COMMON COUNCIL
of the
CITY OF SYRACUSE

REGULAR MEETING – JULY 11, 2022

1:00 P.M.

1. Pledge of Allegiance to the Flag

2. Invocation

3. Roll Call

4. Minutes – June 21, 2022

5. Public Hearing – Relative Item #87, "Authorize – The DPW 2022/2023 Sweeping Program as detailed in Appendix "A". Cost thereof to be charged to the premises fronting thereon as detailed in Appendix "B". The Program is charged initially to account #09.00526. Total cost not to exceed $878,609." (Public Hearing to be held on Monday, July 11, 2022 at 1:00 P.M.)

   Public Hearing – Relative Item #89, "Amend – Ord. #128, "Authorize – The D.P.W. 2022/2023 Unimproved Street Program (Slurry Seal), on behalf of the Department of Public Works as detailed in Appendix "A", cost thereof to be charged to the premises fronting thereon. Total cost not to exceed $1,100,000, from Unallocated Cash Capital. Public Hearing was held on Monday, March 28, 2022, at 1:00 P.M." Amend to increase the amount not to exceed by $400,000 (increase in fuel cost). Total cost not to exceed $1,500,000 from Account #541500.09.00525. (Public Hearing to be held on Monday, July 11, 2022 at 1:00 P.M.)

6. Petitions

7. Committee Reports

8. Communications

   NEW BUSINESS

BY PRESIDENT HUDSON:

9. Resolution - Approving the Appointment of Various Persons as Commissioners of Deeds for 2021/2022.

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BY COUNCILOR CALDWELL:

10. *Accept - From Gina Insalaco, an in-kind donation of a Bench Remembrance Plaque (valued at $50). The plaque will be secured to an existing wood bench at Burnet Park, overlooking the golf course. To be installed and maintained by the City. .*

11. *Agreement – With Syracuse Urban Renewal Agency (SURA), on behalf of the Department of Parks, Recreation & Youth Programs, to allow the City to manage and control requests for the use of Perseverance Park for events, for the period of ten (10) years from July 1, 2022-June 30, 2032. The City will charge a fee for use of the Park that is consistent with the fee it charges for City Parks. All fees will be deposited in Account #420010.01.*

12. *Agreement – With Bruce Mobile Skating, to provide multiple mobile roller skating experience, on behalf of the Department of Parks, Recreation & Youth Programs, between, July 1, 2022-June 30, 2023. The agreement includes roller skates, supervision, music, the set up, and tear down of the roller skating events. Total cost not to exceed $3,375, to be charged to Account #01.71400.541500*

13. *Application & Agreement - To and with the New York State Dormitory Authority (DASNY) through the State and Municipal Facilities Program (SAM) in the amount of $300,000, on behalf of the Department of Parks, Recreation & Youth Programs, for the repair and rehabilitation of the indoor pool roof and HVAC system at Southwest Community Center. No local match is required.*

14. *Application & Agreement - To and with the New York State Environmental Protection Fund Parks Program in the amount of $500,000, on behalf of the Department of Parks, Recreation & Youth Programs, for the reconstruction of the Westminster stairs that link Westminster Park at the top of Westminster Avenue and Euclid Avenue. The total cost of the project is estimated to be $1.2 million. The required match will be met by a $600,000 grant from Senator Mays Office and the remaining project funding will come from the Parks Department Capital Improvement Program.*

15. *Amend – Ord. #750 (12/20/2021), "Purchase w/c/b - Veterinary Emergency Services from Veterinary Medical Center of CNY, on behalf of the Department of Parks, for the period of January 1, 2022-June 30, 2022, with two (2) 1-year renewal options with the approval of the Mayor and the Common Council. Total cost not to exceed $18,000, from Accounts #35100.01.541500 ($15,000) and #31230.01.541500 ($3,000)". Amend to authorize the first of two (2) one-year renewal options, for the period of July 1, 2022-June 30, 2023.*

16. *Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost of the 2022-2023 Tree Pit Enhancement/Business Districts Project. Total amount not to exceed $350,000.*

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17. *Authorize – The 2022-2023 Tree Pit Enhancement/Business Districts Project, on behalf of the Department of Parks Recreation & Youth Programs, to support other streetscape improvement projects along our business districts in collaboration with other City departments. Total amount not to exceed $350,000.*

18. *Authorize - Payment to Edward Cole for Rhythm n' Shoes for musical performances at the Magnarelli and Cecile Senior Centers. Total cost not to exceed $2,000 from Account #01.71400.540552.*

BY COUNCILOR GREENE:

19. *Amend – The Revised General Ordinance #25 (6/4/2001), "The Revised General Ordinance of the City of Syracuse, Chapter 35, entitled Board of Assessment Review, Section 35-4 entitled, "Compensation", amend to increase the rate for members per session (currently $100 per session) as detailed in the legislation, effective January 1, 2023.*

20. *Authorize – The Department of Assessment to retain an appraiser (Cushman & Wakefield, for the City-owned property, located at 601-677 South Warren Street). Total cost not to exceed $6,500, charged to Account #13550.01.541500.*

21. *Correct Tax Rolls - (821 Brighton Avenue East for tax years 2021/2022) to change assessment, as outlined in Appendix "A".*

22. *Correct Tax Rolls - (618 Clinton Street South & Dickerson Street, for tax years 2022/2023, 2021/2022, 2020/2021, 2019/2020, 2018/2019, 2017/2018, 2016/2017, 2015/2016, 2014/2015, 2013/2014, 2012/2013, 2011/2013, 2010/2011, 2009/2010, 2008/2009, 2007/2008) to change assessment, as outlined in Appendix "A".*

23. *Authorize - The establishment of a standard work day and reporting requirements for Mayor, City Auditor and all non-union positions, as required by Regulation 315.4 of the New York Codes, Rules and Regulations, as detailed in Exhibit "A".*

24. *Resolution - For the establishment of a standard work day and reporting requirements for Common Councilors, as required by Regulation 315.4 of the NY Codes Rules and Regulations, as detailed in Exhibits "A" and "B".*

25. *Purchase w/c/b – From Electronic Data Collection Corporation ("EDC" Corporation") services for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections, for the period of July 1, 2021-June 30, 2022. Total cost not to exceed $1,700 to be charged to Account #01.540530.13100.*

26. *Purchase w/c/b – From Electronic Data Collection Corporation ("EDC" Corporation") services for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $11,000 to be charged to Account #01.540530.13100.*

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27. *Appropriate Funds – From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $620,000, to be used for strategic planning and modernization of finance and HR systems (cybersecurity).*

28. *Amend – Ord. #519 (08/23/2021), "Agreement - With M.A. Polce, Naughton Associates, Advanced IT, ComSource, Hoefler Communication, and Presidio, for consulting services, on behalf of the Department of Information Technology, for the period of one (1) year with two (2) one-year renewal options with the approval of the Mayor and Common Council. Total cost not to exceed $125,000, from Account # 541500.01.16800." Amend to increase cost to $620,000, for the period of one (1) year, as detail in the ordinance.*

29. *Agreement - With the Downtown Committee of Syracuse, Inc., relative to the administration of the Downtown Special Assessment Program, for the period of July 1, 2022-June 30, 2023. The special assessment is $1,024,000.*

30. *Agreement - With Crouse-Marshall Business, relative to the administration of the Special Assessment Program, for the period of July 1, 2022-June 30, 2023. The special assessment is $113,750.*

31. *Appropriate Funds – From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $8,100,000, to provide financial assistance for City direct project costs to account for direct staffing costs not previously accounted for in project budgets and amounts authorized by Council, as detailed in the attachment.*

32. *Appropriate Funds – From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $4,400,000, to provide financial assistance for City administrative costs relative to managing the ARPA grant ($123,076,926) over years 2021-2025, as detailed in the attachment.*

33. *Transfer Funds – Within the July 1, 2022–June 30, 2023 Syracuse City Budget transfer amendments, as detailed in Attachment "A".*

34. *Approve - Settlement of Tax Certiorari Proceedings – Investment Properties of Syracuse, LLC vs. The City of Syracuse, et.al. – Index Nos: 003404/2020, 004030/2021, 003375/2022, 004298/2022. Properties located at 744-754 Genesee Street West to Belden Avenue (Tax Map NO.: 106.-07-08.0), ($19,598.34) 827-829 Belden Avenue West) Tax Map No.: 106.-07-01.0) and 832-836 Belden Avenue West (Tax Map No.: 106.-03-08.0), – Tax 2020/21 through 2022/23, relative to assessed value as detailed in the legislation. Total County settlement $8,039.49.*

35. *Approve – Settlement – Naiim Divine (aka Lamar Horton) v. City of Syracuse. Settlement, relative to a motor vehicle accident back in 2018 in the amount of $57,500, from Account #599302.01.93000.*

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36. *Approve – Judgement – GEICO as subrogee of Michael Teluk v. City of Syracuse, Index No.: 003713/2019, GEICO Claim No. 0395063510101091, relative to a motor vehicle accident back in 2018 in the amount of $5,859.88, from Account #599305.01.93000.*

37. *Purchase w/c/b - From Aaron Nuzzo, Albany Investigators and Metro Attorneys, process serving services for various legal actions, on behalf of the Department of Law, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $17,000 to be charged to Account #540552.01.14200.*

38. *Purchase w/c/b – From Counsel Press Incorporated, printing services for certain Appellate Court submissions for various legal actions, on behalf of the Department of Law, for the period of July 1, 2022-June30, 2023. Total cost not to exceed $15,000 to be charged to Account #540310.01.14200.*

39. *Purchase w/c/b – From Salt City Abstract Corporation and Independent Title Agency LLC for title search services, for the period of July 1, 2022-June 30, 2023, for Law $45,000, Engineering Projects $4,000 and Code Enforcement $2,500. Total cost not to exceed $51,500 to be charged to Accounts #541500.01.14200, #599807.07.80400 and #596220.01.90000.*

BY COUNCILOR PANIAGUA:

40. *Contract – With Excellus for medical and dental third party administrative services, for the City of Syracuse, effective July 1, 2022 for the period of two (2) years, with three (3) one-year renewal options with the approval of the Mayor and the Common Council. Fee Schedules, not to exceed amounts and accounts, detailed in the contract.*

41. *Amend – Ord #338 (06/21/2021), "Agreement - With BPAS Actuarial and Pension Services LLC, for Government Accounting Standards Board (GASB) 75 Actuarial Services, a required compliance relating employer accounting of non-pension post-retirement benefits, for the period of four (4) years from the date of execution ending June 30, 2021 with two (2) one year renewal options with the approval of the Common Council and the Mayor. Total cost not to exceed $58,600, charged to Account #599893.01.90000-GASB 75 Actuarial Valuation." Amend to authorize the last one-year renewal options, for the period of July 1, 2022-June 30, 2023, with a total cost not to exceed $5,500. All other terms remain the same.*

BY COUNCILOR HOGAN:

42. *Special Permit - To approve a Restaurant located at 136 Beattie Street. No one spoke in favor or in opposition to the proposal. The Planning Commission granted three (3) waivers in regard to off-street parking, driveway location, and sidewalk regulations. Christopher Deapo, applicant. Cleghorn Properties, LLC, owner.*

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43. *Application & Agreement - To and with the New York State Local Waterfront Revitalization Program (LWRP), as part of the City's Consolidated Funding Application (CFA) in the amount of $200,000, to further evaluate and develop initial concepts and schematic design for the LWRP focus area for the Inner Harbor. There is a 25% local match requirement, to be provided by in-kind staff hours from the Division of City Planning and other eligible City staff.*

44. *Application & Agreement - To and with the New York State Empire State Development MWBE Business Growth Accelerator (BGA) Grant in the amount of $350,000, to operate an incubator to serve 15-20 existing NYS MWBE-certified Construction Service/Construction Consultant businesses for the period of one (1) year, to design and deliver business development curriculum, the implementation of a "Business Growth Plan", along with mentoring, training sessions and one-on-one technical assistance to the MWBE's. There is a 20% local match requirement at least 50% of the match must be cash (funding source need to be identified).*

45. *Approve – Planned Institutional District, District Plan amendment, for property located at 700 and 710-722 University Avenue. No one spoke in favor or in opposition to the proposal at the planning commission meeting. Syracuse University/c/o Jennifer Champa Bybee, owner/ petitioner.*

46. *Zone Change - For property located at 710-722 University Avenue from Planned Institutional District to Local Business, Class A. No one spoke in favor or in opposition to the proposal at the planning commission meeting. Syracuse University/c/o Jennifer Champa Bybee, owner/ petitioner.*

47. *Sell - All right, title, and interest in a portion of the City-owned parcels at 800 South Wilbur Avenue Rear (tax parcel 098.2-01-05.2) and 802 South Wilbur Avenue (tax parcel 098.2-01-05.4) to 800 Wilbur Avenue South, Syracuse LLC (the "Purchaser"). The Purchaser intends to construct several hundred residential units, including market, workforce, and affordable housing, in three developmental phases, for the total sum of $20,000 per residential unit ultimately approved and constructed.*

<u>BY COUNCILOR MAJOK:</u>

48. *Local Law - Amend - "Local Law - Section 8-118 "entitled Penalties" – Of the Charter of the City of Syracuse, relative to the relative to the limit the City can impose as to fines and penalties, to increase our fine and penalty limit to $10,000 from the current $2,000.*

49. *Amend –The Revised General Ordinance of the City of Syracuse, Chapter #45, entitled "Nuisance Abatement", amend the limit the City can impose as to fines and penalties, relative to increasing fines, updating which arrests qualify towards a finding of a Public Nuisance, creating additional protections for victims of crimes, adding additional defined terms, and strengthening principle of due process, as detailed in the legislation.*

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50. *Accept - From InterFaith Works, a donation in an amount not to exceed $57.50, on behalf of the Citizen Review Board. Total amount to be deposited in Account #540552.0.110500.*

51. *Amend – Ord. #498 (08/02/2021), "Agreement – With Freeland, to provide investigative services, on behalf of the Citizen Review Board (CRB), for the period of July 1, 2021-June 30, 2022. Total cost not to exceed $10,000, from Account #541500.01.10500. The Mayor waived the RFP process". Amend to increase cost not to exceed to $30,000. All other terms and conditions remains the same.*

52. *Authorize - Payment to AroGraph Display Inc., on behalf of the Citizen Review Board, for outreach products (one 10x10 tent and two banners) for the period of July 1, 2021–June 30, 2022. Total cost not to exceed $970 from Account #540552.01.10500.*

53. *Authorize - Payment to Policing With Our Community, on behalf of the Citizen Review Board (CRB), for two (2) four hour trainings for Board members on April 27 and April 28, 2022. Total cost not to exceed $2,200, from a previously awarded grant (Ord. #559-2019) charged to Account #599807.07.222160219.1.*

54. *Authorize - Payment to GL Imprinting Products, on behalf of the Citizen Review Board, for outreach apparel (32 t-shirts) for the period of July 1, 2021–June 30, 2022. Total cost not to exceed $451 from Account #540552.01.10500.*

55. *Accept - From New York State Department of Health, funds that are earned by the Emergency Medical Services (EMS) Division when firefighters pass emergency medical education courses, as outlined in Appendix "A". Total amount not to exceed $70,000.*

56. *Agreement - With Father Dan O'Hara for services as Chaplain for the Department of Fire, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $6,000 to be charged to Account #541500.01.34100.*

57. *Agreement - With ImageTrend Inc., to renew software license, to manage emergency response records, on behalf of the Department of Fire, for the term of one (1) year, effective on August 31, 2022. Total cost not to exceed $100,000 to be charged to Account #34100.01.540530.*

58. *Agreement - With Jordan Holliday, MD, for services as Medical Services Director for emergency services, for the Department of Fire, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $12,000, charged to Account #541500.01.34100.*

59. *Agreement - With Timothy J. Downes for services related to the mandatory EMS Training programs and web-conference presentations for the period of July 1, 2022-June 30, 2023, on behalf of the Department of Fire. Total cost not to exceed $31,200 to be charged to Account #541500.01.34100.*

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60. *Amend – Ord. #617 (09/27/2021), "Authorize – An Intermunicipal agreement with Onondaga County, on behalf of the Department of Fire, to accept grant funds in the amount of $35,000, for reimbursement of backfill and overtime ($7,000) for sending staff to Hazmat Training, along with equipment for the Hazardous Materials Response Team (valued at $28,000). The funds are being allocated from FY2019 DHSES #HM19-1011-D00, to be deposited in Account #01.415380". Amend to accept an $8,000 increase in grant funds. Total amount not to exceed $43,000.*

61. *Purchase w/c/b – From Colden Enterprise, replacement parts and preventative maintenance service for the Holmatro Rescue System, for the period of July 1, 2022-June 30, 2023, on behalf of the Department of Fire. Total cost not to exceed $12,000 to be charged to Accounts #34100.01.540720.*

62. *Purchase w/c/b - From Churchville Fire Equipment Corporation, turnout gear repairs and apparatus parts and components services for the period of July 1, 2022-June 30, 2023, on behalf of the Department of Fire. Total cost not to exceed $50,000 to be charged to Accounts 34100.01.540520 ($30,000), Account #34100.01.540210 and Account #34100.01.540210 (20,000).*

63. *Purchase w/c/b - From Jerome Fire Equipment, replacement parts and preventative maintenance services for the Amkus Rescue System for the period of July 1, 2022 - June 30, 2023, on behalf of the Department of Fire. Total cost not to exceed $5,000 to be charged to Accounts #34100.01.540720.*

64. *Purchase w/c/b - From Valutec Card Solutions, LLC, a software program to be used to purchase uniforms for the period of July 1, 2022-June 30, 2023, on behalf of the Fire & Police Departments. Total cost not to exceed $5,000 to be charged to Fire Account #540830.01.34100 ($2,500) and Police Account #540830.01.31230 ($2,500).*

BY COUNCILOR ALLEN:

65. *Amend – Ord. #27 (01/13/2020), "Agreement – With the Center for Court Innovation (CCI) for a Community Ambassador Program, as part of the recently awarded "Cities RISE II" grant, in an amount not to exceed $535,679, to pilot and demonstrate the effectiveness of innovative code enforcement strategies to improve the quality and stability of housing for Syracuse families, for the period of 24 months, administered by the Enterprise Community Partners and the Ash Center at Harvard University". Amend to extend the agreement until August 1, 2022. All other terms and conditions remain the same.*

66. *Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $261,300 and enter into an agreement with czb, LLC, for professional services related to the completion of a Housing Market Study, to establish a fact-based foundation about the current state of the City's housing and economic market conditions at the block level, to use to inform next steps of housing policy and investment priorities to improve the overall health and sustainability of the City neighborhoods. Attached in the proposal, project scope, and budget.*

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67. *Appropriate Funds - From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $500,000 and enter into an agreement with various Community Centers, on behalf of Department of Neighborhood & Business Development, to support a Neighborhood-based Community Center Improvement Program for targeted investments for construction/repair projects to enable the centers space to improve quality, efficiency, and accessibility to continue providing direct services to City residents. Project submission cannot exceed $50,000 and will be reviewed to determine scope and cost. Each centers/projects will be approved by an RFP process and brought back to the Council for final approval.*

68. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 209 Crippen Avenue, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 3)*

69. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 435 Lafayette Avenue West, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 3)*

70. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1000 Butternut Street & Carbon Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 1)*

71. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1115 Colvin Street East, florist shop, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

72. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 310-312 Delaware Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 2)*

73. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 232 East Avenue, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 5)*

74. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 104 Elmhurst Avenue, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 3)*

75. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 132 Kidd Avenue, a wood house unfinished, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 1)*

76. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 250 Leon Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

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77. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 268-270 Leon Street, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

78. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 280 Leon Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

79. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 216 Martin Luther King East, a wood house, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

80. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 106 Onondaga Avenue, a brick & wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 2)*

81. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 207 Pond Street, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 1)*

82. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 423-425 South Salina Street North to Salt Street, a brick building, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

83. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 488 Salina Street North & Butternut Street, a masonry building, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 1)*

84. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 855-857 Salina Street North & Isabella Street, brick & wood house, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 2)*

85. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 317-319 7th North Street, a wood house & garage, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 2)*

86. *Sell – All right, title and interest of the City of Syracuse in and to the premises known as 1260 State Street South, a vacant lot, to the Greater Syracuse Property Development Corporation for the total sum of $151. (District 4)*

BY COUNCILOR DRISCOLL:

87. *Authorize – The DPW 2022/2023 Sweeping Program as detailed in Appendix "A". Cost thereof to be charged to the premises fronting thereon as detailed in Appendix "B". The Program is charged initially to account #09.00526. Total cost not to exceed $878,609. (Public Hearing to be held on Monday, July 11, 2022 at 1:00 P.M.)*

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88. *Amend – Ord. #127, "Authorize – The appropriation of funds from Unallocated Cash Capital in an amount not to exceed $1,100,000, for the 2022/2023 Unimproved Street Program (Slurry Seal) on behalf of the Department of Public Works, as detailed in Appendix "A", to an account determined by the Commissioner of Finance". Amend to increase the amount not to exceed by $400,000 (increase in fuel cost). Total cost not to exceed $1,500,000, from Account #541500.09.00525. (Public Hearing to be held on Monday, July 11, 2022 at 1:00 P.M.)*

89. *Amend – Ord. #128, "Authorize – The D.P.W. 2022/2023 Unimproved Street Program (Slurry Seal), on behalf of the Department of Public Works as detailed in Appendix "A", cost thereof to be charged to the premises fronting thereon. Total cost not to exceed $1,100,000, from Unallocated Cash Capital. Public Hearing was held on Monday, March 28, 2022, at 1:00 P.M." Amend to increase the amount not to exceed by $400,000 (increase in fuel cost). Total cost not to exceed $1,500,000 from Account #541500.09.00525. (Public Hearing to be held on Monday, July 11, 2022 at 1:00 P.M.)*

90. *Authorize – The 2022/2023 D.P.W Capital Equipment & Vehicles Program, for purchases, detailed in Schedule "A", in an amount not to exceed $910,000, from a Capital Account determined by the Commissioner of Finance.*

91. *Appropriate Funds – From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $194,976, to purchase 3,200 carts from Cascade Cart Solution, on behalf of the Department of Public Works, for the pilot project as recommended by Barton & Loguidice DPC (Ord. #129-2022). Funds will be deposited in Account $08.599808.14905.800012922.*

92. *Amend - Ord. #677 (11/08/2021), "Bond Ordinance - Authorizing the issuance and sale of bonds of the City of Syracuse to defray the cost to include additional Green Infrastructure Reconstruction. Total project cost to not to exceed $4,325,272, from Account#07.599807.14905.701067000". Amend to increase by $675,000, as detailed in the ordinance. Total project cost not to exceed $5,000,272.*

93. *Amend - Ord. #678 (11/08/2021), "Authorize - An Intermunicipal Agreement (IMA) with Onondaga County for reimbursement of City funds in the amount of $625,000 for additional Green Infrastructure Reconstruction. Total project cost to not to exceed $4,325,272, from Account#07.599807.14905.701067000". Amend to increase by $675,000, as detailed in the ordinance. Total project cost not to exceed $5,000,272. All other terms of the agreement remain the same.*

94. *Amend Ord. #354-2021 (06/21/2021), "Purchase w/c/b - From Grainger and Dival, safety shoes for the Departments of Public Works, Water, Fire, Police, Engineering, Parks, Sewers, and Codes, for the period of July 1, 2021-June 30, 2022. Total cost not to exceed $55,225 to be charged to the appropriate accounts listed in Schedule "A". Amend to increase the cost not to exceed to $62,625, as detailed in Schedule A.*

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95. *Purchase w/c/b - From Joe Johnson Equipment USA, Inc., repairs and parts on behalf of the Departments of Public Works, for Trackless Vehicles Ltd, Labrie Plus and Elgin, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $90,000 to be charged to Account #01.51320.540210 and 01.51320.540220.*

96. *Purchase w/c/b – From Cyncon Equipment, Inc., repair service and parts for Global Street Sweepers, on behalf of Department of Public Works, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $30,000 to be charged to Account #01.51320.54210 and 01.51320.540220.*

97. *Purchase w/c/b – From MTE Turf Equipment Solution Inc., repair service and parts on behalf of Department of Public Works, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $35,000 to be charged to Account #01.51320.54210 and 01.51320.540220.*

98. *Purchase w/c/b – From Henderson Products,Inc., repair service and parts on behalf of Department of Public Works, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $30,000 to be charged to Account #01.51320.54210 and 01.51320.540220.*

99. *Purchase w/c/b – From Grassland Equipment & Irrigation Corporation, repair service and parts on behalf of Department of Public Works, for the period of July 1, 2022-June 30, 2023. Total cost not to exceed $15,000 to be charged to Account #01.51320.54210 and 01.51320.540220.*

100. *Appropriate Funds – From the American Rescue Plan Act of 2021 (ARPA) in an amount not to exceed $600,000, to be use for the design phase services of the DPW Annex Building, to replace the Annex Building slab-on-grade floor, supported by pile foundations, and replace the floor trench drain system. Funds are only allocated for the Design Phase presently.*

101. *Authorize – The DPW Annex Building Design Phase Project, to replace the Annex Building slab-on-grade floor supported by pile foundations, and replace the floor trench drain system. Total cost not to exceed $600,000. The total estimated project including the construction phase of the project is estimate at a cost of $8,000,000, in which the City plans to seek grant funding for.*

102. *Authorize - The City of Syracuse to declare itself as Lead Agency, pursuant to the State Environmental Quality Review Act (SEQRA), for the inner Harbor Kayak/Canoe Launch Project.*

103. *Authorize - The City of Syracuse to declare itself as Lead Agency, pursuant to the State Environmental Quality Review Act (SEQRA), for the Kirk Park Kayak/Canoe Launch Project.*

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 1435-37 SOUTH STATE STREET FOR A TOTAL OF $151.00

Comment [PP1]: No letter #

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1435-37 South State Street, being Block 1014, Section 085, Block -10, Lot -33.0 (085.-10-33.0), Property No. 1886009200, 36.50 x 198 L 36 x 40 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 313 EAST KENNEDY STREET & LEON STREET FOR A TOTAL OF $151.00

Comment [PP2]: No letter #

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 313 East Kennedy Street & Leon Street, being Block 1015, Section 085, Block -09, Lot -21.0 (085.-09-21.0), Property No. 1847002700, 32 x 92 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

10

SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 24, 2022

Julie LaFave
Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION – Accepting Donation of a Bench Plaque

Dear Ms. McBride:

Please prepare legislation for the next Common Council Meeting to accept an in-kind donation from Gina Insalaco, Syracuse, NY, for a Bench Remembrance Plaque, valued at $50.00. The plaque will be secured to an existing wood bench at Burnet Park, overlooking the golf course. The trail marker will be installed and maintained by the City of Syracuse.

> "The plaque memorializes a neighborhood friend or as his friend and family refer to him "Tipp Hill Legend" by the name of Keith Sauve. Keith aka "Beef" Sauve, had a tremendous amount of love for his Irish heritage and lived on Tipp Hill the majority of his short 40 years here on earth, as a resident of Whittier Ave. Many of Keith's friends and family still live in the neighborhood. Therefore, having a place to visit to honor and remember him would mean the world to many. He LIVED for golfing up at Burnet which is the reason for the chosen placement of the plaque. Keith was a warm, generous, amazing soul with the most infectious personality and laugh. He had a gentle heart and was LOVED by EVERYONE who knew him in the Neighborhood and beyond.
>
> He spent his childhood attending St. Pat's school and Bishop Ludden JRSR High School thereafter. He was known for gathering friends to play basketball in the neighborhood, ice-skating or golfing at Burnet. He also spent years working in the neighborhood at both Nibsy's and Patsy's Pizza and was well known and loved by all who knew him."

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

DRAFT

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11

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 24, 2022

Julie LaFave
Commissioner

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request for Legislation: Ordinance Authorizing an Agreement with the Syracuse Urban Renewal Agency for the Management of Perseverance Park (#104.-27-02.1)

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to authorize an agreement between the Syracuse Urban Renewal Agency (SURA) and the City to allow the City, through the Department of Parks, Recreation & Youth Programs, to manage and control requests for the use of Perseverance Park for events. SURA is the owner of Perseverance Park which is located at 216 South Salina Street (#104.-27-02.1) but does not have an efficient process in place to review requests to use Perseverance Park unlike the City. The City shall charge a fee for use of Perseverance Park that is consistent with the fee it charges for use of City Parks. The City shall keep all fees for the use of Perseverance Park. The funds will be deposited into account # 420010.01.

The contract shall remain in place for ten years from July 1, 2022 to June 30, 2032.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 27, 2022
SUBJECT: Agreement with Syracuse Urban Renewal Agency (SURA)

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to enter an agreement with the Syracuse Urban Renewal Agency (SURA) to allow the City, through the Department of Parks, Recreation & Youth Programs, to manage and control requests for the use of Perseverance Park for events. SURA is the owner of Perseverance Park which is located at 216 South Salina Street (#104.-27-02.1) but does not have an efficient process in place to review requests to use Perseverance Park unlike the City. The City shall charge a fee for use of Perseverance Park that is consistent with the fee it charges for use of City Parks. The City shall keep all fees for the use of Perseverance Park. The funds will be deposited into account # 420010.01.

The contract shall remain in place for ten years from July 1, 2022 to June 30, 2032.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

6/29/22
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 29, 2022

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Request for Legislation

Dear Ms. McBride:

On behalf of the Department of Parks, Recreation and Youth Programs, please prepare legislation for the next scheduled Common Council meeting to authorize an agreement and payment to **Bruce Mobile Skating** to provide multiple mobile roller skating experiences between July 1, 2022 to June 30, 2023.

Under this agreement, Bruce's Mobile Skating will provide roller skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with the staff of our community centers for the youth of our community centers and in additional efforts to attract more youth to our centers. Each event will cost $375 for a 3 hour block.

Payment **will not exceed $3,375.00 and** will be charged to budget account # **01.71400.541500**.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DRAFT

54

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 27, 2022
SUBJECT: Agreement with Bruce Mobile Skating

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to enter an agreement with Bruce Mobile Skating to provide multiple mobile roller skating experiences between July 1, 2022 to June 30, 2023.

Under this agreement, Bruce's Mobile Skating will provide roller skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with the staff of our community centers for the youth of our community centers and in additional efforts to attract more youth to our centers. Each event will cost $375 for a 3 hour block.

Payment **will not exceed $3,375.00 and** will be charged to budget account # **01.71400.541500**.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

6/29/22
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie LaFave
Commissioner

June 24, 2022

Tim Rudd
Budget Director
231 City Hall
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Mr. Rudd

Please prepare legislation for the next meeting of the Common Council to enter into agreement and authorize payment to **Bruce Mobile Skating** to provide multiple mobile roller skating experiences between July 1, 2022 to June 30, 2023.

Under this agreement, Bruce's Mobile Skating will provide roller skates, supervision, music, set up and tear down of roller skating events. Events will be planned in coordination with the staff of our community centers for the youth of our community centers and in additional efforts to attract more youth to our centers. Each event will cost $375 for a 3 hour block.

Payment **will not exceed $3,375.00 and** will be charged to budget account # **01.71400.541500**.

Sincerely,

Julie LaFave
Commissioner

DRAFT

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

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Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of Research

June 24, 2022

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request for Legislation - Southwest Community Center SAM Application

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting agenda to authorize the Department of Parks and recreation to apply for and enter into an agreement with the Dormitory Authority of the State of New York (DASNY) State and Municipal Facilities Program (SAM) in an amount not to exceed $300,000

Grant funds will be used for the repair and rehabilitation of the indoor pool roof and HVAC system at Southwest Community Center, 401 South Ave., Syracuse, NY.

No City funds are required as part of this application.

Sincerely,

Janet L. Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

DRAFT

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

14

Ordinance No. 2022

ORDINANCE AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR A GRANT FROM THE NEW YORK STATE DEPARTMENT OF PARKS AND RECREATION AND HISTORIC PRESERVATION UNDER THE NYS ENVIRONMENTAL PROTECTION FUND AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Department of Parks, Recreation, & Historic Preservation under the NYS Environmental Protection Fund, Parks Program for a grant in an amount not to exceed $500,000; said funds will be used to provide funding for the reconstruction of the Westminster stairs that link Westminster Park at the top of Westminster Ave and Euclid Ave for a total project cost estimated to be $1.2 million; a required match will be met by a $600,000 grant from the office of Senator May and funds set aside in the Parks Department Capital Improvement Program; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.

DRAFT

Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of Research

June 24, 2022

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request for Legislation - Westminster Park - NYS Environmental Protection Fund Grant

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting agenda to authorize the Department of Parks and recreation to apply for and enter into an agreement with the New York State Department of Parks, Recreation & Historic Preservation under the NYS Environmental Protection Fund, Parks Program in an amount not to exceed $500,000.

The grant will provide funding for the reconstruction of the Westminster stairs that link Westminster Park at the top of Westminster Ave and Euclid Ave. The stairs consist of 178 concrete and brick steps with concrete sidewalk that date to the 1930's. They are a much-loved feature of the University Neighborhood and an integral part of the neighborhood's public infrastructure used for daily residents and students. The stairs are in serious disrepair and if not addressed soon will require that they be closed to all public use.

The total cost of the project is estimated to be $1.2 million. The Parks Program grant request will be for $500,000. The required match will be met by a $600,000 grant from Senator Mays office toward this project. Remaining project funding will come from funds set aside in the Parks Department Capital Improvement Program.

Sincerely,

Janet L. Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

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DRAFT

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No. 2022

ORDINANCE AMENDING ORDINANCE NO. 750-2021 AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF EMERGENCY VETERINARY SERVICES FOR THE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

DRAFT

BE IT ORDAINED, that Ordinance No. 750-2021 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of emergency veterinary services, euthanasia of severely injured and/or suffering animals and necropsies from Veterinary Medical Center of CNY for the Department of Parks, Recreation & Youth Programs at a cost not to exceed $18,000.00 for all services without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Veterinary Medical Center of CNY (previously Animal Emergency Clinic) has been the provider for several years and is the sole source for providing evening emergency care for animals in the Syracuse area; and

BE IT FURTHER ORDAINED, that the initial term of the contract shall be for the period January 1, 2022 through June 30, 2022 with an option of two (2) additional one year extensions for the periods of July 1, 2022 through June 30, 2023 and July 1, 2023 through June 30, 2024, subject to approval of the Mayor and Common Council; the contract is hereby extended for the first additional one year period from July 1, 2022 through June 30, 2023 at a cost not to exceed $18,000.00 for all services to be provided under the amended contract; and

BE IT FURTHER ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such amended contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form, execution; and

BE IT FURTHER ORDAINED, that all costs associated with the purchase of emergency veterinary services shall be charged to the following accounts: $15,000 shall be charged to Budget Account #35100.01.541500 or another appropriate account as designated by the Commissioner of Finance and $3000 shall be charged to Budget Account #31230.01.541500 or another appropriate account as designated by the Commissioner of Finance.

* _____ = new material

DRAFT

DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie LaFave
Commissioner

June 24, 2022

Patricia McBride
City Clerk
City Hall
Syracuse, New York 13202

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting to amend ordinance 750-2021, in order to authorize the first one year extension to an agreement with Veterinary Medical Center of CNY. The original ordinance was to "provide animal services, which includes cleansing and disinfecting wounds and abrasions; relieving pain through medication and analgesics; intravenous fluids, if needed; and euthanasia of severely injured and/or suffering animals with unknown owners and necropsy in extreme cases."

Veterinary Medical Center of CNY has been providing dependable and satisfactory service over a number of years and due to the fact that they have been the sole source for providing evening emergency care for animals.

Terms of this contract extension will be for one year (July 1, 2022 – June 30, 2023), with one year extension remaining (July 1, 2023 – June 30, 2024).

The cost of this contract will not be exceed $18,000. Expenditures will be charged to the following accounts
$15,000 to # 35100.01.541500
$3,000 to # 31230.01.541500

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

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DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 27, 2022
SUBJECT: Amend Ordinance – Veterinary Medical Center

On behalf of the Department of Parks, Recreation & Youth Programs, I am requesting to amend ordinance 750-2021, in order to authorize the first one year extension to an agreement with Veterinary Medical Center of CNY. The original ordinance was to "provide animal services, which includes cleansing and disinfecting wounds and abrasions; relieving pain through medication and analgesics; intravenous fluids, if needed; and euthanasia of severely injured and/or suffering animals with unknown owners and necropsy in extreme cases."

Veterinary Medical Center of CNY has been providing dependable and satisfactory service over a number of years and due to the fact that they have been the sole source for providing evening emergency care for animals.

Terms of this contract extension will be for one year (July 1, 2022 – June 30, 2023), with one year extension remaining (July 1, 2023 – June 30, 2024).

The cost of this contract will not be exceed $18,000. Expenditures will be charged to the following accounts:

$15,000 to # 35100.01.541500
$3,000 to # 31230.01.541500

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DRAFT

16-17

SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie LaFave
Commissioner

June 28, 2022

Patricia McBride, City Clerk
231 City Hall
233 E. Washington St.
Syracuse, NY 13202

RE: REQUEST FOR LEGISLATION

Dear Ms. McBride:

Please have the following legislation prepared and placed on the next Common Council meeting agenda:

- Ordinance authorizing the sale and issuance of bonds to defray the cost of the 2022-23 Tree Pit Enhancements in Business Districts not to exceed $350,000.

- Ordinance authorizing the Department of Parks, Recreation & Youth Programs to proceed with the 2022-23 Tree Pit Enhancements in Business Districts at a cost not to exceed $350,000.

Projects will take place to support other streetscape improvement projects along our business districts in collaboration with the Departments of Engineering, Neighborhood and Business Development and Public Works.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

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DRAFT

52

City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date:	6/24/2022	**Department:**	Parks
Project Name:	Tree Pit Enhancements in Business Districts		
Project Cost:	$350,000		
Contact Name	Stephen Harris		
Project Description:	Improve growing conditions for trees along streetscapes in business districts by creating space for roots under sidewalks and snow shelf.		

Projected Time Line & Funding Source(s)

Estimated Start Date: 1/1/2023 **Estimated Completion Date:** 4/15/2023

Funding Source:		**Dollar Amount:**
Local Share:	**Bonded**	$350,000
Local Share:		
State Aid/Grant (identify)	NA	
Federal Aid/Grant (identify)	NA	
Other (identify)	NA	
Other (identify)	NA	
	Total Project Funding (must equal cost)	$350,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2022	$350,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$350,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes x

Director of Administration: _____ Date: 29 Sep 22

Director of Management & Budget: _____ Date: 6-28-22

Commissioner of Finance: Michael Cannizzaro Date: 6/28/22

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING PAYMENT TO EDWARD COLE FOR SERVICES RELATIVE TO MUSICAL PERFORMANCES BY THE RHYTHM & SHOES

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with musical performances by the Rhythm & Shoes at the Magnarelli and Cecile Senior Centers during the Fiscal Year 2022/2023:

- Edward Cole, $2,000.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged to Recreation Account # 01.71400.540552 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

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SYRACUSE DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

Julie LaFave
Commissioner

June 24, 2022

Patricia McBride, City Clerk
Room 231
City Hall
Syracuse, N.Y. 13202

RE: REQUEST FOR LEGISLATION

Dear Miss McBride:

Please prepare legislation for the next meeting of the Common Council allowing the Department of Parks, Recreation & Youth Programs to **authorize payment to Edward Cole** for Rhythm & Shoes to perform at the Magnarelli and Cecile Senior Centers.

The total cost will not exceed $2000.00 and will be charged to budget account #01.71400.540552.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Julie LaFave
Commissioner

DRAFT

Syracuse Department
of Parks, Recreation
& Youth Programs
412 Spencer Street
Syracuse, N.Y. 13204

Office 315 473 4330
Fax 315 428 8513

www.syrgov.net

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19

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 30, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting to amend Section 35-4 of the Revised General Ordinances of the City of Syracuse to increase the wages of members of the Board of Assessment Review from $100.00 per session to the following:

1. $150.00 per diem in the months of January and February;
2. $125.00 per diem for the month of March.

The pay increase will be effective January 1, 2023.

Sincerely,

Matthew D. Oja
Commissioner of Assessment

DRAFT

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING THE COMMISSIONER OF ASSESSMENT TO RETAIN AN APPRAISER

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of the real estate appraiser listed below pursuant to the aforementioned section; NOW, THEREFORE,

BE IT ORDAINED, that the Commissioner of Assessment be and he hereby is authorized to retain the appraiser listed below for the specified appraisal service, charging all costs associated with this service to Budget Account #13550.01.541500 or another appropriate account as designated by the Commissioner of Finance:

APPRAISER	PROPERTY ADDRESS	PROPERTY TYPE	FEE
Cushman & Wakefield	Parking garage and related improvements of 601-77 South Warren Street	Commercial Parking Garage	$6,500.00

DRAFT

20

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 22, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the City to retain Cushman & Wakefield to appraise the City-owned property, containing a parking garage and related improvements, located at 601-77 South Warren Street for potential disposition purposes.

The ordinance should authorize a fee of $6,500 for a self-contained report; the fee will be charged to account number 13550.01.541500.

Sincerely,

Matthew D. Oja
Commissioner of Assessment

DRAFT

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

15

Ordinance No. 2022

ORDINANCE AUTHORIZING CORRECTION OF TAX ROLLS

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

DRAFT

APPENDIX "A"

CHANGE ASSESSMENT FOR 2021/22

IS--

821 Brighton Ave E
Syracuse Senior Citizen Proj Corp
#1411105900
062.-02-01.0
LAND VALUE: $931,200
FULL VALUE: $13,050,000
EXEMPTION: 48650 - $10,800,000
CITY TAXABLE: $2,250,000
COUNTY TAXABLE: $2,250,000
SCHOOL TAXABLE: $2,250,000
WATER TAXABLE: $13,050,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

821 Brighton Ave E
Syracuse Senior Citizen Proj Corp
#1411105900
062.-02-01.0
LAND VALUE: $931,200
FULL VALUE: $13,050,000
EXEMPTION: 48650 - $12,807,000
CITY TAXABLE: $243,000
COUNTY TAXABLE: $243,000
SCHOOL TAXABLE: $243,000
WATER TAXABLE: $13,050,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2022/23

IS--

821 Brighton Ave E
Syracuse Senior Citizen Proj Corp
#1411105900
062.-02-01.0
LAND VALUE: $931,200
FULL VALUE: $13,050,000
EXEMPTION: 48650 - $10,800,000
CITY TAXABLE: $2,250,000
COUNTY TAXABLE: $2,250,000
SCHOOL TAXABLE: $2,250,000
WATER TAXABLE: $13,050,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

821 Brighton Ave E
Syracuse Senior Citizen Proj Corp
#1411105900
062.-02-01.0
LAND VALUE: $931,200
FULL VALUE: $13,050,000
EXEMPTION: 48650 - $12,807,000
CITY TAXABLE: $243,000
COUNTY TAXABLE: $243,000
SCHOOL TAXABLE: $243,000
WATER TAXABLE: $13,050,000
ALL OTHER CHARGES AS BILLED

DRAFT

21

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 24, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: **Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the change to the 2021/22 and 2022/2023 assessment rolls outlined in Appendix "A".

This property has been reviewed and we find that the corrections to be made are in order.

Sincerely,

Ann E. Gallagher

Ann E. Gallagher
1st Deputy Commissioner

DRAFT

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING CORRECTION OF TAX ROLLS

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby directed to correct the tax rolls as shown on the attached Appendix "A".

DRAFT

APPENDIX "A"

CHANGE ASSESSMENT FOR 2022/23

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2021/22

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2020/21

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2019/20

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2018/19

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2017/18

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2016/17

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2015/16

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.4
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2014/15

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2013/14

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2012/13

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2011/12

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE --

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2010/11

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2009/10

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $10,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

CHANGE ASSESSMENT FOR 2008/09

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $ 3,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $ 3,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

CHANGE ASSESSMENT FOR 2007/08

IS--

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $ 3,000
FULL VALUE: $10,000
EXEMPTION: 13100 - $10,000
CITY TAXABLE: 0
COUNTY TAXABLE: 0
SCHOOL TAXABLE: 0
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

SHOULD BE –

618 Clinton St S & Dickerson St
Potamianos Properties, LLC
#0917105100
101.-11-01.3
LAND VALUE: $ 3,000
FULL VALUE: $10,000

CITY TAXABLE: $10,000
COUNTY TAXABLE: $10,000
SCHOOL TAXABLE: $10,000
WATER TAXABLE: $10,000
ALL OTHER CHARGES AS BILLED

DRAFT

22

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

June 24, 2022

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: **Request for Legislation – Correction of Records**

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting authorizing the Commissioner of Finance to correct his records according to the change to the 2007/08 – 2022/23 assessment rolls outlined in Appendix "A".

This property has been reviewed and we find that the corrections to be made are in order.

Sincerely,

Ann E. Gallagher

Ann E. Gallagher
1st Deputy Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

23

Ordinance No. 2022

ORDINANCE APPROVING A STANDARD WORK DAY AND REPORTING REQUIREMENTS FOR THE MAYOR, CITY AUDITOR, AND ALL NON-UNION POSITIONS AS REQUIRED BY REGULATION 315.4 OF THE NEW YORK CODES, RULES, AND REGULATIONS

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for the Mayor, City Auditor, and all non-union positions and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these elected or appointed individuals; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that this Common Council hereby establishes seven and one quarter (7.25) hours per day as the standard work day for the Mayor, City Auditor and all non-union positions; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor, and all non-union positions (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER ORDAINED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution (Ordinance) for the Mayor, City Auditor and all non-union positions and the Affidavit of Posting (attached hereto as Exhibit "B") with the Office of State Comptroller.

DRAFT

Office of the New York State Comptroller

NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev.11/19)

Employer Location Code

2 0 0 5 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the City of Syracuse (Name of Employer) / 20052 (Location Code) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Ben Walsh		R11063149	Mayor	01/01/22-12/30/25	7.25	n/a	☐	Bi-weekly	☐
Nader Maroun		R10920357	City Auditor	01/01/20/12/31/23	7.25	n/a	☐	Bi-weeklly	☐
						n/a	☐		☐
Appointed Officials:									
Non-Union Positions			Various	01/01/22-12/31/23	7.25	n/a	☐		☐
							☐		☐
							☐		☐

I, _____ (Name of Secretary or Clerk), secretary/clerk of the governing board of the _____ (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ (Name of Employer) on this _____ day of _____, 20____,

_____ (Signature of Secretary or Clerk).

Affidavit of Posting: I, _____ (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on _____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

☐ Employer's website at: _____

☐ Official sign board at: _____

☐ Main entrance Secretary or Clerk's office at: _____

(seal)

Page _____ of _____ (for additional rows, attach a RS 2417-B form.)

FILED

Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York)
)
County of _____)

_____ being duly sworn, deposes and says:
(Name)

1. That (s)he is the _____ of _____.
(Title) (Employer)

2. That the posting of the Resolution began on _____ and continued for at least 30 days.

3. That the Resolution was posted and available to the public on the (please check one):
_____ Employer's website at _____
_____ Official sign board at _____
_____ Main entrance to office of the clerk at _____

Name _____ Title _____
(Signature of clerk of governing body)

DRAFT

23

DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Bradley O'Connor CPA
Commissioner of Finance

Michael Cannizzaro, CPA
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 30, 2022

Patricia McBride, City Clerk
230 City Hall
Syracuse, New York 13202

RE: Request for Legislation – Elected and Appointed Officials Standard Work Day and Reporting

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting establishing a standard work day and reporting requirements for Common Councilors, as required by Regulation 315.4 of the New York Codes, Rules, and Regulations. The Mayor, City Auditor and mayoral and Council appointments will be considered in separate legislation.

The legislation should include the following:

- Establish six (6) hours per day as the standard work day for Common Councilors.

- Elected and appointed officials that do not use the City time keeping system indicating actual hours worked must complete a three (3) consecutive month log of time worked (Record of Work Activities) within 150 days of taking office and submit such record within 180 days of taking office to the City Clerk.

- Authorize the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (see attachment).

- Authorize the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting (see attachment) with the Commissioner of Finance. The Commissioner of Finance will file the documents with the Office of the State Comptroller.

Compliance is required of all paid elected or appointed individuals who are members of the New York State Retirement System. Failure to comply may result in suspension of membership benefits.

Sincerely,

Bradley O'Connor, CPA
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syrgov.net

DRAFT

Resolution No. 2022

RESOLUTION APPROVING A STANDARD WORK DAY AND REPORTING REQUIREMENTS FOR COMMON COUNCILORS, AND CERTAIN APPOINTED OFFICIALS AS REQUIRED BY REGULATION 315.4 OF THE NEW YORK CODES, RULES, AND REGULATIONS

WHEREAS, the City of Syracuse hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of this body; NOW, THEREFORE,

BE IT RESOLVED, that this Common Council hereby establishes six (6) hours per day as the standard work day for Common Councilors and the Board of Assessment Review ; and

BE IT FURTHER RESOLVED, that elected and appointed officials that do not use the City time keeping system indicating actual hours worked must complete a three (3) consecutive month log of time worked (Record of Work Activities) within 150 days of taking office and submit such record within 180 days of taking office to the City Clerk; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (attached hereto as Exhibit "A") in accordance with New York State regulations; and

BE IT FURTHER RESOLVED, that this Common Council authorizes the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting (attached hereto as Exhibit "B") with the Office of State Comptroller.

DRAFT

Office of the New York State Comptroller

NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Employer Location Code

2 0 0 5 2

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev.11/19)

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the City of Syracuse (Name of Employer) / 20052 (Location Code) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Helen Hudson		R10263463	Council President	1/1/22-12/31/25	6.0	21.6700	☐	biweekly	☐
Michael Greene		R10274030	Councilor-At-Large	1/1/20-12/31/23	6.0	22.5600	☐	biweekly	☐
Rita Paniagua		R12976171	Councilor-At-Large	1/1/20-12/31/23	6.0	28.8900	☐	biweekly	☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, _____ (Name of Secretary or Clerk), secretary/clerk (Circle one) of the governing board of the _____ (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ day of _____, 20____ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ (Name of Employer) on this _____ day of _____, 20____.

_____ (Signature of Secretary or Clerk).

Affidavit of Posting: I, _____ (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on _____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

☐ Employer's website at: _____

☐ Official sign board at: _____

☐ Main entrance Secretary or Clerk's office at: _____

(seal)

Page _____ of _____ (for additional rows, attach a RS 2417-B form.)

FILED

Office of the New York State Comptroller

NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Employer Location Code

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

RS 2417-B

(Rev.04/20)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Rasheada Caldwell		R13157621	Councilor-At-Large	01/01/22-12/30/25	6.0	23.22	☐	bi-weekly	☐
Amir Gethers		R12836975	Councilor-At-Large	01/01/22-12/30/25	6.0	20.56	☐	bi-weekly	☐
Jennifer Schultz		R13157615	District Councilor	01/01/22-12/30/23	6.0	25.05	☐	bi-weekly	☐
Chol Majok		R11809583	District Councilor	01/01/22-12/30/23	6.0	24.39	☐	bi-weekly	☐
Latoya Allen		R12786981	District Councilor	01/01/22-12/30/23	6.0	20.28	☐	bi-weekly	☐
Joseph Driscoll		R12787051	District Councilor	01/01/22-12/30/23	6.0	25.56	☐	bi-weekly	☐
							☐		☐
							☐		☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐
							☐		☐
							☐		☐
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							☐		☐

Employer:_____ Location Code: _____ Page_____ of_____ (use with form RS 2417-A)

FILE COPY

Affidavit of Posting

EXHIBIT "B"

Location Code: 20052

Employer Name: City of Syracuse

Affidavit attesting that the Standard Work Day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

State of New York)
)
County of _____)

_____ being duly sworn, deposes and says:
(Name)

1. That (s)he is the _____ of _____.
(Title) (Employer)

2. That the posting of the Resolution began on _____ and continued for at least 30 days.

3. That the Resolution was posted and available to the public on the (please check one):
_____ Employer's website at _____
_____ Official sign board at _____
_____ Main entrance to office of the clerk at _____

Name _____ Title _____
(Signature of clerk of governing body)

DRAFT

24

DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

June 30, 2022

Bradley O'Connor CPA
Commissioner of Finance

Michael Cannizzaro, CPA
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

Patricia McBride, City Clerk
230 City Hall
Syracuse, New York 13202

RE: Request for Legislation – Elected and Appointed Officials Standard Work Day and Reporting

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the next regularly scheduled Common Council meeting establishing a standard work day and reporting requirements for the Mayor, City Auditor and appointed non-union employees, as required by Regulation 315.4 of the New York Codes, Rules, and Regulations. The Common Council will be considered in separate legislation.

The legislation should include the following:

- Establish seven and one quarter (7.25) hours per day as the standard work day for the Mayor, City Auditor and appointed non-union employees.

- Authorize the City Clerk to publicly post the completed Standard Work Day and Reporting Resolution (see attachment).

- Authorize the City Clerk to certify and file both the Standard Work Day and Reporting Resolution and the Affidavit of Posting (see attachment) with the Commissioner of Finance. The Commissioner of Finance will file the documents with the Office of the State Comptroller.

Compliance is required of all paid elected or appointed individuals who are members of the New York State Retirement System. Failure to comply may result in suspension of membership benefits.

Sincerely,

Bradley O'Connor, CPA
Commissioner of Finance

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syrgov.net

DRAFT

25

Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING OF SERVICES TO RESEARCH OUT OF STATE PLATES FOR PARKING TICKET COLLECTIONS DURING THE FISCAL YEAR 2021/2022 FOR THE FINANCE DEPARTMENT

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of services from Electronic Data Collection Corporation (EDC) to research out of State plates for the Department of Finance in order to increase parking ticket collections during the fiscal year 2021/2022 at a cost not to exceed $1,700.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item since EDC is the sole source for EROLS; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said out of State plate research from EDC at a cost not to exceed $1,700.00, charging the cost thereof to Budget Account #01.540530.13100, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available

DRAFT

25

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 24, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Legislative Request

Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid to pay for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections from Electronic Data Collection Corporation ("EDC" Corporation") during the Fiscal Year 2021/2022.

Electronic Data Corporation is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed $1,700 and will be charged to the Finance Department Budget Fiscal Year 2022/2023 account #01.540530.13100.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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42

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Bradley O'Connor CPA
Commissioner of Finance

Matthew DeLany, CPA
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 23, 2022

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street, Room 213
Syracuse, New York 13202

Mr. Rudd,

I am writing to request that you introduce legislation at the next regular meeting of the Common Council to authorize a waiver of competitive bid for the Department of Finance to pay for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections from Electronic Data Collection Corporation ("EDC Corporation") during the Fiscal Year 2021/2022.

Electronic Data Corporation is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed $1,700 and will be charged to the Finance Department Budget Fiscal Year 2021/2022 account #01.540530.13100.

Thank you for your attention in this matter.

Sincerely,

Veronica H. Voss
Deputy Commissioner of Finance

/vv

DRAFT

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syrgov.net

26

Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING OF SERVICES TO RESEARCH OUT OF STATE PLATES FOR PARKING TICKET COLLECTIONS DURING THE FISCAL YEAR 2022/2023 FOR THE FINANCE DEPARTMENT

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of services from Electronic Data Collection Corporation (EDC) to research out of State plates for the Department of Finance in order to increase parking ticket collections during the fiscal year 2022/2023 at a cost not to exceed $11,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item since EDC is the sole source for EROLS; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said out of State plate research from EDC at a cost not to exceed $11,000.00, charging the cost thereof to Budget Account #01.540530.13100, or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 24, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Legislative Request

Dear Ms. McBride:

On behalf of the Department of Finance, please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid to pay for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections from Electronic Data Collection Corporation ("EDC" Corporation") during the Fiscal Year 2022/2023.

Electronic Data Corporation is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed $11,000 and will be charged to the Finance Department Budget Fiscal Year 2022/2023 account #01.540530.13100.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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43

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

DEPARTMENT OF FINANCE

OFFICE OF THE COMMISSIONER
CITY OF SYRACUSE, MAYOR BEN WALSH

Bradley O'Connor CPA
Commissioner of Finance

Matthew DeLany, CPA
First Deputy Commissioner

Veronica H. Voss
Deputy Commissioner

June 23, 2022

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street, Room 213
Syracuse, New York 13202

Mr. Rudd,

I am writing to request that you introduce legislation at the next regular meeting of the Common Council to authorize a waiver of competitive bid for the Department of Finance to pay for the research of out of state plates in order to notify vehicle owners and increase parking ticket collections from Electronic Data Collection Corporation ("EDC Corporation") during the Fiscal Year 2022/2023.

Electronic Data Corporation is the sole source for the EROLS out of state plate lookup with automated import and export to and from the AIMS system and must be purchased directly by institutions from EDC Corporation.

The total expenditure for this purpose shall not exceed $11,000 and will be charged to the Finance Department Budget Fiscal Year 2022/2023 account #01.540530.13100.

Thank you for your attention in this matter.

Sincerely,

Veronica H. Voss
Deputy Commissioner of Finance

/vv

DRAFT

Department of Finance
233 E. Washington St
City Hall, Room 128
Syracuse, N.Y. 13202

Office 315 448 8279
Fax 315 448 8424

www.syrgov.net

27-28

BUREAU OF INFORMATION TECHNOLOGY

CITY OF SYRACUSE, MAYOR BEN WALSH

Dave Prowak
Director, IT

Kelsey May
Director, Digital Services

24 June 2022

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Appropriate of American Rescue Plan Funds for strategic planning and modernization of finance and HR systems (cybersecurity) and Amend Ordinance No. 519-2021 to increase authorized spend;

Ms. McBride,

Please prepare legislation for the next meeting of the Common Council authorizing the City to appropriate $620,000 of American Rescue Plan Funds to amend and increase the total cost of Ordinance No. 519-2021 for the following: modernization of cybersecurity including hardware, software and protection of critical infrastructure for core operational financial and human capital management systems.

The goals of this project are as follows:

- Recommendations for increased cybersecurity compliance
- Identification and assessment of risk and controls procedures
- Identification and recommendations to reduce technical debt and cybersecurity debt
- Scoping of additional functionalities including: project costing, modern GL, grants management, core organizational structure (HR), third-party billing, centralized billing (AR)

The project team will draft a scope of services to be implemented by vendors already under contract with the City within our existing IT Master Services Agreement. The cost of these services shall be charged to an account determined by the Commissioner of Finance and shall not exceed $620,000.00 for the length of this project (not to exceed one year).

X

Dave Prowak
Director of Information Technology

Information Technology
233 E. Washington St.
City Hall, Room 415
Syracuse, N.Y. 13202

Office 315 448 8250
Fax 315 448 8008

www.syrgov.net

CC: Frank Caliva, Chief Administrative Officer
CC: Timothy Rudd, Budget Director
CC: Kelsey May, Director of Digital Services

DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 28, 2022
SUBJECT: Appropriation of Funds & Amend Ordinance #519-2021- Cybersecurity

On behalf of the Bureau of Information Technology, I am requesting to appropriate funds in an amount not to exceed $620,000 from the American Rescue Plan Act (ARPA) Funds to amend and increase the total cost of Ordinance No. 519-2021 for the following: modernization of cybersecurity including hardware, software and protection of critical infrastructure for core operational financial and human capital management systems.

The goals of this project are as follows:

- Recommendations for increased cybersecurity compliance
- Identification and assessment of risk and controls procedures
- Identification and recommendations to reduce technical debt and cybersecurity debt
- Scoping of additional functionalities including: project costing, modern GL, grants management, core organizational structure (HR), third-party billing, centralized billing (AR)

The project team will draft a scope of services to be implemented by vendors already under contract with the City within our existing IT Master Services Agreement. The cost of these services shall be charged to an account determined by the Commissioner of Finance and shall not exceed $620,000.00 for the length of this project (not to exceed one year).

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

6/29/22
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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29

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 24, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation – Downtown Special Assessment Program

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the annual contract between the City of Syracuse and the Downtown Committee of Syracuse for administration of the Downtown Special Assessment Program for the Fiscal Year 2022/2023.

The amount of the special assessment per the approved 2022/2023 budget is $1,024,000.

Thank you.

Sincerely,

Timothy M. Rudd
Office of Management & Budget

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Benjamin Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 24, 2022
SUBJECT: Agreement with the Downtown Committee of Syracuse Inc.

On behalf of the Office of Management and Budget, I am requesting an agreement with Downtown Committee of Syracuse for administration of the Downtown Special Assessment Program for the Fiscal Year 2022/2023.

The amount of the special assessment per the approved 2022/2023 budget is $1,024,400.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Benjamin Walsh
City of Syracuse, New York

JUN 29 2022
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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30

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 24, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation

Dear Ms. McBride,

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the annual contract between the City of Syracuse and Crouse-Marshall for administration of the Crouse-Marshall Special Assessment Program for the Fiscal Year 2022/2023.

The amount of the special assessment per the approved 2022/2023 budget is $113,750.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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Fax 315 448-8116

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Benjamin Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 24, 2022
SUBJECT: Agreement with the Crouse-Marshall

On behalf of the Office of Management and Budget, I am requesting an agreement with Crouse-Marshall for administration of the Crouse-Marshall Assessment Program for the Fiscal Year 2022/2023.

The amount of the special assessment per the approved 2022/2023 budget is $113,750.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Benjamin Walsh
City of Syracuse, New York

JUN 29 2022
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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Fax 315 448-8116

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 23, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Legislation to Appropriate Funds

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council Meeting authorizing the appropriation of funds to provide financial assistance for City direct project costs in an amount not to exceed $8,100,000 from the American Rescue Plan Act of 2021 (ARPA).

Direct project costs can be defined as project-specific expenses that are incurred as a result of staff, primarily in operating departments, spending their time exclusively supporting the production of goods/services intended to be delivered as per pre-determined project outputs and outcomes.

Moving forward, the City will account for these direct staffing costs in the build-out of project budgets during project initiation. To account for direct staffing costs not previously accounted for in project budgets and amounts authorized by Council, the City is requesting $8,100,000 to cover the cost of staffing costs directly tied to in ARPA funded projects. The funds will be placed in an account to be designated by the Commissioner of Finance. An estimated distribution of direct project costs by project and department is attached.

Thank you.

Sincerely,

T M Rudd 6-23-22

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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22

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 23, 2022
SUBJECT: Appropriation of Funds – City Direct Project Costs

On behalf of all City departments, I am requesting to appropriate funds from the American Rescue Plan Act of 2021 (ARPA) to provide financial assistance for City direct project costs in an amount not to exceed $8,100,000.

Direct project costs can be defined as project-specific expenses that are incurred as a result of staff, primarily in operating departments, spending their time exclusively supporting the production of goods/services intended to be delivered as per pre-determined project outputs and outcomes.

Moving forward, the City will account for these direct staffing costs in the build-out of project budgets during project initiation. To account for direct staffing costs not previously accounted for in project budgets and amounts authorized by Council, the City is requesting $8,100,000 to cover the cost of staffing costs directly tied to in ARPA funded projects. The funds will be placed in an account to be designated by the Commissioner of Finance. An estimated distribution of direct project costs by project and department is attached.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

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DRAFT

Approved ARPA Projects	Direct Managing Department(s)	Originally Authorized Amount	Amended Amount for Direct Staffing Costs
ARPA Grant Management Services - Sarah Stephens	Research	$ 18,000	$ -
Arts and Culture Recovery Fund	Planning	$ 1,250,000	$ 27,459
B2G Now Software Purchase	IT; NBD	$ 68,167	$ 184,924
Body Worn Camera Expansion_Police Public Safety Enhancements	SPD	$ 343,260	$ 58,181
Burnet Park Pool	Parks	$ 800,000	$ 163,546
Cannon Street Community Center Playground Improvements	Parks	$ 100,000	$ 163,546
City as Canvas Public Arts Initiative	Planning	$ 250,000	$ 27,459
COVID Emergency Response	HR	$ 302,500	$ 232,412
Cultural Competency Training_Police Public Safety Enhancements	SPD	$ 90,000	$ 58,181
Homeowner Support: 1% Loan	NBD	$ 1,000,000	$ 154,126
Homeowner Support: Downpayment Assistance	NBD	$ 500,000	$ 154,126
Homeowner Support: SHARP Grants	NBD	$ 1,000,000	$ 154,126
Homeowner Support: Urgent Care	NBD	$ 4,500,000	$ 154,126
I-81 Urban Jobs Taskforce	Mayor's Office	$ 200,000	$ -
KRONOS Implementation Support	IT; HR	$ 300,000	$ 263,210
Landbank Property Stabilization & Demoliton	NBD	$ 5,000,000	$ 154,126
Meachem Pavilion	Parks	$ 55,000	$ 163,546
Microsoft 365	IT	$ 532,000	$ 30,798
Municipal Sidewalks	DPW	$ 4,500,000	$ 162,714
Northside Neighborhood Parks Improvements	Parks	$ 300,000	$ 163,546
Northside Shotspotter Technology Expansion_Police Public Safety Enhancements	SPD	$ 171,200	$ 58,181
Onondaga Park Greenhouse Roof & Ventilation Repair	Parks	$ 300,000	$ 163,546
Pandemic Related Rent Relief	NBD	$ 1,000,000	$ 154,126
Parking Infrastructure	Mayor's Office	$ 700,000	$ -
Regional Fire Training Tower (SFD)	SFD	$ 2,000,000	$ 1,016,717
RNI Commercial Corridor Improvement Fund	NBD	$ 2,000,000	$ 154,126
SEDCO Landmark Loan	NBD	$ 1,800,000	$ 154,126
Small Business Revolving Loan Fund	NBD	$ 2,000,000	$ 154,126
SPD Police Athletic League	SPD	$ 300,000	$ 58,181
Summer Youth Employment & Fellows Program	Research	$ 1,325,420	$ -
Syracuse Applied Trades & Technology Career Lab (SUNY EOC)	Mayor's Office	$ 1,750,000	$ -
Syracuse Festivals Fund	Mayor's Office	$ 375,000	$ -
Taser & Virtual Reality Empathy Training	SPD	$ 554,400	$ 58,181
Urban Forest Tree Planting	Parks	$ 2,000,000	$ 163,546
Water Infrastructure 1: Intake No2 Ext	Water; Engineering	$ 4,070,000	$ 64,679
Water infrastructure 2: Guilford/Brookford/Westminster PS Replacement Project	Water; Engineering	$ 3,360,000	$ 64,679
Water Infrastructure 3: Skaneateles Weir Project	Water; Engineering	$ 390,000	$ 64,679
Water Infrastructure 5: Mosley PS Replacement Project	Water; Engineering	$ 1,150,000	$ 64,679
Website Security and Content Upgrade	IT; Communications	$ 200,000	$ 67,874
West Genesee Water Infrastructure Projects	Water; Engineering	$ 2,030,000	$ 64,679
Workforce Training/Job Placement for In Demand Careers	Mayor's Office	$ 824,000	$ -
Total Approved	-	**$ 49,408,947**	**$ 4,996,281**

Projects in the Queue	Anticiated Managing Department(s)	Est. Project Amount	Est. Amount for Direct Staffing Costs
Addressing Childhood Lead Poisoning	NBD	$ 4,500,000	$ 154,126
ARPA Financial Empowerment Center	NBD	$ 411,000	$ 154,126
Arts and Culture Ticket Matching	Planning	$ 250,000	$ 27,459
Broadband Access	Mayor's Office	$ 5,000,000	$ -
Community Ambassador Program	NBD	$ 812,000	$ 154,126
Community Violence Intervention City-wide Assessment	Mayor's Office	$ 70,702	$ -
COPS Camera Repairs, Replacement, and Expansion	SPD	$ 499,740	$ 58,181
Digital Infrastructure, Data & Cybersecurity (Specific Projects TBD)	IT	$ 2,000,000	$ 30,798
Distressed Commercial Properties Fund	NBD	$ 1,000,000	$ 154,126
Diversionary Response Initiative_Police Public Safety Enhancements	SPD	$ 360,000	$ 58,181
DPW Annex Design/Plan	DPW; Engineering	$ 600,000	$ 162,714
Emergency Abatement Fund	NBD	$ 150,000	$ 154,126
Hiawatha Lake Wall	Parks; Engineering	$ 861,000	$ 199,112
Housing Market Study	NBD	$ 200,000	$ 154,126
I-81 Project Community Engagement (Specific Projects TBD)	Mayor's Office	$ 1,000,000	$ -
Kirk Park Veterans Memorial	Parks	$ 250,000	$ 163,546
Minority Business One Stop	NBD	$ 500,000	$ 154,126
Neighborhood Based Community Centers	NBD	$ 500,000	$ 154,126
On Point ARPA Plan.xlsx	NBD	$ 350,000	$ 154,126
Parks: Spirit of Jubilee	Parks	$ 250,000	$ 163,546
RNI Housing Rehabilitation	NBD	$ 5,038,000	$ 154,126
RNI Owner Occupied Housing - New Construction	NBD	$ 5,000,000	$ 154,126
RNI Rental Housing - New Construction	NBD	$ 1,589,000	$ 154,126
Sanitation and Recycling Carts and Arms	DPW	$ 1,500,000	$ 127,148
Sidewalks Financial Assistance	DPW	$ 500,000	$ 127,148
Traffic Signal Optimization	DPW: Engineering	$ 2,500,000	$ 162,714
Youth Development & Support Opportunities (Specific projects TBD)	Mayor's Office	$ 2,350,000	$ -
General Fund Revenue Replacement	Finance/Budget	-	-
Total In Queue		**$ 38,041,442**	**$ 3,130,065**
Total Direct Staffing Costs		**$ 87,450,389**	**$ 8,126,345**
Rounded Total Direct Staffing Costs			**$ 8,100,000**

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 23, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Legislation to Appropriate Funds

Dear Ms. McBride,

Please prepare legislation to be introduced at the next Common Council Meeting authorizing the appropriation of funds to provide financial assistance for City administrative costs in an amount not to exceed $4,400,000 from the American Rescue Plan Act of 2021 (ARPA).

