

COMMON COUNCIL
of the
CITY OF SYRACUSE

(08/03)

REGULAR MEETING – AUGUST 3, 2026

1:00 P.M.

1. *Pledge of Allegiance to the Flag – (Led by the Hon. Rita Paniagua, President of the Syracuse Common Council)*
2. *Invocation – (Delivered by Father Brendan Foley, Our Lady of Pompei / St. Peters Church, Syracuse, New York)*
3. *Roll Call – (All Present – 9)*
4. *Minutes – July 13, 2026 – (Adopted 9 – 0)*
5. *Petitions – (None)*
6. *Committee Reports – (Public Transportation; Public Safety; Councilor Moore read a letter on behalf of all members of the Common Council, relative to the Citizen Review Board)*
7. *Communications – (From Empire State Development, the General Project Plan for the RB Woodcraft 2022 Capital Project (135,172), Public Notice in Onondaga County.)*

NEW BUSINESS

BY PRESIDENT PANIAGUA:

8. *Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2025/2026.*

WD

WD

BY COUNCILOR CALDWELL:

9. *Amend – Ord. #482 (06/23/2025) “Contract - With Excellus for medical and dental third-party administrative services, for the City of Syracuse, effective July 1, 2022, for the period of two (2) years, with (3) one-year renewal options with the approval of the Mayor and the Common Council. Fee Schedules, not to exceed amounts and accounts, detailed in the contract.” Amend to authorize the last one (1) year renewal option, from July 1, 2026-June 30, 2027. The City plan is to do an RFP for these services at the end of the agreement. All other terms remain the same.*

8-1
Ehrenreich

539

BY COUNCILOR MAJOK:

- 9-0** 10. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Chlorine Conversion Replacement Project. Total amount not to exceed \$10,000,000. **540**
- 9-0** 11. Authorize – The Chlorine Conversion Replacement Project, to replace the existing chlorine gas storage tanks with liquid sodium hypochlorite bulk storage tanks, on behalf of the Department of Water. Total cost not to exceed \$10,000,000. **541**
- 8-1** 12. Amend – Ord. #571 (09/13/2021), “Transfer Funds - From Cash Capital Account #599805.05.99999 in the amount not to exceed \$532,000, on behalf of the Department of Water, for the 2021/2022 Capital Equipment Project, as detailed in the revised Schedule “A””. Amend to revise the list of equipment to include two Sport Utility Vehicles, as detailed in the new Schedule “A”. **542**
Ehrenreich
- 9-0** 13. Purchase w/c/b – From Binghamton Truck Body Inc., parts and/or repair services on various packer for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed \$75,000 charged to Account #01.51320.540210 and Account #01.51320.540220. **543**
- 9-0** 14. Purchase w/c/b – From Echelon Supply & Service, Inc., and/or OMNI Services Inc., for hydraulic repair services and parts on various trucks, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed \$50,000 charged to Account #01.51320.540210 and Account #01.51320.540220. **544**
- 9-0** 15. Purchase w/c/b – From Fleetpride Inc., repair services for drive shafts and axle shafts on medium and heavy-duty vehicles, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed \$50,000 charged to Account #01.51320.540210 and Account #01.51320.540220. **545**
- 9-0** 16. Purchase w/c/b – From S & W Services LLC, repair services, parts, and fuel keys, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed \$100,000 charged to Account #01.51320.540551. **546**
- 9-0** 17. Purchase w/c/b – From Syracuse Truck and Trailer and/or Tri Tank Corporation for parts and repair services on open and enclosed trailers, for the period of July 1, 2026 – June 30, 2027, on behalf of the Department of Public Works. Total cost not to exceed \$30,000 charged to Account #01.51320.540210 and Account #01.51320.540220. **547**
- 9-0** 18. Accept – Ownership & maintain Infrastructure Improvements, of three (3) pole mounted streetlights and associated conduit located along the south side of University Place (500 Block) by Syracuse University, the owner of 544 University Place Residence Hall Project, on behalf of the Department of Public Works. There will be no cost to the City. **548**

- 9-0** 19. Amend – Ord. #123 (03/09/2026), “Agreement – With NYS DOT the Scoping, Preliminary & Detail Design Phases and additional Construction & Construction Inspection Phase of the NSEW Corridors Interconnect Project- Phase 2, PIN 3757.08, on behalf of the Engineering Department, with all initial costs will be incurred by the City with subsequent 57% Federal reimbursement and 11% Marchiselli reimbursement through NYS TIP. Total cost not to exceed \$4,589,158, charged to Account #599807.07.80405.700375708”. Amend to show an increase in Federal funds (\$410,000) and a decrease in local funds for the Construction & Construction Inspection Phase. Total project cost remains \$4,589,158. **549**
- 9-0** 20. Amend – Ord. #124 (03/09/2026), “Authorize - The Scoping, Preliminary & Detail Design Phases and additional Construction & Construction Inspection Phase of the NSEW Corridors Interconnect Project- Phase 2, PIN 3757.08, on behalf of the Engineering Department, with all initial costs will be incurred by the City with subsequent 57% Federal reimbursement and 11% Marchiselli reimbursement through NYS TIP. Total cost not to exceed \$4,589,158, charged to Account #599807.07.80405.700375708”. Amend to show an increase in Federal funds (\$410,000) and a decrease in local funds for the Construction & Construction Inspection Phase. Total project cost remains \$4,589,158. **550**
- 9-0** 21. Amend – Ord. #309 (05/06/2024), “Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Scoping & Preliminary Design Phases, additional Scoping and Preliminary Design Phase, Detailed Design Phase and the Construction and Construction Inspection Phase of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81. Total amount not to exceed \$5,444,000”. Amend to increase the Construction Phase by \$1,032,500. Total amount not to exceed to \$6,476,5000. **551**
- 9-0** 22. Amend – Ord. #310 (05/06/2024), “Agreement - With New York Department of Transportation for the Scoping, Preliminary Design Phases, additional Scoping and Preliminary Design Phase, Detailed Design Phase and the Construction and Construction Inspection Phase of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81, in an amount not to exceed \$5,444,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 15% Marchiselli funds”. Amend to increase the Construction Phase by \$1,032,500. Total amount not to exceed to \$6,476,5000. **552**
- 9-0** 23. Amend – Ord. #311 (05/06/2024), “Authorize – The Scoping, Preliminary Design Phases, additional Scoping and Preliminary Design Phase, Detailed Design Phase and the Construction and Construction Inspection Phase of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81, in an amount not to exceed \$5,444,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP and 15% Marchiselli funds”. Amend to increase the Construction Phase by \$1,032,500. Total amount not to exceed to \$6,476,5000. **553**

- 9-0** 24. Amend – Ord. #765 (09/15/2025), “Permission – (revocable) To WL, LLC, to own, operate, maintain and repair existing underground vaults and supported sidewalks above in the City right-of-way located in the 100 Block of Bank Street (Alley).” Amend to reimburse WL, LLC for the cost of sidewalks installation above the structural slabs of the vaults and the purchase and installation of cafe-style lighting in the Alley, paid for by a DASNY SAM grant. Total cost not to exceed \$100,000. **554**
- 9-0** 25. Amend - Ord. #836 (12/02/2013), “Permission - To Alliance Energy Transmissions-Syracuse, LLC., to construct, own and operate a 12" high pressure gas main in the Renwick Avenue and Van Buren Street rights-of-way, as part of their Syracuse Gas Main Relocation Project and Almond Street and Van Buren Street rights-of-way, Comstock Avenue right-of-way and East Colvin Street right-of-way as part of their Project Orange Gas Pipeline Project. Approximate annual fee of \$10,649.” Amend to add the Fineview Place right-of-way and replace condition #25 with a new fee schedule. Alliance Energy Transmissions-Syracuse, LLC, shall pay a total annual fee of \$19,152 (\$5.70 per linear foot per 12" main), as detailed in the legislation. **555**
- 9-0** 26. Permission – (revocable) To Syracuse University, to construct, own, operate, maintain an underground electrical ductbank consisting of six (6) 6" conduits & six (6) 4" conduits & two (2) electrical vaults on the City-owned parcel located at 527 Renwick Avenue (Tax Map ID: 050.-01-02.1), as part of the I-81 project. The length of the ductbank is approximately ninety (90') linear feet. Syracuse University shall pay an annual fee of \$2,565 (\$2.85 per linear foot per 6" conduit, and \$1.90 per linear fee per 4" conduit). **556**
- 9-0** 27. Permission – (revocable) To Syracuse University, to construct, own, operate, and maintain an underground electrical ductbank consisting of two (2) 5" conduits located from the National Grid utility pole on the West side of the Ostrom Avenue right-of-way to the property line (700 Block), as part of the Syracuse University 544 University Place Residence Hall Project. The length of the ductbank is approximately twenty-two (22') linear feet. Syracuse University shall pay an annual fee of \$104.72 (\$2.38 per linear foot per 5" conduit). **557**
- 9-0** 28. Amend – Ord. #474 (07/13/2026) “Authorize – The City of Syracuse to adopt a Negative Declaration pursuant to the State Environmental Quality Review Act (SEQRA) for the Creekwalk Phase III Project, PIN 3757.10”. Amend to include the “updated” SEQRA forms. **558**
- 9-0** 29. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the Detailed Design Phase and ROW Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 3757.70. Total amount not to exceed \$886,000. **559**

9-0 30. Agreement - With the New York State Department of Transportation for the Detailed Design Phase and Right-of-Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 3757.70. in an amount not to exceed \$886,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP. **560**

9-0 31. Authorize - The Detailed Design Phase and Right-of-Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 3757.70. in an amount not to exceed \$886,000. The City will incur all initial costs with subsequent 80% reimbursement from Federal funds through TIP. **561**

9-0 32. Confirm – Appointment of Ann Fordock to the Onondaga County Resource Recovery Agency Board of Directors (OCRRA) to fill the vacant position, for a term ending December 31, 2027. **562**

BY COUNCILOR MAJOK; PRESIDENT PANIAGUA & ALL COUNCILORS:

9-0 33. Resolution (Memorializing) – Thanking NYS Governor Kathy Hochul, for issuing Executive Order No. 62, establishing a temporary statewide moratorium on certain large-scale data center projects, providing the necessary time for the State to examine the effect of these facilities. In the meantime, urging the Governor to sign the Responsible Data Center Development Act”, as passed by the NYS Senate (S.10642) and NYS Assembly (A.11560), providing the comprehensive and lasting protections that a temporary executive order alone cannot establish. **28-R**

BY COUNCILOR EHRENREICH:

6-3 34. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2025/2026 Westminster Stairs Reconstruction Project. Total amount not to exceed \$1,700,000. **563**
Caldwell,
Hudson,
Jones-Rowser

6-3 35. Authorize – The 2025/2026 Westminster Stairs Reconstruction Project, to support the design, engineering, repairs, and construction of the stone walls, steps, and railings within Westminster Park. Total cost not to exceed \$1,700,000. Included is \$450,000 – from Account #70205.07.599807, \$250,000 – from Account 70205.07.599807 and \$600,000 from NYS DASNY Grant. Total project cost \$3,000,000. **564**
Caldwell,
Hudson,
Jones-Rowser

9-0 36. Authorize - An Intermunicipal Agreement with Onondaga County, on behalf of the Department of Parks Recreation & Youth Programs. The County will reimburse a portion of payments made in association with the City's adopted Tick and Deer Management Program. The amount expended for the 2025/2026 program will not exceed \$45,103.10, to be deposited in Account #549100.01.71100. **565**

BY COUNCILOR HUDSON:

- 9-0** 37. Agreement – With AMCS, on behalf of the Office of Analytics, Performance & Innovation, for procurement of Dossier Software as a Service (subscription) (SaaS), to provide fleet management software that supports DPW, in tracking vehicle preventative maintenance, monitoring repair costs, identifying vehicle safety concerns, and managing the City's vehicles and equipment across department, from July 29, 2026-July 28, 2027. Total cost not to exceed \$54,842.36 from Account #12140.01.540530. The Mayor waived the RFP process. **566**
- 9-0** 38. Agreement – With Trimble, on behalf of the Office of Analytics, Performance & Innovation, for a free trial of on their Trimble Unity Software as a Subscription (SaaS) product, for a three (3) month trial period, to evaluate a potential replacement for City works software (Azteca system LLC) **567**
- 9-0** 39. Agreement – With Cisco, on behalf of Information Technology, to continue to utilize their equipment and services, including networking and cybersecurity, to support a variety of operational functions, designed to consolidate related expenditures to a single contract, for a period of five years. Total amount not to exceed \$1,056,625.68 (\$211,325.13 annually). The product and service were competitively bid through the NYS Office of General Services, Contract #PM20800. **568**

BY COUNCILORS HUDSON, CALDWELL, AND JONES-ROWSER; PRESIDENT PANIAGUA & ALL COUNCILORS:

- 9-0** 40. Resolution – Recognizing and Honoring Sharon Washington for her decades of work in early childhood care, education, and development. Sharon is the owner of "All About Me Childcare Center", whose downtown location became the first Black-owned childcare center to open in downtown Syracuse. **29-R**

BY COUNCILOR NAVE:

- 9-0** 41. Agreement - With NYS Department of Transportation (DOT) for the Traffic Management Center Operation Program, PIN 3757.07, for wages, consultant fees, software training, and repairs, for the period of August 1, 2026-July 31, 2029. The City will incur all initial costs with subsequent 80% (\$1,070,400) Federal. There is a 20% (\$267,600) local match, which will come from the Transportation Operation Account #01.81800.541500. Total cost not to exceed \$1,338,000. **569**

Councilor Jones-Rowser left the meeting following Agenda Item #41

BY COUNCILOR NAVE; PRESIDENT PANIAGUA & ALL COUNCILORS:

- 8-0** 42. Approve – An installation of an Honorary Street Sign at the intersection of Butternut Street and Lodi Street, in recognition of Lombardi's Import Market. The Lombardi family's tradition of providing authentic Italian goods began in 1930, when Elviro Lombardi opened a general store in Calabria, Italy. In 1955 Elviro and his wife, Rosina, brought their eight children to New York in pursuit of the American Dream. For more than five (5) decades, Lombardi's Import Market has been a destination for generation of customers from Syracuse and beyond, upholding a strong reputation for its product, prices, and customer service. Preserving the cultural heritage, neighborhood character, and small-business legacy of Syracuse Northside. In honor of Lombardi's Import Market as a Syracuse landmark we celebrate the family's legacy with an honorary sign (Lombardi's Way) which will be up for one (1) year from the date of installation, then given to the family in memory of their dedication. **570**

BY COUNCILOR MOORE:

- 8-0** 43. Purchase w/c/b – Agreement with Auburn Community Hospital, for emergency medication for patient care, on behalf of the Syracuse Fire Department, for the period of two (2) years commencing on September 3, 2026. Total amount not to exceed \$30,000, from Account #34100.01.540520. **571**
- 8-0** 44. Agreement – With Galaxy Media Partners, to assist with marketing and advertising for hiring police officers for SPD, to expire December 31, 2026. The Mayor waived the RFP process. Total cost not to exceed \$12,000 from Account #540552.01.31230. **572**
- 8-0** 45. Agreement - With Reverend Daren C. Jaime (\$15,000) and Reverend Kathy Hodge Davis (\$10,000) as Police Department Chaplains for the period of July 1, 2026 – June 30, 2027. Total cost not to exceed \$25,000 charged to Account #541500.01.31230. **573**
- 8-0** 46. Agreement - With Pryme Infill, Inc, for an operation, training and personnel management system designed to manage tactical investigative, large-event, multi-jurisdictional and active threat operations, for the period of one (1) year from the date of execution with two (2) one-year renewal options, with the approval of the Mayor and the Common Council. Total cost not to exceed \$18,000 (annually), from Account #540530.01.31230. The Mayor has waived the RFP process. **574**
- 8-0** 47. Amend – Ord. #857 (10/27/2025), "Application & Agreement - To and with the NYS Division of Homeland Security and Emergency Services, State Homeland Security Program (SHSP) for the FY 2022 and FY 2023 Cyber Security Grant Program in an amount not to exceed \$50,000, to be used by the City's Bureau of Information Technology (IT) to procure Multi-Factor Authentication (MFA) hard tokens for City employees. No local match required". Amend to increase the amount not to exceed to \$119,925 the correct amount awarded for the value of the equipment. **575**

- H** 48. Application & Agreement – To and with New York State Division of Criminal Justice Services (NY DCJS), through the Law Enforcement Technology grant program, in an amount not to exceed \$1,000,000, to be used for technologies and equipment to support the law enforcement efforts of SPD. There is no local match required. **H**
- 8-0** 49. Application – To the United States Department of Justice under the BJA FY25 JAG Grant Program, for a grant, in the amount not to exceed \$75,502.50 each or \$151,005, to be shared equally between the City Police Department and the County Sheriff Office. The City will use the funds for procurement of soft target security supplies and emergency response equipment. The County will use their allocation to purchase allowable SWAT equipment. There is no local match. **576**
- 8-0** 50. Appropriate Funds – From Cash Capital Account #599807.01.99999 in an amount not to exceed \$150,000, for the Information Technology Server Upgrade project, on behalf of the Police Department, to replace end of life servers, switches, firewalls, and related equipment as necessary. **577**
- 7-1** 51. Appropriate Funds – From Cash Capital Account #599807.01.99999 in an amount not to exceed \$400,000, for the COPS Cameras Replacement project, on behalf of the Police Department, to replace end of life COPS cameras and related equipment throughout the City. **578**
Ehrenreich
- 8-0** 52. Bond Ordinance – Authorizing the issuance and sale of bonds to defray the cost of the 2026/2027 Police Department Rifle-Rated Vests -Capital Improvement Project. Total amount not to exceed \$380,000. **579**
- 8-0** 53. Authorize – The 2026/2027 Police Department Rifle-Rated Vests -Capital Improvement Project, to purchase 380 Level III plates carriers for the member of SPD. Total cost not to exceed \$380,000. **580**
- H** 54. Amend – Ord. #740 (09/15/2025), “Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2025/2026 Police Department Command Post - Capital Improvement Plan. Total amount not to exceed \$750,000”. Amend to increase the total amount not to exceed \$1,750,000. **H**
- H** 55. Amend – Ord. #741 (09/15/2025), “Authorize – The 2025/2026 Police Department Command Post Plan, - Capital Improvement Plan, to replace the Police Department’s Mobile Command Post. Total cost not to exceed \$750,000”. Amend to increase the total amount not to exceed \$1,750,000. **H**
- H** 56. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2026/2027 Records Management System project - Capital Improvement Plan, on behalf of the Police Department. Total amount not to exceed \$1,250,000. **H**

- H** 57. Authorize - 2026/2027 Records Management System project, - Capital Improvement Plan, on behalf of the Police Department, for the purpose of upgrading its Record Management Systems. Total amount not to exceed \$1,250,000. **H**
- H** 58. Bond Ordinance – Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2026/2027 Replacement Vehicles for Police, as detailed in Attachment “A”. Total amount not to exceed \$3,340,000. **H**
- H** 59. Authorize - The 2026/2027 Replacement Vehicles - Capital Improvement Project, on behalf of the Police Department, to purchase the vehicles and related equipment, detailed in Attachment “A”. Total amount not to exceed \$3,340,000. **H**

BY COUNCILOR WILLIAMS:

- T** 60. Local Law - Of the City of Syracuse to amend Local Law #9 (07/01/2024) relative to the manner of computation and amount of Sewer Rate established therein. Amend the sewer rates to increase from \$1.25 per 100 cubic feet to \$1.35 per 100 cubic feet, effective September 1, 2026. **T**
- 8-0** 61. Amend – Ord #509 (06/23/2025) “Contract – With Bonadio Group, for independent audit services, on behalf of the Department of Finance, for the period of five (5) years July 1, 2023 – June 30, 2027. Total cost not to exceed \$126,986.35 per year for the first three (3) years. The final two (2) years cost will increase to \$131,000 per year, to be charged to Account #599890.” Amend to increase the cost not to exceed by \$100,000 to provide additional audit-related services beyond the scope of the annual financial statement audit as operational needs arise. Total amount not to exceed \$231,000. **581**
- 8-0** 62. Authorize – The Department as Assessment to retain an appraiser (Bruckner, Tillet, Rossi, Cahill & Associates) to appraise five (5) properties located on 3614 Burnet Avenue in the town of Dewitt in contemplation of acquisition, as detailed in Appendix “A”. (010.-07-09.1; 010.-07-01.1; 010.-07-02.1; 010.-7-03.1; and 010.-07-08.1). Total cost not to exceed \$2,900 for a summary appraisal report, charged to Account #13550.01.541500. **582**
- 8-0** 63. Approve - Settlement of Tax Certiorari Proceedings – Solomon Family trust and CEC Entertainment, Inc. vs Commissioner of Assessment for the City of Syracuse, – 3023 Erie Boulevard East (Index No: 004035/2021, 003557/2022, 004169/2023, 004004/2024, 004362/2025, 004269/2025) - Tax Years 2021/2022, 2022/2023, 2023/2024, 2024/2025, 2025/2026, 2026/2027. Total settlement amount \$77,718.35 **583**
- 8-0** 64. Appropriate Funds – From Special Object Account #595500.01.90000 in an amount not to exceed \$200,000 and authorize a one (1) year contract with the Downtown Syracuse Foundation for the Syracuse Cultural Festival Fund, pursuant to the authorized 2026/2027 annual budget. **584**

BY COUNCILOR JONES-ROWSER:

- 8-0** 65. Authorize – The Department on Neighborhood & Business Development to utilize Schedule “A”, and previous contractors to perform work to correct health and safety related code violations, as part of the City’s Emergency Repair Program.(RFP 26-211). Total amount not to exceed \$850,000, from Account #592000.105440 **585**

BY COUNCILORS JONES-ROWSER AND MONTO:

- 8-0** 66. Agreement – With PowerMarket, for professional services, in alignment with the City’s Climate Action Plan, to prepare, and subscribe selected electrical accounts within the City’s energy portfolio to community solar in NYS. In addition, coordinate the City’s current energy management efforts and report monthly with fiscal greenhouse gas emission saving calculation,. No cost to the City. Selected through the RFP process. **586**

BY COUNCILOR MONTO

- 8-0** 67. Amend – Ord. #116 (02/23/2026), “Adopt – A City-wide six (6) month moratorium (draft attached) on Battery Energy Storage Systems (BESS), regarding the issuance of permits and/or approvals related to BESS facilities within the City of Syracuse. The impacts on surrounding neighborhoods are not yet fully understood, as well as a lack of comprehensive local regulatory standards”. Amend for a six (6) month extension effective August 22, 2026, to allow City time to assess the public’s concerns. **587**

Syracuse Common Council
Adjourned at 1:27 PM

**ORDINANCE AMENDING ORDINANCE
NO 446-2022 AS PREVIOUSLY AMENDED
BY ORDINANCE NO. 663-2024 AND AS
LAST AMENDED BY ORDINANCE
NO. 482-2025 AUTHORIZING A CONTRACT
WITH EXCELLUS BLUE CROSS BLUE SHIELD
RELATIVE TO PROVIDING THE CITY WITH
THIRD PARTY ADMINISTRATOR (TPA)
SERVICES FOR MEDICAL AND DENTAL
HEALTH INSURANCE**

BE IT ORDAINED, that Ordinance No. 446-2022 as previously amended by Ordinance No. 663-2024 and last amended by Ordinance No. 482-2025 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and approved of a new contract with Excellus Blue Cross Blue Shield (Excellus), under the following terms:

- (1) Excellus shall provide all required Third Party Administrator (TPA) Health Insurance management services for medical and dental health insurance to the City as described in the materials submitted to the Common Council with the legislative request letter;
- (2) The contract term shall be for two (2) years with three (3) one-year renewal optional extensions subject to the approval of the Mayor and Common Council; the agreement was extended for the first one year renewal period effective as of July 1, 2024 through June 30, 2025; the agreement is hereby extended for the second one year renewal period effective as of July 1, 2025 through June 30, 2026; the agreement is hereby extended for the third one year renewal period effective July 1, 2026 through June 30, 2027; and
- (3) Administrative fees shall be charged to the City as follows: 0%-0%-0%-2%-2% (over 5 years); and
- (4) The City shall pay to Excellus the fee amounts set forth in the "Medical, Dental &

LBS Services Renewal for the City of Syracuse for July 1, 2002-June 20, 2027”
as submitted to the City Clerk, along with the City receiving all benefits and
guarantees from Excellus set forth therein and as outlined in the legislative
request letter.

;NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby
is authorized to execute such contract, as hereinabove stated, subject to the approval of the
Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged
to an appropriate account designated by the Commissioner of Finance.

_____ = New Material

9



OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

July 15, 2026

Richard Alsever
Director

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Michael Messersmith
Assistant Director

RE: Amend Ordinance #482-2025 to authorize a third one-year extension of services provided by Excellus for one year;

Ms. McBride,

Please prepare legislation to be introduced at the next Common Council meeting authorizing the City to waive the RFP and authorizing the City to Amend Ordinance #482-2025 and enter into a one-year extension on the contract with Excellus. The extension will start July 1, 2026 through June 30, 2027. Excellus is the system of record and third-party administrator for employee medical and dental benefits for the City.

This extension allows the City to take advantage of guarantees provided by Excellus in the original contract. The buying consortium, including SCSD, plans to RFP for these services at the end of this agreement.

All costs associated will be charged to Account 01.90600.590600 (Hospital, Medical and Surgical Insurance). The amount of the one-year extension shall not exceed \$33M.

Best,

Richard Alsever
Director of Human Resources

**Office of Personnel &
Labor Relations**
300 S. State St.
Suite 700
Syracuse, N.Y. 13202

Office 315 448-8780
Fax 315 448-8761

www.syr.gov.net

CC: Corey Driscoll Dunham, Deputy Mayor
CC: Evan Loving, Budget Director

1



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 17, 2026
SUBJECT: Amend Contract & Waiver of the RFP Process – Excellus Blue Cross Blue Shield

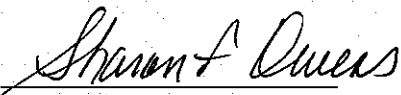
On behalf of the Office of Personnel & Labor Relations, I am requesting the City of Syracuse amend ordinance #482-2025 authorizing a waiver of the RFP process and enter into a contract with Excellus Blue Cross Blue Shield. Excellus is the system of record and third-party administrator for employee medical and dental benefits for the City. Please amend to enter into the third, one-year renewal on the contract with Excellus. The extension will run July 1, 2026 through June 30, 2027.

This extension allows the City to take advantage of guarantees provided by Excellus in the original contract. The buying consortium, including SCSD, plans to RFP for these services at the end of this agreement.

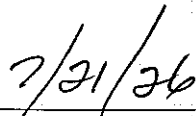
All costs associated will be charged to Account #01.90600.590600 (Hospital, Medical and Surgical Insurance). The amount of the one-year extension shall not exceed \$33M.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

10-41

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY OF
SYRACUSE AUTHORIZING THE ISSUANCE
AND SALE OF BONDS IN THE AMOUNT
OF TEN MILLION DOLLARS (\$10,000,000)
TO DEFRAY THE COST AND EXPENSE OF
THE DEPARTMENT OF WATER CHLORINE
CONVERSION PROJECT AT THE SKANEATELES
GATE HOUSE FACILITY**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Water Chlorine Conversion Project at the Skaneateles Gate House Facility which shall include replacing the pressurized chlorine gas storage system currently used at the Skaneateles Gate House Facility for zebra mussel control and disinfection with liquid sodium hypochlorite bulk storage tanks at the various facilities in the distribution system at a total cost not to exceed Ten Million Dollars (\$10,000,000), to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Ten Million Dollars (\$10,000,000) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Ten Million Dollars (\$10,000,000), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and

the period of probable usefulness of such class of objects or purposes is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any

bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the

Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or

such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

11 48

Ordinance No.

2026

**ORDINANCE AUTHORIZING
THE DEPARTMENT OF WATER
TO PROCEED WITH THE CHLORINE
CONVERSION PROJECT AT THE
SKANEATELES GATE HOUSE FACILITY**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Water to proceed with the Chlorine Conversion Project at the Skaneateles Gate House Facility, which includes replacing the pressurized chlorine gas storage system currently used at the Skaneateles Gate House Facility for zebra mussel control and disinfection with liquid sodium hypochlorite bulk storage tanks at the various facilities in the distribution system at a total cost not to exceed \$10,000,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements in the manner provided by law; and the Director of Management and Budget is hereby authorized to enter into a contract or contracts for the necessary services required for the Project in the manner provided by law; charging the costs thereof to proceeds of the sale of bonds in the amount of \$10,000,000 authorized contemporaneously herewith by ordinance of this Common Council.



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

~~41-42~~
10-11

Robert Brandt
Commissioner

June 18, 2026

Kelly Haggerty
Deputy Commissioner

Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

**Re: Project Authorization and Authorization to Bond
Chlorine System Replacement**

Dear Patricia,

Please prepare legislation for consideration at the next meeting of the Common Council to authorize the project AND approve the sale and purchase of bonds for \$10,000,000 to defray the cost of the Chlorine Conversion Project.

The Skaneateles Gate House facility uses chlorine gas for zebra mussel control and disinfection. The existing chlorine gas storage and feed facility was constructed in 1993 and is nearing the end of its useful life. Chlorine gas is listed as an acutely hazardous chemical by the New York State Department of Environmental Conservation due to its extreme toxicity. Due to safety concerns with Chlorine gas, an alternative will be utilized to provide a safer method of disinfection. The replacement of pressurized chlorine gas storage with liquid sodium hypochlorite bulk storage tanks is the safest alternative. Bulk liquid sodium hypochlorite is typically delivered in a concentration of 12.5 percent, requiring considerably more storage space than compressed chlorine gas. This project will convert the current gas to liquid at the various facilities in the distribution system.

Very truly yours,

Robert Brandt
Commissioner of Water

Department Of Water
101 North Beech Street
Syracuse, N.Y. 13210

Office: (315) 448-8340
Fax: (315) 473-2608
Emergency 24 Hour:
(315) 448-8360

E-Mail:
wateroperations@syr.gov

www.syr.gov

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3



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECTS

Date:	06/18/26	Department:	Water
Project Name:	Chlorine Conversion Project		
Project Cost:	\$10,000,000		
Contact Name:	Beth Smith	Management Analyst	448-8343
Project Description:	To replace aging chlorine gas storage and feed system with safer liquid sodium hypochlorite bulk storage tanks.		
Projected Time Line & Funding Source(s)			
Estimated Start Date:	Aug-26 Estimated Completion Date: 6/2027		
Funding Source:	Dollar Amount:		
Local Share: Cash Capital			
Local Share: Bonds (complete schedule below)	\$10,000,000		
State Aid/Grant (identify)	Environmental Facilities Corporation		
Federal Aid/Grant (identify)	Department of Health		
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):\$			10,000,000
Estimated Project Borrowing Timeline			
Year	Fiscal Year	Estimated Amount to Borrow	
1	2027	10,000,000	
2			
3			
4			
5			
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$	
Applying for a \$5,000,000 grant from EFC			
Approval to proceed with request for legislation is hereby granted.			
Project in CIP Plan: Yes ☒ No ☐			
Director of Administration:	<i>Greg Dussell</i>	Date:	6/29/26
Director of Management & Budget:	<i>John</i>	Date:	06/26/26
Commissioner of Finance:	<i>Joan</i>	Date:	6/29/26

**ORDINANCE AMENDING ORDINANCE
NO. 571-2021 AUTHORIZING TRANSFER
OF FUNDS FOR USE BY THE DEPARTMENT
OF WATER TO PURCHASE VEHICLES AND
EQUIPMENT TO UPDATE SCHEDULE "A"
TO REDUCE THE COST OF THE ITEMS
ALREADY REQUESTED AND ADD TWO (2)
SPORTS UTILITY VEHICLES AT A TOTAL
COST NOT TO EXCEED \$94,231.00**

BE IT ORDAINED, that Ordinance No. 571-2021 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the following transfer of funds for use by the Department of Water:

From:	Water Capital Cash Capital 05.99999.599805	\$532,000
To:	A Capital Account to be designated by the Commissioner of Finance to be called 2021-2022 Capital Equipment	\$532,000

said funds will be used to purchase vehicles and equipment for the Water Department as detailed in the attached revised Schedule "A", in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance is hereby authorized to charge all costs associated with the purchase of the two (2) sports utility vehicles, estimated at a total cost not to exceed \$94,231.00, to Fiscal Year 2022-2023 Water Capital Equipment Account #05.83405.99805.501557022.

SCHEDULE "A"

REVISED 2026

**Department of Water
2021-2022 Capital Equipment**

FORKLIFT	\$ 30,055
BYPASS PUMP	\$ 36,000
LARGE DUMP TRUCK	\$141,079
LARGE DUMP TRUCK	\$141,079
COMPRESSOR	\$ 21,904
BACKHOE	\$ 67,652
SUV (2)	<u>\$ 94,231</u>

TOTAL **\$532,000**

*previously cost of Forklift was \$35,000; large dump trucks were \$145,000 each; compressor was \$26,000 and backhoe was \$145,000. The remaining funds were applied to add the purchase of the two (2) Sports Utility Vehicles

_____ = new material



DEPARTMENT OF WATER

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

12

Robert Brandt
Commissioner

Kelly Haggerty
Deputy Commissioner

July 8, 2026

Ms. Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Capital Equipment Amendment – Water

Dear Ms. McBride:

Please prepare legislation for consideration at the next meeting of the Common Council to amend "Ordinance No. 571-2021 relative to the purchase of Capital equipment purchase for the Water Department". The Water Department is requesting a revision to the list of equipment to include two Sport Utility Vehicles.

These two new SUV; s will replace aging vehicles that ae not driven due to safety issues. Funds remained after all other planned purchases were made. The two new SUV' s are estimated at a cost not to exceed \$94,231.

Expenses will be charged to FY 22/23 Water Capital Equipment account 05.83405.99805.501557022.

Very truly yours,

Robert Brandt
Commissioner of Water

Department Of Water
101 North Beech Street
Syracuse, N.Y. 13210

Office: (315) 448-8340
Fax: (315) 473-2608
Emergency 24 Hour:
(315) 448-8360

E-Mail:
wateroperations@syr.gov

www.syr.gov

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22

SCHEDULE "A"
Department of Water
2021-22 Capital Equipment

	Original	Revised
Forklift	35,000	30,055
Bypass Pump/Equipment	36,000	36,000
Large Dump Truck	145,000	141,079
Large Dump Truck	145,000	141,079
Compressor	26,000	21,904
Backhoe	145,000	67,652
SUV		94,231
TOTAL	532,000	532,000



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	06/26/26
Project Name:	Capital Equipment
Project Cost:	\$532,000
Contact Name:	Beth Smith
Project Description:	Fudnw wtl be utlized to purchase dump trucks, forlift, compressor, backhoe, SUV and a bypass pump for the Water Department fleet

Projected Time Line & Funding Source(s)

Estimated Start Date: Estimated Completion Date: 2026

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$532,000
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	\$532,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration: *Carol Dussell Denham*

Date: 7/20/26

Director of Management & Budget: *En O*

Date: 07/20/26

Commissioner of Finance: *James J. ...*

Date: 7/20/26

Ordinance No.

2026

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PARTS AND OR REPAIR
SERVICES FOR VARIOUS PACKERS FOR
THE DEPARTMENT OF PUBLIC WORKS
DURING THE FISCAL YEAR 2026/2027**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair services and parts for various packers from Binghamton Truck Body Inc. for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed \$75,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the packers; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair services and parts for the packers at a total cost not to exceed \$75,000.00, charging the cost thereof to Budget Account # 01.51320.540210 and Budget Account #01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.



13

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 17, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Parts and/or Repair Services for Various Packers from Binghamton Truck Body Inc.

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- An Ordinance authorizing the purchase of parts and/or repair services on packers without formal advertising and competitive bidding during the 2026/2027 fiscal year from Binghamton Truck Body Inc. in an amount not to exceed \$75,000.

Binghamton Truck Body Inc. is the local authorized dealer for Pac-Mor. Pac-Mor is the brand of body and parts needed for our packers. Total expenditures are estimated not to exceed \$75,000 and will be charged to account #01.51320.540210 and #01.51320.540220.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 7, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver for Binghamton Truck Body Inc. for Parts and/or Repair Services for Various Packers

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- An Ordinance authorizing the purchase of parts and/or repair services on packers without formal advertising and competitive bidding during the 2026/2027 fiscal year from Binghamton Truck Body Inc. in an amount not to exceed \$75,000.

Binghamton Truck Body Inc. is the local authorized dealer for Pac-Mor. Pac-Mor is the brand of body and parts needed for our packers. Total expenditures are estimated not to exceed \$75,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Chris Cassoni, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2026

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF HYDRAULIC REPAIR SERVICE
AND PARTS FOR VARIOUS TRUCKS FOR THE
DEPARTMENT OF PUBLIC WORKS DURING THE
FISCAL YEAR 2026/2027**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of hydraulic repair service and parts for various trucks from Echelon Supply & Service Inc. and/or OMNI Services, Inc. for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the specific repair service and/or needed parts cannot be identified for purchase in advance due to the unpredictability of the specific work that may be required, and the vendor must be local as the parts need to be manufactured immediately for repairs to be done; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said hydraulic repair service and parts for various trucks from the companies noted above at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or Budget Account #01.51320.540220 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

14

July 17, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for the Purchase of Hydraulic Repair Service and Parts from Echelon Supply & Service Inc. and OMNI Services Inc.

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for hydraulic repairs or parts on various trucks without formal advertising and competitive bidding during the 2026/2027 fiscal year from Echelon Supply & Service Inc. and OMNI Services Inc. in an amount not to exceed \$50,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Both companies specialize in making hoses and we also purchase hydraulic parts that are difficult to buy from anyone else.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 and #01.51320.540220.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 7, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for the Purchase of Hydraulic Repair Service and Parts

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts for hydraulic repairs or parts on various trucks without formal advertising and competitive bidding during the 2026/2027 fiscal year from Echelon Supply & Service Inc. and OMNI Services Inc. in an amount not to exceed \$50,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Both companies specialize in making hoses and we also purchase hydraulic parts that are difficult to buy from anyone else.

Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jeremy Robinson".

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF PARTS FOR VARIOUS HEAVY
DUTY TRUCKS AND/OR REPAIR SERVICES
FOR DRIVE SHAFTS AND AXLE SHAFTS ON
MEDIUM AND HEAVY DUTY VEHICLES FOR
THE DEPARTMENT OF PUBLIC WORKS
DURING THE FISCAL YEAR 2026/2027**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of parts for various heavy duty trucks and/or repair services for drive shafts and axle shafts on medium and heavy duty vehicles from Fleetpride Inc. for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed \$50,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because Fleetpride Inc. is a local vendor in the City of Syracuse and is the only vendor locally to perform this work and supply specific parts; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said parts for various heavy duty trucks and/or repair services for drive shafts and axle shafts on medium and heavy duty vehicles from Fleetpride Inc. at a cost not to exceed \$50,000.00, charging the cost thereof to Budget Account #01.51320.540210 and/or Budget Account #01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

15

July 17, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for the Purchase of Parts for Various Heavy Duty Trucks and/or Repair Services for Drive Shafts and Axle Shafts on Medium and Heavy Duty Vehicles from Fleetpride Inc.

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- An Ordinance authorizing the purchase of parts for various heavy duty trucks and/or repair services for drive shafts and axle shafts on medium and heavy duty vehicles without formal advertising and competitive bidding during the 2026/2027 fiscal year from Fleetpride Inc. in an amount not to exceed \$50,000.

Fleetpride Inc. is a local vendor in the City of Syracuse and are the only vendor locally we have found to perform this work and supply specific parts. Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 and #01.51320.540220.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

4



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 7, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver for Fleetpride Inc. for the Purchase of Parts for Various Heavy Duty Trucks and/or Repair Services for Drive Shafts and Axle Shafts on Medium and Heavy Duty Vehicles

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- An Ordinance authorizing the purchase of parts for various heavy duty trucks and/or repair services for drive shafts and axle shafts on medium and heavy duty vehicles without formal advertising and competitive bidding during the 2026/2027 fiscal year from Fleetpride Inc. in an amount not to exceed \$50,000.

Fleetpride Inc. is a local vendor in the City of Syracuse and are the only vendor locally we have found to perform this work and supply specific parts. Total expenditures are estimated not to exceed \$50,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Cc: Chris Cassoni, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

Ordinance No.

2026

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF REPAIR SERVICES, PARTS AND
FUEL KEYS FOR THE FUEL ISLAND AT THE
DEPARTMENT OF PUBLIC WORKS DURING
THE FISCAL YEAR 2026/2027**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair services, parts and fuel keys for the Fuel Island at the Department of Public Works from S & W Services LLC during the fiscal year 2026/2027 at a cost not to exceed \$100,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the Fuel Island; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair services, parts, and fuel keys for the Fuel Island from S & W Services LLC at a cost not to exceed \$100,000.00, charging the cost thereof to Budget Account #01.51320.540511, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

16

July 17, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Fuel Island Repairs, Parts and Fuel Keys from S&W Services LLC

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service, parts and fuel keys from S&W Services LLC without formal advertising and competitive bidding during the 2026/2027 fiscal year in an amount not to exceed \$100,000.00.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$100,000 and will be charged to account #01.51320.540511.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 7, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Fuel Island Repairs, Parts and Fuel Keys from S&W Services LLC

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service, parts and fuel keys from S&W Services LLC without formal advertising and competitive bidding during the 2026/2027 fiscal year in an amount not to exceed \$100,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required.

Total expenditures are estimated not to exceed \$100,000 and will be charged to account 01.51320.540511.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE AUTHORIZING PURCHASE,
WITHOUT ADVERTISING OR COMPETITIVE
BIDDING, OF REPAIR SERVICES AND PARTS
FOR OPEN AND ENCLOSED TRAILERS FOR
THE DEPARTMENT OF PUBLIC WORKS
DURING THE FISCAL YEAR 2026/2027**

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of repair services and parts for open and enclosed trailers from Syracuse Truck and Trailer and/or Tri Tank Corp. for the Department of Public Works during the fiscal year 2026/2027 at a cost not to exceed \$30,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item because the needed parts and/or repair services cannot be identified for purchase in advance due to the unpredictability of the specific repair work and/or parts that will ultimately be needed for the open and enclosed trailers; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said repair services and parts for the open and enclosed trailers from Syracuse Truck and Trailer and/or Tri Tank Corp. at a cost not to exceed \$30,000.00, charging the cost thereof to Budget Account # 01.51320.540210 or Budget Account #01.51320.540220, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2027 provided funding from the appropriation authorized by this Ordinance remains available.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

17

July 17, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Parts and Repair Services on Open and Enclosed Trailers from Syracuse Truck and Trailer and/or Tri Tank Corp

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the purchase of parts and repair services on open and enclosed trailers without formal advertising and competitive bidding during the 2026/2027 fiscal year from Syracuse Truck and Trailer and/ or Tri Tank Corp. in an amount not to exceed \$30,000.00.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Syracuse Truck and Trailer and Tri Tank Corp. work on open and enclosed trailers, auxiliary fuel tanks, trailer brakes and lift gates.

Total expenditures are estimated not to exceed \$30,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

5



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 7, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Parts and Repair Services on Open and Enclosed Trailers from Syracuse Truck and Trailer and/or Tri Tank Corp.

Dear Mr. Loving:

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of parts and repair services on open and enclosed trailers without formal advertising and competitive bidding during the 2026/2027 fiscal year from Syracuse Truck and Trailer and/ or Tri Tank Corp. in an amount not to exceed \$30,000.00.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. The Department of Public Works has Syracuse Truck and Trailer and Tri Tank Corp. work on open and enclosed trailers, auxiliary fuel tanks, trailer brakes and lift gates.

Total expenditures are estimated not to exceed \$30,000 and will be charged to account #01.51320.540210 or 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE CITY OF
SYRACUSE TO ACCEPT, OWN, AND MAINTAIN
THREE (3) POLE MOUNTED STREET LIGHTS
AND ASSOCIATED CONDUIT INSTALLED
ALONG THE SOUTH SIDE OF UNIVERSITY
PLACE (500 BLOCK) BY SYRACUSE
UNIVERSITY, AS PART OF THEIR 544
UNIVERSITY PLACE RESIDENCE HALL
PROJECT, AT NO COST TO THE CITY**

WHEREAS, Syracuse University, the owner of the 544 University Place Residence Hall Project, has requested that the City of Syracuse accept, own and maintain three (3) pole mounted street lights and associated conduit installed along the south side of University Place (500 Block) that are being installed by Syracuse University as part of the 544 University Place Residence Hall Project; and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the Office of the City Engineer are to the benefit of the public and will not interfere with the public use of the streets; NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the City Engineer that this Common Council authorizes the Department of Public Works to accept, own, and maintain the above-described infrastructure improvements constructed in the City's Right of Way by Syracuse University as shown on the plans as forwarded to the Department of Engineering prepared for Syracuse University by Peterson Guadagnolo Consulting Engineers, PC and titled "Electric & Communications Site Utility Plan", dated March 21, 2025 and last revised October 16, 2026, subject to the following conditions:

1. Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer and the Commissioner of Public Works, the installation of the three (3) pole mounted street lights and associated conduit along the south side of University Place (500 Block) which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. **The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work.** Syracuse University shall endeavor to provide certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
5. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
6. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.
7. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.

9. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
10. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured on a primary and non-contributory basis. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, New York 13202.
11. That Syracuse University, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation of three (3) pole mounted street lights and associated conduit in said street and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained.
12. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and Syracuse University.
13. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
14. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Syracuse University.
15. Follow all weather and seasonal limitations per City/NYS DOT specifications for all construction in the City R.O.W.. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of Syracuse University. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer, Commissioner of

Public Works, the use, operation and maintenance of the installation of three (3) pole mounted street lights and associated conduit along University Place (500 Block) shall revert to the City.

16. The City reserves the right to reject any and all materials, and workmanship of the planned work at any time during construction.
17. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.
18. The completed work shall be subject to approval by the Commissioner of Public Works and the City Engineer, and Syracuse University shall warranty the same for two (2) years from the date of acceptance.
19. Failure or refusal of Syracuse University to complete the work as required by this ordinance shall result in City of Syracuse holding the temporary certificate of occupancy for Residence Hall Project located at 544 University Place until the work is complete.
20. The applicant shall submit to the City of Syracuse a refundable fee in the amount of \$50,000.00 as estimated by the Department of Engineering as the approximate cost to complete the work. The fee shall only be returned upon successful completion of the street light and conduit construction and acceptance of the work by the City Engineer and the Commissioner of Public Works. Failure to complete the work and/or the City not accepting the work shall result in the City retaining the fee.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

18

15 July 2026

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Mary E. Robison, PE
City Engineer

John Kivlehan
Design and Construction

Public Buildings

Marc Romano
Mapping and
Surveying

Re: Legislation Request – Accept the installation of three (3) pole mounted street lights and associated conduit along the south side of University Place (500 Block) by Syracuse University, the owner of 544 University Place Residence Hall Project at No Cost to the City.

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance authorizing the City of Syracuse to Accept the installation of three (3) pole mounted street lights and associated conduit along the south side of University Place (500 Block) by Syracuse University, the owner of 544 University Place Residence Hall Project at No Cost to the City.

This department has reviewed, coordinated with other City departments and is of the opinion that the installed facilities described in the plans and specifications on file at the City Engineer's office are to the benefit of the public use of the streets. It is therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting the Department of Public Works to accept own and maintain the above described infrastructure improvements constructed in the City Right of Way's by Syracuse University as shown on the plans as forwarded to the Department of Engineering prepared for Syracuse University by Peterson Guadagnolo Consulting Engineers, PC and titled "Electric & Communications Site Utility Plan", dated March 21, 2025 & last revised October 16, 2025.

**Department of
Engineering**
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syr.gov

1. The Owner shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer and the Commissioner of Public Works, the installation of the three (3) pole mounted street lights and associated conduit along the south side of University Place (500 Block) which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. **The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work.** Syracuse University shall

endeavor to provide certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.

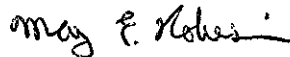
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
5. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
6. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement shall be completed in accordance with all City of Syracuse standards and as ordered by the City Engineer.
7. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
8. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.
9. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

10. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.
11. That Syracuse University, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation of three (3) pole mounted street lights and associated conduit in said street and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained.
12. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and Syracuse University.
13. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
14. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Syracuse University.
15. Follow all weather and seasonal limitations per City/NYS DOT specifications for all construction in the City R.O.W.. By consequence of the ordinance or subsequent approvals authorized by the ordinance, the City of Syracuse makes no representation, express or implied, as to the feasibility of the proposed plans or Work or to the extent of Work involved in accommodating any existing utility or facility located within the City rights-of-way. Any coordination with the various utility operators, private and/or public, is the responsibility of Syracuse University. Upon completion of the facilities and acceptance and approval of the improvements by the City Engineer, Commissioner of Public Works, the use, operation and maintenance of the installation of three (3) pole mounted street lights and associated conduit along University Place (500 Block) shall revert to the City.
16. The City reserves the right to reject any and all materials, and workmanship of the planned work at any time during construction.

17. The City shall be notified, consulted and prior approval obtained on all field changes/field change sheets, RFI's etc. related to the work of this approval.
18. The completed work shall be subject to approval by the Commissioner of Public Works and the City Engineer, and Syracuse University shall warranty the same for two (2) years from the date of acceptance.
19. Failure or refusal of Syracuse University to complete the work as required by this ordinance shall result in City of Syracuse holding the temporary certificate of occupancy for Residence Hall Project located at 544 University Place until the work is complete.
20. The applicant shall submit to the City of Syracuse a refundable fee in the amount of \$50,000.00 as estimated by the Department of Engineering as the approximate cost to complete the work. The fee shall only be returned upon successful completion of the street light and conduit construction and acceptance of the work by the City Engineer and the Commissioner of Public Works. Failure to complete the work and/or the City not accepting the work shall result in the City retaining the fee.

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,



Mary E. Robison, P.E.
City Engineer

**ORDINANCE AMENDING ORDINANCE
NO. 173-2023 AUTHORIZING AN AGREEMENT
WITH THE NEW YORK STATE DEPARTMENT
OF TRANSPORTATION RELATIVE TO
FUNDING FOR THE SCOPING, PRELIMINARY
DESIGN, AND DETAILED DESIGN,
CONSTRUCTION AND CONSTRUCTION
INSPECTION PHASES OF THE N,S,E,W
CORRIDORS INTERCONNECT PROJECT –
PHASE 2, PIN NO. 3757.08 AS PREVIOUSLY
AMENDED BY ORDINANCE NO. 627-2024
AND ORDINANCE NO. 613-2025 AND AS LAST
AMENDED BY ORDINANCE NO. 123-2026 IS
HEREBY FURTHER AMENDED TO SHOW AN
INCREASE IN FEDERAL FUNDS AND A
DECREASE IN LOCAL FUNDS FOR THE
CONSTRUCTION & CONSTRUCTION
INSPECTION**

BE IT ORDAINED, that Ordinance No. 173-2023 as previously amended by Ordinance No. 627-2024 and by Ordinance No. 613-2025 and as last amended by Ordinance No. 123-2026 is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the scoping, preliminary design, detailed design, construction and construction inspection phases of the N,S,E,W Corridors Interconnect Project – Phase 2, PIN No. 3757.08 (hereinafter referred to as the “Project”) at a cost not to exceed \$4,589,158.00 to be initially funded with bond proceeds with repayment expected to be funded, with subsequent 66% reimbursement (\$3,010,000.00) from the Federal government through the Transportation Improvement Program (TIP), 11% reimbursement from Marchiselli Funding (\$487,500.00), and 23% a local City share

(\$1,091,658.00). The Account number designated by the Commissioner of Finance is 599807.07.80405.700375708.;

NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an amended agreement with the New York State Department of Transportation relative to funding for the scoping, preliminary design, and detailed design phases and the construction and construction inspection phases of the Project at a cost not to exceed \$4,589,158.00; and

BE IT FURTHER ORDAINED, that said amended agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping, preliminary design, detailed design, construction and construction inspection phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

_____ = new material



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

15 July 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation: An Ordinance Amending Original Ordinance No. 173-2023 as last amended by Ordinance No. 123-2026 Authorizing an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design and Construction and Construction Inspection Phases of the N, S, E, W Corridors Interconnect Project- Phase 2, PIN 3757.08. Amend to show an increase in Federal Funds and a decrease in local funds for the Construction & Construction Inspection, the total estimated not to exceed project cost remains \$4,589,158.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 173-2023 as last amended by Ordinance No. 123-2026 Authorizing an Agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design and Construction and Construction Inspection Phases of the N, S, E, W Corridors Interconnect Project- Phase 2, PIN 3757.08. Amend to show an increase in Federal Funds and a decrease in local funds for the Construction & Construction Inspection, the total estimated not to exceed project cost remains \$4,589,158.00. The City of Syracuse is able to secure an additional \$410,000.00 in Federal Funds, which are available on the TIP.

Department of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

The City is expected to incur all initial costs for this project, with subsequent 66% reimbursement (\$3,010,000.00) from the Federal government through the Transportation Improvement Program (TIP), 11% reimbursement from Marchiselli Funding (\$487,500.00), and a local 23% City share (\$1,091,658.00). The Account number designated by the Commissioner of Finance is 599807.07.80405 .700375708.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison, P.E., City Engineer



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 16, 2026
SUBJECT: Amend Agreement – New York State Department of Transportation

Evan Loving
Director

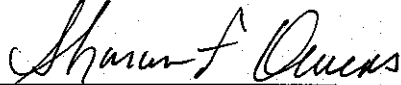
Julie Castellitto
Assistant Director

On behalf of the Department of Engineering, I am requesting that the City of Syracuse amend original Ordinance #173-2023 as last amended by Ordinance #123-2026 authorizing an agreement with the New York State Department of Transportation for the Scoping, Preliminary & Detailed Design and Construction and Construction Inspection Phases of the N, S, E, W Corridors Interconnect Project- Phase 2, PIN 3757.08. Amend to show an increase in Federal Funds and a decrease in local funds for the Construction & Construction Inspection, the total estimated not to exceed project cost remains \$4,589,158.00. The City of Syracuse is able to secure an additional \$410,000.00 in Federal Funds, which are available on the TIP.

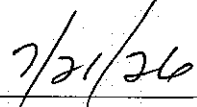
The City is expected to incur all initial costs for this project, with subsequent 66% reimbursement (\$3,010,000.00) from the Federal government through the Transportation Improvement Program (TIP), 11% reimbursement from Marchiselli Funding (\$487,500.00), and a local 23% City share (\$1,091,658.00). The Account number designated by the Commissioner of Finance is #599807.07.80405 .700375708.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

**ORDINANCE AMENDING ORDINANCE
NO. 174-2023 AUTHORIZING THE
ENGINEERING SERVICES FOR
THE SCOPING, PRELIMINARY DESIGN,
DETAILED DESIGN, CONSTRUCTION AND
CONSTRUCTION INSPECTION PHASES OF
THE N,S,E,W CORRIDORS INTERCONNECT
PROJECT – PHASE 2, PIN NO. 3757.08 AS
PREVIOUSLY AMENDED BY ORDINANCE
NO. 628-2024 AND ORDINANCE NO. 231-2025
AND AS LAST AMENDED BY ORDINANCE
NO. 124-2026 IS HEREBY FURTHER AMENDED
TO SHOW AN INCREASE IN FEDERAL FUNDS
AND A DECREASE IN LOCAL FUNDS FOR THE
CONSTRUCTION & CONSTRUCTION
INSPECTION**

BE IT ORDAINED, that Ordinance No. 174-2023 as previously amended by Ordinance No. 628-2024 and by Ordinance No. 231-2025 and as last amended by Ordinance No. 124-2026 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services for the scoping, preliminary design, detailed design, construction, and construction inspection phases of the N,S,E,W Corridors Interconnect Project – Phase 2, PIN No. 3757.08 at a total cost not to exceed \$4,589,158.00 and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$4,589,158.00 authorized contemporaneously herewith by ordinance of this Common Council; and

BE IT FURTHER ORDAINED, that the City of Syracuse has been provided an additional \$410,000 in Federal Funds which are available on the TIP, therefore the local share cost for the City

for the Construction and Construction Inspection Phases of the N,S,E,W Corridors Interconnect Project – Phase 2, PIN No. 3757.08, is reduced. The total estimated not to exceed project cost remains \$4,589,158.00; and

The City is expected to incur all initial costs for this project, with subsequent 66% reimbursement (\$2,928,000.00) from the Federal government through the Transportation Improvement Program (TIP), 11% reimbursement from Marchiselli Funding (\$487,500.00), and a local 23% City share (\$1,173,658.00). The Account number designated by the Commissioner of Finance for this Project is Account #599807.07.80405.700375708.

 = new material



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

20

July 15, 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Public Buildings

Marc Romano
Mapping & Surveying

Request for Legislation: An Ordinance Amending Original Ordinance No. 174-2023 as last amended by Ordinance No. 124-2026 Authorizing the Scoping, Preliminary & Detailed Design, Construction & Construction Inspection Phases of the N, S, E, W Corridors Interconnect Project- Phase 2, PIN 3757.08. Amend to show an increase in Federal Funds and a decrease in local funds for the Construction & Construction Inspection, the total estimated not to exceed project cost remains \$4,589,158.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

Request for Legislation: An Ordinance Amending Original Ordinance No. 174-2023 as last amended by Ordinance No. 124-2026 Authorizing the Scoping, Preliminary & Detailed Design, Construction & Construction Inspection Phases of the N, S, E, W Corridors Interconnect Project- Phase 2, PIN 3757.08. Amend to show an increase in Federal Funds and a decrease in local funds for the Construction & Construction Inspection, the total estimated not to exceed project cost remains \$4,589,158.00. The City of Syracuse is able to secure an additional \$410,000.00 Federal Funds, which are available on the TIP.

The City is expected to incur all initial costs for this project, with subsequent 66% reimbursement (\$2,928,000.00) from the Federal government through the Transportation Improvement Program (TIP), 11% reimbursement from Marchiselli Funding (\$487,500.00), and a local 23% City share (\$1,173,658.00). The Account number designated by the Commissioner of Finance is 599807.07.80405 .700375708.

Please let me know if you have any questions relative to this request.

Very truly yours,

Mary E. Robison

Mary E. Robison, P.E.,
City Engineer

**Department of
Engineering**
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

Ordinance No.

2026

**BOND ORDINANCE AMENDING BOND
ORDINANCE NO. 700-2021 AUTHORIZING
THE ISSUANCE AND SALE OF BONDS TO
DEFRAY THE COST AND EXPENSE OF
THE SCOPING AND PRELIMINARY DESIGN
PHASE OF THE EAST COLVIN STREET
PAVING PROJECT (COMSTOCK AVENUE
TO THE CITY LINE), PIN NO. 3756.81 (THE
“PROJECT) AS PREVIOUSLY AMENDED BY
BOND ORDINANCE NO. 589-2022 AND BOND
ORDINANCE NO. 408-2023 AND AS LAST
AMENDED BY BOND ORDINANCE
NO. 309-2024 TO FURTHER AMEND THE BOND
ORDINANCE TO INCREASE THE
AUTHORIZATION FOR THE ISSUANCE AND
SALE OF BONDS TO DEFRAY ADDITIONAL
COSTS AND EXPENSES FOR THE
CONSTRUCTION PHASE OF THE PROJECT**

BE IT ORDAINED, that Bond Ordinance No. 700-2021 as previously amended by Bond Ordinance No. 589-2022 and Bond Ordinance No. 408-2023 and as last amended by Ordinance No. 309-2024 is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Scoping, Preliminary Design, Detailed Design, Construction and Construction Inspection Phases of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN No. 3756.81 at an estimated maximum cost not to exceed Six Million Four Hundred Seventy-Six Thousand Five Hundred Dollars (\$6,476,500)*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Six Million Four Hundred Seventy-Six Thousand Five Hundred Dollars (\$6,476,500)*, is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Six Million Four Hundred Seventy-Six Thousand Five Hundred Dollars (\$6,476,500)* thereby providing such sum for the initial cost of such specific object or purpose, with additional bonds to be issued in the future to finance the balance of the Project.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 20 (c) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in

compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those

required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

_____ = new material

* previously read Four Million Six Hundred Eleven Thousand (\$4,611,000),



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

21

15 July 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Public Buildings

Marc Romano
Mapping & Surveying

Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 700-2021 as last amended by Ordinance No. 309-2024 Authorizing the Issuance and Sale of Bonds to Provide Funds for the Scoping, Preliminary and Detailed Design Phases and Construction and the Construction Inspection Phase for a total project cost not to exceed \$5,444,000 of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add additional funds for the Construction Phase in the amount of \$1,032,500.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 700-2021 as last amended by Ordinance No. 309-2024 Authorizing the sale of bonds in the amount of \$5,444,000.00 for the Scoping, Preliminary and Detailed Design Phases and the Construction and Construction Inspection phases of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add additional funds for the Construction Phase of \$1,032,500.00 for an amended amount not to exceed \$6,476,500.00. The total project cost is estimated to be \$6,476,500.00. We have just bid the construction phase of this project and the funds came in above our current budget. We will be securing additional federal funding in the amount of \$365,800.00 to help offset these additional construction costs, so our local share will only increase by \$666,700.00.

The City is expected to incur all initial costs for this project; with subsequent 73% Federal reimbursement and 13% Marchiselli funding through the Transportation Improvement Program and 14% local funds for all phases of the project. Account number designated by the Commissioner of Finance is 07.599807.700375681.

Please let me know if you have any questions relative to this request.

Sincerely,

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

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19



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/15/26	Department:	Engineering
Project Name:	East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81		
Project Cost:	\$6,476,500.00		
Contact Name:	Mary E. Robison		
Project Description:	2R Paving Project: The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP) and 15% from the State (Marchiselli Program). Additional funding in the amount of \$1,032,500 is needed based on the competitive bids that we just received for construction phase of this project.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Summer 2022/2023 Estimated Completion Date: F Fall 2027

Funding Source:		Dollar Amount:	
Local Share: Cash Capital			
Local Share: Bonds (complete schedule below)		\$	938,900.00
State Aid/Grant (identify)	Marchiselli	\$	816,600.00
Federal Aid/Grant (identify)	TIP Funding Reimbursement	\$	4,721,000.00
Other (identify)			
Other (identify)			
Total Project Funding (must equal cost):		\$	6,476,500.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2021	\$256,000.00
2	2022	\$202,000.00
3	2023	\$375,000.00
4	2024	\$4,611,000.00
5	2026	\$ 1,032,500.00
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 6,476,500.00
The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP) and 15% from the State (Marchiselli Program) for the original TIP budget of \$5,444,000. The City is able to secure an additional \$365,800 in federal funding to help offset the budget shortfall.		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):
2026/27 CIP of the CIP.

Director of Administration: Craig Dunsell Dunham

Date: 7/20/26

Director of Management & Budget: Don Z

Date: 07/20/26

Commissioner of Finance: James Gatto

Date: 7/20/26

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
NO. 701-2021 AS PREVIOUSLY AMENDED
BY ORDINANCE NO. 590-2022 AND BY
ORDINANCE NO. 409-2023 AND AS LAST
AMENDED BY ORDINANCE NO. 310-2024
AUTHORIZING AN AGREEMENT WITH
THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION RELATIVE TO FUNDING
FOR THE SCOPING, PRELIMINARY DESIGN,
DETAILED DESIGN, CONSTRUCTION AND
CONSTRUCTION INSPECTION PHASES OF
THE EAST COLVIN STREET PAVING PROJECT
(COMSTOCK AVENUE TO THE CITY LINE),
PIN NO. 3756.81**

BE IT ORDAINED, that Ordinance No. 701-2021 as previously amended by Ordinance No. 590-2022 and as last amended by Ordinance No. 409-2023 is hereby amended to read as follows:

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the Scoping and Preliminary Design Phases, the Detailed Design Phase, and the Construction and Construction Inspection Phases of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN 3756.81 (hereinafter referred to as the "Project") at a cost not to exceed \$6,476,500* (\$458,000 for the Scoping and Preliminary Design Phases, \$375,000 for the Detailed Design Phase, and \$5,643,500** for the Construction and Construction Inspection Phases), to be initially funded with Unallocated Cash Capital funds and bond proceeds and with repayment to be funded from 73% Federal funds, 13% State Marchiselli funding, and 14% local share; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$6,476,500** with the Project having an estimated total cost not to exceed of \$6,476,500*** to be funded through future agreements with New York State for 73% reimbursement from the Federal Government through the Transportation Improvement Program (TIP), 13 % State Marchiselli Funding, and 14% local share; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

_____ = new material

* previously read \$5,444,000

** previously read \$4,611,000

*** previously read \$5,351,000



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

22

15 July 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 701-2021 as last amended by Ordinance No. 310-2024 Authorizing an Agreement with the New York State Department of Transportation for the Scoping, Preliminary Design and Detailed Design Phases and the Construction and Construction Inspection phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for a total project cost not to exceed \$5,444,000.00. Amend to add additional funds for the Construction Phase in the amount of \$1,032,500.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 701-2021 as last amended by Ordinance No. 310-2024 Authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary and detailed design phases and the Construction and Construction Inspection phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for an amount not to exceed \$5,444,000.00. Amend to add additional funds for the Construction Phase of \$1,032,500.00 for an amended amount not to exceed \$6,476,500.00. The total project cost is estimated to be \$6,476,500.00. We have just bid the construction phase of this project and the funds came in above our current budget. We will be securing additional federal funding in the amount of \$365,800 to help offset these additional construction costs, so our local share will only increase by \$666,700.00.

The City is expected to incur all initial costs for this project; with subsequent 73% Federal reimbursement and 13% Marchiselli funding through the Transportation Improvement Program and 14% local funds for all phases of the project. Account number designated by the Commissioner of Finance is 07.599807.700375681.

Please let me know if you have any questions relative to this request.

Very truly yours,
Mary E. Robison
Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

20



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 16, 2026
SUBJECT: Amend Agreement – New York State Department of Transportation

Evan Loving
Director

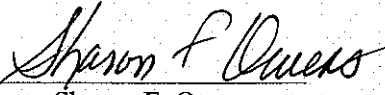
Julie Castellitto
Assistant Director

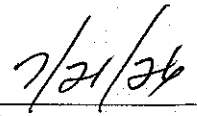
On behalf of the Department of Engineering, I am requesting that the City of Syracuse amend original Ordinance #701-2021 as last amended by Ordinance #310-2024 authorizing the Mayor to enter into an agreement with the New York State Department of Transportation for the scoping, preliminary and detailed design phases and the Construction and Construction Inspection phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for an amount not to exceed \$5,444,000.00. Amend to add additional funds for the Construction Phase of \$1,032,500.00 for an amended amount not to exceed \$6,476,500.00. The total project cost is estimated to be \$6,476,500.00. They just bid the construction phase of this project and the funds came in above our current budget. We will be securing additional federal funding in the amount of \$365,800 to help offset these additional construction costs, so our local share will only increase by \$666,700.00.

The City is expected to incur all initial costs for this project; with subsequent 73% Federal reimbursement and 13% Marchiselli funding through the Transportation Improvement Program and 14% local funds for all phases of the project. Account number designated by the Commissioner of Finance is #07.599807.700375681.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.


Mayor Sharon F. Owens
City of Syracuse, New York


Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
NO. 702-2021 AUTHORIZING THE
ENGINEERING SERVICES AND
CONSTRUCTION NEEDED FOR THE
SCOPING AND PRELIMINARY DESIGN
PHASES OF THE EAST COLVIN STREET
PAVING PROJECT (COMSTOCK AVENUE
TO THE CITY LINE), PIN NO. 3756.81
(THE “PROJECT” AS PREVIOUSLY AMENDED
BY ORDINANCE NO. 591-2022 AND ORDINANCE
NO.410-2023 AND AS LAST AMENDED
BY ORDINANCE NO. 311-2024 TO FURTHER
AMEND THE BOND ORDINANCE TO INCREASE
THE PROJECT COST BY \$1,032,500 TO COVER
ADDITIONAL COSTS AND EXPENSES FOR THE
CONSTRUCTION PHASE OF THE PROJECT**

BE IT ORDAINED, that Ordinance No. 702-2021 as previously amended by Ordinance No. 591-2022 and Ordinance No. 410-2023 and as last amended by Ordinance No. 311-2024 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the engineering services and construction needed for the Scoping, Preliminary Design, Detailed Design, Construction and Construction Inspection Phases of the East Colvin Street Paving Project (Comstock Avenue to the City Line), PIN No. 3756.81 at a total cost not to exceed \$6,476,500* (\$458,000 for the Scoping and Preliminary Design Phases, \$375,000 for the Detailed Design Phase, and \$5,643,500** for the Construction and Construction Inspection Phases) and the Director of Management & Budget is hereby authorized to enter into a contract or contracts therefor in the manner provided by law; professional services for the project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to Budget Account #07.599807.700375681 or another appropriate account as designated by the Commissioner of Finance and to proceeds of the

sale of bonds in the amount of \$6,476,500* authorized contemporaneously herewith by ordinance of this Common Council.

_____ = new material

* previously read \$5,444,000

** previously read \$4,611,000



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

23

15 July 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation: An Ordinance Amending Original Ordinance No. 702-2021 as last amended by Ordinance No. 311-2024 Authorizing the Scoping, Preliminary and Detailed Design Phases and the Construction and Construction Inspection Phase for a total project cost not to exceed \$5,444,000.00 of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81. Amend to add additional funds for the Construction Phase in the amount of \$1,032,500.00.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Amending Original Ordinance No. 702-2021 as last amended by Ordinance No. 311-2024 Authorizing the Scoping, Preliminary and Detailed Design Phases and the Construction and Construction Inspection Phase of the East Colvin Paving Project (Comstock Avenue to City Line), PIN 3756.81 for an amount not to exceed \$5,444,000.00. Amend to add additional funds for the Construction Phase of \$1,032,500.00 for an amended amount not to exceed of \$6,476,500.00. The total project cost is estimated to be \$6,476,500.00. We have just bid the construction phase of this project and the funds came in above our current budget. We will be securing additional federal funding in the amount of \$365,800.00 to help offset these additional construction costs, so our local share will only increase by \$666,700.00.

The City is expected to incur all initial costs for this project; with subsequent 73% Federal reimbursement and 13% Marchiselli funding through the Transportation Improvement Program and 14% local funds for all phases of the project. Account number designated by the Commissioner of Finance is 07.599807.700375681.

Please let me know if you have any questions relative to this request.

Sincerely,

A handwritten signature in cursive script that reads "Mary E. Robison".

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

21

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
NO. 765-2025 GRANTING A REVOCABLE
PERMISSION TO WL, LLC TO OWN, OPERATE,
MAINTAIN AND REPAIR EXISTING
UNDERGROUND VAULTS AND SUPPORTED
SIDEWALKS ABOVE IN THE CITY OF
SYRACUSE RIGHT OF WAY LOCATED IN THE
100 BLOCK OF BANK STREET (ALLEY)**

BE IT ORDAINED, that Ordinance No. 765-2025 is hereby amended to read as follows:

WHEREAS, there are several underground vaults projecting out from buildings owned by WL, LLC, which are under the Bank Street (Alley) Right of Way. These vaults and structural elements support and carry the sidewalk above. The owner of the building has prepared plans to reconstruct/repair sections of sidewalks above the vaults and repair structural supporting elements due to deficiencies. These vaults are an undocumented encroachment into the Right-of-Way (R.O.W.) but were constructed when rules covering such encroachments were not in effect by the City. As a result of the request to make repairs, the City wants to formally document the existence of these vaults and the requirements of the owner to maintain said vaults as they encroach into the R.O.W. and support the public sidewalk above;

WHEREAS, the City Engineer has requested an ordinance granting a Revocable Permission to WL, LLC to own, operate, maintain and repair existing underground vaults and supported sidewalks above in the City of Syracuse right of way located in the 100 Block of Bank Street (Alley); and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the existence of this vault and planned improvements

described in the plans and specifications on file with their office will not interfere with the public use of the streets;

NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the Department of Engineering that this Common Council hereby grants a revocable permission to WL, LLC to own, operate, maintain and repair existing underground vaults and supported sidewalks above in the City of Syracuse right of way located in the 100 Block of Bank Street (Alley), as shown on the drawings and specifications as forwarded to the Department of Engineering prepared by Pierce 27 GROWTH. DIVERSITY. OPPORTUNITY FOR ALL. Page 2 Engineering, P.C. plan set entitled "Washington Street Partners, Sidewalk Replacement, Bank Alley, Syracuse, New York 13202" dated 11/5/2024 and last revised 06-05-25, subject to the following conditions as permitted by law:

1. WL, LLC shall construct, without cost to the City, and in accordance with the plans, specifications shall construct the repairs to the vaults & sidewalks (the "work") which are the subjects of this action.
2. The plans and specifications for the Repairs shall be prepared by a Professional Engineer registered by the State of New York. **The plans for the Repairs shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the Repairs.** WL, LLC shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the Repairs were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the Repairs are complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during the Repairs. The entire area of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the Repairs are in progress.

4. That WL, LLC, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and employees from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the Repairs, and shall defend and indemnify and save harmless said City, its officers and employees, from all liability, claims, costs, damages and expenses by reason of any damages or injuries to any conduit, gas pipe, water pipe, sewers, other utilities, pipes or construction work determined to be caused by the Repairs now located in, under and along the surface of said street at the point and place or places where said work Repairs are to be performed, including damages incurred as a result of damage to the Facilities caused by the City.
5. That WL, LLC, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent. Such written acceptance shall constitute a binding agreement to abide by all the terms and conditions of this ordinance.
6. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
7. That the Repairs shall be subject to the street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.
8. This permission applies to the existing vault in its current size and location. If the vault must be reconstructed resulting in a change from its existing size and location in the Right of Way, this permission ordinance will need to be amended.
9. That WL, LLC, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, New York 13202.
10. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same.
11. The foregoing conditions may be modified or expanded from time to time as agreed

upon by the Corporation Counsel, City Engineer and WL, LLC.

12. The use, operation and maintenance of the existing underground vault is subject to all laws, rules, ordinances and procedures which apply to utilities throughout the City.
13. WL, LLC shall have the vault inspected on a regular basis by a professional engineer, who shall provide a structural report to the City and a certification that the structure is safe and structurally adequate to support the sidewalk above and use of the Right of Way by the Public. Report and certification shall be provided to the City every 3 years; if the City has concerns with the structural condition of the vault, the report and certification shall be required annually as requested by the City Engineer.
14. The City of Syracuse will not be responsible for any cost or expense associated with the repair, reconstruction or future maintenance of these vaults (including the sidewalk sections above).
15. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers, and drainage courses.
16. That WL, LLC shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, WL, LLC, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
17. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.
18. WL, LLC, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.

