Re: 2026/2027 MEM Garage Floor Project

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the sale and issue of bonds to defray the costs of the 2026/2027 MEM Garage Floor Project at a cost not to exceed $50,000.00.

- Ordinance authorizing the Department of Public Works to proceed with the 2026/2027 MEM Garage Floor Project at a cost not to exceed $50,000.00.

The garage floor at the MEM Garage is sinking and we need to have design services completed by an engineering firm. We will account for the costs of construction in the 2028 CIP plan.

The Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this program.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/11/26	Department: Public Works
Project Name:	2026/2027 MEM Garage Floor Project
Project Cost:	$50,000.00
Contact Name:	Jeremy Robinson
Project Description:	Funds will be used for the design services for the sinking floor at the MEM garage

Projected Time Line & Funding Source(s)

Estimated Start Date: 7/15/2026 Estimated Completion Date: as needed

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	50,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):	$50,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	50,000.00
2		
3		
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: X No: Reason("No"): Reallocating funds from under spent projects in order to fund this purchase

Director of Administration: Date: 6/29/26

Director of Management & Budget: Date: 06/26/26

Commissioner of Finance: Date: 6/29/26

27

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF SINGLE SPACE PARKING METERS, PARTS, SUPPLIES, REPAIRS, AND COMMUNICATIONS FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of single space parking meters, parts, supplies, repairs, and communications from CivicSmart Parking Technologies, Inc., for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $8,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the single space parking meters used in the City of Syracuse are proprietary and this company is the only supplier in our area; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said single space parking meters, parts, supplies, repairs, and communications from CivicSmart Parking Technologies at a cost not to exceed $8,000.00, charging the cost thereof to Department of Public Works Budget Account Number 01.81800.540511 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

27

Evan Loving
Director

Julie Castellitto
Acting Director

June 25, 2026

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

Re: Request For Legislation to Enter into an Agreement with CivicSmart Parking Technologies, Inc. for Single Space Parking Meters

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next Common Council Meeting:

- An Ordinance authorizing the City of Syracuse, Department of Public Works to enter into an agreement for the purchase of single space parking meters, parts, supplies, repairs and communications from CivicSmart Parking Technologies, Inc., in an amount not to exceed $8,000.00 during fiscal year 2026/2027 from July 1, 2026 through June 30, 2027.

A competitive bid would not meet the City's needs since these pay stations, parts and communications are proprietary, and they can only be purchased from this vendor.

Total expenditures are estimated not to exceed $8,000 and will be charged to account #01.81800.540511 or another appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 25, 2026
SUBJECT: Agreement – CivicSmart Parking Technologies, Inc.

On behalf of the Department of Public Works, I am requesting that the City of Syracuse:

- Authorize the Department of Public Works to enter into an agreement for the purchase of single space parking meters, parts, supplies, repairs and communications from CivicSmart Parking Technologies, Inc., in an amount not to exceed $8,000.00 during fiscal year 2026/2027 from July 1, 2026 through June 30, 2027.

A competitive bid would not meet the City's needs since these pay stations, parts and communications are proprietary, and they can only be purchased from this vendor.

Total expenditures are estimated not to exceed $8,000 and will be charged to account #01.81800.540511 or another appropriate account designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 10, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to enter into an Agreement with CivicSmart Parking Technologies, Inc. for Single Space Parking Meters

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- An ordinance authorizing the City of Syracuse, Department of Public Works to enter into an agreement for the purchase of single space, parts, supplies, repairs and communications from CivicSmart Parking Technologies, Inc., in an amount not to exceed $8,000.00.

A competitive bid would not meet the City's needs since these pay stations, parts and communications are proprietary, and they can only be purchased from these vendors.

Total expenditures are estimated not to exceed $8,000 and will be charged to account #01.81800.540511 or any other appropriate account.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF DISPOSAL SERVICES FOR CONSTRUCTION DEBRIS FROM THE TOWN OF CAMILLUS LANDFILL FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of disposal services for construction debris from the Town of Camillus Landfill for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $60,000.00 without competitive bidding or formal advertising by reason of the fact that the Town of Camillus was able to provide the services at a lower rate than the rate obtained by Onondaga County Purchasing when it reviewed quotes for these various waste disposal services; and

BE IT FURTHER ORDAINED, that the cost to the City of Syracuse from the Town of Camillus for the construction debris disposal services is at a rate of $49.00 per ton; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said disposal services for construction debris from the Town of Camillus at a cost not to exceed $60,000.00, charging the cost thereof to Budget Account #01.81700.540552, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the Mayor or the Director of Management and Budget is hereby authorized to execute any intermunicipal agreement with the Town of Camillus associated with the purchase of said disposal services for construction debris, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

28

Evan Loving
Director

Julie Castellitto
Acting Director

July 7, 2026

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

Re: Request For Legislation for a WCB to Enter into an Intermunicipal Agreement with the Town of Camillus Landfill for the Disposal of Construction Debris

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next Common Council Meeting:

- An Ordinance authorizing a waiver of competitive bid to enter into an intermunicipal agreement for the disposal of construction debris with the Town of Camillus landfill during the 2026/2027 fiscal year in an amount not to exceed $60,000.00.

Street Cleaning will bring construction debris to the dump in the Town of Camillus at the current rate of $49.00 a ton.

Expenditures are not to exceed $60,000 and will be charged to account #01.81700.540552 or an appropriate account designated by the Commission of Finance.

Thank you.

Sincerely,

Julie Castellitto

Julie Castellitto
Assistant Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

21

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 26, 2026
SUBJECT: Intermunicipal Agreement – Town of Camillus Landfill

On behalf of the Department of Public Works, I am requesting that the City of Syracuse:

- Authorize an intermunicipal agreement for the disposal of construction debris with the Town of Camillus landfill during the 2026/2027 fiscal year in an amount not to exceed $60,000.00.

Street Cleaning will bring construction debris to the dump in the Town of Camillus at the current rate of $49.00 a ton.

Expenditures are not to exceed $60,000 and will be charged to account #01.81700.540552 or an appropriate account designated by the Commission of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to Enter into an Intermunicipal Agreement for the Disposal of Construction Debris with the Town of Camillus Landfill

Dear Mr. Loving:

Please request the introduction of the following legislation for the next meeting of the Common Council:

- An ordinance authorizing an intermunicipal agreement for the disposal of construction debris with the Town of Camillus landfill during the 2026/2027 fiscal year in an amount not to exceed $60,000.00.

Street Cleaning will bring construction debris to the dump in the Town of Camillus at the current rate of $49.00 a ton.

Expenditures are not to exceed $60,000 and will be charged to account 01.81700.540552 or any other account deemed appropriate by the Commissioner of Finance.

Should you have any questions, please feel free to contact me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPLACEMENT CARTS AND PARTS FOR THE DEPARTMENT OF PUBLIC WORKS FROM CASCADE ENGINEERING, INC. DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement carts and parts from Cascade Engineering, Inc. for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $90,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item since the trash and recycling carts were purchased from Cascade Engineering, Inc. and these parts are proprietary to the company and are not available from other vendors in this area; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase replacement carts and parts from Cascade Engineering, Inc. at a cost not to exceed $90,000.00, charging the cost thereof to Budget Account Number 01.81600.540543 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

June 26, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: 2026/2027 Sole Source Waiver Request for Replacement Carts and Parts from Cascade Engineering, Inc. for the Division of Sanitation

Dear Ms. McBride:

On behalf of the Department of Public Works, I am requesting the City of Syracuse authorize the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of carts, cart lids and parts from Cascade Engineering, Inc. during the 2026/2027 fiscal year in an amount not to exceed $90,000.00.

Cascade Engineering, Inc. is the vendor we purchased our trash and recycling carts from making them the sole supplier. Each cart vendor has a proprietary design and key parts (lids, lift bars, hinge pins, etc.) are not interchangeable between vendor's products.

Total expenditures are estimated not to exceed $90,000.00 and will be charged to Account #01.81600.540543 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: 2026/2027 Sole Source Waiver Request for Replacement Carts and Parts from Cascade Engineering Inc. for the Department of Public Works, Division of Sanitation

Dear Mr. Loving:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of carts, cart lids and parts from Cascade Engineering, Inc. during the 2026/2027 fiscal year in an amount not to exceed $90,000.00.

Cascade Engineering, Inc. is the vendor we purchased our trash and recycling carts from making them the sole supplier. Each cart vendor has a proprietary design and key parts (lids, lift bars, hinge pins, etc.) are not interchangeable between vendor's products.

Total expenditures are estimated not to exceed $90,000.00 and will be charged to Account #01.81600.540543 or any other account deemed appropriate by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF MISCELLANEOUS REPAIR SERVICES AND PARTS FOR THE SEWER CAMERA SYSTEM FOR THE DEPARTMENT OF PUBLIC WORKS FROM J&J EQUIPMENT LLC DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of miscellaneous repair services and parts for the Sewer Camera System from J&J Equipment LLC for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $25,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item since the Sewer Camera System and Truck were purchased from J&J Equipment, LLC and these parts and repairs are proprietary to the company and are not available from other vendors in this area; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase the miscellaneous repair services and parts for the Sewer Camera System from J&J Equipment LLC at a cost not to exceed $25,000.00, charging the cost thereof to Budget Account Number 06.81100.540710 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

30

Evan Loving
Director

Julie Castellitto
Assistant Director

June 26, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for the Purchase of Repair Service and Parts for the Sewer Camera System from J & J Equipment, LLC

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of miscellaneous Sewer Camera System repair service and parts without formal advertising and competitive bidding during the 2026/2027 fiscal year from J & J Equipment LLC in an amount not to exceed $25,000.00.

Specific parts and/or repairs cannot be identified at this time, but the Sewer Camera System and Truck were purchased from J&J Equipment, and these parts and repairs are proprietary to the company which are not available from other vendors in this area. It is impractical to bid these items since they are needed in an emergency.

Total expenditures are estimated not to exceed $25,000 and will be charged to account #06.81100.540710 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for the Purchase of Repair Service and Parts for the Sewer Camera System from J & J Equipment LLC

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of miscellaneous Sewer Camera System repair service and parts without formal advertising and competitive bidding during the 2026/2027 fiscal year from J & J Equipment LLC in an amount not to exceed $25,000.00.

Specific parts and/or repairs cannot be identified at this time, but the Sewer Camera System and Truck were purchased from J&J Equipment, and these parts and repairs are proprietary to the company which are not available from other vendors in this area. It is impractical to bid these items since they are needed in an emergency.

Total expenditures are estimated not to exceed $25,000 and will be charged to account 06.81100.540710 or any other account deemed appropriate by the Commissioner of Finance.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

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Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPLACEMENT GLASS AND INSTALLATION SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FROM J & T AUTOMOTIVE DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement glass and installation services from J & T Automotive, for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $9,500.00, without competitive bidding or formal advertising by reason of the fact specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said replacement glass and installation services at a cost not to exceed $9,500.00, charging the cost thereof to Account # #01.51320.540210 and 01.51320.540220 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

31

Evan Loving
Director

Julie Castellitto
Acting Director

July 7, 2026

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

Re: Request For Legislation for a WCB to Enter into an Agreement with J & T Automotive Inc. for Replacement of Vehicle Glass

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next Common Council Meeting:

- An Ordinance authorizing a waiver of competitive bid to enter into an agreement for the purchase of replacement glass and installation during the 2026/2027 fiscal year from J & T Automotive Inc. in an amount not to exceed $9,500.00.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed $9,500 and will be charged to account #01.51320.540210 and #01.51320.540220 or another appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Julie Castellitto

Julie Castellitto
Assistant Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 25, 2026
SUBJECT: Agreement – J & T Automotive Inc.

On behalf of the Department of Public Works, I am requesting that the City of Syracuse:

- Authorize an agreement for the purchase of replacement glass and installation during the 2026/2027 fiscal year from J & T Automotive Inc. in an amount not to exceed $9,500.00

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed $9,500 and will be charged to account #01.51320.540210 and #01.51320.540220 or another appropriate account designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to Enter into an Agreement with J & T Automotive Inc. for Replacement of Vehicle Glass

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- An ordinance authorizing an agreement for the purchase of replacement glass and installation during the 2026/2027 fiscal year from J & T Automotive Inc. in an amount not to exceed $9,500.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed $9,500 and will be charged to account #01.51320.540210 and 01.51320.540220 or any other appropriate account.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. **2026**

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF DISPOSAL SERVICES FOR SWEEPER WASTE AND PEELER DUMPS FROM THE MADISON COUNTY LANDFILL FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of disposal services for sweeper waste and peeler dumps from the Madison County Landfill for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $200,000.00 without competitive bidding or formal advertising by reason of the fact that Madison County will accept these materials; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said disposal services for sweeper waste and peeler dumps from Madison County at a cost not to exceed $200,000.00, charging the cost thereof to Budget Account #01.81700.540552, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the Mayor or the Director of Management and Budget is hereby authorized to execute any intermunicipal agreement with Madison County associated with the purchase of said disposal services for sweeper waste and peeler dumps, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

32

Evan Loving
Director

Julie Castellitto
Acting Director

July 7, 2026

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

Re: Request For Legislation for a WCB and Enter into an Intermunicipal Agreement with Madison County Landfill for the Disposal of Sweeper Waste and Peeler Dumps

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting to authorize a waiver of competitive bid and enter into an intermunicipal agreement with Madison County Landfill for the disposal of sweeper waste materials and catch basin materials during the 2026/2027 fiscal year in an amount not to exceed $200,000.00.

The Department of Public Works (DPW) got the materials tested so they could find a landfill that would accept them, and Madison County Landfill is who they found that will accept these materials.

Expenditures are not to exceed $200,000.00 and will be charged to account #01.81700.540552, 06.81100.540552 or any other account deemed appropriate by the Commissioner of Finance.

Thank you.

Sincerely,

Julie Castellitto

Julie Castellitto
Assistant Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 25, 2026
SUBJECT: Intermunicipal Agreement – Madison County Landfill

On behalf of the Department of Public Works, I am requesting that the City of Syracuse enter into an intermunicipal agreement with Madison County Landfill for the disposal of sweeper waste materials and catch basin materials during the 2026/2027 fiscal year in an amount not to exceed $200,000.00.

The Department of Public Works (DPW) got the materials tested so they could find a landfill that would accept them, and Madison County Landfill is who they found that will accept these materials.

Expenditures are not to exceed $200,000.00 and will be charged to account #01.81700.540552, 06.81100.540552 or any other account deemed appropriate by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to Enter into an Intermunicipal Agreement for the Disposal of Sweeper Waste and Peeler Dumps with Madison County Landfill

Dear Mr. Loving:

Please request the introduction of the following legislation for the next meeting of the Common Council:

- Ordinance authorizing an intermunicipal agreement for the disposal of sweeper waste materials and catch basin materials with Madison County Landfill during the 2026/2027 fiscal year in an amount not to exceed $200,000.00.

We got the materials tested so we could find a landfill that would accept them, and Madison County Landfill is who we found that will accept these materials.

Expenditures are not to exceed $200,000.00 and will be charged to account 01.81700.540552, 06.81100.540552 or any other account deemed appropriate by the Commissioner of Finance.

Should you have any questions, please feel free to contact me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF TRAFFIC SIGNAL CONTROLLERS, CABINETS, REPAIR PARTS AND SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of traffic signal controllers, cabinets, repair parts and services for the Department of Public Works during the fiscal year 2026/2027 from Northeast Signal, Traffic Parts Inc., Traffic Systems Inc., Syracuse Signal Systems Inc., General Traffic Equipment Corporation, Eastcom, Cooper Friedman Electric Supply Co. Inc., Rumetco and Stuart C. Irby CO. DBA Irby Electrical Utilities, at a cost not to exceed $200,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the controllers and cabinets currently installed at intersections in the City of Syracuse are proprietary and these companies are the only suppliers in our area; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said traffic signal controllers, cabinets, repair parts and services from the vendors noted above at a cost not to exceed $200,000.00, charging the cost thereof to Department of Public Works Budget Account Number 01.81800.540511 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

33

Evan Loving
Director

Julie Castellitto
Assistant Director

June 26, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Traffic Signal Parts and Services from Northeast Signal, Traffic Parts Inc., Traffic Systems Inc., Syracuse Signal Systems Inc., General Traffic Equipment Corporation, Eastcom, Cooper Friedman Electric Supply Co. Inc., Rumetco and Stuart C. Irby CO. DBA Irby Electrical Utilities

Dear Ms. McBride:

On behalf of the Department of Public Works, I am requesting the City of Syracuse authorize the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchasing of traffic signal controllers, cabinets, repair parts and services without formal advertising and competitive bidding from Northeast Signal, Traffic Parts Inc., Traffic Systems Inc., Syracuse Signal Systems Inc., General Traffic Equipment Corporation, Eastcom, Cooper Friedman Electric Supply Co. Inc., Rumetco and Stuart C. Irby CO. DBA Irby Electrical Utilities, during the 2026/2027 fiscal year, in an amount not to exceed $200,000.00.

A competitive bid would not meet the City's needs since the controllers and cabinets currently installed at existing intersections in the City of Syracuse are proprietary, and these vendors are the only area suppliers.

Total expenditures are estimated not to exceed $200,000 and will be charged to account #01.81800.540511 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Traffic Signal Parts and Services

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchasing of traffic signal controllers, cabinets, repair parts and services without formal advertising and competitive bidding during the 2026/2027 fiscal year from Northeast Signal, Traffic Parts Inc., Traffic Systems Inc., Syracuse Signal Systems Inc., General Traffic Equipment Corporation, Eastcom, Cooper Friedman Electric Supply Co. Inc., Rumetco and Stuart C. Irby CO. DBA Irby Electrical Utilities in an amount not to exceed $200,000.00.

A competitive bid would not meet the City's needs since the controllers and cabinets currently installed at existing intersections in the City of Syracuse are proprietary, and these vendors are the only area suppliers.

Total expenditures are estimated not to exceed $200,000 and will be charged to account #01.81800.540511 or any other account deemed appropriate by the Commissioner of Finance.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Chris Cassoni, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPAIR SERVICE AND PARTS FOR HYDRAULIC CYLINDERS AND PTO PUMPS FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for Hydraulic Cylinders and PTO Pumps from Nu-way Concrete Equipment Sales ("Nu-way") for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because Nu-way is the only local vendor with the knowledge and capability to repair these hydraulic cylinders and PTO pumps; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair service and parts for Hydraulic Cylinders and PTO Pumps at a cost not to exceed $50,000.00, charging the cost thereof to Budget Account # 01.51320.540210 and/or 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

34

Evan Loving
Director

Julie Castellitto
Assistant Director

June 26, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Sole Source Waiver Request for Hydraulic Cylinders and PTO Pump Repairs and Parts from Nu-Way Concrete Equipment Sales, Inc. DBA Nu-Way Hydraulics

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair services and parts for Hydraulic Cylinders and PTO Pumps without formal advertising and competitive bidding from Nu-Way Concrete Equipment Sales, Inc. DBA Nu-Way Hydraulics, during the 2026/2027 fiscal year, in an amount not to exceed $50,000.00.

Nu-way is the only local vendor we have found that has the knowledge to work on these cylinders and PTO pumps.

Total expenditures are estimated not to exceed $50,000 and will be charged to account #01.51320.540210 or #01.51320.540220 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Sole Source Waiver Request for Hydraulic Cylinders and PTO Pump Repairs and Parts

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair services and parts for Hydraulic Cylinders and PTO Pumps without formal advertising and competitive bidding during the 2026/2027 fiscal year from Nu-Way Concrete Equipment Sales, Inc. DBA Nu-Way Hydraulics in an amount not to exceed $50,000.00.

Nu-way is the only local vendor we have found that has the knowledge to work on these cylinders and PTO pumps.

Total expenditures are estimated not to exceed $50,000 and will be charged to account #01.51320.540210 or 01.51320.540220 or any other appropriate account.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF BRAKE PARTS AND SERVICES FOR THE RELINING OF HEAVY BRAKE SHOES FOR LARGE VEHICLES FOR THE DEPARTMENT OF PUBLIC WORKS FROM PBS SALES & SERVICE (A/K/A PAT'S BRAKE SUPPLY) DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of brake parts and services for the relining of heavy brake shoes for large vehicles from PBS Sales & Service (also known as Pat's Brake Supply (PBS)) for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $60,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the vehicles; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said brake parts and services for the relining of heavy brake shoes for large vehicles from PBS at a cost not to exceed $60,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or Budget Account # 01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

35

June 28, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for the Purchase of Brake Parts and the Relining of Heavy Brake Shoes for Large Vehicles with PBS Brake & Supply Corp.

Dear Ms. McBride:

On behalf of the Department of Public Works, I am requesting the City of Syracuse authorize the following legislation at the next meeting of the Common Council:

- An ordinance authorizing an agreement for the purchase of brake parts and the relining of heavy brake shoes for large vehicles from PBS Brake & Supply Corp. during the 2026/2027 fiscal year, in an amount not to exceed $60,000.00.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works sends our heavy vehicles to PBS Brake & Supply Corp. to reline or replace the brake shoes on heavy vehicles such as snow plows.

Total expenditures are estimated not to exceed $60,000 and will be charged to account #01.51320.540210 or 01.51320.540220 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Waiver of Competitive Bid to enter into an Agreement for the Purchase of Brake Parts and the Relining of Heavy Brake Shoes for Large Vehicles with PBS Brake & Supply Corp.

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- An ordinance authorizing an agreement for the purchase of brake parts and the relining of heavy brake shoes for large vehicles during the 2026/2027 fiscal year from PBS Brake & Supply Corp. in an amount not to exceed $60,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works sends our heavy vehicles to PBS Brake & Supply Corp. to reline or replace the brake shoes on heavy vehicles such as snow plows.

Total expenditures are estimated not to exceed $60,000 and will be charged to account #01.51320.540210 or 01.51320.540220 or any other appropriate account.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPAIR SERVICE AND PARTS FOR TRANSMISSIONS ON VARIOUS HEAVY TRUCKS FOR THE DEPARTMENT OF PUBLIC WORKS FROM PENN POWER GROUP DURING FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair service and parts for transmissions on various heavy trucks from Penn Power Group for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed $50,000.00 without competitive bidding or formal advertising by reason of the fact Penn Power Group is the factory authorized repair shop for Allison transmissions in this area; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase repair service and parts for transmissions on various heavy trucks from Penn Power Group at a cost not to exceed $50,000.00, charging the cost thereof to Budget Account #01.51320.540210, Budget Account #01.51320.540220 or another appropriate account as designated by the Commissioner of Finance during budget year 2026/2027, as applicable; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

36

Evan Loving
Director

Julie Castellitto
Assistant Director

June 26, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Sole Source Waiver Request for Penn Power Group for Repair Service and Parts for Transmissions on Various Heavy Trucks

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting for:

- Ordinance authorizing the purchase of repair service and parts for Allison transmissions on various heavy trucks without formal advertising and competitive bidding from Penn Power Group, during the 2026/2027 fiscal year, in an amount not to exceed $50,000.00.

Penn Power is the factory authorized repair shop for Allison transmissions in this area.

Total expenditures are estimated not to exceed $50,000 and will be charged to account #01.51320.540210 and #01.51320.540220 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Sole Source Waiver Request for Penn Power Group for Repair Service and Parts for Transmissions on Various Heavy trucks

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for Allison transmissions on various heavy trucks without formal advertising and competitive bidding during the 2026/2027 fiscal year from Penn Power Group in an amount not to exceed $50,000.00.

Penn Power is the factory authorized repair shop for Allison transmissions in this area.

Total expenditures are estimated not to exceed $50,000 and will be charged to account #01.51320.540210 and 01.51320.540220 or any other appropriate account.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPLACEMENT PARTS AND REPAIR SERVICE FOR TRACTORS, MOWERS, AND OTHER TURF EQUIPMENT FOR THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS FROM PROFESSIONAL TURF SERVICES, INC. DURING FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement parts and repair service for tractors, mowers, and other turf equipment from Professional Turf Services, Inc. for the Department of Parks, Recreation and Youth Programs during the fiscal year 2026/2027 at a cost not to exceed $50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item due to the specialty of the services; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase replacement parts and repair service for tractors, mowers, and other turf equipment at a cost not to exceed $50,000.00, charging the cost thereof to Budget Account #01.51320.540210, Budget Account #01.51320.540220 or another appropriate account as designated by the Commissioner of Finance during budget year 2026/2027, as applicable; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

37

June 26, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for the Purchase of Replacement Parts and Repair Service for Tractors, Mowers, and Other Turf Equipment from Professional Turf Services, Inc.

Dear Ms. McBride:

On behalf of the Department of Public Works, I am requesting the City of Syracuse authorize the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of replacement parts and repair service for tractors, mowers and other turf equipment without formal advertising and competitive bidding during the 2026/2027 fiscal year from Professional Turf Services, Inc. in an amount not to exceed $50,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required for said equipment. Equipment needing repairs belongs to the Parks Department being used at the golf courses.

Total expenditures are estimated not to exceed $50,000 and will be charged to account #01.51320.540210 or 01.51320.540220 or an appropriate account designated by the Commissioner of Finance.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Evan Loving
Director

Julie Castellitto
Assistant Director

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for the Purchase of replacement parts and repair service for tractors, mowers and other turf equipment from Professional Turf Services, Inc.

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of replacement parts and repair service for tractors, mowers and other turf equipment without formal advertising and competitive bidding during the 2026/2027 fiscal year from Professional Turf Services, Inc. in an amount not to exceed $50,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required for said equipment. Equipment needing repairs belongs to the Parks Department being used at the golf courses.

Total expenditures are estimated not to exceed $50,000 and will be charged to account #01.51320.540210 or 01.51320.540220 or any other appropriate account.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF DISPOSAL SERVICES FOR HARD FILL FROM T H KINSELLA FOR THE DEPARTMENT OF PUBLIC WORKS DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of hard spill disposal services from T H Kinsella for the Department of Public Works in relation to various sewer dig projects during the fiscal year 2026/2027 at a cost not to exceed $18,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid for these waste disposal services due to the lack of available companies that provide hard spill disposal services; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said hard spill disposal services from T H Kinsella at a cost not to exceed $18,000.00, charging the cost thereof to Budget Account # 06.81100.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

38

Evan Loving
Director

Julie Castellitto
Acting Director

July 7, 2026

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

Re: Request For Legislation for a WCB to Enter into an Agreement with T H Kinsella for the Disposal of Hard Fill

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next Common Council Meeting:

- An Ordinance authorizing a waiver of competitive bid to enter into an agreement for the disposal of hard fill with T H Kinsella during the 2026/2027 fiscal year in an amount not to exceed $18,000.00.

The Sewers Department hauls hard fill from dig jobs to T H Kinsella at the current rate of $3.95 a ton. Expenditures are not to exceed $18,000 and will be charged to account #06.81100.540552 or an appropriate account designated by the Commission of Finance.

Thank you.

Sincerely,

Julie Castellitto

Julie Casatellitto
Assistant Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 25, 2026
SUBJECT: Agreement – T H Kinsella

On behalf of the Department of Public Works, I am requesting that the City of Syracuse:

- Authorize an agreement for the disposal of hard fill with T H Kinsella during the 2026/2027 fiscal year in an amount not to exceed $18,000.00.

The Sewers Department hauls hard fill from dig jobs to T H Kinsella at the current rate of $3.95 a ton. Expenditures are not to exceed $18,000 and will be charged to account #06.81100.540552 or an appropriate account designated by the Commission of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 11, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to Enter into an Agreement for the Disposal of Hard Fill with T H Kinsella

Dear Mr. Loving:

Please request the introduction of the following legislation for the next meeting of the Common Council:

- An ordinance authorizing an agreement for the disposal of hard fill with T H Kinsella during the 2026/2027 fiscal year in an amount not to exceed $18,000.00.

The Sewers Department hauls hard fill from dig jobs to T H Kinsella at the current rate of $3.95 a ton. Expenditures are not to exceed $18,000 and will be charged to account 06.81100.540552 or any other appropriate account.

Should you have any questions, please feel free to contact me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $1,092,000 FROM THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $1,092,000 from the United States Environmental Protection Agency; if awarded, said funds will be used by the City for the Department of Water Lead Service Replacement Project to replace lead service lines within the City of Syracuse; no City matching funds are required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 22, 2026

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Grant Application-US Environmental Protection Agency

Dear Ms. McBride,

Please prepare legislation for the Common Council agenda on behalf of the Water Department to Authorize the City to apply for an enter into an agreement with the US Departmental Environmental Protection Agency for Lead Service Line Replacement for $1,092,000.00

US Department of Environmental Protection Agency funds will be used to replace Lead Service Lines within the City of Syracuse.