For ARPA, administrative costs can be defined as expenses that are incurred as a result of managing, overseeing, and or supporting the City's ARPA project portfolio. These costs are being incurred through staff salary, fringe (60%), and overhead (10%) costs of those working in the City's executive/administrative departments, as follows: API, Budget, Communications, Finance, Human Resources, Law, Mayor's Office, and Research. Staff in executive/administrative departments are responsible for the oversight, management, and support of the comprehensive collection of projects funded through ARPA. These roles and responsibilities include: communication management, stakeholder management, risk management, quality performance and data/metrics management, subrecipient and contractor monitoring, financial compliance and federal reporting, budget/cost management, schedule and implementation control, and overall program integration and internal reporting.

The City has requested an amount not to exceed $4,400,000 to cover the administrative costs of managing the American Rescue Plan grant of $123,076,929 over years 2021-2025. The funds will be placed in an account to be designated by the Commissioner of Finance. An estimated distribution of administrative costs by project and department is attached.

Thank you.

Sincerely,

T M Rudd 6-23-22

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 23, 2022
SUBJECT: Appropriation of Funds – City Administrative Costs

On behalf of all City departments, I am requesting to appropriate funds from the American Rescue Plan Act of 2021 (ARPA) to provide financial assistance for City administrative costs in an amount not to exceed $4,400,000.

For ARPA, administrative costs can be defined as expenses that are incurred as a result of managing, overseeing, and or supporting the City's ARPA project portfolio. These costs are being incurred through staff salary, fringe (60%), and overhead (10%) costs of those working in the City's executive/administrative departments, as follows: API, Budget, Communications, Finance, Human Resources, Law, Mayor's Office, and Research. Staff in executive/administrative departments are responsible for the oversight, management, and support of the comprehensive collection of projects funded through ARPA. These roles and responsibilities include: communication management, stakeholder management, risk management, quality performance and data/metrics management, subrecipient and contractor monitoring, financial compliance and federal reporting, budget/cost management, schedule and implementation control, and overall program integration and internal reporting.

The City has requested an amount not to exceed $4,400,000 to cover the administrative costs of managing the American Rescue Plan grant of $123,076,929 over years 2021-2025. The funds will be placed in an account to be designated by the Commissioner of Finance. An estimated distribution of administrative costs by project and department is attached.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

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Approved ARPA Projects	Direct Managing Department(s)	Originally Authorized Amount	Amended Amount for Administrative Costs (Research; Mayor's Office; Law; Communications; HR; Finance; Budget; & API)
ARPA Grant Management Services - Sarah Stephens	Research	$ 18,000	$ 63,551
Arts and Culture Recovery Fund	Planning	$ 1,250,000	$ 63,551
B2G Now Software Purchase	IT; NBD	$ 68,167	$ 63,551
Body Worn Camera Expansion_Police Public Safety Enhancements	SPD	$ 343,260	$ 63,551
Burnet Park Pool	Parks	$ 800,000	$ 63,551
Cannon Street Community Center Playground Improvements	Parks	$ 100,000	$ 63,551
City as Canvas Public Arts Initiative	Planning	$ 250,000	$ 63,551
COVID Emergency Response	HR	$ 302,500	$ 63,551
Cultural Competency Training_Police Public Safety Enhancements	SPD	$ 90,000	$ 63,551
Homeowner Support: 1% Loan	NBD	$ 1,000,000	$ 63,551
Homeowner Support: Downpayment Assistance	NBD	$ 500,000	$ 63,551
Homeowner Support: SHARP Grants	NBD	$ 1,000,000	$ 63,551
Homeowner Support: Urgent Care	NBD	$ 4,500,000	$ 63,551
I-81 Urban Jobs Taskforce	Mayor's Office	$ 200,000	$ 63,551
KRONOS Implementation Support	IT; HR	$ 300,000	$ 63,551
Landbank Property Stabilization & Demoliton	NBD	$ 5,000,000	$ 63,551
Meachem Pavilion	Parks	$ 55,000	$ 63,551
Microsoft 365	IT	$ 532,000	$ 63,551
Municipal Sidewalks	DPW	$ 4,500,000	$ 63,551
Northside Neighborhood Parks Improvements	Parks	$ 300,000	$ 63,551
Northside Shotspotter Technology Expansion_Police Public Safety Enhancements	SPD	$ 171,200	$ 63,551
Onondaga Park Greenhouse Roof & Ventilation Repair	Parks	$ 300,000	$ 63,551
Pandemic Related Rent Relief	NBD	$ 1,000,000	$ 63,551
Parking Infrastructure	Mayor's Office	$ 700,000	$ 63,551
Regional Fire Training Tower (SFD)	SFD	$ 2,000,000	$ 63,551
RNI Commercial Corridor Improvement Fund	NBD	$ 2,000,000	$ 63,551
SEDCO Landmark Loan	NBD	$ 1,800,000	$ 63,551
Small Business Revolving Loan Fund	NBD	$ 2,000,000	$ 63,551
SPD Police Athletic League	SPD	$ 300,000	$ 63,551
Summer Youth Employment & Fellows Program	Research	$ 1,325,420	$ 63,551
Syracuse Applied Trades & Technology Career Lab (SUNY EOC)	Mayor's Office	$ 1,750,000	$ 63,551
Syracuse Festivals Fund	Mayor's Office	$ 375,000	$ 63,551
Taser & Virtual Reality Empathy Training	SPD	$ 554,400	$ 63,551
Urban Forest Tree Planting	Parks	$ 2,000,000	$ 63,551
Water Infrastructure 1: Intake No2 Ext	Water; Engineering	$ 4,070,000	$ 63,551
Water infrastructure 2: Guilford/Brookford/Westminster PS Replacement Project	Water; Engineering	$ 3,360,000	$ 63,551
Water Infrastructure 3: Skaneateles Weir Project	Water; Engineering	$ 390,000	$ 63,551
Water Infrastructure 5: Mosley PS Replacement Project	Water; Engineering	$ 1,150,000	$ 63,551
Website Security and Content Upgrade	IT; Communications	$ 200,000	$ 63,551
West Genesee Water Infrastructure Projects	Water; Engineering	$ 2,030,000	$ 63,551
Workforce Training/Job Placement for In Demand Careers	Mayor's Office	$ 824,000	$ 63,551
Total Approved	-	**$ 49,408,947**	**$ 2,605,579**

Projects in the Queue	Anticiated Managing Department(s)	Est. Project Amount	Est. Amount for Administrative Costs
Addressing Childhood Lead Poisoning	NBD	$ 4,500,000	$ 63,551
ARPA Financial Empowerment Center	NBD	$ 411,000	$ 63,551
Arts and Culture Ticket Matching	Planning	$ 250,000	$ 63,551
Broadband Access	Mayor's Office	$ 5,000,000	$ 63,551
Community Ambassador Program	NBD	$ 812,000	$ 63,551
Community Violence Intervention City-wide Assessment	Mayor's Office	$ 70,702	$ 63,551
COPS Camera Repairs, Replacement, and Expansion	SPD	$ 499,740	$ 63,551
Digital Infrastructure, Data & Cybersecurity (Specific Projects TBD)	IT	$ 2,000,000	$ 63,551
Distressed Commercial Properties Fund	NBD	$ 1,000,000	$ 63,551
Diversionary Response Initiative_Police Public Safety Enhancements	SPD	$ 360,000	$ 63,551
DPW Annex Design/Plan	DPW; Engineering	$ 600,000	$ 63,551
Emergency Abatement Fund	NBD	$ 150,000	$ 63,551
Hiawatha Lake Wall	Parks; Engineering	$ 861,000	$ 63,551
Housing Market Study	NBD	$ 200,000	$ 63,551
I-81 Project Community Engagement (Specific Projects TBD)	Mayor's Office	$ 1,000,000	$ 63,551
Kirk Park Veterans Memorial	Parks	$ 250,000	$ 63,551
Minority Business One Stop	NBD	$ 500,000	$ 63,551
Neighborhood Based Community Centers	NBD	$ 500,000	$ 63,551
On Point ARPA Plan.xlsx	NBD	$ 350,000	$ 63,551
Parks: Spirit of Jubilee	Parks	$ 250,000	$ 63,551
RNI Housing Rehabilitation	NBD	$ 5,038,000	$ 63,551
RNI Owner Occupied Housing - New Construction	NBD	$ 5,000,000	$ 63,551
RNI Rental Housing - New Construction	NBD	$ 1,589,000	$ 63,551
Sanitation and Recycling Carts and Arms	DPW	$ 1,500,000	$ 63,551
Sidewalks Financial Assistance	DPW	$ 500,000	$ 63,551
Traffic Signal Optimization	DPW: Engineering	$ 2,500,000	$ 63,551
Youth Development & Support Opportunities (Specific projects TBD)	Mayor's Office	$ 2,350,000	$ 63,551
General Fund Revenue Replacement	Finance/Budget	-	$ 63,551
Total In Queue		**$ 38,041,442**	**$ 1,779,420**

Total Administrative Costs		**$ 87,450,389**	**$ 4,384,998**
Rounded Total Administrative Costs			**$ 4,400,000**

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Ordinance No. 2022

ORDINANCE AUTHORIZING TRANSFER OF FUNDS AND USE OF FUNDS IN FISCAL YEAR 2022/23 FROM FUND BALANCE

BE IT ORDAINED, that this Common Council hereby authorizes the following transfer of funds from Fund Balance #390901.01 to various accounts as set forth in Schedule "A" attached hereto and made a part of this Ordinance; and

BE IT FURTHER ORDAINED, that said funds will be used in the manner provided by law.

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Attachment A
June 9, 2022

Account Number	General Fund	Transfer	2022/2023 Budget as Authorized	Budget as Amended
Revenue				
Transfer From:				
390901.01	Fund Balance Use	$408,000	$15,630,847	$16,038,847
		$408,000		
	Total Transfer From	**$408,000**		
Expense				
Transfer To:				
541500.09.00525	Professional Services (Oiling and Flushing)	$400,000	$1,100,000	$1,500,000
595911.01.90000	Downtown District Matching	$2,500	$12,500	$15,000
595500.01.90000	Misc Celebrations	$5,500	$20,000	$25,500
	Total Transfer To	**$408,000**		

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 9, 2022

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Request for Legislation – 2022/2023 Fiscal Year Budget Transfers

Dear Ms. McBride:

Please prepare the necessary legislation to be introduced at the next Common Council meeting authorizing the following transfer of funds within the FYE June 30, 2023 City Budget.

See Attachment A for specific details.

Thank you.

Sincerely,

Timothy Rudd
Director of Management and Budget

DRAFT

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and Budget
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Ordinance No. 2022

ORDINANCE APPROVING SETTLEMENT OF A TAX CERTIORARI PROCEEDING AGAINST THE CITY OF SYRACUSE.

WHEREAS, the Commissioner of Assessment and Corporation Counsel have negotiated settlement with the attorney for the Petitioner in a tax certiorari proceeding against the City of Syracuse; and

WHEREAS, the Corporation Counsel, in the best interest of the City, recommends settlement of this proceeding; and

WHEREAS, the Mayor has approved this settlement pursuant to Section 5-1103 of the Charter of the City of Syracuse, as amended; NOW, THEREFORE,

BE IT ORDAINED, pursuant to Section 5-1103 of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the settlement of the following tax certiorari proceedings upon the following terms:

<u>Investment Properties of Syracuse, LLC vs. The City of Syracuse, et al.</u>

Property: 744-54 Genesee Street West to Belden Avenue (Tax Map No.: 106.-07-08.0)
827-29 Belden Avenue West (Tax Map No.: 106.-07-01.0)
832-36 Belden Avenue West (Tax Map No.: 106.-03-08.0)

Tax Years: 2020/21, 2021/22, 2022/23

Index Nos. 003404/2020
004030/2021
003375/2022
004298/2022

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Under the terms of the proposed settlement, the Petitioner would agree to discontinue all proceedings and the assessment for 744-57 Genesee Street West to Belden Avenue for Tax Year 2020/21 will be reduced from $860,000 to $506,250; for Tax Year 2021/22 will be reduced from $860,000 to $520,875; for Tax Year 2022/23 will be reduced from $860,000 to $480,000; the Assessment for 827-29 Belden Avenue West will be unchanged for Tax Years 2020/21 and 2021/22 and will be reduced for Tax Year 2022/23 from $49,850 to $49,800; the Assessment for 832-36 Belden Avenue West will be unchanged for Tax Years 2020/21 and 2021/22 and will be reduced for Tax Year 2022/23 from $25,150 to $25,100.

The City would refund the Petitioner the following amounts:

744-54 Genesee Street W to Belden Avenue

2020/21 City-School	$9,897.47
2021/22 City-School	$9,700.87
2022/23 City-School	N/A
	Total: $19,598.34

The County would refund the Petitioner the following amounts:

744-54 Genesee Street W to Belden Avenue

2021 County	$4,069.40
2022 County	$3,970.09
	Total: $8,039.49

Refunds of the taxes, special ad valorem levies and special district taxes paid and collected in access of the Stipulated Reduced Assessment shall be made by the City of Syracuse, County of Onondaga, and the City of Syracuse, without interest, so long as payment is received by Petitioner's

DRAFT

attorneys within thirty (30) days from the date of the Demand for Refunds, accompanied by a fully-executed copy of the Stipulated Order of Settlement sent to the City of Syracuse Commissioner of Finance.

The provisions of New York State Real Property Tax Law Section 727 shall apply

to Tax Years 2023/24, 2024/25, 2025/26;

and

BE IF IT FURTHER ORDIANED, that the Corporation Counsel be and hereby is authorized to execute stipulations and any other documents necessary to settle the above tax certiorari proceeding.

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Susan R. Katzoff
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Todd M. Long
Senior Assistant
Corporation Counsel

Catherine E. Carnrike
Meghan E. Ryan
Amanda R. Harrington
John C. Black Jr.
Ramona L. Rabeler
Sarah M. Knickerbocker
Danielle B. Pires
Patrick J. Parkinson
Danielle R. Smith
Shannon L. Bausinger
Zachary A. Waksman
John. J. Connor

June 28, 2022

Hon. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Ordinance Approving Settlement of Tax Certiorari Proceedings
Investment Properties of Syracuse, LLC vs. The City of Syracuse, et al.

Index No.: **003404/2020**
004030/2021
003375/2022
004298/2022

Property Numbers: **744-54 Genesee St. West to Belden Avenue**
(Tax Map No.: 106.-07-08.0)
827-29 Belden Ave. West
(Tax Map No.: 106.-07-01.0)
832-36 Belden Ave. West
(Tax Map No.: 106.-03-08.0)

Tax Years: **2020/21**
2021/22
2022/23

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Office 315 448-8400
Fax 315 448-8381
Email
law@syrgov.net

www.syrgov.net

Dear Ms. McBride:

Please place on the agenda for the next meeting of the Common Council an ordinance authorizing the Corporation Counsel to settle the above referenced tax certiorari proceedings for the tax years indicated with Investment Properties of Syracuse, LLC, the Petitioner in the tax certiorari proceedings.

Under the terms of the proposed settlement, Petitioner will discontinue the proceedings for the properties at 744-54 Genesee Street West to Belden, 827-29

DRAFT

Belden Avenue West, and 832-36 Belden Avenue West upon the following terms:

744-54 Genesee Street West to Belden Avenue

- 2020/21 assessment will be reduced from $860,000 to $506,250
- 2021/22 assessment will be reduced from $860,000 to $502,875
- 2022/23 assessment will be reduced from $860,000 to $480,000

827-29 Belden Avenue West

- 2020/21 assessment will be unchanged
- 2021/22 assessment will be unchanged
- 2022/23 assessment will be reduced from $49,850 to $49,800

832-36 Belden Avenue West

- 2020/21 assessment will be unchanged
- 2021/22 assessment will be unchanged
- 2022/23 assessment will be reduced from $25,150 to $25,100

The reduced assessment will result in the City refunding the following amounts to the Petitioner:

	744-54 Genesee St West to Belden Ave.	827-29 Belden Ave. W.	832-36 Belden Ave. W.
2020/21	$9,897.47	N/A	N/A
2021/22	$9,700.87	N/A	N/A
2022/23	$0	N/A	N/A

Total: $19,598.34

The reduced assessment will result in the County refunding the following amounts to the Petitioner:

	744-54 Genesee St West to Belden Ave.	827-29 Belden Ave. W.	832-36 Belden Ave. W.
2020/21	$4,069.40	N/A	N/A
2021/22	$3,970.09	N/A	N/A

Total: $8,039.49

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The provisions of RPTL §727 shall apply to tax years 2023/24, 2024/25, and 2025/26.

Refunds of the taxes, special ad valorem levies and special district taxes paid and collected in excess of the Stipulated Reduced Assessments shall be made by the City of Syracuse, County of Onondaga, and the City of Syracuse School District and any other affected taxing entity, without interest, so long as payment is received by Petitioner's attorneys within thirty (30) days from the date the Demand for Refunds, accompanied by a fully-executed copy of this Stipulated Order of Settlement, is received by the City of Syracuse Commissioner of Finance.

In my opinion, this settlement is in the best interest of the City and is supported by the Commissioner of Assessment.

Respectfully,

Joseph Barry, Esq.
1st Assistant Corporation Counsel

Cc: Sharon Owens

DRAFT

Ordinance No. 2022

ORDINANCE COMPROMISING CLAIM AGAINST THE CITY OF SYRACUSE

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves the compromise and settlement of the following claim:

Horton v. Lafaver, et al.;
New York State Supreme Court, Onondaga County
Index No.: 005695/2019
Settlement Amount - $57,500.00

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned claim; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance shall make payment of the settlement amount to James P. Fleckenstein, Esq., as attorney for Plaintiff; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account #599302.01.93000 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Susan R. Katzoff
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Todd M. Long
Senior Assistant
Corporation Counsel

Catherine E. Carnrike
Meghan E. Ryan
Amanda R. Harrington
John C. Black Jr.
Ramona L. Rabeler
Sarah M. Knickerbocker
Danielle B. Pires
Patrick J. Parkinson
Danielle R. Smith
Jody A. Mooney
Zachary A. Waksman
John J. Connor

June 21, 2022

VIA HAND DELIVERY
Patricia McBride, City Clerk
231 City Hall
Syracuse, New York 13202

Re: ***Horton v. Syracuse v. Horton***
Index No.: 005695/2019

Dear Ms. McBride:

Please place on the Common Council agenda for its meeting of July 11, 2022, a proposed settlement agreement for the above lawsuit. This action stems from a 2018 motor vehicle accident involving the Plaintiff, Naiim Divine, previously known as Lamar Horton, and a Syracuse Police Department vehicle. While the City of Syracuse denies many of the allegations made in the complaint, we believe it is in the best financial interest to settle this matter.

The proposed settlement value is for $57,500.00, which will be charged to the Judgement and Claims Account No., #599302.01.93000.

Being that this matter involves matters subject to privilege, the Office of the Corporation Counsel requests that any details regarding this matter be discussed with the Common Council in executive session. Thank you for your assistance.

Thank you for your assistance.

Sincerely,

Susan R. Katzoff

Susan R. Katzoff, Esq.
Corporation Counsel

SRK/ctl

Department of Law
Office of Corp. Counsel
233 E. Washington St.
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DRAFT

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Ordinance No. 2022

ORDINANCE COMPROMISING CLAIM AGAINST THE CITY OF SYRACUSE

WHEREAS, the City of Syracuse previously authorized a compromise and settlement with Dr. Michael Teluk in the amount of $25,000.00 for a motor vehicle collision that occurred in 2018 by Ordinance No. 97-2022; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, and pursuant to Section 5-1103(1) of the Charter of the City of Syracuse, as amended, this Common Council hereby approves an additional compromise and settlement in an amount determined by an arbitrator for the valuation of property damage related to the following claim:

Michael Teluk v. City of Syracuse;
New York State Supreme Court, Onondaga County
Index No.: 003713/2019
Settlement Amount - $5,859.88

BE IT FURTHER ORDAINED, that the Corporation Counsel be and hereby is authorized to execute any and all documents necessary to settle the aforementioned claim; and

BE IT FURTHER ORDAINED, that the Commissioner of Finance shall make payment of the settlement amount to GEICO, as subrogee of Michael Teluk; and

BE IT FURTHER ORDAINED, that the settlement amount shall be charged to the Judgment and Claims Account #599305.01.93000 or another appropriate account as designated by the Commissioner of Finance.

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Susan R. Katzoff
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Todd M. Long
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Corporation Counsel

Catherine E. Carnrike
Meghan E. Ryan
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John C. Black Jr.
Ramona L. Rabeler
Sarah M. Knickerbocker
Danielle B. Pires
Patrick J. Parkinson
Danielle R. Smith
Zachary A. Waksman
John J. Connor

June 24, 2022

VIA HAND DELIVERY
Patricia McBride, City Clerk
231 City Hall
Syracuse, New York 13202

Re: ***GEICO as subrogee of Michael Teluk v. City of Syracuse***
Index No.: 003713/2019, **GEICO Claim No.** 0395063510101091

Dear Ms. McBride:

Please place on the Common Council agenda for its meeting of July 11, 2022, a judgement against the City of Syracuse for the above lawsuit. This action stems from a motor vehicle accident, involving the Plaintiff, Dr. Michael Teluk, and a City of Syracuse Department of Public Works vehicle, back in 2018. From the accident, Plaintiff sustained injuries temporary and permanent bodily injuries. The City of Syracuse already paid a settlement to Plaintiff for $25,000.00, as we believe that settlement was in the best financial interest of the City of Syracuse.

Because there were personal injuries and property damage resulting from this motor vehicle accident, there is an additional judgement to be paid for the property damage done from the accident to Plaintiff's vehicle. The valuation for the property damages was determined by an arbitrator to be $5,859.88, which will be charged to the Judgement and Claims Account No., #599305.01.93000.

Being that this matter involves matters subject to privilege, the Office of the Corporation Counsel requests that any details regarding this matter be discussed with the Common Council in executive session. Thank you for your assistance.

Thank you for your assistance.

Sincerely,

Susan R. Katzoff, Esq.
Corporation Counsel

SRK/ctl

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

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Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF PROCESS SERVING SERVICES FOR THE OFFICE OF CORPORATION COUNSEL DURING THE FISCAL YEAR 2022/2023

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of process serving services for the Office of the Corporation Counsel during the fiscal year 2022/2023 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the Law Department must have professional firms who can act on short notice to serve legal papers in a reliable and timely manner in compliance with State and Federal rules; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors at a cost not to exceed $17,000.00: Aaron Nuzzo; Albany Investigators; and Metro Attorneys, respectively, charging the cost thereof to the Department of Law Operating Budget Supplies and Expense Account #540552.01.14200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Law Department Process Servers

Dear Ms. McBride:

On behalf of the Department of Law, please prepare legislation for the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2022/2023 from the following process servers:

- Aaron Nuzzo
- Albany Investigators
- Metro Attorneys

It is requested that a total of $17,000 be authorized for use by the Corporation counsel to pay the above referenced vendors for services on an as needed basis.

All costs will be charged to Department of Law Operating Supplies and Expense Budget Account #540552.01.14200.

Thank you.

Sincerely,

M Rudd

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

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DRAFT

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Susan R. Katzoff
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Todd M. Long
Senior Assistant
Corporation Counsel

Catherine E. Carnrike
Meghan E. Ryan
Amanda R. Harrington
John C. Black Jr.
Ramona L. Rabeler
Sarah M. Knickerbocker
Danielle B. Pires
Patrick J. Parkinson
Danielle R. Smith
Jody A. Mooney
Shannon L. Bausinger
Zachary A. Waksman
John J. Connor

June 24, 2022

Mr. Timothy M. Rudd
Director of the Office of Management and Budget
Room 213 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Mr. Rudd:

I am requesting legislation authorizing the purchase without advertising or competitive bidding of process serving services for the Office of the Corporation Counsel during Fiscal Year 2022/2023 from the following process servers:

- Aaron Nuzzo
- Albany Investigators
- Metro Attorneys

It is requested that a total of $17,000 be authorized for use by the Corporation Counsel to pay the above referenced vendors for services on an as needed basis.

All costs will be charged to the Department of Law Operating Supplies and Expense Budget Account #540552.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Susan R. Katzoff
Corporation Counsel

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Office 315 448-8400
Fax 315 448-8381
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Service of papers or process by facsimile or other electronic method is not acceptable.

Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF PRINTING SERVICES FOR APPELLATE COURT PROCEEDINGS ON BEHALF OF THE CITY OF SYRACUSE LAW DEPARTMENT DURING THE FISCAL YEAR 2022/2023

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of printing services for Appellate Court proceedings on behalf of the City of Syracuse Law Department during the fiscal year 2022/2023 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as the City must have a professional firm who is an expert in the niche areas of appellate printing and can act on short notice at a reasonable cost; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said printing services for Appellate Court proceedings from Counsel Press at a total cost not to exceed $15,000.00, charging the cost thereof to the Department of Law Printing Expenses Account # 540310.01.14200 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Appellate Court Submissions

Dear Ms. McBride:

On behalf of the Department of Law, please prepare the following legislation to be introduced at the next scheduled Common Council meeting to authorize the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2022/2023 from Counsel Press at a cost not to exceed $15,000.

All costs will be charged to the Department of Law Printing Expenses Account #540310.01.14200.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

DRAFT

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and Budget
233 E Washington St
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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

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John C. Black Jr.
Kathryn M. Ryan
Ramona L. Rabeler
Todd M. Long
Sarah M. Knickerbocker
Danielle B. Pires
Finney Raju
Patrick R. Blood
Patrick J. Parkinson
Danielle R. Smith
Jody A. Mooney

June 24, 2022

Mr. Timothy M. Rudd
Director of the Office of Management and Budget
Room 213 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear Mr. Rudd:

I am requesting that legislation authorizing the purchase without advertising or competitive bidding of printing services for certain Appellate Court submissions for the Office of the Corporation Counsel during Fiscal Year 2022/2023 from Counsel Press at a cost not to exceed $15,000.00.

All costs will be charged to the Department of Law Printing Expenses Budget Account #540310.01.14200.

Thank you for your assistance in this matter.

Sincerely,

Susan R. Katzoff
Corporation Counsel

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

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Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF TITLE SERVICES FOR THE DEPARTMENT OF LAW, DEPARTMENT OF ENGINEERING AND DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT, DIVISION OF CODE ENFORCEMENT DURING THE FISCAL YEAR 2022/2023

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of title services for the Department of Law, Department of Engineering, Department of Neighborhood and Business Development, Division of Code Enforcement during the fiscal year 2022/2023 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as these companies are local and have been providing the City with title services for years in a reliable and timely manner for a price schedule that has remained consistent over the years; and

BE IT FURTHER ORDAINED, that the Commissioner of Purchase is hereby authorized to purchase said process serving services from the following vendors: Salt City Abstract Corporation and Independent Title Agency, LLC, charging the cost thereof to the following Budget Accounts, Department of Law Account #541500.01.14200 or another appropriate account as designated by the Commissioner of Finance not to exceed $45,000.00, Department of Engineering Account #599807.07.80400 or another appropriate account as designated by the Commissioner of Finance not to exceed $4,000.00, and Department of Neighborhood and Business Development, Division of Code Enforcement Account #596220.01.90000 or another appropriate account as designated by the Commissioner of Finance not to exceed $2,500.00; and

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BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Waiver of Competitive Bid Request

Dear Ms. McBride:

On behalf of the Departments of Law, Engineering and Code Enforcement, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing title service without formal advertising or competitive bidding during the 2022/2023 fiscal year from the following vendors:
  - Salt City Abstract Corporation
  - Independent Title Agency LLC

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation and Independent Title Agency LLC for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as the Departments of Engineering and Code Enforcement, have longstanding relationships with both vendors and have been doing business using pricing models established many years ago.

The total expenditures for this purpose shall not exceed $51,500 and will be charged as follows:

Law	541500.01.14200	$45,000
Engineering Projects	599807.07.80400	$4,000
Code Enforcement	596220.01.90000	$2,500
Total		$51,500

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

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DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

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Corporation Counsel

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First Assistant Corporation Counsel

Lee R. Terry
Senior Assistant Corporation Counsel

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Danielle R. Smith
Shannon L. Bausinger
Zachary A. Waksman
John J. Connor

June 27, 2022

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street, Room 213
Syracuse, New York 13202

Mr. Rudd,

I am writing to request that you introduce legislation at the next regular meeting of the Syracuse Common Council to authorize a waiver of competitive bid for the Departments of Law, Engineering and Code Enforcement:

- Ordinance authorizing title services without formal advertising or competitive bidding during the 2022/2023 fiscal year from the following vendors:
  - Salt City Abstract Corporation
  - Independent Title Agency LLC

The Law department, on behalf of the Finance Department, has been using Salt City Abstract Corporation and Independent Title Agency LLC for title search services in the foreclosure process, as the City seeks to notify all parties with an interest in each property prior to foreclosure. Law, as well as the departments of Engineering and Code Enforcement, have longstanding relationships with both vendors and have been doing business using pricing models established many years ago.

The total expenditure for this purpose shall not exceed $51,500 and will be charged as follows:

Law	541500.01.14200	$45,000
Engineering	599807.07.80400	$ 4,000
Code Enforcement	596220.01.90000	$ 2,500
Total		$51,500

Sincerely,

Meghan E. Ryan

Meghan E. Ryan, Esq.
Assistant Corporation Counsel

Cc: Susan R. Katzoff, Corporation Counsel

Department of Law
Office of Corp. Counsel
233 E. Washington St.
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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation

Dear Ms. McBride,

Please prepare legislation to authorize the extension of the City's contract with Excellus Blue Cross Blue Shield (Excellus) for Third Party Administrator (TPA) services. The existing contract was effective July 1, 2019 and was approved for three years with the potential of two, one-year, extensions.

Largely due to the COVID 19 Pandemic, certain performance guarantees were missed by Excellus during the base years of the current contract. The City, through its advisors BPAS, has negotiated a proposed settlement of the $591,085 owed. The updated arrangement calls for City to waive a lump sum payment and accept a structured alternative agreement to be paid over five years under revised terms of the contract extension.

The proposal calls for:

- **Contract Term:** *2 years, with 3 one-year optional extensions.*
- **Proposed Increase in Administrative Fees:** *0% - 0% - 0% - 2% - 2% (over 5 years)*
- **Administrative Fee Holidays (Medical Only):** *2 months – 2 months – 1 month – 1 month – 1 month (7 months total over 5 years)*
- **Future Claims Guarantees:** *2021-22 guarantee preserved, 2023-2027 guarantee added to contract on a cumulative basis.*
- **Extras:** *$25,000 per year fund between FY 2023-2027 to use towards health improvement initiatives.*

The constrained Administrative Fee growth and Administrative Fee Holidays will save the City an estimated $800,316 over five years. This is $209,231 more than the amount owed under the performance guarantees.

Thank you.

Sincerely,

M Rudd

Timothy M. Rudd
Director of Management and Budget

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 23, 2022
SUBJECT: Waiver of RFP – Excellus Blue Cross Blue Shield (Excellus)

On behalf of all City departments, I am requesting a waiver of the RFP process and authorization of the extension of the City's contract with Excellus Blue Cross Blue Shield (Excellus) for Third Party Administrator (TPA) services. The existing contract was effective July 1, 2019 and was approved for three years with the potential of two, one-year, extensions.

Largely due to the COVID 19 Pandemic, certain performance guarantees were missed by Excellus during the base years of the current contract. The City, through its advisors BPAS, has negotiated a proposed settlement of the $591,085 owed. The updated arrangement calls for City to waive a lump sum payment and accept a structured alternative agreement to be paid over five years under revised terms of the contract extension.

The proposal calls for:

- **Contract Term:** *2 years, with 3 one-year optional extensions.*
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- **Future Claims Guarantees:** *2021-22 guarantee preserved, 2023-2027 guarantee added to contract on a cumulative basis.*
- **Extras:** *$25,000 per year fund between FY 2023-2027 to use towards health improvement initiatives.*

The constrained Administrative Fee growth and Administrative Fee Holidays will save the City an estimated $800,316 over five years. This is $209,231 more than the amount owed under the performance guarantees.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management and Budget
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City of Syracuse
Excellus Health Insurance Renewal & Claims Guarantee

BACKGROUND

- The City's medical and dental plans through Excellus BlueCross BlueShield are up for renewal effective **July 1, 2022**.
- As part of the negotiated terms of the original contract, Excellus promised to beat specific medical claims cost targets each year (called a **claims cost guarantee**).
- If Excellus misses their targets, they agree to pay the City **the difference between target costs and actual costs, subject to an upper limit**. The limit for fiscal year 2020-21 is 100% of administrative fees paid to Excellus (**$591,085**).
- Excellus **missed their claims target** in 2020-21, meaning Excellus owes the City in accordance with the terms of the guarantee.
- However, Excellus has asked the City to consider **waiving the lump sum** owed through the guarantee and instead **structure an alternative agreement** to capture these funds.

CLAIMS COST GUARANTEE RESULTS FOR 2020-21

- *2020-21 Excellus Target Claims (Maximum Guaranteed)* = $19,113,292
- *2020-21 Actual City Medical Claims* = $21,866,714
- *Difference* = $21,866,714 – $19,113,292 = $2,753,422
- *Amount Owed to City (Capped at 100% of Admin Fees)* = **$591,085**

NEGOTIATIONS WITH EXCELLUS

- Excellus attributes the "miss" to changes in claims patterns and utilization due to the **COVID-19 pandemic**.
- BPAS performed an independent analysis, and we believe that Excellus would likely have missed their target **even after controlling for COVID-19 impacts**.
- In exchange for the City waiving the upfront payment, Excellus agreed to a **very competitive renewal arrangement** that allows the City to capture the funds over time.
- This arrangement is more amenable to Excellus, helps facilitates a positive long-term relationship between Excellus and the City, and includes meaningful levers to manage plan costs over the next several years.

RENEWAL TERMS VS. CLAIM GUARNATEE PAYOUT

- Terms of negotiated renewal (both Medical & Dental):
  - ***Contract Term:*** 2 years, with 3 one-year optional extensions.
  - ***Proposed Increase in Administrative Fees***: 0% - 0% - 0% - 2% - 2% (over 5 years)
  - ***Admin Fee Holidays (Medical Only):*** 2 months – 2 months – 1 month – 1 month – 1 month (7 months total over 5 years)
  - ***Future Claims Guarantees:*** 2021-22 guarantee preserved, 2023-2027 guarantee added to contract on a cumulative basis.
  - ***Extras:*** $25,000 per year fund between FY 2023-2027 to use towards health improvement initiatives.

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❖ How does the renewal compare to the original claims guarantee payout of $591,085?

	Annual Savings in Fiscal Year				
Savings From:	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**	**FY 2027**
Admin Fee Holiday:	$130,993	$130,993	$65,496	$66,801	$68,129
Reduced Admin Fee Trend*:	$24,821	$50,386	$76,719	$87,388	$98,590
Total:	**$155,814**	**$181,379**	**$142,215**	**$154,189**	**$166,719**

**Assumes Excellus would otherwise ask for a 3% increase on annual admin fees each year.*

Total Savings from Renewal Negotiations:	**$800,316**
Claims Guarantee Payment Owed:	**$591,085**
Difference:	**+$209,231**

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Medical, Dental & LBS Services Renewal for

City of Syracuse

July 1, 2022 - June 30, 2027

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Excellus

LIVE FEARLESS

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- Scope of Compliance
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Section I

Administrative Fee Summary

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Excellus

City of Syracuse
Financial Proposal
7/1/2022 – 6/30/2027

The 2022-2026 Financial Proposal, in partnership with the City, assumes the waiver of the 7/1/2020 Trend guarantee calculation. The 7/1/2021 trend guarantee calculation will be completed as originally agreed upon.

The administration fees identified below will be executed with an extension of the agreement for a two year term. The City may elect to extend the agreement for three additional one year terms pursuant to the fees and terms listed below.

Administration Fees:

	Medical Admin Fees		
Current Admin	$28.11		
7/1/2022	2 month admin holiday $28.11		
7/1/2023	2 month admin holiday $28.11		
7/1/2024	1 month admin holiday $28.11		
7/1/2025	1 month admin holiday $28.67		
7/1/2026	1 month admin holiday $29.24		
	Over 65 Reporting Fees		
7/1/2022 – 6/30/2027	$2.75		
	Dental Admin Fees		
Current Admin	$2.08		
7/1/2022	$2.08		
7/1/2023	$2.08		
7/1/2024	$2.08		
7/1/2025	$2.12		
7/1/2026	$2.16		
	LBS Admin Fees		
LBS Services	**Spending Account**	**COBRA**	**Retiree Billing**
Current Admin	$3.25	$0.58	$2.75
7/1/2022	$3.25	$0.58	$2.75
7/1/2023	$3.25	$0.58	$2.75
7/1/2024	$3.25	$0.58	$2.75
7/1/2025	$3.35	$0.60	$2.83
7/1/2026	$3.45	$0.61	$2.92

Health Improvement Fund: $25,000 annual Fund (2022-2026)

Medical Performance Guarantees: 25% of admin at risk

Medical Cumulative Trend Guarantee: 25% of admin at risk

Dental Performance Guarantees: 10% of admin at risk

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Section II

Guarantees

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Excellus

City of Syracuse
Allowed Claims Guarantee
Effective 7/1/2022 – 6/30/2027

Excellus will put the following admin at risk to guarantee that Excellus will be able to manage allowed claims to agreed upon trends below:

Metric	Excellus Guarantee
Allowed claims cost trend year over year not to exceed agreed-upon threshold	Excellus BCBS will pay any amount in excess of the threshold, not to exceed 25% of admin fees paid each year
Allowed Claim Target Formula: ***7/1/2022 Allowed Target PCPM: 7/1/2021 Plan Year Allowed Claim Cost PCPM x (1 + Trend (7.50%))*** ***7/1/2023 Allowed Target PCPM: 7/1/2022 Plan Year Allowed Claim Cost PCPM x (1 + Trend (7.50%))*** ***7/1/2024 Allowed Target PCPM: 7/1/2023 Plan Year Allowed Claim Cost PCPM x (1 + Trend (7.00%))*** ***7/1/2025 Allowed Target PCPM: 7/1/2024 Plan Year Allowed Claim Cost PCPM x (1 + Trend (6.50%))*** ***7/1/2026 Allowed Target PCPM: 7/1/2025 Plan Year Allowed Claim Cost PCPM x (1 + Trend (6.00%))***	

Assumptions:

- Based on medical Allowed Claims Cost (Plan Cost + Member Cost).
- Medicare Primary enrollment will be excluded from the calculation of Allowed Claims.
- Claims cost in excess of $250,000 per claimant per year will be disregarded for the purpose of the calculation of PCPM Allowed Claim costs (applied to both historical and future data).
- Allowed Claims in the measurement period will be calculated on a PCPM basis for each contract year for claims Incurred in 12 months, paid in 18 months.
- If population changes occur beyond +/-10% between the guarantee period and the base period, a review of the guarantee may be required.
- Changes in the claim weighted average Actuarial Value between the base period and the guarantee period of more than 5% will require additional review.
- If any state or federally mandated hospital capacity requirements in Onondaga County are implemented and/or in effect for a minimum of 60 consecutive days during either the base period or the measurement period, then either one of the following will occur based upon Employer's discretion: 1) The calculation will be adjusted as agreed upon by all parties involved to account for inflation/deflation of claims during the period or 2) A standard medical discount guarantee would apply for that contract year in lieu of the Allowed Claims Guarantee. This provision would only apply beginning with year 2 of the guarantee period, the Allowed Claims guarantee will be in place for the initial year of the contract extension.
- This guarantee requires acceptance of Excellus utilization management and clinical engagement programs consistent with the operation of the plan currently in place for the 7/1/2021 plan year.
- Excellus reserves the right to exclude the cost of new regulatory mandates and requirements in the measurement period.
- Each year's guarantee will be calculated and settled to the amount at risk.
- Effective as of the contract year beginning on 7/1/2022, if Excellus beats the guarantee, the difference between the Allowed Claim Guarantee amount and the actual incurred claims (both amounts calculated as defined in this guarantee) will be carried forward and applied to subsequent settlements through the end of 6/30/2027.

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- Effective as of the contract year beginning on 7/1/2022, If Excellus does not meet the guarantee, the difference between the Allowed Claim Guarantee amount and the actual incurred claims (both amounts calculated as defined in this guarantee) will be settled up to a maximum of the fees at risk. Any additional overage will be carried to future settlements. However, each year's settlement is capped at the fees at risk through the end of 6/30/2027. No additional carryover will be applied beyond 6/30/2027.
- If a discount guarantee is in effect for any contract year, then 1) no unsettled gains or losses with respect to that discount guarantee carry forward to future contract years, and 2) subsequent Allowed Claims guarantees will be calculated based on trend adjustments to the Allowed Claims guarantee most recently in effect under this agreement.

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Excellus

City of Syracuse
Alternate Medical Discount Guarantee
7/1/2022 - 6/30/2027

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Distribution of Risk	Measurement	Measurement Method	Target
25.00%	Discount Guarantee	Discount = [Billed Amount - Plan Cost - Member Cost- Other Carrier Liability] / Billed Amount	*Actual discount realized in the prior year less 2.0%*

Total risk is % of administration fees paid.
Measurement Frequency will be annual, only in years where the Allowed Claim Guarantee does not apply.
Penalties are calculated and settled annually.
Based on Par Medical claims Only, Excluding any Medicare Eligible classes.
Includes Paid Claims only, Denied claims are excluded from the guarantee calculation.
Results are calculated on an incurred 12, Paid 18 months basis.

If any state or federally mandated hospital capacity requirements in Onondaga County are implemented and/or in effect for a minimum of 60 days during either the base period or the measurement period of the Allowed Claim Guarantee, then either one of the following will occur based upon Employer's discretion: 1) The calculation will be adjusted as agreed upon by all parties involved to account for inflation/deflation of claims during the period or 2) A standard medical discount guarantee would apply for that contract year in lieu of the Allowed Claims Guarantee for that contract year (2022 - 2026).

Section III

Health Care Benefits Renewal

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Excellus

May 2022

City of Syracuse
Health Care Benefits Renewal

We would like to take this opportunity to thank you and your employees for selecting us as your health care provider of choice. We take this responsibility seriously and want to provide you and your employees with the health care they need and deserve.

As you know, health care costs continue to increase because more people are using more health care services than ever before. Therefore, we offer a wide array of products and options to meet the needs of every employer.

What's Included?
Included in this Health Care Benefits Renewal Package is all of the information you need to make an informed decision about the health care choices you want to offer:

Claims Experience and Financial Analysis
This series of exhibits shows how your rate change was calculated, along with historical detail on premium, claims, and high cost claimants.

Summary of Proposals
This exhibit shows one or more proposals for your consideration. Included is the expected premium impact relative to your current benefits.

Detailed Rate and Benefit Exhibits
A detailed rate sheet is provided for each proposal. This rate sheet includes a list of Financial Terms and Assumptions. Detailed benefit information for each proposal is included on the following sheet(s). Any changes to these benefits or terms may result in a change to the rates.

Impact Estimate of Taxes, Fees, and Assessments
In 2014 the Affordable Care Act assesses a number of new fees and taxes. This rate proposal includes those fees in the quoted rates to the extent that this renewal includes coverage for any part of 2014 or beyond. Fees and taxes for 2015 and beyond are projected to increase and will be reflected in future renewals. Details on the amount and rate impact of the various taxes can be found on this exhibit.

Next Steps:
Please sign and return the rate sheet for the proposal that best meets your needs. New rates will be effective on your plan effective date of July 1, 2022. We look forward to continuing to work with you to meet the health care needs of you and your employees.

Sincerely,

Melissa Bruckner
Rtg and Renewal Analyst I

Tracy Bruno

DRAFT

Excellus

Grandfathering Notice:

This group health plan believes this plan is a "grandfathered health plan" under the Patient Protection and Affordable Care Act (the Affordable Care Act). As permitted by the Affordable Care Act, a grandfathered health plan can preserve certain basic health coverage that was already in effect when that law was enacted. Being a grandfathered health plan means that your plan may not include certain consumer protections of the Affordable Care Act that apply to other plans, for example, the requirement for the provision of preventive health services without any cost sharing. However, grandfathered health plans must comply with certain other consumer protections in the Affordable Care Act, for example, the elimination of lifetime dollar limits on benefits.

Questions regarding which protections apply and which protections do not apply to a grandfathered health plan and what might cause a plan to change from grandfathered health plan status can be directed to the plan administrator. You may also contact the U.S. Department of Health and Human Services at www.healthcare.gov.

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Excellus

Rate Adequacy Report
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Trends:	**Medical**	**Total**
Annual Trend	9.9 %	
Effective Trend	13.4 %	
Midpoint to Midpoint		16 Months
Experience Period: 03/01/21 - 02/28/22		
Incurred Claims (Paid Through 04/30/22)	$ 29,174,879	
Total Covered Subscriber Months	50,205	
Monthly Claim Cost Per Subscriber	$ 581.12	
Book Rate Claim Cost Per Subscriber	$ 1,286.04	
Credibility Adjustment:		
Experience Factor at 100%	$ 581.12	
Book Rate Factor at 0%	$ 0.00	
Weighted Composite Claims	$ 581.12	
Contract Period: 07/01/22 - 06/30/23		
Trended Incurred Claims	$ 659.06	
Projected Covered Subscriber Months	50,328	
Contract Mix Factor		0.9978
Claims Cost for Projected Covered Subscribers		$ 33,096,464
Administration Amount		$ 848,989
Covered Lives Assessment		$ 334,386
Required Revenue		$ 34,279,839
Current Revenue		$ 35,243,278
Composite Percent Rate Change		-2.73 %

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Impact Estimate of Taxes, Fees, and Assessments
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

	Estimated Impact on Rate[1]		
	Amount		Percent
	Contract Period	PCPM	
NYS HCRA Claims Surcharge[2]	$ 1,025,990	$ 20.39	2.99 %
Covered Lives Assessment[3]	334,386	6.64	0.98
Premium Tax[4]	0	0.00	0.00
Section 332 Assessment[5]	0	0.00	0.00
High-cost insurance Excise Tax[6]	0	0.00	0.00
Total	**$ 1,360,376**	**$ 27.03**	**3.97 %**

[1] **These Estimated numbers assume renewal at current benefits**

[2] **NYS Health Care Reform Act (HCRA) Surcharge**
The surcharge is assessed as a percentage of New York State hospital services to help reimburse hospitals for losses related to bad debt and charity care.

[3] **Covered Lives Assessment (CLA)**
The CLA is an assessment charged in order to fund health programs, including Graduate Medical Education (GME), and general fund obligations. CLA charges vary based on county and contract type.

[4] **Premium Tax**
New York State imposes a 1.75% tax on for-profit insurance plans. No Premium Tax applies to your rates because Excellus is a nonprofit health plan.

[5] **Section 332 Assessment**
Established to support funding for the New York State Department of Financial Services, this assessment applies to all licensed insurers in New York State.

[6] **High-cost Insurance Excise Tax**
Frequently referred to as the 'Cadillac Tax', this tax applies to high cost health plans. Impact on Rates will be seen when this tax is implemented.

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Claims Development
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

All Plans	Medical	Total
Paid Claims for Experience Period	$ 28,360,790	$ 28,360,790
AEA Fees	31,841	31,841
Estimated Remaining Liability	782,248	782,248
Prescription Drug Rebates	0	0
Incurred Claims for Experience Period	$ 29,174,879	$ 29,174,879

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Claims Development (Continued)
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Plan 1: Actives PPO

	Medical	Total
Paid Claims for Experience Period	$ 18,309,423	$ 18,309,423
AEA Fees	9,363	9,363
Estimated Remaining Liability	505,011	505,011
Prescription Drug Rebates	0	0
Incurred Claims for Experience Period	$ 18,823,797	$ 18,823,797

Plan 2: Retiree PPO

	Medical	Total
Paid Claims for Experience Period	$ 10,051,367	$ 10,051,367
AEA Fees	22,478	22,478
Estimated Remaining Liability	277,237	277,237
Prescription Drug Rebates	0	0
Incurred Claims for Experience Period	$ 10,351,082	$ 10,351,082

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Monthly Claims Detail
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

All Plans

Incurred Month	Subscriber Months	Claims Paid Through April 30, 2022 Medical	Claims Paid Through April 30, 2022 Total
March 21	4,180	$ 2,739,077	$ 2,739,077
April 21	4,172	2,119,348	2,119,348
May 21	4,163	2,359,682	2,359,682
June 21	4,166	2,551,222	2,551,222
July 21	4,181	2,243,307	2,243,307
August 21	4,180	2,081,990	2,081,990
September 21	4,191	2,409,038	2,409,038
October 21	4,202	2,700,311	2,700,311
November 21	4,208	2,561,285	2,561,285
December 21	4,185	2,329,748	2,329,748
January 22	4,183	2,226,105	2,226,105
February 22	4,194	2,039,677	2,039,677
Total	50,205	$ 28,360,790	$ 28,360,790
Incurred Claims for Experience Period			$ 29,174,879

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Monthly Claims Detail (Continued)
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Plan 1: Actives PPO

Incurred Month	Subscriber Months	Claims Paid Through April 30, 2022 Medical	Claims Paid Through April 30, 2022 Total
March 21	1,500	$ 1,777,580	$ 1,777,580
April 21	1,486	1,358,377	1,358,377
May 21	1,477	1,660,202	1,660,202
June 21	1,471	1,584,146	1,584,146
July 21	1,490	1,427,570	1,427,570
August 21	1,486	1,262,468	1,262,468
September 21	1,487	1,599,501	1,599,501
October 21	1,490	1,827,792	1,827,792
November 21	1,489	1,634,700	1,634,700
December 21	1,475	1,475,101	1,475,101
January 22	1,478	1,311,095	1,311,095
February 22	1,486	1,390,890	1,390,890
Total	17,815	$ 18,309,423	$ 18,309,423
Incurred Claims for Experience Period			$ 18,823,797

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Monthly Claims Detail (Continued)
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Plan 2: Retiree PPO

Incurred Month	Subscriber Months	Claims Paid Through April 30, 2022 Medical	Claims Paid Through April 30, 2022 Total
March 21	843	$ 961,497	$ 961,497
April 21	844	760,972	760,972
May 21	831	699,480	699,480
June 21	841	967,076	967,076
July 21	829	815,737	815,737
August 21	831	819,521	819,521
September 21	838	809,536	809,536
October 21	842	872,519	872,519
November 21	843	926,585	926,585
December 21	842	854,647	854,647
January 22	842	915,009	915,009
February 22	849	648,787	648,787
Total	10,075	$ 10,051,367	$ 10,051,367
Incurred Claims for Experience Period			$ 10,351,082

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High Claimants
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Claimant Threshold:	$ 360,000
Claimant	**Paid Claims**
1	$ 427,330
2	419,351
3	403,665
4	373,142
5	361,251
Total	$ 1,984,739
% of Total Claims	7.0 %

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Excellus

Summary of Proposals
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Proposal Summary

Proposal and Description	Comparison to Current Benefit Premium	Vs. Current Premium[1]	Estimated Premium Equivalent[1]
Renew at Current Benefits	NA	-2.73%	$ 34,279,839

[1]Assumes contract distribution as shown on detailed rates exhibit

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Excellus

Proposal - Renew at Current Benefits
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Actives & Pre 65 Retirees

Plan	Tier	Projected Contracts	Claims	Administration	Total Rate
Actives PPO (BR ID: 1935735-01)	Single	513	$ 549.04	$ 28.11	$ 577.15
	Family	973	1,559.64	28.11	1,587.75
Retiree PPO (BR ID: 1935739-01)	Single	343	$ 554.23	$ 28.11	$ 582.34
	Family	506	1,574.34	28.11	1,602.45

Over 65 Retirees

Plan	Tier	Projected Contracts	Claims	Administration	Total Rate
File Transfer/Reporting Fee (BR ID: 1935741-01)	Single	1,859	$ 0.00	$ 2.75	$ 2.75

Initial to signify approval of rates for proposal: _____

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Proposal - Renew at Current Benefits (Continued)
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: ASC

Financial Terms / Assumptions

- Rates shown are good through 6/30/2022. If Group does not accept this rate action prior to the expiration date, Excellus BlueCross BlueShield reserves the right to re-rate the proposal.
- Signature below indicates acceptance of all rates and terms for this proposal and its accompanying benefit sheet.
- Terms and assumptions used in this rate sheet are superceded by the group contract.
- Rates are for self-funded financial arrangement.
- Claims and Total Rates include NYS Covered Lives Assessment and AEA Fees.
- This financial arrangement requires a minimum of 250 contracts enrolled.
- Enrollment variations greater than +/-10% require a rate review which may cause a rate adjustment.
- Group will be billed AEA and the NYS Covered Lives Assessment.
- A surcharge for third party reporting will apply when Stop Loss coverage is purchased through an external vendor.
- Stop Loss premium is not included in the budgeted rates.
- Changes in federal or state benefit mandates or tax policies will require a rate review which may cause a rate adjustment.
- Quoted benefits have not been tested by Excellus BlueCross BlueShield for compliance with regulatory requirements under the Mental Health Parity and Addiction Equity Act of 2008. Self-funded groups are responsible for ensuring compliance with the law.
- Rates include taxes and fees as identified on the Impact Estimate of Taxes, Fees and Assessments exhibit.
- Administration Guarantees listed below represent the base admin and Pharmacy carve out only. The additional cost for buy up programs will be added in to the guaranteed base admin upon renewal according to the most current program pricing at that time.
- This proposal assumes the waiver of the 7/1/2020 Trend Settlement upon signed administrative fee offer and guarantee.
- Proposal includes an Annual Health Improvement fund of $25,000 each year from 2022-2026.
- Administration Rates above and below include Pharmacy carve out. This is inclusive of any accumulator integration services.
- From 7/1/2022 to 8/31/2022, an admin holiday will be applied during which the admin will be charged as $0.00 PCPM. Upon renewal, 7/1/2023, a 2 month admin holiday will be applied. Upon renewal each year, from 2024-2026, a 1 month admin holiday will be applied. Admin holidays will not apply to the O65 File Transfer/Reporting Fee population.

Cash Advance

Amount Required	$ 1,247,500
Reduced Amount	$ 0
2023 Administration	$ 28.11
2024 Administration	$ 28.11
2025 Administration	$ 28.67
2026 Administration	$ 29.24
Surcharge for External Stop Loss Reporting PCPM	$0.24

Will Stop Loss be Purchased through an External Vendor? _____

_____ _____

Proposal Accepted By (Group Representative) Date

_____

Title

QFC

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Excellus

Renew at Current Benefits
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Population:	Actives & Pre 65 Retirees	
Plan:	**Actives PPO** **In - Out**	**Retiree PPO** **In - Out**
OV Copay:	$25 - 20%	$15 - 20%
Deductible: **Family Deductible:**	$0 - $125 $0 - $375	$0 - $50 $0 - $150
Out of Pocket Max: **Family OOP Max:**	$1,500 - $1,625 $4,500 - $4,875	$1,500 - $1,550 $4,500 - $4,650
Coinsurance:	0% - 20%	0% - 20%
Inpatient Copay:	CIF - CIF	CIF - CIF
ER Copay:	$35 - $35	CIF - CIF
OP Surgery Copay:	CIF - CIF	CIF - CIF
Benefit Cycle:	Calendar Year Benefits	Calendar Year Benefits
Dependent/Student:	26 / 26	26 / 26
Pharmacy Plan:	DRUG COVERAGE EXCLUDED	DRUG COVERAGE EXCLUDED
Mail Order Pricing:	Not Covered	Not Covered
Preventive Rx:	NA	NA
Additional Provisions:	• Plan is Grandfathered as applies to Health Care Reform • DME, Prosthetics, Orthotics, Foot Orthotics, Medical Supplies 20% • NYS Autism Spectrum Disorder Mandate • Med & Rx OOPM cannot exceed federal limit	• Plan is Grandfathered as applies to Health Care Reform • DME, Prosthetics, Orthotics, Medical Supplies 10% • NYS Autism Spectrum Disorder Mandate • Med & Rx OOPM cannot exceed federal limit
BR ID:	1935735-01	1935739-01

QFC

Initial to signify approval of rates for proposal: _____

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Included Services From Excellus BCBS

Account Management Services	
Account Implementation	Implementation and maintenance of account.
Enrollment Meetings	Any group with at least 1200 contracts per month is eligible to have an Excellus BCBS representative provide enrollment meetings and support.
Initial Enrollment Materials	- Benefit plan brochures and promotional materials - Web-based and digital communications - Directions for accessing our directory of physicians and other health care professionals
Enrollment Kits	Bulk shipped to the group's preferred location.
Ongoing Account Management	- Designated information consultant - Ongoing management and review of benefits and data
Summary of Benefits and Coverage	- Electronic version provided to the employer - Updated version available when applicable
Standard Accounting Structure	- Suffixes to accommodate separate claims reporting for different benefit plans - Claim accounts to accommodate separate claims data for different locations and groups - Ability to build any required number of accounts

Eligibility Management Services	
ID Cards	- Standard ID card production and issuance - Excellus BCBS generated member ID number
Enrollment Procedure	- Support for enrollment through ANSI, web or paper applications - When processing electronic enrollment each submission is a single consolidated file - Each electronic file includes data for all customer locations - Separate eligibility submissions are acceptable for COBRA

Banking Services	
Fund Transfers	Coordination with company bank account to either push funds to Excellus BCBS or have Excellus BCBS pull funds on a weekly basis
Banking Independence	- Groups can use any bank - Bank accounts can either be new or preexisting
Claim Payments	Excellus BCBS will prepay claims on behalf of self funded groups.

E-Services Customer Reporting Services	
Online Data Access	Access to group data is available through the Excellus BCBS Information Connection portal. This leading-edge reporting tool provides on-demand access to both scheduled reporting and custom analytics. Allows the ability to drill down with specificity into claims utilization through ad hoc reports. Data is updated monthly and online access is available to any authorized user.
Information Consulting	Along with standard reporting, groups receive a dedicated Information Consultant. This individual will facilitate any requests for ad hoc reports as well as create any reporting for non-standard timeframes.
Automated Reporting	Reports include cost and utilization, emergency room utilization, financial claim and enrollment, financial predictive modeling, gaps in care, health management program participation, high cost claimants, prevalence of common conditions as well as other clinical and financial methods.

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E-Services Customer Reporting Services (Continued)	
Data & Reporting Presentations	The dedicated Information Consultant, along with the clinical and pharmacy reporting team, deliver customized presentations outlining enrollment, claims, program information and utilization patterns. These meetings also highlight areas of change and opportunity, as well as offer recommendations for future impact. In addition, the dedicated Information Consultant provides a single point-of-contact for all data and reporting needs, flexible and responsive ad hoc reporting and training and support for Information Connection.
Weekly Claim Reports	Weekly claims detail reports are available on Information Connection. Resources are also available for more information on the detail reports and other claims billing questions

Claims & Administrative Services	
Benefit Configuration	Business Configuration team configures benefits to meet business requirements with new benefit designs as required. Eligibility is set up. Sample claims testing is conducted.
Coding Enforcement	Claim edit and review to systematically enforce correct coding for professional and outpatient facility services. Examples include but are not limited to unbundling, global period and multiple procedure reduction.
Billing Verification	Vendor in place to ensure what is billed on a claim form is supported in medical records for specific services.
Claim Projections	Excellus BCBS provides claim projections.
High-Cost Claimant Notification	Groups will be notified whenever claims rise above a preselected threshold.
Coordination of Benefits	Standard coordination of benefits procedures will be followed for all claims.
Claim Summaries	Production of monthly Health Statements which summarizes all claim activity for the previous period, including remaining account balances for deductibles, out-of-pocket expenses, and other pertinent health-related information to help consumers.
Subrogation Services	The vendor Equian will provide full-service subrogation services including identification, evaluation, notification to all impacted parties, file management, negotiation and settlement, recovery and electronic fund transfer to customer's plan.
Claim Accuracy Verification	Analysis and Recovery Division uses several nationally-recognized post-payment data mining vendors that apply advanced analytics to identify overpaid claims.
Credit Balance Audits	Analysis and Recovery Division contracts with two national vendors to perform on-site credit balance audits at our par hospitals.
Medical Necessity Audits	Excellus BCBS performs post-service, post-payment medical necessity audits based on provider variation and/or overuse. This allows audits to effectively target outlier providers which provides significant savings to groups while also maintaining low administrative costs.
Medical Claim Reviews	Post-service, pre-payment medical claim reviews occur when the codes for services performed do not align with the services that are being billed. This helps ensure that charges only reflect services that are medically necessary.
Payment Integrity	Excellus BCBS has administrative policies in place to ensure claims payment integrity.
Cost Projections	- Projection of cost impacts for benefit design changes - Projection of conventional premium equivalent rates
Form 5500 Data	Provide required data necessary to enable company to file Form 5500.

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Member Services	
Excellus Website & Mobile Application	Member access to Excellus BCBS website and mobile app which give users access to: - Information regarding benefits and coverage - Treatment cost estimator - Check claim status and history - View, print or request a Member Card
ACQA Overview	Excellus BCBS has maintained excellent and strong relationships with all providers in our 31-county territory for over 80 years. Accountable Cost and Quality Arrangements (ACQA) allow us to ensure that members receive the highest levels of quality care at affordable costs. Our medical directors and pharmacists actively work with doctors to discuss new ways of partnering to create better, more cost-effective outcomes.
Blue Cross Blue Shield Network	Access to a nationwide and global network of providers through the Blue Cross Blue Shield Blue Card program. Throughout the U.S. 98% of physicians and hospitals are in-network.
Worldwide Network	Access to physicians and hospitals in over 200 countries around the globe.
Fraud Protection	Special Investigations Unit with dedicated representatives who investigate potential fraud and abuse.
Call Center Access	Toll-free access to a customer care center, staffed by customer care professionals, Monday through Friday from 8:00 a.m. to 8:00 p.m.
Disaster Response Capabilities	The Excellus BCBS workforce management model consists of multiple local offices throughout our service area. Each office is equipped with disaster recovery capabilities. Additionally, the workforce can be deployed to alternate sites in order to maintain service.
Health Assessment	This online comprehensive health and lifestyle survey is conveniently available through the Excellus BCBS website. The survey provides members immediate feedback on lifestyle habits and health-related risk areas.
Provider Quality	Provider designation program which recognizes providers with the highest quality of care at the lowest costs.
Provider Credentials	Excellus BCBS credentials or re-credentials 100 percent of our network, for all products, to ensure quality.
Web Chat	Allows members and providers to access Customer Care Advocates in real time through the Excellus website.

Care Management* & Outreach Services	
Courtesy Authorization	Provide authorization for medical necessity when prior authorization is not required.
Corporate Medical Policies	Serve as a guide for treatment. Coverage decisions are made on a case-by-case basis in accordance with member contracts. These policies are reviewed annually and approved by our Corporate Medical Directors.
Prior Authorization	Comprehensive standard prior authorization program.
Medical Management	Particularly for high-end radiology services including, but not limited to, CT, PET scans, MRI's and cardiology services.
Predictive Modeling	Uses administrative and pharmacy claims, lab costs and other sources to assign members a risk score to help delay or prevent chronic illness, enhance population management efforts and operational efficiencies.
High Risk Referrals	Identifies high-risk members through referrals and hospital discharge reports. Referrals can come from the member, provider, employer group, pharmacy, Utilization Management or Behavioral Health

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Care Management* & Outreach Services (Continued)	
High Risk Care	Once identified members with chronic and complex conditions receive both passive and active interventions such as educational mailings, outbound dialer and 1:1 telephonic outreach from the clinical team. Intervention levels are based on analysis of predictive modeling and stratification of risk. This also includes the care manager's assessment of the member's condition. This allows for the inclusion of professional clinical judgement as well as the system generated risk score. Cases generated as a result of real-time referrals are prioritized. Telephonic outreach is attempted within one work day. **Member Care Management Intervention Levels:** 1 - Infrequent: Health and wellness education using a variety of communication methods such as mailings, telephonic or secure communications through e-mail or mobile apps 2- Moderate: Education and support provided based on individual member needs and goals for those identified as being eligible for chronic condition management. 3 - Intensive: Education and coordination of care and support based on individual member needs and goals for those identified as being eligible for complex case management.
Site of Care	Moves routine infusions from high-cost outpatient settings to the member's home. The program identifies patients and collaborates with our Specialty Vendors to ensure a smooth transition home.
Provider Collaboration	Collaborates with providers on programs such as SpineCare and BH ECHO to provide clinical appropriateness education and reduce waste in the health system.
Care Gap Notification	Excellus BCBS will place automated calls to members regarding gaps in care and prevention reminders. These calls cover topics such as diabetes, asthma, mammograms, colorectal screening, cholesterol and blood pressure. If the member is unavailable a message will be left with a call back number. We will also place live calls to members to discuss care gaps including mammogram, colorectal and cervical exams and diabetes testing.
Case Management Calls	Conducts live calls to ask members to participate in an in-home case management program. This is an educational program and does not provide care.
Medication Review Calls	Outbound calls are placed to Medicare Part D members offering them a free comprehensive medication review with a pharmacist.
Risk Assessment Reminder	Automated calls are placed about one month after enrollment to remind newly-enrolled members to complete the voluntary health risk assessment.
In-Home Health Assessment	Calls are placed to invite members to participate in an in-home health assessment.
CompassionNet	CompassionNet is a community-based pediatric and perinatal palliative care program. The program provides support to families caring for a child with a potentially life-threatening illness as well as families expecting the birth of a child with a serious medical condition.
Medical Services Accreditation, Quality and Compliance Administrator	Monitor, evaluate, and implement quality improvement activities and initiatives that contribute to the corporate mission of improving the quality of life in the communities in which it serves. Work closely with the behavioral health practitioners and provider systems in all regions served by the Health Plan by supporting access to the most appropriate and highest quality behavioral health care services for members and to ensure continuity and coordination of care, ensuring a seamless delivery system. The compliance team audits, monitors and educates to ensure that the regulatory requirements, laws, mandates and Assurance of Discontinuance are being followed.

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Care Management* & Outreach Services (Continued)	
Health Plan's Child & Adolescent Psychiatric Consultative Service for Pediatricians	Increase access to care for the pediatric behavioral health population. This effort is two fold: evaluate and enhance fee schedules to attract and retain Child Psychiatrists in our network & promote and support telephonic and email consultation to pediatricians. Consultation is offered by a psychiatrist and aims to increase the skill and knowledge of pediatricians and family practitioners who have to manage psychiatric illness in their practices.
PopHealth Care	Care management services provided by Nurse Practitioners for high-claims Medicare Advantage patients nearing end of life. Provides long-term care planning, care coordination, medication management and transitions patients to hospice care as needed.
Clinical Editing	Focused on controlling cost, reducing claims billing errors and promoting claims data accuracy. This is accomplished by utilizing Change Health Care's ClaimsXten and Cotiviti editing solutions to enforce correct coding on post service prepayment claims.
Spine Health	Designed to address the variation seen at all levels of spine care including surgery. Strong emphasis is put on patient choice, education and motivation in self-care. Care is coordinated with providers trained in the most current diagnostic treatment and communication skills to effectively manage patients.
eMOLST	Web-based program that allows Medical Orders for Life-Sustaining Treatment (eMOLST) to be completed electronically. The form is stored in an Excellus BCBS-maintained database where it can be edited by members and viewed by providers. The electronic availability of the eMOLST form across multiple care settings and regions allows for continuity of care, serves a public health need and ensures accurate, up to date, end of life directive patient information.
MDLIVE	Excellus BCBS has partnered with expert vendor MDLIVE to offer another cost effective alternative to receiving Urgent Care and Emergency Room care for acute non-emergent conditions with telemedicine services. Members can visit with a U.S. board certified doctor right from their home, office or on the go within the U.S. 24 hours a day. These doctors provide care for non-emergency medical conditions using technology such as a telephone or videoconferencing via smartphones, computer, or tablet. Members can consent MDLIVE to provide clinical summary notes to their primary care physician. Groups may opt out of this benefit if desired.
Utilization Clinical Reviewers	A team of licensed and/or certified behavioral health care professionals, utilizing clinical expertise to ensure members are receiving medically-necessary services at the most appropriate level of care, and coordinating resources to support all levels of clinical care. The Utilization Clinical Reviewers educate providers and assist with facilitating continuity and coordination of care between behavioral health practitioners and provider systems, as well as, medical practitioners as deemed clinically necessary.
	*All care management services may not be included for indemnity plans

Behavioral Solutions - Mental Health & Substance Abuse Services	
Employee Assistance Program Coordination	Works with existing Employee Assistance Programs to help refer them to par providers that can meet member needs.
Behavioral Health Case Management	Offers a care management program to members to support their behavioral health needs. The program is administered by experienced health care professionals who support and guide members through the complexities of the health care system.