19. Upon completion of the vault repairs and acceptance and approval of the right of way restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the vault, roadway and utilities located therein will be subject to all laws, rules, ordinances, and procedures which apply to vaults, streets and utilities throughout the City.
20. The City shall reimburse WL, LLC for the cost of the installation of the sidewalks above the structural slabs of the vaults and the purchase of café-style lighting to be installed in the 100 Block of Bank Street (Alley). The City will be reimbursing WL, LLC with grant funding from a DASNY SAM Bank Alley Revitalization Grant in the amount not to exceed \$100,000.00 which was authorized by the Common Council by Ordinance No. 552-2017. The DASNY grant will be set up in account #205521727 by the Commissioner of Finance. City payment will be shall not exceed \$100,000.00.
21. The City Engineer and the Commissioner of Public Works or their designees shall inspect the sidewalk work and accept the work prior to reimbursing WL, LLC.. Unacceptable work as determined by the City shall not be reimbursed, unless the work is corrected to the satisfaction of the City.
22. WL, LLC shall submit invoices detailing the costs associated with installing the sidewalk and supply and purchase of the café-style lighting along with proof of payment to vendors for the City's reimbursement.
23. WL, LLC shall pay prevailing wages for any public work installing sidewalks in the City Right of Way for which the City will be reimbursing WL, LLC.
24. The installation of the sidewalks and café-style lighting shall meet all City standards and ADA standards.
25. The café-style lighting type and design shall be reviewed and approved by the City prior to purchase and installation of the lighting.
26. Electrical power for the lighting shall be supplied by WL, LLC.
27. Installation and maintenance of the café-style lighting will be performed by the Downtown Committee of Syracuse (this is consistent with the process that was used for installation of the existing café lighting on the 200 block of Bank Alley between E. Fayette and E. Jefferson Street).
28. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, and WL, LLC.

= new material



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

24

17 July 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Public Buildings

Marc Romano
Mapping & Surveying

Dear Ms. McBride:

Request for Legislation: Amend Ordinance No. 765 of 2025 granting A Revocable Permission to WL, LLC to own, operate, maintain and repair existing underground vaults & supported sidewalks above in the City of Syracuse Right of Way located in the 100 Block of Bank Street (Alley). Amend Ordinance to include language to reimburse WL, LLC for the cost of the installation of the sidewalks above the structural slabs of the vaults and the purchase of café-style lighting to be installed in the 100 Block of Bank Street (Alley). City payment will be from a DASNY SAM Grant at a total cost not to exceed \$100,000.00

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

Amend Ordinance No. 765 of 2025 granting A Revocable Permission to WL, LLC to own, operate, maintain and repair existing underground vaults & supported sidewalks above in the City of Syracuse Right of Way located in the 100 Block of Bank Street (Alley). Amend Ordinance to include language to reimburse WL, LLC for the cost of the installation of the sidewalks above the structural slabs of the vaults and the purchase of café-style lighting to be installed in the 100 Block of Bank Street (Alley). City payment will be from a DASNY SAM Grant at a cost not to exceed \$100,000.00.

Include in the ordinance the following provisions associated with the requirements for WL, LLC to be reimbursed for this sidewalk replacement and purchase of the café-style lighting:

1. WL, LLC shall pay prevailing wages for any public work installing sidewalks in the City Right of Way that the City will be reimbursing WL, LLC for.
2. The installation of the sidewalks and café-style lighting shall meet all City standards and ADA standards. The café-style lighting type and design shall be reviewed and approved by the City prior to purchase and installation of the lighting. Electrical power for the lighting shall be supplied by WL, LLC. Installation and maintenance of the café-style lighting will be performed by the Downtown Committee of Syracuse (this is consistent with the process

Dept. of Engineering
233 E. Washington St.
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13

that was used for installation of the existing café lighting on the 200 block of Bank Alley between E. Fayette and E. Jefferson Street).

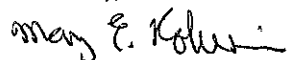
3. WL, LLC shall submit invoices detailing the costs associated with installing the sidewalk and supply and purchase of the café-style lighting along with proof of payment to vendors for the City's reimbursement.
4. The City Engineer and the Commissioner of Public Works or their designees shall inspect the sidewalk work and accept the work prior to reimbursing WL, LLC.. Unacceptable work as determined by the City shall not be reimbursed, unless the work is corrected to the satisfaction of the City.

The City will be reimbursing WL, LLC with grant funding from a DASNY SAM Bank Alley Revitalization Grant in the amount not to exceed \$100,000.00 which was authorized by the Common Council by Ordinance No. 552-2017. The DASNY grant will be set up in account #205521727 by the Commissioner of Finance.

All other conditions outlined in the ordinance remain the same.

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,



Mary E. Robison, P.E.
City Engineer

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
NO. 694-2013 AS PREVIOUSLY AMENDED
BY ORDINANCE NO. 836-2013 GRANTING
PERMISSION TO ALLIANCE ENERGY GROUP,
LLC TO CONSTRUCT, OWN AND OPERATE A
12" HIGH PRESSURE GAS MAIN WITHIN THE
RENWICK AVENUE AND VAN BUREN STREET
RIGHTS-OF-WAY TO OWN AND OPERATE
THE EXISTING 12" HIGH PRESSURE GAS
MAINS LOCATED WITHIN THE RENWICK
AVENUE AND VAN BUREN STREET RIGHTS-
OF-WAY, ALMOND STREET AND VAN BUREN
STREET RIGHTS-OF-WAY, COMSTOCK
AVENUE RIGHT-OF-WAY, AND EAST COLVIN
STREET RIGHT-OF-WAY**

BE IT ORDAINED, that Ordinance No. 694-2013 as previously amended by Ordinance No. 836-2013 is hereby amended to read as follows:

WHEREAS, Alliance Energy Transmissions-Syracuse, LLC has requested permission to construct, own and operate a new 12" high pressure gas main in the Renwick Avenue and Van Buren Street rights-of-way and to own and operate the existing 12" high pressure gas mains within the Renwick Avenue and Van Buren Street rights-of-way, Almond Street and Van Buren Street rights-of-way, Comstock Avenue right-of-way, and East Colvin Street right-of-way; and

WHEREAS, due to the 1-81 Viaduct Project, Alliance Energy Transmissions-Syracuse, LLC is required to relocate a section of their 12" high pressure gas main from NYS&W railroad property into the adjoining Fineview Place Right of Way, to accommodate changes in the railroad alignment, utility conflicts and other improvements associated with the I-81 project in this area. Therefore, Alliance Energy Transmissions-Syracuse, LLC has requested a revocable permission to construct, own and operate 750 linear feet (approximately) within the Fineview Place City Right-of-Way; and

WHEREAS, the City Engineer has requested to amend the Ordinance to reflect this change and update Paragraph 25 with an updated fee schedule; and

WHEREAS, the request for permission has been submitted and reviewed by the City Engineer for the above-referenced locations and uses; and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the installation of the facilities described in the plans and

specifications on file at the Department of Engineering, will not interfere with the public use of the streets; NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the Department of Engineering that this Common Council grants a revocable permission to Alliance Energy Transmissions-Syracuse, LLC to construct, own and operate the above described lines and appurtenances in and along the aforementioned streets as shown on the drawings and specifications as submitted to and approved by the Department of Engineering, subject to the following conditions:

1. Alliance Energy Transmissions-Syracuse, LLC shall construct, without cost to the City, and in accordance with plans, specifications and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the proposed 12" high pressure gas mains (the "Work") which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media shall be provided to the City Engineer subsequent to the completion of the work. Alliance Energy Transmissions-Syracuse, LLC shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signal both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Alliance Energy Transmissions-Syracuse, LLC, their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such utility lines in said streets or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained.
5. Alliance Energy Transmissions-Syracuse, LLC, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all time be complied with including the Building Code of the City of Syracuse.
7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that

exist. Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.

8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
9. Subject to the City Engineer, review and approval, permission may be granted by the City for other utilities to cross the area to be occupied by the proposed facilities.
10. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers and drainage courses.
11. That Alliance Energy Transmissions-Syracuse, LLC shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Alliance Energy Transmissions-Syracuse, LLC, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
12. That Alliance Energy Transmissions-Syracuse, LLC, its successors, assigns, and agents shall, upon request by the City, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and Alliance Energy Transmissions-Syracuse, LLC shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.
13. That Alliance Energy Transmissions-Syracuse, LLC, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$5,000,000, naming the City of Syracuse as an additional insured on a primary and non-contributory basis. A Certificate of said insurance, along with the declaration page and/or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 East Washington Street, Syracuse, New York 13202, with a copy to the Office of Corporation Counsel, 233 E. Washington Street, Room 300 City Hall, Syracuse, New York 13202.
14. That Alliance Energy Transmissions-Syracuse, LLC, its successors, assigns, and agents shall agree that the City, acting through its City Engineer shall have the authority to request any on site investigations, excavations or actions, to be taken at the sole expense of Alliance Energy Transmissions-Syracuse, LLC, which are necessary to ensure that the excavation of these City Streets does not damage or impair City utilities.¶

15. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.
16. Alliance Energy Transmissions-Syracuse, LLC, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.
17. All utility installations must maintain a minimum of six (6) foot separation from the water main joints, tees and valves. Maintain a five (5') foot minimum horizontal separation between gas mains and water mains and services (from the edge of trench to the water main) and a two (2') foot minimum vertical separation.
18. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer and Alliance Energy Transmissions-Syracuse, LLC.
19. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
20. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid for by Alliance Energy Transmissions-Syracuse, LLC.
21. Vertical clearances of 18" or less and horizontal clearances of 5' or less between the proposed structure/utility and the Syracuse sewer mains requires approval of the City Engineer. The Engineering Department advises caution while excavating under existing sewer mains and laterals, particularly clay sewer pipes. If clay sewer pipes are undermined, Alliance Energy Transmissions-Syracuse, LLC shall be required to replace the undermined section of pipe with PVC. If excavation under clay sewer pipes is required, arrange an inspection with the City of Syracuse Engineering Department and the Department of Public Works at least three (3) days in advance.
22. Syracuse Department of Water advises caution while excavating under existing water mains where the 12" gas main crosses underneath. Alliance Energy has agreed to replace three (3) sections of the cast iron water main at Stations 1+00, 15+25 & 15+30 respectively, each with a length of 16' feet plastic wrapped cement lined ductile iron pipe as shown on the plans prepared by BL Companies for Alliance Energy and dated 10/1/13. All construction associated with the three (3) replacements shall be done to the satisfaction of the City of Syracuse Water Department.

23. Alliance Energy has agreed to install sections of coated steel casing pipe at two locations for their gas main where it crosses below the water main owned by Metropolitan Water Board as shown on the plans prepared by BL Companies for Alliance Energy and dated 10/1/13.
24. Upon completion of the facilities and acceptance and approval of the roadway restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the roadway and utilities located therein will be subject to all laws, rules, ordinances and procedures which apply to streets and utilities throughout the City.
25. Fees -Alliance Energy Transmissions-Syracuse, LLC shall pay an annual fee of Five Dollars and Seventy Cents (\$5.70) per linear foot per 12" main for its Facilities placed underground in the City's Public Right-of-Way. The per linear foot per main charge shall be calculated based on the as-built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. [Estimated fee: existing 12" high pressure gas main in the Renwick Avenue and Van Buren Street Rights-of-Way, one 12" main @ 1440' \$8,208.00 (approx.). Estimated fee: existing 12" gas main located in the Almond Street and Van Buren Street Rights-of-Way, one 12" main @ 1000' = \$5,700.00 (approx.). Estimated fee: existing 12" gas main crossing Comstock Avenue Right-of-Way, one 12" main @ 80' = \$456.00 (approx.). Estimated fee: existing 12" gas main crossing East Colvin Street Right-of-Way, one 12" main @ 90' = \$513.00 Estimated fee: relocated 12" gas main located in the Fineview Place Right-of-Way, one 12" main @ 750' = \$4,275.00 (approx.) Approximate total all mains = \$19,152.00.

* _____ = new material



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

25

15 July 2026

Mary E. Robison PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation: An Ordinance Amending Original Ordinance No. 694 of 2013 as last Amended by Ordinance No. 836 of 2013 Granting Alliance Energy Transmissions-Syracuse, LLC a Revocable Permission to construct, own, and operate a 12" high pressure gas main in the Renwick Avenue and Van Buren Street, Rights-of-Way and to own and operate existing 12" high pressure gas mains located within Renwick Avenue and Van Buren Street Rights-of-Way, Almond Street and Van Buren Street Rights-of-Way, Comstock Avenue Right-of-Way, and East Colvin Street Right-of-Way. Amend to add the Fineview Place Right of Way.

Due to the I-81 Viaduct Project, Alliance Energy Transmissions-Syracuse, LLC is required to relocate a section of their 12" high pressure gas main from NYS&W railroad property into the adjoining Fineview Place Right of Way, to accommodate changes in the railroad alignment, utility conflicts and other improvements associated with the I-81 project in this area. Therefore, Alliance Energy Transmissions-Syracuse, LLC has requested a revocable permission to construct, own and operate 750 linear feet (approximately) within the Fineview Place City Right-of-Way.

Also, amend to replace condition # 25 with the following to update the fee schedule for the new section and others to current fees.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315-448-8200
Fax: 315-448-8488

syr.gov

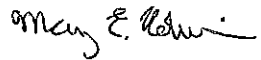
25. **Fees** – Alliance Energy Transmissions-Syracuse, LLC shall pay an annual fee of Five Dollars and Seventy Cents (\$5.70) per linear foot per 12" main for its Facilities placed underground in the City's Public Right-of-Way. The per linear foot per main charge shall be calculated based on the as-built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. [Estimated fee: existing 12" high pressure gas main in the Renwick Avenue and Van Buren Street Rights-of-Way, one 12" main @ 1440' = \$8,208.00 (approx.). Estimated fee: existing 12" gas main located in the Almond Street and Van Buren Street Rights-of-Way, one 12" main @ 1000' = \$5,700.00 (approx.). Estimated fee: existing 12" gas main crossing Comstock Avenue Right-of-Way, one 12" main @ 80' = \$456.00 (approx.). Estimated fee: existing 12" gas main crossing East Colvin Street Right-of-Way, one 12" main @ 90' = \$513.00

10

(approx.). Estimated fee: relocated 12" gas main located in the Fineview Place Right-of-Way, one 12" main @ 750' = \$4,275.00 (approx.) Approximate total all mains = \$19,152.00.

All other conditions remain the same.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary E. Robison".

Mary E. Robison, P.E.
City Engineer

26

Ordinance No.

2026

**ORDINANCE GRANTING A REVOCABLE
PERMISSION TO SYRACUSE UNIVERSITY
TO CONSTRUCT, OWN, OPERATE AND
MAINTAIN AN UNDERGROUND ELECTRICAL
DUCTBANK CONSISTING OF SIX (6)
6" CONDUITS AND SIX (6) 4" CONDUITS
AND TWO (2) ELECTRICAL VAULTS ON
THE CITY OWNED PARCEL LOCATED AT 527
RENWICK AVENUE (TAX MAP ID: 050.-01-02.1)
AS PART OF THE I-81 PROJECT**

WHEREAS, the City Engineer has requested an ordinance granting a revocable permission to Syracuse University to construct, own, operate and maintain an underground electrical ductbank consisting of six (6) 6" conduits and six (6) 4" conduits and two (2) electrical vaults on the City owned parcel located at 527 Renwick Avenue (Tax Map ID: 050.-01-02.1) as part of the I-81 Project; the City owned parcel at 527 Renwick Avenue is located southeasterly at the intersection of Van Buren Street and Renwick Avenue. This intersection is being reconstructed as part of the I-81 project and requires Syracuse University to move and reconstruct their utilities to avoid conflicts with the I-81 construction. The length of the ductbank is approximately ninety (90') feet; and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the installation of the facilities described in the deployment plan and specifications on file at our office will not interfere with the public use of the streets;
NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the Department of Engineering that this Common Council hereby grants Syracuse University a revocable permission to construct, own, operate and maintain an underground electrical ductbank consisting of six (6) 6" conduits and six (6)

4" conduits and two (2) electrical vaults on the City owned parcel located at 527 Renwick Avenue (Tax Map ID: 050.-01-02.1) as part of the I-81 Project subject to the following terms and conditions:

1. Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications, and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the ductbanks and appurtenances (the "Work") which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Syracuse University shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signals both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such utility lines in said streets or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.
5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.

8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.

9. Subject to the City Engineer, review and approval, permission may be granted by the City for other utilities to cross the area to be occupied by the proposed facilities.

10. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers, and drainage courses.

11. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

12. That Syracuse University, its successors, assigns, and agents shall, upon request by the City, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and Syracuse University shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.

13. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured on a primary and non-contributory basis. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, New York 13202.

14. That Syracuse University, its successors, assigns, and agents shall agree that the City, acting through its City Engineer shall have the authority to request any on site investigations, excavations, or actions, to be taken at the sole expense of Syracuse University, which are necessary to ensure that the excavation of these City Streets does not damage or impair City utilities.

15. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.

16. Syracuse University, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.

17. All utility installations must maintain a minimum of five (5) foot separation from the water main joints, tees, and valves. All utilities shall be installed in accordance with Ten State Standards which require 10-foot horizontal clearance from water main and service lateral and 18-inch vertical clearance at crossing of water main.

18. Any undermine of watermain to install utilities shall be completed as close to the middle of the stick of pipe as possible and it shall be kept to the minimum horizontal and vertical amount required to install said utilities. Also, any undermine shall be supported in a way as to prevent the watermain from shifting from its undisturbed location.

19. The Syracuse Water Department shall be notified at least 48 hours in advance of any excavation around a watermain to allow for representation on site if desired.

20. An additional 1.5' of hand/soft digging shall be added to either side of the mark out tolerance zone for excavation around a watermain.

21. Crossing of a watermain shall be as close to perpendicular as possible

22. If any substantial amount of water is encountered during excavation, the excavation shall be halted, and the Water Department shall be notified to ensure any watermain isn't/hasn't been compromised.

23. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, the Commissioner of the Syracuse Water Department and Syracuse University.

24. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.

25. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid by Syracuse University.

26. Vertical clearances of 18" or less and horizontal clearances of 5' or less between any proposed structure / utility and Syracuse sewer mains requires approval of the City Engineer.

27. Upon completion of the facilities and acceptance and approval of the roadway restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the roadway and utilities located therein will be subject to all laws, rules, ordinances, and procedures which apply to streets and utilities throughout the City.

28. Sewers within the work limits shall be TV inspected between manholes prior to the start of the construction and at the completion of the construction, a digital copy of the pre & post TV inspection shall be provided to the City to review, any defects in the sewer replacement section, or defects in the existing sewer attributable to the construction by Syracuse University, and their contractor shall be repaired as ordered by the City Engineer at no cost to the City of Syracuse.

29. **Fees-** Syracuse University shall pay an annual fee of Two Dollars Eighty-Five Cents (\$2.85) per linear foot per 6" conduit, One Dollar Ninety Cents (\$1.90) per liner foot per 4" conduit placed underground in the City's Public Right-of-Way. The per linear foot per conduit charge shall be calculated based on the as built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. (Estimated fee: 527 Renwick Ave, six 6" conduits @ 90' ea. for an estimated fee of \$1,539.00, six 4" conduits @ 90' ea. for an estimated fee of \$1,026.00; for a total estimated fee of \$2,565.00).



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

26

13 July 2026

Mary E. Robison PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation: An Ordinance Granting Syracuse University a Revocable Permission to construct, own, operate and maintain an underground electrical ductbank consisting of six (6) 6" conduits & six (6) 4" conduits & two (2) electrical vaults on the City owned parcel located at 527 Renwick Avenue (Tax Map ID: 050.-01-02.1), as part the I-81 project.

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance Granting Syracuse University a Revocable Permission to construct, own, operate and maintain an underground electrical ductbank consisting of six (6) 6" conduits & six (6) 4" conduits & two (2) electrical vaults on the City owned parcel located at 527 Renwick Avenue (Tax Map ID: 050.-01-02.1), as part the I-81 project. The identified parcel is located southeasterly at intersection of Van Buren Street and Renwick Avenue. This intersection is being reconstructed as part of the I-81 project and requires Syracuse University to move and reconstruct their utilities to avoid conflicts with the I-81 construction. The length of the ductbank is ninety (90') feet approximately.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315-448-8200
Fax: 315-448-8488

syr.gov

This department has reviewed, coordinated with other City departments and is of the opinion that the installation of the facilities described in the plans and specifications on file at our office will not interfere with the public use of the streets. It is, therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting Syracuse University to own and operate the above two described ductbanks in and across the Right-of-way as shown on the drawings and specifications as forwarded to the Department of Engineering prepared by Peterson Guadagnolo Consulting Engineers PC; titled "Syracuse University Concessionaire, LLC/Syracuse University, D-Line Relocation Phase 3, Interstate I-81 Community Grid" dated March 11, 2026.

The revocable permission for the underground ductbank will be subject to the following:

1. Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications, and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the ductbanks and appurtenances (the "Work") which are the subjects of this action.
2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Syracuse University shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signals both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such utility lines in said streets or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.
5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist.

Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.

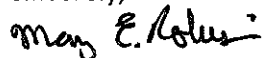
8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.
9. Subject to the City Engineer, review and approval, permission may be granted by the City for other utilities to cross the area to be occupied by the proposed facilities.
10. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers, and drainage courses.
11. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
12. That Syracuse University, its successors, assigns, and agents shall, upon request by the City, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and Syracuse University shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.
13. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.
14. That Syracuse University, its successors, assigns, and agents shall agree that the City, acting through its City Engineer shall have the authority to request any on site investigations, excavations, or actions, to be taken at the sole expense of Syracuse University, which are necessary to ensure that the excavation of these City Streets does not damage or impair City utilities.

15. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.
16. Syracuse University, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.
17. All utility installations must maintain a minimum of five (5) foot separation from the water main joints, tees, and valves. All utilities shall be installed in accordance with Ten State Standards which require 10-foot horizontal clearance from water main and service lateral and 18-inch vertical clearance at crossing of water main.
18. Any undermine of watermain to install utilities shall be completed as close to the middle of the stick of pipe as possible and it shall be kept to the minimum horizontal and vertical amount required to install said utilities. Also, any undermine shall be supported in a way as to prevent the watermain from shifting from its undisturbed location.
19. Syracuse Water shall be notified at least 48 hours in advance of any excavation around a watermain to allow for representation on site if desired.
20. An additional 1.5' of hand/soft digging shall be added to either side of the mark out tolerance zone for excavation around a watermain.
21. Crossing of a watermain shall be as close to perpendicular as possible
22. If any substantial amount of water is encountered during excavation, the excavation shall be halted, and the Water Department shall be notified to ensure any watermain isn't/hasn't been compromised.
23. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, and Syracuse.
24. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.

25. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid by Syracuse University.
26. Vertical clearances of 18" or less and horizontal clearances of 5' or less between any proposed structure / utility and Syracuse sewer mains requires approval of the City Engineer.
27. Upon completion of the facilities and acceptance and approval of the roadway restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the roadway and utilities located therein will be subject to all laws, rules, ordinances, and procedures which apply to streets and utilities throughout the City.
28. Sewers within the work limits shall be TV inspected between manholes prior to the start of the construction and at the completion of the construction, a digital copy of the pre & post TV inspection shall be provided to the City to review, any defects in the sewer replacement section, or defects in the existing sewer attributable to the construction by Syracuse University, and their contractor shall be repaired as ordered by the City Engineer at no cost to the City of Syracuse.
29. **Fees-** Syracuse University shall pay an annual fee of Two Dollars Eighty-Five Cents (\$2.85) per linear foot per 6" conduit, One dollar Ninety Cents (\$1.90) per liner foot per 4" conduit placed underground in the City's Public Right-of-Way. The per linear foot per conduit charge shall be calculated based on the as built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. (Estimated fee: 527 Renwick Ave, six 6" conduits @ 90' ea. for an estimated fee of \$1,539.00, six 4" conduits @ 90' ea. for an estimated fee of \$1,026.00; for a total estimated fee of \$2,565.00).

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,



Mary E. Robison, P.E.
City Engineer

Ordinance No.

2026

**ORDINANCE GRANTING A REVOCABLE
PERMISSION TO SYRACUSE UNIVERSITY
TO CONSTRUCT, OWN, OPERATE AND
MAINTAIN AN UNDERGROUND ELECTRICAL
DUCTBANK CONSISTING OF TWO (2)
5" CONDUITS LOCATED FROM THE
NATIONAL GRID UTILITY POLE ON THE
WEST SIDE OF THE OSTROM AVENUE
RIGHT-OF-WAY TO THE PROPERTY LINE
(700 BLOCK), AS PART OF THE SYRACUSE
UNIVERSITY 544 UNIVERSITY PLACE
RESIDENCE HALL PROJECT**

WHEREAS, the City Engineer has requested an ordinance granting a revocable permission to Syracuse University to construct, own, operate and maintain an underground electrical ductbank consisting of two (2) 5" conduits located from the National Grid utility pole on the west side of the Ostrom Avenue right-of-way to the property line (700 Block), as part of Syracuse University 544 University Place Residence Hall Project. The length of the ductbank is approximately twenty-two (22) linear feet within the Ostrom right-of-way; and

WHEREAS, the Department of Engineering has reviewed, coordinated with other City departments and is of the opinion that the installation of the facilities as shown on the drawings and specifications as forwarded to the Department of Engineering prepared by Peterson Guadagnolo Consulting Engineers PC; titled "*Syracuse University New Residence Hall - 544, 544 University Place*" dated March 21, 2025 & last revised October 16, 2025 will not interfere with the public use of the streets;

NOW, THEREFORE,

BE IT ORDAINED, upon the recommendation of the Department of Engineering that this Common Council hereby grants Syracuse University a revocable permission to construct, own,

operate and maintain an underground electrical ductbank consisting of two (2) 5" conduits located from the National Grid utility pole on the west side of the Ostrom Avenue right-of-way to the property line (700 Block), as part of Syracuse University 544 University Place Residence Hall Project subject to the following terms and conditions:

1. Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications, and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the ductbank and appurtenances (the "Work") which are the subjects of this action.

2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Syracuse University shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.

3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signals both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.

4. That Syracuse University their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such utility lines in said streets or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.

5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.

6. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.

7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.

8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.

9. Subject to the City Engineer, review and approval, permission may be granted by the City for other utilities to cross the area to be occupied by the proposed facilities.

10. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers, and drainage courses.

11. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.

12. That Syracuse University, its successors, assigns, and agents shall, upon request by the City, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and Syracuse University shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.

13. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured on a primary and non-contributory basis. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, New York 13202.

14. That Syracuse University, its successors, assigns, and agents shall agree that the City, acting through its City Engineer shall have the authority to request any on site investigations, excavations, or actions, to be taken at the sole expense of Syracuse University, which are necessary to ensure that the excavation of these City Streets does not damage or impair City utilities.

15. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors

or assigns, shall remove said lines and work in connection therewith and restore the street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.

16. Syracuse University, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.

17. All utility installations must maintain a minimum of five (5) foot separation from the water main joints, tees, and valves. All utilities shall be installed in accordance with Ten State Standards which require 10-foot horizontal clearance from water main and service lateral and 18-inch vertical clearance at crossing of water main.

18. Any undermine of watermain to install utilities shall be completed as close to the middle of the stick of pipe as possible and it shall be kept to the minimum horizontal and vertical amount required to install said utilities. Also, any undermine shall be supported in a way as to prevent the watermain from shifting from its undisturbed location.

19. Syracuse Water shall be notified at least 48 hours in advance of any excavation around the watermain to allow for representation on site if desired.

20. An additional 1.5' of hand/soft digging shall be added to either side of the mark out tolerance zone for excavation around the watermain.

21. Crossing of watermain shall be as close to perpendicular as possible.

22. If any substantial amount of water is encountered during excavation, the excavation shall be halted, and the Syracuse Water Department shall be notified to ensure watermain isn't/hasn't been compromised.

23. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, the Commissioner of the Syracuse Water Department and Syracuse University.

24. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.

25. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid by Syracuse University.

26. Vertical clearances of 18" or less and horizontal clearances of 5' or less between any proposed structure / utility and Syracuse sewer mains requires approval of the City Engineer.

27. Upon completion of the facilities and acceptance and approval of the roadway restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the

roadway and utilities located therein will be subject to all laws, rules, ordinances, and procedures which apply to streets and utilities throughout the City.

28. Sewers within the work limits shall be TV inspected between manholes prior to the start of the construction and at the completion of the construction, a digital copy of the pre & post TV inspection shall be provided to the City to review, any defects in the sewer replacement section, or defects in the existing sewer attributable to the construction by Syracuse University, and their contractor shall be repaired as ordered by the City Engineer at no cost to the City of Syracuse.

29. **Fees**- Syracuse University shall pay an annual fee of Two Dollars Thirty-Eight Cents (\$2.38) per linear foot per 5" conduit placed underground in the City's Public Right-of-Way. The per linear foot per conduit charge shall be calculated based on the as built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. (Estimated fee: Ostrom Avenue, two 5" conduits @ 22' ea. for an estimated fee of \$104.72; for a total estimated fee of \$104.72).



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

27

15 July 2026

Mary E. Robison PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia K. McBride
Office of the City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Request for Legislation: An Ordinance Granting Syracuse University a Revocable Permission to construct, own, operate and maintain an underground electrical ductbank, consisting of two 5" conduits located from the National Grid utility pole on the west side of the Ostrom Avenue Right of Way to the property line (700 Block), as part of the Syracuse University 544 University Place Residence Hall Project.

Dear Ms. McBride:

I request the following legislation for the next meeting of the Common Council be prepared:

An Ordinance Granting Syracuse University a Revocable Permission to construct, own, operate and maintain an underground electrical ductbank, consisting of two 5" conduits (electrical) located from the National Grid utility pole on the west side of the Ostrom Avenue Right of Way to the property line (700 Block), as part of the Syracuse University 544 University Place Residence Hall Project. The length of the ductbank is approximately twenty-two (22) linear feet within the Ostrom Avenue Right of Way.

This department has reviewed, coordinated with other City departments and is of the opinion that the installation of the facilities described in the plans and specifications on file at our office will not interfere with the public use of the streets. It is, therefore, recommended that an ordinance be submitted for consideration by the Common Council permitting Syracuse University to own and operate the above described ductbank in and across the Right-of-way as shown on the drawings and specifications as forwarded to the Department of Engineering prepared by Peterson Guadagnolo Consulting Engineers PC; titled *"Syracuse University New Residence Hall - 544, 544 University Place" dated March 21, 2025 & last revised October 16, 2025.*

The revocable permission for the underground ductbank will be subject to the following:

1. Syracuse University shall construct, without cost to the City, and in accordance with plans, specifications, and final locations to be approved by the City Engineer, the Commissioner of Public Works, and the Commissioner of Water, the ductbank and appurtenances (the "Work") which are the subjects of this action.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202

Office: 315-448-8200
Fax: 315-448-8488

www.syr.gov

18

2. The plans and specifications required to construct all facilities subject to this ordinance shall be prepared by a Professional Engineer registered by the State of New York. The plans for the work shall be approved by the City Engineer, and record drawings, including AutoCad and GIS formats on magnetic media referenced to New York State plane coordinate, Central Zone shall be provided to the City Engineer subsequent to the completion of the work. Syracuse University shall endeavor to provide a certification by a Professional Engineer as to the accuracy of the as-built drawings and attest to the fact that the improvements were constructed in conformity with the plans and specifications approved by the City. As-built drawings and a certification of completion shall be submitted within 30 days after the Department of Public Works has determined that the project is complete. If this information is not received, you will be subject to a \$500.00 penalty fee and additional collection fees if necessary.
3. That traffic shall be maintained at all times during construction. The entire excavation of said work is to be protected by suitable guards and signals both by day and night and precautions are to be taken by all reasonable means to prevent any accident or injury while the work is in progress.
4. That Syracuse University their successors, assigns, and agents shall at all times defend and indemnify and save harmless the City of Syracuse, its officers and servants from any and all liability and from any and all claims, damages, costs and expenses of every name and nature to person or property which may accrue or grow out of the installation, operation, and maintenance of such utility lines in said streets or arising in any way out of the operations for this consent, and shall defend and indemnify and save harmless said City from all costs, damages and expenses by reason of any damages or injuries to any gas pipe, water pipe, sewers, other utilities, pipes or construction work now located in, under and along the surface of said street at the point and place or places where said work is to be performed and maintained, including damages incurred as a result of damage to the Facilities caused by the City.
5. That said applicant, its successors or assigns, shall within thirty (30) days from the adoption of this Ordinance execute and file in the Office of the City Clerk written acceptance of this permission and consent.
6. That all ordinances, rules and regulations of the City and its departments shall at all times be complied with including the Building Code of the City of Syracuse.
7. The Work shall be subject to street cut and repair permitting process administered by the Commissioner of Public Works and any other standard permitting processes that exist. Restoration of pavement and sidewalks must be completed in accordance with all City of Syracuse standards.
8. That the City Engineer and the Commissioner of Public Works shall be advised in advance of time when the work is to be done and the work of installation, including shoring, protection of pipes

and facilities and other safety measures, shall be subject to the supervision of the City Engineer and the Commissioner of Public Works.

9. Subject to the City Engineer, review and approval, permission may be granted by the City for other utilities to cross the area to be occupied by the proposed facilities.
10. All work shall be done in a skillful manner with reasonable dispatch and in accordance with plans and specifications and all conditions imposed by any laws, rules or regulations which may apply to the work. A dust and sediment and erosion control program shall be in effect for the duration of the project to prevent a nuisance and to prevent interference with or damage to adjacent property, streets, sewers, and drainage courses.
11. That Syracuse University shall adequately and properly protect any existing underground utilities located within or near said installation. If any such property or facilities are interfered with or damaged, Syracuse University, or its successors and assigns, shall be responsible for replacement to the satisfaction of the City Engineer. Should the City Engineer determine that City facilities or utilities require relocation, temporary support, or other modification as a result of this Work, said modifications shall be made as directed by the City Engineer.
12. That Syracuse University, its successors, assigns, and agents shall, upon request by the City, permit the construction, installation, repair, replacement and removal of any and all utilities necessary at any time in the future to be located or placed within said lines and appurtenances; and Syracuse University shall agree to assume any excess of the normal cost of installation of such utilities occasioned by the existence of said lines and appurtenances in said streets.
13. That Syracuse University, its successors, assigns, and agents shall obtain and keep in force for the duration of this permission, a general liability insurance policy, in the amount of \$2,000,000, naming the City of Syracuse as an additional insured. A Certificate of said insurance, along with the declaration page or blanket endorsement confirming the City of Syracuse as an additional insured shall be submitted to the City Engineer, Department of Engineering, Room 401 City Hall, 233 E. Washington Street, Syracuse, NY 13202.
14. That Syracuse University, its successors, assigns, and agents shall agree that the City, acting through its City Engineer shall have the authority to request any on site investigations, excavations, or actions, to be taken at the sole expense of Syracuse University, which are necessary to ensure that the excavation of these City Streets does not damage or impair City utilities.
15. That this permission and consent is temporary and revocable and all rights under this ordinance shall cease and be terminated at the expiration of sixty (60) days from the adoption by the Common Council of an ordinance terminating the same and thereupon, said applicant, its successors or assigns, shall remove said lines and work in connection therewith and restore the

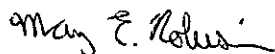
street, sidewalk and all other facilities wholly at the cost and expense of said applicant, its successors or assigns.

16. Syracuse University, or its designated representative, shall be a member, for the life of the proposed facilities, of the Underground Facilities Protection Organization, Inc. or the existing "one call" organization established to facilitate the requirements of New York State Industrial Code Rules No. 53 or any relevant modifications thereto.
17. All utility installations must maintain a minimum of five (5) foot separation from the water main joints, tees, and valves. All utilities shall be installed in accordance with Ten State Standards which require 10-foot horizontal clearance from water main and service lateral and 18-inch vertical clearance at crossing of water main.
18. Any undermine of watermain to install utilities shall be completed as close to the middle of the stick of pipe as possible and it shall be kept to the minimum horizontal and vertical amount required to install said utilities. Also, any undermine shall be supported in a way as to prevent the watermain from shifting from its undisturbed location.
19. Syracuse Water shall be notified at least 48 hours in advance of any excavation around the watermain to allow for representation on site if desired.
20. An additional 1.5' of hand/soft digging shall be added to either side of the mark out tolerance zone for excavation around the watermain.
21. Crossing of watermain shall be as close to perpendicular as possible.
22. If any substantial amount of water is encountered during excavation, the excavation shall be halted, and the Water Department shall be notified to ensure watermain isn't/hasn't been compromised.
23. The foregoing conditions may be modified or expanded from time to time as agreed upon by the Corporation Counsel, City Engineer, and Syracuse.
24. The construction and restoration permitted by the terms of this ordinance must be carried out and completed within two (2) years from the date of its adoption.
25. All monuments shall be referenced prior to construction. If any monuments are disturbed or moved, the monuments shall be replaced in the same location and recertified by a licensed surveyor to the City of Syracuse. All expenses for the above shall be paid by Syracuse University.
26. Vertical clearances of 18" or less and horizontal clearances of 5' or less between any proposed structure / utility and Syracuse sewer mains requires approval of the City Engineer.

27. Upon completion of the facilities and acceptance and approval of the roadway restoration by the City Engineer and the Commissioner of Public Works, the use, operation and maintenance of the roadway and utilities located therein will be subject to all laws, rules, ordinances, and procedures which apply to streets and utilities throughout the City.
28. Sewers within the work limits shall be TV inspected between manholes prior to the start of the construction and at the completion of the construction, a digital copy of the pre & post TV inspection shall be provided to the City to review, any defects in the sewer replacement section, or defects in the existing sewer attributable to the construction by Syracuse University, and their contractor shall be repaired as ordered by the City Engineer at no cost to the City of Syracuse.
29. **Fees-** Syracuse University shall pay an annual fee of Two Dollars Thirty-Eight Cents (\$2.38) per linear foot per 5" conduit placed underground in the City's Public Right-of-Way. The per linear foot per conduit charge shall be calculated based on the as built record drawings submitted to the City Engineer, to the City as adjusted annually by any increases in the United States Consumer Price Index (US CPI) as published by the Bureau of Labor Statistics or its successor, to the City on or before July 31 of each year that this permission is in force. (Estimated fee: Ostrom Avenue, two 5" conduits @ 22' ea. for an estimated fee of \$104.72; for a total estimated fee of \$104.72).

Additional terms and conditions, as recommended by the City Engineer and the Corporation Counsel, shall be set forth in the Ordinance.

Sincerely,



Mary E. Robison, P.E.
City Engineer

28

Ordinance No.