There is no local match required. Once the City is notified it has been awarded the grant, the City will seek any additional authorizations from the Mayor and Common Council associated with the grant as necessary.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Apply & Agreement – US Department of Environmental Protection Agency

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement with the US Department of Environmental Protection Agency for Lead Service Line Replacement for $1,092,000.00.

US Department of Environmental Protection Agency funds will be used to replace Lead Service Lines within the City of Syracuse.

There is no local match required. Once the City is notified it has been awarded the grant, the City will seek any additional authorizations from the Mayor and Common Council associated with the grant as necessary.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A STATE WATER GRANT IN AN AMOUNT NOT TO EXCEED $5,000,000 FROM THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a State Water Grant in an amount not to exceed $5,000,000 from the New York State Environmental Facilities Corporation; if awarded, said funds will be used by the Department of Water for the design and construction of the replacement of the Chlorine Conversion Project, which includes replacing the pressurized chlorine gas storage system at the Skaneateles Gate House Facility which is used for zebra mussel control and disinfection of Skaneateles Lake, with liquid sodium hypochlorite bulk storage tanks at the various facilities in the distribution system, which are a safer alternative; a 30% local match is required and will be charged to the appropriate account as designated by the Commissioner of Finance for this Project; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

40

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 22, 2026

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Grant Application-Chlorine Conversion Project (NYS)

Dear Ms. McBride,

Please prepare legislation for the Common Council agenda on behalf of the Water Department to Authorize the City to apply for an enter into an agreement with NYS Environmental Facilities Corporation for State Water Grants for an amount not to exceed $5,000,00.00.

NYS Funds will be used for the design and construction of the replacement of the Chlorine Conversion project. This project also includes replacing the pressurized chlorine gas storage system with liquid sodium hypochlorite bulk storage tanks as a safer alternative.

There is a local match of 30% required that shall be met utilizing the appropriate account as designated by the Commissioner of Finance. Once the City is notified it has been awarded the grant, the City will seek any additional authorizations from the Mayor and Common Council associated with the grant as necessary.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Apply & Agreement – New York Environmental Facilities Corporation for State Water Grants

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement with NYS Environmental Facilities Corporation for State Water Grants for an amount not to exceed $5,000,000.00.

NYS Funds will be used for the design and construction of the replacement of the Chlorine Conversion project. This project also includes replacing the pressurized chlorine gas storage system with liquid sodium hypochlorite bulk storage tanks as a safer alternative.

There is a local match of 30% required that shall be met utilizing the appropriate account as designated by the Commissioner of Finance. Once the City is notified it has been awarded the grant, the City will seek any additional authorizations from the Mayor and Common Council associated with the grant as necessary.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF TEN MILLION DOLLARS ($10,000,000) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF WATER CHLORINE CONVERSION PROJECT AT THE SKANEATELES GATE HOUSE FACILITY

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Water Chlorine Conversion Project at the Skaneateles Gate House Facility which shall include replacing the pressurized chlorine gas storage system currently used at the Skaneateles Gate House Facility for zebra mussel control and disinfection with liquid sodium hypochlorite bulk storage tanks at the various facilities in the distribution system at a total cost not to exceed Ten Million Dollars ($10,000,000), to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Ten Million Dollars ($10,000,000) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Ten Million Dollars ($10,000,000), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and

the period of probable usefulness of such class of objects or purposes is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any

bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the

Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or

such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No. 2026

ORDINANCE AUTHORIZING THE DEPARTMENT OF WATER TO PROCEED WITH THE CHLORINE CONVERSION PROJECT AT THE SKANEATELES GATE HOUSE FACILITY

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Water to proceed with the Chlorine Conversion Project at the Skaneateles Gate House Facility, which includes replacing the pressurized chlorine gas storage system currently used at the Skaneateles Gate House Facility for zebra mussel control and disinfection with liquid sodium hypochlorite bulk storage tanks at the various facilities in the distribution system at a total cost not to exceed $10,000,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements in the manner provided by law; and the Director of Management and Budget is hereby authorized to enter into a contract or contracts for the necessary services required for the Project in the manner provided by law; charging the costs thereof to proceeds of the sale of bonds in the amount of $10,000,000 authorized contemporaneously herewith by ordinance of this Common Council.

DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

41-42

Robert Brandt
Commissioner

Kelly Haggerty
Deputy Commissioner

June 18, 2026

Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Re: Project Authorization and Authorization to Bond
Chlorine System Replacement

Dear Patricia,

Please prepare legislation for consideration at the next meeting of the Common Council to authorize the project AND approve the sale and purchase of bonds for $10,000,000 to defray the cost of the Chlorine Conversion Project.

The Skaneateles Gate House facility uses chlorine gas for zebra mussel control and disinfection. The existing chlorine gas storage and feed facility was constructed in 1993 and is nearing the end of its useful life. Chlorine gas is listed as an acutely hazardous chemical by the New York State Department of Environmental Conservation due to its extreme toxicity. Due to safety concerns with Chlorine gas, an alternative will be utilized to provide a safer method of disinfection. The replacement of pressurized chlorine gas storage with liquid sodium hypochlorite bulk storage tanks is the safest alternative. Bulk liquid sodium hypochlorite is typically delivered in a concentration of 12.5 percent, requiring considerably more storage space than compressed chlorine gas. This project will convert the current gas to liquid at the various facilities in the distribution system.

Very truly yours,

Robert Brandt
Commissioner of Water

Department Of Water
101 North Beech Street
Syracuse, N.Y. 13210

Office: (315) 448-8340
Fax: (315) 473-2608
Emergency 24 Hour:
(315) 448-8360

E-Mail:
wateroperations@syr.gov

www.syr.gov

City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECTS

Date:	06/18/26	Department:	Water
Project Name:	Chlorine Conversion Project		
Project Cost:	$10,000,000		
Contact Name:	Beth Smith	Management Analyst 448-8343	
Project Description:	To replace aging chlorine gas storage and feed system with safer liquid sodium hypochlorite bulk storage tanks.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Aug-26 Estimated Completion Date: 6/2027

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	**$10,000,000**
State Aid/Grant (identify) Environmental Facilites Corporation	
Federal Aid/Grant (identify) Department of Health	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	**10,000,000**

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	10,000,000
2		
3		
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain) $

Applying for a $5,000,000 grant from EFC

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No ____

Director of Administration: Carey Driscoll Dunham Date: 6/29/26

Director of Management & Budget: [signature] Date: 06/26/26

Commissioner of Finance: [signature] Date: 6/29/26

4347

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF FOUR HUNDRED FIFTY THOUSAND DOLLARS ($450,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2025/2026 BURNET PARK IMPROVEMENTS PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs 2025/2026 Burnet Park Improvements Program which includes the first of several phased facility and site improvements within Burnet Park including to the Burnet Park Arts & Crafts Center, athletic complex and covered turf area, pool bathhouse complex, basketball court, tennis/pickleball courts, and related park infrastructure, at an estimated maximum cost not to exceed Four Hundred Fifty Thousand Dollars ($450,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Four Hundred Fifty Thousand Dollars ($450,000.00) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Four Hundred Fifty Thousand Dollars ($450,000.00), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or

facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting

such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

44-18

Ordinance No. **2026**

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2025/2026 BURNET PARK IMPROVEMENTS CAPITAL IMPROVEMENT PROJECT

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Burnet Park Capital Improvement Project for the first of several phased facility and site improvements within Burnet Park, which includes design, bidding, construction, installation and related professional services necessary to advance improvements to the Burnet Park Arts & Crafts Center, athletic complex and covered turf area, pool bathhouse complex, basketball court, tennis/pickleball courts, and related park infrastructure, at a total cost not to exceed $450,000.00; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2025/2026 Burnet Park Capital Improvement Project in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $450,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

43-4447-48

June 9, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2025/2026 CIP – Burnet Park Improvements

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the **2025/2026 Burnet Park Improvements** capital improvement project at a cost not to exceed $450,000.00.

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the **2025/2026 Burnet Park Improvements** capital improvement project at a cost not to exceed $450,000.00.

These funds will support the first of several phased facility and site improvements within Burnet Park. Initial work may include design, bidding, construction, installation, and related professional services necessary to advance improvements to the Burnet Park Arts & Crafts Center, athletic complex and covered turf area, pool bathhouse complex, basketball court, tennis/pickleball courts, and related park infrastructure.

This project will focus on improving aging park facilities, addressing health and safety needs, supporting accessibility, modernizing building systems, and improving year-round recreational and community use within Burnet Park. Eligible work may include building renovations, HVAC and ventilation improvements, dust filtration systems, restroom upgrades, electrical and lighting improvements, structural repairs, athletic surface improvements, court reconstruction, site work, drainage, accessibility improvements, furnishings, equipment, engineering, design, bidding, construction administration, and other materials or construction services necessary to complete the project.

These funds are intended to serve as an initial phase of investment and may be combined with future-year Capital Improvement Program funds as the project develops, construction documents are completed, and bids are solicited for various phases of work.

Funds, not to exceed $450,000.00, from the 2025/2026 Capital Improvement Program, including Line Item #7, Community Parks Improvement Burnet, will be established in account 70205.07.999999, or another account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this request, please contact our office.

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/09/26	Department: Parks
Project Name:	2025/2026 Burnet Park Improvements
Project Cost:	$ 450,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will support the first of several phased facility and site improvements within Burnet Park. Initial work may include design, bidding, construction, installation, and related professional services necessary to advance improvements to the Burnet Park Arts & Crafts Center, athletic complex and covered turf area, pool bathhouse complex, basketball court, tennis/pickleball courts, and related park infrastructure.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 450,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 450,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2026	$ 450,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 450,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ✓ No _____ Reason("No"):

Director of Administration: [signature] Date: 6/15/26

Director of Management & Budget: [signature] Date: 06/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

45 49

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF SEVEN HUNDRED FIFTY THOUSAND DOLLARS ($750,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2026/2027 PARKS FACILITIES IMPROVEMENTS PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs 2026/2027 Parks Facilities Improvements Program which includes the design, engineering, construction, purchase, replacement, repair, and general improvement of various park facilities throughout the City of Syracuse parks system; the Program will include ongoing facility operations, capital upgrades, and necessary improvements, including but not limited to HVAC, electrical, plumbing, security, roofing, carpentry, metal fabrication, sewers, hardscapes, masonry, and other building and facility operational needs., at an estimated maximum cost not to exceed Seven Hundred Fifty Thousand Dollars ($750,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Seven Hundred Fifty Thousand Dollars ($750,000.00) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Seven Hundred Fifty Thousand

Dollars ($750,000.00), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in

the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby

authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to

expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

A6586

Ordinance No. **2026**

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2026/2027 PARK FACILITY IMPROVEMENTS CAPITAL IMPROVEMENT PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2026/2027 Park Facility Improvements Capital Improvement Program which include the design, engineering, construction, purchase, replacement, repair, and general improvement of various park facilities throughout the City of Syracuse parks system as described in Schedule "A", at a total cost not to exceed $750,000.00; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2026/2027 Park Facility Improvements Capital Improvement Program in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $750,000.00 authorized contemporaneously herewith by ordinance of this Common Council.

City of Syracuse | Department of Parks, Recreation, & Youth Programs

2026/2027 – Capital Improvement Program

Capital Project Improvements – Schedule A

1. Priority HVAC Improvements & Additions
    a. Kirk Park Seals Center
    b. Schiller Park Bova Center
    c. Skiddy Park Center
2. Electrical Systems Improvements & Replacements
3. Plumbing Systems & Infrastructure Improvements
4. Parks Building Security Improvements
5. Parks Facility Roofing & Carpentry Improvements
6. Facility Metal Fabrication Improvements & Replacements
7. Parkland Sewer & Drainage Infrastructure Improvements
8. Facility & Landscape Hardscape Improvements
9. Other Additional Building Facility Infrastructure Replacements & Improvements

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

15-16-49-50

June 9, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2026/2027 Parks Facility Improvements

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizes the sale and issuance of bonds to defray the cost of the 2026/2027 Parks Facility Improvements, at a cost not to exceed $750,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2026/2027 Park Facility Improvements, Capital Improvement Program, at a cost not to exceed $750,000.00.

These funds will be utilized to support the design, engineering, construction, purchase, replacement, repair, and general improvement of various park facilities throughout the City of Syracuse parks system. Funds will support ongoing facility operations, capital upgrades, and necessary improvements, including but not limited to HVAC, electrical, plumbing, security, roofing, carpentry, metal fabrication, sewers, hardscapes, masonry, and other building and facility operational needs.

Work will be completed through a combination of City staff supported by the City of Syracuse Department of Public Works Division of Building Services, publicly bid contractors, licensed third-party professionals, service providers, and various vendors, as appropriate.

The requested allocation will utilize funds from the 2026/2027 Capital Improvement Program, Line Item #15, Parks Facility Improvements, in an amount not to exceed $750,000.00. Funds will be established in account 70205.07.599807, or otherwise determined by the Commissioner of Finance.

If you have any questions or comments regarding this request, please contact our office.

Sincerely,

Syeisha Byrd

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/09/26	Department: Parks
Project Name:	2026/2027 Parks Facility Improvements
Project Cost:	$ 750,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will be utilized to support the design, engineering, construction, purchase, replacement, repair, and general improvement of various park facilities throughout the City of Syracuse parks system. Funds will support ongoing facility operations, capital upgrades, and necessary improvements, including but not limited to HVAC, electrical, plumbing, security, roofing, carpentry, metal fabrication, sewers, hardscapes, masonry, and other building and facility operational needs.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 750,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 750,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	$ 750,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 750,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No _____ Reason("No"):

Director of Administration: Corey Driscoll Dunham Date: 6/15/26

Director of Management & Budget: [signature] Date: 06/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

47 51

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF ONE MILLION SEVEN HUNDRED THOUSAND DOLLARS ($1,700,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2025/2026 WESTMINSTER STAIRS RECONSTRUCTION PROJECT CAPITAL IMPROVEMENT PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Westminster Stairs Reconstruction Project Capital Improvement Program which includes the necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within the Westminster Park, at a cost not to exceed One Million Seven Hundred Thousand Dollars ($1,700,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Million Seven Hundred Thousand Dollars ($1,700,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Million Seven Hundred Thousand Dollars ($1,700,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to

be issued falls within subdivision 19 (c) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the

signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the

City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding

contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

48 52

Ordinance No. **2026**

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2025/2026 WESTMINSTER STAIRS RECONSTRUCTION PROJECT CAPITAL IMPROVEMENT PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Westminster Stairs Reconstruction Project Capital Improvement Program which includes the necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within the Westminster Park, at a total cost not to exceed $1,700,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2025/2026 Westminster Stairs Reconstruction Project Capital Improvement Program in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $1,700,000 authorized contemporaneously herewith by ordinance of this Common Council.

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

51-52
47-48

June 9, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2025/2026 CIP – Westminster Stairs Reconstruction Project

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2025/2026 Westminster Stairs Reconstruction Project at a cost not to exceed $1,700,000.00.

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2025/2026 Westminster Stairs Reconstruction Project, capital improvement program at a cost not to exceed $1,700,000.00.

These funds will be used to support necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within Westminster Park. The requested allocation will be used in conjunction with two other previously allocated Capital Improvement Program lines; 2023/24 Stone Walls & Steps Improvements - $450,000.00, 70205.07.599807, Project 701892424, and 2022/23, Stonewall and Steps - $250,000.00, 70205.07.599807, Project 707442223. Additionally, $600,000.00 in NYS DASNY Grant funds will be used for this project at a total cost not to exceed $3,000,000.00 for a full project completion.

A community meeting at the Westcott Community Center on 10/23/2025 at 6:30pm which provided project details and information to neighborhood residents. Most residents and guests were supportive of the project.

Funds, not to exceed $1,700,000.00, from the 2025/2026 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/10/26	Department: Parks
Project Name:	25/26 Westminster Stairs Reconstruction
Project Cost:	1,700,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will be used to support to support necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within the Westminster Park. Will include all material, labor, and services.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 1,700,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2026	$1,700,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$1,700,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No _____ Reason("No"):

Director of Administration: Craig Driscoll Dunham Date: 6/15/26

Director of Management & Budget: [signature] Date: 06/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF THREE HUNDRED THOUSAND DOLLARS ($300,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2025/2026 WESTSIDE PUMP TRACK PROJECT

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs 2025/2026 Westside Pump Track Project which includes planning, conceptual design, construction documentation, bidding, construction, and installation of improvements associated with the Westside Pump Track at Lipe Art Park; the project will advance the development of a new pump track and commuter cyclist-focused recreation area that expands active park use, supports youth recreation, and creates new opportunities for health, skill-building, and social connection., at an estimated maximum cost not to exceed Three Hundred Thousand Dollars ($300,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Hundred Thousand Dollars ($300,000.00) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Three Hundred Thousand Dollars ($300,000.00), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or

facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting

such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

5054

Ordinance No. **2026**

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2025/2026 WESTSIDE PUMP TRACK PROJECT

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Westside Pump Track Project to support the planning, conceptual design, construction documentation, bidding, construction, and installation of improvements associated with the Westside Pump Track at Lipe Art Park, at a total cost not to exceed $300,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2025/2026 Westside Pump Track Project in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $300,000 authorized contemporaneously herewith by ordinance of this Common Council.

49-50 3554

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

June 9, 2026

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2025/2026 CIP – Westside Pump Track

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2025/2026 Westside Pump Track project at a cost not to exceed $300,000.00.

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2025/2026 Westside Pump Track Project at a cost not to exceed $300,000.00.

These funds will support the planning, conceptual design, construction documentation, bidding, construction, and installation of improvements associated with the Westside Pump Track at Lipe Art Park. The project will advance the development of a new pump track and commuter cyclist-focused recreation area that expands active park use, supports youth recreation, and creates new opportunities for health, skill-building, and social connection.

Lipe Art Park is an existing public art in the City's Westside Arts District. This project builds upon the park's established identity by integrating bicycle and pedestrian recreation with public art, flexible gathering areas, and future opportunities for community events. Improvements may include pump track design and construction, historical feature integration, bicycle park features, pathways, site grading, drainage, seating, signage, landscaping, lighting, fencing, public art coordination, engineering services, construction materials, and other related site improvements.

The Westside Pump Track will help activate an sought-out park space while supporting broader goals for neighborhood parks, active transportation, public art, recreation access, and community-based placemaking on the City's Westside. The project intends to be developed as a phased improvement, with the first stage being planning, design, and construction necessary to create a safe, functional, and engaging public recreation destination.

Funds, not to exceed $300,000.00, from the 2025/2026 Capital Improvement Program, Line Item #11, Neighborhood Parks Improvements, will be established in account 70205.07.999999, or otherwise determined by the Commissioner of Finance.

If you have any questions or comments regarding this request, please contact our office.

Sincerely,

Syeisha Byrd

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/09/26	Department: Parks
Project Name:	2025/2026 Westside Pump Track
Project Cost:	$ 300,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will support the planning, conceptual design, construction documentation, bidding, construction, and installation of improvements associated with the Westside Pump Track at Lipe Art Park. The project will advance the development of a new pump track and commuter cyclist-focused recreation area that expands active park use, supports youth recreation, and creates new opportunities for health, skill-building, and social connection.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 300,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 300,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2026	$ 300,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 300,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No _____ Reason("No"):

Director of Administration: Corey Driscoll Dunham Date: 6/15/26

Director of Management & Budget: [signature] Date: 06/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

5785

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF TWO HUNDRED THOUSAND DOLLARS ($200,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2025/2026 TRAVELER'S REST ABATEMENT AND IMPROVEMENTS PROJECT

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs 2025//2026 Traveler's Rest Abatement and Improvements Project which involves the design and execution of the first phase of the Traveler's Rest Abatement and Improvement Project a construction, at Kirk Park on the Onondaga Creek walk and Onondaga Creek Parkway. Eligible work may include, but is not limited to, materials, equipment, installation services, engineering services, and related improvements necessary to address accessibility, safety, circulation, drainage, environmental quality and infrastructure needs of the existing 1930's building and surrounding space., at an estimated maximum cost not to exceed Two Hundred Thousand Dollars ($200,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Two Hundred Thousand Dollars ($200,000.00) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Two Hundred Thousand Dollars

($200,000.00), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in

the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby

authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to

expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

52 56

Ordinance No. 2026

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2025/2026 TRAVELER'S REST ABATEMENT AND IMPROVEMENTS PROJECT

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Traveler's Rest Abatement and Improvements Project which will support the design and execution of the first phase of the Traveler's Rest Abatement and Improvement Project construction at Kirk Park, Onondaga Creekwalk, and Onondaga Creek Parkway, at a total cost not to exceed $200,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2025/2026 Traveler's Rest Abatement and Improvement Project in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $200,000 authorized contemporaneously herewith by ordinance of this Common Council.

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

~~55~~ 56
51-52

June 9, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2025/2026 CIP – Traveler's Rest Abatement & Improvements

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2025/2026 Traveler's Rest Abatement & Improvements Project at a cost not to exceed $200,000.00.

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2025/2026 Traveler's Rest Abatement & Improvements Project at a cost not to exceed $200,000.00.

These funds will support the design and execution of the first phase of the Traveler's Rest Abatement and Improvement Project a construction, at Kirk Park on the Onondaga Creek walk and Onondaga Creek Parkway. Eligible work may include, but is not limited to, materials, equipment, installation services, engineering services, and related improvements necessary to address accessibility, safety, circulation, drainage, environmental quality and infrastructure needs of the existing 1930's building and surrounding space.

Phase 1 includes an abatement design and contractor selection to remove harmful materials from the interior and improvements to the interior space to prepare the building for a complete future buildout. The Parks Department would like to reactivate the building for youth programming, public bathroom access, environmental education partnerships, and the creation of an additional community space.

Funds, not to exceed $200,000.00, from the 2025/2026 Capital Improvement Program, Line Item #31, Traveler's Rest Rehabilitation, will be established in account 70205.07.999999, or otherwise determined by the Commissioner of Finance.

If you have any questions or comments regarding this request, please contact our office.
Sincerely,

Syeisha Byrd

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/09/26	Department: Parks
Project Name:	2025/2026 Traveler's Rest Abatement & Improvements
Project Cost:	$ 200,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will support the design and execution of the first phase of the Traveler's Rest Abatement and Improvement Project a construction, at Kirk Park on the Onondaga Creek walk and Onondaga Creek Parkway. Eligible work may include, but is not limited to, materials, equipment, installation services, engineering services, and related improvements necessary to address accessibility, safety, circulation, drainage, environmental quality and infrastructure needs of the existing 1930's building and surrounding space.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 200,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 200,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2026	$ 200,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 200,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No _____ Reason("No"):

Director of Administration: Craig Driscoll Denham Date: 6/15/26

Director of Management & Budget: [signature] Date: 06/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

5357

Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF FOUR HUNDRED FIFTY THOUSAND DOLLARS ($450,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2025/2026 HOMER WHEATON PARK CONCESSION STAND & SPLASHPAD PROJECT

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs 2025/2026 Homer Wheaton Park Concession Stand & Splashpad Project which includes the construction and installation of a new multi-use concession/restroom facility, splashpad equipment, and related site improvements at Homer-Wheaton Park and shall include the purchase and installation of a precast concrete building, utility connections, site work, fencing, court improvements, sidewalk repairs, drainage, landscaping, engineering services, and any related materials, labor, or construction services necessary to complete the project. at an estimated maximum cost not to exceed Four Hundred Fifty Thousand Dollars ($450,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Four Hundred Fifty Thousand Dollars ($450,000) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Four Hundred Fifty Thousand Dollars ($450,000), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or

facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting

such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

54 58

Ordinance No. **2026**

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2025/2026 HOMER WHEATON CONCESSION AND SPLASHPAD CAPITAL IMPROVEMENT PROJECT

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Homer Wheaton Concession and Splashpad Capital Improvement Project to complete the construction and installation of a new multi-use concession/restroom facility, splashpad equipment, and related site improvements at Homer-Wheaton Park. Eligible work may include the purchase and installation of a precast concrete building, utility connections, site work, fencing, court improvements, sidewalk repairs, drainage, landscaping, engineering services, and related materials or construction services necessary to complete the project at various locations including but not limited to the list of locations attached and incorporated into this Ordinance as Schedule "A" at a total cost not to exceed $450,000; and the Director of Management and Budget is hereby authorized to enter into a contract or contracts for the necessary services required for the 2025/2026 Homer Wheaton Concession and Splashpad Capital Improvement Project in the manner provided by law; charging the cost thereof to proceeds of the sale of bonds in the amount of $450,000 authorized contemporaneously herewith by ordinance of this Common Council.

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

~~57~~ 58
53-54

June 9, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2025/2026 CIP – Homer Wheaton Concession & Splashpad

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the **2025/2026 Homer Wheaton Concession & Splashpad** capital improvement project at a cost not to exceed $450,000.00.

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the **2025/2026 Homer Wheaton Concession & Splashpad** capital improvement project at a cost not to exceed $450,000.00.

These funds will support the construction and installation of a new multi-use concession/restroom facility, splashpad equipment, and related site improvements at Homer-Wheaton Park. Eligible work may include the purchase and installation of a precast concrete building, utility connections, site work, fencing, court improvements, sidewalk repairs, drainage, landscaping, engineering services, and any related materials, labor, or construction services necessary to complete the project.

Final construction documents have been completed, with bidding anticipated in June 2026. Current project estimates are approximately $700,000.00, including splashpad equipment, the concession/restroom unit, related site work, and contingency for potential cost adjustments during bidding and construction.

Funds, not to exceed $450,000.00, from the 2025/2026 Capital Improvement Program, including Line Item #13, Splashpads, in the amount of $250,000.00, and Line Item #23, Downtown Parks Revitalization, in the amount of $200,000.00, will be established in account 70205.07.999999, or another account to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this request, please contact our office.

Sincerely,

Syeisha Byrd

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/10/26	Department: Parks
Project Name:	2025/ 2026 Homer Wheaton Concession & Splashpad
Project Cost:	$ 450,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will support the construction and installation of a new multi-use concession/restroom facility, splashpad equipment, and related site improvements at Homer-Wheaton Park. Eligible work may include the purchase and installation of a precast concrete building, utility connections, site work, fencing, court improvements, sidewalk repairs, drainage, landscaping, engineering services, and related materials or construction services necessary to complete the project.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 450,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 450,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2026	$ 450,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 450,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ____ No X Reason("No"): using spashpad & concession Parks money

Director of Administration: Cory Driscoll Durham Date: 6/15/26

Director of Management & Budget: [signature] Date: 06/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

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Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF THREE HUNDRED FIFTY THOUSAND DOLLARS ($350,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2026/2027 CREEKWALK AND TRAILS VEGETATION MANAGEMENT PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs 2026/2027 Creekwalk and Trails Vegetation Management Program to remove and replace existing nuisance and invasive vegetation and hazardous trees with new planting of native trees, shrubs and ground covers along the Creekwalk from West Genesee Street to Onondaga Lake to help restore the riparian buffer and improve public safety, aesthetics and ecology in the area, at an estimated maximum cost not to exceed Three Hundred Fifty Thousand Dollars ($350,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Hundred Fifty Thousand Dollars ($350,000.00) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Three Hundred Fifty Thousand Dollars ($350,000.00), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or

facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting

such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

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Ordinance No. **2026**

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2026/2027 CREEKWALK AND TRAILS VEGETATION MANAGEMENT PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2026/2027 Creekwalk and Trails Vegetation Management Program to improve ecological conditions, public safety and recreation opportunities inside our natural areas at a total cost not to exceed $350,000; and the Director of Management and Budget is hereby authorized to enter into a contract or contracts for the necessary services required for the 2026/2027 Creekwalk and Trails Vegetation Management Program in the manner provided by law; charging the cost thereof to proceeds of the sale of bonds in the amount of $350,000 authorized contemporaneously herewith by ordinance of this Common Council.

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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

June 9, 2026

Ms. Patricia K McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Dear Ms. McBride:

Please prepare legislation from the next regularly scheduled Common Council meeting to **authorize project and funding appropriation of $350,000 for the 2026-27 Creekwalk & Trails Vegetation Management Program** for the Department of Parks, Recreation and Youth Programs.