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Behavioral Solutions - Mental Health & Substance Abuse Services (Continued)	
Case Managers	Behavioral Health Care Managers coordinate care with Medical Care Managers, Pharmacy and Medical Utilization Management. This collaboration and coordination helps add value on the continuum of care and defines member centric care. Some examples of how Care Managers assist our members include: - Identify barriers that may be preventing health care goals - Assist with access to care - Educate members about depression and other health conditions - Educate members about medication and treatment as well as assist in decision making - Assist in making referrals to programs or community resources - Coordinate treatment with physicians and/or providers
Hospitalization Follow Up	Behavioral Health Case Management works with members upon discharge from psychiatric or substance abuse admissions for follow up after hospitalization.
Re-admission Prevention	Behavioral Health Case Management works to manage a member's continuity of care after admission, medication reconciliation and to prevent readmissions.
Opioid Case Management	Case management is available for all members with a primary opioid disorder diagnosis after an inpatient admission.
Anti-depressant Adherence	Behavioral Health Case Management works with pharmacy claims to focus on adherence to anti-depressant medications.

Managed Pharmacy Services	
Integrated Pharmacy Services	- Electronic processing of in-network retail pharmacy claims via an online point of service claims adjudication system - Concurrent drug utilization review (DUR). - Pharmacy data available through eServices Customer Reporting - Retail Pharmacy Network Management - Home Delivery/Mail Order Services - TDD-TTY services for hearing impaired - Pharmacy management support teams (clinical/sales/operations/services) - Clinical and program consulting, analysis and cost projections - Annual review and analysis of: program utilization, plan design, and impact
Customer Care Services	- Toll-free telephone access to customer care for the program for use by covered persons, benefit personnel, pharmacists and physicians - Toll-free access to pharmacists for DUR assistance - Toll-free access to voice response unit for location of network pharmacies by zip code - 24 hour access to pharmacist via toll-free telephone service for covered persons
Standard Clinical Programs	- Standard Notification - Quantity Level Limits - Quantity per Duration
Medication Reviews	Clinical pharmacists and doctors review medication requests to make sure the choice of drug or dose is appropriately prescribed based on FDA and manufacturer guidelines.
Dose Management	Ensures an appropriate amount of medication is being used for each indication.
Split Fill	Allow doctors and patients to try expensive medications that have serious side effects for a shorter time so they can confirm effectiveness and tolerance prior to paying for a full 30-day supply.
Mail-Order Maintenance Medication	Target members on maintenance medications to transition to mail-order pharmacy to achieve drug savings. Groups can choose to make mail order mandatory for maintenance medications

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Managed Pharmacy Services (Continued)	
Pharmacy Cost Control	- Inform members taking high cost Tier 2 or 3 medications about lower cost options - Retail pricing for less than 46-day supply - Partnership with Accredo for specialty drug prescriptions - Home delivery partnerships with Wegmans and Express Scripts
Step Therapy	Within specific therapy classes, multiple drugs are available to treat the same condition. Members are required to try clinically effective, lower cost medications before we will cover another higher-cost drug for that condition.
Quantity Limits	For certain drugs, we limit the amount of the drug we will cover. For patients who require higher doses for medical purposes, an exception process is in place.
Generic Advantage Program	Promotes use of generic medications. If a member chooses to stay on a brand name drug that has a generic equivalent, the member will be subject to the MAC Penalty. The penalty is the difference in the cost between the AMP discounted brand amount and the discounted generic amount plus the generic copay.
Mandatory Specialty Drug Benefit	Requires that members purchase certain specialty medications at a pharmacy that participates in our Specialty Pharmacy Network.
SaveOn (Specialty Co-Pay Assistance Program)	Increases the co-pays on select drugs where manufacturer copay assistance exists. Accredo gets members to sign up on the manufacturer assistance program, and plan realizes savings from the program.
Limited Network	Optimized retail network allows members to fill prescriptions at lower costs. Compared to open networks, limited networks can lower costs by up to 2% or more.
Pharmacy ID Card	One combined pharmacy and medical member card
Member Concierge	Member Concierge Service for highly complicated member issues
Drug Monitoring	Real-time monitoring for drug interactions
Pharmacy Expertise	16 in house pharmacists who are readily available to answer questions

Wellness Programs	
Wellness Education	We offer a number of wellness education programs that are available either online or on-site. Program topics include nutrition, physical activity, stress management, spine health, health consumerism, and more. The Workplace Wellness staff will work with you to identify appropriate content and delivery method. Minimum participation may apply.
Advanced Care Planning	Advance Care Planning is available to members.
Blue 365	A web-based resource providing discounts on wellness-related items and services such as gym memberships, nutrition programs and more.
Health Education	- Health Ed Program (Onsite, Live or Pre-recorded Webinar) - Healthwise Knowledgebase found on our website allows members to research over 6,000 health topics
Nurse Contact	24/7 Nurse Call Line
Workplace Wellness	Utilizes insights from known benchmarks for workplace wellness success. The program is also is customized to each employer group's unique needs and will provide employers with turn-key Wellness Activity Toolkits.
Data Driven Wellness	Collect and analyze claims and company data to guide wellness programming
Wellness Training	Help groups develop and train a wellness committee as well as craft strategic plans with appropriate interventions, policy development and activities.
Wellness Outreach	Provide programming on medical consumerism (finding a primary care physician, medication adherence) and wellness topics such as nutrition, stress management and tobacco cessation.

DRAFT

Governance and Oversight	
Implementation Oversight	Tracking and monitoring during implementation process
Validation	Multi-faceted quality and validation throughout both implementation as well as post set up
Data Reporting	Data reporting on renewal management and all maintenance activity
Operational Coordination	Coordination of operational activities impacting group within the corporation
Accuracy Audits	Full audit of all benefits both pre and post set up to ensure accuracy
Group Administrator	Quarterly publication of a group administrator guide to help gain efficiency on process
Process Consulting	Process consulting to continuously review for efficiency gains

DRAFT

Section IV

Dental Renewal

DRAFT

Excellus

Summary of Proposals
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Proposal Summary
Proposal and Description
Current w/ GRID+DenteMax

[1]Assumes contract distribution as shown on detailed rates exhibit

DRAFT

Excellus

Proposal - Current w/ GRID+DenteMax
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

All Subscribers

Plan	Tier	Projected Contracts	Administration
Dental Blue Options	Single	631	2.08
	Family	1,051	2.08

Financial Terms / Assumptions

- Rates shown are good through 6/30/2022. If Group does not accept this rate action prior to the expiration date, Excellus BlueCross BlueShield reserves the right to re-rate the proposal.
- Signature below indicates acceptance of all rates and terms for this proposal and its accompanying benefit sheet.
- Terms and assumptions used in this rate sheet are superceded by the group contract.
- Rates are for self-funded financial arrangement.
- This financial arrangement requires a minimum of 100 contracts enrolled.
- Enrollment variations greater than +/-10% require a rate review which may cause a rate adjustment.
- Security Requirement reductions are contingent upon an annual financial review and other financial criteria that must be met.

- Above Rates Assume Employer Is Contributing To The Plan.
- Changes in federal or state benefit mandates or tax policies will require a rate review which may cause a rate adjustment.

Cash Advance

Amount Required	$ 82,700
Reduced Amount	$ 0
2023 Administration	$ 2.08
2024 Administration	$ 2.08
2025 Administration	$ 2.12
2026 Administration	$ 2.16

Proposal Accepted By (Group Representative) _____ Date _____

Title _____

QRC

DRAFT

Excellus

Current w/ GRID+DenteMax
City of Syracuse
Contract Period: July 1, 2022 through June 30, 2023

Funding Arrangement: **ASC**

Population:	**All Subscribers**
Plan:	**Dental Blue Options**
Coinsurance:	**In / Out of Network**
Class I:	100% / 100%
Class II:	100% / 100%
Class IIA:	100% / 100%
Class III:	100% / 100%
Class IV:	100% / 100%
Fee Schedules:	**In / Out of Network**
In Area:	Custom / Custom
Out of Area:	GRID+ DenteMax / Custom
Deductible:	$0
Annual Max:	$0
Benefit Cycle:	Calendar Year Benefits
Ortho Lifetime Max:	$1,200
Riders:	• Dependent To Age 19 • Student To Age 25 • Adult Orthodontics

QRC

Initial to signify approval of benefits for proposal : _____

DRAFT

Section V

LBS Admin Renewal

DRAFT

Lifetime
BENEFIT SOLUTIONS

City of Syracuse
ADMINISTRATION FEE RENEWAL

DESCRIPTION OF SERVICES	EXPIRING RATE	NEW RATE *Effective 7/1/2022	Effective 7/1/2023	Effective 7/1/2024	Effective 7/1/2025	Effective 7/1/2026
ANCILLARY SERVICES						
Spending Account Administration Per Enrolled Per Month **(PEPM)**	$3.25 PEPM	$3.25 PEPM	$3.25 PEPM	$3.25 PEPM	$3.35 PEPM	$3.45 PEPM
Monthly Minimum	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00
COBRA Administration Per Eligible Per Month **(PEPM)**	$0.58 PEPM	$0.58 PEPM	$0.58 PEPM	$0.58 PEPM	$0.60 PEPM	$0.61 PEPM
Monthly Minimum	$55.00	$55.00	$55.00	$55.00	$55.00	$55.00
Retiree Billing Administration Per Retiree Per Month **(PRPM)**	$2.75 PRPM	$2.75 PRPM	$2.75 PRPM	$2.75 PRPM	$2.83 PRPM	$2.92 PRPM
Monthly Minimum	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00

SIGNATURE

As of the specified renewal date, the parties agree to the Terms and Conditions described below and that the rates presented herein replace the rates listed in the Services Agreement. The terms and conditions of the Services Agreement, except as modified by this Fee Renewal, remain in full force and effect.

The parties' attest to the terms of this Fee Renewal is confirmed by the following signatures.

LBS President Signature	Print Name	Date
Plan Administrator Signature	Print Name	Date

TERMS AND CONDITIONS

Administration Fees may be adjusted, along with Implementation Date, according to changes in census and plan design.

Please be advised that Lifetime Benefit Solutions may be compensated for the services provided to you, our customer, by insurance carriers. Lifetime Benefit Solutions has agreements with certain carriers whereby we receive a commission and/or a contingency payment, which rewards Lifetime Benefit Solutions for achieving pre-set benchmarks such as profitability goals, volume levels and/or growth targets. It is important to note that these arrangements in no way influence our analysis of carriers in providing you with the best coverage option(s) available to you. We represent you, our customer. Additional Information as to participating carrier quotes and Lifetime Benefit Solutions compensation may be provided upon your request.

Revised:6/17/2022

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Section VI

Compliance & Mandates

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City of Syracuse
Scope of Compliance with MHPAEA

Excellus BCBS values the importance of complying with all mandates. We understand the high importance that the City of Syracuse places on meeting all applicable regulatory requirements.

MHPAEA NQTL Compliance

Should the City of Syracuse receive a request from a regulator related to MHPAEA NQTL, we are prepared to support them in meeting the request in a timely and accurate manner.

We have developed a centralized MHPAEA business area that is responsible for coordinating the collection of a variety of mental health, substance abuse and medical surgical parity-related data including, but not limited to, NQTLs, comparative analyses, cost share data, and claims/authorization data. We will support the City of Syracuse in their response to any MHPAEA request.

Financial requirements

FMHP NQTL testing is a charge of $500 per plan tested and would include certification. Upon completion of testing, a detailed summary of changes required, or certification will be provided.

If the City of Syracuse requests NQTL documentation, that are not response to a regulator's actual request may be filled at an additional cost of $50 per hour up to a maximum of 500 hours.

No Surprises Act

We strive to comply with federal laws to resolve surprise medical bills for the City of Syracuse members, including working to hold them harmless in reimbursement disagreements with out-of-network providers.

In support of the No Surprises Act, we are identifying claims which would be considered surprise billed claims. These include:

- Claims from hidden providers
- Air Ambulance
- Emergency Services

We price these claims at our calculated qualifying payment amount (QPA), apply the member's in-network cost share, pay the provider, and ensure all necessary information/disclaimers are on provider- and member-facing material.

We also have people and processes in place to perform negotiations with providers and would support the City of Syracuse with instances that enter the Federal Independent Dispute Resolution (IDR) process.

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City of Syracuse
Scope of Compliance with MHPAEA

Health Plan Transparency

To comply with the Transparency in Coverage rules, as a self-funded employer group, the City of Syracuse will be required to share this information. This link https://www.excellusbcbs.com/transparency-coverage-mrf.com will be active by 6/25/22, where the following information will be available:

- In-network provider contracted rates for items and services
- Out-of-network allowed amounts and billed charges for items and services

The rates are for commercial products only and for plan/policy years beginning on or after January 1, 2022. At this time, rates are for medical items and services only.

With respect to any other compliance matter, Excellus BCBS may provide employer communications with respect to recently enacted legislation or regulatory guidance issued for informational purposes only. In addition, Excellus BCBS may provide certain plan design recommendations because of any such legislation or guidance; however, the City of Syracuse, is solely responsible for ensuring that the welfare benefit plan it maintains is compliant with any applicable law.

DRAFT

City of Syracuse
PPO Out of Pocket Maximum Requirements

This serves as approval for exception to the Blue's Association requirements for out-of-network benefits on the City of Syracuse PPO plans.

This exception for the at least 10% out-of-pocket maximum differential out-of-network is approved for the contract duration 7/1/2022 - 6/30/2027.

Upon 7/1/2027 renewal, the PPO benefit plans will need to be adjusted to comply with the out-of-network differential requirement.

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OFFICE OF PERSONNEL & LABOR RELATIONS

CITY OF SYRACUSE, MAYOR BEN WALSH

Richard Alsever
Director

Margaret Chajka
Assistant Director

June 24, 2022

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York

RE: Legislation Amending Ordinance #338-2021 with BPAS Actuarial and Pension Services, LLC

Dear Clerk McBride:

Please prepare legislation to be introduced at the next Common Council meeting amending Ordinance #338-2021, with BPAS Actuarial and Pension Services, LLC, authorizing the option of the second and final one year renewal from July 1, 2022 to June 30, 2023.

Term of Contract: Four (4) fiscal years, commencing fiscal year 2017/2018 to fiscal year 2020/2021, with the option of two (2) additional one (1) year renewal periods.

BPAS Actuarial and Pension Services, LLC shall provide all required GASB 75 actuarial services related to the City's required compliance with Governmental Accounting Standards Board Statement No. 75 (GASB 75 Actuarial Services) relating to employer accounting of non-pension post-retirement benefits.

Expenditures will not exceed $5,500 for all services under the agreement for the one fiscal year period, from July 1, 2022 to June 30, 2023.

The expenditures will be paid from Budget Account No. 599893.01.90000 – GASB 75 Actuarial Valuation.

Sincerely,

Richard Alsever
Director of Personnel & Labor Relations

Office of Personnel & Labor Relations
233 E. Washington St
City Hall, Room 312
Syracuse, N.Y. 13202

Office 315 448-8780
Fax 315 448-8761

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 24, 2022
SUBJECT: Extension Agreement with BPAS Actuarial and Pension Services, LLC

The Office of Personnel and Labor Relations is requesting amending Ordinance #338-2021, with BPAS Actuarial and Pension Services, LLC, authorizing the option of the second and final one year renewal from July 1, 2022 to June 30, 2023.

Term of Contract: Four (4) fiscal years, commencing fiscal year 2017/2018 to fiscal year 2020/2021, with the option of two (2) additional one (1) year renewal periods.

BPAS Actuarial and Pension Services, LLC shall provide all required GASB 75 actuarial services related to the City's required compliance with Governmental Accounting Standards Board Statement No. 75 (GASB 75 Actuarial Services) relating to employer account of non-pension post-retirement benefits.

Expenditures will not exceed $5,500 for all services under the agreement for the one fiscal year period, from July 1, 2022 to June 30, 2023.

The expenditures will be paid from Budget Account No. 599893.01.90000 – GASB 75 Actuarial Valuation.

If you agree to extend the agreement, please indicate so by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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42 36

General Ordinance No. 2022

ORDINANCE APPROVING A SPECIAL PERMIT FOR A RESTAURANT ON PROPERTY SITUATED AT 136 BEATTIE STREET

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on May 16,2022, pursuant to Article V, Chapter 13, of the Charter of the City of Syracuse-1960, as amended, approving the application of Cleghorn Properties, LLC, owner, and Christopher Deapo, applicant, for a special permit to establish a restaurant on properties situated at 136 Beattie Street, Syracuse, New York, pursuant to Part B, Section V, Article 2, and Part C, Section IV, Articles 1 and 2 of the Zoning Rules and Regulations of the City of Syracuse, as amended, in the manner and upon the conditions stated, be and the same hereby is consented to and approved, namely:

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Resolution Date: May 16, 2022
Release Date: May 25, 2022
SP-22-06

A RESOLUTION APPROVING WITH CONDITION(S) A SPECIAL PERMIT FOR A RESTAURANT ON PROPERTY SITUATED AT 136 BEATTIE STREET

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 16th day of May, 2022, adopt the following resolution:

WHEREAS, the applicant, Christopher Deapo, is requesting a Special Permit for a Restaurant on property situated at 136 Beattie Street pursuant to Part B, Section V, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended; and

WHEREAS, the City Planning Commission held a Public Hearing on the request on May 16, 2022, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the scope of work includes renovating a former industrial building into a brewery with an attached public tasting room (Restaurant); and

WHEREAS, the subject property is an irregular-shaped lot with 76.78 feet of frontage on Beattie Street, a lot depth of approximately 192 feet, and a lot area of approximately18,097 square feet; and

WHEREAS, the property lies within a Commercial, Class B zoning district, as do the adjacent and neighboring properties to the north and east; adjacent and neighboring properties to the south and west lie within a Residential, Class B zoning district; neighboring properties to the south lie within Residential, Class A-1, Residential, Class A-2, and Commercial, Class A zoning districts; and

WHEREAS, land use in the area consists primarily of residential uses to the south and a mix of commercial and retail uses along Erie Boulevard to the north; and

WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Suburban Commercial; and

WHEREAS, no additional uses exist on the site; and

WHEREAS, the hours of operation for the brewery will be from 7:00 a.m. until 3:00 p.m., Monday through Friday, with a maximum of two employees on premises at one time; and

WHEREAS, the hours of operation for the tasting room will be from 12:00 p.m. until 9:00 p.m., Thursday through Sunday, with a maximum of two employees on premises at one time; and

DRAFT

WHEREAS, the applicant submitted a site plan dated April 6, 2022, which illustrates an existing building, an accessory parking lot with eight parking spaces that appears to encroach onto the adjacent property to the north, a 14-foot wide driveway on Beattie Street, an area of asphalt along the front and north side of the building to be removed and replaced with pea gravel, an enclosed trash/dumpster area, and a concrete pad behind the building for a compressor and CO2 tank; and

WHEREAS, the site plan does not illustrate any outdoor customer area or seating; and

WHEREAS, the applicant submitted floor plan dated March 7, 2022, which illustrates a tasting room with a customer area of approximately 925 square feet, and a brewery; and

WHEREAS, the applicant submitted elevation plan dated March 7, 2022, which illustrates the north and east elevations with finishing materials and the location of a proposed, 36.4-square foot wall sign on the north elevation; and

WHEREAS, the proposed land uses on the property require 32 off-street parking spaces consisting of 31 spaces for the tasting room and one space for the brewery; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(1) of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposal requires 32 off-street parking spaces and the applicant is proposing 8 off-street parking spaces; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(4)(d) of the City of Syracuse Zoning Rules and Regulations, as amended, in that driveways shall be located not less than 10 feet from the property lines; the submitted site plan shows a 14-foot wide driveway less than four feet from the north property line; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(5)(c) of the City of Syracuse Zoning Rules and Regulations, as amended, in that curbs shall be provided along the edge of all areas accessible to motor vehicles to prevent the encroachment of vehicles or any portions thereof, upon adjacent property or the street right-of-way; the submitted site plan does not show the required curbing along the edges of the driveway or parking lot; and

WHEREAS, the proposal deviates from Part C, Section IV, Article 2-8.1, paragraph d.(9) of the City of Syracuse Zoning Rules and Regulations, as amended, in that the proposed restaurant shall comply with the provisions of Part C, Section I, Article 5 of the City of Syracuse Zoning Rules and Regulations, as amended, wherein:

- pursuant to paragraph 3, a screen shall be provided adjacent to either residential or office districts or uses so as to protect these areas from unreasonable disturbance; the submitted site plan does not show the required screening along the western lot boundary, which abuts a Residential, Class B zoning district.
- pursuant to paragraph 4, concrete sidewalks of at least five feet in width shall be installed along all street frontages; the submitted site plan does not show the required sidewalk along Beattie Street; and

DRAFT

WHEREAS, the proposal necessitates five waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the off-street parking, driveway location, curbing, screening, and sidewalk regulations; and

WHEREAS, the City Planning Commission expressed concerns over the deviations regarding the curbing and screening regulations; and

WHEREAS, the applicant agreed to revise the site plan so as to provide the required curbing and screening; and

WHEREAS, the applicant submitted a revised site plan dated May 23, 2022, which illustrates the required curbing and screening; and

WHEREAS, the proposal was submitted to the City of Syracuse Departments of Engineering and Public Works for review; and

WHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-l, m and n; and

WHEREAS, in addition to the five deviations from the City of Syracuse Zoning Rules and Regulations, as amended, noted in this report, there are a number of site-related concerns identified by the City Transportation Planner; and

WHEREAS, the proposal was submitted to the City of Syracuse Departments of Engineering and Public Works, and the Division of City Planning for review; and

WEHEREAS, the proposal was reviewed by the Onondaga County Planning Board pursuant to GML §239-l, m and n; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

WHEREAS, due consideration was given to the necessity, adequacy, and character of the proposed development, and vehicular and pedestrian circulation within the immediate vicinity; and

WHEREAS, the proposed use is so located as not to be detrimental to adjoining zoning districts and permitted uses; and

WHEREAS, the proposed use will not create hazardous or obnoxious conditions, and the public health, welfare, and safety will be protected; and

WHEREAS, the proposal was found to be in character with the adjoining land use;

DRAFT

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 16th day of May, 2022, APPROVE WITH CONDITION(S) the request of Christopher Deapo for a Special Permit for a Restaurant on property situated at 136 Beattie Street pursuant to Part B, Section V, Article 2 and Part C, Section IV, Articles 1 and 2 of the City of Syracuse Zoning Rules and Regulations, as amended;

BE IT FURTHER RESOLVED that said application be approved subject to compliance with the following conditions:

1. The subject premises shall be used, operated and maintained in a neat and orderly condition at all times; all outside storage of junk, bottles, cartons, boxes, debris and the like shall be restricted to appropriately screened enclosures not visible to the general public;

2. All construction, improvements and additions relating to this proposal, including those activities required in order to comply with the conditions of this approval, shall be completed by the applicant or its agents within twelve (12) months of the date of approval of this resolution by the City of Syracuse or this approval will be considered null and void;

3. Improvements to the subject property and its use shall be substantially in accordance with the submitted plans on file in the City of Syracuse Office of Zoning Administration entitled:

- Property Survey; Part of Lot No. 49-DeWitt, Formerly; City of Syracuse, Onondaga County, New York; prepared by: Hal R. Romans, Licensed Land Surveyor; dated: September 9, 2009; scaled: 1"=30';
- Site Plan; Brewery Novalis, 136 Beattie St, Syracuse, NY; dated: 05/23/2022; scaled: 1/16"=1'-0";
- Floor Plan: Brewery Novalis, 136 Beattie St, Syracuse, NY; dated: 03/07/2022; scaled: 1/8"=1'-0";
- Building Elevations; Brewery Novalis, 136 Beattie St, Syracuse, NY; dated: 03/07/2022; scaled: 1/16"=1'-0";
- Code/Zoning Plan; Brewery Novalis, 136 Beattie St, Syracuse, NY; dated: 03/07/2022; scaled: 3/32"=1'-0".;

4. Signage for the proposal is limited to a 36.4-square foot wall sign, as noted in condition number three above;

5. Any exterior lighting of the subject proposal shall be designed, located and maintained so as to prevent any direct rays of light from shining beyond the boundaries of the subject property;

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waivers from Part C, Section IV, Article 2 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the off-street parking, driveway location, and sidewalk regulations as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that this Commission DOES NOT GRANT the requested waivers from Part C, Section IV, Article 2 of the City of Syracuse Zoning Rules and Regulations, as amended, as they pertain to the screening and curbing regulations as identified in the preamble to this resolution;

DRAFT

BE IT FURTHER RESOLVED that the applicant shall abide by the hours of operation as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that this approval is subject to the following CONDITION(S):

- the applicant shall modify the Special Permit as may be necessary pursuant to the City of Syracuse Zoning Rules and Regulations, as amended, prior to establishing outdoor customer area;

BE IT FURTHER RESOLVED that approval of this resolution does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities to include, but not limited to the City of Syracuse Departments of Engineering and Public Works, and the Code Enforcement Office;

BE IT FURTHER RESOLVED that if the conditions enumerated above are not complied with, this Special Permit shall be subject to revocation;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.

Steven W. Kulick, Chairperson
City Planning Commission

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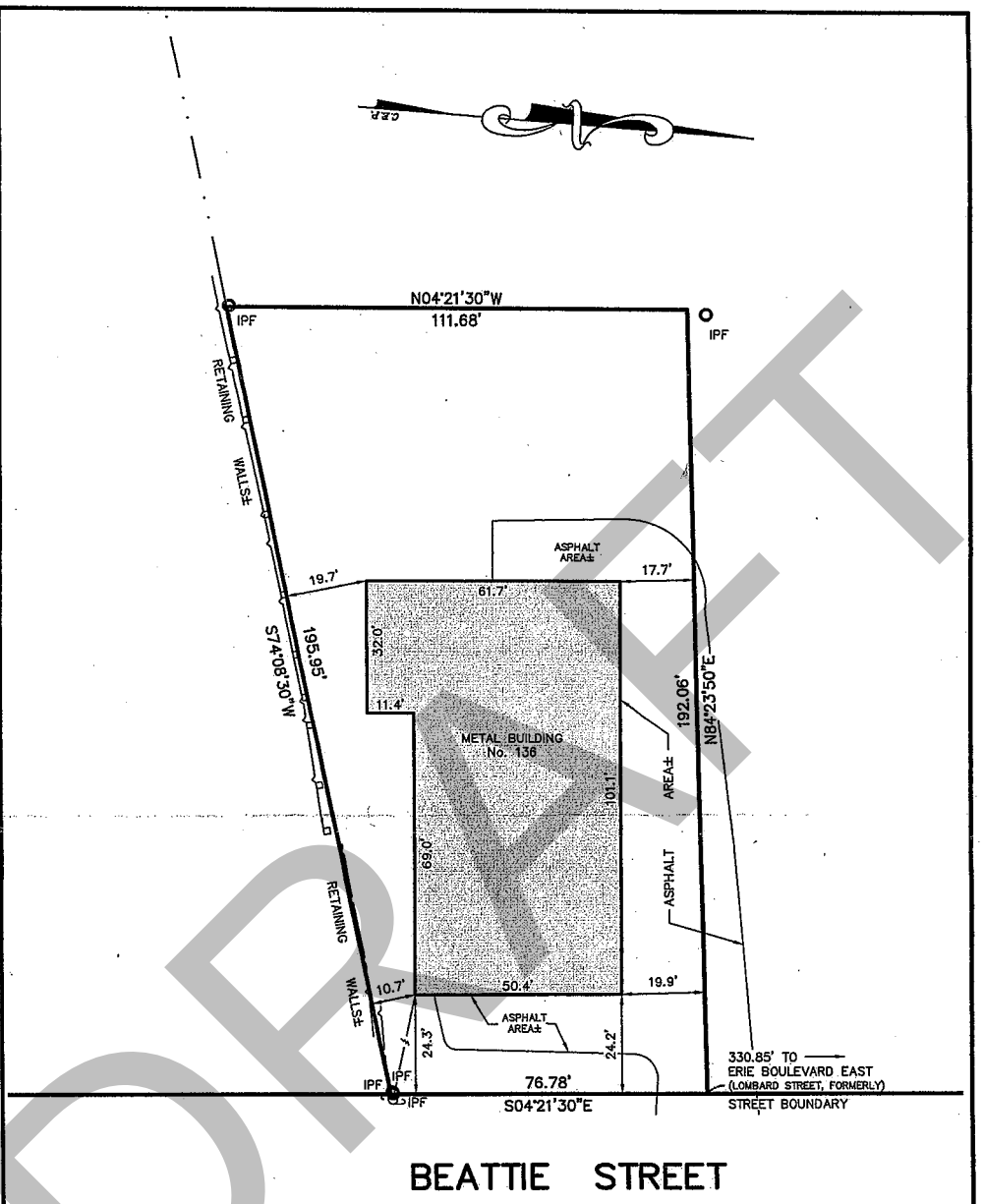


BEATTIE STREET

C.E.P. 599

IPF: INDICATES IRON PIPE FOUND, 9/9/09

Subject to any statement of facts an accurate and up to date abstract of title will show.

Unauthorized alteration or addition to a survey map bearing a licensed land surveyor's seal is a violation of section 7209, sub-division 2, of the New York State Education Law.

\\server\land projects\UPDATES2009\dwg\9852284.dwg

TRACT MAP

BY:

DATE FILED:

MAP NO.

PROPERTY CORNERS NOT SET THIS SURVEY, UNLESS SHOWN. OFFSETS FROM PROPERTY LINES MEASURED TO FOUNDATION WALLS, UNLESS OTHERWISE INDICATED.

TO:

THE UNDERSIGNED HEREBY CERTIFIES THAT THIS MAP IS MADE FROM AN ACTUAL SURVEY.

N.Y.S. LICENSED LAND SURVEYOR

PART OF LOT No. 49 – DEWITT, FORMERLY
CITY OF SYRACUSE
ONONDAGA COUNTY , NEW YORK

IANUZI & ROMANS
LAND SURVEYING, P.C.
LIVERPOOL & SYRACUSE, NEW YORK
(315) 457-7200

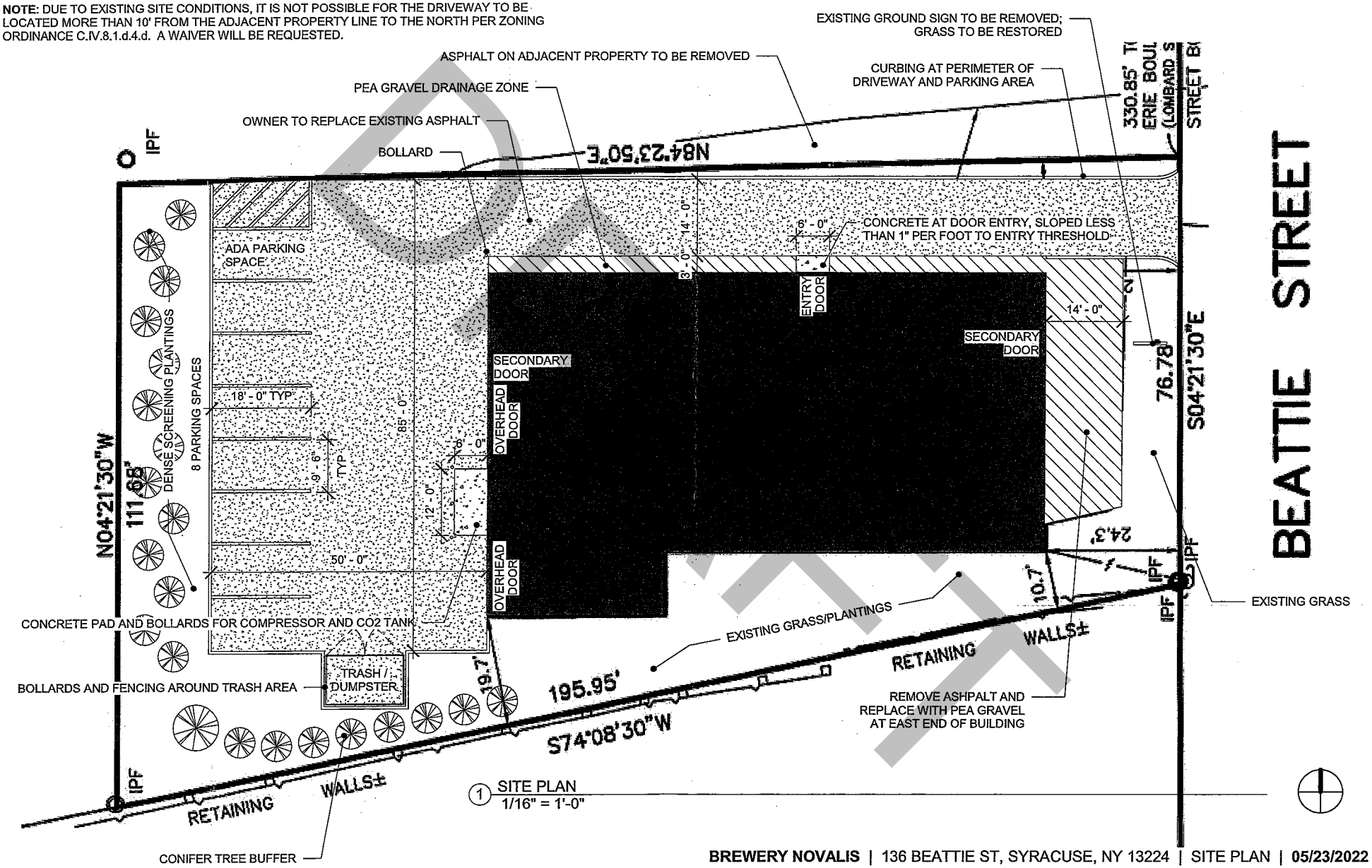
DATE: SEPTEMBER 9, 2009

SCALE: 1" = 30'

FILE: 840.027 FB: 1422

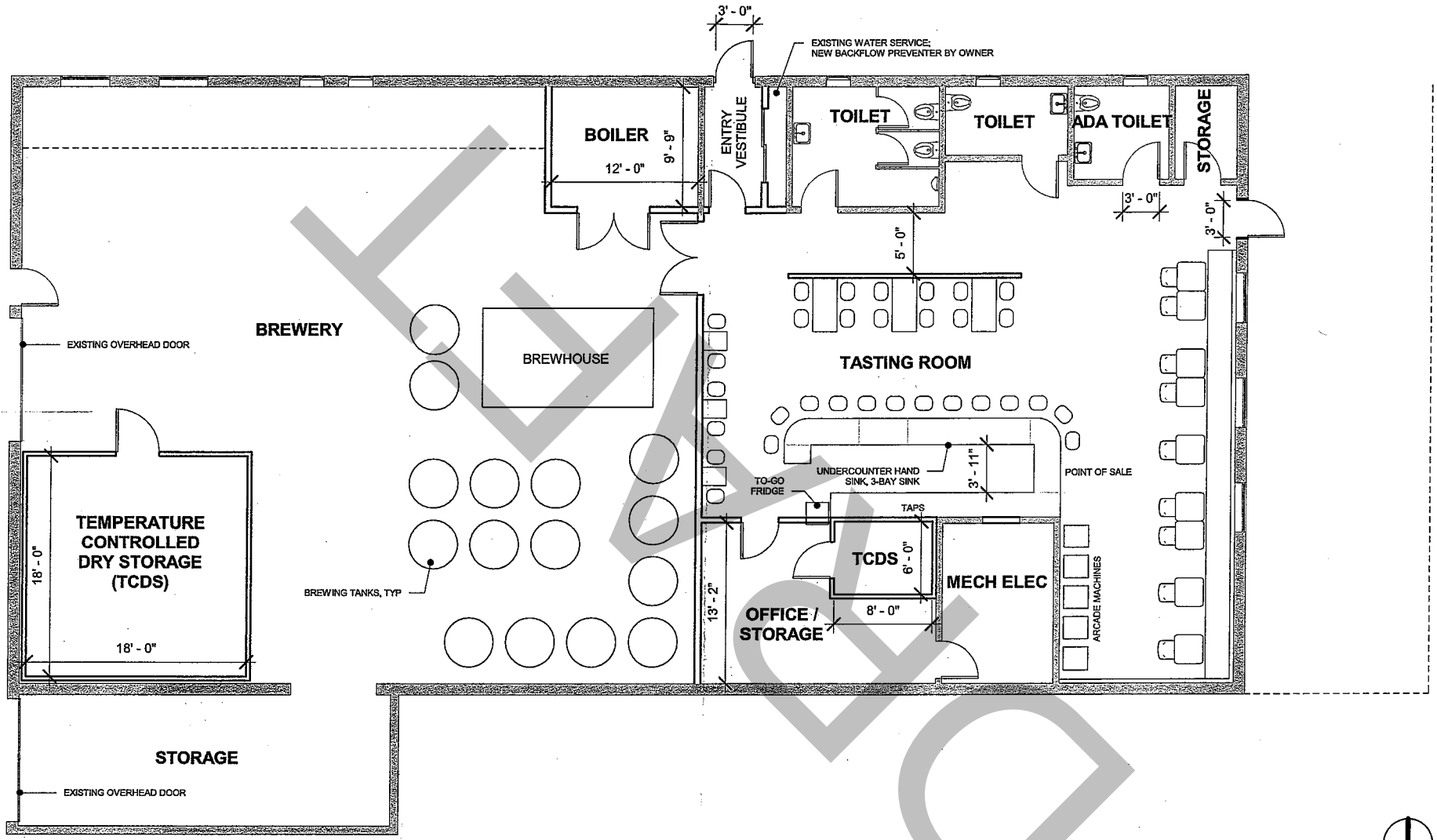
DRAFT

NOTE: DUE TO EXISTING SITE CONDITIONS, IT IS NOT POSSIBLE FOR THE DRIVEWAY TO BE LOCATED MORE THAN 10' FROM THE ADJACENT PROPERTY LINE TO THE NORTH PER ZONING ORDINANCE C.IV.8.1.d.4.d. A WAIVER WILL BE REQUESTED.



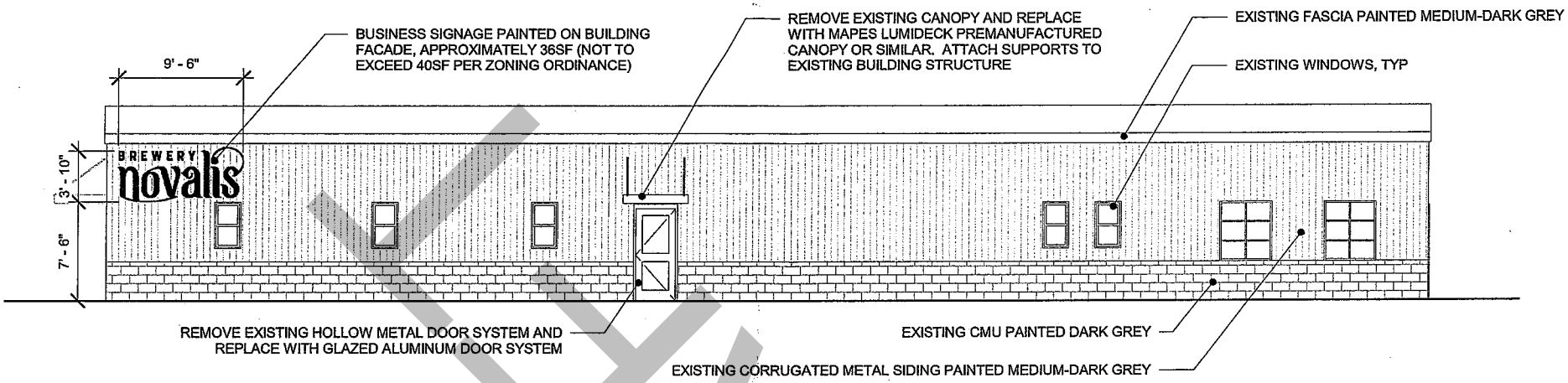
1 SITE PLAN
1/16" = 1'-0"

BREWERY NOVALIS | 136 BEATTIE ST, SYRACUSE, NY 13224 | SITE PLAN | **05/23/2022**



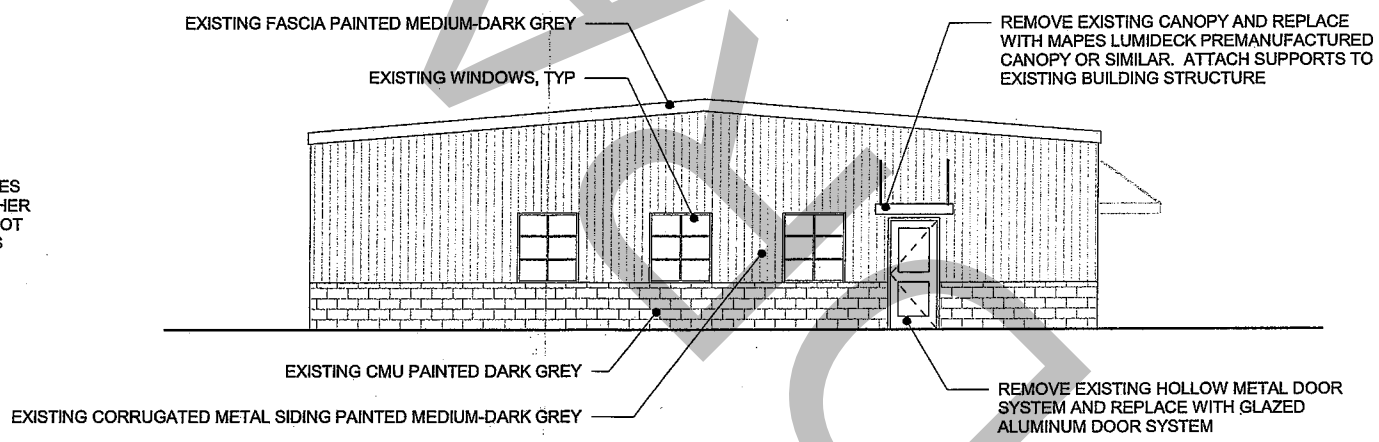
1 FLOOR PLAN
1/8" = 1'-0"

DRAFT



(N) BUILDING ELEVATION - NORTH
1/8" = 1'-0"

NOTE: WEST AND SOUTH FACADES TO BE PAINTED IN KIND WITH OTHER FACADES AS NOTED, BUT WILL NOT UNDERGO ANY OTHER CHANGES



(E) BUILDING ELEVATION - EAST (STREET-FACING)
1/8" = 1'-0"

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OCCUPANCY CLASSIFICATION

TASTING ROOM: A-2 RESTAURANT (EGRESS HAZARD 3)
BREWERY: F-2 BEVERAGES UP TO 16% ALCOHOL CONTENT (EGRESS HAZARD 5)

CHANGE OF OCCUPANCY FROM PREVIOUS STORAGE GROUP S (EGRESS HAZARD 4/5)

PROJECT FULLY COMPLIES WITH EXISTING BUILDING CODE CHAPTER 10 CHANGE OF OCCUPANCY

ALTERATION LEVEL 2

FIRE PROTECTION

EXISTING BUILDING TYPE IS

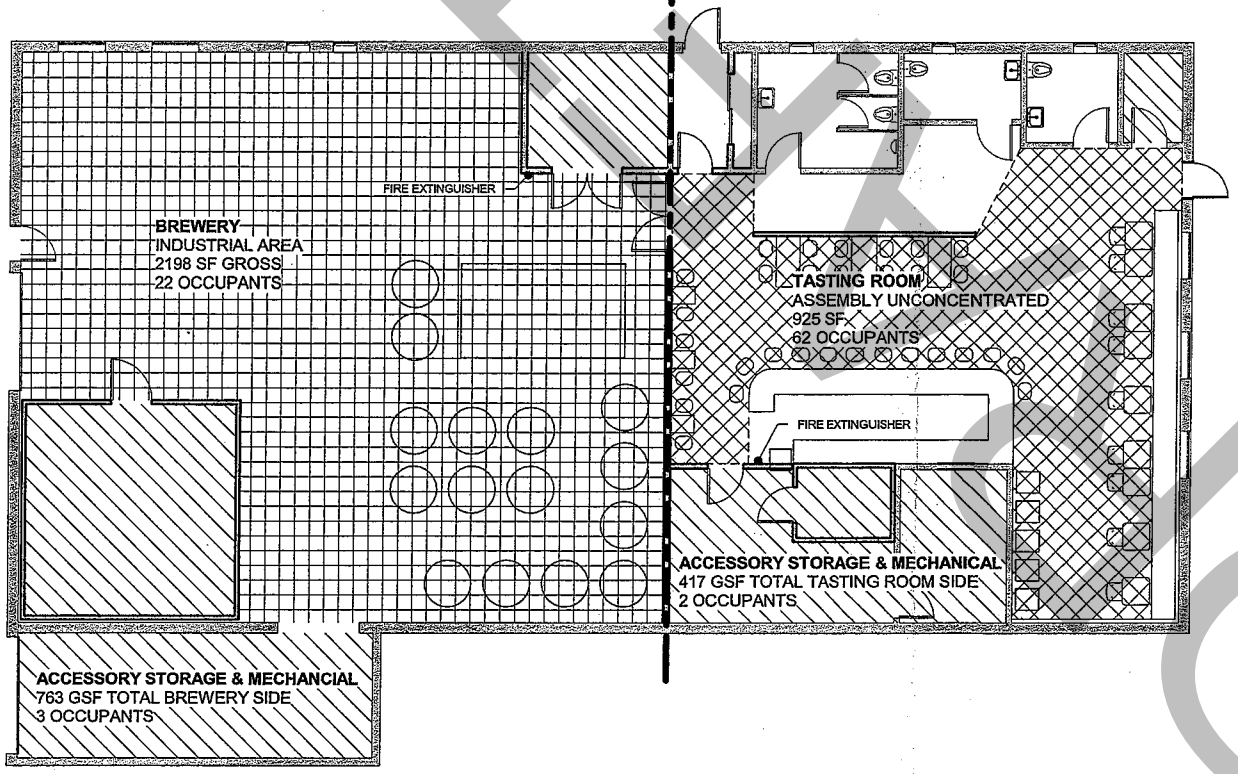
BUILDING IS NOT SPRINKLERED - PER THE BUILDING CODE OF NYS 903.2.1.2, NO SPRINKLER SYSTEM IS REQUIRED SINCE FIRE AREA IS UNDER 5,000 SF, OCCUPANT LOAD IS LESS THAN 100, AND IS LOCATED ON THE GROUND FLOOR

FIRE EXTINGUISHERS TO BE PROVIDED AS SHOWN ON THE CODE PLAN

NEW SMOKE DETECTORS TO BE PROVIDED THROUGHOUT

1HR SEPARATION BETWEEN OCCUPANCIES

BREWERY: OCCPANCY TYPE F-2 | TASTING ROOM: OCCPANCY TYPE A-2



1 CODE PLAN
3/32" = 1'-0"

ZONING

PROPERTY IS ZONED COMMERCIAL DISTRICT, CLASS B
ADJACENT TO RESIDENTIAL DISTRICT, CLASS B
THE PUBLIC TASTING ROOM IS CONSIDERED A RESTURANT PER ZONING, AND IS A PERMITTED USE REQUIRING A SPECIAL PERMIT

PARKING

TASTING ROOM: PER CITY ORDINANCE, ONE (1) OFF-STREET PARKING SPACE SHALL BE PERMITTED FOR EACH TWO (2) PERSONS AT MAXIMUM CAPACITY. THIS WOULD REQUIRE THIRTY-TWO (32) OFF-STREET PARKING SPACES.

BREWERY: PER CITY ORDINANCE, ONE (1) PARKING SPACE SHALL BE PROVIDED FOR EACH FOUR (4) EMPLYOEES WHICH SUCH BUILDING IS DESIGNED TO EMPLOY AT MAXIMUM CAPCITY AT ANY ONE (1) PERIOD DURING THE DAY OR NIGHT. NO MORE THAN FOUR (4) EMPLOYEES WILL BE ON A SHIFT SIMULTANEOUSLY; THEREFORE, THIS WOULD REQUIRE ONE (1) OFF-STREET PARKING SPACE.

TOTAL REQUIRED PARKING SPACES: 33
TOTAL PROVIDED PARKING SPACES: 8 (INCLUDING 1 ADA)

AREA CALCULATIONS

TASTING ROOM
ASSEMBLY UNCONCENTRATED: 925 / 15 = 62 OCCUPANTS
ACCESSORY STORAGE & MECH: 417 / 300 = 2 OCCUPANTS
TOTAL TASTING ROOM OCCUPANCY: 64 OCCUPANTS

BREWERY
INDUSTRIAL AREA: 2198 / 100 = 22 OCCUPANTS
ACCESSORY STORAGE & MECH: 763 / 300 = 3 OCCUPANTS
TOTAL BREWERY OCCUPANCY: 25 OCCUPANTS

TOTAL BUILDING OCCUPANCY: 89 OCCUPANTS

PLUMBING FIXTURE COUNTS

TASTING ROOM REQUIRES:	1 WC PER 75 OCCUPANTS (EACH GENDER) 1 LAV PER 200 OCCUPANTS
TASTING ROOM SPACE:	64 OCCUPANTS (32 M, 32 F)
BREWERY REQUIRES:	1 WC PER 100 OCCUPANTS 1 LAV PER 100 OCCUPANTS
BREWERY SPACE:	25 OCCUPANTS
PROVIDED FACILITIES:	3 MALE WC; 1 MALE LAV 1 FEMALE WC; 1 FEMALE LAV 1 UNISEX ADA WC;1 UNISEX ADA LAV

TO SATISFY PLUMBING CODE ITEM 410.4, WATER WILL BE PROVIDED FREE-OF-CHARGE IN LIEU OF PROVIDING A DRINKING FOUNTAIN

FINAL

Agency Use Only [If applicable]

Project: 5/16/22

Date: SP-22-06

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	✓	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	✓	☐
3. Will the proposed action impair the character or quality of the existing community?	✓	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	✓	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	✓	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	✓	☐
7. Will the proposed action impact existing: a. public / private water supplies?	✓	☐
b. public / private wastewater treatment utilities?	✓	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	✓	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	✓	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	✓	☐
11. Will the proposed action create a hazard to environmental resources or human health?	✓	☐

DRAFT

PRINT FORM

Agency Use Only [If applicable]

Project: SP-22-06

Date: 5/16/22

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

DRAFT

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission	5/16/2022
Name of Lead Agency	Date
Heather A. Lamendola	Zoning Administrator
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

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Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola
Zoning Administrator

May 25, 2022

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: SP-22-06 Special Permit for a Restaurant on Property Situated at 136 Beattie Street

Dear Ms. McBride;

On May 16, 2022, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of or in opposition to the proposal.

The Commission granted three waivers from the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the off-street parking, driveway location, and sidewalk regulations as part of this approval.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Heather A. Lamendola
Zoning Administrator

Ends: (6)

Owner; Cleghorn Properties, LLC
466 East Brighton Avenue, Suite 100
Syracuse, New York 13210

Applicant: Christopher Deapo
136 Beattie Street
Syracuse, New York 13224

Office of Zoning Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syrgov.net

www.syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT FROM THE NEW YORK STATE LOCAL WATER FRONT REVITALIZATION PROGRAM (LWRP) AS PART OF THE CITY'S CONSOLIDATED FUNDING APPLICATION (CFA) AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Local Water Front Revitalization Program (LWRP) for a grant in an amount not to exceed $200,000 as part of the City's Consolidated Funding Application (CFA); said funds will be used to further evaluate and develop initial concepts and schematic design for the LWRP focus area for the Inner Harbor; a local match of 25% is required which will be provided by in-kind staff hours from the City of Syracuse Division of Planning and other eligible City staff; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.

DRAFT

Resolution Date: June 27, 2022
Release Date: June 28, 2022
Z-2814M2

A RESOLUTION AMENDING A PLANNED INSTITUTIONAL DISTRICT SUB-DISTRICT PLAN ON PROPERTY SITUATED AT 700 AND 710-722 UNIVERSITY AVENUE

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 27th day of June, 2022, adopt the following resolution:

WHEREAS, the applicant, Syracuse University, is requesting to amend the district boundary for the District Plan for Sub-District 11 to the Syracuse University PID on property situated at 700 and 710-722 University Avenue pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended; and

WHEREAS, the City Planning Commission held a Public Hearing on the request on June 27, 2022, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the request is part of an overall project to construct a loading dock on the north side of an existing building (known as the Marshall Building) with access to East Adams Street on property situated at 727 South Crouse Avenue; and

WHEREAS, the purpose of the amendment is to facilitate the conveyance of approximately 8,353 square feet of property from 710-722 University Avenue to 727 South Crouse Avenue to construct the loading dock and to establish access to East Adams Street; and

WHEREAS, the City Planning Commission is reviewing the following companion applications:

- a Change of Zone (Z-2851) of a portion of property situated at 710-722 University Avenue from Planned Institutional District (PID) to Local Business, Class A (BA);
- a Resubdivision (R-22-31) to realign two properties situated at 710-722 University Avenue and 727 South Crouse Avenue into two new Lots in order to convey approximately 8,353 square feet of property with 43.65 feet of frontage on East Adams Street from 710-722 University Avenue to 727 South Crouse Avenue; and
- a Special Permit (SP-20-09M2) to modify the site plan, floor plans, and elevation for a Special Permit for a Restaurant to facilitate the construction of a loading dock on the north elevation; and

WHEREAS, the proposed sub-district boundary is irregular in shape with approximately 258.81 feet of frontage on East Adams Street and 257 feet of frontage on University Avenue; and

WHEREAS, the proposal establishes the following development requirements for Sub-District 11:

Area:	1.23 acres	Front Setback:	10 feet
Structural Cvg:	62%	Side/Rear Setback:	0 feet
Open Space:	19.5%	Off-Street Pkg:	25
F.A.R.:	2.0	Uses:	Retail and Service, Academic, University-Related Recreation and Fitness, Parking

DRAFT

WHEREAS, pursuant to Part B, Section VIII, Article 1, paragraph 3.i.(1) of the City of Syracuse Zoning Rules and Regulations, as amended, 20% of the total district must be in appropriately developed open space; the application identifies an open space of 19.5%, which is an increase from the 18.5% from previous approvals; and

WHEREAS, the City Planning Commission approved the Planned Institutional District (PID) District Plan for Sub-District 11 to the Syracuse University PID on February 19, 2019 (Z-2814), granting three waivers from Part B, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the structural coverage, developed open space, and off-street parking requirements; and

WHEREAS, the proposal necessitates two expanded waivers from Part B, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the structural coverage and off-street parking requirements, wherein:

- 50% of any district may be covered by structures; the proposal increases the structural coverage from 54% to 62%;
- the Sub-District requires 84 off-street parking spaces; the proposal reduces the number of off-street parking spaces from 44 to 25; and

WHEREAS, pursuant to Part B, Section VIII, Article 1, paragraph I, the City Planning Commission may waive any development requirements up to but not exceeding 50% of said requirement; and

WHEREAS, the City Planning Commission approved a modification to Sub-District 11 on March 14, 2022, to amend the District Plan for Sub-District 11 by adding Retail as an additional land use; and

WHEREAS, land use in the area consists primarily of higher education institutional uses by Syracuse University and SUNY-ESF, hospital institutional uses by Crouse-Irving Memorial Hospital and SUNY Upstate University Hospital, and retail uses along the 100 Block of Marshall Street; and

WHEREAS, The "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Urban Core; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 27th day of June, 2022, APPROVE the request of Syracuse University to amend the district boundary for the District Plan for Sub-District 11 to the Syracuse University PID on property situated at 700 and 710-722 University Avenue pursuant to Part C, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, in accordance with the following plan:

- Main Campus P.I.D. Subdistrict 11 Amended Boundary; dated: May 2022; scaled: as shown;

DRAFT

BE IT FURTHER RESOLVED that the amended Subdistrict 11 District Plan shall comply with the following district development parameters;

Area:	1.23 acres	Front Setback:	10 feet
Structural Cvg:	62%	Side/Rear Setback:	0 feet
Open Space:	19.5%	Off-Street Pkg:	25
F.A.R.:	2.0	Uses:	Retail and Service, Academic, University-Related Recreation and Fitness, Parking

BE IT FURTHER RESOLVED that this Commission GRANTS the requested waivers from Part B, Section VIII, Article 1 of the City of Syracuse Zoning Rules and Regulations, as amended, with respect to the structural coverage and off-street parking requirements as identified in the preamble to this resolution;

BE IT FURTHER RESOLVED that this approval does not relieve the applicant from compliance with any other regulatory or licensing provisions applicable thereto by the properly constituted Federal, State, County or City authorities including the issuance of permits by the Division of Code Enforcement of the City of Syracuse;

BE IT FURTHER RESOLVED that this resolution is subject to the consent and approval of the Common Council of the City of Syracuse.

Steven W. Kulick, Chairperson
City Planning Commission

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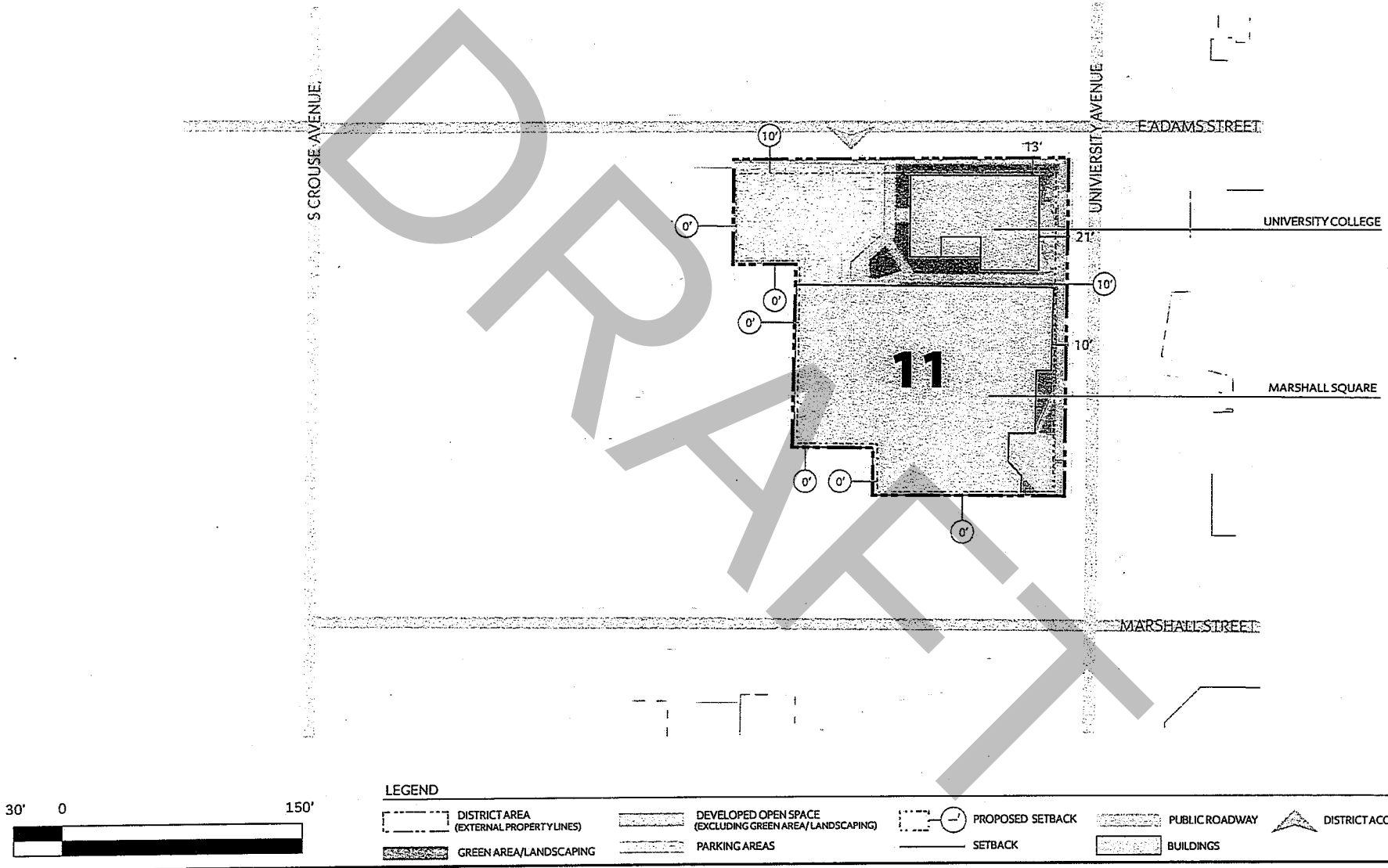

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MAIN CAMPUS P.I.D. SUBDISTRICT 11 AMENDED BOUNDARY

MAY 2022

OFFICE OF CAMPUS PLANNING, DESIGN AND CONSTRUCTION SYRACUSE UNIVERSITY

Agency Use Only [If applicable]

Project:	Z-2814112
Date:	6/27/22

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	✓	
2. Will the proposed action result in a change in the use or intensity of use of land?	✓	
3. Will the proposed action impair the character or quality of the existing community?	✓	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	✓	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	✓	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	✓	
7. Will the proposed action impact existing: a. public / private water supplies?	✓	
b. public / private wastewater treatment utilities?	✓	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	✓	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	✓	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	✓	
11. Will the proposed action create a hazard to environmental resources or human health?	✓	

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PRINT FORM

Agency Use Only [If applicable]

Project:	Z-2814M2
Date:	6/27/22

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

DRAFT

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission	6/27/2022
Name of Lead Agency	Date
Heather A. Lamendola	Zoning Administrator
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

Janet L. Burke
Director, Bureau of Research

June 24, 2022

Patricia McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request for Legislation -

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting agenda to authorize the Department of Parks and recreation to apply for and enter into an agreement with the New York State Local Waterfront Revitalization Program (LWRP) as part of the City's Consolidated Funding Application (CFA), for a grant not to exceed $200,000.

The City is currently completing an LWRP for the entire Lakefront area, but these funds will be used to further evaluate and develop initial concepts and schematic design for the LWRP focus area for the Inner Harbor. This process will continue to engage the community and diverse stakeholders in the project vicinity to create a vibrant waterfront. This work will help to further investment and economic development in the area, improve access to the waterfront, trails and other facilities, and identify and further develop connections to other local amenities.

The required 25% local match will be provided by in-kind staff hours from the City of Syracuse Division of City Planning and other eligible City Hall staff.

Sincerely,

Janet L. Burke
Director of Research

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

DRAFT

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Ordinance No. 2022

ORDINANCE AUTHORIZING MAYOR TO SUBMIT AN APPLICATION FOR A GRANT FROM THE NEW YORK STATE EMPIRE STATE DEVELOPMENT MWBE BUSINESS GROWTH ACCELERATOR (BGA) GRANT AND EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE GRANT AS NECESSARY

BE IT ORDAINED, that the Mayor be and he hereby is authorized to submit an application to the New York State Empire State Development MWBE Business Growth Accelerator (BGA) for a grant in an amount not to exceed $350,000; said funds will be used to operate an incubator to serve 15-20 existing NYS MWBE certified construction service/construction consultant businesses during a 12 month period to design and deliver business development curriculum and the implementation of a business growth plan for each MWBE along with other technical and training assistance; a local match of 20% is required of which at least 50% must be in cash; and

BE IT FURTHER ORDAINED, that upon receipt of said grant, the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said application authorized herein, the Commissioner of Finance is authorized and directed to deposit the same in an appropriate account to be determined by him.

DRAFT

Bureau of Research

CITY OF SYRACUSE, MAYOR BEN WALSH

June 27, 2022

Janet L. Burke
Director, Bureau of Research

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation

Dear City Clerk McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council authorizing the City to apply for and enter into an agreement with New York State Empire State Development MWBE Business Growth Accelerator (BGA) Grant.

Funding, in an amount not to exceed $350,000 will be spent to operate an incubator to serve 15-20 existing NYS MWBE-certified Construction Service/Construction Consultant businesses during a 12-month period to design and deliver business development curriculum to MWBEs and the implementation of a "Business Growth Plan" for each MWBE, mentoring, training sessions and one-on-one technical assistance by the Incubator to the MWBEs.
Funding will require a 20% match (at least 50% of the match must be cash).

Sincerely,

Janet L. Burke

Janet Burke
Director

DRAFT

Bureau of Research
233 E Washington St.
Room 419
Syracuse, N.Y. 13202

Office 315 448-8020
Fax 315 448-8008

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

General Ordinance No. 2022

ORDINANCE APPROVING AN AMENDMENT TO A PLANNED INSTITUTIONAL DISTRICT FOR PROPERTY LOCATED AT 700 AND 710-722 UNIVERSITY AVENUE

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on June 27, 2022, approving a district plan amendment upon the request of Syracuse University for the property known as 700 and 710-722 University Avenue, Syracuse, New York, as more specifically shown on a plan entitled: "Main Campus P.I.D. Subdistrict 11 Amended Boundary; Syracuse, New York; Sheet No. a1; Scale: as shown; Date: May, 2022"; said plan constituting an amendment to the Planned Institutional District adopted on February 17, 1969 for this location; in accordance with Article V, Chapter 13 of the Charter of the City of Syracuse-1960, as amended, in the manner and upon the conditions therein stated, be and the same is consented to and the same shall also constitute and is hereby made a like amendment and addition to the Zoning Rules and Regulations of the City of Syracuse, as amended, applicable thereto, and as set forth in said resolution, namely:

DRAFT

Resolution Date: June 27, 2022
Release Date: June 28, 2022
Z-2851

A RESOLUTION APPROVING A CHANGE OF ZONE OF A PORTION OF PROPERTY SITUATED AT 710-722 UNIVERSITY AVENUE FROM PLANNED INSTITUTIONAL DISTRICT (PID) TO LOCAL BUSINESS, CLASS A (BA)

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 27th day of June, 2022, adopt the following resolution:

WHEREAS, the petitioner, Syracuse University, is requesting a Change of Zone of a portion of property situated at 710-722 University Avenue from Planned Institutional District (PID) to Local Business, Class A (BA); and

WHEREAS, the City Planning Commission held a Public Hearing on the request on June 27, 2022, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the request is part of an overall project to construct a loading dock on the north side of an existing building (known as the Marshall Building) with access to East Adams Street on property situated at 727 South Crouse Avenue; and

WHEREAS, the purpose for the Change of Zone is to facilitate the conveyance of ≈8,353 square feet of property from 710-722 University Avenue to 727 South Crouse Avenue in order to construct the loading dock and establish access to East Adams Street; and

WHEREAS, the City Planning Commission approved a Change of Zone (Z-2808) on February 19, 2019, of property situated at 700 and 710-722 University Avenue *from* Residential, Class B and Business, Class A to Planned Institutional District. This particular portion of land in question was previously situated within a Business, Class A zoning district; and

WHEREAS, the City Planning Commission is reviewing the following companion applications:

- a Planned Institutional District, Sub-District Plan amendment (Z-2814M2) to remove a portion of property being conveyed from 710-722 University Avenue to 727 South Crouse Avenue from the Syracuse University Sub-District 11 District Plan;
- a Resubdivision (R-22-31) to realign two properties situated at 710-722 University Avenue and 727 South Crouse Avenue into two new Lots in order to convey approximately 8,353 square feet of property with 43.65 feet of frontage on East Adams Street from 710-722 University Avenue to 727 South Crouse Avenue; and
- a Special Permit (SP-20-09M2) to modify the site plan, floor plans, and elevation for a Special Permit for a Restaurant to facilitate the construction of a loading dock on the north elevation; and

WHEREAS, the purpose and intent of the BA zoning district is provide areas within the City of Syracuse, but outside of the Central Business District, which permit the intensive development of land for mixed residential, retail, service and certain industrial uses; and

DRAFT

Resolution Date: June 27, 2022
Release Date: June 28, 2022
Z-2851

A RESOLUTION APPROVING A CHANGE OF ZONE OF A PORTION OF PROPERTY SITUATED AT 710-722 UNIVERSITY AVENUE FROM PLANNED INSTITUTIONAL DISTRICT (PID) TO LOCAL BUSINESS, CLASS A (BA)

We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 27th day of June, 2022, adopt the following resolution:

WHEREAS, the petitioner, Syracuse University, is requesting a Change of Zone of a portion of property situated at 710-722 University Avenue from Planned Institutional District (PID) to Local Business, Class A (BA); and

WHEREAS, the City Planning Commission held a Public Hearing on the request on June 27, 2022, at 6:00 p.m. in the Common Council Chambers, City Hall, Syracuse, New York, heard all those desiring to be heard, and duly recorded their testimony; and

WHEREAS, the City Planning Commission has studied the proposal and all submittals by the applicant and all interested parties; and

WHEREAS, the request is part of an overall project to construct a loading dock on the north side of an existing building (known as the Marshall Building) with access to East Adams Street on property situated at 727 South Crouse Avenue; and

WHEREAS, the purpose for the Change of Zone is to facilitate the conveyance of ≈8,353 square feet of property from 710-722 University Avenue to 727 South Crouse Avenue in order to construct the loading dock and establish access to East Adams Street; and

WHEREAS, the City Planning Commission approved a Change of Zone (Z-2808) on February 19, 2019, of property situated at 700 and 710-722 University Avenue *from* Residential, Class B and Business, Class A to Planned Institutional District. This particular portion of land in question was previously situated within a Business, Class A zoning district; and

WHEREAS, the City Planning Commission is reviewing the following companion applications:

- a Planned Institutional District, Sub-District Plan amendment (Z-2814M2) to remove a portion of property being conveyed from 710-722 University Avenue to 727 South Crouse Avenue from the Syracuse University Sub-District 11 District Plan;
- a Resubdivision (R-22-31) to realign two properties situated at 710-722 University Avenue and 727 South Crouse Avenue into two new Lots in order to convey approximately 8,353 square feet of property with 43.65 feet of frontage on East Adams Street from 710-722 University Avenue to 727 South Crouse Avenue; and
- a Special Permit (SP-20-09M2) to modify the site plan, floor plans, and elevation for a Special Permit for a Restaurant to facilitate the construction of a loading dock on the north elevation; and

WHEREAS, the purpose and intent of the BA zoning district is provide areas within the City of Syracuse, but outside of the Central Business District, which permit the intensive development of land for mixed residential, retail, service and certain industrial uses; and

DRAFT

WHEREAS, the specific purpose of this district is to provide compatibility of residential and nonresidential land uses by permitting retail business and service uses that have operating characteristics of such a degree so as not to be considered hazardous, obnoxious, deleterious or a nuisance to the uses permitted in and adjacent to this district, or to the public that this district is intended to serve; and

WHEREAS, the "Syracuse Land Use and Development Plan" designates the character of this site, which lies within the Eastside neighborhood, as Urban Core; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, the City Planning Commission has reviewed the subject proposal, which is an Unlisted Action and has determined that it will have no significant environmental impact based on the limited magnitude of the proposal, and therefore has issued a negative declaration; and

NOW THEREFORE BE IT RESOLVED that We, the duly appointed members of the City Planning Commission of the City of Syracuse, do this 27th day of June, 2022, APPROVE the Change of Zone of a portion of property situated at 710-722 University Avenue from Planned Institutional District (PID) to Local Business, Class A (BA) in accordance with the following documents;

- Proposed Zoning Amendment; Area to be Rezoned to BA: Portion of 710-722 University Avenue; City Planning Commission Case Number: Z-2851; Dated: 6/27/2022;
- Proposed Re-Zoning Plan (Sheet C-101); Syracuse University 727 S. Crouse-Renovation, Syracuse University, 727 South Crouse, Syracuse, NY; prepared by: CHA; dated: 05/26/22; scaled: 1"=20'.