2026

ORDINANCE AMENDING ORDINANCE NO. 474-2026 DETERMINING THAT AN ACTION TO UNDERTAKE THE CREEKWALK PHASE III PROJECT PIN NO. 3757.10 (THE "PROJECT") IS A TYPE I ACTION WHICH WILL NOT HAVE A SIGNIFICANT ADVERSE EFFECT ON THE ENVIRONMENT AND THEREFORE A NEGATIVE DECLARATION SHOULD BE ISSUED PURSUANT TO SEQRA

BE IT ORDAINED, that Ordinance No. 474-2026 is hereby amended to read as follows:

WHEREAS, authorization of the Creekwalk Phase III Project, PIN No. 3757.10, a pedestrian/bicycle trail Project to extend the completed Phase I and Phase II Projects an additional 3.0 miles from West Colvin Street to Dorwin Avenue (The "Project") is subject to approval by the Mayor and Common Council; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City of Syracuse (the "City") desires to comply with the SEQR Act and the Regulations with respect to the Project; and

WHEREAS, in furtherance of this objective, the Department of Engineering, acting on behalf of the City as Lead Agency, has prepared a Full Environmental Assessment Form ("FEAF") for the Project (a copy of the updated FEAF is attached hereto as Appendix "A"); and

WHEREAS, pursuant to the Regulations, the City has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the FEAF for the Project, together with other available

supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified areas of relevant environmental concern; NOW, THEREFORE,

BE IT ORDAINED, that, subject to the approval of the Mayor, this Common Council authorizes the following findings and determinations:

Based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the City's knowledge of the area surrounding the Project and such further investigation of the Project and its potential environmental impact as the City has deemed appropriate, the City makes the following findings and determinations:

1. The Project is described in Appendix "A"; and
2. The Project constitutes a "Type I Action" (as the quoted term is defined in the Regulations); and
3. No potential adverse environmental or cultural impacts are noted in the FEAF for the Project. Therefore, the City, as Lead Agency, hereby determines that the Project will not have a significant adverse environmental or cultural impact, and the City will authorize the issuance of a Negative Declaration with respect to the Project pursuant to SEQRA; and

BE IT FURTHER ORDAINED, that as a consequence of such determination and in compliance with the requirements of the SEQR Act and the Regulations, the City directs the City Engineer to prepare a Negative Declaration; and

BE IT FURTHER ORDAINED, that the Negative Declaration for the Project be published and filed in accordance with the Regulations; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.

_____ = new material

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies that would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No." If the answer to the initial question is "Yes," complete the following sub-questions. If the answer to the initial question is "No," proceed to the next question. Section F allows the project sponsor to identify and attach additional information. Section G requires the name and signature of the applicant or project sponsor to verify the information in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Creekwalk Phase III - PIN 3757.10 - West Colvin Street to Dorwin Avenue		
Project Location (describe and attach a general location map): South side of City of Syracuse along Onondaga Creek (see attached location map)		
Brief Description of Proposed Action (include purpose or need): This project is needed to extend the existing Creekwalk bicycle/pedestrian facility so that it will provide a main north-south connecting route through the city by which pedestrians and bicyclists can travel from multiple origins to many destinations in a safe, efficient, and aesthetically pleasing manner. This is the third and final phase of a three-phase overall plan to complete this main route from the southern City corporation limit, north to Onondaga Lake. This route will connect to the trail that is ultimately planned to encircle Onondaga Lake and also connects to the main east-west bicycle/pedestrian route across the state, the Canalway Trail/Empire State Trail. There are no dedicated facilities in place to serve the bicycle/pedestrian population in the project area with connections to existing employment and commercial centers, residential neighborhoods, recreation facilities, points of historic and cultural interest, the Syracuse Inner Harbor and the Onondaga Lake waterfront. Additionally, there are no available direct linkages to other existing and/or proposed local and regional trails in the statewide bicycle/pedestrian network.		
Name of Applicant/Sponsor: City of Syracuse Department of Engineering	Telephone: (315) 448-8200 E-Mail: mrobison@syr.gov	
Address: 233 East Washington Street, 401 City Hall		
City/PO: Syracuse	State: NY	Zip Code: 13202
Project Contact (if not same as sponsor, give name and title/role): Mary Robison, City Engineer / Russell Houck City Project Manager	Telephone: (315) 448-8200 E-Mail: mrobison@syr.gov	
Address: 233 East Washington Street, 401 City Hall		
City/PO: Syracuse	State: NY	Zip Code: 13202
Property Owner (if not same as sponsor): Same as Sponsor	Telephone: E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals**B. Government Approvals, Funding, or Sponsorship.** ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, ☒ Yes ☐ No or Village Board of Trustees	Common Council - Project approval, funding, SEQR Negative Declaration	- Legislation - Negative Declaration
b. City, Town or Village ☐ Yes ☒ No Planning Board or Commission		
c. City, Town or ☐ Yes ☒ No Village Zoning Board of Appeals		
d. Other local agencies ☐ Yes ☒ No		
e. County agencies ☐ Yes ☒ No		
f. Regional agencies ☐ Yes ☒ No		
g. State agencies ☒ Yes ☐ No	NYSDOT-Design Approval, Section 106 Approval NYSDEC-SPDES Genl Perm, Article 15, Sect 401	August 2026 (projected) August 2027 (projected)
h. Federal agencies ☒ Yes ☐ No	FHWA - Design Approval, Section 106 Approval USACE - Section 404 Nationwide Permit	August 2026 (projected) August 2027 (projected)
i. Coastal Resources.		
i. Is the project site within a Coastal Area or the waterfront area of a Designated Inland Waterway?		☒ Yes ☐ No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		☒ Yes ☐ No
iii. Is the project site within a Coastal Erosion Hazard Area?		☐ Yes ☒ No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule, or regulation be the only approval(s) that must be granted to enable the proposed action to proceed? ☐ Yes ☒ No	
• If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1	
C.2. Adopted land use plans.	
a. Do any municipally adopted (city, town, village, or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No	
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☒ Yes ☐ No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other)? ☒ Yes ☐ No	
If Yes, identify the plan(s): The site is located within the existing Erie Canalway National Heritage Corridor.	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan or an adopted municipal farmland protection plan? ☐ Yes ☒ No	
If Yes, identify the plan(s):	

d. Is the proposed action in a municipality with an adopted comprehensive or individual plan that addresses climate ☒ Yes ☐ No change?

If Yes, identify the elements of the plan that are relevant to the action:

The Creekwalk Phase III Project meets the City of Syracuse Climate Action Plan Transportation Goals by increasing bicycle and pedestrian opportunities.

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance? ☒ Yes ☐ No

If Yes, what is the zoning classification(s) including any applicable overlay district?

R1-Single Unit Residential, R2-Low Density Residential, R4-Medium Density Residential, OS-Open Space

b. Is the use permitted or allowed by a special or conditional use permit? ☒ Yes ☐ No

c. Is a zoning change requested as part of the proposed action?

☐ Yes ☒ No

If Yes, what is the proposed new zoning for the site?

C.4. Existing community services.

a. In what school district is the project site located? Syracuse City School District

b. What police or other public protection forces serve the project site?

Syracuse Police Department

c. Which fire protection and emergency medical services serve the project site?

Syracuse Fire Department

d. What parks serve the project site?

Kirk Park, Meachem Field (City Parks), Kelly Brothers Memorial Park (Town of Onondaga)

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

Recreational; Transportation

b. a. Total acreage of the site of the proposed action? 11 acres

b. Total acreage to be physically disturbed? 11 acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 50+ acres

c. Is the proposed action an expansion of an existing project or use? ☒ Yes ☐ No

If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % 38 Units: 3.0 miles

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed?

☐ Yes ☐ No

iii. Number of lots proposed?

iv. Minimum and maximum proposed lot sizes? Minimum Maximum

e. Will the proposed action be constructed in multiple phases?

☒ Yes ☐ No

i. If No, anticipated period of construction:

_____ months

ii. If Yes:

- Total number of phases anticipated 2 _____
- Anticipated commencement date of phase 1 (including demolition) 4 _____ month ²⁰²⁸ year
- Anticipated completion date of final phase 12 _____ month ²⁰³¹ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

The first construction phase will construct the northern segment of the multi-use trail from West Colvin Street south to Ballantyne Road. The second construction phase will construct the southern segment of the multi-use trail from Ballantyne Road to Dorwin Avenue.

f. Does the project include new residential uses?

☐ Yes ☒ No

If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?

☐ Yes ☒ No

If Yes,

- i. Total number of structures _____
- ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
- iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?

☐ Yes ☒ No

If Yes,

- i. Purpose of the impoundment: _____
- ii. If a water impoundment, the principal source of the water: ☐ Ground water ☐ Surface water streams ☐ Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source. _____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? ☒ Yes ☐ No
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)

If Yes:

- i. What is the purpose of the excavation or dredging? Construct trail and appurtenances
- ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 - Volume (specify tons or cubic yards): Up to 6,000 CY, TBD during final design
 - Over what duration of time? 2 construction seasons
- iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

Excavated material will be primarily topsoil and underlying soil. Some excavation will be existing sidewalk and pavement. Excavated soil will be re-used on site where possible. Remaining soil and excavated sidewalk and pavement will be disposed of off site.

iv. Will there be onsite dewatering or processing of excavated materials? ☐ Yes ☒ No
If yes, describe. _____

v. What is the total area to be dredged or excavated? Up to 11 acres

vi. What is the maximum area to be worked at any one time? Up to 1 acres

vii. What would be the maximum depth of excavation or dredging? 5 feet

viii. Will the excavation require blasting? ☐ Yes ☒ No

ix. Summarize site reclamation goals and plan: _____

The goal of this project is to reclaim to the extent possible the view of Onondaga Creek from a new pedestrian and bicycle trail. Overgrown areas adjacent to the creek will be cleared in some areas adjacent to the trail to accomplish this goal.

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? ☒ Yes ☐ No

If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): Onondaga Creek

ii. Describe how the proposed action would affect that waterbody or wetland, e.g., excavation, fill, placement of structures, or alteration of channels, banks, and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

Short (3-5 feet) retaining wall to be installed for approximately 1,400 LF; will alter channel bank.
Trail to be installed along lower creek shelf will widen channel and provide additional flood storage.

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☒ No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☒ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☒ No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes?

☐ Yes ☒ No

If Yes:

- i. Total anticipated liquid waste generation per day: _____ gallons/day
- ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities?

☐ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

- Do existing sewer lines serve the project site? ☐ Yes ☐ No

- Will a line extension within an existing district be necessary to serve the project? ☐ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?

☐ Yes ☐ No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e., sheet flow) during construction or post construction?

☒ Yes ☐ No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or ²⁰_____ acres (impervious surface)

_____ Square feet or ¹¹_____ acres (parcel size)

ii. Describe types of new point sources. **Paved trail surface**

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water, or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? ☒ Yes ☐ No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? ☒ Yes ☐ No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? ☐ Yes ☒ No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____

iii. Stationary sources during operations (e.g., process emissions, boilers, electric generation, surface coating) _____

g. Will any air emission sources named in D.2.f (above), require an Air Facility Registration, Air State Facility Permit, Title IV Permit or Title V Permit? ☐ Yes ☒ No

If Yes:

i. Is the proposed action subject to the Nonattainment New Source Review or Prevention of Significant Deterioration requirements discussed in 6 NYCRR Part 231? ☐ Yes ☐ No

ii. As calculated in the air permit application, the proposed action has the potential to emit:

- _____ Tons/year (short tons) of carbon monoxide (CO)
- _____ Tons/year (short tons) of oxides of nitrogen (NO_x)
- _____ Tons/year (short tons) of particulate matter (PM-10, PM-2.5)
- _____ Tons/year (short tons) of volatile organic compounds (VOC)
- _____ Tons/year (short tons) of sulfur dioxide (SO₂)

iii. Will emissions of air contaminants from the proposed action described above exceed the corresponding major source thresholds? ☐ Yes ☐ No

iv. Does the proposed action have the potential to emit 10 tons/year or more of any one designated hazardous air pollutant or 25 tons/year or more of any combination of such hazardous air pollutants (6NYCRR 200.1(ag))? ☐ Yes ☐ No

If Yes, provide the total potential to emit hazardous air pollutants in short tons/year: _____

h. Will the proposed action generate or emit annual direct and indirect greenhouse gas emissions, such as carbon dioxide, methane, nitrous oxide, sulfur hexafluoride, hydrofluorocarbons, or perfluorocarbons in excess of 10,000 metric tons of total carbon dioxide equivalents per year at any point in the lifetime of the proposed action (estimated using the carbon dioxide equivalent definition and global warming potentials provided in 6 NYCRR Part 496)? ☐ Yes ☒ No

If Yes:

i. Estimate the proposed action's metric tons of carbon dioxide equivalents in tons/year (metric): _____

ii. Describe any greenhouse gas capture, control, or elimination measures included in project design: _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☐ Yes ☒ No

If Yes:

i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☐ Weekend
Randomly between hours of _____ to _____

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? ☐ Yes ☐ No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐ Yes ☐ No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐ Yes ☐ No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐ Yes ☐ No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional energy demand? ☐ Yes ☒ No
If Yes:
i. Estimate annual electricity demand during operation of the proposed action: _____
ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____
iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☐ No

l. Hours of operation. Answer all items which apply.
i. During Construction:
• Monday - Friday: 7am - 5pm Construction Hours
• Saturday: _____
• Sunday: _____
• Holidays: _____
ii. During Operations:
• Monday - Friday: _____
• Saturday: _____
• Sunday: _____
• Holidays: _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? ☒ Yes ☐ No
If yes:
i. Provide details including sources, time of day and duration:
7 am to 5 pm; heavy construction equipment; pile driver
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? ☒ Yes ☐ No
Describe: **Thinning of vegetation and trees along creek side; selective replacement of trees**

n. Will the proposed action have outdoor lighting? ☒ Yes ☐ No
If yes:
i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:
New pedestrian scale trail lighting will be included along the entire length of the trail. Lighting will be directed toward trail and shielded to minimize lighting of adjacent properties and to minimize view of light sources from adjacent properties. Fixtures will be approx. 20' in height.
ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? ☒ Yes ☐ No
Describe: **Tree and vegetation removal**

o. Does the proposed action have the potential to produce odors for more than one hour per day? ☐ Yes ☒ No
If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? ☐ Yes ☒ No
If Yes:
i. Product(s) to be stored _____
ii. Volume(s) _____ per unit time _____ (e.g., month, year)
iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticide) during construction or operation? ☐ Yes ☒ No
If Yes:
i. Describe proposed treatment(s): _____
ii. Will the proposed action use Integrated Pest Management Practices? ☐ Yes ☐ No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? ☐ Yes ☒ No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: _____ tons per _____ (unit of time)
- Operation : _____ tons per _____ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

• Construction: _____

• Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:

• Construction: _____

• Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled, or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling, or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?

☐ Yes ☒ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- ☒ Urban ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Rural (non-farm)
☒ Forest ☐ Agriculture ☒ Aquatic ☒ Other (specify): Open grass areas

ii. If mix of uses, generally describe:

Urban municipality with residential, open grass space, forest and aquatic uses adjacent to the project.

b. Land uses and cover types on the project site.

Land use or Cover type	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces (total)	3.5	3.5	0
• Industrial or manufacturing			
• Commercial			
• Residential			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	7.5	5.0	-2.5
• Agricultural (includes active orchards, field, greenhouse, etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth, or fill)			
• Other, Describe: _____			

c. Is the project site presently used by members of the community for public recreation? ☒ Yes ☐ No
i. If Yes: explain: Existing closed street used exclusively for bikes and peds, sidewalks, grass trail

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☒ Yes ☐ No
If Yes,
i. Identify facilities:
Brighton Academy Middle School, Danforth Middle SchoolCitizenship & Science Academy of Syracuse, Southside Academy Charter School, Van Duyn School, Faith Heritage, Clary Middle School, Meachem Elementary School

e. Does the project site contain an existing dam? ☐ Yes ☒ No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property that is now, or was at one time, used as a solid waste management facility? ☐ Yes ☒ No
If Yes:
i. Has the facility been formally closed? ☐ Yes ☒ No
• If Yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☒ Yes ☐ No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:
A hazardous waste/contaminated materials site screening has been completed for this project and is documented in the Design Report. Several spills and remediation sites were documented, but no findings required further investigation or assessment.

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☒ Yes ☐ No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☒ Yes ☐ No
☒ Yes – Spills Incidents database Provide DEC ID number(s): _____
☒ Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
☐ Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☒ Yes ☐ No
If Yes, provide DEC ID number(s): _____
iv. If Yes to (i), (ii) or (iii) above, describe current status of site(s): _____
(see attachment)

v. Is the project site subject to an institutional control limiting property uses? ☐ Yes ☐ No

- If Yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? ☐ Yes ☐ No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? >20 feet

b. Are there bedrock outcroppings on the project site? ☐ Yes ☐ No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Hamlin Silt Loam	63	%
Teel Silt Loam	15	%
Palmyra Gravelly Loam	13	%

d. What is the average depth to the water table on the project site? Average: 6 feet

e. Drainage status of project site soils: ☐ Well Drained: _____ % of site
☒ Moderately Well Drained: 100 % of site
☐ Poorly Drained: _____ % of site

f. Approximate proportion of proposed action site with slopes: ☒ 0-10%: _____ % of site
☐ 10-15%: _____ % of site
☐ 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? ☐ Yes ☐ No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds, or lakes)? ☒ Yes ☐ No

ii. Do any wetlands or other waterbodies adjoin the project site? ☒ Yes ☐ No

If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☒ Yes ☐ No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name Onondaga Creek Classification B
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☒ Yes ☐ No
 If Yes, name of impaired water body/bodies and basis for listing as impaired: Onondaga Creek; turbidity; TMDL for phosphorous

i. Is the project site in a designated Floodway? ☒ Yes ☐ No

j. Is the project site in the 100-year Floodplain? ☒ Yes ☐ No

k. Is the project site in the 500-year Floodplain? ☒ Yes ☐ No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☐ Yes ☒ No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____
 Various birds and small mammals _____
 Occasional white tail deer _____

n. Does the project site contain a designated significant natural community? ☐ Yes ☒ No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____
 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☒ Yes ☐ No
 If Yes:
 i. Species and listing (endangered or threatened): _____
 The following threatened and/or endangered species could potentially be present within the project area:
 Indiana Bat (*Myotis sodalis*) (Endangered Species), Northern Long-eared Bat (*Myotis septentrionalis*) (Endangered Species), Tricolored Bat (*Perimyotis subflavus*) (Proposed Endangered Species), Monarch Butterfly (*Danaus plexippus*) (Proposed Threatened Species)

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐ Yes ☒ No
 If Yes:
 i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☒ Yes ☐ No
 If Yes, give a brief description of how the proposed action may affect that use: _____
 Onondaga Creek is used occasionally for recreational fishing. This use will be retained.

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☐ Yes ☒ No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? ☐ Yes ☒ No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐ Yes ☒ No
 If Yes:
 i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☐ Yes ☒ No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NY State Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? ☐ Yes ☒ No

If Yes:

i. Nature of historic/archaeological resource: ☐ Archaeological Site ☐ Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the New York State Historic Preservation Office (SHPO) archaeological site inventory? ☐ Yes ☒ No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☒ No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic, or aesthetic resource? ☒ Yes ☐ No

If Yes:

i. Identify resource: Erie Canalway National Heritage Site

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail, or scenic byway, etc.): State Historic Waterway / Canal

iii. Distance between project and resource: 2 miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☒ No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☒ No

E.4. Disadvantaged Communities Designated Pursuant to ECL Article 75

a. Is the project located within, or within ½ mile of, a disadvantaged community? ☒ Yes ☐ No

If No, could impacts(see examples below in E.4.b) from the project affect a disadvantaged community? ☒ Yes ☐ No

If Yes to either question in E.4.a, answer the remaining questions in this section.

b. Will there be direct or indirect impacts that may affect a disadvantaged community, such as those listed below? ☒ Yes ☐ No

i. new noise sources or expansions/modification of existing noise sources;

- noise from operational sources
- noise from construction activities

ii. emissions of air pollutants including, mobile emissions;

iii. wastewater discharges;

iv. generation of odors;

v. light pollution;

vi. new or modified radiation sources;

vii. new or modified sources of solid waste generation, management, or disposal.

If Yes, describe the impacts: Disadvantaged communities could be temporarily impacted by construction noise.

c. Do any of the State agency approvals identified in question B.g include any of the following DEC permits?

State Pollutant Discharge Elimination System (SPDES)	☒ Yes	☐ No
Solid Waste Management Facility	☐ Yes	☒ No
Hazardous Waste Management Facility	☐ Yes	☒ No
Air Pollution Control (Title V or Air State Facility)	☐ Yes	☒ No
Water Withdrawal over 20 MGD for Cooling Water	☐ Yes	☒ No
Waste Transporter	☐ Yes	☒ No

E.5 Future Physical Climate Risks

Will the proposed action be vulnerable to the following future physical climate risks under current or projected future conditions:

- a. Is the proposed action vulnerable to damage from a projected 100-year flood? ☒ Yes ☐ No
b. Is the proposed action vulnerable to damage from a projected 500-year flood? ☒ Yes ☐ No
c. Is the proposed action in an area potentially affected by sea level rise? ☐ Yes ☒ No

d. Will the proposed action increase the vulnerability of human or ecological communities to the following:

- i. drought? ☐ Yes ☒ No
ii. temperature extremes (hot or cold)? ☐ Yes ☒ No
iii. extreme storms, including high winds? ☐ Yes ☒ No
iv. landslides? ☐ Yes ☒ No
v. coastal erosion? ☐ Yes ☒ No
vi. stormwater flooding? ☐ Yes ☒ No
vii. other climate or weather hazards? ☐ Yes ☒ No If Yes, describe: _____

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Mary E. Robison, P.E., City Engineer Date 7/20/2026

Signature Mary E. Robison Title City Engineer

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only (if applicable)

Project :

Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the whole action.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land

Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)

☐ NO

☒ YES

If "Yes", answer questions a - j. If "No", move on to Section 2.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☒	☐
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☒	☐
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☒	☐
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☐	☒
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☐	☒
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☒	☐
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☒	☐
h. Other impacts:		☒	☐

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached:	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature:	E3c	☐	☐
c. Other impacts:		☐	☐

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☐ NO☒ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☒	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☒	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☒	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☐	☒
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☒	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☒	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☒	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☒	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☒	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☒	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☒	☐

1. Other impacts:		☒	☐
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) If "Yes", answer questions a - h. If "No", move on to Section 5.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☐	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source:	D2c	☐	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☐	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☐	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☐	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☐	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☐	☐
h. Other impacts:		☐	☐

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) If "Yes", answer questions a - g. If "No", move on to Section 6.			
		☐ NO	☒ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☒	☐
b. The proposed action may result in development within a 100-year or a 500-year floodplain.	E2j, E5a, E5b	☐	☒
c. The proposed action may result in development in an area potentially affected by sea level rise.	E2k, E5c	☐	☒
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☒	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☒	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☒	☐

g. Other impacts:		☒	☐
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6. Impacts on Air and Climate

The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) or generate greenhouse gas emissions over 10,000 metric tons of carbon dioxide equivalents (See Part 1. D.2.h)

☒ NO

☐ YES

If "Yes", answer questions a - i. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also have the potential to emit one or more regulated air contaminants at or above the following levels: i. More than 100 short tons/year of carbon monoxide (CO) ii. More than 100 short tons/year of oxides of nitrogen (NO _x) outside the NYC Metropolitan Area or Long Island OR 25 short tons/year within the NYC Metropolitan Area or Long Island iii. More than 100 short tons/year of particulate matter (PM-10, PM-2.5) iv. More than 50 short tons/year of volatile organic compounds (VOC) outside the NYC Metropolitan Area or Long Island OR 25 short tons/year within the NYC Metropolitan Area or Long Island v. More than 100 short tons/year of sulfur dioxide (SO ₂)	D2g D2g D2g D2g D2g	☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐
b. The proposed action has the potential to emit 10 short tons/year or more of any one designated hazardous air pollutant, or 25 short tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may include a heat source capable of producing more than 20 million BTUs per hour.	D2f, D2g	☐	☐
d. The proposed action may exceed 50% of any of the thresholds in "a" or "b", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of solid, hazardous, or hospital/medical/infectious waste.	D2f, D2s	☐	☐
f. The proposed action is subject to the Nonattainment New Source Review or Prevention of Significant Deterioration requirements discussed in 6 NYCRR Part 231.	D2g	☐	☐
g. The proposed action will emit more than 10,000 metric tons of CO ₂ equivalents per year.	D2h	☐	☐
h. A municipality adopted comprehensive or individual plan addressing climate change applies to the proposed action and the proposed action would materially conflict with the achievement of one or more goals of the plan related to climate change.	C2d	☐	☐
i. Other impacts:		☐	☐

7. Impact on Plants and Animals

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)

☐ NO☒ YES

If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☒	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☒	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☒	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☒	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☒	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☒	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☒	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	☒	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☒	☐
j. Other impacts: _____		☒	☐

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) ☒ NO ☐ YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources

The land use of the proposed action is obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)

☒ NO☐ YES

If "Yes", answer questions a - g. If "No", go to Section 10.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☐	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☐	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☐ ☐	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism-based activities	E3h E2q, E1c	☐ ☐	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☐	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2-3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☐	☐
g. Other impacts:		☐	☐

10. Impact on Historic and Archeological Resources

The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.)

☒ NO☐ YES

If "Yes", answer questions a - e. If "No", go to Section 11.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source:	E3g	☐	☐

d. Other impacts:		☐	☐
If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property; or that may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) If "Yes", answer questions a - e. If "No", go to Section 12.			
		☐ NO	☒ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b, E2h, E2m, E2o, E2n, E2p	☒	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☒	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c, E1c, E2q	☒	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☒	☐
e. Other impacts: Proposed action will significantly increase open space and recreational opportunity		☐	☒

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) If "Yes", answer questions a - c. If "No", go to Section 13.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
c. Other impacts:		☐	☐

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☐ NO☒ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☒	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☒	☐
c. The proposed action will degrade existing transit access.	D2j	☒	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☒	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☐	☒
f. Other impacts: Proposed action provides alternative modes of transportation along the project corridor; impact is positive, not negative		☐	☒

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☐	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☐	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☐	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☐	☐
e. Other Impacts:		☐	☐

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO☒ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☒	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☒	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☒	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☐	☒
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☒	☐
f. Other impacts: Shielding and directional lighting methods will be used to limit light shining onto adjacent properties.		☐	☒

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part I.D.2.q., E.1. d. f. g. and h.)

☐ NO

☒ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☒
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☒	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☒	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☒	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☒	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☒	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☒	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☒	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☒	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☒	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off-site structures.	E1f, E1g	☒	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☒	☐
m. Other impacts: Impacts on human health are positive; provides opportunity for exercise and recreation		☐	☒

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) If "Yes", answer questions a - h. If "No", go to Section 18.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	☐	☐
f. The proposed action is in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐
h. Other:		☐	☐

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) If "Yes", answer questions a - g. If "No", proceed to Part 3.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐
g. Other impacts:		☐	☐

19. Impact on Disadvantaged Communities

The proposed project may impact a disadvantaged community.

(See Part 1. E.4)

If "Yes", answer questions a - g. If "No", proceed to Part 3.☐ NO☒ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Is the potentially affected disadvantaged community identified as having comparatively higher burdens or vulnerabilities by the Disadvantaged Community Assessment Tool?	E.4.c	☒	☐
b. The proposed action may create new air emissions or increase existing air emissions within a disadvantaged community.	D.2.f-i, E.4	☒	☐
c. The proposed action may create new wastewater treatment or discharges, or expand existing wastewater treatment or discharges, within a disadvantaged community.	D.2.d	☒	☐
d. The proposed action creates or expands a solid or hazardous waste management facility, or involves the generation of solid or hazardous waste, within or near a disadvantaged community.	D.2.r, D.2.s, D.2.t, E.1.f, E.1.g	☒	☐
e. The proposed action may increase traffic within a disadvantaged community.	D.2.j	☒	☐
f. The proposed action affects or involves one or more of the following facility types: i. landfill; ii. other industrial, manufacturing, or mining land uses; iii. major oil or chemical bulk storage facility; iv. municipal waste combustor; v. power generation facility; vi. risk management plan site; vii. remediation site; or viii. scrap metal processor.	C.3.c, D.1.a, D.1.g, D.2.a, D.2.d, D.2.f, E.1.a, E.1.b, E.1.h, E.1.v, E.4	☒ ☒ ☒ ☒ ☒ ☒ ☒ ☒	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
g. Other impacts: Impacts to Disadvantaged Communities limited to construction activities such as noise		☒	☐

20. Future Physical Climate Risks

The proposed project may be vulnerable to future physical climate risks or increase the vulnerability of human or ecological communities to future physical climate risks.

☐ NO ☒ YES

(See Part I. E.5)

If "Yes", answer questions a - e. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is vulnerable to damage from a projected 100-year flood.	E2j, E5a	☒	☐
b. The proposed action is vulnerable to damage from a 500-year flood.	E2k, E5b	☒	☐
c. The proposed action is in an area potentially affected by sea level rise.	E5c	☒	☐
d. The proposed action may increase the vulnerability of human or ecological communities to the following: i. drought ii. temperature extremes (hot or cold) iii. extreme storms, including high winds iv. landslides v. coastal erosion vi. stormwater flooding vii. other climate or weather hazards? If yes, describe: _____	E5d	☒ ☒ ☒ ☒ ☒ ☒ ☒	☐ ☐ ☐ ☐ ☐ ☐ ☐
e. Other impacts: The Creekwalk Phase III Project meets the City of Syracuse Climate Action Plan Transportation Goals by increasing bicycle and pedestrian opportunities.		☒	☐

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size, or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact, and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact.
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Impact on Land - Construction of the Creekwalk Phase III trail will require excavation and relocation or disposal of excavated material, common to any construction project. The excavated material is not of any natural significance and consists of previously disturbed soil. Construction will occur over the course of three years, but the impact will not have significant impact on the traveling public since it will be primarily off street construction.

Impact on Surface Water - There is one isolated area where construction in or immediately adjacent to Onondaga Creek will be necessary. This includes constructing a grass creek access/canoe launch site near Dorwin Avenue. Precautionary measures will be incorporated into the construction contract to minimize impact to Onondaga Creek.

Impact on Flooding - Construction of the Creekwalk will occur within the 100 and 500-year floodplain. The proposed construction will not increase floodplain elevations. Removal of some stream bank material between West Florence Avenue and West Seneca Turnpike will have a positive effect by providing additional area for flood waters to occupy.

Impact on Plants and Animals - Upon conclusion of the site visit and USFWS and NYNHP consultation, it was determined that the Project will have a "May Affect, Not Likely To Affect" impact on the Indiana Bat, Northern Long-eared Bat and Tri-Colored Bat. We are seeking FHWA's affirmation that a "No Jeopardy/No Conference Required" determination is appropriate for the Federally Listed Monarch Butterfly.

Impact on Open Space and Recreation - The Creekwalk will have a positive impact on open space and recreation by expanding these opportunities.

Impact on Transportation - The Creekwalk will have a positive impact on transportation, as it will provide more opportunity for bicyclists and pedestrians as alternative modes of transportation along the project corridor.

Impact on Noise, odor and Light - Lighting will be provided along the Creekwalk corridor. Shielding and directional lighting methods will be used to limit light from shining onto adjacent properties.

Impact on Human Health - The Creekwalk will have a positive impact on human health by providing increased opportunity for exercise and recreation.

Impact on Disadvantaged Communities - Impacts to Disadvantaged Communities limited to construction activities such as noise.

Future Physical Climate Risks - A portion of Creekwalk Phase III will be constructed in the floodway and will be inundated by 100-year and 500-year flood events. Minor damage to the Creekwalk trail is a possibility during such events. Detour routing will be provided during those events. The Creekwalk Phase III Project meets the City of Syracuse Climate Action Plan Transportation Goals by increasing bicycle and pedestrian opportunities.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions that will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Creekwalk Phase III - PIN 3757.10 and 3757.70 - West Colvin St. to Dorwin Ave.

Name of Lead Agency: City of Syracuse

Name of Responsible Officer in Lead Agency: Mary E. Robison, P.E.

Title of Responsible Officer: City Engineer

Signature of Responsible Officer in Lead Agency: *Mary E. Robison*

Date: 7/20/2026

Signature of Preparer (if different from Responsible Officer) *A. Amick*

Date: 7/20/2026

For Further Information:

Contact Person: Mary E. Robison, P.E.

Address: Dept. of Engineering, 233 E. Washington Street, Room 401, Syracuse, NY 13202

Telephone Number: 315-448-8200

E-mail: mrobison@syr.gov

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>



Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ELIZABETH PARMLEY, P.E.
Regional Director

June 23, 2026

VIA EMAIL

Richard J. Marquis, Division Administrator
Federal Highway Administration
Leo W. O'Brien Federal Building
11A Clinton Avenue, Suite 719
Albany, NY 12207
C/O Ghazi Massarani, ghazi.massarani@dot.gov

RE: SECTION 106 DETERMINATION REQUEST
LOCALLY ADMINISTERED PROJECT
PIN 375710
Creekwalk Phase 3
City of Syracuse, Onondaga County
26PR04294

Dear Mr. Marquis:

The City of Syracuse is the sponsor of the subject federally funded transportation project. This undertaking is subject to Section 106 of the National Historic Preservation Act of 1966, as amended, and its implementing regulation, 36 CFR Part 800: *Protection of Historic Properties*.

This project includes construction of a 3-mile accessible pedestrian and bicycle trail extending from West Colvin Street to Dorwin Avenue following Onondaga Creek. The proposed trail would connect at West Colvin Street to the terminus of the Creekwalk Phase II trail completed in 2020. It would serve the South Side and Valley neighborhoods, as well as the city and surrounding areas, by providing and extending an alternative transit route from the south city line to the downtown area and Onondaga Lake. The proposed trail would connect to the Empire State Trail and Onondaga County Loop the Lake Trail and would be a safe, efficient, aesthetically pleasing corridor that complies with the Americans with Disabilities Act.

The project will replace the pedestrian bridge at the end of West Florence Avenue (BIN 2208310). Trail amenities would include lighting, rest areas, bike and electric vehicle infrastructure, and chair charging stations, and would also link to existing kayak/canoe access points along Onondaga Creek. There are six (6) parcel acquisitions needed for this project and one temporary easement.

Consultation for the subject project with the New York State Historic Preservation Officer (SHPO) and the Onondaga Nation was initiated on May 22, 2026. These consultation letters contained location and Area of Potential Effect (APE) maps, a description of the undertaking, requested assistance in identifying historic properties that may have not been identified as part of the initial

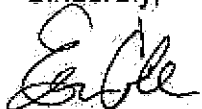
screening, and recommended a finding of No Historic Properties Affected, based on the proposed scope of work. A letter from SHPO was received on June 18, 2026 concurring with a finding of No Historic Properties Affected in accordance with 36 CFR 800.4(d)(1). No response was received from the Onondaga Nation within the 30-day review period.

The FHWA Area Engineer was copied on all outgoing correspondences from NYSDOT.

Based on the results of the Section 106 consultation, the NYSDOT recommends that, in accordance with 36 CFR 800.4(d)(1), there are **No Historic Properties Affected** by this undertaking. By countersigning below, the FHWA is issuing a determination of No Historic Properties Affected and confirming that the requirements of 36 CFR 800 have been met.

If you have any questions or concerns, please contact me at 315-428-4739 or Erin.Cole@dot.ny.gov.

Sincerely,



Erin Cole
Regional Cultural Resources Coordinator, Region 03

Based on the information provided, FHWA has determined the above-described action will result in *No Historic Properties Affected* under 36 CFR 800.

**GHAZI
MASSARANI**

Digitally signed by
GHAZI MASSARANI
Date: 2026.06.24
12:10:58 -04'00'

Ghazi Massarani, FHWA, Area Engineer

06/24/2026

Date

Enclosures: SHPO Letter

cc: Ghazi Massarani, Area Engineer, Federal Highway Administration
Ibtissam Bihat, Regional Local Project Liaison, NYSDOT Region 03
Brian Melancon, Regional Environmental Unit Supervisor, NYSDOT Region 03
Jeanette Carioto, Cultural Resource Specialist, NYSDOT



**New York State
Parks, Recreation and
Historic Preservation**

KATHY HOCHUL
Governor

KATHY MOSER
Commissioner

June 18, 2026

Erin Cole
New York State Department of Transportation, Central New York Region
333 East Washington St
Syracuse, NY 13202

Re: FHWA
LOCALLY ADMINISTERED PROJECT
PIN 375710
Creekwalk Phase 3
City of Syracuse, Onondaga County
26PR04294

Dear Erin Cole:

Thank you for requesting the comments of the State Historic Preservation Office (SHPO). We have reviewed the project in accordance with Section 106 of the National Historic Preservation Act of 1966. These comments are those of the SHPO and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project.

Based on the information provided, SHPO concurs with the proposed Area of Potential Effect (APE). SHPO agrees with NYSDOT that no architectural or archaeological survey is necessary and concurs with a finding of No Historic Properties Affected in accordance with 36 CFR 800.4(d)(1).

If further correspondence is required regarding this project, please be sure to refer to the SHPO Project Review (PR) number noted above. If you have any questions, please contact Tamara Pilson at the following email address:
Tamara.Pilson@parks.ny.gov.

Sincerely,

Tamara Pilson

Historic Preservation Specialist
Survey & National Register Unit



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

28

20 July 2026

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Room 231
Syracuse, N.Y. 13202

Re: Amend Ordinance No. 474-2026: Authorizing a Negative Declaration under SEQRA for the Creekwalk Phase III Project, PIN 3757.10. Amend to Attach Updated SEQRA Forms

Ms. McBride:

I request the following legislation for the next meeting of the Syracuse Common Council:

Amend Ordinance No. 474-2026: Authorizing a Negative Declaration under SEQRA for the Creekwalk Phase III Project, PIN 3757.10. Amend to Attach Updated SEQRA Forms.