Funding will be used to improve ecological conditions, public safety and recreational opportunities inside our natural areas.

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2026-27 Creekwalk & Trails Vegetation Management Program not to exceed $350,000.

- Ordinance authorizing the Department of Parks, Recreation & Youth Programs to proceed with the 2026-27 Creekwalk & Trails Vegetation Management Program at a cost not to exceed $350,000.

Sincerely,

Syeisha Byrd

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/09/26	Department: Parks
Project Name:	Creekwalk & Trails Vegetation Management
Project Cost:	$350,000
Contact Name:	Stephen Harris
Project Description:	Funding willbe use to improve the ecologicalcondition,public safety and recreational opportunities along Onondaga Creekwalk and other trail systems.

Projected Time Line & Funding Source(s)

Estimated Start Date: 7/1/2026 Estimated Completion Date: 6/30/2029

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$350,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 350,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	$350,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 350,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No _____ Reason("No"):

Director of Administration: Craig Driscoll Dunham Date: 6/15/26

Director of Management & Budget: [signature] Date: 6/12/26

Commissioner of Finance: [signature] Date: 6-15-2026

Ordinance No. 2026

ORDINANCE AUTHORIZING ACCEPTANCE BY THE CITY OF SYRACUSE OF A DONATION FROM THE ARMORY SQUARE ASSOCIATION OF A MEMORIAL PLAQUE GARDEN AND MOUNTING STAKE, HAVING AN ESTIMATED TOTAL VALUE NOT TO EXCEED $1,000.00 TO BE INSTALLED BY THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS IN ARMORY SQUARE PARK TO HONOR GLORIA ROMEO

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation to the City of Syracuse of an 8.5" x 11" horizontal memorial garden plaque and mounting stake, having an estimated value not to exceed $1,000.00, from the Armory Square Association; the plaque from the Armory Square Association is to be installed by the Department of Parks, Recreation and Youth Programs in Armory Square Park in honor of Gloria Romeo, a longtime Armory Square resident and pioneering champion of the district, for installation in Armory Square Park.

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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

June 26, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – Accepting the Donation of a Memorial Plaque in Armory Square Park, Downtown

Dear Ms. McBride:
Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the City of Syracuse to accept the donation of a memorial garden plaque and mounting stake to honor Gloria Romeo for installation in Armory Square Park, on behalf of the Armory Square Association, with a value not to exceed $1,000.00.

This donation, provided by the Armory Square Association, is intended to honor Gloria Romeo, a longtime Armory Square resident and pioneering champion of the district. Her commitment to the arts, culture, and downtown living helped shape the character of Armory Square and created a lasting impact on visitors, friends, neighbors, and her family.

The proposed donated item is an 8.5" x 11" horizontal garden plaque with an attached stake, intended to sit approximately 18" above grade at an angle. The plaque is proposed to include a small etched image on a brown plaque with raised gold lettering.

Proposed plaque text would read: *"In celebration of Gloria Romeo, a pioneering champion of Armory Square who brought joy through the Arts."*

The plaque is proposed to be placed near the southwest corner of the park's greenspace. Parks has reviewed the request and supports the project moving forward. Once the donation is accepted by the Common Council, the donor may turn over custody and provide the memorial plaque to the City. Parks will then coordinate final placement and installation within Armory Square Park by DPW Skilled Trades.

If you have any questions or require additional information regarding this request, please contact our office.

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov

Ordinance No. **2026**

ORDINANCE AUTHORIZING AN AGREEMENT WITH BRUCE MOBILE SKATING FOR SERVICES TO BE PROVIDED AS PART OF VARIOUS SKATING EVENTS HOSTED BY THE DEPARTMENT OF PARKS, RECREATION, AND YOUTH PROGRAMS

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an agreement with Bruce Mobile Skating to provide roller skates and other services for various skating events hosted by the Department of Parks, Recreation & Youth Programs between July 1, 2026 to June 30, 2027; and

BE IT FURTHER ORDAINED, Bruce Mobile Skating agrees to provide roller skates and may also provide full skate event management to include skates, supervision, music, and set up and tear down of roller skating events; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of $7,000.00 to be charged to Account #71400.01.540552 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

June 24, 2026

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride,

Please prepare legislation for the next meeting of the Common Council to enter into agreement and authorize payment to **Bruce Mobile Skating** to provide multiple roller skating experiences between July 1, 2026 to June 30, 2027.

Under this agreement, Bruce's Mobile Skating will provide roller skates for various skating events hosted by the Parks Department, and may also provide full skate event management to include skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with Parks staff.

Payment will not exceed $7,000 and will be charged to budget account **#71400.01.540552**

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 26, 2026
SUBJECT: Agreement & Authorize Payment – Bruce Mobile Skating

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City enter into an agreement and authorize payment to Bruce Mobile Skating to provide multiple roller skating experiences between July 1, 2026 to June 30, 2027.

Under this agreement, Bruce's Mobile Skating will provide roller skates for various skating events hosted by the Parks Department and may also provide full skate event management to include skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with Parks staff.

Payment will not exceed $7,000 and will be charged to budget account #71400.01.540552.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $200,000 FROM THE NEW YORK STATE EMPIRE STATE DEVELOPMENT NY KICKS PROGRAM AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $200,000 from the New York State Empire State Development NY Kicks Program; if awarded, said funds will be used by the Department of Park, Recreation, and Youth Programs to support improvements to Skiddy Park to create a new usable soccer field through site preparation, field improvements, and installation of permanent soccer goals and may also include eligible soccer-related infrastructure; a 100% local match is required and will be charged to 2026/2027 Capital Improvement Program or the appropriate account as designated by the Commissioner of Finance; and; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

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BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 29, 2026

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: REQUEST FOR LEGISLATION – NY KICKS Grant Application – Skiddy Park Soccer Field & Court Improvements 2026

Dear Ms. McBride,
Please have the following legislation request for a grant application prepared for the Clerk and placed on the next Common Council meeting agenda:

- Ordinance authorizing the City of Syracuse to apply for grant funding through the New York State Empire State Development (ESD) NY KICKS Program in an amount not to exceed $200,000.00 to support the creation, renovation, and enhancement of publicly accessible soccer infrastructure at Skiddy Park.

If awarded, these funds will support improvements to Skiddy Park to create a new usable soccer field through site preparation, field improvements, and installation of permanent soccer goals. The project may also include eligible soccer-related infrastructure such as permanent goal posts, bleachers or seating, fencing, and other appurtenances necessary to support long-term public soccer use.

Additional improvements are proposed for the existing Skiddy Park futsal court, which may include replacement or repair of fencing, court surfacing materials, and permanent futsal goals or related soccer infrastructure.

The grant request of $200,000.00 will be supported by the required 100% local match, anticipated at $200,000.00, for a total project cost not to exceed $400,000.00. The local match and any additional project funding, if needed, will be provided through City Capital Improvement Program funds or other eligible local funding sources once identified.

If awarded, the City would seek authorization and approval of bonded funds as part of the 2026/2027 Capital Improvement Program. These grant funds would be placed in account determined by the Commissioner of Finance.

If you have any questions or comments regarding this request, please contact our office.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens

FROM: Julie Castellitto, Assistant Director of Management & Budget

DATE: June 29, 2026

SUBJECT: Apply – New York State Empire State Development (ESD) NY KICKS Program

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for apply for grant funding through the New York State Empire State Development (ESD) NY KICKS Program in an amount not to exceed $200,000.00 to support the creation, renovation, and enhancement of publicly accessible soccer infrastructure at Skiddy Park.

If awarded, these funds will support improvements to Skiddy Park to create a new usable soccer field through site preparation, field improvements, and installation of permanent soccer goals. The project may also include eligible soccer-related infrastructure such as permanent goal posts, bleachers or seating, fencing, and other appurtenances necessary to support long-term public soccer use.

Additional improvements are proposed for the existing Skiddy Park futsal court, which may include replacement or repair of fencing, court surfacing materials, and permanent futsal goals or related soccer infrastructure.

The grant request of $200,000.00 will be supported by the required 100% local match, anticipated at $200,000.00, for a total project cost not to exceed $400,000.00. The local match and any additional project funding, if needed, will be provided through City Capital Improvement Program funds or other eligible local funding sources once identified.

If awarded, the City would seek authorization and approval of bonded funds as part of the 2026/2027 Capital Improvement Program. These grant funds would be placed in account determined by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS 2026/2027 SUNNYCREST PARK STAIRS AND SAFETY IMPROVEMENTS CAPITAL IMPROVEMENT PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs to proceed with the 2026/2027 Sunnycrest Park Stairs and Safety Improvements Capital Improvement Program which includes the necessary design, engineering, repairs, demolition and reconstruction efforts to improve the condition of the stairs and steps within Sunnycrest Park and public golf course, at a cost not to exceed One Hundred Fifty Thousand Dollars ($150,000), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Hundred Fifty Thousand Dollars ($150,000) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Hundred Fifty Thousand Dollars ($150,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to

be issued falls within subdivision 19 (c) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the

signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the

City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding

contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No. 2026

ORDINANCE AUTHORIZING THE DEPARTMENT OF PARKS, RECREATION AND YOUTH PROGRAMS TO PROCEED WITH THE 2026/2027 SUNNYCREST PARK STAIRS AND SAFETY IMPROVEMENTS CAPITAL IMPROVEMENT PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2026/2027 Sunnycrest Park Stairs and Safety Improvements Capital Improvement Program which includes the design, engineering, construction, and replacement of deteriorated stairs and related site improvements for improved safety at Sunnycrest Park located at 701 Robinson Street, Syracuse, New York at a total cost not to exceed $150,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2026/2027 Sunnycrest Park Stairs and Safety Improvements Capital Improvement Program in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $150,000 authorized contemporaneously herewith by ordinance of this Common Council.

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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

June 17, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2026/2027 Sunnycrest Park Stairs & Safety Improvements

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizes the sale and issuance of bonds to defray the cost of the 2026/2027 Sunnycrest Park Stairs & Safety Improvements, at a cost not to exceed $150,000.00.

- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2026/2027 Sunnycrest Park Stairs & Safety Improvements, Capital Improvement Program, at a cost not to exceed $150,000.00.

These funds will support the design, engineering, construction, and replacement of deteriorated stairs and related site improvements for improved safety at the Sunnycrest Park Stairs & Safety Improvements, located 701 Robinson St.

This project is for improving conditions at stairs and steps within the park and public golf course. Eligible work may include demolition, new stair installation, handrails, landings, drainage, grading, site restoration, landscaping, engineering services, and related construction work necessary to complete the project.

These improvements will support public safety, improve access, and help preserve the monument's setting within Schiller Park for continued public use.

The requested allocation will utilize funds from the 2026/2027 Capital Improvement Program, Line Item #11, Neighborhood Parks Improvements, in an amount not to exceed $150,000.00. Funds will be established in account 70205.07.599807, or as otherwise determined by the Commissioner of Finance.

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/17/26	Department: Parks
Project Name:	2026/2027 Sunnycrest Park Stairs & Safety Improvements
Project Cost:	$ 150,000.00
Contact Name:	Joshua Wilcox
Project Description:	These funds will support the design, engineering, construction, and replacement of deteriorated stairs and related site improvements for improved safety at the Sunnycrest Park Stairs & Safety Improvements, located 701 Robinson St.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$ 150,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$ 150,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	$ 150,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ 150,000.00

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No ___ Reason("No"): As Neighborhood Parks

Director of Administration: Corey Driscoll Denham Date: 6/29/26

Director of Management & Budget: E Fz Date: 06/26/26

Commissioner of Finance: Brian Martin Date: 6/29/26

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Ordinance No. 2024

ORDINANCE AMENDING ORDINANCE NO.155-2023 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 708-2024 AND AS LAST AMENDED BY ORDINANCE NO. 960-2024 AUTHORIZING A CONTRACT WITH CBN GENEVA LLC D/B/A CBN-SYRACUSE LLC FOR SERVICES RELATIVE TO THE CITY OF SYRACUSE COMMUNITY BROADBAND PILOT PROGRAM TO PROVIDE AFFORDABLE INTERNET SERVICE TO LOW INCOME FAMILIES IN THE CITY OF SYRACUSE

BE IT ORDAINED, that Ordinance No. 155-2023 as previously amended by Ordinance No. 708-2024 and as last amended by Ordinance No. 960-2024 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the City conducted a Request for Proposals (RFP) for services relative to the establishment of a Community Broadband Program for the City of Syracuse to help address the digital divide and provide affordable internet service to low income families residing in the City of Syracuse; and

WHEREAS, after reviewing the proposals submitted in response to the RFP, the RFP Committee has recommended to the Director of the Office of Management and Budget and the Mayor that the Community Broadband Pilot Program should consist of a fixed wireless municipal broadband network and that a contract should be awarded to CBN Geneva LLC d/b/a CBN-Syracuse LLC to establish a fixed wireless municipal broadband network for the City of Syracuse; and

WHEREAS, the City wishes to increase the scope of services to include services associated

with Phase 2 of the Community Broadband Pilot now known as the Surge Link Project and has requested to amend the contract with CBN Geneva LLC d/b/a/ CBN-Syracuse LLC to include final network design, materials, construction and project management to expand the Surge Link Project as required by the New York State Municipal Infrastructure Program, The increased scope of services shall include final network design, materials, construction and project management to expand the Surge Link Project to additional areas of the City; and

WHEREAS, the funding the City has received from the New York State Municipal Infrastructure Program will fund the acquisition and installation of all other broadband infrastructure equipment including fiber optic cabling, poles to attach network equipment, radios and other electronic equipment to transmit internet signals, and other components that are required for a fixed access network; and

WHEREAS, the City has allocated additional ARPA funding for the Surge Link Project in addition to funding received from the New York State Municipal Infrastructure Program; $900,000 of the City ARPA funds will be specifically used to support the final network detailed design and purchase of necessary in-home broadband equipment (e.g. routers to receive the internet signal); and

WHEREAS, the City has appropriated an additional $500,000 in ARPA funding for the Surge Link Project that may be applied to the contract with CBN Geneva LLC d/b/a CBN-Syracuse LLC through a future contract amendment which is subject to the approval of the Mayor and Common Council and pursuant to the terms of the appropriation the funding is reserved until the City has reached 2,500 subscribing households across the Surge Link market; and;

WHEREAS, in light of the Federal government's failure to approve the continuance of the Federal Affordable Connectivity Program which had provided funding to subsidize the costs of the Surge Link program the City wishes to further amend the contract with CBN to (1) remove certain

eligibility requirements for Surge Link enrollment for the initial pilot area to allow more households in the original pilot area to enroll in Surge Link regardless of income. This is consistent with the expectations of New York State for the neighborhoods where the City is expanding service via a state grant and ultimately will allow for the establishment of a more sustainable long term operating model for Surge Link; (2) to authorize CBN to collect and manage fees on behalf of the City for new enrollees in Surge Link; and (3) to establish the fees to be collected by CBN as follows: The cost for Income eligible households shall be $10.00 per month from the effective date of this Ordinance through June 30, 2025 and $15.00 per month from July 1, 2025 through the end of the contract term with CBN. The cost for all other households enrolling in Surge Link shall be $37.00 per month from the effective date through the end of the contract term with CBN; and

WHEREAS, the City wishes to extend the term of the contract through April 30, 2027 and also to increase the scope of services at no additional cost to the City to also include services that would enable the City to utilize the Surge Link broadband network for municipal connectivity, including internet connections at City buildings and for public safety services like COPS cameras in high priority neighborhoods. The services to be included in the amended agreement are more fully described in the additional Scope of Services attached hereto as Appendix "A" ; and

WHEREAS, the Mayor has approved the retention of CNB Geneva LLC d/b/a CBN-Syracuse LLC (hereinafter referred to as the "Consultant") under the following terms:

(1) The Consultant shall provide all required services necessary to install, maintain, and operate a municipal broadband network to provide affordable internet service to low income families. The internet network will be piloted in ten (10) census tracts facing the largest digital divide in the city as detailed in the map attached hereto as Exhibit "A". The provider will also conduct marketing, enrollment and ongoing resident support services. The program will be designed to provide service for 2,500 households in the City of Syracuse each year of the agreement.

(2) The contract shall be for a term of three (3) years and shall be effective as of the date the contract is fully executed by the City and the Consultant; and the agreement is hereby extended to run through April 30, 2027 at no additional cost to the City.

(3) The total cost for all services shall not exceed the $3,500,000 in American Rescue Plan Act (ARPA) of 2021 that has been appropriated for the City of Syracuse Community Broadband Pilot Program. Payments to the Consultant shall be made in accordance with the following fee schedule:

- Capital – One Time Network Build and Installation shall be provided at a cost not to exceed $1,605,720.
- Consulting Services including Education Outreach and Subscriber Enrollment shall be provided at a cost not to exceed $257,186.
- Managed Service Fees
    - In the event that funding for the Affordable Connectivity Program ("ACP"), which currently provides a Federal Subsidy of $30.00 per month for internet service for lower income families and is anticipated to run out of funding by Spring 2024, is renewed or replaced by a similar Federal Subsidy Program, the Consultant will charge the City a Managed Service Fee in a total amount not to exceed $261,165.
    - In the event ACP funding is not renewed or replaced by a similar Federal Subsidy Program, in addition to the $261,165 identified above, the Consultant shall charge the City an additional $1,375,929 for a total Managed Service Fee not to exceed $1,637,094.

(4) The scope of services for the contract authorized herein is hereby increased and Consultant shall provide services relating to Phase 2 of the Surge Link Project including but not limited to final network design, materials, construction and project management to expand Surge Link as required by the New York State Municipal Infrastructure Program ("Phase 2 Services" as detailed in the Whereas clauses above The total cost for the Phase 2 Project shall not exceed $15,212,004. Consultant shall provide a detailed fee schedule for the costs associated with completion of the increased scope of services.

(5) The contract with CBN shall be amended to do the following:

a. Remove certain eligibility requirements for Surge Link enrollment for the initial pilot area to allow more households in the original pilot area to enroll in Surge Link regardless of income. This is consistent with the expectations of New York State for the neighborhoods where the City is expanding service via a state grant and ultimately will allow for the establishment of a more sustainable long term operating model for Surge Link;
b. to authorize CBN to collect and manage fees on behalf of the City for new enrollees in Surge Link; and

c. to establish the fees to be collected by CBN as follows: The cost for Income eligible households shall be $10.00 per month from the effective date of this Ordinance through June 30, 2025 and $15.00 per month from July 1, 2025 through the end of the contract term with CBN. The cost for all other households enrolling in Surge Link shall be $37.00 per month from the effective date through the end of the contract term with CBN. The process for collection of fees and disbursement of any payments owed to CBN and/or the City shall be negotiated as part of the amended agreement and the terms of this are subject to the approval of the Corporation Counsel.

(6) Pursuant to this amendment to Ordinance No. 155-2023 the scope of services for the amended contract that now has a term through April 2027 shall include an increased scope of services as detailed in the attached Appendix "A" which will enable the City to utilize the Surge Link broadband network for municipal connectivity, including internet connections at City buildings and for public safety devices like COPS cameras in high priority neighborhoods;

;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this amended agreement shall be charged to the appropriate account designated by the Commissioner of Finance for the ARPA funding to be used for the Community Broadband Pilot Program which has been authorized contemporaneously with this Ordinance and the Commissioner of Finance is hereby authorized to deposit any funds received into an appropriate account as designated by the Commissioner of Finance for the Surge Link project.

_____ = New Material

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

June 25, 2026

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation – Amend Ordinance #155-2023, as previously amended by Ordinance #708-2024 and #960-2024 with CBN Geneva LLC d/b/a CBN Syracuse LLC for services related to the City's Municipal Broadband Network

Dear Ms. McBride:

On behalf of the Bureau of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council Meeting to amend ordinance #155-2023, as previously amended by ordinance #708-2024 and ordinance #960-2024 authorizing CBN Geneva LLC d/b/a CBN Syracuse LLC for services relative to the City's municipal broadband program. Please amend to extend the term of the contract by 9 months, through April 30, 2027. The legislation should also add services described below, which enable the City of Syracuse to utilize the Surge Link broadband network for municipal connectivity, including internet connections at city buildings and for public safety devices like COPS cameras in high priority neighborhoods. There is no change to the not to exceed contract amount.

The extension of the contract term is necessary to align with the implementation timeline for the city's NYS ConnectALL grant, for which CBN is providing grant-funded equipment and labor. This will also afford the city time to pursue a new procurement seeking entities interested in leasing the municipal broadband network and operating Surge Link.

While the existing contract with CBN generally approves the use of the municipal broadband network for municipal uses, the current contract does not list specific equipment or services for use at city facilities or with city devices that require connectivity or data transmission, such as COPS cameras. The attached proposed Scope of Work summarizes the type of services that the city may utilize, which would improve redundancy and cybersecurity, and reduce associated costs and reliance on 3rd party internet / data service providers.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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BUREAU OF INFORMATION TECHNOLOGY

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Vincent Scipione
Chief Information Officer

Dave Prowak
Director of Information Technology

June 24, 2026

Evan Loving
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Request for Legislation:
To Amend Ordinance 155-2023 authorizing a contract with CBN Geneva LLC d/b/a CBN Syracuse LLC for services related to the city's municipal broadband network

Dear Mr. Loving,

Please prepare legislation for the next Common Council meeting to amend Ordinance 155-2023 authorizing a contract with CBN Geneva LLC d/b/a CBN Syracuse LLC, to extend the term of the contract by 9 months, through April 30, 2027. The legislation should also add services described below, which enable the City of Syracuse to utilize the Surge Link broadband network for municipal connectivity, including internet connections at city buildings and for public safety devices like COPS cameras in high priority neighborhoods. There is no change to the Not to Exceed contract amount.

The extension of the contract term is necessary to align with the implementation timeline for the city's NYS ConnectALL grant, for which CBN is providing grant-funded equipment and labor. This will also afford the city time to pursue a new procurement seeking entities interested in leasing the municipal broadband network and operating Surge Link.

While the existing contract with CBN generally approves the use of the municipal broadband network for municipal uses, the current contract does not list specific equipment or services for use at city facilities or with city devices that require connectivity or data transmission, such as COPS cameras. The attached proposed Scope of Work summarizes the type of services that the city may utilize, which would improve redundancy and cybersecurity, and reduce associated costs and reliance on 3rd party internet / data service providers.

Please contact me if you have any questions or concerns about this request.

Respectfully submitted,

Vincent Scipione
Chief Information Officer

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 25, 2026
SUBJECT: Amend Agreement – CBN Geneva LLC d/b/a CBN Syracuse LLC

On behalf of the Bureau of Information Technology, I am requesting the City of Syracuse amend ordinance #155-2023, as previously amended by ordinance #708-2024 and ordinance #960-2024 authorizing CBN Geneva LLC d/b/a CBN Syracuse LLC for services relative to the City's municipal broadband program. Please amend to extend the term of the contract by 9 months, through April 30, 2027. The legislation should also add services described below, which enable the City of Syracuse to utilize the Surge Link broadband network for municipal connectivity, including internet connections at city buildings and for public safety devices like COPS cameras in high priority neighborhoods. There is no change to the not to exceed contract amount.

The extension of the contract term is necessary to align with the implementation timeline for the city's NYS ConnectALL grant, for which CBN is providing grant-funded equipment and labor. This will also afford the city time to pursue a new procurement seeking entities interested in leasing the municipal broadband network and operating Surge Link.

While the existing contract with CBN generally approves the use of the municipal broadband network for municipal uses, the current contract does not list specific equipment or services for use at city facilities or with city devices that require connectivity or data transmission, such as COPS cameras. The attached proposed Scope of Work summarizes the type of services that the city may utilize, which would improve redundancy and cybersecurity, and reduce associated costs and reliance on 3rd party internet / data service providers.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
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Proposed Scope of Services
Fixed Wireless Equipment and Connectivity for City-owned Facilities and Devices

1. CITY FACILITY INSTALLATION SERVICES

CBN shall provide professional installation services for City-owned facilities utilizing the City-owned network infrastructure under the following pricing structure:

A. Standard Exterior Service Installation

I. Fixed-Wireless Installation

For professional installation of a Tarana Remote Node ("RN"), including mounting, configuration, testing, and placement of exterior drop cabling coiled at the exterior demarcation point of the building:

$300.00 per installation

This standard installation includes:

- Installation and configuration of one (1) Tarana RN
- Exterior mounting under standard commercial conditions
- Exterior drop cable placement
- Up to fifteen (15) linear feet of drop cable routing within the immediate building footprint
- Basic testing and commissioning

Interior penetration, inside wiring, conduit pathways, and interior distribution beyond the exterior demarcation point shall be performed by others unless separately authorized by the City.

II. Aerial Fiber-Optic Service Drop Installation

For professional installation of an aerial fiber-optic drop cable from the public right-of-way ("ROW") to the exterior attachment point on the building, including up to fifteen (15) linear feet within the building footprint:

$650.00 – $1,200.00 per installation

Pricing shall vary based upon span length, attachment conditions, required clearances, building configuration, and site-specific construction conditions.

This standard installation includes:

- Standard aerial drop cable installation

- Exterior attachment and securement

- Exterior penetration and weatherproofing, where applicable

• Basic termination and connectivity testing

• Up to fifteen (15) linear feet of routing within the immediate building footprint

III. Underground Fiber-Optic Service Drop Installation

For professional installation of underground fiber-optic drop cable from the public right-of-way ("ROW") to the exterior attachment point on the building:

$35.00 per linear foot (10ft minimum)

Pricing assumes standard soil conditions and direct burial installation utilizing vibratory plow construction methods.

All pricing assumes use of standard City-owned Surge Link materials. Any rock excavation, directional boring, open trenching, concrete/asphalt restoration, specialty materials, or other site-specific construction requirements shall be separately quoted and approved by the City prior to commencement of work.

B. Additional Inside Wiring and Non-Standard Installation Work

Any interior wiring, conduit installation, cable pathway work, penetration services, or labor exceeding the standard installation scope shall be billed as follows:

Labor:
$150.00 per hour, per technician

Materials:
CBN shall provide a Bill of Materials ("BOM") and estimated labor scope for approval prior to commencement of any non-standard work.

2. MANAGED SERVICES AND SERVICE LEVEL AGREEMENTS ("SLA")

CBN shall provide ongoing monitoring, maintenance, troubleshooting, dispatch, and operational management services for City-owned facility connections under the following SLA tiers:

A. Standard SLA
Coverage:
Monday through Friday, 9:00 AM – 5:00 PM

Includes:
• Remote monitoring
• Standard troubleshooting
• Remote technical support
• Non-emergency dispatch scheduling
• Firmware and configuration management

Response Time:
Next business day (M-F) response (9AM-5PM)

Monthly Fee:
$23.40 per connected location per month

B. Expedited SLA
Coverage:
Monday through Saturday with priority support

Includes:
• All Standard SLA services
• Priority dispatching
• Expedited troubleshooting and remediation
• Four (4) hour response target during covered hours (M-S 7AM-7PM)

Monthly Fee:
$79.00 per connected location per month

C. Critical Service SLA
Coverage:
24 hours per day, 7 days per week, 365 days per year

Includes:
• Continuous monitoring
• Emergency dispatch availability
• Priority escalation procedures
• Dedicated emergency support response
• Two (2) hour response target

Monthly Fee:
$195.00 per connected location per month

3. MUNICIPAL CAMERA SYSTEM SUPPORT SERVICES

CBN shall provide installation and support services for City-owned public safety and camera infrastructure utilizing the City-owned network assets.

A. Standard Camera Backhaul Installation

For professional installation of one (1) Tarana RN at an existing pole location where 120V electrical service and equipment cabinet are already present:

$300.00 per installation

This includes:
• RN mounting
• Basic cabling
• Configuration and commissioning
• Connectivity testing

B. Cabinet and Electrical Installation Services

Where additional cabinet installation, electrical work, conduit, or related infrastructure is required, such work shall be billed as follows:

Labor:
$150.00 per hour, per technician

Materials:
CBN shall provide a detailed BOM and labor estimate prior to commencement of work.

C. Service SLA

Municipal camera systems/public safety infrastructure may be supported under any Service Level Agreement ("SLA") tier set forth in Section 2, as designated by the City on a location-by-location basis.