BE IT FURTHER RESOLVED that said Zone Change is subject to the consent and approval of the Common Council of the City of Syracuse.

Steven W. Kulick, Chairperson
City Planning Commission

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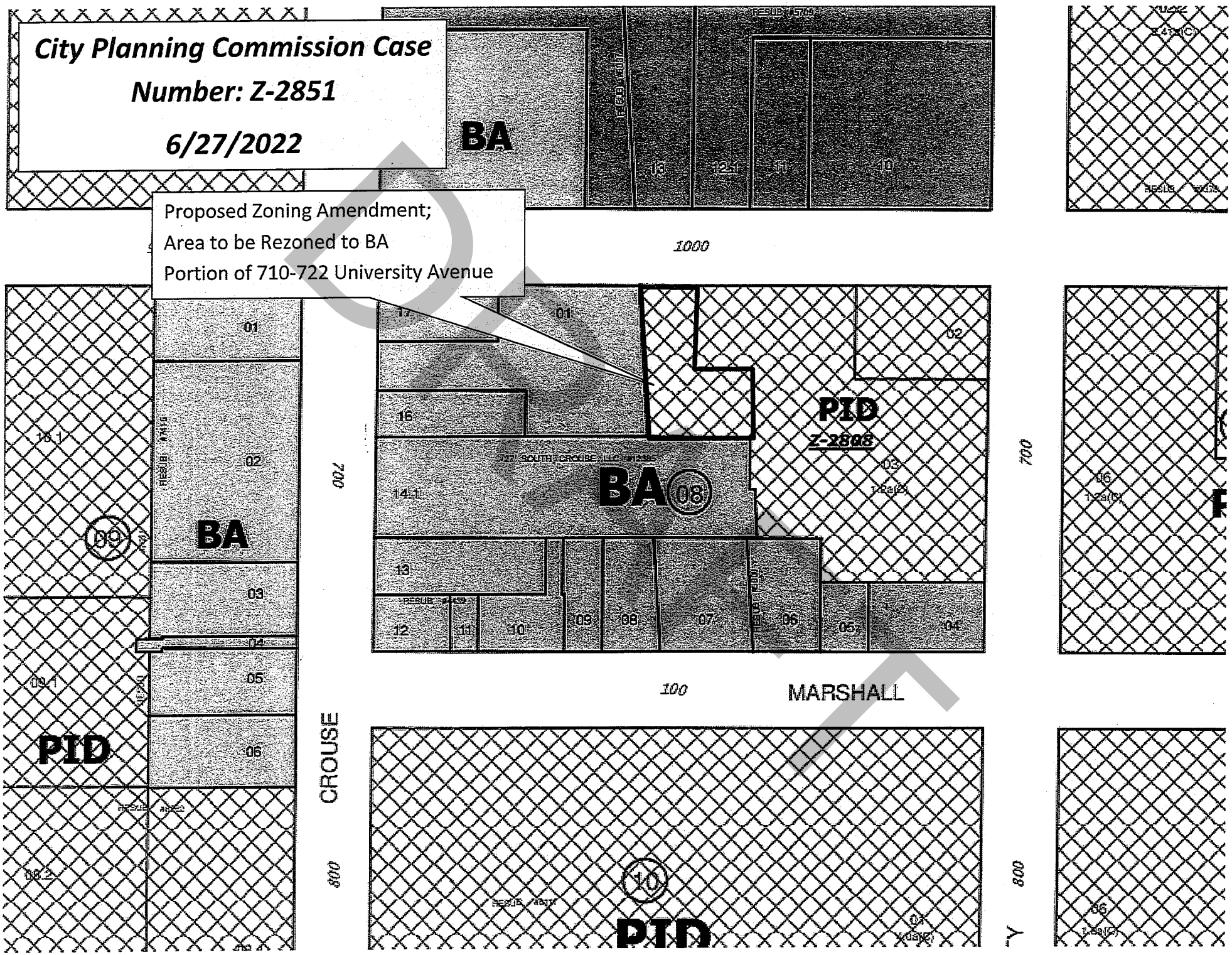
City Planning Commission Case
Number: Z-2851
6/27/2022
Proposed Zoning Amendment;
Area to be Rezoned to BA
Portion of 710-722 University Avenue
BA
PID
Z-2808
BA
BA
PID
PID
CROUSE
MARSHALL
1000
700
700
800
800
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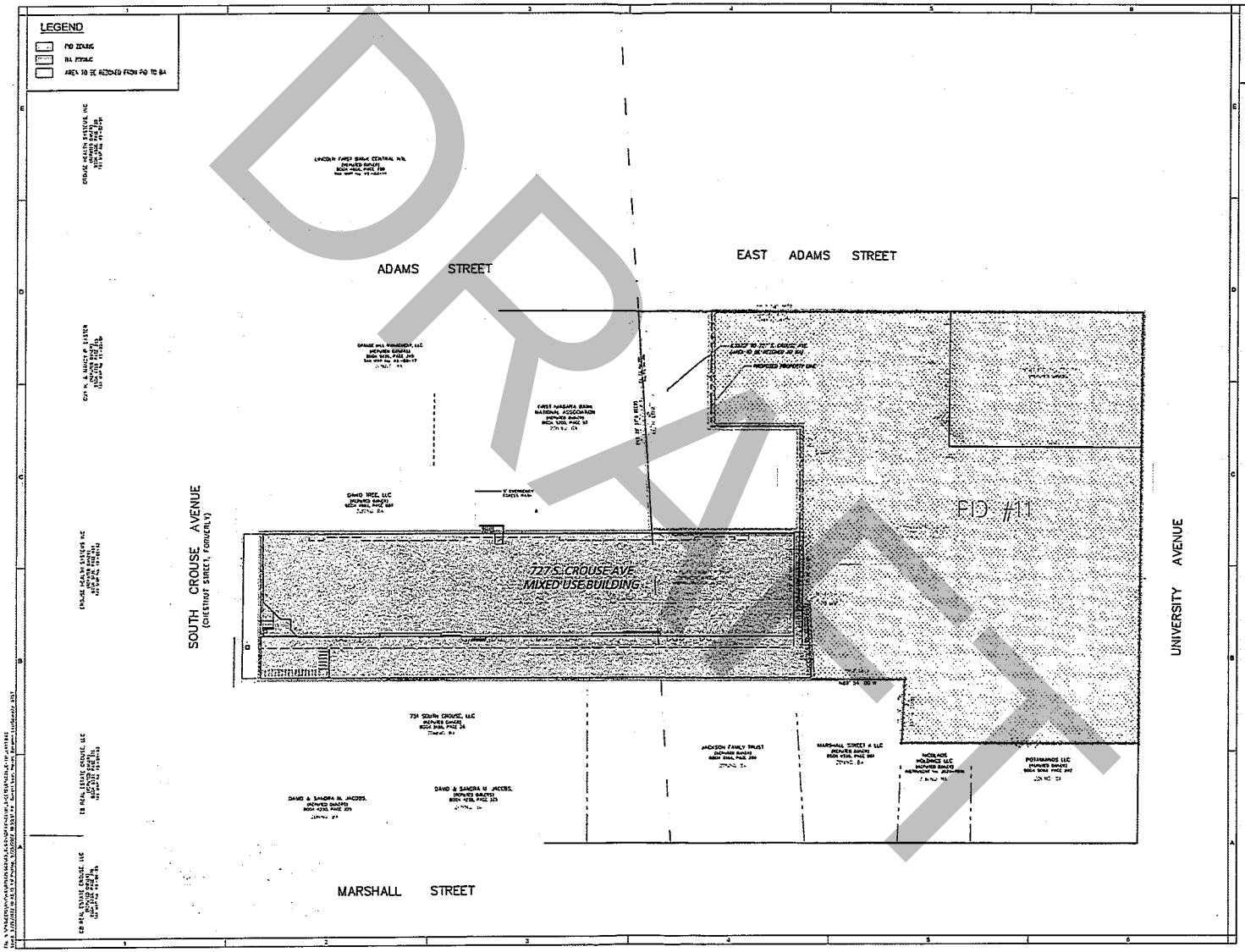

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QPK DESIGN

450 SOUTH SALINA STREET
SUITE 500 PO BOX 29
SYRACUSE, NY 13201-0020

NOT FOR CONSTRUCTION

CHA

SCALE 1"=20'

SYRACUSE UNIVERSITY
727 S. CROUSE -
RENOVATION

SYRACUSE UNIVERSITY

727 SOUTH CROUSE
SYRACUSE, NY

PROJECT STATUS
ZONING APPROVAL

PROJECT NORTH

PROJECT NUM
CHA (875033) QPK (222050)

DATE
6/27/2023

SHEET TITLE
PROPOSED
RE-ZONING
PLAN

C-101

Agency Use Only [If applicable]

Project: Z-2851

Date: 6/27/22

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	✓	
2. Will the proposed action result in a change in the use or intensity of use of land?	✓	
3. Will the proposed action impair the character or quality of the existing community?	✓	
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	✓	
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	✓	
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	✓	
7. Will the proposed action impact existing: a. public / private water supplies?	✓	
b. public / private wastewater treatment utilities?	✓	
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	✓	
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	✓	
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	✓	
11. Will the proposed action create a hazard to environmental resources or human health?	✓	

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PRINT FORM

Agency Use Only [If applicable]

Project: ~~6/9~~ 2-2851

Date: 6/27/22

Short Environmental Assessment Form
Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

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☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

☑ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

City of Syracuse Planning Commission	6/27/2022
Name of Lead Agency	Date
Heather A. Lamendola	Zoning Administrator
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola
Zoning Administrator

June 27, 2022

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Z-2814M2 Planned Institutional District District Plan Amendment for Properties Situated at 700 and 710-722 University Avenue

Dear Ms. McBride;

On June 27, 2022, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of or in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Heather A. Lamendola
Zoning Administrator

Ends: (6)

Owner/Petitioner: Syracuse University
C/o Jennifer Champa Bybee
Campus Planning, Design and Construction
1320 Jamesville Avenue
Syracuse, New York 13244

DRAFT

Office of Zoning Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syrgov.net

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

General Ordinance No. 2022

ORDINANCE AUTHORIZING A CHANGE OF ZONE FOR A PORTION OF THE PROPERTY SITUATED AT 710-722 UNIVERSITY AVENUE FROM PLANNED INSTITUTIONAL DISTRICT (PID) TO LOCAL BUSINESS, CLASS A (BA)

BE IT ORDAINED, that the following resolution adopted by the City Planning Commission of the City of Syracuse on June 27, 2022, approving a change of zone upon the request of Syracuse University, for a portion of the property situated at 710-722 University Avenue Syracuse, New York, from Planned Institutional District to Local Business, Class A (BA), to facilitate the conveyance of 8,353 square feet of property from 710-722 University Avenue to 727 South Crouse Avenue in order to construct the loading dock and establish access to east Adams street on property situated at 727 South Crouse Avenue, in accordance with Article V, Chapter 13 of the Charter of the City of Syracuse-1960, as amended, in the manner and upon the conditions therein stated, be and the same is consented to and the same shall also constitute and is hereby made a like amendment and addition to the Zoning Rules and Regulations of the City of Syracuse, as amended, applicable thereto, and as set forth in said resolution, namely:

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Office of Zoning Administration

CITY OF SYRACUSE, MAYOR BEN WALSH

Heather Lamendola
Zoning Administrator

June 28, 2022

Ms. Patricia McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Z-2851 Change of Zone for property situated at 710-722 University Avenue from Planned Institutional District to Local Business, Class A

Dear Ms. McBride;

On June 27, 2022, the City Planning Commission adopted the above noted resolution. Copies of the resolution are attached.

No one spoke in favor of, or in opposition to the proposal.

The City Planning Commission requests that the resolution be forwarded to the entire Common Council for consideration.

Sincerely,

Heather A. Lamendola
Zoning Administrator

Ends: (6)

Owner/Petitioner: Syracuse University
C/o Jennifer Champa Bybee
Campus Planning, Design and Construction
1320 Jamesville Avenue
Syracuse, New York 13244

DRAFT

Office of Zoning
Administration
201 E. Washington St.
Room 500
Syracuse, N.Y. 13202
Office 315 448 8640
zoning@syrgov.net

www.syrgov.net

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

Ordinance No. 2022

ORDINANCE AUTHORIZING THE SALE OF ALL RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO A PORTION OF 800 SOUTH WILBUR AVENUE REAR AND 802 SOUTH WILBUR AVENUE THROUGH A PURCHASE AND SALE AGREEMENT INCLUDING INDEMNIFICATION OF THE BUYER AS TO PREVIOUS SITE CONDITIONS TO BE REMEDIATED BY THE CITY

DRAFT

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to a portion of the City-owned parcels at 800 South Wilbur Avenue Rear (Tax Parcel 098.2-01-05.2) and 802 South Wilbur Avenue (Tax Parcel 098.2-01-05.4) to 800 Wilbur Avenue South Syracuse LLC, a New York limited liability company with an address of 1001 Franklin Avenue, Suite 300, Garden City New York 11530 (the "Purchaser"); the specific parcels to be conveyed will be determined by the Commissioner of Assessment, subject to review by the Corporation Counsel, pending the resubdivsion of the property by the City of Syracuse Planning Commission;

NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, through the execution of a Purchase and Sale Agreement ("PSA") with the Purchaser; that upon payment to the Commissioner of Finance of the sum of $20,000 per residential unit (estimated to be between a minimum of 100 units to a maximum of 200 units per phase) with an estimated several hundred units (including market, workforce, and affordable housing) to be built over three phases, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his

receipts and discharges thereof, charging the uncollected taxes to account #269404.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver deeds to each parcel, upon resubdivsion by the Planning Commission as recommended by the Commissioner of Assessment, of the City's right, title and interest in and to said premises to 800 Wilbur Avenue South Syracuse LLC , said deeds to be approved as to manner, form and execution by the Corporation Counsel.

BE IT FURTHER ORDAINED, that the Mayor be and hereby is authorized to execute a Purchase and Sale Agreement (PSA) with 800 Wilbur Avenue South Syracuse LLC to effectuate the aforementioned sales of a portion of 800 South Wilbur Avenue Rear and 802 South Wilbur Avenue, with such PSA being subject to review and approval by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that this Common Council hereby agrees and authorizes the indemnification of 800 Wilbur Avenue South Syracuse LLC in accordance with the terms of the final executed PSA as to previous site conditions to be remediated by the City of Syracuse.

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 24, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, New York 13202

Re: Sale of A Portion of 800 South Wilbur Avenue Rear and 802 South Wilbur Avenue

Dear Ms. McBride:

This Department requests an ordinance to authorize the sale of all right, title, and interest in a portion of the City-owned parcels at 800 South Wilbur Avenue Rear (Tax Parcel 098.2-01-05.2) and 802 South Wilbur Avenue (Tax Parcel 098.2-01-05.4) to 800 Wilbur Avenue South Syracuse, LLC, a New York limited liability company with an address of 1001 Franklin Avenue, Suite 300, Garden City, New York 11530 (the "Purchaser"). The specific parcels to be conveyed will be determined by the Commissioner of Assessment subject to review by the Corporation Counsel pending the resubdivsion of the property by the Planning Commission.

The Purchaser intends to construct several hundred residential units, including market, workforce, and affordable housing. The housing will be developed in three phases, with fewer than 200 units expected per phase. Total consideration for the transaction will equal twenty-thousand dollars ($20,000) per residential unit ultimately approved and constructed.

The City, using New York State funding, shall demolish and remediate the current buildings and surrounding land. The City shall indemnify the Purchaser for any environmental liability that arises after the City's work has been completed and the parcels transferred to the Purchaser.

A copy of the survey and land description is in development; a conceptual site plan prepared by King & King Architects is attached as "Exhibit A."

Sincerely,

Matthew D. Oja
Commissioner of Assessment

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

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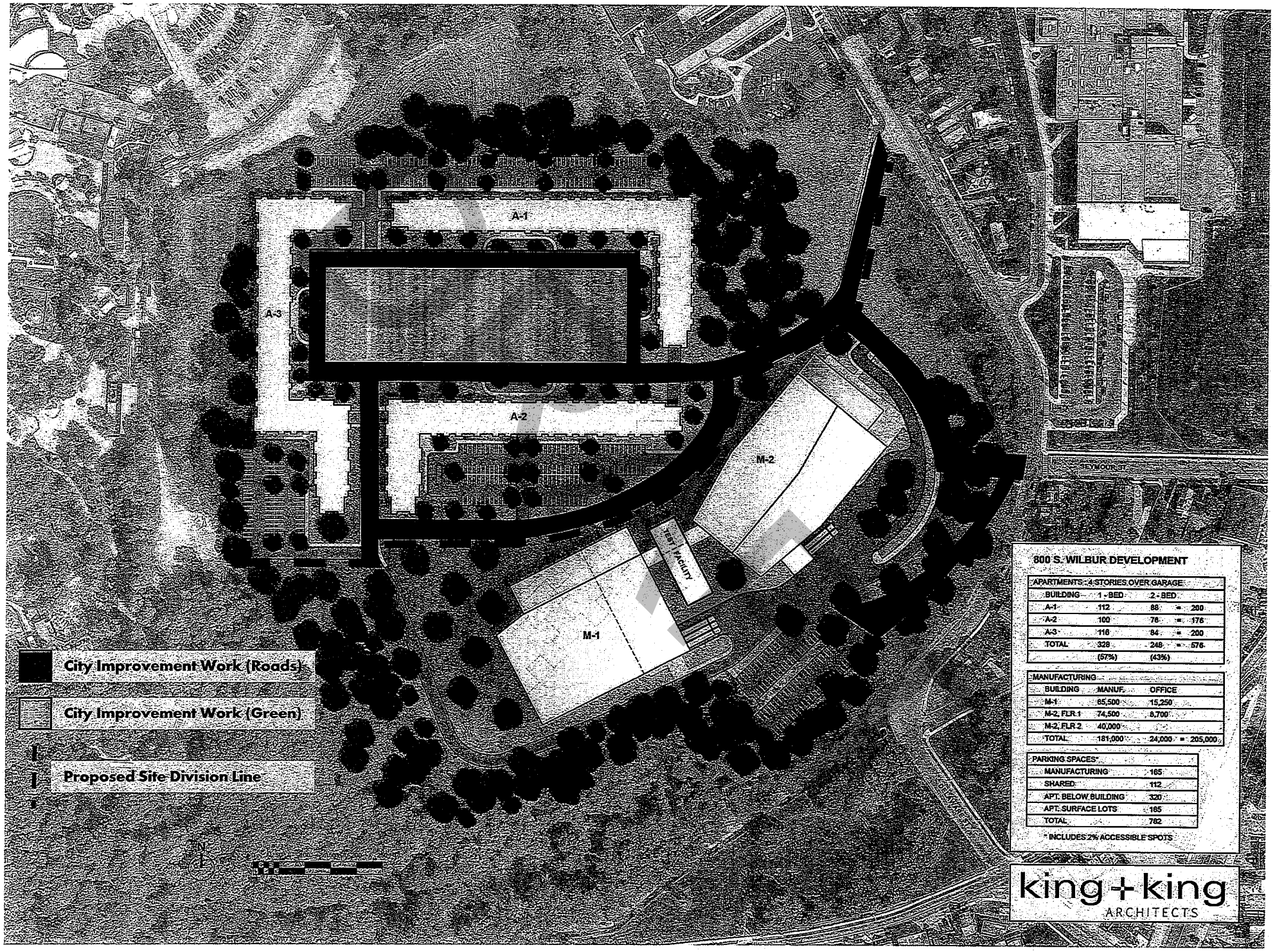
A-1
A-2
A-3
M-1
M-2
WEST FACILITY
City Improvement Work (Roads)
City Improvement Work (Green)
Proposed Site Division Line
800 S. WILBUR DEVELOPMENT
APARTMENTS - 4 STORIES OVER GARAGE
BUILDING 1 - BED 2 - BED
A-1 112 88 = 200
A-2 100 76 = 176
A-3 116 84 = 200
TOTAL 328 248 = 576
(57%) (43%)
MANUFACTURING
BUILDING MANUF. OFFICE
M-1 65,500 15,250
M-2, FLR.1 74,500 8,700
M-2, FLR.2 40,000
TOTAL 181,000 24,000 = 205,000
PARKING SPACES*
MANUFACTURING 165
SHARED 112
APT. BELOW BUILDING 320
APT. SURFACE LOTS 185
TOTAL 782
* INCLUDES 2% ACCESSIBLE SPOTS
king + king
ARCHITECTS

48-49

DEPARTMENT OF LAW

OFFICE OF THE CORPORATION COUNSEL

CITY OF SYRACUSE, MAYOR BEN WALSH

Susan R. Katzoff
Corporation Counsel

Joseph W. Barry III
First Assistant
Corporation Counsel

Lee R. Terry
Senior Assistant
Corporation Counsel

Todd M. Long
Senior Assistant
Corporation Counsel

Catherine E. Carnrike
Meghan E. Ryan
Amanda R. Harrington
John C. Black Jr.
Ramona L. Rabeler
Sarah M. Knickerbocker
Danielle B. Pires
Patrick J. Parkinson
Danielle R. Smith
Shannon L. Bausinger
Zachary A. Waksman
John J. Connor

June 30, 2022

Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

Re: Request for Legislation – Amendment to Chapter 45 of the Revised General Ordinances and Local Law amendment to Section 8-118 of the City Charter.

Dear Ms. McBride:

Please prepare legislation to be placed on the agenda for the regularly scheduled Common Council meeting of July 11, 2022 to amend both Chapter 45 of the Revised General Ordinances (Nuisance Abatement) and the related Section 8-118 (Penalties) of the City Charter relative to the limit the City can impose as to fines and penalties.

The Syracuse Police Department, after consulting with the Corporation Counsel, believes that these amendments are necessary to provide improved enforcement options regarding properties that are creating a threat to public safety.

The Local Law amendment would increase our fine and penalty limit to $10,000 from the current $2000.

The Chapter 45 amendment would strengthen the current Nuisance Abatement General Ordinance by increasing fines, updating which arrests qualify towards a finding of a Public Nuisance, creating additional protections for victims of crimes, adding additional defined terms, and strengthening principles of due process.

Sincerely,

Joseph W. Barry III
First Assistant Corporation Counsel

Department of Law
Office of Corp. Counsel
233 E. Washington St.
City Hall, Room 300
Syracuse, N.Y. 13202

Office 315 448-8400
Fax 315 448-8381
Email law@syrgov.net

www.syrgov.net

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Local Law No. 2022
City of Syracuse

A LOCAL LAW OF THE CITY OF SYRACUSE AMENDING SECTION 8-118 OF THE SYRACUSE CITY CHARTER, AS AMENDED, SUPERSEDING SECTION 42 OF THE NEW YORK SECOND CLASS CITIES LAW, AS AMENDED, TO INCREASE THE MAXIMUM LEVEL OF FINES FROM $2000.00 TO $10,000.00 AND THE MAXIMUM LEVEL OF CIVIL PENALTIES FROM $2000.00 TO $10,000.00 FOR VIOLATIONS OF THE CITY'S LOCAL LAWS, ORDINANCES OR REGULATIONS

BE IT ENACTED, by the Common Council of the City of Syracuse, as follows:

Section 1. Section 8-118 of the Syracuse City Charter, as amended, is hereby amended to read as follows:

Section 8-118. Penalties.

Any person violating a local law, ordinance or regulation adopted pursuant to this Charter, shall be guilty of a misdemeanor, except that an ordinance may provide that a violation thereof shall be an offense or infraction, and the common council may within any such local law or ordinance, or by general ordinance, provide that any person guilty of such violation shall be liable to a fine which shall not exceed ten thousand dollars ($10,000.00) in amount, or imprisonment not exceeding one hundred fifty (150) days, or both such fine and imprisonment, or such local law, ordinance or regulation may provide for a civil penalty not exceeding ten thousand dollars ($10,000.00) to be recovered by the city in a civil action or other lawful method set forth in the local law, ordinance or regulation. The city may maintain an action or special proceeding in a court of competent jurisdiction to compel compliance with or to restrain by injunction the violation of, any ordinance of the city or any provision of the building code, sanitary code, or of the zoning regulations or ordinances, notwithstanding that the local law or ordinance may provide a penalty for such violation.

Section 2. This local law supersedes the provisions of Section 42 of New York Second Cities Law, as amended.

Section 3. This local law shall take effect immediately subject to the provisions of the

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Municipal Home Rule Law of the State of New York.

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Ordinance No. 2022

ORDINANCE AUTHORIZING ACCEPTANCE OF A DONATION OF $57.50 FROM INTERFAITH WORKS FOR THE CITIZEN REVIEW BOARD

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of a donation in the amount of $57.50 from InterFaith Works; said funds were generated from the InterFaith Works Duck Race to End Racism held on June 11, 2022; and the Commissioner of Finance is hereby authorized to deposit the same into Budget Account #540552.0.110500.

DRAFT

Ranette L. Releford
Administrator
RReleford@syrgov.net

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CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

June 29, 2022

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

RE: REQUEST MAYORAL APPROVAL TO ACCEPT FUNDS FROM INTERFAITH WORKS FOR THE CITIZEN REVIEW BOARD

Dear Clerk McBride:

The Citizen Review Board is requesting Mayoral approval to accept the amount of **$57.50** from InterFaith Works Duck Race to End Racism held on June 11, 2022.

The Citizen Review Board participated in this hosted event and fundraiser. This amount was donated to the Citizen Review Board directly for its participation by community members and will be deposited in account 540552.0.110500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford
Administrator
Citizen Review Board

DRAFT

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InterFaith Works

Affirm Dignity

InterFaith Works
1010 James Street
Syracuse, NY 13224

City of Syracuse Citizen Review Board
City Hall Commons
201 East Washington St, Suite 705
Syracuse, NY 13202

June 22, 2022

To Whom It May Concern:

The El-Hindi Center for Dialogue and Action (CDA) at InterFaith Works of Central New York (IFW) hosted a community event and fundraiser, United We End Racism: the annual Duck Race and Racial Justice Awards, on June 11, 2022. This event not only receives donations for the CDA, but also for partner community organizations and groups. The CRB was one of our valued community partners; this event brought in financial donations directly for the CRB totaling $57.50.

IFW requesting to give the donation of $57.50 to the City of Syracuse Citizen Review Board.

Colette Matthews-Carter

Sincerely,

Bishop Colette Matthews-Carter

Director, El-Hindi Center for Dialogue and Action

DRAFT

Ordinance No. 2022

ORDINANCE AMENDING ORDINANCE NO. 498-2021 APPROPRIATING FUNDS FOR THE CITIZEN REVIEW BOARD TO RETAIN FREELAND INVESTIGATIONS, LLC TO PROVIDE INVESTIGATIVE SERVICES TO THE CITIZEN REVIEW BOARD ON AN AS NEEDED BASIS AND AUTHORIZING THE ADMINISTRATOR OF THE CITIZEN REVIEW BOARD TO EXECUTE A CONTRACT OR WRITTEN INSTRUMENTS ASSOCIATED WITH THE APPROPRIATION AS NECESSARY

BE IT ORDAINED, that Ordinance No. 498-2021 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby appropriates the sum of $30,000.00* from Fiscal Year 2022/2023 CRB Budget Account #541500.01.10500 to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for payment of fees for investigative services incurred by the Citizen Review Board provided by Freeland Investigations, LLC, in the manner provided by law; and

BE IT FURTHER ORDAINED, that the contract associated with this appropriation shall be for Fiscal Year 2022/2023, which runs from July 1, 2022 through June 30, 2023; and

BE IT FURTHER ORDAINED, that the Administrator, on behalf of the Citizen Review Board, be and she hereby is authorized to execute such contract or written instruments associated with the appropriation as necessary.

_____ = new material

* previously read $10,000.00

DRAFT

61

Ranette L. Releford
Administrator
RReleford@syrgov.net

CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

DRAFT

June 17, 2022

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

RE: REQUEST MAYORAL APPROVAL FOR INVESTIGATION SERVICES FOR THE CITIZEN REVIEW BOARD

Dear Clerk McBride:

The Citizen Review Board is requesting Mayoral approval to amend Ordinance #498-2021 with **Freeland Investigation Services** to not exceed the amount of $30,000. The previous Ordinance was not to exceed $10,000.

Freeland Investigations has been the Citizen Review Board's private investigation firm for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures. The Mayor has agreed to waive the RFP process as we are increasing the current legislation with our private investigator.

Expenditures will not exceed $30,000 and will be charged to Budget Account #541500.01.10500.

If you have any questions or comments regarding this, please contact our office.

Sincerely,

Ranette L. Releford
Administrator
Citizen Review Board

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201 East Washington Street · Room 701 · Syracuse, N.Y. 13202 · (315) 448-8750 · FAX 448-8768
syrgov.net/crb.aspx

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Honorable Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 28, 2022
SUBJECT: Amend Ordinance #498-2021– Freeland Investigation Services

---

On behalf of the Citizen Review Board, I am requesting to amend Ordinance #498-2021 with **Freeland Investigation Services** to increase the not to exceed amount to $30,000. The previous Ordinance was not to exceed $10,000.

Freeland Investigations has been the Citizen Review Board's private investigation firm for a number of years, has proven their expertise, and is familiar with the City of Syracuse's procedures.

Expenditures will not exceed $30,000 and will be charged to Budget Account #541500.01.10500.

Please indicate your concurrence by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING PAYMENT TO AROGRAPH DISPLAYS INC. FOR SERVICES RELATIVE TO THE PRODUCTION OF ONE (1) 10' BY 10' TENT AND TWO (2) TABLE BANNERS ON BEHALF OF THE CITIZEN REVIEW BOARD (CRB)

BE IT ORDAINED, that the Commissioner of Finance be and he is hereby authorized to issue warrants to cover costs associated with the production of one (1) 10' by 10' Tent and two (2) table banners:

- AroGraph Displays, Inc., $970.00

and

BE IT FURTHER ORDAINED, that said payments shall be charged to Budget Account #540552.01.10500 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

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Ranette Releford
Administrator
RReleford@syrgov.net

CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

June 29, 2022

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

Re: Citizen Review Board ("CRB") AroGraph

Dear Clerk McBride:

Please prepare the following legislation for the next meeting of the Common Council authorizing payment to AroGraph on behalf of the Citizen Review Board ("CRB").

AroGraph produced custom CRB Outreach Products. The services included the production of one (1) 10x10 Tent and two (2) Banners. The fee for outreach products is not to exceed $970.00for the tent and banners.

The payment not to exceed $970.00 which will be charged to budget account # 540552.01.10500. The contract would extend through 2021-2022 fiscal year and end June 30, 2022. The membership approved the request for this contract at its March 5, 2020, April 7, 2022 and June 2, 2022 board meetings and the minutes are attached hereto.

Please call me if you have any questions.

Thank you.

Sincerely,

Ranette L. Releford, MPS
Administrator for Citizen Review Board

Enclosures

DRAFT

201 East Washington Street · Room 705 · Syracuse, N.Y. 13202 · (315) 448-8750 · FAX 448-8768 ·
syrgov.net/crb.aspx

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AroGraph Displays Inc.

QUOTE

Return to:
847 North Ave, Syracuse, NY 13206
(315) 463 - 8693 Info@arograph.com

Date: June 1, 2022
QUOTE #: 61022A
Customer ID:

To: City of Syracuse
Citizen Review Board

Salesperson	Job	Payment Terms	Due Date
Jeremy		NET 30	N/A

Qty	Description	Unit Price	Line Total
1	10 x 10 Popup Tent with logo and frame	$ 800.00	$ 800.00
2	Table Banners	85.00	170.00

Subtotal	$ 970.00
Sales Tax	
Total	**$ 970.00**

Make all checks payable to AroGraph
Thank you for your business!

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING A CONTRACT WITH POLICING OUR COMMUNITY, LLC TO PROVIDE TWO (2) FOUR HOUR TRAININGS FOR THE CITIZEN REVIEW BOARD

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Policing With Our Community, LLC, under the following terms:

(1) Policing With Our Community shall provide two (2) four hour trainings for the Citizen Review Board members on April 27, 2022 and April 28, 2022; and

(2) The City shall pay to Policing With Our Community, LLC an amount not to exceed $2000.00 for all services to be provided under this agreement which will be paid through the receipt of United States Department of Justice Edward Byrne Memorial Justice Assistance Grant FY 2019 as authorized by Ordinance No. 559-2019; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to Budget Account #599807.07.222160219.1 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

Ranette Releford
Administrator
RReleford@syrgov.net

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CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

June 29, 2022

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

Re: Citizen Review Board ("CRB") Policing With Our Community, LLC

Dear Clerk McBride:

Please prepare the following legislation for the next meeting of the Common Council authorizing payment to Policing With Our Community, LLC on behalf of the Citizen Review Board ("CRB").

Policing With Our Community, LLC provided two (2) four hour training for the Citizen Review Board members on April 27 and 28, 2022. The fee for this training is not to exceed $2,000 for the two day training.

The payment not to exceed $2,000 which will be paid through the receipt of United States Department of Justice ("DOJ") grant from JAG-CRB Grant re: Ordinance # 559-19 and Project number 222160219 utilizing account 599807 07 222160219 1. The contract would extend through 2021-2022 fiscal year and end June 30, 2022. The membership approved the request for this contract at its April 7, 2022 board meeting and the minutes are attached hereto along 5with Common Council Agenda dated August 19, 2019-Agenda Item 14.

Please call me if you have any questions.

Thank you.

Sincerely,

Ranette L. Releford, MPS
Administrator for Citizen Review Board

Enclosures

DRAFT

201 East Washington Street · Room 705 · Syracuse, N.Y. 13202 · (315) 448-8750 · FAX 448-8768 ·
syrgov.net/crb.aspx

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Policing With Our Community© LLC

BOB STEWART
DIRECTOR

bobstewart050@policingwithourcommunity.com
(800) 230-2705
P.O. Box 14069, Tallahassee, Florida 32317
www.policingwithourcommunity.com

INVOICE

EIN: 87-1976525

TO: Administrator
Syracuse CCRB
Ranette Releford
City Commons
201 East Washington Street, Suite 705
Syracuse, New York 132-1435

INVOICE NUMBER: SYR - CCRB
DATE: 4-1-2022

ANNUAL CCRB TRAINING

DESCRIPTION	SESSIONS	RATE	AMOUNT
POLICING WITH OUR COMMUNITY© (CCRB)	2	$1000.00/SESSION	**@2000.00**
Session I - 4 hours 21st Century Policing Policies Training Supervision Accountability The New Department			
Session II – 4 hours Oversight vs Accountability Key Performance Indicators Transparency			
EXPENSES (Receipts Attached)			N/A
Airfare Lodging Ground Transportation (Driving miles @ .57 per mile) Ground Transportation (Auto Rental) Ground Transportation (Other) Per Diem Parking Tolls Misc.			
Make payment to: **Policing With Our Community, LLC.** **3294 Mariana Oaks Dr.** **Tallahassee, Fl. 32311** **We anticipate prompt payment** **Thank you for your business**			
			TOTAL #2000.00

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING PAYMENT OF $451.00 FOR THE CITIZEN REVIEW BOARD FOR THE PAYMENT OF GL IMPRINTING PRODUCTS FOR THIRTY-TWO (32) CUSTOM PRINTED COTTON T-SHIRTS

BE IT ORDAINED, that this Common Council hereby authorizes payment of the sum of $451.00 from Account #540552.01.10500 (Fiscal Year 2021/22) to an account to be determined by the Commissioner of Finance for the Citizen Review Board; said funds are to be utilized for the payment for thirty-two (32) custom printed Cotton T-shirts, Jersey Knit Sport Shirts, and Long Sleeve Sport Shirts, in the manner provided by law.

DRAFT

Ranette Releford
Administrator
RReleford@syrgov.net

CITIZEN REVIEW BOARD

Benjamin R. Walsh, Mayor

June 29, 2022

Patricia McBride, City Clerk
City of Syracuse
Room 231 City Hall
Syracuse, New York 13202

Re: Citizen Review Board ("CRB") GL Imprinting Products

Dear Clerk McBride:

Please prepare the following legislation for the next meeting of the Common Council authorizing payment to GL Imprinting Products on behalf of the Citizen Review Board ("CRB").

GL Imprinting Products produced custom CRB Outreach Apparel. The services shall include Cotton T-shirts, Jersey Knit Sport Shirt, and Long Sleeve Sport Shirt. The fee for outreach apparel is not to exceed $451.00 for thirty-two (32) Cotton T-shirts, Jersey Knit Sport Shirt, and Long Sleeve Sport Shirt.

The payment not to exceed $451.00 which will be charged to budget account # 540552.01.10500. The contract would extend through 2021-2022 fiscal year and end June 30, 2022. The membership approved the request for this contract at its May 7, 2020 and July 1, 2021 board meetings and the minutes are attached hereto.

Please call me if you have any questions.

Thank you.

Sincerely,

Ranette L. Releford, MPS
Administrator for Citizen Review Board

Enclosures

DRAFT

201 East Washington Street · Room 705 · Syracuse, N.Y. 13202 · (315) 448-8750 · FAX 448-8768 ·
syrgov.net/crb.aspx

Total Amount	Amount Paid	Balance Due
$451.00	$0.00	$451.00

Invoice #1000281

2022 Citizen Review Board T-Shirts

GL Imprinting Products

Invoice ID	1000281
PO Number	N/A
Order Date	10 May 2022
Issued Date	16 May 2022

GL Imprinting Products
484 south salina st Suite 13 - The Life Store
Syracuse, NY 13205
3154071145

Contact Info

Sent to

Ranette Refeford
rreleford@syrgov.net

Order Summary

Description	Size	Units	Unit Price	Total
SpotShield 50/50 Long Sleeve Sport Shirt Oxford	X-Large	1	$12.00	$12.00
JERZEES SpotShield 5.6-Ounce Jersey Knit Sport Shirt Oxford	M	2	$10.00	$158.00
	L	6	$10.00	
	XL	3	$10.00	
	2XL	1	$12.00	
	4XL	3	$12.00	

DRAFT

Description	Size	Units	Unit Price	Total
Port & Company 5.4-oz 100% Cotton T-Shirt Kelly	M	2	$7.00	$113.00
	L	6	$7.00	
	XL	3	$7.00	
	2XL	1	$9.00	
	4XL	3	$9.00	

DRAFT

Invoice
2022 Citizen Review Board T-Shirts

Description	Size	Units	Unit Price	Total
Port & Company Long Sleeve 5.4-oz. 100% Cotton T-Shirt Kelly	XL	1	$11.00	$11.00

Total Quantity	**32**
Invoice Subtotal	**$294.00**
Shipping & Handling	**$0.00**
Tax (0%)	**$0.00**
Total	USD **$451.00**

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DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING ACCEPTANCE OF FUNDS BY THE CITY OF SYRACUSE FIRE DEPARTMENT FROM THE NEW YORK STATE DEPARTMENT OF HEALTH FOR REIMBURSEMENT FOR FIREFIGHTERS WHO PASS EMERGENCY MEDICAL COURSES

BE IT ORDAINED, that this Common Council hereby authorizes the acceptance of funds in an amount not to exceed $70,000.00 from the New York State Department of Health for reimbursement for firefighters who pass emergency medical courses; said funds shall be used by the Fire Department in compliance with the restrictions set by the New York State Department of Health, a copy of which are attached hereto as Appendix "A" and the Commissioner of Finance is hereby authorized to deposit the same in Fire Department Budget Account # 34100.01.542100 or another appropriate account to be determined by him.

DRAFT

APPENDIX A

New York State reimbursement restrictions have been obtained per review of the New York State Department of Health Bureau of Emergency Medical Services Policy Statement 13-03.

a) Reimbursement dollars received by the EMS course sponsor (the Syracuse Fire Department, sponsor #06-059) from the state may only be used for direct costs of conducting the course and/or related to improvement of the sponsor's EMS educational program. These costs include but are not limited to: skills equipment (i.e., backboards, manikins), educational audio/video equipment and related software, instructor salaries, administrative costs, supplies and any other costs that are directly related to the educational programs delivered by the sponsor for NYS EMS certification courses.

b) Reimbursement dollars received by an EMS agency for courses provided by a course sponsor or for the CME recertification program may only be used for the sole purpose of training. The funds may be used to reimburse for training received that directly related to certification or for future training needs. These funds can be used to enhance educational programs (i.e. audio visual equipment, textbooks, educational computer programs and products, guest lectures, reimburse students for pre-payments, conference registration, etc.) at the agency for the purpose of recertification.

c) All funds received from DOH must be placed in a separate line item for account within the organizations financial system. United States Generally Accepted Accounting Procedures (GAAP) must be strictly adhered to and audit trails must be obtainable for all NYS funds. These records are subject to audit by DOH and the NYS Office of the State Comptroller.

DRAFT

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SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Patricia McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to accept money from New York State Department of Health (the "NYS DOH").

The Department of Fire's Emergency Medical Services division (the "EMS division") earns funds from NYS DOH when firefighters pass emergency medical education courses. NYS DOH funds earned by the EMS division are restricted as outlined in Appendix A.

The funds are to be deposited into an account as determined by the Commissioner of Finance not to exceed $70,000. The funds will be utilized by the Fire Department in compliance with the restrictions, against account #34100.01.542100.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds

Michael J. Monds
Chief of Fire

DRAFT

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING A CONTRACT WITH FATHER DAN O'HARA TO SERVE AS CHAPLAIN FOR THE SYRACUSE FIRE DEPARTMENT

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Father Dan O'Hara to serve as Chaplain for the Syracuse Fire Department at a cost not to exceed $6,000.00 for the period July 1, 2022 through June 30, 2023; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and content; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the 2022/2023 Fire Department Operating Account #541500.01.34100 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 24, 2022

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to enter into an agreement with Father Daniel O'Hara, as Chaplain of the Department of Fire.

The term of the agreement is for one year for the period of July 1, 2022 through June 30, 2023, at $6,000.00. I further request that all costs associated with this agreement shall be charged to the Fire Department's 2022/2023 operating account #541500.01.34100.

Respectfully submitted,

Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Agreement with Father Daniel O'Hara

On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement with **Father Daniel O'Hara** as Chaplain of the Department of Fire.

The term of the agreement is for one year for the period of July 1, 2022 through June 30, 2023, at $6,000.00. I further request that all costs associated with this agreement shall be charged to the Fire Department's 2022/2023 operating account #541500.01.34100.

If you agree to enter into this agreement please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING A WAIVER OF COMPETITIVE BID TO CONTRACT WITH IMAGETREND, INC. TO PROVIDE SOFTWARE TO MANAGE EMERGENCY RESPONSE RECORDS FOR THE SYRACUSE FIRE DEPARTMENT

BE IT ORDAINED, that the Common Council approves a waiver of competitive bidding to authorize an Agreement with ImageTrend, Inc. to provide software for the Syracuse Fire Department to manage emergency response records; and

BE IT FURTHER ORDAINED, that the term of this agreement shall be for a period of one (1) year effective as of August 31, 2022 at a cost not to exceed $100,000; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement will be charged to Budget Account #34100.01.540530 or another appropriate account as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the Mayor or the Director of Management & Budget, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution.

DRAFT

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Patricia McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to renew software license with ImageTrend Inc.

ImageTrend Inc. provides software the Syracuse Fire Department uses to manage our emergency response records. This software is critical to our operations and aids the department in complying with required standards. The cost of this software renewal will not exceed $100,000. The term of the agreement is for one year from August 31, 2022.

The cost of this software renewal will be charged to account 34100.01.540530 or as determined by the Commissioner of Finance.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Agreement with ImageTrend Inc.

On behalf of the Department of Fire, I am requesting that the City of Syracuse renew their software license with ImageTrend Inc.

ImageTrend Inc. provides software the Syracuse Fire Department uses to manage their emergency response records. This software is critical to the operations and aids the department in complying with required standards. The cost of this software renewal will not exceed $100,000. The term of the agreement is for one year from August 31, 2022.

The cost of this software renewal will be charged to account #34100.01.540530 or as determined by the Commissioner of Finance.

If you agree to enter into this agreement please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING A CONTRACT WITH JORDAN HOLLIDAY, M.D. TO SERVE AS MEDICAL SERVICES DIRECTOR FOR THE SYRACUSE FIRE DEPARTMENT

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council;" and

WHEREAS, the Mayor has approved the retention of Jordan Holliday, M.D. to serve as Medical Services Director for the Syracuse Fire Department and provide consultation to the Chief of Fire relative to emergency medical services; Dr. Holliday will be an active participant in the Fire Department's Continuous Quality Improvement Program, will represent the Fire Department's medical interest within the medical community; and perform other related emergency medical services tasks as required by the Chief of Fire; and

WHEREAS, the agreement shall be for a one year period effective as of July 1, 2022 through June 30, 2023 at a cost not to exceed $12,000.00 for all services; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this contract shall be charged to 2022/2023 Fire Department Operating Account #34100.01.541500 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

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SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to enter into an agreement for the services of Jordan Holliday, MD, Medical Services Director for the Department of Fire.

It is mandatory for the Syracuse Fire Department (SFD) to maintain a Medical Director in order to provide emergency medical services. Dr. Holliday is qualified to serve in this capacity. He would provide medical direction and consultation to the Chief of Fire, will be an active participant in the Fire Department's Continuous Quality Improvement Program, will represent the Fire Department's medical interest within the medical community and preforms other related emergency medical service tasks as required by the Chief of Fire.

The term of the agreement is for one year, July 1, 2022 through June 30, 2023, not to exceed $12,000. The financial expenditures associated with this agreement are budgeted for and will be charged to the SFD's 2022/2023 operating account #34100.01.541500.

Respectfully submitted,

Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

64

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Agreement with Jordan Holliday, MD

On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement services of **Jordan Holliday, MD**, Medical Services Director for the Department of Fire.

It is mandatory for the Syracuse Fire Department (SFD) to maintain a Medical Director in order to provide emergency medical services. Dr. Holliday is qualified to serve in this capacity. He would provide medical direction and consultation to the Chief of Fire, will be an active participant in the Syracuse Fire Department's Continuous Quality Improvement Program, will represent the Syracuse Fire Department's medical interest within the medical community, and performs other related emergency medical service tasks as required by the Chief of Fire.

The term of the agreement is for one year, July 1, 2022 through June 30, 2023, not to exceed $12,000. The financial expenditures associated with this agreement are budgeted for and will be charged to the SFD's 2022/2023 operating account #34100.01.541500.

If you agree to enter into this agreement please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

Ordinance No. 2022

ORDINANCE AUTHORIZING A CONTRACT WITH TIMOTHY J. DOWNES RELATIVE TO PROVIDING TELEVISION AND WEBCONFERENCING SERVICES FOR FIRE DEPARTMENT TRAINING PROGRAMS

WHEREAS, Section 5-205-A of the Charter of the City of Syracuse, as amended, provides the Mayor shall "award contracts for professional services subject to the approval of the Common Council"; and

WHEREAS, the Mayor has approved the retention of Timothy J. Downes, under the following terms:

(1) Timothy J. Downes shall provide all services required for the editing, production and broadcast of fire training programs and production of Fire Prevention programs and serve as the Fire Department Television Consultant;

(2) This contract shall be for the period of July 1, 2022 through June 30, 2023;

(3) The City shall pay to Timothy J. Downes an amount not to exceed the sum of $31,200.00 for all services under this agreement; NOW, THEREFORE,

BE IT ORDAINED, that the Mayor, on behalf of the City of Syracuse, be and he hereby is authorized to execute such contract, as hereinabove stated, subject to the approval of the Corporation Counsel as to terms, form and execution; and

BE IT FURTHER ORDAINED, that all costs associated with this agreement shall be charged to the 2022/2023 Fire Department Operating Account #34100.01.541500 or another appropriate account as designated by the Commissioner of Finance.

DRAFT

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to enter into an agreement for the services of Timothy J. Downes. It is mandatory for the Fire Department personnel to participate in an ongoing training program. The Department of Fire has a video production studio at the Training Division, 312 State Fair Blvd. The training programs are broadcast through Spectrum Cable systems. These facilities are used for the training of our on-duty fire personnel. This arrangement has made it possible to meet the needs of our training program because we are able to reach all on-duty personnel simultaneously. This means that the same information is provided to all Department members by broadcasting it four times (once for each shift). With the television system all companies can remain in service and respond to alarms from quarters while eliminating additional overtime.

Mr. Downes is currently maintaining a program which gives the Syracuse Fire Department the ability to web conference our EMS training presentations. This program will ensure our ability to recoup on average $40,000.00 per year of EMS Training reimbursement Funds from New York State. He also maintains an E-learning module through this same web testing and record keeping abilities. He is also extensively involved in the production of our Fire Prevention and child safety programs.

Additionally, Mr. Downes services have proven to be invaluable to the entire City. Several other City Departments make use of Mr. Downes services for the purpose of editing and/or producing their own presentations. Mr. Downes is expert, hard-working and conscientious. He is deeply involved in the production of our training programs. He works, advises, and runs the technical equipment to record, edit, produce and broadcast the Fire Department's training programs. The term of this agreement is for one year at $31,200.00 for the period of July 1, 2022 through June 30, 2023. I further request that all costs associated with this agreement be charged to the Fire Department's 2022/2023 operating account #34100.01.541500.

Respectfully,

Michael J. Monds

Michael Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Agreement with Timothy J. Downes

On behalf of the Department of Fire, I am requesting that the City of Syracuse enter into an agreement for the services of **Timothy J. Downes.** It is mandatory for the Fire Department personnel to participate in an ongoing training program. The Department of Fire has a video production studio at the Training Division, 312 State Fair Blvd. The training programs are broadcast through Spectrum Cable systems. These facilities are used for the training of our on-duty fire personnel. This arrangement has made it possible to meet the needs of the training program because we are now able to reach all on-duty personnel simultaneously. This means that the same information is provided to all Department members by broadcasting it four times, (once for each shift). With the television system all companies can remain in service and respond to alarms from quarters while eliminating additional overtime.

Mr. Downes is currently maintaining a program which gives the Syracuse Fire Department the ability to web conference our EMS training presentations. This program will ensure our ability to recoup on average $40,000.00 per year of EMS Training reimbursement funds from New York State. He also maintains an E-learning module through this same web testing and record keeping abilities. He is also extensively involved in the production of our Fire Prevention and child safety programs.

Additionally, Mr. Downes' services have proven to be invaluable to the entire City. Several other City Departments make use of Mr. Downes services for the purpose of editing and/or producing their own presentations. Mr. Downes is expert, hard-working and conscientious. He is deeply involved in the production of our training programs. He works, advises, and runs the technical equipment to record, edit, produce and broadcast the Fire Department's training programs. The term of this agreement is for one year at $31,200 for the period of July 1, 2022 through June 30, 2023. All costs associated with this agreement are to be charged to the Fire Department's 2022/2023 operating account #541500.01.34100.

If you agree to enter into this agreement please indicate by signing below and returning this memo to me so that I may forward a copy to the Common Council along with the legislation request for the next Common Council Meeting.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DRAFT

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 14, 2022

Patricia K. McBride
City Clerk
230 City Hall
Syracuse, NY 13202

Re: Request for Legislation to Amend Ordinance

Dear Ms. McBride:

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize the Syracuse Fire Department to amend ordinance 617-2021 to accept grant funds and equipment from Onondaga County for our Hazardous Materials Response Team.

The grant funds will be used for reimbursement of backfill and overtime associated with sending members of the hazmat team to specialized training at the NYS Academy of Fire Science at an estimated value not to exceed $15,000, originally estimated at $7,000. The equipment will include various meters and detection systems that will be used at hazardous materials incidents at an estimated value of $28,000. The total value of the money and equipment received from Onondaga County will not exceed $43,000.00.

All funds are being allocated from the FY2019 Regional HazMat Grant Program (DHSES #HM19-1011-D00). This grant was awarded to, and is administered by, Onondaga County. Its purpose is to enhance hazmat response capabilities of fire departments in the region.

Funds will be deposited into account 01.415380. The Department of Fire is also requesting a project be set up for the reimbursed expenses in an account as determined by the Commissioner of Finance.

Thank you for your consideration.

Respectfully submitted,

Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

Ordinance No. 2021

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPLACEMENT PARTS AND PREVENTATIVE MAINTENANCE SERVICES FOR THE HOLMATRO RESCUE SYSTEMS FOR THE DEPARTMENT OF FIRE DURING THE FISCAL YEAR 2022/2023

DRAFT

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement parts and preventative maintenance services for the Holmatro Rescue Systems, which is the hydraulic equipment owned and used by the Syracuse Fire Department Rescue Team, from Colden Enterprises, for the Department of Fire during the fiscal year 2022/2023 at a cost not to exceed $12,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Colden Enterprises is the certified authorized sales and service center for Holmatro Rescue Systems in this region; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said replacement parts and preventative maintenance services at a cost not to exceed $12,000.00, charging the cost thereof to Fire Department Budget Account #34100.01.540720 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 27, 2022

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – To Obtain Replacement Parts and Preventative Maintenance Services

Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Holmatro Rescue Systems from Colden Enterprises.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Holmatro Rescue Systems from Colden Enterprises. Holmatro Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Colden Enterprises is the certified authorized sales and services center for Holmatro Rescue Systems in this region. When necessary, Colden Enterprises will perform preventative maintenance and make repairs on the mission-critical equipment.

The financial expenditures for Holmatro Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2023 shall not exceed $12,000.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

62

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 27, 2022

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Turnout Gear Repairs and Fire Apparatus Parts and Components

Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Churchville Fire Equipment Corp. and to pay for fire apparatus parts and components from Pierce Manufacturing at Churchville Fire equipment Corp, the authorized Pierce distributor during the Fiscal Year 2022/2023.

Sworn members of the Syracuse Fire Department are provided personal protective equipment (PPE). This equipment needs to be properly maintained to ensure the safety of the sworn members when responding to emergencies. Churchville Fire Equipment Corp. (dba Turnout Express) has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The Syracuse Fire Department (SFD) seeks to purchase apparatus replacement parts and factory level repair maintenance services from Pierce Mfg. through Churchville Fire Equipment, the authorized distributor. The SFD fleet is partially comprised of Pierce Fire Engines, thus alternatives suppliers or parts would not be acceptable or allowed for repair of this equipment.

The financial expenditures for these PPE repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540520. The total expenditures for this purpose through June 30, 2023 shall not exceed $30,000. The financial expenditures for Pierce repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2023 shall not exceed $20,000.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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66

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to pay for turnout gear repairs at Churchville Fire Equipment Corp and to pay for fire apparatus parts and components from Pierce Manufacturing at Churchville Fire Equipment Corp, the authorized Pierce distributor during Fiscal Year 2022/2023.

Sworn members of the Syracuse Fire Department are provided personal protective equipment (PPE). This equipment needs to be properly maintained to ensure the safety of the sworn members when responding to emergencies. Churchville Fire Equipment Corp. (dba Turnout Express) has worked with the Fire Department in the past and is trusted to provide efficient and effective repair and maintenance services at an affordable rate.

The Syracuse Fire Department (SFD) seeks to purchase apparatus replacement parts and factory level repair maintenance services from Pierce Mfg. through Churchville Fire Equipment, the authorized distributor. The SFD fleet is partially comprised of Pierce Fire Engines, thus alternative suppliers or parts would not be acceptable or allowed for repair of this equipment.

The financial expenditures for these PPE repairs are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540520. The total expenditures for this purpose through June 30, 2023 shall not exceed $30,000. The financial expenditures for Pierce repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540210 and #34100.01.540220. The total expenditures for this purpose through June 30, 2023 shall not exceed $20,000.

The adoption of this waiver is not an attempt by our department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds

Michael J. Monds

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF REPLACEMENT PARTS AND PREVENTATIVE MAINTENANCE SERVICES FOR THE AMKUS RESCUE SYSTEMS FOR THE DEPARTMENT OF FIRE DURING THE FISCAL YEAR 2022/2023

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of replacement parts and preventative maintenance services for the Amkus Rescue Systems, which is the hydraulic equipment used by the Syracuse Fire Department Rescue Team, from Jerome Fire Equipment, for the Department of Fire during the fiscal year 2022/2023 at a cost not to exceed $5,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item as Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said replacement parts and preventative maintenance services at a cost not to exceed $5,000.00, charging the cost thereof to Fire Department Budget Account #34100.01.540720 or other appropriate accounts as designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 6, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Obtain Replacement Parts and Preventative Maintenance Services

Dear Ms. McBride:

On behalf of the Department of Fire, please prepare legislation for the next scheduled Common Council meeting to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Amkus Rescue System from Jerome Fire Equipment.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Amkus Rescue Systems from Jerome Fire Equipment. Amkus Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Jerome Fire Equipment is the certified authorized sales and service center for Amkus Rescue Systems in this region. When necessary, Jerome Fire Equipment will perform preventative maintenance and make repairs on this mission-critical equipment.

The financial expenditures for Amkus Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2023 shall not exceed $5,000.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department to obtain replacement parts and preventative maintenance services for the Amkus Rescue System from Jerome Fire Equipment.

The Syracuse Fire Department (SFD) seeks to continue to purchase replacement parts and preventative maintenance service for the Amkus Rescue Systems from Jerome Fire equipment. Amkus Rescue Systems is hydraulic equipment owned and used by the SFD Rescue team. Jerome Fire Equipment is the certified authorized sales and service center for Amuks Rescue Systems in this region. When necessary, Jerome Fire Equipment will perform preventative maintenance and make repairs on the mission-critical equipment.

The financial expenditures for Amkus Rescue Systems repairs and parts are budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 Account #34100.01.540720. The total expenditures for this purpose through June 30, 2023 shall not exceed $5,000.

The adoption of this waiver is not an attempt by our Department to circumvent other established purchasing policies and procedures. With the approval of this waiver, purchases will be completed in accordance with any other policies as established by the Director of the Office of Management and Budget and the Division of Purchase.

Respectfully,

Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

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6A

Ordinance No. 2022

ORDINANCE AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF THE ADMINISTRATION SERVICES AND THE NECESSARY SOFTWARE PROGRAM TO BE USED TO PURCHASE UNIFORMS FOR THE DEPARTMENT OF FIRE AND THE DEPARTMENT OF POLICE DURING THE FISCAL YEAR 2022/2023

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of administration services and the necessary software program to be used to purchase uniforms for the Department of Fire and the Department of Police from Valutec Card Solutions, LLC during the fiscal year 2022/2023 at a cost not to exceed $5,000.00 without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said items as the program is the one currently utilized by both the Fire and Police Departments and the services and software are proprietary; and

BE IT FURTHER ORDAINED, that the Director of Management and Budget is hereby authorized to purchase said administration services and the software program at a cost not to exceed $5,000.00, charging the cost thereof to Fire Department Budget Account #540830.01.34100 ($2,500.00) and to Police Department Budget Account #540830.01.31230 ($2,500.00); and

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where necessary, for a period not to exceed sixty (60) days after June 30, 2023 provided funding from the appropriation authorized by this Ordinance remains available.

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

June 27, 2022

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request – Valutec Card Solutions LLC

Dear Ms. McBride:

Please prepare legislation to be introduced at the next scheduled Common Council meeting authorizing a waiver of competitive bid for the Syracuse Fire Department and the Syracuse Police Department to utilize Valutec Card Solutions for administering the purchasing of uniforms during the fiscal year 2022/2023 at a cost not to exceed $5,000.

Sworn members of the Syracuse Fire Department and Syracuse Police Department purchase uniforms through a voucher system and tracked by the Valutec Card Solutions LLC software program. Valutec Card Solutions LLC charges a fee for this service not to exceed $5,000. This fee covers the cost of the voucher cards plus shipping and handling, a monthly service fee, and a data mining and maintenance fee.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 account #540830.01.34100 ($2,500) and to the Police Department Budget Fiscal Year 2022/2023 account #540830.01.31230 ($2,500).

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

SYRACUSE FIRE DEPARTMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Michael J. Monds
Chief of Fire

Daniel P. Downes
First Deputy Chief

Richard Kisselstein
Executive Deputy Chief

Deputy Chiefs
Elton Davis
James Farewell
Zachary Smith
Leonard Danielewicz
Nicholas Pagano

June 24, 2022

Tim Rudd
Office of Management & Budget Director
City of Syracuse
233 E. Washington Street Rm 213
Syracuse, New York 13202

Re: Request for Legislation

Mr. Rudd,

Please prepare legislation to be introduced at the next meeting of the Common Council to authorize a waiver of competitive bid for the Syracuse Fire Department and the Syracuse Police Department to utilize Valutec Card Solutions for administering the purchasing of uniforms during the fiscal year 2022/2023 at a cost not to exceed $5,000.

Sworn members of the Syracuse Fire Department and Syracuse Police Department purchase uniforms through a voucher system and those purchases are tracked by the Valutec Card Solutions LLC software program. Valutec Card Solutions LLC charges a fee for this service not to exceed $5,000. This fee covers the cost of the voucher cards, shipping and handling, a monthly service fee, data mining and a maintenance fee.

The financial expenditures for this purchase were budgeted for and will be charged to the Fire Department Budget Fiscal Year 2022/2023 account #34100.01.540830 ($2,500) and to the Police Department Budget Fiscal Year 2022/2023 account #31230.01.540830 ($2,500).

Respectfully,

Michael J. Monds

Michael J. Monds
Chief of Fire

Chief's Office
Syracuse Fire Dept.
Public Safety Building
511 S. State St.
6th Floor, Rm. 607
Syracuse, N.Y. 13202

Office 315 473 5525
Fax 315 422 7766

www.syrgov.net

DRAFT

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

June 24, 2022
Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request to amend ordinance 27-2020 to extend existing agreement with the Center for Court Innovation at no-cost to the City of Syracuse

Dear Ms. McBride,

Please prepare legislation for the July 11, 2022 meeting of the Common Council on behalf of the Department of Neighborhood and Business Development to extend the duration of existing agreement in place with the Center for Court Innovation (CCI) to provide management of a community ambassador program until 8/1/2022. No additional cost to the City of Syracuse will be incurred as a result of this extension.

The Community Ambassador Program was initially established in partnership with the Center for Court Innovation in 2020 with $535,679 using funds received from the Cities RISE II Grant administered by Enterprise Community Partners. The City of Syracuse was awarded the initial funds to pilot and demonstrate the effectiveness of innovative code enforcement strategies to improve the quality and stability of housing for Syracuse families. A copy of the existing agreement is attached.

I am happy to answer any questions at x8743 or by email at msczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

Cc: Michael Collins, Commissioner, NBD, Sharon Owens, Deputy Mayor

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27 2022
SUBJECT: Amend Ordinance #27-2020 – Center for Court Innovation (CCI)

On behalf of the Department of Neighborhood & Business Development, I am requesting to amend ordinance #27-2020 to extend the duration of the existing agreement in place with the Center for Court Innovation (CCI) to provide management of a community ambassador program until 8/1/2022. No additional cost to the City of Syracuse will be incurred as a result of this extension.

The Community Ambassador Program was initially established in partnership with the Center for Court Innovation in 2020 with $535,679 using funds received from the Cities RISE II Grant administered by Enterprise Community Partners. The City of Syracuse was awarded the initial funds to pilot and demonstrate the effectiveness of innovative code enforcement strategies to improve the quality and stability of housing for Syracuse families. A copy of the existing agreement is attached.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

6/29/22
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DocuSign Envelope ID: FB16CFDF-C560-4F39-91DA-FAE2C578A023

AGREEMENT

This Agreement made the 30th day of June, 2020 by and between the City of Syracuse, a municipal corporation organized and existing under the laws of the State of New York, having offices at 233 East Washington Street, Syracuse, New York 13202 (hereinafter referred to as the "City"), and the Fund for the City of New York/Center for Court Innovation with a main office at 520 Eighth Avenue, 18FL, New York, NY 10018 and having offices at 600 South State Street, Syracuse, New York 13202 (hereinafter referred to as "CCI ") .

WITNESSETH

WHEREAS, the City of Syracuse was recently awarded a grant from Enterprise Community Partners for Phase II of the Cities for Responsible Investment and Strategic Enforcement ("Cities RISE")Program to pilot and demonstrate the effectiveness of innovative code enforcement strategies to improve the quality and stability of housing for Syracuse families; and

WHEREAS, the grant requires the City to partner with a sub-grantee, also referred to in this Agreement as a CBO Partner, to conduct community outreach and public education and such other activities as necessary to increase the effectiveness of code enforcement strategies to and improve the quality and stability of housing for Syracuse families; and

WHEREAS, CCI partnered with the City for similar services for Phase I of the Cities RISE program and wishes to continue its partnership with the City for Phase II; and

WHEREAS, the Mayor of the City of Syracuse and the Common Council by Ordinance No. 27-2020 authorized this Agreement and this Agreement is subject to such authorization;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein the City and CCI agree as follows:

1. The term of this Agreement shall be for a twenty-four month period to commence May 1, 2020 in conjunction with the term of the grant Agreement with Enterprise Community Partners for Phase II of the Cities RISE program. The grant funds provided to CCI for the community outreach will be administered by the City's Department of Neighborhood and Business Development in collaboration with Enterprise Community Partners and the Ash Center at Harvard University.

2. CCI shall provide the services as outlined in the Scope of Work provided by Enterprise Community Partners, attached and incorporated herein as Appendix "A".

3. The City shall provide CCI with $535,679.00 of the grant funds it has received from Enterprise Community Partners for Phase II of the Cities RISE program. The grant funds

DRAFT

shall be paid in accordance with the budget submitted by CCI and approved by the Commissioner of Neighborhood and Business Development or his designee and incorporated herein as Appendix "B".

4. Requests for payment shall be submitted in accordance with the normal City payment procedures. CCI shall submit an invoice to the Department of Neighborhood and Business Development (Attn: La'retta Castro) for reimbursement of costs on a quarterly basis. CCI shall also submit progress reports that detail the activities that are being funded through this Agreement (Attn: Michelle Sczpanski).

5. Invoices are due on the 30th day following the end of each quarter.

6. For the purpose of this contract, CCI shall be considered an independent contractor and hereby covenants and agrees to act in accordance with that status, and the employees and agents of CCI shall neither hold themselves out as nor claim to be officers or employees of the City of Syracuse, and shall make no claim for, nor shall be entitled to, workers compensation coverage, medical and unemployment benefits, social security or retirement membership benefits from the City.

7. CCI shall secure, at its expense, a general liability insurance policy with contractual liability coverage. The insurance policy shall be in minimum amount of $1,000,000 per claim and $1,000,000 as the aggregate limit of liability. The policy shall be in effect from the day on which services commence until final acceptance by the City of all work to be provided under this Agreement and for a period of three (3) years thereafter with the limits noted above. Certificates of said insurance coverage shall be delivered to the City, along with the declaration page or endorsement confirming that the City of Syracuse is indeed an additional insured on CCI's general liability policy. Certificates of insurance shall be sent to Michelle Sczpanski, City of Syracuse Department of Neighborhood and Business Development, Suite 600 City Hall Commons, 201 East Washington Street, Syracuse, New York 13202.

8. Regarding the operations and responsibilities concerning this Agreement, CCI covenants and agrees to indemnify, defend and hold harmless the City of Syracuse, its officers, agents and employees from and against any and all loss or expense that may arise by reason of liability for damage, injury or death, or for invasion of personal or property rights, of every name and nature, and whether casual or continuing trespass or nuisance, and any other claim for damages arising at law and equity alleged to have been caused or sustained in whole or in part by or because of any omission of duty, negligence or wrongful act on the part of CCI, their officers, agents or employees in connection with this Agreement.

[SIGNATURE PAGE TO FOLLOW]

DRAFT

IN WITNESS THEREOF, the parties have hereto set their hands and seal as of the day and year above written.