The forms attached with Ordinance No. 474-2026 have been replaced with current State Environmental Quality Review Act (SEQRA) amended forms which were adopted by New York State Department of Environmental Conservation (NYSDEC) June 12, 2026.

Common Council, in accordance with the State Environmental Quality Review Act (SEQRA), makes a determination that an action by the City of Syracuse to construct the Creekwalk Phase III pedestrian/bicycle trail project will be a Type I Action and will not have a significant adverse effect of the environment or cultural resources pursuant to the New York State Environmental Quality Review Regulations, and that a Negative Declaration should be issued pursuant to SEQRA. The Creekwalk Phase III project will extend the completed Phase I and Phase II projects an additional 3.0 miles from W. Colvin Street to Dorwin Avenue.

Attached for Common Council review is the completed SEQR Full Environmental Assessment Form with revised SEQRA attachments. In addition, the NYSDOT and Federal Highway Administration concluded that the project will have No Adverse Impact on historic properties (letter attached), and the New York State Historic Preservation Office did not identify any negative impacts to historic properties (letter attached). Based upon the SEQR Environmental Assessment, and finding of No Adverse Impacts on historic properties, I recommend making a Negative Declaration for this project.

Very truly yours,

Mary E. Robison, P.E., City Engineer

Department of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

29

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY OF
SYRACUSE AUTHORIZING THE ISSUANCE
AND SALE OF BONDS IN THE AMOUNT OF
EIGHT HUNDRED EIGHTY-SIX THOUSAND
DOLLARS (\$886,000.00) TO DEFRAY THE COST
AND EXPENSE OF THE DETAILED DESIGN
PHASE AND RIGHT-OF-WAY ACQUISITION
PHASE OF THE CREEKWALK PHASE 3A, KIRK
PARK DRIVE TO BALLANTYNE ROAD
PROJECT, PIN 3757.70**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Detailed Design Phase and Right-of-Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN No. 3757.70, at a cost not to exceed Eight Hundred Eighty-Six Thousand Dollars (\$886,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Eight Hundred Eighty-Six Thousand Dollars (\$886,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Eight Hundred Eighty-Six Thousand Dollars (\$886,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 20(c) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City.

All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this

ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Public Buildings

Marc Romano
Mapping & Surveying

15 July 2026

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Request for Legislation: An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Detailed Design Phase and ROW Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Issuance and Sale of Bonds to Provide Funds for the Detailed Design Phase and ROW Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770; for a total amount not to exceed \$886,000.00.

The Scoping and Preliminary Design phase of this project was completed under the Creekwalk Phase 3 project PIN 375710 and upon Design Approval of PIN 375710, this project is being split into two different PIN numbers based on the available TIP funding and schedule. The detailed design and construction of the Creekwalk between Ballantyne Road and Dorwin Ave. will be completed under the Creekwalk Phase 3 PIN 375710. SEQRA and NEPA review was completed under the Creekwalk Phase 3 PIN 375710 for the entire Creekwalk section between W. Colvin/Kirk Park Dr. to Dorwin Ave during the preliminary design phase of this project.

The City is expected to incur all initial costs for this project, with subsequent 80% (\$708,800.00) reimbursement from the Federal government through the Transportation Improvement Program (TIP).

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

Mary E. Robison, P.E., City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

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50



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/15/26	Department:	Engineering
Project Name:	Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770		
Project Cost:	\$886,000.00		
Contact Name:	Mary E. Robison		
Project Description:	Creekwalk multi-use path segment from Kirk Park Drive to Ballantyne Road. After Design Approval of Creekwalk Phase 3 PIN 375710 (W. Colvin/Kirk Park Drive - Dorwin Ave), the Creekwalk Phase III project is breaking up into 2 Projects with 2 PIN #'s This project PIN 375770 includes the detailed design, ROW Acquisition, Construction and Construction Inspection of the Creekwalk between Kirk Park Drive and Ballantyne Road. The Original Creekwalk Phase 3 PIN 375710 will continue with Detailed Design, ROW Acquisition and Construction and Construction Inspection of the Creekwalk between Ballantyne Road and Dorwin Ave.		

Projected Time Line & Funding Source(s)

Estimated Start Date: Fall 2026 Estimated Completion Date: Fall 2029

Funding Source:		Dollar Amount:
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)	\$	177,200.00
State Aid/Grant (identify) Marchiselli	\$	-
Federal Aid/Grant (identify) TIP Funding Reimbursement	\$	708,800.00
Other (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		886,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2027	\$886,000.00
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		\$ 886,000.00
The City is expected to incur all initial costs for this project with subsequent 80% reimbursement from the Federal government through the Transportation Improvement Program (TIP).		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes X No Reason("No"):
26/27 of the CIP.

Director of Administration: Craig Dunsell
Director of Management & Budget: En L
Commissioner of Finance: Dani

Date: 7/20/26
Date: 07/20/26
Date: 7/20/26

88

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
AUTHORIZING AN AGREEMENT WITH THE
NEW YORK STATE DEPARTMENT OF
TRANSPORTATION RELATIVE TO FUNDING
FOR DETAILED DESIGN PHASE AND RIGHT-
OF-WAY ACQUISITION PHASE OF THE
CREEKWALK PHASE 3A, KIRK PARK DRIVE
TO BALLANTYNE ROAD PROJECT, PIN 3757.70**

WHEREAS, the City Engineer has requested legislation authorizing the Mayor to enter into an agreement with the New York State Department of Transportation (NYSDOT) relative to funding for the (hereinafter referred to as the "Project") at a cost not to exceed \$886,000, to be initially funded with Unallocated Cash Capital funds and bond proceeds and with repayment to be funded from 80% Federal funds; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and he is hereby authorized to enter into an agreement with the New York State Department of Transportation relative to funding for the Project at a cost not to exceed \$886,000 to be funded through future agreements with New York State for 80% (\$708,800.00) reimbursement from the Federal Government through the Transportation Improvement Program (TIP); and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Common Council hereby authorizes the City of Syracuse to pay in the first instance the full Federal and non-federal share of the cost of the scoping and preliminary design phases for the Project or portions thereof, if necessary; and

BE IT FURTHER ORDAINED, that the Mayor of the City of Syracuse be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf

of the City of Syracuse with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of the non-federal share of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, if necessary; and

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately.



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

30

Mary E. Robison, PE
City Engineer

15 July 2026

John Kivlehan
Design & Construction

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Public Buildings

Marc Romano
Mapping & Surveying

Request for Legislation: An Ordinance Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Detailed Design Phase and Right of Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Mayor to enter into an Agreement with the New York State Department of Transportation for the Detailed Design Phase and Right of Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770 for a total amount not to exceed \$886,000.00.

The Scoping and Preliminary Design phase of this project was completed under the Creekwalk Phase 3 project PIN 375710 and upon Design Approval of PIN 375710, this project is being split into two different PIN numbers based on the available TIP funding and schedule. The detailed design and construction of the Creekwalk between Ballantyne Road and Dorwin Ave. will be completed under the Creekwalk Phase 3 PIN 375710. SEQRA and NEPA review was completed under the Creekwalk Phase 3 PIN 375710 for the entire Creekwalk section between W. Colvin/Kirk Park Dr. to Dorwin Ave during the preliminary design phase of this project.

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

The City is expected to incur all initial costs for this project, with subsequent 80% (\$708,800.00) reimbursement from the Federal government through the Transportation Improvement Program (TIP).

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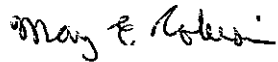
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15

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

A handwritten signature in cursive script, appearing to read "Mary E. Robison".

Mary E. Robison, P.E.
City Engineer



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 16, 2026
SUBJECT: Agreement – New York State Department of Transportation

On behalf of the Department of Engineering, I am requesting that the City of Syracuse enter into an agreement with the New York State Department of Transportation for the Detailed Design Phase and Right of Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770 for a total amount not to exceed \$886,000.00.

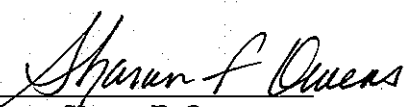
The Scoping and Preliminary Design phase of this project was completed under the Creekwalk Phase 3 project PIN 375710 and upon Design Approval of PIN 375710, this project is being split into two different PIN numbers based on the available TIP funding and schedule. The detailed design and construction of the Creekwalk between Ballantyne Road and Dorwin Ave. will be completed under the Creekwalk Phase 3 PIN 375710. SEQRA and NEPA review was completed under the Creekwalk Phase 3 PIN 375710 for the entire Creekwalk section between W. Colvin/Kirk Park Dr. to Dorwin Ave during the preliminary design phase of this project.

The City is expected to incur all initial costs for this project, with subsequent 80% (\$708,800.00) reimbursement from the Federal government through the Transportation Improvement Program (TIP).

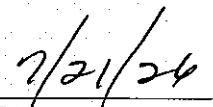
Account number to be designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF ENGINEERING TO
PROCEED WITH THE DETAILED DESIGN
PHASE AND RIGHT-OF-WAY ACQUISITION
PHASE OF THE CREEKWALK PHASE 3A, KIRK
PARK DRIVE TO BALLANTYNE ROAD
PROJECT, PIN 3757.70**

WHEREAS, the City Engineer has requested legislation to proceed with the Detailed Design Phase and Right-of-Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN No. 3757.70 (the "Project") ; and

WHEREAS, the Scoping and Preliminary Design phase of this Project was completed under the Creekwalk Phase 3 Project PIN 3757.10 and upon Design Approval of PIN 3757.10, this Project is being split into two different PIN numbers, PIN No. 3757.10 and Phase 3A under PIN No. 3757.70 based on the available TIP funding and schedule; and

WHEREAS, the detailed design and construction of the Creekwalk between Ballantyne Road and Dorwin Ave. will be completed under the Creekwalk Phase 3 PIN 3757.10. SEQRA and NEPA review was completed under the Creekwalk Phase 3 PIN 3757.10 for the entire Creekwalk section between West Colvin Street/Kirk Park Drive to Dorwin Avenue during the preliminary design phase of this project; NOW, THEREFORE,

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Engineering to proceed with the Detailed Design Phase and Right-of-Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 3757.70, at a total cost not to exceed \$886,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the Creekwalk Phase

3A, Kirk Park Drive to Ballantyne Road Project in the manner provided by law; to be initially funded by the City and charged to an account designated by the Commissioner of Finance with subsequent reimbursement of 80% (\$708,800) reimbursement from Federal funds through the Transportation Improvement Program (TIP).



DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

31

Mary E. Robison, PE
City Engineer

15 July 2026

John Kivlehan
Design & Construction

Ms. Patricia McBride
Office of the City Clerk
231 City Hall
Syracuse, New York 13202

Public Buildings

Marc Romano
Mapping & Surveying

Request for Legislation: An Ordinance Authorizing Detailed Design Phase and Right of Way Acquisition Phase of the Creekwalk Phase 3A, Kirk Park Drive to Ballantyne Road Project, PIN 375770.

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Syracuse Common Council:

An Ordinance Authorizing the Detailed Design Phase and Right of Way Acquisition Phase of the Creekwalk Phase 3A, Kirk park Drive to Ballantyne Road Project, PIN 375770; for a total amount not to exceed \$886,000.00.

The Scoping and Preliminary Design phase of this project was completed under the Creekwalk Phase 3 project PIN 375710 and upon Design Approval of PIN 375710, this project is being split into two different PIN numbers based on the available TIP funding and schedule. The detailed design and construction of the Creekwalk between Ballantyne Road and Dorwin Ave. will be completed under the Creekwalk Phase 3 PIN 375710. SEQRA and NEPA review was completed under the Creekwalk Phase 3 PIN 375710 for the entire Creekwalk section between W. Colvin/Kirk Park Dr. to Dorwin Ave during the preliminary design phase of this project.

The City is expected to incur all initial costs for this project, with subsequent 80% (\$708,800.00) reimbursement from the Federal government through the Transportation Improvement Program (TIP).

The City is expected to incur all initial costs for this project, with subsequent 80% (\$708,800.00) reimbursement from the Federal government through the Transportation Improvement Program (TIP).

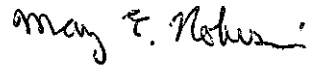
Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office: 315 448-8200
Fax: 315 448-8488

www.syr.gov

Account number to be designated by the Commissioner of Finance.

Please let me know if you have any questions relative to this request.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Mary E. Robison". The signature is written in a cursive style with a horizontal line at the end.

Mary E. Robison, P.E.,
City Engineer

Ordinance No.

2026

**ORDINANCE CONFIRMING APPOINTMENT
BY THE MAYOR OF ANN FORDOCK TO
THE ONONDAGA COUNTY RESOURCE
RECOVERY AGENCY**

BE IT ORDAINED, pursuant to Section 2045-c of the Public Authorities Law, this Common Council hereby confirms the appointment by the Honorable Sharon F. Owens, Mayor of the City of Syracuse, of Ann Fordock to the Onondaga County Resource Recovery Agency for a term expiring July 31, 2029.



OFFICE OF THE MAYOR

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

32

July 28, 2026

Ms. Patricia McBride
City Clerk
233 E. Washington Street, Suite 231
Syracuse, NY 13202

Dear Ms. McBride,

Please draft the necessary legislation to be included on the Common Council agenda, which will officially approve the appointment of Ann Fordock, residing at 120 Inverness Place, Syracuse, NY 13219, for the Onondaga County Resource Recovery Agency Board. Her appointment is effective until December 31, 2027.

Should you have any questions or need additional information, please contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Sharon F. Owens".

Sharon F. Owens
Mayor

Ann Fordock

120 Inverness Place • Syracuse, NY 13219

EXPERIENCE

1st Deputy Commissioner

January 2018-Present

City of Syracuse Department of Public Works

Syracuse, New York

- Manage over 350 employees in over 10 different bureaus.
- Perform discipline and terminations when necessary.
- Design and implement new policies and programs within the department and Citywide.
- Present to Common Council and Mayor as needed.
- Prepare annual reports for New York State Department of Environmental Conservation.
- Improve City Services such as semi-automated sanitation cart implementation
- Optimize City sanitation routes and change to bi-weekly recycling pick up

Recycling Operations Manager

January 2017-January 2018

Onondaga County Resource Recovery Agency (OCRRA)

North Syracuse, New York

- Manage staff at two OCRRA compost sites.
- Oversee repairs, purchasing, inventory, site maintenance and material management.

Recycling Specialist

July 2008-January 2017

Onondaga County Resource Recovery Agency (OCRRA)

North Syracuse, New York

- Administer and monitor contracts with recyclers for the proper handling of county recyclables; this includes the sale of cardboard and recycling contracts.
- Manage and administer county-wide battery collection program. Responsible for collaboration with haulers, residents and municipalities.
- Issue requests for purchases and quotes for recycling services and vendors. Such as household hazardous waste, propane tank disposal, fire extinguisher disposal, and hauling services.
- Administer new household hazardous waste program for all residents of Onondaga County, switched from 3 events a year to Monday-Friday drop off.
- Prepare mandatory reports for New York State Department of Environmental Conservation, Such as the Comprehensive Recycling Report and the Annual Recycling Report.
- Research new items that can be recycled and track recycling markets and trends.
- Investigate new waste minimization and diversion methods to increase recycling rate
- Organize the OCRRA Earth Day Clean Up.

EDUCATION

SUNY Environmental Science and Forestry

Syracuse, New York

B.S. Degree, Environmental Studies, concentration in Environmental Policy

Resolution No.

2026

**RESOLUTION MEMORIALIZING AND
THANKING NEW YORK STATE GOVERNOR
KATHY HOCHUL FOR ISSUING EXECUTIVE
ORDER NO. 62, ESTABLISHING A STATEWIDE
MORATORIUM ON CERTAIN LARGE-SCALE
DATA CENTER PROJECTS, PROVIDING THE
NECESSARY TIME FOR THE STATE TO
EXAMINE THE EFFECT OF THESE
FACILITIES AND URGING GOVERNOR
HOCHUL TO SIGN THE RESPONSIBLE DATA
CENTER ACT**

WHEREAS, on July 14, 2026, New York State Governor Kathy Hochul issued Executive Order No. 62 establishing a temporary moratorium on data centers in New York State while the State develops higher standards for data center development and benefits blueprint to support localities; and

WHEREAS, Executive Order No. 62 is an important first step toward protecting New York communities while the State evaluates the environmental, energy, infrastructure, and economic impacts of large-scale data center development; and

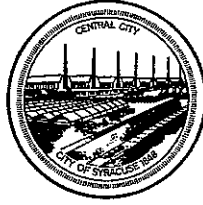
WHEREAS, the temporary moratorium provides the necessary time for the State to examine how these facilities may affect the electrical grid, natural resources, utility ratepayers, and the communities in which they are proposed; and

WHEREAS, this Common Council wants to thank Governor Hochul for issuing Executive Order No. 62 and urge the Governor to sign the Responsible Data Center Development Act as passed by the New York State Senate (S. 10642) and New York State Assembly (A. 11560);
NOW, THEREFORE,

BE IT RESOLVED, that this Common Council hereby thanks Governor Hochul for issuing Executive Order No. 62 establishing a statewide moratorium on certain large-scale data center projects, providing the State necessary time to examine the effects of these facilities; and

BE IT FURTHER RESOLVED, that this Common Council hereby calls on Governor Hochul to sign the Responsible Data Center Development Act (S. 10642, A. 11560), as passed by the New York State Senate and New York State Assembly, as it would provide the comprehensive and lasting protections that a temporary executive order alone cannot establish; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to transmit certified copies of this Resolution to the Governor of the State of New York



CITY OF SYRACUSE COMMON COUNCIL

CHOL MAJOK
Councilor-at-Large
Majority Whip

July 24, 2026

Ms. Patricia K. McBride
 City Clerk
 231 City Hall
 Syracuse, New York 13202

Dear Ms. McBride,

Please prepare a Memorializing Resolution for the regularly scheduled Common Council Meeting Agenda of Monday, August 3, 2026, thanking Governor Kathy Hochul for issuing Executive Order No. 62, which establishes a temporary statewide moratorium on certain large-scale data center projects, and urging the Governor to sign the Responsible Data Center Development Act (S.10642) and Assembly Bill (A.11560), as passed by the New York State Senate and New York State Assembly.

Executive Order No. 62 is an important first step toward protecting New York communities while the State evaluates the environmental, energy, infrastructure, and economic impacts of large-scale data center development. The temporary moratorium provides necessary time for the State to examine how these facilities may affect the electrical grid, natural resources, utility ratepayers, and the communities in which they are proposed.

The Responsible Data Center Development Act would provide the comprehensive and lasting protections that a temporary executive order alone cannot establish. This legislation would create clear statewide standards for the siting and operation of large-scale data centers, strengthen transparency and public participation, protect ratepayers and natural resources, and ensure that affected communities have a meaningful voice in the approval process.

As municipalities face increasing pressure from data center development, it is imperative that New York State establish enforceable, long-term standards to ensure that these facilities are developed responsibly and in the best interests of all New Yorkers. Governor Hochul should build upon the important protections established by Executive Order No. 62 by signing this legislation without delay.

Thank you for your attention in this matter.

Sincerely,
Chol Majok
 Hon. Chol Majok
 Councilor-at-Large
 Majority Whip

34 47 51

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY OF
SYRACUSE AUTHORIZING THE ISSUANCE
AND SALE OF BONDS IN THE AMOUNT OF
ONE MILLION SEVEN HUNDRED THOUSAND
DOLLARS (\$1,700,000.00) TO DEFRAY THE
COST AND EXPENSE OF THE DEPARTMENT
OF PARKS, RECREATION AND YOUTH
PROGRAMS 2025/2026 WESTMINSTER
STAIRS RECONSTRUCTION PROJECT
CAPITAL IMPROVEMENT PROGRAM**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Westminster Stairs Reconstruction Project Capital Improvement Program which includes the necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within the Westminster Park, at a cost not to exceed One Million Seven Hundred Thousand Dollars (\$1,700,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Million Seven Hundred Thousand Dollars (\$1,700,000.00) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Million Seven Hundred Thousand Dollars (\$1,700,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to

be issued falls within subdivision 19 (c) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is fifteen (15) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the

signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the

City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding

contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

354852

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE
DEPARTMENT OF PARKS, RECREATION
AND YOUTH PROGRAMS TO PROCEED
WITH THE 2025/2026 WESTMINSTER STAIRS
RECONSTRUCTION PROJECT CAPITAL
IMPROVEMENT PROGRAM**

BE IT ORDAINED, that this Common Council hereby authorizes the Department of Parks, Recreation and Youth Programs to proceed with the 2025/2026 Westminster Stairs Reconstruction Project Capital Improvement Program which includes the necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within the Westminster Park, at a total cost not to exceed \$1,700,000; and the Director of Management & Budget is hereby authorized to purchase any equipment, materials and supplies necessary to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2025/2026 Westminster Stairs Reconstruction Project Capital Improvement Program in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of \$1,700,000 authorized contemporaneously herewith by ordinance of this Common Council.



**DEPARTMENT OF PARKS,
RECREATION & YOUTH PROGRAMS**
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

5158
47-48
34-35

June 9, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – 2025/2026 CIP – Westminster Stairs Reconstruction Project

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2025/2026 Westminster Stairs Reconstruction Project at a cost not to exceed \$1,700,000.00.
- Ordinance authorizing the Department of Parks, Recreation, & Youth Programs to proceed with the 2025/2026 Westminster Stairs Reconstruction Project, capital improvement program at a cost not to exceed \$1,700,000.00.

These funds will be used to support necessary design, engineering, repairs, and reconstruction efforts of the Stone Walls, Stairs, & Railings within Westminster Park. The requested allocation will be used in conjunction with two other previously allocated Capital Improvement Program lines; 2023/24 Stone Walls & Steps Improvements - \$450,000.00, 70205.07.599807, Project 701892424, and 2022/23, Stonewall and Steps - \$250,000.00, 70205.07.599807, Project 707442223. Additionally, \$600,000.00 in NYS DASNY Grant funds will be used for this project at a total cost not to exceed \$3,000,000.00 for a full project completion.

A community meeting at the Westcott Community Center on 10/23/2025 at 6:30pm which provided project details and information to neighborhood residents. Most residents and guests were supportive of the project.

Funds, not to exceed \$1,700,000.00, from the 2025/2026 Capital Improvement Program will be established in an account, 70205.07.999999, as to be determined by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov.net

39

Ordinance No.

2026

**ORDINANCE AUTHORIZING AN
INTERMUNICIPAL AGREEMENT
WITH ONONDAGA COUNTY RELATIVE
TO RECEIPT BY THE CITY OF FUNDS
FROM ONONDAGA COUNTY TO REIMBURSE
FOR ALL PAYMENTS MADE BY THE CITY
RELATIVE TO THE CITY'S TICK AND DEER
MANAGEMENT PROGRAM DURING THE
2025/2026 PROGRAM**

BE IT ORDAINED, that the Mayor be and she hereby is authorized to enter an intermunicipal agreement with Onondaga County relative to receipt by the City of funds in an amount not to exceed \$45,103.10; said funds will be used to reimburse the City for all payments made by the City relative to the City's Tick and Deer Management Program during the 2025/2026 Program; and

BE IT FURTHER ORDAINED, that the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said agreement authorized herein, the Commissioner of Finance is authorized and directed to deposit the same into the City's General Fund.



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 15, 2026

Syeisha Byrd
Commissioner

Chris Abbott
Deputy Commissioner

Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to enter into an intermunicipal agreement with Onondaga County for the City's adopted Tick and Deer Management Program. Under this IMA, the County will reimburse a portion of payments made in association with the program, based off their approved budget. The amount to be reimbursed by Onondaga County for the FY 2025/26 program is \$45,103.10.

These funds will be deposited into account #549100.01.71100 by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Syeisha Byrd
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syr.gov



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

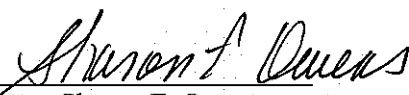
TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 17, 2026
SUBJECT: Intermunicipal Agreement – Onondaga County

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting that the City enter into an intermunicipal agreement with Onondaga County for the City's adopted Tick and Deer Management Program. Under this IMA, the County will reimburse a portion of payments made in association with the program, based off their approved budget. The amount to be reimbursed by Onondaga County for the FY 2025/26 program is \$45,103.10.

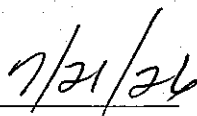
These funds will be deposited into account #549100.01.71100 by the Commissioner of Finance.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

Ordinance No.

2026

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH AMCS FOR THE PROCUREMENT OF
DOSSIER SOFTWARE AS A SUBSCRIPTION
FOR THE CITY OF SYRACUSE ON BEHALF OF
THE DEPARTMENT OF PUBLIC WORKS FOR
USE IN FLEET MANAGEMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of AMCS for the procurement of Dossier Software as a Subscription to support the Department of Public Works with fleet management under the following terms;

1. AMCS shall provide Dossier, a Software as a Subscription, that supports Department of Public Works in tracking vehicle preventative maintenance, monitoring repair costs, identifying vehicle safety concerns, and managing the City's vehicles and equipment across all departments; and
2. The term of the Agreement shall be for one (1) year commencing July 29, 2026 through July 28, 2027; and
3. The total costs for all services under this agreement shall not exceed \$59,842.36;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to Account #540530.01.12140 or another appropriate account as designated by the Commissioner of Finance.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

37

July 16, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation to Waive the RFP Process to Enter into an Agreement with AMCS for the Procurement of Dossier, a Software as a Subscription (SaaS) Product

Dear Ms. McBride:

On behalf of the Department of Analytics, Performance, & Innovation, Division of Digital Services, please prepare legislation to be introduced at the next scheduled Common Council Meeting to waive the RFP process and to enter into an agreement with AMCS for the procurement of Dossier Software as a Service (SaaS) for a period of one year (12 months), from July 29, 2026, through July 28, 2027.

AMCS provides fleet management software that supports the Department of Public Works in tracking vehicle preventative maintenance, monitoring repair costs, identifying vehicle safety concerns, and managing the city's vehicles and equipment across all city departments.

Funding for the renewal, at a cost not to exceed \$59,842.36, shall be charged to account #540530.01.12140 or another account designated by the Commissioner of Finance.

If you have any questions or comments regarding this, please contact our office.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

25



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: July 16, 2026
SUBJECT: Waive the RFP Process & Agreement – AMCS

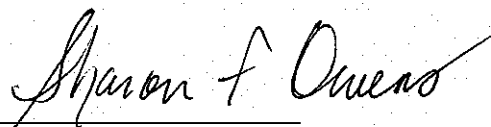
On behalf of the Office of Analytics, Performance, & Innovation, Division of Digital Services, I am requesting to waive the RFP process and to enter into an agreement with AMCS for the procurement of Dossier Software as a Service (SaaS) for a period of one year (12 months), from July 29, 2026, through July 28, 2027.

AMCS provides fleet management software that supports the Department of Public Works in tracking vehicle preventative maintenance, monitoring repair costs, identifying vehicle safety concerns, and managing the city's vehicles and equipment across all city departments.

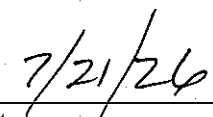
Funding for the renewal, at a cost not to exceed \$59,842.36, shall be charged to account #540530.01.12140 or another account designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date 7/21/26

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov



DIVISION OF DIGITAL SERVICES

IN THE OFFICE OF ANALYTICS, PERFORMANCE & INNOVATION
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 15, 2026

Vincent Scipione
Chief Information
Officer

Jason Scharf
Director of Digital
Services

Evan Loving
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Request for Legislation:

An Ordinance to waive the RFP process to enter into an agreement with AMCS for the procurement of Dossier, a Software as a Subscription (SaaS) product for a period of one year (12 months) from July 29, 2026, to July 28, 2027

Dear Mr. Loving,

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next scheduled Common Council Meeting to waive the RFP process and to enter into an agreement with AMCS for the procurement of Dossier Software as a Service (SaaS) for a period of one year (12 months), from July 29, 2026, through July 28, 2027.

AMCS provides fleet management software that supports the Department of Public Works in tracking vehicle preventative maintenance, monitoring repair costs, identifying vehicle safety concerns, and managing the city's vehicles and equipment across all city departments.

Funding for the renewal, at a cost not to exceed \$ 59,842.36, shall be charged to account 540530.01.12140 or another account designated by the Commissioner of Finance.

Thank you for your attention regarding this matter.

Respectfully submitted,

Vincent Scipione
Chief Information Officer

Digital Services
300 S. State St.
One Park Place, 7th
Floor
Syracuse, NY 13202
Office: 315-448-8073
syr.gov/digital-services

Ordinance No.

2026

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH TRIMBLE FOR A FREE TRIAL OF
TRIMBLE UNITY SOFTWARE AS A
SUBSCRIPTION PRODUCT ON BEHALF OF
THE DEPARTMENT OF ANALYTICS,
PERFORMANCE, & INNOVATION, DIVISION
OF DIGITAL SERVICES, THE DEPARTMENT
OF PARKS, RECREATION AND YOUTH
PROGRAMS, AND THE DEPARTMENT OF
WATER IN ORDER TO EVALUATE THE
PROGRAM AS A POTENTIAL REPLACEMENT
FOR CITYWORKS SOFTWARE**

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute a contract with Trimble for a free trial of their Trimble Unity Software as a Subscription to evaluate a potential replacement for Cityworks Software (developed by Azteca Systems LLC); and

BE IT FURTHER ORDAINED, that the term of the agreement shall be for a period of three (3) months, commencing from the date of execution of the agreement with Trimble; and

BE IT FURTHER ORDAINED, that there shall be no costs to the City under this agreement; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

38

July 16, 2026

Evan Loving
Director

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Julie Castellitto
Assistant Director

RE: Request for Legislation to Enter into an Agreement with Trimble for a Free Trial of their Trimble Unity Software as a Subscription (SaaS) product

Dear Ms. McBride:

On behalf of the Department of Analytics, Performance, & Innovation, Division of Digital Services, the Department of Parks, Recreation & Youth Programs, and Department of Water please prepare legislation to be introduced at the next scheduled Common Council Meeting to enter into an agreement with Trimble for a free trial of their Trimble Unity Software as a Subscription (SaaS) product for a period of three (3) months from the date of execution of the agreement.

This trial is to evaluate a potential replacement for Cityworks software (developed by Azteca Systems LLC) that has a planned end of life mid-next year.

This is a free trial, and the City will not incur any expenses during this period.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

26



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 16, 2026
SUBJECT: Agreement – Trimble

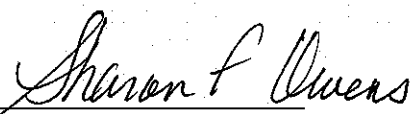
On behalf of the Office of Analytics, Performance, & Innovation, Division of Digital Services, the Department of Parks, Recreation & Youth Programs, and Department of Water please prepare legislation to be introduced at the next scheduled Common Council Meeting to enter into an agreement with Trimble for a free trial of their Trimble Unity Software as a Subscription (SaaS) product for a period of three (3) months from the date of execution of the agreement.

This trial is to evaluate a potential replacement for Cityworks software (developed by Azteca Systems LLC) that has a planned end of life mid-next year.

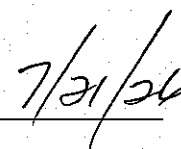
This is a free trial, and the City will not incur any expenses during this period.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov



DIVISION OF DIGITAL SERVICES

IN THE OFFICE OF ANALYTICS, PERFORMANCE & INNOVATION
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 15, 2026

Vincent Scipione
Chief Information
Officer

Jason Scharf
Director of Digital
Services

Evan Loving
Director of Management & Budget
233 East Washington Street
Syracuse, NY 13202

Request for Legislation:

An Ordinance to enter into an agreement with Trimble for a free trial of their Trimble Unity Software as a Subscription (SaaS) product for a period of three (3) months from the date of execution of the agreement.

Dear Mr. Loving,

Please prepare legislation for the Division of Digital Services on behalf of the Parks Department and Water Department to enter into an agreement with Trimble for a free trial of Trimble Unity.

This trial is to evaluate a potential replacement for Cityworks software (developed by Azteca Systems LLC) that has a planned end of life mid-next year.

This is a free trial, and the city will not incur any expenses during this period.

Thank you for your attention regarding this matter.

Respectfully submitted,

Vincent Scipione
Chief Information Officer

Digital Services
300 S. State St.
One Park Place, 7th
Floor
Syracuse, NY 13202

Office: 315-448-8073

syr.gov/digital-services

**ORDINANCE AUTHORIZING AN ENTERPRISE
AGREEMENT WITH CISCO RELATIVE TO
PROVIDING EQUIPMENT AND SERVICES,
INCLUDING NETWORKING AND
CYBERSECURITY, TO SUPPORT A VARIETY
OF OPERATIONAL FUNCTIONS FOR THE
CITY**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she is hereby authorized to enter into an Enterprise agreement with Cisco relative to providing equipment and services, including networking and cybersecurity, to support a variety of operational functions for the City; and

BE IT FURTHER ORDAINED, that the Enterprise Agreement shall be for a term of five (5) years, and the City shall be able to terminate the agreement at any time during this term; and

BE IT FURTHER ORDAINED, that the Enterprise Agreement is designed to consolidate related expenditures to a single contract, instead of an a-la-carte or pay-as-you-go model and provide volume discounts for the next five years. The products and services were competitively bid through the New York State Office of General Services (OGS), contract number # PM20800; and

BE IT FURTHER ORDAINED, that said agreement shall have a not to exceed cost of \$1,056,625.68 to cover the term of the agreement; Cisco shall invoice the City for services and equipment as needed over the five (5) year period, there is no set amount to be paid per year; and

WHEREAS, all costs associated with the agreement authorized herein shall be charged to Budget Account # 540552.01.16800 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

39

July 17, 2026

Evan Loving
Director

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Julie Castellitto
Assistant Director

RE: Request for Legislation to Enter Into an Enterprise Agreement with Cisco for a Term of Five (5) Years

Dear Ms. McBride:

On behalf of the Bureau of Information Technology, please prepare legislation to be introduced at the next scheduled Common Council Meeting to enter into an Enterprise Agreement with Cisco for a term of five (5) years for an amount not to exceed \$1,056,625.68.

The City of Syracuse utilizes Cisco equipment and services, including networking and cybersecurity, to support a variety of operational functions. The Enterprise Agreement is designed to consolidate related expenditures to a single contract, instead of an a-la-carte or pay-as-you-go model and provide volume discounts for the next five years.

The products and services were competitively bid through the New York State Office of General Services (OGS), contract number # PM20800. Under this contract, the City can terminate for convenience.

Payments will be split across five years and will be charged to account #540552.01.16800 or an account determined by the Commissioner of Finance.

We are seeking authorization to enter into an agreement to ensure the City's interests are protected.

Thank you.

Sincerely,

Evan Loving
Director of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

27



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 17, 2026
SUBJECT: Agreement - Cisco

On behalf of the Bureau of Information Technology, I am requesting the City of Syracuse enter into an Enterprise Agreement with Cisco for a term of five (5) years for an amount not to exceed \$1,056,625.68.

The City of Syracuse utilizes Cisco equipment and services, including networking and cybersecurity, to support a variety of operational functions. The Enterprise Agreement is designed to consolidate related expenditures to a single contract, instead of an a-la-carte or pay-as-you-go model and provide volume discounts for the next five years.

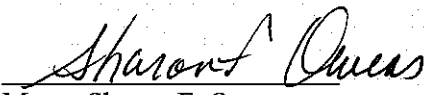
The products and services were competitively bid through the New York State Office of General Services (OGS), contract number # PM20800. Under this contract, the City can terminate for convenience.

Payments will be split across five years and will be charged to account #540552.01.16800 or an account determined by the Commissioner of Finance.

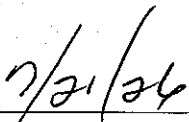
We are seeking authorization to enter into an agreement to ensure the City's interests are protected.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net



BUREAU OF INFORMATION TECHNOLOGY

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Vincent Scipione
Chief Information
Officer

Dave Prowak
Director of Information
Technology

July 16, 2026

Evan Loving
Director of Management & Budget
233 E. Washington Street
Syracuse, NY 13202

Request for Legislation to enter into an agreement with Cisco for a 5-year Enterprise Agreement

Dear Mr. Loving,

On behalf of the Bureau of Information Technology, please prepare legislation for the next regularly scheduled meeting of the Syracuse Common Council for authorization to enter into an Enterprise Agreement with Cisco for a term of 5 years for an amount not to exceed \$1,056,625.68.

The City of Syracuse utilizes Cisco equipment and services, including networking and cybersecurity, to support a variety of operational functions. The Enterprise Agreement is designed to consolidate related expenditures to a single contract, instead of an a-la-carte or pay-as-you-go model, and provide volume discounts for the next five years.

The products and services were competitively bid through the New York State Office of General Services (OGS), contract number # PM20800. Under this contract, the City can terminate for convenience.

Payments will be split across five years and will be charged to account 540552.01.16800 or an account determined by the Commissioner of Finance.

We are seeking authorization to enter into an agreement to ensure the City's interests are protected.