The City shall have the discretion to select the applicable SLA tier for each individual installation type, facility, camera backhaul location, network cabinet based upon operational requirements and redundancy.

GENERAL TERMS
Any work outside the scope expressly contemplated herein, including but not limited to open trenching, horizontal boring, pole replacement, electrical service upgrades, structural engineering, permitting, or construction services, shall be separately quoted and approved by the City prior to commencement.

Ordinance No. 2026

ORDINANCE AUTHORIZING JASON SCHARF, THE CITY DIRECTOR OF DIGITAL SERVICES TO ATTEND THE BRIDGES CONFERENCE ON AI IN GOVERNMENT AND EDUCATION IN NEW YORK CITY, NEW YORK ON JULY 21, 2026 AND JULY 22, 2026 WHICH IS BEING HOSTED BY STARBRIDGE, INC. AND AUTHORIZING THE ACCEPTANCE OF THE DONATION FROM STARBRIDGE, INC. OF THE NECESSARY TRAVEL, LODGING, MEALS, AND TRANSPORTATION ASSOCIATED WITH JASON SCHARF'S ATTENDANCE AT THE BRIDGES CONFERENCE, HAVING AN ESTIMATED VALUE NOT TO EXCEED $1,600.00

BE IT ORDAINED, that this Common Council, subject to the approval of the Mayor, hereby authorizes Jason Scharf, the City Director of Digital Services to attend the Bridges Conference on AI in Government and Education in New York City, New York on July 21, 2026 and July 22, 2026; the Bridges conference assists government and education leaders in learning how other municipalities are leveraging AI to improve government services by providing keynote and breakout sessions as well as networking opportunities. This event will bring together staff from municipalities, educational institutions, and private companies to share knowledge, experiences, and best practices in practical uses of public sector AI; and

BE IT FURTHER ORDAINED, that this Common Council, subject to the approval of the Mayor, hereby accepts the donation from Starbridge,Inc. of the necessary travel lodging, meals,and transportation for Jason Scharf to attend the Bridges Conference having an estimated value not to exceed $1,600.00; the value breakdown of this donation includes: Flight/train: up to $300 Hotel rate: $290.38 per night (two nights) Meals: $518.25 Uber Voucher: $200; and

BE IT FURTHE ORDAINED, that the above expenses are either to be paid directly by

Starbridge Inc. or costs that the city/city staff make will be reimbursed by Starbridge Inc.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

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June 29, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation to Accept a Gift from Starbridge Inc. to Attend the Bridges Conference for Public and Private Sector Leaders for the Director of Digital Services, Jason Scharf

Dear Ms. McBride:

On behalf of the Department of Analytics, Performance, & Innovation, Division of Digital Services, please prepare legislation to be introduced at the next scheduled Common Council Meeting to authorize the acceptance of lodging, meals, and transportation for the Bridges Conference on AI in Government and Education hosted by Starbridge Inc. in New York City, NY for the Director of Digital Services, Jason Scharf. Dates of the event are July 21 and 22, 2026. The total value of the gift is not to exceed $1,600.00.

The Bridges conference assists government and education leaders in learning how other municipalities are leveraging AI to improve government services by providing keynote and breakout sessions as well as networking opportunities. This event will bring together staff from municipalities, educational institutions, and private companies to share knowledge, experiences, and best practices in practical uses of public sector AI.

Value breakdown includes:

- Flight/train: up to $300
- Hotel rate: $290.38 per night (two nights)
- Meals: $518.25
- Uber Voucher: $200

These expenses are either to be paid directly by Starbridge Inc. or costs that the city/city staff make will be reimbursed by Starbridge Inc.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DIVISION OF DIGITAL SERVICES

IN THE OFFICE OF ANALYTICS, PERFORMANCE & INNOVATION
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Vincent Scipione
Chief Information Officer

Jason Scharf
Director of Digital Services

June 24, 2026

Evan Loving
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Request for Legislation:
An Ordinance for the Director of Digital Services, Jason Scharf, to accept a gift from Starbridge Inc. to attend the Bridges conference for public and private sector leaders. Value of which is Not to Exceed $1,600.00

Dear Mr. Loving,

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance authorizing acceptance of lodging, meals, and transportation for the Bridges Conference on AI in Government and Education hosted by Starbridge Inc. in New York City, NY. Dates of the event are July 21 and 22, 2026. The total value of the gift is not to exceed $1,600.00.

The Bridges conference assists government and education leaders in learning how other municipalities are leveraging AI to improve government services by providing keynote and breakout sessions as well as networking opportunities. This event will bring together staff from municipalities, educational institutions, and private companies to share knowledge, experiences, and best practices in practical uses of public sector AI.

Value breakdown includes:

- Flight/train: up to $300
- Hotel rate: $290.38 per night (two nights)
- Meals: $518.25
- Uber Voucher: $200

These expenses are either to be paid directly by Starbridge Inc. or costs that the city/city staff make will be reimbursed by Starbridge Inc. Please let me know if you have any questions regarding this request.

Vincent Scipione
Chief Information Officer

Digital Services
300 S. State St.
One Park Place, 7th Floor
Syracuse, NY 13202

Office: 315-448-8073

syr.gov/digital-services

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Ordinance No. 2026

ORDINANCE AUTHORIZING THE CITY TO ENTER INTO CONTRACTS WITH VARIOUS CONSULTANTS ON AN AS NEEDED BASIS TO PROVIDE THIRD PARTY INFORMATION TECHNOLOGY CONSULTANT SERVICES FOR THE CITY OF SYRACUSE ON BEHALF OF THE BUREAU OF INFORMATION TECHNOLOGY

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the City conducted a Request for Proposals for Consultants qualified to perform Information Technology consultant services for the City of Syracuse on behalf of the Bureau of Information Technology on an as-needed basis; and

WHEREAS, the Mayor has approved the retention of the following firms as Consultants for the City of Syracuse who are eligible to be issued contracts to provide information technology services for the City of Syracuse on behalf of the Bureau of Information Technology on an as needed basis: ComSource, Hoefler Communications, InDev, Naughton & Associates and Teracai under the following terms:

1. All of the above named firms have responded to the City's Request for Proposals for a Consultant to provide information technology services for the City of Syracuse and have been pre-approved to serve as Consultants for the City of Syracuse on behalf of the Bureau of Information Technology. By this pre-qualification each of the firms listed above is eligible to receive work orders to provide information technology consultant services for the City on an as needed basis.

2. The selected vendors will provide a range of IT professional services, including systems analysis and development, network engineering, infrastructure support, fiber repair, and

general technical consulting. All work to be performed under the contracts with each of the above listed companies shall be on an as needed basis and shall be requested via work order issued by the City of Syracuse Bureau of Information Technology in conjunction with the City of Syracuse Office of Management and Budget. The work orders shall be incorporated into the contract document. Each work order shall be assigned a not to exceed amount for all services to be performed under the work order. Consultant shall be paid on a time and expense method of payment. There is no guarantee of the issuance of a work order to any firm pursuant to this authorization and all work orders are contingent on funding being available.

3. Each of the firms shall be eligible to receive work orders for a period of three (3) years from the date of execution of the contracts with each vendor listed above, with the option of two (2) additional one (1) year renewal periods subject to the approval of the Mayor and Common Council.

4. The total amount authorized for the issuance of work orders for information technology services for the initial term of the agreement is an amount not to exceed $465,000;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contracts and any other necessary documents relative to the work orders, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with the contracts authorized herein shall be charged to the following accounts: work orders issued on the behalf of the Bureau of Information Technology will be charged to account # 541500.01.16800 or another appropriate account as designated by the Commissioner of Finance; work orders issued for services on behalf of the Department of Police will be charged to account #541500.01.31230 or another appropriate

account as designated by the Commissioner of Finance; and work orders issued for services for the Department of Fire will be charged to account #541500.01.34100 or another appropriate account as designated by the Commissioner of Finance.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

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July 9, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation to Award Contracts for RFP #26-099 Seeking Consultants to Provide Professional Information Technology Services for the City of Syracuse on Behalf of the Bureau of Information Technology on an as Needed Basis

Dear Ms. McBride:

On behalf of the Bureau of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council Meeting to award contracts for RFP #26-099 seeking consultants to provide professional Information Technology services for the City of Syracuse.

The RFP Committee has met to review the proposals submitted in response to the City's RFP #26-099 seeking Consultants to provide professional Information Technology services for the City of Syracuse on behalf of the Bureau of Information Technology on an as needed basis. The RFP Committee has recommended that the following firms be awarded contracts:

- ComSource
- Hoefler Communications
- InDev
- Naughton & Associates
- Teracai

The selected vendors will provide a range of IT professional services, including systems analysis and development, network engineering, infrastructure support, fiber repair, and general technical consulting.

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

All work to be performed under the contracts with each of the above listed companies shall be on an as needed basis and shall be requested via work order issued by the City of Syracuse Bureau of Information Technology in conjunction with the City of Syracuse Office of Management and Budget. The work orders shall be incorporated into the contract document. Each work order shall be assigned a not to exceed amount for all services to be performed under the work order. Consultant shall be paid on a time and expense method of payment. There is no guarantee of work orders being issued, and all work orders are subject to the availability of funds. The term of the contracts shall be three (3) years commencing on the effective date of execution and have the option to extend for up to two (2) one-year terms.

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The total not to exceed amount available for the General Information Technology services work orders is $465,000.00.

Expenditures for work orders issued under these contracts shall be paid as follows: work orders issued for services on behalf of the Bureau of Information Technology will be charged to account #541500.01.16800; work orders issued for services on behalf of the Department of Police will be charged to account #541500.01.31230; and work orders issued for services for the Department of Fire will be charged to account #541500.01.34100.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: July 9, 2026
SUBJECT: Agreement RFP#26-099 – Professional IT Services

On behalf of the Bureau of Information Technology, I am requesting the City of Syracuse award contracts for RFP #26-099 seeking consultants to provide professional Information Technology services for the City of Syracuse.

The RFP Committee has met to review the proposals submitted in response to the City's RFP #26-099 seeking Consultants to provide professional Information Technology services for the City of Syracuse on behalf of the Bureau of Information Technology on an as needed basis. The RFP Committee has recommended that the following firms be awarded contracts:

- ComSource
- Hoefler Communications
- InDev
- Naughton & Associates
- Teracai

The selected vendors will provide a range of IT professional services, including systems analysis and development, network engineering, infrastructure support, fiber repair, and general technical consulting.

All work to be performed under the contracts with each of the above listed companies shall be on an as needed basis and shall be requested via work order issued by the City of Syracuse Bureau of Information Technology in conjunction with the City of Syracuse Office of Management and Budget. The work orders shall be incorporated into the contract document. Each work order shall be assigned a not to exceed amount for all services to be performed under the work order. Consultant shall be paid on a time and expense method of payment. There is no guarantee of work orders being issued, and all work orders are subject to the availability of funds. The term of the contracts shall be three (3) years commencing on the effective date of execution and have the option to extend for up to two (2) one-year terms.

The total not to exceed amount available for the General Information Technology services work orders is $465,000.00.

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Expenditures for work orders issued under these contracts shall be paid as follows: work orders issued for services on behalf of the Bureau of Information Technology will be charged to account #541500.01.16800; work orders issued for services on behalf of the Department of Police will be charged to account #541500.01.31230; and work orders issued for services for the Department of Fire will be charged to account #541500.01.34100.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Sharon F Owens

Mayor Sharon F. Owens
City of Syracuse, New York

7/9/26

Date

BUREAU OF INFORMATION TECHNOLOGY

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Vincent Scipione
Chief Information Officer

Dave Prowak
Director of Information Technology

July 9, 2026

Evan Loving
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Request for Legislation to award contracts for RFP 26-099 seeking Consultants to provide professional Information Technology services for the City of Syracuse on behalf of the Bureau of Information Technology on an as needed basis

Dear Mr. Loving,

The RFP Committee has met to review the proposals submitted in response to the City's RFP 26-099 seeking Consultants to provide professional Information Technology services for the City of Syracuse on behalf of the Bureau of Information Technology on an as needed basis. The RFP Committee has recommended that the following firms be awarded contracts:

- ComSource
- Hoefler Communications
- InDev
- Naughton & Associates
- Teracai

The selected vendors will provide a range of IT professional services, including systems analysis and development, network engineering, infrastructure support, fiber repair, and general technical consulting.

All work to be performed under the contracts with each of the above listed companies shall be on an as needed basis and shall be requested via work order issued by the City of Syracuse Bureau of Information Technology in conjunction with the City of Syracuse Office of Management and Budget. The work orders shall be incorporated into the contract document. Each work order shall be assigned a not to exceed amount for all services to be performed under the work order. Consultant shall be paid on a time and expense method of payment. There is no guarantee of work orders being issued, and all work orders are subject to the availability of funds. The term of the contracts shall be three (3) years commencing on the effective date of execution and have the option to extend for up to two (2) one-year terms.

The total not to exceed amount available for the General Information Technology services work orders is $465,000.00.

Expenditures for work orders issued under these contracts shall be paid as follows: work orders

issued for services on behalf of the Bureau of Information Technology will be charged to account 541500.01.16800; work orders issued for services on behalf of the Department of Police will be charged to account 541500.01.31230; and work orders issued for services for the Department of Fire will be charged to account 541500.01.34100.

Respectfully submitted,

Vincent Scipione
Chief Information Officer

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Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 277-2026 AUTHORIZING A LEASE AGREEMENT BETWEEN PIONEER COMPANIES AND THE CITY OF SYRACUSE FOR SPACE INSIDE THE STATE TOWER BUILDING TO BE USED BY THE OFFICE OF INFORMATION TECHNOLOGY FOR A DATACENTER IN ORDER TO CHANGE THE NAME OF THE COMPANY LEASIN THE SPACE TO CONSOLIDATED COMMUNICATIONS AND INCREASE THE ONE TIME NOT TO EXCEED FEE TO $2,000 FOR WORK PERFORMED THROUGH OCTOBER 31, 2026

BE IT ORDAINED, that Ordinance No. 277-2026 is hereby amended to read as follows:

WHEREAS, the Director of Information Technology has requested that this Common Council authorize a lease agreement with Consolidated Communications for space inside the State Tower Building to be used by the Office of Information Technology for a datacenter to house key pieces of networking infrastructure to support the City's growing fiber network; NOW, THEREFORE,

BE IT ORDAINED, that the Director of Information Technology, on behalf of the City of Syracuse, be and he hereby is authorized to execute a lease agreement with Consolidated Communications under the following terms:

(1) The term of the lease shall be for three (3) years effective upon execution of the lease agreement; and
(2) The cost to the City shall be an amount not to exceed One Thousand Dollars ($1,000.00) per month, with one-time installation costs not exceeding Two Thousand Dollars ($2,000.00)*; and

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content; and

BE IT FURTHER ORDAINED, that said lease agreement shall be subject to the approval of the Corporation Counsel as to terms, form, and content; and

BE IT FURTHER ORDAINED, that all costs associated with this lease agreement shall be charged to Budget Account #595860.01.90000 or another appropriate account as determined by the Commissioner of Finance.

_____ = new material

* previously read $1000.00

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Office of Information Technology

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

David Prowak
Director

June 24, 2026

AMENDING 2026-277

Ms. Patricia McBride City Clerk 231 City Hall Syracuse,
NY 13202

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council amending ordinance 2026-277 to change:

- The lessor from the Pioneer Companies to Consolidated Communications
- The one-time not to exceed amount to $2,000 from $1,000 for work performed through October 31, 2026.

Unchanged are the 3 year term and the monthly not to exceed costs of $1,000/month.

All costs associated with the Agreement shall be charged to the Office of Information Technology Budget Account #595860.01.90000 or another appropriate account as designated by the Commissioner of Finance.

Sincerely,

David Prowak
Director of Information Technology

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 25, 2026
SUBJECT: Amend Agreement – Consolidated Communications (updated from Pioneer Companies)

On behalf of the Office of Information Technology, I am requesting the City of Syracuse amend ordinance #277-2026 authorizing a lease agreement with Pioneer Companies for space inside the State Tower Building for a datacenter to house key pieces of networking infrastructure necessary to support the City's growing fiber network. Please amend the following:

- The lessor from the Pioneer Companies to Consolidated Communications.
- The one-time not to exceed amount from $1,000 to $2,000 for work performed through October 31, 2026.

Unchanged is the 3-year term and the monthly not to exceed amount of $1,000/month.

All costs associated with the agreement shall be charged to the Office of Information Technology Budget Account #595860.01.90000 or another appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
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Ordinance No. 2026

BOND ORDINANCE OF THE CITY OF SYRACUSE AUTHORIZING THE ISSUANCE AND SALE OF BONDS IN THE AMOUNT OF THREE MILLION TWO HUNDRED THOUSAND DOLLARS ($3,200,000.00) TO DEFRAY THE COST AND EXPENSE OF THE DEPARTMENT OF FIRE 2026/2027 SELF-CONTAINED BREATHING APPARATUS (SCBA) CAPITAL IMPROVEMENT PROGRAM

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Fire 2026/2027 Self-Contained Breathing Apparatus (SCBA) Capital Improvement Program to purchase SCBA for all sworn members of the Syracuse Fire Department, at a cost not to exceed Three Million Two Hundred Thousand Dollars ($3,200,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Million Two Hundred Thousand Dollars ($3,200,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Three Million Two Hundred Thousand Dollars ($3,200,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 32 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City.

All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this

ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

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Ordinance No. 2026

ORDINANCE AUTHORIZING THE DEPARTMENT OF FIRE TO PROCEED WITH THE 2026/2027 SELF CONTAINED BREATHING APPARATUS PROGRAM

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Fire to proceed with the 2026/Self Contained Breathing Apparatus to purchase self-contained breathing apparatus (SCBA) packs for all sworn members of the Syracuse Fire Department, which allows the firefighters to breathe air while entering a structure fire or other In Danger to Life and Health (ILDH) atmospheres, at a total cost not to exceed $3,200,000; and the Director of Management & Budget is hereby authorized to purchase the SCBA packs for the sworn members of the Syracuse Fire Department, in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of $3,200,000 authorized contemporaneously herewith by ordinance of this Common Council.

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SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Michael J. Monds
Chief of Fire

Elton Davis
First Deputy Chief

Lucas Tortarella
Executive Deputy Chief

Deputy Chiefs
James Farewell
Zachary Smith
Nicholas Pagano
David Munski
George Cowburn

June 17, 2026

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

The Department of Fire requests the preparation of legislation for submission to the Common Council for action at their next scheduled meeting to appropriate the following funds from the 2026-2027 Capital Improvement Plan:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2026-2027 Self-Contained Breathing Apparatus program at a cost not to exceed $3,200,000.

- Ordinance to authorize the Fire Department to proceed with the 2026-2027 Self-Contained Breathing Apparatus program at a cost not to exceed $3,200,000.

The Department of Fire intends to utilize these funds to purchase self-contained breathing apparatus (SCBA) packs for all sworn members. This allows the firefighters to breathe air while entering a structure fire or other IDLH (In Danger to Life and Health) atmospheres. This equipment follows NFPA guidelines, OSHA requirements, and state and federal guidelines for all emergency responders. These funds are to be appropriated as authorized by the Commissioner of Finance.

Thank you for your consideration.

Respectfully,

Michael Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
1153 W. Fayette St.
6th Floor
Syracuse, N.Y. 13204

Office 315 473 5525
Fax 315 422 7766

www.syr.gov

City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/17/26	Fire
Project Name:	**2027 Self Contained Breathing Apparatus (SCBA)**
Project Cost:	**$3,200,000**
Contact Name:	**Chief Michael Monds**
Project Description:	The Department of Fire intends to utilize these funds to purchase self-contained breathing apparatus (SCBA) packs for all sworn members. This allows firefighters to breathe while entering a structure fire or other IDLH (In Danger to Life and Health) atmospheres. This equipment complies with NFPA, OSHA, and state and federal guidelines for all emergency responders.

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date:

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	$3,200,000.00
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Other (identify)	
Total Project Funding (must equal cost):$	$3,200,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	$3,200,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$3,200,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes x Reason("No"):

Director of Administration: Corey Driscoll Dunham Date: 6/29/26

Director of Management & Budget: Date: 06/26/26

Commissioner of Finance: Date: 6/29/26

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Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $177,734.00 FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES 2025 STATE HOMELAND SECURITY PROGRAM (SHSP) AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $177,734.00 from the New York State Division of Homeland Security and Emergency Services 2025 State Homeland Security Program (SHSP); there is no local match for this grant; if awarded the grant funds will be used by the Syracuse Fire Department and Syracuse Police Departments for the following:

- The Syracuse Police Department will purchase the following: a barrier transport vehicle for $53,000; a portable digital radiography tool (x-ray) for $59,550; and overt cameras for $36,234. Total cost not to exceed $148,784.00.
- The Syracuse Fire Department will purchase twelve (12) interoperable radios and accessories for the SFD HAZMAT team. ($28,950.00 total).; there is a 10% local match for this grant which will be met by in-kind services through city salaries for city staff members who will be working on and contributing to the implementation of the grant.

;and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

Bureau of Research

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

68

June 23, 2026

Janet L. Burke
Director, Bureau of Research

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear City Clerk McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City of Syracuse to enter into an agreement with the New York State Division of Homeland Security and Emergency Services for the 2025 State Homeland Security Program (SHSP).

The City's allocation for the SHSP funds is $177,734.00 to be used by the fire and police departments for the following:

SPD – The Syracuse Police Department will be purchasing a barrier transport vehicle for $53,000; a portable digital radiography tool (x-ray) for $59,550 and overt cameras for $36,234. ($148,784.00 total)

SFD – The Syracuse Fire Department will be purchasing twelve (12) interoperable radios and accessories for the SFD HAZMAT team. ($28,950.00 total).

The total contract amount is not to exceed $177,734.00. No local match is required.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 29, 2026
SUBJECT: Agreement – New York State Division of Homeland Security and Emergency Services

On behalf of the Bureau of Research, I am requesting the City of Syracuse enter into an agreement with the New York State Division of Homeland Security and Emergency Services for the 2025 State Homeland Security Program (SHSP).

The City's allocation for the SHSP funds is $177,734.00 to be used by the fire and police departments for the following:

SPD – The Syracuse Police Department will be purchasing a barrier transport vehicle for $53,000; a portable digital radiography tool (x-ray) for $59,550 and overt cameras for $36,234. ($148,784.00 total)

SFD – The Syracuse Fire Department will be purchasing twelve (12) interoperable radios and accessories for the SFD HAZMAT team. ($28,950.00 total).

The total contract amount is not to exceed $177,734.00. No local match is required.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 709-2025 AS PREVIOUSLY AMENDED BY ORDINANCE NO. 159-2026 AUTHORIZING AN AGREEMENT WITH NAUGHTON & ASSOCIATES TO PROVIDE INFORMATION TECHNOLOGY AND NETWORK RELATED SUPPORT SERVICES FOR THE CITY ON BEHALF OF THE SYRACUSE POLICE DEPARTMENT ON AN AS NEEDED BASIS DURING FISCAL YEAR 2025/2026

BE IT ORDAINED, that Ordinance No. 709-2025 as previously amended by Ordinance No. 159-2026 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the City is in need of a Consultant to provide information technology and network related software support on an as needed basis for the Syracuse Police Department; and

WHEREAS, Naughton & Associates has been and is currently the department's primary vendor for information technology and network related support services and have been vetted and background checked to ensure compliance with required security standards. It is impracticable to issue a Request for Proposal for these services at this time due to the need for consistency with these service and to avoid a work stoppage that would be highly detrimental to the 24/7/365 nature of the Police Department's operations; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Naughton & Associates to provide services under the following terms:

(1) Naughton & Associates shall provide IT related services and support for the City of Syracuse on behalf of the Syracuse Police Department on an as needed basis;
(2) The term of the agreement shall be for one (1) year commencing July 1, 2025 and concluding June 30, 2026; and
(3) The total cost for all services to be provided pursuant to the agreement shall not exceed $225,500.00*;

NOW, THEREFORE,

BE IT ORDAINDED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such agreement, as hereinbefore stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the costs associated with the agreement authorized herein shall be charged to Budget Account # 541500.01.31230 or another appropriate budget account as designated by the Commissioner of Finance.

_____ = new material

* previously read $200,000.00

SYRACUSE POLICE DEPARTMENT 69

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mark M. Rusin
Chief of Police

June 29, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

RE: Amend Ordinance 159-2026 to approve additional funding – Naughton & Associates.

Ordinance 159-2026 authorized the Syracuse Police Department to enter into an agreement with Naughton & Associates for IT related services and support for an amount not to exceed $200,000. The purpose of this amendment is to increase the approved funding to allow payment of two outstanding invoices received in FY 26.

The time period for services in the invoices are April 2026 and May 2026. During our move to the new 1153 building, the services exceeded our expected budget indicated in ordinance 159-2026 of $200,000.

The amount of additional funding is $25,500. Total expenditures made under this request shall not exceed $225,500 and will be charged to the Police Department operating budget account 541500.01.31230.

Thank you for your consideration in this matter.

Sincerely,

1st D/C RY 1503

Richard H. Trudell
1st Deputy Chief of Police

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor, Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: June 30, 2026
SUBJECT: Amend Agreement –Naughton & Associates

On behalf of the Syracuse Police Department, I am requesting the City of Syracuse amend Ordinance #709-2025, as last amended by 159-2026 authorizing an agreement with Naughton & Associates for IT related services and support for an amount not to exceed $200,000. The purpose of this amendment is to increase the approved funding by $25,500 to allow payment of two outstanding invoices received in Fiscal Year 2025/2026.

The time period for services in the invoices are April 2026 and May 2026. During our move to the new 1153 building, the services exceeded our expected budget indicated in ordinance 159-2026 of $200,000.