CITY OF SYRACUSE

By: _____
Benjamin R. Walsh, Mayor

ATTEST:

_____
John P. Copanas
City Clerk

CENTER FOR COURT INNOVATION

By: DocuSigned by: Courtney Bryan
2A924608278C4A5...

Courtney Bryan Director

Print Name and Title

DRAFT

STATE OF NEW YORK)
COUNTY OF ONONDAGA) ss:
CITY OF SYRACUSE)

On this 13th day of July, 2020, before me personally came BENJAMIN R. WALSH, Mayor of the City of Syracuse, with whom I am personally acquainted, who, being by me duly sworn, did depose and say: That he resides in the City of Syracuse, New York; that he is the Mayor of the City of Syracuse, the corporation described in and which executed the within instrument; that he knows the corporate seal of said City and it was so affixed pursuant to the Charter of the City; that he signed said instrument as Mayor of said City of Syracuse by like authority.

Notary Public JOSEPH W. BARRYMIE
Notary Public in the State of New York
Qualified in Onondaga County
No. 02BA5051526
My Commission Expires 11/6/21

I HEREBY CERTIFY, that BENJAMIN R. WALSH, Mayor of the City of Syracuse, who executed the foregoing contract, had authority and power to make such contract and that the same is in proper form and was properly executed.

Dated: 7-28-20

Assistant Corporation Counsel

STATE OF NEW YORK)
COUNTY OF _____) ss:
CITY OF _____)

On the _____ day of _____, 2020, before me personally came _____ to me known and known to me, and he being duly sworn, did depose and say: That he/she resides at _____ That he/she is the _____ the corporation described in and which executed the within instrument and that he signed his name thereto by like order.

_____
Notary Public

DRAFT

APPENDIX "A"
COMMUNITY ENGAGEMENT PARTNER – SCOPE OF WORK
(provided by Enterprise Community Partners Cities RISE Program)

OVERVIEW
The Center for Court Innovation, a project of the Fund for the City of New York (CBO Partner) and the City of Syracuse to establish an agreed upon partnership to carry out Community Engagement as part of the Cities RISE Phase II process. All communications regarding this partnership will be coordinated through the City of Syracuse's Department of Neighborhood and Business Development.

CBO Partner will work with City of Syracuse to ensure successful and meaningful community engagements with their constituents. Detailed below are the roles and responsibilities of the City of Syracuse and the CBO Partner necessary in order to ensure a strong partnership, a successful project, and timely payment.

EXPECTATIONS

CBO Partner
The CBO Partner will hire four (4) current residents of the City of Syracuse to serve as community ambassadors responsible for conducting outreach and education. Each ambassador will work a minimum of 20 hours per week on efforts related to housing, code enforcement, social cohesion/relationship building and neighborhood quality of life concerns in the City of Syracuse. Each resident ambassador hired should be assigned a specific geographic area within the City of Syracuse (Northside, Southside, Eastside, and Westside). The CBO partner should aim to assign ambassadors to areas in which they live when possible. At minimum, the ambassador assigned to each quadrant should have high levels of familiarity and cultural competency of the area in which they are serving. In areas in which sizable populations of residents speak languages besides English, the CBO partner should aim to hire an individual who is able to communicate proficiently and effectively in those languages.

Topics covered will be mutually agreed upon by the City of Syracuse Department of Neighborhood and Business Development can take place in multiple formats, which may include:

- General education around tenant and landlord rights and responsibilities, requirements of the housing code, and code enforcement process
- Relationship building with residents that to help address quality of life related concerns,
- Outreach to tenants in cases where owner has denied entry for an interior inspection approximately 3-5 times per week at the direction of DOCE staff,
- Document outcome of visit in tablet (i.e. answered/did not answer, they want an inspection, they do not want an inspection)

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- Education and outreach that advances efforts of the city's housing partners, including the Greater Syracuse Land Bank, and others as relevant
- Education and outreach regarding the Division of Code Enforcement and the city's housing partners as relevant, including what each organization does, what types of processes they follow, and how and when to contact each
- Education and outreach regarding programs provided for residents and landlords, including classes for first-time homebuyers, financial education or funding opportunities
- Education and outreach to neighbors of properties where demolitions funded by the City of Syracuse or its housing providers as relevant are slated to occur notifying them of the event

Case management and outreach formats will be mutually agreed upon by the CBO Partner and the City of Syracuse based on key need areas for the Department of Neighborhood and Business Development and its housing partners.

Case management and outreach topics can take place in multiple formats, which may include:

- Door-to-door outreach
- Tabling at events
- Organizing special events designed to increase awareness
- Working with NBD Planning team member to facilitate referrals to appropriate agency partner
- Assisting tenant with making appointment with DOCE, and coordinating / attending follow up inspection if requested by tenant
- Following up with tenant with reminders regarding scheduled inspections or to verify whether issues initially reported have been addressed
- Property condition surveys and data gathering
- Other specific outreach to owners, tenants, or business owners as relevant
- Providing feedback and representing resident interests on long-term neighborhood planning efforts, including residential and commercial investments

Based on feedback from ambassador outreach, the CBO partner will coordinate ambassadors to work alongside NBD planning team partner to provide ongoing feedback regarding neighborhood priorities, concerns, and the status of implementation efforts. Topics covered will be mutually agreed upon by the City of Syracuse and can take place in multiple formats, which may include

- Assistance with identifying priorities for fund or resource deployment in designated based on resident feedback and providing feedback to NBD planners and/or staff of NBD housing partners
- Identifying problem properties, blocks, landlords, etc
- Communicating status updates from NBD planning staff and/or its housing partners to residents as relevant

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- Notifying residents regarding public meetings or other opportunities to participate in planning processes
- prioritization of resident concerns and priorities as part of a longer-term neighborhood plan development and implementation
- Work with residents to identify ideas for solutions to challenges, and/or working with NBD staff to coordinate further follow up or action;
- Assist NBD planning staff with information gathering related to neighborhood stakeholder mapping and how to most effectively reach and involve residents in planning efforts

The CBO partner and ambassadors will identify opportunities and work to implement special projects identified by residents as budget constraints allow that work to increase neighborhood social cohesion or that promote creative placemaking, or neighborhood beautification, with particular attention paid to ensuring and promoting opportunities for resident leadership development.

The CBO Partner should aim to having hiring completed by July 15, 2020. In the event that applicable public health guidelines set by the State of New York, the City of New York, Onondaga County, or the City of Syracuse, result in hiring freezes or delays for the CBO partner, the CBO partner may request an extension in writing to the City of Syracuse Department of Neighborhood and Business Development without voiding this agreement.

ROLES + RESPONSIBILITIES
CBO Partner will:

Management and coordination

- Designate one point of contact, Leah Russell, who will be in communication with the City of Syracuse
- Ensure employees adhere to all City guidelines and procedures reviewed in the onboarding training
- Ensure employees documentation of outreach effort in accordance with procedures mutually agreed upon by the CBO Partner and the City of Syracuse
- Participate in short debrief meetings at regular intervals as requested by the City of Syracuse

Logistics and Outreach

- Participate in required trainings to be conducted by the City of Syracuse
- Participate in regular check-ins with NBD staff planner regarding outreach efforts and needed support

Staffing and Documentation

- Coordinate with City of Syracuse to ensure that materials created for distribution are appropriate for intended audience

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- Documentation of outreach efforts in accordance with procedures mutually agreed upon by the CBO Partner and the City of Syracuse

Deliverables

- Complete and document on average 5-10 points of contact related to ongoing case management weekly in accordance with protocol mutually agreed upon by the City of Syracuse and CBO partner
- Identify and complete at least one neighborhood special project with residents by the end of the two year grant term

City of Syracuse will:

- Commit one staff person to serve as the main point of contact, Michelle Sczpanski, to work with the CBO partner's primary contact throughout the project
- Commit one staff planner as a primary point of contact for each geographic area of the City (Northside, Southside, Eastside, Westside)
- Provide ongoing guidance and support to Subcontractor between May 2020 and the end of the project to ensure deliverables are met executed
- Send at least one representative of the City of Syracuse to speak and actively participate in all meetings. Such representative shall be present solely for the purposes of promoting community engagement and will not utilize information shared at the meetings for purposes of enforcement.
- Support Partner by providing print and large format materials as needed for meetings
- Complete the training curriculum required for ambassador participation
- Provide support for community meetings
- Assist with technical content development for fliers or outreach materials
- Provide engagement materials for meetings (survey, discussion poster, context information etc.)
- Help train facilitators or meeting leaders as required
- Help collate the feedback received from meetings
- Ensure timely payment of invoices

Compensation:

Compensation includes subgrantee staff and program salaries and fringe, subgrantee administrative costs, community ambassador salaries and fringe, outreach materials and multi-language material translation, and food and special project support.

*Note: payment will be dependent on Hester Street's receipt of funds from Enterprise (program sponsor)

All checks should be made out to the Fund for the City of New York/ Center for Court Innovation. Please send all payments directly to:

Center for Court Innovation

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ATTN: Fiscal Department
520 Eighth Avenue, 18th Floor
New York, NY 10018

Staff Roles:
CBO Partner Staff 1 (Name + Title):
Leah Russell, Peacemaking Project Coordinator, Center for Court Innovation

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APPENDIX "B"
BUDGET

PERSONNEL		Year 1 FTE	Year 2 FTE	Budget Year 1	Budget Year 2	Total Budget
Community Ambassador	TBH	100%	100%	40,500	41,800	82,300
Community Ambassador	TBH	60%	60%	24,300	25,080	49,380
Community Ambassador	TBH	60%	60%	24,300	25,080	49,380
Community Ambassador	TBH	60%	60%	24,300	25,080	49,380
Project Coordinator, Peacemaking	Leah Russell	45%	45%	31,316	32,265	63,581
Office Administrator	Esther Houston	25%	25%	10,796	11,141	21,937
Subtotal				155,511	160,446	315,957
Fringe @ 32%				49,764	51,343	101,106
TOTAL PERSONNEL				205,275	211,789	417,064
OTPS						
TRAVEL				2,000	-	2,000
SUPPLIES				2,942	2,942	5,883
PROGRAM SUPPLIES (Outreach Materials)				2,500	2,500	5,000
FOOD				8,000	8,000	16,000
EQUIPMENT				8,000	-	8,000
STAFF TRAINING & RECRUITING				4,110	3,750	7,860
FEES				2,000	2,000	4,000
INDIRECT COSTS @ 15%				35,224	34,647	69,871
TOTAL OTPS				64,776	53,839	118,615

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DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

June 24, 2022
Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to appropriate $261,300 of American Rescue Plan Act (ARPA) funds to support and enter into agreement with czb LLC, for professional services related to the completion of a Housing Market Study

Dear Ms. McBride,

Please prepare legislation for the July 11, 2022 meeting of the Common Council on behalf of the Department of Neighborhood and Business Development to appropriate $261,300 of the American Rescue Plan Act (ARPA) fund to support and enter into a contract with czb, LLC complete a housing market study.

The purpose of the study is to establish a fact-based foundation about the current state of the city's housing and economic market conditions at the block level. The results of this study will be used to inform next steps of housing policy and investment priorities that will work to improve the overall health and sustainability of the city's neighborhoods.

An RFP process was conducted in accordance with the procedures identified in RFP #2022-142. Attached please find the proposal, including project scope, including a budget that depicts all anticipated expenses.

Funds will be placed in an account to be designated by the Commissioner of Finance. I am happy to answer any questions at x8743 or by email at msczpanski@syrgov.net.

Sincerely,

Michelle Sczpanski
Deputy Commissioner of Neighborhood Development

Cc: Michael Collins, Commissioner, NBD, Sharon Owens, Deputy Mayor

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Appropriation of Funds & Agreement – czb LLC

On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate funds in an amount not to exceed $261,300 of the American Rescue Plan Act (ARPA) funds to support and enter into a contract with czb LLC to complete a housing market study.

The purpose of the study is to establish a fact-based foundation about the current state of the City's housing and economic market conditions at the block level. The results of this study will be used to inform next steps of housing policy and investment priorities that will work to improve the overall health and sustainability of the City's neighborhoods.

An RFP process was conducted in accordance with the procedures identified in RFP#22-142. Attached please find the proposal, including project scope, including a budget that depicts all anticipated expenses.

Fund will be placed in an account to be designated by the Commissioner of Finance.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

czb Confront your community's biggest challenges

Proposal for a COMMUNITY HOUSING MARKET STUDY AND ASSESSMENT for the City of Syracuse, NY

czb

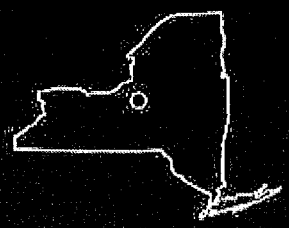
Submitted by czbLLC
March 2022

czbLLC

48 Front Street, Suite 3
Bath, ME 04530-2560
207.888.3811

950 Spruce Street, 1-K
Louisville, CO 80027
303.325.7843

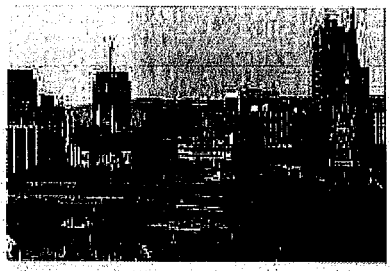
czb.org



Cover Letter

czbLLC
48 Front Street, Suite 3
Bath, ME 04530-2560
207.888.3811
czb.org

Charles Buki, President
cbuki@czb.org



March 21, 2022

Mr. Timothy M. Rudd
Director of the City of Syracuse Office of Management & Budget
Division of Purchase
Room 213 City Hall
Syracuse, New York 13202

To Mr. Rudd and the Selection Committee:

In response to the City of Syracuse's RFP to complete a Community Housing Market Study and Assessment (RFP REFERENCE #22-142), czbLLC (czb) is honored to submit our credentials and proposal for your consideration.

czb is a full-service planning firm that produces comprehensive plans, neighborhood revitalization plans, housing strategies, and a wide range of policy analyses in a variety of market contexts, from the softest markets of the Great Lakes region to the hottest markets in coastal and resort locations. In New York, we have worked across the broader upstate region, from Jamestown, Buffalo, and Rochester in the west; to Oswego, Hamilton, and Utica in the middle; to Troy and Poughkeepsie in the east. But we also are able to draw on a national database of experience in similar and different markets that help us put Syracuse in context.

There are few issues facing cities today more vexing than housing. It was true in 2019 and it has been exacerbated by the conditions of 2020, 2021, and 2022. No city can be fiscally stable without being competitive, which means being desirable, which means housing costs will be out of reach for many. If a city becomes economically successful, it becomes more expensive and thus more exclusive, and if it remains affordable to economically vulnerable households, it is likely because housing costs are too low owing to undesirability. Balance is therefore imperative, and this is the challenge facing the City of Syracuse. How can the city—in need of economic development, new residents, and higher property values in general—both appeal to the households it must have to be economically and fiscally stable while also preserving space for those lower down the income ladder? This is territory we know well, and we can help the City take advantage of this natural tension to chart a path forward.

Within this proposal, you will find:

- Information about our firm, our team, and our work.
- Examples of similar projects we have done in recent years.
- A proposed project with associated timeline.
- A plan to work closely with key stakeholders to craft an actionable study with strong support.

We are excited about the prospect of bringing our experience and talents to bear on the city's housing analysis, and we believe we are uniquely qualified to partner with you in this endeavor. If you have any questions about any part of this proposal, or czb's approach to the project, please do not hesitate to contact me.

I am authorized to execute legal binding documents on behalf of czb.

Sincerely,

Charles Buki

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Title Page

Project Name	COMMUNITY HOUSING MARKET STUDY AND ASSESSMENT
Submitting Firm's Name	czbLLC
Address and Phone Number	48 Front Street, Suite 3 Bath, ME 04530-2560 207.888.3811
Fax Number	N/A
E-mail Address	cbuki@czb.org
Submittal Due Date	March 24, 2022

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5	**Executive Summary**
6	**Firm Qualifications and Project Staffing**
7	Team Information
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23	Project Approach
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Executive Summary

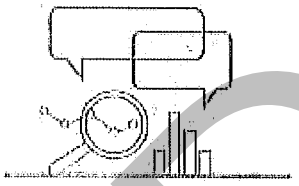
czb is a Maine-based planning practice with experience in over 40 states since 2001. We specialize in market-based economic analysis, housing analysis, and strategy development for communities seeking to shape their futures and willing to put in the effort to obtain the outcomes they want. Our team is comprised of seasoned professionals specializing in the knowledge and skills that local governments and community organizations need to create positive change.

Studying housing markets—analysis, strategy development, and implementation efforts aimed at achieving the balance desired by the communities in which we work—is one of our core competencies. Sometimes that means building political will, systems, and programs for delivering better affordability. Sometimes it means doing so in the name of market strengthening revitalization, so that housing and neighborhoods become more desirable.

We have completed dozens of housing-related projects, and in the past five years alone we have worked on housing issues in nearly every corner of the United States. Of particular relevance to Syracuse is our work in Buffalo and Rochester, where our analyses are now informing planning and community development efforts, and Des Moines, where we supported the twin efforts of market-strengthening revitalization in city neighborhoods and affordable housing development downtown and in the suburbs.

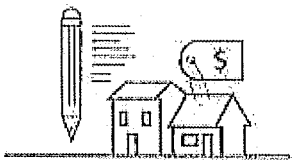
Too many housing analyses are simply page after page of data tables that do not place the numbers in their proper context, are not woven into a coherent story that regular people can understand, and do not give local practitioners the first idea of how to begin taking action.

By contrast, the housing assessment we deliver to the City of Syracuse will:

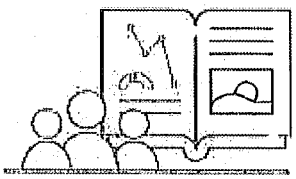


Feature high-fidelity, strategically selected quantitative and qualitative analysis.

Give policy makers, planning professionals, and housing providers an accurate picture of the county's long-term trends and trajectory.



Provide actionable analysis of current housing market conditions that can be translated into meaningful next steps.



Be visually powerful and accessible to lay people.

During the course of the project, we plan to be in Syracuse at least five times as a team, and to work with staff, stakeholders, and the public using a mix of in-person and virtual methods. True partnership with City staff and well-used time on the ground, in the community, are keys to success in our view.

Our proposed process and final assessment can be completed in eight months for a fixed, lump-sum fee of $210,300.

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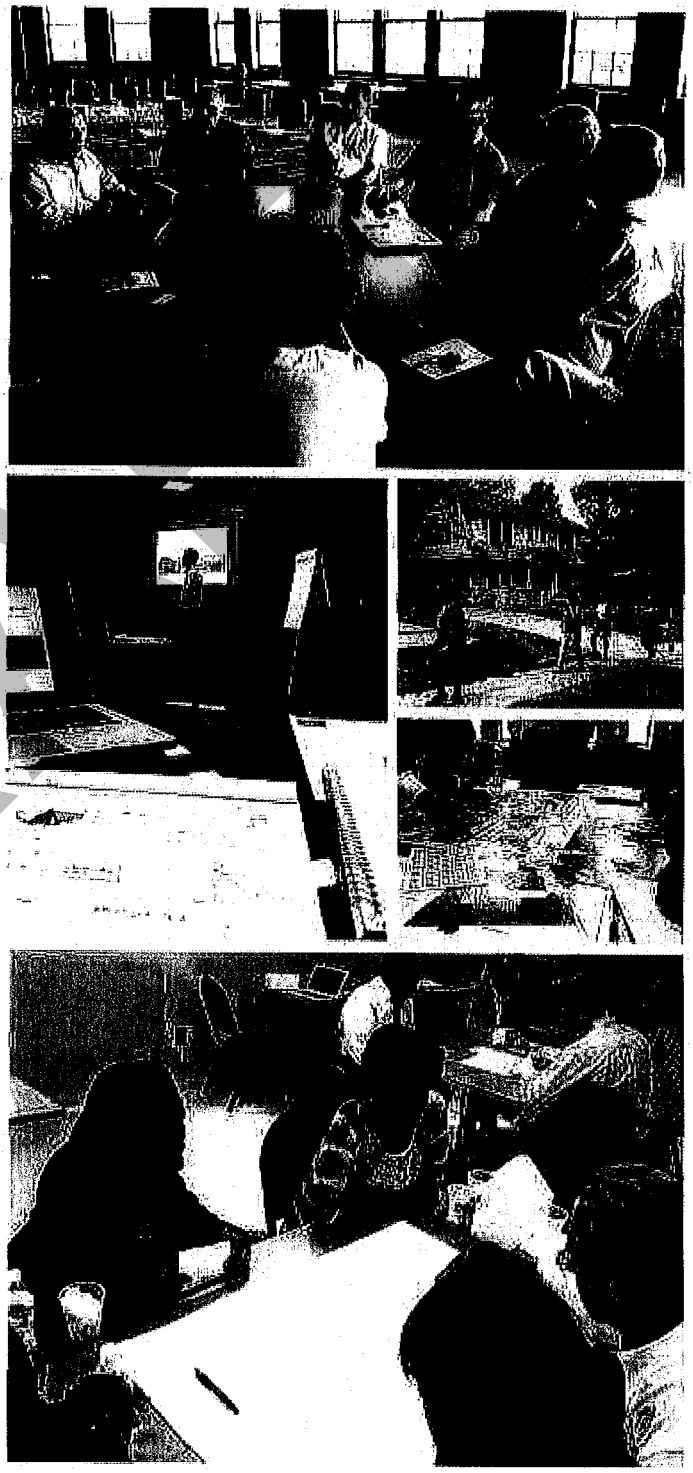
Firm Qualifications and Project Staffing
Team Information - czb

czb is a Maine-based planning practice with experience in over 40 states since 2001. We specialize in market-based economic analysis, housing analysis, and strategy development for communities seeking to shape their futures and willing to put in the effort to obtain the outcomes they want.

The professionals who comprise czb are seasoned experts in their respective fields of urban planning and design, econometric analysis, historic preservation, real estate development and finance, affordable housing and community development, and demand-based strategy and policy development. Communities never succeed or fail solely because of a single factor like design or jobs or affordable housing and, in recognizing this, czb has built an interdisciplinary team of some of the finest community development minds in the United States.

In our experience, communities set the course for their future in direct proportion to the degree to which they stay ahead of trends and capably manage a range of influential forces – internal as well as external. These interconnected forces are economic, demographic, political, and social in nature. Furthermore, they are filtered through and strongly shaped by the core values of a community's residents and stakeholders. When events and influences are capably managed, the community's values play a large role in determining policy. But good policy relies on data as well.

To do this successfully – to manage change so that outcomes reflect local aspirations – requires incorporating community values into policy-making as well as continually collecting and analyzing the right data to guide the community (and its political leaders) in making what are often difficult choices. **What czb does better than any planning practice in the United States is help communities clarify what's at stake, get the information they need to make good decisions, and help them grow their capacity to manage and implement change.**



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Firm Qualifications and Project Staffing
Team Information - Weston Consulting, Inc.

Weston Consulting, Inc.

Weston Consulting is a community development and management consulting business specializing in community engagement, nonprofit real estate and resource development, data management support, and strategic planning. The company focuses on service to nonprofits.

What sets Weston Consulting apart?

The experience of our principals and their ability to communicate effectively to diverse audiences makes it easier to define the challenges faced by our clients, choose the right approaches for effective solutions and successful programs and practices.

Core Capabilities

Weston Consulting's core capability involves translation of technical real estate development, housing, zoning, and other information into a message that can be readily understood by neighborhood residentsand others, using a variety of verbal and visual means. This ability has been gained through decades of experience in city planning, housing development, fair housing advocacy, and community engagement in a range of locations.

Technology and Digital Competence

Technical Project Management; Interactive Multimedia Presentations; Data Collection, Analysis, and Management; Data Visualization; Web Portal Design and Content Management

1387 Glenwood Road, Kernersville, NC 27284

westonconsulting555@gmail.com

Phone: (336) 997-3085

Company Information

EIN Number:46-1695640

D-U-N-S Number: 110243798

NAICS Codes:

624229	Community Housing Services
611430	Professional and Management Development Training
925120	Administration of Urban Planning and Community and Rural Development
541618	Other Management Consulting Services

Business References

Mellin Parker, ***Planning Senior Project Supervisor***
Housing and Community Services Department
City of Winston-Salem
mellinp@cityofws.org
336-734-1310

LaShun Huntley, *CEO*
Southside United Health Centers
lhuntley@southsideunitedhealth.org
336-293-8728

Carol Davis, *Executive Director*
S.G. Atkins Community Development Corporation
sgatkinscdc4@gmail.com
336-734-6900

Cornelius Sadler, *President*
Ujima Community Development Corporation
ujimacdc@gmail.com
336-734-6913

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Firm Qualifications and Project Staffing
Team Information

The Syracuse Community Housing Market Study and Assessment demands an interdisciplinary group with wide-ranging skills and deep experience. In recent years, czb has worked on a mix of market-rate and affordable housing analysis or strategies in a diverse collection of communities around the U.S. The czb team purposely does not have any junior level staff, relying instead on seasoned professionals, none of whom have fewer than fifteen years of direct, relevant experience. czb is joined in this undertaking by Larry Weston, of Weston Consulting, who will contribute his decades of experience in urban stakeholder engagement and work with community groups on housing issues.

Charles Buki

czb's founder and President, Charles has more than 30 years of experience in the field of community development, from non-profit housing development to public policy. His work has focused on the intersection of housing affordability and neighborhood market strength and the challenge of addressing the housing needs of low-income working households without weakening blocks and neighborhoods.

Charles holds degrees from the University of North Carolina Chapel Hill and Harvard's Graduate School of Design.

Contact information: Phone: 207.888.3811, Email: cbuki@czb.org

Role:

Principal in Charge and Strategy Development

Peter Lombardi

Before joining czb in 2015 to work on the Erie, PA comprehensive plan, Peter served as founding chairman of the Chautauqua County (NY) Land Bank Corporation and worked as the Deputy Director for the Jamestown (NY) Renaissance Corporation, where he led all neighborhood revitalization activities. At czb, Peter specializes in managing complex projects with many moving parts and writing clear, concise documents accessible to any reader. Peter was the project manager for the Buffalo Housing Opportunity Strategy and the Rochester Citywide Housing Market Study.

Peter holds degrees from the University at Buffalo and Rutgers University.

Role:

Project Manager

Project Administration, Stakeholder Engagement, and Document Author

Eric Ameigh

Eric has been a planner, local government professional, and special projects manager for nearly 20 years. He was the city planner in Geneva, NY and spent five years in senior project management roles in Boulder, CO focusing on subjects as varied as organizational development, affordable housing, redevelopment, and utility rates, among many others. At czb, he applies his expertise to helping local governments make good decisions in the realms of policy and strategy.

Eric holds degrees from the SUNY College at Geneseo and the University at Buffalo.

Role:

Analysis and Strategy Support

Karen Beck Pooley, Ph.D.

Karen brings to the czb team more than 20 years of experience in working on planning and community development issues. Karen handles all of czb's econometric analysis (including all GIS-based analysis) and has become one of the nation's leading experts in understanding how investments in housing and community development interact with neighborhood marketability. Before joining czb, Karen served as Executive Director of the Allentown, PA Redevelopment Authority.

Karen holds degrees from Wellesley College, the New School, and the University of Pennsylvania.

Role:

Data Analysis and GIS

Larry Weston

Larry Weston of Weston Consulting contributes public engagement and group facilitation expertise, with decades of experience in the southeastern United States. Weston's particular skill in working at the intersection of neighborhood groups, community-based nonprofits, and local governments will solidify our public engagement efforts.

Larry holds degrees from Wake Forest University and the University of the District of Columbia.

Contact information: Phone: 336.997.3085, Email: westonconsulting555@gmail.com

Role:

Stakeholder Engagement

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Firm Qualifications and Project Staffing
Team Information

CHARLES BUKI

Founder, President and Director of Strategy Development

CONTACT

PHONE: (703) 548-3708 x 1
EMAIL: cbuki@czb.org

Charles Buki has more than 30 years experience in the field of community development, from nonprofit housing development to policy work. His work has focused on the intersection of housing affordability and neighborhood market strength and the challenge of addressing the housing needs of low income working households without weakening blocks and neighborhoods. He has also focused on community systems change, which is almost always required to achieve better outcomes related to social equity, environmental protection, and economic vitality at the local level.

PROFESSIONAL EXPERIENCE

2002 – PRESENT — **czbLLC**
President and Director of Strategy Development
Founding principal of czbLLC, a firm specializing in neighborhood planning and development with municipal, state, philanthropic, and non-profit clients

2001 – 2002 — **Millennial Housing Commission**
Consultant
Consulted to the Millennial Housing Commission on smart growth and housing affordability

1995 – 2001 — **Neighborhood Reinvestment Corporation**
Director
Served as the director of the Neighborhood Reinvestment Training Institute and the Multifamily Initiative

1990 – 1994 — **American Institute of Architects**
Director/Liaison
Served as the director of Affordable Housing and as the liaison to the National Endowment for the Arts - Design for Housing Program

1988 – 1990 — **Marshall Heights Community Development Organization**
Project Manager
Managed multifamily housing development and homeless programs

1987 – 1988 — **Ministries United to Support Community Life Endeavors**
Assistant Project Manager
Supported the management of the CCNV Shelter for Homeless

OTHER EXPERIENCE

1981 – 1984 — **US Army**
Jumpmaster qualified paratrooper; XVIII Airborne Corp

EDUCATION

1996 — **Loeb Fellowship**
Graduate School of Design, Harvard University

1995 — **M.A. Urban Design**
Graduate School of Design, Harvard University

1987 — **B.A. Economics**
University of North Carolina at Chapel Hill

PUBLIC SERVICE

2006 – PRESENT — **Board of Directors,**
International Sonoran Desert Institute

2009 – 2011 — **Board of Directors,**
Chautauqua Opportunities

2010 – 2012 — **Board of Directors,**
Geneva Local Development Corporation

1990 – 2000 — **Board of Directors,**
CONSERVE Homeless Services Agency

DRAFT

Firm Qualifications and Project Staffing
Team Information

PETER LOMBARDI

Director of Revitalization Planning

CONTACT

PHONE: (703) 548-3708 x 7
EMAIL: plombardi@czb.org

Peter Lombardi is a planner, project manager, and policy analyst with broad experience in soft-market communities. Prior to czb, Peter worked in Jamestown, New York, with public and private sector partners to implement a wide range of neighborhood revitalization strategies, including programs to stimulate collaborative reinvestment by homeowners, a campaign to promote landscaping and community gardening, and the establishment of a regional land bank to manage abandoned and endangered properties. A student of architectural history and urban morphology, he wrote a book about Jamestown's built environment and led the nomination of downtown and neighborhood districts in the city to the National Register of Historic Places.

PROFESSIONAL EXPERIENCE

2015 – PRESENT — **czbLLC**
Director of Revitalization Planning
Project manager, planner, and document editor on comprehensive plans, neighborhood plans, housing studies, and policy evaluations

2011 – 2015 — **Jamestown Renaissance Corporation, Jamestown, NY**
Deputy Director, Director of Neighborhood Initiatives
Implemented market-based neighborhood revitalization strategies in a city of 30,000; oversaw agency branding, communications, grant writing, and policy research

2006 – 2011 — **University at Buffalo Regional Institute, Buffalo, NY**
Senior Research Associate, Policy Analyst
Director and editor of award-winning policy brief series; led policy research on vacant and abandoned property in the Buffalo-Niagara Falls region; contributor to research and planning projects commissioned by government and foundation clients

SELECT PUBLICATIONS & PRESENTATIONS

New York Land Bank Association Summit, Albany, NY, April 2018
"Market Analysis and Planning for Land Banks"

Pennsylvania Municipal League Annual Meeting, Erie, PA, October 2017
"Planning for Pennsylvania's Soft-Market Communities"

Upstate New York APA Conference, Buffalo, NY, September 2016
"Making Neighborhoods Great: Applying the Healthy Neighborhoods Approach in Upstate's Small Legacy Cities"

New York Funders' Alliance Meeting, Syracuse, NY, October 2015
"How Foundations Can Lead Revitalization Efforts in Small Legacy Cities"

Jamestown, New York: A Guide to the City and Its Urban Landscape, Albany: SUNY Press, 2014.

"New New Yorkers: Immigrants in New York's Economy and Communities." Presented October 2008 at Rockefeller Institute of Government, Albany.

"Planning in America's Bypassed Regions." Session Moderator at APA National Planning Conference, Philadelphia, April 2007.

EDUCATION

2006 — **M.A. City & Regional Planning**
Rutgers University

2004 — **B.A. Environmental Design, Minor in Economic Geography**
University at Buffalo

PUBLIC SERVICE

2017 – 2016 — **Chairman,**
Chautauqua County Land Bank Corporation

2014 – 2017 — **Vice Chairman,**
Audubon Community Nature Center, Jamestown, NY

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Firm Qualifications and Project Staffing
Team Information

ERIC AMEIGH

Director of Operations and Special Projects

CONTACT

PHONE: (703) 548-3708 x 8
EMAIL: eric@czb.org

Eric Ameigh has been a planner, local government professional, and special projects manager for two decades. Before joining czb, he held senior positions with the cities of Geneva, NY and Boulder, CO. During seven years in Geneva, Eric played a key leadership role in planning, economic development, and downtown and neighborhood revitalization. He led successive planning efforts for the city's downtown and waterfront district as City Planner and helped to design and implement the city's neighborhood revitalization program as the first ever Director of Neighborhood Initiatives. Eric spent five years in senior project management roles in Boulder—one of the most politically engaged communities in the country—focusing on various areas of policy that included affordable housing and redevelopment, among others. A veteran of complex political environments, his expertise lies in strategy development and building the systems and structures necessary for implementation.

PROFESSIONAL EXPERIENCE

2017 – PRESENT — **czbLLC**
Director of Operations and Special Projects
Project manager, group facilitator, and strategy lead for all types of projects, with a focus on local government clients. Provides project management support and content-specific expertise on projects led by others. Manager of firm operations and business development.

2012 – 2017 — **City of Boulder, Colorado**
Projects Coordinator, Department of Public Works (2014 - 2017)
Senior Project Manager, City Manager's Office (2012 - 2014)
Coordinated projects of significant departmental and citywide importance, including those related to affordable housing policy and a comprehensive analysis of utility rate structures in the city's water, wastewater, and stormwater/flood management utilities.

2005 – 2012 — **City of Geneva, New York**
Director of Neighborhood Initiatives (2009 - 2012)
City Planner (2005 - 2012)
Project manager for Lakefront/Downtown Development Plan and Housing and Neighborhood Improvement Strategy. Established the Office of Neighborhood Initiatives and served as its first director to implement the newly adopted neighborhood revitalization strategy.

2001 – 2003 — **Madison County, New York**
Planner

EDUCATION

2005 — **M.A. Urban Planning**
Concentration: Urban Design
University at Buffalo

2001 — **B.A. Geography**
SUNY College at Geneseo

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Firm Qualifications and Project Staffing
Team Information

KAREN BECK POOLEY, PH.D.

Director of Research and Analytics

CONTACT

PHONE: (703) 548-3708 x 2

EMAIL: pooley@czb.org

Karen brings to the czb team more than 20 years of experience in working on housing and community development issues. Handling all of czb's econometric analysis, Karen has become one of the nation's leading experts in understanding how subsidized investments in housing and community development interact with neighborhood-wide conditions.

PROFESSIONAL EXPERIENCE

2003 – PRESENT — **czbLLC**
Director of Research and Analytics
Conducts quantitative and qualitative research to provide insights and actionable information in support of community planning efforts.

2007 – 2011 — **Redevelopment Authority, City of Allentown, Pennsylvania**
Executive Director
Managed all Authority activities, advised the Mayor on the design of the City's overall housing policy, and designed and implemented Allentown's Neighborhood Stabilization Program

2001 – 2003 — **Department of Housing Preservation, New York City**
Deputy Director

TEACHING EXPERIENCE

2013 – PRESENT — **Lehigh University**
Urban Politics and Planning

2004 – 2013 — **Muhlenberg College**
Urban Politics and Planning

2004 — **University of Pennsylvania**
City Planning

EDUCATION

2007 — **Ph.D. City Planning**
School of Design, University of Pennsylvania

2001 — **M.S. Urban Planning and Policy**
Robert J. Milano Graduate School, New School

1998 — **B.A. Political Science**
Wellesley College

PUBLIC SERVICE

2011 – 2014 — **Board Member,**
Old Allentown Preservation Association, Allentown, PA

2004 – 2008 — **Board Member,**
Lehigh Valley Mural Arts Program, Allentown, PA

2003 – 2007 — **Board Member,**
7th St. Main St. Development Committee, Allentown, PA

2002 – 2007 — **Board Member,**
Alliance for Building Communities, Allentown, PA

SELECTED HONORS AND AWARDS

Fannie Mae Foundation
Best Dissertation Addressing Housing and Community Development Issues

Association of Collegiate Schools of Planning
Marsha Ristzdorf Award · Best Student Work on Diversity, Social Justice, and the Role of Women

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LARRY F. WESTON

Over forty (40) years of experience in the housing, community development and organizational development field as a manager, trainer, program developer, project manager, and management consultant for community-based organizations; my professional experience has been gained through service in both the public and private sectors, through extensive involvement in community engagement activities, leadership development and training, capacity building, economic revitalization, urban planning, policy analysis, and program management activities.

CONTACT

1387 Glenwood Road
Kernersville, NC 27284
(336) 997-3085
westonconsulting555@gmail.com

EDUCATION

Master of Business Administration, Babcock Graduate School of Management
Wake Forest University, 1998
Winston-Salem, NC

Bachelor of Science, Community Planning and Development
University of the District of Columbia, 1994
Washington, DC

TEACHING EXPERIENCE

Professor of Practice, Nonprofit Management, and Community Leadership, Salem College
Winston-Salem, NC
January 2006 to present

SELECTED EXPERIENCE

February 2002 - present	Principal of Weston Consulting, Inc. Winston-Salem, NC
January 2008 - January 2010	Project Manager, S.G. Atkins, Community Development Corp. Winston-Salem, NC
March 2004 - June 2011	Development Director, Stokes CORE, Inc. Stokes County, NC
June 2000 - January 2002	Founding Executive Director Goler-Depot Street Renaissance Community Development Corp. Winston-Salem, NC
December 1995 - June 2000	City Planner, City-County Planning Board of Winston-Salem/Forsyth County Winston-Salem, NC
June 1990 - December 1994	Field Service Officer III Neighborhood Reinvestment Corporation Baltimore, MD
June 1987 - June 1990	Vice President for Neighborhood Development Washington Urban League Washington, DC

Weston Consulting, Inc.

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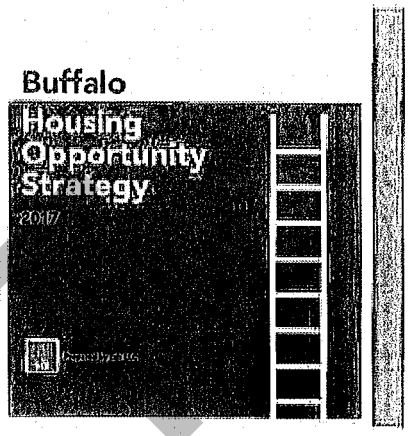
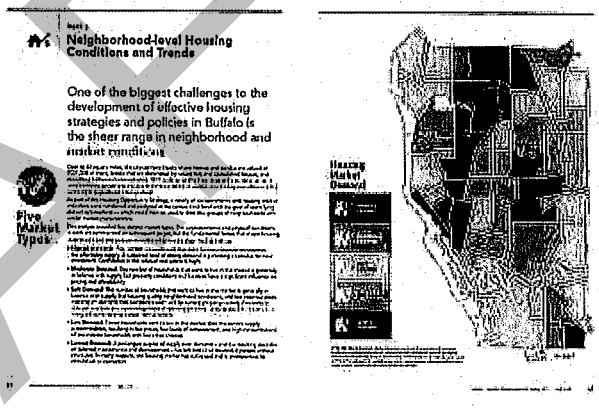
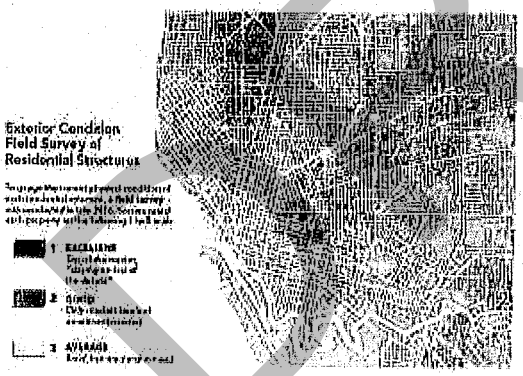
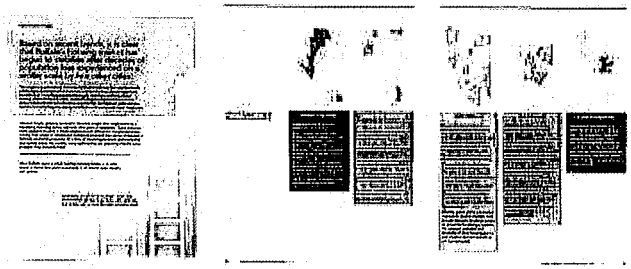


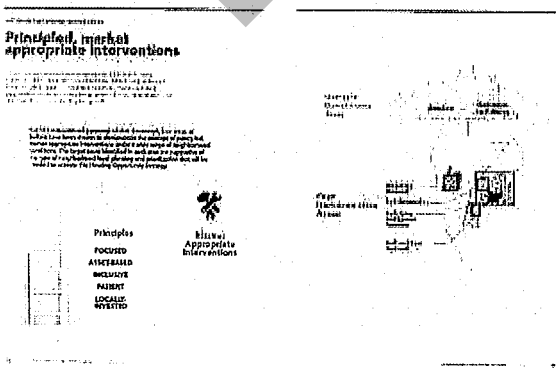
CONTACT
Keith Lucas, *Director of Planning, Buffalo Urban Renewal Agency*
Phone: (716) 851-2872
Email: klucas@city-buffalo.com

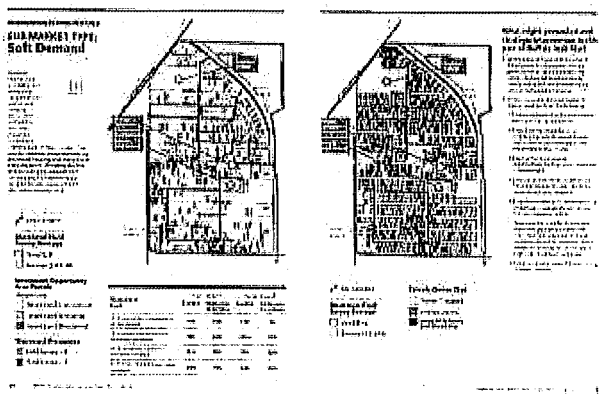
In Buffalo, NY, czb completed a housing opportunity strategy to help the city deploy limited housing resources in pursuit of more equitable housing market outcomes. Historical issues of race and poverty, alongside the reality of a tightly confined market recovery surrounded by vast areas of market softness made for a highly complex political environment. The project required special analysis and reporting to the City's Common Council on the viability of inclusionary zoning.











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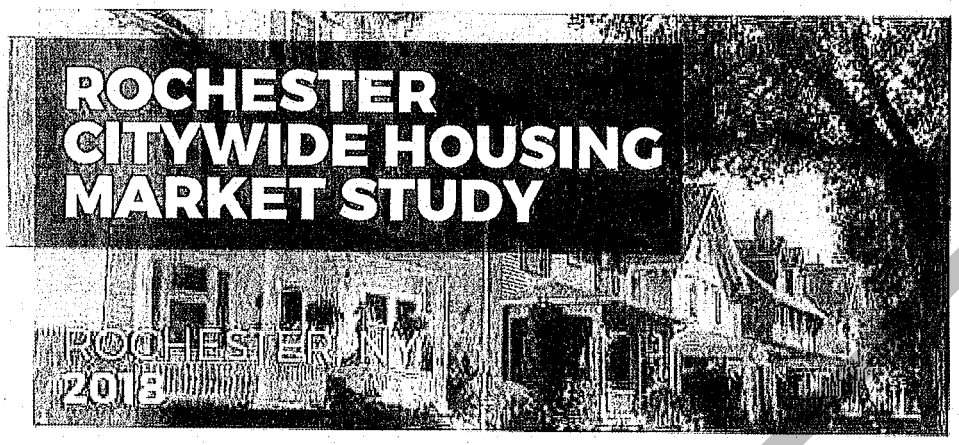
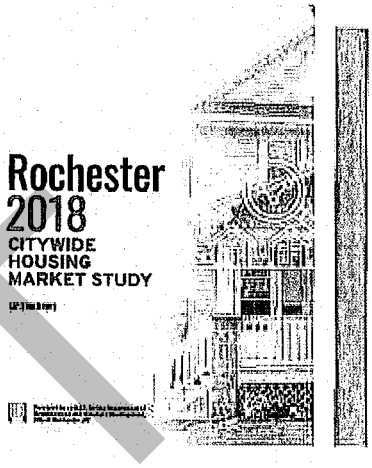
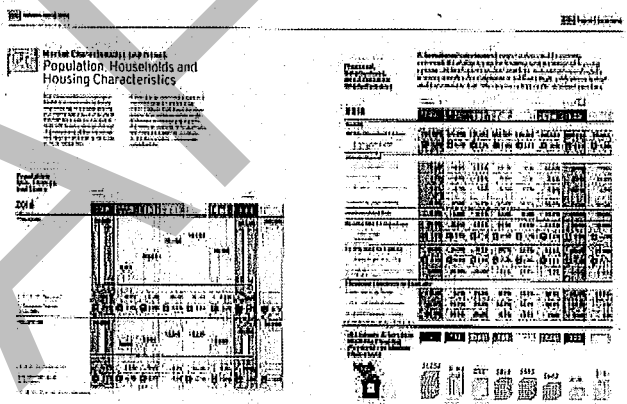
Firm Qualifications and Project Staffing
Relevant Projects

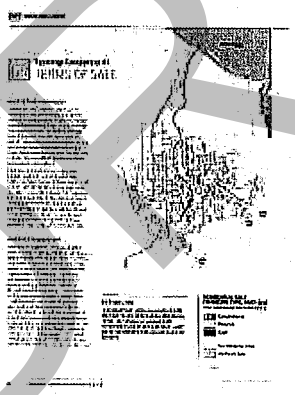


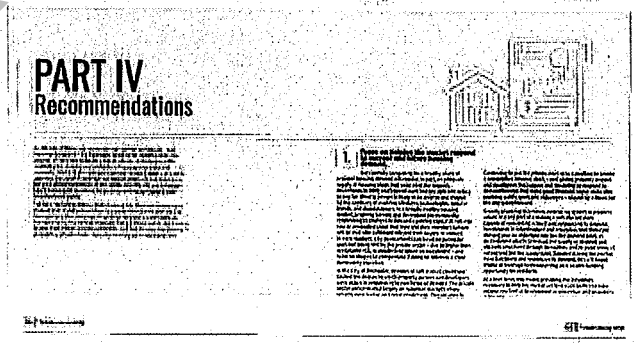


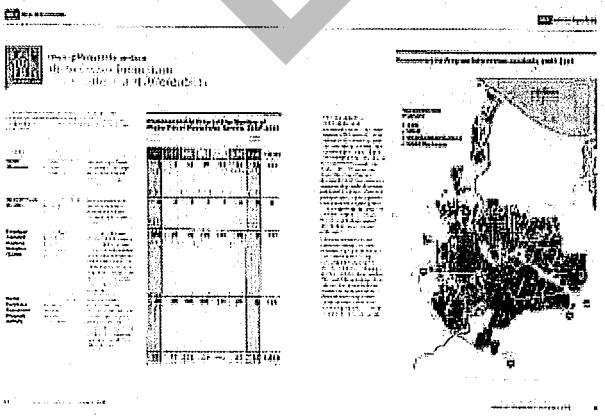
CONTACT
Elizabeth Murphy, *Senior Planner, City of Rochester*
Phone: (585) 428-6813
Email: elizabeth.murphy@cityofrochester.gov

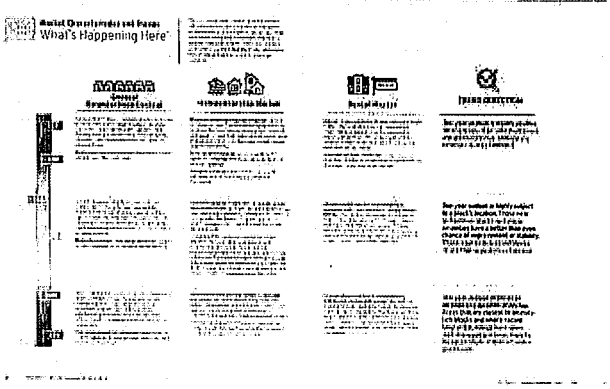
The City of Rochester, NY, hired czb in 2018 to produce a citywide housing market study that would be used to inform the development of a new comprehensive plan. A detailed block-level portrait of market strength across the city emerged through czb's skilled analysis of local datasets—defining areas of strength and momentum, areas of continued weakness, and areas that were stable yet highly vulnerable to decline. The study also provided strategic direction on outcomes to achieve in different markets to guide interventions by the City and its partners. Data and policy direction from the study became essential content for the comprehensive plan adopted by the City in 2019.











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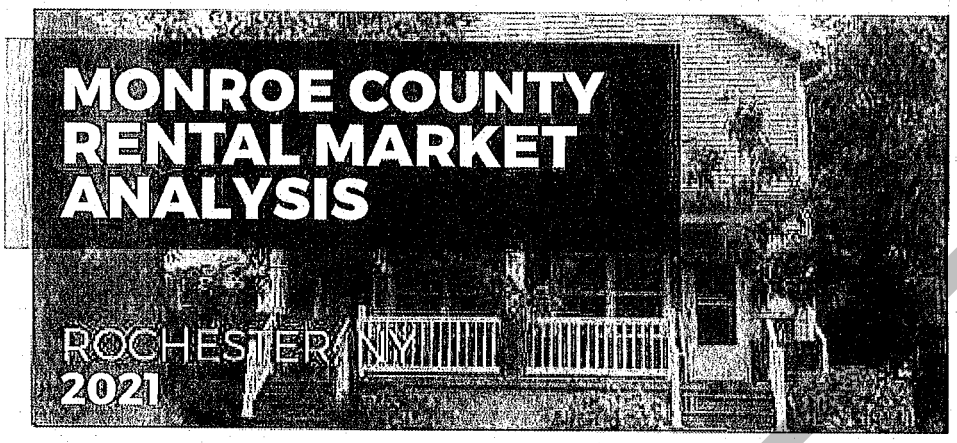
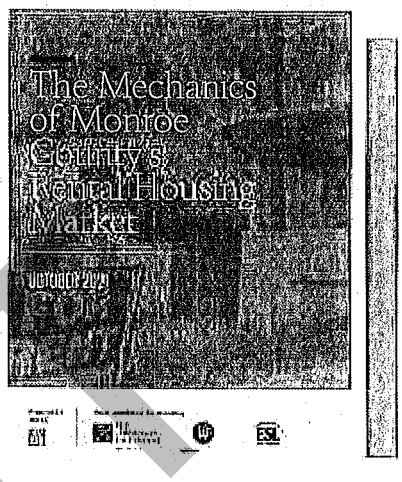
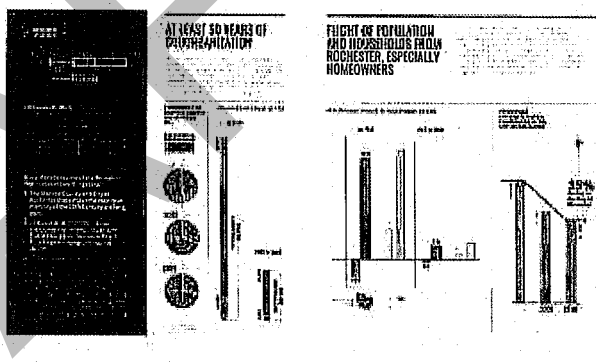


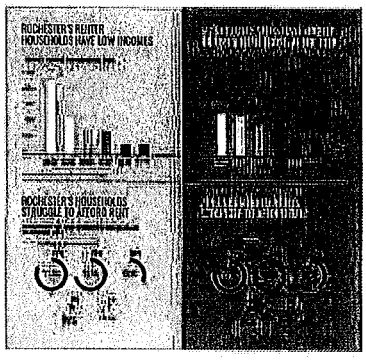


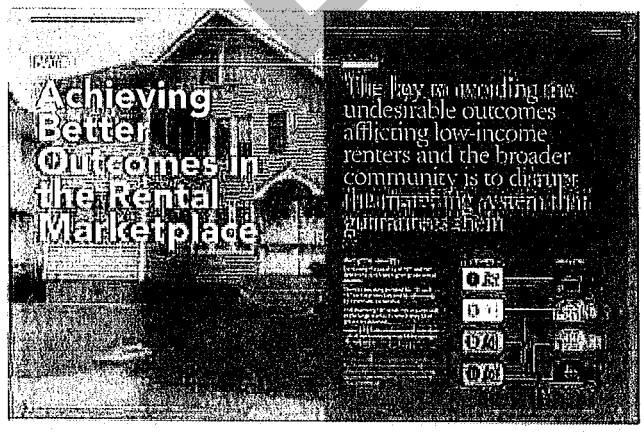
CONTACT
Eric Van Dusen, *Senior Community Relationship Manager, ESL*
Phone: (585) 339-4380
Email: evandusen@esl.org

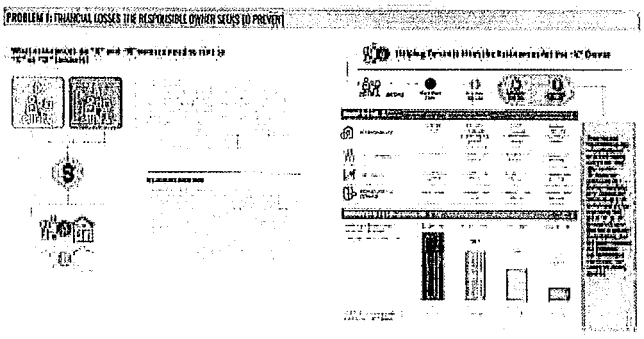
czb was asked by a collection of non-profit funders to analyze the Rochester and Monroe County rental market with a specific emphasis on understanding and addressing the business models of small-time rental property owners. Because the need for housing assistance amongst low-income renters far exceeds available public resources, the vast majority of low-income renters procure their housing on the private market, often from landlords who own a small number of units—from only a handful to a few dozen.

The analysis resulted in a taxonomy of private sector landlords and revealed the key finding that the Monroe County rental marketplace is an efficient sorting mechanism, matching similar grades of landlords, tenants, properties, and locations with each other. The results of the matching system have negative repercussions for low-income tenants and the broader community. The report recommended interventions to disrupt the system and match struggling tenants to better landlords.









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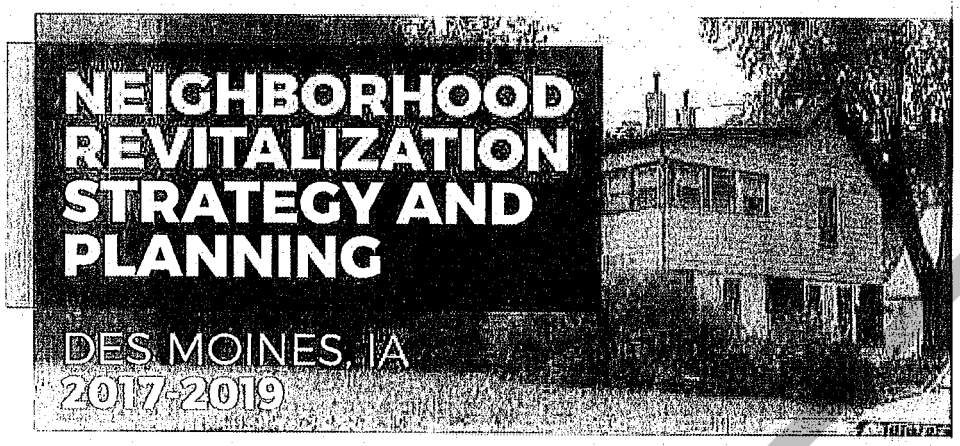
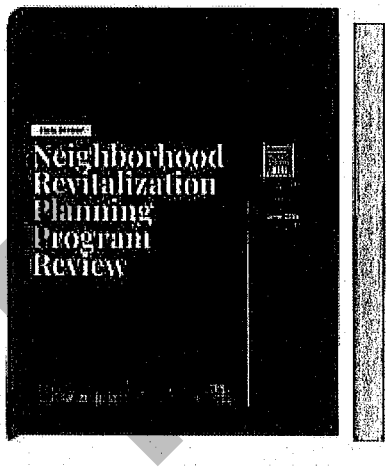
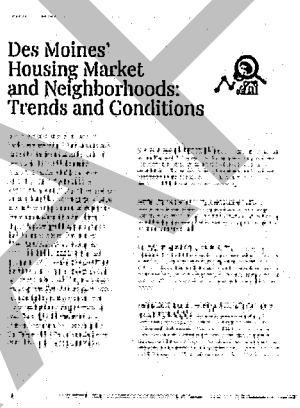


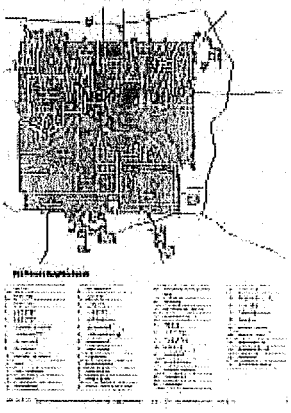


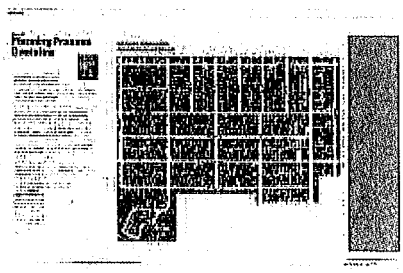
CONTACT
Amber Lynch, *Executive Director, Invest DSM (former City of Des Moines Senior Planner)*
Phone: (515) 221-8410 x102
Email: alynch@investdsm.org

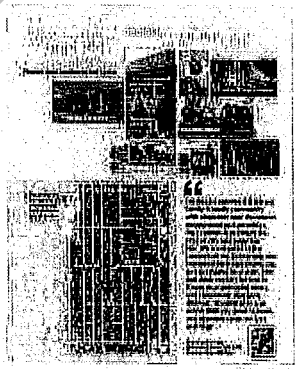
In Des Moines, IA, czb was tasked with evaluating the city's neighborhood revitalization programming to gauge past performance and identify adjustments for emerging market conditions. czb recommended changes to a revitalization system that was ill-suited to dealing with existing circumstances at the time: sustained strength on one side of the city, explosive growth downtown, and vast areas of chronic soft market conditions everywhere else.

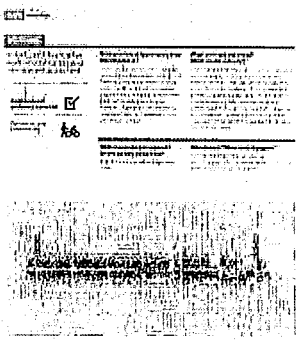
Recommendations included an overhaul of the City's revitalization framework and programming, a new way of planning for neighborhoods, and a new toolbox for implementing neighborhood plans. On the heels of the evaluation and new recommendations, czb was retained to simultaneously complete new plans for four neighborhoods and design and set up a new organization called Invest-DSM. czb's ongoing engagement with Des Moines leaders helped to secure a ten year, $50M funding commitment for Invest-DSM to specifically support implementation of the four new neighborhood plans.

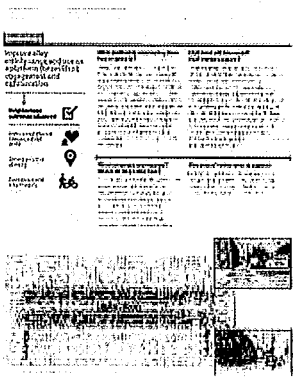












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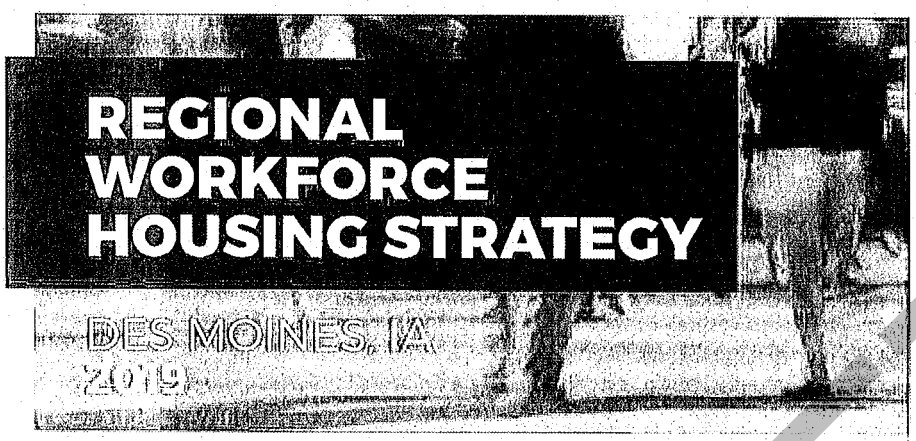
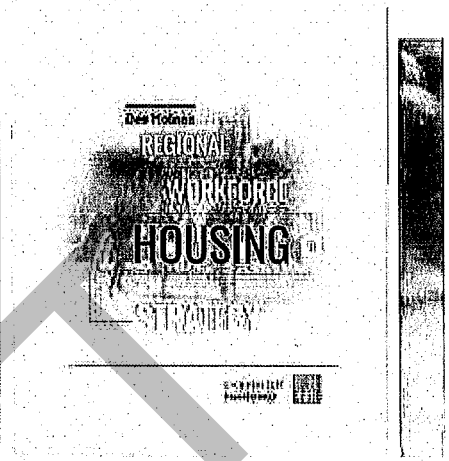
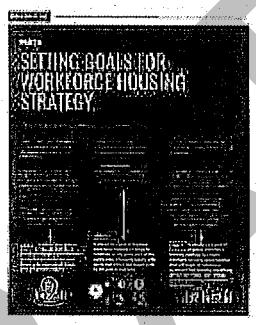
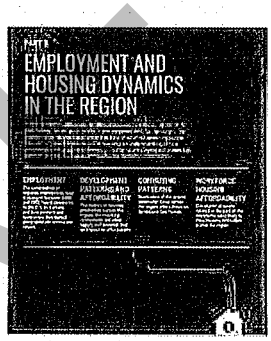


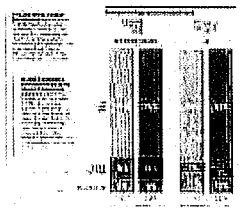


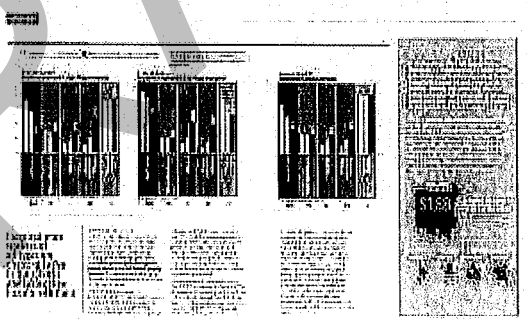
CONTACT
Erin Olson Douglas, *Development Services Director, City of Des Moines*
Phone: (515) 283-4021
Email: eodouglas@dmgov.org

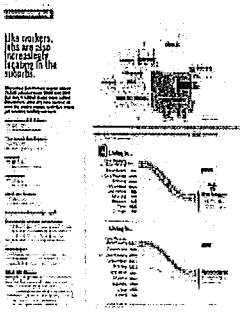
In 2019, czb developed a workforce housing strategy for a multi-organization committee from the Polk County Housing Trust Fund, City of Des Moines, and the Capital Crossroads regional strategic planning initiative. The group was concerned that the region might be unable to produce a future housing supply matched to the growing workforce, especially in specific locations such as downtown. The strategy identified single earner, low-wage households as the most at risk for housing affordability challenges and recommended actions that would help to balance housing and job mixes in the region's most important communities.

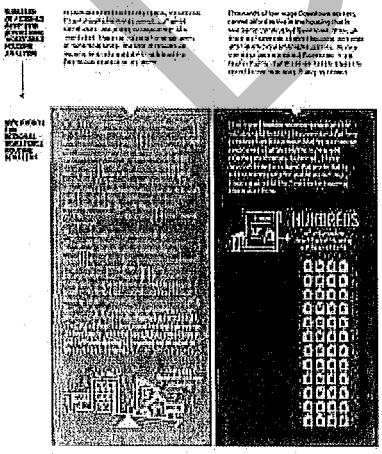


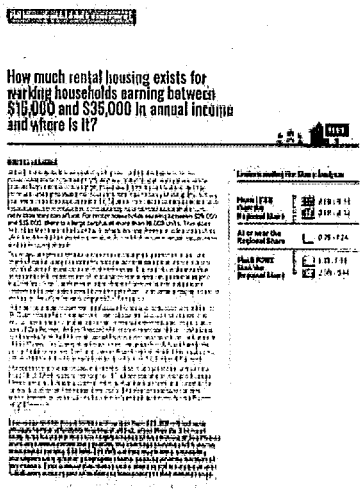


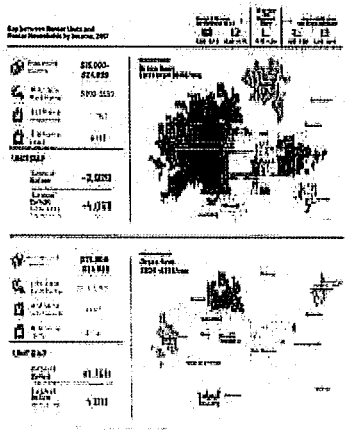












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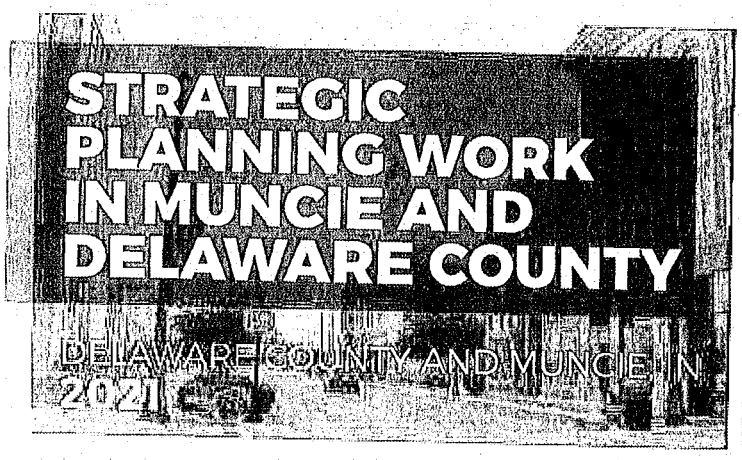
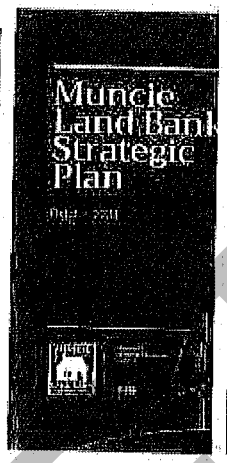
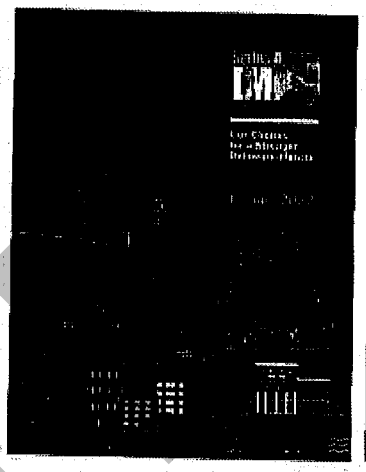
Relevant Projects







CONTACT
Marta Moody, *Executive Director, Delaware-Muncie Metropolitan Plan Commission*
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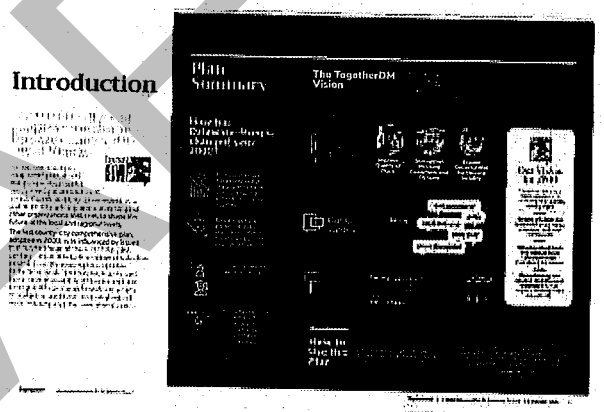
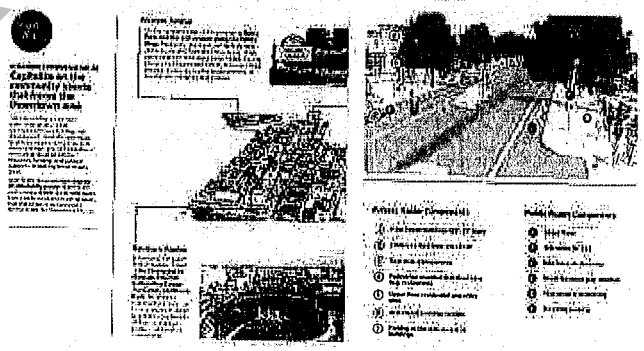
Email: mmoody@co.delaware.in.us

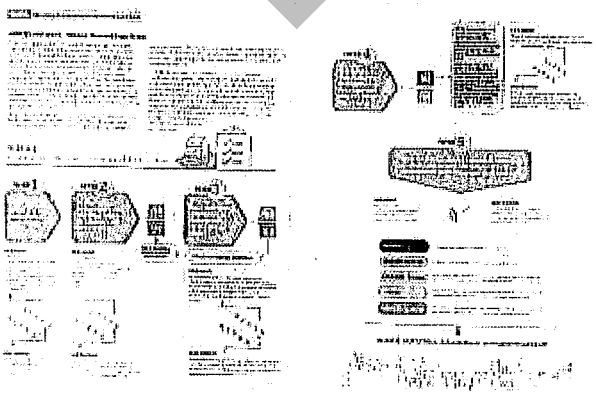
Muncie, IN and its surrounding Delaware County have experienced decades of deindustrialization, job loss, and population loss, resulting in a number of difficulties such as housing disinvestment, rising poverty, and strained public finances. TogetherDM is a rare effort to produce a shared county-city comprehensive plan aimed at addressing the community's challenges and leveraging its opportunities. The process resulted in a Delaware-Muncie Comprehensive Plan as well as a Muncie Strategic Investment Plan to provide detailed implementation guidance within the city proper.