Respectfully submitted,

Vincent Scipione
Chief Information Officer

RESOLUTION – TO RECOGNIZE SHARON WASHINGTON FOR EXTRAORDINARY DEDICATION TO EARLY CHILDHOOD CARE, DEVELOPMENT, AND EDUCATION

WHEREAS, Sharon Washington was born and raised in Clarksdale, Mississippi, moving to Syracuse in 1985 in search of greater opportunities and a brighter future for herself and her son; and

WHEREAS, after working a variety of jobs, Sharon realized that her true passion was in caring for and educating young children, she was continually encouraged by her mother, who spent her entire career working in early childhood education and development before retiring at the age of 80;

WHEREAS, it was in June 1991 that Sharon obtained her New York State childcare license, and she then opened her first family daycare, beginning a remarkable career spanning more than thirty-five years, during which she has positively impacted the lives of countless children and families throughout the City of Syracuse

WHEREAS, inspired by her own upbringing and guided by a desire to give back to her community, she largely committed herself to serving kids from disadvantaged backgrounds, and she dedicated herself to ensuring they received the care, encouragement, and opportunities they deserved; and

WHEREAS, her passion for children extended beyond childcare, as she devoted herself to helping parents become better mothers and fathers while creating a safe, nurturing, and supportive environment where children could thrive; and

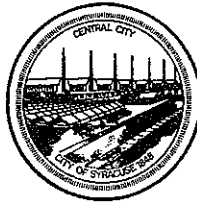
WHEREAS, in 2017, she fulfilled her lifelong dream of at last owning a childcare center, and later realized an even greater vision by opening All About Me Childcare Center, becoming the first Black-owned childcare center to open in downtown Syracuse and further expanded its services by opening a second location in 2022 on the City's west side; and

WHEREAS, Sharon Washington's remarkable journey, entrepreneurial spirit, and steadfast dedication to children have made a lasting and meaningful impact on the City of Syracuse, serving as an inspiration to others through her leadership, perseverance, and heartfelt service;

NOW THEREFORE,

BE IT RESOLVED, that the Syracuse Common Council, as duly elected representatives of the proud citizens of the City of Syracuse, do hereby recognize and applaud Sharon Washington for her outstanding and lifelong contributions to early childhood education, her leadership in expanding access for quality childcare, and her steadfast commitment to the children and families of her community.

Common Council Office
314 City Hall
Syracuse, N.Y. 13202



Council Office: (315) 448-8466
Fax: (315) 448-8423

40

CITY OF SYRACUSE COMMON COUNCIL

July 24, 2026

Patricia K. McBride
City Clerk
City Hall Room 231
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare for the August 3, 2026 Common Council Meeting Agenda a resolution recognizing and honoring Sharon Washington for her decades of work in early childhood care, education, and development.

Ms. Washington is the owner of All About Me Childcare Center, whose downtown location became the first Black-owned childcare center to open in downtown Syracuse. She has since opened a second location on the City's west side, expanding access to quality care.

Thank you for your assistance with this matter.

Rasheeda Caldwell
Councilor-at-Large

Helen Hudson
Councilor-at-Large

Patrona Jones-Rowser
Councilor - 4th District

bd

52

Ordinance No.

2026

**ORDINANCE AUTHORIZING AN AGREEMENT
WITH THE NEW YORK STATE DEPARTMENT
OF TRANSPORTATION FOR THE TRAFFIC
MANAGEMENT CENTER OPERATIONS
PROGRAM, PIN NO. 3757.07**

BE IT ORDAINED, subject to the approval of the Mayor, that the Mayor be and she hereby is authorized to enter into an agreement with the New York State Department of Transportation for the Traffic Management Center Operations Program, PIN No. 3757.07; and

BE IT FURTHER ORDAINED, that the Agreement shall be effective from August 1, 2026 through July 31, 2029; and

BE IT FURTHER ORDAINED, that this agreement is subject to 80% Federal and 20% State reimbursement, not limited to and including wages, consultant fees, software training and repair regarding the Traffic Management Center Operations Programs; and

BE IT FURTHER ORDAINED, that the costs associated with this agreement shall not exceed \$1,338,000.00 of which Federal reimbursement will cover 80% (\$1,070,400.00) with 20% Local share (\$267,600.00); and

BE IT FURTHER ORDAINED, that said agreement shall contain such other terms and conditions as the Corporation Counsel shall deem in the best interest of the City of Syracuse; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the Transportation Operating Department, Account #01.81800.541500 or another appropriate account as designated by the Commissioner of Finance.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

41

Evan Loving
Director

Julie Castellitto
Acting Director

July 30, 2026

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

**Re: Request For Legislation to Enter into an Agreement with NYS Department of Transportation for the Traffic Management Center Operations Program
PIN# 375707**

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting:

- Ordinance authorizing the City of Syracuse and NYS Department of Transportation to enter into an agreement for the Traffic Management Center Operations Program under the following terms:
- Traffic Management Center Program Pin #375707 for the time period starting 8/1/2026 through 7/31/2029.
- 80% Federal and 20% State reimbursement not limited to and including wages, consultant fees, software training and repairs regarding the Traffic Management Center Operations Program.
- The agreement shall not exceed the cost of \$1,338,000.00 of which Federal reimbursement covers 80% (\$1,070,400.00) with 20% Local share (\$267,600.00) which would be expensed through the Transportation Operating Department, 01.81800.541500 or any other account deemed appropriate by the Commissioner of Finance.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Thank you.

Sincerely,

Julie Castellitto
Assistant Director of Management & Budget

3



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

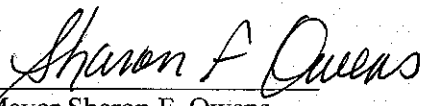
TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: July 17, 2026
SUBJECT: Agreement – NYS Department of Transportation

On behalf of the Department of Public Works, I am requesting that the City of Syracuse authorize:

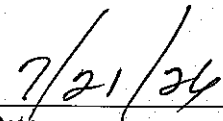
- Ordinance authorizing the City of Syracuse and NYS Department of Transportation to enter into an agreement for the Traffic Management Center Operations Program under the following terms:
- Traffic Management Center Program Pin #375707 for the time period starting 8/1/2026 through 7/31/2029.
- 80% Federal and 20% State reimbursement not limited to and including wages, consultant fees, software training and repairs regarding the Traffic Management Center Operations Program.
- The agreement shall not exceed the cost of \$1,338,000.00 of which Federal reimbursement covers 80% (\$1,070,400.00) with 20% Local share (\$267,600.00) which would be expensed through the Transportation Operating Department, 01.81800.541500 or any other account deemed appropriate by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

July 15, 2026

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to Enter into an Agreement with NYS Department of Transportation and the City of Syracuse for the Traffic Management Center Operations Program PIN# 375707

Dear Mr. Loving:

Please request the introduction of legislation at the next meeting of the Common Council:

- Ordinance authorizing the City of Syracuse and NYS Department of Transportation to enter into an agreement for the Traffic Management Center Operations Program under the following terms:
- Traffic Management Center Program Pin #375707 for the time period starting 8/1/2026 through 7/31/2029.
- 80% Federal and 20% State reimbursement not limited to and including wages, consultant fees, software training and repairs regarding the Traffic Management Center Operations Program.
- The agreement shall not exceed the cost of \$1,338,000.00 of which Federal reimbursement covers 80% (\$1,070,400.00) with 20% Local share (\$267,600.00) which would be expensed through the Transportation Operating Department, 01.81800.541500 or any other account deemed appropriate by the Commissioner of Finance.

If you have any questions, please don't hesitate to contact me.

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Sincerely,

Jeremy Robinson
Commissioner of Public Works

Ordinance No.

2026

**ORDINANCE APPROVING THE REQUEST
FOR AN HONORARY STREET SIGN TO
BE LOCATED AT THE INTERSECTION
OF BUTTERNUT STREET AND LODI STREET,
DESIGNATING THE INTERSECTION AS
“LOMBARDI’S WAY” IN RECOGNITION OF
LOMBARDI’S IMPORT MARKET**

WHEREAS, the Lombardi family’s tradition of providing authentic Italian goods began in 1930, when Elviro Lombardi opened a general store in Calabria, Italy; and

WHEREAS, Elviro Lombardi and his wife, Rosina, brought their eight children to New York in pursuit of the American Dream; and

WHEREAS, in 1970, Elviro Lombardi’s sons Dominic, John, and Vincent established Lombardi’s Fruits and Imports at the corner of Butternut and Lodi Streets; and

WHEREAS, the family-owned business grew from offering fresh produce and vegetables to providing a wide selection of authentic Italian and Mediterranean imports; and

WHEREAS, Lombardi’s Import Market is still being operated at the corner of Butternut and Lodi Streets with the involvement of multiple generations of the Lombardi family continuing the traditions and values established by Elviro Lombardi; and

WHEREAS, Lombardi’s Import Market’s continued presence has helped preserve the cultural heritage, neighborhood character, and small business legacy of Syracuse’s Northside; and

WHEREAS, the City of Syracuse wishes to honor Lombardi’s Import Market as a Syracuse landmark and celebrate the enduring contributions that the Lombardi family has made to the community with an honorary street sign at the intersection of Butternut Street and Lodi Street;

NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, the Common Council authorizes that a temporary street sign be installed at the intersection of Butternut Street and Lodi Street in honor of Lombardi's Import Market and celebrate the enduring contributions that the Lombardi family has made to the Syracuse community; and

BE IT FURTHER ORDAINED, that the Commissioner of DPW is authorized to install the appropriate honorary signage at the intersection of Butternut Street and Lodi Street in the City of Syracuse designating the intersection to be temporarily referred to as "Lombardi's Way" for a period of one (1) year from the date of installation with the signs to then be removed and presented to the members of the Lombardi family in commemoration of the Lombardi's Import Market and their family's contributions to the Syracuse community.



42

CITY OF SYRACUSE COMMON COUNCIL

MARINO L. NAVE
Councilor - 1st District

July 24, 2026

Ms. Patricia K. McBride
City Clerk
233 East Washington Street
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the Common Council Meeting Agenda of Monday, August 3, 2026, requesting the temporary installation of an honorary street sign for one year from the date of installation at the intersection of Butternut Street and Lodi Street to be designated as "Lombardi's Way," in recognition of Lombardi's Import Market and its longstanding contributions to the Northside community and the City of Syracuse.

The Lombardi family's tradition of providing authentic Italian goods began in 1930, when Elviro Lombardi opened a general store in Calabria, Italy. In 1955, Elviro and his wife, Rosina, brought their eight children to New York in pursuit of the American Dream.

In 1970, Elviro's sons Dominic, John, Vincent, Mario, and Anthony established Lombardi's Fruits and Imports at the corner of Butternut and Lodi Streets. The family-owned business grew from offering fresh produce and vegetables to providing a wide selection of authentic Italian and Mediterranean imports.

For more than five decades, Lombardi's Import Market has remained a fixture on Butternut Street and a destination for generations of customers from Syracuse and beyond. The business has earned a strong reputation for its high-quality products, fair prices, knowledgeable service, and commitment to treating its customers like family.

Now operated with the involvement of multiple generations of the Lombardi family, the market continues the traditions and values established by Elviro Lombardi. Its continued presence has helped preserve the cultural heritage, neighborhood character, and small-business legacy of Syracuse's Northside.

This honorary designation recognizes Lombardi's Import Market as a Syracuse landmark and celebrates the Lombardi family's enduring contributions to the community.

Sincerely,

Hon. Marino L. Nave
1st District Councilor

51

**ORDINANCE AUTHORIZING A CONTRACT
WITH AUBURN COMMUNITY HOSPITAL FOR
THE DEPARTMENT OF FIRE TO PURCHASE
EMERGENCY MEDICATIONS FOR PATIENT
CARE ON A LIMITED QUANTITY BASIS AT A
TOTAL COST NOT TO EXCEED \$30,000**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall “award contracts for professional services subject to the approval of the Common Council”; and

WHEREAS, the Mayor has approved the contract with Auburn Community Hospital for the Department of Fire to purchase emergency medications for patient care on a limited quantity basis, on the following terms:

1. The Department of Fire shall purchase emergency medications for patient care on a limited quantity basis from Auburn Community Hospital; and
2. The term of this Agreement shall be for a two (2) year period effective as of September 3, 2026; and
3. There is no cost for this Agreement other than the cost of the medications purchased, which shall not exceed \$30,000;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse and/or the Chief of Fire be and hereby are authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Fire Department Budget Account #34100.01540520 or another appropriate account as designated by the Commissioner of Finance.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

43

July 17, 2026

Evan Loving
Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Julie Castellitto
Assistant Director

RE: Request for Legislation for a Waiver of Competitive Bid to Renew an Agreement with Auburn Community Hospital to Purchase Emergency Medications for Patient Care

Dear Ms. McBride:

On behalf of the Syracuse Fire Department, please prepare legislation to be introduced at the next scheduled Common Council meeting to authorize a waiver of competitive bid to renew an agreement with Auburn Community Hospital, located at 17 Lansing Street, Auburn, NY 13201.

The purpose of the ordinance is so that the Syracuse Fire Department can purchase emergency medications for patient care. Auburn Hospital allows for limited quantity purchases that align with our medication usage. To use our current national accounts with established vendors would require us to purchase in bulk. This would cause medications to sit on shelves unused while they expire and are discarded, causing an excessive waste of funds.

The Syracuse Fire Department is asking that the ordinance be approved for a value not to exceed \$30,000. The term of this agreement shall begin September 3, 2026, and be for a period of two (2) years. There is no cost for the agreement; only for the medications purchased, which will be charged to Fire Department account #34100.01.540520, Emergency, Medical & Safety Supplies.

Sincerely,

Evan Loving
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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39



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget
DATE: July 17, 2026
SUBJECT: WCB & Agreement – Auburn Community Hospital

On behalf of the Syracuse Fire Department, I am requesting that the City of Syracuse authorize a waiver of competitive bid to renew an agreement with Auburn Community Hospital, located at 17 Lansing Street, Auburn, NY 13201.

The purpose of the ordinance is so that the Syracuse Fire Department can purchase emergency medications for patient care. Auburn Hospital allows for limited quantity purchases that align with our medication usage. To use our current national accounts with established vendors would require us to purchase in bulk. This would cause medications to sit on shelves unused while they expire and are discarded, causing an excessive waste of funds.

The Syracuse Fire Department is asking that the ordinance be approved for a value not to exceed \$30,000. The term of this agreement shall begin September 3, 2026, and be for a period of two (2) years. There is no cost for the agreement; only for the medications purchased, which will be charged to Fire Department account #34100.01.540520, Emergency, Medical & Safety Supplies.

If you agree to enter into this agreement, please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Sharon F. Owens
City of Syracuse, New York

7/21/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 14, 2026

Michael J. Monds
Chief of Fire

Elton Davis
First Deputy Chief

Lucas Tortarella
Executive Deputy Chief

Deputy Chiefs

James Farewell
Zachary Smith
Nicholas Pagano
David Munski
George Cowburn

Evan Loving
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Re: Request for Legislation

Mr. Loving,

The Syracuse Fire Department is requesting an ordinance authorizing a waiver of competitive bid to renew an agreement with Auburn Community Hospital, located at 17 Lansing Street, Auburn, NY 13201.

The purpose of the ordinance is so that the Syracuse Fire Department can purchase emergency medications for patient care. Auburn Hospital allows for limited quantity purchases that align with our medication usage. To use our current national accounts with established vendors would require us to purchase in bulk. This would cause medications to sit on shelves unused while they expire and are discarded, causing an excessive waste of funds.

The Syracuse Fire Department is asking that the ordinance be approved for a value not to exceed \$30,000. The term of this agreement shall begin September 3, 2026, and be for a period of two (2) years. There is no cost for the agreement; only for the medications purchased, which will be charged to Fire Department account 34100.01.540520, Emergency, Medical & Safety Supplies.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
1153 W. Fayette St.
6th Floor
Syracuse, N.Y. 13204

Office 315 473 5525
Fax 315 422 7766

www.syr.gov

Ordinance No.

2026

**ORDINANCE AUTHORIZING CONTRACT
WITH GALAXY MEDIA TO PROVIDE
PROFESSIONAL SERVICES FOR THE CITY
OF SYRACUSE ON BEHALF OF THE
SYRACUSE POLICE DEPARTMENT
RELATIVE TO CREATING AND CONDUCTING
A RECRUITMENT ADVERTISING CAMPAIGN
FOR HIRING POLICE OFFICERS THROUGH
DECEMBER 31, 2026**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Syracuse Police Department is interested in recruiting more individuals to become members of the Department, including more minority candidates; and

WHEREAS, the Syracuse Police Department has requested legislation to authorize retaining Galaxy Media, who has provided advertising services for the City on various projects, to create and conduct a recruitment advertising campaign for hiring police officers for the Syracuse Police Department that will help encourage individuals to apply to take the civil service examination to become a police officer that will run through December 31, 2026; and

WHEREAS, the Mayor has approved the retention of Galaxy Communications under the following terms:

(1) Galaxy Media ("Galaxy") shall create a recruitment campaign for the Department of Police for hiring police officers for the upcoming Civil Service exam, with the intent that the media campaign will help encourage individuals to apply to take the civil service examination to become a Police Officer;

(2) Upon execution of the agreement with Galaxy the agreement shall be effective through December 31, 2026.

(2) The total cost for all services to be provided under the contract shall not exceed

\$12,000.00;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account # 540552.01.31230 or another appropriate account as designated by the Commissioner of Finance.



SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

44

July 13, 2026

Mark M. Rusin
Chief of Police

Ms. Patricia McBride,
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: REQUESTING A WAIVER OF RFP – Galaxy Media Partners

Dear Ms. McBride,

Please prepare legislation requesting a waiver of the RFP process to be introduced at the next scheduled Common Council meeting, on behalf of the Department of Police, to enter into an agreement with Galaxy Media Partners to assist with marketing and advertising for hiring police officers for the Syracuse Police Department. This agreement will be valid until December 31st, 2026.

Galaxy Media is a Syracuse based media company that has the ability to reach a diverse group of people through multiple avenues of engagement such as social media, streaming audio, streaming video, and traditional radio.

An RFP is posted to fulfill future marketing and advertising needs of the Syracuse Police Department. Due to the time restrictions of the current Police Officer Civil Service Exam registration window, the RFP will not be completed before the registration window closes, therefore we are requesting a waiver for a shorter term agreement .

Expenditures under this agreement will be applied to account # 540552.01.31230 and shall not exceed \$12,000.00.

If you have any questions or comments regarding this, please contact our office.

Syracuse Police
511 South State Street
Syracuse, NY 13202

Office: 315-442-5200
syr.gov/police

Sincerely,

1st D/C R.L. #504

Richard Trudell
1st Deputy Chief of Police

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

28



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor, Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 15, 2026
SUBJECT: Waiver of RFP Process & Agreement – Galaxy Media Partners

On behalf of the Syracuse Police Department, I am requesting the City of Syracuse waive the RFP process and enter into an agreement with Galaxy Media Partners to assist with marketing and advertising for hiring police officers for the Syracuse Police Department. This agreement will be valid until December 31st, 2026.

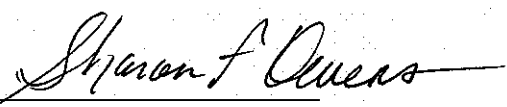
Galaxy Media is a Syracuse based media company that has the ability to reach a diverse group of people through multiple avenues of engagement such as social media, streaming audio, streaming video, and traditional radio.

An RFP is posted to fulfill future marketing and advertising needs of the Syracuse Police Department. Due to the time restrictions of the current Police Officer Civil Service Exam registration window, the RFP will not be completed before the registration window closes, therefore we are requesting a waiver for a shorter-term agreement.

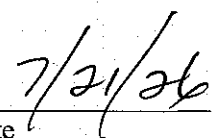
Expenditures under this agreement will be applied to account# 540552.01.31230 and shall not exceed \$12,000.00.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

**ORDINANCE AUTHORIZING CONTRACTS
WITH REVEREND DAREN C. JAIME AND
REVEREND KATHY HODGE DAVIS RELATIVE
TO PROVIDING CHAPLAIN SERVICES FOR THE
SYRACUSE POLICE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council;" and

WHEREAS, the Mayor has approved the retention of Reverend Daren C. Jaime as the Director of Chaplain Services for the Syracuse Police Department and Reverend Kathy Hodge Davis to serve as a Chaplain for the Syracuse Police Department, under the following terms:

(1) Reverend Daren C. Jaime and shall provide all required chaplain services for the Syracuse Police Department during the period July 1, 2026 through June 30, 2027;

(2) In addition to performing religious services for members of the Syracuse Police Department, each of the Chaplains shall respond to crime scenes, liaison as friends and advisors, will be on call twenty-four (24) hours a day for members of the Syracuse Police Department and victims of violent crime;

(3) Reverend Daren C. Jaime shall serve as Director of the Chaplains for the Syracuse Police Department and assist in the recruitment of other clergy and religious to assist the Syracuse Police Department. The hiring of any additional Chaplains shall require the approval of the Mayor and the Common Council;

(4) The City shall pay to Reverend Daren C. Jaime an amount not to exceed \$15,000 for all services to be provided under the agreement authorized herein; and

(5) The City shall pay to Reverend Kathy Hodge Davis an amount not to exceed

\$10,000.00 for all services to be provided under the agreement authorized herein;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contracts, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with these agreements shall be charged to the 2026/2027 Police Department Operating Budget Account #541500.01.31230 or another appropriate account as designated by the Commissioner of Finance.



SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

45

July 14, 2026

Mark M. Rusin
Chief of Police

Ms. Patricia McBride,
City Clerk
Room 231 City Hall
Syracuse, New York 13202

Dear Ms. McBride,

I hereby request that you take the necessary action to have legislation introduced at the next regular meeting of the Syracuse Common council to authorize the Syracuse Police Department to enter into contractual agreements with Reverend Daren C. Jaime and Reverend Kathy Hodge Davis.

This agreement, if approved for the 2026/27 fiscal year, would verify that these members of the Clergy are designated as Chaplains for the Syracuse Police Department. In addition to performing religious services for our members, they have responded to crime scenes, acted as friends and advisors, and have been on-call 24 hours a day.

Reverend Daren C. Jamie shall serve as Director of the Chaplains for the Syracuse Police Department and assist in the recruitment of other clergy and religious to assist the Syracuse Police Department.

Under this request Reverend Daren C. Jaime will be paid a stipend not to exceed \$15,000 for the period from July 1, 2026 through June 30, 2027.

Under this request Reverend Kathy Hodge Davis shall be paid a stipend not to exceed \$10,000 for the period from July 1, 2026 through June 30, 2027.

Expenditures made under this request will be charged to the 2026/27 Police Department Operating Budget, Account #541500.01.31230, total expenditures not to exceed \$25,000 for fiscal year 2026/27.

Thank you for your consideration in this matter.

Syracuse Police
511 South State Street
Syracuse, NY 13202

Office: 315-442-5200
syr.gov/police

Sincerely,

1st DC R 2 #589

Richard Trudell
1st Deputy Chief of Police

40



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor, Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 15, 2026
SUBJECT: Agreement – Reverend Daren C. Jaime & Reverend Kathy Hodge Davis

On behalf of the Syracuse Police Department, I am requesting the City of Syracuse enter into agreements with Reverend Daren C. Jaime and Reverend Kathy Hodge Davis.

This agreement, if approved for the 2026/27 fiscal year, would verify that these members of the Clergy are designated as Chaplains for the Syracuse Police Department. In addition to performing religious services for our members, they have responded to crime scenes, acted as friends and advisors, and have been on-call 24 hours a day.

Reverend Daren C. Jaime shall serve as Director of the Chaplains for the Syracuse Police Department and assist in the recruitment of other clergy and religious to assist the Syracuse Police Department.

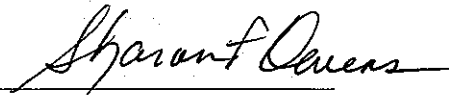
Under this request Reverend Daren C. Jaime will be paid a stipend not to exceed \$15,000 for the period from July 1, 2026 through June 30, 2027.

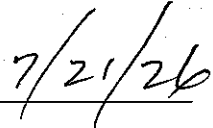
Under this request Reverend Kathy Hodge Davis shall be paid a stipend not to exceed \$10,000 for the period from July 1, 2026 through June 30, 2027.

Expenditures made under this request will be charged to the 2026/27 Police Department Operating Budget, Account #541500.01.31230, total expenditures not to exceed \$25,000 for fiscal year 2026/27.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.


Mayor Sharon F. Owens
City of Syracuse, New York


Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

**ORDINANCE AUTHORIZING AN
AGREEMENT WITH PRYME INFIL, INC.
RELATIVE TO PROVIDING AN OPERATION,
TRAINING, AND PERSONNEL MANAGEMENT
SYSTEM FOR USE BY THE SYRACUSE
POLICE DEPARTMENT**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has waived the RFP process and has approved the retention of Pryme Infil, Inc. relative to providing an operation, training, and personnel management system for use by the Syracuse Police Department under the following terms;

1. Pryme Infil, Inc. shall provide an operation, training, and personnel management system for the Syracuse Police Department to manage tactical, investigative, large-event, multi-jurisdictional, and active threat operations; and
2. The term of the Agreement shall be for one (1) year commencing the date of execution with the option of two (2) one (1) year renewal options, subject to approval of the Mayor and the Common Council; and
3. The total costs for all services under this agreement shall not exceed \$18,000;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to Account #540530.01.31230 or another appropriate account as designated by the Commissioner of Finance.

1st Deputy Chief
Richard H. Trudell



Deputy Chiefs
David M. Metz
James T. Milana
Jason Tom

46

SYRACUSE POLICE DEPARTMENT

Mark M. Rusin, Chief

July 07, 2026

Patricia McBride
City Clerk
Room 231 City Hall
Syracuse, New York 13202

RE: Requesting a waiver of RFP and to enter into an agreement – Pryme Infil, Inc.

Dear Ms. McBride,

Please prepare legislation to be introduced at the next scheduled Common Council meeting on behalf of the Department of Police to approve a waiver of RFP and enter into an agreement with Pryme Infil, Inc.

Pryme Infil is an operations, training and personnel management system designed to manage tactical, investigative, large-event, multi-jurisdictional and active-threat operations. It uniquely integrates, including but not limited to: notifications, risk assessments, dynamic operation plans, GPS and map plans, encrypted messaging, surveillance notes, negotiator situation boards and note logs, drone feed uploads, dispatch logs, and operational after-action reports; training outlines, training safety and medical plans, and training after-action reports; equipment inventory, team calendars, event analytics, records management; as well as the ability to readily fulfill discovery obligations with producible documentation for the aforementioned components. This system is also CJIS and DOJ compliant

The agreement is requested for the period of one (1) year with two (2) one-year options to renew. Purchases under this request will be charged to the operating budget, account 540530.01.31230, with total purchases not to exceed \$18,000 per year.

Thank you for your consideration in this matter.

Sincerely,

1st DK R / #589

Richard H. Trudell
1st Deputy Chief of Police

35



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor, Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 15, 2026
SUBJECT: Waiver of RFP Process & Agreement – Pryme Infil, Inc.

On behalf of the Syracuse Police Department, I am requesting the City of Syracuse waive the RFP process and enter into an agreement with Pryme Infil, Inc.

Pryme Infil is an operations, training and personnel management system designed to manage tactical, investigative, large-event, multi-jurisdictional and active-threat operations. It uniquely integrates, including but not limited to: notifications, risk assessments, dynamic operation plans, GPS and map plans, encrypted messaging, surveillance notes, negotiator situation boards and note logs, drone feed uploads, dispatch logs, and operational after-action reports; training outlines, training safety and medical plans, and training after-action reports; equipment inventory, team calendars, event analytics, records management; as well as the ability to readily fulfill discovery obligations with producible documentation for the aforementioned components. This system is also CJIS and DOJ compliant.

The agreement is requested for the period of one (1) year with two (2) one-year renewal options. Purchases under this request will be charged to the operating budget, account #540530.01.31230, with total purchases not to exceed \$18,000 per year.

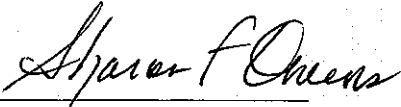
Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

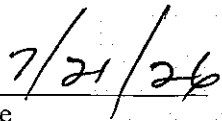
Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov



Mayor Sharon F. Owens
City of Syracuse, New York



Date

**ORDINANCE AMENDING ORDINANCE
NO. 857-2025 AUTHORIZING MAYOR TO
SUBMIT AN APPLICATION TO THE NEW YORK
STATE DEPARTMENT OF HOMELAND
SECURITY AND EMERGENCY SERVICES
(DHSES), STATE HOMELAND SECURITY
PROGRAM (SHSP) FOR A GRANT IN AN
AMOUNT NOT TO EXCEED \$119,925.00 UNDER
THE FY 2022 AND FY 2023 CYBER SECURITY
GRANT PROGRAM AND EXECUTE A
CONTRACT OR WRITTEN INSTRUMENTS
ASSOCIATED WITH THE GRANT AS
NECESSARY**

BE IT ORDAINED, that Ordinance No. 857-2025 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application to the New York State Department of Homeland Security and Emergency Services (DHSES) State Homeland Security Program (SHSP) for a grant for New York State to provide the City with Multi-Factor Authentication (MFA) hard tokens for City employees for a cost not to exceed \$119,925.00* under the FY2022 and FY2023 Cyber Security Grant Program; no local match is required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.

 = new material

*previously read \$50,000.00 when the grant was for a monetary amount, NYS adjusted to a grant to provide equipment to the City at a cost not to exceed \$119,925.00



Bureau of Research

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

47

July 13, 2026

Janet L. Burke
Director, Bureau of
Research

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Dear City Clerk McBride:

Please prepare legislation for the upcoming meeting of the Common Council to amend Ordinance #857-2025, dated 10/27/2025, authorizing the City of Syracuse to apply for and enter into an agreement with the NYS Division of Homeland Security's and Emergency Services, State Homeland Security Program (SHSP) for the FY2022 and FY2023 Cyber Security Grant Program.

These funds would have been used by the City's Bureau of Information Technology (IT) to procure Multi-Factor Authentication (MFA) hard tokens for city employees. However, the recently issued award from NYS DHSES states that the state will purchase the MFAs and supply them directly to the city at no costs to the city.

The original ordinance referenced a maximum grant amount not to exceed \$50,000.00, however the award letter states the value of the equipment to be provided to the city is estimated at \$115,470. No local match is required.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget *E*
DATE: July 15, 2026
SUBJECT: Amend Agreement – New York State Division of Homeland Security and
Emergency Services (DHSES), State Homeland Security Program (SHSP)

On behalf of the Bureau of Research, I am requesting the City of Syracuse amend ordinance #857-2025, dated 10/27/2026, authorizing the City of Syracuse to apply for and enter into an agreement with the NYS Division of Homeland Security's and Emergency Services, State Homeland Security Program (SHSP) for the FY2022 and FY2023 Cyber Security Grant Program.

These funds would have been used by the City's Bureau of Information Technology (IT) to procure Multi-Factor Authentication (MFA) hard tokens for city employees. However, the recently issued award from NYS DHSES states that the state will purchase the MFAs and supply them directly to the city at no costs to the city.

The original ordinance referenced a maximum grant amount not to exceed \$50,000.00, however the award letter states the value of the equipment to be provided to the city is estimated at \$115,470. No local match is required.

119,925 per original

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Sharon F. Owens

Mayor Sharon F. Owens
City of Syracuse, New York

7/21/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE AUTHORIZING MAYOR
TO SUBMIT AN APPLICATION FOR
A GRANT IN AN AMOUNT NOT TO
EXCEED \$1,000,000.00 FROM THE NEW
YORK STATE DIVISION OF CRIMINAL
JUSTICE SERVICES (NYDCJS) FOR
THE LAW ENFORCEMENT TECHNOLOGY
GRANT PROGRAM AND AUTHORIZING THE
MAYOR TO EXECUTE A CONTRACT OR
WRITTEN INSTRUMENTS ASSOCIATED WITH
THE GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application for a grant in an amount not to exceed \$1,000,000.00 from the New York State Division of Criminal Justice Services (NYDCJS) for the Law Enforcement Technology Grant Program; if awarded the grant funds will be used for technologies and equipment to support the law enforcement efforts of the Syracuse Police Department; there is no local match requirement for this grant; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments associated with the acceptance of the NYSDCJS grant in an amount not to exceed \$1,000,000.00, the terms and conditions of which shall be subject to the approval of the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of any funds pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.



48

Bureau of Research

CITY OF SYRACUSE, MAYOR SHARON F. WALSH

Janet L. Burke
Director, Bureau of
Research

July 13, 2026

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the city to apply for and enter into an agreement with the NYS Division of Criminal Justice Services through the Law Enforcement Technology grant program.

These funds will be used for technologies and equipment to support the law enforcement efforts of the Syracuse Police Department.

The city will be applying for an amount not to exceed \$1,000,000.00. No local match is required.

Sincerely,

Janet L. Burke
Director

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

36



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 15, 2026
SUBJECT: Apply & Agreement – NYS Division of Criminal Justice Services

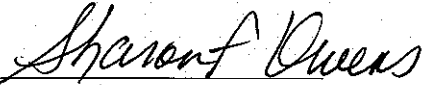
On behalf of the Bureau of Research, I am requesting the City of Syracuse apply for and enter into an agreement with the NYS Division of Criminal Justice Services through the Law Enforcement Technology grant program.

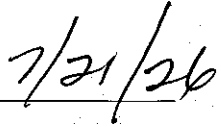
These funds will be used for technologies and equipment to support the law enforcement efforts of the Syracuse Police Department.

The city will be applying for an amount not to exceed \$1,000,000.00. No local match is required.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.


Mayor Sharon F. Owens
City of Syracuse, New York


Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

41

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE MAYOR TO
SUBMIT AN APPLICATION TO THE UNITED
STATES DEPARTMENT OF JUSTICE FOR A
GRANT IN AN AMOUNT NOT TO EXCEED
\$151,005.00 UNDER THE BJA FY25 JAG GRANT
PROGRAM AND EXECUTE A CONTRACT OR
WRITTEN INSTRUMENTS ASSOCIATED WITH
THE GRANT AS NECESSARY**

BE IT ORDAINED, that the Mayor be and she hereby is authorized to submit an application to the United States Department of Justice for a grant in an amount not to exceed \$151,005.00 under the BJA FY25 JAG Grant Program; if awarded said funds will be shared equally between the Syracuse Police Department and the Onondaga County Sheriff's Office (\$75,502.50 each); said funds will be used by the Syracuse Police Department for the procurement of soft target security supplies and emergency response equipment and the Onondaga County Sheriff's Office will use their allocation, if awarded, to purchase allowable SWAT equipment; no local match is required; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and she hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by her.



Bureau of Research
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

49

July 1, 2026

Janet L. Burke
Director, Bureau of
Research

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation for an upcoming meeting of the Common Council authorizing the City of Syracuse to enter into an agreement with the United States Department of Justice under the BJA FY25 JAG Grant Program for a grant in an amount not to exceed \$151,005.00. The funds will be shared equally between the Syracuse Police Department and the Onondaga County Sheriff's Office or \$75,502.50 each.

Grant funds will be used by the Syracuse Police Department for the procurement of soft target security supplies and emergency response equipment. The Onondaga County Sheriff's Office will be using their allocation of the funds to purchase allowable SWAT equipment.

No local match is required.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Janet L. Burke
Director, Bureau of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syr.gov.net

37



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 15, 2026
SUBJECT: Agreement – United States Department of Justice

On behalf of the Bureau of Research, I am requesting the City of Syracuse enter into an agreement with the United States Department of Justice under the BJA FY25 JAG Grant Program for a grant in an amount not to exceed \$151,005.00. The funds will be shared equally between the Syracuse Police Department and the Onondaga County Sheriff's Office or \$75,502.50 each.

Grant funds will be used by the Syracuse Police Department for the procurement of soft target security supplies and emergency response equipment. The Onondaga County Sheriff's Office will be using their allocation of the funds to purchase allowable SWAT equipment.

No local match is required.

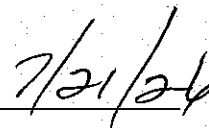
Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York

Date



Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE APPROPRIATING FUNDS
FOR THE SYRACUSE POLICE DEPARTMENT
INFORMATION TECHNOLOGY SERVER
UPGRADE PROJECT**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$150,000 from the 2026/2027 Cash Capital Improvement Account #599807.01.99999 to an account to be determined by the Commissioner of Finance for the Syracuse Police Department Information Technology Server Upgrades Project to replace end-of-life servers, switches, firewall, and related equipment as necessary.



SYRACUSE POLICE DEPARTMENT
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

50

Mark M. Rusin
Chief of Police

July 13, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate \$150,000 for the Information Technology Server Upgrades project from the 26/27 cash capital account (599807.01.99999).

It is the intent of the Police Department to utilize these funds for the purpose of replacing end-of-life servers, switches, firewalls, and related equipment as necessary

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and shall be placed in an account to be determined by the Commissioner of Finance.

Sincerely,

1st O/C R. L. Trudell

Richard H. Trudell
1st Deputy Chief of Police

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police

32



City of Syracuse

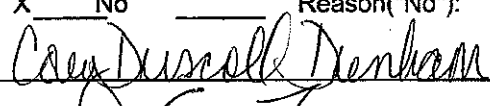
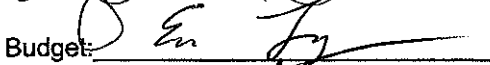
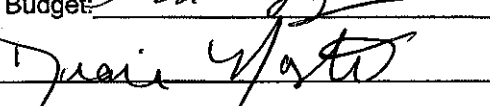
AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/13/2026
Project Name:	Police Department - Information Technology Server Upgrades
Project Cost:	\$150,000
Contact Name:	Lt. Jennifer Grimme
Project Description:	Upgrades of Information Technology Servers

Projected Time Line & Funding Source(s)	
Estimated Start Date:	08/01/2026
Estimated Completion Date:	06/30/2027

Funding Source:	Dollar Amount:
Local Share: Cash Capital	\$150,000
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	
\$150,000	

Estimated Project Borrowing Timeline		
<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1		
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes	☒ No	Reason("No"):
Director of Administration:		Date: 7/20/26
Director of Management & Budget:		Date: 7/20/26
Commissioner of Finance:		Date: 7/20/24

Ordinance No.

2026

**ORDINANCE APPROPRIATING FUNDS
FOR THE SYRACUSE POLICE DEPARTMENT
2026/2027 COPS CAMERAS REPLACEMENT
PROJECT**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$400,000 from the 2026/2027 Cash Capital Improvement Account #599807.01.99999 to an account to be determined by the Commissioner of Finance for use by the Syracuse Police Department for the 2026/2027 COPS Cameras Replacement Project which shall replace end-of-life COPS cameras and related equipment throughout the City.