The amount of additional funding is $25,500. Total expenditures made under this request shall not exceed $225,500 and will be charged to the Police Department operating budget account #541500.01.31230.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/30/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

13 Dwight Park Drive Suite 2
Syracuse, New York 13209
315 426 7834

Naughton & ASSOCIATES

City of Syracuse Police Department
511 South State Street
Syracuse, NY, United States 13202

Invoice #	2026228
Invoice Date	04-28-26
Balance Due	**$16,637.92**

Item	Description	Unit Cost	Quantity	Line Total
Network Labor	Ticket Work: Scott Sheridan Wed 04-15-26 07:49 AM - Wed 04-15-26 04:04 PM Onsite 1153 and project work Stand UP Backup Audits SPD SFD Meeting from Ticket # 273263, Subject City of Syracuse Police Department 04/15/2026	$115.00	8.25	$948.75
Network Labor	Ticket Work: Sue Haley Wed 04-15-26 09:15 AM - Wed 04-15-26 04:00 PM Onsite 1153 and project work from Ticket # 273263, Subject City of Syracuse Police Department 04/15/2026	$115.00	6.75	$776.25
Network Labor	Ticket Work: Scott Sheridan Tue 04-14-26 09:31 AM - Tue 04-14-26 10:01 AM Onsite SPD from Ticket # 273231, Subject City of Syracuse Police Department 04/14/2026	$115.00	0.5	$57.50
Network Labor	Ticket Work: Scott Sheridan Tue 04-14-26 07:00 PM - Tue 04-14-26 09:30 PM Onsite SPD from Ticket # 273231, Subject City of Syracuse Police Department 04/14/2026	$115.00	2.5	$287.50
Network Labor	Ticket Work: Scott Sheridan Tue 04-14-26 02:00 PM - Tue 04-14-26 04:00 PM Onsite SPD Exchange Mitigation Day from Ticket # 273231, Subject City of Syracuse Police Department 04/14/2026	$115.00	2.0	$230.00
Network Labor	Ticket Work: Sue Haley Tue 04-14-26 09:00 AM - Tue 04-14-26 04:00 PM 1153 Project work from Ticket # 273231, Subject City of Syracuse Police Department 04/14/2026	$115.00	7.0	$805.00
Network Labor	Ticket Work: Scott Sheridan Mon 04-13-26 07:30 AM - Mon 04-13-26 09:00 AM Onsite Standup Mail Decommission Meeting from Ticket # 273189, Subject City of Syracuse Police Department 04/13/2026	$115.00	1.5	$172.50
Network Labor	Ticket Work: Scott Sheridan Mon 04-13-26 09:00 AM - Tue 04-14-26 07:47 AM Onsite Standup Mail Decommission Meeting from Ticket # 273189, Subject City of Syracuse Police Department 04/13/2026	$115.00	6.0	$690.00
Network Labor	Ticket Work: Jim Gibbons Mon 04-13-26 09:15 AM - Mon 04-13-26 11:15 AM CJIS Renewal training and test from Ticket # 273189, Subject City of Syracuse Police Department 04/13/2026	$115.00	2.0	$230.00
Network Labor	Ticket Work: Sue Haley Mon 04-13-26 12:00 PM - Mon 04-13-26 03:00 PM Onsite 1153 from Ticket # 273189, Subject City of Syracuse Police Department 04/13/2026	$115.00	3.0	$345.00
Network Labor	Ticket Work: Scott Sheridan Sat 04-11-26 11:00 AM - Sat 04-11-26 01:30 PM Exchange Server Decommission Prep Backup of old Exchange Server from Ticket # 273118, Subject	$115.00	2.5	$287.50

	City of Syracuse Police Department 04/11/2026			
Network Labor	Ticket Work: Scott Sheridan Fri 04-10-26 07:16 AM - Sat 04-11-26 12:23 PM SPD IT Support from Ticket # 273075, Subject City of Syracuse Police Department 04/10/2026	$115.00	7.75	$891.25
Network Labor	Ticket Work: Sue Haley Fri 04-10-26 07:30 AM - Fri 04-10-26 10:30 AM Onsite 1153 from Ticket # 273075, Subject City of Syracuse Police Department 04/10/2026	$115.00	3.0	$345.00
Network Labor	Ticket Work: Scott Sheridan Thu 04-09-26 06:37 AM - Fri 04-10-26 07:15 AM Server Migrations and Backups SPD IT Support Techs (-3 City work) from Ticket # 273039, Subject City of Syracuse Police Department 04/09/2026	$115.00	6.0	$690.00
Network Labor	Ticket Work: Sue Haley Thu 04-09-26 10:00 AM - Thu 04-09-26 04:00 PM Onsite 1153 from Ticket # 273039, Subject City of Syracuse Police Department 04/09/2026	$115.00	6.0	$690.00
Network Labor	Ticket Work: Scott Sheridan Wed 04-08-26 04:00 AM - Wed 04-08-26 05:30 AM CAC Server move Prep other servers to external USB from Ticket # 273004, Subject City of Syracuse Police Department 04/08/2026	$115.00	1.5	$172.50
Network Labor	Ticket Work: Sue Haley Wed 04-08-26 01:00 PM - Wed 04-08-26 04:00 PM Onsite 1153 from Ticket # 273004, Subject City of Syracuse Police Department 04/08/2026	$115.00	3.0	$345.00
Network Labor	Ticket Work: Scott Sheridan Wed 04-08-26 07:15 AM - Thu 04-09-26 07:31 AM CAC Server move Prep other servers to external USB (-3 Hours CIty work) from Ticket # 273004, Subject City of Syracuse Police Department 04/08/2026	$115.00	6.0	$690.00
Network Labor	Ticket Work: Sue Haley Tue 04-07-26 08:15 AM - Tue 04-07-26 04:30 PM Onsite 1153 from Ticket # 272977, Subject City of Syracuse Police Department 04/07/2026	$115.00	8.25	$948.75
Network Labor	Ticket Work: Scott Sheridan Tue 04-07-26 07:47 AM - Tue 04-07-26 04:53 PM Onsite 1153 AXON ROOM MOVE, Chief SharePoint Briefing, Status Update on phones and Porting from Ticket # 272977, Subject City of Syracuse Police Department 04/07/2026	$115.00	7.25	$833.75
Network Labor	Ticket Work: Sue Haley Mon 04-06-26 09:00 AM - Mon 04-06-26 04:40 PM Onsite 1153 from Ticket # 272923, Subject City of Syracuse Police Department 04/06/2026	$115.00	7.67	$881.67
Network Labor	Ticket Work: Scott Sheridan Mon 04-06-26 07:47 AM - Mon 04-06-26 04:24 PM Onsite 1153 PM (-2 hours billed to City) SPD IT CALL Parking Lot documents from Ticket # 272923, Subject City of Syracuse Police Department 04/06/2026	$115.00	6.5	$747.50
Network Labor	Ticket Work: Scott Sheridan Sun 04-05-26 12:00 PM - Sun 04-05-26 03:00 PM State IP Audit IP Address Staging of servers for moves this week. from Ticket # 272918, Subject City of Syracuse Police Department 04/05/2026	$115.00	3.0	$345.00
Labor	Ticket Work: Scott Sheridan Fri 04-03-26 07:16 AM - Fri 04-03-26 06:34 PM Onsite standup / Migration / door Lock issues / test CID scanning to DA Office issues. Switch Support from Ticket # 272854, Subject City of Syracuse Police Department 04/03/2026	$95.00	7.0	$665.00
Network Labor	Ticket Work: Sue Haley Fri 04-03-26 08:00 AM - Fri 04-03-26 03:00 PM Onsite 1153 from Ticket # 272854, Subject City of Syracuse Police Department 04/03/2026	$115.00	7.0	$805.00
Network Labor	Ticket Work: Scott Sheridan Thu 04-02-26 02:00 PM - Thu 04-02-26 05:00 PM Master Plan meeting Return to PSB for Phone issues and Comsource Issues from Ticket # 272832, Subject City of Syracuse Police Department 04/02/2026	$115.00	3.0	$345.00

Network Labor	Ticket Work: Scott Sheridan Thu 04-02-26 07:00 AM - Thu 04-02-26 12:15 PM Onsite Meetings SPD Migration from Ticket # 272832, Subject City of Syracuse Police Department 04/02/2026	$115.00	5.25	$603.75
Labor	Ticket Work: Scott Sheridan Wed 04-01-26 07:21 AM - Wed 04-01-26 04:06 PM Punch List Items comsource issue with switch installed and moved all ports Concentration of 1st Floor Prepare for Chiefs briefing Body Cam Server move with County from Ticket # 272792, Subject City of Syracuse Police Department 04/01/2026	$95.00	8.75	$831.25
Network Labor	Ticket Work: Sue Haley Wed 04-01-26 08:00 AM - Wed 04-01-26 04:30 PM Onsite 1153 from Ticket # 272792, Subject City of Syracuse Police Department 04/01/2026	$115.00	8.5	$977.50

Subtotal	**$16,637.92**
Tax	$0.00
Invoice Total	$16,637.92
Payments	$0.00
Credits	$0.00
Balance Due	**$16,637.92**

13 Dwight Park Drive Suite 2
Syracuse, New York 13209
315 426 7834

Naughton & ASSOCIATES

City of Syracuse Police Department
511 South State Street
Syracuse, NY, United States 13202

Invoice #	2026287
Invoice Date	06-24-26
Balance Due	**$8,336.25**

Item	Description	Unit Cost	Quantity	Line Total
Network Labor	Ticket Work: Sue Haley Thu 05-28-26 11:00 AM - Thu 05-28-26 11:30 AM IK systems call and follow ups from Ticket # 275187, Subject City of Syracuse Police Department 05/28/2026	$115.00	0.5	$57.50
Network Labor	Ticket Work: Sue Haley Wed 05-27-26 12:30 PM - Wed 05-27-26 03:00 PM 511 Review with county, 511 Internal Meeting and scheduling from Ticket # 275117, Subject City of Syracuse Police Department 05/27/2026	$115.00	2.5	$287.50
Network Labor	Ticket Work: Scott Sheridan Wed 05-27-26 11:00 AM - Wed 05-27-26 03:30 PM Onsite 1153 Camera Antenna 511 Internal meeting 511 onsite inventory equipment. from Ticket # 275117, Subject City of Syracuse Police Department 05/27/2026	$115.00	4.5	$517.50
Network Labor	Ticket Work: Scott Sheridan Tue 05-26-26 01:00 PM - Tue 05-26-26 03:30 PM Onsite Review Apple VPP email to confirm update parking lot meeting 511 meeting w county pre meeting w Chief Trudell for tomorrow. from Ticket # 275050, Subject City of Syracuse Police Department 05/26/2026	$115.00	2.5	$287.50
Labor	Ticket Work: Scott Sheridan Fri 05-22-26 01:45 PM - Fri 05-22-26 02:45 PM Change Retention to 14 days and no Synthetic backup. to be moved next week. from Ticket # 274820, Subject City of Syracuse Police Department 05/22/2026	$95.00	1.0	$95.00
Network Labor	Ticket Work: Scott Sheridan Wed 05-20-26 07:15 AM - Wed 05-20-26 11:00 AM Misconfigured VLAN Lt Office SID Testing and Immutable Audit Chief Trudell 511 briefing and Surge from Ticket # 274691, Subject City of Syracuse Police Department 05/20/2026	$115.00	3.75	$431.25
Network Labor	Ticket Work: Sue Haley Tue 05-19-26 09:30 AM - Tue 05-19-26 11:30 AM Clear Touch Review with Shannon's Team, 511 Review, emails and follow ups from Ticket # 274621, Subject City of Syracuse Police Department 05/19/2026	$115.00	2.0	$230.00
Labor	Ticket Work: Scott Sheridan Tue 05-19-26 09:04 AM - Tue 05-19-26 02:34 PM Onsite SPD - 1 hr City from Ticket # 274621, Subject City of Syracuse Police Department 05/19/2026	$95.00	5.5	$522.50
Network Labor	Ticket Work: Scott Sheridan Mon 05-18-26 07:21 AM - Tue 05-19-26 09:03 AM Onsite SPD- BAckup Failures / Migration Planning, Minus 5 Hours on City Call Cisco Call -- City from	$115.00	2.5	$287.50

	Ticket # 274551, Subject City of Syracuse Police Department 05/18/2026			
Network Labor	Ticket Work: Sue Haley Mon 05-18-26 01:30 PM - Mon 05-18-26 02:30 PM SPD It meeting, DR meeting from Ticket # 274551, Subject City of Syracuse Police Department 05/18/2026	$115.00	1.0	$115.00
Network Labor	Ticket Work: Scott Sheridan Sun 05-17-26 10:30 AM - Sun 05-17-26 07:00 PM SPD BACKUP DEVICE CRASH ONSITE 511 pickup drive 1153 from Ticket # 274509, Subject City of Syracuse Police Department 05/17/2026	$115.00	8.5	$977.50
Network Labor	Ticket Work: Sue Haley Fri 05-15-26 10:30 AM - Fri 05-15-26 12:00 PM Ring central calls, billing and review with Mike and Jim on porting from Ticket # 274451, Subject City of Syracuse Police Department 05/15/2025	$115.00	1.5	$172.50
Network Labor	Ticket Work: Scott Sheridan Fri 05-15-26 11:30 AM - Fri 05-15-26 12:00 PM SPD Verizon shut off call. from Ticket # 274451, Subject City of Syracuse Police Department 05/15/2025	$115.00	0.5	$57.50
Network Labor	Ticket Work: Scott Sheridan Thu 05-14-26 10:00 AM - Thu 05-14-26 10:45 AM IK Systems Status Call (via TEAMS) review emails to Crown Castle and Onondaga County from Ticket # 274411, Subject City of Syracuse Police Department 05/14/2026	$115.00	0.75	$86.25
Network Labor	Ticket Work: Scott Sheridan Wed 05-13-26 07:00 AM - Wed 05-13-26 09:56 AM 511 Server Moves from Ticket # 274374, Subject City of Syracuse Police Department 05/13/2026	$115.00	2.0	$230.00
Network Labor	Ticket Work: Sue Haley Wed 05-13-26 10:30 AM - Wed 05-13-26 11:30 AM Project work from Ticket # 274374, Subject City of Syracuse Police Department 05/13/2026	$115.00	1.0	$115.00
Network Labor	Ticket Work: Scott Sheridan Wed 05-13-26 10:00 AM - Wed 05-13-26 03:00 PM Issues with VPN required copy of Server Adjust sites and services for AD Change DNS Setup Cloud and local backups for server. Questions from Planar - 30 City Hall Wilson from Ticket # 274374, Subject City of Syracuse Police Department 05/13/2026	$115.00	5.0	$575.00
Network Labor	Ticket Work: Scott Sheridan Tue 05-12-26 02:30 PM - Tue 05-12-26 05:30 PM EOC Noise Copier Email issue (onsite then remote) from Ticket # 274330, Subject City of Syracuse Police Department 05/12/2026	$115.00	3.0	$345.00
Network Labor	Ticket Work: Scott Sheridan Mon 05-11-26 01:30 PM - Mon 05-11-26 03:30 PM Chief Milana Parking Meeting SPD IT meeting (many absent cut short) Prep for migration. from Ticket # 274292, Subject City of Syracuse Police Department 05/11/2026	$115.00	2.0	$230.00
Network Labor	Ticket Work: Sue Haley Mon 05-11-26 01:00 PM - Mon 05-11-26 02:00 PM SPD IT meeting, RC updates and follow ups from Ticket # 274292, Subject City of Syracuse Police Department 05/11/2026	$115.00	1.0	$115.00
Network Labor	Ticket Work: Scott Sheridan Fri 05-08-26 08:00 AM - Fri 05-08-26 12:00 PM Backup Documentation Server Move Planning Review CS for gaps from Ticket # 274207, Subject City of Syracuse Police Department 05/08/2026	$115.00	4.0	$460.00
Labor	Ticket Work: Scott Sheridan Thu 05-07-26 07:45 AM - Thu 05-07-26 02:31 PM onsite review failed move Wireless Issues Review Sheets Prep for backup Audit (-1.5 hour City Meeting / EA Agreement) from Ticket # 274168, Subject City of Syracuse Police Department 05/07/2026	$95.00	6.5	$617.50

Network Labor	Ticket Work: Sue Haley Thu 05-07-26 01:00 PM - Thu 05-07-26 02:00 PM IK Systems call, Ring Central dept list for Shannon from Ticket # 274168, Subject City of Syracuse Police Department 05/07/2026	$115.00	1.0	$115.00
Network Labor	Ticket Work: Scott Sheridan Wed 05-06-26 07:19 AM - Wed 05-06-26 02:34 PM Onsite 1153 for hybrid move. Change made to firewall broke connection take USB Drive to 511 and copy files. from Ticket # 274131, Subject City of Syracuse Police Department 05/06/2026	$115.00	7.25	$833.75
Network Labor	Ticket Work: Scott Sheridan Tue 05-05-26 07:45 AM - Tue 05-05-26 12:45 PM ONsite Chief Meeting / Team meeting Hybrid Server Move from Ticket # 274085, Subject City of Syracuse Police Department 05/05/2026	$115.00	5.0	$575.00

Subtotal	**$8,336.25**
Tax	$0.00
Invoice Total	$8,336.25
Payments	$0.00
Credits	$0.00
Balance Due	**$8,336.25**

Ordinance No. 2025

ORDINANCE AMENDING ORDINANCE NO. 516-2022 AS LAST AMENDED BY ORDINANCE NO. 1054-2025 AUTHORIZING A CONTRACT WITH IPT, LLC (d/b/a PayLock) FOR PARKING TICKET ENFORCEMENT SERVICES AND EQUIPMENT ON BEHALF OF THE DEPARTMENT OF FINANCE – PARKING VIOLATIONS BUREAU

BE IT ORDAINED, Ordinance No. 516-2022 as last amended by Ordinance No. 1054-2025 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Director of the Office of the Management and Budget on behalf of the Department of Finance – Parking Violations Bureau has requested a waiver of the Request for Proposal process relative to parking ticket enforcement services due to the proprietary nature of the equipment and software and the specialized booting and supporting equipment and software and payment services relative to said booting operation, and has requested retention of IPT, LLC (d/b/a PayLock) to assist the City with Parking Ticket Enforcement, as they have provided these services to the City since 2007; and

WHEREAS, the Mayor has approved the waiver of the Request for Proposal process and the retention of IPT, LLC (d/b/a PayLock), under the following terms:

1. PayLock shall provide the City with services to assist the Department of Finance – Parking Violations Bureau with parking ticket enforcement. Under this agreement PayLock will be responsible for street patrol and immobilization of vehicles, supply of the boots and related software and equipment necessary for the booting operation at no cost to the City. PayLock will provide payment services for the booting operation and will assume all costs relative to such payment services including any credit card fees. PayLock will provide customer assistance over the phone through its 24/7 Help Center and will supplement the Help Center with a Web App that can be used with smart phones and tablets.

2. The term of the Agreement shall be for a three (3) year period effective as of July 1, 2022 through June 30, 2025; the agreement is hereby extended for a six month period effective as of July 1, 2025; the agreement was previously further extended to run through June 30, 2026 and is now hereby further extended to run through June 30, 2027;

3. PayLock will be compensated based on a fee of $50.00 per boot application plus 28% of the parking fines, penalties and surcharges collected based on the application of a boot.

; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to collect parking fines, penalties, surcharges and boot fees by credit card, debit card, or e-check provided such payments are made directly to PayLock and nothing in this Ordinance or the agreement authorized herein shall authorize the acceptance of credit cards, debit cards, or e-checks in the Department of Finance including but not limited to the Parking Violations Bureau; and

BE IT FURTHER ORDAINED, that the payments to PayLock will be funded from the actual collections of parking fines, penalties, and surcharges and any other expenses will be funded from Department of Finance Budget Account #13100.01.541500 or such other Finance account as determined by the Commissioner of Finance.

_____ = new material

CITY PAYMENT CENTER

IN THE DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

7098

Diane Nastri
Interim Commissioner

Veronica H. Voss
Deputy Commissioner

June 10, 2025

Ms. Patricia McBride
City Clerk
233 E. Washington Street
Syracuse, New York 13202

Dear Ms. McBride:

I am requesting the City of Syracuse waive the RFP process and renew the extension of the existing agreement (which was approved on ordinance #1054-2025) with Paylock for booting of scofflaw parking tickets. This would extend the agreement with all terms remaining the same through June 30, 2027. Expenses for the period not to exceed $203,000.00.

Paylock provides booting service to aid in collection of scofflaw parking tickets and this includes providing software for tracking these tickets and payments.

Expenses will be charged to account #541500.01.13100 or an account to be determined by the Commissioner of Finance.

Thank you for your attention regarding this matter.

Very truly yours,

Veronica H. Voss
Deputy Commissioner of Finance

City Payment Center
233 E. Washington St.
City Hall, Ste. 122
Syracuse, NY 13202

Office: 315-448-8310
Fax: 315-471-6024
citypayments@syr.gov

syr.gov/payments

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 12, 2026
SUBJECT: Amend Agreement & Waiver of RFP Process – IPT, LLC (D/B/A Paylock)

On behalf of the Department of Finance – City Payment Center, I am requesting the City of Syracuse amend ordinance #1054-2025 authorizing a waiver of the RFP Process to renew an extension of the existing agreement with IPT, LLC (D/B/A Paylock) for booting of scofflaw parking tickets. This would extend the agreement with all terms remaining the same through June 30, 2027.

Paylock provides booting service to aid in collection of scofflaw parking tickets and this includes providing software for tracking these tickets and payments.

Expenses for the period are not to exceed $203,000.00 and will be charged to account #541500.01.13100 or an account to be determined by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/15/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

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Ordinance No. 2026

ORDINANCE AUTHORIZING A CONTRACT, WITHOUT ADVERTISING OR A REQUEST FOR PROPOSALS, WITH THREE + ONE TO PROVIDE LIQUIDITY AND TREASURY ANALYSIS SERVICES AND CONSULTING SERVICES FOR THE DEPARTMENT OF FINANCE

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Three + One under the following terms:

(1) Three + One shall provide (1) liquidity and treasury analysis services and (2) consulting services relative to the City's banking arrangements on behalf of the Department of Finance so that the City may better manage current and future cash liquidity to maximize investment returns and minimize borrowing costs; and

(2) The term of the agreement shall be for a period of one (1) year effective as of July 1, 2026 through June 30, 2027; and

(3) The City shall pay to Three + One an amount not to exceed $84,000.00 per year for all services to be provided under the agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Account # 593260.01.90000 or another appropriate account as designated by the Commissioner of Finance.

DEPARTMENT OF FINANCE

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Diane Nastri
Commissioner

Annemarie Deegan
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 24, 2026

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

RE: Waiver of RFP Process – Liquidity and Treasury Analysis Services

I respectfully request that legislation be prepared and introduced at the next regular meeting of the Common Council authorizing a waiver of the RFP process for the City to enter into an agreement with Three + One for liquidity and treasury analysis services.

Under the terms of the contract, Three + One will provide the following services:

- Analysis services to help the City better manage current and future cash liquidity to allow the City to maximize investment returns and minimize borrowing costs.
- Consulting services relative to the City's banking arrangements.

The agreement will be for a term of twelve months from July 1, 2026 – June 30, 2027. Fees for the services shall not exceed $84,000 per year and will be charged to account 593260.01.90000.

Respectfully submitted,

Diane Nastri
Interim Commissioner of Finance

Finance
233 E. Washington St.
City Hall, Ste. 128
Syracuse, NY 13202

Office: 315-448-8330
finance@syr.gov

syr.gov/finance

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Waiver of RFP & Agreement – Three + One

On behalf of the Department of Finance, I am requesting the City of Syracuse authorize a waiver of the RFP process and enter into an agreement with Three + One for liquidity and treasury analysis services.

Under the terms of the contract, Three + One will provide the following services:

- Analysis services to help the City better manage current and future cash liquidity to allow the City to maximize investment returns and minimize borrowing costs.
- Consulting services relative to the City's banking arrangements.

The agreement will be for a term of twelve months from July 1, 2026 through June 30, 2027. Fees for the services shall not exceed $84,000 per year and will be charged to account #593260.01.90000.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

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Ordinance No. 2026

ORDINANCE APPROVING A STANDARD WORK DAY AND REPORTING REQUIREMENTS FOR THE MAYOR, CITY AUDITOR, AND ALL NON-UNION POSITIONS AS REQUIRED BY REGULATION 315.4 OF THE NEW YORK CODES, RULES, AND REGULATIONS

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for the Mayor, City Auditor, and all non-union positions and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these elected or appointed individuals; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that this Common Council hereby establishes seven and one quarter (7.25) hours per day as the standard work day for the Mayor, City Auditor and all non-union positions; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor, and all non-union positions (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor and all non-union positions and the Affidavit of Posting (attached hereto as Exhibit "B") with the Office of State Comptroller.

Office of the New York State Comptroller

NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

2 0 0 5 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the City of Syracuse / 20052 hereby established the following standard work days for these titles and will

(Name of Employer) *(Location Code)*

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Rita Paniagua		R102976171	Council President	1/1/26-12/31/29	6.0	23.00	☐	biweekly	☐
Rashaeda Caldwell		R13157621	Councilor-at-Large	1/1/26-12/31/29	6.0	23.22	☐	biweekly	☐
Chol Majok		R11809583	Councilor-at-Large	1/1/24-12/31/27	6.0	25.75	☐	biweekly	☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, _____, secretary/clerk of the governing board of the _____, of the State of New York,

(Name of Secretary or Clerk) *(Circle one)* *(Name of Employer)*

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ on this _____ day of _____, 20_____,

(Name of Employer)

_____.

(Signature of Secretary or Clerk)

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on

(Name of Secretary or Clerk)

_____ and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

☐ Employer's website at: _____

☐ Official sign board at: _____

☐ Main entrance Secretary or Clerk's office at:

(seal)

Office of the New York State Comptroller

NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Employer Location Code

2 0 0 5 2

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev.04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Hanah Ehrenreich		R12828299	Councilor-at-Large	1/1/2026-13/31/2029	6.0	21.46	☐		☐
Marino Nave		R13328797	District Council	1/1/2026-12/31/2027	6.0	23.94	☐		☐
Donna Moore		R11809903	District Council	1/1/2026-12/31/2027	6.0	21.72	☐		☐
Corey Williams		R11739626	District Council	1/1/2026-12/31/2027	6.0	21.41	☐		☐
Patrona Jones-Rowser		R13328789	District Council	1/1/2026-12/31/2027	6.0	20.77	☐		☐
Jimmy Monto		R11569755	District Council	1/1/2026-12/31/2027	6.0	31.89	☐		☐
							☐		☐
							☐		☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐
							☐		☐
							☐		☐
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							☐		☐
							☐		☐

Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York)

)

County of _____)

_____ being duly sworn, deposes and says:
(Name)

1. That (s)he is the _____ of _____.
   (Title) (Employer)
2. That the posting of the Resolution began on _____ and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):
   _____ Employer's website at _____
   _____ Official sign board at _____
   _____ Main entrance to office of the clerk at _____

Name _____ Title _____
(Signature of clerk of governing body)

DEPARTMENT OF FINANCE

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Diane Nastri
Commissioner

Annemarie Deegan
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 23, 2026

Patricia McBride, City Clerk
230 City Hall
Syracuse, New York 13202

RE: Request for Legislation – Elected and Appointed Officials Standard Workday and Reporting

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting establishing a standard workday and reporting requirements for Common Councilors, as required by Regulation 315.4 of the New York Codes, Rules, and Regulations. The Mayor, City Auditor and mayoral and Council appointments will be considered in separate legislation.

The legislation should include the following:

- Establish six (6) hours per day as the standard workday for Common Councilors.
- Elected and appointed officials that do not use the City time keeping system indicating actual hours worked must complete a three (3) consecutive month log of time worked (Record of Work Activities) within 150 days of taking office and submit such record within 180 days of taking office to the City Clerk.
- Authorize the City Clerk to publicly post the completed Standard Workday and Reporting Resolution.
- Authorize the City Clerk to certify and file both the Standard Workday and Reporting Resolution and the Affidavit of Posting with the Commissioner of Finance. The Commissioner of Finance will file the documents with the Office of the State Comptroller.

Compliance is required of all paid elected or appointed individuals who are members of the New York State Retirement System. Failure to comply may result in suspension of membership benefits.

Respectfully submitted,

Diane Nastri
Commissioner of Finance

Finance
233 E. Washington St.
City Hall, Ste. 128
Syracuse, NY 13202

Office: 315-448-8330
finance@syr.gov

syr.gov/finance

Resolution No. 2026

RESOLUTION APPROVING A STANDARD WORK DAY AND REPORTING REQUIREMENTS FOR COMMON COUNCILORS, AND CERTAIN APPOINTED OFFICIALS AS REQUIRED BY REGULATION 315.4 OF THE NEW YORK CODES, RULES, AND REGULATIONS

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of this body; NOW, THEREFORE,

BE IT RESOLVED, that this Common Council hereby establishes six (6) hours per day as the standard work day for Common Councilors and the Board of Assessment Review; and

BE IT FURTHER RESOLVED, that elected and appointed officials that do not use the City time keeping system indicating actual hours worked must complete a three (3) consecutive month log of time worked (Record of Work Activities) within 150 days of taking office and submit such record within 180 days of taking office to the City Clerk; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting (attached hereto as Exhibit "B") with the Office of State Comptroller.

Office of the New York State Comptroller
NYSLRS
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001
Please type or print clearly in blue or black ink

Employer Location Code
2 0 0 5 2

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
(Rev.11/19)

BE IT RESOLVED, that the City of Syracuse (Name of Employer) / 20052 (Location Code) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Sharon Owens		R10841741	Mayor	1/1/26-12/31/29	7.25		☐	biweekly	☐
Alexander Marion		R11176651	Auditor	1/1/24-12/31/27	7.25		☐	biweekly	☐
							☐	biweekly	☐
Appointed Officials:									
Non-Union Positions			Various	n/a			☐		☐
							☐		☐
							☐		☐

I, _____ (Name of Secretary or Clerk), secretary/clerk of the governing board of the _____ (Circle one) _____ (Name of Employer), of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ (Name of Employer) on this _____ day of _____, 20____,

_____ (Signature of Secretary or Clerk).

Affidavit of Posting: I, _____ (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on _____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

☐ Employer's website at: _____

☐ Official sign board at: _____

☐ Main entrance Secretary or Clerk's office at:

(seal)

Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York)

)

County of _____)

_____ being duly sworn, deposes and says:
(Name)

1. That (s)he is the _____ of _____.
   (Title) (Employer)
2. That the posting of the Resolution began on _____ and continued for at least 30 days.
3. That the Resolution was posted and available to the public on the (please check one):
   _____ Employer's website at _____
   _____ Official sign board at _____
   _____ Main entrance to office of the clerk at _____

Name _____ Title _____
(Signature of clerk of governing body)

DEPARTMENT OF FINANCE

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Diane Nastri
Commissioner

Annemarie Deegan
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 23, 2026

Patricia McBride, City Clerk
230 City Hall
Syracuse, New York 13202

RE: Request for Legislation – Elected and Appointed Officials Standard Workday and Reporting

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting establishing a standard workday and reporting requirements for the Mayor, City Auditor and appointed non-union employees, as required by Regulation 315.4 of the New York Codes, Rules, and Regulations. The Common Council will be considered in separate legislation.