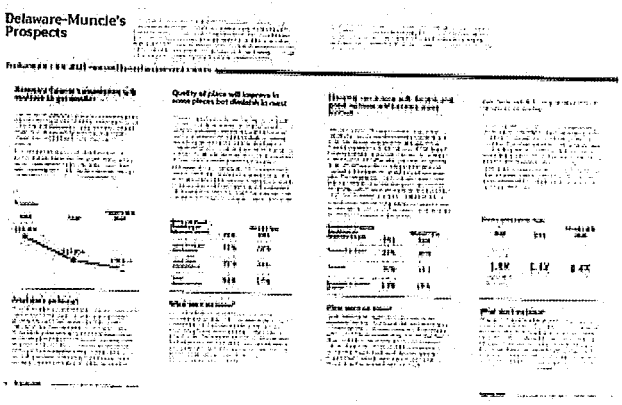
Concurrent with the development of TogetherDM, czb worked with the Muncie Land Bank (MLB) to develop a new strategic plan. czb helped the board forge a strategic plan that coordinates with the new comprehensive plan and helps implement recommendations related to blight and vacancy.

These processes and their resulting suite of policy and implementation documents will provide leaders and organizations throughout Delaware-Muncie with tools for making consistent, well-informed, and strategic decisions with finite resources in order to achieve well-defined outcomes.









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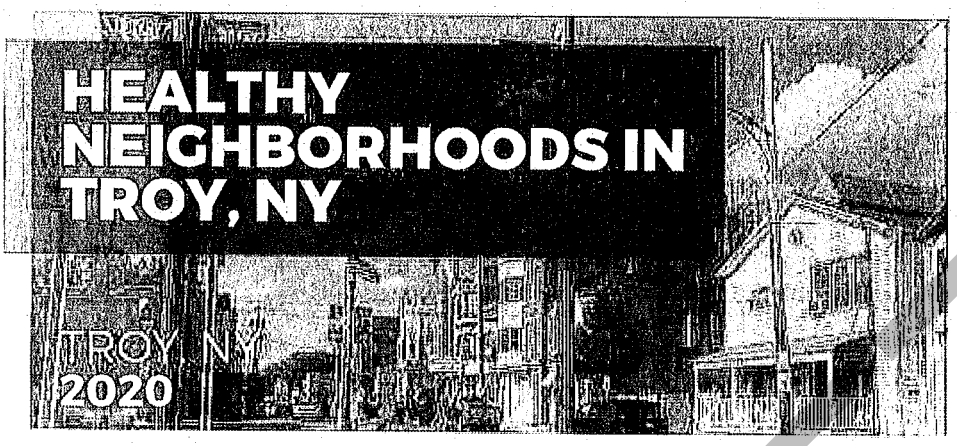
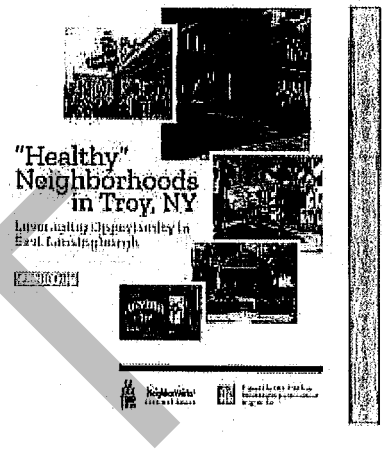
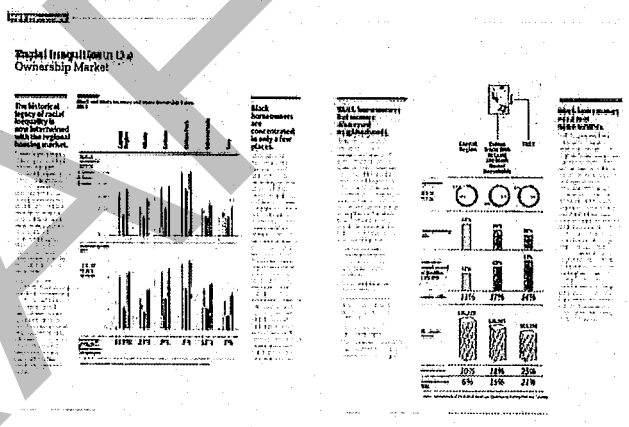


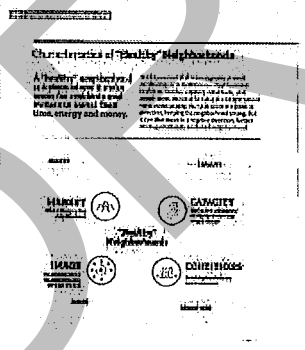


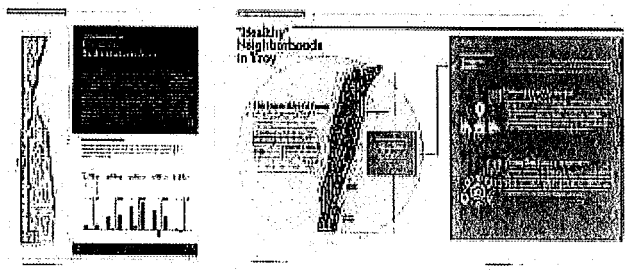
CONTACT
Christine Nealon, *Executive Director, Troy Rehabilitation and Improvement, Inc.*
Phone: (518) 272-8289
Email: christine@triponline.org

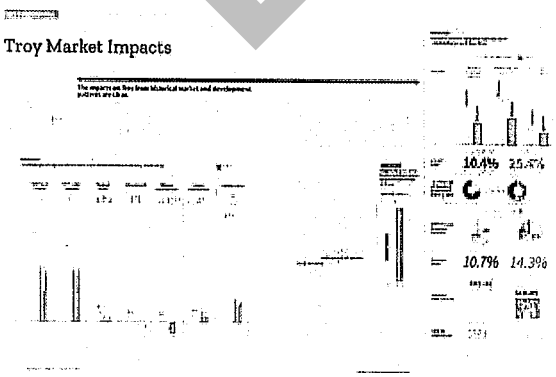
In 2020, Troy Rehabilitation and Improvement, Inc. (TRIP) asked czb to analyze the nonprofit's approach to neighborhood revitalization to find out if more or better revitalization opportunities existed within the city.

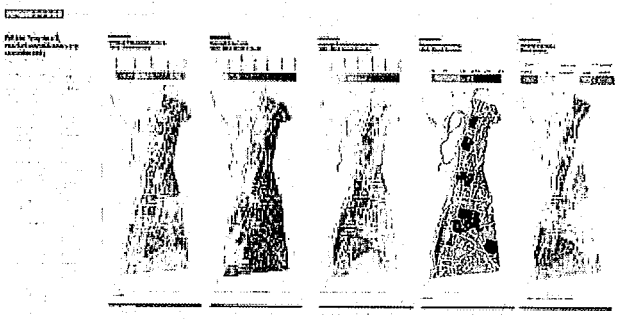
We did a deep dive on Troy and its neighborhood submarkets, but we also looked at the economic, demographic, and development trends of the entire Capital Region to understand how Troy's neighborhoods stacked up in a regional marketplace. This broad view allowed us to understand the full range of relevant conditions and set realistic aspirations for TRIP's neighborhood improvement work. The resulting strategy provided a concrete ten year workplan for TRIP and its partners.











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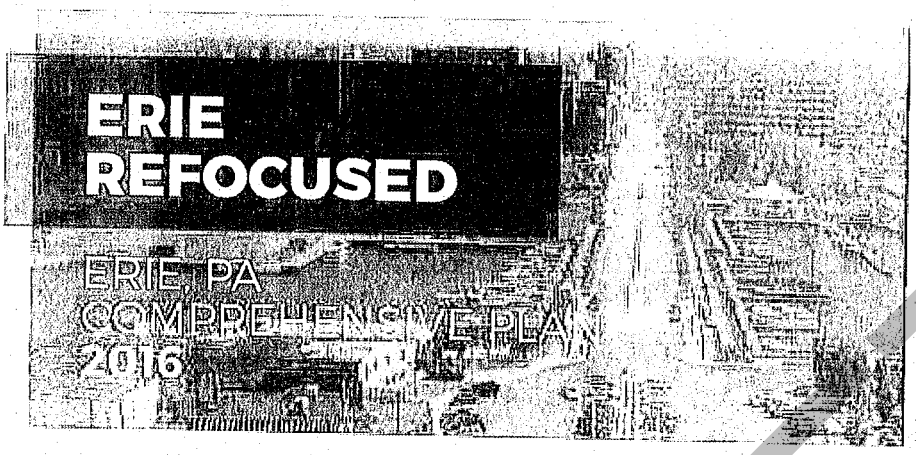
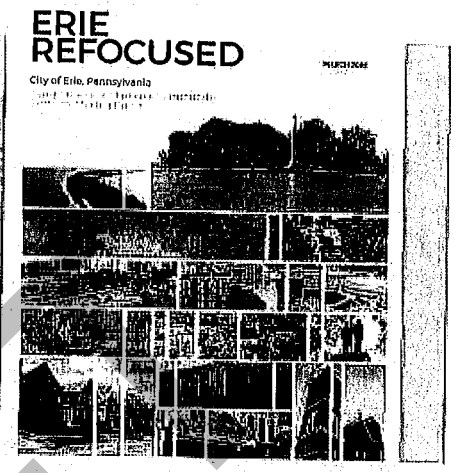
Firm Qualifications and Project Staffing
Relevant Projects





CONTACT
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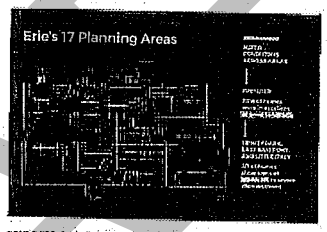
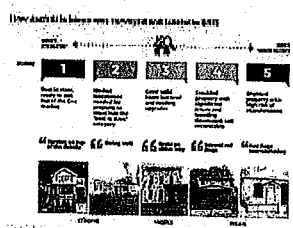
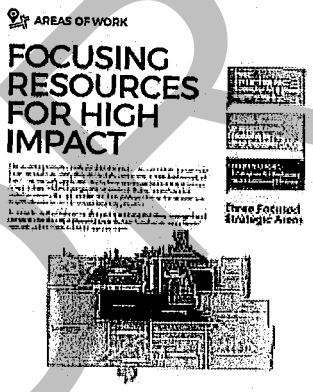
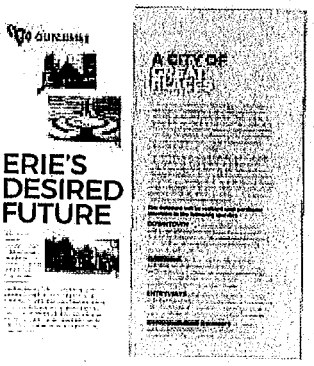
Email: kwyrosdick@erie.pa.us

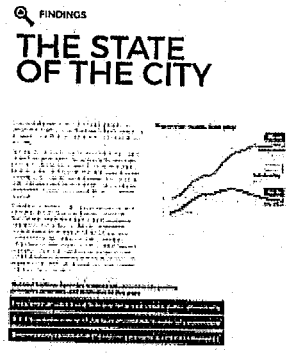
Erie's population had fallen by 20 percent. Four thousand residential structures were deemed demolition worthy, having no market value whatsoever. czb estimated the city had a $600 million catch-up cost to bring infrastructure up to date and to right-size the city's housing stocks. With less than 5% of these costs within the city's financial capacity, czb designed a comprehensive plan around waterfront and downtown redevelopment and built a public-private implementation strategy led by UPMC, Gannon University, and others in the private sector. czb helped re-design the city's planning office, and steered the process through a contentious mayoral election year.

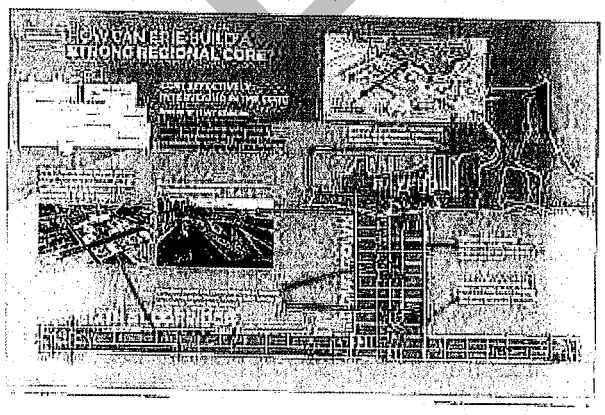


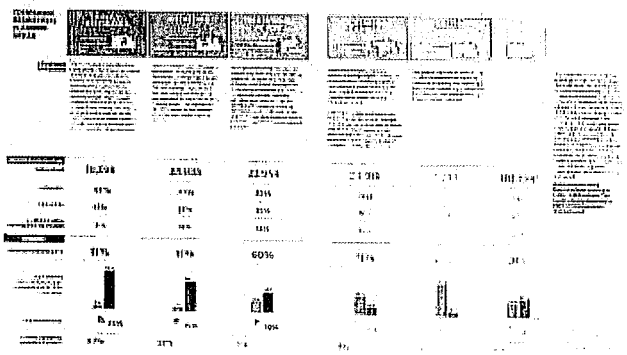












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Firm Qualifications and Project Staffing
Relevant Projects

Weston Consulting, Inc.

Southside United Health Centers — Strategic Plan/Management Assessment (2018)

Weston Consulting was engaged to carry out a scope of work that included: **preliminary research** designed to establish a current baseline of UHC's operations, financial status, public relations and outreach, resource development, and other relevant organization factors; **interviews and mini-surveys** conducted with board members and staff to gauge stakeholder perceptions, views, expectations and aspirations; **preparation of a preliminary assessment** that serves as a basis for group discussion and additional input; **facilitation of assessment/evaluation meetings of UHC staff and board members** to review a preliminary assessment; **preparation of a Draft Strategic Plan** for the organization; **participation at senior staff meetings and Board of Director meetings** to observe policy discussions and operational planning; and **preparation of a final 2018-2020 Strategic Plan** document for consideration and adoption by the Board of Directors. Weston Consulting designed a streamlined process that avoided long meetings and undue time commitments of staff and Board participants, while also maintaining effective assessment and planning.

City of Winston-Salem — Community Engagement/Public Meeting Facilitation (2014)

This project involved a collaboration with the City of Winston-Salem (NC) to engage stakeholders interested in making input into the City's Consolidated Housing Plan for 2014-2018. U.S. Cities that receive Community Development Block Grant, HOME Investment Partnership and Emergency Solutions Grants program funds are required by HUD to develop a five-year plan. The Five-Year Consolidated Plan summarizes conditions and needs in Forsyth County relating to housing, community development, homelessness, and economic development and sets forth long-term goals and strategies to address those needs. Weston Consulting was engaged by the Community Development Department to design, organize, and present the goals and objectives of the plan development process to area residents, including representatives of nonprofit housing organizations, neighborhood/community advocates, private developers, and commercial businesses. Weston Consulting developed a slide presentation and facilitated participants' input into a Draft Plan that was later finalized by the Community Development Department with the assistance of Weston Consulting, and was later adopted by the City Council.

S.G. Atkins CDC — Community and Resource Development (2008-2010)

Weston Consulting was engaged to provide a range of **community engagement, community and resource development assistance** to the Board of Directors and staff of this community-based nonprofit organization that strives to foster community-based leadership focused on revitalizing the neighborhoods surrounding Winston-Salem State University. The contract with S.G. Atkins was continued for a period of three years, during which the consultancy assisted the organization to **extend its connection with the surrounding neighborhoods** and critical connections with the City of Winston-Salem Community Development Department, **identify additional resources for both capital projects and regular operations**—including funding for $3.2 million for renovation of its headquarters building and multi-year administrative funding. Weston Consulting's scope of work included **attending and facilitating community meetings, assisting in the preparation of area development plans**, and preparing a variety of **successful grant proposals** for private foundation support, as well as for federal, state, and local government funding. This multi-year engagement has resulted in a valuable contribution to what has become a highly successful nonprofit community development organization in the City of Winston-Salem that serves as a model for others in the local area and Piedmont Triad region.

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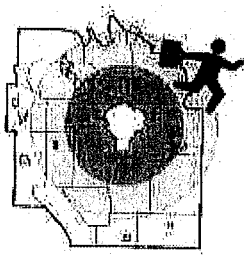
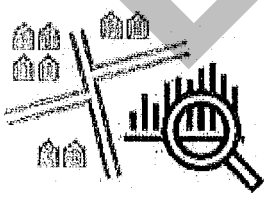
What's happening in the Syracuse housing market, and what does the City want for its housing market?

The nature of the Syracuse housing market—the strength of its demand, the number and type of households, the financial characteristics of those households—has important effects on the city's economic health, its fiscal health, and its quality of life for residents. Moreover, the housing market is not a fully independent component of the community's broader social and economic structure.



First, the City of Syracuse is not an island. It is a distinct place, or a set of places, but within a broader region. That region, whether defined as Onondaga County or Central New York, includes a variety of types of suburban towns, some of them containing urban villages, as well as vast exurban and rural areas at the edges. While many area residents live in the suburbs and commute into Syracuse, in the familiar pattern, many do not. For every 100 workers that were commuting into Syracuse before the Covid-19 pandemic, 42 workers were commuting out of the city to another jurisdiction, and more than half of all employed Onondaga County residents neither live nor work in the City of Syracuse. Spatially speaking, it's complicated.

Second, the role of choice in a regional marketplace cannot be overstated. Central New York is not an expensive housing market by state or national standards. Any household with an income of $75,000 or more will have quite a range of choices across the region and these households are disproportionately choosing non-city locations for dozens of reasons that are unique to each one. By contrast, lower-income households, and especially those with incomes below $25,000 have little choice and must settle for what they can reasonably afford, or even more than they can afford, as the City's *Below the Line* report points out. These households are disproportionately concentrated inside the City of Syracuse. Perhaps some are there because they prefer the city, but many who might choose other locations are unable to do so and must stay in Syracuse simply because it offers the region's lowest-cost housing.



Third, historical realities manifest in market conditions today. Syracuse cannot start its housing market from scratch. It has to acknowledge that hundreds of years of history have brought the city to this moment and understand the distance between existing conditions and its housing-related aspirations. With peak population occurring in 1950, some neighborhoods and some parts of the housing supply have been in some form of decline for over seven decades. Multiple eras of social and economic change have occurred during that time, with related housing implications. All these layers are sitting underneath today's market, and they will matter for all kinds of reasons, perhaps differently for different parts of the community.

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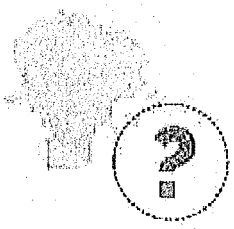
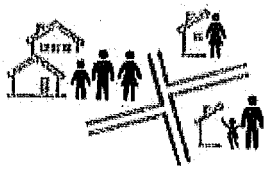
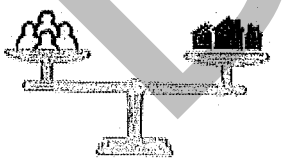


But understanding the Syracuse city housing market, both from a historical and current perspective is only half the work in this project. None of the analysis means anything unless it is filtered through the lens of the City's longer-term goals. **To that end, we must ask: what problem(s) is the City of Syracuse trying to solve?**



No city will thrive for long without sufficient civic and economic capacity. This flows directly from the households who call the City of Syracuse home. City residents fill city schools and volunteer in classrooms; congregate in and support local houses of worship; coach youth sports and give their time to local organizations; make demands of their local representatives to provide good services, parks, and quality of life; and patronize local businesses that make a community livable and desirable. ***What role does housing play in local residents' capacity to contribute to the community? Would interventions in the housing market help build capacity of existing households, or attract new households who could bring their capacity to Syracuse? Is this in the realm of the City's goals?***

Nor will a city thrive without fiscal stability resulting from a solid tax base. Most cities, and certainly Syracuse among them, are reliant on residential property taxes to support public spending on schools, infrastructure, public safety, and other critical services. These public goods cost what they cost, whether property values are strong or not. Many older cities simultaneously face the twin challenges of property values that are too low—stemming from too little housing demand and too much excess housing supply—and service demands that are too expensive. The result is structural deficits and reduced levels and quality of public services. A stronger housing market, with increased levels of demand, perhaps in addition to rightsizing a certain amount of obsolete stocks, would boost property values in the city. ***Is this in the realm of the City's goals? Even if it negatively impacts affordability?***



Finally, there is the question of equity—a word with a thousand definitions. There is no doubt that a market-based economy like ours creates winners and losers. Unequal market outcomes have historically been compounded by cultural and legal barriers that have unfairly privileged some people over others. These legacies, some by accident and some by design, are at play today in the city's housing market. ***When it comes to the Syracuse city housing market, what outcomes will be seen as equitable, and by whom? Will the City seek to equalize opportunity between Syracuse and other jurisdictions in the county? Will it seek to raise housing standards in every city neighborhood to the same level? Will it recognize, in fact, that different neighborhoods are starting in different places and that customization of interventions is required? What equity targets is Syracuse aiming for, and what role can housing realistically play in hitting them?***

These are the types of questions this project will need to answer in order to be successful. To determine what is happening in the Syracuse market, and how the City might support the achievement of its larger goals through the housing market, we propose a three-phase process with a track of engagement activities running in parallel.

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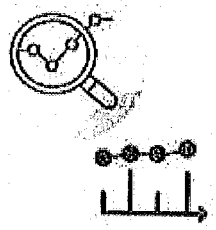
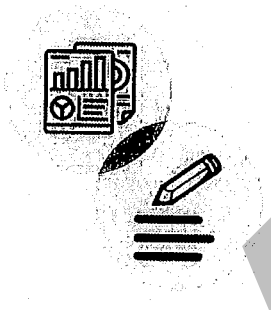
Firm Qualifications and Project Staffing
Project Approach

PHASE 1 Research and Analysis



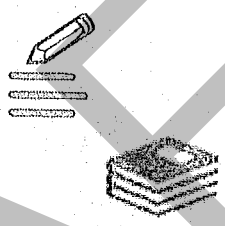
We will compile and analyze as much data as we can procure to understand both trends and existing conditions related to demographics, the economy, and housing. This process helps us answer the question: ***"What's going on?"***

PHASE 2 Issues and Opportunities



We will distill the numbers into storylines that explain the city's housing situation, its competitive position, its current and potential market, and any other implications that may result from the state of the market. This process helps us answer the question: ***"What does it all mean?"***

PHASE 3: Final Study



We will refine the products from Phase 1 and Phase 2 based on staff and stakeholder feedback and incorporate a framework for establishing citywide and market-specific policies. If appropriate, we will work with City Staff to develop policy recommendations. This process helps us answer the question: ***"How does it all come together, and where might we go from here?"***

Engagement Activities

The core of our engagement plan is a series of stakeholder working groups who will work with us throughout the project to vet our findings, provide their insights, and represent a cross section of views that undoubtedly exist in the community. In addition, we will host an extended, changing online open house, as well as in person events at two points in the project to share information with the public and gather feedback.

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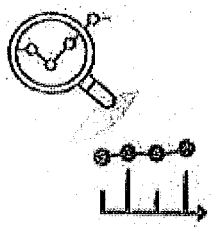
PRE-PROJECT ACTIVITIES

If selected, we will work with the City right away to finalize a scope and process that delivers an actionable Community Housing Market Study and Assessment in a timely manner. Topics to address in this preliminary work will include:

- Project management issues such as points of contact and data sharing.
- Establishment of twice monthly project management calls.
- Identification and composition of stakeholder groups who will be critical to the process.
- Structure and schedule for working group meetings.
- Discussion of planned site visits and contingencies based on public health circumstances.
- A finalized project timeline with milestones spelled out, a final public engagement plan, specific meeting dates placed on the calendar, and consultant travel requirements identified.

PHASE 1 Research and Analysis



PHASE 1: RESEARCH AND ANALYSIS
During this initial phase, czb will conduct a rapid but comprehensive exploration of market conditions and trends.

- The czb team will collect and analyze secondary, place-based data to understand current conditions and project future growth trends. This step will illustrate the nature of the existing housing stock, the strength of the demand for different housing and locational types (both today and in the future), the affordability (or lack of affordability) among various household types (worker households, first-time homebuyers, current owners, renters, etc.) and where gaps exist that might be filled or otherwise addressed by public resources or policies.
- We will review people-based characteristics (demographic and socioeconomic trends) as well as place-based characteristics (housing quality, value, cost, and occupancy status) to tell the story of how different parts of the city are performing. The data will be used to describe existing and potential households (their composition, housing preferences, and ability to pay for housing), the city's housing supply (unit configurations and sizes, tenure, degree of density, cost or rent), and the nature of housing demand (property value and salability, and how this varies across submarkets and housing types).

czb's quantitative work will include a range of sources, all of which will be leveraged to develop a fine-grained picture of housing market conditions and trends at a range of geographic scales. Particular sources and methods would include:

- **Multiple Listing Service:** We will gather data on all home sales in the city over the past decade, including average sale price, list price to sales price ratios, time on market, and physical characteristics of sold properties.
- **Federal Datasets:** Using historical Census data and American Community Survey 5-year estimates, we will gather a broad combination of people-based characteristics (demographic and socio-economic conditions and trends) and place-based characteristics (such as housing occupancy status, tenure, cost, rent burdens) to tell the story of how different parts of the city are performing.
- **Home Mortgage Disclosure Act and HudUser.org:** We will use additional federal and state datasets, paired with local agency data, to identify locations and details for affordable and assisted housing in the county, as well as lending and CRA activity.
- **Local Government Data:** We will rely on the City to provide assessment records, tax foreclosure records, outstanding code violations, and all other available and relevant data, to the extent possible.

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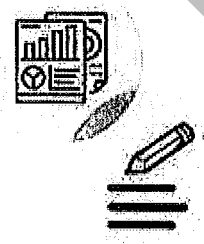
Once all data are in electronic form (compatible with ArcMap for mapping purposes), czb will use a range of statistical methods (such as cluster analysis, descriptive statistics, Z scores) to sort geographies based on current people- and place-based conditions, the breakdown of the existing housing stock, recent trends, and potential future trends.

By the end of this first phase of work, our team will have preliminary but high-fidelity answers for most of the important questions such as:

- *How healthy or unhealthy is market demand for existing housing products and geographies?*
- *What is the relationship between the city's housing supply and its desirability for mobile, higher-income households who have many employment and residential choices in the broader region and other parts of the country?*
- *How well is the need for affordable housing currently being met, and how well is the city positioned to meet future affordable housing need?*
- *Who is being priced out of ownership opportunities or can only secure homeownership in low value, low-wealth areas?*
- *Which households are cost burdened in their effort to secure basic rental housing, and for whom the absence of housing assistance would prove disastrous?*
- *What do trends and forecasts suggest about the future of the city's market?*
- *Within the city, where are housing types and costs unbalanced relative to the city overall, and relative to the region?*
- *Can the city's neighborhoods or submarkets be categorized by market type?*

Deliverable
At the end of Phase 1, czb will deliver its Preliminary Market Analysis in narrative form with accompanying charts, maps, and other visuals.

PHASE 2 Issues and Opportunities



PHASE 2: ISSUES AND OPPORTUNITIES

During this phase, czb will identify key storylines, framed as Issues and Opportunities, that require the attention of City officials, stakeholders, and the general public. Building on the analysis from Phase 1, we will describe the implications and choices that arise from these storylines.

Issues: If Syracuse shares market characteristics with other communities in which we have worked, like Buffalo, Rochester, Des Moines, Memphis, Baltimore, and others, then its market conditions are likely to pose a number of challenges that must be acknowledged and with which policy makers must wrestle. These could include, but are not limited to:

- Regional competition for households that Syracuse would like to have.
- Market limitations, if any.
- Degree of market softness, or demand that is insufficient to keep residential structures valued at or above replacement cost.
- Resulting housing disinvestment and neighborhood deterioration.
- Resulting tax base implications.
- Poverty, both in its absolute numbers and in its concentration.
- Income segregation.
- Affordable housing need.

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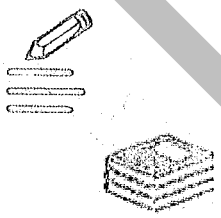
- Gaps between community desires, as reflected in policy documents, and market realities.
- Costs, in the form of high-level estimates, associated with closing those gaps.

Opportunities: Syracuse is also likely to have a number of opportunities to move toward achievement of community goals within the housing market, whether through private sector development, strategic public investment, or new forms of partnership. These could include, but are not limited to:

- Underserved market segments.
- Nascent or unseen trends in the market to be leveraged.
- Undiscovered or underutilized community assets to be leveraged.
- High ROI neighborhood revitalization locations.
- Strategic "whole block" redevelopment opportunities.
- Mixed-income development opportunities.
- Local financing designed to achieve what state and federal funds may be unable to do.
- Innovative or new partnerships with major local institutions.
- Strategic deployment of ARPA funds.
- Investments, in the form of high-level estimates, required for taking advantage of identified opportunities.

Deliverables
At the end of Phase 2, czb will deliver its Issues and Opportunities Analysis in narrative form with accompanying charts, maps, and other visuals.

PHASE 3
Draft and Final Study



PHASE 3: DRAFT AND FINAL STUDY

During this phase czb will develop a rational framework for devising housing policy at the citywide and submarket level, work with City Staff to make policy recommendations if appropriate, and compile all data, analysis, and other work product into a draft study for review and eventual finalization.

The study will combine the Market Analysis, the Issues and Opportunities Analysis, and the emergent policy framework—all informed by staff, stakeholder, and public feedback received along the way—into a set of overarching observations and narrative presentation of all work, inclusive of tables, charts, maps, infographics and other visualizations that help to tell the story of the city's housing picture.

Our documents have no standard format because every report we write is from scratch and specifically tailored to the client. A review of our past work will both illustrate this point and reveal the thoroughness of our analysis. In general, however, the City of Syracuse can expect something along these lines in terms of deliverable structure and/or content for a market study of this type:

- Introduction
- Market Trends and Conditions
  - o Demographics
  - o Economy
  - o Incomes
  - o Housing Supply

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- o Housing Costs
- o Gap Analysis
- o Cost Burdens

- **Market Issues and Opportunities**
  - o Issues
    - Demographics
    - Incomes
    - Housing Conditions
  - o Opportunities
    - Investing in What's Working
    - Neighborhood Revitalization and Stabilization
    - Rental Owner Programs
    - Owner-Occupied Upgrade Programs
    - Strategic Investment in New Construction
- **Framework for Policy Interventions**
  - o Priorities to Address
  - o Submarket Differentiation
  - o Market Appropriate Responses
    - What to do Where

Deliverable
Early in the second to last month, czb will deliver a draft study for review and comment. At the conclusion of Phase 3, czb will deliver its Final Community Housing Market Study and Assessment. We will also be available to make a formal presentation of the Final Study in a venue of the City's choice.

Engagement Activities

ENGAGEMENT ACTIVITIES

The engagement plan within the project seeks to do three important things and to do so on a reasonable timeline given the City's sense of urgency:

1. Educate key stakeholders about what is happening in the Syracuse market, what the implications of existing conditions and trends may be, and what opportunities the City of Syracuse may have to take actions toward achieving community goals.
2. Leverage the experience and expertise of key stakeholders so that the Community Market Study and Assessment is accurate, rings true to the community, and has a base of support for the likely next steps.
3. Provide the same information to the general public that key stakeholders are receiving and maintain transparency in the process.

Stakeholder Working Groups

We propose to convene, with assistance and guidance from City Staff, four working groups that will be part of the project from beginning to end. Each group would ideally be 10-12 individuals (no more than 15 at the most). After reviewing the initial list of stakeholders, we believe representatives from stakeholder organizations could be organized into

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working groups as listed below. Any stakeholders that do not fit neatly into these or revised categories would be engaged separately. This organization is preliminary and would be subject to discussion and adjustment between City Staff and our team:

Employer Needs

- Major employers
- Economic development staff

Market-Rate Housing

- Realtors
- Lenders
- Builders/Developers

Affordable Housing Providers and Advocates

- Housing Authority
- Nonprofit housing providers and advocates
- CDCs if applicable

Neighborhood Quality of Life

- Neighborhood organizations
- Rental property owners
- Code Enforcement staff
- Land Bank
- Public Works staff if applicable

We would facilitate five rounds of discussions with each group, three in person and two virtually, scheduling each round in the same week for efficiency and predictability. Each of the five groups would therefore have their own version of a similar conversation at the same points in the project and be traveling through the material at the same pace. (See Proposed Schedule)

The Working Groups would both provide us information and insights that we need in order to do our analysis and give us much needed feedback and reality testing of our findings. When the project concludes, the Working Groups should feel like they understand and can speak knowledgeably about the Market Study, and also feel that they had a hand in shaping it with us.

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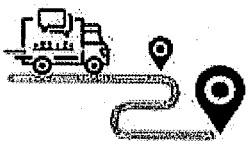
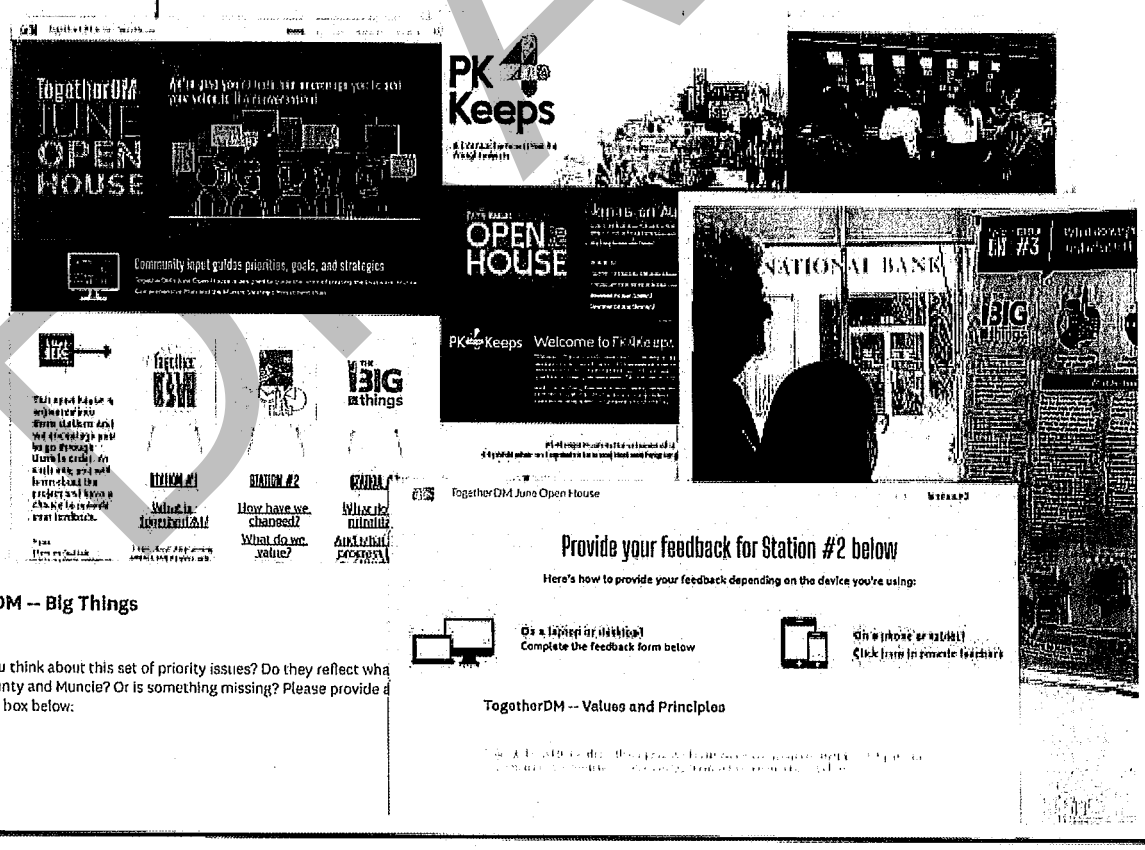
General Public Engagement



It is important that the public get to see as much of our work as possible, including not just our technical analysis, but also the insights and guidance we gain from the stakeholders that are representing the community in the market study process. And it is just as important that the information be shared in accessible and digestible ways. To that end, we propose two techniques that will provide transparency and the ability to share feedback within the overall constraints of the project.

- **Open House Road Shows:** One-off opportunities for public input are little more than box checking exercises. Instead, we have often had great success by doing multiple events across a variety of sites in a few days. This allows us to meet residents where they are and gather substantial feedback across a large area in a short amount of time. At two points in the project—the delivery of the Issues and Opportunities Analysis and the delivery of the Final Study—we propose to hold up to four open houses over 1-2 days in different parts of the city in order to share project results and gather community feedback. (See Proposed Schedule)

- **Online Open Houses:** On top of the face-to-face options, we have also developed an online version of the open house which allows much more time for residents to browse information and provide written comments at a time that works for them (even if that's the middle of the night). The virtual version is designed to match the real thing, so that regardless of whether one attends in person or on a smartphone, the content is the same.



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PROPOSED SCHEDULE

	May	June	July	Aug	Sept	Oct	Nov	Dec
PHASE 1: Research and Analysis								
PHASE 2: Issues and Opportunities								
PHASE 3: Final Study								
Engagement Activities			Working Groups Live	Working Groups Virtual	Working Groups Live	Working Groups Virtual		Working Groups Live
					Open House Road Show and Online Open House			Open House Road Show and Online Open House
Deliverables			Preliminary Market Analysis		Issues and Opportunities Analysis		Draft Study	Final Study and Presentation
Project Mgmt Calls with Staff	XX	XX	XX	XX	XX	XX	XX	XX
Visits	X		X		X		X	X

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Approach to Managing Overall and Daily Activities

How does czb maximize effectiveness and efficiency of.....?

Communication

First, we make clear at the beginning of a project what the roles, responsibilities, and expectations will be between City Staff and the consulting team, as well as making sure that all parties understand and are in agreement with the project approach and schedule. This is a good down payment on avoiding miscommunications altogether. In addition, we establish twice monthly project management calls with the City's project manager, or project team, to ensure that data and work product are flowing back and forth, that materials are being reviewed and discussed, that tasks are being kept on schedule, and that any issues that arise are dealt with in a timely manner.

Problem Identification and Problem Solving

Every project, no matter how well planned, inevitably has some hiccups. Most problems in a project begin as small ones, and only grow into large ones if they go unaddressed early on. Clear expectations, frequent communication, and schedule discipline help keep small problems to a minimum. When they do arise, we use our regular project management calls to quickly identify them and develop solutions so the project remains on track.

Schedule Control

It is a speciality of our firm to bring large and complex projects to completion on time. What helps make this a reality is scope and schedule clarity at the beginning, and regular touchpoints with City Staff to make sure everything is going according to plan. Our scopes and schedules include key milestones, and we hold ourselves accountable for those timelines.

Cost Control

We work on a lump sum basis with clear scopes, schedules, and deliverables. Our clients know what they are going to pay and what they are going to get. Unless the City asks for something that clearly is not part of the originally agreed upon scope, there should never be a reason for change in budget. If we incur additional, unexpected costs in the course of delivering the promised scope, we bear those costs ourselves.

Quality Control

Consulting work for the purpose of informing policy is obviously not akin to a physical product. In our case, we equate quality with accuracy, thoroughness, and usefulness to our clients. In the best projects, we partner with City Staff to co-create a document that the community can claim as its own. When this happens, it is the result of many interactions over the course of many months in which the City Staff team and our team have jointly reviewed and inspected the work to make sure it is meeting the City's needs and the project goals.

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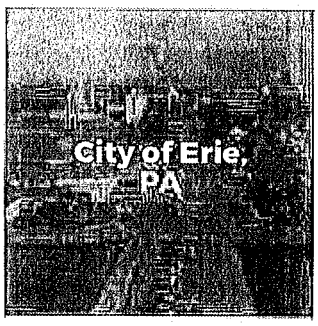
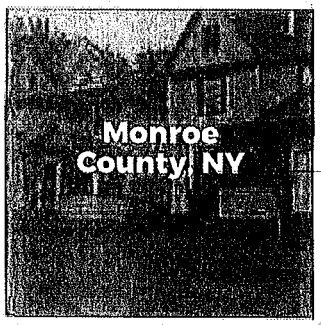
Firm Qualifications and Project Staffing
Client References



PROJECT	**Erie Refocused (2016)** *Winner, 2016 Best Plan Award from Pennsylvania APA Chapter*
DURATION	2015-2016
DESCRIPTION	Erie Refocused is a comprehensive plan and decision-making guide that addresses Erie's position as a city with a declining population and a combination of strong, vulnerable, and weak neighborhoods. The plan's principles and its focus on achieving clear outcomes have reshaped the entire community's approach to planning and investment.
SPECIFIC SERVICES	Comprehensive planning, market analysis, investment strategy, public engagement, committee facilitation.
CONTACT	**Kathy Wyrosdick**, *Planning Director, City of Erie* Phone: (814) 870-1240 Email: kwyrosdick@erie.pa.us



PROJECT	**Monroe County Rental Market Analysis (2021)**
DURATION	2021
DESCRIPTION	czb analyzed the Rochester and Monroe County rental market with a specific emphasis on understanding and addressing the business models of small-time rental property owners. The analysis resulted in a taxonomy of private sector landlords and revealed the key finding that the Monroe County rental marketplace is an efficient sorting mechanism, matching similar grades of landlords, tenants, properties, and locations with each other. The report recommended interventions to disrupt the system and match struggling tenants to better landlords.
SPECIFIC SERVICES	Housing research and analysis.
CONTACT	**Eric Van Dusen**, *Senior Community Relationship Manager, ESL* Phone: (585) 339-4380 Email: evandusen@esl.org

PROJECTS	**Strategy and Implementation for Affordable Housing and Neighborhood Revitalization, Des Moines and Polk County (IA)**
DURATION	2017-2020
DESCRIPTION	Between 2017 and 2020, czb worked in Des Moines and Polk County on a series of projects to support both affordable housing and neighborhood revitalization strategy. For the City of Des Moines, czb evaluated existing neighborhood revitalization policies and recommended a more focused set of housing investment efforts spearheaded by a new not-for-profit corporation (Invest DSM), with czb providing support to get it funded and established. During that effort, czb also undertook a workforce housing study for the wider metropolitan area, giving regional and local stakeholders direction on how to focus affordable housing resources to address emerging needs in the right places.
SPECIFIC SERVICES	Research and analysis, program review, neighborhood planning, public engagement, committee facilitation.
CONTACT	**Amber Lynch**, *Executive Director, Invest DSM* Phone: (515) 221-8410 x102 Email: ALynch@InvestDSM.org

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czb has never completed any work for the City of Syracuse.

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Firm Qualifications and Project Staffing
Professional Capability

Financial Stability

czb has been in continuous operation since its founding in 2001. It has a strong track record of delivering for its clients. In over two decades, czb has never failed to pay its employees, its subcontractors, or any other bills. Financial instability is not, and has never been, a consideration or issue in the firm's performance for its clients.

Ability to Adequately Staff the Project

czb has sufficient capacity to staff this project from May 2022 through the end of 2022. It is normal for us to have 5-8 sizable projects occurring simultaneously at any one time and our current slate in the second half of 2022 is in the low end of that range.

Ability to Meet Appropriate Public Relations Needs

- **Public Communications:** czb is accustomed to assisting clients with public communications, whether that means building and maintaining a project website, developing collateral for communications staff, or even in some cases writing press releases. We are fortunate to often partner with client communities featuring robust professional communications staff.
- **Media Relations:** czb generally does not interface directly with the media. It is usually the case that City Staff is best suited to act as the face of the project with the media. If the City of Syracuse feels that its consulting team should be made available to the media, we would welcome a conversation on that subject.

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Fee Proposal

We propose to deliver a Syracuse Community Housing Market Study and Assessment, inclusive of all tasks and travel reflected in the Project Approach and Project Schedule, and all project expenses, for a lump sum amount of $210,300.

We work on a lump sum basis with clear scopes, schedules, and deliverables. Our clients know what they are going to pay and what they are going to get. Unless the City asks for something that clearly is not part of the originally agreed upon scope, there should never be a reason for change in budget. If we incur additional, unexpected costs in the course of delivering the promised scope, we bear those costs ourselves. czb does not traditionally itemize and seek reimbursement of project-related expenses (e.g. meeting costs, travel, printing, etc). We estimate expenses at the beginning of a project and if those expenses exceed initial estimates, we bear those costs as well.

Estimated Budget and Breakdown of Personnel Hours by Phase

	Charles Buki	Peter Lombardi	Karen Beck Pooley	Eric Ameigh	Larry Weston	TOTAL
RATE	**$210**	**$175**	**$175**	**$175**	**$175**	
PHASE 1: Research and Analysis	40	60	80	60	0	240
PHASE 2: Issues and Opportunities	90	80	20	60	0	250
PHASE 3: Final Study	40	80	20	60	0	200
Engagement Activities	60	80	0	60	80	280
Personnel Cost	$48,300	$52,500	$21,000	$42,000	$14,000	**$177,800**
Trips	4	5	0	3	3	**15**
Per Trip Cost	$2,500	$1,500	$2,500	$2,500	$2,500	
Personnel Trip Cost	$10,000	$7,500	$0	$7,500	$7,500	**$32,500**
Total Cost	**$58,300**	**$60,000**	**$21,000**	**$49,500**	**$21,500**	**$210,300**

Total Personnel Cost by Phase

	Charles Buki	Peter Lombardi	Karen Beck Pooley	Eric Ameigh	Larry Weston	TOTAL
PHASE 1: Research and Analysis Cost	$8,400	$10,500	$14,000	$10,500	$0	$43,400
PHASE 2: Issues/ Opportunities Cost	$18,900	$14,000	$3,500	$10,500	$0	$46,900
PHASE 3: Final Study Cost	$8,400	$14,000	$3,500	$10,500	$0	$36,400
Engagement Cost	$12,600	$14,000	$0	$10,500	$14,000	$51,100

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Forms

Client#: 54696 CZBLLC

ACORD **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY): 3/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The CIMA Companies, Inc.
2750 Killarney Dr, Suite 202
Woodbridge, VA 22192-4124
703 739-9300

CONTACT NAME: Nayab Alam
PHONE (A/C, No, Ext): 703-778-7304 FAX (A/C, No): 703-778-7354
E-MAIL ADDRESS: nalam@cimaworld.com
PRODUCER CUSTOMER ID #:

INSURED
CZB, LLC
680 Parker Head Rd,
Phippsburg, ME 04562

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Hartford Casualty Insurance Com	29424
INSURER B: Twin City Fire Insurance Compan	29459
INSURER C: Lloyd's London	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			42SBABX8905	10/03/2021	10/03/2022	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
								$
A	AUTOMOBILE LIABILITY			42SBABX8905	10/03/2021	10/03/2022	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	X HIRED AUTOS							$
	X NON-OWNED AUTOS							$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DEDUCTIBLE							$
	RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			42WECNM9231	10/03/2021	10/03/2022	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N	N/A					E.L. EACH ACCIDENT	$500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$500,000
							E.L. DISEASE - POLICY LIMIT	$500,000
C	Professional			20B01329035	05/21/2021	05/21/2022	$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The certificate holder is hereby listed as an additional insured.

CERTIFICATE HOLDER

City of Syracuse
233 East Washington Street
Syracuse, NY 13202

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Laurie S. Calenar

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ACORD 25 (2009/09) 1 of 1 The ACORD name and logo are registered marks of ACORD
#S408089/M408087

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Forms

SECTION II

DATA SHEET

CONSULTANT'S NAME AND ADDRESS

czbLLC

48 Front Street, Suite 3, Bath, ME 04530-2560

HAVE YOU ATTACHED?	YES	NO
COVER LETTER?	X	
TABLE OF CONTENTS?	X	
INTRODUCTION?	X	
QUALIFICATIONS?	X	
COMPANY OVERVIEW?	X	
PROFESSIONAL REFERENCES?	X	
PROPOSAL SHEET?	X	
CERTIFICATE OF INSURANCE?	X	
HAVE YOUR PROVIDED ONE (1) ORIGINAL AND EIGHT(8) COPIES OF PROPOSAL AS REQUIRED?	X	
HAVE YOU SIGNED AND DATED YOUR PROPOSAL ON THE SIGNATURE FORM PROVIDED ALONG WITH ADDRESS, PHONE & FAX NUMBERS, AND INCLUDED IT WITH YOUR PROPOSAL?	X	

SIGNED

TITLE President

COMPANY czbLLC

DATE March 21, 2022

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ACKNOWLEDGEMENT

Compliance agreement between the City of Syracuse and

czbLLC

CONTRACTOR NAME

We, the above named vendor, certify that we are in compliance with the City of Syracuse General Ordinance #45-2014 which includes the following language:

*** This contract is subject to the Fair Employment and Licensure Opportunity Ordinance of the City of Syracuse. This ordinance requires that all City contractors shall not include any question about a job applicant's prior criminal history on the job application and shall defer making any criminal history inquiry about a job applicant's past criminal convictions until after a conditional offer of employment is made. The City of Syracuse shall have the authority to suspend and terminate the contract for violations of the Fair Employment and Licensure Opportunity Ordinance. ***

Charles Buki

PRINT NAME

SIGNATURE

President

TITLE

March 21, 2022

DATE

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NON-COLLUSIVE CERTIFICATION

A) These prices have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any competitor,

(B) Unless otherwise required by law, the prices which have been proposed have not been knowingly disclosed and will not knowingly be disclosed prior to opening, directly, or indirectly, to any other competitor; and

(C) No attempt has been made or will be made by the respondent to induce any other person, partnership or corporation to submit or not to submit a quote for the purpose of restricting competition. I hereby affirm under the penalties of perjury that the foregoing statement is true. I also acknowledge notice that a false statement made in the foregoing is punishable under Article 210 of the Penal Law.

NON-DISCRIMINATION QUESTIONNAIRE

Complete All Items:

Is Your Firm:	Yes	No
B) Currently employing less than 25 persons, exclusive of the parents, spouse or children of the employer?	X	
C) Quoting an amount which, added to the award amounts of other non-construction City of Syracuse contracts during this calendar year, totals less than $10,000.00		X
During the performance of this contract, the contractor or vendor agrees:		
D) That he/she will not discriminate against any employee or applicant for employment because of race, religion, age, color, sex, or national origin.	X	
E) That he/she will cooperate with the Human Rights Commission of Syracuse and Onondaga County in implementing the Fair Employment Program adopted pursuant to Ordinance #302, adopted by the Common Council on May 21, 1973, a copy of which is on file in the Office of the City Clerk.	X	
F) That he/she will provide to said Commission relevant information or reports required under said ordinance or administrative regulations adopted pursuant thereto.	X	

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Forms

SIGNATURE (RFP #22-142)

The undersigned hereby declares that he/she is the only person interested in this proposal, that the proposal is in all respects fair and without collusion or fraud, and that no member of the Common Council or other officer of the City of Syracuse, or any person in the employ of said City, is directly or indirectly interested in this quote, or in the supplies or work to which it relates or in any portion of the profits thereof.

The undersigned also declares he/she carefully examined the form of contract and specifications and the drawings therein referred to on file in the office of the Division of Purchase, and will provide all necessary machinery, tools, apparatus, and other means of construction and do all the work and furnish all the materials called for by said contract and specifications, and the requirements under them.

The undersigned hereby declares that he/she has read and acknowledged the non-collusive bidding certifications, non-discrimination questionnaire and quote signature page set forth above, agrees to abide by the requirements therein and affirms under the penalties of perjury that all statements, figures or affirmations set forth therein are true and accurate.

Entity Making Proposal czbLLC

SIGN HERE

Signature of Authorized Agent

Entity's Address 48 Front Street, Suite 3, Bath, ME 04530-2560

Print Name and Title of Authorized Person

Charles Buki, President

Dated March 21, 2022

Telephone Number 207.888.3811

Fax Number

E-Mail Address cbuki@czb.org

FAX Number

DRAFT

Modified Scope and Budget

Community Housing Market Study and Assessment - City of Syracuse, NY

DRAFT

czb June 2, 2022

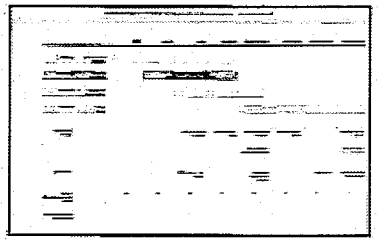
- Attached on the following pages, per 6/2 discussion between Charles Buki and Michelle Sczpanski, Deputy Commissioner of Neighborhood Development, City of Syracuse

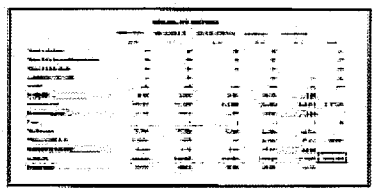
  - Project schedule (revised) to show possible (optional) additional task of scoring 40,000 structures in Syracuse

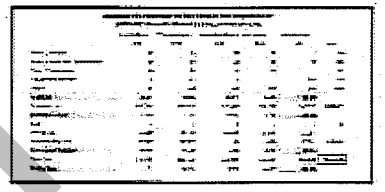
  - Original Fee Proposal from czb in March 21, 2022 proposal to City of Syracuse ($210,300) where Larry Weston's percent of project cost is 10.2%

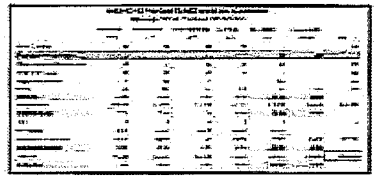
  - Revised Fee Proposal (6/2/22) to City of Syracuse ($236,370) where Larry Weston's percent of project cost is 21.3%

  - Optional budget ($261.650) to include czb training and employing eight Syracuse residents to "score" (evaluate) residential structures, where Larry Weston's percent of project cost is $21.6%









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MODIFIED SCHEDULE TO INCLUDE OPTIONAL PROPERTY EVALUATION

Modified Schedule for Community Housing Market Study and Assessment - City of Syracuse, NY

		May	June	July	August	September	October	November	December
Phase 1	Research and Analysis								
Additional	Property Evaluation		POSSIBLE ADDITION TO ORIGINAL PROPOSED SCOPE						
Phase 2	Issues and Opportunities								
Phase 3	Final Study								
Engagement Activities				Working Groups In Person	Working Groups Virtual	Working Groups In Person Open House In Person and Virtual	Working Groups Virtual		Working Groups In Person Open House In Person and Virtual
Deliverables				Preliminary Market Analysis		Issues and Opportunity Analysis		Draft Study	Final Study and Presentation
Project Management Calls w Staff		XX	XX	XX	XX	XX	XX	XX	XX
Visits to Syracuse by czb Team		X		X		X		X	X

DRAFT

DRAFT

ORIGNAL FEE PROPOSAL

	Charles Buki	Peter Lombardi	Karen Beck Pooley	Eric Ameigh	Larry Weston	
	$210	$175	$175	$175	$175	Total
Phase 1: Analysis	40	60	80	60	0	240
Phase 2: Issues and Opportunities	90	80	20	60	0	250
Phase 3: Final Study	40	80	20	60	0	200
Engagement Activities	60	80	0	60	80	280
HOURS	230	300	120	240	80	970
% HOURS	23.7%	30.9%	12.4%	24.7%	8.2%	
Personnel Cost	$48,300	$52,500	$21,000	$42,000	$14,000	$177,800
% Personnel Cost	27.2%	29.5%	11.8%	23.6%	7.9%	
Trips	4	5	0	3	3	15
Per Trip Cost	$2,500	$1,500	$2,500	$2,500	$2,500	
Personnel Trip Cost	$10,000	$7,500	$0	$7,500	$7,500	$32,500
% Personnel Trip Cost	30.8%	23.1%	0.0%	23.1%	23.1%	
Total Cost	$58,300	$60,000	$21,000	$49,500	$21,500	**$210,300**
% Total Cost	27.7%	28.5%	10.0%	23.5%	10.2%	

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MODIFIED FEE PROPOSAL TO MEET MWBE 20% REQUIREMENT
(DOES NOT INCLUDE PROPERTY EVALUATION OPTION)

	Charles Buki	Peter Lombardi	Karen Beck Pooley	Eric Ameigh	Larry Weston	
	$210	$175	$175	$175	185	Total
Phase 1: Analysis	90	60	80	90	0	240
Phase 2: Issues and Opportunities	90	80	20	90	72	250
Phase 3: Final Study	40	80	20	90	0	200
Engagement Activities	0	80	0		160	280
HOURS	220	300	120	270	232	1142
% HOURS	19.3%	26.3%	10.5%	23.6%	20.3%	
Personnel Cost	$46,200	$52,500	$21,000	$47,250	$42,920	$209,870
% Personnel Cost	22.0%	25.0%	10.0%	22.5%	20.5%	
Trips	2	6	0	2	3	15
Per Trip Cost	$2,500	$1,500	$2,500	$2,500	$2,500	
Personnel Trip Cost	$5,000	$9,000	$0	$5,000	$7,500	$26,500
% Personnel Trip Cost	18.9%	34.0%	0.0%	18.9%	28.3%	
Total Cost	$51,200	$61,500	$21,000	$52,250	$50,420	$236,370
% Total Cost	21.7%	26.0%	8.9%	22.1%	21.3%	

MODIFIED FEE PROPOSAL TO MEET MWBE 20% REQUIREMENT

(INCLUDES PROPERTY EVALUATION OPTION)

	Charles Buki	Peter Lombardi	Karen Beck Pooley	Eric Ameigh	Larry Weston	8 Local Scorers	
	$210	$175	$175	$175	175	2,000 ea	Total
Phase 1: Analysis	90	60	80	90	0		240
Property Evaluation Option					16	200	
Phase 2: Issues and Opportunities	90	80	20	90	80		250
Phase 3: Final Study	40	80	20	90	0		200
Engagement Activities	0	80	0		184		280
HOURS	220	300	120	270	280	200	1,390
% HOURS	15.8%	21.6%	8.6%	19.4%	20.1%	14.4%	
Personnel Cost	$46,200	$52,500	$21,000	$47,250	$49,000	$16,000	$231,950
% Personnel Cost	19.9%	22.6%	9.1%	20.4%	21.1%	6.9%	
Trips	2	6	0	2	3		15
Per Trip Cost	$2,500	$1,500	$2,500	$2,500	$2,500		
Personnel Trip Cost/Other	$5,000	$9,000	$0	$5,000	$7,500	$3,200	$29,700
% Personnel Trip Cost	16.8%	30.3%	0.0%	16.8%	25.3%	10.8%	
Total Cost	$51,200	$61,500	$21,000	$52,250	$56,500	$19,200	$261,650
% Total Cost	19.6%	23.5%	8.0%	20.0%	21.6%	7.3%	

DRAFT

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

June 25, 2022

Ms. Patricia McBride
City Clark
231 City Hall
Syracuse, NY 13202

RE: SEDCO New York Main Street Application

Dear Ms. McBride:

Please prepare legislation for the July 11, 2022 meeting of the Common Council endorsing the application of the Syracuse Economic Development Corporation (SEDCO) for a New York Main Street Program grant, which is administered by the NYS Office of Community Renewal (OCR).

The grant request is in support of building renovation activities for businesses in the 4500-4700 blocks of South Salina Street, not to exceed $50,000 per commercial building. The grant may also include up to $15,000 in streetscape enhancement activities.

Municipal endorsement is required of any not-for-profit applying for OCR funding through the NYS Consolidated Funding Application process. This endorsement commits no City funds to the project.

If you have any questions, please contact me at 315-448-8471.

Sincerely,

Eric Ennis
Deputy Commissioner
Department of Neighborhood & Business Development

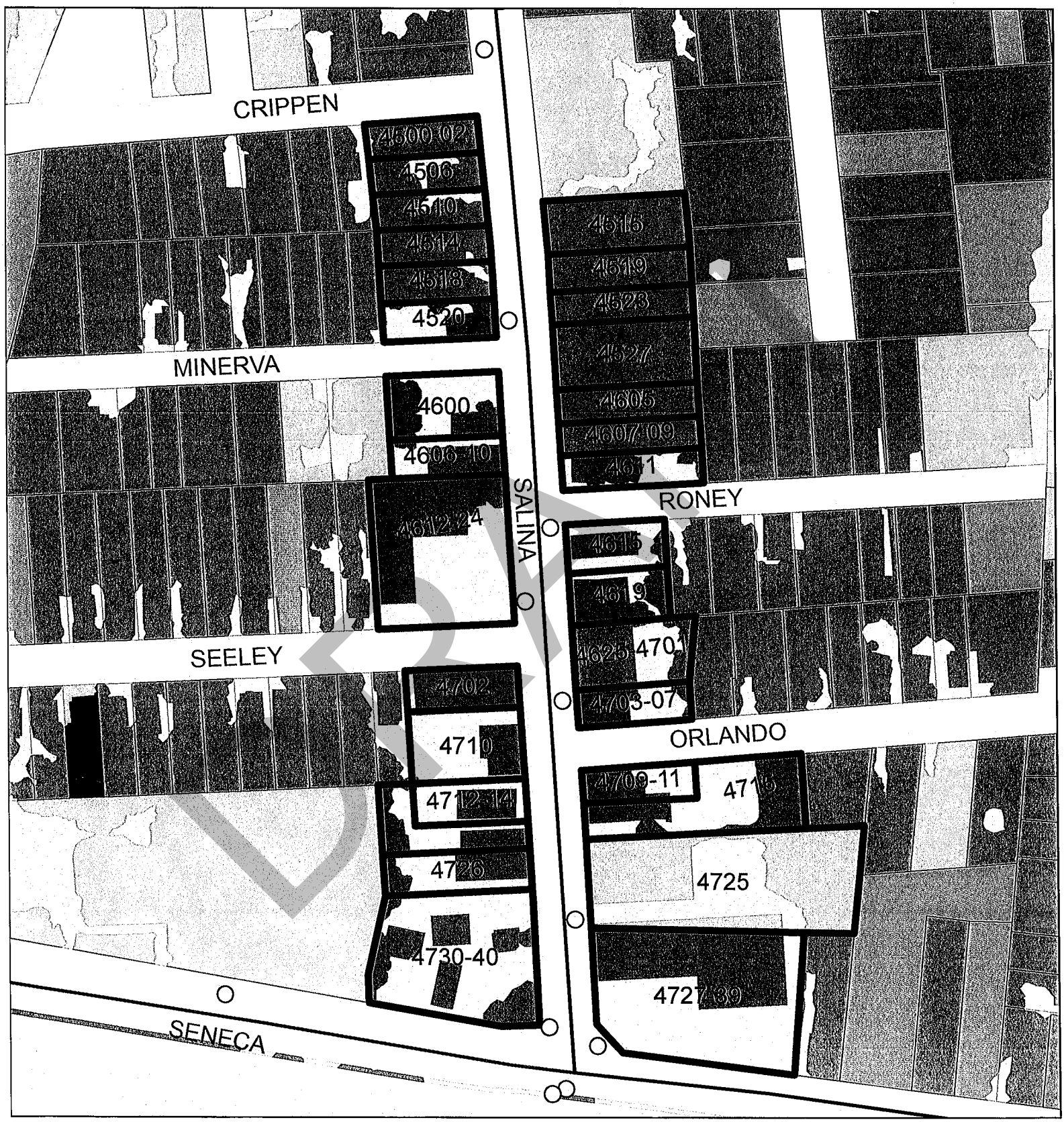
Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100

Cc: Michael Collins, Commissioner, NBD
Sharon Owens, Deputy Mayor

DRAFT

2021 New York Main Street Application
S Salina St Corridor



MAP KEY

Census Tract 61.01

Land Use

- Residential - Apartment
- Commercial
- Community Services
- Multiple Residence
- Parking
- Religious
- Residential - Single or Two Family
- Residential - Three Family
- Utilities
- Vacant Land
- Bus Shelter
- Bus Stop

Block Group

- 2
- 3
- Target Area

0 0.0125 0.025 0.05 Miles

This map was prepared by the Department of Neighborhood and Business Development based on property records and is provided for planning purposes only. CSJ | 07/29/2021

Document Path: Z:\Projects\NBD_PS\Cimone\RNI\Miscellaneous\NYMS Application\Census Tract 61.01 (4).mxd

67

DEPARTMENT OF NEIGHBORHOOD & BUSINESS DEVELOPMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

Commissioner
Michael Collins

Deputy Commissioner of Neighborhood Development
Michelle Sczpanski

Deputy Commissioner of Business Development
Eric Ennis

June 29, 2022

Ms. Patricia McBride
City Clerk
231 City Hall
Syracuse, New York 13202

Re: Request for Legislation to appropriate $500,000 of American Rescue Plan Act (ARPA) funds to provide support for a Neighborhood-based Community Center Improvement Program (NCCIP) to be allocated through a Request for Proposals.

Dear Ms. McBride,

Please prepare legislation for the July 11, 2022 meeting of the Common Council to appropriate $500,000 of the American Rescue Plan Act (ARPA) funds to support a Neighborhood-based Community Center Improvement Program (NCCIP) and to enter into agreement with Community Centers as approved through a Request for Proposals process.

Neighborhood-based Community Centers (NCC) are critical stakeholders providing services to City of Syracuse residents, especially our most vulnerable neighbors. Many of the services provided by NCCs intervene to avoid crises and their services were critical during the pandemic. During this time while many facilities closed, NCCs remained open.

Construction and/or repairs are seldom costs available in NCC operational budgets. The Neighborhood-based Community Center Improvement Program (NCCIP) will make targeted investments for construction/repair projects that will enable NCC space to improve it quality, efficiency, and accessibility to continue to provide direct services to residents of the City of Syracuse.

Subsequent to funding approval by the Common Council, the Department of Neighborhood and Business Development will then issue a RFP to solicit requests for projects. Project submissions cannot exceed $50,000 and will be reviewed to determine scope and cost. NBD will return to Council for authorization of allocations once the RFP process is complete.

If you have any questions or need any additional information, please contact me at your convenience at mcollins@syrgov.net or (315) 448-8109.

Sincerely,

Michael Collins Commissioner
Cc: Sharon Owens, Deputy Mayor

Department of Neighborhood & Business Development
201 E Washington Street
Suite 600
Syracuse, NY 13202

Office 315 448 8100
Fax 315 448 8036

www.syrgov.net

DRAFT

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

74

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 29, 2022
SUBJECT: Appropriation of Funds & Agreement – Neighborhood-based Community Center Improvement Program (NCCIP)

On behalf of the Department of Neighborhood & Business Development, I am requesting to appropriate funds in an amount not to exceed $500,000 of the American Rescue Plan Act (ARPA) funds to support a Neighborhood-based Community Center Improvement Program (NCCIP) and to enter into agreement with Community Centers as approved through a Request for Proposals process.

Neighborhood-based Community Centers (NCC) are critical stakeholders providing services to City of Syracuse residents, especially our most vulnerable neighbors. Many of the services provided by NCCs intervene to avoid crises and their services were critical during the pandemic. During this time while many facilities closed, NCCs remained open.