51

SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mark M. Rusin
Chief of Police

July 13, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate \$400,000 for the COPS Cameras Replacement project from the 26/27 cash capital account (599807.01.99999).

It is the intent of the Police Department to utilize these funds for the purpose of replacing end-of-life COPS Cameras and related equipment throughout the City.

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and shall be placed in an account to be determined by the Commissioner of Finance.

Sincerely,

1st dc Rq #509

Richard H. Trudell
1st Deputy Chief of Police

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/13/2026	
Project Name:	Police Department - COPS Cameras Replacement	
Project Cost:	\$400,000	
Contact Name:	Lt. Jennifer Grimme	
Project Description:	Replace end-of-life COPS cameras and related equipment as necessary	
Projected Time Line & Funding Source(s)		
Estimated Start Date:	08/01/2026	
Estimated Completion Date:	06/30/2027	
Funding Source:	Dollar Amount:	
Local Share: Cash Capital	\$400,000	
Local Share: Bonds (complete schedule below)		
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		
\$400,000		
Estimated Project Borrowing Timeline		
Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		
Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes ☒ No ☐ Reason("No"):		
Director of Administration:	<i>Craig Dunsell</i>	Date: 7/20/26
Director of Management & Budget:	<i>E. L.</i>	Date: 07/20/26
Commissioner of Finance:	<i>W. A. S.</i>	Date: 7/20/26

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY
OF SYRACUSE AUTHORIZING THE
ISSUANCE AND SALE OF BONDS IN
THE AMOUNT OF THREE HUNDRED
EIGHTY THOUSAND DOLLARS (\$380,000)
TO DEFRAY THE COST AND EXPENSE
OF THE 2026/2027 SYRACUSE POLICE
DEPARTMENT RIFLE-RATED VESTS PLAN
TO PURCHASE 380 LEVEL III PLATE
CARRIERS FOR USE BY SYRACUSE POLICE
DEPARTMENT MEMBERS**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the 2026/2027 Syracuse Police Department Rifle-Rated Vests Plan to purchase 380 Level III plate carriers for Police Department members at an estimated maximum cost not to exceed Three Hundred Eighty Thousand Dollars (\$380,000), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Hundred Eighty Thousand Dollars (\$380,000) is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Three Hundred Eighty Thousand Dollars (\$380,000), thereby providing such sum for all the maximum cost of such class of objects or purposes.

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance

and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay

for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the

publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE SYRACUSE
POLICE DEPARTMENT TO PROCEED WITH
THE 2026/2027 POLICE DEPARTMENT RIFLE-
RATED VESTS PLAN**

BE IT ORDAINED, that this Common Council hereby authorizes the Syracuse Police Department to proceed with the 2026/2027 Police Department Rifle-Rated Vests Plan to purchase 380 Level III plate carriers for Police Department members, at a total cost not to exceed \$380,000.00; and the Director of Management & Budget is hereby authorized to purchase 380 Level III plate carriers to complete the above referenced improvements and enter into a contract or contracts for services relative to the 2026/2027 Police Department Rifle-Rated Vests Plan in the manner provided by law; charging the cost thereof to the proceeds from the sale of bonds in the amount of \$380,000.00 authorized contemporaneously herewith by ordinance of this Common Council.



52-53

SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mark M. Rusin
Chief of Police

July 13, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 26/27 Capital Improvement Plan to allow the following actions:

- Authorize an ordinance for the sale and issuance of bonds to defray the cost of the 26/27 Police Department Rifle-Rated Vests plan at a cost not to exceed \$380,000.
- Authorize an ordinance for the Police Department to proceed with the 26/27 Police Department Rifle-Rated Vests plan at a cost not to exceed \$380,000.

It is the intent of the Police Department to utilize these funds to purchase 380 Level III plate carriers for Police Department members.

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and shall be placed in an account to be determined by the Commissioner of Finance.

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police

Sincerely,

1st D/C R V #508

Richard H. Trudell
1st Deputy Chief of Police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/13/2026	
Project Name:	Police Department - Rifle-Rated Vests	
Project Cost:	\$380,000	
Contact Name:	Lt. Jennifer Grimme	
Project Description:	Purchase 380 Level III plates for the members of SPD.	
Projected Time Line & Funding Source(s)		
Estimated Start Date:	08/01/2026	
Estimated Completion Date:	06/30/2027	
Funding Source:	Dollar Amount:	
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)	\$380,000	
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)		
Total Project Funding (must equal cost):\$		
\$380,000		
Estimated Project Borrowing Timeline		
Year	Fiscal Year	Estimated Amount to Borrow
1	Fy27	\$380,000
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		
Approval to proceed with request for legislation is hereby granted.		
Project in CIP Plan: Yes ☒ No ☐ Reason("No"):		
Director of Administration:	<i>Cory Dunsell</i>	Date: 7/20/26
Director of Management & Budget:	<i>Mr. Fry</i>	Date: 07/20/26
Commissioner of Finance:	<i>James M. ...</i>	Date: 7/20/26

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY
OF SYRACUSE AMENDING BOND
ORDINANCE NO. 740-2025 AUTHORIZING
THE ISSUANCE AND SALE OF BONDS IN
THE AMOUNT OF SEVEN HUNDRED
FIFTY THOUSAND DOLLARS (\$750,000.00)
TO DEFRAY THE COST AND EXPENSE OF
THE 2025/2026 SYRACUSE POLICE
DEPARTMENT COMMAND POST
REPLACEMENT CAPITAL IMPROVEMENT
PROJECT TO INCREASE THE ISSUANCE AND
SALE OF BONDS IN THE AMOUNT OF ONE
MILLION DOLLARS (\$1,000,000) FOR A NEW
TOTAL BOND ISSUANCE OF ONE MILLION
SEVEN HUNDRED FIFTY THOUSAND
DOLLARS (\$1,750,000)**

BE IT ORDAINED, that Bond Ordinance No. 740-2025 is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific objects or purposes of providing funds to defray the cost and expense of the 2025/2026 Syracuse Police Department Command Post Capital Improvement Project, to replace the Department's current Mobile Command Post, at a cost not to exceed One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000.00) is estimated

as the maximum cost of the specific objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such specific objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Million Seven Hundred Fifty Thousand Dollars (\$1,750,000.00), thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific objects or purposes for which bonds are to be issued falls within subdivision 25 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is ten (10) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The

Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the

City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal

and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2026

ORDINANCE AMENDING ORDINANCE NO. 741-2025 AUTHORIZING THE SYRACUSE POLICE DEPARTMENT TO PROCEED WITH THE 2025/2026 SYRACUSE POLICE DEPARTMENT COMMAND POST CAPITAL IMPROVEMENT PROJECT

BE IT ORDAINED, that Ordinance No. 741-2025 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the Syracuse Police Department to proceed with the 2025/2026 Syracuse Police Department Command Post Capital Improvement Project to replace the current Mobile Command Post, at a total cost not to exceed \$1,750,00.00*; and the Director of Management & Budget is hereby authorized to purchase a replacement Mobile Command Post and enter into a contract or contracts for the 2025/2026 Syracuse Police Department Command Post Capital Improvement Project in the manner provided by law; professional services for the Project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,750,000.00* authorized contemporaneously herewith by ordinance.

_____ = new material

*previously read \$750,000.00



SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

54-55

Mark M. Rusin
Chief of Police

July 28, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 26/27 Capital Improvement Plan to allow the following actions:

- Amend ordinance 740-2025 for the sale and issuance of additional approved bonds in the amount of \$1,000,000 to defray the cost of the Police Department Command Post plan at a cost not to exceed \$1,750,000.
- Amend ordinance 741-2025 for the Police Department to proceed with the Police Department Command Post plan at a cost not to exceed \$1,750,000.

It is the intent of the Police Department to utilize these funds for the purpose of replacing the Department's current Mobile Command Post with an upgraded and more advanced version. The Mobile Command Post is a self-contained tech vehicle that serves as a temporary, on-scene headquarters during emergencies or large events.

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and we are requesting they be placed in the Police Department's existing Mobile Command Post Capital Project account 707402526.

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police

Sincerely,

1st D/C R. H. Trudell #1529

Richard H. Trudell
1st Deputy Chief of Police



SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mark M. Rusin
Chief of Police

July 28, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 26/27 Capital Improvement Plan to allow the following actions:

- Amend ordinance 740-2025 for the sale and issuance of additional approved bonds in the amount of \$1,000,000 to defray the cost of the Police Department Command Post plan at a cost not to exceed \$1,750,000.
- Amend ordinance 741-2025 for the Police Department to proceed with the Police Department Command Post plan at a cost not to exceed \$1,750,000.

It is the intent of the Police Department to utilize these funds for the purpose of replacing the Department's current Mobile Command Post with an upgraded and more advanced version. The Mobile Command Post is a self-contained tech vehicle that serves as a temporary, on-scene headquarters during emergencies or large events.

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and we are requesting they be placed in the Police Department's existing Mobile Command Post Capital Project account 707402526.

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police

Sincerely,

Richard H. Trudell
1st Deputy Chief of Police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/28/26
Project Name:	Police Department - Command Post
Project Cost:	\$1,750,000
Contact Name:	Lt. Jennifer Grimme
Project Description:	Replace the Department's Mobile Command Post

Projected Time Line & Funding Source(s)

Estimated Start Date: 08/01/2026 Estimated Completion Date: 06/30/2027

<u>Funding Source:</u>	<u>Dollar Amount:</u>
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$1,000,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify) 25/26 CIP project 707402526	\$750,000.00
Total Project Funding (must equal cost):\$	\$1,750,000

Estimated Project Borrowing Timeline

<u>Year</u>	<u>Fiscal Year</u>	<u>Estimated Amount to Borrow</u>
1		
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ Reason("No"):

Director of Administration: Greg Dunsell Dunham

Date: 7/28/26

Director of Management & Budget: Em L

Date: 7/28/26

Commissioner of Finance: Travis Porter

Date: 7/28/26

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY OF
SYRACUSE AUTHORIZING THE ISSUANCE
AND SALE OF BONDS IN THE AMOUNT OF
ONE MILLION TWO HUNDRED FIFTY
THOUSAND DOLLARS (\$1,250,000) TO DEFRAY
THE COST AND EXPENSE OF THE 2026/2027
SYRACUSE POLICE DEPARTMENT RECORDS
MANAGEMENT CAPITAL IMPROVEMENT
PLAN**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the specific object or purpose of providing funds to defray the cost and expense of the 2026/2027 Syracuse Police Department Records Management Capital Improvement Plan to upgrade the record management system, at a total cost not to exceed One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) is estimated as the maximum cost of the specific object or purpose for which such bonds are to be issued.

Section 3. The plan for financing such specific object or purpose consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) thereby providing such sum for all the maximum cost of such specific object or purpose.

Section 4. It is hereby determined that the specific object or purpose for which bonds are to be issued falls within subdivision 35 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such specific object or purpose is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than

three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile

signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds

shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE SYRACUSE
POLICE DEPARTMENT TO PROCEED WITH
THE 2026/2027 SYRACUSE POLICE
DEPARTMENT RECORDS MANAGEMENT
CAPITAL IMPROVEMENT PLAN**

BE IT ORDAINED, that this Common Council hereby authorizes the Syracuse Police Department to proceed with the 2026/2027 Syracuse Police Department Records Management Capital Improvement Plan to upgrade the record management system, at a total cost not to exceed \$1,250,00.00; and the Director of Management & Budget is hereby authorized to purchase a record management system and enter into a contract or contracts for the 2026/2027 Syracuse Police Department Records Management Capital Improvement Plan in the manner provided by law; professional services for the Project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$1,250,000.00 authorized contemporaneously herewith by ordinance.



56-57

SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mark M. Rusin
Chief of Police

July 13, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 26/27 Capital Improvement Plan to allow the following actions:

- Authorize an ordinance for the sale and issuance of bonds to defray the cost of the 26/27 Police Department Records Management System plan at a cost not to exceed \$1,250,000.
- Authorize an ordinance for the Police Department to proceed with the 26/27 Police Department Records Management System plan at a cost not to exceed \$1,250,000.

It is the intent of the Police Department to utilize these funds for the purpose of upgrading the Records Management System

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and shall be placed in an account to be determined by the Commissioner of Finance.

Sincerely,

1st D/C R. H. #501

Richard H. Trudell
1st Deputy Chief of Police

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	7/13/2026
Project Name:	Police Department - Records Management System
Project Cost:	\$1,250,000
Contact Name:	Lt. Jennifer Grimme
Project Description:	Upgrade the Department's Records Management System

Projected Time Line & Funding Source(s)

Estimated Start Date: 08/01/2026 Estimated Completion Date: 06/30/2027

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$1,250,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	\$1,250,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ No ☐ Reason("No"):

Director of Administration: Gregory D. Dunham

Date: 7/20/26

Director of Management & Budget: En. L.

Date: 07/20/26

Commissioner of Finance: Joan Foster

Date: 7/20/26

Ordinance No.

2026

**BOND ORDINANCE OF THE CITY OF
SYRACUSE AUTHORIZING THE ISSUANCE
AND SALE OF BONDS IN THE AMOUNT OF
THREE MILLION THREE HUNDRED FORTY-
THOUSAND DOLLARS (\$3,340,000.00) TO
DEFRAY THE COST AND EXPENSE OF THE
FISCAL YEAR 2026/2027 SYRACUSE POLICE
DEPARTMENT VEHICLE REPLACEMENT
PROGRAM**

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the initial cost and expense of the Fiscal Year 2026/2027 Syracuse Police Department Vehicle Replacement Program to purchase various vehicles for use by the Syracuse Police Department as detailed in the attached Schedule "A", at a total cost not to exceed Three Million Three Hundred Forty Thousand Dollars (\$3,340,000.00), general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Three Million Three Hundred Forty Thousand Dollars (\$3,340,000.00)) is estimated as the maximum estimated cost of the project.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the maximum sum of Three Million Three Hundred Forty Thousand Dollars (\$3,340,000.00).

Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 29 of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is five (5) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such bonds or notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt and to enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other

matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's General Fund. It is intended that the City shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the

interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

59

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE SYRACUSE
POLICE DEPARTMENT TO PROCEED WITH
THE 2026/2027 REPLACEMENT VEHICLES
CAPITAL IMPROVEMENT PROJECT**

BE IT ORDAINED, that this Common Council hereby authorizes the Syracuse Police Department to proceed with the 2026/2027 Vehicles for the Syracuse Police Department Capital Improvement Project as detailed in Attachment "A", at a total cost not to exceed \$3,340,00.00; and the Director of Management & Budget is hereby authorized to purchase vehicles and related equipment and enter into a contract or contracts for the 2026/2027 Replacement Vehicles Capital Improvement Project in the manner provided by law; professional services for the Project shall be obtained in accordance with Section 5-205A (8) of the Syracuse City Charter; charging the cost thereof to proceeds of the sale of bonds in the amount of \$3,340,000.00 authorized contemporaneously herewith by ordinance.

Attachment A

<u>Description of Equipment</u>	<u>Justification</u>	<u>Unit Price</u>	<u>Total</u>
31 Marked Police Vehicles	Replace Existing Units	\$ 71,000	\$2,201,000
22 Unmarked Vehicles	Replace Existing Units	\$ 45,000	\$ 990,000
2 Vans	Replace Existing Unit	\$74,500	\$ 149,000
		TOTAL	\$3,340,000



58-59

SYRACUSE POLICE DEPARTMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Mark M. Rusin
Chief of Police

July 13, 2026

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride,

Please prepare legislation to be introduced at the next meeting of the Syracuse Common Council to appropriate funds from the 26/27 Capital Improvement Plan to allow the following actions:

- Authorize an ordinance for the sale and issuance of bonds to defray the cost of the 26/27 Vehicles for the Department of Police at a cost not to exceed \$3,340,000.
- Authorize an ordinance for the Police Department to proceed with the 26/27 Vehicles for the Department of Police at a cost not to exceed \$3,340,000.

These funds were requested and approved as part of the 26/27 Capital Improvement Plan and shall be placed in an account to be determined by the Commissioner of Finance.

Syracuse Police
1153 W. Fayette Street
Syracuse, NY 13204

Office: 315-442-5200
syr.gov/police

Sincerely,

1st dlc R.L. #589

Richard H. Trudell
1st Deputy Chief of Police



City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	07/13/26
Project Name:	Police Department - Annual purchase of Vehicles and Related Equipment
Project Cost:	\$3,340,000
Contact Name:	Lt. Jennifer Grimme
Project Description:	Replacement of Departmental Vehicles

Projected Time Line & Funding Source(s)

Estimated Start Date: 03/01/2026 Estimated Completion Date: 06/30/2027

Funding Source:	Dollar Amount:
Local Share: Cash Capital	
Local Share: Bonds (complete schedule below)	\$3,340,000
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify)	
Total Project Funding (must equal cost):\$	\$3,340,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		
2		
3		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes ☒ Reason("No"):

Director of Administration: Gregory D. Scollone Date: 7/20/26

Director of Management & Budget: [Signature] Date: 07/20/26

Commissioner of Finance: [Signature] Date: 7/20/26

60

Local Law No.
City of Syracuse

2026

**A LOCAL LAW OF THE CITY OF SYRACUSE TO
AMEND SECTION 3 OF LOCAL LAW NO. 9-1970,
AS PREVIOUSLY AMENDED BY LOCAL LAW
NO. 22-1990 AND LOCAL LAW NO. 8-2010 AND
AS LAST AMENDED BY LOCAL LAW NO. 9-2024
IN RELATION TO THE MANNER OF THE
COMPUTATION AND AMOUNT OF THE SEWER
USE CHARGE ESTABLISHED THEREIN**

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. Section 3 of Local Law No. 9-1970, as previously amended by Local Law No. 22-1990 and Local Law No. 8-2010, and as last amended by Local Law No. 9-2024 is hereby amended to read as follows:

Section 3 of Local Law No. 9-1970: Commencing September 1, 2026, any such property supplied with water from the City of Syracuse water system, the sewer use charge shall be equal to, and computed at, the rate of \$1.35 per 100 cubic feet of metered water, or fraction thereof, supplied to such property.

Section 2. This local law shall take effect immediately subject to the provisions of the Municipal Home Rule Law of the State of New York.



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

60

July 5, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

Re: Request to Amend Section 3 of Local Law No. 9-1970, Sewer Use Charge

Dear Ms. McBride:

Please prepare legislation for consideration at the next meeting of the Common Council to amend Section 3 of Local Law No. 9-1970, as amended by Local Law No. 22-1990, as amended by Local Law No. 4-2009, as amended by Local Law No. 8-2010 (\$0.94), and as last amended by Local Law No. 6-2024 (\$1.25). Please amend to read as follows: Commencing September 1, 2026, any such property supplied with water from the City of Syracuse water system, the sewer use charge shall be equal to, and computed at the rate of \$1.35 per 100 cubic feet of metered water, or fraction thereof, supplied to such property.

Pursuant to NYS GML Section §452 the City must hold a public hearing before increasing the sewer rate.

The additional revenue will assist in paying the debt service increase and contractual obligations. This increase will also assist in meeting increased operating expenses and fund capital improvements.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net



DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 5, 2026

Jeremy Robinson
Commissioner

Ann Fordock
1st Deputy
Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Evan Loving
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request to Amend Section 3 of Local Law No. 9-1970, Sewer Use Charge

Dear Mr. Loving:

Please prepare legislation for consideration at the next meeting of the Common Council to amend Section 3 of Local Law No. 9-1970, as amended by Local Law No. 22-1990, as amended by Local Law No. 4-2009, as amended by Local Law No. 8-2010 (\$0.94), and as last amended by Local Law No. 6-2024 (\$1.25). Please amend to read as follows: Commencing September 1, 2026, any such property supplied with water from the City of Syracuse water system, the sewer use charge shall be equal to, and computed at the rate of \$1.35 per 100 cubic feet of metered water, or fraction thereof, supplied to such property.

Pursuant to NYS GML Section §452 the City must hold a public hearing before increasing the sewer rate.

The additional revenue will assist in paying the debt service increase and contractual obligations. This increase will also assist in meeting increased operating expenses and fund capital improvements.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13210

Office 315 448-2489
Fax 315 448-8531

www.syr.gov.net

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
NO. 552-2023 AS PREVIOUSLY AMENDED
BY ORDINANCE NO. 754-2024 AND
ORDINANCE NO. 239-2025 AND AS
LAST AMENDED BY ORDINANCE
NO. 509-2025 AUTHORIZING CONTRACT
WITH THE BONADIO GROUP RELATIVE
TO PROVIDING AUDIT SERVICES FOR THE
CITY**

BE IT ORDAINED, that Ordinance No. 552-2023 as previously amended by Ordinance No. 754-2024 and Ordinance No. 239-2025 and as last amended by Ordinance No. 509-2025 is hereby amended to read as follows:

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) process was conducted and the RFP Committee recommended that The Bonadio Group be awarded the contract; and

WHEREAS, the Mayor has approved the retention of The Bonadio Group, under the following terms:

1. The Bonadio Group shall provide all required audit services of the City's financial statements and other required financial reports for Fiscal Years 2022/2023, 2023/2024, 2024/2025, 2025/2026, and 2026/2027; the agreement is hereby amended to increase the scope of services for Fiscal Year 2025/2026 and 2026/2027 to add additional as needed auditing services from the Bonadio Group at an additional cost not to exceed \$100,000 per fiscal year as noted in the paragraph below; and

2. The term of this contract shall be for a five (5) year period effective as of the date of execution of the Agreement; and

3. The annual audit fee shall not exceed \$126,000 per year for the first two years of the Agreement, shall not exceed \$126,986.35 for the third year of the Agreement and shall not exceed \$231,000* per year for the last two years of the Agreement; the cost is hereby increased by an additional one-time fee of \$5,000.00 to cover costs associated with the Fiscal Year 2023/2024 SEFA re-issuance, with these costs charged to External Auditor Expenditure Account

#599890 or another appropriate account as designated by the Commissioner of Finance; the cost is hereby further increased for FY 2024/2025 only by an additional one-time fee of \$20,000.00 to cover costs associated with out-of-scope billing related to SEFA adjustment and procurement internal controls review during Fiscal Year 2024/2025 SEFA;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all City costs associated with this agreement shall be charged to the External Auditor Expenditure Account 599890 for the General Fund, the Water Fund, and the Sewer Fund as appropriate or to another appropriate account as designated by the Commissioner of Finance.

_____ = new material

* previously read \$131,000



DEPARTMENT OF FINANCE
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

61

Diane Nastri
Commissioner

July 16, 2026

Annemarie Deegan
First Deputy Commissioner

Ms. Patricia McBride
City Clerk
233 E. Washington Street
Syracuse, New York 13202

Veronica H. Voss
Deputy Commissioner

Dear Ms. McBride:

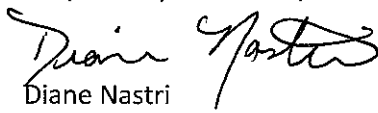
Please place on the agenda for consideration by the Common Council a request for legislation to amend Ordinance No. 552-2023 authorizing an agreement with The Bonadio Group to provide audit services for the City of Syracuse, as previously amended by Ordinance Nos. 754-2024 and 239-2025 and as last amended by Ordinance No. 509-2025.

This amendment is to authorize the City to utilize The Bonadio Group for additional as-needed auditing services increasing the not to exceed FY26 and FY27 by \$100,000 for a new total not to exceed amount of \$231,000 per fiscal year. All other terms and conditions remain the same.

The Bonadio Group currently serves as the City's independent external auditor and may be called upon to provide additional audit-related services beyond the scope of the annual financial statement audit as operational needs arise. Authorizing these services will provide the ability to obtain timely professional assistance while maintaining continuity with the City's external auditor.

Expenses associated with these additional services will be charged to External Auditor Expenditure Account 599890, or another appropriate account as designated by the Commissioner of Finance.

Respectfully submitted,


Diane Nastri
Commissioner of Finance

Finance
233 E. Washington St.
City Hall, Ste. 128
Syracuse, NY 13202

Office: 315-448-8330
finance@syr.gov

syr.gov/finance

42



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 17, 2026
SUBJECT: Amend Agreement - The Bonadio Group

On behalf of the Department of Finance, I am requesting the City of Syracuse amend ordinance #552-2023 authorizing an agreement with The Bonadio Group to provide audit services for the City of Syracuse, as previously amended by Ordinance #754-2024 and #239-2025 and as last amended by Ordinance #509-2025.

This amendment is to authorize the City to utilize The Bonadio Group for additional as-needed auditing services increasing the not to exceed FY26 and FY27 by \$100,000 for a new total not to exceed amount of \$231,000 per fiscal year. All other terms and conditions remain the same.

The Bonadio Group currently serves as the City's independent external auditor and may be called upon to provide additional audit-related services beyond the scope of the annual financial statement audit as operational needs arise. Authorizing these services will provide the ability to obtain timely professional assistance while maintaining continuity with the City's external auditor.

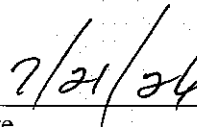
Expenses associated with these additional services will be charged to External Auditor Expenditure Account #599890.01.90000 or another appropriate account as designated by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.



Mayor Sharon F. Owens
City of Syracuse, New York



Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

62

Ordinance No.

2026

**ORDINANCE AUTHORIZING THE
COMMISSIONER OF ASSESSMENT TO
RETAIN AN APPRAISER**

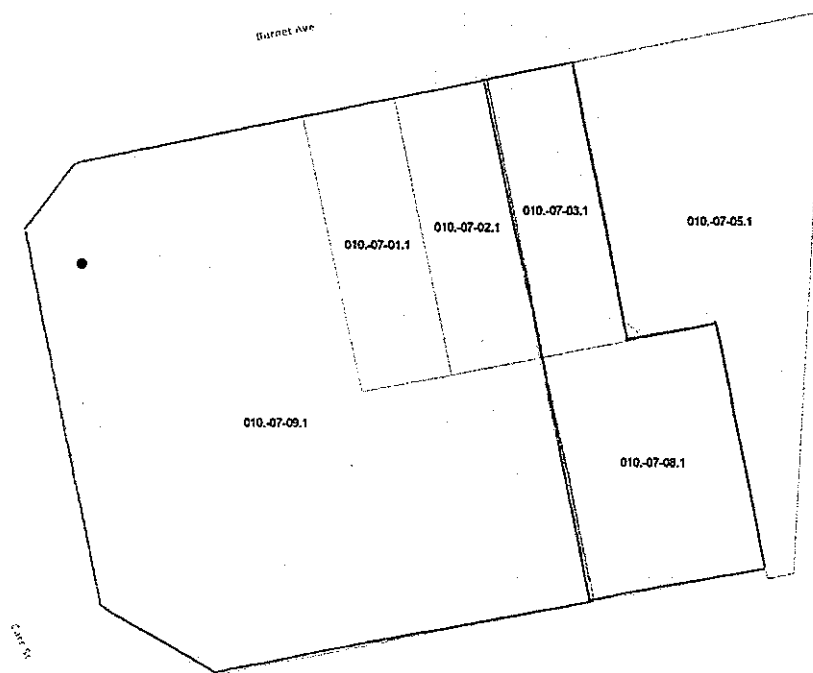
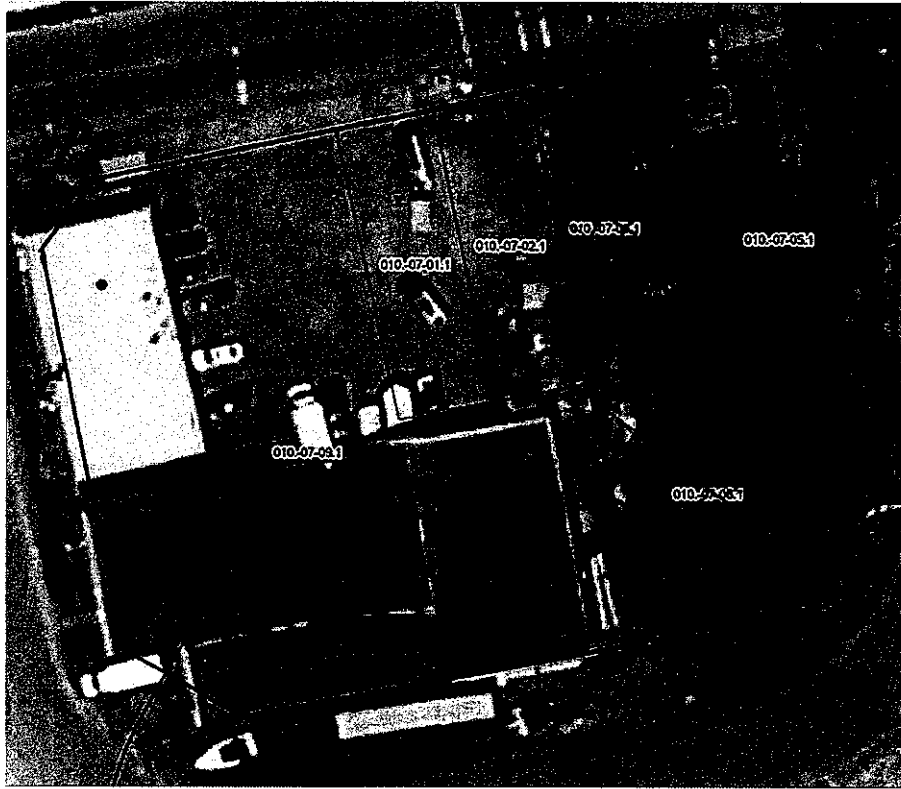
WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of the real estate appraiser, Bruckner, Tillett, Rossi, Cahill & Associates, as detailed below pursuant to the aforementioned section; NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment be and he hereby is authorized to retain the appraiser, Bruckner, Tillett, Rossi, Cahill & Associates., to appraise five (5) parcels located on Burnet Avenue in the town of Dewitt as shown on Appendix "A", these five parcels which includes (3614 Burnet Avenue ,Tax Map No. 010.-07-09.1; Tax Map No. 010.-07-01.1; Tax Map No. 010.-07-02.1; Tax Map No. 010.-7-03.1; and Tax Map No. 010.-07-08.1). Total cost not to exceed \$3,200 for a summary appraisal report, charged to Account #13550.01.541500 in contemplation of acquisition and provide the Commissioner of Assessment with a summary report of the appraisal; and

BE IT FURTHER ORDAINED, that the fee for the appraisal services shall be \$2,900.00, charging all costs associated with this service to Budget Account #13550.01.541500 or another appropriate account as designated by the Commissioner of Finance.

APPENDIX A





DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

62

Matthew D. Oja
Commissioner

July 24, 2026

Ann E. Gallagher
First Deputy Commissioner

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Michael A. Lehmann
Deputy Commissioner

Re: **Request for Legislation - Retain an Appraiser**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to retain Bruckner, Tillett, Rossi, Cahill & Associates to appraise five parcels on Burnet Ave in the Town of DeWitt in contemplation of acquisition:

- 3614 Burnet Ave (010.-07-09.1)
- Burnet Ave (010.-07-01.1)
- Burnet Ave (010.-07-02.1)
- Burnet Ave (010.-07-03.1)
- Burnet Ave (010.-07-08.1)

Please see the attached Appendix A.

The ordinance should authorize a fee of \$2,900 for a summary appraisal report.

The fee will be charged to account number 13550.01.541500.

Sincerely,

Michael A. Lehmann
Deputy Commissioner of Assessment

Assessment
233 E. Washington St.
City Hall, Ste. 130
Syracuse, NY 13202

Office: 315-448-8270
assessment@syr.gov

syr.gov/assessment

54

Ordinance No.

2026

**ORDINANCE APPROVING SETTLEMENT
OF TAX CERTIORARI PROCEEDINGS
AGAINST THE CITY OF SYRACUSE**

WHEREAS, the Commissioner of Assessment and Corporation Counsel have negotiated settlement with the attorney for the petitioner in tax certiorari proceedings pending against the City of Syracuse; and

WHEREAS, the Corporation Counsel, in the best interest of the City, recommends settlement of these proceedings; and

WHEREAS, the Mayor has approved this settlement pursuant to Section 5-1103 of the Charter of the City of Syracuse, as amended; NOW, THEREFORE,

BE IT ORDAINED, pursuant to Section 5-1103 of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the settlement of the following tax certiorari proceedings:

Solomon Family Trust and CEC Entertainment, Inc. v. Commissioner of
Assessment for the City of Syracuse, et al.

Index No. 004035/2021

003557/2022

004169/2023

004004/2024

004362/2025

004269/2026

Property: 3023 Erie Blvd East

(Tax Map # 033-01-07.0)

Tax Years 2021/22

2022/23

2023/24

2024/25

2025/26

2026/27

Under the terms of the proposed settlement, the Petitioner would agree to discontinue the proceedings, and for Tax Years 2021/22, 2022/23, 2023/24, 2024/25, 2025/26, and 2026/27 the City would reduce the assessments as follows:

- 2021/22 from \$1,385,900 to \$1,342,000
- 2022/23 from \$1,342,000 to \$1,242,000
- 2023/24 from \$1,242,000 to \$1,032,000
- 2024/25 from \$1,032,000 to \$1,000,000
- 2025/26 from \$1,000,000 to \$920,000
- 2026/27 from \$920,000 to \$728,000

the City would refund to the Petitioner the following amounts:

2021/22 City/School	\$ 3,908.87
2022 County	\$ 1,599.71
2022/23 City/School	\$ 9,617.76
2023 County	\$ 4,107.40
2023/24 City/School	\$ 10,692.17
2024 County	\$ 4,290.07
2024/25 City/School	\$ 13,166.94
2025 County	\$ 4,976.00
2025/26 City/School	\$ 18,593.11
2026 County	\$ 6,770.32
2026/27 City/School	\$ <u>0.00</u>
Total	\$ 77,718.35

BE IT FURTHER ORDAINED, that the refunds shall be paid without interest provided that they are issued within forty-five (45) days of receipt of the Demand for Refund, otherwise the interest shall be added from the respective date of overpayment; and

BE IT FURTHER ORDAINED, that refunds by the City of Syracuse for City/School taxes shall be paid from Account No. 01.19310.0.00; and

BE IT FURTHER ORDAINED, that refunds by the County shall be paid from Account No. 01.05.442.03; and

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute stipulations and any other documents necessary to settle the above tax certiorari proceeding.



63

DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Corporation Counsel
Susan R. Katzoff

July 31, 2026

**First Assistant
Corporation Counsel**
Joseph W. Barry III

Hon. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

**Senior Corporation
Counsel**
Amanda R. Harrington
Todd M. Long
Meghan E. Ryan

**Re: Ordinance Approving Settlement of Tax Certiorari Proceedings
 Solomon Family Trust and CEC Entertainment, Inc. vs.
 Commissioner of Assessment for the City of Syracuse, the Board of
 Assessment Review for the City of Syracuse and the City of Syracuse**

**First Assistant Senior
Corporation Counsel**
John C. Black Jr.
Catherine E. Carnrike
Danielle B. Pires
Danielle R. Smith

Index No.: 004035/2021
 003557/2022
 004169/2023
 004004/2024
 004362/2025
 004269/2026
3023 Erie Blvd East 033.-01-07.0
Tax Year: 2021/22
 2022/23
 2023/24
 2024/25
 2025/26
 2026/27

**Assistant Corporation
Counsel**
Darienn P. Balin
Robert P. Carpenter
John J. Connor
Heather Davis
Valerie T. Didamo
Meira N. Hertzberg
Solomon Landsberg
Trevor McDaniel
Conor Rourke
Connor Simonetta
Akira Tomlinson
Zachary A. Waksman

Dear Ms. McBride:

**Department of Law
Office of Corp. Counsel**
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Please place on the agenda for the next meeting of the Common Council an ordinance authorizing the Corporation Counsel to settle the above referenced tax certiorari proceedings for the tax years indicated with Solomon Family Trust and CEC Entertainment, Inc.

Office 315 448-8400
Housing 315 448-8409
Fax 315 448-8381
Email law@syr.gov

Under the terms of the proposed settlement, the Petitioner will discontinue the proceedings for the property at 3023 Erie Blvd East upon the following terms:

- 2021/22 assessment shall be reduced from \$1,385,900 to \$1,341,000
- 2022/23 assessment shall be reduced from \$1,341.00 to \$1,242,000

www.syr.gov

- 2023/24 assessment shall be reduced from \$1,242.00 to \$1,032,000
- 2024/25 assessment shall be reduced from \$1,032.00 to \$1,000,000
- 2025/26 assessment shall be reduced from \$1,000.00 to \$920,000
- 2025/26 assessment shall be reduced from \$920.000 to \$728,000

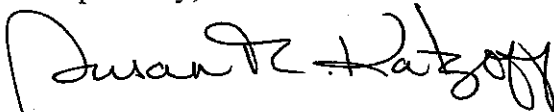
The reduced assessment will result in the City refunding the following amounts to the Petitioner:

2021/22 City/School	\$ 3,908.87
2022 County	\$ 1,599.71
2022/23 City/School	\$ 9,613.76
2023 County	\$ 4,107.40
2023/24 City/School	\$ 10,692.17
2024 County	\$ 4,290.07
2024/25 City/School	\$ 13,166.94
2025 County	\$ 4,976.00
2025/26 City/School	\$ 18,593.11
2026 County	\$ 6,770.32
2026/27 City/School	\$ 0.00 (no payments received)
Total	\$ 77,718.35

The refunds shall be paid without interest provided said refunds are issued within forty-five (45) days of the demand for refund; if they are not paid within the specified 45-day period then interest shall be due to Petitioner from each respective date of overpayment. The City/School refunds shall be paid from account number 01.19310.0.000 and the County refunds shall be paid from account number 01.05.442.03.

In my opinion, this settlement represents as good, if not more favorable, resolution of this case for the City than could be obtained at trial. This settlement is in the best interest of the City. This settlement is also recommended by the Assessment Commissioner.