The legislation should include the following:

- Establish seven and one quarter (7.25) hours per day as the standard workday for the Mayor, City Auditor and appointed non-union employees.
- Authorize the City Clerk to publicly post the completed Standard Workday and Reporting Resolution.
- Authorize the City Clerk to certify and file both the Standard Workday and Reporting Resolution and the Affidavit of Posting with the Commissioner of Finance. The Commissioner of Finance will file the documents with the Office of the State Comptroller.

Compliance is required of all paid elected or appointed individuals who are members of the New York State Retirement System. Failure to comply may result in suspension of membership benefits.

Respectfully submitted,

Diane Nastri
Commissioner of Finance

Finance
233 E. Washington St.
City Hall, Ste. 128
Syracuse, NY 13202

Office: 315-448-8330
finance@syr.gov

syr.gov/finance

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Ordinance No. 2026

ORDINANCE AUTHORIZING AN AGREEMENT WITH THE CROUSE MARSHALL BUSINESS IMPROVEMENT DISTRICT MANAGEMENT ASSOCIATION FOR ADMINISTRATION OF THE CROUSE MARSHALL BUSINESS IMPROVEMENT DISTRICT FOR THE PERIOD JULY 1, 2026– JUNE 30, 2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an agreement with the Crouse Marshall Business Improvement District Management Association to facilitate the administration of the Crouse Marshall Business Improvement District ("CMBID") for the 2026/2027 fiscal year; and

BE IT FURTHER ORDAINED, that the CMBID shall be administered in accordance with the terms of Article 19-A of the General Municipal Law including §980-l relating to expenditure of district funds; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of $181,863.00 for the 2026/2027 fiscal year to be charged to an account to be established by the Commissioner of Finance in accordance with Article 19-A of the General Municipal Law; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

74

Evan Loving
Director

Julie Castellitto
Assistant Director

June 24, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation for Fiscal Year 2026/2027 Annual Agreement with Crouse Marshall Business Improvement District

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the annual contract between the City of Syracuse and Crouse Marshall Business Improvement District for administration of the Crouse Marshall Business Improvement District (CMBID) for the Fiscal Year 2026/2027.

The amount of the special assessment per the approved 2026/2027 budget is $181,863.

Thank you.

Sincerely,

Evan Loving
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 24, 2026
SUBJECT: Agreement - Crouse Marshall Business Improvement District

On behalf of the Office of Management and Budget, I am requesting an agreement with Crouse Marshall Business Improvement District for administration of the Crouse Marshall Business Improvement District (CMBID) for the Fiscal Year 2026/2027.

The amount of the special assessment per the approved 2026/2027 budget is $181,863.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

Date 6/29/26

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

June 10, 2026

Evan Loving
Director of Management & Budget
City of Syracuse
233 East Washington Street
Syracuse, NY 13202

RE: FY 2026/2027 Annual Agreement with the City of Syracuse

Dear Evan,

As we move towards a new fiscal year, I'd like to request the annual contract for the Crouse-Marshall BID with the City of Syracuse.

If possible, I would like these to be part of the July 8th study session and July 13th voting session.

Please let me know if I can provide any additional information.

Thank you!

Merike Treier
Executive Director

Ordinance No. 2026

ORDINANCE AUTHORIZING AN AGREEMENT WITH THE DOWNTOWN COMMITTEE OF SYRACUSE FOR ADMINISTRATION OF THE DOWNTOWN SPECIAL ASSESSMENT PROGRAM FOR THE PERIOD JULY 1, 2026 - JUNE 30, 2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an agreement with the Downtown Committee of Syracuse to provide for operation and maintenance functions associated with the Special Assessment District pursuant to General Ordinances #27-1975 and #53-1988, as amended; said agreement, which shall commence July 1, 2026 and terminate on June 30, 2027, shall provide that the City shall pay over to the Downtown Committee of Syracuse an amount not to exceed $1,411,892.00, which is the 2026/2027 annual budget for the Downtown Special Assessment Fund, and at no time will monthly advance payments to said corporation exceed the balance of the assessments credited to the District Fund; and said agreement shall further provide that said corporation shall submit quarterly financial reports to the Commissioner of Finance and submit to the Common Council and the Mayor an annual report indicating activities and accomplishments for the previous year; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

75

Evan Loving
Director

Julie Castellitto
Assistant Director

June 24, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation for Fiscal Year 2026/2027 Annual Agreement with Downtown Committee of Syracuse Inc.

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the annual contract between the City of Syracuse and the Downtown Committee of Syracuse Inc. for administration of the Downtown Special Assessment Program for the Fiscal Year 2026/2027.

The amount of the special assessment per the approved 2026/2027 budget is $1,411,892.

Thank you.

Sincerely,

Ev Lv

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 24, 2026
SUBJECT: Agreement - Downtown Committee of Syracuse Inc.

On behalf of the Office of Management and Budget, I am requesting an agreement with Downtown Committee of Syracuse Inc. for administration of the Downtown Special Assessment Program for the Fiscal Year 2026/2027.

The amount of the special assessment per the approved 2026/2027 budget is $1,411,892.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Downtown
Committee of
Syracuse

Tony Fiorito, Chairman
Merike L. Treier, Executive Director

115 W. Fayette St., Syracuse, NY 13202 315.422.8284 www.downtownsyracuse.com

June 10, 2026

Evan Loving
Director of Management & Budget
City of Syracuse
233 East Washington Street
Syracuse, NY 13202

Re: Request for FY 26-27 Downtown Committee Contract

Dear Evan:

We would like to request the FY 2026 – 2027 annual contract for the Downtown Committee of Syracuse, Inc. with the City of Syracuse.

If possible, we would like these to be placed on the July 8th study session and July 13th voting session.

Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Merike Treier
Executive Director

Ordinance No. 2026

ORDINANCE APPROPRIATING FUNDS FOR THE ONONDAGA HISTORICAL ASSOCIATION AND AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE ONONDAGA HISTORICAL ASSOCIATION RELATIVE TO THE 2026/2027 FUNDS

BE IT ORDAINED, that this Common Council hereby appropriates the sum of $100,000.00 from Special Objects of Expense Budget Account #594500.01.90000 to an account to be determined by the Commissioner of Finance for the Onondaga Historical Association; said funds are to be utilized to cover the cost of the services of the Onondaga Historical Association as City Archivist and curator of the City's Historical documents, as well as the assistance they provide to the Landmark Preservation Board for the period of July 1, 2026 through June 30, 2027, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor, be and she hereby is authorized to execute a contract with the Onondaga Historical Association relative to this appropriation, subject to the approval of the Corporation Counsel as to terms, form and execution.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

76

June 24, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Request for Legislation for Fiscal Year 2027 Appropriation of Funds and Annual Funding Agreement with Onondaga Historical Association (OHA)

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council Meeting authorizing the appropriation of budget funds and enter into an agreement with Onondaga Historical Association (OHA) from July 1, 2026 through June 30, 2027.

The OHA serves as the City Archivist and curator of the City Historical documents as well as assisting the Landmark Preservation Board.

The appropriation of an amount not to exceed $100,000 will be drawn from Special Object Account #594500.01.90000 pursuant to the authorized 2026/2027 Annual Budget.

Thank you for your assistance in this matter.

Sincerely,

Evan Loving
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 24, 2026
SUBJECT: Appropriation of Funds & Agreement - Onondaga Historical Association

---

On behalf of the Office of Management and Budget, I am requesting the appropriation of budget funds and enter into an agreement with Onondaga Historical Association (OHA) from July 1, 2026 through June 30, 2027.

The OHA serves as the City Archivist and curator of the City Historical documents as well as assisting the Landmark Preservation Board.

The appropriation of an amount not to exceed $100,000 will be drawn from Special Object Account #594500.01.90000 pursuant to the authorized 2026/2027 Annual Budget.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
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Research Center
321 Montgomery Street
Syracuse, New York 13202
315-428-1862

ONONDAGA
HISTORICAL
ASSOCIATION

Museum & Administration
321 Montgomery Street
Syracuse, New York 13202
315-428-1864
315-471-2133 fax

Onondaga Historical Association

Request for Renewal of Contract
FY 2026-2027

June 23, 2026

City of Syracuse
Office of Management and Budget
City Hall – Room 213

Fiscal Year: July 1, 2026 – June 30, 2027
Amount Requested: $100,000

June 23, 2026

Evan Loving
Director of Budget
City of Syracuse
233 E. Washington St. #213
Syracuse, NY 13202

Dear Mr. Loving,

Please accept this letter outlining Onondaga Historical Association's deliverables to the City of Syracuse for Fiscal Year 2027. We are requesting an allocation of $100,000 to support these services.

OHA Deliverables for City of Syracuse Contract – 2026-2027

Onondaga Historical Association (OHA) serves as the Historian and Archivist for the City of Syracuse. In this capacity, OHA collects, preserves, catalogues, interprets, and stores the history of the city as it has done since 1863. Every day, OHA receives items for consideration (for inclusion in the collection) from citizens, organizations, and companies in (and outside of) Syracuse. It is the obligation of OHA to determine which items are suitable for inclusion in OHA's collections. Each accepted item is then listed and documented. Two original Donor Acceptance Forms are then created, which require the signature of the OHA director and the donor (one original for the donor and one original for OHA records). The accepted items are then presented to OHA's Collections Committee for official accession into OHA's collection. The accessioned item is researched and catalogued and properly stored (in acid-free containers).

OHA is also responsible for exhibiting the history of the city of Syracuse. In this regard, OHA interprets the item to be exhibited and then presents the item for exhibition in our museum or in an off-site exhibit. OHA owns and maintains a 60,000 square foot facility in downtown Syracuse for the purpose of storing and exhibiting its collections.

OHA operates a museum open to the general public with regular hours and a total of 6 permanent exhibits and 5 temporary exhibit galleries. OHA also maintains many off-site exhibits throughout the city of Syracuse, which are open to the general public, including regular changing exhibits in the Common Council chambers of Syracuse City Hall and a 3,000 square foot permanent exhibit in the War Memorial on our community's great military history. OHA's museum and off-site exhibits contribute to the general quality of life for residents and visitors to Syracuse and, in 2025-26, over 250,000 people visited OHA exhibits in Syracuse. OHA is a Syracuse anchor institution that adds immeasurably to the artistic and cultural ambience in our city and helps draw tourists and visitors to our community. OHA's retail store helps attract shoppers and supports local industry, and entrepreneurs in the development of exclusive products that educate the consumer about our community's history.

In late 2026, OHA will complete a $4 million renovation of its 1906 building on Montgomery Street. The project funded by combination of state, foundation, and private funding will include the addition of a new, flexible community room, and additional bathroom and kitchenette facilities that can be activated for OHA's exhibitions, educational and public programs, as well as facility rentals to support activities for local patrons as well as and additional venue for off site events for local conventions. The project also improves environmental controls, improving our collection care, and expands the space of the Richard and Carolyn Wright Research Center. Additional security cameras will also be installed in our public spaces and at our entrace ways.

Serving as the Archivist for the City of Syracuse, provides research services and facilities at the Richard and Carolyn Wright Research Center. The Research Center includes well over one million items including documents, records, photographs, maps, and biographical data and is open to the public during regular hours. The Research Center is regularly used by authors who use our collections to write books about various topics on Syracuse History. Books on subjects as varied as a Syracuse Mayor to the issues of gender, race, and justice in Syracuse to the story of United Radio, a global company based in Syracuse, were launched at OHA and relied heavily on OHA's archives for their content.

OHA is an educational institution chartered by the New York State Regents. In that capacity, OHA maintains an active educational mission to support our local schools in the education of our city's students with both on-site and off-site educational programming and curriculum development. This spring, all fourth-grade students in the Syracuse City School District have a better understanding of the reason we are called the Salt City. Through a collaboration with the SCSD, Syracuse Salt Company, and the Salt Museum, OHA and teachers developed a unit that incorporates our city's history of salt making with a project-based learning experience of making salt using the evaporation method.

In 2026 we will commemorate the 250th anniversary of the Declaration of Independence - activities will include a year-long series of events and activities that will engage the entire community. This includes the development of a time capsule with the City to record important objects, people and events reflecting this moment in Syracuse's history. We will also observe the 175th anniversary of the Jerry Rescue with a variety of events, and celebrate the 75th anniversary of the War Memorial as our annual "Glorious Workplaces" gala.

OHA has initiated the Full Circle Design Competition - funded by a grant from the Mellon Foundation. The project has attracted high caliber design teams from across North America to propose a comprehensive and inclusive design of St. Mary's Circle, the Columbus Monument and the Powelson Site. The winning design will be announced at the end of the 2026 calendar year and provided with funding to create a schematic design that the City of Syracuse can utilize for fundraising and administrative procedures to implement for construction. The competition has the potential to attract additional private funding that mitigates the need for the city to rely on public funds to see the project through to fruition.

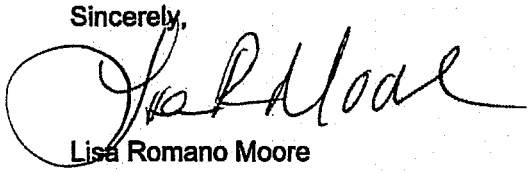
In 2027 OHA will host and exhibit and programming related to the Bicentennial of full emancipation in New York State. Activities will include the exhibit of our priceless Frederick Douglass daguerreotype and public programming highlighting local stories of the Abolitionists and influential figures who brought an end to the bondage of so many.
OHA provides historical information and content to Syracuse's media outlets and OHA is a regular contributor to the Post-Standard newspaper, Syracuse Media Group, WCNY's "Repeating History" on Community FM, as well as local radio and television stations and

programs. OHA also provides feature content for these, and other, publications. OHA's publications, products, and mass media productions help bring the great stories of Syracuse's history to a worldwide audience.

Collectively OHA's content reaches as many as 4,000,000 viewers, readers, and visitors across various print, electronic, and social media, attendance at our museums and special events, and our community-based exhibits as they enjoy recreation, sports, arts and entertainment, and business activities across the city.

Thank you for your consideration.

Sincerely,



Lisa Romano Moore
Executive Director

Ordinance No. **2026**

ORDINANCE AUTHORIZING CORRECTION OF TAX ROLLS

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

-- IS --	-- SHOULD BE --
Valiant Real Estate USA Inc. 825 East Hiawatha Boulevard 0139006100 001.-01-23.0 1 Family Residential Class Code – 210 Assessed Value - $43,500 CSW15 WF002 ALL OTHER CHARGES AS BILLED	Valiant Real Estate USA Inc. 825 East Hiawatha Boulevard 0139006100 001.-01-23.0 Vacant Lot Class Code – 311 Assessed Value - $8,600 CSW13 WF001 ALL OTHER CHARGES AS BILLED

- Demo permit was for the wrong property. It was East not West.

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

77

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy Commissioner

Michael A. Lehmann
Deputy Commissioner

June 24, 2026

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: **Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct their records according to the changes to the 2026/2027 assessment roll outlined in Appendix "A" (attached).

This property has been reviewed, and we find that the corrections to be made are in order.

Sincerely,

Matthew D. Oja
Commissioner of Assessment

Assessment
233 E. Washington St.
City Hall, Ste. 130
Syracuse, NY 13202

Office: 315-448-8270
assessment@syr.gov

syr.gov/assessment

78

Ordinance No. 2026

ORDINANCE AMENDING ORDINANCE NO. 623-2016 AS LAST AMENDED BY ORDINANCE NO. 726-2025 APPROVING AN ADMINISTRATIVE ORDER ON CONSENT WITH THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY RELATIVE TO THE LOWER LEY CREEK SUPERFUND SITE TO INCREASE THE AUTHORIZED PAYMENT AMOUNT BY $33,333.34

BE IT ORDAINED, that Ordinance No. 623-2016 as last amended by Ordinance No. 726-2025 is hereby amended to read as follows:

WHEREAS, Ordinance No. 636-2016 as last amended by Ordinance No. 726-2025 was adopted to fund the City's portion of the continued remedial design of the Lower Ley Creek Superfund Site in accordance with the US EPA's Administrative Order on Consent; and

WHEREAS, the City must increase the authorized settlement amount by $33,333.34 to pay its portion of US EPA oversight costs and for Arcadis Engineering for its assistance in responding to the US EPA's review of the proposed Ley Creek Remediation Plan;

NOW THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

US EPA v. City of Syracuse, et al.;
Settlement Amount - $457,585.17*

BE IT FURTHER ORDAINED, that the Mayor or the Corporation Counsel be and hereby is authorized to execute the Administrative Order on Consent with the US EPA, which is on file with the Office of the City Clerk, relative to the Lower Ley Creek Superfund Site for remedial

design purposes and execute any and all documents necessary to settle the aforementioned claim; and

BE IT FURTHER ORDAINED, that the Mayor or the Corporation Counsel be and hereby is authorized to execute a PRP Agreement, which is on file with the Office of the City Clerk, with the six (6) other potentially responsible parties notified by the US EPA of their liability for the Lower Ley Creek Superfund Site; and

BE IT FURTHER ORDAINED, that pursuant to the executed PRP Agreement Thompson Hine LLP, is the law firm handling the PRP payments on behalf of the City and the other responsible parties under the terms of the EPA Consent Order and the Department of Public Work is hereby authorized to make all necessary PRP payments to Thompson Hine LLP; and

BE IT FURTHER ORDAINED, that the check issued for this payment of $33,333.34 shall be made payable to "Thompson Hine LLP Lower Ley Creek Operable Unit Escrow Account".

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Department of Public Works' Budget Account No. 541500.01.81600 or another appropriate account as designated by the Commissioner of Finance for this matter.

_____ = new material

*previously read $424,251.83

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Corporation Counsel
Susan R. Katzoff

First Assistant Corporation Counsel
Joseph W. Barry III

Senior Corporation Counsel
Amanda R. Harrington
Todd M. Long
Meghan E. Ryan

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John C. Black Jr.
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Solomon Landsberg
Trevor McDaniel
Conor Rourke
Connor Simonetta
Akira Tomlinson
Zachary A. Waksman

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June 23, 2026

Ms. Patricia K. McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: US EPA v City of Syracuse et al.

Amendment of Ordinance #726—2025-Ley Creek Superfund Site Payment

Dear Ms. McBride:

Please prepare legislation for the July 13th Common Council meeting to amend Ordinance #726-2025 to increase the authorized settlement amount by $33,333.34 resulting in a new not to exceed settlement amount of $457,585.17

This additional cost is for the PRP Group, which includes the City, to pay its consultant Arcadis Engineering for its assistance in responding to US EPA review of the proposed Ley Creek Remediation Plan. The final comments to the plan have been submitted to the US EPA by Arcadis and we are now waiting for a final US EPA determination on next steps. In addition, this payment would pay the costs associated with US EPA's oversight of the Ley Creek Project which costs the City and other PRPs are obligated to pay pursuant to the 2016 Order on Consent with the US EPA.

The cost would continue to be charged to account #541500.01.81600. DPW has been budgeting for this project on an annual basis since it was approved in 2016.

Please let me know if you have any questions or concerns.

Best regards,

Joseph W. Barry III
First Assistant Corporation Counsel

Service of papers or process by facsimile or other electronic method is not acceptable.

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Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF PROCESS SERVING SERVICES FOR THE DEPARTMENT OF LAW DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of process serving services for the Department of Law during the fiscal year 2026/2027 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner in compliance with State and Federal rules; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors: Aaron Nuzzo, Alliance Risk Group, Inc. and Metro Attorneys at a total cost not to exceed $16,500.00, charging the cost thereof to the Department of Law Operating Budget Supplies and Expense Account #540552.01.14200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

79

Evan Loving
Director

Julie Castellitto
Assistant Director

June 24, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Law Department Process Servers

Dear Ms. McBride:

On behalf of the Department of Law, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2026/2027 from the following process servers:

- Aaron Nuzzo
- Alliance Risk Group, Inc.
- Metro Attorneys Service, Inc.

It is requested that a total of $16,500 be authorized for use by the Corporation Counsel to pay the above-mentioned vendors for services on an as needed basis.

All costs will be charged to the Department of Law Operating Supplies and Expense Budget Account #540552.01.14200.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

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Hunter Murphree
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Connor Simonetta
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Zachary A. Waksman

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Email law@syr.gov

www.syr.gov

June 23, 2026

Mr. Evan Loving
Director of the Office of Management and Budget
Room 213 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Mr. Loving:

I am requesting the authorization to purchase without advertising or competitive bidding process serving services for the Office of the Corporation Counsel during Fiscal Year 2026/2027 from the following process servers:

- Aaron Nuzzo
- Alliance Risk Group Inc.
- Metro Attorney Service Inc.

It is requested that a total of $16,500 be authorized for use by the Corporation Counsel to pay the above referenced vendors for services on an as needed basis.

All costs will be charged to the Department of Law Operating Supplies and Expense Budget Account #540552.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Susan R. Katzoff
Corporation Counsel

Service of papers or process by facsimile or other electronic method is not acceptable.

80

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF PRINTING SERVICES FOR APPELLATE COURT PROCEEDINGS ON BEHALF OF THE CITY OF SYRACUSE LAW DEPARTMENT DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of printing services for Appellate Court proceedings on behalf of the City of Syracuse Law Department during the fiscal year 2026/2027 at a total cost not to exceed $6,000.00, without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the City must have a professional firm who is an expert in the niche areas of appellate printing and can act on short notice at a reasonable cost; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said printing services for Appellate Court proceedings from Proceed Legal, Inc. (formerly known as Counsel Press) at a total cost not to exceed $6,000.00, charging the cost thereof to the Department of Law Printing Expenses Account #540310.01.14200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

80

Evan Loving
Director

Julie Castellitto
Assistant Director

June 24, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Printing Services from Proceed Legal, Inc (f/k/a Counsel Press Inc.)

Dear Ms. McBride:

On behalf of the Department of Law, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions during Fiscal Year 2026/2027 from Proceed Legal, Inc. (f/k/a Counsel Press Inc.) at a cost not to exceed $6,000.

All costs will be charged to the Department of Law Printing Expenses Budget Account #540310.01.14200.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

cc: File

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

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June 23, 2026

Mr. Evan Loving
Director of the Office of Management and Budget
Room 213 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Mr. Evan Loving:

I am requesting that legislation authorizing the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2026/2027 from Proceed Legal, Inc (f/k/a Counsel Press Inc.) at a cost not to exceed $6,000.

All costs will be charged to the Department of Law Printing Expenses Budget Account #540310.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Susan R. Katzoff
Corporation Counsel

Service of papers or process by facsimile or other electronic method is not acceptable.

Ordinance No. 2026

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF TITLE SERVICES FOR THE DEPARTMENT OF LAW, DEPARTMENT OF ENGINEERING AND DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT, DIVISION OF CODE ENFORCEMENT DURING THE FISCAL YEAR 2026/2027

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of title services for the Department of Law, Department of Engineering, Department of Neighborhood and Business Development, Division of Code Enforcement during the fiscal year 2026/2027 at a total cost not to exceed $35,500.00, without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as these companies are local and have been providing the City with title services for years in a reliable and timely manner for a price schedule that has remained consistent over the years; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said title services from the following vendors: Salt City Abstract Corporation, Stewart Title Insurance Company and Independent Title Agency, LLC, charging the cost thereof to the following Budget Accounts, Department of Law Account #541500.01.14200 or another appropriate account as designated by the Commissioner of Finance not to exceed $30,000.00, Department of Engineering Account #599807.07.80405 or another appropriate account as designated by the Commissioner of Finance not to exceed $4,000.00, and Department of Neighborhood and Business Development, Division of Code

Enforcement Account #596220.01.90000 or another appropriate account as designated by the Commissioner of Finance not to exceed $1,500.00; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

81

June 24, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Title Services

Dear Ms. McBride:

On behalf of the Department of Law, I am requesting the City of Syracuse authorize a waiver of competitive bid for the Departments of Law, Engineering and Code Enforcement:

- Ordinance authorizing the title services without formal advertising or competitive bidding during the 2026/2027 fiscal year from the following vendors:
  - Salt City Abstract Corporation ("Salt City")
  - Independent Title Agency LLC ("Independent")
  - Stewart Title Guaranty Company ("Stewart")

The Law Department, on behalf of the Finance Department, has been using Salt City Abstract Corporation, Independent Title Agency, LLC, and Stewart Title Guaranty Company for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as Engineering and Code Enforcement, have longstanding relationships with Salt City and Independent and have been doing business using pricing models established many years ago. The Law Department started using Stewart more recently to assist in the foreclosure process and has been pleased with the services provided.

The total expenditure for this purpose shall not exceed $35,500 and will be charged as follows:

Law	541500.01.14200	$30,000
Engineering	599807.07.80405	$ 4,000
Code Enforcement	596220.01.90000	$ 1,500
Total		$35,500

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

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June 24, 2026

Evan Loving
Director of Management and Budget
City of Syracuse
233 E. Washington Street, Room 213
Syracuse, New York 13202

Mr. Loving,

I am writing to request that you introduce legislation at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Departments of Law, Engineering and Code Enforcement:

- Ordinance authorizing title services without formal advertising or competitive bidding during the 2026/2027 fiscal year from the following vendors:
  - Salt City Abstract Corporation ("Salt City")
  - Independent Title Agency LLC ("Independent")
  - Stewart Title Guaranty Company ("Stewart")

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation, Independent Title Agency LLC, and Stewart Title Guaranty Company for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as Engineering and Code Enforcement, have longstanding relationships with Salt City and Independent and have been doing business using pricing models established many years ago. The Law Department started using Stewart more recently to assist in the foreclosure process and has been pleased with the services provided.

The total expenditure for this purpose shall not exceed $35,500 and will be charged as follows:

Law	541500.01.14200	$30,000
Engineering	599807.07.80405	$ 4,000
Code Enforcement	596220.01.90000	$ 1,500
Total		$35,500

Sincerely,

Akira Tomlinson, Esq.
Assistant Corporation Counsel

Service of papers or process by facsimile or other electronic method is not acceptable.

#70015v1

82

Ordinance No. 2026

ORDINANCE AUTHORIZING ACCEPTING FUNDS IN AN AMOUNT NOT TO EXCEED $765,000 FROM THE NEW YORK STATE OFFICE OF THE ATTORNEY GENERAL TO USE FOR THE PURPOSES OF CONTINUING INVESTMENT IN THE CITY'S EMERGENCY REPAIR PROGRAM AND ITS CODE ENFORCEMENT COMMUNITY AMBASSADOR PROGRAM AND EXECUTE AN AGREEMENT AS NECESSARY

WHEREAS, the City of Syracuse joined the New York State Office of the Attorney General ("OAG") in an action against Green National ("Green") and other affiliated entities in *People v. Greenland Property Services, LLC, et al.* (Index No. 008669/2022) for significant health and safety violations including poor security, broken elevators, broken doors, missing and/or inoperable smoke alarms and carbon monoxide detectors, roach infestations, and plumbing leaks at multiple properties in the City of Syracuse; and

WHEREAS, the OAG reached an agreement with Green in 2022 that included timely correction of code violations, retaining an independent monitor to review code compliance procedures, and submit monthly reports to the OAG; and

WHEREAS, Green failed to comply with parts of the agreement so the OAG pursued additional action against Green and obtained a Court order requiring Green to pay additional penalties; and

WHEREAS, the OAG now wishes to contribute funds in an amount not to exceed $765,000 obtained as part of the litigation with Green to the City for the purposes of continuing investment in the City's Emergency Repair Program ("ERP") and its Code Enforcement Community Ambassador Program;

NOW, THEREFORE

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of funds in an amount not to Exceed $765,000 from the OAG for the purposes of continuing investment in the City's Emergency Repair Program ("ERP") and its Code Enforcement Community Ambassador Program as outlined as set forth in the Budget outlined in Appendix "A" attached hereto; and

BE IT FURTHER ORDAINED, that the Mayor be and she hereby is authorized to execute a contract or written instruments related to this funding as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof the Commissioner of Finance is authorized and directed to deposit and charge the same to the accounts as set forth in Appendix "B" attached hereto or other appropriate accounts as designated by her.