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Subsequent to funding approval by the Common Council, the Department of Neighborhood and Business Development will then issue a RFP to solicit requests for projects. Project submissions cannot exceed $50,000 and will be reviewed to determine scope and cost. NBD will return to Council for authorization of allocations once the RFP process is complete

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

6/29/22
Date

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DRAFT

68 50 54

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 209 CRIPPEN AVE FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 209 Crippen Ave, being Lot 10, Block 3, Tract Valley Park, Section 071, Block -21, Lot -02.0 (071.-21-02.0), Property No. 1420000700, 38 x 120 Wood House to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

68 50 54

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 209 Crippen Ave
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

209 Crippen Ave
Lot1o Bl3 Tr Valley Park
071. - 21 - 02.0
Property #: 1420000700
38x120 Wh
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

69 51 55

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 435 WEST LAFAYETTE AVE FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 435 West LaFayette Ave, being Lot 6, Tract Hink, Section 075, Block -06, Lot -06.0 (075.-06-06.0), Property No. 11350001800, 34.50 x 121.08 Wood House to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

6951 SS

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

May 18, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 435 Lafayette Ave W TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

435 Lafayette Ave W
Lot6 Tr Hink
075. - 06 - 06.0
Property #: 1350001800
34.50x121.08 Wh
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 1000 BUTTERNUT STREET & CARBON STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1000 Butternut Street & Carbon Street, being Lot P A, Block 112, Tract N&T Sub, Section 015, Block - 01, Lot -34.0 (015.-01-34.0), Property No. 0413101400, 37.50 x 68.27 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

70

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1000 Butternut St & Carbon St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1000 Butternut St & Carbon St
Lot P A Bl 112 Tr N&T Sub
015.-01-34.0
Property #: 0413101400
37.50x68.27 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 1115 EAST COLVIN STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1115 East Colvin Street, being FL 78, Section 058, Block -05, Lot -01.0 (058.-05-01.0), Property No. 1918009800, 65.17 x 87.69 Angular Florist Shop to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1115 Colvin St E
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1115 Colvin St E
Fl 78
058.-05-01.0
Property #: 1918009800
65.17x87.69 Ang Florist Sh
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 310-12 DELAWARE STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 310-12 Delaware Street, being Lot P 25, Block 325, Tract Kellogg, Section 092, Block -09, Lot -24.0 (092.-09-24.0), Property No. 1022003300, 52.59 x 138 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 310 - 12 Delaware St
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

310 - 12 Delaware St
Lot P25 Bl 325 Tr Kellogg
092.-09-24.0
Property #: 1022003300
52.59x138 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 232 EAST AVE FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 232 East Ave, being Lot 58A, Resub Tract Bastable Revised, Section 038, Block -14, Lot -15.1 (038.-14-15.1), Property No. 1725003001, 90.45 x 96.08 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 232 East Ave
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

232 East Ave
Lot 58A Resub Tr Bastable Rev
038.-14-15.1
Property #: 1725003001
90.45x96.08 Wh & Ga
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 104 ELMHURST AVE FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 104 Elmhurst Ave, being Lot P 30, Block 9, Tract Bissell & Hunt Amended, Section 078, Block -03, Lot -22.0 (078.-03-22.0), Property No. 1326002400, 33 x 98 Angular Wood House to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 104 Elmhurst Ave
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

104 Elmhurst Ave
Lot P30 Bl 9 Tr B&H Amd
078.-03-22.0
Property #: 1326002400
33 X 98 Ang WH
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 132 KIDD AVE FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 132 Kidd Ave, being Lot 86 & 87, Tract Teall, Section 032.1, Block -01, Lot -11.0 (032.1-01-11.0), Property No. 0648000800, 66 x 100 Wood House Unfinished to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 132 Kidd Ave
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

132 Kidd Ave
Lot 86&87 Tr Teall
032.1-01-11.0
Property #: 0648000800
66x100 Wh X Unfin
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 250 LEON STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 250 Leon Street, being Block 1015, Fl 185, Section 085, Block -09, Lot -13.0 (085.-09-13.0), Property No. 1851002900, 24 x 84 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 250 Leon St
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

250 Leon St
Block 1015 Fl185
085.-09-13.0
Property #: 1851002900
24x84 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 268-70 LEON STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 268-70 Leon Street, being Block 1015, Section 085, Block -09, Lot -17.0 (085.-09-17.0), Property No. 1851003300, 50 x 132 Wood House to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 268 - 70 Leon St
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

268 - 70 Leon St
Bl 1015
085.-09-17.0
Property #: 1851003300
50x132 Wh
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 280 LEON STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 280 Leon Street, being Block 1015, Section 085, Block -09, Lot -19.0 (085.-09-19.0), Property No. 1851003500, 46 x 132 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 280 Leon St
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

280 Leon St
Bl 1015
085.-09-19.0
Property #: 1851003500
46x132 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 216 EAST MARTIN LUTHER KING FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 216 East Martin Luther King, being Block 1014, Section 085, Block -10, Lot -07.0 (085.-10-07.0), Property No. 1856002500, 31 x 59 L 14.50 x 23 Wood House to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

79

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 216 Martin Luther King E TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

216 Martin Luther King E
Block 1014
085.-10-07.0
Property #: 1856002500
31x59 L 14.50x23 Wh
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

80

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 106 ONONDAGA AVE FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 106 Onondaga Ave, being Lot P 2, Block 482, Section 092, Block -13, Lot -09.0 (092.-13-09.0), Property No. 1167000300, 45 x 164.50 Brick & Wood House & Garage to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

80

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 106 Onondaga Ave
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

106 Onondaga Ave
Lot P2 Bl 482
092.-13-09.0
Property #: 1167000300
45x164.50 Brxwh&Gar
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

81

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 207 POND STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 207 Pond Street, being Lot 25, Block 113, Tract Kirkpatrick, Section 007, Block -32, Lot -27.0 (007.-32-27.0), Property No. 0271000700, 33 x 99 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

81

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 207 Pond St
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

207 Pond St
Lot 25 Bl 113 Tr Krptk
007.-32-27.0
Property #: 0271000700
33x99 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 423-25 NORTH SALINA STREET TO SALT STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 423-25 North Salina Street to Salt Street, being Lot P 2 & 3, Block 14, Section 017, Block -02, Lot -10.1 (017.-02-10.1), Property No. 0979006101, 58 x 80.52 x 60.61 Brick Building to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 423-25 Salina St N To Salt St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

423-25 Salina St N To Salt St
Lots P 2&3 Blk 14
017.-02-10.1
Property #: 0979006101
58x80.52x60.61 Br Bldg
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

83

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 488 NORTH SALINA STREET & BUTTERNUT STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 488 North Salina Street & Butternut Street, being Lot P 1, Block 15, Section 017, Block -03, Lot -20.0 (017.-03-20.0), Property No. 0979007600, 30.50 x 50 Masonry Building to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT
CITY OF SYRACUSE, MAYOR BEN WALSH

83

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 488 Salina St N & Butternut S TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

488 Salina St N & Butternut S
Lot P1 Bl 15
017.-03-20.0
Property #: 0979007600
30.50x50 Mas Bldg
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

84

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 855-57 NORTH SALINA STREET & ISABELLA STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 855-57 North Salina Street & Isabella Street, being Lot P Sub 1 of 1, Block 96, Section 008, Block -01, Lot -05.0 (008.-01-05.0), Property No. 0279104000, 28 x 105.50 Brick Block and Wood House to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

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DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 855 - 57 Salina St N & Isabella St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

855 - 57 Salina St N & Isabella St
Lot P Sub 1 Of 1 Bl 96
008.-01-05.0
Property #: 0279104000
28x105.50 Br Blk x Wh
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

85

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 317-19 SEVENTH NORTH STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 317-19 Seventh North Street, being Lot 5, Block 137, Tract Leavensworth Sub, Section 003, Block -19, Lot -14.0 (003.-19-14.0), Property No. 0181104800, 40 x 132 Wood House & Garage to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

85

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 317 - 19 Seventh North St TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

317 - 19 Seventh North St
Lot 5 Bl137 Tr Leav Sub
003.-19-14.0
Property #: 0181104800
40x132 Wh & Gar
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

86

Ordinance No. 2022

ORDINANCE AUTHORIZING SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO 1260 SOUTH STATE STREET FOR A TOTAL OF $151.00

WHEREAS, the Commissioner of Assessment hereby requests an ordinance authorizing the sale of all the right, title and interest of the City of Syracuse in and to the premises known as 1260 South State Street, being Lot 14 & 18, P 17, Block 387, Section 094, Block -18, Lot -23.0 (094.-18-23.0), Property No. 1886005400, 100 x 150 Vacant Lot to Greater Syracuse Property Development Corporation for a total of $151.00; NOW, THEREFORE,

BE IT ORDAINED, subject to the approval of the Mayor, that upon payment to the Commissioner of Finance of the sum of $1.00 plus $150.00 for title work for a total of $151.00 by Greater Syracuse Property Development Corporation, the said Commissioner of Finance be and he hereby is authorized to apply the sum of $1.00 toward the payment of delinquent taxes, exclusive of fees and penalties, to cancel and discharge said delinquency, and to issue his receipts and discharges thereof, charging the uncollected taxes to account #269404.01 and the cost of title fee of $150.00 deposited to account #426620.01; the City of Syracuse to pay all quarters due at the date of closing, for the current year's tax, said share of pro-rated tax to be determined by the Commissioner of Finance; this bid is contingent upon the City of Syracuse discharging any miscellaneous charges not presently a lien against the said premises; and the Mayor is hereby authorized and empowered to make, execute and deliver a deed of the City's right, title and interest in and to said premises to Greater Syracuse Property Development Corporation, said deed to be approved as to manner, form and execution by the Corporation Counsel.

DRAFT

86

DEPARTMENT OF ASSESSMENT

CITY OF SYRACUSE, MAYOR BEN WALSH

June 23, 2022

Matthew D. Oja
Commissioner

Ann E. Gallagher
First Deputy
Commissioner
Director of Operations

City Clerk Patricia K. McBride
230 City Hall
Syracuse, New York 13202

Attn: Members of the Common Council

Dear City Clerk McBride:

REQUEST FOR ORDINANCE TO AUTHORIZE SALE OF ALL THE RIGHT, TITLE AND INTEREST OF THE CITY OF SYRACUSE IN AND TO THE PREMISES KNOWN AS: 1260 State St S
TO GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION FOR A TOTAL OF $151.

This Department requests an ordinance to authorize sale of all the right, title and interest of the City of Syracuse in and to the premises known as:

1260 State St S
Lot 14 & 18 P17 Bl 387
094.-18-23.0
Property #: 1886005400
100x150 Vac
Purchaser: GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION.

The Commissioner of Finance shall apply $1.00 of the purchase price by the proposed purchaser towards the payment of the delinquent taxes, excluding fees and penalties. Said Commissioner shall determine the amount, issue his warrant, cancel and discharges. The allowance for uncollected taxes shall be charged to 269404 01. A fee of $150 for title work will be collected and deposited into account 426620 01.

The City of Syracuse shall discharge all quarters due at the time of closing for the current year's tax. The pro-ration shall be determined by the Commissioner of Finance. This bid is contingent upon the City discharging miscellaneous and any other charges not presently a lien against the said premises.

Very Truly Yours,

Matthew D. Oja
Commissioner

Department of Assessment
233 E. Washington St
City Hall, Room 130
Syracuse, N.Y. 13202

Office 315 448 8270
Fax 315 448 8190

assessment@syrgov.net

DRAFT

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL

18

87-56 72

Ordinance No. 2022

ORDINANCE AUTHORIZING SWEEPING OF CERTAIN STREETS - 2022/2023

BE IT ORDAINED, that the following improvements be and hereby are ordered: the sweeping of any street or part thereof for the fiscal year 2022/2023 in the following streets as shown in Appendix "A" in the City of Syracuse; and

BE IT FURTHER ORDAINED, that the Commissioner of Public Works shall make such improvements by use of City forces or by contract with private entity entered into in the manner provided by law at a cost not to exceed $878,609.00, initially charging the cost to the annual appropriation account #09.00526 and that the cost thereof shall then be assessed on the premises fronting thereon as shown on Appendix "B" and the proceeds of such assessment in accordance with the provisions of law, Chapter 684 of the Laws of 1905, as amended shall be used to reimburse the City for the cost of the program as determined by the Commissioner of Finance.

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Appendix A

2022-2023 Sweeping

STREET	FROM	TO
Adams St.	Oneida St.	Ostrom Ave.
Ackerman Ave.	Clarendon St.	Broad St.
Ainsley Dr.	Brighton Ave., E.	Ball Circle
Alanson Rd.	Twin Hills Dr.	Robineau Rd. (both upper & lower)
Alexander Ave.	Castle St., E.	Cortland Ave.
Allen St.	Fayette St., E.	Euclid Ave.
Alliance Bank Parkway	Park Street	Tex Simone Drive
Almond St.	Erie Blvd., E.	Renwick Ave.
Alvord St., N.	Salina St., N.	Pond St.
Alvord St., S.	John St.	Beecher St.
Amherst Ave.	Salina St., S.	Rt. #81 - Dead End
Annetta St.	Craddock St.	Summit Ave.
Apple St.	Lakeview Ave.	Harbor Brook - Dead End
Argyle Terrace	Borden Ave., W.	Kirk Ave.
Arlington Ave.	Glenwood Ave.	Onondaga Park Ent.
Ash St.	Lodi St.	Rt. #81 - Dead End
Ashworth Pl.	Pine St.	University Ave.
Avery Ave.	Milton Ave.	Whittier Ave.
Avondale Pl.	Westcott St.	Greenwood Pl.
Baker Ave.	Kennedy St., E.	Elizabeth St.
Ballantyne Rd.	Salina St., S.	Coral Ave.
Ballard Ave	Castle	Cortland
Bank St.	Washington St., E.	Jefferson St., E.
Barker Ave.	Park Ave.	Wilkinson St.
Basin St.	Sunset Ave.	Catawba St.
Bassett St.	Genesee St., E.	Beech St., S.
Beacon Rd.	Fobes Ave.	Taft Ave.
Bear St.	Spencer St.	Grant Blvd.
Beard Pl.	Beard Ave., E.	Colvin St., E.
Beard Ave.	State St., S.	Glahn Ave.
Beech St.	Hawley Ave.	Westcott St.
Beecher St.	Graves St.	Jasper St.
Beecher St.	Rosewood St.	Highland St.
Belden Ave.	Plum St.	Eureka St.
Belden Ave., E.	Pearl St.	State St., N.
Bellevue Ave.	Midland Ave.	City Line
Bennington Ave.	Salina St., S.	Menlo Drive

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2022-2023 Sweeping

Berkeley Dr.
Berkshire Ave.
Beverly Rd.
Bishop Ave.
Blaine St.
Boise Dr.
Borden Ave.
Boyden Ave.
Bradford Pkwy.
Brattle Rd.
Brighton Ave.
Bristol Pl.
Broad St.
Brookford Rd.
Bruce St.
Bryant Ave.
Buckingham Ave.
Bunker Hill Way
Burnet Ave.
Burnet Park Drive
Burt St.
Butternut St.

Calthrop Ave.
Cambridge St.
Canal St.
Cannon St.
Carlton Rd.
Carlton Rd
Carbon St.
Castle St.
Catawba St.
Catherine St.
C-D Road
Cedar St.
Cetennial Dr.
Charmouth Dr.
Chatham Rd.
Chemung St.
Cheney St.
Cherry St.
Cherry St.

Stratford St.
Butternut St.
Stolp Ave.
Elmhurst Ave.
Cortland Ave.
Lorraine Ave.
Garfield Ave.
Pattison St.
Genesee St., E.
Dewitt St.
South Ave.
Beech St., S.
Berkeley Dr.
Genesee St., E.
Fayette St., E.
Wilbur Ave., S.
Lancaster Ave.
Glenwood
State St., N.
Tompkins St.
Salina St., S.
Franklin St., N.

Midland Ave.
Genesee St., E.
438 ft. West of Crouse Ave.
Colvin St., W.
Geddes St., S.
Glenwood
Grumbach Ave.
Renwick Ave.
State St., N.
Erie Blvd., E.
Harrison St.
Almond St.
Onondaga Ave.
Robineau Rd.
Durston Ave.
Milton Ave.
Rich St.
Fayette St., E.
Beech St., S.

Broad St.
Wadsworth St.
Crossett St.
Colvin St., W.
Midland Ave.
Harriette Ave.
Argyle Terr.
Teall Ave.
Euclid Ave.
Grant Blvd.
Seneca Tnpk., E.
Greenwood Pl.
Nottingham Rd.
Euclid Ave.
Salt Springs Rd.
Avery Ave.
Broad St.
Dead End
Thompson Rd.
Coleridge Ave.
Almond St.
Hillside St.

Salina St., S.
Harvard Pl.
Teall Ave.
Ostrander Ave., W.
200 ft. North of Calvin Rd.
House 110
Hiawatha Blvd., E.
South Ave.
Lodi St.
Butternut St.
Adams St., E.
Irving Ave.
South Ave.
Stinard Ave.
Hampton Rd.
West City Line
Onondaga Ave.
Genesee St., E.
Madison St.

DRAFT

2022-2023 Sweeping

Circle Rd.	Berkeley Dr.	End
Churchill Ave.	Fillmore Ave.	150 ft. South to Bernadine Apts.
Clairmonte Ave.	Bellevue Ave.	Crossett St.
Clarendon St.	Westcott St.	Ostrom Ave.
Clark St.	Westcott St.	Fellows Ave.
Cleveland Ave.	Griffiths St.	Grant Blvd.
Clifton Pl.	James St.	Sunnycrest Park - Dead End
Clinton St. N.	Court	Bear
Clinton St.	Rt. #81	Tallman St.
Clover St.	South Ave.	Lincoln Ave.
Coleridge Ave.	Wilbur Ave., S.	Whittier Ave.
Columbia Ave.	Colvin St., W.	Glenwood Ave.
Columbus Ave.	Erie Blvd., E.	Dell St.
Colvin St.	Wellesley Rd.	Notthingham Rd.
Comstock Ave.	Genesee St., E.	Vincent Ave.
Concord Pl.	Westcott St.	Allen St.
Cook Ave.	James St.	Melrose Ave.
Coolidge Ave.	Cheney St.	Tallman St.
Corning Ave., E.	Salina St., S.	Rt. #81 - Dead End
Cortland Ave.	Salina St., S.	South Ave.
Court St.	Kirkpatrick St.	City Line
Court Terr.	Court St.	Turtle St.
Coyne Terr.	Tallman St.	Dead End
Craddock St.	Colvin St., W.	Glenwood Ave.
Craton St.	Sherwood Ave.	Teall Ave.
Crawford Ave.	Scottholm Terr.	Meadowbrook Dr.
Croly St.	Dakin St.	Genesee St., E.
Crossett St.	Summit Ave.	Geddes St., S.
Crouse Ave.	Lodi St.	University Pl.
Cumberland Ave.	Genesee St., E.	South Dead End
Daisy St.	South Ave.	Dead End East
Dakin St.	Westmoreland Ave.	Croly St.
Dale St.	Butternut St.	Court St.
Danforth St.	Sunset Ave.	Grant Blvd.
Davis St.	Sabine St.	Geddes St., S.
Dearborn Pl.	Cortland Ave.	Castle St., W.
Delaware St.	Wilbur Ave., S.	Onondaga St., W.
Dell St.	Beech St., S.	Westcott St.
Dewitt St.	James St.	Grant Blvd.
Dickerson St.	Granger St.	Clinton St., S.
Division St W	Genant	Clinton

DRAFT

2022-2023 Sweeping

Division St., E.	State St., N.	Lodi St.
Dorchester Ave.	Rugby Rd.	Fordham Ave.
Dorset Rd.	Berkeley Dr.	Stratford St.
Dorwin Ave.	Salina St., S.	Brookside
		Oak St.

Douglas St.	Lodi St.	
Dudley St.	Delaware St.	Bellevue Ave.
Dunlap Ave.	Taft Ave.	Fobes Ave.
Durston Ave.	James St.	Grant Blvd.
Dorothy St	Sedgwick	Vine
Dorothy St	Vine	Wilson
East Ave.	Genesee St., E.	Salt Springs Rd.
Eastman Ave.	South Ave.	May Ave.
Eastwood Rd.	Grant Blvd.	North Ave.
Edtim Rd.	Eastwood Rd.	Village Dr.
Elizabeth St.	State St., S.	Rt. #81 - Dead End
Elk St.	Salina St., S.	Dougall St.
Elliott St.	Putnam St.	Geddes St., S.
Ellis St.	Fayette St., E.	Genesee St., E.
Elizabeth Blackwell St.	Harrison St.	Adams St., E.
Elm St.	Burnet Ave.	Sedgwick St.
Elmhurst Ave.	South Ave.	Hatch St.
Eloise Terr.	Onondaga Ave.	End
Emerson Ave.	Harbor St.	Kane Rd.
Erie Blvd., E.	Salina St., S.	Teall Ave.
Erie Blvd., E.	Teall Ave.	Thompson Rd. (N & S lanes)
Erie Blvd., W.	Salina St., S.	Willis St.
Euclid Ave.	Comstock Ave	Meadowbrook Dr.
Euclid Terr.	Euclid Ave.	End
Eureka St.	Genesee St., W.	N. Dead End
Evans St	Maltbie	Plum
Evans St	Plum	Franklin
Exchange St	N. Salina	Park

Fabius St.	Tioga St.	Dead End
Fage Ave.	Cannon St.	Midland Ave.
Farmer St.	Dewitt St.	Sedgwick Dr.
Fayette St.	Seeley Rd.	Wilbur Ave., S.
Fayette St.	Ulster St.	Erie Blvd., W.
Fellows Ave.	Genesee St., E.	Dakota St.

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2022-2023 Sweeping

Fernwood Ave.	Midland Ave.	Cannon St.
Fillmore Ave.	Salina St., S.	East to Dead End
Fineview Pl.	Renwick Ave.	Oakland St.
First North St.	Pond St.	Hiawatha Blvd., E.
First North St.	Butternut St.	John St.
Fourth North St.	Hiawatha Blvd.	Railroad Tracks
Fitch St.	Onondaga St., W.	Geddes St., S.
Fitch St	Lydell	Dead End
Fobes Ave.	Dunlap Ave.	Coughlin Ave.
Ford Ave.	Bridget Circle	Onondaga Creek Blvd.
Fordham	Dorchester Ave.	Teall Ave.
Forest Hill Dr.	James St.	Sunnycrest Rd.
Forman St.	Erie Blvd., E.	Genesee St., E.
Franklin St.	Jefferson St., W.	175 ft. north of Plum St. - Dead End
Furman St.	Salina St., S.	Cortland Ave.
Garfield Ave.	Elk St.	Oakwood Ave.
Garfield Pl.	Garfield Ave.	Rt. #81 - Dead End
Gebhardt Ave.	Division St., E.	Catawba St.
Geddes St.	Glenwood Ave.	Van Rensselaer St.
Genant Dr.	Franklin St., N.	Court St.
Genesee St.	East City Line	West City Line
Gertrude St.	Howard St.	Oak St.
Gifford St.	Clinton St., S.	Geddes St., S.
Glahn Ave.	Beard Ave., W.	Colvin St., W.
Glass Terrace	Garfield Ave.	Rt. #81 - Dead End
Glenwood Ave.	South Ave.	Geddes
Gordon Ave.	Hubbell Ave.	Geddes St., S.
Grace St.	Oswego St.	Delaware St.
Grand Ave.	Geddes St., S.	West City Line
Grandview Ave.	Hubbell Ave.	Roberts Ave.
Granger St.	Seymour St.	McCormick Ave.
Grant Blvd.	James St.	Hiawatha Blvd.
Grant Terr.	Grant Blvd.	Shopping Center
Graves St.	Seward St.	Highland St.
Gray Ave.	Dorchester Ave.	Teall Ave.
Greenland Dr.	Grant Blvd.	Harold St.
Greenway Ave.	Burnet Ave.	Vann St.
Greenwood Pl.	Clarendon St.	Thornden Park
Griffith St.	Butternut St.	Pond St.
Grumbach Ave.	Park St.	Knaul St.

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2022-2023 Sweeping

Hampshire Rd.	Sedgwick Dr.	Rugby Rd.
Hampton Rd.	James St.	Rugby Rd.
Harbor St.	Fayette St., W.	Emerson Ave.
Harding St.	Court St.	Huntley St.
Harold St.	Butternut St.	Wadsworth St.
Harrington Rd.	Meadowbrook Dr.	Brookford Rd.
Harrison Pl.	Harrison St.	Adams St., E.
Harrison St.	Salina St., S.	Ostrom Ave.
Hartley St.	Butternut St.	Highland Ave.
Harvard Pl.	Westcott St.	Westmoreland Ave.
Hartson	Herriman	Holden
Hastings Pl.	James St.	Dead End
Hatherly Rd.	Bradford Pkwy.	Meadowbrook Dr.
Hawley Ave.	Townsend St., N.	Teall Ave.
Hawthorne St.	Bassett St.	Westcott St.
Hazelhurst Ave.	Beacon Rd.	311 Hazelhurst Ave.
Headson Dr.	Erie Blvd., E.	Thompson Rd.
Helen St.	Park St.	Grant Blvd.
Henderson St.	Oak St.	Dead End
Henry St.	Van Buren St.	Standart St.
Herald Pl.	Salina St., N.	Wallace St.
Hiawtha Blvd.	Seventh North St.	Erie Blvd., W.
Hickok Ave.	James St.	Burnet Ave.
Hickory St.	Townsend St., N.	Pearl St.
Hickory St.	Catherine St.	Lodi St.
Hier Ave.	Park St.	Schiller Park
Highland Ave.	Highland St.	Dewitt St.
Highland St.	James St.	Hartley St.
Hillside St.	Butternut St.	Wadsworth St.
Hillview Ave.	South Ave.	Summit Ave.
Hixson Ave.	James St.	Boyden St.
Holland St.	Slocum Ave.	Delaware St.
Hood Ave.	Court St.	Butternut St.
Howard St.	Burnet Ave.	Wayne St.
Hubbell Ave.	Bellevue Ave.	Grandview Ave.
Hudson St.	Tallman St.	Marginal St.
Hurlburt Rd.	Genesee St., E.	Euclid Ave.
Huron St.	Bellevue Ave.	Hovey St.
Irving Ave.	Fayette St., E.	Raynor Ave., E.
Isabella St.	State St., N.	Lodi St.

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2022-2023 Sweeping

Ives	Erie Blvd., E.	Dead End
Jackson St.	Townsend St., S.	Almond St.
James St.	Salina St., N.	East City Line
Jamesville Ave.	Colvin St., E.	Vincent Ave.
Jasper Pl.	Highland St.	Seward St.
Jasper St.	Highland St.	East Dead End
Jefferson St., W.	West St. Service Rd.	East Dead End
Jefferson St.	State St., S.	Around Armory
John St.	Lodi St.	Griffith St.
Judson St.	Beech St., S.	Greenwood Pl.
Kappesser St.	Griffith St.	Williston Ave.
Kellogg St.	Slocum Ave.	Delaward St.
Kennedy St.	Oakwood Ave.	South Ave.
Kensington Rd.	Lancaster Ave.	Miles Ave.
Kensington Pl.	Kensington Rd.	Andover Rd.
King St.	Oneida St.	Temple St.
Kirk Ave.	Salina St., S.	South Ave.
Kirkpatrick St.	State St., N.	Grant Blvd.
Kirkpatrick St.	Solar St.	Geddes St., N.
Kline St.	Wendell Terr.	Durston Ave.
Kirkwood	Beard Ave., W.	Colvin St., W.
Knaul St.	Butternut St.	Grumbach Ave.
Kuhl Ave.	Court St.	Hillside St.
LaFayette Ave.	Midland Ave.	Rt. #81 - Dead End
LaForte Ave.	Geddes St., S.	Duane St.
Lakeview Ave.	Park Ave.	Liberty St.
Lamson Rd.	James St.	Tyson Pl.
Lancaster Ave.	Colvin St., E.	Clarendon St.
Lancaster Pl.	Lancaster Ave.	Haffenden Rd.
Landon Ave.	Kennedy St., W.	Beard Ave., W.
Larned St.	Oneida St.	Lot 7 & 8 - Dead End
Laurel St.	Salt St.	Townsend St., N.
Laurel St.	Lodi St.	Alvord St., S.
Lawrence St.	Pond St.	Kirkpatrick St.
Lea Lane	Village Dr.	End of curbing (NIMO pole #4-2)
LeMoyne Ave.	Lodi St.	City Line - Wadsworth St.
Leavenworth Ave.	Park Ave.	Belden Ave., W.
Leavenworth Ave.	Erie Blvd., W.	Tracy St.
Leon St.	Castle St., E.	Kennedy St., E.

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2022-2023 Sweeping

Lexington Ave.
Liberty St.
Liberty St.
Lilac St.
Lincoln Ave.
Lincoln Park Drive
Linden St.
Linwell Terrace
Livingston Ave.
Lock Alley
Lodi St.
Loma Ave.
LombardSt Ave
Lorraine Ave.
Lowell Ave.
Lynwood Ave.
Lydell ST
McAllister Ave.
McBride St.
McBride St.
McCarthy Ave.
McClure Ave.
McCormick Ave.
McKinley Ave.
McLennan Ave.
Madison St.
Madison St.
Magnolia St.
Malcolm St.
Malverne Dr.
Maple St.
Maple Terrace
Maplehurst Ave.
Marcellus St.
Mark Ave.
Market St.
Marshall St.
Mather St.
Mary St.
Maryland Ave.
Matson Ave., E.
Matty Ave.

Genesee St., E.
Bear St.
Richmond Ave.
Union Pl.
Midland Ave.
Oak St.
New St.
Village Dr.
Clarendon St.
Division St.
Hiawatha Blvd.
Hillside St.
Westcott
Colvin St., E.
Coleridge Ave.
James St.
Rowland
Salina St., S.
Lodi St.
Adams St., E.
State St., S.
Salina St., S.
Granger St.
Salina St., S.
Salina St., S.
Warren St., E.
Almond St.
Wilbur Ave.
Onondaga St., W.
Hillside St.
Lombard Ave.
Bassett
Court St.
West St., S.
Colvin St., W.
Washington St., E.
Crouse Ave., S.
Hawley Ave.
Lodi St.
Clarendon St.
Salina St., S.
Park Ave.

Ellis St.
Park Ave.
Lakeview Ave.
Mary St.
Bellevue Ave.
Mather St.
North Dead End
East Dead End - Around circle
Stratford St.
Catawba St.
Erie Blvd., E.
Court St.
Erie Blvd E
Vincent St.
Genesee St., W.
Tyson Pl.
W Onondaga
State St., S.
Genesee St., E.
Raynor Ave., E.
S. Townsend St.
State St., S.
West St., S.
Rt. #81 - Dead End
Midland Ave.
State St., S.
Bassett St.
Fayette St., W.
Dead End
Court St.
Madison St.
Maple Street
Huntley St.
Dead End
Beard Ave., W.
Water St., E.
Ostrom Ave.
Lincoln Park Dr.
Carbon St.
Westminster Ave.
Rt. #81 - East Dead End
Wilkinson St.

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2022-2023 Sweeping

May Ave.	Colvin St., W.	Hillview Ave.
Meadowbrook Dr.	Dakota St.	Hurlburt Rd.
Melrose Ave.	Teall Ave.	Shotwell Park
Menlo Dr.	Bennington Dr.	Fillmore Ave.
Merriman Ave.	Kellogg St.	Geddes St., S.
Merz Ave.	Park St.	Schiller Park
Michaels Ave.	Court St.	Kirkpatrick St.
Midland Ave.	Onondaga St., W.	Ballantyne Rd.
Midler Ave., N.	James St.	City Line
Midler Ave., S.	James St.	Erie Blvd., E.
Mildred Ave.	James St.	Teall Ave.
Miles Ave.	Lennox Ave.	Broad St.
Milton Ave.	Tompkins St.	City Line
Monroe St.	Almond St.	Renwick Ave.
Montgomery St.	New St.	Raynor Ave.
Montgomery St.	Erie Blvd., E.	South Dead End
Moore Ave.	Smith Lane	230 Moore Ave.
Nelson St.	Fayette St., W.	Magnolia St.
New St.	Salina St., S.	State St., S.
Newell St.	Valley Dr.	East Dead End
Niagara St.	Gifford St.	Shonnard St.
Niagara St.	Gifford St., (1 side)	Fabius St.
Oak Pl.	Oak St.	Delhi St.
Oak St.	Lodi St.	Grant Blvd.
Oakwood Ave.	Taylor St., E.	Dead End at Rt. #81
Oneida St.	Onondaga St., W.	Tallman St.
Onondaga Ave.	South Ave.	Onondaga St., W.
Onondaga St.	State St., S.	Velasko Rd.
Ontario St.	Marcellus St.	Tully St.
Ostrander Ave.	Berger Ave.	Rt. #81
Ostrom Ave.	Comstock Pl.	Stratford St.
Ostrom Pl.	Euclid Ave.	Dead End
Oswego Blvd.	Erie Blvd., E.	James St.
Oswego St.	Fayette St., W.	Grace St.
Otisco St.	West St., S.	Geddes St., S.
Oxford St.	Midland Ave.	Onondaga Creek
Palmer Ave.	Tallman St.	Cheney St.
Park Ave.	West St., N.	Genesee St., W.
Park St.	Dewitt St.	Washington Square

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2022-2023 Sweeping

Park St.	Washington Square	City Line
Parkside Ave.	Onondaga Ave.	Onondaga Park
Parkway Dr.	Onondaga Ave.	Onondaga Park
Pattison St.	Shuart Ave.	Vine St.
Paul Ave.	James St.	Teall Ave.
Pearl St.	Willow St., E.	Salina St., N.
Peck Ave.	James St.	Teall Ave.
Pershing Ave.	Wadsworth St.	West Dead End
Pine St.	Midland Ave.	Erie Blvd., E.
Pleasant Ave.	Midland Ave.	Rt. #81 - Dead End
Plum St.	Erie Blvd., W.	Franklin St., N.
Pond St	Lilac	Alvord
Pond St.	Lodi St.	Grant Blvd.
Prospect Ave.	Willow St., E.	Union Ave.
Prospect Ave.	Salina St., N.	St. Joseph's Hosp. Emergency Ent.
Pulaski St.	Geddes St., N.	Hiawatha Blvd., W.
Putnam St.	Onondaga St., W.	Geddes St., S.
Raynor Ave.	Salina St., S.	State St.
Raynor Ave.	Oakwood	Dead End
Ramsey Ave.	Scottholm Blvd.	Meadowbrook Drive
Randall Ave.	Colvin St., W.	Elmhurst Ave.
Redfield Pl.	Lancaster Ave.	Maryland Ave.
Renwick Ave.	Monroe St.	Taylor St., E.
Renwick Ave.	Van Buren St.	Castle St., E.
Rich St.	Onondaga St., W.	Marginal St.
Richmond Ave.	Van Rensselaer St.	Lakeview Ave.
Rigi Ave.	James St.	206 Rigi Ave.
Robert Dr.	209 Robert Dr.	Colvin St., E.
Roberts Ave.	Bellevue Ave.	Strathmore Dr.
Robineau Rd.	Crossett St.	Glenwood Ave.
Robinson St.	Sedgwick St.	East Dead End
Roney Lane	Smith Lane	Circle End
Roosevelt Ave.	Euclid Ave.	Broad St.
Rose Ave.	Townsend St., S.	McBride St., S.
Ross Park	Court St.	Butternut St.
Rugby Rd.	Dewitt St.	James St.
Ruskin Ave.	Summit Ave.	Clairmonte Ave.
Sabine St.	Merriman Ave.	Delaware St.
Sackett St.	Genesee St., W.	Richmond Ave.
Salina St.	Hiawatha Blvd.	South City Line

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2022-2023 Sweeping

Salt Springs Rd.
Salt St.
Sand St.
Sand St.
Schneider St.
Schuyler Blvd.
Scott Ave.
Scottholm Blvd.
Scottholm Terr.
Second North St.
Sedgwick Dr.
Sedgwick Rd.
Sedgwick St.
Seeley Rd.
Seeley Rd.
Seneca St.
Seneca Tnpk., W.
Seneca Tnpk., E.
Seventh North St
Seventh North St.
Seward St.
Seymour St.
Sherwood Ave.
Shonnard St.
Shotwell Park
Shuart Ave.
Slocum Ave.
Smith Lane
Solar St.
South Ave.
Spencer St.
Spring St.
Stadium Pl.
Standart St.
State St.
State Fair Blvd.
Steuben St.
Stinard Ave.
Stinard Ave.
St. Marks Ave.
Stolp Ave.
Stratford St.

Genesee St., E.
Butternut St.
Genesee St., W.
Spencer St.
Butternut St.
Fayette St., W.
Genesee St., E.
Genesee St., E.
Scottholm Blvd.
Kirkpatrick St.
James St.
Sedgwick Dr.
James St.
Salt Springs Rd.
Erie Blvd., E.
Fayette St., W.
Salina St., S.
Salina St., S.
Stedman
Court St.
Lodi St.
Onondaga St., W.
Burnet Ave.
Onondaga St., W.
James St.
Sedgwick St.
Onondaga St., W.
Moore Ave.
Plum St.
Onondaga St., W.
Clinton St., N.
Pond St.
Van Buren St.
Stadium Pl.
Lodi St.
Hiawatha Blvd.
Pond St.
Bellevue Ave.
Alanson Rd.
William St.
Summitt Ave.
Comstock Ave.

Springfield
Salina St., N.
Rt. #690
Hunter Ave.
Seward St.
Lowell Ave., N.
Meadowbrook Dr.
Bradford Pkwy.
Meadowbrook Dr.
Hiawatha Blvd., E.
Scoville Ave. (Both Lanes)
Dead End
Robinson St.
Mountainview Ave.
204 Seeley Rd.
Marcellus St.
West City Line
East City Line
Wolf
Railroad Bridge
Graves St.
Wilbur Ave., S.
Robinson St.
Geddes St., S.
Sunnycrest Rd.
Teall Ave.
Shonnard St.
Jamesville Ave.
Hiawatha Blvd., E.
2028 South Ave.
Hiawatha Blvd., W.
Hiawatha Blvd., E.
Oakland St.
Fineview Pl.
Brighton Ave., E.
Genesee St., W.
Kirkpatrick St.
Twin Hills Dr.
Glenwood Ave.
Fayette St., W.
Reed Ave.
Lancaster Ave.

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2022-2023 Sweeping

Strathmore Dr.	Geddes St., S.	Twin Hills Dr.
Strathmore Pk. Drive	Colvin St., W.	Twin Hills Dr.
Summit Ave.	Bellevue Ave.	Crossett St.
Summit Ave.	Glenwood Ave.	Onondaga Park
Sumner Ave.	Clarendon St.	Stratford St.
Sunnycrest Rd.	Shotwell Pk.	Forest Hill Dr.
Sunset Ave.	State St., N.	Bear St.
Syracuse St.	Fayette St., W.	Ulster St.
Taft Ave.	Beacon Rd.	Dunlap Ave.
Tallman St.	Salina St., S.	Onondaga St., W.
Taylor St.	Renwick Ave.	Midland Ave.
Teall Ave	Grant Blvd	City Line
Teall Ave.	Erie Blvd., E.	City Line - North
Temple St.	Oneida St.	Midland Ave.
Temple St.	Salina St., S.	Clinton St., S.
Tennyson Ave.	Wilbur Ave., S.	Avery Ave.
Tex Simone Drive	Hiawatha Blvd., E.	Alliance Bank Parkway
Thurber St.	Brighton Ave., E.	131 Thurber St. (1 side)
Thurber St.	Brighton Ave., E.	128 Thurber St. (1 side)
Thurber St	Brighton	Stevens
Thurber St	Stevens	Remington
Tioga St. (east side only)	Fabius St.	Otisco St.
Tompkins St.	Wilbur Ave., S.	Myrtle St.
Townsend Pl.	Butternut St.	Ash St.
Townsend St.	Isabella St.	Taylor St., E.
Tracy St.	West St., N.	Van Rensselaer St.
Trinity Pl.	Beech St., S.	Greenwood Pl.
Turtle St.	Sunset Ave.	Grant Blvd.
Tully St.	West St., S.	Ontario St.
Twin Hill Dr.	Geddes St., S.	Strathmore Pk. Drive
Ulster St.	Milton Ave.	Myrtle Ave.
Union Pl.	Lodi St.	Alvord St., N.
Union Pl.	Salina St., N.	State St., N.
University Ave.	Erie Blvd.	Waverly Ave
University Pl.	Comstock Ave	Ostrom Ave.
Valley Drive	South Ave	Seneca
Van Buren St.	Oakwood Ave.	McBride St., S.
Van Buren St.	Renwick Ave.	Irving Ave.
Vann St.	Teall Ave.	Greenway Ave.

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2022-2023 Sweeping

Van Rensselaer St.	Erie Blvd., W.	Belden Ave., W.
Van Rensselaer St.	Spencer St.	Hiawtha Blvd., W.
Velasko Rd.	Onondaga St., W.	Glenwood Ave.
Victoria Pl.	Westcott St.	Allen St.
Village Dr.	Grant Blvd.	Around Circle
Vine St.	James St.	Robinson St.
Wadsworth St.	Grant Blvd.	LeMoyne Ave.
Wall St.	Park Ave.	Richmond Ave.
Wallace St.	Genesee St., W.	Herald Pl.
Walnut Ave.	Erie Blvd.	Waverly Ave.
Walnut Pl.	Harrison St.	Waverly Ave.
Walrath Rd.	Salina St., S.	Menlo Dr.
Walton St.	Clinton St., S.	Fayette St., W.
Warham St.	Butternut St.	Pond St.
Warner Ave.	Salina St., S.	Midland Ave.
Warren St.	Willow St., E.	Salina St.
Washington St.	Pine St.	University Ave.
Washington St.	West St., S.	East Dead End
Washington Square	Park St.	Around Square
Water St.	West St., S.	Erie Blvd., E.
Waverly Ave.	Irving Ave.	Ostrum Ave.
Wellesley Rd.	Strathmore Dr.	Glenwood Ave.
Webster Ave.	Colvin St., W.	Brighton Ave., W.
Wendell Terrace	Sedgwick Dr.	Grant Blvd.
Wellington Pl.	Forman Ave.	Irving Ave.
West St.	Genesee St., W.	Tracy St.
West St.	Onondaga St., W.	Franklin St.
Westcott St.	Fayette St., W.	Broad St.
Westminster Ave.	Kensington Rd.	End
Westmoreland Ave.	Erie Blvd., E.	Broad St.
Wheaton Rd.	Dorchester Ave.	Gray Ave.
White St.	South Ave.	Rich St.
Whittier Ave.	Wilbur Ave., S.	Avery Ave.
Whitwell Dr.	Park St.	Schiller Park
Wilbur Ave., S.	Delaware St.	Tompkins St.
Wilkinson St.	Plum St.	Dead End
Willis Ave.	Genesee St., W.	City Line
Williston Ave.	Butternut St.	Dead End
Willow St.	Townsend St., N.	Salina St., N.
Willow St.	Highland St.	Lodi St.
Willow St.	Clinton St., S.	Genesee St., W.

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2022-2023 Sweeping

Wilson St.
Wiman Ave.
Windsor Pl.
Winton St.
Wolf St.
Wolcott Terrace
Wood Ave.
Woodbine Ave.
Woodland Ave.
Woodland Ave.
Woodruff Ave.
Worden Ave.
Wyoming St.

James St.
Newell St., W.
Terrace Rd.
Burnet Ave.
Lodi St.
Wescott Ave
Salina St., S.
James St.
State St., S.
Garfield Ave.
Grant Blvd.
Grant Blvd.
Fayette St., W.

Boyden St.
Ostrander Ave., W.
Berkeley Dr.
Robinson St.
City Line
Fairdale
Mark Ave.
135 Woodbine Ave.
Garfield Ave.
Dead End
Elsner St.
Pershing Ave.
Gifford St.

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Appendix B

Department of Public Works
09 00526
Budget Summary

	Detail Analysis Object of Expenditure	FY21 Actual	FY22 Adopted	FY22 Projected	FY23 Proposed
100 Personal Services					
510100	Salaries	-	-	-	-
510200	Wages	410,400	429,866	470,821	494,004
510300	Temporary Services	-	-	-	-
510400	Overtime/Wages	27,317	75,000	85,000	90,000
510700	Night Shift Differential	1,726	-	-	-
510900	Out-Of-Title Pay (F)	218	-	-	-
511000	Uniform Allowance	4,000	4,750	5,000	5,000
	100 Totals	443,661	509,616	560,821	589,004
200 Equipment					
520200	Office Equipment & Equipment	-	-	-	-
520600	Tools, Operating Equipment & Livestock	-	-	-	-
	200 Totals	-	-	-	-
400 Contractual Expenses					
540110	Fuels	50,029	40,000	50,773	65,000
540210	Automotive Repairs Services	114,779	45,000	60,000	60,000
540552	Other Services	-	-	-	-
	400 Totals	164,808	85,000	110,773	125,000
	Total Departmental Expenses	608,469	594,616	671,594	714,004
590527	Sweeping & Flushing & Equip	234,019	720,000	631,578	-
590301	Social Security- General Government	33,428	31,900	32,000	43,911
590401	Workers' Comp - General Government	26,046	50,000	28,000	40,000
599011	Transfer to - Debt Service	116,304	112,971	112,970	80,694
	Total Special Objects & Debt Service	409,797	914,871	804,548	164,605
	Total Sweeping & Flushing Expenses	1,018,266	1,509,487	1,476,142	878,609

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2022/2023
"Exhibit B"

	FY21 Actual	FY22 Adopted	FY22 Projected	FY23 Proposed
Total Assessable Frontage	1,825,133	1,824,580	1,826,493	1,826,493
Cost per Assessable Front Footage				
A. Labor	0.2757	0.3242	0.3399	0.3684
B. New Equipment	0.1282	0.3946	0.3458	0.0000
C. Operating and Maint.	0.0903	0.0466	0.0606	0.0684
D. Debt Serv	0.0637	0.0619	0.0619	0.0442
Total	0.5579	0.8273	0.8082	0.4810
Average Cost Per Property Owner(40')	22.32	33.09	32.33	19.24

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Ordinance No. 2022

ORDINANCE AMENDING ORDINANCE NO. 127-2022 AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS 2022/2023 UNIMPROVED STREET PROGRAM-SLURRY SEAL PROGRAM AT A TOTAL COST NOT TO EXCEED $1,100,000

BE IT ORDAINED, that Ordinance No. 127-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby appropriates the sum of $1,500,000* from Unallocated Cash Capital to an account to be determined by the Commissioner of Finance for the Department of Public Works; said funds shall be used to cover all the costs associated with the 2022/2023 Unimproved Street Program- Slurry Seal Program, for the unimproved streets as shown on Appendix "A" attached hereto at a total cost not to exceed $1,500,000* in the manner provided by law; and

BE IT FURTHER ORDAINED, that the costs of the 2022/2023 Unimproved Street Program - Slurry Seal Program will thereafter be assessed against abutting property owners by local assessment as provided by law.

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_____ = new material

* previously read $1,100,00.00

Slurry_Seal	2022/2023	Cycle_1	POST STANDARD LIST	
Ward	**Street_Name**	**From**	**To**	**Block**
5	Aberdeen_Terr.	Burnet	Caleb	100
5	Aberdeen_Terr.	Caleb	Glencove	200
3	Arcadia_Ave.	Pleasantview	Wainwright	100
5	Arch_St.	Burnet	Caleb	100
5	Arch_St.	Caleb	Sunnycrest	200
1	Ardmore_Pl.	Wadsworth	dead_end_@_C.L.	100
3	Argyle_Ave.	Wainwright	Pleasantview	100
1	Arnts_Pl.	Grant_Blvd.	Burdick	100
3	Ash_St.	Lodi	Josephine	500
3	Ash_St.	Josephine	Peters	600
3	Ash_St.	Peters	S._Alvord	700
5	Ashdale_Ave.	James	Tyson_Pl.	100
5	Avon_Rd.	Nichols	Moseley	100
3	Becker_St.	Pond	Craig	100
1	Bellshire_La.	Seventh_North	dead_end	100
3	Bender_St.	Darlington	Kenwick	100
3	Berkshire_Ave.	Wadsworth	Herz	200
3	Berkshire_Ave.	Herz	Darlington	300
5	Boston_St.	dead_end	Northcliffe	100
5	Boston_St.	Northcliffe	Glencove	200
5	Boston_St.	Glencove	Caleb	300
5	Boston_St.	Caleb	Burnet	400
5	Boyden_St.	Teall	Sunstruck	400
5	Boyden_St.	Sunstruck	Hixson	400
5	Boyden_St.	Hixson	Sunnycrest_Pk.	500
1	Brace_St	Turtle	Court	100
3	Briggs_St	Butternut	Wadsworth	100
3	Briggs_St	Wadsworth	Darlington	200
3	Bronx_Ave	Wainwright	dead_end	100
9	Brown_St	Decker	Townsend	100
1	Burdick_Ave	Court	Turtle	100
1	Burdick_Ave	Turtle	Arnts_Pl.	200
1	Burdick_Ave	Arnts_Pl.	Murray	300
1	Burdick_Ave	Murray	LeMoyne	400
5	Burns_Ave.	City_Line	Northcliffe	100
5	Burns_Ave.	Northcliffe	Glencove	200
5	Burns_Ave.	Glencove	Caleb	300
5	Burns_Ave.	Caleb	Burnet	400
1	Cadillac_St	Willumae	Seventh_North	100
1	Cadillac_St	Seventh_North	Kenwood	200
1	Cadillac_St	Kenwood	Martin	300
1	Cadillac_St	Martin	Merrill	400

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1	Cadillac_St	Merrill	Loma	500
1	Cadillac_St	Loma	Malverne	600
1	Cadillac_St	Malverne	Wadsworth	700
1	Cadillac_St	Wadsworth	Harford	800
1	Cadillac_St	Harford	City_Line	900
5	Caleb_Ave	Sunnycrest_Pk.	Hickock	100
5	Caleb_Ave	Hickock	Stafford	200
5	Caleb_Ave	Stafford	dead_end	300
5	Caleb_Ave	dead_end	Woodbine	400
5	Caleb_Ave	Woodbine	Hillsdale	500
5	Caleb_Ave	Hillsdale	Collingwood	600
5	Caleb_Ave	Collingwood	S._Edwards	700
5	Caleb_Ave	S._Edwards	S._Midler	800
5	Caleb_Ave	S._Midler	Nichols	900
5	Caleb_Ave	Nichols	Champlin	1000
5	Caleb_Ave	Champlin	Moseley	1100
5	Caleb_Ave	Moseley	Arch	1200
5	Caleb_Ave	Arch	Plymouth	1300
5	Caleb_Ave	Plymouth	Luddington	1400
5	Caleb_Ave	Luddington	Aberdeen	1500
5	Caleb_Ave	Aberdeen	Cloveridge	1600
5	Caleb_Ave	Cloveridge	Burns	1700
5	Caleb_Ave	Burns	Boston	1800
5	Caleb_Ave	Boston	Conklin/City_Line	1900
1	Carlisle_St	Carbon	Spring	100
5	Champlin_Dr.	Sunnycrest	Caleb	100
5	Champlin_Dr.	Caleb	Burnet	200
1	Chatham_Pl	Wadsworth	Harford	100
3	Cleveland_Ave	First_North	Griffiths	100
5	Cloveridge_Dr.	James	Northcliffe	100
5	Cloveridge_Dr.	Northcliffe	Glencove	200
5	Cloveridge_Dr.	Glencove	Caleb	300
5	Cloveridge_Dr.	Caleb	Burnet	400
5	Collingwood_Av_N	James	Tyson	100
5	Collingwood_Av_S	James	Northcliffe	100
5	Collingwood_Av_S	Northcliffe	Glencove	200
5	Collingwood_Av_S	Glencove	Sunnycrest	300
5	Collingwood_Av_S	Sunnycrest	Caleb	400
5	Collingwood_Av_S	Caleb	Burnet	500
1	Commonwealth_Ave	Washington_Sq.	Carbon	100
5	Conklin_St	Thompson/C.L.	Glencove	100
5	Conklin_St	Glencove	Caleb	200
3	Craig_St	1st_North	Griffiths	100
3	Craig_St	Griffiths	High	200
3	Craig_St	High	Becker	300
3	Craig_St	Becker	Warham	400

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3	Craig_St	Warham	Grant_Blvd.	500
5	Crestline_Dr	Sunnycrest	Plymouth	100
1	Culbert_St	1st_North	Grant_Blvd.	100
5	Culver_Dr	S._Glencove	N._Glencove	100
5	Culver_Dr	N._Glencove	Winthrop	200
5	Culver_Dr.	Winthrop	Roxbury	300
3	Curtis_St	Carbon	Spring	100
3	Curtis_St	Spring	Gilbert	200
3	Curtis_St	Gilbert	1st_North	300
3	Darlington_Rd	Grant	Listman	100
3	Darlington_Rd	Listman	Berkshire	200
3	Darlington_Rd	Berkshire	Briggs	300
3	Darlington_Rd	Briggs	Huntley	400
3	Darlington_Rd	Huntley	Orwood	500 600
3	Darlington_Rd	Orwood	Hillside	700
3	Darlington_Rd	Hillside	Wilmore	800
3	Darlington_Rd	Wilmore	Court	900
1	De_Long_Ave	1st_North	dead_end	100
9	Decker_St	Burnet	Brown	100
3	Division_St.,_E.	Lodi	Park_St.	600
3	Division_St.,_E.	Park_St.	Carbon	700
3	Division_St.,_E.	Carbon	Spring	800
3	Division_St.,_E.	Gilbert_St.	dead_end	1000
5	Edwards_Ave.,N.	James	Tyson	100
5	Edwards_Ave.,S.	James	Northcliffe	100
5	Edwards_Ave.,S.	Northcliffe	Glencove	200
5	Edwards_Ave.,S.	Glencove	Sunnycrest	300
5	Edwards_Ave.,S.	Sunnycrest	Caleb	400
5	Edwards_Ave.,S.	Caleb	Burnet	500
5	Eldorado_St.	Teall	Hixson	100
5	Eldorado_St.	Hixson	dead_end	200
1	Ellen_St	Kenwood	dead_end	100
1	Englert_Ave	Cadillac	Court	100
5	Erickson_St.	Glencove	Sunnycrest	100
5	Erickson_St.	Sunnycrest	Burnet	200
3	First_North_St	John	Division	200
3	First_North_St	Division	Cleveland	300
3	First_North_St	Cleveland	Curtis	400
3	First_North_St	Curtis	Craig	500
3	First_North_St	Craig	Pond	600
1	Fordland_Ave	Willumae	Seventh_North	100
1	Fourth_North_St	LeMoyne	Wolf	100
1	Fourth_North_St	Wolf	Hiawatha	200
1	Fourth_North_St.	Hiawatha	RR_tracks	300
1	Fourth_St._North	RR_tracks	dead_end	400
1	Gannett_Ave	Willumae	Sixth_North	100

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3	Gilbert_Ave	John	E Division St	100
3	Gilbert_Ave	E Division St	Curtis	200
3	Gilbert_Ave	Curtis	Herbert	300
3	Gilbert Ave	Herbert	Pond St	400
1	Gilbert St	Stedman	LeMoyne	100
5	Glencove_Rd	Hickock	Stafford	100
5	Glencove_Rd	Stafford	Forest_Hill	200
5	Glencove_Rd.	Forest_Hill	Woodbine	300
5	Glencove_Rd.	Woodbine	Hillsdale	400
5	Glencove_Rd.	Hillsdale	Collingwood	500
5	Glencove_Rd.	Collingwood	S._Edwards	600
5	Glencove_Rd.	S._Edwards	S._Midler	700
5	Glencove_Rd.	S._Midler	Nichols	800
5	Glencove_Rd.	Nichols	Moseley	900
5	Glencove_Rd.	Moseley	Plymouth	1000
5	Glencove_Rd.	Plymouth	Culver	1100
5	Glencove_Rd.	Culver	Ridgewood	1200
5	Glencove_Rd.	Ridgewood	Cloveridge	1300
5	Glencove_Rd.	Cloveridge	Burns	1400
5	Glencove_Rd.	Burns	Boston	1500
5	Glencove_Rd.	Boston	Conklin	1600
5	Glencove_Rd.,S.	Plymouth	Culver	1100
5	Glencove_Rd.,S.	Culver	Ridgewood	1200
3	Grassman_Ave	Butternut	dead_end	100
1	Harford_Rd	Ardmore	Chatham_Rd.	100
1	Harford_Rd	Chatham_Rd.	Cadillac	200
1	Harford_Rd	Cadillac	LeMoyne	300
5	Hasbrouck_St	Burnet	Caleb	100
3	Herbert_St	Carbon	Spring	100
3	Herbert_St	Spring	Gilbert	200
3	Herbert_St	Gilbert	First_North	300
3	Herz_St.	Berkshire	Briggs	100
9	Hickory_St.	Townsend	McBride	500
9	Hickory_St.	McBride	Catherine	600
3	High_St	Pond	Craig	100
5	Hillsdale_Ave.	James	Northcliffe	100
5	Hillsdale_Ave.	Northcliffe	Glencove	200
5	Hillsdale_Ave.	Glencove	Sunnycrest	300
5	Hillsdale_Ave.	Sunnycrest	Caleb	400
5	Hillsdale_Ave.	Caleb	Burnet	500
3	Hillside_St	Dale	Butternut	100
3	Hillside_St.	Wadsworth	Harding	400
3	Hillside_St.	Harding	Maplehurst	500
3	Hillside_St.	Maplehurst	Darlington	600
3	Hillside_St.	Darlington	city_line	700

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5	Hixson_Ave.	Boyden	Kinne	600
5	Hixson_Ave.	Kinne	Robinson	700
5	Homecroft_Rd	James	Northcliffe	100
5	Homecroft_Rd.	Northcliffe	Glencove	200
3	Huntley_St	Hillside	Wadsworth	100
3	Huntley_St	Wadsworth	Darlington	200
3	Josephine_St.	Butternut	Ash	100
3	Kenwick_Dr	Grant_Blvd.	Listman	100
3	Kenwick_Dr	Listman	Bender	200
3	Kenwick_Dr	Bender	city_line	300
1	Kenwood_Ave	Court	Cadillac	100
1	Kenwood_Ave	Cadillac	Ellen	200
1	Kenwood_Ave	Ellen	Lemoyne	300
5	Kinne_St	Teall	Sunstruck	100
5	Kinne_St	Sunstruck	Hixson	200
5	Kinne_St	Hixson	St._Anne	300
1	Kirkpatrick_St.,_E.	Grant_Blvd	Michaels_Ave	1000
1	Kirkpatrick_St.,_E.	Michaels_Ln.	Hood_Ave.	1100
1	Lacy_Pl	Washington_Sq.	Carbon	100
9	Laurel_St.	Townsend	McBride	400
9	Laurel_St.	McBride	Catherine	500
9	Laurel_St.	Catherine	Lodi	600
3	Listman_Ave	Wadsworth	Woodruff	100
3	Listman_Ave	Woodruff	Mayar	200
3	Listman_Ave	Mayar	Darlington	300
3	Listman_Ave	Darlington	Kenwick	400
1	Loma_Ave	Court	Weldon	200
1	Loma_Ave	Weldon	Cadillac	300
5	Luddington_St.	S._Glencove	Caleb	100
5	Luddington_St.	Caleb	Burnet	200
1	Malverne_Dr.	Court	Weldon	200
1	Malverne_Dr.	Weldon	Cadillac	300
1	Marcia_St	Kenwood	dead_end	100
5	Mariposa_St.	Teall	Hixson	100
5	Mariposa_St.	Hixson	dead_end	200
1	Martin_St	Court	Cadillac	100
1	Martin_St	Cadillac	LeMoyne	200
1	Martin_St	LeMoyne	dead_end	300
3	Mayar_St	Grant_Blvd.	Listman	100
1	McChesney_Pk_Dr	Grant_Blvd.	Hood	100
1	Merrill_St	Cadillac	LeMoyne	100
1	Merrill_St	LeMoyne	D.E._@City_line	200
5	Milford_Ct	Milford_Dr._E.	dead_end	100
5	Milford_Dr_E	James	Northcliffe	100
5	Milford_Dr_E	Northcliffe	Roxbury	200

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5	Milford_Dr_W	James	Northcliffe	100
5	Milford_Dr_W	Northcliffe	Roxbury	200
5	Mooney_Ave.	Teall	Hixson	100
5	Mooney_Ave.	Hixson	dead_end	200
5	Moseley_Dr.	James	Northcliffe	100
5	Moseley_Dr.	Northcliffe	Glencove	200
5	Moseley_Dr.	Glencove	Sunnycrest	300
5	Moseley_Dr.	Sunnycrest	Caleb	400
5	Moseley_Dr.	Caleb	Burnet	500
1	Murray_Ave	Grant_Blvd.	Burdick_Ave	100
3	Neutral_Ct	Pond	Mary	100
5	Nichols_Ave	James	Northcliffe	100
5	Nichols_Ave.	Northcliffe	Glencove	200
5	Nichols_Ave.	Glencove	Sunnycrest	300
5	Nichols_Ave.	Sunnycrest	Caleb	400
5	Nichols_Ave.	Caleb	Burnet	500
5	Nichols Ave	Burnet	Dead End	600
5	Northcliffe_Rd	Hickock	Stafford	100
5	Northcliffe_Rd	Stafford	Forest_Hill	200
5	Northcliffe_Rd	Forest_Hill	Woodbine	300
5	Northcliffe_Rd	Woodbine	Hillsdale	400
5	Northcliffe_Rd	Hillside	Collingwood	500
5	Northcliffe_Rd	Collingwood	S._Edwards	600
5	Northcliffe_Rd	S._Edwards	Midler	700
5	Northcliffe_Rd	Midler	Nichols	800
5	Northcliffe_Rd	Nichols	Homecroft	900
5	Northcliffe_Rd	Homecroft	Moseley	1000
5	Northcliffe_Rd	Moseley	Plymouth	1100
5	Northcliffe_Rd	Plymouth	Milford_Dr._W	1200
5	Northcliffe_Rd	Milford_Dr._W	Milford_Dr._E	1300
5	Northcliffe_Rd	Milford_Dr._E	Ridgewood	1400
5	Northcliffe_Rd	Ridgewood	Cloverridge	1500
5	Northcliffe_Rd	Cloverridge	Burns	1600
5	Northcliffe_Rd	Burns	Boston	1700
5	Northcliffe Rd	Boston	Thompson	1800
5	Norwood_Ave	Lillian	Tyson	100
3	Oberst_St	Park	Carbon	100
3	Orwood_Pl	Darlington_Rd	City_line	100
1	Pastime_Dr	Court	Turtle	100
1	Pennsylvania_Ave	Wolf	LeMoyne	100
3	Peters_St	Ash	Butternut	100
3	Pleasantview_Ave	Grant_Blvd	Bronx_Ave	100
3	Pleasantview_Ave	Bronx_Ave	Argyle	200
3	Pleasantview_Ave	Argyle	Acadia	300
3	Pleasantview_Ave	Acadia	Rivoli	400

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5	Plymouth_Dr.	James	Northcliffe	100
5	Plymouth_Dr.	Northcliffe	Winthrop	200
5	Plymouth_Dr.	Winthrop	Glencove	300
5	Plymouth_Dr.	Glencove	Sunnycrest	400
5	Plymouth_Dr.	Sunnycrest	Caleb	500
5	Plymouth_Dr.	Caleb	Burnet	600
1	Pond_La	Spring_La.	Pond	100
5	Ridgewood_Dr	James	Northcliffe	100
5	Ridgewood_Dr	Northcliffe	Winthrop	200
5	Ridgewood_Dr	Winthrop	Glencove	300
5	Ridgewood_Dr	Glencove	Caleb	400
3	Rivoli_Ave	Kenwick	Pleasantview	100
3	Rivoli_Ave	Pleasantview	Wainwright	200
5	Roxbury_Rd	Plymouth	Culver	100
5	Roxbury_Rd	Culver	Ridgewood	200
5	Sheridan_Pl.	Burnet	Nichols	100
1	Sixth_N_St	Stedman	Wolf	100
1	Sixth_N_St	Wolf	Hiawatha	200
1	Sixth_N_St	Hiawatha	dead_end	300
1	Spring_La	Pond_La.	dead_end	100
3	Spring_St	Butternut	John	100
3	Spring_St	John	Division	200
3	Spring_St	Division	Curtis	300
3	Spring_St	Curtis	Herbert	400
3	Spring_St	Herbert	Pond_St.	500
5	St._Anne_Dr	Kinne	dead_end	100
1	St._Marys_Ter	Englert_Ave	dead_end	100
5	Stafford_Ave.	James	Northcliffe	100
5	Stafford_Ave.	Northcliffe	Glencove	200
5	Stafford_Ave.	Glencove	Sunnycrest	300
5	Stafford_Ave.	Sunnycrest	Caleb	400
5	Stafford_Ave.	Caleb	Burnet	500
1	Stedman_St,_Low	LeMoyne	Sixth_North	100
1	Stedman_St,_Low	Sixth_North	Seventh_North	200
1	Stedman_St,_Low	Seventh_North	Gilbert	300
1	Stedman_St,_Up	Stedman,_Lower	dead_end	100
3	Strand_Pl	Park	Mary	100
5	Sunnycrest_Rd	Forest_Hill	Woodbine	400
5	Sunnycrest_Rd	Woodbine	Hillsdale	500
5	Sunnycrest_Rd	Hillsdale	Collingwood	600
5	Sunnycrest_Rd	Collingwood	S._Edwards	700
5	Sunnycrest_Rd	S._Edwards	S._Midler	800
5	Sunnycrest_Rd	S._Midler	Nichols	900
5	Sunnycrest_Rd	Nichols	Moseley	1000
5	Sunnycrest_Rd	Moseley	Crestline	1100
5	Sunnycrest_Rd	Crestline	Plymouth	1200

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5	Sunnycrest_Rd	Plymouth	Luddington	1300
5	Sunnycrest_Rd	Luddington	Erickson	1400
5	Sunnycrest_Rd	Erickson	Caleb	1500
5	Sunnycrest Rd	Caleb	Aberdeen	1600
5	Sunstruck_Dr.	Robinson	Kinne	100
5	Sunstruck_Dr.	Kinne	Boyden	200
1	Turtle_St	Grant_Blvd	Burdick	900
1	Turtle_St	Burdick	Willumae	1000
1	Turtle_St	Willumae	Seventh_North	1100
9	Union_Ave	Townsend	McBride	200
3	Wainwright_Ave	Bronx	Argyle	100
3	Wainwright_Ave	Argyle	Acadia	200
3	Wainwright_Ave	Acadia	Rivoli	300
5	Walter_Dr.	James	Tyson	100
1	Weldon_Ave	Loma	Wadsworth	100
9	Willow_St._E.	Townsend	McBride	600
9	Willow_St._E.	McBride	Catherine	700
9	Willow_St._E.	Catherine	Lodi	800
1	Willumae_Dr	Court	Cadillac	100
1	Willumae_Dr	Cadillac	Turtle	200
1	Willumae_Dr	Turtle	LeMoyne	300
1	Willumae_Dr	LeMoyne	Wolf	400
3	Wilmore_Pl	Darlington_Rd.	City_Line	100
5	Winthrop_Rd.	Plymouth	Culver	100
5	Winthrop_Rd.	Culver	Ridgewood	200
5	Woodbine Ave	James	Northcliffe	100
5	Woodbine_Ave	Northcliffe	Glencove	200
5	Woodbine_Ave	Glencove	Sunnycrest	300
5	Woodbine_Ave	Sunnycrest	Caleb	400
5	Woodbine_Ave	Caleb	Burnet	500
3	Woodruff_Ave	Grant_Blvd.	Listman	400

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Ordinance No. 2022

ORDINANCE AUTHORIZING THE UNIMPROVED STREET PROGRAM (SLURRY SEAL) IN THE CITY OF SYRACUSE IN THE YEAR 2022/2023

BE IT ORDAINED, that Ordinance No. 128-2022 is hereby amended to read as follows:

BE IT ORDAINED, that this Common Council hereby authorizes the Unimproved Street Program (Slurry Seal) in the City of Syracuse in the year 2022/2023 in the unimproved streets as shown on Appendix "A" attached hereto, by or under the jurisdiction of the Commissioner of Public Works, and the Commissioner of Public Works is hereby authorized to perform the necessary work therefor, in whole or in part with his own forces, or in whole or in part by contract or contracts entered into in the manner provided by law, at a total cost not to exceed One Million Five Hundred Thousand Dollars ($1,500,000.00)* charging the cost thereof to an account created by the Commissioner of Finance for unallocated cash capital designated for the 2022/2023 Unimproved Street Program-Slurry Seal Program authorized contemporaneously by ordinance of this Common Council, and thereafter to be assessed against abutting property owners by local assessment as provided by law.