Respectfully,



Susan R. Katzoff, Esq.
Corporation Counsel

6A

Ordinance No.

2026

**ORDINANCE APPROPRIATING FUNDS
FOR THE DOWNTOWN SYRACUSE
FOUNDATION FOR THE SYRACUSE
CULTURAL FESTIVAL FUND AND
AUTHORIZING THE MAYOR TO ENTER
INTO AN AGREEMENT WITH THE
DOWNTOWN SYRACUSE FOUNDATION
RELATIVE TO THE 2026/2027 FUNDS**

BE IT ORDAINED, that this Common Council hereby appropriates the sum of \$200,000.00 from Special Objects of Expense Budget Account #594500.01.90000 to an account to be determined by the Commissioner of Finance for the Downtown Syracuse Foundation; said funds are to be utilized to cover the cost of the Syracuse Cultural Festival Fund for the period of July 1, 2026 through June 30, 2027, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the Mayor, be and she hereby is authorized to execute a contract with the Downtown Syracuse Foundation relative to this appropriation, subject to the approval of the Corporation Counsel as to terms, form and execution.



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

6A

Evan Loving
Director

Julie Castellitto
Assistant Director

July 15, 2026

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation – Downtown Syracuse Foundation

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing an agreement with Downtown Syracuse Foundation for the Syracuse Cultural Festival Fund from July 1, 2026 through June 30, 2027.

The appropriation of an amount not to exceed \$200,000 will be drawn from Special Object Account #595500.01.90000 pursuant to the authorized 2026/2027 Annual Budget.

Thank you.

Sincerely,

Evan Loving
Office of Management & Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

43



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget
DATE: July 15, 2026
SUBJECT: Agreement - Downtown Syracuse Foundation

Evan Loving
Director

Julie Castellitto
Assistant Director

On behalf of the Office of Management and Budget, I am requesting an agreement with Downtown Syracuse Foundation for the Syracuse Cultural Festival Fund from July 1, 2026 through June 30, 2027.

The appropriation of an amount not to exceed \$200,000 will be drawn from Special Object Account #595500.01.90000 pursuant to the authorized 2026/2027 Annual Budget.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Sharon F. Owens
City of Syracuse, New York

7/21/26
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov.net



Merike Treier, President

June 10, 2026

Evan Loving
Director of Management & Budget
City of Syracuse
233 East Washington Street
Syracuse, NY 13202

Re: Request for FY 2026-2027 – Downtown Syracuse Foundation Contract - \$200,000 Syracuse Cultural Festival Fund

Dear Evan:

We would like to request the FY 2026– 2027 contract for the \$200,000 Syracuse Cultural Festival Fund with the City of Syracuse.

If possible, we would like these to be placed on the July 8th study session and July 2^{13th} voting session.

Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

A handwritten signature in cursive script that reads "Merike Treier".

Merike Treier
President
Downtown Syracuse
Foundation

**ORDINANCE AUTHORIZING THE MAYOR
TO EXECUTE CONTRACTS RELATIVE TO
PROVIDING EMERGENCY REPAIR SERVICES
FOR THE CITY ON BEHALF OF THE
DEPARTMENT OF NEIGHBORHOOD AND
BUSINESS DEVELOPMENT WHEN
LANDLORDS REFUSE TO ADEQUATELY
ADDRESS CRITICAL CODE VIOLATIONS AT
THEIR PROPERTIES**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Qualifications Process was conducted to find contractors to provide emergency repair services on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties on an as needed basis; and

WHEREAS, the following contractors responded to RFQ 26-211 and have been selected as qualified responders to provide emergency repair services: DovesView, LLC (sanitation, general contracting); LaFace Flooring LLC (flooring); Liguigli Construction LLC (structural work); Lozier Environmental Consulting, Inc. (environmental services and testing); SewerCuse Drain Solutions (plumbing); and NJ Jones Plumbing LLC (plumbing); and

WHEREAS, in order to continue building capacity within the program to complete repairs in the most efficient and cost effective way possible the firms selected through the new RFQ and authorized herein shall be in addition to those firms that were approved by Ordinance No. 845-2022 as last amended by Ordinance No. 286-2026: All Fix It Construction, Solid Rock Construction, Chiodo Heating & Air, and GC Constructing, 24 Seven HVAC (now known as Hummingbird Heating

& Cooling), Cornell Bell LLC, Krell Distributing, Inc, Kelley Electrical Services LLC, FYM The Contractor LLC, Servpro of North Onondaga, ServPro of East Onondaga, Pest Master Services of CNY, Courcy Enterprises, NJ Jones Plumbing Inc, Patruno Hendee Electric and Gomez Comfort Systems; and

WHEREAS, the Mayor has approved the retention of the above referenced firms under the following terms:

1. All of the aforementioned firms have been pre-approved to submit proposals to provide emergency repair services for the City on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties. The firms listed in this ordinance shall be the only firms able to submit proposals on any such emergency repairs required by the City of Syracuse for a twenty-four-month period effective as of the date the Mayor approves this Ordinance with the option of one (1) additional one (1) year extension subject to Mayor and Common Council approval.
2. Requests for emergency repair services to be provided for the City when landlords refuse to adequately address critical code violations at their properties will be packaged individually or in groups. The request for proposals covering the requested emergency repair services, however packaged, will be submitted to the pre-approved firms listed in this ordinance; and
3. Proposals from the pre-approved firms listed in this ordinance shall contain a lump sum quote setting forth the lump sum total cost for all the emergency repairs needed for the real property as identified in the City's request for proposals; and
4. The pre-approved firm that submits the lowest lump sum quote and is determined to be a responsible proposer will be awarded a contract for the emergency repair services on behalf of the Department of Neighborhood and Business Development for the real property identified in the City's request for proposals; and
5. The pre-approved firm awarded a contract for emergency repair services on behalf of the Department of Neighborhood and Business Development in response to requests for proposals shall provide all required emergency repair services on behalf of the Department of Neighborhood and Business Development/Division of Code Enforcement; and
6. None of the pre-approved firms are guaranteed either any minimum amount of emergency repair work or minimum amount of monies under the terms of this contract authorization; and

7. Expenditures on emergency repair services for the City to be provided on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties to the pre-approved firms over the twenty-four (24) month period shall not exceed \$850,000.00;

NOW, THEREFORE

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such aforementioned contracts, awarded for emergency repair services for the City to be provided on behalf of the Department of Neighborhood and Business Development when landlords refuse to adequately address critical code violations at their properties, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to Account #59200.01.05440 or another appropriate account as designated by the Commissioner of Finance.



DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

July 16, 2026

Ms. Patricia McBride
City Clerk
Room 231, City Hall
Syracuse, NY 13202

Commissioner
Michael Collins

**Deputy Commissioner of
Neighborhood Development**
Michelle Sczpanski

**Deputy Commissioner of
Business Development**
Brianca Hill

**Deputy Commissioner of
Business Development**
Owen Kerney

**Deputy Commissioner of
Code Enforcement & Zoning**
Jake Dishaw

Re: Legislation Request – Request to Authorize Emergency Repair Contractors

Dear Clerk McBride:

Please prepare legislation to be introduced at the August 3, 2026 Common Council meeting on behalf of the Department of Neighborhood and Business Development to authorize the attached schedule of contractors to perform work to correct health and safety related code violations as part of the City's Emergency Repair program.

The contractor list includes all firms who responded to RFQ #26-211 and were determined to be qualified as part of that process. In order to continue building capacity within the program to complete repairs in the most efficient and cost effective way possible, the department will also continue to solicit bids from the firms previously authorized by Ord. 286-26.

The total amount of all awards is not to exceed \$850,000. Funds are to be drawn from 592000.105440 or another such account as deemed appropriate by the Commissioner of Finance. All projects involve M/WBE compliance monitoring and reporting, in addition to adherence to local hiring requirements for awarded projects of \$100,000 or greater. The duration of this qualification will be for twenty-four (24) months from the execution date with an optional one-year renewal. I am happy to answer any questions at x8743 or via email at msczpanski@syr.gov.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

cc: Stephanie Pasquale, Chief Strategy Officer
Michael Collins, NBD Commissioner

[https://cityofsyrcuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative Request Letters/Legislative Letter - Request to Authorize Contractors - 04.29.2026.docx](https://cityofsyrcuse-my.sharepoint.com/personal/msczpanski_syr_gov/Documents/Projects/Legislative%20Request%20Letters/Legislative%20Letter%20-%20Request%20to%20Authorize%20Contractors%20-%2004.29.2026.docx)

**Department of Neighborhood
& Business Development**
300 S State Street
Suite 300

SCHEDULE A: QUALIFIED CONTRACTORS RESPONDING TO RFQ 26-211:

- DovesView, LLC (sanitation, general contracting)
- LaFace Flooring LLC (flooring)
- Liguigli Construction LLC (structural work)
- Lozier Environmental Consulting, Inc. (environmental services and testing)
- SewerCuse Drain Solutions (plumbing)
- NJ Jones Plumbing LLC (plumbing)

REFERENCE – OTHER PREVIOUSLY QUALIFIED RESPONDENTS AS AUTHORIZED BY ORD. 26-286 (PER RFQ 23-073 AND PRIOR RELATED ORDINANCES, 22-845, 23-369, 23-634, 23-765, 24-274, 25-920, and 25-1058)

- Ali Fix It Construction (general contracting)
- Cornell Bell LLC (HVAC)
- Courcy Enterprises (Sewer/plumbing)
- Expert Environmental & Construction Group (environmental services and testing)
- FYM The Contractor LLC (electrical)
- Krell Distributing (mechanical systems supplier)
- NJ Jones Plumbing LLC (plumbing)
- Solid Rock Construction (general contracting)
- TKS Reconstruction LLC (Formerly SERVPRO of Onondaga County) - (professional cleaning/sanitation)
- Patruno Hendee Electric (electrical)
- Gomez Comfort Systems (HVAC)



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor, Sharon F. Owens
FROM: Evan Loving, Director of Management and Budget 
DATE: July 17, 2026
SUBJECT: Agreement RFQ#26-211 – Emergency Repair Contractors

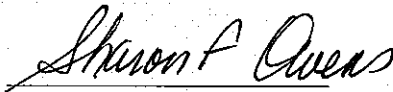
On behalf of the Department of Neighborhood & Business Development, I am requesting the City of Syracuse authorize the attached schedule of contractors to perform work to correct health and safety related code violations as part of the City's Emergency Repair program.

The contractor list includes all firms who responded to RFQ #26-211 and were determined to be qualified as part of that process. In order to continue building capacity within the program to complete repairs in the most efficient and cost effective way possible, the department will also continue to solicit bids from the firms previously authorized by Ord. #286-26.

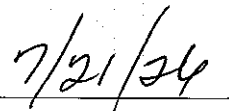
The total amount of all awards is not to exceed \$850,000. Funds are to be drawn from #592000.105440 or another such account as deemed appropriate by the Commissioner of Finance. All projects involve M/WBE compliance monitoring and reporting, in addition to adherence to local hiring requirements for awarded projects of \$100,000 or greater. The duration of this qualification will be for twenty-four (24) months from the execution date with an optional one-year renewal.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.


Mayor Sharon F. Owens
City of Syracuse, New York

Date



Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov

66

Ordinance No.

2026

**ORDINANCE AUTHORIZING A CONTRACT
WITH POWERMARKET TO PREPARE AND
SUBSCRIBE SELECTED ELECTRICAL
ACCOUNTS WITHIN THE CITY OF
SYRACUSE'S ENERGY PORTFOLIO TO
COMMUNITY SOLAR IN NEW YORK STATE**

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, a Request for Proposal (RFP) was conducted in May of 2026 seeking professional services to prepare and subscribe selected electrical accounts within the City's energy portfolio to community solar in New York State and the RFP Committee recommended that PowerMarket be awarded the contract due to PowerMarket's guaranteed ten percent (10%) savings on electrical supply and delivery charges, their New York State based team lead, their licensure to operate in New York State, and their precedent of working with fifty (50) other New York State municipalities on community solar projects; and

WHEREAS, the Mayor has approved the retention of PowerMarket under the following terms:

1. PowerMarket shall provide professional services relative to the preparation and subscription of selected electrical accounts within the City's energy portfolio to community solar in New York State.
2. PowerMarket shall coordinate with the City's current energy management efforts and report monthly with fiscal and greenhouse gas emission saving calculations, in alignment with the City's Climate Action Plan;
3. The initial term of this agreement shall be for five (5) years with the option of two (2) additional five (5) year renewals, subject to approval of the Mayor and Common Council; and

4. There shall be no cost to the City for the services to be provided under the agreement;

NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and she hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution.,



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

66

July 14, 2026

Evan Loving
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: REQUEST FOR CONTRACT AWARD – Municipal community solar subscription for selected electrical accounts

Clerk McBride,

Please prepare legislation for consideration at the next Common Council meeting to authorize the City to enter into a contract with PowerMarket for five (5) years with the option of two (2) additional five (5) year renewal periods subject to the approval of the Mayor and Common Council.

The City issued an RFP in May 2026 seeking professional services to prepare and subscribe selected electrical accounts within the City's energy portfolio to community solar in NYS. The City received three proposals. Based on the submitted proposals and an interview the RFP committee selected PowerMarket.

PowerMarket was selected by the RFP committee due to their guaranteed 10% savings on electrical supply and delivery chargers, their NYS-based team lead, NYS licensure, and their precedent of working with 50 other NYS municipalities on community solar projects.

In addition to the preparation and subscription of the selected municipal accounts, PowerMarket will coordinate with the City's current energy management efforts and report monthly with fiscal and greenhouse gas emission saving calculations, in alignment with the City's Climate Action Plan.

The contract with PowerMarket is at no cost to the City. The contract has a guarantee of no cancellation penalties or fees.

Office of Management
and Budget
233 E Washington St
Ste 213
Syracuse, NY 13202

Sincerely,

Evan Loving
Director of Management and Budget

Office: 315.448.8252
Fax: 315.448.8116

www.syr.gov

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47



OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR SHARON F. OWENS

Evan Loving
Director

Julie Castellitto
Assistant Director

TO: Mayor Sharon F. Owens
FROM: Evan Loving, Director of Management & Budget 
DATE: July 15, 2026
SUBJECT: Agreement RFP#26-299 - PowerMarket

On behalf of the Office of Management and Budget, I am requesting the City enter into a contract with PowerMarket for five (5) years with the option of two (2) additional five (5) year renewal periods subject to the approval of the Mayor and Common Council.

The City issued an RFP in May 2026 seeking professional services to prepare and subscribe selected electrical accounts within the City's energy portfolio to community solar in NYS. The City received three proposals. Based on the submitted proposals and an interview the RFP committee selected PowerMarket.

PowerMarket was selected by the RFP committee due to their guaranteed 10% savings on electrical supply and delivery chargers, their NYS-based team lead, NYS licensure, and their precedent of working with 50 other NYS municipalities on community solar projects.

In addition to the preparation and subscription of the selected municipal accounts, PowerMarket will coordinate with the City's current energy management efforts and report monthly with fiscal and greenhouse gas emission saving calculations, in alignment with the City's Climate Action Plan.

The contract with PowerMarket is at no cost to the City. The contract has a guarantee of no cancellation penalties or fees.

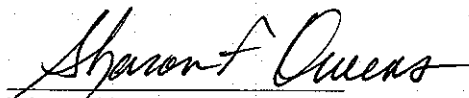
Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

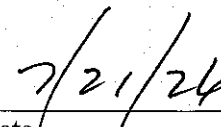
Thank you for your attention regarding this matter.

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syr.gov


Mayor Sharon F. Owens
City of Syracuse, New York


Date

67

Ordinance No.

2026

**ORDINANCE AMENDING ORDINANCE
NO. 116-2026 AUTHORIZING A SIX (6)
MONTH MORATORIUM ON ANY CITY
ZONING OR PERMIT APPROVALS OF
BATTERY ENERGY STORAGE SYSTEMS
(BESS) WITHIN THE CITY OF SYRACUSE
IN ORDER TO AUTHORIZE THE EXTENSION
OF THE MORATORIUM FOR AN ADDITIONAL
SIX (6) MONTHS WITH THE EXTENSION
EFFECTIVE AS OF AUGUST 22, 2026**

WHEREAS, the Department of Neighborhood and Business Development, Division of Code Enforcement has requested legislation to amend Ordinance No. 116-2016 to authorize the six (6) month extension of the Moratorium on any City Zoning or Permit approvals of Battery Energy Storage Systems (BESS) within the City of Syracuse as permitted under Section 6 of the Ordinance; and

WHEREAS, the extension shall be effective as of August 22, 2026 when the original moratorium period would have been set to expire, to allow the administration of the City including but not limited to the Division of Code Enforcement, the Office of Zoning Administration, the Syracuse Fire Department, the Office of Planning and Sustainability, the Department of Public Works, and the Department of Engineering additional time to assess the public concerns associated with BESS placements within the City in regard to the siting of facilities, adverse environmental impacts, fire risk of lithium-ion batteries, decommissioning of facilities, and more; and

WHEREAS, during the extension of the Moratorium a City task force will continue to review and propose legislation to address all public safety and other concerns that have arisen in relation to these proposed facilities; and

NOW, THEREFORE,

BE IT ORDAINED, that Ordinance No. 116-2026 is hereby amended to read as follows:

WHEREAS, the Division of Code Enforcement in consultation with the Fire Department has proposed a six (6) month moratorium on any City zoning or permit approvals of Battery Energy Storage Systems (BESS) within the City of Syracuse; and

WHEREAS, the proposed moratorium would be for six (6) months with the possibility to extend the moratorium if needed to allow City departments time to assess the public concerns associated with BESS placements within the City such as in regards to the siting of facilities, adverse environmental impacts, fire risk of lithium-ion batteries, decommissioning of facilities and

such other concerns as may arise as City staff reviews the BESS facilities and their potential neighborhood impacts; and

WHEREAS, it is anticipated that the time provided by the moratorium will be used by City staff from various departments to review the BESS facilities as noted above with the goal being to propose BESS specific code amendments to address the siting of BESS facilities, environmental concerns, fire safety risks, and end use decommissioning procedures to ensure public safety, health and welfare; and

WHEREAS, it is proposed that the moratorium will grandfather in any existing special permit applications to allow them to proceed from where they are in the permit approval process if such permits are allowed after the conclusion of the moratorium and any subsequent code amendments that are adopted as a result; and

WHEREAS, a public hearing on the proposed moratorium was held in the Van B. Robinson Common Council Chambers, City Hall, Syracuse, New York on January 26, 2026 at 5:30 p.m. and following the Public Hearing the Common Council has determined that it wishes to proceed with the authorization of a six (6) month moratorium on any City zoning or permit approvals of Battery Energy Storage Systems (BESS) within the City of Syracuse to allow time for City staff to undertake an environmental and fire safety review of BESS facilities neighborhood impacts to develop City Code Amendments that will ensure public safety, health and welfare in relation to BESS facilities impacts on the City; and

WHEREAS, the City wishes to exercise the option authorized in Ordinance No. 116-2026 to extend the moratorium for another six (6) month period which shall be effective as of August 22, 2026;

NOW, THEREFORE,

BE IT ORDAINED, that this Common Council, subject to the approval of the Mayor, hereby declares a six (6) month Moratorium on any City Zoning or Permit approvals of Battery Energy Storage Systems (BESS) within the City of Syracuse that shall be in effect as follows:

1. Intent.

Pursuant to the statutory powers vested in the Common Council of the City of Syracuse (hereinafter "Common Council") to regulate and control land use and to protect the health, safety and welfare of the City's residents and occupants, it is the intent of the Common Council to impose a six month moratorium on the issuance of permits and/or approvals for battery energy storage systems (hereinafter "BESS") in the City of Syracuse.

2. Legislative purpose.

A. The City of Syracuse recognizes that BESS are a key component to the viability and promotion of renewable energy sources; however, since the technology of these systems is still in its infancy, there is a significant amount of public concern in regard to the potentially volatile nature of lithium-ion batteries, stemming from fires at three different

BESS facilities in the State of New York beginning in May of 2023. The Common Council, City Planning Commission, and Board of Zoning Appeals of the City of Syracuse need additional information and assurances about the safety of BESS, including but not limited to best practices for fire suppression and emergency response, ensuring the technology and availability of equipment necessary for local fire departments should a fire occur, precautions to take related to gas emissions and deterring any necessary fire suppression chemicals from impacting groundwater, and the adequacy of location and other standards for siting of BESS.

B. The city of Syracuse is specifically concerned about the implementation of BESS in proximity to areas where fires from such facilities could result in substantial harm and damage to property and residents in the City, and about the adverse environmental impacts that may result from implementing BESS on or in proximity to environmentally sensitive areas and with respect to adjacent properties. The City intends to study the safety and security of BESS, including thermal runaway, off-gassing and toxicity, stranded energy, ways to prevent fires, prevent by-product contamination, and ensure emergency responders have the necessary training and information to prepare and deploy resources in the event of a fire.

C. In short, the City of Syracuse is concerned about the detrimental effects of BESS on the health, safety, welfare and quality of life of its residents and citizens. Given these concerns and the current lack of relevant data and information with respect to these issues, it is appropriate and necessary for the Common Council to enact a six-month moratorium prohibiting the review and approval of applications and issuance of permits for BESS in the City while these issues are further considered. It is imperative that the establishment of BESS is halted during the term of the moratorium and the establishment of any regulations, rules, laws and/ or controls deemed necessary for the safe and orderly development of the City and protection of the City's residents and citizens. A moratorium is appropriate and necessary in order to preserve the status quo until new regulations, rules, laws and/or controls are adopted by the Common Council. During the moratorium, the City may implement such regulations, laws and/or controls as may be deemed necessary to protect the community and further the goals of the City of Syracuse Comprehensive Plan.

3. Definitions.

BATTERY ENERGY STORAGE SYSTEM — One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle.

4. Moratorium.

A. During the term of the moratorium:

- (1) Neither the City of Syracuse Central Permit Office nor the Office of Zoning Administration (hereinafter "Permitting and Zoning Administration") shall accept or review any application that includes the review, zoning approval, permitting,

construction and/or development of a battery energy storage system within the City of Syracuse.

(2) The City of Syracuse City Planning Commission shall not accept or review any application, grant any approval to, or continue the review of a subdivision plat, site plan, special use permit, specific use permit or other permit that would have as a result the permitting, construction and/or development of a battery energy storage system within the City of Syracuse.

(3) The City of Syracuse Zoning Board of Appeals shall not accept any application, grant any approval to, or continue the review of a variance, or any appeal of a decision that would have as a result the approval, permitting, or construction and development of a battery energy storage system within the City of Syracuse.

(4) No applications for construction or development affected by this moratorium or for approval for a site plan, variance, special use permit, specific use permit or any other permit shall be considered by any board, department, officer or agency of the City of Syracuse.

(5) No applications leading to construction or development affected by this moratorium including approval of special use permits or any other related approval vested with the Common Council shall be considered by the Common Council of the City of Syracuse.

B. The Mayor reserves the right to direct a Codes Enforcement Officer to revoke or rescind any building permit(s), certificate(s) of occupancy or any other permits or certificates issued in violation of this article.

C. Under no circumstance shall the failure of any board, department, officer or agency of the City of Syracuse to take action upon any application for any approval(s) constitute approval by default or approval by virtue of expiration of time to respond to such application.

5. Exceptions.

A. The moratorium imposed by this article shall not apply to small-scale residential BESS with a capacity of 80 kWh or less located in a residential zoning district of the City of Syracuse.

B. Applicants for small-scale residential BESS with a capacity of 80 kWh or less shall be required to obtain a development permit from the City of Syracuse Permitting and Zoning Administration offices with formal inspection from the City of Syracuse Codes Enforcement Office and Permitting office upon installation.

C. The rules and regulations of the New York State Model Law for Battery Energy Storage Systems shall be used as a guide by the City of Syracuse Zoning Administration for the purposes of permitting, inspection, and implementation of small-scale residential BESS during the term of this moratorium.

6. Term.

The moratorium imposed by this ordinance shall be in effect for a period of 180 days from the effective date of this article. This moratorium may be extended for an additional period of not more than 180 days by ordinance of the Common Council of the City of Syracuse.

The moratorium authorized herein pursuant to Ordinance No. 116-2026 is hereby extended for an additional period of not more than 180 days by ordinance of the Common Council of the City of Syracuse. The extension of the moratorium shall be effective as of August 22, 2026.

7. Penalties for offenses.

Any individual, partnership, firm or corporation that shall establish, construct, reconstruct, relocate, enlarge or modify any site to be used for implementation and/or use of battery energy storage systems in the City of Syracuse in violation of the provisions of this article shall be subject to the following:

A. A fine not to exceed \$1,000. Each day a violation continues shall be deemed as a new and separate violation; and

B. A civil action brought by the City's Corporation Counsel inclusive of injunctive relief in favor of the City to cease any and all actions which conflict with this article and, if necessary, to remove any construction(s), improvement(s), or related items or by-products which may have taken place in violation of this article.

8. Enforcement.

This article shall be enforced by the City of Syracuse Codes Enforcement Office or any other zoning enforcement individual(s) as designated by the Common Council or the City's Corporation Counsel. It shall be the duty of the enforcement individual(s) to advise the Common Council and the Deputy Commissioner of Code Enforcement and Zoning Administration of all matters pertaining to the enforcement of this article.

9. Hardship.

A. The Common Council reserves the power and right to vary or adapt the strict application of the requirements of this article in case of unusual or unnecessary hardship depriving an owner of property affected by this article of all reasonable use of the lands involved.

B. During the duration of this moratorium, should any owner of property affected by this article suffer an unusual or unnecessary hardship by way of carrying out the strict letter of this article, the owner of said property may apply to Board of Zoning Appeals in writing for a variance from the strict compliance with this article upon submission of proof of such unusual or unnecessary hardship.

C. For the purposes of this article, unusual or unnecessary hardship shall not be having purchased real property in anticipation of its use for BESS, or a delay in being permitted to make an application for approval(s) or waiting for a decision on an application for a building permit, variance, special use permit, specific use permit, site plan review or any other permit during the term of this moratorium.

D. Procedure. Upon submission of written application to the Office of Zoning Administration by the property owner seeking a variance from the strict application of this article, the Board of Zoning Appeals shall, within 30 days of receipt of said application, schedule a public hearing upon ten days' written notice in an official newspaper of the City. At the public hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have the opportunity to be heard, and the Board of Zoning Appeals shall, within 30 days of the public hearing, render its decision either granting or denying the application for a variance from the strict requirements of this article based on the statutory use variance criteria. If the Board of Zoning Appeals determines that a property owner will suffer unusual or unnecessary hardship by the strict application of this article to a particular property, the Common Council may vary the application of this article to the minimum extent necessary to provide the property owner relief from strict compliance of this article.

10. Authority.

This moratorium is adopted pursuant to § 2(c)(6) and (10) of Article IX of the New York State Constitution; Subdivisions 1 and 7 of § 10 of the New York Statute of Local Governments; §§ 20, 20-f, and 27-a through 27-b of the New York State General City Law; and § 10 of the Municipal Home Rule Law of the State of New York. In particular, this article shall supersede any provisions of the Syracuse Code of Ordinances and New York State Law which require the Common Council, City Planning Commission, Board of Zoning Appeals, or any other board or officer or agency of the City of Syracuse to accept, process and/or approve applications or issue permits for the development of battery energy storage systems within specific statutory time periods.

11. Validity and severability.

If any section or part of this article is declared invalid or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section of this article.



DIVISION OF CODE ENFORCEMENT
A DIVISION OF THE DEPARTMENT OF NEIGHBORHOOD
AND BUSINESS DEVELOPMENT
CITY OF SYRACUSE, MAYOR SHARON F. OWENS

67

Michael Collins
Commissioner of NBD

July 15th, 2026

Jacob R. Dishaw
Deputy Commissioner of
Code Enforcement &
Zoning Administration

Ms. Patricia K. McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

Ryan Shiel
Director of Code
Enforcement

**RE: Request for Legislation for the August 3rd, 2026 Common Council meeting:
Authorization of an extension of the moratorium on any City zoning or permit approvals
of Battery Energy Storage Systems (BESS) within the City of Syracuse.**

Thomas Steinberg
Deputy Director of
Code Enforcement

Dear Ms. McBride:

Brian Eisenberg
Assistant Director of
Code Enforcement

Please place on the agenda for the August 3rd, 2026, Common Council meeting a request to authorize an extension, of up to one hundred and eighty (180) days of the moratorium on any City zoning or permit approvals of Battery Energy Storage Systems (BESS) within the City of Syracuse.

William McCann
Assistant Director of
Code Enforcement

The proposed moratorium extension would be for six (6) months from August 22nd, 2026, to allow the relevant City agencies such as Code Enforcement, Zoning, Fire, Planning & Sustainability, DPW, and Engineering time to assess the public concerns associated with BESS placements within the City in regards to the siting of facilities, adverse environmental impacts, fire risk of lithium-ion batteries, decommissioning of facilities, and more. A City task force will continue to review and propose legislation to address all public safety and other concerns that have arisen in relation to these proposed facilities. The original Moratorium was approved on the February 23rd, 2026, Common Council meeting. In the term of that original approval included the option of extending the moratorium by an additional one hundred and eighty (180) days, which the city is requesting now. The task force anticipates finalizing proposed legislation within the one hundred and eighty (180) day extension.

Jessica Brandt
Director of the Central
Permit Office

The moratorium should grandfather in any existing special permit applications to allow them to proceed from where they are in the process if allowed after the conclusion of the moratorium.

Teri Bliss
Assistant Director of the
Central Permit Office

Thank you.

Noah Garcia
Director of Zoning

Sincerely,

Code Enforcement
300 South State Street,
7th floor
Syracuse, N.Y. 13202

Jake Dishaw
Deputy Commissioner

Office 315 448 8695
Fax 315 448 8764

www.syr.gov.net

49

ARTICLE XXIII
Moratorium on Battery Energy Storage Systems
[Added by L.L. No. 2-2024; amended by L.L. No.]

§ Intent.

Pursuant to the statutory powers vested in the Common Council of the City of Syracuse (hereinafter "Common Council") to regulate and control land use and to protect the health, safety and welfare of the City's residents and occupants, it is the intent of the Common Council to impose a six month moratorium on the issuance of permits and/or approvals for battery energy storage systems (hereinafter "BESS") in the City of Syracuse.

§ Legislative purpose.

- A. The City of Syracuse recognizes that BESS are a key component to the viability and promotion of renewable energy sources; however, since the technology of these systems is still in its infancy, there is a significant amount of public concern in regard to the potentially volatile nature of lithium-ion batteries, stemming from fires at three different BESS facilities in the State of New York beginning in May of 2023. The Common Council, City Planning Commission, and Board of Zoning Appeals of the City of Syracuse need additional information and assurances about the safety of BESS, including but not limited to best practices for fire suppression and emergency response, ensuring the technology and availability of equipment necessary for local fire departments should a fire occur, precautions to take related to gas emissions and deterring any necessary fire suppression chemicals from impacting groundwater, and the adequacy of location and other standards for siting of BESS.
- B. The city of Syracuse is specifically concerned about the implementation of BESS in proximity to areas where fires from such facilities could result in substantial harm and damage to property and residents in the City, and about the adverse environmental impacts that may result from implementing BESS on or in proximity to environmentally sensitive areas and with respect to adjacent properties. The City intends to study the safety and security of BESS, including thermal runaway, off-gassing and toxicity, stranded energy, ways to prevent fires, prevent by-product contamination, and ensure emergency responders have the necessary training and information to prepare and deploy resources in the event of a fire.
- C. In short, the City of Syracuse is concerned about the detrimental effects of BESS on the health, safety, welfare and quality of life of its residents and citizens. Given these concerns and the current lack of relevant data and information with respect to these issues, it is appropriate and necessary for the Common Council to enact a six-month moratorium prohibiting the review and approval of applications and issuance of permits for BESS in the City while these issues are further considered. It is imperative that the establishment of BESS is halted during the term of the moratorium and the establishment of any regulations, rules, laws and/ or controls deemed necessary for the safe and orderly development of the City and protection of the City's

residents and citizens. A moratorium is appropriate and necessary in order to preserve the status quo until new regulations, rules, laws and/or controls are adopted by the Common Council. During the moratorium, the City may implement such regulations, laws and/or controls as may be deemed necessary to protect the community and further the goals of the City of Syracuse Comprehensive Plan.

§ Definitions.

BATTERY ENERGY STORAGE SYSTEM — One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle.

§ Moratorium.

A. During the term of the moratorium:

- (1) Neither the City of Syracuse Central Permit Office nor the Office of Zoning Administration (hereinafter "Permitting and Zoning Administration") shall accept or review any application that includes the review, zoning approval, permitting, construction and/or development of a battery energy storage system within the City of Syracuse.
- (2) The City of Syracuse City Planning Commission shall not accept or review any application, grant any approval to, or continue the review of a subdivision plat, site plan, special use permit, specific use permit or other permit that would have as a result the permitting, construction and/or development of a battery energy storage system within the City of Syracuse.
- (3) The City of Syracuse Zoning Board of Appeals shall not accept any application, grant any approval to, or continue the review of a variance, or any appeal of a decision that would have as a result the approval, permitting, or construction and development of a battery energy storage system within the City of Syracuse.
- (4) No applications for construction or development affected by this moratorium or for approval for a site plan, variance, special use permit, specific use permit or any other permit shall be considered by any board, department, officer or agency of the City of Syracuse.
- (5) No applications leading to construction or development affected by this moratorium including approval of special use permits or any other related approval vested with the Common Council shall be considered by the Common Council of the City of Syracuse.

B. The Mayor reserves the right to direct a Codes Enforcement Officer to revoke or rescind any building permit(s), certificate(s) of occupancy or any other permits or certificates issued in violation of this article.

- C. Under no circumstance shall the failure of any board, department, officer or agency of the City of Syracuse to take action upon any application for any approval(s) constitute approval by default or approval by virtue of expiration of time to respond to such application.

§ Exceptions.

- A. The moratorium imposed by this article shall not apply to small-scale residential BESS with a capacity of 80 kWh or less located in a residential zoning district of the City of Syracuse.
- B. Applicants for small-scale residential BESS with a capacity of 80 kWh or less shall be required to obtain a development permit from the City of Syracuse Permitting and Zoning Administration offices with formal inspection from the City of Syracuse Codes Enforcement Office and Permitting office upon installation.
- C. The rules and regulations of the New York State Model Law for Battery Energy Storage Systems shall be used as a guide by the City of Syracuse Zoning Administration for the purposes of permitting, inspection, and implementation of small-scale residential BESS during the term of this moratorium.

§ Term.

The moratorium imposed by this article shall be in effect for a period of 180 days from the effective date of this article. This moratorium may be extended for an additional period of not more than 180 days by ordinance of the Common Council of the City of Syracuse.

§ Penalties for offenses.

Any individual, partnership, firm or corporation that shall establish, construct, reconstruct, relocate, enlarge or modify any site to be used for implementation and/or use of battery energy storage systems in the City of Syracuse in violation of the provisions of this article shall be subject to the following:

- A. A fine not to exceed \$1,000. Each day a violation continues shall be deemed as a new and separate violation; and
- B. A civil action brought by the City's Corporation Counsel inclusive of injunctive relief in favor of the City to cease any and all actions which conflict with this article and, if necessary, to remove any construction(s), improvement(s), or related items or by-products which may have taken place in violation of this article.

§ Enforcement.

This article shall be enforced by the City of Syracuse Codes Enforcement Office or any other zoning enforcement individual(s) as designated by the Common Council or the City's Corporation Counsel. It shall be the duty of the enforcement individual(s) to advise the Common Council and the Deputy Commissioner of Code Enforcement and Zoning Administration of all matters pertaining to the enforcement of this article.

§ Hardship.

- A. The Common Council reserves the power and right to vary or adapt the strict application of the requirements of this article in case of unusual or unnecessary hardship depriving an owner of property affected by this article of all reasonable use of the lands involved.
- B. During the duration of this moratorium, should any owner of property affected by this article suffer an unusual or unnecessary hardship by way of carrying out the strict letter of this article, the owner of said property may apply to Board of Zoning Appeals in writing for a variance from the strict compliance with this article upon submission of proof of such unusual or unnecessary hardship.
- C. For the purposes of this article, unusual or unnecessary hardship shall not be having purchased real property in anticipation of its use for BESS, or a delay in being permitted to make an application for approval(s) or waiting for a decision on an application for a building permit, variance, special use permit, specific use permit, site plan review or any other permit during the term of this moratorium.
- D. Procedure. Upon submission of written application to the Office of Zoning Administration by the property owner seeking a variance from the strict application of this article, the Board of Zoning Appeals shall, within 30 days of receipt of said application, schedule a public hearing upon ten days' written notice in an official newspaper of the City. At the public hearing, the property owner and any other parties wishing to present evidence with regard to the application shall have the opportunity to be heard, and the Board of Zoning Appeals shall, within 30 days of the public hearing, render its decision either granting or denying the application for a variance from the strict requirements of this article based on the statutory use variance criteria. If the Board of Zoning Appeals determines that a property owner will suffer unusual or unnecessary hardship by the strict application of this article to a particular property, the Common Council may vary the application of this article to the minimum extent necessary to provide the property owner relief from strict compliance of this article.

§ Authority.

This moratorium is adopted pursuant to § 2(c)(6) and(10) of Article IX of the New York State Constitution; Subdivisions 1 and 7 of § 10 of the New York Statute of Local Governments; §§ 20, 20-f, and 27-a through 27-b of the New York State General City Law; and § 10 of the Municipal Home Rule Law of the State of New York. In particular, this article shall supersede any provisions of the Syracuse Code of Ordinances and New York State Law which require the Common Council, City Planning Commission, Board of Zoning Appeals, or any other board or officer or agency of the City of Syracuse to accept, process and/or approve applications or issue permits for the development of battery energy storage systems within specific statutory time periods.

§ Validity and severability.

If any section or part of this article is declared invalid or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section of this article.