APPENDIX A: Budget

Project	Project Description	Annual Cost	Total Cost
Emergency Repair Revolving Fund	Direct project costs related to remediating major life/safety related violations at properties owned by chronically non-compliant property owners. Funds will supplement additional $500,000 in existing resources previously awarded through Sen. Schumer's office.	$191,250	$382,500
Community Ambassador Program	Expansion of City's third-party contract during FY25-26 with the Center for Justice Innovation (CJI) to provide outreach and case management services to tenants experiencing housing and code enforcement issues. Community Ambassadors act as liaisons between City Code Enforcement staff and tenants and assist code enforcement with proactive identification of additional violations, help facilitate communication between city staff and tenants who otherwise are reluctant to engage with DOCE directly due to mistrust of government, and work to increase compliance and improved property conditions via referrals to the Emergency Repair Program and/or the City's legal department to pursue litigation or other corrective action. Program funds will supplement city's existing commitment of $200,000 per year.	$191,250	$382,500
Total Funds		$382,500	$765,000

APPENDIX B: Account Designations

Emergency Repair Program

Revenue: 64205.410600
Expense: 64205.599906
Reserve: 64205.370906

Community Ambassador Program

Revenue: 64205.410601
Expense: 64205.599907
Reserve: 64205.370907

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

82 91

June 10, 2026

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: Legislation Request – Authorization to Accept Funds from NYS Attorney General

Dear Clerk McBride:

Please prepare legislation to be introduced at the June 29, 2026 Common Council meeting on behalf of the Department of Neighborhood and Business Development authorizing the acceptance of a $765,000 award from NYS Office of the Attorney General (OAG).

Pursuant to litigation against Green National for significant health and safety violations including poor security, broken elevators, broken doors, missing and/or inoperable smoke alarms and carbon monoxide detectors, roach infestations, and plumbing leaks at multiple properties in the City of Syracuse, in February 2022, the OAG reached an agreement with Green National to correct code violations in their buildings in a timely manner, retain an independent monitor to review its code compliance procedures, and submit monthly reports to OAG. Green National paid a $300,000 penalty to OAG in connection with that agreement. In October 2022, the OAG pursued additional action against Green National for failing to comply with parts of that agreement, and subsequently obtained a court order requiring Green National to pay additional penalties for continuing to violate terms of the agreement.

OAG is seeking to turn over to the City of Syracuse $765,000 of combined restitution payments collected from Green National pursuant to these actions, and has specifically designated that the funding be used for the purposes of continuing investment in the City's Emergency Repair Program (ERP) and its Code Enforcement Community Ambassador Program, both of which were launched as pilot programs established in conjunction with the City of Syracuse's prior participation in programs funded by OAG for the purposes of advancing neighborhood revitalization and addressing housing challenges in cities across NYS.

A copy of the award letter from OAG as well as the anticipated budget use are attached in Appendix A. Account designations in the respective amounts outlined in the budget will be deposited in the appropriate account numbers specified in Appendix B as determined by the Commissioner of Finance.

I am happy to answer any questions at x8743 or via email at msczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

https://cityofsyracuseny-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Authorization to Accept AG Funding - 05.10.2026.docx

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Brianca Hill

Deputy Commissioner of Planning & Sustainability
Owen Kerney

Deputy Commissioner of Code Enforcement
Jake Dishaw

Department of Neighborhood & Business Development
300 S State St
Suite 700

60

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor, Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: July 8, 2026
SUBJECT: Accept Funds – NYS Office of the Attorney General (OAG)

On behalf of the Department of Neighborhood & Business Development, I am requesting the City of Syracuse authorize the acceptance of a $765,000 award from NYS Office of the Attorney General (OAG).

Pursuant to litigation against Green National for significant health and safety violations including poor security, broken elevators, broken doors, missing and/or inoperable smoke alarms and carbon monoxide detectors, roach infestations, and plumbing leaks at multiple properties in the City of Syracuse, in February 2022, the OAG reached an agreement with Green National to correct code violations in their buildings in a timely manner, retain an independent monitor to review its code compliance procedures, and submit monthly reports to OAG. Green National paid a $300,000 penalty to OAG in connection with that agreement. In October 2022, the OAG pursued additional action against Green National for failing to comply with parts of that agreement, and subsequently obtained a court order requiring Green National to pay additional penalties for continuing to violate terms of the agreement.

OAG is seeking to turn over to the City of Syracuse $765,000 of combined restitution payments collected from Green National pursuant to these actions, and has specifically designated that the funding be used for the purposes of continuing investment in the City's Emergency Repair Program (ERP) and its Code Enforcement Community Ambassador Program, both of which were launched as pilot programs established in conjunction with the City of Syracuse's prior participation in programs funded by OAG for the purposes of advancing neighborhood revitalization and addressing housing challenges in cities across NYS.

A copy of the award letter from OAG as well as the anticipated budget use are attached in Appendix A. Account designations in the respective amounts outlined in the budget will be deposited in the appropriate account numbers specified in Appendix B as determined by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

2/2/26
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Office of the New York State Attorney General

Letitia James
Attorney General

June 29, 2026

Dear Mayor Owens,

We are pleased to contribute to the City of Syracuse funds resulting from our offices' joint action in *People v. Greenland Property Services, LLC, et. al.* (Index No. 008669/2022). We anticipate that its use toward Syracuse's Emergency Repair Revolving Fund ("ERRF") and the Code Enforcement Community Ambassador Program ("Ambassador Program") will bring positive and meaningful results for Syracuse residents. The award totals $765,000 and shall be split between the ERRF and Ambassador Program. The Office of the Attorney General does not require continued reporting by the City regarding use of the funds.

Thank you for your efforts in the *Greenland Property* matters; we appreciate your partnership in working to better conditions for tenants across New York State.

Sincerely,

Jill Faber

Jill Faber
Chief Deputy Attorney General for Regional Affairs

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $1,500,000 FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $1,500,000 from the United States Department of Housing and Urban Development (HUD); if awarded the grant funds will be used by the Department of Neighborhood and Business Development, Division of Code Enforcement to deploy an automated building code permitting system and partner with HUD to evaluate their applicability and effectiveness within real-world operating conditions. The AI enhancement to permit review will help provide quicker plan reviews and higher quality submissions; there is no local match for this grant; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

83

Janet L. Burke
Director

June 25, 2026

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, NY 13202

RE: Grant application – US Department of Housing and Urban Development

Dear Ms. McBride

Please prepare legislation for the next Common Council agenda on behalf of the Department of Neighborhood and Business Development, Division of Code Enforcement to authorize the City to apply for and enter into an agreement with US Housing and Urban Development (HUD) in an amount not to exceed $1,500,000.

Funds will be used to deploy automated building code permitting system and partner with HUD to evaluate their applicability and effectiveness within real-world operating conditions. The AI enhancement to permit review will help provide quicker plan reviews and higher quality submissions.

There is no local match.

Respectfully,

Janet L. Burke
Director
Bureau of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 28, 2026
SUBJECT: Apply & Agreement – US Housing and Urban Development (HUD)

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement with US Housing and Urban Development (HUD) in an amount not to exceed $1,500,000.

Funds will be used to deploy automated building code permitting system and partner with HUD to evaluate their applicability and effectiveness within real-world operating conditions. The AI enhancement to permit review will help provide quicker plan reviews and higher quality submissions.

There is no local match.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

84 94

General Ordinance No. 2026

ORDINANCE APPROVING A SPECIAL USE PERMIT (SP-25-21) TO ESTABLISH A CONVENIENCE STORE (NOT SELLING TOBACCO) IN THE EXISTING BUILDING ON THE PROPERTY SITUATED AT 500 OAKWOOD AVENUE, SYRACUSE, NEW YORK PURSUANT TO ARTICLE 5 OF THE CITY OF SYRACUSE ZONING ORDINANCE

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on June 8, 2026, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of Nahil Zahran, the owner of the property located at 500 Oakwood Avenue, Syracuse, New York, and Abed Zahran, the Applicant, for a special use permit (SP-25-21) to establish a "Neighborhood Market" land use type in the form of a convenience store (not selling tobacco) on the property situated at 500 Oakwood Avenue, Syracuse, New York pursuant to Article 5, Section 5.4 (B) of the City of Syracuse Zoning Ordinance; in the manner and upon the conditions stated, be and the same hereby is consented to and approved by this Common Council, namely:

A RESOLUTION APPROVING SPECIAL USE PERMIT, SP-25-21, ON PROPERTY SITUATED AT 500 OAKWOOD AVENUE.

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 8th of June 2026, adopt the following resolution:

WHEREAS, the applicant, Abed Zahran, is requesting a Special Use Permit to establish a business enterprise for "Neighborhood Market" land use type on the property situated at 500 Oakwood Ave pursuant to SZO, Art. 5, Sec. 5.4B; and

WHEREAS, the City Planning Commission held a Public Hearing on the request on the 8th of June 2026, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desired to be heard, and duly recorded their testimony. Nine members of the public spoke in favor of the proposal, and zero members of the public spoke in opposition to the proposal. Commissioner Kulick closed public comment; and

WHEREAS, the applicant is planning to continue the operation of an existing market (Convenience store) serving the neighborhood with general merchandise, fruit and vegetables and deli with sandwiches and cold subs and canned good with dairy products.; and

WHEREAS, the project consists of no other companion applications; and

WHEREAS, the properties lie within the Neighborhood Center (MX-2) Zone District; and

WHEREAS, the exterior work includes: (1) Installing a one-unit bike rack; (2) adding parking stripes for three parking spaces; (3) installing proposed bollards; and (4) removing existing asphalt to replace it with a concrete sidewalk to match adjacent walk; and

WHEREAS, the interior work includes continuing the use of the existing floor plan which includes a retail area, cashier space, office, bathroom, and storage.; and

WHEREAS, the subject lot to be known as 500 Oakwood Ave will have a lot size of 5,792 SF (0.13 acres). The proposed lot will have primary street frontages along Oakwood Avenue and Martin Luther King East. The southern property line will border 508 Oakwood Ave; The western property line will border 216 Martin Luther King East; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the proposal was reviewed by the Onondaga County Planning Board with no position and comment dated 11/25/2025, pursuant to GML §239-l, m and n.; and

WHEREAS, the Zoning Administrator and the City Planning Commission Chairperson are entitled to execute any and all necessary documents related to the subject proposal; and

WHEREAS, pursuant to Article 8 of the State Environmental Conservation Law, as amended and the regulations promulgated thereunder (collectively "SEQRA"), the Commission is required to make a determination with respect to the environmental impact of any "action" to be taken by the Commission and the consideration of this application constitutes such an action; and

WHEREAS, the Commission having reviewed the application for the proposed action and the Environmental Assessment Form, Part 1, dated 4/15/2025 ("EAF") prepared and submitted by the applicant, and determined that the proposed action described therein constituted a Type II action, pursuant to 6 NYCRR §617.2(al), respectively; and

WHEREAS, having determined that a single agency is involved with the proposed application classified as a TYPE II action, the Commission need not declare itself "Lead Agency" pursuant to SEQRA; and finds that approval of the application as set fourth herein will not have a significant effect on the environment, and the hereby issues a negative declaration pursuant to SEQRA, a copy of which is attached hereto as Exhibit "A", which shall be filed in the office of the Commission.

NOW THEREFORE BE IT RESOLVED that we, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 8th of June 2026, **APPROVE** the applicant's request for SP-25-21, on property situated at 500 Oakwood Ave. pursuant to SZO, Art. 5, Sec. 5.4B.

BE IT FURTHER RESOLVED that this approval is subject to compliance with the following SPECIFIC CONDITION(S):

1. The applicant shall comply with the general conditions for approval of the special use permit.
2. The applicant shall always possess a valid certificate of use issued by the city of Syracuse.
3. The business owner shall abide by the hours of operation that the planning commission decides currently listed as 7:00 a.m. to 12:00 a.m.
4. No neon signage and decorative lighting shall be permitted on the windows or building facade.
5. The applicant shall reduce asphalt within the city right-of-way and reestablish an ADA compliant sidewalk along Oakwood Avenue and install landscaping.
6. The subject property is prohibited from selling tobacco products due to its proximity to the adjacent Dr. King Elementary School.
7. The applicant shall commit to upgrading the site through any necessary permits based on the revised site plan and approval conditions imposed by the Department of Public Works.
8. The applicant shall commit to maintaining compliance of the CPTED recommendations during the proposed business operation.

BE IT FURTHER RESOLVED that this approval is subject to compliance with the following GENERAL CONDITIONS:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;

2. All necessary permits relating to this proposal shall be obtained by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse and all conditions of the approval shall be met within eighteen (18) months of the date of approval of this resolution by the City of Syracuse, or this approval will be considered null and void; administrative extensions to this requirement for up to one year may be obtained from the Zoning Administrator at any time within the first twelve (12) months, after which, any and all extensions require approval from the City Planning Commission;

3. All Development Standards of Syracuse Zoning Ordinance shall be adhered to; and

4. Improvements to the subject property and its use shall be in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:

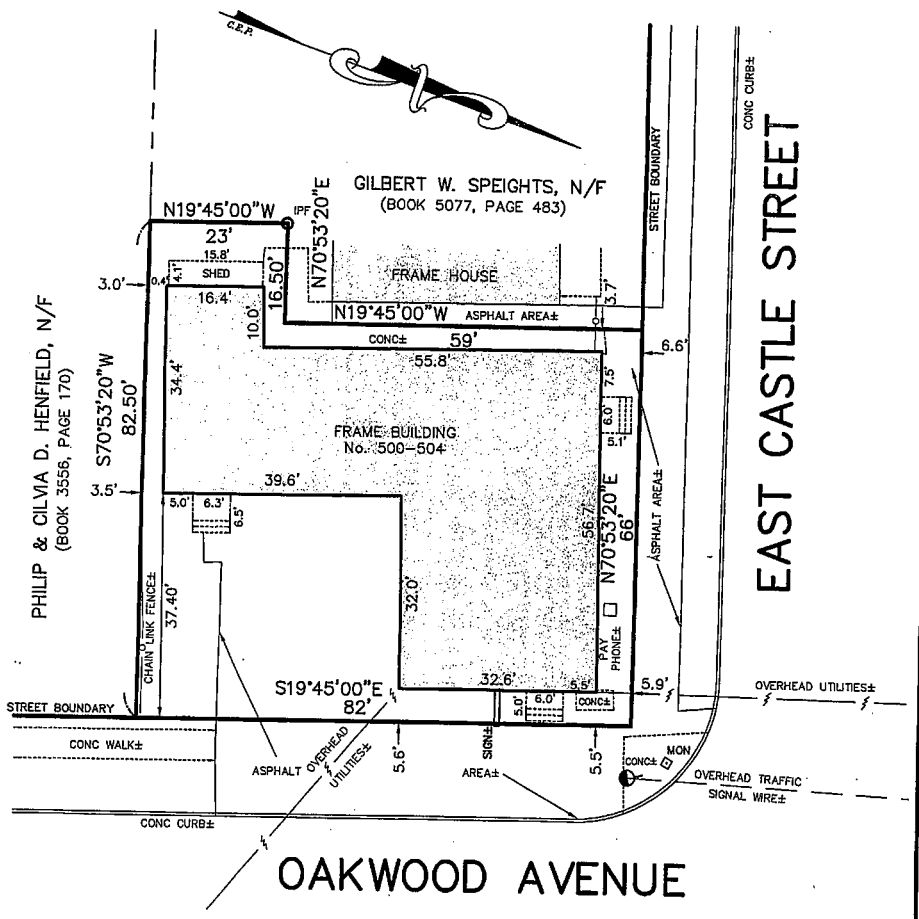
- Floor Plans (S101): As Built Drawings: Smart City Market 500 Oakwood Ave, Syracuse, NY. Checked by: MQL, MT Studio. Dated 11/4/2025, Revised 10/26/2025; Scale: as noted;
- Property Survey, Part of Block No. 1014 City of Syracuse Onondaga County, New York (Ianuzi & Romans Land Surveying, P.C., Dated 1/16/2013)

BE IT FURTHER RESOLVED no signage was approved as part of this application; proposed signage must be submitted to the City of Syracuse Office of Zoning Administration for review and approval;

BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Division of Code Enforcement;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this approval shall be subject to revocation.

Steven W. Kulick, Chairperson
City Planning Commission



C.E.P. 205

⊡ MON indicates monument found 1/2013

O IPF indicates iron pipe found 1/2013

Subject to any statement of facts an accurate and up to date abstract of title will show.

Unauthorized alteration or addition to a survey map bearing a licensed land surveyor's seal is a violation of section 7209, sub-division 2, of the New York State Education Law.

\\Server\Land Projects\UPDATES 2012\dwg\11902001.dwg

TRACT MAP

BY:

DATE FILED:

MAP NO.

PROPERTY CORNERS NOT SET THIS SURVEY, UNLESS SHOWN. OFFSETS FROM PROPERTY LINES MEASURED TO FOUNDATION WALLS, UNLESS OTHERWISE INDICATED.

TO:

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS MAP IS MADE FROM AN ACTUAL SURVEY.

*N.Y.S. LICENSED LAND SURVEYOR

STATE OF NEW YORK · ANTHONY R. ROMANS · LICENSED LAND SURVEYOR

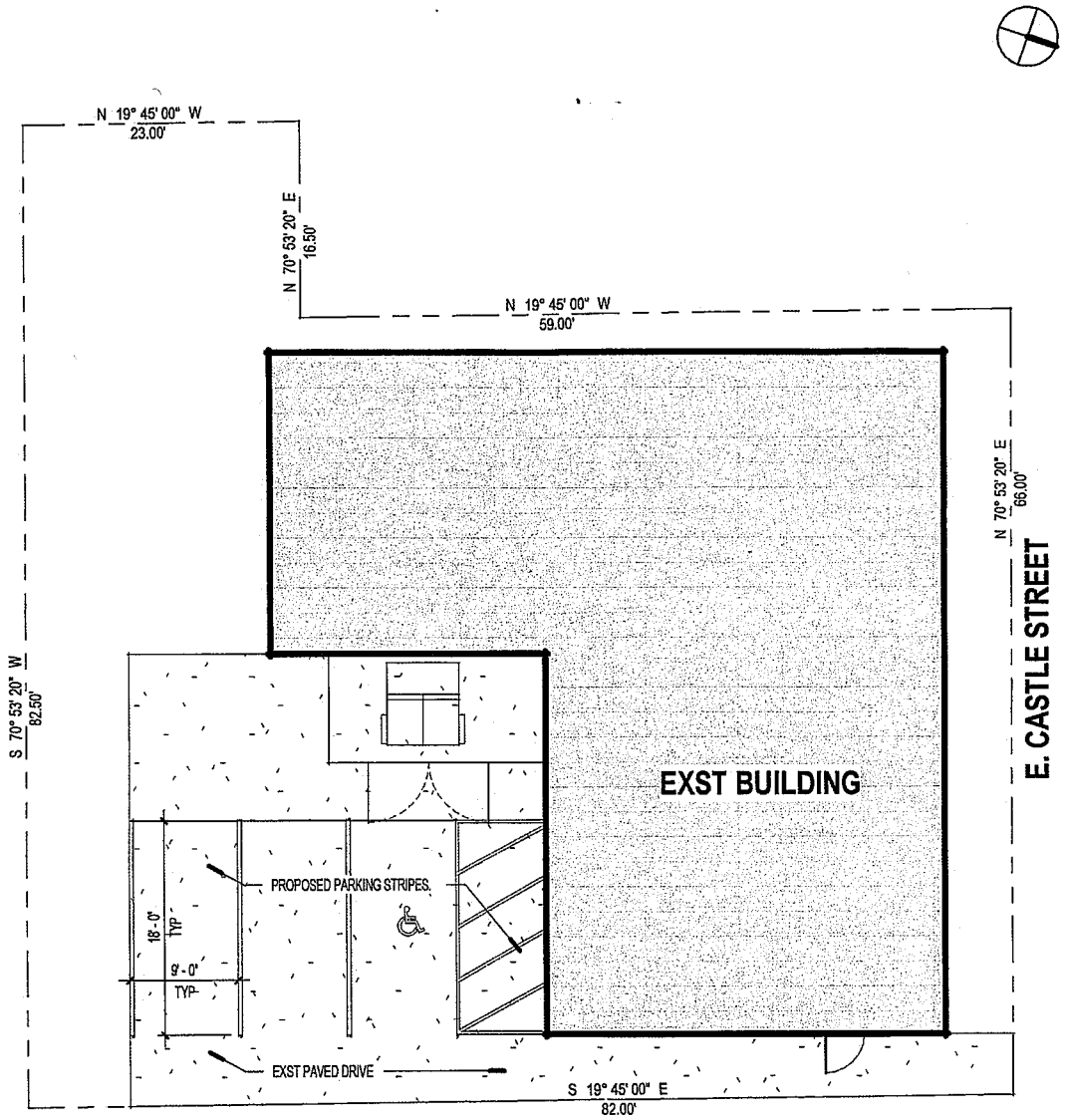
PART OF BLOCK No. 1014
CITY OF SYRACUSE
ONONDAGA COUNTY , NEW YORK

IANUZI & ROMANS
LAND SURVEYING, P.C.
5251 WITZ DRIVE, NORTH SYRACUSE, NY. 13212
PHONE: (315) 457-7200 FAX: (315) 457-9251

DATE: JANUARY 16, 2013

SCALE: 1" = 20'

FILE: 11902.001 FB: 1514



1 EXST SITE PLAN
1" = 10'-0"

0 6" 1' 2'
0 2"

MT+STUDIO
7509 MOCCASIN PATH, LIVERPOOL, NY 13090
p: 315.391.1052 | w: mtplusstudio.com

AS BUILT DRAWINGS

SMART CITY MARKET

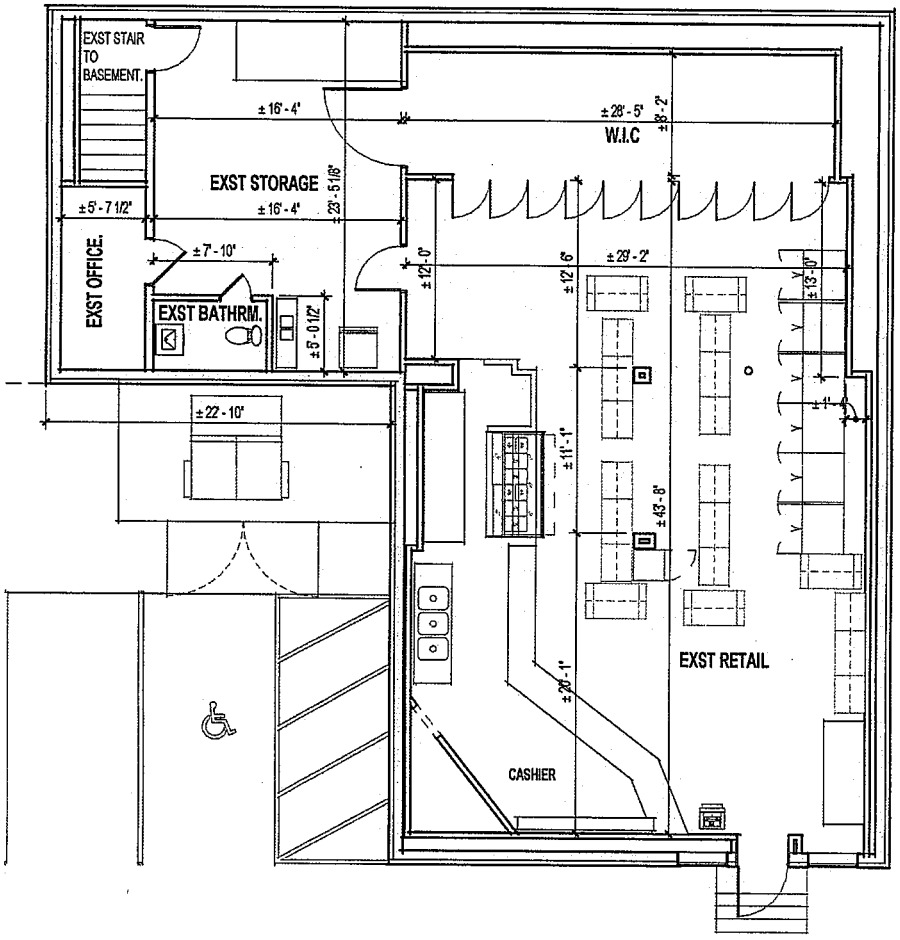
500 OAKWOOD AVE
SYRACUSE, NY 13205

CHECKED BY: MQL	REV	DATE	DESCRIPTION

It is a violation of New York Education Law Article 145 Sec.7209, for any person, unless acting under the direction of a licensed architect, professional engineer, or land surveyor, to alter an item in any way. If an item bearing the seal of an architect, engineer, or land surveyor is altered; the altering architect, engineer, or land surveyor shall affix to the item their seal and notation "altered by" followed by their signature and date of such alteration, and a specific description of the altered

PROJECT NUBMER: 25019
DRAWN BY: MQL
DATE: 06/09/2025
ISSUED FOR: AS BUILT
SHEET NUMBER:
S101

6/9/2025 10:03:56 AM



1 EXST FLOOR PLAN
1/8" = 1'-0"

0 4' 8' 16'
0 2'

MT+STUDIO
7509 MOCCASIN PATH, LIVERPOOL, NY 13090
p: 315.391.1052 | w: mtplusstudio.com

AS BUILT DRAWINGS

SMART CITY MARKET

500 OAKWOOD AVE
SYRACUSE, NY 13205

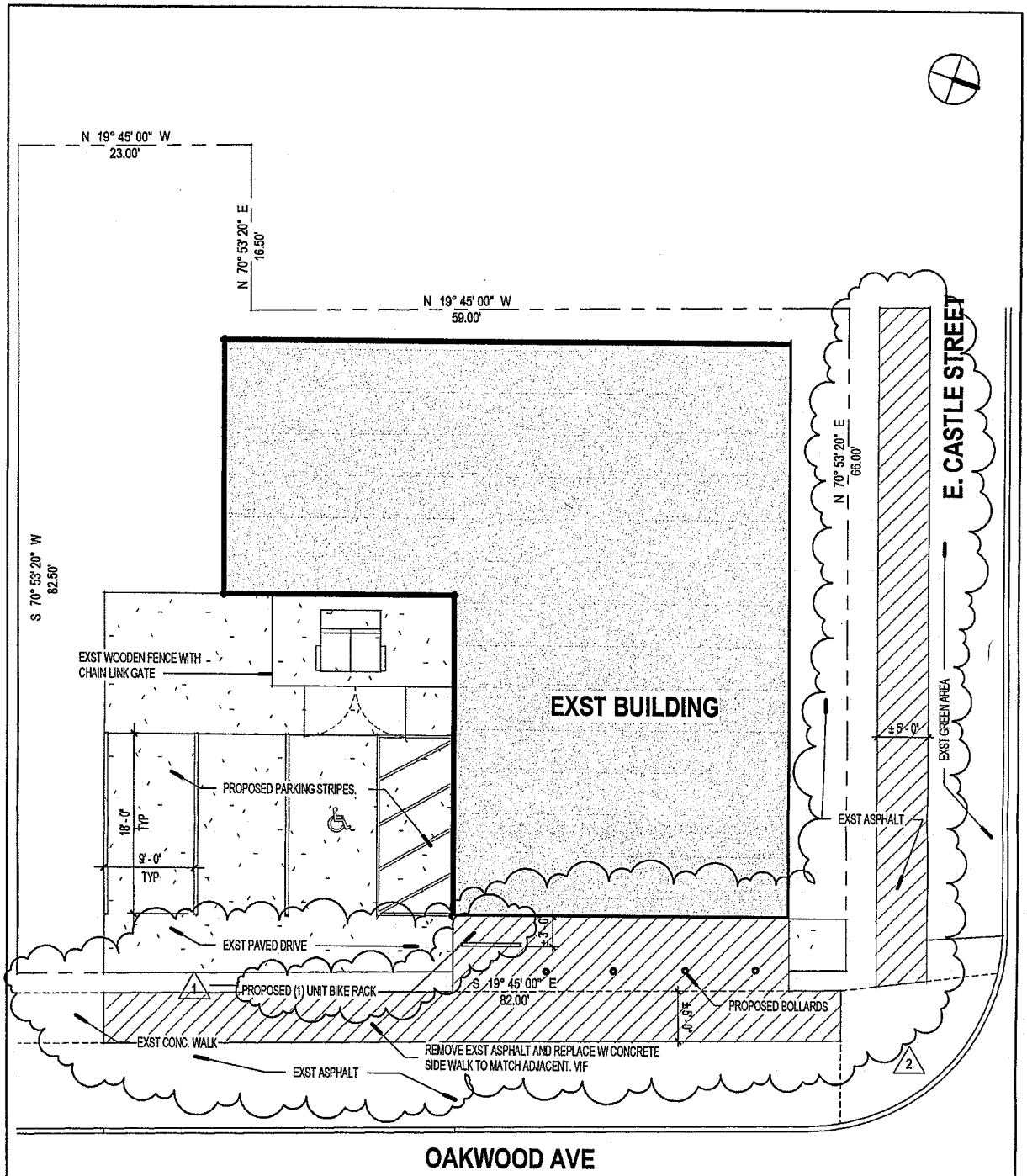
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REV	DATE	DESCRIPTION

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PROJECT NUBMER: 25019
DRAWN BY: MQL
DATE: 06/09/2025
ISSUED FOR: AS BUILT
SHEET NUMBER: **A101**

6/9/2025 10:03:57 AM



1 EXST SITE PLAN
1" = 10'-0"

0 6" 1' 2'
0 2"

11-5-25

MT+STUDIO
7509 MOCCASIN PATH, LIVERPOOL, NY 13090
p: 315.391.1052 | w: mtplusstudio.com

AS BUILT DRAWINGS

SMART CITY MARKET

500 OAKWOOD AVE
SYRACUSE, NY 13205

CHECKED BY: MQL

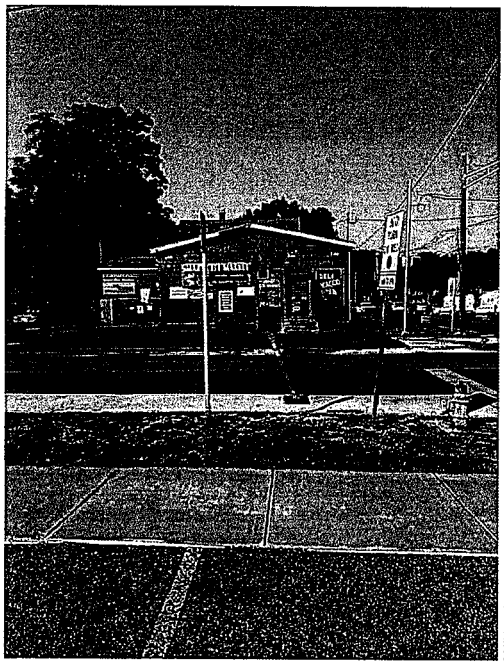
It is a violation of New York Education Law Article 145 Sec.7209, for any person, unless acting under the direction of a licensed architect, professional engineer, or land surveyor, to alter an item in any way. If an item bearing the seal of an architect, engineer, or land surveyor is altered; the altering architect, engineer, or land surveyor shall affix to the item their seal and notation "altered by" followed by their signature and date of such alteration, and a specific description of the alteration.