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_____ = new material

* previously read One Million One Hundred Thousand Dollars ($1,100,000.00)

Slurry_Seal	2022/2023	Cycle_1	POST STANDARD LIST	
Ward	**Street_Name**	**From**	**To**	**Block**
5	Aberdeen_Terr.	Burnet	Caleb	100
5	Aberdeen_Terr.	Caleb	Glencove	200
3	Arcadia_Ave.	Pleasantview	Wainwright	100
5	Arch_St.	Burnet	Caleb	100
5	Arch_St.	Caleb	Sunnycrest	200
1	Ardmore_Pl.	Wadsworth	dead_end_@_C.L.	100
3	Argyle_Ave.	Wainwright	Pleasantview	100
1	Arnts_Pl.	Grant_Blvd.	Burdick	100
3	Ash_St.	Lodi	Josephine	500
3	Ash_St.	Josephine	Peters	600
3	Ash_St.	Peters	S._Alvord	700
5	Ashdale_Ave.	James	Tyson_Pl.	100
5	Avon_Rd.	Nichols	Moseley	100
3	Becker_St.	Pond	Craig	100
1	Bellshire_La.	Seventh_North	dead_end	100
3	Bender_St.	Darlington	Kenwick	100
3	Berkshire_Ave.	Wadsworth	Herz	200
3	Berkshire_Ave.	Herz	Darlington	300
5	Boston_St.	dead_end	Northcliffe	100
5	Boston_St.	Northcliffe	Glencove	200
5	Boston_St.	Glencove	Caleb	300
5	Boston_St.	Caleb	Burnet	400
5	Boyden_St.	Teall	Sunstruck	400
5	Boyden_St.	Sunstruck	Hixson	400
5	Boyden_St.	Hixson	Sunnycrest_Pk.	500
1	Brace_St	Turtle	Court	100
3	Briggs_St	Butternut	Wadsworth	100
3	Briggs_St	Wadsworth	Darlington	200
3	Bronx_Ave	Wainwright	dead_end	100
9	Brown_St	Decker	Townsend	100
1	Burdick_Ave	Court	Turtle	100
1	Burdick_Ave	Turtle	Arnts_Pl.	200
1	Burdick_Ave	Arnts_Pl.	Murray	300
1	Burdick_Ave	Murray	LeMoyne	400
5	Burns_Ave.	City_Line	Northcliffe	100
5	Burns_Ave.	Northcliffe	Glencove	200
5	Burns_Ave.	Glencove	Caleb	300
5	Burns_Ave.	Caleb	Burnet	400
1	Cadillac_St	Willumae	Seventh_North	100
1	Cadillac_St	Seventh_North	Kenwood	200
1	Cadillac_St	Kenwood	Martin	300
1	Cadillac_St	Martin	Merrill	400

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1	Cadillac_St	Merrill	Loma	500
1	Cadillac_St	Loma	Malverne	600
1	Cadillac_St	Malverne	Wadsworth	700
1	Cadillac_St	Wadsworth	Harford	800
1	Cadillac_St	Harford	City_Line	900
5	Caleb_Ave	Sunnycrest_Pk.	Hickock	100
5	Caleb_Ave	Hickock	Stafford	200
5	Caleb_Ave	Stafford	dead_end	300
5	Caleb_Ave	dead_end	Woodbine	400
5	Caleb_Ave	Woodbine	Hillsdale	500
5	Caleb_Ave	Hillsdale	Collingwood	600
5	Caleb_Ave	Collingwood	S._Edwards	700
5	Caleb_Ave	S._Edwards	S._Midler	800
5	Caleb_Ave	S._Midler	Nichols	900
5	Caleb_Ave	Nichols	Champlin	1000
5	Caleb_Ave	Champlin	Moseley	1100
5	Caleb_Ave	Moseley	Arch	1200
5	Caleb_Ave	Arch	Plymouth	1300
5	Caleb_Ave	Plymouth	Luddington	1400
5	Caleb_Ave	Luddington	Aberdeen	1500
5	Caleb_Ave	Aberdeen	Cloveridge	1600
5	Caleb_Ave	Cloveridge	Burns	1700
5	Caleb_Ave	Burns	Boston	1800
5	Caleb_Ave	Boston	Conklin/City_Line	1900
1	Carlisle_St	Carbon	Spring	100
5	Champlin_Dr.	Sunnycrest	Caleb	100
5	Champlin_Dr.	Caleb	Burnet	200
1	Chatham_Pl	Wadsworth	Harford	100
3	Cleveland_Ave	First_North	Griffiths	100
5	Cloveridge_Dr.	James	Northcliffe	100
5	Cloveridge_Dr.	Northcliffe	Glencove	200
5	Cloveridge_Dr.	Glencove	Caleb	300
5	Cloveridge_Dr.	Caleb	Burnet	400
5	Collingwood_Av_N	James	Tyson	100
5	Collingwood_Av_S	James	Northcliffe	100
5	Collingwood_Av_S	Northcliffe	Glencove	200
5	Collingwood_Av_S	Glencove	Sunnycrest	300
5	Collingwood_Av_S	Sunnycrest	Caleb	400
5	Collingwood_Av_S	Caleb	Burnet	500
1	Commonwealth_Ave	Washington_Sq.	Carbon	100
5	Conklin_St	Thompson/C.L.	Glencove	100
5	Conklin_St	Glencove	Caleb	200
3	Craig_St	1st_North	Griffiths	100
3	Craig_St	Griffiths	High	200
3	Craig_St	High	Becker	300
3	Craig_St	Becker	Warham	400

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3	Craig_St	Warham	Grant_Blvd.	500
5	Crestline_Dr	Sunnycrest	Plymouth	100
1	Culbert_St	1st_North	Grant_Blvd.	100
5	Culver_Dr	S._Glencove	N._Glencove	100
5	Culver_Dr	N._Glencove	Winthrop	200
5	Culver_Dr.	Winthrop	Roxbury	300
3	Curtis_St	Carbon	Spring	100
3	Curtis_St	Spring	Gilbert	200
3	Curtis_St	Gilbert	1st_North	300
3	Darlington_Rd	Grant	Listman	100
3	Darlington_Rd	Listman	Berkshire	200
3	Darlington_Rd	Berkshire	Briggs	300
3	Darlington_Rd	Briggs	Huntley	400
3	Darlington_Rd	Huntley	Orwood	500 600
3	Darlington_Rd	Orwood	Hillside	700
3	Darlington_Rd	Hillside	Wilmore	800
3	Darlington_Rd	Wilmore	Court	900
1	De_Long_Ave	1st_North	dead_end	100
9	Decker_St	Burnet	Brown	100
3	Division_St.,_E.	Lodi	Park_St.	600
3	Division_St.,_E.	Park_St.	Carbon	700
3	Division_St.,_E.	Carbon	Spring	800
3	Division_St.,_E.	Gilbert_St.	dead_end	1000
5	Edwards_Ave.,N.	James	Tyson	100
5	Edwards_Ave.,S.	James	Northcliffe	100
5	Edwards_Ave.,S.	Northcliffe	Glencove	200
5	Edwards_Ave.,S.	Glencove	Sunnycrest	300
5	Edwards_Ave.,S.	Sunnycrest	Caleb	400
5	Edwards_Ave.,S.	Caleb	Burnet	500
5	Eldorado_St.	Teall	Hixson	100
5	Eldorado_St.	Hixson	dead_end	200
1	Ellen_St	Kenwood	dead_end	100
1	Englert_Ave	Cadillac	Court	100
5	Erickson_St.	Glencove	Sunnycrest	100
5	Erickson_St.	Sunnycrest	Burnet	200
3	First_North_St	John	Division	200
3	First_North_St	Division	Cleveland	300
3	First_North_St	Cleveland	Curtis	400
3	First_North_St	Curtis	Craig	500
3	First_North_St	Craig	Pond	600
1	Fordland_Ave	Willumae	Seventh_North	100
1	Fourth_North_St	LeMoyne	Wolf	100
1	Fourth_North_St	Wolf	Hiawatha	200
1	Fourth_North_St.	Hiawatha	RR_tracks	300
1	Fourth_St._North	RR_tracks	dead_end	400
1	Gannett_Ave	Willumae	Sixth_North	100

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3	Gilbert_Ave	John	E Division St	100
3	Gilbert_Ave	E Division St	Curtis	200
3	Gilbert_Ave	Curtis	Herbert	300
3	Gilbert Ave	Herbert	Pond St	400
1	Gilbert St	Stedman	LeMoyne	100
5	Glencove_Rd	Hickock	Stafford	100
5	Glencove_Rd	Stafford	Forest_Hill	200
5	Glencove_Rd.	Forest_Hill	Woodbine	300
5	Glencove_Rd.	Woodbine	Hillsdale	400
5	Glencove_Rd.	Hillsdale	Collingwood	500
5	Glencove_Rd.	Collingwood	S._Edwards	600
5	Glencove_Rd.	S._Edwards	S._Midler	700
5	Glencove_Rd.	S._Midler	Nichols	800
5	Glencove_Rd.	Nichols	Moseley	900
5	Glencove_Rd.	Moseley	Plymouth	1000
5	Glencove_Rd.	Plymouth	Culver	1100
5	Glencove_Rd.	Culver	Ridgewood	1200
5	Glencove_Rd.	Ridgewood	Cloveridge	1300
5	Glencove_Rd.	Cloveridge	Burns	1400
5	Glencove_Rd.	Burns	Boston	1500
5	Glencove_Rd.	Boston	Conklin	1600
5	Glencove_Rd.,S.	Plymouth	Culver	1100
5	Glencove_Rd.,S.	Culver	Ridgewood	1200
3	Grassman_Ave	Butternut	dead_end	100
1	Harford_Rd	Ardmore	Chatham_Rd.	100
1	Harford_Rd	Chatham_Rd.	Cadillac	200
1	Harford_Rd	Cadillac	LeMoyne	300
5	Hasbrouck_St	Burnet	Caleb	100
3	Herbert_St	Carbon	Spring	100
3	Herbert_St	Spring	Gilbert	200
3	Herbert_St	Gilbert	First_North	300
3	Herz_St.	Berkshire	Briggs	100
9	Hickory_St.	Townsend	McBride	500
9	Hickory_St.	McBride	Catherine	600
3	High_St	Pond	Craig	100
5	Hillsdale_Ave.	James	Northcliffe	100
5	Hillsdale_Ave.	Northcliffe	Glencove	200
5	Hillsdale_Ave.	Glencove	Sunnycrest	300
5	Hillsdale_Ave.	Sunnycrest	Caleb	400
5	Hillsdale_Ave.	Caleb	Burnet	500
3	Hillside_St	Dale	Butternut	100
3	Hillside_St.	Wadsworth	Harding	400
3	Hillside_St.	Harding	Maplehurst	500
3	Hillside_St.	Maplehurst	Darlington	600
3	Hillside_St.	Darlington	city_line	700

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5	Hixson_Ave.	Boyden	Kinne	600
5	Hixson_Ave.	Kinne	Robinson	700
5	Homecroft_Rd	James	Northcliffe	100
5	Homecroft_Rd.	Northcliffe	Glencove	200
3	Huntley_St	Hillside	Wadsworth	100
3	Huntley_St	Wadsworth	Darlington	200
3	Josephine_St.	Butternut	Ash	100
3	Kenwick_Dr	Grant_Blvd.	Listman	100
3	Kenwick_Dr	Listman	Bender	200
3	Kenwick_Dr	Bender	city_line	300
1	Kenwood_Ave	Court	Cadillac	100
1	Kenwood_Ave	Cadillac	Ellen	200
1	Kenwood_Ave	Ellen	Lemoyne	300
5	Kinne_St	Teall	Sunstruck	100
5	Kinne_St	Sunstruck	Hixson	200
5	Kinne_St	Hixson	St._Anne	300
1	Kirkpatrick_St.,_E.	Grant_Blvd	Michaels_Ave	1000
1	Kirkpatrick_St.,_E.	Michaels_Ln.	Hood_Ave.	1100
1	Lacy_Pl	Washington_Sq.	Carbon	100
9	Laurel_St.	Townsend	McBride	400
9	Laurel_St.	McBride	Catherine	500
9	Laurel_St.	Catherine	Lodi	600
3	Listman_Ave	Wadsworth	Woodruff	100
3	Listman_Ave	Woodruff	Mayar	200
3	Listman_Ave	Mayar	Darlington	300
3	Listman_Ave	Darlington	Kenwick	400
1	Loma_Ave	Court	Weldon	200
1	Loma_Ave	Weldon	Cadillac	300
5	Luddington_St.	S._Glencove	Caleb	100
5	Luddington_St.	Caleb	Burnet	200
1	Malverne_Dr.	Court	Weldon	200
1	Malverne_Dr.	Weldon	Cadillac	300
1	Marcia_St	Kenwood	dead_end	100
5	Mariposa_St.	Teall	Hixson	100
5	Mariposa_St.	Hixson	dead_end	200
1	Martin_St	Court	Cadillac	100
1	Martin_St	Cadillac	LeMoyne	200
1	Martin_St	LeMoyne	dead_end	300
3	Mayar_St	Grant_Blvd.	Listman	100
1	McChesney_Pk_Dr	Grant_Blvd.	Hood	100
1	Merrill_St	Cadillac	LeMoyne	100
1	Merrill_St	LeMoyne	D.E._@City_line	200
5	Milford_Ct	Milford_Dr._E.	dead_end	100
5	Milford_Dr_E	James	Northcliffe	100
5	Milford_Dr_E	Northcliffe	Roxbury	200

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5	Milford_Dr_W	James	Northcliffe	100
5	Milford_Dr_W	Northcliffe	Roxbury	200
5	Mooney_Ave.	Teall	Hixson	100
5	Mooney_Ave.	Hixson	dead_end	200
5	Moseley_Dr.	James	Northcliffe	100
5	Moseley_Dr.	Northcliffe	Glencove	200
5	Moseley_Dr.	Glencove	Sunnycrest	300
5	Moseley_Dr.	Sunnycrest	Caleb	400
5	Moseley_Dr.	Caleb	Burnet	500
1	Murray_Ave	Grant_Blvd.	Burdick_Ave	100
3	Neutral_Ct	Pond	Mary	100
5	Nichols_Ave	James	Northcliffe	100
5	Nichols_Ave.	Northcliffe	Glencove	200
5	Nichols_Ave.	Glencove	Sunnycrest	300
5	Nichols_Ave.	Sunnycrest	Caleb	400
5	Nichols_Ave.	Caleb	Burnet	500
5	Nichols Ave	Burnet	Dead End	600
5	Northcliffe_Rd	Hickock	Stafford	100
5	Northcliffe_Rd	Stafford	Forest_Hill	200
5	Northcliffe_Rd	Forest_Hill	Woodbine	300
5	Northcliffe_Rd	Woodbine	Hillsdale	400
5	Northcliffe_Rd	Hillside	Collingwood	500
5	Northcliffe_Rd	Collingwood	S._Edwards	600
5	Northcliffe_Rd	S._Edwards	Midler	700
5	Northcliffe_Rd	Midler	Nichols	800
5	Northcliffe_Rd	Nichols	Homecroft	900
5	Northcliffe_Rd	Homecroft	Moseley	1000
5	Northcliffe_Rd	Moseley	Plymouth	1100
5	Northcliffe_Rd	Plymouth	Milford_Dr._W	1200
5	Northcliffe_Rd	Milford_Dr._W	Milford_Dr._E	1300
5	Northcliffe_Rd	Milford_Dr._E	Ridgewood	1400
5	Northcliffe_Rd	Ridgewood	Cloverridge	1500
5	Northcliffe_Rd	Cloverridge	Burns	1600
5	Northcliffe_Rd	Burns	Boston	1700
5	Northcliffe Rd	Boston	Thompson	1800
5	Norwood_Ave	Lillian	Tyson	100
3	Oberst_St	Park	Carbon	100
3	Orwood_Pl	Darlington_Rd	City_line	100
1	Pastime_Dr	Court	Turtle	100
1	Pennsylvania_Ave	Wolf	LeMoyne	100
3	Peters_St	Ash	Butternut	100
3	Pleasantview_Ave	Grant_Blvd	Bronx_Ave	100
3	Pleasantview_Ave	Bronx_Ave	Argyle	200
3	Pleasantview_Ave	Argyle	Acadia	300
3	Pleasantview_Ave	Acadia	Rivoli	400

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5	Plymouth_Dr.	James	Northcliffe	100
5	Plymouth_Dr.	Northcliffe	Winthrop	200
5	Plymouth_Dr.	Winthrop	Glencove	300
5	Plymouth_Dr.	Glencove	Sunnycrest	400
5	Plymouth_Dr.	Sunnycrest	Caleb	500
5	Plymouth_Dr.	Caleb	Burnet	600
1	Pond_La	Spring_La.	Pond	100
5	Ridgewood_Dr	James	Northcliffe	100
5	Ridgewood_Dr	Northcliffe	Winthrop	200
5	Ridgewood_Dr	Winthrop	Glencove	300
5	Ridgewood_Dr	Glencove	Caleb	400
3	Rivoli_Ave	Kenwick	Pleasantview	100
3	Rivoli_Ave	Pleasantview	Wainwright	200
5	Roxbury_Rd	Plymouth	Culver	100
5	Roxbury_Rd	Culver	Ridgewood	200
5	Sheridan_Pl.	Burnet	Nichols	100
1	Sixth_N_St	Stedman	Wolf	100
1	Sixth_N_St	Wolf	Hiawatha	200
1	Sixth_N_St	Hiawatha	dead_end	300
1	Spring_La	Pond_La.	dead_end	100
3	Spring_St	Butternut	John	100
3	Spring_St	John	Division	200
3	Spring_St	Division	Curtis	300
3	Spring_St	Curtis	Herbert	400
3	Spring_St	Herbert	Pond_St.	500
5	St._Anne_Dr	Kinne	dead_end	100
1	St._Marys_Ter	Englert_Ave	dead_end	100
5	Stafford_Ave.	James	Northcliffe	100
5	Stafford_Ave.	Northcliffe	Glencove	200
5	Stafford_Ave.	Glencove	Sunnycrest	300
5	Stafford_Ave.	Sunnycrest	Caleb	400
5	Stafford_Ave.	Caleb	Burnet	500
1	Stedman_St,_Low	LeMoyne	Sixth_North	100
1	Stedman_St,_Low	Sixth_North	Seventh_North	200
1	Stedman_St,_Low	Seventh_North	Gilbert	300
1	Stedman_St,_Up	Stedman,_Lower	dead_end	100
3	Strand_Pl	Park	Mary	100
5	Sunnycrest_Rd	Forest_Hill	Woodbine	400
5	Sunnycrest_Rd	Woodbine	Hillsdale	500
5	Sunnycrest_Rd	Hillsdale	Collingwood	600
5	Sunnycrest_Rd	Collingwood	S._Edwards	700
5	Sunnycrest_Rd	S._Edwards	S._Midler	800
5	Sunnycrest_Rd	S._Midler	Nichols	900
5	Sunnycrest_Rd	Nichols	Moseley	1000
5	Sunnycrest_Rd	Moseley	Crestline	1100
5	Sunnycrest_Rd	Crestline	Plymouth	1200

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5	Sunnycrest_Rd	Plymouth	Luddington	1300
5	Sunnycrest_Rd	Luddington	Erickson	1400
5	Sunnycrest_Rd	Erickson	Caleb	1500
5	Sunnycrest Rd	Caleb	Aberdeen	1600
5	Sunstruck_Dr.	Robinson	Kinne	100
5	Sunstruck_Dr.	Kinne	Boyden	200
1	Turtle_St	Grant_Blvd	Burdick	900
1	Turtle_St	Burdick	Willumae	1000
1	Turtle_St	Willumae	Seventh_North	1100
9	Union_Ave	Townsend	McBride	200
3	Wainwright_Ave	Bronx	Argyle	100
3	Wainwright_Ave	Argyle	Acadia	200
3	Wainwright_Ave	Acadia	Rivoli	300
5	Walter_Dr.	James	Tyson	100
1	Weldon_Ave	Loma	Wadsworth	100
9	Willow_St._E.	Townsend	McBride	600
9	Willow_St._E.	McBride	Catherine	700
9	Willow_St._E.	Catherine	Lodi	800
1	Willumae_Dr	Court	Cadillac	100
1	Willumae_Dr	Cadillac	Turtle	200
1	Willumae_Dr	Turtle	LeMoyne	300
1	Willumae_Dr	LeMoyne	Wolf	400
3	Wilmore_Pl	Darlington_Rd.	City_Line	100
5	Winthrop_Rd.	Plymouth	Culver	100
5	Winthrop_Rd.	Culver	Ridgewood	200
5	Woodbine Ave	James	Northcliffe	100
5	Woodbine_Ave	Northcliffe	Glencove	200
5	Woodbine_Ave	Glencove	Sunnycrest	300
5	Woodbine_Ave	Sunnycrest	Caleb	400
5	Woodbine_Ave	Caleb	Burnet	500
3	Woodruff_Ave	Grant_Blvd.	Listman	400

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88-8957-59

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 10, 2022

Ms. Patricia K. McBride
City Clerk
City Hall
Syracuse, New York

Re: Request for Legislation

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare legislation to be introduced at the next Common Council Meeting to amend Ordinance 127-2022 and 128-2022, Unimproved Street Program – Slurry Seal. The bid came in higher than anticipated at $1,239,940. There is also a clause that the price does adjust based on fuel prices. We are requesting to go higher to $1,500,000 to cover the possible fuel increases.

- Ordinance authorizing the advertising of a public hearing, to be scheduled for the appropriate Common Council meeting, related to the increase in cost of $400,000 for the 2022/2023 Unimproved Street Program-Slurry Seal, for all or part of the streets identified in "Appendix A".
- Ordinance authorizing the Department of Public Works to proceed with the 2022/2023 Unimproved Street Program – Slurry Seal at a cost not to exceed $1,100,000 to "$1,500,000"
- Authorize the costs of labor, equipment, necessary legal fees, engineering costs, inspection fees and miscellaneous costs as required for the 2022/2023 Unimproved Street Program-Slurry Seal at a cost not to exceed $1,100,000 and charging the cost thereof the premises fronting on the attached listing of streets to "$1,500,000"

The account to be used will be 541500.09.00525 or an account to be determined by the Commissioner of Finance.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 3, 2022

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Mr. Tim Rudd
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Amend Ordinances 127-2022 & 128-2022, 2022/2023 Unimproved Street Program – Slurry Seal

Dear Mr. Rudd:

Please prepare legislation for the next meeting of the Common Council to amend Ordinance 127-2022 and 128-2022, Unimproved Street Program – Slurry Seal. The bid came in higher than anticipated at $1,239,940. There is also a clause that the price does adjust based on fuel prices. We are requesting to go higher to $1,500,000 to cover the possible fuel increases.

- Ordinance authorizing the advertising of a public hearing, to be scheduled for the appropriate Common Council meeting, related to the increase in cost of $400,000 for the 2022/2023 Unimproved Street Program-Slurry Seal, for all or part of the streets identified in "Appendix A".

- Amend Ordinance authorizing the Department of Public Works to proceed with the 2022/2023 Unimproved Street Program – Slurry Seal at a cost not to exceed $1,100,000 to "$1,500,000"

- Authorize the costs of labor, equipment, necessary legal fees, engineering costs, inspection fees and miscellaneous costs as required for the 2022/2023 Unimproved Street Program-Slurry Seal at a cost not to exceed $1,100,000 and charging the cost thereof the premises fronting on the attached listing of streets to "$1,500,000"

The account to be used will be 541500.09.00525 or an account to be determined by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

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Ordinance No. 2022

ORDINANCE APPROPRIATING FUNDS FOR THE DEPARTMENT OF PUBLIC WORKS FOR THE PURCHASE OF 2022/2023 CAPITAL EQUIPMENT PROGRAM

BE IT ORDAINED, that this Common Council hereby appropriates the sum of $910,000 from the 2022/2023 Unallocated Cash Capital Account to appropriate accounts as designated by the Commissioner of Finance for the Department of Public Works; said funds are to be utilized for the purchase of 2022/2023 Capital Equipment and Vehicles for the Department of Public Works as detailed in Schedule "A" attached hereto, in the manner provided by law.

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

June 14, 2022

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

Ms. Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

Re: Request for Legislation: 2022/2023 DPW Capital Equipment & Vehicles Program

Dear Ms. McBride:

Please prepare the following legislation for the next meeting of the Common Council:

- Ordinance authorizing the Department of Public Works to proceed with the 2022/2023 DPW Capital Equipment Program at a cost not to exceed $910,000

The vehicles that will be purchased through this program are listed in the attached "Schedule A." The Cash Capital account to be used will be determined by the Commissioner of Finance to account for the costs of this program.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Rich Devesty, Director of Fleet Operations
Robin St. Hilaire, Secretary to Commissioner-DPW
Jenna Vendetti, Administrative Officer-DPW

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Schedule A

8	Vans	$42,000	$336,000
14	Pick-Up Trucks	$41,000	$574,000
			$910,000

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/14/22	Department: Public Works
Project Name:	DPW Equipment & Vehicles
Project Cost:	$910,000.00
Contact Name:	Jeremy Robinson, Commissioner
Project Description:	(8) Vans, (14) Pick-Up Trucks

Projected Time Line & Funding Source(s)

Estimated Start Date: 7/15/2022 Estimated Completion Date: 6/30/2023

Funding Source:	**Dollar Amount:**
Local Share: Cash Capital	$910,000.00
Local Share: Bonds (complete schedule below)	
State Aid/Grant (identify)	
Federal Aid/Grant (identify)	
Other (identify) CHIPS REIMBURSEMENT	
Other (identify)	
Total Project Funding (must equal cost):	$910,000.00

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1		0
2		
3		
4		
5		

Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes: No: Reason ("No"):

Director of Administration: _____ Date: 29 JUNE 22

Director of Management & Budget: _____ Date: 6-28-22

Commissioner of Finance: Michael Carruzzo Date: 6/28/22

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 22, 2022

Patricia K. McBride
City Clerk
City Hall, Room 231
Syracuse, NY 13202

Re: Request Additional American Rescue Plan Act Funds to Purchase Carts for the Automation Sanitation Pilot Project

Dear Ms. McBride:

Please prepare legislation for an upcoming meeting of the Common Council to appropriate additional funds to the Department of Public Works in an amount not to exceed $194,976 from the American Rescue Plan Act (ARPA) of the 2022 fund balance. The funds will be used for the purposes of purchasing carts for the pilot project as recommended by Barton & Loguidice DPC (Ordinance #129-2022.)

- Please prepare legislation for the upcoming meeting of the Common Council to appropriate funds to the City of Syracuse Department of Public Works, to purchase carts from Cascade Cart Solutions. There is an open Sourcewell contract in place for this vendor.

This is for the purchase of 3,200 carts for the pilot project. Total not to exceed amount of $194,976 for the carts. This agreement will be funded through the American Rescue Plan Act and deposited in to 08.599808.14905.800012922.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Appropriation of Funds & Agreement – Purchase Carts for the Automation Sanitation Pilot Project

---

On behalf of the Department of Public Works, I am requesting to appropriate funds in an amount not to exceed $194,976 from the American Rescue Plan Act (ARPA) of the 2022 fund balance. The funds will be placed in an account to be designated by the Commissioner of Finance for the purposes of purchasing carts for the pilot project as recommended by Barton & Loguidice DPC (Ordinance #129-2022).

- The Department of Public Works is requesting legislation for the upcoming meeting of the Common Council to appropriate funds to purchase carts from Cascade Cart Solutions. There is an open Sourcewell contract in place for this vendor.

This is for the purchase of 3,200 carts for the pilot project. Total not to exceed amount of $194,976 for the carts. This agreement will be funded through the American Rescue Plan Act and deposited in to 08.599808.14905.800012922.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 22, 2022

Tim Rudd
Director of Management & Budget
City Hall, Room 213
Syracuse, New York 13202

Re: Request Additional American Rescue Plan Act Funds to Purchase Carts for the Automation Sanitation Pilot Project

Dear Mr. Rudd:

Please prepare legislation for an upcoming meeting of the Common Council to appropriate additional funds to the Department of Public Works in an amount not to exceed $194,976 from the American Rescue Plan Act (ARPA) of the 2022 fund balance. The funds will be used for the purposes of purchasing carts for the pilot project as recommended by Barton & Loguidice DPC (Ordinance #129-2022.)

- Please prepare legislation for the upcoming meeting of the Common Council to appropriate funds to the City of Syracuse Department of Public Works, to purchase carts from Cascade Cart Solutions. There is an open Sourcewell contract in place for this vendor.

This is for the purchase of 3,200 carts for the pilot project. Total not to exceed amount of $194,976 for the carts. This agreement will be funded through the American Rescue Plan Act and deposited in to 08.599808.14905.800012922.

If you have any questions or need any additional information, please contact me at your convenience.

Sincerely,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Dept. of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 15, 2022

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

Re: Request to Amend Ordinance #677-2021, Providing funds to defray the cost and expense of the Green Infrastructure Reconstruction to increase the not to exceed amount for Forman Avenue to South Beech Street on Water Street from $625,000 to $1,300,000

Dear Ms. McBride,

Please prepare the following legislation for the next Common Council agenda:

- Bond Ordinance authorizing the sales of bonds to cover the additional cost of the Green Infrastructure entered in the IMA from "not to exceed $625,000" to "not to exceed $1,300,000."
- Amend Ordinance #677-2021 from "in an amount not to exceed $625,000" to read "in an amount not to exceed $1,300,000."
- Amend Ordinance #677-2021 from "to increase the IMA by $625,000 and increase appropriations in account 07.599807.14905.701067000 to $4,325,272.39" to read "to increase the IMA by $675,000 and increase appropriations in account 07.599807.14905.701067000 to $5,000,272.39"

Onondaga County has agreed to reimburse all costs for these projects for an amount not to exceed $ 675,000 which will be deposited into a City account, to be determined by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Kevin Hunter, Superintendent of Street Repair-DPW
Robin St. Hilaire, Secretary to Commissioner-DPW
Jenna Vendetti, Administrative Officer-DPW

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City of Syracuse

AUTHORIZATION TO PROCEED WITH CIP PROJECT

Date: 06/15/22	Department: Department of Public Works
Project Name:	Green Infrastructure Project IMA with Onondaga County
Project Cost:	$675,000
Contact Name:	Jeremy Robinson

Project Description:

This project is the continuation of the IMA with Onondaga County relative to receipt of Green Infrastructure Funds for the reconstruction of Water Street from Forman Avenue To South Beech Street

Projected Time Line & Funding Source(s)

Estimated Start Date: In Progress Estimated Completion Date: Fall 2022

Funding Source:		**Dollar Amount:**
Local Share: Cash Capital		
Local Share: Bonds (complete schedule below)		675,000
State Aid/Grant (identify)		
Federal Aid/Grant (identify)		
Other (identify)	Reimbursed by Onondaga County	$ 675,000
Other (identify)		
	Total Project Funding (must equal cost):$	$ 675,000

Estimated Project Borrowing Timeline

Year	Fiscal Year	Estimated Amount to Borrow
1	2023	$675,000
2		
3		
4		
5		
Total Estimated Amount to Borrow (if different than "Local Share: Bonds" above, explain)		$ $675,000

Approval to proceed with request for legislation is hereby granted.

Project in CIP Plan: Yes_____ No NO__

Director of Administration: _____ Date: 29 Jun 22

Director of Management & Budget: _____ Date: 6-28-22

Commissioner of Finance: _____ Date: 6/28/22

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Ordinance No. 677 2021

BOND ORDINANCE OF THE CITY OF SYRACUSE AMENDING BOND ORDINANCE NO. 397-2021 AUTHORIZING THE ISSUANCE AND SALE OF BONDS TO INCREASE THE ISSUANCE AND SALE OF BONDS TO AN AMOUNT NOT TO EXCEED SIX HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($625,000.00) TO DEFRAY THE COST AND EXPENSE OF THE GREEN INFRASTRUCTURE RECONSTRUCTION OF WATER STREET FROM FORMAN AVENUE TO SOUTH BEECH STREET ON WATER STREET

BE IT ORDAINED, that Ordinance No. 397-2021 is hereby amended to read as follows:

BE IT ORDAINED, by the Common Council of the City of Syracuse as follows:

Section 1. For the class of objects or purposes of providing funds to defray the cost and expense of the Green Infrastructure reconstruction of Water Street from Forman Avenue to South Beech Street on Water Street at an estimated maximum cost not to exceed Six Hundred Twenty-Five Thousand Dollars ($625,000.00)*, general obligation bonds of the City of Syracuse, to be of the terms, form and contents hereinafter provided for, are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York.

Section 2. Six Hundred Twenty-Five Thousand Dollars ($625,000.00)* is estimated as the maximum cost of the class of objects or purposes for which such bonds are to be issued.

Section 3. The plan for financing such class of objects or purposes consists of the issuance and sale of bonds of the City of Syracuse in the principal sum of Six Hundred Twenty-Five Thousand Dollars ($625,000.00)*, thereby providing such sum for all the maximum cost of such class of objects or purposes.

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Section 4. It is hereby determined that the class of objects or purposes for which bonds are to be issued falls within subdivision 20(b) of paragraph (a) Section 11.00 of the Local Finance Law and the period of probable usefulness of such class of objects or purposes is ten (10) years.

Section 5. The Commissioner of Finance, not more than fifteen (15) days and not less than three (3) days before the sale of said bonds, shall file with the Comptroller of the State of New York a supplemental debt statement and file a duplicate thereof with the City Clerk in compliance with Section 109.00 of the Local Finance Law.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bonds and bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Commissioner of Finance who is the chief fiscal officer of the City under the Local Finance Law. The Commissioner of Finance may sell such bonds at public or private sale, with or without bond insurance or other credit enhancement, at a discount or premium, at fixed or variable rates of interest or at no interest whatsoever, or as capital appreciation bonds, and with such amortization of principal as the Commissioner of Finance shall determine is most favorable to said City, and in compliance with any rules of the State Comptroller applicable thereto. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Commissioner of Finance, consistent with the provisions of the Local Finance Law. The Commissioner of Finance is hereby authorized to issue variable rate debt, acquire credit support, and enter into such agreements as said officer finds reasonable to facilitate the issuance, sale, resale and repurchase of such bonds, as authorized under Sections 54.90 and 168.00 of the Local Finance Law. Said bonds shall be signed in the name of the City by the original or facsimile signature of the Mayor and countersigned by the original or facsimile signature of the Commissioner of Finance and

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sealed with the original or facsimile corporate seal of the City, provided, however, that if the signatures of the Mayor and the Commissioner of Finance are each by facsimile signatures on any bond, such bond shall be authenticated by the manual countersignature of a fiscal agent of the City. All other matters, except as provided herein, relating to such bonds, including prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by only facsimile signatures, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, form, denominations, maturities, interest rate or rates, terms of and manner of sale and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Commissioner of Finance. The Commissioner of Finance may elect to become the fiscal agent for the bonds, or may contract on behalf of the City for this service pursuant to the Local Finance Law. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Commissioner of Finance shall determine. The Commissioner of Finance may also agree on behalf of the City to provide or disclose such information about the City as may be necessary to enable the purchasers of bonds or notes of the City to comply with Securities and Exchange Commission Rule 15c2-12.

Section 7. The temporary use of available funds of the City of Syracuse, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this ordinance. The reasonably expected source of funds to be used to

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initially pay for the expenditures authorized by Section 1 of this resolution shall be from the City's Capital Fund. It is intended that the City shall then reimburse expenditures from the Capital Fund with the proceeds of the bonds and bond anticipation notes authorized by this ordinance and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This ordinance is intended to constitute the declaration of the City's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this ordinance with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this ordinance, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 8. When said bonds and notes shall have been duly sold, the same shall be delivered by the Commissioner of Finance to the purchaser upon payment to him of the purchase price, including accrued interest, and the receipt of the Commissioner of Finance shall be a full acquittance to such purchaser who shall not be obliged to see to the application of the purchase money.

Section 9. The faith and credit of the City of Syracuse are hereby pledged to the payment of the principal of said bonds and interest thereon when due. An amount sufficient to pay the principal and interest on said bonds as the same becomes due each year shall be included in the annual budget of said City for the year.

Section 10. The validity of the bonds hereby authorized may be contested only if such obligations are authorized for an object or purpose for which the City of Syracuse is not authorized to expend money, or the provisions of law which should be complied with at the date of the

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publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance shall take effect immediately.

_____= new material

* previously read $265,792.00

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 15, 2022

Patricia McBride
City Clerk
City Hall, Room 230
Syracuse, New York 13202

Re: Request to Amend Ordinance #678-2021, City of Syracuse Department of Public Works to enter into an Inter-Municipal agreement (IMA) with Onondaga County relative to receipt of Green Infrastructure to increase the not to exceed amount for Forman Avenue to South Beech Street on Water Street from $625,000 to $1,300,000

Dear Ms. McBride,

Please prepare the following legislation for the next Common Council agenda:

- Amend Ordinance #678-2021 to increase the not to exceed amount for Forman Avenue to South Beech Street on Water Street from $625,000 to $1,300,000
- Amend Ordinance #678-2021 from "to increase the IMA by $625,000 and increase appropriations in account 07.599807.14905.701067000 to $4,325,272.39" to read "to increase the IMA by $675,000 and increase appropriations in account 07.599807.14905.701067000 to $5,000,272.39"

Onondaga County has agreed to reimburse all costs for these projects for an amount not to exceed $ 675,000 which will be deposited into a City account, to be determined by the Commissioner of Finance.

Very truly yours,

Jeremy Robinson
Commissioner of Public Works

Cc: Kevin Hunter, Superintendent of Street Repair-DPW
Robin St. Hilaire, Secretary to Commissioner-DPW
Jenna Vendetti, Administrative Officer-DPW

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management and Budget
DATE: June 27, 2022
SUBJECT: Amend Agreement #678-2021 - Inter-Municipal Agreement with Onondaga County

On behalf of the Department of Public Works, I am requesting that the City of Syracuse amend ordinance #678-2021 authorizing an Inter-Municipal Agreement with Onondaga County relative to receipt of Green Infrastructure.

- Amend Ordinance #678-2021 to increase the not to exceed amount for Forman Avenue to South Beech Street on Water Street from $625,000 to $1,300,000.

- Amend ordinance #678-2021 from "to increase the IMA by $625,000 and increase appropriations in account 07.599807.14905.701067000 to $4,325,272.39" to read "to increase the IMA by $675,000 and increase appropriations in account 07.599807.14905.701067000 to $5,000,272.39".

Onondaga County has agreed to reimburse all costs for these projects for an amount not to exceed $675,000 which will be deposited into a City account, to be determined by the Commissioner of Finance.

Please indicate your concurrence by signing below and returning this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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Ordinance No. 678 2021

ORDINANCE AMENDING ORDINANCE NO. 398-2021 AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH ONONDAGA COUNTY RELATIVE TO RECEIPT OF GREEN INFRASTRUCTURE FUNDS FOR THE RECONSTRUCTION OF CONCORD PLACE AND ADDITIONAL STREETS AS AUTHORIZED BY SUBSEQUENT AMENDMENTS

BE IT ORDAINED, that Ordinance No. 398-2021 is hereby amended to read as follows:

BE IT ORDAINED, that the Mayor be and he hereby is authorized to enter an intermunicipal agreement with Onondaga County relative to receipt by the City of green infrastructure funds in an amount not to exceed $4,325,272.39**; said funds will be used to reimburse DPW for the Green Construction work on Concord Place (between Westcott Street and Allen Street, Gifford Street, Sumner Avenue, South State Street, East Oneida Street, Richmond Avenue, South Clinton Street, East Colvin Street (Jamesville Avenue to Comstock Avenue), Hastings Place (James Street to Dead End), Prospect Avenue (Butternut Street to Laurel), Wellesley Road (Charmouth Drive to Glenwood), South Geddes Street (Delaware to Shonnard), Ostrom Place (Euclid to dead end), Berkeley Drive (Broad to Stratford), Wolf Street and Grand Avenue, and Forman Avenue to South Beech Street on Water Street and any other streets approved by the Commissioner of Public Works); and

BE IT FURTHER ORDAINED, that the Mayor be and he hereby is authorized to execute a contract or written instruments as approved by the Corporation Counsel; and

BE IT FURTHER ORDAINED, that upon receipt of said funds or any part thereof, pursuant to said agreement authorized herein, the Commissioner of Finance is authorized and directed to

DRAFT

deposit the same into an appropriate Department of Public Works account designated by the Commissioner of Finance; and

BE IT FURTHER ORDAINED, that the DPW is hereby authorized to expend the additional funds to be received from Onondaga County in the 2021/2022 Road Reconstruction Account #07.01029 or such other account as designated by the Commissioner of Finance pursuant to this Agreement by $625,000 for a new total authorization of $4,325,272.39* for Road Reconstruction purposes in the manner provided by law; and

BE IT FURTHER ORDAINED, that the additional funds of $625,000 authorized herein shall be initially funded by a bond ordinance adopted contemporaneously by this Common Council to be reimbursed from funds received from Onondaga County.

* _____ = new material

** previously read $3,700,272.39

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Ordinance No. 2022

ORDINANCE AMENDING ORDINANCE NO. 354-2021 AUTHORIZING PURCHASE, WITHOUT ADVERTISING OR COMPETITIVE BIDDING, OF SAFETY SHOES FOR THE DEPARTMENT OF PUBLIC WORKS AND OTHER CITY DEPARTMENTS DURING THE FISCAL YEAR 2021/2022

BE IT ORDAINED, that Ordinance No. 354-2021 is hereby amended to read as follows:

BE IT ORDAINED, subject to the approval of the Mayor, that the Common Council hereby authorizes the purchase of safety shoes from Grainger and Dival Safety for the Department of Public Works and other City departments during the fiscal year 2021/2022 at a cost hereinafter specified without competitive bidding or formal advertising by reason of the fact it is impracticable to bid said item; and

BE IT FURTHER ORDAINED, that the Director of the Office of Management and Budget is hereby authorized to purchase said safety shoes for the following departments at a cost not to exceed the maximum cost hereinafter specified and charging the cost thereof as follows:

Department	Budget Account	Maximum Cost
DPW	Appropriate Operating Dept. Account	$ 36,000.00*
Water	540850.05.83400	$ 6,200.00
Fire	540850.01.34101	$ 1,500.00
Police	540850.01.31231	$ 2,325.00
Engineering	540850.01.80400	$ 2,850.00
Division of Parks	540850.01.71100	$ 6,000.00**
Bureau of Sewers	540850.06.81100	$ 5,200.00***
Div. of Code Enforcement	540850.01.36210	$ 2,550.00
Total Expenditures Authorized		**$62,625.00;**** and**

BE IT FURTHER ORDAINED, that this waiver is hereby authorized to be extended, where

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necessary, for a period not to exceed sixty (60) days after June 30, 2022 provided funding from the appropriation authorized by this Ordinance remains available.

_____ = new material

* previously read $30,000.00

** previously read $5,300.00

*** previously read $4,500.00

**** previously read $55,225.00

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Amend Ordinance #354-2021 – Waiver for Safety Shoes

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Amend the not to exceed amount on Ordinance #354-2021 authorizing the purchase of safety shoes without formal advertising and competitive bidding during the 2021/2022 fiscal year from the following vendors: Grainger and Dival at a cost not to exceed $55,225 to $62,625.

This request will apply to departments listed in the attached "Schedule A". These vendors offer boots at a reduced price compared to other competitors and while they each off a variety of sizes, styles and brands they do not offer the same sizes, styles and brands. Therefore, they need multiple vendors from which the employees may make purchases.

Total expenditures are estimated not to exceed $62,625 and will be charged to an appropriate account listed in attached "Schedule A".

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DRAFT

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 13, 2022

Tim Rudd
Director of Budget
City Hall Room 213
Syracuse, New York 13202

Re: Request to Amend Ordinance 354-2021, Waiver for Safety Shoes

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Amend the not to exceed amount on Ordinance 354-2021 authorizing the purchase of safety shoes without formal advertising and competitive bidding during the 2021/2022 fiscal year from the following vendors: Grainger and Dival at a cost not to exceed from "$55,225.00 to $62,625.00"

This request will apply to departments listed in the attached "Schedule A". These vendors offer boots at a reduced price compared to other competitors, and while they each offer a variety of sizes, styles and brands they do not offer the same sizes, styles and brands. Therefore, we need multiple vendors from which our employees may make purchases.

Total expenditures are estimated not to exceed $62,625.00 and will be charged to an appropriate account listed in the attached "Schedule A".

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
Jenna Vendetti, Administrative Officer-DPW

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Schedule A - List of Accounts by Department

Dept of Public Works	Appropriate operating dept	$36,000.00
Department of Water	540850 05 83400	$6,200.00
Department of Fire	540850 01 34101	$1,500.00
Department of Police	540850 01 31231	$2,325.00
Department of Engineering	540850 01 80400	$2,850.00
Division of Parks	540850 01 71100	$6,000.00
Sewers	540850 06 81100	$5,200.00
Codes Department	540850 01 36210	$2,550.00
		$62,625.00

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Repairs and Parts for Trackless Vehicles Ltd., Labrie Plus and Elgin

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair services and parts from Joe Johnson Equipment USA, Inc. for Trackless Vehicles Ltd., Labrie Plus and Elgin without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached are sole source letters from Trackless Vehicles Ltd., Labrie Plus and Elgin stating that Joe Johnson Equipment USA, Inc. is the authorized dealer for each.

Total expenditures are estimated not to exceed $90,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

DRAFT

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 21, 2022

Tim Rudd
Director of Management and Budget
City Hall Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Joe Johnson Equipment USA, Inc. for repairs and parts for Trackless Vehicles Ltd., Labrie Plus and Elgin

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts from Joe Johnson Equipment USA, Inc. for Trackless Vehicles Ltd., Labrie Plus and Elgin without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached are sole source letters from Trackless Vehicles Ltd., Labrie Plus and Elgin stating that Joe Johnson Equipment USA, Inc. is the authorized dealer for each.

Total expenditures are estimated not to exceed $ 90,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

DRAFT

Trackless Vehicles Limited

MANUFACTURES OF MUNICIPAL TRACTORS

Tel: 519-688-0370
Fax: 519-688-3644 55

P.O. Box 244
Thunderbird Drive
Courtland, ON. Canada
N0J 1E0

January 1, 2022

City of Syracuse

Attn:Pat

This letter is to confirm that Joe Johnson Equipment LLC is the only authorized distributor of the Trackless Vehicles Ltd. product lines for the State of New York.
The Trackless products include the MT7, MT6, MT5, MT4, MT3 & MT2 and all of the attachments that are offered by Trackless Vehicles Ltd.
The Trackless products also include any and all parts & service that are for the Trackless machines and its attachments.
If there are any questions or if additional information is required, please do not hesitate to contact me anytime.

Joe Johnson Equipment LLC
62 La Grange Ave.
Rochester, NY.
14613
585-254-7700

Sincerely,

Joe McIntyre
Sales Manager
Trackless Vehicles Ltd.
Cell # 519-688-4719

DRAFT

labrie plus
SERVICE + PARTS

January 1, 2022

City of Syracuse

Pat:

The Authorized Leach Labrie Distributor for Onondaga County, New York is:

Joe Johnson Equipment
62 LaGrange Avenue
Rochester, NY 14613
Tel: 585-254-7700
Fax: 585-254-9122
URL: www.jjeusa.com

As an Authorized Leach Labrie Distributor, Joe Johnson Equipment maintains an inventory of Leach, Labrie and Gingras Performance Matched Replacement Parts and a staff of factory trained technicians to provide service and support to users of our equipment.

We often learn of instances where other parts suppliers have attempted to represent themselves as suppliers of genuine Leach Labrie parts, or as being authorized by Leach Labrie to manufacture replacement parts. Please be advised that **Leach Labrie Performance Matched Replacement Parts** are sold only through Authorized Leach Labrie Distributors. The Leach Labrie Company does not provide other suppliers - will fitters - with our design specifications. In addition, we have not authorized any other manufacturer to make or distribute current **Leach Labrie Performance Matched Replacement Parts.**

If you have a question regarding identification of an Authorized Leach Labrie Distributor, please call 800-231-2771. We will be happy to provide you with the required information.

Sincerely,

Rodney Langhoff
Facilitator/Call Center Manager
Labrie Plus Customer Support Center

DRAFT

FEDERAL SIGNAL
Environmental Solutions

Advancing security and well-being.

1/1/22

City of Syracuse

ELGIN
VACTOR
GUZZLER
JETSTREAM
RAVO

The Authorized Elgin and Vactor Distributor for **Onondaga County,** New York is:

Joe Johnson Equipment
62 LaGrange Avenue
Rochester, NY 14613
Tel: 585-254-7700
Fax: 585-254-9122
URL: www.jieusa.com

As an Authorized Elgin and Vactor Distributor, Joe Johnson Equipment maintains an inventory of Elgin and Vactor Performance Matched Replacement Parts and a staff of factory trained technicians to provide service and support to users of Elgin Sweepers and Vactor Vacuum Trucks.

We often learn of instances where other parts suppliers have attempted to represent themselves as suppliers of genuine Elgin/Vactor parts, or as being authorized by Elgin/Vactor to manufacture replacement parts. Please be advised that **Elgin/Vactor Performance Matched Replacement Parts** are sold only through Authorized Elgin/Vactor Distributors. The Elgin Sweeper Company and Vactor does not provide other suppliers - will fitters - with our design specifications. In addition, we have not authorized any other manufacturer to make or distribute current **Elgin/Vactor Performance Matched Replacement Parts.**

If you have a question regarding identification of an Authorized Elgin/Vactor Distributor, please call the Elgin Sweeper Company at 847-741-5370. We will be happy to provide you with the required information.

Sincerely,

Andy Urbanic
ESG Parts Product Manager
Environmental Solutions Group
Federal Signal Corporation

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Repairs and Parts on Global Street Sweepers

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair services and parts from Cyncon Equipment, Inc. for Global Street Sweepers without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached are sole source letters from Global Environmental Products, Inc. stating that Cyncon Equipment, Inc. is the sole source distributor in New York State.

Total expenditures are estimated not to exceed $30,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 21, 2022

Tim Rudd
Director of Management and Budget
City Hall Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Cyncon Equipment, Inc. for repairs and parts on Global Street Sweepers

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts from Cyncon Equipment, Inc. for Global Street Sweepers without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter from Global Environmental Products, Inc. stating that Cyncon Equipment, Inc. is the sole source distributor in New York State.

Total expenditures are estimated not to exceed $ 30,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

DRAFT

GLOBAL ENVIRONMENTAL PRODUCTS, INC
www.globalsweeper.com

GLOBAL ENVIRONMENTAL PRODUCTS, INC.
5405 Industrial Parkway
San Bernardino, CA 92407

Phone: (909) 713-1601
Fax: (909) 713-1613

June 1, 2022

To Whom It May Concern:

This letter serves to verify that Cyncon Equipment, headquartered at 7494 West Henrietta Road, Rush, NY 14543 is the Sole Authorized Distributor for Global Environmental Products, Inc., a manufacturer of the M3 and R3 three wheel purpose built street sweepers – the only Front Steer three wheel sweepers on the market, and the M4, R4 and M4HSD four wheel purpose built street sweepers in New York State. This includes new and used finished products as well as the "Sole Source" for OEM spare parts for the products listed above within the State of New York.

Should you require any additional information, please contact us at 909-713-1600.

Sincerely,

Chad Bormann
Director of Sales
Global Sweeping Solutions, Inc.
Global Environmental Products, Inc.

060-74
540220
$30,000

DRAFT

97

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Repairs and Parts on Jacobsen Turf Equipment

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts from MTE Turf Equipment Solutions Inc on Jacobsen Turf Equipment without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter stating that MTE Turf Equipment solutions Inc is the authorized and certified Jacobsen Turf Equipment dealer servicing a five state area including upstate New York.

Total expenditures are estimated not to exceed $35,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

M Rudd

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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36

GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 21, 2022

Tim Rudd
Director of Management and Budget
City Hall Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for MTE Turf Equipment Solutions Inc for repairs and parts on Jacobsen Turf Equipment

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts from MTE Turf Equipment Solutions Inc on Jacobsen turf equipment without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter stating that MTE Turf Equipment Solutions Inc is the authorized and certified Jacobsen Turf Equipment dealer servicing a five state area including upstate New York.

Total expenditures are estimated not to exceed $ 35,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

DRAFT

MTE
Turf Equipment Solutions
33 Thruway Park Drive, West Henrietta NY 14586
888.708.5296

Attn Purchasing:

MTE, Inc. is the factory authorized and certified Jacobsen Turf Equipment dealer servicing a five state area including upstate New York, Vermont, Maine, New Hampshire and Massachusetts. We are the sole source of supply for Jacobsen and OEM factory parts and service within this area. Our three stores are factory certified parts centers and factory trained and certified service centers not only for Jacobsen Equipment but for all of the many equipment manufacturers we represent.

Thank you for your inquiry and please call me with any further questions. We truly value your support.

DRAFT

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Repairs and Parts

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts from Henderson Products, Inc. without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter from Henderson Products, Inc. stating that the Henderson located in Watertown is our source for Henderson products, replacement parts and warranty service throughout New York State.

Total expenditures are estimated not to exceed $30,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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GROWTH. DIVERSITY. OPPORTUNITY FOR ALL.

DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 21, 2022

Tim Rudd
Director of Management and Budget
City Hall Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Henderson Products, Inc. for repairs and parts

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts from Henderson Products, Inc. without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter from Henderson Products, Inc. stating that the Henderson located in Watertown is our source for Henderson products, replacement parts and warranty service throughout New York State.

Total expenditures are estimated not to exceed $ 30,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

DRAFT

May 26, 2022

Onondaga County

RE: Sole Supplier

Dear Customer,

The sole factory approved Henderson Products, Inc. in your market area is Henderson Products - NY, located at 22686 Fisher Rd, Watertown, NY 13601. Henderson Products - NY is your source for Henderson products, replacement parts, and warranty service throughout New York State.

Regards,

Dana Horning
Customer Service Specialist
Henderson Products, Inc.

060-74
540220
30,000

DRAFT

HENDERSON PRODUCTS, INC.
P.O. Box 40, Manchester, IA 52057 • TF: (800) 359-4970 • F: (563) 927-2521 • www.hendersonproducts.com

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OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

June 27, 2022

Ms. Patricia McBride
City Clerk
City Hall
Syracuse, New York

RE: Annual Waiver Request for Repair Service and Parts

Dear Ms. McBride:

On behalf of the Department of Public Works, please prepare the following legislation to be introduced at the next scheduled Common Council Meeting:

- Ordinance authorizing the purchase of repair service and parts from Grassland Equipment & Irrigation Corp. on Toro commercial turf equipment, without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and/or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter from Toro stating that Grassland Equipment & Irrigation Corp. is the authorized distributor for Toro commercial products in our geographic area and the state of New York.

Total expenditures are estimated not to exceed $15,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Thank you.

Sincerely,

Timothy M. Rudd
Director of Management and Budget

Office of Management and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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DEPARTMENT OF PUBLIC WORKS

CITY OF SYRACUSE, MAYOR BEN WALSH

Jeremy Robinson
Commissioner

Ann Fordock
Deputy Commissioner

Martin E. Davis, L.S.
Deputy Commissioner

June 21, 2022

Tim Rudd
Director of Management and Budget
City Hall Room 213
Syracuse, New York 13202

Re: Annual Waiver Request for Grassland Equipment & Irrigation Corp. for repairs and parts on Toro Commercial Turf Equipment

Dear Mr. Rudd,

Please request the introduction of the following legislation at the next meeting of the Common Council:

- Ordinance authorizing the purchase of repair service and parts from Grassland Equipment & Irrigation Corp. on Toro commercial turf equipment without formal advertising and competitive bidding during the 2022/2023 fiscal year.

Specific repairs and or parts cannot be identified at this time due to the unpredictability of the specific work that will ultimately be required. Attached is a sole source letter from Toro stating that Grassland Equipment & Irrigation Corp. is the authorized distributor for Toro commercial products in our geographic area and the state of New York.

Total expenditures are estimated not to exceed $ 15,000 and will be charged to account #01.51320.540210 and 01.51320.540220.

Should you have any questions, please feel free to call me.

Very truly yours,

Jeremy Robinson

Jeremy Robinson
Commissioner of Public Works

Department of Public Works
1200 Canal St. Extension
Syracuse, N.Y. 13202

Office 315 448-2489
Fax 315 448-8531

www.syrgov.net

Cc: Robin St. Hilaire, Secretary to Commissioner- DPW
John Yost, Garage Manager of MEM-DPW
Jenna Vendetti, Administrative Officer-DPW

DRAFT

The Toro Company

8111 Lyndale Avenue South, Bloomington, Minnesota 55420-1196
Phone 952/888-8801 www. toro. com Fax 952/887-8258

June 7, 2022

Re: Toro authorized sole source distributor

To Whom t may concern,

This letter is to inform you that Grassland Equipment and Irrigation Company located in Liverpool and Latham NY, is the authorized distributor for Toro commercial turf equipment, Toro golf course irrigation products, Toro accessories and parts and is the authorized service provider for Toro commercial products for your geographic area and the state of New York.

If you have any questions regarding this, please contact me.

Sincerely,

Mike Turner
District Sales Manager, Northeast
Commercial Products Division
The Toro Company
Tel: 508-245-1268
e-mail: mike.turner1@toro.com

DRAFT

100

DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

24 June 2022

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, NY 13202

RE: Request to authorize ARPA funds and authorize the design services to replace the DPW Annex Building Slab-On-Grade floor with a new Slab-On-Grade floor supported by pile foundations and replace the trench drain system at a cost not to exceed $600,000.

Dear Ms. McBride:

Please prepare legislation for the next Common Council meeting to appropriate $600,000 of the American Rescue Plan Act (ARPA) fund balance and authorize the design services to replace the DPW Annex Building Slab-On-Grade floor with a new Slab-On-Grade floor supported by pile foundations and replace the floor trench drain system at a cost not to exceed $600,000.00. The total cost of this project is estimated to be $8,000,000, but funding is only allocated for the design phase presently. We will potentially try to seek grant funding for the construction phase of the project.

The existing floor in the DPW Annex Building has settled due to the existing poor soil conditions on this site and the floor is not safe. This project will replace the DPW Annex building floor and trench drain system and they will be supported by pile foundations so that there will be no future settlement of the flooring. The funds will be placed in an account to be designated by the Commissioner of Finance.

Sincerely,

Mary E. Robison

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syrgov.net

DRAFT

OFFICE OF MANAGEMENT & BUDGET

CITY OF SYRACUSE, MAYOR BEN WALSH

Timothy M. Rudd
Director

Julie Castellitto
Assistant Director

TO: Mayor Ben Walsh
FROM: Timothy M. Rudd, Director of Management & Budget
DATE: June 27, 2022
SUBJECT: Appropriation of Funds – Authorize Design Services for a new Slab-On-Grade Floor

On behalf of the Department of Engineering, I am requesting to appropriate funds in an amount not to exceed $600,000 of the American Rescue Plan Act (ARPA) funds and authorize the design services to replace the DPW Annex Building Slab-On-Grade floor with a new Slab-On-Grade floor supported by pile foundations and replace the floor trench drain system at a cost not to exceed $600,000. The total cost of this project is estimated to be $8,000,000, but funding is only allocated for the design phase presently. The Department of Engineering will potentially try to seek grant funding for the construction phase of the project.

The existing floor in the DPW Annex Building has settled due to the existing poor soil conditions on this site and the floor is not safe. This project will replace the DPW Annex building floor and trench drain system and they will be supported by pile foundations so that there will be no future settlement of the flooring. The funds will be placed in an account to be designated by the Commissioner of Finance.

Please return this memo to me so that I may then forward your approval to the Common Council along with the request for authorizing this legislation.

Thank you for your attention regarding this matter.

Mayor Ben Walsh
City of Syracuse, New York

JUN 29 2022
Date

DRAFT

Office of Management
and Budget
233 E Washington St
Room 213
Syracuse, N.Y. 13202

Office 315 448-8252
Fax 315 448-8116

www.syrgov.net

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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

24 June 2022

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Legislation Request – Lead Agency Status in accordance with the State Environmental Quality Review Act (SEQRA) for the Inner Harbor Kayak/Canoe Launch Project

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting authorizing the City of Syracuse to declare itself Lead Agency in accordance with the State Environmental Quality Review Act (SEQRA) for the Inner Harbor Kayak/Canoe Launch Project.

The City is proposing to build a kayak/canoe launch in the Syracuse Inner Harbor to serve all levels of recreational paddlers. The launch will be located on the west side of Inner Harbor near the Van Rensselaer parking lot, with a connection to the Creekwalk. The launch is planned to have an accessible ramp and floating dock system to safely launch kayaks and canoes. A letter will be sent to all involved agencies requesting their concurrence within thirty (30) days of the date of the letter that the City of Syracuse be designated as the SEQRA Lead Agency for this project. Attached is a copy of the Environmental Assessment Form (Part 1) which gives further details of the project.

Please let me know if you have any questions related to this matter.

Very truly yours,

Mary E. Robison

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syrgov.net

DRAFT

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information

Name of Action or Project:

Carry Down Watercraft Access Site - Syracuse Inner Harbor

Project Location (describe, and attach a location map):

Onondaga Creek at the Van Rensselaer St. Creekwalk parking and access location.

Brief Description of Proposed Action:

The purpose of the proposed project is to provide access to and from Onondaga Creek to canoeists and kayakers. The proposed location is at an existing Onondaga Creekwalk public access area with existing parking. The location will have good visibility from both the creek and the shore allowing paddlers to locate the launch site easily.

The project will include a new 70' long and 10' wide paved access path at 8% grade from the existing Creekwalk to the Onondaga Creek shoreline. At the shoreline, a 20' wide x 30' long gravel ramp at 10% grade will be installed. Also included is a 1' wide and 1' tall retaining wall along the width of the gravel ramp to maintain the shoreline.

Name of Applicant or Sponsor:	Telephone: 315-448-8200
City of Syracuse (Mayor Ben Walsh / Engineer Mary Robison)	E-Mail: mrobison@syrgov.net

Address:

401 City Hall, 233 E. Washington St.

City/PO:	State:	Zip Code:
Syracuse	NY	13202

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDEC and Army Corps of Engineers for NWP 36 Boat Ramps	☐	☑

3. a. Total acreage of the site of the proposed action? 0.03 acres
   b. Total acreage to be physically disturbed? 0.03 acres
   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 0.03 acres

4. Check all land uses that occur on, are adjoining or near the proposed action:

5. ☑ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban)
   ☐ Forest ☐ Agriculture ☑ Aquatic ☐ Other(Specify):
   ☑ Parkland

DRAFT

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☑	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑

	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify:	☑	☐

	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☑	☐
b. Are public transportation services available at or near the site of the proposed action?	☑	☐
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☑

	NO	YES
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: NOT APPLICABLE	☐	☑

	NO	YES
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: NOT APPLICABLE	☑	☐

	NO	YES
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: NOT APPLICABLE	☑	☐

	NO	YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Project is within the Erie Canal Heritage Corridor.	☐	☑
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☑

	NO	YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☐	☑
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☐	☑
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: The existing waterbody is Onondaga Creek. The project includes a 20' wide x 30' long (600 sq ft) gravel ramp extending 15' into the creek (given average water elevation).		

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	NO	YES
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☑ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐
16. Is the project site located in the 100-year flood plan?	☐	☑
17. Will the proposed action create storm water discharge, either from point or non-point sources?	☑	☐
If Yes,		
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☐	☐
If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	☑	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	☑	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: Cleanup of Onondaga Lake and Onondaga Creek	☐	☑

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Mary E. Robison, P.E. Date: 10/16/2020

Signature: Mary E. Robison Title: City Engineer

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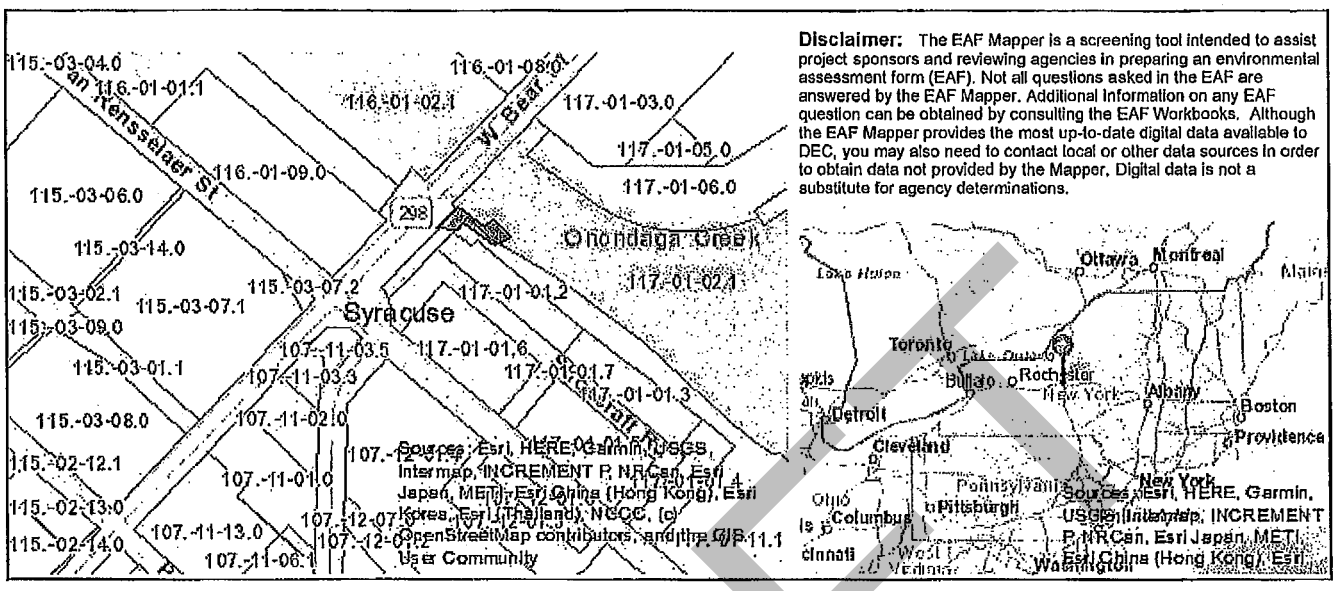
EAF Mapper Summary Report

Wednesday, April 29, 2020 11:37 AM



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Yes
Part 1 / Question 20 [Remediation Site]	Yes

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DEPARTMENT OF ENGINEERING

CITY OF SYRACUSE, MAYOR BEN WALSH

Mary E. Robison, PE
City Engineer

John Kivlehan
Design & Construction

Kelly Haggerty
Public Buildings

Marc Romano
Mapping & Surveying

24 June 2022

Ms. Patricia K. McBride
City Clerk
231 City Hall
Syracuse, New York 13202

RE: Legislation Request – Lead Agency Status in accordance with the State Environmental Quality Review Act (SEQRA) for the Kirk Park Kayak/Canoe Launch Project

Dear Ms. McBride:

Please prepare legislation for the next regularly scheduled Common Council meeting authorizing the City of Syracuse to declare itself Lead Agency in accordance with the State Environmental Quality Review Act (SEQRA) for the Kirk Park Kayak/Canoe Launch Project.

The City is proposing to build a kayak/canoe launch in Kirk Park to serve all levels of recreational paddlers. The launch will be located on the west side of Onondaga Creek near the Hunt Avenue trailhead/parking lot, with a connection to the Creekwalk. The launch will have an accessible concrete ramp and stilling area to safely launch kayaks and canoes. A letter will be sent to all involved agencies requesting their concurrence within thirty (30) days of the date of the letter that the City of Syracuse be designated as the SEQRA Lead Agency for this project. Attached is a copy of the Environmental Assessment Form (Part 1) which gives further details of the project.

Please let me know if you have any questions related to this matter.

Very truly yours,

Mary E. Robison

Mary E. Robison, P.E.
City Engineer

Dept. of Engineering
233 E. Washington St.
City Hall, Room 401
Syracuse, N.Y. 13202
Office 315 448-8200
Fax 315 448-8488

www.syrgov.net

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Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information

Name of Action or Project:
Kirk Park Kayak/Canoe Launch

Project Location (describe, and attach a location map):
North of the Hunt Ave/Onondaga Parkway intersection. Adjacent to the Onondaga Creekwalk. See attached map.

Brief Description of Proposed Action:
The project will install a kayak/canoe launch at the Kirk Park Onondaga Creek Overlook. The system will facilitate the easy and safe put-in and take-down of carry-down watercraft. The launch will build off/connect to the existing Creekwalk Overlook platform and Creekwalk access path.

Name of Applicant or Sponsor:	Telephone: 315-448-8200
City of Syracuse - Mary Robison, PE, City Engineer	E-Mail: mrobison@syrgov.net

Address:
401 City Hall, 233 E. Washington St

City/PO:	State:	Zip Code:
Syracuse	NY	13202

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDEC, US Army Corps of Engineers	☐	☑

3. a. Total acreage of the site of the proposed action? 0.3 acres
   b. Total acreage to be physically disturbed? 0.15 acres
   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 25 acres

4. Check all land uses that occur on, are adjoining or near the proposed action:
   ☑ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban)
   ☐ Forest ☐ Agriculture ☑ Aquatic ☐ Other(Specify):
   ☑ Parkland

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	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☑	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑

	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	☑	☐

	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☑	☐
b. Are public transportation services available at or near the site of the proposed action?	☐	☑
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☑

	NO	YES
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: Launch facility does not utilize electric or gas power.	☑	☐

	NO	YES
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: Launch does not require potable water.	☑	☐

	NO	YES
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: Launch will not create wastewater.	☑	☐

	NO	YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	☑	☐
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☑	☐

	NO	YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☐	☑
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☐	☑
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: The project proposes a total of approximately 1,250 CY of excavation adjacent to Onondaga Creek, but only 41 CY of that material is located below the OHWE/MHW of Onondaga Creek. Only a small portion of the existing Creek channel (stone walls) will be removed to provide launch access and pad placement. Excavated material not designated for use on site will be removed at the end of the work. See additional details in Exhibit 2.		

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	NO	YES
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☑ Shoreline ☐ Forest ☐ Agricultural/grasslands ☑ Early mid-successional ☐ Wetland ☑ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐
16. Is the project site located in the 100-year flood plan? Project excavation will exceed fill in the floodplain and create additional flood storage. A hydraulic study was also conducted demonstrating no rise the the Base Flood Elevation due to the project.	☐	☑
17. Will the proposed action create storm water discharge, either from point or non-point sources?	☐	☑
If Yes, a. Will storm water discharges flow to adjacent properties?	☑	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☑	☐
If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	☑	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	☑	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	☑	☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Mary Robison, P.E. Date: 06/16/2022

Signature: Mary E. Robison Title: City Engineer

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PRINT FORM