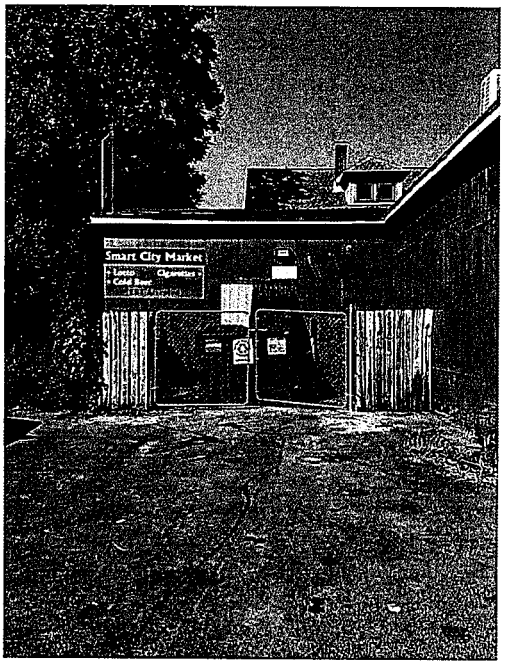
REV	DATE	DESCRIPTION
1	2025-07-10	REVISED SITE PLAN
1	2025-10-26	REVISED SITE PLAN

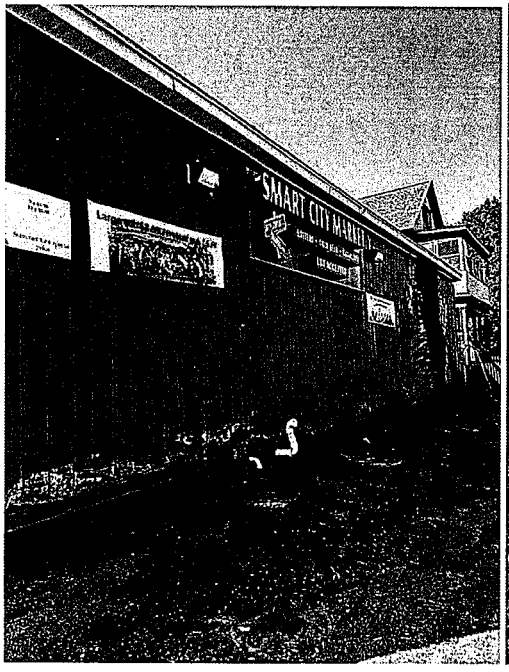
PROJECT NUBMER: 25019
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SHEET NUMBER:
S101

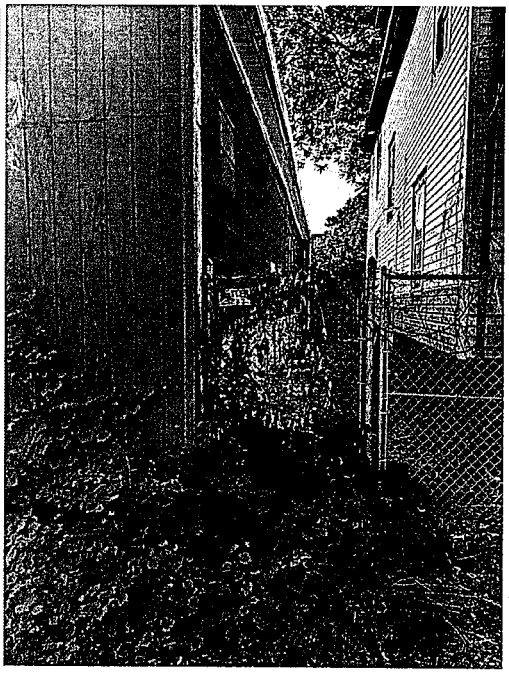
11/4/2025 2:51:20 PM

500 Oakwood CPTED







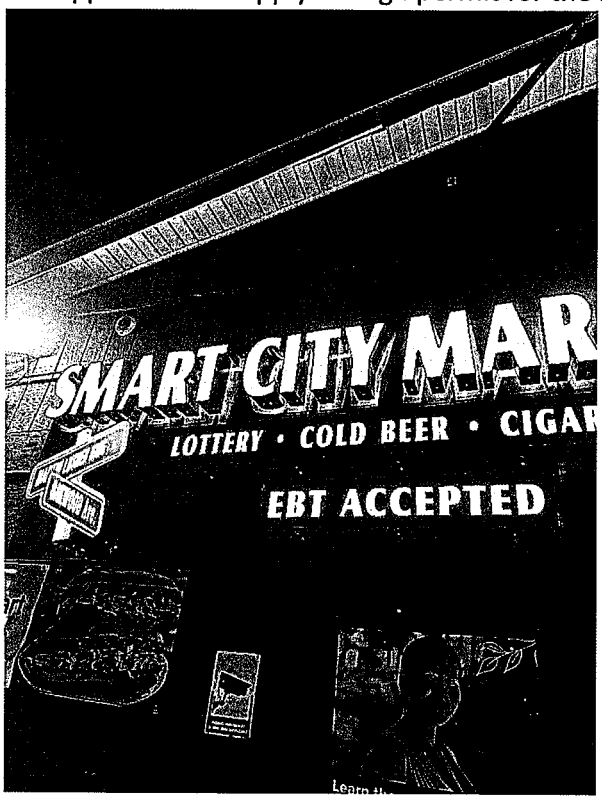


Recommendations:

- Remove signage from windows to create sightlines into and out of the establishment. There are currently no windows on the sides of the building.

Applicant response: -remove all window sign except the neon sign on both sides

- Applicant shall apply for sign permit for the neon sign.



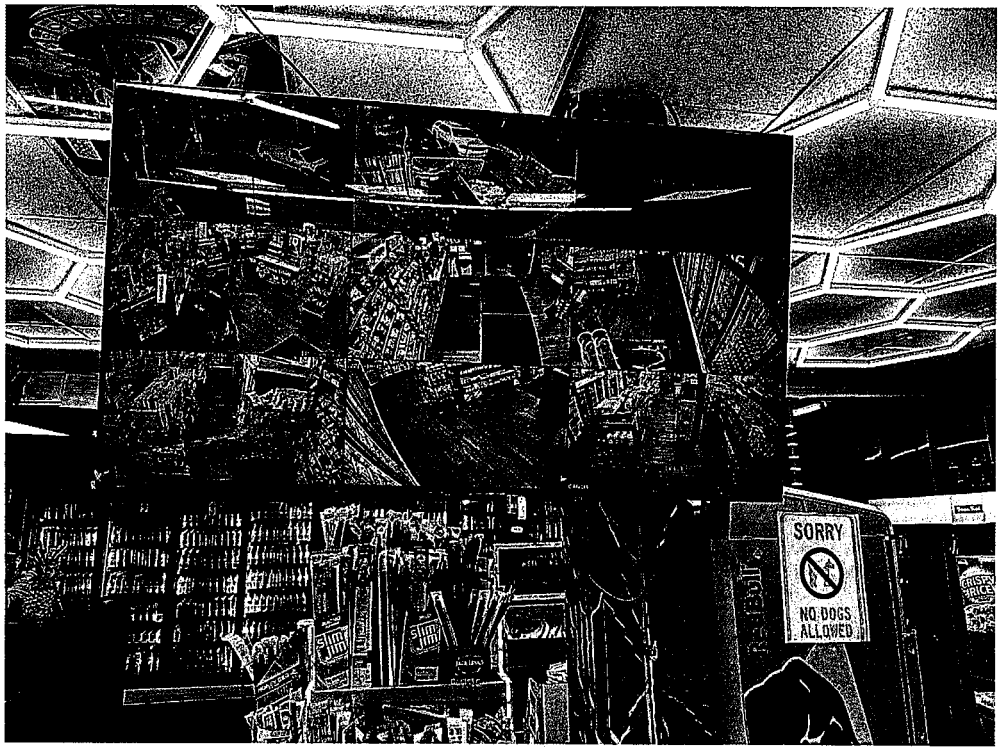
- Ensure the building is well lit in the front and on sides. 4000 kelvin lighting is recommended. In the rear, consider solar ground lighting to illuminate the area between the store and fence. This will offer visibility but will not affect neighbors.

Applicant response: 2-I got bright light for outside

- Ensure camera system is high quality, working properly and is accessible by employees.

- Lighting and cameras should cover all of the exterior, especially due to the lack of sightlines for the employees/patrons within.

Applicant response: the store has 16 cameras for in and out high definition runs 24 hours available to law enforcement at any time request


SORRY
NO DOGS ALLOWED


NOTICE
THIS AREA IS UNDER
24 HOUR
VIDEO
SURVEILLANCE

- Signage should be used to make sure the parking area is utilized. Several vehicles parked in the street which can impede traffic.

Applicant response: Handicap sign will be installed



- Foliage in the read should be maintained. There is some overgrowth which offers areas of concealment. Canopies should be no lower than 5ft and ground vegetation should be no higher than 2 feet.

Applicant response: Grass cut on weekly basis

- Remove any debris such as tires

Applicant response: outside nice and clean every day

- The side of the building facing MLK E appears to be deteriorating. This may be an opportunity for adding windows for sightlines. If not, the blank wall can be used as a spot for a mural. Public art has proven to reduce crime, especially property crime like graffiti.

Applicant response: I object to open wall window on Martin Luther king street because it's unnecessary and there is coolers on inside wall I have glass door and glass window in the front and visible to the public 13-as a landlord I will work with the city of Syracuse on various issues for the safety of the public and community coordination

Agency Use Only [If applicable]

Project: SP-25-21

Date: 6/5/2026

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☑	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☑	☐
3. Will the proposed action impair the character or quality of the existing community?	☑	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☑	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☑	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☑	☐
7. Will the proposed action impact existing: a. public / private water supplies?	☑	☐
b. public / private wastewater treatment utilities?	☑	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☑	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☑	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☑	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☑	☐

PRINT FORM

Exhibit A

Agency Use Only [If applicable]

Project: SP-25-21

Date: 6/5/2026

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission	06/05/2026
Name of Lead Agency	Date
Steven Kulick	Chairperson
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Office of Zoning Administration

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

94
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Jacob R. Dishaw
Zoning Administrator

Conor Rourke
Land Use & Zoning Attorney

Haohui Pan
Zoning Planner II

Noah Garcia
Zoning Planner II

Rebeca Baker
Zoning Planner I

Masihullah Omry
Zoning Planner II

Samuel Prescott
Zoning Planner I

Hilary Suzuki
Zoning Administration Specialist

June 9, 2026

Hon. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

RE: SP-25-21

Request for the Common Council to deliberate and vote on a Special Use Permit to establish a business enterprise governed under the "Neighborhood Market " land use type, in order to establish a convenience store (not selling tobacco) in the existing building on property situated at 500 Oakwood Ave.

Dear Ms. McBride,

On June 9, 2026, the City Planning Commission voted to recommend approval of the above noted resolution. Copies of the resolution are attached.

Nine members of the public spoke in favor of the proposal. No members of the public spoke in opposition to the proposal.

The City Planning Commission request that the resolution be forwarded to the entire Common Council for consideration. The City Planning Commission recommends that the Common Council approves project SP-25-21.

Sincerely,

Jacob R. Dishaw

Jacob R. Dishaw

Owner: Nahil Zahran
104 Lorian Dr.
North Syracuse, NY 13212

Applicant: Abed Zahran
104 Lorian Dr.
North Syracuse, NY 13212

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Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $300,000 FROM THE NEW YORK STATE BROWNFIELD OPPORTUNITY AREA (BOA) PROGRAM ADMINISTERED BY THE DEPARTMENT OF STATE AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $300,000 from the New York State Brownfield Opportunity Area (BOA) Program administered by the Department of State; if awarded the grant funds will be used in support of identifying a new BOA, the Westside-Geddes BOA, and completing the designation process for this proposed BOA. If successfully awarded, the funds will be used to undertake planning and analysis work that is required for the designation process.; there is a 10% local match for this grant which will be met by in-kind services through city salaries for city staff members who will be working on and contributing to the implementation of the grant; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 23, 2026

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: New York State Brownfield Opportunity Area Program Application

Dear Ms. McBride:

Please prepare legislation for the July 13th meeting of the Common Council authorizing the City of Syracuse to apply for and enter into an agreement in an amount not to exceed $300,000 through the New York State Brownfield Opportunity Area (BOA) Program which is administered by the Department of State.

The grant request is in support of identifying a new BOA, the Westside-Geddes BOA, and completing the designation process for this proposed BOA. If successfully awarded, the funds will be used to undertake planning and analysis work that is required for the designation process. Municipal authorization is required of any municipality applying for Brownfield Opportunity Area funding through the NYS Consolidated Funding Application process.

A 10% match is required as part of the application, which will be met by in-kind services through city salaries for city staff members who will be working on and contributing to the implementation of the grant.

If you have any questions, please contact Kevin Race at 315-448-8241 or krace@syr.gov.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Apply & Agreement – Department of State

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement in an amount not to exceed $300,000 through the New York State Brownfield Opportunity Area (BOA) Program which is administered by the Department of State.

The grant request is in support of identifying a new BOA, the Westside-Geddes BOA, and completing the designation process for this proposed BOA. If successfully awarded, the funds will be used to undertake planning and analysis work that is required for the designation process. Municipal authorization is required of any municipality applying for Brownfield Opportunity Area funding through the NYS Consolidated Funding Application process.

A 10% match is required as part of the application, which will be met by in-kind services through city salaries for city staff members who will be working on and contributing to the implementation of the grant.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon A Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $200,000 FROM THE NEW YORK STATE DEPARTMENT OF ENERGY RESEARCH AND DEVELOPMENT AUTHORITY (NYSERDA) AS PART OF THE ON-SITE ENERGY MANAGER PROGRAM (OsEM) AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $200,000 from the New York State Department of Energy Research and Development Authority (NYSERDA) as part of the On-Site Energy Manager; if awarded the grant funds will be used to create an internal energy management position, whose job responsibilities would coordinate with the Budget Office and DPW Facilities Manager to manage energy building audits, create an energy management system, and apply for grant funding to implement cost-saving findings in alignment with the Capital Improvement Plan; the grant funding would provide 75% of employment costs including salary and fringe for a twenty-four (24) month period; there is a 25% local match for this grant which charged to Account #541700.01.14900 or another appropriate account designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

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BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 24, 2026

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE:Request for Legislation –New York State Department of Energy Research and Development Authority (NYSERDA) Application

Dear Ms. McBride,

Please prepare legislation to be placed on the agenda of the next regularly scheduled Common Council meeting to authorize the City to apply for and enter into an agreement with the New York State Department of Energy Research and Development Authority (NYSERDA) as part of the On-site Energy Manager program (OsEM), for a grant in an amount not to exceed $200,000.

This application to NYSERDA will request funds to create an internal energy management position. If awarded the funding would provide 75% of employment costs to include salary and fringe for a 24-month period. This role would coordinate with the Budget Office and DPW Facilities Manager to manage energy building audits, create an energy management system, and apply for grant funding to implement cost-saving findings in alignment with the Capital Improvement Plan.

The required 25% local match for this grant will be provided by Account #541700.01.14900 or an account to be designated by the Commissioner of Finance.

Please contact Evan Loving at 315-448-8080 or ELoving@syr.gov with any questions.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Cc: Michael Collins, NBD Commissioner
Brianca Hill, NBD Deputy Commissioner

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Apply & Agreement – New York State Department of Energy Research and Development Authority (NYSERDA)

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement with the New York State Department of Energy Research and Development Authority (NYSERDA) as part of the On-site Energy Manager program (OsEM), for a grant in an amount not to exceed $200,000.

This application to NYSERDA will request funds to create an internal energy management position. If awarded the funding would provide 75% of employment costs to include salary and fringe for a 24-month period. This role would coordinate with the Budget Office and DPW Facilities Manager to manage energy building audits, create an energy management system, and apply for grant funding to implement cost-saving findings in alignment with the Capital Improvement Plan.

The required 25% local match for this grant will be provided by Account #541700.01.14900 or an account to be designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT IN AN AMOUNT NOT TO EXCEED $450,000 FROM THE NEW YORK STATE DEPARTMENT OF STATE UNDER THE LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP) AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed $450,000 from the New York State Brownfield Opportunity Area (BOA) Program administered by the Department of State; if awarded the grant funds will be used in to support projects focused on design improvements to the City-owned piers in the Inner Harbor, building off initial planning and preliminary design work that was previously funded by New York State (NYS) for this pier improvement project. The application to NYS will be focused on "Phase II" which is expected to include design development, preparation of construction documents, environmental reviews, permits, and the participation in bid process; there is a 15% local match for this grant which will be met by in-kind services through city salaries for city staff members who will be dedicated to the management and oversight of the project, primarily from the Department of Neighborhood and Business Development; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

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BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Janet L. Burke
Director

June 23, 2026

Ms. Patricia McBride
City Clark
231 City Hall
Syracuse, NY 13202

RE: New York State Local Waterfront Revitalization Program Application

Dear Ms. McBride:

Please prepare legislation for the next meeting of the Common Council authorizing the City to apply for and enter into an agreement with the New York State Department of State for the Local Waterfront Revitalization Program (LWRP) for a grant in an amount not to exceed $450,000.

The grant request is focused on the City-owned piers in the Inner Harbor. If awarded, the funds will be used to design improvements to the piers. This work will build off initial planning and preliminary design work that was previously funded by NYS for this project. This application to NYS will be focused on "Phase II" which we expect to include design development, preparation of construction documents, environmental reviews, permits, and the participation in bid process.

Municipal authorization is required of any municipality applying for LWRP funding through the NYS Consolidated Funding Application process. A 15% local funding match is required, and the City's local funding match will be provided by in-kind services of City staff salaries dedicated to the management and oversight of the project, primarily from the Department of Neighborhood and Business Development.

If you have any questions, please contact Owen Kerney at okerney@syr.gov or 315-448-8110.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
Fax: 315-448-8008
research@syr.gov

syr.gov/research

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: June 25, 2026
SUBJECT: Apply & Agreement – New York State Department of State for the Local Waterfront Revitalization Program (LWRP)

On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement with the New York State Department of State for the Local Waterfront Revitalization Program (LWRP) for a grant in an amount not to exceed $450,000.

The grant request is focused on the City-owned piers in the Inner Harbor. If awarded, the funds will be used to design improvements to the piers. This work will build off initial planning and preliminary design work that was previously funded by NYS for this project. This application to NYS will be focused on "Phase II" which we expect to include design development, preparation of construction documents, environmental reviews, permits, and the participation in bid process.

Municipal authorization is required of any municipality applying for LWRP funding through the NYS Consolidated Funding Application process. A 15% local funding match is required, and the City's local funding match will be provided by in-kind services of City staff salaries dedicated to the management and oversight of the project, primarily from the Department of Neighborhood and Business Development.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

6/29/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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Ordinance No. 2026

ORDINANCE AUTHORIZING MAYOR TO APPROVE AND ENDORSE AN APPLICATION BY THE CROUSE MARSHALL BUSINESS DISTRICT FOR A NEW YORK STATE HOMES AND COMMUNITY RENEWAL (HCR) MAIN STREET PROGRAM GRANT FOR AN AMOUNT NOT TO EXCEED $250,000 AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and she hereby is authorized to approve and endorse an application by the Crouse Marshall Business District for a New York State Homes and Community Renewal (HCR) Main Street Program grant for an amount not to exceed $250,000; if awarded the grant funds will be used to target building renovations to commercial buildings on the 100 block of Marshall Street; 700 and 800 blocks of Crouse Avenue; and the 700 block of University Avenue. Any matching funds will be provided by the private owner of the benefiting structure, no City funds are required and by the approval of this application there is no commitment of City funds for the Projects to be supported by the grant, if awarded; and

BE IT FURTHER ORDAINED, that the Mayor is hereby authorized to execute a contract or written instruments associated with the grant application as approved by the Corporation Counsel.

BUREAU OF RESEARCH

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

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Janet L. Burke
Director

June 25, 2026

Patricia McBride, City Clerk
Office of the City Clerk
Room 231, City Hall
Syracuse, NY 13202

Re: Legislation Request – Approve Crouse Marshall Business Improvement District (BID) Application to New York Main Street Program

Dear Ms. McBride,

Please prepare legislation for the July 13, 2026 meeting of the Syracuse Common Council approving and endorsing the Crouse Marshall Business Improvement District (BID) to apply to New York State Homes and Community Renewal (HCR) for the NYS Main Street Program grant in an amount not to exceed $250,000 to target building renovations to commercial buildings on the 100 block of Marshall Street; 700 and 800 blocks of Crouse Avenue; and the 700 block of University Avenue. Any matching funds will be provided by the private owner of the benefiting structure. No City funds are required.

Please contact me if you have any questions and thank you for your consideration of this request.

Sincerely,

Janet L. Burke
Director
Bureau of Research

Cc: Michael Collins, NBD Commissioner
Brianca Hill, NBD Deputy Commissioner

Research
233 E. Washington St.
City Hall, Ste. 419
Syracuse, NY 13202

Office: 315-448-8020
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5A

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: July 10, 2026
SUBJECT: Approve & Endorse Crouse Marshall Business Improvement District (BID) to Apply to New York State Homes and Community Renewal for the NYS Main Street Program Grant

On behalf of the Bureau of Research, I am requesting the City of Syracuse approve and endorse the Crouse Marshall Business Improvement District (BID) to apply to New York State Homes and Community Renewal (HCR) for the NYS Main Street Program grant in an amount not to exceed $250,000 to target building renovations to commercial buildings on the 100 block of Marshall Street; 700 and 800 blocks of Crouse Avenue; and the 700 block of University Avenue. Any matching funds will be provided by the private owner of the benefiting structure. No City funds are required.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F Owens
Mayor Sharon F. Owens
City of Syracuse, New York

7/10/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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Ordinance No. 2026

ORDINANCE AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS TO GRANT AN EXTENSION OF THE 90-DAY STREET CLOSURE OF COMSTOCK AVENUE BETWEEN WAVERLY AVENUE AND MARSHALL STREET, EFFECTIVE AS OF JUNE 29, 2026 THROUGH SEPTEMBER 29, 2026 IN ORDER TO ALLOW FOR THE AREA TO BE USED FOR CONSTRUCTION STAGING FOR THE SYRACUSE UNIVERSITY RESIDENCE HALL CONSTRUCTION PROJECT

WHEREAS, pursuant to authority granted to the Commissioner of the Department of Public Works by the Charter of the City of Syracuse, Syracuse University was granted a ninety (90) street closure of Comstock Avenue between Waverly Avenue and Marshall Street as necessary for the completion of the Syracuse University Residence Hall Construction Project; and

WHEREAS, this Common Council, by Ordinance No. 339-2026, granted a previous request of the Commissioner of DPW to extend the closure from March 30, 2026 until June 28, 2026; and

WHEREAS, Syracuse University is in need of the street closure of Comstock Avenue, between Waverly Avenue and Marshall Street, to be extended for an additional ninety (90) days to allow for use of the area for construction staging for the Syracuse University Residence Hall Construction Project and has requested an additional period for the closure which shall be effective as of June 29, 2026 through September 29, 2026; and

WHEREAS, an extension of a 90-day street closure of Comstock Avenue between Waverly Avenue and Marshall Street requires the approval of the Common Council and Mayor by Ordinance, therefore the Commissioner of the Department of Public Works is hereby requesting that the Common Council and the Mayor approve the necessary legislation to grant Syracuse University an extension of the 90-day street closure of Comstock Avenue between Waverly Avenue and Marshall Street or the period noted above; NOW, THEREFORE,

BE IT ORDAINED, this Common Council hereby authorizes the Commissioner of Public Works to grant an extension of the 90-day street closure of Comstock Avenue between Waverly Avenue and Marshall Street effective as of June 29, 2026 through September 29, 2026 to allow for use of the area for construction staging for the Syracuse University Residence Hall Construction Project.

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CITY OF SYRACUSE COMMON COUNCIL

CHOL MAJOK
Councilor-at-Large
Majority Whip

July 10, 2026

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the Common Council Waiver Agenda of Monday, July 13, 2026, authorizing an extension of the 90-day street closure of Comstock Avenue between Waverly Avenue and Marshall Street.

The area will be used for construction staging for Syracuse University residence hall construction project. The extension would run through September 29, 2026. A copy of Syracuse University's street closure request is attached.

Thank you for your attention in this matter.

Sincerely,

Chol Majok

Hon. Chol Majok
Councilor At-Large

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Common Council Office: 233 East Washington St., Room 314 – Syracuse, N.Y. 13202
Office: (315) 448-8466 – Fax: (315) 448-8423 – Email: cmajok @syr.gov

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
First Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

July 9, 2026

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: **Request for Legislation – Authorizing an Extension of the 90-day Street Closure of Comstock Avenue Between Waverly Avenue and Marshall Street**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing an extension of the 90-day street closure of Comstock Avenue between Waverly Avenue and Marshall Street. The area will be used for construction staging for Syracuse University residence hall construction project.

The extension would run from June 29, 2026, to September 29, 2026. A copy of the University's closure request is attached.

Sincerely,

Ann Fordock
First Deputy Commissioner of Public Works

cc: Matthew D. Oja, Commissioner of Assessment
Eric S. Ennis, Chief Development Officer

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net